

# Memorandum



CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – September 2, 2021**

## **New Updates**

### [Encampment Resolution \(Cleaning\) Schedule September 2, 2021](#)

OHS Street Outreach team continues to engage with the unsheltered residents at designated encampment sites as part of an ongoing outreach effort in partnership with area providers. This partnership addresses a range of issues including: getting IDs, getting on the Housing Priority List (HPL) if they qualify, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and breaking down the stigma around shelter through open conversations.

Our Street Outreach team is working tirelessly to engage with unsheltered residents and connect them to area resources, while abiding by the current CDC guidelines and City interpretation of only removing encampments when they present a clear health and/or safety risk. This includes any encampments on Parks grounds. All others are routinely schedule for debris around the sites to be removed but are not themselves removed at this time.

Please see the attached schedule for homeless encampment cleaning the weeks of August 30 – September 3 and September 6 – September 10. Please note that these will be for debris removal and outreach only.

The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the dashboard using the link below and feel free sharing this tool with residents:

<https://dallasgis.maps.arcgis.com/apps/opsdashboard/index.html#/ccd41f0d795f407a94ae17e2c27bf073>

Should you have questions or concerns, please contact Christine Crossley, Director of the Office of Homeless Solutions.

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### [City Manager's Corner](#)

This week, we recognize a collaborative effort between multiple departments: DWU, Code Enforcement, 3-1-1, Fair Housing, and Council District 14. Residents of the Mosaic high rise downtown first reached out to 3-1-1 and the District 14 office regarding a loss of water and air on Friday, August 20. Over the weekend, DWU Water Distribution and Meter Services worked tirelessly to identify and remedy a faulty inlet valve, with Terry Lowery providing timely updates well into Friday night and early Saturday morning. Though water was restored to the Mosaic the following afternoon, issues with the building's HVAC system persisted, leaving residents stranded in 90+ degree apartments! DWU continued to return to the building throughout the week to provide assistance to the Mosaic's outside contractors in identifying the source of the problem with the HVAC system, while Rudy Olivares, Ariel Garcia, and Theopolus Rhodes in Code Compliance ensured that the residents' concerns were being addressed by building management. Additionally, Barksdale Haggins in Fair Housing connected with several of the residents and was able to alleviate their fears of potential retaliation by Mosaic management. By the end of the week, Olympus Property, owner of the Mosaic, agreed to put residents up in local hotels while they worked on the HVAC system, as well as provide a rent credit—an outcome that many residents attributed to the City's direct involvement in the process. This was a genuine team effort on behalf of multiple departments who went above and beyond, including Max Sanchez and Kayleigh Rice in District 14, in helping our residents navigate a complicated and frustrating situation that left many feeling powerless. We want to thank these City employees for their tireless efforts and true public service.

### [Office of Homeless Solutions \(OHS\) COVID-19 Sheltering Partnership](#)

Following the recent resurgence of COVID-19, OHS has partnered with St. Jude Park at Center to provide shelter for COVID positive individuals experiencing homelessness. This population is especially susceptible to the epidemic and has recently outpaced the rooms available at the St. Jude facility. By adding additional isolation beds, a safe place for COVID positive patients to quarantine is guaranteed to all shelters and partnering hospitals. This also allows our area shelters to continue operating efficiently and safely. OHS has received 6 clients since August 26, 2021 and we expect to serve up to 80-100 clients through December. All referrals are through St. Jude. Should you have questions or concerns, please contact Christine Crossley, Director of the Office of Homeless Solutions.

### [Metro Dallas Homeless Alliance \(MDHA\) Dallas R.E.A.L. Time Rapid Rehousing \(DRTRR\) Initiative Application Workshops Recap](#)

On August 31, 2021, MDHA hosted two application workshops for the DRTRR Initiative, one for agencies familiar with DRTRR and the CoC and one for those agencies that are new to both. These were held online to reduce the risk of COVID and saw over 132 individuals register for the workshops. Participants of each workshop received the utilized PowerPoint presentation, a recording of the training, and application materials. Should you have questions or concerns, please contact Nissy New, MDHA Chief Operating Officer.

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### [Dallas Public Library Awarded \\$75,000 for Music Classes](#)

The Texas State Library and Archive Commission granted Dallas Public Library \$75,000 to implement a music equity program. This program builds on existing piano, violin and guitar classes taught at the Central Library by expanding access to low-income Dallas neighborhoods and branch libraries with large afterschool groups. This new music equity program will triple the number of classes available, and it allows the Library to connect children and adults with free music education and instruments that otherwise would have been out-of-reach. The program expansion will begin early next year. For more information, contact Director of Libraries, Jo Giudice.

### [4th Annual Riverfront Jazz Festival – Convention and Event Services and Office of Arts and Culture](#)

The Black Academy of Arts and Letters (TBAAL) has produced and will be hosting the 4<sup>th</sup> Annual Riverfront Jazz Festival from September 2<sup>nd</sup> through 5<sup>th</sup>. A diverse program of jazz, blues, R&B, soul, pop and neo-soul, the music festival benefits the ongoing mission of the organization as it embarks on its 44<sup>th</sup> year of working with emerging and promising young artists, and creating an awareness and understanding of African, African American and Caribbean culture through the arts. The festival kicks-off with a free-to-the-public event at 7 PM, Thursday - September 2<sup>nd</sup> at the AT&T Discovery District. Performances for the remainder of the weekend take place at TBAAL and the Memorial Arena in the Kay Bailey Hutchison Convention Center. The line-up includes artists such as Erykah Badu, David Sanborn, Will Downing, Peabo Bryson, and Terence Blanchard performing with the Dallas Symphony Orchestra. As an added-bonus TBAAL has partnered with Parkland Health and Hospital System to offer Covid-19 vaccinations onsite for attendees. For more information related to ticketing, locations, and performance times, please access <https://www.tbaalriverfrontjazzfestival.org>. Please contact Rosa Fleming, Director of Convention and Event Services, or Jennifer Scripps, Director of the Office of Arts and Culture for other questions.

### [New Procurement Opportunities](#)

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

Opportunity No.	Opportunity Name
BD21-00017345	Fire Rescue Apparatus Type I and Type II
BI21-00017261	Liquid Anhydrous Ammonia
BI21-00017261	Liquid Chlorine, Vessel Rental, and Hydrostatic Testing

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#).

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Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

### Upcoming Events

<b>September 18-25, 2021</b>
<b>Dallas Park and Recreation hosts 2021 Golden Games Registration 8/2-9/2</b> <a href="https://www.dallasparks.org/483/Golden-Games">https://www.dallasparks.org/483/Golden-Games</a>

### Look Ahead

#### City Council Briefings

September 14, 2021

- Budget Workshop – Budget Discussion and Council Amendments (if necessary)
- Update on Marketing Strategy for Love Field Airport

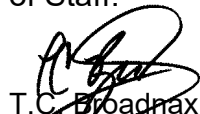
### Media Inquiries

As of August 30, 2021, the City has received media requests from various news outlets regarding the following topics:

- Woman Dies from Alleged Participation in Social Media Challenge
- DFR Institutes Mandatory COVID-19 Testing for its Members
- DFR EMS Office and Paramedics Under Investigation by State
- Data Loss
- Hurricane Ida
- Employee Vaccination Incentives

The City has received other media requests from various news outlets at the following links: [Communications, Outreach and Marketing](#) or [Dallas Fire Rescue](#).

Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.

  
T.C. Broadnax  
City Manager

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c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

Encampment Resolution (Cleaning) Schedule September 2<sup>nd</sup>, 2021

LOCATION	
August 30 <sup>th</sup> – September 3 <sup>rd</sup>	September 6 <sup>th</sup> – September 10 <sup>th</sup>
3766 SAMUELL BLVD	2990 Lombardy St.
2600 HICKORY ST	Stemmons @ Inwood St.
3937 N CENTRAL EXPY SB	Forest Ln @ N Central Expy
C F HAWN FWY & South Masters Dr.	Barry & Munger ave
6722 Skillman St	4999 ERL Thornton
Forest Ln @ N Central Expy	1500 South Harwood
6722 Skillman St.	2600 Taylor St
11500 Ferguson RD	767 Ceremonial Ave.
	I-30 @ Peak St.



# Dallas R.E.A.L. Time Rapid Rehousing Application Orientation

# Mission of MDHA

MDHA is a backbone organization that leads the development of an effective homeless rehousing system. In partnership with 90+ public, private, and nonprofit institutions, we make the experience of homelessness in Dallas and Collin Counties rare, brief, and non-recurring.



# Orientation Agenda

- 1) Understanding the homelessness ecosystem
- 2) Understanding Coordinated Access System & Housing Priority List
- 3) Overview of Dallas R.E.A.L. Time Rapid Rehousing
- 4) How DRTRR will end homelessness for 2,700 individuals
- 5) DRTRR Application and scoring rubric
- 6) AmpliFund
- 7) Questions

Understanding the homelessness ecosystem  
Ashley Brundage

# Homeless Systems Are Complex

## PREVENTION

### Public Policy

- Landlord/Tenant Laws
- Rent Control
- Subsidy Discrimination
- Affordable Housing

### Safety Nets

- Medicaid/Medicare
- Food Stamps
- Cash Benefits

## HOUSING CREATION

### Federal

- Block Grants
- Housing Tax Credits
- Public Housing
- Vouchers

### State & Local

- Local Housing Bonds
- Private Capital
- General Revenue
- Housing Trust Funds

## REHOUSING SERVICES

### Federal

- HUD
- Veterans Affairs

### State & Local

- General Revenue
- Private Donors
- State Designated Funds

## STREET SERVICES

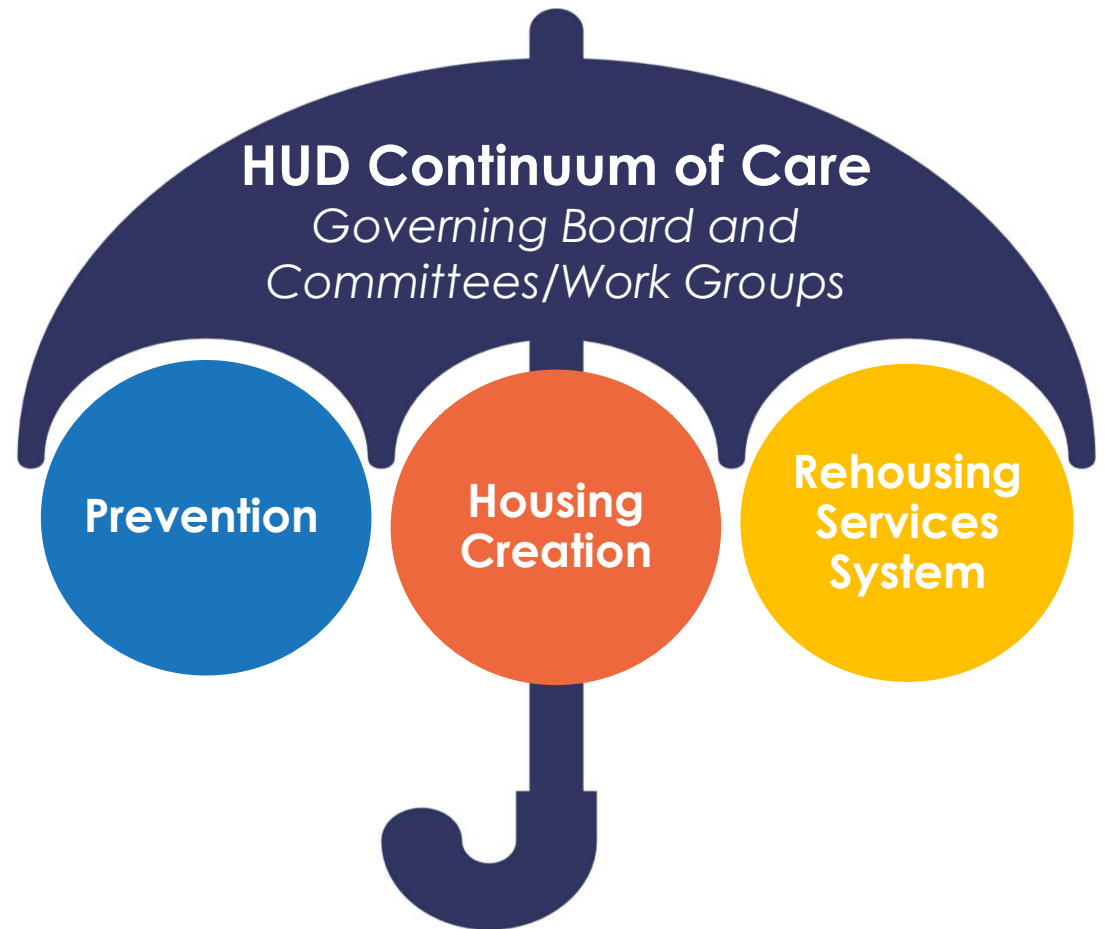
### Local

- Sanitation & Trash
- Street Cleaning
- Parks & Restroom Facilities
- Ambulance & Police
- Public Health Outreach

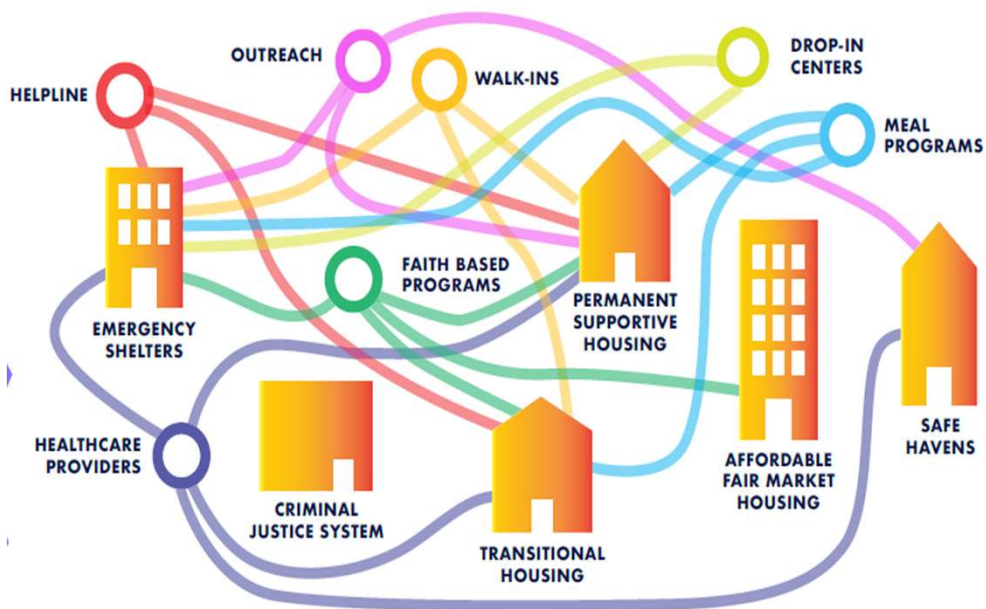
# HUD's Umbrella Strategy

To overcome inherent, disjointed governance, HUD mandated a continuum of care

Establish an **umbrella approach** for a governance structure that drives strategic investments and coordinated action to achieve shared outcomes



# Our Blueprint



## Standardize Intake Processes

## Match Need to Housing Path

### LOW

*Self-resolution: Employment & short-term shelter*

### MODERATE

*Rental subsidies & services: Short- to medium-term*

### HIGH

*Rental subsidies & services: Long-term*



# Measurable Results in Five Years

**2021**

End homelessness  
among veterans

**2023**

Significantly  
reduce chronic  
unsheltered  
homelessness

**2025**

Reductions in  
family, youth  
homelessness

# **Coordinated Access System & Housing Priority List**

Alex Abraham & Trudy Hernandez

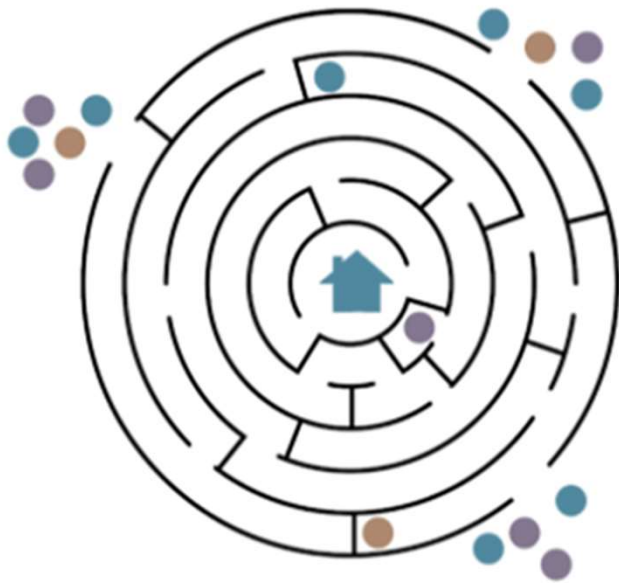
## Coordinated Assessment System (CAS)

The community-wide process developed to ensure all people experiencing a housing crisis have fair and equal access and are quickly identified, assessed for, referred, and connected to housing and assistance based on their strengths and needs.

