#### Memorandum



DATE January 15, 2015

To Honorable Mayor and Members of the City Council

SUBJECT Office of Ethics & Compliance

As you are probably aware, cities have to comply with a vast array of complex federal and state regulations. To handle this, many cities have established ethics and compliance offices to serve as an enterprise-wide resource for their departmental operations. For the City of Dallas, this could also address many of the recommendations from the Auditor's Office for greater attention to compliance and internal controls.

This autumn, Jeanne Chipperfield and I discussed what would be necessary for the City to establish a comprehensive ethics and compliance office. Those discussions were expanded to include other offices to determine what existing functions should be consolidated into this office and what its role in the organization would be.

In exploring how this Office could help the City's operations, Ms. Chipperfield became more and more interested in serving as its leader. Her broad understanding of the City and current efforts at internal controls/contract compliance make her ideal for this new initiative; however, her current role as Chief Financial Officer is critical to the on-going operations.

After much discussion, Ms. Chipperfield and I agreed that she would begin laying the foundation to establish the new Office of Ethics and Compliance and I would begin a national search for a new Chief Financial Officer.

I have asked Human Resources to issue an RFP to find a search firm to assist with a nation-wide search for a new Chief Financial Officer.

In the interim, Ms. Chipperfield will serve in a dual role of continuing her duties as Chief Financial Officer while working out the mechanics of this restructuring.

lease by me know if you have any questions or if you need any additional information.

onzalez Manager

Executive Assignments January 15, 2016 Page 2

c: Warren M.S. Ernst, City Attorney Craig D. Kinton, City Auditor Rosa A. Rios, City Secretary Daniel F. Solis, Administrative Judge Ryan S. Evans, First Assistant City Manager Eric D. Campbell, Assistant City Manager Jill A. Jordan, P.E., Assistant City Manager Mark McDaniel, Assistant City Manager Joey Zapata, Assistant City Manager Jeanne Chipperfield, Chief Financial Officer Sana Syed, Public Information Officer Elsa Cantu, Assistant to the City Manager – Mayor & Council

#### Memorandum



DATE January 15, 2016

- TO Honorable Mayor and Members of the City Council
- SUBJECT Oak Glen Apartments-Update

In late April 2015, the City Council approved a plan to renovate the sixty four (64) unit apartment complex known as the Oak Glen Apartments located at 2120 52<sup>nd</sup> Street. The property was transferred from the City of Dallas ownership to the nonprofit housing developer, NP Community Development Corporation dba Heroes House in late June 2015.

The property was secured with new fencing, some exterior clean-up, and gutting of the interior started in July/August of 2015. In September 2015, the CDC filed paperwork with the Texas Commission on Environmental Quality (TCEQ) to approve a plan to remove asbestos and mold in the building. TCEQ provided approval and clean-up began in November 2015. The environmental work was completed in late December and TCEQ inspected the work and provided final clearance.

When the project was briefed, MidSouth Bank was going to provide interim financing; however, Veritex Bank is now providing \$2 million in financing for the renovations. Permits have been issued for the renovations to begin and roofing work will begin this month. We do expect occupancy of the building to occur by early summer. The CDC must utilize 51% of the units for affordable housing but may utilize 49% of the units at market rates. The CDC does expect to provide housing to veterans.

Please contact me if you have additional questions.

Alan E. Sims ' Chief of Neighborhood Plus

A.C. Gonzalez, City Manager Warren M.S. Ernst, City Attorney Craig D. Kinton, City Auditor Rosa A. Rios, City Secretary Daniel F. Solis, Administrative Judge Ryan S. Evans, First Assistant City Manager Eric D. Campbell, Assistant City Manager

C:

Jill A. Jordan, P.E., Assistant City Manager Mark McDaniel, Assistant City Manager Joey Zapata, Assistant City Manager Jeanne Chipperfield, Chief Financial Officer Sana Syed, Public Information Officer Elsa Cantu, Assistant to the City Manager –Mayor & Council

# Memorandum



DATE: January 15, 2016

TO: Honorable Mayor and Members of the City Council

#### SUBJECT: 2015 Targeted Area Action Grid (TAAG)

On Monday, January 11, 2016, the Public Safety Committee was updated on the 2015 Targeted Area Action Grids (TAAGs). Attached you will find TAAG area maps for each council district.

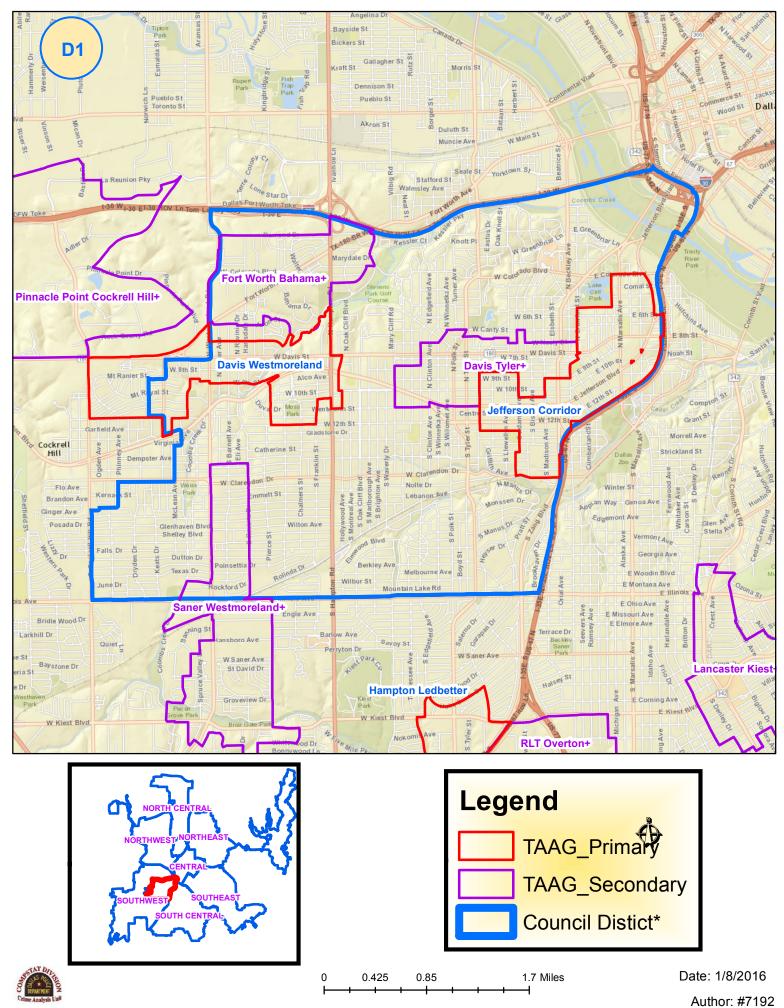
Please contact me if you have any questions or need additional information.

Einplamphell

Eric D. Campbell Assistant City Manager

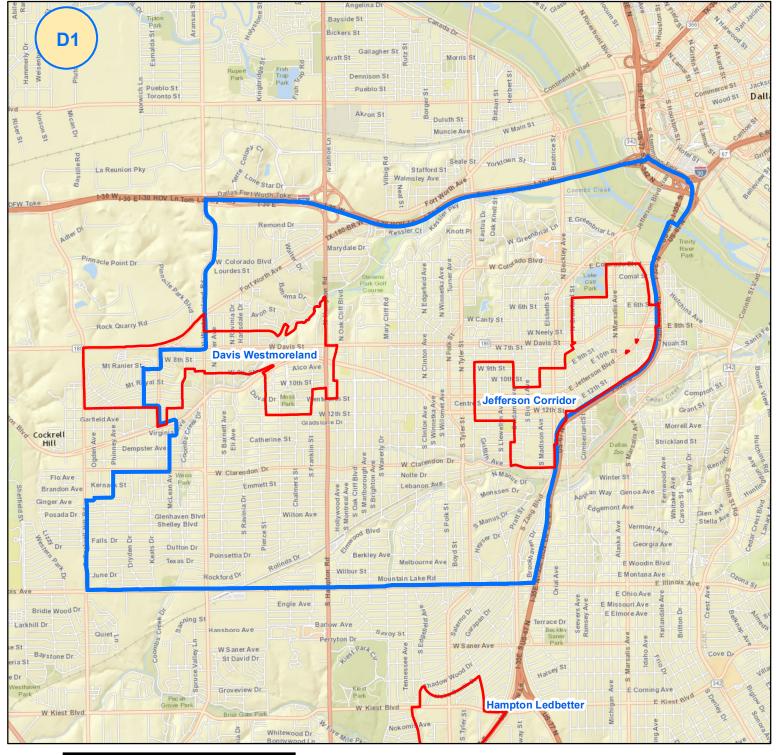
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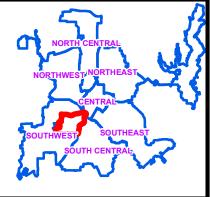
cc: A.C. Gonzalez, City Manager Warren M.S. Ernst, City Attorney Craig D. Kinton, City Auditor Rosa A. Rios, City Secretary Daniel F. Solis, Administrative Judge Ryan S. Evans, First Assistant City Manager Jill A. Jordan, P.E., Assistant City Manager Mark McDaniel, Assistant City Manager Joey Zapata, Assistant City Manager Jeanne Chipperfield, Chief Financial Officer Sana Syed, Public Information Officer Elsa Cantu, Assistant to the City Manager – Mayor & Council **Scott Griggs** 



**Scott Griggs** 

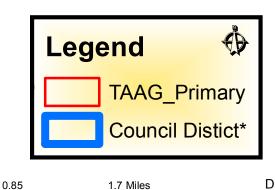
## **Council District & TAAG Areas**





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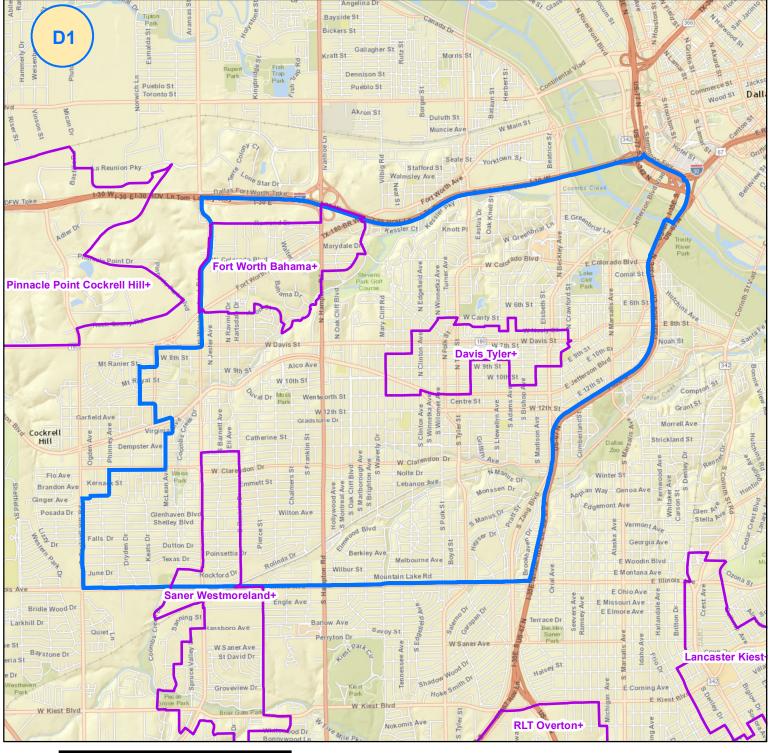
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DEPARTMENT

**Scott Griggs** 

## **Council District & TAAG Areas**





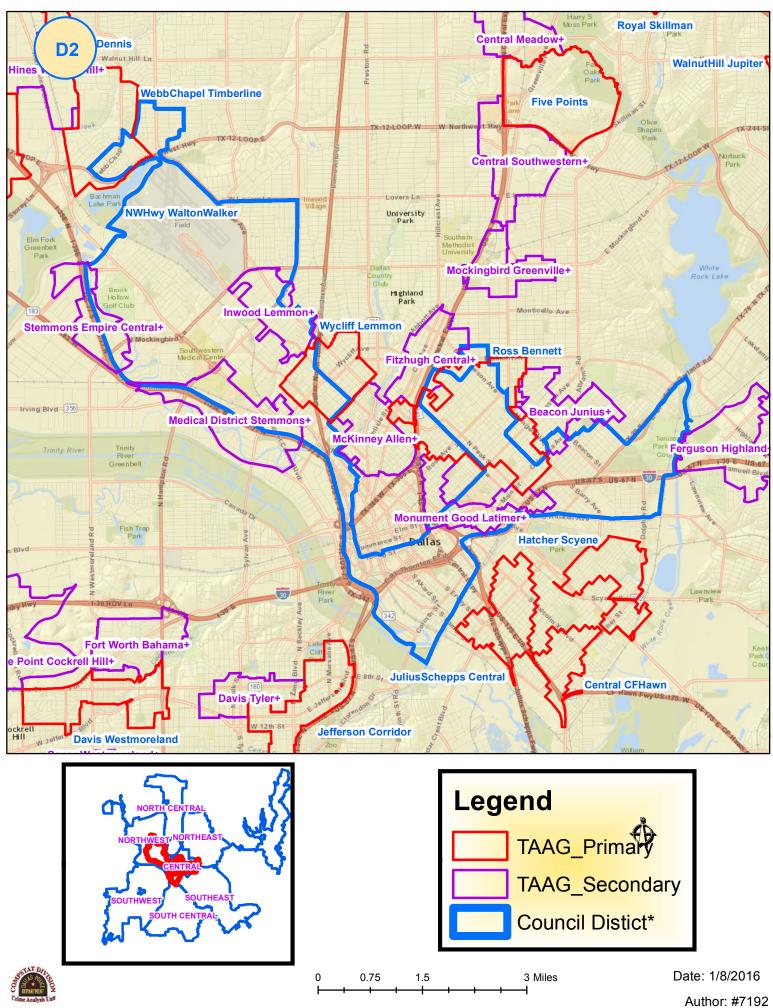
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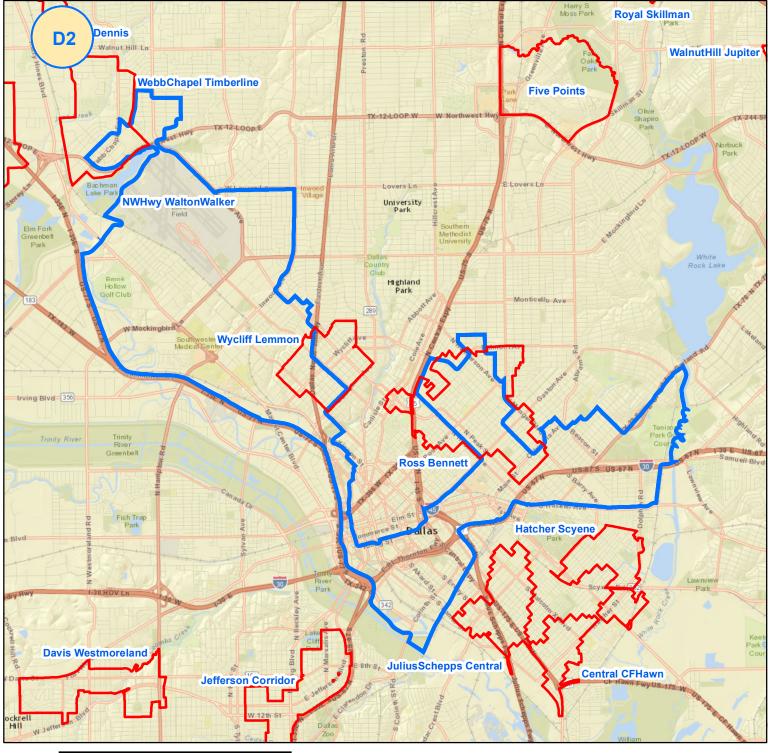
DEPARTMENT

**Adam Medrano** 



Adam Medrano

### **Council District & TAAG Areas**





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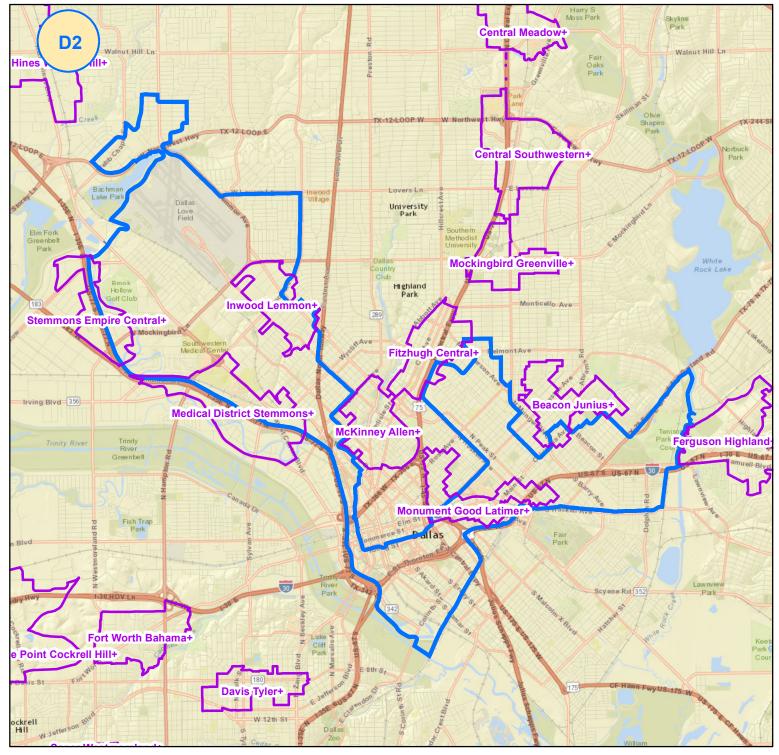
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Crime Analysis Unit

Adam Medrano

## **Council District & TAAG Areas**





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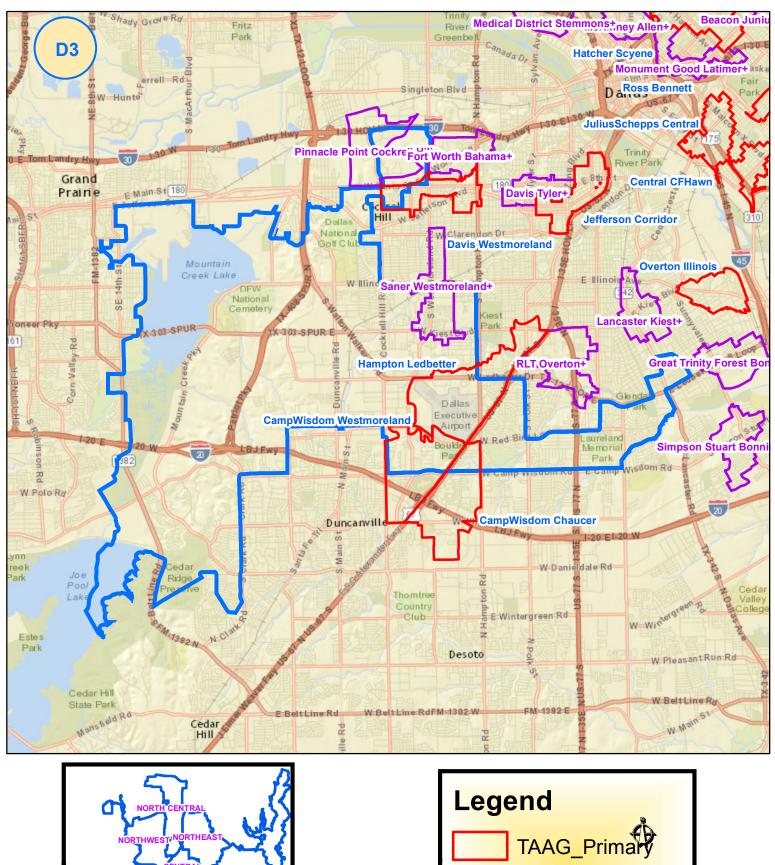
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DEPARTMENT

**Casey Thomas II** 

**Council District & TAAG Areas** 



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Date: 1/8/2016 Author: #7192

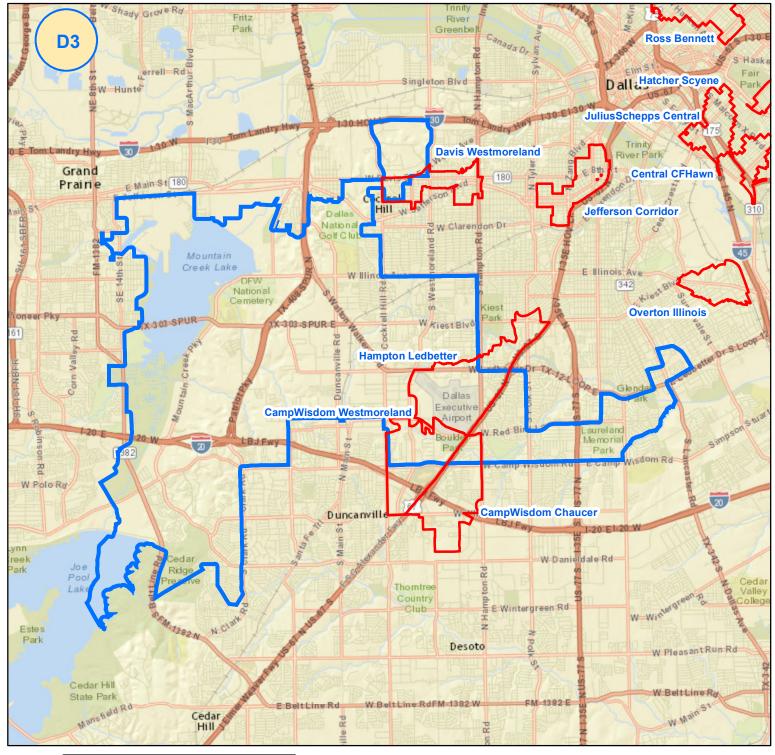
TAAG\_Secondary

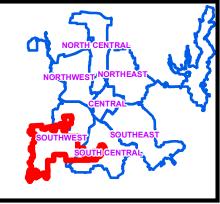
Council Distict\*

4 Miles

**Casey Thomas II** 

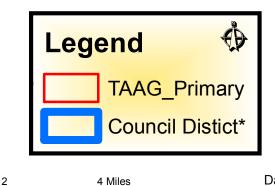
**Council District & TAAG Areas** 





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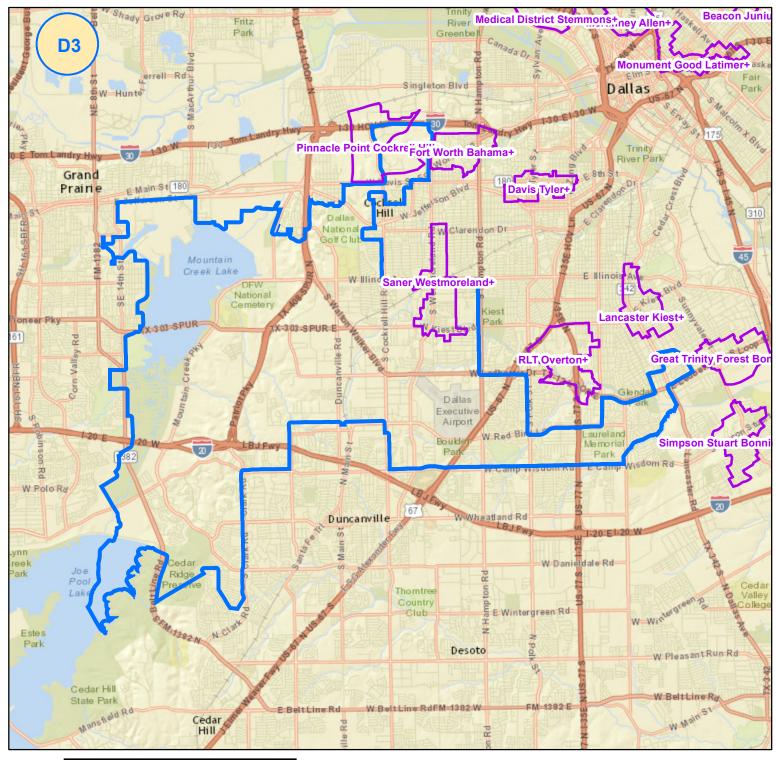
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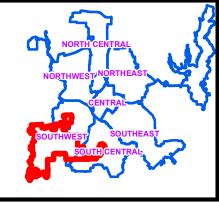




**Casey Thomas II** 

**Council District & TAAG Areas** 





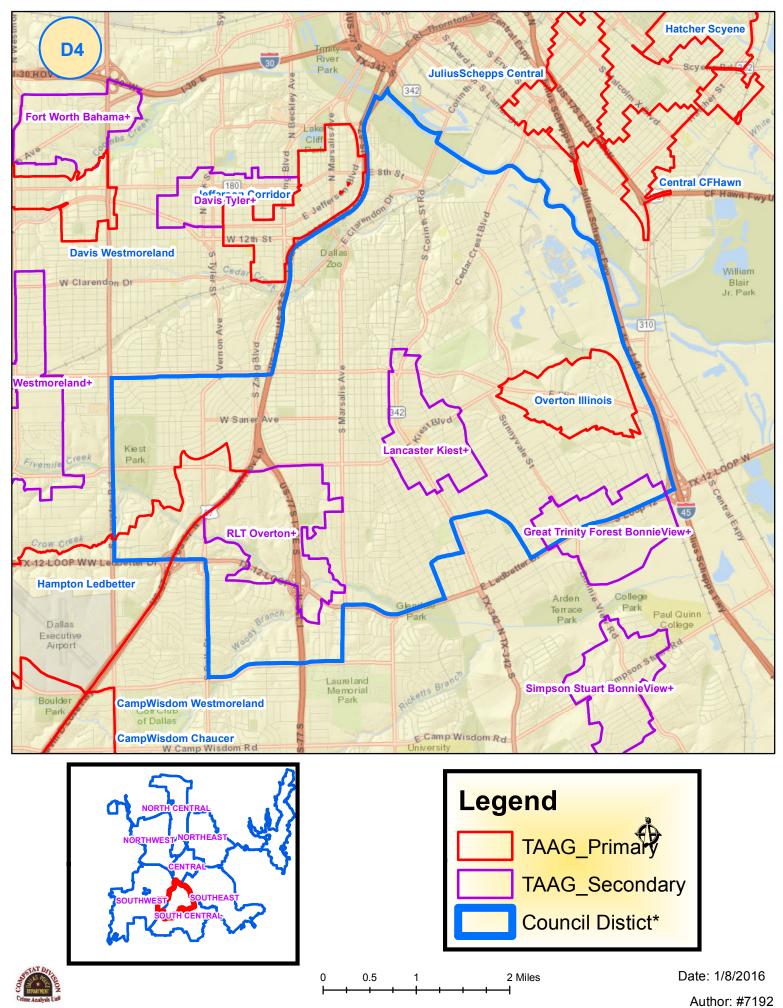
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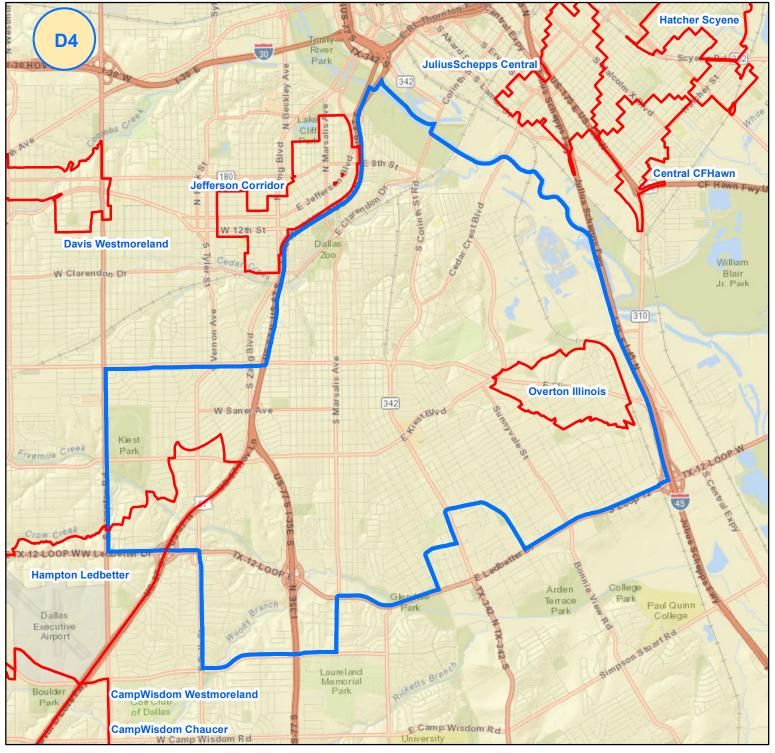


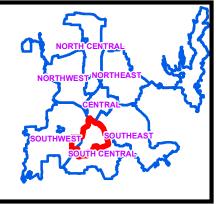
**Carolyn King Arnold** 



**Carolyn King Arnold** 

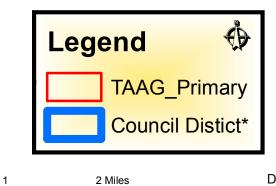
**Council District & TAAG Areas** 





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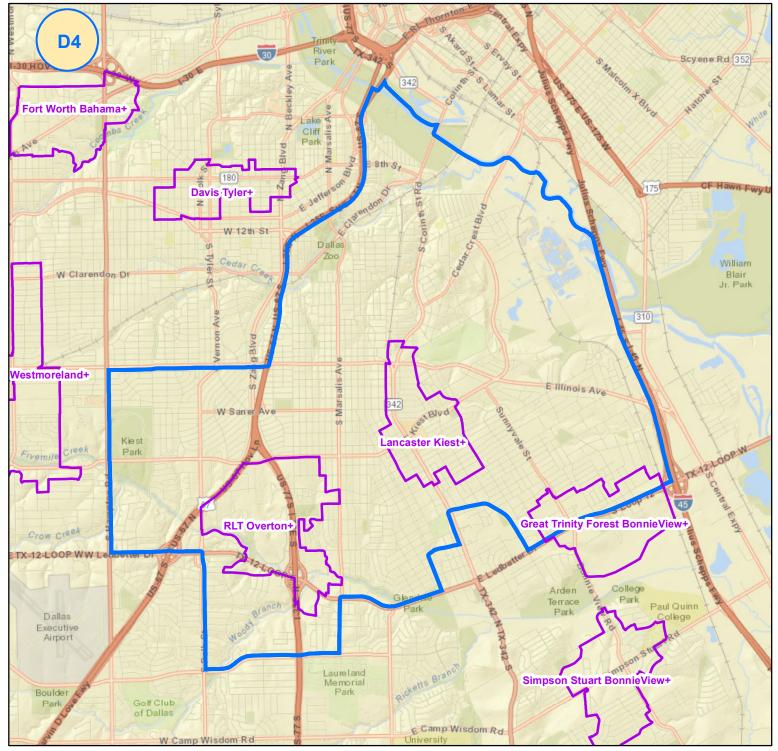


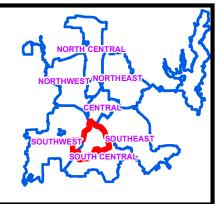
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Crime Analysis Unit

