

# Memorandum



DATE: July 29, 2016

TO: Honorable Mayor and Members of the City Council

SUBJECT: **Dallas Fire-Rescue Fire Marshal's and the Office of Cultural Affairs**

The entire City of Dallas team is committed to fostering a safe and dynamic arts scene across the city. We understand that a vibrant, innovative and sustainable artistic environment is critical to the artists who create the art and the citizens who call our city home and enjoy it.

To that end, the Fire Marshal, Building Inspection and the Office of Cultural Affairs (OCA) will be working together to address the challenges and frustrations that some artists and arts-related businesses have been experiencing. We are reaching out to them proactively to clear up any open issues and working through the current fire code and permitting issues to bring them into compliance as expeditiously as possible.

Despite our increasing inter-departmental coordination an OCA supported event at a local gallery, which is currently operating without a valid Certificate of Occupancy, was shut down on the evening of Thursday, July 28, 2016. An application for a Certificate of Occupancy was submitted in November 2009 in conjunction with two building permits for this gallery. In July 2011, the issued building permits and the application for the Certificate of Occupancy were revoked, as the work associated with them was never completed and inspected.

There were a number of violations present at the time of inspection of this event, including: one designated exit (with exit light out), no fire sprinkler or alarm notification system, unmounted and non-serviced fire extinguishers. In addition, an entry fee was being charged, a live band was present and alcohol was being served which is not compliant with an art gallery use. This was a regrettable occurrence and staff is working with the tenant to bring the gallery into compliance. There will be a meeting of all involved on Tuesday, August 9, 2016 from 12:30 P.M. to 2:00 P.M. at City Hall, L1EN, Conference Room E.

Our ultimate goal is to help inform artists and creative groups of all varieties to understand how to do business within the city so as to prevent any issues like these from occurring in the future.



Eric D. Campbell  
Assistant City Manager

cc: A.C. Gonzalez, City Manager  
Christopher D. Bowers, (I) City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager

Mark McDaniel, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council  
Chief David Coatney, Dallas Fire-Rescue Department  
Jennifer H. Scripps, Director, Office of Cultural Affairs

# Memorandum



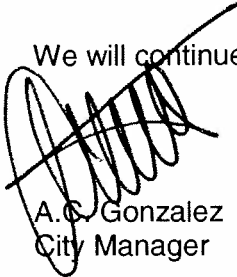
CITY OF DALLAS

DATE July 29, 2016  
TO The Honorable Mayor and Members of the City Council  
SUBJECT Financial Forecast Report

The FY 2015-16 Financial Forecast Report based on information through May 2016 is attached and provided for your information.

For FY 2015-16, General Fund revenues are projected to be \$6,692,000 above budget and expenditures are projected to be \$6,577,000 above budget. This results in forecast revenues being in excess of forecast expenditures by \$115,000. Details related to budget variances may be found at the end of the Financial Forecast Report.

We will continue to closely monitor revenues and expenditures and keep you informed.



A.C. Gonzalez  
City Manager

## Attachment

c: Ryan S. Evans, First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Joey Zapata, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Jack Ireland, Director, Office of Financial Services



FY 2015-16

# Financial Forecast Report

Information as of May 31, 2016



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# GENERAL FUND

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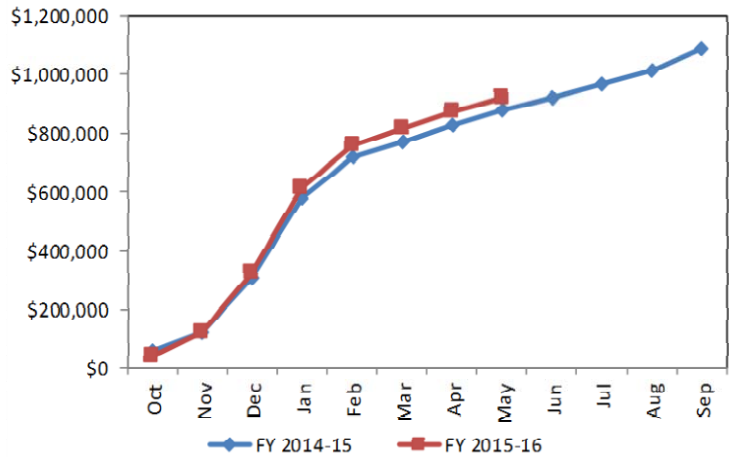
As of May 31, 2016  
(000s)

<b>ITEM</b>	<b>AMENDED BUDGET<sup>1</sup></b>	<b>YEAR TO DATE</b>	<b>YEAR-END FORECAST</b>	<b>BUDGET VS FORECAST VARIANCE</b>
Revenues	\$1,145,713	\$921,902	\$1,152,404	\$6,692
Expenditures	1,145,713	768,062	1,152,289	6,577
Net Excess of Revenues Over Expenditures/Transfers	<u>\$0</u>	<u>\$153,840</u>	<u>\$115</u>	<u>\$115</u>

# GENERAL FUND REVENUES

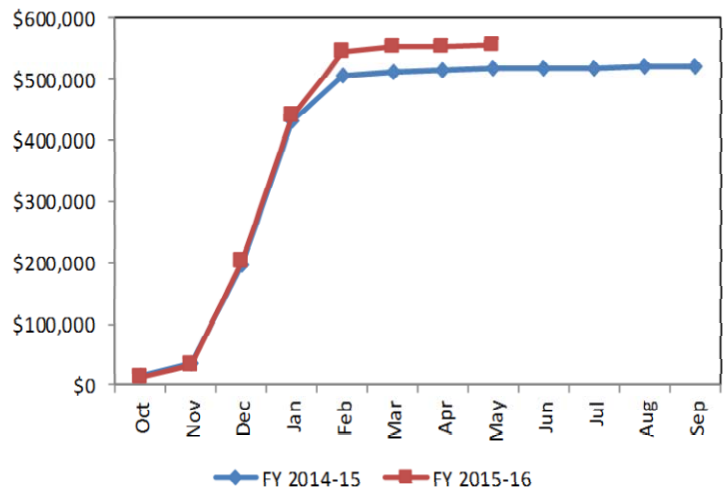
## ALL SOURCES

	FY 2014-15	FY 2015-16	Variance
Oct	\$60,959	\$41,660	(\$19,299)
Nov	58,982	77,665	18,682
Dec	187,753	203,876	16,123
Jan	271,536	288,996	17,460
Feb	138,254	147,975	9,721
Mar	52,292	53,193	901
Apr	59,984	58,776	(1,208)
May	48,230	49,762	1,532
Jun	43,757		
Jul	46,560		
Aug	45,056		
Sep	74,964		
<b>Total</b>	<b>\$1,088,327</b>	<b>\$921,902</b>	<b>\$43,912</b>



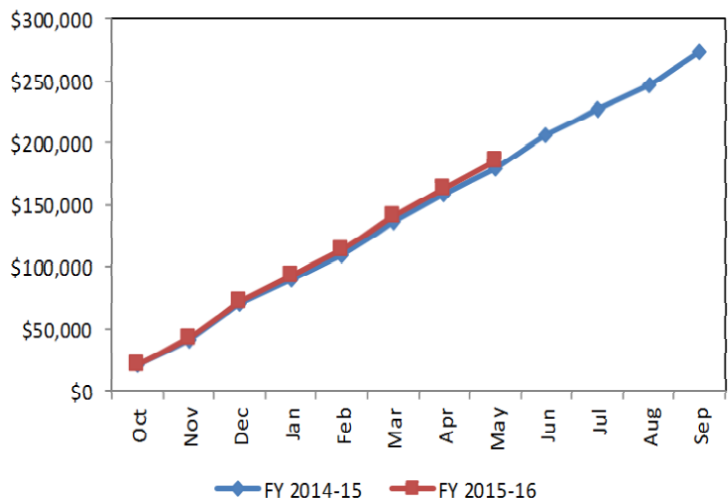
## PROPERTY TAX

	FY 2014-15	FY 2015-16	Variance
Oct	\$16,175	\$11,487	(\$4,688)
Nov	18,472	20,589	2,117
Dec	160,305	169,848	9,543
Jan	235,891	237,273	1,382
Feb	74,439	104,025	29,586
Mar	6,533	7,675	1,142
Apr	3,115	2,364	(751)
May	1,536	1,593	56
Jun	1,750		
Jul	821		
Aug	948		
Sep	673		
<b>Total</b>	<b>\$520,658</b>	<b>\$554,853</b>	<b>\$38,387</b>



## SALES TAX

	FY 2014-15	FY 2015-16	Variance
Oct	\$21,933	\$21,769	(\$164)
Nov	19,220	20,524	1,303
Dec	29,690	30,137	447
Jan	20,009	21,258	1,250
Feb	18,928	20,418	1,490
Mar	26,847	27,482	635
Apr	22,124	22,265	141
May	20,755	22,311	1,557
Jun	26,477		
Jul	20,798		
Aug	20,332		
Sep	26,386		
<b>Total</b>	<b>\$273,499</b>	<b>\$186,164</b>	<b>\$6,658</b>



FY 2014-15 All Sources has been restated to reflect the conversion of Sanitation to an Enterprise Fund in FY 2015-16

# GENERAL FUND REVENUES

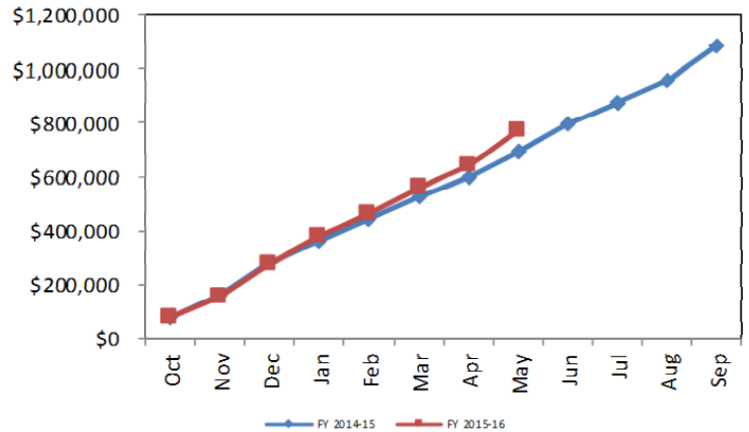
As of May 31, 2016  
(000s)

	<b>AMENDED BUDGET<sup>1</sup></b>	<b>REVENUES YEAR TO DATE</b>	<b>YEAR-END FORECAST</b>	<b>BUDGET VS FORECAST VARIANCE</b>
<b>TAXES</b>				
Ad Valorem Tax	\$559,636	\$554,853	\$559,644	\$7
Sales Tax <sup>2</sup>	281,272	186,164	283,679	2,408
<b>TOTAL TAXES</b>	<b>840,908</b>	<b>741,017</b>	<b>843,323</b>	<b>2,415</b>
<b>FRANCHISE REVENUES</b>				
Oncor Electric <sup>3</sup>	50,612	39,636	51,013	401
AT&T	10,950	5,730	10,993	42
Atmos Energy <sup>4</sup>	12,242	6,706	11,642	(600)
Time Warner Cable	6,102	3,164	6,122	20
Other <sup>5</sup>	27,291	14,680	27,913	622
<b>TOTAL FRANCHISE REVENUES</b>	<b>107,198</b>	<b>69,916</b>	<b>107,683</b>	<b>484</b>
<b>LICENSES AND PERMITS</b>	<b>6,067</b>	<b>4,849</b>	<b>5,912</b>	<b>(156)</b>
<b>INTEREST EARNED<sup>6</sup></b>	<b>962</b>	<b>1,516</b>	<b>2,075</b>	<b>1,113</b>
<b>INTERGOVERNMENTAL</b>	<b>7,432</b>	<b>7,390</b>	<b>7,544</b>	<b>113</b>
<b>FINES AND FORFEITURES</b>				
Municipal Court <sup>7</sup>	14,771	12,646	18,049	3,277
Vehicle Towing & Storage <sup>8</sup>	7,146	5,124	7,608	463
Parking Fines	3,591	1,261	3,592	1
Red Light Camera Fines	7,460	0	7,460	0
Public Library <sup>9</sup>	494	161	398	(96)
<b>TOTAL FINES</b>	<b>33,462</b>	<b>19,193</b>	<b>37,107</b>	<b>3,645</b>
<b>CHARGES FOR SERVICE</b>				
Parks <sup>10</sup>	10,283	6,668	10,763	480
Emergency Ambulance	31,569	12,824	31,115	(454)
Security Alarm	4,450	2,715	4,350	(100)
Street Lighting	648	427	648	0
Vital Statistics <sup>11</sup>	1,484	1,019	1,616	132
Other <sup>12</sup>	23,960	19,314	21,827	(2,133)
<b>TOTAL CHARGES</b>	<b>72,393</b>	<b>42,967</b>	<b>70,319</b>	<b>(2,074)</b>
<b>INTERFUND REVENUE</b>	<b>67,223</b>	<b>28,460</b>	<b>67,768</b>	<b>545</b>
<b>MISCELLANEOUS<sup>13</sup></b>	<b>10,068</b>	<b>6,594</b>	<b>10,675</b>	<b>607</b>
<b>TOTAL REVENUES</b>	<b>\$1,145,713</b>	<b>\$921,902</b>	<b>\$1,152,404</b>	<b>\$6,692</b>

