Memorandum

DATE July 30, 2021

CITY OF DALLAS

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Budget and Management Services Agenda Item Substantial Amendment No. 4 to FY2020-21 Action Plan**

On August 11, 2021, the City Council will be asked to approve preliminary adoption of Substantial Amendment No. 4 to the FY2020-21 Action Plan to make budget amendments for U.S. Department of Housing and Urban Development (HUD) funds awarded to the City of Dallas under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

Under the City's Citizen Participation Plan, a change in funding that exceeds $500,000 of a budget appropriation in the adopted Action Plan is considered a substantial amendment and requires City Council approval after a citizen participation process.

In this action, CARES Act Relief Funds for the Community Development Block Grant (CDBG) in the amount of $1,421,547 will be reallocated from the Small Business Continuity Loan Program to the Small Business Continuity Grant Program, to address the need to provide grants, as opposed to loans, to small businesses economically impacted by COVID-19 to facilitate their recovery.

The CARES Act provides an expedited review and public comment period of no less than 5 days. Therefore, we will schedule the public hearing and final adoption for August 25, 2021.

If you have any questions, please contact Chan Williams, Assistant Director in Budget and Management Services.

M. Elizabeth Reich
Chief Financial Officer

c: T.C. Broadnax, City Manager   Jon Fortune, Assistant City Manager
    Chris Caso, City Attorney   Joey Zapata, Assistant City Manager
    Mark Swann, City Auditor   Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
    Bilierae Johnson, City Secretary   M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
    Preston Robinson, Administrative Judge   Directors and Assistant Directors
    Kimberly Bizor Tolbert, Chief of Staff to the City Manager
    Majed A. Al-Ghafry, Assistant City Manager

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