

# Memorandum



CITY OF DALLAS

DATE June 18, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office Of Homeless Solutions City Council AGENDA ITEM #42 –  
Property Management**

City Council Agenda item 42 is scheduled for approval on the June 23, 2021 City Council agenda. This item awards management of the two hotels acquired by the City on December 9, 2020 to support homeless transitional housing. Staff is proposing to award contracts to the following providers:

CitySquare in an amount not to exceed \$3,291,666 and  
Family Gateway, Inc. in an amount not to exceed \$2,911,856.

Through these management contracts, the recommended vendors will provide livable units at the properties for individuals who have entered the homelessness system and have agreed to accept help from care providers in finding employment, addressing mental, and physical health issues in order to gain self-sufficiency and eventually move into independent housing.

As a reminder, the acquired hotel sites were approved for purchase by the City Council on December 9<sup>th</sup>, 2020, using \$10,147,299 from the Coronavirus Relief Fund (CRF). The funding for the property management of the hotel properties recommended in Agenda Item #40 will cost \$6,203,522 from A. Homeless Assistance (J) Bond Fund: \$2,845,273, B. 2020 CARES Act Relief ESG #2 Fund: \$2,378,666, and C. American Rescue Plan Act Homelessness Assistance and Supportive Services Program Fund: \$979,583 (subject to appropriation).

Services covered by the 2020 CARES Act Relief ESG #2 Fund and American Rescue Plan Act Homelessness Assistance and Supportive Services Program Fund include:

- Essential Services, including case management, childcare, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations.
- Shelter Operations, including maintenance, rent, repair, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the emergency shelter. Where no appropriate emergency shelter is available for a homeless family or individual, eligible costs may also include a hotel or motel voucher for that family or individual.

The OHS will work with the proposed provider organizations to ensure that residents of these properties receive the supportive services required for the goal of transitioning into permanent housing. In addition, the provider organizations are required to work with the surrounding community to address their concerns in compliance with the Good Neighbor Agreement as set forth in the contracts.

Should you have any questions or need additional information, please contact me or Christine Crossley at 972-358-1850 or via email at [Christine.crossley@dallascityhall.com](mailto:Christine.crossley@dallascityhall.com).



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