# GENERAL FUND EXPENDITURES

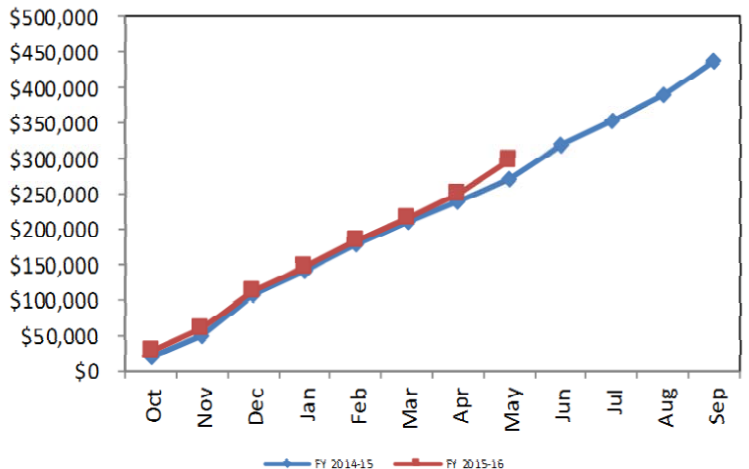
## ALL EXPENSES

	FY 2014-15	FY 2015-16	Variance
Oct	\$77,525	\$75,601	(\$1,924)
Nov	79,013	78,065	(948)
Dec	123,491	124,594	1,103
Jan	76,655	97,321	20,666
Feb	86,673	84,683	(1,990)
Mar	82,668	95,576	12,908
Apr	69,958	86,104	16,146
May	96,984	126,118	29,134
Jun	102,442		
Jul	78,895		
Aug	85,592		
Sep	124,316		
<b>Total</b>	<b>\$1,084,212</b>	<b>\$768,062</b>	<b>\$75,095</b>



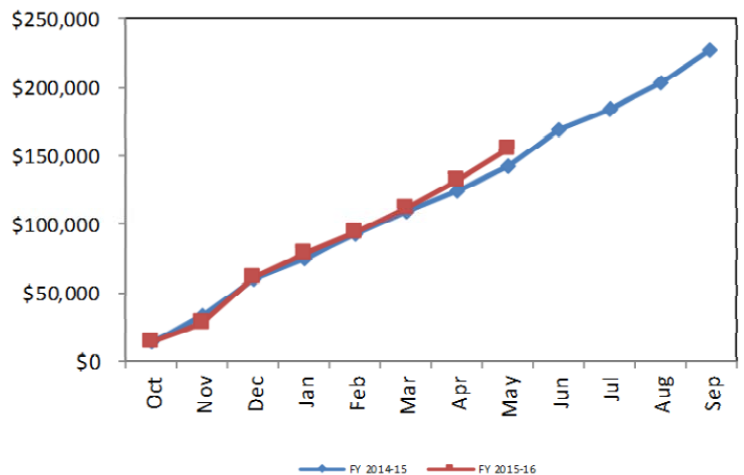
## POLICE

	FY 2014-15	FY 2015-16	Variance
Oct	\$19,262	\$28,488	\$9,226
Nov	31,339	31,370	31
Dec	57,789	52,490	(5,299)
Jan	32,898	35,550	2,652
Feb	36,863	37,126	263
Mar	32,472	30,058	(2,414)
Apr	27,900	34,931	7,031
May	33,265	48,649	15,384
Jun	47,086		
Jul	34,846		
Aug	35,661		
Sep	46,774		
<b>Total</b>	<b>\$436,155</b>	<b>\$298,662</b>	<b>\$26,874</b>



## FIRE

	FY 2014-15	FY 2015-16	Variance
Oct	\$13,502	\$13,994	\$492
Nov	19,557	14,184	(5,373)
Dec	26,055	32,389	6,334
Jan	16,078	17,547	1,469
Feb	17,117	16,128	(989)
Mar	17,032	18,076	1,044
Apr	15,063	19,295	4,232
May	17,344	23,154	5,810
Jun	26,753		
Jul	16,442		
Aug	18,322		
Sep	24,269		
<b>Total</b>	<b>\$227,535</b>	<b>\$154,767</b>	<b>\$13,018</b>



FY 2014-15 All Expenses has been restated to reflect the conversion of Sanitation to an Enterprise Fund in FY 2015-16



# GENERAL FUND EXPENDITURES

As of May 31, 2016

(000s)

DEPARTMENT	AMENDED BUDGET <sup>1</sup>	EXPENDITURES YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
Building Services <sup>14</sup>	\$23,931	\$17,464	\$24,047	\$116
Business Dev/Procurement Svcs	2,884	2,006	2,881	(3)
City Attorney's Office	15,886	10,044	15,847	(39)
City Auditor's Office	3,004	1,886	2,975	(29)
City Controller's Office	4,541	3,019	4,507	(34)
City Manager's Office	1,972	1,304	1,972	0
City Secretary's Office <sup>15</sup>	2,005	1,191	2,015	11
Civil Service <sup>16</sup>	2,599	1,483	2,607	8
Code Compliance	38,569	23,567	38,569	0
Court Services <sup>17</sup>	11,563	7,117	11,212	(350)
Elections	97	59	97	0
Fire	239,567	154,767	239,465	(103)
Housing	11,936	9,736	11,907	(29)
Human Resources	4,788	3,010	4,764	(24)
Independent Audit	786	-	786	0
Jail Contract - Lew Sterret	7,557	7,557	7,557	0
Judiciary <sup>18</sup>	3,231	2,090	3,059	(171)
Library	30,509	18,616	30,509	0
Management Services	8,544	6,382	8,353	(192)
Mayor and Council <sup>19</sup>	4,243	2,721	4,321	78
Non-Departmental <sup>20</sup>	58,026	41,498	58,337	311
Office of Cultural Affairs <sup>21</sup>	17,671	15,071	17,745	74
Office of Economic Development	1,818	1,818	1,818	0
Office of Financial Services	2,957	1,718	2,901	(57)
Park and Recreation <sup>22</sup>	85,646	59,988	85,938	292
Planning & Urban Design <sup>23</sup>	4,232	1,678	3,980	(252)
Police <sup>24</sup>	452,695	298,662	459,295	6,600
Public Works	5,911	5,790	5,790	(121)
Street Lighting	17,525	8,109	17,525	0
Street Services <sup>25</sup>	71,531	53,320	72,320	789
Sustainable Dev/Construction <sup>26</sup>	1,438	1,142	1,142	(295)
Trinity Watershed Management	1,526	627	1,525	(2)
<b>RESERVES AND TRANSFERS</b>				
Contingency Reserve	2,628	2,628	2,628	0
Liability/Claim Fund	1,994	1,994	1,994	0
Salary & Benefit Reserve	1,900	0	1,900	0
<b>TOTAL EXPENDITURES</b>	<b>\$1,145,713</b>	<b>\$768,062</b>	<b>\$1,152,289</b>	<b>\$6,577</b>

# PROPRIETARY FUNDS

As of May 31, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>AVIATION</b>				
BEGINNING FUND BALANCE	\$16,775	\$ -	\$16,775	\$ -
REVENUES:				
Parking	27,443	17,045	24,805	(2,638)
Terminal Concessions	22,423	15,731	25,191	2,768
Landing Fees	17,784	10,588	17,784	0
Rental on Airport - Terminal	13,831	8,697	13,831	0
Rental on Airport - Field	9,067	4,563	7,963	(1,104)
Fuel Flow Fees	1,225	749	1,197	(28)
All Other	2,102	1,879	4,269	2,167
TOTAL REVENUES	93,876	59,254	95,042	1,166
TOTAL EXPENDITURES	93,876	58,107	93,720	(156)
ENDING FUND BALANCE	\$16,775	\$ -	\$18,097	\$1,322

## CONVENTION AND EVENT SERVICES

BEGINNING FUND BALANCE	\$20,607	\$ -	\$20,607	\$ -
REVENUES:				
Hotel Occupancy Tax	54,002	34,164	54,987	986
Alcoholic Beverage Tax	10,461	5,983	11,819	1,358
Contract Services	9,119	9,681	12,195	3,076
All Remaining Revenues	10,414	10,373	15,382	4,968
TOTAL REVENUES <sup>27</sup>	83,996	60,201	94,383	10,387
TOTAL EXPENDITURES <sup>27</sup>	82,939	48,169	92,630	9,691
ENDING FUND BALANCE	\$21,664	\$ -	\$22,360	\$696

# PROPRIETARY FUNDS

As of May 31, 2016

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>SUSTAINABLE DEVELOPMENT AND CONSTRUCTION</b>				
BEGINNING FUND BALANCE	\$33,842	\$ -	\$33,842	\$ -
<b>REVENUES:</b>				
Building Permits	18,770	14,196	19,104	334
Certificate of Occupancy	1,412	867	1,412	0
Plan Review	3,736	3,153	3,749	13
Registration/License	1,028	813	1,028	(0)
Special Plats	887	756	887	0
Private Development	1,010	962	1,010	(0)
Zoning	1,184	580	1,184	0
Interest Earnings	117	211	117	0
All Remaining Revenues	1,478	1,179	1,478	0
<b>TOTAL REVENUES</b>	<b>29,622</b>	<b>22,719</b>	<b>29,969</b>	<b>347</b>
<b>TOTAL EXPENDITURES</b>	<b>30,697</b>	<b>16,105</b>	<b>30,611</b>	<b>(86)</b>
<b>ENDING FUND BALANCE</b>	<b>\$32,767</b>	<b>\$ -</b>	<b>\$33,200</b>	<b>\$433</b>
 <b>MUNICIPAL RADIO</b>				
BEGINNING FUND BALANCE	\$1,183	\$ -	\$1,183	\$ -
<b>REVENUES:</b>				
Local and National Sales	2,058	1,294	1,887	(171)
All Remaining Revenues	12	5	13	2
<b>TOTAL REVENUES<sup>28</sup></b>	<b>2,070</b>	<b>1,299</b>	<b>1,900</b>	<b>(170)</b>
<b>TOTAL EXPENDITURES<sup>28</sup></b>	<b>2,055</b>	<b>1,317</b>	<b>1,967</b>	<b>(87)</b>
<b>ENDING FUND BALANCE</b>	<b>\$1,198</b>	<b>\$ -</b>	<b>\$1,116</b>	<b>(\$82)</b>

# PROPRIETARY FUNDS

As of May 31, 2016

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>WATER UTILITIES</b>				
BEGINNING FUND BALANCE	\$86,191	\$ -	\$86,191	\$ -
REVENUES:				
Treated Water - Retail	286,483	166,498	283,187	(3,296)
Treated Water - Wholesale	80,082	49,222	77,555	(2,526)
Wastewater - Retail	232,649	141,072	223,113	(9,536)
Wastewater - Wholesale	9,874	6,647	9,929	55
All Remaining Revenues	36,040	17,804	29,938	(6,101)
<b>TOTAL REVENUES<sup>29</sup></b>	<b>645,128</b>	<b>381,243</b>	<b>623,723</b>	<b>(21,405)</b>
<b>TOTAL EXPENDITURES<sup>29</sup></b>	<b>645,128</b>	<b>358,447</b>	<b>623,723</b>	<b>(21,405)</b>
<b>ENDING FUND BALANCE</b>	<b>\$86,191</b>	<b>\$ -</b>	<b>\$86,191</b>	<b>\$0</b>

## COMMUNICATION & INFORMATION SERVICES

BEGINNING FUND BALANCE	\$10,910	\$ -	\$10,910	\$ -
REVENUES:				
Interdepartmental Charges	52,799	34,559	52,799	0
Telephones Leased	8,532	2,943	8,532	0
Circuits	1,367	679	1,207	(160)
Desktop Services	269	52	58	(210)
Interest	137	110	144	0
Equipment Rental	4,546	3,030	4,545	(1)
Miscellaneous	77	602	602	525
<b>TOTAL REVENUES</b>	<b>67,727</b>	<b>41,976</b>	<b>67,887</b>	<b>160</b>
<b>TOTAL EXPENDITURES</b>	<b>72,284</b>	<b>43,565</b>	<b>71,847</b>	<b>(437)</b>
<b>ENDING FUND BALANCE</b>	<b>\$6,352</b>	<b>\$ -</b>	<b>\$6,950</b>	<b>\$598</b>