**Carolyn King Arnold** 

**Council District & TAAG Areas** 





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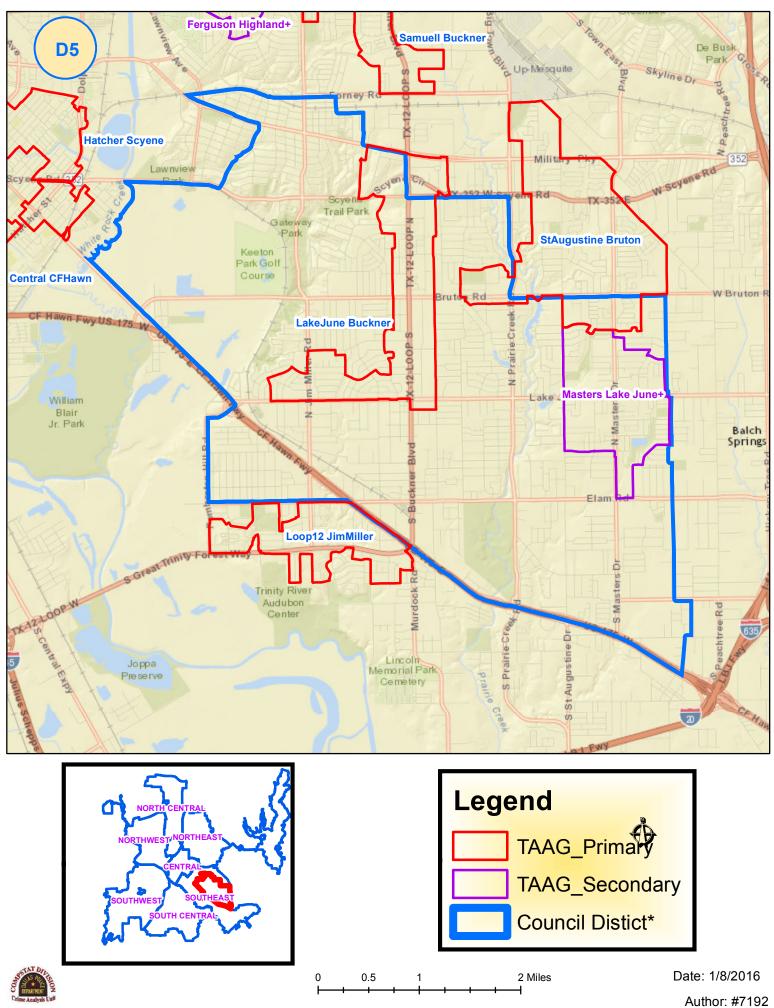
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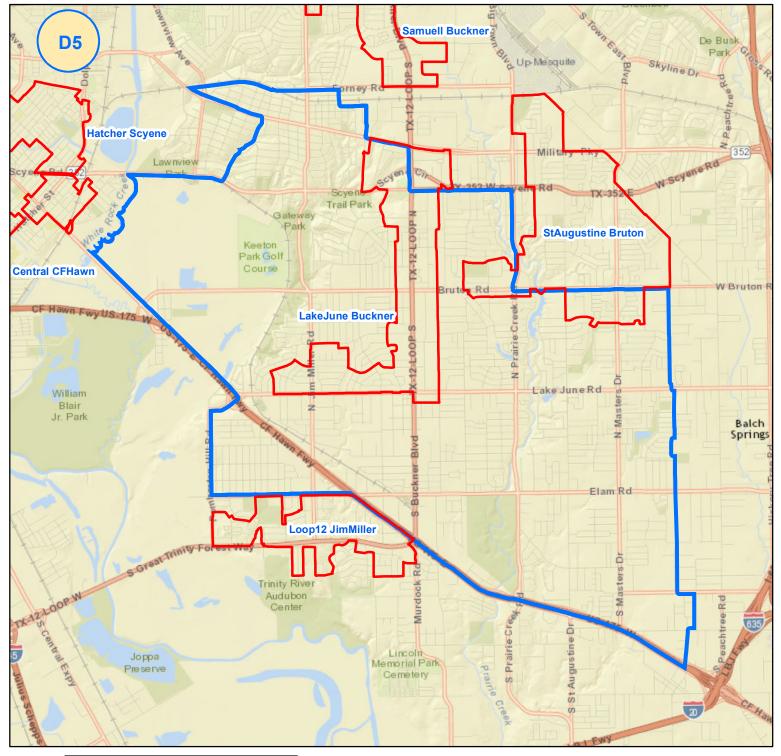
Crime Analysis Unit

**Rick Callahan** 



**Rick Callahan** 

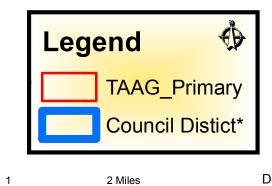
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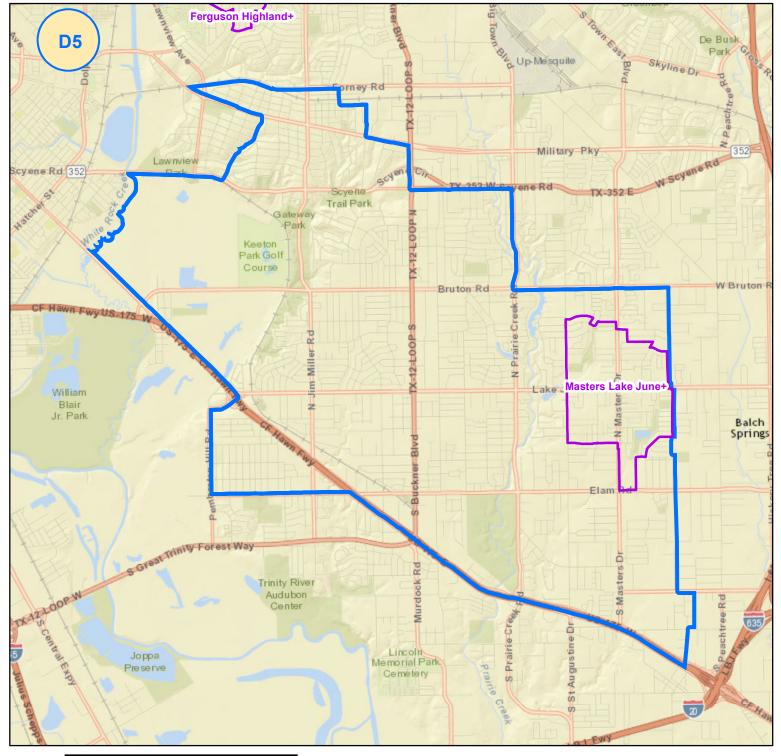
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**Rick Callahan** 

**Council District & TAAG Areas** 





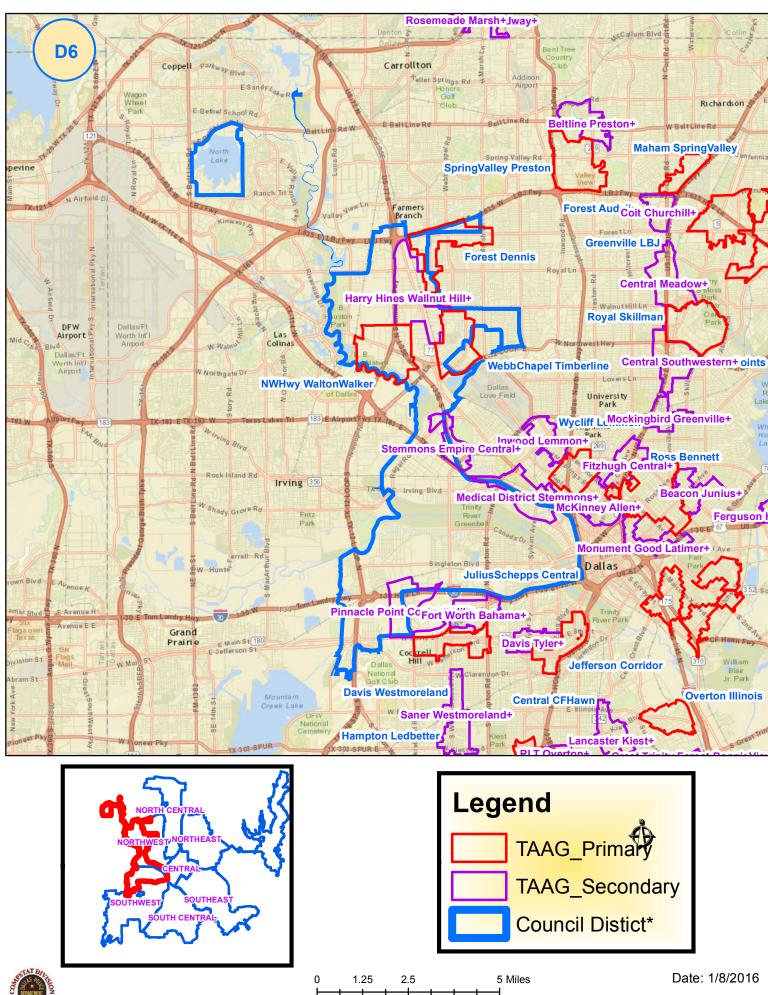
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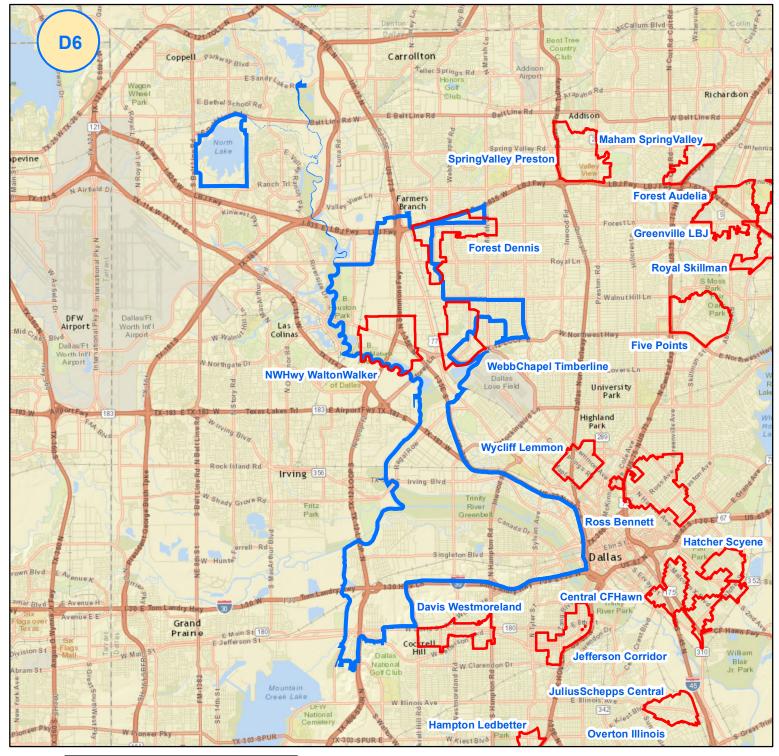
Crime Analysis Unit

Monica R. Alonzo



Monica R. Alonzo

#### **Council District & TAAG Areas**

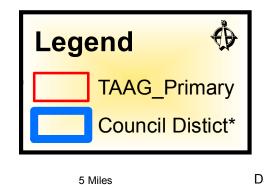




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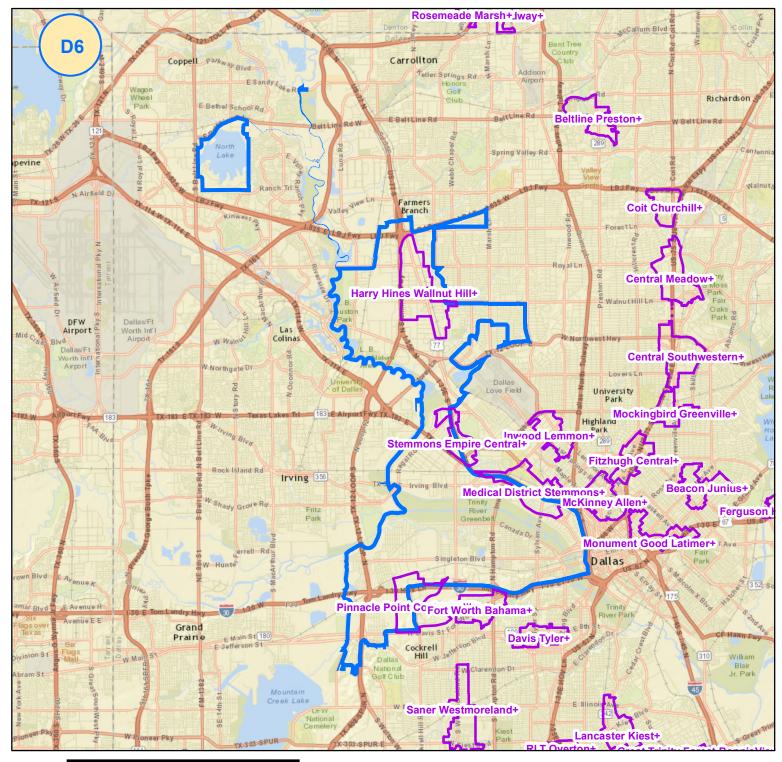
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Crime Analysis Unit

Monica R. Alonzo

## **Council District & TAAG Areas**





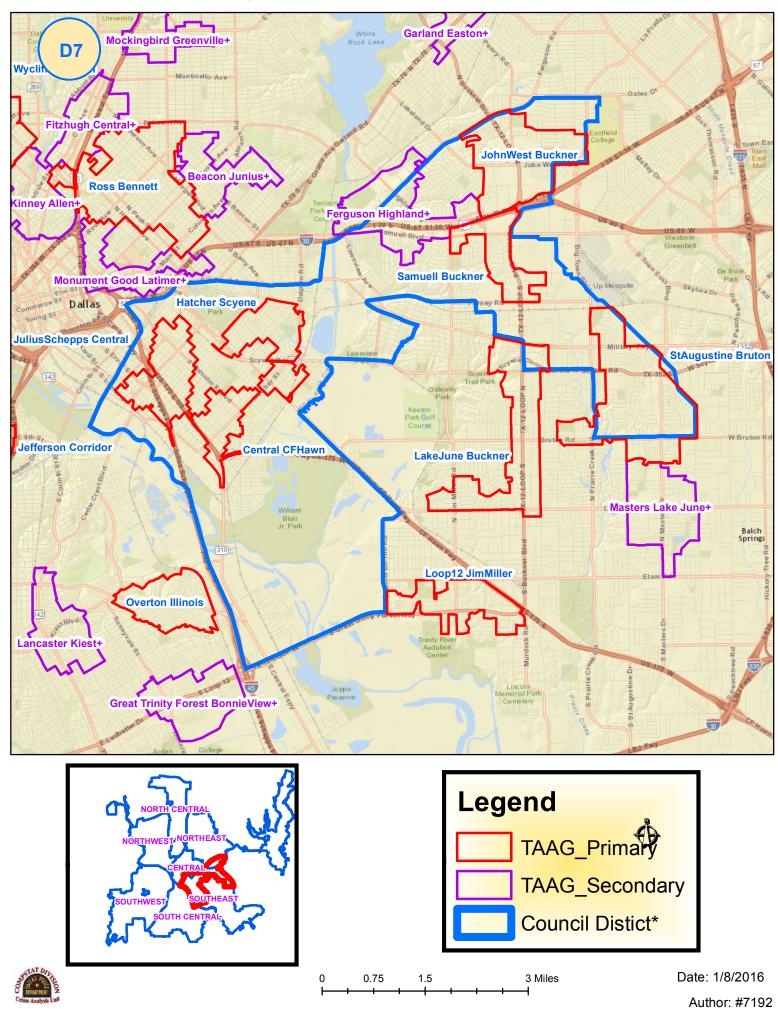
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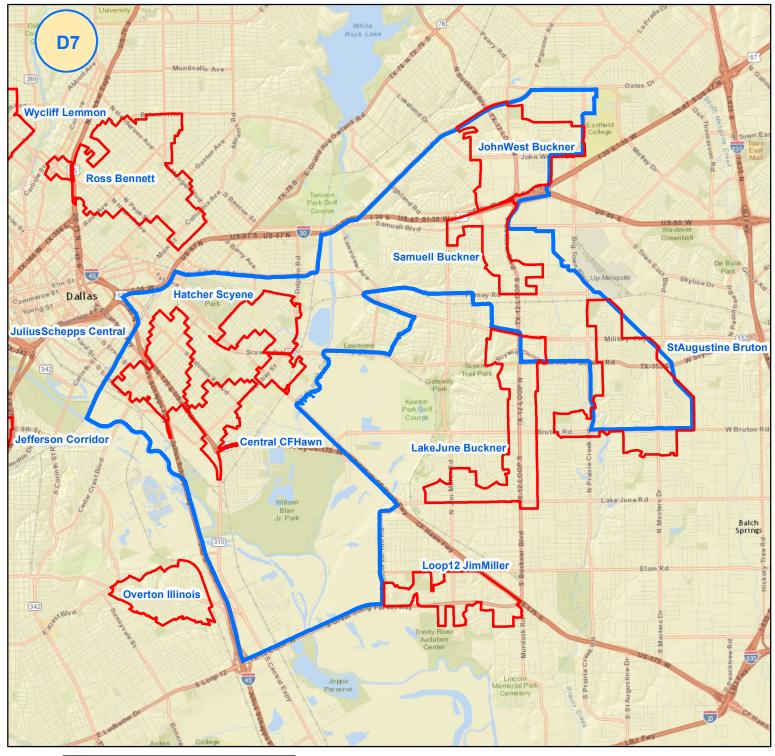
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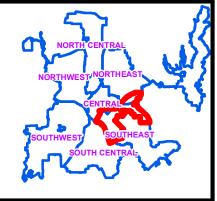
Tiffinni A. Young