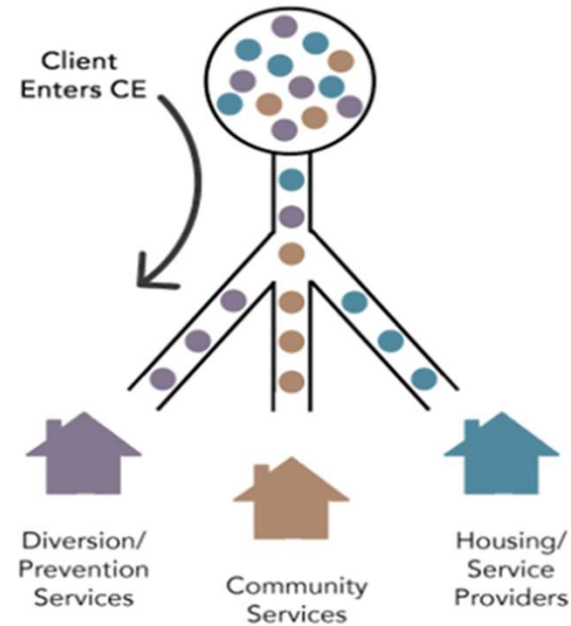


# History of the Coordinated Assessment Systems

Pre-Coordinated Entry



Post-Coordinated Entry



# Orienting our Systems Toward Housing & Housing Stabilization



Matching resources with needs



Coordinating and simplifying access



Using data to drive decision-making and promote quality



Building capacity – Provider and Inventory



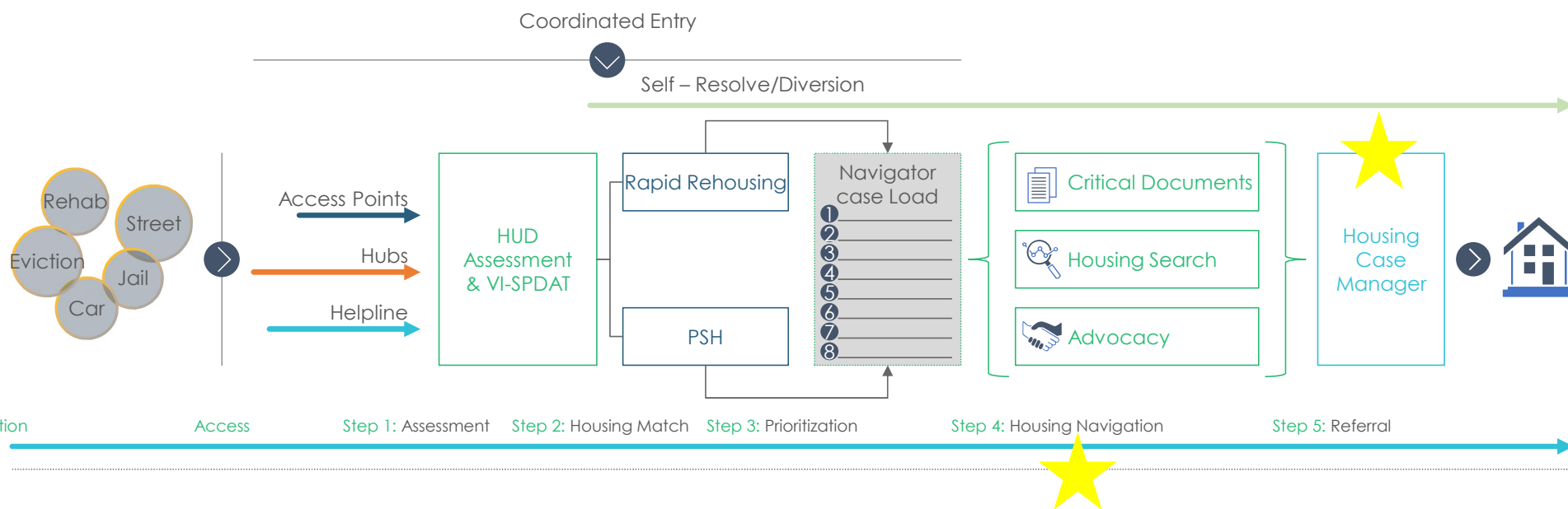
Enhancing collaboration among funders


# CAS & HPL

## Prevention

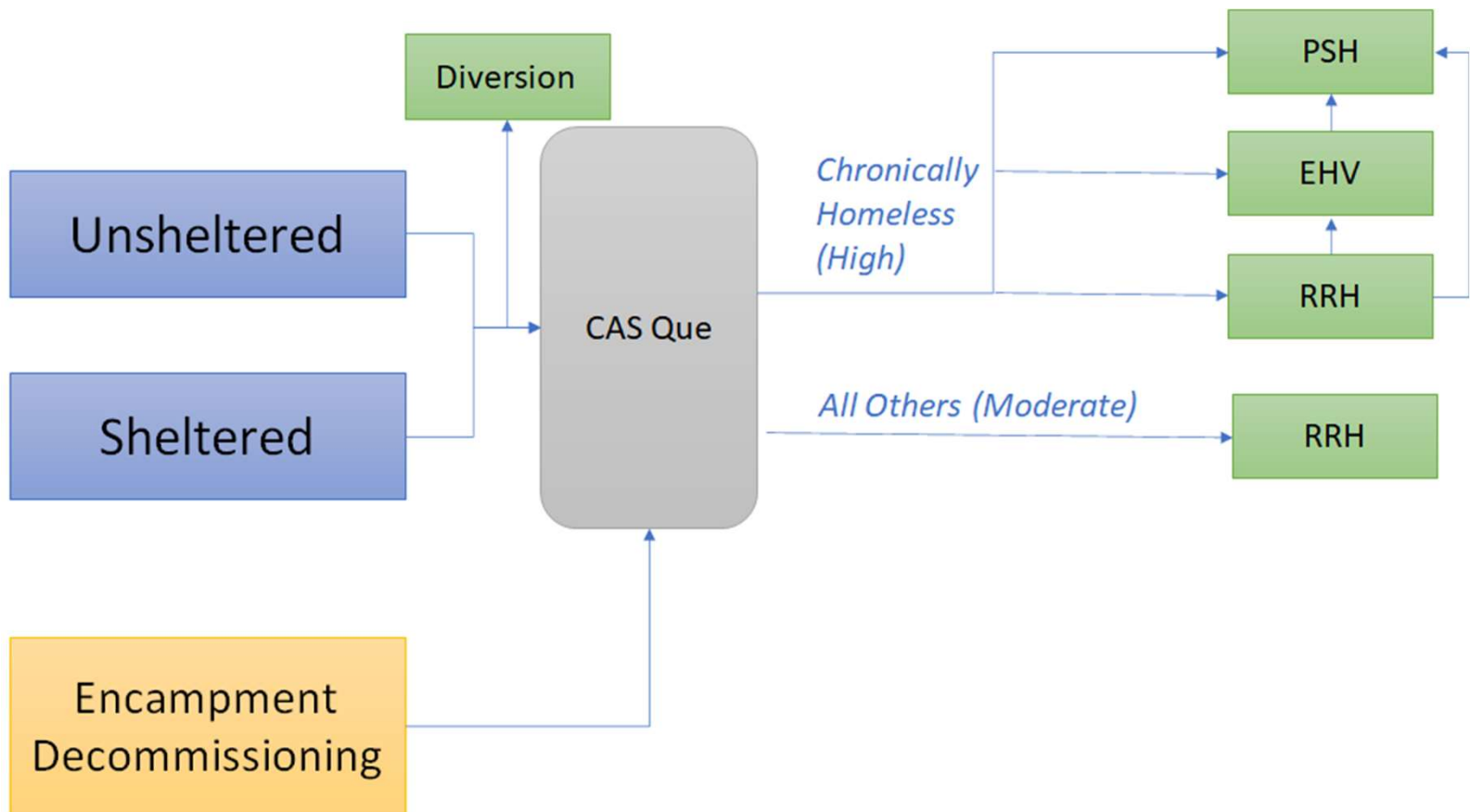
## Crisis and Triage

## Housing



 *Where you come in!*

# Where Are The Clients Coming From?



# Key Takeaways

- MDHA will assign clients from CAS to the subrecipient (you) for case management or housing navigation
- MDHA is contracting with subrecipients to provide services to new clients, not serve a nonprofits' existing clients

# **Dallas R.E.A.L. Time Rapid Rehousing**

Peter Brodsky

# Dallas R.E.A.L. Time Rapid Rehousing

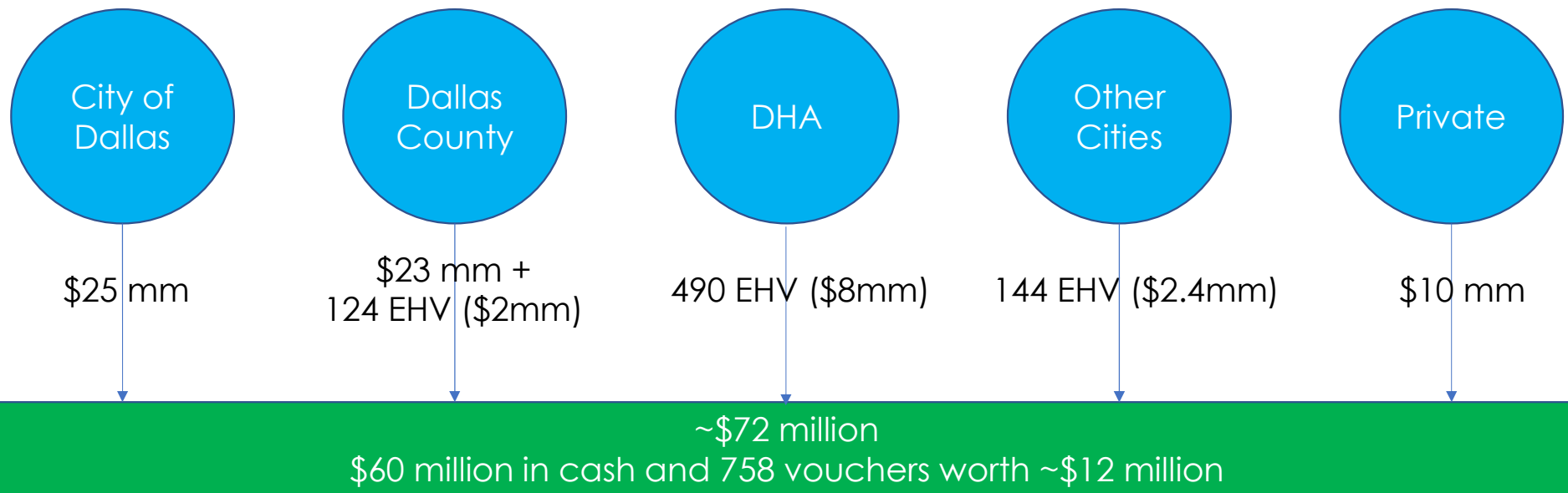
- Collaborative model involving multiple governmental entities and COC service providers
- Funding from American Rescue Plan Act (ARPA) and philanthropy
- Rehousing and wraparound services

## **RESULT:**

**R.E.A.L. access to housing for persons experiencing homelessness**



# Dallas R.E.A.L. Time Rapid Rehousing



2,762+ individuals or families housed over 2 years  
758 vouchers for domestic violence survivors, families and individuals with chronic health or other issues  
2,000+ individuals deemed likely to be able to stabilize and sustain housing after 12 months



# How Will The Funds Be Utilized?

## Rental Subsidy \$42 Million

- Phase 1: EHV Vouchers- \$10 million
- Phase 2: Rapid Re-Housing financial assistance- \$32 million

## Services \$18 Million

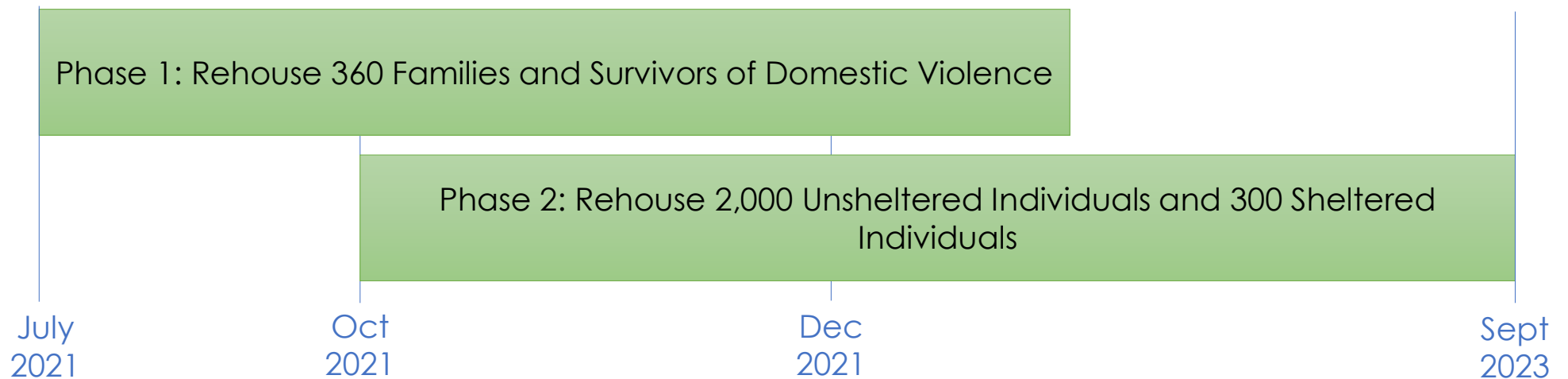


- Case Management
- Navigation
- Landlord Engagement

## Other \$10 Million

- Landlord Incentives
- Move In Kits
- Admin capacity

# Timeline



# Services to Be Provided

## Case Management for Rapid Rehousing

- Open to multiple nonprofits
- Need approx. 60
- Salary, Fringe, Mileage, Equipment
- 1:25 client ratio
- 12 months of case management per client
- 5% administrative funding

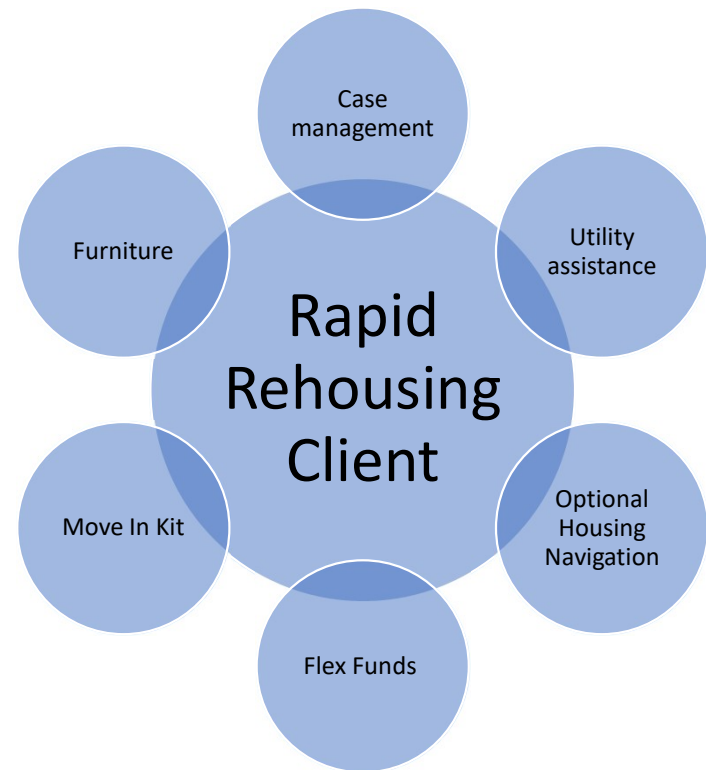
## Case Management for EHV

- Open to multiple nonprofits
- Need approx. 27
- Salary, Fringe, Mileage, Equipment
- 1:15 client ratio
- 24\* months of case management per client
- 5% administrative funding

## System Housing Navigation

- Most likely to be centralized at one or two nonprofits
- Need approx. 14
- Salary, Fringe, Mileage, Equipment
- Transport Clients
- 1:10 client ratio
- 10 clients per month
- 5% administrative funding

# Wraparound Services



# Program Models Overview

Program	Essential Program Elements	Timeframe	Population	Outcomes
PSH	Permanent Rental Subsidy + Intensive Case Mgmt	Non-Time Limited with Annual Reassessment	Individuals and family head of households who are identified as chronically homeless and living with a disabling condition	<ul style="list-style-type: none"> <li>- Increase Income</li> <li>- Remain Housed</li> <li>- Move-On within 5 Years</li> </ul>
RRH	12 Months Rental Subsidy + Housing Stabilization Case Mgmt	Up to 12 months of rent subsidy, up to 24 months for bridge housing, recertification after 60 days	Literally homeless households ages 18+ or those residing in shelters; May be used as a bridge to PSH for chronically homeless or disabled	<ul style="list-style-type: none"> <li>- Increase Income</li> <li>- Exit to PH Destination</li> </ul>
Diversion	Short-term diversion case management, mediation, and one-time financial	30-60 days of diversion case management; One-time or capped financial assistance; Follow-up emergency services after 3-12 months	Individuals and family households who have not spent a night in shelter or in a motel with a voucher	<ul style="list-style-type: none"> <li>- Avoid Homelessness</li> </ul>

# System Wide Housing Navigators

## Staffing

- Staff position held by community providers
- Coordinated by MDHA Housing PM

## Responsibilities

- Locating Clients
- Building rapport
- Collecting program enrollment documents
- Collecting housing documents
- Completing Housing Needs Assessments
- Accompanying to unit viewing
- Assisting with unit applications
- Requesting move-in kits and furniture
- Completing unit inspections

## Considerations

- Geographically assigned

# Application and Scoring

## Nissy New & Rae Clay

# Timeline

- Monday, August 30, 2021 - MDHA issues DRTRR Competition Timeline and application in AmpliFund
- Tuesday, August 31 – Application workshops
- Wednesday, September 15 7:00 PM – Applications due
- Thursday, September 16 – Independent Review Committee handoff
- Tuesday, September 28 - Independent Review Committee Funding Recommendations
- Friday, October 1 – Awardees notified
- Tuesday, October 5 @ 3:00pm – Subrecipient Contract Orientation



# Requirements

- 1) Funds are reimbursement only**
- 2) Reimbursement is based on City of Dallas source documentation guidelines (HUD Guidelines)**
- 3) DUNS Number
- 4) SAM Number
- 5) 501c3 tax status
- 6) An audit conducted within the past 18 months with no significant findings
- 7) A 990 or 990ez within the past 18 months

# Questions

- Please share your agency's experience housing individuals experiencing homelessness. In this section, please identify the subpopulation you serve and what key services you provide the subpopulation. Please share any relevant metrics.
- Please share your agency's experience helping unsheltered individuals experiencing homelessness access housing. Please share any relevant metrics.

# Questions

- If you are seeking to support Rapid Rehousing clients, please share your agency's experience helping individuals experiencing homelessness obtain and maintain Rapid Rehousing. This could be helping clients achieve self-sufficiency and access supportive services. Please share any relevant metrics.
- If you are seeking to support EHV clients, please share your agency's experience helping individuals experiencing homelessness obtain and maintain housing after she/he received public housing. Please share any relevant data.
- If you are seeking to support housing navigation, please share your agency's experience helping clients with housing navigation? Please share any relevant data.
- Please share your agency's experience working with landlords to obtain housing for clients experiencing homelessness

# Questions

- Please share your agency's experience working with clients within the Coordinated Access System. Or share your willingness to partner with us.
- Please share your agency's experience working with the HMIS system. Or share your willingness to partner with us.
- Please share how your organization participates in the CoC. Please share participation in the workgroups and CoC Executive Council. Or share your willingness to partner with us.

# Questions

- Please describe how the client voice shapes the program(s). Please provide one example on consumer input informed service delivery.
- How does the organization address equity (BIPOC & LGBTQIA+)?

# Questions

- Provide more detail on each budget line, including how costs were determined
- Do you have FTEs available to work in September on this initiative? (not a scored question)
- Provide an update on key staff and personnel that are engaged in your work, including a brief description of their roles/duties. Please highlight how many staff you intend to hire to achieve the goals you set out to do.
- Implementation Timeline - please include major events, activities and when they will take place. (bullet point and chronological order) a) when case managers will be hired b) when agency can take clients of the CAS system

# Questions

GOALS	Definition
System Performance Measures – Jobs and income growth for homeless persons	<p>Measures: The extent to which participants in CoC Program-funded projects increase employment and other forms of cash income (does not include non-cash income).</p> <p>Why: Maximizing the cash income to participants and system leavers means they're better able to stay in housing.</p>
System Performance Measures – Successful housing placement	<p>Measures: The success of street outreach projects in placing people experiencing homelessness into housing, as well as the success projects have at exiting clients to (or retaining placement in) permanent housing.</p> <p>Why: Effective homeless response systems must successfully move clients from the street, or from sheltered situations, to permanent housing in order to end homelessness.</p>
System Performance Measures – Retaining housing in permanent housing – 6 months to more	
Open goal	YOUR AGENCY IS WELCOME TO SHARE ANY GOALS YOU ARE INTERESTED IN TRACKING SEPARATELY

# Budget

PROJECT BUDGET	Max per employee BUDGET	Case Manager for RRH	Case Managers for EHV	Case Manager for Housing Navigation	Narrative
<b>Personnel Expenses - Salaries &amp; Wages</b>					
Number of Staffing	1				
Staffing	\$ 55,000				<i>\$55,000 per person per year is the max allocation</i>
Fringe Benefits	\$ 15,000				<i>\$15,000 per person is the max allocation</i>
<b>Total Personnel Expenses</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Non-Personnel Expenses</b>					
Equipment	\$ 1,410				
Mileage	\$ 5,475				
<b>Total Other Costs</b>	<b>\$ 6,885</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Administrative Fee	\$ 3,844.25				<i>Max of 5% of Personnel and Nonpersonnel Expenses</i>
					<b>Total Project Expenses</b>
<b>TOTAL EXPENSES (Personnel + Non-Personnel + Other Costs)</b>	<b>\$ 80,729</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# Tips from the IRC

- Proofread for clarity and grammar
- Provide context on your agency
- Align your budget and your ask with our ratios and standards

# Scoring Rubric

0: No answer given or left blank

1: Response with no detail (yes or no)

2: Limited response that is incomplete and does not fully answer the application prompt.

3: Response with some key information but missing specific details.

4: Response with full details, including specific examples of past work but missing how this is related to current project they are applying for.

5: Response with full details, including specific examples of past work and how this is related to the project they are applying for.

# Selection

- Applications must reach a threshold of 49 points to be eligible for funding.
- The straight score will be used to prioritize applications.

# Tour of AmpliFund

## Rae Clay

# AmpliFund Opportunity Profile

<https://www.gotomygrants.com/Public/Opportunities/Details/8e97354e-91fc-42a7-95c0-0d445dce500c>



# AmpliFund Account Registration

## TEST Dallas Real Time Rapid Rehousing (DRTRR)

Print

Help

Download

Save

Apply

Opportunity Details

Evaluation & Scoring

### Opportunity Information

Title TEST Dallas Real Time Rapid Rehousing (DRTRR)

Description DRTRR, Dallas Real Time Rapid Rehousing, is a regional initiative to house over 2,700 people experiencing homelessness with vouchers or rapid rehousing, move-in assistance, and case management. This collaboration consists of several cities, non-profit organizations, and public housing authorities.

Learn more here: <https://www.mdhadallas.org/rtrr/>

Awarding Agency Name Metro Dallas Homeless Alliance

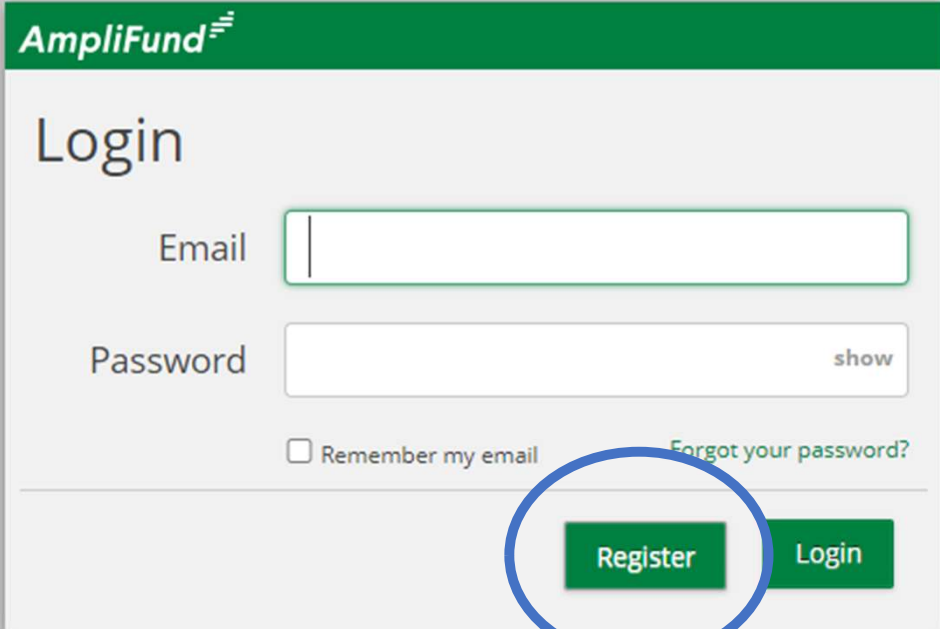
Agency Contact Name Nissy New

Agency Contact Email Nissy.New@mdhadallas.org

Fund Activity Category Housing

Opportunity Message

# AmpliFund Account Registration



The image shows a web form for AmpliFund. At the top left, the AmpliFund logo is displayed in a green header bar. Below the logo, the word "Login" is written in a large, dark font. The form contains two input fields: "Email" and "Password". The "Email" field is a simple text box. The "Password" field is a text box with a "show" link to its right. Below the "Password" field, there is a checkbox labeled "Remember my email" and a link labeled "Forgot your password?". At the bottom of the form, there are two green buttons: "Register" and "Login". The "Register" button is circled in blue.

AmpliFund

## Login

Email

Password  [show](#)

Remember my email [Forgot your password?](#)

# AmpliFund Account Registration

## Create New Account

If you have already registered, please click [here](#) to login.

### User Information

Email Address\*

Role

Administrator

Password\*

Confirm Password\*

Only one administrator for your organization should register. The administrator then adds users and sends an invite to join.

### Contact Information

First Name\*

Middle Name

Last Name\*



# Adding Organization User

## How To Invite Users to Your Organization Account

Prerequisite: Must be an Administrator user. The first user to register in an organization is an Administrator by default.

1. Open the **Applicant Portal**.
2. Click the **logo** in the top-left corner of any page.



3. Click **Users**.



4. Click **+ Add User**.



# Adding Organization User



APPLICANT PORTAL

*Getting Started on the Applicant Portal*

## Warning

Each user must have a unique email address across all Applicant Portal accounts.

5. Add the user's **Email Address**.



The screenshot shows a form titled "User Information" with two fields: "Email Address\*" and "Role\*". The "Email Address\*" field is an empty text input box. The "Role\*" field is a dropdown menu with "Editor" selected and a question mark icon to its right.

6. Select the user's **Role**.
  - **Administrator:** Administrators can create, edit, delete, and withdraw applications; create and edit accounts; and add new users.
  - **Editor:** Editors can edit applications and update their account settings.

## Contact Information

7. Add the **user's name, mailing address, and phone number**. Required fields are marked with an asterisk (\*).
8. Click **Invite**.

# Navigating the Application

## TEST Dallas Real Time Rapid Rehousing (DRTRR)

[Print](#)[Help](#)[Download](#)[Save](#)[Apply](#)[Opportunity Details](#)[Evaluation & Scoring](#)

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Learn more here: <https://www.mdhadallas.org/rtrrr/>

Awarding Agency Name Metro Dallas Homeless Alliance

Agency Contact Name Nissy New

Agency Contact Email [Nissy.New@mdhadallas.org](mailto:Nissy.New@mdhadallas.org)

Fund Activity Category Housing

Opportunity Manager Rae Clay

# Navigating the Application

## TEST Dallas Real Time Rapid Rehousing (DRTRR)



### Project Information

Help

Download

Save

Save & Continue

#### Application Information

Application Name\*

Helpful Hands Outreach



# Navigating the Application

## Primary Contact Information

Name*	<input type="text" value="Mackeshia Brown"/>
Email Address*	<input type="text" value="mackeshia.brown@mdhadallas.org"/>
Address Line 1*	<input type="text" value="1234 Anywhere Lane"/>
Address Line 2	<input type="text"/>
City*	<input type="text" value="Dallas"/>
State/Province*	<input type="text" value="TX"/>
Postal Code*	<input type="text" value="75104"/>
Phone Number	<input type="text"/>

- Save: Saves the current page and stays on this page
- Mark as Complete: When done with page, will check to make sure all required fields are completed. If not, an error will show on the page.
- Save & Continue: Saves the current page and moves to the next page of the application

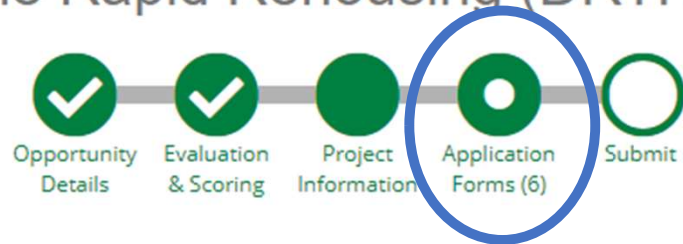
Save

✓ Mark as Complete

Save & Continue

# Navigating the Application

## TEST Dallas Real Time Rapid Rehousing (DRTRR)



### Forms

Help

Download

Save & Continue

Name	Status	Print
Organization Information	In Progress	
Project Information	Complete	
Grant Details	New	
Goals, Baseline and Target Numbers	New	
Budget	New	
Attachments	New	

Navigation: < 1 > 25 items per page 1 - 6 of 6 items

# Navigating the Application

## TEST Dallas Real Time Rapid Rehousing (DRTRR)



---

You are about to submit your application, , to **Metro Dallas Homeless Alliance**.

Take the time to review your application by using the timeline above. You can select any section and jump to that page.

When the application is fully complete, please select the "Submit" button. This will submit your final application to the funder.

**You have forms containing required fields which have not been completed!**

---

 Review

Submit

# Application Sections

## **Opportunity Details**

Overview of the opportunity including due dates, technical help, and opportunity eligibility

## **Evaluation & Scoring**

Evaluation criteria, scoring, review and selection process, and anticipated announcement date

## **Project Information**

Amount requested, primary contact info

## **Application Forms**

Detailed information from your organization

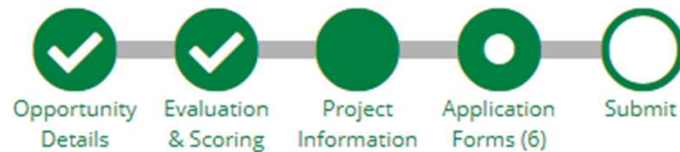
## **Submit**

Final check on application items and submittal



# Application Forms

## TEST Dallas Real Time Rapid Rehousing (DRTRR)



### Forms

[Help](#)[Download](#)[Save & Continue](#)

Name	Status	Print
Organization Information	In Progress	
Project Information	Complete	
Grant Details	New	
Goals, Baseline and Target Numbers	New	
Budget	New	
Attachments	New	

25 items per page 1 - 6 of 6 items

# Goals – Baseline & Target Numbers

## Goals - Baseline and Target Numbers

Applicant

Reviewer

**Goals should relate to the specific proposal. More than three goals may be provided. See Glossary of Terms for definitions and examples.**

Baseline Numbers should reflect the time period of August 1, 2021 - August 31, 2021.

Target Numbers should reflect the performance measure goal at the completion of the initiative.

Goals:

	Baseline #	Target #	Goal Description for additional goals
System Performance Measures - Jobs and income growth for homeless persons in CoC Program-funded projects	<input type="text"/>	<input type="text"/>	<input type="text"/>
System Performance Measures - Successful housing placement	<input type="text"/>	<input type="text"/>	<input type="text"/>
System Performance Measures - Retaining housing in permanent housing - 6 months to more	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Goal *provide description in last column	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Goal *provide description in last column	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Goal *provide description in last column	<input type="text"/>	<input type="text"/>	<input type="text"/>

Has the goals table been completed? \*

# Budget

## Budget

Applicant

Reviewer

### Budget Instructions

For your proposed budget, please download and use the template below provided by MDHA. See below for key definitions and instructions for completing. This budget is for staff dedicated to this initiative and not intended to cover current staffing positions.

- Input should only be made in the yellow cells.
- Only fill in the budget column that pertains to what you are applying for. **EXAMPLE:** If you are applying for Case Management for both RRH and EHV, fill in the budget details in columns C - "Case Manager for RRH" and D - "Case Managers for EHV". Column E - "Case Manager for Housing Navigation" will be left blank.
- Max Per Employee BUDGET: The Number of Staffing, cell B8, can be changed. It will show the max allowable amounts that can be requested based on the number of staff entered here. **NOTE: This column is only for reference. It will not be used towards your budget calculation. If you are applying for a different number of staffing for each program, you can change cell B8 to see the max allowable for each program.**
- Please reach out to [rae.clay@mdhadallas.org](mailto:rae.clay@mdhadallas.org) if you have questions about the budget template.

### Budget Proposal

Please download and complete the attached budget template  
[DRTRR Grant\\_Expenditure\\_Report\\_Template Update 0827.xlsx](#)

Please attach your completed budget narrative \*

Choose File

Provide more detail on each budget line, including how costs were determined

Rich text editor toolbar with the following icons: **Formats** (dropdown), **B** (bold), *I* (italic), bulleted list, numbered list, decrease indent, increase indent, link, unlink, insert image, and source code (<>).

# Need Help?

## TEST Dallas Real Time Rapid Rehousing (DRTRR)

Print

Help

Download

Save

Apply

Opportunity Details

Evaluation & Scoring

### Opportunity Information

Title TEST Dallas Real Time Rapid Rehousing (DRTRR)

Description DRTRR, Dallas Real Time Rapid Rehousing, is a regional initiative to house over 2,700 people experiencing homelessness with vouchers or rapid rehousing, move-in assistance, and case management. This collaboration consists of several cities, non-profit organizations, and public housing authorities.

Learn more here: <https://www.mdhadallas.org/rtrrr/>

Awarding Agency Name Metro Dallas Homeless Alliance

Agency Contact Name Nissy New

Agency Contact Email Nissy.New@mdhadallas.org

Fund Activity Category Housing

Opportunity Manager Rae Clay

# Need Help?

## Dallas Real Time Rapid Rehousing (DRTRR)

### Help

#### Application Help Information

Description of help needed, if desired..

Application Help Email: [helpemail@help.com](mailto:helpemail@help.com)

Application Help Name: Agency Contact Name

#### Technical Help Information

Description of technical help on the application if desired..

#### Documentation

### Help Guide

[HelpDocumentGuidePDF](#)

# Key Takeaways

- One person from your organization must register as the account administrator FIRST, then user accounts can be added
- The application can be downloaded as a pdf prior to filling out the online application.
- Application will time out after 20 minutes and lose any unsaved work.
- You will not be able to submit your application without all pages and forms marked completed.
- Use the "HELP" button for AmpliFund and/or application questions.

# Contact Information

- Rae Clay ([rae.clay@mdhadallas.org](mailto:rae.clay@mdhadallas.org)) for all AmpliFund questions
- Nissy New ([nissy.new@mdhadallas.org](mailto:nissy.new@mdhadallas.org)) for all other questions