

# Memorandum



CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Data Recovery Committee**

On Friday, September,3 2021, the Dallas Police Department held a Data Recovery Committee meeting to discuss data retrieval efforts. The Data Recovery Committee consists of members from the Dallas Police Department, Dallas County District Attorney's Office, and City of Dallas Information and Technology Services.

The Data Recovery Committee discussed the additional 13.1 terabytes of data identified as missing and the following steps to recover the data. The Dallas Police Department has reached out to a vendor to better understand certain file types and how they could have been affected in the archiving process. The City of Dallas Information and Technology Services provided updates of additional resources added to help identify and attempt data recovery. The City of Dallas Information and Technology Services is still identifying the exact working groups and end-users of lost files in the data migration. The Dallas Police Department has reviewed and verified those users who have placed service requests regarding data loss issues. Additionally, the Dallas County District Attorney's Office will continue to provide a list of pending cases to the Dallas Police Department and City of Dallas Information and Technology to conduct case audits to verify that all evidentiary data is available.

The Data Recovery Committee will be providing periodic updates to the Mayor and Members of the City Council as new issues arise and the progress to what the committee is doing to correct those issues.

Should you have any questions please do not hesitate to contact me.

A handwritten signature in blue ink, appearing to read 'Eddie Garcia'.

**Eddie Garcia**  
Chief of Police

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City

Manager Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2021-22 Budget Amendments – Results of Straw Poll**

Thank you for your participation in the budget amendment process on Wednesday, September 1. It was a long day and a lot of work, but your commitment to the budget process will ensure the FY 2021-22 budget reflects your priorities. Attached is a list of amendments that received support from at least eight members through the straw poll process, as well as those that were held for future consideration.

We have incorporated the amendments receiving majority support through the straw poll process into the FY 2021-22 budget ordinance for your approval on first reading on Thursday, September 9. After approval on first reading, we are required per the City Charter to publish the ordinance in the City's official newspaper before bringing the ordinance back to you for approval on second reading, scheduled for Wednesday, September 22. The City Council may make additional amendments prior to approval on either the first or second reading.

As requested, staff will research the day labor center concept (amendment #19) and bring it to the appropriate committee for consideration during the first quarter of FY 2021-22. After the City Council makes a policy determination, it may opt to fund an initiative in the future.

Please let me know if you have any questions.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff

Jon Fortune, Assistant City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
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Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

## FY 2021-22 Budget Amendments

Amendments Receiving Majority Support from the Mayor and Members of the City Council

1	City Manager TC Broadnax		City Council Member Priority	
	Source of Funds	Amount	Use of Funds	Amount
	Development Services (Enterprise Fund) - transfer Zoning and Preservation activities and 17 positions from the enterprise fund to Planning and Urban Design Department within the General Fund. Development Services will continue to assess fees for the services and reimburse the General Fund for the expense.	1,854,499	Planning and Urban Design will assume the responsibility of Zoning and Preservation activities and will receive 100% reimbursement from Development Services (enterprise fund) to pay for the expense.	1,854,499
	Total Source of Funds	1,854,499	Total Use of Funds	1,854,499
	City Council Action (yes/no/withdrawn)	Yes	Difference	0
	Source of Funds	Amount	Use of Funds	Amount
	Economic Development (ECO) - increase various multi-year funds based on final Dallas Central Appraisal District and Public Improvement District data by \$2.8 million in FY22 and a decrease of (\$1.2) million in FY23	2,821,393	Economic Development - adjust appropriations for various Public Improvement District and other Economic Development multi-year funds	2,821,393
	Total Source of Funds	2,821,393	Total Use of Funds	2,821,393
	City Council Action (yes/no/withdrawn)	Yes	Difference	0
	Source of Funds	Amount	Use of Funds	Amount
	ARPA - Fair Park signage	1,000,000	Cultural center programming, facilities upgrade & cultural library programing : \$550,000 - Facilities (ARPA revenue replacement)	550,000
			Cultural center programming, facilities upgrade & cultural library programing : \$325,000 - Libraries (ARPA revenue replacement)	325,000
			Cultural center programming, facilities upgrade & cultural library programing : \$125,000 - Residencies (ARPA revenue replacement)	125,000
	Total Source of Funds	1,000,000	Total Use of Funds	1,000,000
	City Council Action (yes/no/withdrawn)	Yes	Difference	0
	Source of Funds	Amount	Use of Funds	Amount
	DPD overtime (General Fund)	3,400,000	Additional marked squad cars for DPD	2,000,000
			Light and blight remediation initiative	1,400,000
	Total Source of Funds	3,400,000	Total Use of Funds	3,400,000
	City Council Action (yes/no/withdrawn)	Yes	Difference	0
	Source of Funds	Amount	Use of Funds	Amount
	ARPA - Fair Park signage	400,000	Park & Recreation - one-time funding for maintenance, partner stipend, accelerate hiring of four additional Marshals (ARPA Revenue Replacement)	1,300,000
	ARPA - Communication and outreach	900,000		
	Total Source of Funds	1,300,000	Total Use of Funds	1,300,000
	City Council Action (yes/no/withdrawn)	Yes	Difference	0
	Source of Funds	Amount	Use of Funds	Amount
	Reduce Salary and Benefit Reserve (Non-Dept)	580,000	White Rock Lake Dredge (PKR)	1,000,000
	Carry-out Bag Fund	520,000	White Rock Lake Master Plan (PKR)	100,000
	Total Source of Funds	1,100,000	Total Use of Funds	1,100,000
	City Council Action (yes/no/withdrawn)	Yes	Difference	0
	Source of Funds	Amount	Use of Funds	Amount
	Salary and Benefit Reserve	400,000	Weatherization pilot program for residential homes (OEQS)	400,000
	Total Source of Funds	400,000	Total Use of Funds	400,000
	City Council Action (yes/no/withdrawn)	Yes	Difference	0

9	Council Member Lead: Blackmon/Ridley	City Council Member Priority		4
Council Member Co-Sponsor(S): Bazaldua, Moreno, Narvaez, Ridley				
Source of Funds		Amount	Use of Funds	Amount
ARPA - Fair Park signage		1,000,000	Solar/Energy Storage Initiative (ARPA revenue replacement)	1,000,000
Total Source of Funds		1,000,000	Total Use of Funds	1,000,000
City Council Action (yes/no/withdrawn)		Yes	Difference	0

11	Council Member Lead: Ridley	Council Member Priority		2
Council Member Co-Sponsor(S): West (use of funds only), Moreno				
Source of Funds		Amount	Use of Funds	Amount
Human Resources- Misc. Special Services- eliminate funding increase		31,100	Eliminate Proposed fees for Historic District Certificate of Appropriateness Type A	31,100
Total Source of Funds		31,100	Total Use of Funds	31,100
City Council Action (yes/no/withdrawn)		Yes	Difference	0

18	Council Member Lead: Narvaez	City Council Member Priority		
Council Member Co-Sponsor(S): McGough, Arnold, Blackmon, Ridley				
Source of Funds		Amount	Use of Funds	Amount
Decrease Convention Center transfer to capital construction		60,000	North Texas Commission membership	60,000
Decrease Department of Transportation's supplies and funding associated with parking management study		62,500	Dallas regional mobility coalition membership	37,500
			Transportation Excellence for the 21st century, TEX21 membership	25,000
Total Source of Funds		122,500	Total Use of Funds	122,500
City Council Action (yes/no/withdrawn)		Yes	Difference	0

26	Council Member Lead: Schultz	City Council Member Priority		1
Council Member Co-Sponsor(S): Bazaldua, Arnold, Atkins				
Source of Funds		Amount	Use of Funds	Amount
ARPA - Communications and Outreach		1,600,000	Preservation of affordable housing and water/sewer infrastructure improvements in qualified census tracts including Freedmen's towns, Tenth Street Historical District, 5 Mile Neighborhood, and Joppa/Joppee (ARPA)	12,000,000
ARPA - Vaccination and Testing		5,400,000		
ARPA - Personal Protective Equipment		5,000,000		
Total Source of Funds		12,000,000	Total Use of Funds	12,000,000
City Council Action (yes/no/withdrawn)		Yes	Difference	0

28	Council Member Lead: Mayor Johnson	Council Member Priority		1
Council Member Co-Sponsor(S):				
Source of Funds		Amount	Use of Funds	Amount
Public Private Partnership Fund		250,000	Summit of Americas 2022 (if awarded to Dallas)	500,000
ARPA - Communication, Outreach and Marketing		250,000	<i>If not awarded to Dallas:</i>	
			<i>Small Business Center - workforce development</i>	250,000
			<i>Office of Government Affairs - international activities</i>	250,000
Total Source of Funds		500,000	Total Use of Funds	500,000
City Council Action (yes/no/withdrawn)		Yes	Difference	0

Amendments Held for Future Action

17	Council Member Lead: West	City Council Member Priority	1
Council Member Co-Sponsor(S): Willis, Ridley, Moreno			
	Source of Funds	Amount	Use of Funds
			Amount
	Reduce funding for alley clean-up and trail conversion program (ARPA)	423,652	Maintain fees for Mobile Food Vendors, temporary food vendor permits, kiosks, and dog-friendly patio permits (one-year only)
			423,652
	Total Source of Funds	423,652	Total Use of Funds
			423,652
	City Council Action (yes/no/withdrawn)	Hold for future action	Difference
			0
21	Council Member Lead: Thomas	Council Member Priority	2
Council Member Co-Sponsor(S):			
	Source of Funds	Amount	Use of Funds
			Amount
	Management Services	2,000,000	Small Business Center - funds for City implementation of recommendations from the Mayor's Workforce Development Project
			2,000,000
	Total Source of Funds	2,000,000	Total Use of Funds
			2,000,000
	City Council Action (yes/no/withdrawn)	Hold for future action	Difference
			0
23	Council Member Lead: Willis	City Council Member Priority	2
Council Member Co-Sponsor(S):			
	Source of Funds	Amount	Use of Funds
			Amount
	Agricultural Plan Implementation (defer Phase II to 2022-23)	100,000	Public Safety Initiative: Day labor station and transportation
			100,000
	Total Source of Funds	100,000	Total Use of Funds
			100,000
	City Council Action (yes/no/withdrawn)	Hold for future action	Difference
			0
24	Council Member Lead: Willis	City Council Member Priority	3
Council Member Co-Sponsor(S): Schultz			
	Source of Funds	Amount	Use of Funds
			Amount
	Court & Detention Services reduction	50,000	Sponsorship of city programs--portfolio evaluation for future revenue generation
			50,000
	Total Source of Funds	50,000	Total Use of Funds
			50,000
	City Council Action (yes/no/withdrawn)	Hold for future action	Difference
			0
27	Council Member Lead: Schultz	Council Member Priority	2
Council Member Co-Sponsor(S):			
	Source of Funds	Amount	Use of Funds
			Amount
	Increase parking meter fees downtown	500,000	Childcare subsidy for City Employees
			500,000
	ARPA Partial reduction one-time alley clean-up	2,000,000	Survey of all historic properties in Dallas (\$600,000 over three years)
			600,000
			Extend parental leave to 12 weeks (money for hourly departments)
			1,400,000
	Total Source of Funds	2,500,000	Total Use of Funds
			2,500,000
	City Council Action (yes/no/withdrawn)	Hold for future action	Difference
			0

# Memorandum



CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2020-21 End-of-Year Budget Ordinance**

At your upcoming City Council meeting on Thursday, September 9, you will consider adjustments to the current year budget ordinance. You originally approved the FY 2020-21 budget ordinance on September 23, 2020 and amended the budget ordinance on June 9, 2021.

In June, we deferred making several adjustments until the end of year especially for departments that were expected to exceed budget. Now that we are near the end of the year, we have enough information to incorporate the final changes into the ordinance. The ordinance also includes adjustments needed to close-out old multi-year funds and make other necessary accounting entries. Attached are materials that walk through all the changes that are included in the ordinance.

Also attached is the ordinance for your consideration. This is the ordinance that you have previously approved and all proposed changes are reflected with a strikethrough or an underline.

Please contact me or Jack Ireland, Director of Budget & Management Services, if you have any questions.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

[Attachments]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

ORDINANCE NO. \_\_\_\_\_

**AMENDING THE OPERATING AND CAPITAL BUDGETS' APPROPRIATIONS  
ORDINANCE**

An ordinance amending Ordinance No. 31655 (2020-21 FY Operating and Capital Budgets' Appropriation Ordinance), as amended by Ordinance No. 31884, to make adjustments for the fiscal year 2020-21 for the maintenance and operation of various departments and activities, amending capital budgets; authorizing the city manager to make certain adjustments; appropriating funds for public improvements to be financed from bond funds and other revenues of the city of Dallas for fiscal year 2020-21; providing a saving clause; and providing an effective date.

WHEREAS, on September 23, 2020, the city council passed Ordinance No. 31655, which adopted the operating and capital budgets' appropriations ordinance for fiscal year 2020-21; and

WHEREAS, on June 9, 2021, the city council passed Ordinance No. 31884, which amended Ordinance No. 31655 by making adjustments to fund appropriations for fiscal year 2020-21; and

WHEREAS, shortages and excesses in various departments and activity appropriations have created a need to adjust those appropriations; and

WHEREAS, the city council is authorized in accordance with Chapter XI, Section 4, of the Dallas City Charter to transfer an unencumbered balance of an appropriation made for the use of one department, division, or purpose to any other department, division, or purpose, upon the written recommendation of the city manager; and

WHEREAS, the city council is authorized in accordance with Chapter XI, Section 5, of the Dallas City Charter to appropriate, from time to time, excess revenues of the city to such uses as will not conflict with any uses for which such revenues specifically accrued; Now, Therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

SECTION 1. That the city manager is hereby authorized to increase the general fund operating revenue appropriation budget by \$36,109,776 from \$1,445,788,159 to \$1,481,897,935 due to additional property and sales tax revenue.

SECTION 2. That Section 1 of Ordinance No. 31655, as amended, (2020-21 FY Operating and Capital Budgets' Appropriation Ordinance), passed by the city council on September 23, 2020, is amended by making adjustments to fund appropriations for fiscal year 2020-21 for maintenance and operation of various departments and activities, to read as follows:

“SECTION 1. That for the purpose of providing the funds to be expended in the budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021, the available revenues of the city of Dallas are hereby appropriated for the maintenance and operation of the various city departments and activities as follows:

<b><u>DEPARTMENTS AND ACTIVITIES</u></b>	<b><u>PROPOSED</u></b>
	<b><u>2020-21</u></b>
Building Services	<u>40,466,575</u> [ <del>29,675,143</del> ]
City Attorney's Office	16,978,300
City Auditor's Office	<u>3,048,860</u> [ <del>3,123,860</del> ]
City Controller's Office	<u>7,904,574</u> [ <del>8,004,574</del> ]
City Manager's Office	2,918,134
City Secretary's Office	<u>2,954,027</u> [ <del>2,886,027</del> ]
Civil Service	<u>2,921,744</u> [ <del>2,946,744</del> ]
Code Compliance	<u>33,808,725</u> [ <del>33,858,725</del> ]
Court and Detention Services	<u>23,311,595</u> [ <del>23,811,595</del> ]
Dallas Animal Services	15,314,969
Dallas Fire-Rescue	<u>324,099,522</u> [ <del>315,544,933</del> ]
Dallas Police Department	<u>526,635,631</u> [ <del>513,535,030</del> ]
Elections	<u>1,960,528</u> [ <del>1,928,528</del> ]



Housing and Neighborhood Revitalization	3,487,062 [ <del>3,587,062</del> ]
Human Resources	6,055,192 [ <del>6,055,192</del> ]
Independent Audit	745,429 [ <del>945,429</del> ]
Jail Contract - Lew Sterrett	9,547,117
Judiciary	3,763,199 [ <del>3,663,199</del> ]
Liability/Claims Fund	4,822,220
Library	31,774,999 [ <del>32,074,999</del> ]
Mayor and City Council	5,140,653
Non-Departmental	120,642,636 [ <del>113,461,571</del> ]
Office of Arts and Culture	20,129,697 [ <del>20,204,697</del> ]
Office of Budget and Management Services	4,092,709 [ <del>4,172,709</del> ]
Office of Data Analytics and Business Intelligence	1,348,913 [ <del>1,261,913</del> ]
Office of Economic Development	5,442,727
Office of Management Services	41,386,180 [ <del>41,122,091</del> ]
Park and Recreation	94,924,446 [ <del>94,313,446</del> ]
Planning and Urban Design	3,212,735 [ <del>3,312,735</del> ]
Procurement Services	2,968,085 [ <del>3,018,085</del> ]
Public Works	75,766,197 [ <del>76,141,197</del> ]
Salary and Benefit Stabilization	0 [ <del>2,000,000</del> ]
Sustainable Development and Construction	1,668,980 [ <del>1,868,980</del> ]
Transportation	42,655,575 [ <del>43,105,575</del> ]
<b>GENERAL FUND TOTAL</b>	<b><u>\$1,481,897,935</u> [<del>\$1,445,788,159</del>]</b>

	<b><u>PROPOSED</u></b>
	<b><u>2020-21</u></b>
<b><u>GRANT FUNDS</u></b>	
<u>City Attorney's Office</u>	
FY 2020-21 Community Development Block Grant (CD20)	763,739
<u>Dallas Animal Services</u>	
<u>Petco Foundation Grant 19-20 (P133)</u>	<u>2,974</u>
<u>PetSmart Charities Grant (P135)</u>	<u>114</u>
<u>PetSmart Charities Grant 19-20 (P139)</u>	<u>427</u>
<u>Housing and Neighborhood Revitalization</u>	
FY 2020-21 Community Development Block Grant (CD20)	11,456,998
FY 2020-21 HOME Investment Partnership (HM20)	6,502,186

Office of Budget and Management Services

<u>2021 Winter Storm (F680)</u>	<u>8,951,200</u>
<u>KaBOOM Play Everywhere Grant-Plaza Playtime (P128)</u>	<u>130</u>
FY 2020-21 Community Development Block Grant (CD20)	958,509
FY 2020-21 Housing Opport for Person w-AIDS (HW20)	103,714
Coronavirus Relief Fund (F620)	150,000
Regional Toll Revenue II - Katy Trail Phase VI (S232)	65,881
AARA-Energy Efficiency Rebate (EG02)	389,690
92-93 Hope 3 (0G03) HOU	81,055
HUD05 Texas Theatre Renovation (F093)	10,850
Dallas Black Dance Theater (F102)	87
Texas CHEMPACK Project (F087)	2,808
TCEQ TERP Grant-SAN 2006 (S152)	36,840
Metro Medical Response System (0429)	145,824
Brownfields Asses Rpa04-06 (F058)	3,680
NCTCOG Social Svc Project Exodus Grant (S190)	3,767
Bureau of Justice Assistance Grant FY05 (TR03)	28,891
Bureau of Justice Assistance Grant FY06 (TR04)	150,073
Dallas Foundation - Mayor's Disaster Relief Fund (TR05)	370,049
Urban Area Secu Initiat 2 (F076)	48,292
2005 Homeland Security Grant Program (F099)	41,642
Metro Medical Response System FY04 (F148)	52,938
Metro Medical Response System FY05 (F149)	4,255
Urban Search & Rescue Team Grant (F194)	957
Homeland Security Grant (F229)	140,133
2011 Metropolitan Medical Response System (F354)	623
13-14 Internet Crime Against Children (F407)	34,684
Environmental Enforcement (S102)	17
Tca-Decentralization (part of conversion) (0386)	68,225
National Performance Netw (F042)	14,347
Texas Commission on the Arts FY15 (S277)	149
Texas Commission on the Arts -Arts Create Grant FY15-16 (S291)	118
Texas Commission on the Arts -Arts Create Grant FY16-17 (S310)	219
Kessler Theater Pedestrian Amenities (S260)	1,560
89-90 Dart Technical Assist (0G27)	89,831

Office of Management Services

FY 2020-21 Community Development Block Grant (CD20)	1,699,598
FY 2020-21 ESG FUND (ES20)	1,291,448
FY 2020-21 Housing Opport for Person w-AIDS (HW20)	7,373,435

Park and Recreation

FY 2020-21 Community Development Block Grant (CD20)

750,000

**GRANT FUNDS TOTAL**

**\$41,791,957 [~~\$32,837,112~~]**

**TRUST AND OTHER FUNDS**

**PROPOSED**  
**2020-21**

Dallas Police Department

Law Enforcement Officer Standards and Education (LEOSE)	331,226
Auto Theft Auction Revenue S2D (0S2D)	34,686
Task Forces Fund (0T69)	487,871
Donations (0321)	104,536
Confiscated Monies- State (0411)	3,623,348
Confiscated Monies- Federal- Dept of Treasury (0436)	1,894,768

Information and Technology Services

Information Technology Equipment (0897)	375,000
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Judiciary

Juvenile Case Manager Fund (0396)	84,654
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Library

Edmond - Louise Kahn E.Trs (0208)	50,604
Central Library Gift (0214)	102,265
Hamon Trust Fund (0458)	8,290

Office of Arts and Culture

Majestic Theater Gift & Trust (0338)	121,232
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Office of Budget and Management Services

<u>Revenue Stabilization Fund (0731)</u>	<u>11,291,671</u>
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Office of Economic Development

New Market Tax Credit (0065)	216,305
South Dallas Fair Park Opportunity Fund (0351)	931,134
Sales Tax Agreement Fund (0680)	361,779
Property Assessed Clean Energy Fund (0750)	95,000
Deep Ellum Public Improvement District (9P01)	892,672
Dallas Downtown Improvement District (9P02)	8,542,910
Klyde Warren Park-Dallas Arts District Public Improvement District (9P03)	1,594,760

Knox Street Public Improvement District (9P04)	412,333
Lake Highlands Public Improvement District (9P05)	897,543
North- Lake Highlands Public Improvement District (9P06)	463,886
Oak Lawn-Hi Line Public Improvement District (9P07)	441,424
Prestonwood Public Improvement District (9P08)	425,435
South Dallas-Fair Park Improvement District (9P09)	165,000
South Side Public Improvement District (9P10)	362,757
Tourism Public Improvement District (9P11)	13,395,678
University Crossing Public Improvement District (9P12)	1,017,356
Uptown Public Improvement District (9P13)	2,967,045
Vickery Meadow Public Improvement District (9P15)	1,106,449

Park and Recreation

Samuell Park Exp. Trust (0330)	560,839
P - R Athletic Field Maint (0349)	634,775
Fair Park Naming Sponsorship (0426)	2,934,943
Capital Gifts Donation - Devlp (0530)	*3,714,570
Park Land Dedication Program (9P32)	512,770

Sustainable Development and Construction

NAS Redevelopment Fund (0022)	648,672
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Transportation

Freeway Traffic Signals (0670)	267,500
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**TRUST AND OTHER FUNDS TOTAL** **\$62,073,686 [~~\$50,782,015~~]**

**GRANT, TRUST AND OTHER FUNDS GRAND TOTAL** **\$103,865,643 [~~\$83,619,127~~]**

<b><u>ENTERPRISE/INTERNAL SERVICE/OTHER FUNDS</u></b>	<b><u>PROPOSED</u></b> <b><u>2020-21</u></b>
Aviation	
Aviation Operations	118,726,420
Transportation Regulation	<u>437,879</u> [ <del>354,879</del> ]
Convention and Event Services	85,832,581
Dallas Water Utilities	
Stormwater Drainage Management	<u>68,829,747</u> [ <del>66,329,747</del> ]
Water Utilities	714,778,341
Employee Benefits	1,631,267
Equipment and Fleet Management	56,069,040

Express Business Center	2,080,890
Information and Technology Services	
911 System Operations	16,523,922
Information Technology	85,013,099
Radio Services	13,423,481
Municipal Radio	1,875,612
Office of the Bond Program	
Office of Management Services	6,630,001
Park and Recreation	4,524,521
Public Works	11,920,228
Risk Management	5,169,162
Sanitation Services	**131,628,920
Sustainable Development and Construction	***38,544,103

**ENTERPRISE/INTERNAL SERVICE/OTHER FUNDS TOTAL     \$1,363,639,214 [~~\$1,361,056,214~~]**

*\*An increase of \$122,254 was previously approved by Resolution No. 20-1921.*

*\*\*An increase of \$810,583 was previously approved by Resolution No. 21-0383.*

*\*\*\*An increase of \$2,000,000 was previously approved by Resolution No. 21-0266.*

SECTION 3. That Section 4 of Ordinance No. 31655, as amended, is amended by making adjustments to fund appropriations for fiscal year 2020-21 for maintenance and operation of various departments and activities, to read as follows:

“SECTION 4. That the city manager is hereby authorized, upon written notice to the city controller, to make the following adjustments:

(1) Transfer internal service fund equity from unanticipated excesses to contributing funds.

(2) Transfer funds, not to exceed \$23,481,663, from the Convention Center Operating Fund 0080, Department CCT, Unit 7840, Object 3870, to the 2009 Convention Center Debt Service Fund 0980, Department CCT, Unit P505, Revenue Source 9219, for the payment of debt service on Series 2009 Revenue Refunding and Improvement Bonds for improvements to the Dallas Civic Center Convention Complex.

(3) Transfer funds, not to exceed \$4,822,220, from the General Fund 0001, Department BMS,

Unit 1997, Object 3621 to the Liability Reserve Fund 0192, Department ORM, Unit 3890, Revenue Source 8525, for payment of small and large claims against the city.

(4) Transfer funds, not to exceed \$9,000,000 to the General Fund 0001, Department BMS, Unit 1995, Revenue Source 9229, from the Sports Arena Lease Fund 0A71, Department CCT, Unit 8851, Object 3690, to support general fund operations.

(5) Transfer funds, not to exceed \$24,333,448 from the Water Utilities Operating Fund 0100, Department DWU, Unit 7015, Object 3690, in the amounts not to exceed \$7,750,000 to the Public/Private Partnership Fund 0352, Department ECO, Unit P151, Revenue Source 9201 and \$16,583,448 to the General Fund 0001, Department BMS, Unit 1991, Revenue Source 9201, as payment in lieu of taxes by the water utilities department to support economic initiatives of the city and encampment resolution.

(6) Transfer funds, not to exceed \$3,372,005 [~~\$375,000~~], from the Information Technology Operating Fund 0198, Department DSV, Unit 1667 and 1622, Object 3690, to the Information Technology Equipment Fund 0897, Department DSV, Unit 3717, 3718, and 3719, Revenue Source 9201, for information technology servers, computers, storage, network and other IT equipment including related software, hardware, and implementation services.

(7) Transfer funds, not to exceed \$1,277,500, from the Convention and Event Services Operating Fund 0080 Department CCT, Unit 7840, Object 3690 to the OCA Hotel Occupancy Fund 0435, Department OCA, Unit 1841, Revenue Source 9201, for the promotion of cultural arts.

(8) Transfer funds, not to exceed \$361,779, from the General Fund 0001 Department BMS, Unit 1991, Object 3690, to the Economic Development Tax Agreement Fund 0680 Department ECO, Unit 6696, Revenue Source 9201, for sales tax rebates in accordance with the terms of the sales tax grant agreement pursuant to Chapter 380 of the Texas Local Government Code.

(9) Transfer funds, not to exceed \$635,310, from City of Dallas Regional Center Fund 0067, Department ECO, Unit P682, Object 3090, to General Fund 0001, Department ECO, Unit (Various), Object 5011, in support of economic development activities.

(10) Transfer funds, not to exceed \$216,305, from New Markets Tax Credit Fund 0065, Department ECO, Unit P607, Object 3899, to General Fund 0001, Department ECO, Unit (Various), Object 5011, in support of economic development activities.

(11) Transfer funds, not to exceed \$95,000, from the Clean Energy Program Fund 0750, Department ECO, Unit W183, Object 3899 to the General Fund 0001, Department ECO, Unit (Various), Object 5011 to reimburse the General Fund for costs incurred in administering the Dallas PACE Program.

(12) Transfer and administer gifts and bequests to the city in accordance with the terms and conditions accompanying the gifts or bequests and, for this purpose, the appropriation of donated amounts is hereby made.