Tiffinni A. Young

**Council District & TAAG Areas** 





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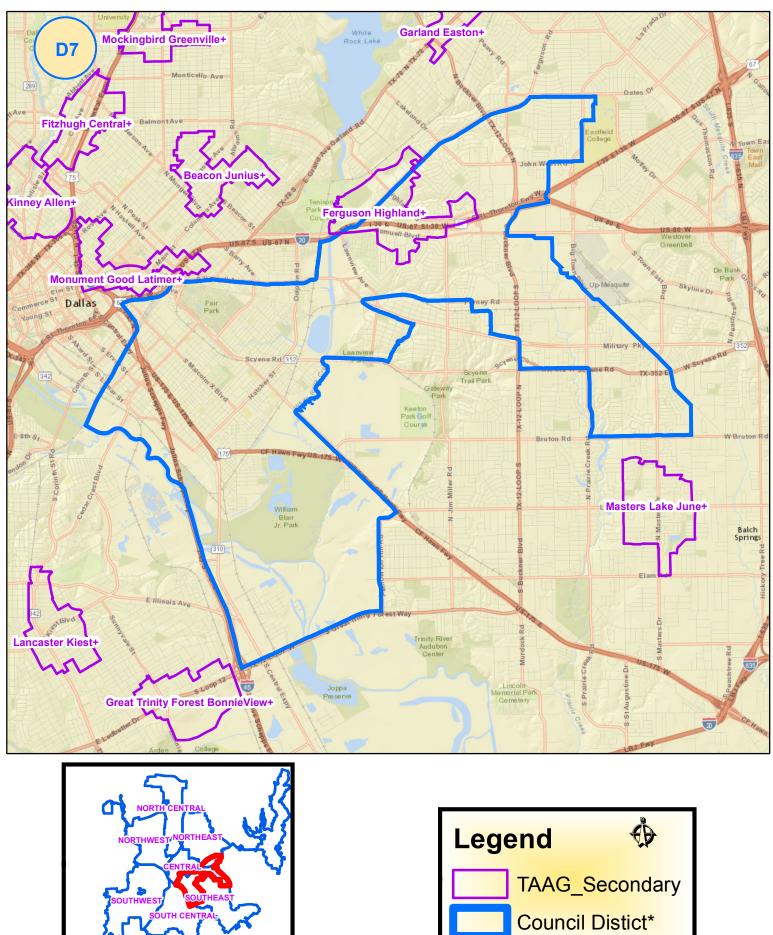
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DEPARTMENT

Tiffinni A. Young

**Council District & TAAG Areas** 



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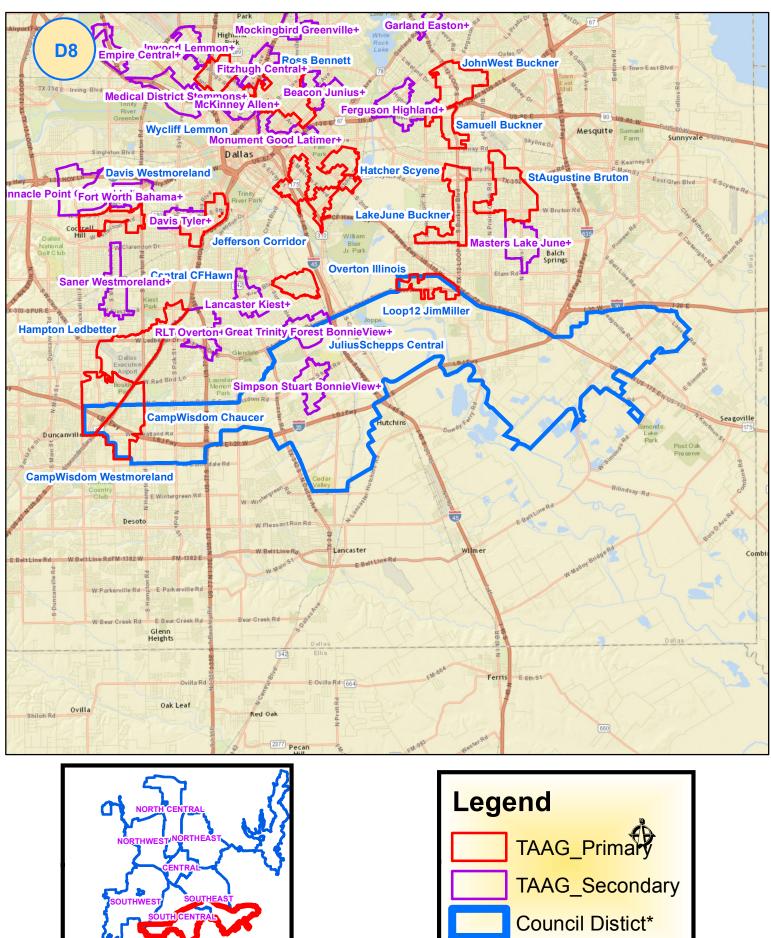
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3 Miles



**Erik Wilson** 

# **Council District & TAAG Areas**



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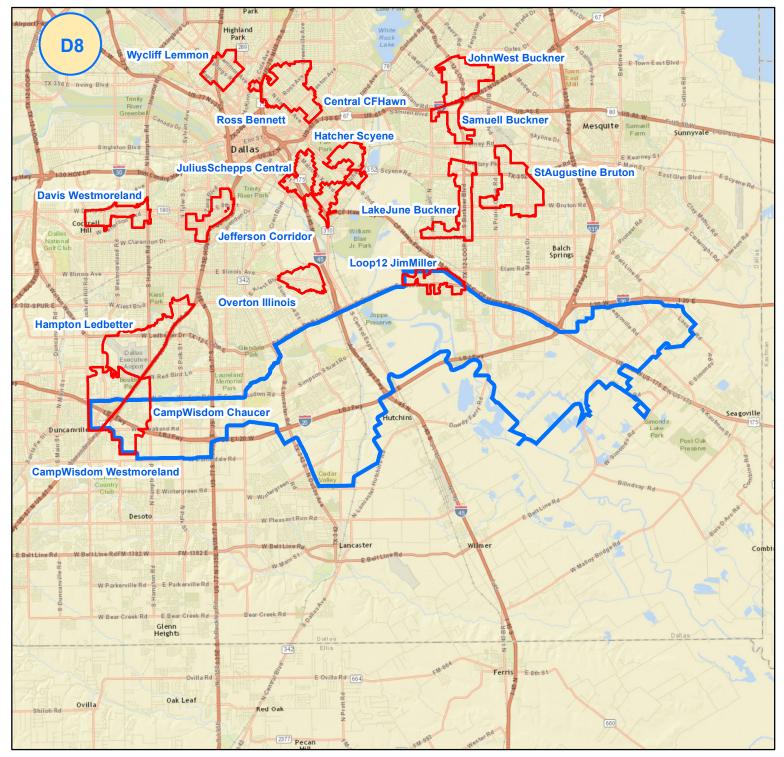
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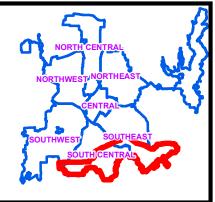
6 Miles

Crime Analysis Unit

**Erik Wilson** 

# **Council District & TAAG Areas**





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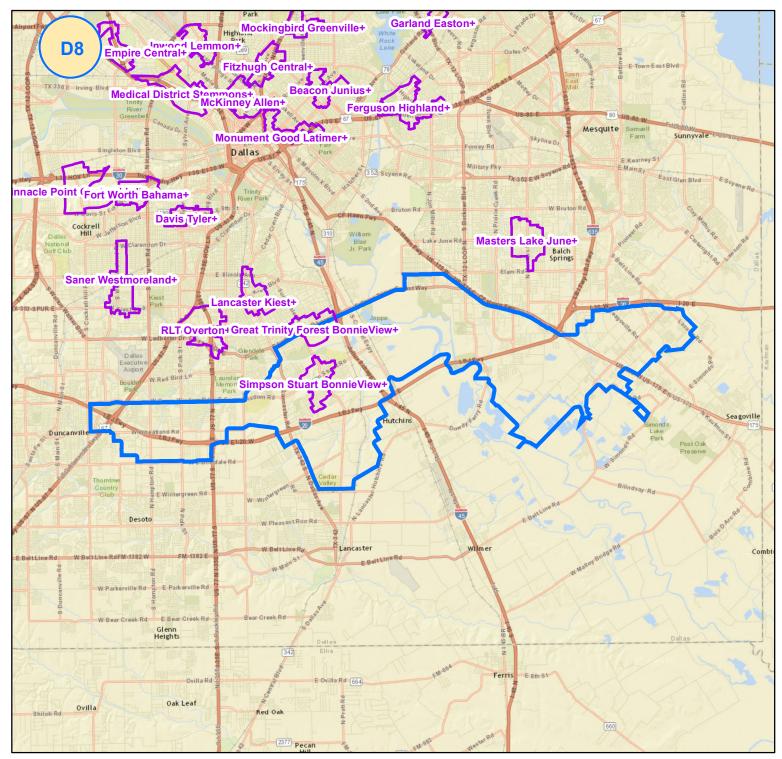
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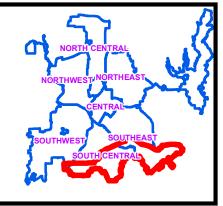


Crime Analysis Unit

**Erik Wilson** 

# **Council District & TAAG Areas**





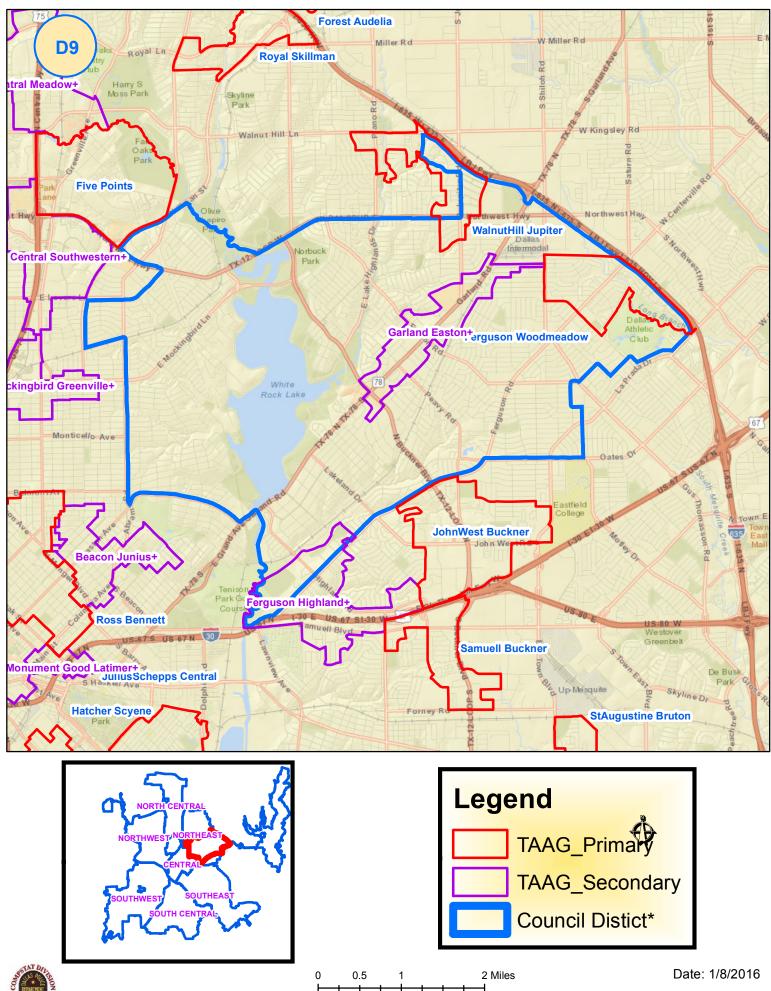
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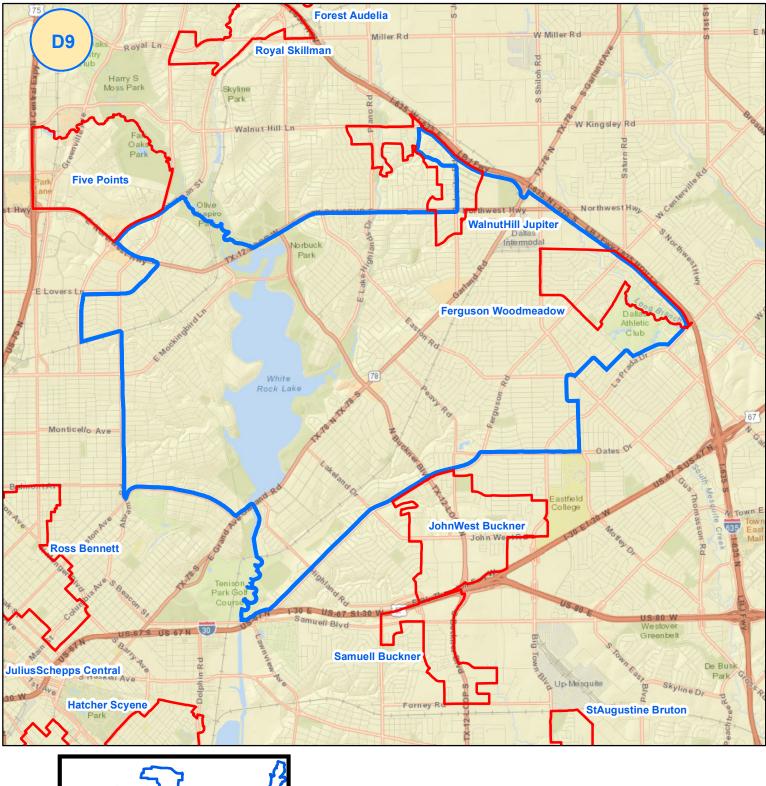
Crime Analysis Unit

**Mark Clayton** 



**Mark Clayton** 

**Council District & TAAG Areas** 





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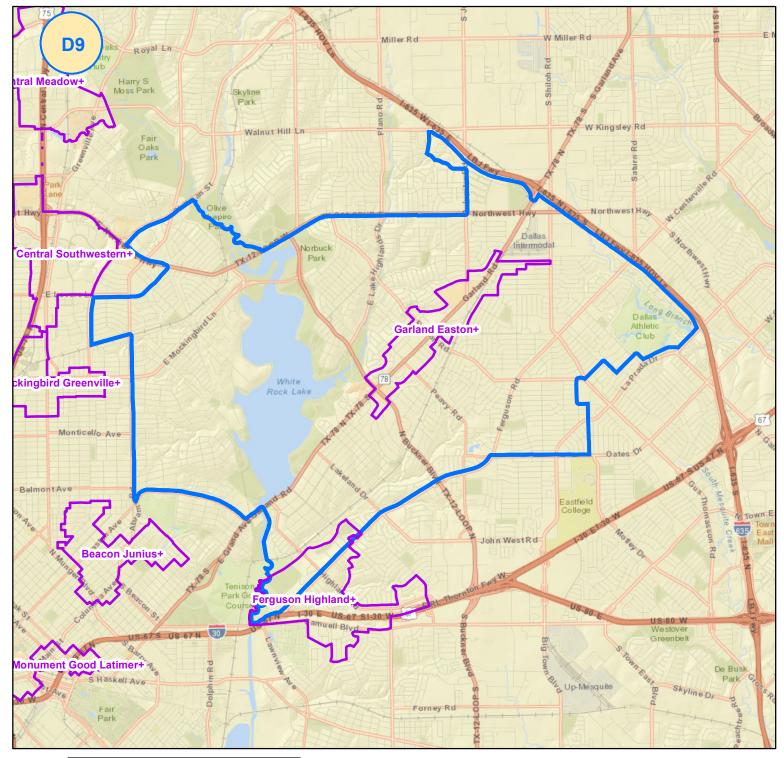


2 Miles



**Mark Clayton** 

**Council District & TAAG Areas** 





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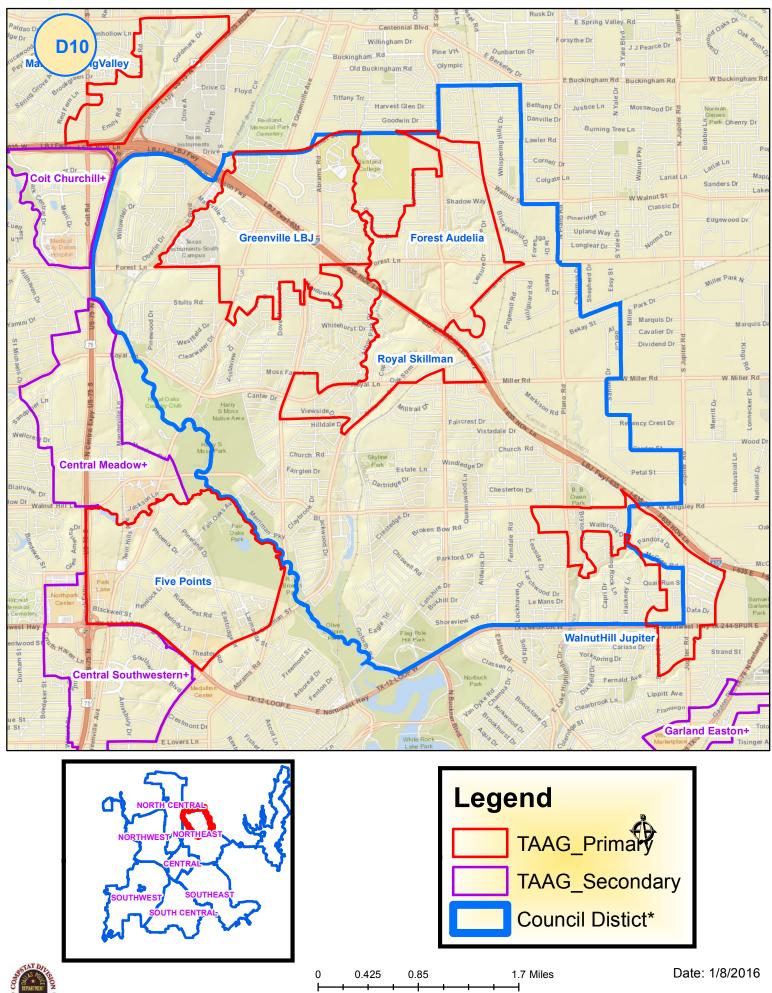
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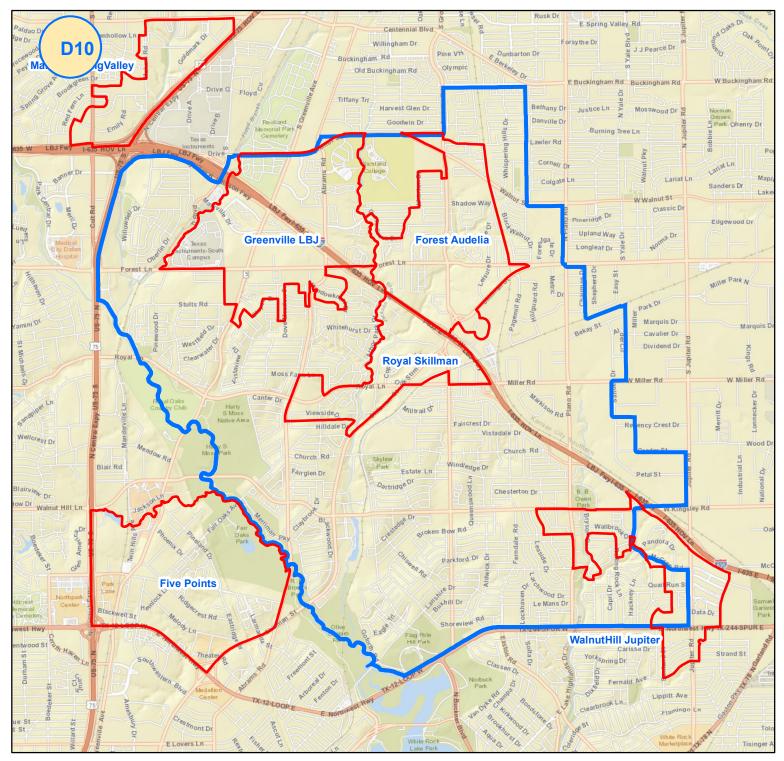


**B. Adam McGough** 



**B. Adam McGough** 

**Council District & TAAG Areas** 





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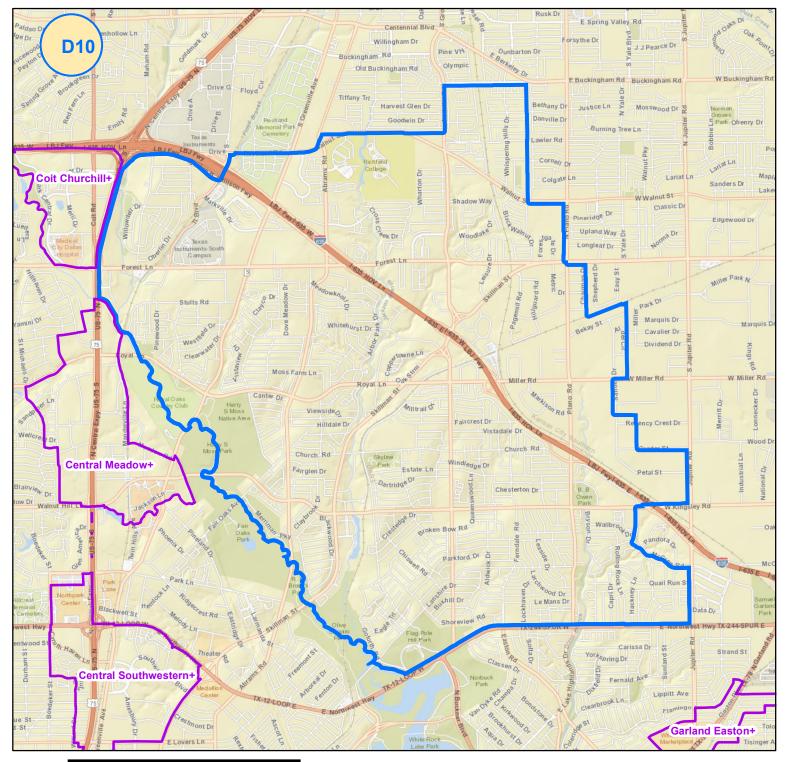
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**B. Adam McGough** 

# **Council District & TAAG Areas**





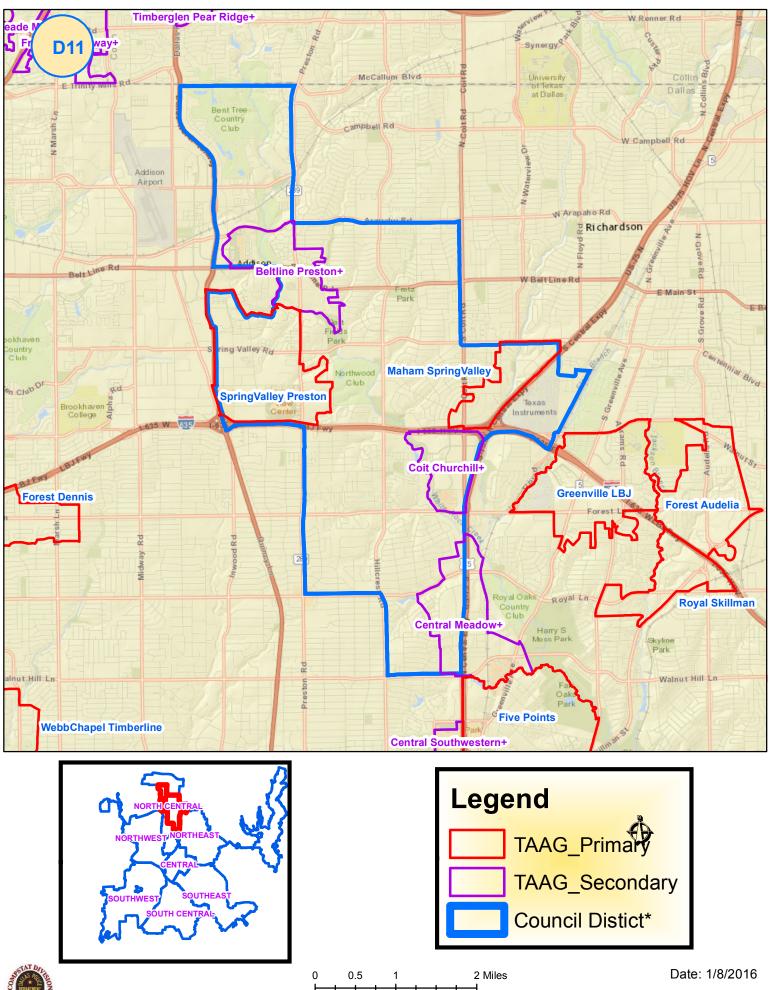
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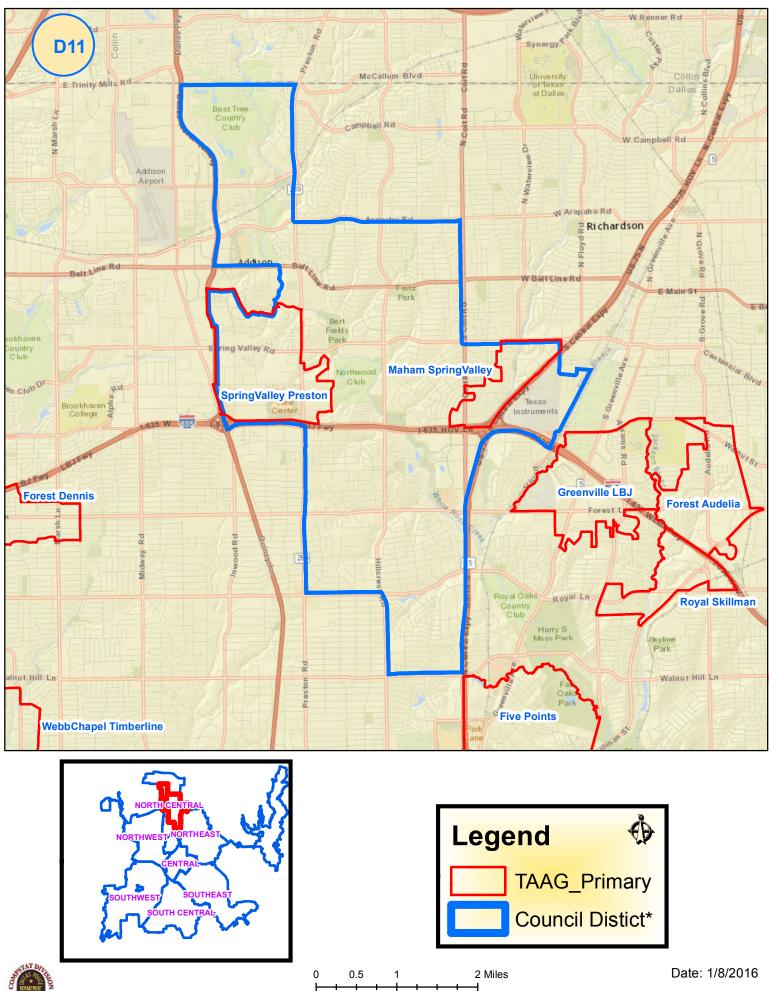


Crime Analysis Unit

Lee M. Kleinman



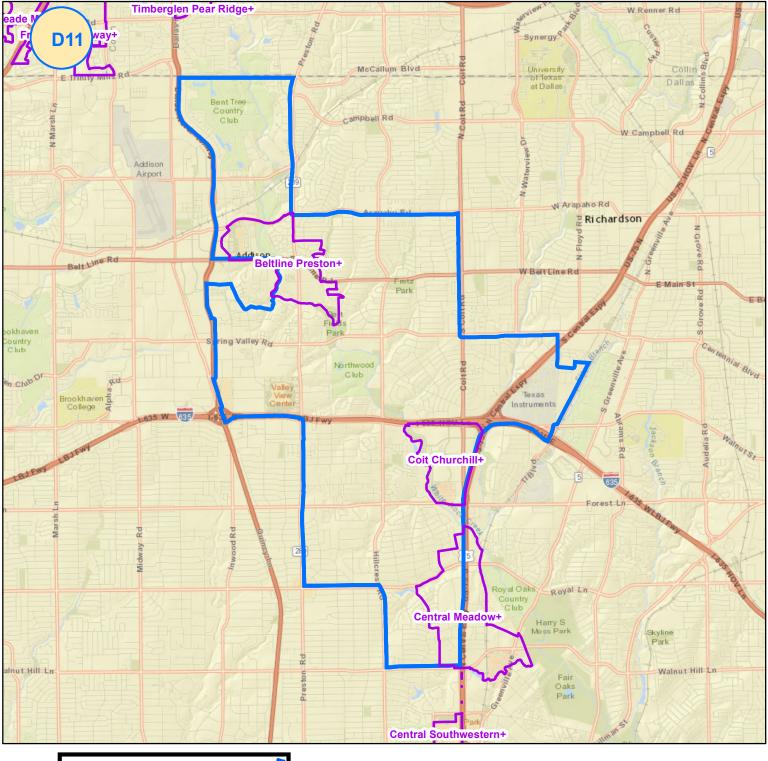
Lee M. Kleinman

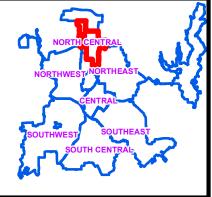


Author: #7192

Lee M. Kleinman

**Council District & TAAG Areas** 





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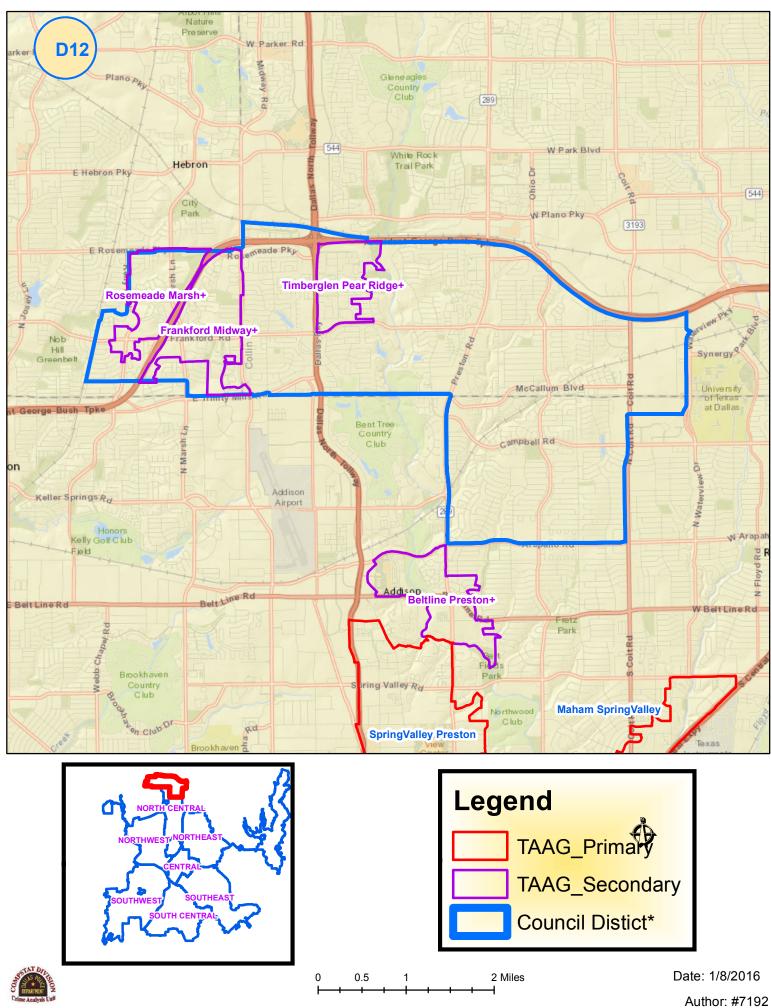
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Crime Analysis Unit

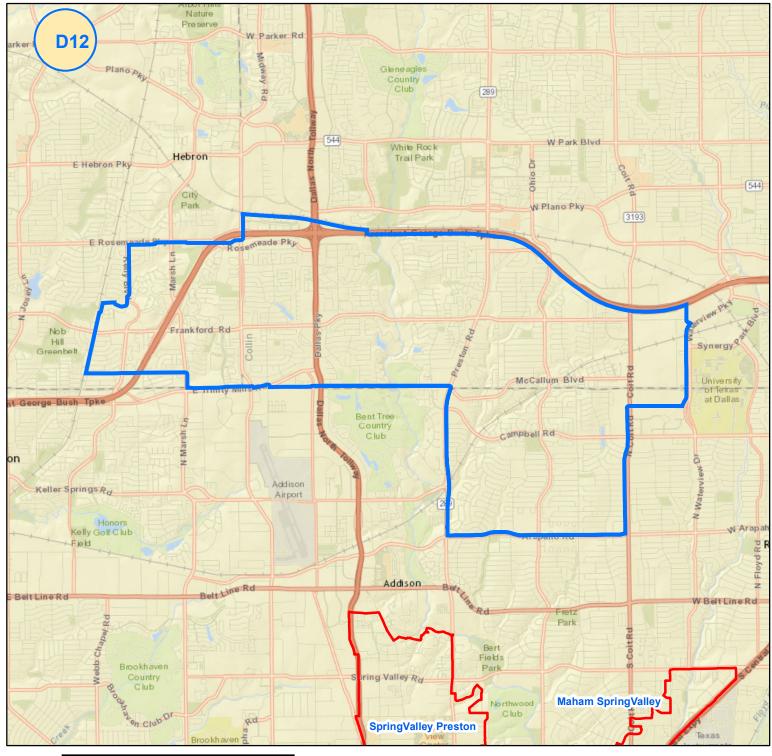
Date: 1/8/2016 Author: #7192 Sandy Greyson