# PROPRIETARY FUNDS

As of May 31, 2016

(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>EQUIPMENT SERVICES</b>				
BEGINNING FUND BALANCE	\$4,129	\$ -	\$4,129	\$ -
REVENUES:				
Rental/Wreck	33,640	20,181	38,842	5,203
Fuel	16,180	7,394	13,885	(2,295)
Auto Auction	418	543	843	426
Miscellaneous Revenue	267	439	526	259
Interest and Other	5	0	1	(5)
<b>TOTAL REVENUES<sup>30</sup></b>	<b>50,509</b>	<b>28,558</b>	<b>54,097</b>	<b>3,588</b>
<b>TOTAL EXPENDITURES<sup>30</sup></b>	<b>50,509</b>	<b>34,796</b>	<b>54,097</b>	<b>3,588</b>
<b>ENDING FUND BALANCE</b>	<b>\$4,129</b>	<b>\$ -</b>	<b>\$4,129</b>	<b>\$0</b>
<b>EXPRESS BUSINESS CENTER</b>				
BEGINNING FUND BALANCE	\$1,223	\$ -	\$1,223	\$ -
REVENUES:				
Postage Sales	2,703	1,591	2,500	(203)
All Other Revenues	1,260	1,018	1,517	257
<b>TOTAL REVENUES</b>	<b>3,963</b>	<b>2,609</b>	<b>4,017</b>	<b>54</b>
<b>TOTAL EXPENDITURES</b>	<b>3,815</b>	<b>2,537</b>	<b>3,755</b>	<b>(59)</b>
<b>ENDING FUND BALANCE</b>	<b>\$1,372</b>	<b>\$ -</b>	<b>\$1,485</b>	<b>\$113</b>

# PROPRIETARY FUNDS

As of May 31, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>SANITATION SERVICES</b>				
BEGINNING FUND BALANCE	\$7,108	\$ -	\$7,108	\$ -
REVENUES:				
Residential Collection	66,537	46,249	67,862	1,325
Cost Plus Bulk/Brush	114	84	126	12
Sale of Recyclables	2,100	1,145	1,718	(382)
City Facility Collection	761	466	700	(62)
Landfill Revenue	17,676	19,920	24,711	7,035
<b>TOTAL REVENUES<sup>31</sup></b>	<b>87,188</b>	<b>67,864</b>	<b>95,116</b>	<b>7,928</b>
<b>TOTAL EXPENDITURES<sup>31</sup></b>	<b>86,480</b>	<b>47,618</b>	<b>88,590</b>	<b>2,110</b>
<b>ENDING FUND BALANCE</b>	<b>\$7,816</b>	<b>\$ -</b>	<b>\$13,634</b>	<b>\$5,818</b>

# OTHER FUNDS

As of May 31, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>9-1-1 SYSTEM OPERATIONS</b>				
BEGINNING FUND BALANCE	\$7,090	\$ -	\$7,090	\$ -
REVENUES:				
9-1-1 Service Receipts - Wireless	6,257	4,012	6,308	51
9-1-1 Service Receipts - Wireline	6,898	4,150	6,345	(554)
Interest and Other	63	36	40	(23)
<b>TOTAL REVENUES</b>	<b>13,218</b>	<b>8,199</b>	<b>12,692</b>	<b>(526)</b>
<b>TOTAL EXPENDITURES</b>	<b>16,292</b>	<b>9,799</b>	<b>15,949</b>	<b>(343)</b>
<b>ENDING FUND BALANCE</b>	<b>\$4,015</b>	<b>\$ -</b>	<b>\$3,832</b>	<b>(\$183)</b>
 <b>STORM DRAINAGE MANAGEMENT</b>				
BEGINNING FUND BALANCE	\$8,114	\$ -	\$8,114	\$ -
REVENUES:				
Storm Water Fees	50,413	33,803	50,367	(46)
Interest and Other	40	76	86	46
<b>TOTAL REVENUES</b>	<b>50,452</b>	<b>33,880</b>	<b>50,452</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>51,417</b>	<b>25,210</b>	<b>51,273</b>	<b>(144)</b>
<b>ENDING FUND BALANCE</b>	<b>\$7,150</b>	<b>\$ -</b>	<b>\$7,294</b>	<b>\$144</b>

# OTHER FUNDS

As of May 31, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>EMPLOYEE BENEFITS</b>				
<b>BENEFITS ADMINISTRATION</b>				
TOTAL EXPENDITURES	\$1,126	\$365	\$1,077	(\$50)
<b>WELLNESS PROGRAM</b>				
TOTAL EXPENDITURES <sup>32</sup>	\$430	\$296	\$366	(\$64)
<b>RISK MANAGEMENT</b>				
TOTAL EXPENDITURES <sup>33</sup>	\$2,594	\$1,672	\$2,319	(\$274)
<b>LIABILITY/CLAIMS FUND</b>				
<b>Beginning Balance October 1, 2015</b>				<b>\$3,649</b>
Budgeted Revenue				6,297
<b>FY 2015-16 Available Funds</b>				<b>9,946</b>
Paid October 2015				(168)
Paid November 2015				(328)
Paid December 2015				(379)
Paid January 2016				(744)
Paid February 2016				(436)
Paid March 2016				(353)
Paid April 2016				(434)
Paid May 2016				(783)
<b>Balance as of May 31, 2016</b>				<b>\$6,321</b>



# DEBT SERVICE FUND

As of May 31, 2016  
(000s)

DEPARTMENT	BUDGET	YEAR TO DATE	YEAR-END FORECAST	BUDGET VS FORECAST VARIANCE
<b>DEBT SERVICE FUND</b>				
BEGINNING FUND BALANCE	\$12,109	\$ -	\$12,109	\$ -
<b>REVENUES:</b>				
Ad Valorem	230,475	228,496	230,419	(57)
Interest/Transfers/Other	20,468	901	20,468	0
<b>TOTAL REVENUES</b>	<b>250,943</b>	<b>229,397</b>	<b>250,886</b>	<b>(57)</b>
<b>TOTAL EXPENDITURES<sup>34</sup></b>	<b>255,326</b>	<b>212,338</b>	<b>254,444</b>	<b>(881)</b>
<b>ENDING FUND BALANCE</b>	<b>\$7,726</b>	<b>\$ -</b>	<b>\$8,551</b>	<b>\$825</b>

