

Memorandum



DATE: November 11, 2016

TO: Honorable Members of the Public Safety Committee:
Adam Medrano (Chair), B. Adam McGough (Vice Chair), Sandy Greyson, Tiffinni A. Young,
Jennifer S. Gates, Philip T. Kingston

SUBJECT: **Dallas Fire-Rescue Maintenance Division**

On Monday, November 14, 2016, you will be briefed on the Dallas Fire-Rescue Department's Maintenance Division by Division Manager Jarrell D. Travis of the Dallas Fire-Rescue Department.

The briefing materials are attached for your review.

Please contact me if you have any questions or need additional information.



Eric D. Campbell
Assistant City Manager

[Attachment]

cc: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

DALLAS FIRE-RESCUE MAINTENANCE DIVISION



Public Safety Committee
November 14, 2016



An aerial photograph of an industrial or manufacturing facility. The central focus is a large, dark-roofed building with a complex, multi-sectioned layout. A large red letter 'C' is superimposed on the left side of this building. To the right of the main building is a long, single-story building with a grey metal roof, with a large red letter 'P' superimposed on it. The surrounding area includes paved parking lots filled with various vehicles, including cars, trucks, and trailers. There are also some green spaces with trees and shrubs scattered throughout the site.

C

P

Staffing

1 Division Manager

4 Office Assistants

1 Environmental
Coordinator

1 Environmental Specialist

1 Service Manager

4 Mechanic Supervisors

22 Mechanics

3 Body Repairers

1 Warehouse Manager

1 Parts Supervisor

1 Clothing/Supply
Supervisor

4 Senior Storekeepers

16 Storekeepers

2 Electricians

1 Carpenter

1 Building Mechanic

64 FTE's

FLEET SUPPORT

- Maintain and repair all emergency response apparatus and vehicles (engines, aerial trucks, rescues, battalion chief and other support vehicles) of the department
- More than 2,213, 000 miles accumulated by fleet in FY16



AUTOMOTIVE PARTS

- 4,280 stock line items for apparatus, automotive replacement parts and components, along with firefighting tools and equipment
- 25,670 transactions with 42,994 parts and components issued in FY16



SMALL EQUIPMENT

Small equipment maintenance and repair for extrication tools, rescue saws, chain saws, positive pressure fans, boats, motors, and other marine equipment. Also included is all lawn and grounds maintenance equipment



CLOTHING

- 1,950 line items from personal protective ensembles to all uniforms
- 11,521 transactions with 14,830 items issued in FY16



EMS SUPPLY

- 400 stock line items including various pharmaceuticals, solutions, splints, bandages, oxygen delivery appliances, etc.
- 80,236 transactions with 471,674 items dispensed in FY16



STATION SUPPLY

- 247 line items of required goods to ensure daily operation of all fire facilities. Items include janitorial and cleaning supplies, office supplies, pots, pans, cooking utensils, plates, cups, etc.
- 20,862 transactions with 77,000 items issued in FY16



STATION SUPPORT

Maintain and repair various systems at fire stations such as emergency generators and electrical, apparatus bay doors, exhaust extraction, door security hardware, and safety devices



ENVIRONMENTAL SUPPORT

- Ensure that all regulations for DFR fueling sites are current and in compliance. Conduct site inspections/audits at all fire facilities annually
- Conduct continuous training of the Environmental Management System



Questions?