**Council District & TAAG Areas** 



Sandy Greyson

**Council District & TAAG Areas** 

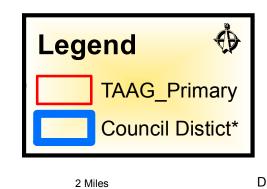




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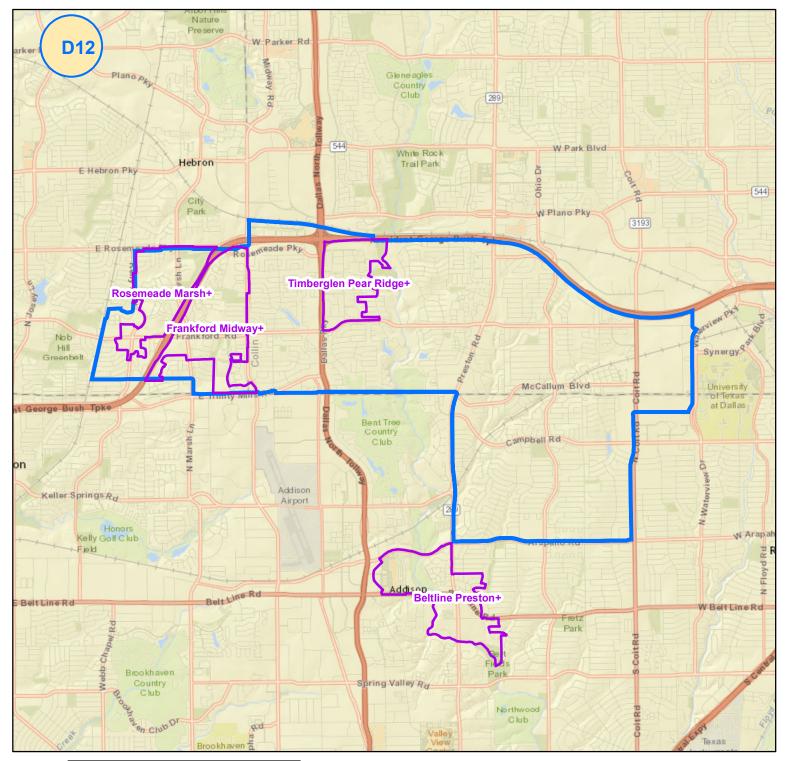
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Crime Analysis Unit

Date: 1/8/2016 Author: #7192 Sandy Greyson

**Council District & TAAG Areas** 





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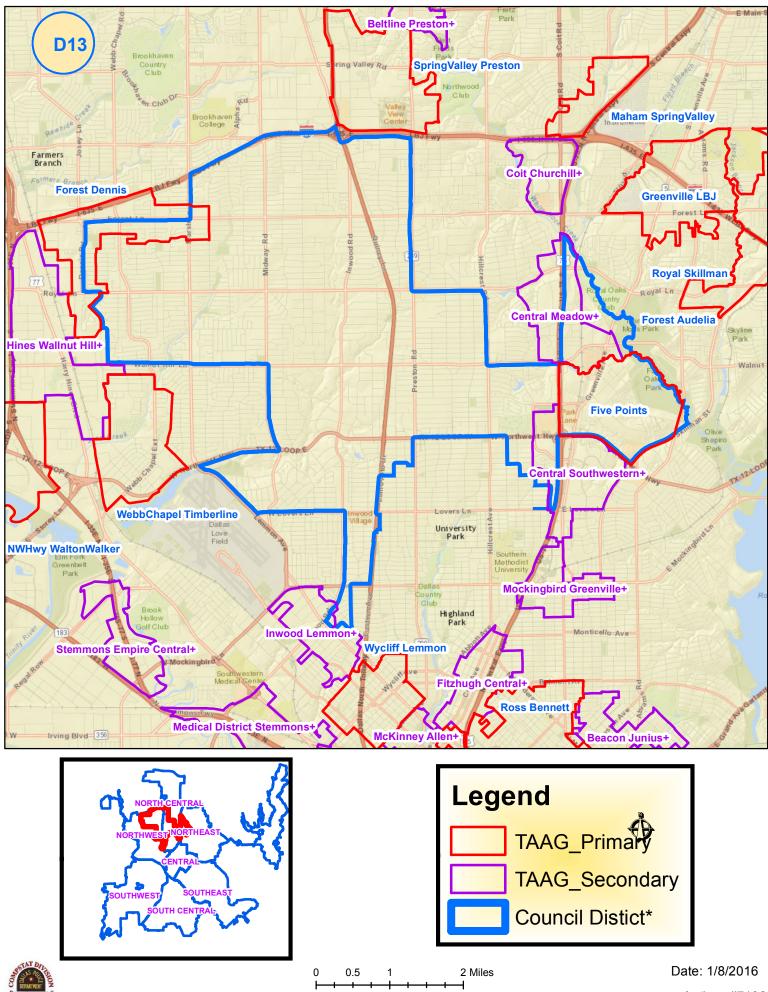
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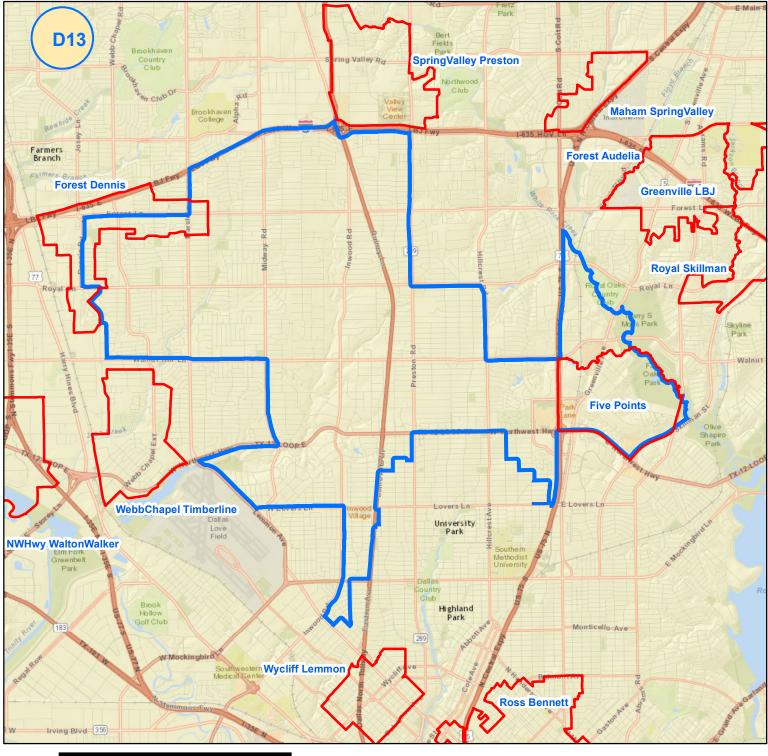




#### Jennifer Staubach Gates Council District & TAAG Areas



### Jennifer Staubach Gates Council District & TAAG Areas

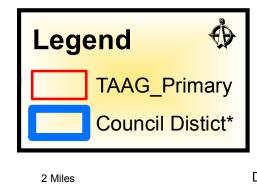




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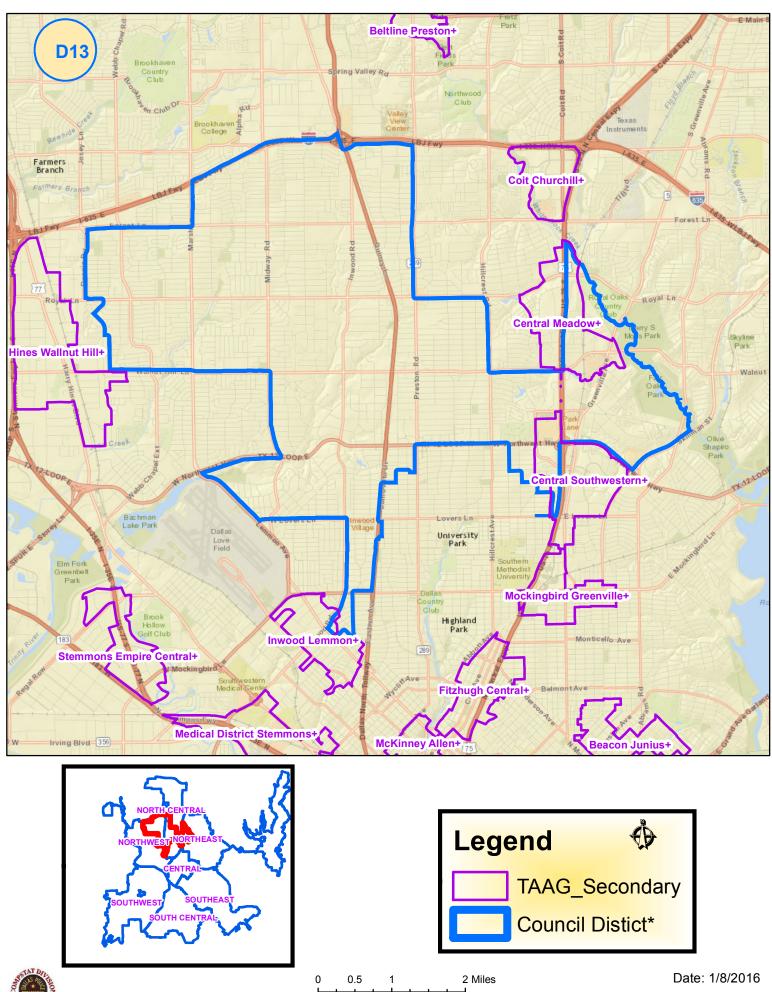
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Crime Analysis Unit

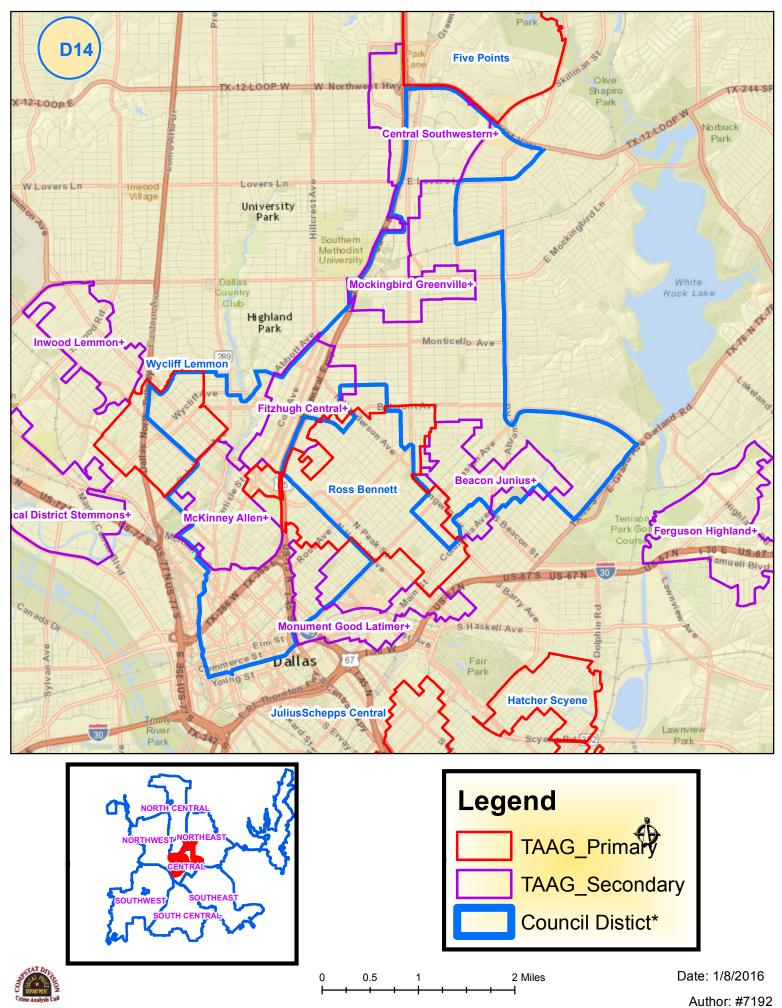
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### Jennifer Staubach Gates Council District & TAAG Areas



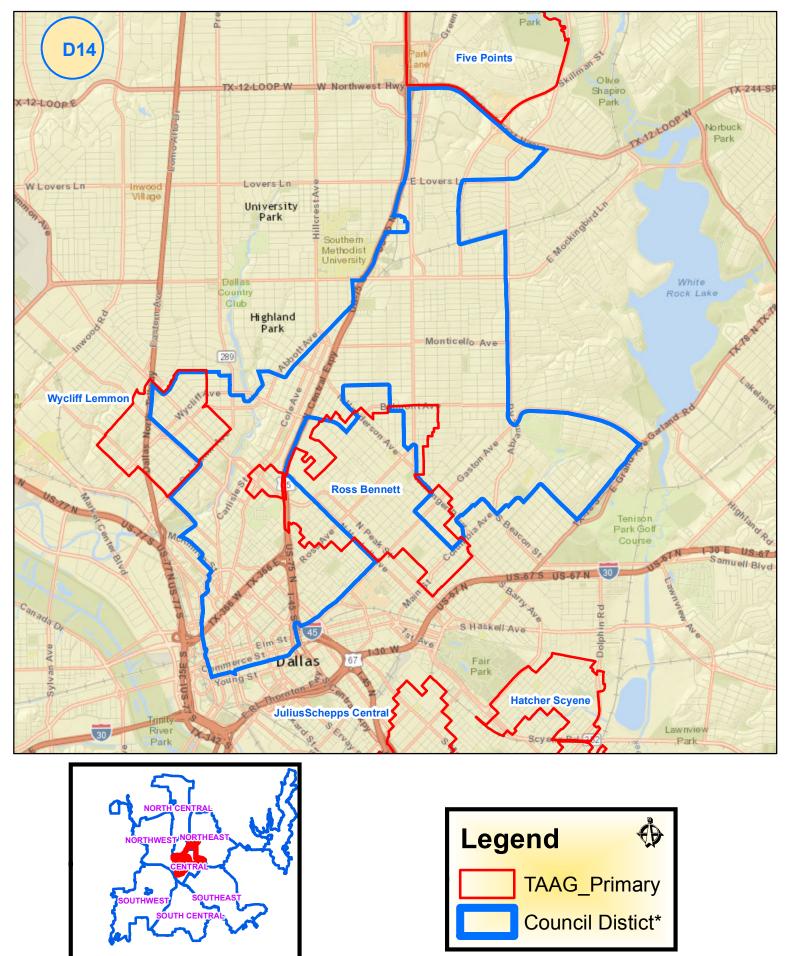
**Philip T. Kingston** 

**Council District & TAAG Areas** 



**Philip T. Kingston** 

**Council District & TAAG Areas** 



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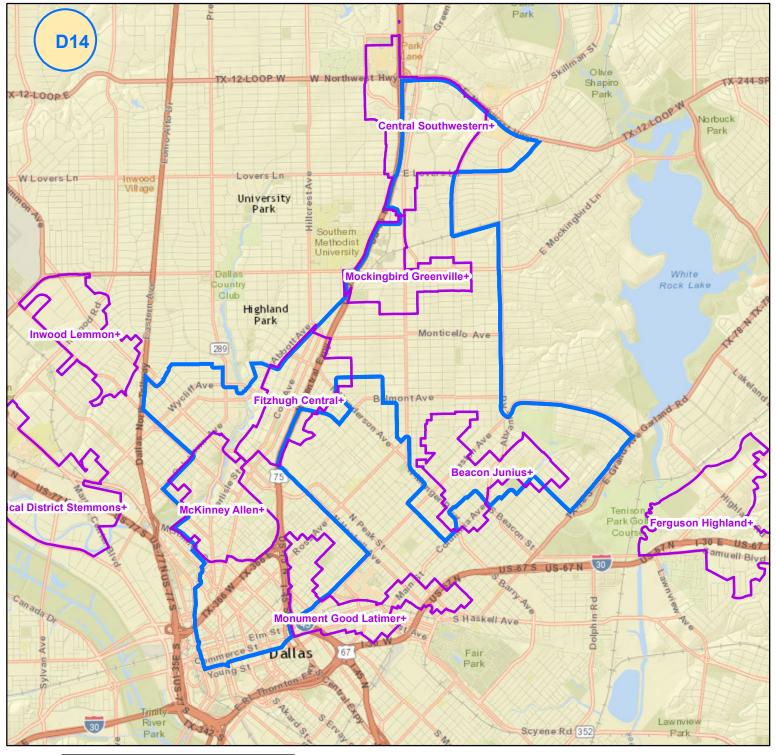
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2 Miles

Crime Analysis Unit

Date: 1/8/2016 Author: #7192 **Philip T. Kingston** 

**Council District & TAAG Areas** 





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Crime Analysis Unit

Date: 1/8/2016 Author: #7192

#### Memorandum



DATE January 15, 2016

TO The Honorable Mayor and Members of the City Council

SUBJECT Financial Forecast Report

The FY 2015-16 Financial Forecast Report based on information through November 2015 is attached and provided for your information.

For FY 2015-16, General Fund revenues are projected to be \$933,000 above budget and expenditures are projected to be \$478,000 above budget. This results in forecast revenues being in excess of forecast expenditures by \$456,000. Details related to budget variances may be found at the end of the Financial Forecast Report.

nue to closely monitor revenues and expenditures and keep you informed. Gonzalez

City Manager

Attachment

C:

Ryan S. Evans, First Assistant City Manager Jill A. Jordan, P.E., Assistant City Manager Joey Zapata, Assistant City Manager Eric D. Campbell, Assistant City Manager Mark McDaniel, Assistant City Manager Jeanne Chipperfield, Chief Financial Officer Jack Ireland, Director, Office of Financial Services



# FY 2015-16 Financial Forecast Report

Information as of November 30, 2015



### GENERAL FUND

#### As of November 30, 2015 (000s)

| ITEM  | BUDGET      | YEAR TO DATE | YEAR-END<br>FORECAST | BUDGET VS<br>FORECAST<br>VARIANCE |
|---|-------------|--------------|----------------------|-----------------------------------|
| Revenues  | \$1,144,800 | \$119,325    | \$1,145,733          | \$933                             |
| Expenditures  | 1,144,800   | 153,666      | 1,145,278            | 478                               |
| Net Excess of Revenues<br>Over Expenditures/Transfers | \$0         | (\$34,341)   | \$456                | \$456                             |

### **GENERAL FUND REVENUES**

| Oct<br>Nov<br>Jan<br>Feb<br>Mar<br>Apr<br>May<br>Jun | FY 2014-15  |                   | Variance<br>(\$19,299) |
|--|-------------|-------------------|------------------------|
| Nov<br>Dec<br>Jan<br>Feb<br>Mar<br>Apr<br>May<br>Jun | 58,982      |                   | (\$19,299)             |
| Dec<br>Jan<br>Feb<br>Mar<br>Apr<br>May<br>Jun        |             |                   |                        |
| Jan<br>Feb<br>Mar<br>Apr<br>May<br>Jun               | 187,753     | 77,665            | \$18,682               |
| Feb<br>Mar<br>Apr<br>May<br>Jun                      |             |                   |                        |
| Mar<br>Apr<br>May<br>Jun                             | 271,536     |                   |                        |
| Apr<br>May<br>Jun                                    | 138,254     |                   |                        |
| May<br>Jun   | 52,292      |                   |                        |
| Jun  | 59,984      |                   |                        |
| -  | 48,230      |                   |                        |
|  | 43,757      |                   |                        |
| Jul  | 46,560      |                   |                        |
| Aug  | 45,056      |                   |                        |
| Sep  | 74,964      |                   |                        |
| Total  | \$1,088,327 | \$119,325         | (\$617)                |
|  |             | <u>OPERTY TAX</u> |                        |
|  | FY 2014-15  | FY 2015-16        | Variance               |
| Oct  | \$16,175    | \$11,487          | (\$4,688)              |
| Nov  | 18,472      | 20,589            | \$2,117                |
| Dec  | 160,305     |                   |                        |
| Jan  | 235,891     |                   |                        |
| Feb  | 74,439      |                   |                        |
| Mar  | 6,533       |                   |                        |
| Apr  | 3,115       |                   |                        |
| May  | 1,536       |                   |                        |
| Jun  | 1,750       |                   |                        |
| Jul  | 821         |                   |                        |
| Aug  | 948         |                   |                        |
| Sep_   | 673         |                   |                        |
| Total  | \$520,658   | \$32,076          | (\$2,571)              |
|  |             | SALES TAX         |                        |
|  | FY 2014-15  | FY 2015-16        | Variance               |
| Oct  | \$21,933    | <b>\$21,769</b>   | (\$164)                |
| Nov  | 19,220      | 20,524            | \$1,303                |
| Dec  | 29,690      |                   |                        |
| Jan  | 20,009      |                   |                        |
| Feb  | 18,928      |                   |                        |
| Mar  | 26,847      |                   |                        |
| Apr  | 22,124      |                   |                        |
| May  | 20,755      |                   |                        |
| Jun  | 26,477      |                   |                        |
| Jul  | 20,798      |                   |                        |
|  |             |                   |                        |
| A  | 20,332      |                   |                        |
| Aug  |             |                   |                        |
| Aug<br>Sep_  | 26,386      |                   | \$1,139                |

FY 2014-15 All Sources has been restated to reflect the conversion of Sanitation to an Enterprise Fund in FY 2015-16

### **GENERAL FUND REVENUES**

#### As of November 30, 2015

(000s)

**BUDGET VS** 

|                              | BUDGET             | REVENUES<br>YEAR TO DATE | YEAR-END<br>FORECAST | FORECAST<br>VARIANCE |
|------------------------------|--------------------|--------------------------|----------------------|----------------------|
|                              |                    |                          |                      | VARANGE              |
| TAXES                        |                    |                          |                      |                      |
| Ad Valorem Tax               | \$559,636          | \$32,076                 | \$559,636            | \$0                  |
| Sales Tax <sup>1</sup>       | 281,272            | 42,293                   | 281,763              | 492                  |
| TOTAL TAXES                  | 840,908            | 74,368                   | 841,399              | 492                  |
| FRANCHISE REVENUES           |                    |                          |                      |                      |
| Oncor Electric               | 50,612             | 15,960                   | 50,612               | 0                    |
| АТ&Т                         | 10,950             | 0                        | 10,950               | 0                    |
| Atmos Energy                 | 12 <b>,242</b>     | 1,849                    | 12,242               | 0                    |
| Time Warner Cable            | 6,102              | 1,566                    | 6,102                | 0                    |
| Other                        | 27,291             | 6,367                    | 27,291               | 0                    |
| TOTAL FRANCHISE REVENUES     | 107,198            | 25,742                   | 107,198              | 0                    |
| LICENSES AND PERMITS         | 6,067              | 756                      | 6,067                | 0                    |
| INTEREST EARNED              | 962                | 0                        | 962                  | 0                    |
| INTERGOVERNMENTAL            | 7,432              | 86                       | 7,432                | 0                    |
| FINES AND FORFEITURES        |                    |                          |                      |                      |
| Municipal Court <sup>2</sup> | 14,771             | 2,420                    | 15,400               | 629                  |
| Vehicle Towing & Storage     | 7,146              | 1,162                    | 7,146                | 0                    |
| Parking Fines                | 3,591              | 0                        | 3,591                | 0                    |
| Red Light Camera Fines       | 7,460              | 0                        | 7,460                | 0                    |
| Public Library               | 494                | 45                       | 494                  | 0                    |
| TOTAL FINES                  | 33,462             | 3,627                    | 34,091               | 629                  |
| CHARGES FOR SERVICE          |                    |                          |                      |                      |
| Parks                        | 10,283             | 1,345                    | 10,296               | 13                   |
| Emergency Ambulance          | 31,569             | 6,371                    | 31,569               | 0                    |
| Security Alarm               | 4,450              | 600                      | 4,450                | 0                    |
| Street Lighting              | 648                | 0                        | 648                  | 0                    |
| Vital Statistics             | 1,484              | 220                      | 1,484                | 0                    |
| Other <sup>3</sup>           | 23,147             | 4,470                    | 22,947               | (200)                |
| TOTAL CHARGES                | 71,581             | 13,006                   | 71,394               | (187)                |
| INTERFUND REVENUE            | 67,123             | 0                        | 67,123               | 0                    |
| MISCELLANEOUS                | 10,068             | 1,740                    | 10,068               | 0                    |
| TOTAL REVENUES               | <b>\$1,144,800</b> | \$119,325                | <b>\$1,145,733</b>   | <b>\$9</b> 33        |

### GENERAL FUND EXPENDITURES

|       | ALL I       | EXPENSES   |           |
|-------|-------------|------------|-----------|
|       | FY 2014-15  | FY 2015-16 | Variance  |
| Oct   | \$77,525    | \$75,601   | (\$1,924) |
| Nov   | 79,013      | 78,065     | (948)     |
| Dec   | 123,491     |            |           |
| Jan   | 76,655      |            |           |
| Feb   | 86,673      |            |           |
| Mar   | 82,668      |            |           |
| Apr   | 69,958      |            |           |
| May   | 96,984      |            |           |
| Jun   | 102,442     |            |           |
| Jul   | 78,895      |            |           |
| Aug   | 85,592      |            |           |
| Sep_  | 124,316     |            |           |
| Total | \$1,084,212 | \$153,666  | (\$2,872) |
|       | P           | OLICE      |           |
|       | FY 2014-15  | FY 2015-16 | Variance  |
| Oct   | \$19,262    | \$28,488   | \$9,226   |
| Nov   | 31,339      | 31,370     | 31        |
| Dec   | 57,789      |            |           |
| Jan   | 32,898      |            |           |
| Feb   | 36,863      |            |           |
| Mar   | 32,472      |            |           |
| Apr   | 27,900      |            |           |
| May   | 33,265      |            |           |
| Jun   | 47,086      |            |           |
| Jul   | 34,846      |            |           |
| -     | -           |            |           |
| Aug   | 35,661      |            |           |
| Sep_  | 46,774      |            |           |
| Total | \$436,155   | \$59,858   | \$9,257   |
|       |             | FIRE       |           |
|       | FY 2014-15  | FY 2015-16 | Variance  |
| Oct   | \$13,502    | \$13,994   | \$492     |
| Nov   | 19,557      | 14,184     | (5,373)   |
| Dec   | 26,055      |            |           |
| jan   | 16,078      |            |           |
| Feb   | 17,117      |            |           |
| Mar   | 17,032      |            |           |
| Apr   | 15,063      |            |           |
| May   | 17,344      |            |           |
| Jun   | 26,753      |            |           |
| Jul   | 16,442      |            |           |
| Aug   | 18,322      |            |           |
| -     |             |            |           |

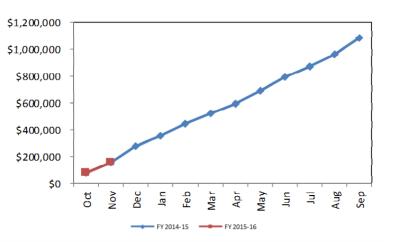
24,269

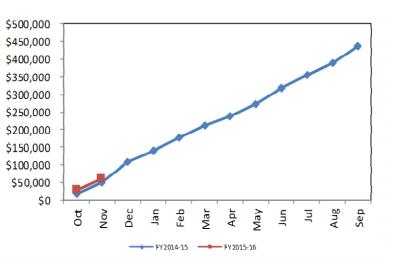
\$28,178

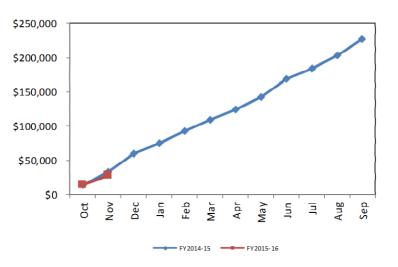
\$227,535

Sep

Total







FY 2014-15 All Expenses has been restated to reflect the conversion of Sanitation to an Enterprise Fund in FY 2015-16

(\$4,881)

### **GENERAL FUND EXPENDITURES**

### As of November 30, 2015

(000s)

| (000s)                              |             |                              |                      |                                   |  |
|-------------------------------------|-------------|------------------------------|----------------------|-----------------------------------|--|
| DEPARTMENT                          | BUDGET      | EXPENDITURES<br>YEAR TO DATE | YEAR-END<br>FORECAST | BUDGET VS<br>FORECAST<br>VARIANCE |  |
| Building Services                   | \$23,831    | \$4,646                      | \$23,831             | \$0                               |  |
| Business Dev/Procurement Svcs       | 2,884       | 372                          | 2,884                | 0                                 |  |
| City Attorney's Office <sup>4</sup> | 15,886      | 2,348                        | 15,869               | (17)                              |  |
| City Auditor's Office               | 3,004       | 373                          | 3,003                | (1)                               |  |
| City Controller's Office            | 4,541       | 584                          | 4,537                | (3)                               |  |
| City Manager's Office               | 1,972       | 348                          | 1,972                | 0                                 |  |
| City Secretary's Office             | 2,005       | 233                          | 2,005                | 0                                 |  |
| Civil Service <sup>5</sup>          | 2,599       | 342                          | 2,636                | 37                                |  |
| Code Compliance                     | 38,569      | 4,642                        | 38,569               | 0                                 |  |
| Court Services <sup>6</sup>         | 11,563      | 1,397                        | 11,530               | (33)                              |  |
| Elections                           | 97          | 13                           | 97                   | 0                                 |  |
| Fire                                | 239,567     | 28,178                       | 239,567              | Ő                                 |  |
| Housing                             | 11,936      | 5,475                        | 11,936               | 0                                 |  |
| Human Resources                     | 4,788       | 692                          | 4,788                | 0                                 |  |
| Independent Audit                   | 786         | -                            | 786                  | 0                                 |  |
| Jail Contract - Lew Sterret         | 7,557       | 7,557                        | 7,557                | 0                                 |  |
| Judiciary                           | 3,231       | 456                          | 3,231                | 0                                 |  |
| Library                             | 30,509      | 4,391                        | 30,509               | 0                                 |  |
| Management Services                 | 8,544       | 2,267                        | 8,544                | 0                                 |  |
| Mayor and Council                   | 4,243       | 584                          | 4,236                | (8)                               |  |
| Non-Departmental                    | 57,926      | 1,321                        | 57,926               | 0                                 |  |
| Office of Cultural Affairs          | 17,671      | 1,145                        | 17,671               | 0                                 |  |
| Office of Economic Development      | 1,818       | 559                          | 1,818                | 0                                 |  |
| Office of Financial Services        | 2,957       | 450                          | 2,957                | 0                                 |  |
| Park and Recreation <sup>7</sup>    | 85,646      | 14,494                       | 86,149               | 503                               |  |
| Planning & Urban Design             | 4,232       | 406                          | 4,232                | 0                                 |  |
| Police                              | 451,882     | 59,858                       | 451,882              | 0                                 |  |
| Public Works                        | 5,911       | 1,004                        | 5,911                | 0                                 |  |
| Street Lighting                     | 17,525      | 1,290                        | 17,525               | 0                                 |  |
| Street Services                     | 71,531      | 7,729                        | 71,531               | 0                                 |  |
| Sustainable Dev/Construction        | 1,438       | 397                          | 1 <b>,43</b> 8       | 0                                 |  |
| Trinity Watershed Management        | 1,526       | 115                          | 1,526                | 0                                 |  |
| <b>RESERVES AND TRANSFERS</b>       |             |                              |                      |                                   |  |
| Contingency Reserve                 | 2,628       | 0                            | 2,628                | 0                                 |  |
| Liability/Claim Fund                | 1,994       | 0                            | 1,994                | 0                                 |  |
| Salary & Benefit Reserve            | 2,000       | 0                            | 2,000                | 0                                 |  |
| TOTAL EXPENDITURES                  | \$1,144,800 | \$153,666                    | \$1,145,278          | \$478                             |  |