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# NOTES

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(Dollars in 000s)

1. The General Fund budget was amended/increased based on Council's approved use of contingency reserve funds by \$100 on January 27, 2016 by CR# 16-0214 (executive search contract for the City Attorney) and based on an increase in projected revenue by \$813 on June 15, 2016 by CR# 16-1007 (Parking Services contract).
2. Sales tax revenue is projected to be \$2,408 above budget due to the strength of the local economy. Over the most recent 12 months, sales tax receipts have increased by 4.7%.
3. Oncor Electric revenues are projected to be \$401 above budget primarily due to higher than expected electric consumption.
4. Atmos Energy revenues are projected to be \$600 below budget primarily due to warmer winter weather that resulted in less gas consumption.
5. Other Franchise revenues are projected to be \$622 above budget primarily due to an increase in private waste hauler activity and more growth than expected in Cable TV service.
6. Interest Earned revenue is projected to be \$1,113 above budget due to an increase in the market interest rate.
7. Municipal Court revenue is projected to be \$3,277 above budget primarily due to an increase in the collection per citation rates and due to the new collection agency's success of collection on older past due accounts.
8. Vehicle Towing & Storage revenues are projected to be \$463 above budget due to an increase in tows as well as vehicles staying on the auto pound property longer than anticipated.
9. Public Library revenue is projected to be \$96 below budget due to implementation of automatic renewal on materials that have been checked out at library locations and an increase in the usage of e-materials. Fines and late fees are not collected on e-materials as they are electronically recalled on the due date.
10. Parks revenue is projected to be \$480 above budget primarily due to an increase in demand for contract classes and an increase in pavilion rentals.
11. Vital Statistics revenues are projected to be \$132 above budget due to an increase in the sale of birth certificates.
12. Other Charges for Service revenue is projected to be \$2,133 below budget primarily as a result of contracting with fewer hospitals than anticipated for the Mobile Community Healthcare Program, a reduction in Fire Watch fees, and a reduction in the number of fire inspectors used at American Airline Center events.

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# NOTES

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(Dollars in 000s)

13. Miscellaneous revenue is projected to be \$607 above budget primarily due to land lease payments from AT&T for communication towers located on Dallas Fire Rescue premises.
14. Building Services is projected to be \$116 above budget primarily due to materials and labor for unanticipated building maintenance needs.
15. City Secretary's Office is projected to be \$11 above budget due to higher than budgeted salary expenses.
16. Civil Service is projected to be \$8 above budget primarily due to salary expenses.
17. Court Services is projected to be \$350 below budget due to vacancies.
18. Judiciary is projected to be \$171 below budget due to vacancies.
19. Mayor and Council is projected to be \$78 above budget due to double filled positions and the unbudgeted use of temp help.
20. Non-Departmental is projected to be \$311 above budget primarily due to unbudgeted costs such as the actuarial review related to the Police and Fire Pension Fund and efforts related to ADA Compliance.
21. Office of Cultural Affairs is projected to be \$74 above budget primarily due to increased usage of custodial and security services based on events at the Majestic, Meyerson, and City Performance Hall facilities. These expenses are offset by corresponding revenue.
22. Park and Recreation is projected to be \$292 above budget primarily due to repairs related to flooding in 2015 and increased demand for contract classes.
23. Planning and Urban Design is projected to be \$252 below budget due to vacancies.
24. Police is projected to be \$6,600 above budget due to overtime expenses.
25. Street Services is projected to be \$789 above budget primarily due to equipment maintenance costs.
26. Sustainable Development and Construction is projected to be \$295 below budget due to vacancies.
27. Convention and Event Services expenses are projected to be \$9,691 above budget due to increased food and beverage service based on event demand as well as an increased transfer to capital construction resulting from additional revenues. Revenues are projected to be \$10,387 above budget primarily due to higher than expected Alcoholic Beverage Tax and more events than anticipated.

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# NOTES

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(Dollars in 000s)

28. Municipal Radio expenses are projected to be \$87 below budget due to vacancies and a reduction in sales commission. Revenues are projected to be \$170 below budget due to the sale of commercials being less than planned.

29. Water Utilities revenues and expenses are both projected to be \$21,405 below budget. Revenues are projected to be below budget primarily due to the loss of a wholesale water customer contract and lower than projected retail wastewater service revenues. Expenses are projected to be under budget primarily due to a reduction in the transfer to fund capital projects.

30. Equipment Services revenues and expenses are both projected to be \$3,588 above budget primarily due to increased maintenance and repair costs for heavy equipment partially offset by fuel savings.

31. Sanitation expenses are projected to be \$2,110 above budget primarily due to equipment maintenance costs. Revenues are projected to be \$7,928 above budget due to the volume of solid waste from non-contract customers being above historic levels and solid waste from the Upper Chain of Wetlands projects.

32. Wellness Program expenses are projected to be \$64 below budget due to vacancies.

33. Risk Management expenses are projected to be \$274 below budget primarily due to vacancies.

34. Debt Service expenses are projected to be \$881 below budget due to lower than projected interest rates realized on the 2015 GO Bond sale and lower than anticipated TIF expenses.

# Memorandum



DATE July 29, 2016

CITY OF DALLAS

TO Honorable Mayor and Members of the City Council

SUBJECT Moody's Investors Service – Update on Annual Review of City of Dallas General Obligation Bond Rating

The City has been notified that Moody's annual review of the City's outstanding general obligation debt has been rescheduled from July to September, 2016. As planned, the review will focus on the City's Comprehensive Annual Financial Report (CAFR) for fiscal year 2015. This meeting will serve as the first step in Moody's annual surveillance review, which is designed to assess whether an issuer's current assigned rating and rating outlook are appropriate. Moody's will be conducting a full review of the City's rating, which means that information requests and analyses will continue after the September meeting until the rating analyst is ready to make a recommendation to the rating committee.

In addition, Moody's notified the City on July 29<sup>th</sup> that the revenue bonds issued by the Dallas Convention Center Hotel Development Corporation in 2009 will also be reviewed in September subject to new criteria recently released by Moody's. Moody's indicates that application of the new criteria to the hotel revenue bonds could result in a downgrade of the current A1 rating for these bonds.

Moody's internal rating committee will ultimately determine whether the current Moody's ratings of Aa2 with a stable outlook for the City and A1 with stable outlook for the hotel revenue bonds are either confirmed or changed as a result of the surveillance process. A memo with the committee's decision will be sent once Moody's notifies the City of its decision.