(13) Transfer residual cash balances from one grant fund to another within the same fund category, provided that the total appropriation for each fund is not exceeded by this action.

(14) Decrease appropriation of any fund described in Section 1 to reduce expenditures within the fund when, in the judgment of the city manager, actual or probable receipts are less than the amount estimated and appropriated for expenditures.

(15) Transfer funds not to exceed \$455,571 to the Other Grant Capital Project-BL Fund GX00, \$65,881 from Regional Toll Revenue II - Katy Trail Phase V Fund S232; and \$389,690 from AARA-Energy Efficiency Rebate Fund EG02.

(16) Transfer funds not to exceed \$91,992 to the Other Grant Special Revenue-CD Fund GX01, \$81,055 from 92-93 Hope 3 Fund 0G03, \$10,850 from HUD05 Texas Theatre Renovation Fund F093, and \$87 from Dallas Black Dance Theater Fund F102.

(17) Transfer funds not to exceed \$39,648 to the Other Grant Special Revenue-HH Fund GX02, \$2,808 from Texas CHEMPACK Project Fund F087, and \$36,840 from TCEQ TERP Grant-SAN 2006 Fund S152.

(18) Transfer funds not to exceed \$153,271 to the Other Grant Special Revenue-MI Fund GX03, \$145,824 from Metro Medical Response System Fund 0429, \$3,680 from Brownfields Asse  
FY 2020-21 End-of-Year Budget Ordinance – Page 9

Rpa04-06 Fund F058, and \$3,767 from NCTCOG Social Svc Project Exodus Grant Fund S190.

(19) Transfer funds not to exceed \$549,013 to the Other Grant Special Revenue–MT Fund GX04, \$28,891 from Bureau of Justice Assistance Grant FY05 Fund TR03, \$150,073 from Bureau of Justice Assistance Grant FY06 Fund TR04, and \$370,049 from Dallas Foundation - Mayor's Disaster Relief Fund TR05.

(20) Transfer funds not to exceed \$323,541 to the Other Grant Special Revenue–PL Fund GX05, \$48,292 from Urban Area Secu Initiat 2 Fund F076, \$41,642 from 2005 Homeland Security Grant Program Fund F099, \$52,938 from Metro Medical Response System FY04 Fund F148, \$4,255 from Metro Medical Response System FY05 F149, \$957 from Urban Search & Rescue Team Grant Fund F194, \$140,133 from Homeland Security Grant Fund F229, \$623 from 2011 Metropolitan Medical Response System Fund F354, \$34,684 from 13-14 Internet Crime Against Children Fund F407, \$17 from Environmental Enforcement Fund S102.

(21) Transfer funds not to exceed \$83,058 to the Other Grant Special Revenue–RC Fund GX06, \$68,225 from Tca-Decentralization Fund 0386, \$14,347 from National Performance Netw Fund F042, \$149 from Texas Commission on the Arts FY15 Fund S277, \$118 from Texas Commission on the Arts -Arts Create Grant FY15-16 Fund S291, and \$219 from Texas Commission on the Arts -Arts Create Grant FY16-17 Fund S310.

(22) Transfer funds not to exceed \$1,560 to the Other Grant Special Revenue-TN Fund GX07 from Kessler Theater Pedestrian Amenities Fund S260.

(23) Transfer funds not to exceed \$89,831 to the Other Grant Special Revenue-TR Fund GX08 from 89-90 Dart Technical Assist Fund 0G27.

(24) Upon written notice to the city controller, to transfer cash, or expenditures, or appropriations to or from Other Grant Funds (funds GX00, GX01, GX02, GX03, GX04, GX05, GX06, GX07, and GX08) established to facilitate the close-out of prior grant programs and reprogram funding for future projects within the same fund category.



(25) Transfer funds, not to exceed \$11,291,671, from the General Fund 0001, Dept BMS, Unit 1991, Object Code 3690 to the Revenue Stabilization Fund 0731, Department BMS, Unit 5353, Revenue Source 9201.”

SECTION 4. That Section 9 of Ordinance No. 31655, as amended, is amended by adding capital funds to fund appropriations for fiscal year 2020-21 to read as follows:

“SECTION 9. (a) That the following amounts are hereby appropriated from the funds indicated for projects listed in the FY 2020-21 capital budget:

<b><u>CAPITAL FUNDS</u></b>	<b><u>PROPOSED</u></b> <b><u>2020-21</u></b>
From 2021 AVI Commercial Paper Fund (0795)	****95,266,257
From 2021 Master Lease-Equipment Fund (ML21)	25,000,000
<u>From the 06 Arts Theater Fund (6R07)</u>	<u>72,492</u>
<u>From the Animal Shelter Fund (3R46)</u>	<u>21,456</u>
<u>From the Arts Theater Fund (3R07)</u>	<u>2,204</u>
<u>From the Arts Theater Fund (5R07)</u>	<u>3,251</u>
From the Aviation Capital Construction Fund (0131)	***32,670,509
From the Aviation Passenger Facility Charge Near Term Projects Fund (A477)	**68,275,964
From the Capital Construction Fund for City and Cultural Facilities (0671)	<u>*****17,724,533 [14,714,533]</u>
<u>From the Capital Gifts, Donation, and Development</u>	<u>*****3,493,289</u>

Fund (0530)

From the Capital Projects Reimburse  
Fund (0556)

\*\*\*\*\*4,836,860 [~~2,159,534~~]

From the Cedars Tax Increment Finance District  
Fund (0033)

1,965,647

From the Central Expressway-Land Acquisition  
Fund (0HLC)

200

From the City Animal Control Facilities  
Fund (0P46)

87

From the City Animal Control Facilities  
Fund (1P46)

51,455

From the City Center Tax Increment Finance District  
Fund (0035)

7,530,121

From the City Facilities Repair & Imp  
Fund (0L60)

15,845

From the City Facilities Repairs & Imp  
Fund (0N60)

906

From the City Facilities Repairs  
Fund (0M60)

15,849

From the Cultural Affairs  
Fund (2017 GO Bonds) (1V49)

131,484

From the Cultural Arts Facilities  
Fund (8T49)

225,000

From the Cultural Arts Facilities  
Fund (9P49)

4,239

From the Cypress Water Tax Increment Finance District  
Fund (0066)

5,685,279

From the Davis Garden Tax Increment Finance District  
Fund (0060)

2,043,573

From the Deep Ellum Tax Increment Finance District  
Fund (0056)

5,576,125

From the Design District Tax Increment Finance District Fund (0050)	8,184,274
From the Downtown Connection Tax Increment Finance District Fund (0044)	23,822,189
From the Economic Development Fund (2017 GO Bonds) (1V52)	9,657,748
From the Equipment Acquisition Notes Fund (0629)	28,000,000
From the FAA AIP Grant-Taxiway B Rehab Phase II Construction Fund (F565)	25,933,333
From the Facilities Fund (2017 GO Bonds) (1V60)	2,703,750
<u>From the Fair Park Capital Reserve Fund (9P31)</u>	<u>*****185,757</u>
From the Fair Park Improvements Fund (2017 GO Bonds) (1V02)	7,034,549
<u>From the Farmers Market 04-05 Fund (4R40)</u>	<u>3,600</u>
<u>From the Farmers Market Fund (3R40)</u>	<u>1,298</u>
<u>From the Farmers Market Improvement Fund (5R40)</u>	<u>2,278</u>
From the Farmers Market Tax Increment Finance District Fund (0036)	3,334,268
From the Flood Control Fund (2017 GO Bonds) (1V23)	13,061,958
<u>From the Fire Protection Facilities Fund (0M41)</u>	<u>96</u>
<u>From the Fire Protection Facilities Fund (0P41)</u>	<u>19,929</u>

<u>From the Fire Protection Facilities</u> <u>Fund (9P41)</u>	<u>1,049</u>
<u>From the Fire Station 04-05</u> <u>Fund (4R41)</u>	<u>15,828</u>
<u>From the Fire Station Facilities</u> <u>Fund (5R41)</u>	<u>4,437</u>
<u>From the Fire Station Facilities</u> <u>Fund (6R41)</u>	<u>19,860</u>
<u>From the Fire Station</u> <u>Fund (3R41)</u>	<u>9,411</u>
From the Fort Worth Avenue Tax Increment Finance District Fund (0058)	2,794,867
From the Grand Park South Tax Increment Finance District Fund (0054)	216,384
From the Homeless Assistance Facilities Fund (2017 GO Bonds) (1V43)	2,989,185
<u>From the Homeless Assistance Facilities</u> <u>Fund (6S43)</u>	<u>65,718</u>
<u>From the Latino Cultural Center Donation</u> <u>Fund (DL00)</u>	<u>122,227</u>
<u>From the Major Park, Rec &amp; Community</u> <u>Fund (ON00)</u>	<u>14,705</u>
From the Mall Area Redevelopment Tax Increment Finance District Fund (0049)	548,341
From the Maple/Mockingbird Tax Increment Finance District Fund (0064)	4,162,364
<u>From the Neighborhood Park, Play &amp; Rec</u> <u>Fund (ON05)</u>	<u>200</u>
From the Oak Cliff Gateway Tax Increment Finance District Fund (0034)	4,209,042
From the Park and Recreation Facilities	355,495

Fund (2006 GO Bonds) (1T00)	
From the Park and Recreation Facilities Fund (2006 GO Bonds) (2T00)	560,000
From the Park and Recreation Facilities Fund (2006 GO Bonds) (3T00)	158,045
From the Park and Recreation Facilities Fund (2006 GO Bonds) (4T00)	180,000
From the Park and Recreation Facilities Fund (2006 GO Bonds) (6T00)	1,203
From the Park and Recreation Facilities Fund (2006 GO Bonds) (7T00)	61,089
From the Park and Recreation Facilities Fund (2006 GO Bonds) (8T00)	119,832
From the Park and Recreation Facilities Fund (2006 GO Bonds) (9T00)	64,336
From the Park and Recreation Facilities Fund (2017 GO Bonds) (1V00)	49,510,350
<u>From the Police Headquarters Fac</u> <u>Fund (0P44)</u>	<u>27,618</u>
<u>From the Public/Private Partnership</u> <u>Fund (0352)</u>	<u>*****7,812,000 [7,750,000]</u>
From the Public Safety Fund (2017 GO Bonds) (1V33)	2,160,199
From the Sanitation Capital Improvement Fund (0593)	10,529,001
From the Skillman Corridor Tax Increment Finance District Fund (0052)	4,925,312
From the Southwestern Medical Tax Increment Finance District Fund (0046)	1,791,083
From the Sports Arena Tax Increment Finance District Fund (0038)	13,053,103

From the Storm Water Drainage Management Capital Construction Fund (0063)	13,481,404
From the Street and Alley Improvement Fund (0715)	22,986,435
From the Street and Transportation Fund (2017 GO Bonds) (1V22)	90,794,027
From the Street and Transportation Improvement Fund <u>(2006 GO Bonds)</u> (1T22)	2,482,420
From the Street and Transportation Improvement Fund <u>(2006 GO Bonds)</u> (2T22)	895,032
From the Street and Transportation Improvement Fund <u>(2006 GO Bonds)</u> (3T22)	742,079
From the Street and Transportation Improvement Fund <u>(2006 GO Bonds)</u> (4T22)	869,581
From the Street and Transportation Improvement Fund <u>(2006 GO Bonds)</u> (6T22)	128,659
From the Street and Transportation Improvement Fund <u>(2006 GO Bonds)</u> (7T22)	919,694
From the Street and Transportation Improvement Fund <u>(2006 GO Bonds)</u> (8T22)	247,537
From the Street and Transportation Improvement Fund <u>(2012 GO Bonds)</u> (1U22)	208,567
From the Street and Transportation Improvement Fund <u>(2012 GO Bonds)</u> (2U22)	656,024
From the Street and Transportation Improvement Fund <u>(2012 GO Bonds)</u> (3U22)	1,322,991
From the Street and Transportation Improvement Fund <u>(2012 GO Bonds)</u> (4U22)	1,222,418
<u>From the Street System Improvements Fund (0522)</u>	<u>60,986</u>

From the Street System Improvements

Fund (0E22) 20,000

From the Street, Utility and Other Infrastructure Improvements  
in Furtherance of Economic and Business Development in the  
Southern Area of the City Fund (2006 GO Bonds) (1T52) 1,220,000

From the Street, Utility and Other Infrastructure Improvements  
in Furtherance of Economic and Business Development in the  
Southern Area of the City Fund (2006 GO Bonds) (2T52) 80,000

From the Street, Utility and Other Infrastructure Improvements  
in Furtherance of Economic and Business Development in the  
Southern Area of the City Fund (2006 GO Bonds) (6T52) 30,000

From the Street, Utility and Other Infrastructure Improvements  
in Furtherance of Economic and Business Development in the  
Southern Area of the City Fund (2006 GO Bonds) (8T52) 70,000

From the Transit Oriented Development Tax Increment  
Finance District Fund (0062) 4,394,913

From the Transportation Special Projects

Fund (0761) \*\*\*\*\*1,000,000

From the University Tax Increment Financing District  
Fund (0051) 795,667

From the Vickery Meadow Tax Increment Finance District  
Fund (0048) 3,020,837

From the Wastewater Capital Construction  
Fund (0103) 17,000,000

From the Wastewater Capital Improvement Series D  
Fund (2116) 0 [14,500,000]

From the Wastewater Capital Improvement Series E  
Fund (3116) 0 [8,000,000]

From the Wastewater Capital Improvement Series F  
Fund (4116) 62,000,000

From the Wastewater Capital Improvement Series G  
Fund (5116) 148,500,000

From the Wastewater (Clean Water)-TWDB 2020 Fund (1190)	44,000,000
From the Water (Drinking Water)-TWDB 2020 Fund (1191)	44,000,000
From the Water and Wastewater Public Art Fund (0121)	42,500
From the Water Capital Improvement Series D Fund (2115)	<u>0</u> [50,750,000]
From the Water Capital Improvement <u>Series E</u> Fund (3115)	<u>0</u> [163,000,000]
<u>From the Water Capital Improvement Series F</u> Fund (4115)	<u>146,500,000</u>
<u>From the Water Capital Improvement Series G</u> Fund (5115)	<u>304,500,000</u>
From the Water Capital Construction Fund (0102)	31,250,000
<u>From the Woodall Rogers Development</u> Fund (WR06)	<u>*****10,000,000</u>