#### As of November 30, 2015

(000s)

|                                     | (        | 000s)        |                      | BUDGET VS            |
|-------------------------------------|----------|--------------|----------------------|----------------------|
| DEPARTMENT                          | BUDGET   | YEAR TO DATE | YEAR-END<br>FORECAST | FORECAST<br>VARIANCE |
| AVIATION                            |          |              |                      |                      |
| <b>BEGINNING FUND BALANCE</b>       | \$16,775 | \$-          | \$16,775             | \$-                  |
| REVENUES:                           |          |              |                      |                      |
| Parking                             | 27,443   | 4,336        | 27,443               | 0                    |
| Terminal Concessions                | 22,423   | 3,930        | 22,423               | 0                    |
| Landing Fees                        | 17,784   | 3,596        | 17,784               | 0                    |
| <b>Rental on Airport - Terminal</b> | 13,831   | 2,438        | 13,831               | 0                    |
| <b>Rental on Airport - Field</b>    | 9,067    | 1,165        | 8,950                | (117)                |
| <b>Fuel Flow Fees</b>               | 1,225    | 219          | 1,225                | 0                    |
| All Other                           | 2,102    | 671          | 4,122                | 2,020                |
| TOTAL REVENUES <sup>8</sup>         | 93,876   | 16,355       | 95,779               | 1,903                |
| TOTAL EXPENDITURES <sup>8</sup>     | 93,876   | 10,299       | 95,482               | 1,606                |
| ENDING FUND BALANCE                 | \$16,775 | <u>\$</u>    | \$17,072             | \$297                |

#### **CONVENTION AND EVENT SERVICES**

| <b>BEGINNING FUND BALANCE</b> | \$20,607 | \$-      | \$20,607 | \$- |
|-------------------------------|----------|----------|----------|-----|
| REVENUES:                     |          |          |          |     |
| Hotel Occupancy Tax           | 54,002   | 8,081    | 54,002   | 0   |
| Alcoholic Beverage Tax        | 10,461   | 0        | 10,461   | 0   |
| <b>Contract Services</b>      | 9,119    | 1,148    | 9,119    | 0   |
| All Remaining Revenues        | 10,414   | 2,446    | 10,414   | 0   |
| TOTAL REVENUES                | 83,996   | 11,675   | 83,996   | 0   |
| TOTAL EXPENDITURES            | 82,939   | 8,506    | 82,939   | 0   |
| ENDING FUND BALANCE           | \$21,664 | <u> </u> | \$21,664 | \$0 |

#### As of November 30, 2015

|                               | ((           | )00s)        | YEAR-END          | BUDGET VS<br>FORECAST |  |
|-------------------------------|--------------|--------------|-------------------|-----------------------|--|
| DEPARTMENT                    | BUDGET       | YEAR TO DATE | FORECAST          | VARIANCE              |  |
| SUSTAINABLE DEVELOPMEN        | T AND CONSTR | UCTION       |                   |                       |  |
| <b>BEGINNING FUND BALANCE</b> | \$33,842     | \$-          | \$33,842          | \$-                   |  |
| REVENUES:                     |              |              |                   |                       |  |
| <b>Building Permits</b>       | 18,770       | 3,092        | 18,770            | 0                     |  |
| Certificate of Occupancy      | 1,412        | 188          | 1,412             | 0                     |  |
| Plan Review                   | 3,736        | 702          | 3,736             | 0                     |  |
| <b>Registration/License</b>   | 1,028        | 162          | 1,028             | 0                     |  |
| Special Plats                 | 887          | 198          | 887               | 0                     |  |
| Private Development           | 1,010        | 274          | 1,010             | 0                     |  |
| Zoning                        | 1,184        | 156          | 1,18 <del>4</del> | 0                     |  |
| Interest Earnings             | 117          | 0            | 117               | 0                     |  |
| All Remaining Revenues        | 1,478        | 342          | 1,478             | 0                     |  |
| TOTAL REVENUES                | 29,622       | 5,113        | 29,622            | 0                     |  |
| TOTAL EXPENDITURES            | 30,697       | 3,136        | 30,697            | 0                     |  |
| ENDING FUND BALANCE           | \$32,767     | <u>\$</u>    | \$32,767          | \$0                   |  |
| MUNICIPAL RADIO               |              |              |                   |                       |  |
| BEGINNING FUND BALANCE        | \$1,183      | <b>\$</b> -  | \$1,183           | \$-                   |  |
| REVENUES:                     |              |              |                   |                       |  |
| Local and National Sales      | 2,058        | 354          | 2,058             | 0                     |  |
| All Remaining Revenues        | 12           | 0            | 12                | 0                     |  |
|                               |              |              |                   |                       |  |
| TOTAL REVENUES                | 2,070        | 354          | 2,070             | 0                     |  |
| TOTAL EXPENDITURES            | 2,055        | 500          | 2,070             | 15                    |  |
| ENDING FUND BALANCE           | \$1,198      | \$-          | \$1,183           | (\$15)                |  |

#### As of November 30, 2015

(000s)

|                                 | (        | 000s)        |                      | <b>BUDGET VS</b>     |
|---------------------------------|----------|--------------|----------------------|----------------------|
| DEPARTMENT                      | BUDGET   | YEAR TO DATE | YEAR-END<br>FORECAST | FORECAST<br>VARIANCE |
| WATER UTILITIES                 |          |              |                      |                      |
| BEGINNING FUND BALANCE          | \$86,191 | \$-          | <b>\$8</b> 6,191     | \$-                  |
| REVENUES:                       |          |              |                      |                      |
| Treated Water - Retail          | 286,483  | 53,506       | 287,947              | 1,464                |
| Treated Water - Wholesale       | 80,082   | 12,621       | 78,931               | (1,151)              |
| Wastewater - Retail             | 232,649  | 36,619       | 228,517              | (4,132)              |
| Wastewater - Wholesale          | 9,874    | 1,388        | 9,767                | (107)                |
| All Remaining Revenues          | 36,040   | 4,441        | 30,619               | (5,421)              |
| TOTAL REVENUES <sup>9</sup>     | 645,128  | 108,576      | 635,782              | (9,347)              |
| TOTAL EXPENDITURES <sup>9</sup> | 645,128  | 71,459       | 635,782              | (9,347)              |
| ENDING FUND BALANCE             | \$86,191 | <u> </u>     | \$86,191             | \$0                  |

#### **COMMUNICATION & INFORMATION SERVICES**

| <b>BEGINNING FUND BALANCE</b>    | \$10,910 | \$<br>-        | \$10,910 | \$<br>- |
|----------------------------------|----------|----------------|----------|---------|
| REVENUES:                        |          |                |          |         |
| Interdepartmental Charges        | 52,799   | 0              | 52,799   | 0       |
| <b>Telephones Leased</b>         | 8,532    | 0              | 8,532    | 0       |
| Circuits                         | 1,367    | 0              | 1,367    | 0       |
| Desktop Services                 | 269      | 0              | 269      | 0       |
| Interest                         | 137      | 0              | 137      | 0       |
| Equipment Rental                 | 4,546    | 0              | 4,546    | 0       |
| Miscellaneous                    | 77       | <br>511        | 577      | <br>500 |
| TOTAL REVENUES <sup>10</sup>     | 67,727   | 511            | 68,227   | 500     |
| TOTAL EXPENDITURES <sup>10</sup> | 72,284   | <br>22,184     | 72,761   | <br>477 |
| ENDING FUND BALANCE              | \$6,352  | \$<br><u> </u> | \$6,375  | \$23    |

#### As of November 30, 2015

(000s)

**BUDGET VS** 

|                               | (       | 0003)        | YEAR-END | FORECAST |
|-------------------------------|---------|--------------|----------|----------|
| DEPARTMENT                    | BUDGET  | YEAR TO DATE | FORECAST | VARIANCE |
| EQUIPMENT SERVICES            |         |              |          |          |
| <b>BEGINNING FUND BALANCE</b> | \$4,129 | \$-          | \$4,129  | \$-      |
| REVENUES:                     |         |              |          |          |
| Rental/Wreck                  | 33,640  | 0            | 33,640   | 0        |
| Fuel                          | 16,180  | 0            | 16,180   | 0        |
| Auto Auction                  | 418     | 0            | 418      | 0        |
| Miscellaneous Revenue         | 267     | 2            | 267      | 0        |
| Interest and Other            | 5       | 0            | 5        | 0        |
| TOTAL REVENUES                | 50,509  | 2            | 50,509   | 0        |
| TOTAL EXPENDITURES            | 50,509  | 4,428        | 50,509   | 0        |
| ENDING FUND BALANCE           | \$4,129 | <u>\$</u>    | \$4,129  | \$0      |
| EXPRESS BUSINESS CENTER       |         |              |          |          |
| <b>BEGINNING FUND BALANCE</b> | \$1,223 | \$-          | \$1,223  | \$-      |
| REVENUES:                     |         |              |          |          |
| Postage Sales                 | 2,703   | 204          | 2,703    | 0        |
| All Other Revenues            | 1,260   | 166          | 1,260    | 0        |
| TOTAL REVENUES                | 3,963   | 370          | 3,963    | 0        |
| TOTAL EXPENDITURES            | 3,815   | 534          | 3,813    | (2)      |
| ENDING FUND BALANCE           | \$1,372 | <u>\$</u>    | \$1,373  | \$1      |

#### As of November 30, 2015

|                                  | (       | 000s)        |                      | <b>BUDGET VS</b>     |
|----------------------------------|---------|--------------|----------------------|----------------------|
| DEPARTMENT                       | BUDGET  | YEAR TO DATE | YEAR-END<br>FORECAST | FORECAST<br>VARIANCE |
| SANITATION SERVICES              |         |              |                      |                      |
| <b>BEGINNING FUND BALANCE</b>    | \$7,108 | \$-          | \$7,108              | \$-                  |
| REVENUES:                        |         |              |                      |                      |
| <b>Residential Collection</b>    | 66,537  | 11,390       | 66,537               | 0                    |
| Cost Plus Bulk/Brush             | 114     | 19           | 114                  | 0                    |
| Sale of Recyclables              | 2,100   | 296          | 1,711                | (389)                |
| City Facility Collection         | 761     | 101          | 761                  | 0                    |
| Landfill Revenue                 | 17,676  | 5,293        | 19,770               | 2,094                |
| TOTAL REVENUES <sup>11</sup>     | 87,188  | 17,098       | 88,893               | 1,705                |
| TOTAL EXPENDITURES <sup>11</sup> | 86,480  | 10,322       | 86,681               | 200                  |
| ENDING FUND BALANCE              | \$7,816 | \$-          | \$9,320              | \$1,504              |

### OTHER FUNDS

#### As of November 30, 2015

|                                   | (000s)  |        |         | YEAR-END | BUDGET VS<br>FORECAST |          |
|-----------------------------------|---------|--------|---------|----------|-----------------------|----------|
| DEPARTMENT                        | BUDGET  | YEAR ' | TO DATE | FORECAST |                       | VARIANCE |
| 9-1-1 SYSTEM OPERATIONS           |         |        |         |          |                       |          |
| BEGINNING FUND BALANCE            | \$7,090 | \$     | -       | \$7,090  | \$                    | -        |
| REVENUES:                         |         |        |         |          |                       |          |
| 9-1-1 Service Receipts - Wireless | 6,257   |        | 858     | 6,307    |                       | 51       |
| 9-1-1 Service Receipts - Wireline | 6,898   |        | 1,083   | 6,869    |                       | (30)     |
| Interest and Other                | 63      |        | 0       | 63       |                       | 0        |
| TOTAL REVENUES                    | 13,218  |        | 1,941   | 13,239   |                       | 21       |
| TOTAL EXPENDITURES                | 16,292  |        | 1,876   | 16,281   |                       | (12)     |
| ENDING FUND BALANCE               | \$4,015 | \$     | -       | \$4,048  |                       | \$33     |

#### STORM DRAINAGE MANAGEMENT

| <b>BEGINNING FUND BALANCE</b> | \$8,114 | \$-   | \$8,114 | \$- |
|-------------------------------|---------|-------|---------|-----|
| REVENUES:                     |         |       |         |     |
| Storm Water Fees              | 50,413  | 8,342 | 50,413  | -   |
| Interest and Other            | 40      | 0     | 40      | 0   |
| TOTAL REVENUES                | 50,452  | 8,342 | 50,452  | 0   |
| TOTAL EXPENDITURES            | 51,417  | 3,141 | 51,417  | 0   |
| ENDING FUND BALANCE           | \$7,150 | \$-   | \$7,150 | \$0 |

### OTHER FUNDS

|                                |                     | nber 30, 2015<br>00s) | YEAR-END | BUDGET VS<br>FORECAST |  |
|--------------------------------|---------------------|-----------------------|----------|-----------------------|--|
| DEPARTMENT                     | BUDGET YEAR TO DATE |                       | FORECAST | VARIANCE              |  |
| EMPLOYEE BENEFITS              |                     |                       |          |                       |  |
| <b>BENEFITS ADMINISTRATION</b> |                     |                       |          |                       |  |
| TOTAL EXPENDITURES             | \$1,126             | \$80                  | \$1,126  | \$0                   |  |
| WELLNESS PROGRAM               |                     |                       |          |                       |  |
| TOTAL EXPENDITURES             | \$430               | \$50                  | \$430    | \$0                   |  |
| RISK MANAGEMENT                |                     |                       |          |                       |  |
| TOTAL EXPENDITURES             | \$2,594             | \$263                 | \$2,594  | \$0                   |  |

### LIABILITY/CLAIMS FUND

| Beginning Balance October 1, 2015 | \$3,649 |
|-----------------------------------|---------|
| Budgeted Revenue                  | 6,297   |
| FY 2015-16 Available Funds        | 9,946   |
| Paid October 2015                 | (168)   |
| Paid November 2015                | (328)   |
| Balance as of November 30, 2015   | \$9,450 |

## DEBT SERVICE FUND

### As of November 30, 2015

|                                  | (        | (000s)       | YEAR-END | BUDGET VS<br>FORECAST<br>VARIANCE |  |
|----------------------------------|----------|--------------|----------|-----------------------------------|--|
| DEPARTMENT                       | BUDGET   | YEAR TO DATE | FORECAST |                                   |  |
| DEBT SERVICE FUND                |          |              |          |                                   |  |
| BEGINNING FUND BALANCE           | \$12,109 | \$-          | \$12,109 | \$-                               |  |
| REVENUES:                        |          |              |          |                                   |  |
| Ad Valorem                       | 230,475  | 13,224       | 230,475  | 0                                 |  |
| Interest/Transfers/Other         | 20,468   | 0            | 20,468   | 0                                 |  |
| TOTAL REVENUES                   | 250,943  | 13,224       | 250,943  | 0                                 |  |
| TOTAL EXPENDITURES <sup>12</sup> | 255,326  | 0            | 254,657  | (669)                             |  |
| ENDING FUND BALANCE              | \$7,726  | <u> </u>     | \$8,395  | \$669                             |  |

### NOTES

#### (Dollars in 000s)

1. Sales tax revenue is projected to be \$492 above budget due to the improved economy.

2. Municipal Court revenue is projected to be \$629 above budget due to an increase in the collection per citation rates of the new collection agency.

3. Other revenue is projected to be \$200 below budget as a result of Council action on January 13, 2016 to not implement fee increases for Animal Services fees to be at full cost recovery as included in the FY16 budget.

4. City Attorney's Office is projected to be \$17 below budget primarily due to salary savings.

5. Civil Service is projected to be \$37 above budget due to salary expenses.

6. Court Services is projected to be \$33 below budget primarily due to vacancies.

7. Park and Recreation is projected to be \$503 above budget primarily due to repairs related to flooding in 2015.

8. Aviation expenses are projected to be \$1,606 above budget primarily due to the City leasing property for additional offsite parking and for the future site of the consolidated rental car facility. Revenues are projected to be \$1,903 above budget due to revenue received from tenants on the newly leased property.

9. Water Utilities revenues and expenses are both projected to be \$9,347 below budget. Revenues are projected to be under budget due to record rainfalls decreasing water consumption. Expenses are projected to be under budget due to a reduction in the transfer to fund capital projects.

10. Communication and Information Services revenues are projected to be \$500 above budget due to payment from the State Fair of Texas for removal of the Fair Park Tower. Expenses are projected to be \$477 above budget due to expenses related to replacing the City's radio communication system.

11. Sanitation revenues are projected to be \$1,705 above budget and expenses are projected to be \$200 above budget due to the volume of solid waste from non-contract customers being above historic levels and solid waste from the Upper Chain of Wetlands projects.

12. Debt Service expenses are projected to be \$669 below budget due to lower than projected interest rates realized on the 2015 GO Bond sale.