Please let me know if you need additional information.

  
Jeanne Chipperfield  
Chief Financial Officer

c: A.C. Gonzalez, City Manager  
Christopher D. Bowers, Interim City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council

# Memorandum



DATE July 29, 2016  
TO Honorable Mayor and Members of the City Council  
SUBJECT **New Skills at Work**

On 6/20/16, the Economic Development Committee endorsed creation of a workforce readiness, placement and retention pilot program to serve impoverished and disconnected communities. This action followed a 5/16 briefing which solicited Committee input and a "New Skills at Work" Report to Council on 2/17/16, underwritten by JP Morgan Chase. The latter presentation focused on middle skills opportunities in the healthcare and IT sectors as well as recommendations to meet employer concerns regarding lack of work-ready talent to fill entry-level and middle skill positions.

It is the intent of the Office of Economic Development to issue an RFSCP to attract non-profit community and faith-based entities with the capacity to gain key employer engagement, manage collaborative partnerships and provide outreach/support to targeted populations (formerly incarcerated, out-of-school youth and single parents). With a strong case management component, the proposed pilot will measure individual progress through each element of the program (outreach, needs assessment, sector-based training/internships, job placement, ongoing support). The goal is for 75% of program participants to be employed and earning a living wage within two years.

An allocation up to \$1.5M from the Public Private Partnership Fund is proposed. More than one lead agency is envisioned, with maximum City financial support per respondent of \$500K over a two year contract term. Respondents will be expected to provide a business plan that leverages additional cash and in-kind support. City funding is not available to replace other available sources (i.e. Workforce Solutions, DCCCD). Upon completion of the RFSCP process, individual lead agency contracts will require City Council approval. Attached is a map reflecting areas of high unemployment for service delivery, a model of the case management approach and the proposed RFSCP scoring criteria.

Should you have any questions, please contact me at (214) 670-3296.



