

Memorandum



CITY OF DALLAS

DATE August 27, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – August 26, 2021**

New Updates

[Encampment Resolution \(Cleaning\) Schedule August 26, 2021](#)

OHS Street Outreach team continues to engage with the unsheltered residents at designated encampment sites as part of an ongoing outreach effort in partnership with area providers. This partnership addresses a range of issues including:

- Processing identification cards;
- Signing up for the Housing Priority List (HPL) if they qualify;
- Working with Community Courts on expunging eligible tickets and offenses from their records;
- Identifying medical needs; and
- Breaking down the stigma around shelter through open conversations

Our Street Outreach team is working tirelessly to engage with unsheltered residents and connect them to area resources, while abiding by the current CDC guidelines and City interpretation of only removing encampments when they present a clear health and/or safety risk. This includes any encampments on Parks grounds. All others are routinely schedule for debris around the sites to be removed but are not themselves removed at this time.

Please see the attached schedule for homeless encampment cleaning the weeks of August 23rd – August 27th and August 30th – September 3rd. Please note that these will be for debris removal and outreach only.

The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the dashboard using the link below and feel free sharing this tool with residents:

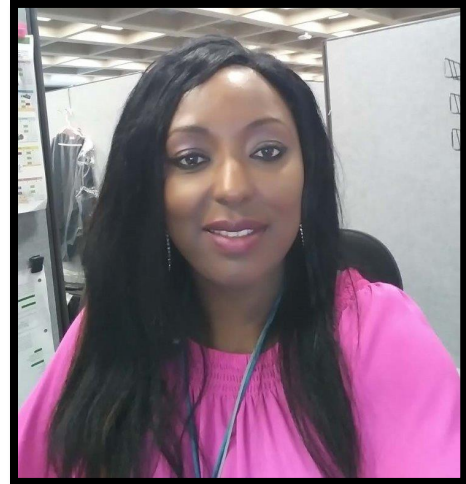
<https://dallasgis.maps.arcgis.com/apps/opsdashboard/index.html#/ccd41f0d795f407a94ae17e2c27bf073>

Should you have questions or concerns, please contact Christine Crossley Director of the Office of Homeless Solutions.

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City Manager's Corner

This week's employee of the week is Caroline Kirumba from the Information & Technology Services (ITS) Department. Caroline has been with the City for nearly 7 years and works with Departments to develop and implement technology solutions that help them deliver vital services to the residents of the City. In the wake of the COVID-19 pandemic, Carolyn has worked closely with the Office of Community Care (OCC) to stand up a call center solution, an assistance tracking system and to rapidly deploy laptops, scanners, printers and other devices to new OCC staff allowing them to more effectively and efficiently administer the Federal housing assistance funds which directly benefit City residents during times of greatest need. Caroline's sense of urgency toward solving challenges and her commitment to OCC's mission shine through. Please join me in thanking Caroline for her unwavering dedication and for representing the City's values so well.



Dallas Animal Services (DAS) partnership with Toyota Production System Support Center, Inc. (TSSC)

Since December of 2020, Dallas Animal Services (DAS) has been working with [Toyota Production System Support Center, Inc. \(TSSC\)](#) to implement their proprietary Toyota Production System (TPS) to improve operational efficiencies. The initial project has been focused on improving the distribution of daily medications and treatments to DAS pets. Together, DAS and TSSC streamlined and standardized this process, reduced safety hazards, decreased the average time per distribution, and improved overall productivity. DAS plans to report on this new process weekly to ensure that the efficiency is maintained, create work instructions for consistency, and apply what was learned to other areas of operations within the organization. We are thankful to [Best Friends Animal Society](#), for the partnership with TSSC which determined that the TPS could be transformative for animal shelters across the country. Should you have questions or concerns, please contact Melissa Webber, Interim Director for Dallas Animal Services.

New Residential Permit Applicants

Sustainable Development and Construction is adding an additional service for residential permit applications that have been already submitted. The applicant is able to call the SDC Building Inspection Call Center (214-948-4480) with questions related to their submittal. Please note, there is a 24-hour call back window. This is only for residential permit applications that have already been submitted. Should you have questions or concerns, please contact Vernon Young, Interim Assistant Director for Sustainable Development and Construction.

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[The City's COVID-19 Dashboard has New Page Displaying Vaccination Percentages by ZIP Code in the Dallas Region](#)

The Office of Data Analytics and Business Intelligence has added a new page to the existing [COVID-19 dashboard](#). This new page displays vaccination data by ZIP code to provide more granular level insight into the percentage of people vaccinated in the Dallas region. ZIP Codes with low vaccination percentages are color coded in lighter shades of green and ZIP Codes with higher vaccination percentages appear in darker shades of green.

The dashboard is interactive in nature and allows viewers to explore the data more in-depth by hovering or clicking on the visuals. A viewer can use the “Select % Population Metric” to switch the dashboard display between two views: (1) the percent of the population with at least one dose or (2) the percent of the population that is fully vaccinated.

The dashboard can be a useful tool for anyone trying to assess risks associated with new COVID-19 cases/community transmission, which may enable them to make more informed decision about their safety and wellbeing. It also a tool for decision makers to identify areas that might need additional resources to increase percentage of vaccinated people.

For more information, please contact Dr. Brita Andercheck, Director of the Office of Data Analytics and Business Intelligence, at data@dallascityhall.com.

[Autumn Reading Challenge Eliminates Customer Fees](#)

The Big Read Down, Dallas Public Library's semi-annual fee forgiveness program, opens for readers September 1. The event gives library members the opportunity to eliminate their library fees for lost or damaged items by reading. For every 15 minutes of reading through the month of September, they will earn \$1 in fee forgiveness. Participants can also earn fee forgiveness by completing library activities such as downloading an eBook, attending a program or getting a resume reviewed. For each activity completed, the participant will earn the equivalent of one average book replacement fee (\$17). Patrons who don't have fees themselves but would like to participate will have their minutes count toward a forgiveness pool to waive others' fees. Dallas Public Library stopped collecting late fees in 2019, but customers are charged for lost and damaged materials. The last Big Read Down, held in February, generated more than \$18,000 in fee forgiveness. Readers can sign up at dallaslibrary.beanstack.org. For more information, contact Director of Libraries Jo Giudice.

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[Department of Aviation Director Receives RHCA's 2021 Inaugural M/W/DBE Award](#)

The Department of Aviation is proud to announce Director Mark Duebner has been selected as the Regional Hispanic Contractors Association's 2021 Inaugural M/W/DBE Champion Award recipient. The award recognizes an individual who has been a consistent champion and advocate of Minority and Women Owned Business Enterprises. His achievement was recently recognized on August 12th at the 2021 Build Fort Worth Expo, an event focusing on Hispanic contractors and business equity firms who are building Fort Worth. If you have any questions or for more information, please contact Director of Aviation Mark Duebner at mark.duebner@dallascityhall.com.

[Training Session for Agencies that Want to Participate in DRTRR](#)

Training sessions are being hosted for nonprofit/service providers who wish to learn more about upcoming opportunities to support the Dallas R.E.A.L. Time Rapid Rehousing (DRTRR) Initiative. We are encouraging area nonprofit/service providers to join MDHA staff for upcoming Application Workshops. The workshops will cover:

- An overview of Continuum of Care, Housing Priority List, and Coordinated Access System
- DRTRR and how will it end homelessness for 2,700+ individuals
- How agencies can play a key role
- How agencies can access and submit their applications
- Who agencies should reach out to for questions and more information

Agencies new to the Dallas and Collin Counties Continuum of Care should attend:

- August 31 from 8 to 10 a.m.
Registration: <https://www.eventbrite.com/e/1683161912591>. The Session will be recorded and posted to the MDHA DRTRR website.

Agencies familiar with the Dallas and Collin Counties Continuum of Care should:

- August 31 from Noon to 1 p.m.
Registration: <https://www.eventbrite.com/e/168323256391>. Session will be recorded and posted to the MDHA DRTRR website.

We are encouraging all service providers who want to learn more about the DRTRR to visit [MDHA's DRTRR SITE](#) and sign up to get on the mailing [list](#). **Please see the attached flyers in English and Spanish to be shared with service providers in your respective districts.** Should you have questions or concerns, please contact Christine Crossley, Director for the Office of Homeless Solutions.

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New Procurement Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

Opportunity No.	Opportunity Name
CIZ21-PBW-2011	Lake Highlands Trail Phase II – A&B & Lake Highlands Northern Extension– Site Development TXDOT ID: CSJ-0918-47-206, by Public Works
CIZ21-PBW-2013	Northbound South Westmoreland Road at Kimball High School Parking Lot –PB17V304, by Public Works
CIZ21-PKR-2012	City Of Dallas Job Order Contracting Request for Competitive Sealed Proposals, by Parks and Recreation
BBZ21-00016401	Auctioneer Services
BYZ21-00017329	Juanita J. Craft Civil Rights House
BPZ21-00017276	Kayak, Canoe, and/or Paddle Board Rental Concession at White Rock Lake Park
BPZ21-00015866	Youth Golf Instruction Program

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#).

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

Upcoming Events

Thursday 8/26/2021	Saturday 8/28/2021	September 18-25, 2021
Virtual Lunch “N” Learn, Discover the “5 Whys” 12:00PM – 1:00PM English - Spanish Microsoft Teams Meeting https://bit.ly/rootcauses5Whys	Neighborhood Summit 9:30AM – 11:30AM Registration Required https://fdsummit2021.eventbrite.com	Dallas Park and Recreation hosts 2021 Golden Games Registration 8/2-9/2 https://www.dallasparcs.org/483/Golden-Games

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Look Ahead

City Council Briefings

September 1, 2021

- Budget Workshop – Budget Discussion and Council Amendments
- DFW Annual Budget

September 14, 2021

- Budget Workshop – Budget Discussion and Council Amendments (if necessary)
- Critical City Infrastructure – A New Data Center for the City of Dallas
- Update on Marketing Strategy for Love Field Airport

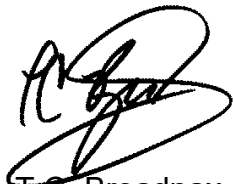
Media Inquiries

As of August 23, 2021, the City has received media requests from various news outlets regarding the following topics:

- Afternoon Fire Destroys Southwest Dallas Home
- Man Missing After Jumping into Lake from Highway
- One of DFR's Urban Search and Rescue Teams Moving North
- Data loss
- Mosaic Apartments
- COVID vaccine requirements

The City has received other media requests from various news outlets at the following links: [Communications, Outreach and Marketing](#) or [Dallas Fire Rescue](#)

Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

DALLAS REAL TIME RAPID REHOUSING (DRTRR) APPLICATION WORKSHOPS

A joint partnership between the City of Dallas, Dallas County, Dallas Housing Authority and Metro Dallas Homeless Alliance

THE WORKSHOPS WILL COVER:

- AN OVERVIEW OF CONTINUUM OF CARE, HOUSING PRIORITY LIST AND COORDINATED ACCESS SYSTEM
- DRTRR AND HOW WILL IT END HOMELESSNESS FOR 2,700 INDIVIDUALS
- HOW AGENCIES CAN PROVIDE A KEY ROLE
- AND MUCH MORE!

NEW TO THE PROGRAM

TUESDAY, AUG. 31

8-10 A.M.

REGISTRATION:

[EVENTBRITE.COM/E/168316191259](https://eventbrite.com/e/168316191259)

FAMILIAR WITH THE PROGRAM

TUESDAY, AUG. 31

NOON-1 P.M.

REGISTRATION:

[EVENTBRITE.COM/E/168323256391](https://eventbrite.com/e/168323256391)



TALLERES DE SOLICITUD PARA LA REUBICACIÓN RÁPIDA EN TIEMPO REAL DE DALLAS (DALLAS REAL TIME RAPID REHOUSING O DRTRR)

Una asociación conjunta entre la Ciudad de Dallas, el Condado de Dallas, Autoridad de Vivienda de Dallas y la Alianza del Sinhogarismo de la Zona Metropolitana de Dallas

LOS TALLERES CUBRIRÁN:

- UNA VISIÓN GENERAL DE LA CONTINUIDAD DE ATENCIÓN, LISTA DE PRIORIDADES PARA LA VIVIENDA /SISTEMA DE ACCESO COORDINADO
- CÓMO LA DRTRR PONDRÁ FIN A LA FALTA DE VIVIENDA QUE SUFREN 2,700 PERSONAS
- DE QUÉ FORMA LAS AGENCIAS PUEDEN CUMPLIR CON UNA FUNCIÓN MUY IMPORTANTE
- Y MUCHO MÁS

TALLER PARA QUIENES SON NUEVOS EN EL PROGRAMA

MARTES, 31 DE AGOSTO
8 A 10 A.M.

INSCRIPCIÓN:

[EVENTBRITE.COM/E/168316191259](https://eventbrite.com/e/168316191259)

TALLER PARA QUIENES ESTÁN FAMILIARIZADOS CON EL PROGRAMA

MARTES, 31 DE AGOSTO
MEDIODÍA A 1 P.M.

INSCRIPCIÓN:

[EVENTBRITE.COM/E/168323256391](https://eventbrite.com/e/168323256391)



MDHA
METRO DALLAS HOMELESS ALLIANCE



**AUTUMN
READING
CHALLENGE**

SEPTEMBER 1 - 30

READ JUST 15 MINUTES TO ERASE \$1 IN FEES FOR YOU OR SOMEONE ELSE



**DESAFÍO
DE LECTURA
DE OTOÑO**

SEPTIEMBRE 1 - 30

LEA SOLO 15 MINUTOS PARA ELIMINAR \$ 1 EN TARIFAS

PARA USTED O PARA OTRA PERSONA

Encampment Resolution (Cleaning) Schedule August 26th, 2021

LOCATION	
August 23 rd – August 27 th	August 30 th – September 3 rd
119 West Page St.	3766 Samuel Blvd
67 & S Polk St.	2600 Hickory St
67 & Pentagon Pkwy	3937 N Central Expy Sb
1500 South Harwood St.	C F Hawn Fwy Wb & South Masters
767 Ceremonial Ave	6722 Skillman St
130 & Munger Ave	Forest Ln @ N Central Expy
130 & Peak St	
2600 Taylor St	
Josey Ln @ Webb Chapel Rd	
Stemmons and Walnut Hill	
8738 Park Ln	
Pineland & Park Ln	
N Central Expy & Walnut Hill	
Central & Forest Ln	

Memorandum



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To Honorable Mayor and Members of the City Council

Subject “The Big Read Down” Fee Amnesty Program

To create more equitable access to library materials and services, the City Council adopted Resolution 19-0772 on May 22, 2019 to amend Chapter 24 of the Dallas City Code to eliminate library fines for late items. Additionally, to limit further access to materials pending their return, the City maintained fees for the replacement and cataloging of lost or damaged items, but the resolution allows for fee amnesty events to defray or eliminate those fees.

For your awareness, the Dallas Public Library will conduct its second annual fee amnesty program called “The Big Read Down” from September 1 – 30, 2021. The first one was completed in February 2021. During this period, library customers may log minutes read as well as other activities, such as taking an online class via the Library or doing a STEM activity provided, to earn amnesty for accrued fees. The Library has set the value of minutes read and activities completed in alignment with other large urban libraries with similar programs and will utilize our summer reading platform to track success.

The schedule for the fee amnesty program will be as follows:

- 15 minutes read = \$1.00 toward fee amnesty
- Activities completed = \$17.00

Library card holders can read to reduce their own fees or donate toward the fees of others. Minutes read that are not applied to the user will be banked for use toward fee amnesty at the discretion of Library managers. Banked minutes will be distributed to each branch library based upon the poverty rate in that area. This will make it possible to forgive library fees in cases involving lower income families and individuals, and therefore making access to library services more equitable to all.

The Dallas Public Library has 707,495 active library card users. There are currently 107,252 library card holders who are blocked from checking out materials due to fees. The Library will follow in the footsteps of library industry pioneers such as the Los Angeles County Public Library that allows patrons to participate in a reading challenge to lower or eliminate fees on their accounts. By offering an opportunity to pay off these fines non-monetarily, the Library has the potential to welcome back library card holders that are blocked from borrowing materials.

Please contact me or Jo Giudice, Director of the Dallas Public Library, for further information.