- \*An increase of \$1,840,000 was previously approved by Resolution No. 20-1521.*
- \*An increase of \$85,534 was previously approved by Resolution No. 20-1522.*
- \*An increase of \$234,000 was previously approved by Resolution No. 21-0718.*
- \*\*An increase of \$489,297 was previously approved by Resolution No. 20-1678.*
- \*\*\*An increase of \$570,509 was previously approved by Resolution No. 21-0676.*
- \*\*\*\*An increase of \$95,266,257 was previously approved by Resolution No. 21-0208.*
- \*\*\*\*\*An increase of \$10,000 was previously approved by Resolution No. 21-1085.*
- \*\*\*\*\*An increase of \$3,335,000 was previously approved by Resolution No. 21-1135.*
- \*\*\*\*\*An increase of \$158,289 was previously approved by Resolution No. 21-1269.*
- \*\*\*\*\*An increase of \$2,677,326 was previously approved by Resolution No. 21-1092.*
- \*\*\*\*\*An increase of \$185,757 was previously approved by Resolution No. 21-1271.*
- \*\*\*\*\*An increase of \$62,000 was previously approved by Resolution No. 21-0902.*
- \*\*\*\*\*An increase of \$1,000,000 was previously approved by Resolution No. 21-1000.*
- \*\*\*\*\*An increase of \$10,000,000 was previously approved by Resolution No. 21-1133.*

**CAPITAL FUNDS TOTAL** **\$1,454,481,707 [~~\$1,008,226,111~~]**



(b) That in order to reimburse and finance certain 2017 General Obligation (GO) bond funds capital project expenditures authorized in section (a) (Street & Transportation Improvements 1V22, Park and Recreation Facilities 1V00, Fair Park 1V02, Flood Control 1V23, Library 1V42, Cultural Facilities 1V49, Public Safety 1V33, City Facilities 1V60, Economic Development 1V52, and Homeless Assistance 1V43), the City intends to issue one or more commercial paper notes as part of the General Obligation Commercial Paper Notes Series A, and Series B, and use the proceeds thereof to reimburse disbursements incurred.

(c) That in order to reimburse and finance the lease/purchase acquisition of equipment authorized in section (a) (2021 Master Lease-Equipment ML21), the City intends to execute, acknowledge and deliver a Schedule A (as defined in the Master Equipment Lease/Purchase Agreement) pertaining to such equipment including all attachments, financing statements and schedules thereto.

(d[b]) That the following amounts are hereby appropriated from the funds indicated for payment of the FY 2020-21 Debt Service Budget:

**DEBT SERVICE FUNDS**

From the General Obligation Debt Service Fund (0981)	316,672,860
<b>DEBT SERVICE FUNDS TOTAL</b>	<b>\$316,672,860</b>

(e[e]) That these appropriations and all previous appropriated funds for these projects remain in force until each project is completed or terminated.

(f[f]) That the appropriations listed in Subsections (a) and (d[b]) may be increased by the city council upon the recommendation of the city manager.”

SECTION 4. That Section 12 of Ordinance No. 31655, as amended, is amended by adding capital funds to fund appropriations for fiscal year 2020-21 to read as follows:

“SECTION 12. That the city manager is hereby authorized, upon written notice to the city controller, to make the following adjustments:

(1) Transfer funds, not to exceed \$2,500,000, to the General Fund 0001, in the amounts of \$125,000 from the Cedars Tax Increment Financing District Fund 0033; \$200,000 from the Oak Cliff Gateway Tax Increment Financing District Fund 0034; \$200,000 from the City Center Tax Increment Financing District Fund 0035; \$145,000 from the Farmers Market Tax Increment Financing District Fund 0036; \$185,000 from the Sports Arena Tax Increment Financing District Fund 0038; \$225,000 from the Downtown Connection Tax Increment Financing District Fund 0044; \$80,000 from the Southwestern Medical Tax Increment Financing District Fund 0046; \$125,000 from the Vickery Meadow Tax Increment Financing District Fund 0048; \$100,000 from the Mall Area Tax Increment Financing District Fund 0049; \$115,000 from the Design District Tax Increment Financing District Fund 0050; \$100,000 from the University Tax Increment Financing District Fund 0051; \$110,000 from the Skillman Corridor Tax Increment Financing District Fund 0052; \$125,000 from the Grand Park South Tax Increment Financing District Fund 0054; \$125,000 from the Deep Ellum Tax Increment Financing District Fund 0056; \$110,000 from the Fort Worth Avenue Tax Increment Financing District Fund 0058; \$135,000 from the Davis Garden Tax Increment Financing District Fund 0060; \$125,000 from the Transit-Oriented Development Tax Increment Financing District Fund 0062; \$100,000 from the Maple/Mockingbird Tax Increment Financing District Fund 0064; and \$70,000 from the Cypress Waters Tax Increment Financing District Fund 0066, for reimbursement of tax increment financing administration costs.

(2) Transfer funds, not to exceed \$42,292,500, from the Water Utilities Operating Fund 0100, in the amounts of \$31,250,000 to the Water Capital Construction Fund 0102; \$17,000,000 to the Wastewater Capital Construction Fund 0103; and \$42,500 to the Water and Wastewater Public Art Fund 0121, for projects listed in the FY 2020-21 Capital Budget.

(3) Transfer funds, not to exceed \$13,481,404, from the Storm Water Drainage Management FY 2020-21 End-of-Year Budget Ordinance – Page 20

Operating Fund 0061 to the Storm Water Drainage Management Capital Construction Fund 0063, for projects listed in the FY 2020-21 Capital Budget.

(4) Transfer funds, not to exceed \$2,351,654, from the Sanitation Enterprise Fund 0440 to the General Obligation Debt Service Fund 0981, for payment of the 2003 General Obligation Bond for flood protection and storm drainage facilities for the McCommas Bluff Landfill and payment of 2020 Equipment Notes.

(5) Transfer funds, not to exceed \$4,500,000, from the General Capital Reserve Fund 0625 to the Capital Construction Fund 0671, for the purpose of maintenance and repair of city facilities.

(6) Transfer funds, not to exceed \$1,436,800, from the Convention Center Operating Fund 0080 to the Capital Construction Fund 0671 for the purpose of major maintenance and repair of cultural facilities.

(7) Transfer funds, not to exceed \$8,613,080, from the Water Utilities Operating Fund 0100 to the Street and Alley Improvement Fund 0715, for the purpose of funding citywide street and alley improvement projects.

(8) Transfer funds, not to exceed \$3,435,882, from the Sanitation Enterprise Fund 0440 to the Street and Alley Improvement Fund 0715, for the purpose of funding citywide street and alley improvement projects.

(9) Transfer funds, not to exceed \$8,500,000, from the General Fund 0001 to the Street and Alley Improvement Fund 0715, for the purpose of funding citywide street and alley improvement projects.

(10) Transfer funds, not to exceed \$2,437,473, from the Stormwater Operations Fund 0061 to the Street and Alley Improvement Fund 0715, for the purpose of funding sidewalks and neighborhood infrastructure.

(11) Transfer funds, not to exceed \$32,100,000 from the Aviation Operating Fund 0130 to the Aviation Capital Construction Fund 0131, for projects listed in the FY 2020-21 Capital Budget.

(12) Transfer funds, not to exceed \$37,987,077, to the General Obligation Debt Service Fund 0981, from any general government, internal service, or enterprise fund incurring civilian payroll costs based on the pro-rata allocation of the actual civilian payroll costs incurred during fiscal year 2020-21, for payment of debt service on the Pension Obligation Bonds Series 600, 601, and 632.

(13) Transfer funds, not to exceed \$2,000,000 to the Capital Construction Fund 0671, Department BSD, from the Sports Arena Fund 0A71, Department CCT, Unit 8851, Object 3690, for the purpose of maintenance and repair of city facilities.

(14) Transfer funds, not to exceed \$9,777,733 [~~\$6,777,733~~] to the Capital Construction Fund 0671, Department BSD, from the General Fund 0001, Department BSD, Unit 3040, Object 3690, for the purpose of maintenance and repair of city facilities.

(15) Transfer funds, not to exceed \$541,282 from the Municipal Radio Facility Improvement Fund 0152 to the Municipal Radio Operating Fund 0140, for the purpose of ongoing radio station operations.

(16) Transfer funds, not to exceed \$5,241,722 from the Convention Center Operating Fund 0080 to the Convention Center Capital Construction Fund 0082, for projects listed in the FY 2020-21 Capital Budget.

(17) Transfer funds, not to exceed \$10,713,420 from the Sanitation Services Fund 0440 to the Sanitation Capital Improvement Fund 0593, for capital improvements and equipment.”

SECTION 5. That Section 13 of Ordinance No. 31655, as amended, is amended by adding capital funds to fund appropriations for fiscal year 2020-21 to read as follows:

“SECTION 13. That the city manager is authorized to make the following adjustments:

(1) Transfer amounts from one project appropriation to another within the same fund, provided that the total appropriation for each fund is not exceeded by this action.

(2) Decrease appropriation of any fund described in Section 9 and in any General Obligation

Bond Program Funds to reduce expenditures within the fund when, in the judgment of the city manager, actual or probably receipts are less than the amount estimated and appropriated for expenditures, and making accounting adjustments between various bond programs and funds when, in the judgment of the city manager, it is necessary to do so to effectively and efficiently administer the General Obligation Bond Programs.

(3) Transfer funds, not to exceed \$1,186,400 to the Debt Service Fund 0981, in the amount not to exceed \$85,000 from Street System Improvements Fund 0522; \$20,000 from Street System Improvements Fund 0E22; \$200 from Central Expressway-Land Acquisition Fund 0HLC; \$20,000 from Major Park, Rec & Community Fund 0N00; \$200 from Neighborhood Park, Play & Rec Fund 0N05; \$24,000 from City Facilities Repair & Imp Fund 0L60; \$22,000 from City Facilities Repairs Fund 0M60; \$26,000 from City Facilities Repairs & Imp Fund 0N60; \$100 from Fire Protection Facilities Fund 0M41; \$42,000 from 01 Park Play Ground Rec Fund 0P00; \$17,000 from 02 Park Play Ground Rec Fund 1P00; \$2,000 from Park Play Recreation & Com Fund 9P00; \$61,000 from Police Headquarters Fac Fund 0P44; \$20,000 from Fire Protection Facilities Fund 0P41; \$1,600 from Fire Protection Facilities Fund 9P41; \$40,000 from Cultural Arts Facilities Fund 9P49; \$1,300 from City Animal Control Facilities Fund 0P46; \$64,000 from City Animal Control Facilities Fund 1P46; \$18,000 from Major Parks Fund 3R00; \$10,000 from Major and City Wide Park Rec Fund 4R00; \$16,000 from Neighborhood Parks Fund 3R05; \$56,000 from Neighbor and Community Park Pl Fund 4R05; \$17,000 from Arts Theater Fund 3R07; \$4,000 from Arts Theater Fund 5R07; \$93,000 from 06 Arts Theater Fund 6R07; \$141,000 from City Services Facility Fund 3R60; \$129,000 from Animal Shelter Fund 3R46; \$21,000 from Fire Station Fund 3R41; \$42,000 from Fire Station 04-05 Fund 4R41; \$6,000 from Fire Station Facilities Fund 5R41; \$41,000 from Fire Station Facilities Fund 6R41; \$6,000 from Farmers Market Fund 3R40; \$38,000 from Farmers Market 04-05 Fund 4R40; \$5,000 from Farmers Market Improvement Fund 5R40; and \$97,000 from Homeless Assistance Facilities Fund 6S43 to close-out inactive general obligation bond funds.

(4) Upon written notice to the city controller, to transfer expenses, appropriations, or both between funds in the 1985 General Obligation Bond Program series of funds, the 1995 General Obligation Bond Program series of funds, the 1998 General Obligation Bond Program series of funds, the 2003 General Obligation Bond Program series of funds, and the 2005 General Obligation Bond Program series of funds, and to transfer residual cash amounts to the General Obligation Debt Service Fund to facilitate the close out of prior bond programs.”

SECTION 6. That it is the intent of the city council, by passage of this ordinance, to appropriate funds for the city departments and activities. No office or position is created by the appropriations.

SECTION 7. That Ordinance No. 31655, as amended, will remain in full force and effect, save and except as amended by this ordinance.

SECTION 8. That this ordinance will take effect immediately from its passage and publication in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so ordained.

APPROVED AS TO FORM:

CHRISTOPHER J. CASO, City Attorney

By \_\_\_\_\_  
Assistant City Attorney

Passed \_\_\_\_\_



**City of Dallas**

# **FY 2020-21 End of Year Appropriation Adjustment**

**September 3, 2021**

**M. Elizabeth Reich  
Chief Financial Officer**

# Overview



- Background
- Overview of amendments to FY 2020-21 budget ordinance
- Recommendation and next steps





# Background



- City Council adopted FY 2020-21 Operating, Grants/Trust, and Capital Budget ordinance on September 23, 2020
- City Council amended the FY 2020-21 Operating, Grants/Trust, and Capital Budget ordinance on June 9, 2021
- City Council is asked to approve additional amendments to the FY 2020-21 Operating, Grants/Trust, and Capital budget ordinance by ordinance on September 9, 2021



# Background



- Amendments are required to ensure compliance with City Charter and to ensure adequate departmental appropriations are available through September 30, 2021
- City Charter Chapter XI
  - Annual appropriation ordinance approved by City Council establishes appropriations (Sec. 3)
  - City Council may transfer appropriations between departments, divisions, or purposes (Sec. 4)
  - City Council may appropriate excess revenue (Sec. 5)
  - City Charter does not allow for expenditure of City funds without sufficient appropriation (Sec. 6)



# Overview of Amendments



- FY 2020-21 End of Year Appropriation Ordinance amendments reflect:
  - Appropriation of excess or unbudgeted revenue
  - Transfers between departments, division, and purpose
  - Adjustments to address forecast overruns
  - Grant and Trust Funds revenue and expenditure increases
  - Enterprise Funds revenue and expenditure increases
  - Capital appropriation adjustments
  - Appropriation adjustments previously approved by City Council resolution



# Overview of Amendments (\$ in millions)



Fund Category	FY 2020-21 Amended Budget	Appropriation Adjustment	FY 2020-21 Amended Budget
General Fund	\$1,445.8	\$36.1	\$1,481.9
Grant Funds	\$32.8	\$9.0	\$41.8
Trust and Other Funds	\$50.8	\$11.3	\$62.1
Enterprise/Internal Service/Other Funds	\$1,361.1	\$2.6	\$1,363.7
Capital Funds	\$1,008.2	\$446.3	\$1,454.5



# General Fund Amendment Overview



- Ordinance amendment will appropriate excess or unbudgeted revenue as allowed by City Charter Chapter XI (Sec. 5)
  - Through 6/30/21, General Fund excess revenue is forecast to be \$36.1 million
  - Property tax and sales tax revenue are forecast to be better than budget while operating transfers in and interest revenue are forecast to be less than budget
  - Ordinance amendment will appropriate \$36.1 million in excess revenue and increase the General Fund budget from \$1,445.8 million to \$1,481.9 million





# General Fund Amendment Overview



- Ordinance amendment will transfer appropriations between departments, divisions, or purposes as allowed by City Charter Chapter XI (Sec. 4)
  - Through 6/30/21, projected year-end savings from various departments is forecast to be (\$5.2) million
- Ordinance amendment authorizes the City Manager to transfer appropriations from Salary and Benefit (S&B) Reserve to any individual department or activity in General Fund to be used for salaries and benefits as allowed by City Charter Chapter XI (Sec. 3)
  - S&B reserve appropriation totaling (\$71,000) have been transferred to the City Secretary's Office and the Office of Equity and Inclusion since October 1, 2020



# General Fund Amendment Overview



- The following General Fund departments' appropriation will be decreased by \$5.2 million due to projected year-end savings
  - Budget and Management Services (\$80,000)
  - City Auditor's Office (\$75,000)
  - City Controller's Office (\$100,000)
  - Independent Audit (\$200,000)
  - Civil Service (\$25,000)
  - Code Compliance (\$50,000)
  - Court and Detention Services (\$500,000)
  - Housing and Neighborhood Revitalization (\$100,000)
  - Library (\$300,000)
  - 311 Customer Service (\$200,000)
  - Communications, Outreach and Marketing (\$100,000)
  - Office of Community Care (\$250,000)
  - Office of Arts and Culture (\$75,000)
  - Planning and Urban Design (\$100,000)
  - Procurement Services (\$50,000)
  - Public Works (\$375,000)
  - Sustainable Development and Construction (\$200,000)
  - Transportation (\$450,000)
  - Salary & Benefit Reserve (\$1,929,000)



# General Fund Amendment Overview



- Excess revenue and reallocations from other General Fund departments will be used to address forecast overruns
- The following General Fund departments' appropriation will be increased by \$41.3 million
  - Building Services - \$10,800,000 - for major maintenance transfer and unbudgeted repairs due to Winter Storm Uri not covered by insurance
  - City Secretary's Office - \$100,000 - for the June run-off election, advertising, and temporary staffing
  - Dallas Fire-Rescue - \$8,555,000 - for overtime, EMS medical supplies, and fleet maintenance
  - Dallas Police Department - \$13,101,000 - for overtime due to a greater focus on crime suppression efforts
  - Judiciary - \$100,000 – for translation services
  - Office of Emergency Management - \$574,000 - for unbudgeted expenses due to Winter Storm Uri not covered by insurance
  - Office of Equity and Inclusion - \$240,000 for Racial Equity Plan
  - Office of Data Analytics and Business Intelligence - \$87,000 - for unbudgeted internal service charges and temporary staffing
  - Park and Recreation - \$611,000 - for unbudgeted repairs due to Winter Storm Uri not covered by insurance
  - Non-Departmental - \$7,181,000 – appropriate remaining excess revenue, combine with forecast savings, and transfer to the Revenue Stabilization Fund to be used in a future year (FY24 and beyond)





# Trusts and Other Fund Amendment Overview



- Appropriation adjustments within Grants, Trusts, and Other Funds are supported by additional revenues that have become available during the fiscal year or by available fund balance
  - Budget & Management Services—\$20.2 million
    - Winter Storm 2021 Fund - \$8,951,200
    - Revenue Stabilization Fund - \$11,291,700
  - Other—\$0.003 million



# Enterprise Fund Amendment Overview



- Appropriation adjustments within Enterprise Funds are supported by increased revenues or available fund balances
  - DWU – Storm Drainage Management (SDM) —\$2.5 million
    - Supports increase capital construction transfer
  - Aviation (AVI) —\$0.08 million



# Capital Fund Amendment Overview



- Appropriation adjustments for capital funds reflect adjustments previously approved by City Council, new appropriation requests, and transfers between funds
  - Previously approved adjustments—\$17.4 million
    - Appropriations approved by the City Council since 6/9/21
  - New appropriation requests—\$428.8 million
    - Supports Dallas Water Utilities - \$425.3 million supports transfer of appropriation between funds for new commercial program
    - Capital Construction - \$3.0 million
    - Other - \$0.5 million
  - Transfers between funds—\$20.6 million
    - Add \$10.7 million transfer from Sanitation Services to Sanitation Capital Fund
    - Increase transfer from General Fund to Capital Construction by \$3.0 million for major maintenance
    - Add \$5.2 million transfer from Convention Center Operating Fund
    - Add \$1.2 million transfer from various General Obligation bond funds (prior to 2005) to the Debt Service Fund
    - Add \$0.5 million transfer from Municipal Radio Facility Improvement Fund to Municipal Radio Operating Fund for ongoing operations



# Recommendation and Next Steps



- Staff recommends amending FY 2020-21 budget appropriation ordinance
- Seek City Council approval of agenda item 2 on September 9, 2021





**[financialtransparency.dallascityhall.com](https://financialtransparency.dallascityhall.com)**

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# Memorandum



CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Responses to Questions on Proposed FY 2020-21 Budget (Fifth Set)**

## **1. Please provide attendance numbers related to the Office of Arts and Culture (OAC) black box theatre productions.**

In FY19, the total black box attendance was 19,842, predominantly at our two dedicated, fully outfitted black boxes at the Bath House Cultural Center and South Dallas Cultural Center. Only 2,630 people attended at the 5 black box theaters, most of which are not yet fully outfitted for theatrical productions or rehearsals. Essentially, these theaters are large rooms that may have a sound system and some dimmer lights, at best.

These attendance numbers are from our last full year prior to the COVID-19 shut-downs. We have attached a briefing from November 2019 with detailed needs for each of the five library black box spaces. These libraries were built over the span of a decade and have a variety of systems and needs. The November 2019 plans to outfit the five library black box theaters were not completed because the funding source was diverted due to the pandemic, and equipment purchases and installation were not possible. The proposed FY22 budget amendment would fund these improvements by the end of 2023. To complete the work, OAC will work with Procurement for expedient ordering of technical supplies currently in shortage worldwide, as well as with Libraries to schedule installation around each branch's public programming.

We are confident that the Bath House Black Box theater is primed to send arts groups to Lochwood and Fretz libraries, and they have already successfully done so on a limited basis. The South Dallas Cultural Center will do likewise with the Hampton-Illinois library. In addition, several of our Cultural Artist Program (CAP) artists and groups have expressed interest in exploring these expanded location options.

## **2. Is the Bike Plan update budgeted?**

Yes, funding for the Bike Plan update is included, and is partially funded through the FY22 operating budget and partially funded with existing bond funds. Staff anticipates bringing a contract award to the City Council in winter 2021 for the Bike Plan update.

**3. Please provide the revenue status for the McCommas Bluff Landfill gate rate.**

The FY21 end of year disposal revenue is projected at \$32.7 million, which is a 1 percent increase from last year and a 2 percent underrun from the FY21 budget, primarily due to the February 2021 winter storm event.

During the FY21 budget cycle, Sanitation Services increased the McCommas Bluff landfill gate rate, the rate that is charged to non-contract customers, by 20 percent, from \$28.50 per ton in FY20 to \$34.20 per ton for FY21. The business volume from non-contract customers was projected to be lower than the prior year due to the price increase and pandemic impacts. At the end of June 2021, the projected FY21 tonnage from non-contract customers had decreased accordingly, by 17 percent. Earlier this year we contacted several prepaid customers who had closed accounts with McCommas Bluff Landfill, and the feedback we received indicated the price increase was significant in many customers' decisions. The volume from cash customers has also been following our projections, which decreased dramatically in the first 6 to 7 months after the price increase but gradually recovered after June of this year.

Looking forward, Sanitation Services has proposed a 2 percent gate rate increase for FY22 and an additional 3 percent increase for FY23. The FY22 proposed gate rate is \$34.88 per ton and the projected revenue is \$33.3 million. The FY23 planned gate rate is \$35.93 and the estimated revenue is \$34.2 million.

	<b>Proposed Gate Rate (per ton)</b>	<b>Projected Revenue</b>
FY22	\$34.88	\$33.3 million
FY23	\$35.93	\$34.2 million

**4. If revenue from parking is \$2.6 million, and our expenses are \$6.2 million, why are we managing for a loss?**

We are not managing for a loss. Revenue from parking fees and fines is budgeted at \$11 million, versus expenses of \$6.2 million. The \$2.6 million figure accounts for revenue from parking meters only. Citations and parking lot fees account for the rest of the revenue, which flows into the General Fund.

DATE September 3, 2021  
SUBJECT **Responses to Questions on Proposed FY 2021-22 Budget (Fifth Set)**

We will continue to answer questions we receive on a rolling basis. For your convenience and improved accessibility, these and all prior FY22 budget questions and answers are now available online in a searchable format on the new [Budget Responses](#) page on the City's [Financial Transparency](#) site. If you need additional information, please contact me or Jack Ireland, Director of Budget & Management Services.

  
M. Elizabeth Reich  
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff

Jon Fortune, Assistant City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



# Library Black Box Theater Improvement Project



- In summer of 2019, OAC was invited to suggest equity-focused projects in a City-wide initiative to invest in infrastructure upgrades
- One-time funding – approx. \$260,000
- Five Black Box Theaters (BBTs) in libraries were built over the course of 10 years, so vary considerably in their design and equipment
- Plan is to equip all five BBTs so that they are flexible, can support multiple uses, and are useable/accessible by all levels of artists and arts organizations

# Library Black Box Theater Improvement Project




- ***Hampton-Illinois (2006)***
  - 2951 S Hampton Rd, 75224
  - Council District 3
- ***Bachman Lake (2008)***
  - 9480 Webb Chapel Rd, 75220
  - Council District 2
- ***Lochwood (2009)***
  - 11221 Lochwood Blvd, 75218
  - Council District 9
- ***Pleasant Grove (2010)***
  - 7310 Lake June Rd, 75217
  - Council District 5
- ***Fretz Park (2015)***
  - 6990 Belt Line Rd, 75254
  - Council District 11

# Library Black Box Theater Improvement Project



Library Branch	Typical Usage	Needs
<p><b>Fretz Park Branch</b></p> 	<ul style="list-style-type: none"> <li>• Public meetings and classes</li> <li>• 1:30 Productions readings, who loads in portable lighting system for each production, Teatro Dallas touring show, and Oral Fixation touring shows</li> </ul>	<p>Complete lighting system, grid, curtains, ladder and some sound improvements</p>
<p><b>Pleasant Grove Branch</b></p> 	<ul style="list-style-type: none"> <li>• Public meetings and classes</li> <li>• Pleasant Grove based spoken word artists</li> <li>• 1:30 Productions readings, Teatro Dallas touring show, and Oral Fixation touring show</li> </ul>	<p>Improved lighting and sound system and equipment, addition of curtains, and reconfiguration of lighting grid to allow for greater flexibility</p>

# Library Black Box Theater Improvement Project

Library Branch	Typical Usage	Needs
<p data-bbox="91 582 262 704"><b>Bachman Lake Branch</b></p> 	<ul data-bbox="733 486 1633 682" style="list-style-type: none"><li>• Public meetings and classes</li><li>• 1:30 Productions readings, Teatro Dallas touring show, and Oral Fixation touring show</li><li>• Developing audiences has been challenging</li></ul>	<p data-bbox="1702 486 2423 629">Supplementation of lighting and sound systems, and curtains/equipment to reconfigure the space</p>



# Library Black Box Theater Improvement Project

Library Branch	Typical Usage	Needs
<p data-bbox="96 392 275 515"><b>Hampton- Illinois Branch</b></p> 	<ul data-bbox="741 334 1651 576" style="list-style-type: none"> <li>• Storytime and daytime events by partner elementary school</li> <li>• Occasionally for full productions</li> <li>• 1:30 Productions readings, and Teatro Dallas touring show, and Oral Fixation touring show</li> </ul>	<p data-bbox="1709 334 2461 522">More flexibility for quick changeovers and overlapping usage, and supplemental sound equipment, cables, curtains and ladder</p>
<p data-bbox="96 753 275 829"><b>Lochwood Branch</b></p> 	<ul data-bbox="741 659 1564 951" style="list-style-type: none"> <li>• Public meetings and classes</li> <li>• Regularly by 1:30 Productions for full productions and readings, and for Oral Fixation touring show</li> <li>• Will be "remote" site for BHCC programs during renovation</li> </ul>	<p data-bbox="1709 659 2372 801">Well equipped – just needs a few supplementary items – lighting and sound cables, curtains and legs</p>

# Library Black Box Theater Improvement – Next Steps

- Work with Libraries to coordinate schedule of construction
  - Equipment-only improvements should be complete in early-mid 2020
  - Construction-required improvements will progress concurrently, but will be scheduled during times of least impact
- Through initiatives like SpaceFinder, the organizations and artists currently using spaces, new "pop-up" cultural events, and ongoing partnerships with Dallas Public Library, will continue to foster increased usage of the spaces

# Memorandum



CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **September 9, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

On August 27, 2021, a DRAFT City Council Agenda for September 9, 2021 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for revisions along with staff's contact information is provided.

## **Additions:**

43. 21-1687 A resolution of the City Council of the City of Dallas, Texas **(1)** authorizing the publication of Notice of Intention to Issue Certificates of Obligation; **(2)** approving the preparation of a preliminary official statement and a Notice of Sale; and **(3)** providing for the effective date thereof - Financing: No cost consideration to the City
44. 21-1683 A resolution considering the Ethics Advisory Commission's recommended sanction against Councilmember Adam Bazaldua in connection with the EAC's finding of a violation of Chapter 12A of the Dallas City Code - Financing: No cost consideration to the City

## **Revisions:**

2. 21-1518 An ordinance amending Ordinance No. 31655, previously approved on September 23, 2020, as amended by Ordinance No. 31884, previously approved on June 9, 2021, authorizing certain transfers and appropriation adjustments for FY 2020-21 for various departments, activities, and projects; and authorize the City Manager to implement those adjustments - Financing: General Fund (\$1,481,897,935), Enterprise, Internal Service, and Other Funds (\$1,363,639,214), Capital Funds (\$1,454,481,707), and Grants, Trusts and Other Funds (\$103,865,643)  
This item is being revised to include the amounts and the ordinance. Please contact Jack Ireland, Director, Budget and Management Services, at [jack.ireland@dallascityhall.com](mailto:jack.ireland@dallascityhall.com), for more information.

DATE September 3, 2021  
SUBJECT **September 9, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

6. 21-1566 A resolution authorizing the preparation of plans and the payment of potential future costs and expenses for the issuance of Civic Center Convention Complex Revenue Refunding and Improvement Bonds, Series 2021 in an amount not to exceed \$270,000,000 - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future costs)  
This item is being revised due to recent legislative changes that effectuated an amendment to the underwriter Request for Proposal selection. Please contact Jenny Kerzman, Assistant Director of Treasury, City Controller's Office at 21-670-3676, for more information.
41. 21- 1519 First reading and passage of the appropriation ordinance for the proposed FY 2021-22 City of Dallas Operating, Capital, and Grant & Trust Budgets - Financing: This action has no cost consideration to the City (see Fiscal Information)  
This item is being revised to include the ordinance. Please contact Jack Ireland, Director, Budget and Management Services, at [jack.ireland@dallascityhall.com](mailto:jack.ireland@dallascityhall.com), for more information.

**Deletions:**

23. 21-1265 Authorize a one-year service contract, with two one-year renewal options, for job search, skill training, and placement assistance for seniors for the Office of Community Care - Citizens Development Center dba Achieve, most advantageous proposer of three - Not to exceed \$115,146 - Financing: General Fund (subject to annual appropriations)  
This item is being deleted because the contract value for the initial term was adjusted to approximately \$80,000, which falls below the Council approval threshold. Please contact Chhunny Chhean, Director, Office of Procurement Services, at 214-670-3519 or Jessica Galleshaw, Director, Office of Community Care, at 214-670-5113, for more information.

A memorandum was previously provided to Committee and/or City Council regarding the following items. A link to the memos is attached for more information.

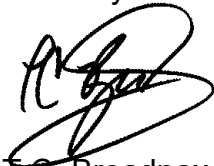
2. 21-1518 An ordinance amending Ordinance No. 31655, previously approved on September 23, 2020, as amended by Ordinance No. 31884, previously approved on June 9, 2021, authorizing certain transfers and appropriation adjustments for FY 2020-21 for various departments, activities, and projects; and authorize the City Manager to implement those adjustments - Financing: General Fund ([\\$1,481,897,935](#)), Enterprise, Internal Service, and Other Funds ([\\$1,363,639,215](#)), Capital Funds ([\\$1,458,726,710](#)), and Grants, Trusts and Other Funds ([\\$100,235,427](#))  
[City Council was briefed by memorandum regarding this matter on September 3, 2021.](#)



DATE September 3, 2021  
SUBJECT **September 9, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

4. 21-1557 Authorize settlement of the lawsuit styled Alita Asberry v. The City of Dallas, Cause No. CC-19-00776-A - Not to exceed \$110,000.00 - Financing: Liability Reserve Fund  
City Council was briefed by confidential memorandum on September 3, 2021.
5. 21-1538 Authorize settlement of the lawsuit styled Janet Kelley v. City of Dallas, Cause No. DC-20-05761 - Not to exceed \$85,000.00 - Financing: Liability Reserve Fund  
City Council was briefed by confidential memorandum on September 3, 2021.
21. 21-1463 Authorize the **(1)** acceptance of a grant from the U.S. Department of Justice, Bureau of Justice Assistance for the FY 2021 Edward Byrne Memorial Justice Assistance Grant (Grant No. TBD, CFDA No. 16.738) in the amount of \$1,115,605.00 to support a broad range of activities to prevent and control crime and to improve the criminal justice system for the period October 1, 2020 through September 30, 2024; **(2)** receipt and deposit of funds in an amount not to exceed \$1,115,605.00 in the Bureau of Justice Assistance Grant FY 21 Fund; **(3)** establishment of appropriations in an amount not to exceed \$1,115,605.00 in the Bureau of Justice Assistance Grant FY 21 Fund; **(4)** execution of the grant agreement with the U.S. Department of Justice and all terms, conditions, and documents required by the agreement; and **(5)** execution of a Funds Sharing and Fiscal Agency Agreement between the City of Dallas, Dallas County, and designated units of local governments - Not to exceed \$1,115,605.00 - Financing: U.S. Department of Justice Grant Funds  
[City Council was briefed by memorandum regarding this matter on August 13, 2021.](#)

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizzor Tolbert, Chief of Staff at 214-670-3302.



F.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

DATE September 3, 2021

SUBJECT **September 9, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

# Memorandum



CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and City Council

SUBJECT **Upcoming Agenda Item Number 22 for the Regional Cyber Fusion Center - North Texas Threat Center**

On September 9, 2021, the City Council will consider agenda item 22 to create a regional Cyber Fusion Center. This center will gather, manage, and disseminate threat intelligence and data from a variety of collaborative cybersecurity sources, including local, state, federal, and global partner sources, beneficial to the City of Dallas and North Texas. The center will share the outcomes of advanced threat data for the City, neighboring Cities in Dallas Fort Worth Area, trusted partners, and resident business subscribers.

Specifically, the agenda item authorizes a two-year acquisition contract for the purchase of initial licenses and implementation of a regional cyber threat intelligence fusion center solution and a five-year service price agreement for additional licenses, maintenance, and support services. It is financed by an Urban Area Security Initiative (UASI) grant, obtained by Information and Technology Services and the Office of Emergency Management.

Using the Cyber Fusion Center's global data repositories, the City can proactively automate and orchestrate security protections through its own security technologies and understand the overall threat landscape. Participating cities will collaborate remotely and take a collective defense approach to common threats. The cooperative defense approach uses a single integrated system and drives faster incident response. The Centers' joint defense approach also enables security teams from neighboring and participating cities to share threat intelligence.

Thank you for your support of this important project. I want to thank Bill Zielinski, Chief Information Officer, and Dr. Brian Gardner, Chief Information Security Officer, for their work to bring a regional Cyber Fusion Center to Dallas. As global cyberthreats increase exponentially, this is a critical element of our proactive strategy to protect the City and our residents, businesses, and neighbors. Please let me know if you have any questions or concerns.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizar Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
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Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



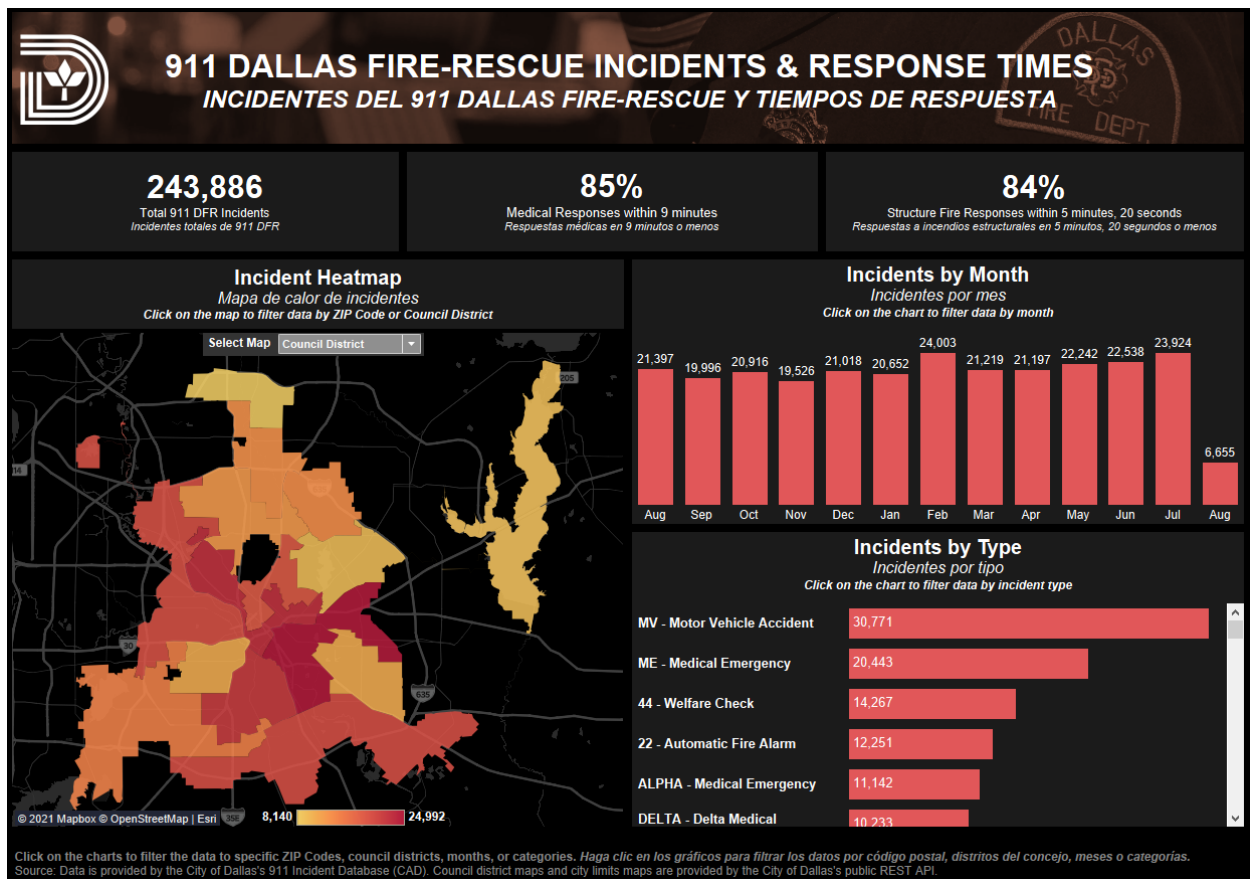
CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **New Dallas Fire-Rescue Dashboard**

I am pleased to announce that the Office of Data Analytics and Business Intelligence, in partnership with the Dallas Fire-Rescue Department (DFR), has created a new interactive [Dallas Fire-Rescue Dashboard](#) to provide insight into DFR's day-to-day operations. Viewers can click or hover over parts of the dashboard to learn more about the background and contextual information of the statistics shown. The following graphic is an example of one of the dashboard pages that shows 911 Fire-Rescue incidents and response times. Fire incidents can also be viewed by City Council Districts and ZIP codes.



The new DFR dashboard has six additional pages covering topics, including 911 fire incidents, inspections, smoke alarm installations, ambulance utilization, budget, staffing, and fire station location map.

DATE September 3, 2021  
SUBJECT **New Dallas Fire-Rescue Dashboard**

On August 9, DBI and DFR previewed the new Dashboard to the Public Safety Committee for their comments. DBI and DFR would like to thank the Public Safety Committee, led by Chair McGough, for its leadership and championing of this effort.

Should you have any questions or concerns, please reach out to Executive Assistant Chief Randall Stidham, Dallas Fire Rescue Chief of Staff, at [Randall.Stidham@DallasCityHall.com](mailto:Randall.Stidham@DallasCityHall.com) or Dr. Brita Andercheck, Director of the Office of Data Analytics and Business Intelligence, at [Brita.Andercheck@DallasCityHall.com](mailto:Brita.Andercheck@DallasCityHall.com).



M. Elizabeth Reich  
Chief Financial Officer

- c:
- |  |  |
|--|--|
| T.C. Broadnax  | Majed A. Al-Ghafry, Assistant City Manager                                   |
| Chris Caso, City Attorney                                  | Jon Fortune, Assistant City Manager  |
| Mark Swann, City Auditor                                   | Joey Zapata, Assistant City Manager  |
| Billieae Johnson, City Secretary                           | Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services |
| Preston Robinson, Administrative Judge                     | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion            |
| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | Directors and Assistant Directors  |

# Memorandum



CITY OF DALLAS

DATE August 31, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2021-22 Budget Amendments – REVISED**

Thank you for submitting amendments for discussion at the budget workshop on Wednesday, September 1. Some amendments have been modified since distributed on Friday, and other amendments have been added. We have attached all amendments received as of 5 p.m. today, August 31.

As indicated on the City calendar, the City Council will cast straw votes during the meeting tomorrow. We will incorporate any amendment that receives majority support into the budget ordinance for adoption on first reading on Thursday, September 9.

We will distribute the final budget ordinance with all approved amendments to the City Council on Friday, September 17, for review prior to consideration on September 22. At the meeting on September 22, the City Council will vote to adopt the budget on second reading, along with other budget-related action items, including a vote on the property tax rate, fee ordinance, and personnel classifications.

Please let me know if you have any questions or concerns.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
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Majed A. Al-Ghafry, Assistant City Manager  
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Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



1 City Manager TC Broadnax			
Source of Funds	Amount	Use of Funds	Amount
Development Services (Enterprise Fund) - transfer Zoning and Preservation activities and 17 positions from the enterprise fund to Planning and Urban Design Department within the General Fund. Development Services will continue to assess fees for the services and reimburse the General Fund for the expense.	1,854,499	Planning and Urban Design will assume the responsibility of Zoning and Preservation activities and will receive 100% reimbursement from Development Services (enterprise fund) to pay for the expense.	1,854,499
Total Source of Funds	1,854,499	Total Use of Funds	1,854,499
City Council Action (yes/no/withdrawn)		Difference	0

2 City Manager TC Broadnax			
Source of Funds	Amount	Use of Funds	Amount
Economic Development (ECO) - increase various multi-year funds based on final Dallas Central Appraisal District and Public Improvement District data by \$2.8 million in FY22 and a decrease of (\$1.2) million in FY23	2,821,393	Economic Development - adjust appropriations for various Public Improvement District and other Economic Development multi-year funds	2,821,393
Total Source of Funds	2,821,393	Total Use of Funds	2,821,393
City Council Action (yes/no/withdrawn)		Difference	0



3	Council Member Lead: Bazaldua	City Council Member Priority		1
Council Member Co-Sponsor(S): Moreno, Ridley, West, Blackmon				
Source of Funds		Amount	Use of Funds	Amount
ARPA - Fair Park signage		1,000,000	Cultural center programming, facilities upgrade & cultural library programing : \$550,000 - Facilities (ARPA revenue replacement)	550,000
			Cultural center programming, facilities upgrade & cultural library programing : \$325,000 - Libraries (ARPA revenue replacement)	325,000
			Cultural center programming, facilities upgrade & cultural library programing : \$125,000 - Residencies (ARPA revenue replacement)	125,000
Total Source of Funds		1,000,000	Total Use of Funds	1,000,000
City Council Action (yes/no/withdrawn)			Difference	0

4	Council Member Lead: Bazaldua	City Council Member Priority		2
Council Member Co-Sponsor(S): Moreno, Blackmon, Thomas				
Source of Funds		Amount	Use of Funds	Amount
DPD overtime (General Fund)		3,400,000	Additional marked squad cars for DPD	2,000,000
			Light and blight remediation initiative	1,400,000
Total Source of Funds		3,400,000	Total Use of Funds	3,400,000
City Council Action (yes/no/withdrawn)			Difference	0

5	Council Member Lead: Bazaldua	City Council Member Priority		3
Council Member Co-Sponsor(S): Moreno, Schultz, Blackmon, Mayor Johnson				
Source of Funds		Amount	Use of Funds	Amount
ARPA - Fair Park signage		900,000	Park & Recreation - one-time funding for maintenance, partner stipend, accelerate hiring of four additional Marshals) (ARPA Revenue Replacement)	1,300,000
ARPA - Communication and outreach		400,000		
Total Source of Funds		1,300,000	Total Use of Funds	1,300,000
City Council Action (yes/no/withdrawn)			Difference	0

6	Council Member Lead: Blackmon	City Council Member Priority		1
Council Member Co-Sponsor(S): Bazaldua, Mayor Johnson				
Source of Funds		Amount	Use of Funds	Amount
Reduce Salary and Benefit Reserve (Non-Dept)		580,000	White Rock Lake Dredge (PKR)	1,000,000
Carry-out Bag Fund		520,000	White Rock Lake Master Plan (PKR)	100,000
Total Source of Funds		1,100,000	Total Use of Funds	1,100,000
City Council Action (yes/no/withdrawn)			Difference	0

7	Council Member Lead: Blackmon	City Council Member Priority		2
Council Member Co-Sponsor(S):				
Source of Funds		Amount	Use of Funds	Amount
Salary and Benefit Reserve		400,000	Weatherization pilot program for residential homes (OEQS)	400,000
Total Source of Funds		400,000	Total Use of Funds	400,000
City Council Action (yes/no/withdrawn)			Difference	0

8	Council Member Lead: Blackmon	City Council Member Priority		3
Council Member Co-Sponsor(S): Bazaldua, Thomas, West, Moreno				
Source of Funds		Amount	Use of Funds	Amount
Management Services - Communication, Outreach, and Marketing		500,000	HIPP (Home Improvement Program)	1,000,000
Management Services - reduce Misc. Special Services		500,000		
Total Source of Funds		1,000,000	Total Use of Funds	1,000,000
City Council Action (yes/no/withdrawn)			Difference	0

9	Council Member Lead: Blackmon	City Council Member Priority		4
Council Member Co-Sponsor(S): Bazaldua, Moreno, Narvaez				
Source of Funds		Amount	Use of Funds	Amount
ARPA - Fair Park signage		1,000,000	Solar/Energy Storage Initiative (ARPA revenue replacement)	1,000,000
Total Source of Funds		1,000,000	Total Use of Funds	1,000,000
City Council Action (yes/no/withdrawn)			Difference	0

10	Council Member Lead: Ridley	Council Member Priority		1
Council Member Co-Sponsor(S):				
Source of Funds		Amount	Use of Funds	Amount
Management Services- Professional Services- Reduce funding increase		2,000,000	Decrease Property Tax Rate by an additional 0.3¢.	4,608,441
Management Services- Misc. Special Services- Reduce funding increase		1,000,000		
Park and Recreation- Eliminate Park and Recreation planned Marketing and Communications enhancement		356,166		
Human Resources- Eliminate FY22 planned enhancement to hire four positions for Workday implementation		358,758		
Human Resources - programming - reduce funding increase to 370,000		60,000		
Delay from FY22 to FY23 the contract funds for language skills access		150,000		
Phase-in Park and Rec planned enhancement for organic chemical usage for park land (CUTS)		41,962		
Data Analytics and Business Intelligence Department- Reduce increase in funding		196,032		
Data Analytics and Business Intelligence Department- Reduce contract services		100,000		
Data Analytics and Business Intelligence Department - eliminate 3 new positions for data access and inventory		288,604		
Data Analytics and Business Intelligence Department		56,919		
Total Source of Funds		4,608,441	Total Use of Funds	4,608,441
City Council Action (yes/no/withdrawn)			Difference	0

11	Council Member Lead: Ridley	Council Member Priority		2
Council Member Co-Sponsor(S): West (use of funds only), Moreno				
Source of Funds		Amount	Use of Funds	Amount
Human Resources- Misc. Special Services- eliminate funding increase		31,100	Eliminate Proposed fees for Historic District Certificate of Appropriateness Type A	31,100
Total Source of Funds		31,100	Total Use of Funds	31,100
City Council Action (yes/no/withdrawn)			Difference	0

12	Council Member Lead: Ridley	Council Member Priority		3
Council Member Co-Sponsor(S): West (use of funds only), Moreno				
Source of Funds		Amount	Use of Funds	Amount
Human Resources- Professional Services- reduce funding increase to 400,000		138,356	Increase Solar Energy Pilot Funding	384,173
Eliminate Park and Rec planned enhancement for organic chemical usage for park land		212,961		
Human Resources (CUTS)- Programming- reduce funding increase to 370,000		1,670		
Management Services(CUTS)- Advertising- Reduce funding increase		1,173		
Human Resources(CUTS)- Misc. Special Services- eliminate funding increase		30,013		
Total Source of Funds		384,173	Total Use of Funds	384,173
City Council Action (yes/no/withdrawn)			Difference	0

13	Council Member Lead: Ridley	Council Member Priority		4
Council Member Co-Sponsor(S): Moreno				
Source of Funds		Amount	Use of Funds	Amount
Transportation and Infrastructure - Department of Public Works - Eliminate Alley to Trails Program (ARPA)		8,775,000	Transportation and Infrastructure - Department of Public Works - Replace Certificate of Obligation Funding for Sidewalk Master Plan (ARPA)	5,000,000
			Increase water and sewer infrastructure in partnership with development of affordable housing (ARPA)	3,775,000
Total Source of Funds		8,775,000	Total Use of Funds	8,775,000
City Council Action (yes/no/withdrawn)			Difference	0

14	Council Member Lead: Ridley	Council Member Priority		5
Council Member Co-Sponsor(S):				
	Source of Funds	Amount	Use of Funds	Amount
	Management Services- Advertising- Reduce funding increase	98,827	Move Up New Community Engagement Coordinator Staff Position for Office of Community Police Oversight from FY23 to FY22	98,827
	Total Source of Funds	98,827	Total Use of Funds	98,827
	City Council Action (yes/no/withdrawn)		Difference	0

15	Council Member Lead: Ridley	Council Member Priority		6
Council Member Co-Sponsor(S): West, Moreno				
	Source of Funds	Amount	Use of Funds	Amount
			Reassign 1 of 31 new Inspector II positions for Code Compliance to Office of Historic Preservation	(NO COST)
	Total Source of Funds	-	Total Use of Funds	-
	City Council Action (yes/no/withdrawn)		Difference	0

16	Council Member Lead: Ridley	Council Member Priority		7
Council Member Co-Sponsor(S): West, Moreno				
	Source of Funds	Amount	Use of Funds	Amount
	Transportation and Infrastructure - Department of Public Works - Eliminate Alley to Trails Program (ARPA)	25,000	Substitute hybrid cars for purchase of Internal Combustion (23) for Transportation Department	25,000
	Total Source of Funds	25,000	Total Use of Funds	25,000
	City Council Action (yes/no/withdrawn)		Difference	0

17	Council Member Lead: West		City Council Member Priority	1
Council Member Co-Sponsor(S): Willis, Ridley, Moreno				
Source of Funds		Amount	Use of Funds	Amount
Reduce funding for alley clean-up and trail conversion program (ARPA)		423,652	Maintain fees for Mobile Food Vendors, temporary food vendor permits, kiosks, and dog-friendly patio permits (one-year only)	423,652
Total Source of Funds		423,652	Total Use of Funds	423,652
City Council Action (yes/no/withdrawn)			Difference	0

18	Council Member Lead: Narvaez	City Council Member Priority	
Council Member Co-Sponsor(S): McGough, Arnold, Blackmon, Ridley			
	Source of Funds	Amount	Use of Funds
			Amount
	Decrease Convention Center transfer to capital construction	60,000	North Texas Commission membership
	Decrease Department of Transportation's supplies and funding associated with parking management study	62,500	Dallas regional mobility coalition membership
			Transportation Excellence for the 21st century, TEX21 membership
	Total Source of Funds	122,500	Total Use of Funds
	City Council Action (yes/no/withdrawn)		Difference
			0

19	Council Member Lead: Moreno		City Council Member Priority	1
Council Member Co-Sponsor(S): Bazaldua, Schultz, Willis				
Source of Funds		Amount	Use of Funds	Amount
City Attorney's Office		160,000	Day Labor Center	500,000
Budget and Management Services		340,000		
Total Source of Funds		500,000	Total Use of Funds	500,000
City Council Action (yes/no/withdrawn)			Difference	0

20	Council Member Lead: Thomas		Council Member Priority		1
Council Member Co-Sponsor(S):					
Source of Funds		Amount	Use of Funds		Amount
Management Services		1,000,000	Small Business Center - Workforce and Community Navigators		1,000,000
Total Source of Funds		1,000,000	Total Use of Funds		1,000,000
City Council Action (yes/no/withdrawn)			Difference		0

21	Council Member Lead: Thomas		Council Member Priority		2
Council Member Co-Sponsor(S):					
Source of Funds		Amount	Use of Funds		Amount
Management Services		2,000,000	Small Business Center - funds for City implementation of recommendations from the Mayor's Workforce Development Project		2,000,000
Total Source of Funds		2,000,000	Total Use of Funds		2,000,000
City Council Action (yes/no/withdrawn)			Difference		0



22	Council Member Lead: Willis	City Council Member Priority		1
Council Member Co-Sponsor(S):				
Source of Funds		Amount	Use of Funds	Amount
Parks and Recreation - increase budget for using organic chemicals on park land (make a pilot program and reduce by 1/2)		259,847	Infrastructure - Unimproved and Improved Alley Maintenance, Street Resurfacing, Stormwater Drainage	5,837,930
Parks and Recreation Marketing Manager III & Communications Manager II - eliminate one the proposed positions		178,083		
Transportation & Infrastructure -- Public Works -- Reduce Alley to Trails Program (ARPA)		5,400,000		
Total Source of Funds		5,837,930	Total Use of Funds	5,837,930
City Council Action (yes/no/withdrawn)			Difference	0

23	Council Member Lead: Willis	City Council Member Priority		2
Council Member Co-Sponsor(S):				
Source of Funds		Amount	Use of Funds	Amount
Agricultural Plan Implementation (defer Phase II to 2022-23		100,000	Public Safety Initiative: Day labor station and transportati	100,000
Total Source of Funds		100,000	Total Use of Funds	100,000
City Council Action (yes/no/withdrawn)			Difference	0

24	Council Member Lead: Willis	City Council Member Priority		3
Council Member Co-Sponsor(S): Schultz				
Source of Funds		Amount	Use of Funds	Amount
Court & Detention Services reduction		50,000	Sponsorship of city programs--portfolio evaluation for future revenue generation	50,000
Total Source of Funds		50,000	Total Use of Funds	50,000
City Council Action (yes/no/withdrawn)			Difference	0

25	Council Member Lead: Willis	City Council Member Priority		4
Council Member Co-Sponsor(S):				
Source of Funds		Amount	Use of Funds	Amount
Decrease Convention Center transfer to capital construction		60,000	North Texas Commission Membership	60,000
Total Source of Funds		60,000	Total Use of Funds	60,000
City Council Action (yes/no/withdrawn)			Difference	0

26	Council Member Lead: Schultz	City Council Member Priority		1
Council Member Co-Sponsor(S): Bazaldua, Arnold, Atkins				
Source of Funds		Amount	Use of Funds	Amount
ARPA - Communications and Outreach		1,600,000	Preservation of affordable housing and water/sewer infrastructure improvements in qualified census tracts including: Freedmen's towns, Tenth Street Historical District, 5 Mile Neighborhood, and Joppa/Joppee (ARPA)	12,000,000
ARPA - Vaccination and Testing		5,400,000		
ARPA - Personal Protective Equipment		5,000,000		
Total Source of Funds		12,000,000	Total Use of Funds	12,000,000
City Council Action (yes/no/withdrawn)			Difference	0

27	Council Member Lead: Schultz	Council Member Priority		2
Council Member Co-Sponsor(S):				
Source of Funds		Amount	Use of Funds	Amount
Increase parking meter fees downtown		500,000	Childcare subsidy for City Employees	500,000
ARPA Partial reduction one-time alley clean-up		2,000,000	Survey of all historic properties in Dallas (\$600,000 over three years)	600,000
			Extend parental leave to 12 weeks (money for hourly departments)	1,400,000
Total Source of Funds		2,500,000	Total Use of Funds	2,500,000
City Council Action (yes/no/withdrawn)			Difference	0

# Memorandum



CITY OF DALLAS

DATE August 31, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Responses to Questions on Proposed FY 2020-21 Budget (Fourth Set)**

## 1. What is the total amount needed to address the need for Broadband compared the amounts spent in CRF and proposed for ARPA? (Equity and Inclusion)

The estimated costs to fund a fiber ring, a fixed wireless network, and implement digital equity initiatives are between \$100 to 110 million over the course of 5 years. The City would utilize \$40 million in ARPA funds.

