

Memorandum



DATE June 11, 2021

CITY OF DALLAS

TO Honorable Mayor and City Councilmembers

SUBJECT **2021 Dallas City Council Inauguration – Final Update**

Provided below is updated information you will need prior to being formally sworn to the 2021-2023 Dallas City Council on Monday, June 14, at the Meyerson Symphony Center, 2301 Flora Street, Dallas, 75201.

Based on recent guideline adjustments made by the Center for Disease Control (CDC), COVID-19 testing will not be required for City Councilmembers, City officials or City staff who *have been vaccinated* prior to arriving at the Meyerson Symphony Center. Masks are still required, per Meyerson guidelines.

2021 Mayor and City Council Inauguration

The virtual 2021 Dallas City Council Inauguration will take place on Monday, June 14, at the Meyerson Symphony Center, 2301 Flora Street, Dallas, 75201. Below is the timeline of events in preparation for the day. Due to current emergency regulations, guests in the auditorium are limited at this time to only household members or your closest relatives. Masks are required for all persons in the Meyerson facility.

The [Centers for Disease Control \(CDC\)](#) has guidelines in place for public-convening events. We are fortunate that the Meyerson has [been operating under these guidelines](#) since September 2020, including throughout its 2020-21 Dallas Symphony Orchestra season.

Unless otherwise indicated, Councilmembers will travel to the event location with City Council colleagues, departing from City Hall via the Council van. Guests of the elected member must travel separately. Please send the names of household members or your closest relatives who will attend to carrie.rogers@dallascityhall.com by Wednesday, June 9.

Once you arrive at the Meyerson, you will be escorted backstage where you will remain until you line up off stage prior to the ceremony. For safety reasons, no one will be allowed backstage except for you and your City Council colleagues. Masks are required while backstage; masks will not be required on stage for vaccinated persons.

Valet parking for you and your guests will be available on Flora Street. A VIP pass will be provided to you for your family guests. Additional parking will be available at the Hall Arts Parking Garage (entrance at the corner of Crockett and Flora, or northbound Pearl and Flora, under the Cathedral Shrine of the Virgin of Guadalupe); Lexus Red Garage (entrance on Jack

Evans between Flora and Woodall Rodgers, under the Winspear Opera House); and Lexus Silver Garage (entrance on Jack Evans between Flora and Ross Ave, under the Moody Performance Hall).

Inside the Meyerson, City staff will be present to assist your guests to their assigned seating. All social distancing guidelines will be in effect. Immediately following the ceremony, City Councilmembers will travel back to City Hall for a Special Called Meeting at 11:30 a.m. to consider the election of officers and selection of offices. At this time, the Special Called Meeting will occur in person in City Council Chambers immediately following the inauguration ceremony.

Following the Special Called meeting, a group photo of the 2021-2023 City Council will take place, beginning in the First Floor lobby of City Hall. Solid colored clothing is recommended for the photo. There will also be an opportunity to have a headshot photo taken for online materials.

Inauguration Activities

Monday, June 14

- 8:00 a.m. Breakfast – City Hall
- 8:30 a.m. Ad Hoc Canvassing Committee for Committee Members Only
L1 Room A-C – City Hall
- 8:45 a.m. Special Called Council Meeting to receive the
Report of the Ad Hoc Canvassing Committee
L1 Room A-C – City Hall
- 9:25 a.m. City Councilmembers and Councilmembers-Elect will be transported via
Council van to the Meyerson; family guests must arrive at the Meyerson
separately – Depart L1 Green
- 10:00 a.m. *Inauguration Ceremony* – Meyerson Symphony Center
- 11:30 a.m. Special Called Meeting for the Election of Mayor Pro Tem and
Deputy Mayor Pro Tem and Seating/Office Selection – City Hall,
Council Chamber, 5ES
- 1:00 p.m. 2021-2023 City Council Formal Group Photo – City Hall, 1st Floor Lobby Stairs
Solid colored clothing is recommended for the photo
- 1:15 p.m. 2021-2023 City Council Plaza Photo – City Hall Plaza, weather permitting
Solid colored clothing is recommended for the photo

After Inauguration – New City Councilmembers

Following is information related to events *after* inauguration. The Council District Liaison will ensure you are prepared and have the information you need.

Your City Council office will be ready for move-in on Monday evening following inauguration.

Tuesday June 15

9:00 a.m. Councilmember Orientation – 4EN
During this session, new members will meet with the City Manager and additional senior staff to receive important information related to the new member’s term as a Councilmember. New members will also meet with the City Secretary. Please let the Council District Liaison know of any questions or specific topics you would like to ensure we cover in this initial briefing.

Wednesday, June 16

9:00 a.m. 2021-2022 Budget Workshop – 6ES. Materials will be provided to new members by assigned City Council staff

Thursday, June 17

9:00 a.m. Councilmember Orientation – 4EN
During this session, new members will meet with the City Attorney and City Auditor additional senior staff to receive important information related to the new member’s term as a Councilmember. Please let your interim City Council Liaison know of any questions or specific topics you would like to ensure we cover in this initial briefing.

Councilmember Healthcare Benefits Walk-In Sessions – 5FN
The Council Office Director and representatives from Human Resources will be available to meet with new members to answer questions and sign up for City benefits.

Should you have any questions, please contact me at carrie.rogers@dallascityhall.com or via phone at 214.670.5682 or 972.998.7576.

With kindness,



Carrie Rogers
Director
Mayor and City Council Office

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
- Joey Zapata, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors