

Memorandum



DATE May 28, 2021

CITY OF DALLAS

TO Honorable Mayor and City Councilmembers

SUBJECT **2021 Dallas City Council Inauguration Update**

Provided below is updated information you will need prior to being formally sworn to the 2021-2023 Dallas City Council on Monday, June 14, at the Meyerson Symphony Center, 2301 Flora Street, Dallas, 75201.

Based on recent guideline adjustments made by the Center for Disease Control (CDC), COVID-19 testing will not be required for City Councilmembers, City officials or City staff who *have been vaccinated* prior to arriving at the Meyerson Symphony Center. Masks are still required, per Meyerson guidelines.

2021 Mayor and City Council Inauguration

The virtual 2021 Dallas City Council Inauguration will take place on Monday, June 14, at the Meyerson Symphony Center, 2301 Flora Street, Dallas, 75201. Below is the timeline of events in preparation for the day. Due to current emergency regulations, guests in the auditorium are limited at this time to only household members or your closest relatives. Masks are required for all persons in the Meyerson facility.

The [Centers for Disease Control \(CDC\)](#) has guidelines in place for public-convening events. We are fortunate that the Meyerson has [been operating under these guidelines](#) since September 2020, including throughout its 2020-21 Dallas Symphony Orchestra season.

Councilmembers will travel to the event location with City Council colleagues, departing from City Hall via the Council van. Guests of the elected member must travel separately. Please send the names of household members or your closest relatives who will attend to carrie.rogers@dallascityhall.com by Friday, June 11.

Once you arrive at the Meyerson, you will be escorted backstage where you will remain until you line up off stage prior to the ceremony. For safety reasons, no one will be allowed backstage except for you and your City Council colleagues.

Valet parking for you and your guests will be available on Flora Street. A VIP pass will be provided to you for your family guests. Additional parking will be available at the Hall Arts Parking Garage (Entrance at the corner of Crocket and Flora, or Northbound Pearl and Flora, under the Cathedral Shrine of the Virgin of Guadalupe); Lexus Red Garage (Entrance on Jack Evans between Flora and Woodall Rogers, under the Winspear Opera House); and

Lexus Silver Garage (Entrance on Jack Evans between Flora and Ross Ave, under the Moody Performance Hall).

Inside the Meyerson, City staff will be present to assist your guests to their assigned seating. All social distancing guidelines will be in effect. Immediately following the ceremony, City Councilmembers will travel back to City Hall for a Special Called Meeting to consider the election of officers and selection of offices. At this time, it is expected that the Special Called Meeting will occur in person in City Council Chambers immediately following the inauguration ceremony.

Following the Special Called meeting, a group photo of the 2021-2023 City Council will take place on the City Hall Plaza, weather permitting. Solid colored clothing is recommended for the photo. There will also be an opportunity to have a headshot photo taken for online materials.

Inauguration Activities

Monday, June 7

9:00 a.m. *Inauguration Rehearsal* – Meyerson Symphony Center, 2301 Flora Street, Dallas, 75201. The Council District Liaison will represent you in the rehearsal and be prepared to assist you on the day of the inauguration.

Monday, June 14

8:00 a.m. Breakfast – City Hall

8:30 a.m. Ad Hoc Canvassing Committee for Committee Members Only
L1 Room A-C – City Hall

9:00 a.m. Special Called Council Meeting to receive the
Report of the Ad Hoc Canvassing Committee
L1 Room A-C – City Hall

9:25 a.m. City Councilmembers and Councilmembers-Elect will be transported via
Council van to the Meyerson; family guests must arrive at the Meyerson
separately – Depart L1 Green

10:00 a.m. *Inauguration Ceremony* – Meyerson Symphony Center

11:30 a.m. Special Called Meeting for the Election of Mayor Pro Tem and
Deputy Mayor Pro Tem and Seating/Office Selection – City Hall,
Council Chamber, 5ES

1:00 p.m. 2021-2023 City Council Group Photo – City Hall Plaza, weather permitting
Solid colored clothing is recommended for the photo.

After Inauguration

Following is information related to events *after* inauguration. The Council District Liaison will ensure you are prepared and have the information you need.

Your City Council office will be ready for move-in on Monday evening following inauguration.

Tuesday June 15

9:00 a.m. Councilmember Orientation – 4EN
During this session, you will meet with the City Manager and additional senior staff to receive important information related to your term as a Councilmember. You will also meet with the City Secretary. Please let the Council District Liaison know of any questions or specific topics you would like to ensure we cover in this initial briefing.

Wednesday, June 16

9:00 a.m. 2021-2022 Budget Workshop – 6ES. Materials will be provided to you by assigned City Council staff

Thursday, June 17

9:00 a.m. Councilmember Orientation – 4EN
During this session, you will meet with the City Attorney and City Auditor additional senior staff to receive important information related to your term as a Councilmember. Please let your interim City Council Liaison know of any questions or specific topics you would like to ensure we cover in this initial briefing.

Councilmember Healthcare Benefits Walk-In Sessions – 5FN

The Council Office Director and representatives from Human Resources will be available to meet with you to answer questions and sign you up for City benefits.

Should you have any questions, please contact me at carrie.rogers@dallascityhall.com or via phone at 214.670.5682 or 972.998.7576.

With kindness,



Carrie Rogers
Director
Mayor and City Council Office

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Kimberly Bizor Tolbert, Chief of Staff
Preston Robinson, Administrative Judge
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors