

Memorandum



CITY OF DALLAS

DATE January 8, 2016

TO Honorable Mayor and Members of the City Council

SUBJECT **Visitors to Council Offices**

There have been reports of council members receiving unexpected visits in their offices. This memo reiterates the standard procedure put in place years ago to address this issue.

1. Upon arrival at the Mayor and City Council Security Desk, visitors are to check in with security staff and advise with whom they have an appointment.
2. Security will call the respective Council Assistant or Council Secretary to announce the visitor(s).
3. The Council Assistant or Secretary is responsible for coming out to the Security Desk to escort the visitor(s) to the meeting with the council member(s) AND escort the visitor(s) back out to the Security Desk at the conclusion of the appointment.

The same procedure applies for visitors with appointments to meet with the Mayor Pro Tem and Deputy Mayor Pro Tem in 5DN.

This procedure is designed to eliminate unannounced and unexpected drop-in visitors to individual council offices. We will be working with your staff to adhere to the procedure.

Please contact me if you have additional questions.

A handwritten signature in black ink, appearing to read 'Jill Jordan'.

Jill Jordan, P.E.

Assistant City Manager

c: A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Eric D. Campbell, Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager – Mayor & Council

Memorandum



DATE January 8, 2016

TO Honorable Members of the Public Safety Committee:
Adam Medrano (Chair), B. Adam McGough (Vice Chair), Jennifer S. Gates, Sandy Greyson,
Phillip T. Kingston, Tiffinni A. Young

SUBJECT Public Safety Committee Meeting Follow-Up Items

Listed below are the responses to follow-up items discussed during the Public Safety Committee meeting held on Monday, December 8, 2015.

Crime Report

1. Follow-up call to determine how long it will take for contact.
 - a) 911 call from call entry to officer response.

Citizen calls 911 to request police service. Call taker enters the call into CAD. Once the call taking is complete, the call goes to the dispatch queue.
The dispatcher assigns the call to a patrol element (Dispatch time – from when the call enters queue to when it is assigned to an element).
The patrol element acknowledges the call by putting himself enroute
The patrol element drives to the call location (Travel Time).
The patrol element arrives at the call location (Code 6).
 - b) ETA's

Communications personnel are not able to give citizens an ETA (estimated time of arrival) due to several factors. Emergency call response is a fluid situation that is constantly changing without notice. It is impossible to determine what higher priority calls (emergencies) may come in between the time of the ETA call and the actual time of dispatch. The time it takes for officers to handle a call is not predetermined. Because every situation is different, we are unable to affix a certain timeframe to any call since officers are unaware of what they actually have until they arrive. There is also the possibility that an officer could get dispatched on a call but then get flagged down on another issue while enroute and then have to be pulled from the 1st call. If citizens were to be given an ETA, there is a great possibility that the ETA given would be inaccurate, thus angering the citizen further. When citizens do call for an ETA, a supervisor will advise them as to whether there is another avenue they could take without having to wait for an officer to respond (i.e. go to a patrol station for a report or to pick up an accident form). The vast majority of the ETA calls revolve around lower priority, report-only calls where there is no suspect at the location.

Criminal Nuisance and Abatement

2. Number of SAFE cases per council district
 - a) See additional attachments for the listing of SAFE cases by council district.

b) Subsequent information is still being compiled and will be submitted at a later date.



Eric D. Campbell
Assistant City Manager

Attachment(s)

cc: Honorable Mayor and Members of the City Council
A.C. Gonzalez, City Manager
Warren M.S. Ernst, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Ryan S. Evans, First Assistant City Manager

Jill A. Jordan, P.E., Assistant City Manager
Mark McDaniel, Assistant City Manager
Joey Zapata, Assistant City Manager
Jeanne Chipperfield, Chief Financial Officer
Sana Syed, Public Information Officer
Elsa Cantu, Assistant to the City Manager