Ryan S. Evans  
First Assistant City Manager

## **New Skills at Work**

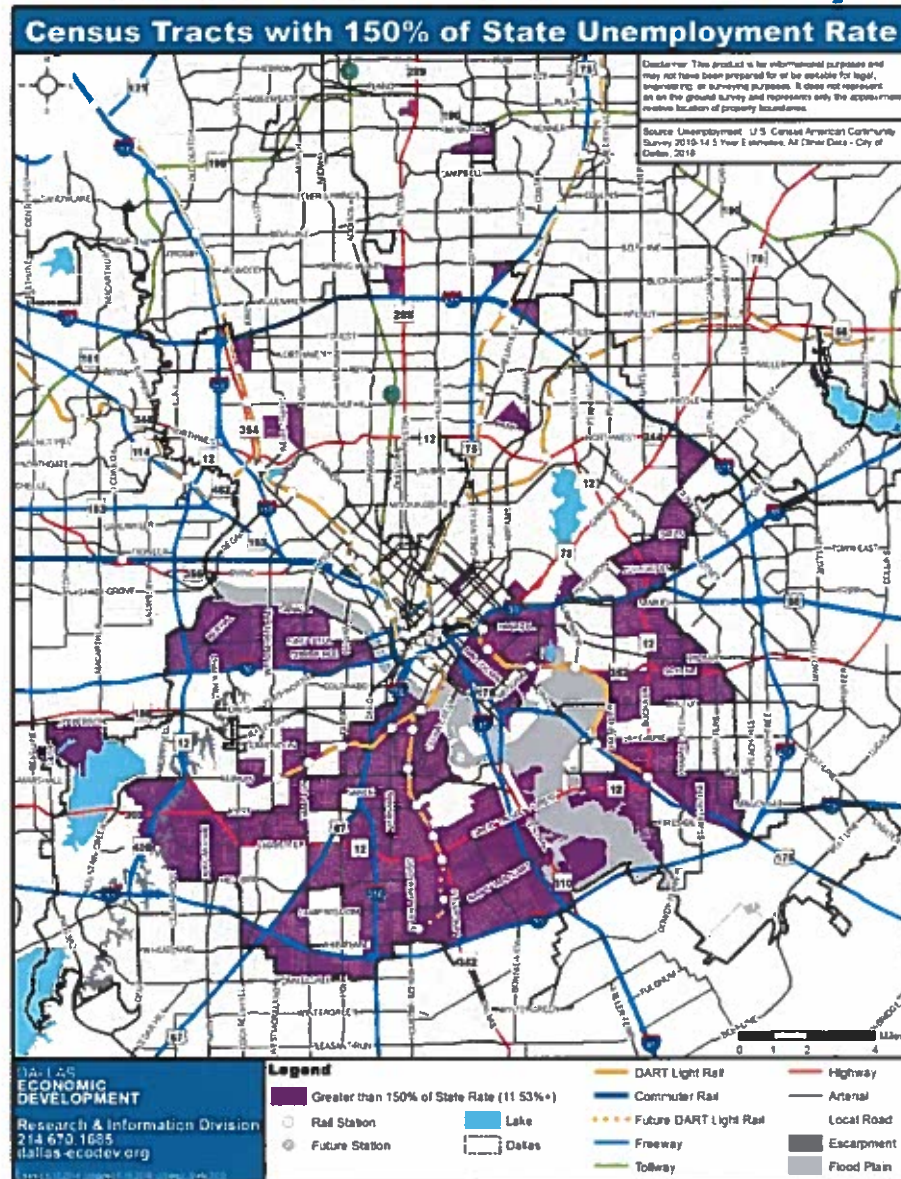
July 29, 2016

Page 2 of 2

C: A.C. Gonzalez, City Manager  
Christopher D. Bowers, Interim City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
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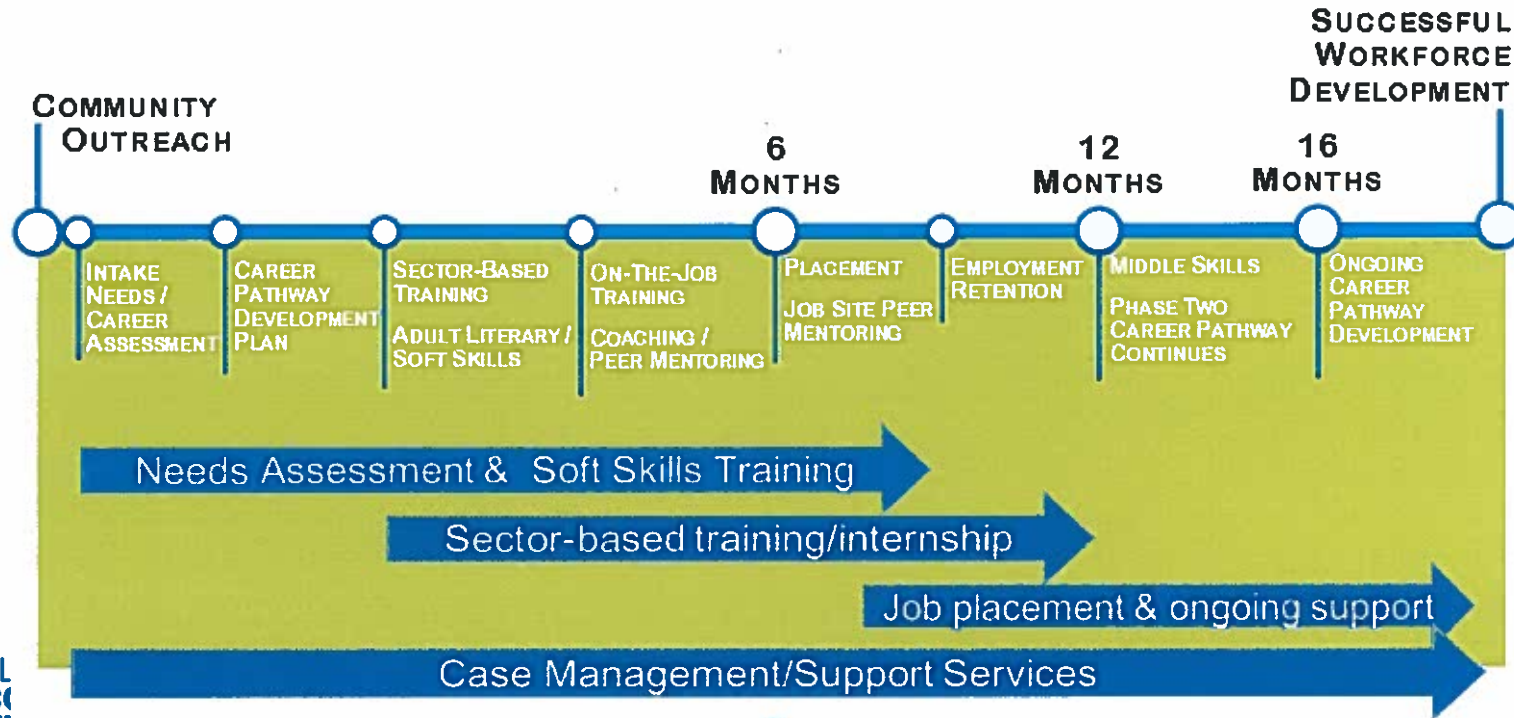
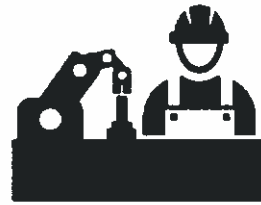
# Areas of High Unemployment for Service Delivery





# Career Pathway Continuum

## CAREER PATHWAY CONTINUUM 1—16 MONTHS



# Proposed Scoring Criteria

Evaluation Criteria Weighting	
<b>Experience and Qualifications</b>	20
Includes experience and qualifications of lead entity and partners (and staff) within the consortium in service delivery, program management and reporting	
<b>Budget, ability to leverage funds</b>	30
Includes proposed use of funds, additional funds identified, and level of commitment for those additional funds (in-kind or cash)	
<b>Responsiveness to proposal, project plan and timing</b>	35
Includes an overall continuum design and understanding of the project, a clear identification of partners and an integrated process to ensure a seamless delivery of services between the applicant, and partners in recruiting participants, enrolling in supportive services, providing training, OJT, placing for employment, post employment follow-up and services	
<b>BID (Business Inclusion and Development)</b>	15
<b>Total</b>	100

# Memorandum



CITY OF DALLAS

DATE July 29, 2016

TO Honorable Mayor and Members of the City Council

SUBJECT **Office of Environment Quality – Managing Director Appointment**

As the result of a national search process, I am excited to announce the recent appointment of James McGuire to the position of Managing Director for the Office of Environmental Quality. James joins OEQ as a seasoned City of Dallas employee, with a five-year tenure as a Senior Assistant City Attorney. James has worked extensively with OEQ and other city departments to provide legal and environmental support for a number of transactions and issues.

James is uniquely qualified for the role as he possesses technical, academic, and legal knowledge of the environmental field. His technical knowledge is derived from his Master of Science degree in Geological Sciences from the University of Texas at Austin, and his decade of experience working with environmental professionals and other experts to address complex environmental issues. Also, his recent service as a City of Dallas Attorney has allowed him to gain additional substantial experience in environmental legal compliance, enforcement, and litigation. James also brings to the table a remarkable network of individuals, organizations, resources, and opportunities tied to the field of environmental quality and compliance.

As the Managing Director of OEQ, James will be responsible for implementing and overseeing the City's Environmental Management System (ISO 14001), coordinating the implementation of the City's sustainability plan, conducting public outreach on environmental issues, developing and carrying out education and training for employees, and providing assistance and support to other City departments and Council on environmental issues.

With his work experience and significant educational credentials, James is well equipped to lead OEQ and assist the City on environmental matters. Please join me in congratulating James on his promotion and giving him your support as he assumes his new duties.

A handwritten signature in black ink that reads "Jill Jordan".

Jill A. Jordan, P.E.  
Assistant City Manager

c: A.C. Gonzalez, City Manager  
Christopher D. Bowers, Interim City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
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Elsa Cantu, Assistant to the City Manager – Mayor & Council

# Memorandum



DATE: July 29, 2016  
TO: Honorable Mayor and Members of the City Council  
SUBJECT: **City License Applications**

There were no Dance Hall and/or Sexual Oriented Business applications received for the week of July 18 - 22, 2016 by the Investigations Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Sergeant Lisette Rivera, #7947 at (214) 670-4811 and/or by email at [lisette.rivera@dpd.ci.dallas.tx.us](mailto:lisette.rivera@dpd.ci.dallas.tx.us) should you need further information.



Eric D. Campbell  
Assistant City Manager

cc: A.C. Gonzalez, City Manager  
Christopher D. Bowers, (I) City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
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Joey Zapata, Assistant City Manager  
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Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council  
Chief David O. Brown, Dallas Police Department