Open SAFE Cases by Council District

| PRIMARY ADDRESS | STRUCTURE | BUSINESS NAME | DIST NAME |
|--------------------------|-------------------|----------------------|-----------|
| 624 N. LANCASTER | APARTMENTS | AURORA APARTMENTS | D1 |
| 4950 LIVE OAK STREET | APARTMENTS | CARRIAGE HILL VILLAS | D2 |
| 4858 EAST GREAND AVENUE | CONVENIENCE STORE | 5 STAR MINI MART | D2 |
| 409 N PEAK | SINGLE FAMILY | NONE | D2 |
| 7002 HARRY HINES | HOTEL | COLE MANOR HOTEL | D2 |
| 3232 SUMTER DRIVE | APARTMENTS | SPANISH VILLAGE | D2 |
| 4717 COLUMBIA AVENUE | DUPLEX | NONE | D2 |
| 9680 TIMERLINE ROAD | APARTMENTS | VILLAS DE ZOCALO | D2 |
| 4314 LIVE OAK STREET | BAR-CLUB | MUDDY WATERS | D2 |
| 4400 SAN JACINTO STREET | APARTMENTS | ROSEMONT | D2 |
| 4724 COLE MANOR PL | APARTMENTS | NO NAME | D2 |
| 4927 SAN JACINTO STREET | APARTMENTS | SIERRA 1 APARTMENTS | D2 |
| 4711 HAY STREET | RESIDENCE | NONE | D2 |
| 2525 WYCLIFF AVENUE | CLUB | THE BRICK DALLAS | D2 |
| 4611 MONARCH STREET | APARTMENTS | HOMESTEAD APARTMENTS | D2 |
| 206 W. LAURELAND | RESIDENCE | NONE | D3 |
| 2935 W. CAMP WISDOM | MOTEL | DELUX INN | D3 |
| 5006 BARTLETT | RESIDENCE | NONE | D3 |
| 5447 SINGING HILLS DRIVE | RESIDENCE | NONE | D3 |
| 2755 E. LEDBETTER | APARTMENTS | OASIS APARTMENTS | D4 |
| 1214 HENDRICKS AVENUE | RESIDENCE | NONE | D4 |
| 1531 IOWA AVENUE | RESIDENCE | RESIDENCE | D4 |
| 1623 MARFA | RESIDENCE | NONE | D4 |
| 1630 MARFA | RESIDENCE | NONE | D4 |
| 3131 HARLANDALE | SINGLE FAMILY | RESIDENCE | D4 |
| 1005 VERMONT | SHOPPING STRIP | NONE | D4 |
| 2144 STOVALL DRIVE | RESIDENCE | NONE | D4 |
| 1203 STRICKLAND | RESIDENCE | RESIDENCE | D4 |
| 815 E. HOBSON | RESIDENCE | NONE | D4 |
| 1619 MARFA | RESIDENCE | NONE | D4 |
| 620 WOODBINE AVENUE | RESIDENCE | NONE | D4 |
| 2227 STOVAL DRIVE | RESIDENCE | NONE | D4 |
| 1510 CLAUDE STREET | RESIDENCE | NONE | D4 |

Open SAFE Cases by Council District

| | | | |
|---------------------------|-------------------|-------------------------------|----|
| 10335 GARDNER | MOTEL | SUPER 7 MOTEL | D6 |
| 2833 COMMUNITY DRIVE | APARTMENTS | PARKSIDE APARTMENTS | D6 |
| 2911 CLYDEDALE DRIVE | APARTMENTS | VILLAS DEL LAGO | D6 |
| 1159 N JUSTIN AVENUE | RESIDENCE | NONE | D6 |
| 1827 SINGLETON BLVD | CONVENIENCE STORE | WEST DALLAS CONVENIENCE STORE | D6 |
| 2435 W. NORTHWEST HIGHWAY | CLUB | CLUB KALUA, LLC | D6 |
| 2444 WALNUT RIDGE STREET | CABARET | DALLAS CABARET SOUTH | D6 |
| 8550 N. STEMMONS | CABARET | XTC CABARET DALLAS | D6 |
| 1329 MCKENZIE STREET | APARTMENTS | NONE | D7 |
| 3725 HANCOCK STREET | RESIDENCE | NONE | D7 |
| 4316-4318 FRANK STREET | DUPLEX | NONE | D7 |
| 2627-2629 BIRMINGHAM AVE | DUPLEX | NONE | D7 |
| 2631 LENWAY STREET | RESIDENCE | RESIDENCE | D7 |
| 2726 MITCHELL STREET | RESIDENCE | NONE | D7 |
| 4105 MARSHALL STREET | RESIDENCE | NONE | D7 |
| 2619 SOUTHLAND STREET | RESIDENCE | RESIDENCE | D7 |
| 2227 NANTUCKET VILLAGE DR | RESIDENCE | NONE | D7 |
| 2820 GREENMEADOW DRIVE | RESIDENCE | NONE | D7 |
| 3610 CAUTHORN DRIVE | RESIDENCE | RESIDENCE | D7 |
| 4610 FRANK STREET | SINGLE FAMILY | SINGLE FAMILY RESIDENCE | D7 |
| 2710 LENWAY | RESIDENCE | RESIDENCE | D7 |
| 2709 LENWAY STREET | RESIDENCE | NONE | D7 |
| 2728 N. BUCKNER BLVD | APARTMENTS | CASAS UNICAS | D7 |
| 2914 SWANSON STREET | SINGLE FAMILY | NONE | D7 |
| 3528-3530 BOOKER STREET | DUPLEX | NONE | D7 |
| 3615 BERTRAND | RESIDENCE | NONE | D7 |
| 3610 PENELOPE STREET | RESIDENCE | NONE | D7 |
| 2417 ANDERSON STREET | RESIDENCE | NONE | D7 |
| 2432 ST. CLAIR STREET | RESIDENCE | NONE | D7 |
| 3823 KENILWORTH STREET | RESIDENCE | NONE | D7 |
| 4423 COLLINS | RESIDENCE | NONE | D7 |
| 2148 CHATHAM SQUARE COURT | RESIDENCE | NONE | D7 |
| 1827 S. HASKELL AVENUE | BUSINESS CENTER | KWICK WAY GROCERY | D7 |
| 3803 OCTAVIA STREET | RESIDENCE | NONE | D7 |

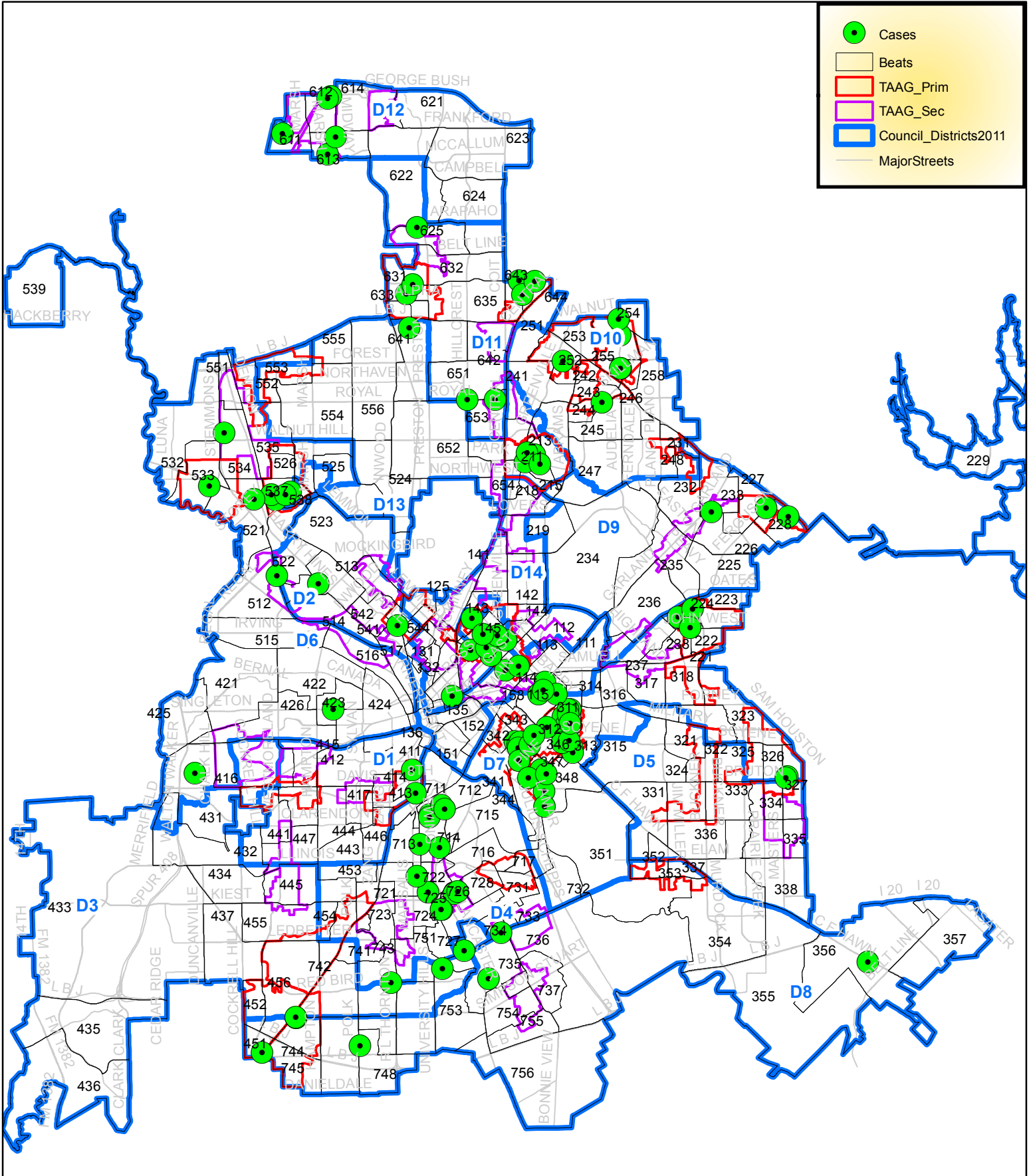
Open SAFE Cases by Council District

| | | | |
|------------------------------------|------------|------------------------------|-----|
| 2822 CASEY STREET | RESIDENCE | NONE | D7 |
| 2215 MARBURG STREET | RESIDENCE | NONE | D7 |
| 2706 MARDER STREET | RESIDENCE | RESIDENCE | D7 |
| 1615/1721 JOHN WEST | APARTMENTS | HIGHLAND BLUFFS LLC | D7 |
| 3611 MEADOW STREET | RESIDENCE | NONE | D7 |
| 4330 COPELAND | RESIDENCE | NONE | D7 |
| 2023 BEN HUR STREEET | RESIDENCE | NONE | D8 |
| 7927 WOODSHIRE DRIVE | RESIDENCE | NONE | D8 |
| 2950 W. CAMPWISDOM ROAD | BUSINESS | MS EXPRESS | D8 |
| 8081 MARVIN D. LOVE FRWY | APARTMENTS | BRANDON MILLS APARTMENT | D8 |
| 5731 PLUM DALE | RESIDENCE | NONE | D8 |
| 11050 WOODMEADOW PKY | APARTMENTS | OAK MEADOW APARTMENTS | D9 |
| 11511 FERGUSON ROAD | APARTMENTS | SHADOWBROOK NORTH | D9 |
| 1842 EL CAPITAN | APARTMENTS | EL CAPITAN APARTMENTS | D9 |
| 12516 AUDELIA ROAD | APARTMENTS | HUNTINGTON BROOKS | D10 |
| 13015 AUDELIA ROAD | APARTMENTS | THE MIRAMAR APARTMENTS | D10 |
| 8401 SKILLMAN | APARTMENTS | MONTECITO PALMS | D10 |
| 11600 AUDELIA ROAD | APARTMENTS | TIMBERLODGE APARTMENTS | D10 |
| 11601 AUDELIA ROAD | APARTMENTS | SIENNA PALMS | D10 |
| 9180, 9182, 9184, 9186 FOREST LANE | APARTMENT | SUNSET TERRACE APTS | D10 |
| 8282 SPRING VALLEY ROAD | BUSINESS | LA MICHOACANA | D11 |
| 13740 MONTFORT DRIVE | APARTMENTS | DORAL APARTMENTS | D11 |
| 6931 ROYAL LANE | RESIDENCE | NONE | D11 |
| 13606 MAHAM ROAD | APARTMENTS | THE THREAD APARTMENTS | D11 |
| 8542 SPRING VALLEY ROAD | APARTMENTS | AMBER DAWN APARTMENTS | D11 |
| 5930/5940 ARAPAHO | APARTMENTS | ENCLAVE AT PRESTONWOOD | D11 |
| 5636 SPRING VALLEY ROAD | APARTMENTS | 5636 APARTMENTS | D11 |
| 10830 STONE CANYON ROAD | APARTMENTS | AVONDALE PARC AT BELLMAR APT | D11 |
| 3939 ROSEMEADE PARKWAY | APARTMENTS | SAGE CREEK APARTMENTS | D12 |
| 2626 FRANKFORD ROAD | APARTMENTS | CENTERPOINT APARTMENTS | D12 |
| 17717 VAIL STREET | APARTMENTS | WINDSONG APARTMENTS | D12 |
| 18081 MIDWAY ROAD | APARTMENTS | HUNTERS HILL APARTMENTS | D12 |
| 18959 LINA STREET | APARTMENTS | EAGLE CREEK APARTMENTS | D12 |
| 5580 HARVEST HILL ROAD | APARTMENTS | MONTFORT CROSSING | D13 |

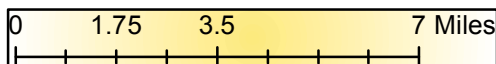
Open SAFE Cases by Council District

| | | | |
|-----------------------------|-------------|------------------------|-----|
| 7152 FAIR OAKS AVENUE #1037 | LOFT CONDOS | NONE | D13 |
| 8350 PARK LANE | APARTMENTS | CLARIDGE POINT | D13 |
| 7117-7131 HOLLY HILL DRIVE | APARTMENTS | ECHO@MIDTOWN | D13 |
| 8620 PARK LANE | APARTMENTS | TOWN CENTER APARTMENTS | D13 |
| 1930 PACIFIC AVENUE | BAR/CLUB | MEDUSA CLUB | D14 |
| 1902 CADDO STREET | APARTMENTS | NONE | D14 |

Safe Cases by Council District



- Cases
- ▭ Beats
- ▭ TAAG_Primary
- ▭ TAAG_Secondary
- ▭ Council_Districts2011
- MajorStreets



Author: E. Aggrey-Korsah
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