Recommendation	Initial Investment	Ongoing Costs
1. Fiber Back Bone – 180-mile Ring	\$25,000,000	\$2,000,000
3. Digital Equity Initiatives		
• Digital Navigators Program	\$1,000,000	\$1,000,000
• Subsidy Support Program	\$289,600	\$264,600
<b>SUB TOTAL</b>	\$26,289,600	\$3,264,600
2. Fixed Wireless Infrastructure-Scenario 5	\$56,156,064	\$8,424,700
<b>TOTAL</b>	\$82,445,664	\$11,689,300

The City and its partners are scheduling a facilitated workshop to advance plan development and fiscal responsibilities. The City expended \$8.8 million of CARES Act funding to fund the following:

Project/Initiative	Department	Cost
Digital Navigators	E&I - Resilience	\$110,000
Strategic Engineering Consultant	E&I - Resilience	\$250,000
Private Cellular Network (DISD)	E&I - Resilience	\$500,000
Small Cell Integrated Streetlight Poles and Fiber Projects	Information & Technology Services	\$500,000
Texas Education Agency Matching Funds	E&I - Resilience	\$835,400
Hardware Purchase	Dallas Public Library	\$1,860,000
Fiber Optic/Wireless Broadband Network	Public Works	\$2,800,000
Streetlight/Smart Poles	Transportation	\$2,800,000
	<b>TOTAL AMOUNT</b>	\$8,855,400

For further information, please refer to the August 4 briefing to City Council on the City's broadband and digital equity strategic plan, which can be found [here](#).

**2. How many Dallas Animal Services (DAS) employees need a rabies vaccine? It’s budgeted at \$47,000. Could health insurance cover this for specialized employment, such as work with animals?**

\$47,000 will vaccinate approximately 40 staff members over the course of a year. Health insurance could cover this, though the guidance DAS has received is that not all employees opt-in to the City of Dallas’ health benefit, and it may become an issue of equity. The suggestion of a stipend has been raised. DAS is open to finding the most efficient, equitable, and economical way to provide this support to staff.

**3. Is vaccinating against rabies a standard practice in municipal Animal Services departments?**

[CDC guidelines](#) state that “people at high risk of exposure to rabies should be offered pre-exposure rabies vaccination, including: Veterinarians, animal handlers, and veterinary students.” DAS surveyed surrounding Metroplex animal services departments to understand and be comparative to standard practice in our field and area.

City	Do you pay for rabies vaccines for your staff?	Which staff are vaccines offered to?	Vaccine Administration	Is vaccination mandatory?
Weatherford	Yes	All staff	Purchase through Walgreens and administer through store pharmacy.	Yes
Lewisville	Yes	All full time staff	Contract with Concentra	No
Denton	Yes	All staff	Employee health clinic	Yes
Cleburne	Yes	All staff	Risk Mgmt orders vaccines, administered by FD or EMTs.	No
Collin (County)	Yes	All full time staff	Employee health clinic	Yes, for full time
Arlington	Yes	All staff	Contract with Concentra	No
Plano	Yes	All staff	Contract with Concentra	Yes
Richardson	Yes	Any staff who may come in contact with high risk animals	Garland Health Department	Yes

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SUBJECT Responses to Questions on Proposed FY 2021-22 Budget (Fourth Set)

**4. Please provide justifications for the WRR credit card charges and outside temps staffing line items.**

Credit card charges are Bank of America credit card transaction fees incurred by accepting credit cards for fees charged. When private WRR advertisers such as the Symphony or DalWorth Duct Cleaning pay by credit card, we are charged a percentage of the total by the credit card companies as a processing fee. This is lower than budget in FY 20 since WRR's revenue is lower than budget, approximately \$1.3 million vs. \$1.8 million budget. We do not charge these fees to other departments as departments do not pay by credit card, but rather by internal billing systems.

In regards to outside temp staffing, we are trying to decrease salaries and replace with temp/contract workers based on a forecasted retirement but have to budget both for overlap and then project overall savings once that transition is complete. It would result in net savings in FY22 and in future years for WRR, and is part of ongoing cost containment tactics.

**5. Provide more information about the Small Business Center including the budget and positions for each of the three divisions as well as comparisons to how the new Center was modeled against other cities. Specifically, how much staffing and funding will the BUILD, BRAIN, and the Small Building Center each have? What is included within the budget to address the Entrepreneurship task force recommendations?**

The Small Business Center (SBC) will provide dedicated resources designed to assist small emerging firms to increase opportunities by navigating through Dallas' business and economic ecosystems. By working with existing and new partnerships within the ecosystem, the SBC will facilitate strategic business guidance, serve as a resource arm, and bring together the City's business diversity, workforce development, and entrepreneurship support related activities to champion the growth and development needs of small businesses in Dallas. The SBC will convene and leverage existing external efforts underway to address challenges impacting workforce readiness, capacity building of minority, women, and veteran-owned businesses, business startups and retention strategies, and residents' re-entry services.

The City Manager's Proposed FY21/22 General Fund Budget includes a total of 16 positions (transferred from the Office of Economic Development) for the SBC. As part of the proposed structure for the SBC, the existing assistant director position will be reclassified to a director level position to oversee the center. Dedicated project managers will lead the following three divisions:

- Business Diversity (total of 5 positions)
- Workforce (total of 5 positions)

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SUBJECT **Responses to Questions on Proposed FY 2021-22 Budget (Fourth Set)**

- Entrepreneurship (total of 5 positions formerly allocated to the B.U.I.L.D. program)

The newly formed Entrepreneurship Division will focus specifically on developing, building, and growing entrepreneurs in alignment with the Mayor’s Task Force on Innovation and Entrepreneurship. This team will focus on the following services:

- Staff liaisons (two positions) to support local entrepreneurial talent with a focus on business incubation, creativity, and innovation
- Venture capitalist liaison (1 position) to work with private partners in the Dallas Startup Ecosystem to establish public private partnerships that support small businesses throughout their life cycle
- Staff liaison (1 position) for outreach to small businesses and alignment of internal and external resources to provide startup support critical for the success of Dallas’ small businesses. This will also include working in coordination with minority chambers of commerce, trade associations, and other small business resource organizations.

To support the SBC, we have an overall total budget of \$7.7 million. The City Manager’s Proposed FY21/22 General Fund Budget includes a total of \$2.4 million which includes staff and operating expenses. In addition, we have a total of \$5.3 million allocated to the SBC from other non-General Fund sources to support small businesses. Please see the following breakdown of funding:

<b>General Fund</b>	<b>Amount</b>	<b>Use of Funds</b>
Reentry Services	\$500,000	Workforce reentry programming to support job training services
Fresh Start	\$230,000	Includes 2 staff positions and \$68K operating expenses
<b>Non-General Fund</b>	<b>Amount</b>	<b>Use of Funds</b>
CBDG Workforce Funding	\$2,900,000	Workforce development contracts with third parties to provide job skills training services
Public and Partnership Fund – move to SBC October 1 <sup>st</sup> .	\$137,000 (includes balance from FY21 funding, new funding approved by City Council, 8/25/21)	Workforce development contract with Oak Cliff Empowerment (DBA Oak Cliff Works) to provide healthcare training in partnership with Dallas College.
Southern Dallas Investment Fund (included in the 2017 Proposition I Bond Funds)	\$2,300,000	Grants to support small businesses related to capital expenditures.
Seed funding to support entrepreneurship (ARPA Funds)	\$250,000	Public match to support the recommendations of the Mayor’s Taskforce on Innovation and Entrepreneurship

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As it relates to the Dallas Business Resource and Information Network (BRAIN) program, launched in 2005, the BRAIN has served as a collaboration of the Office of Economic Development and the Dallas Public Library to provide training and a website with resources and tools for small businesses. Currently, there is a private fund of \$66,000 held at the Communities Foundation of Texas to cover the expenses associated with maintaining the website. In the coming weeks, we will evaluate the BRAIN and determine the best approach for the program under the SBC.

By September 15, we hope to start the recruitment/appointment process for a director that will allow us to stand up the Center shortly after October 1. Shortly after getting a director on board, we will advertise the vacant project manager positions to staff the workforce and entrepreneurship teams.

**6. Explain the difference between the Dallas Police Department major budget item on page 227 and the amount funded in overtime on page 229?**

The major budget items in the budget document provide a summary of major budget items and are not intended to reconcile the year-over-year variances in each expense object. The major budget item on page 227 reflects a net increase in overtime of \$3,775,450. The FY22 overtime budget on page 229 reflects an increase of \$5,624,345 compared to FY21. Please note, the FY22 planned budget from last summer was \$2,258,278 higher than the FY21 budget.

	Budget
FY21 Approved	17,284,425
FY22 Planned	19,542,703
FY22 Proposed	22,908,770

We will continue to answer questions we receive on a rolling basis. If you need additional information, please contact me or Jack Ireland, Director of Budget & Management Services.



M. Elizabeth Reich  
Chief Financial Officer

- c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff
- Jon Fortune, Assistant City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for September 9, 2021 Council Agenda**

The policy of the City of Dallas is to involve certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s architecture & engineering, construction, goods, and professional services contracts. The City’s Business Inclusion and Development Policy (BID Policy) is overseen by the Office of Economic Development (OED), which is providing this summary of M/WBE participation for the September 9, 2021 City Council Agenda.

As a reminder, the M/WBE goals that became effective on October 1, 2020 are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, OED reviewed 20 agenda items; 13 items on this agenda include an M/WBE goal. Of those 13 items, nine exceeded the goal and four did not meet the goal but were found to have complied with good faith efforts. This agenda includes seven items that did not have an applicable M/WBE goal (agenda items 3, 22, 23, 24, 27, 28, and 29); however, two of those items did include M/WBE participation (agenda items 27 and 29).

Agenda Item No.	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Percentage	M/WBE \$	Status
3	\$1,627,633.50	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
9	\$497,361.00	Construction	32.00%	100.00%	\$497,361.00	Exceeds Goal
10	\$1,696,152.50	Construction	32.00%	100.00%	\$1,696,152.50	Exceeds Goal
11	\$1,921,558.00	Construction	32.00%	81.50%	\$1,566,069.77	Exceeds Goal
12	\$2,255,809.03	Construction	32.00%	100.00%	\$2,255,809.03	Exceeds Goal
22	\$1,250,700.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
23	\$115,146.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
24	\$250,000.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
25	\$37,184,000.00	Goods	32.00%	1.19%	\$450,000.00	Does not meet goal but complies with Good Faith Efforts
26	\$687,692.00	Goods	18.00%*	100.00%	\$687,692.00	Exceeds Goal



DATE September 3, 2021

SUBJECT **M/WBE Participation for September 9, 2021 Council Agenda**

Agenda Item No.	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Percentage	M/WBE \$	Status
27	\$424,756.28	Other Services	N/A	6.97%	\$31,816.78	M/WBE N/A Other Services Includes M/WBE participation
28	\$1,032,164.32	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
29	\$513,842.97	Other Services	N/A	94.16%	\$483,834.57	M/WBE N/A Other Services Includes M/WBE participation
32	\$1,117,367.46	Construction	32.00%	27.13%	\$303,131.00	Does not meet goal but complies with Good Faith Efforts
34	\$9,332,392.00	Construction	32.00%	100.00%	\$9,332,392.00	Exceeds Goal
35	\$8,260,288.00	Construction	32.00%	32.06%	\$2,648,295.00	Exceeds Goal
36	\$10,694,206.00	Construction	32.00%	32.11%	\$3,434,212.97	Exceeds Goal
37	\$25,497,438.15	Construction	32.00%	100.00%	\$25,497,438.15	Exceeds Goal
38	\$1,225,387.90	Construction	25.00%*	2.94%	\$36,005.00	Does not meet goal but complies with Good Faith Efforts
39	\$131,701.18	Architecture & Engineering	25.66%*	18.59%	\$24,485.00	Does not meet goal but complies with Good Faith Efforts

\*This item reflects the previous BID Policy goal.

### Local Businesses

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There are a total of 25 prime contractors considered in this agenda. Two agenda items have more than one prime contractor. The local status for each prime contractor and the percentage of local workforce is also included in the agenda information sheet.

Vendor	Local		Non-Local		Total
Prime	11	44.00%	14	56.00%	25
M/WBE Sub	17	48.57%	18	51.43%	35

DATE September 3, 2021

SUBJECT **M/WBE Participation for September 9, 2021 Council Agenda**

Please feel free to contact me if you have any questions or should you require additional information.



Heather Lepaska  
Interim Assistant Director  
Office of Economic Development

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of August 23, 2021 – August 27, 2021 by the Tactical and Special Operations Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Sergeant John Page, at (214) 670- 4413 and/or by email at [john.page@dallascityhall.com](mailto:john.page@dallascityhall.com) should you need further information.

A handwritten signature in black ink that reads "Jon Fortune".

Jon Fortune  
Assistant City Manager  
[Attachment]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

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M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity, and Inclusion  
Directors and Assistant Directors

WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D6	JUWA HOUSE	2415 W. NORTHWEST HWY	BH	8/23/2021	NEW	ANKIT SHRESTHA

*NINES BAR*

*License Definitions*

- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week*
- DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time*
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only*
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00*
- BH - Billiard Hall - Billiards Are Played*
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio*
- AC - Amusement Center*

# Memorandum



CITY OF DALLAS

DATE September 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – September 2, 2021**

## **New Updates**

### [Encampment Resolution \(Cleaning\) Schedule September 2, 2021](#)

OHS Street Outreach team continues to engage with the unsheltered residents at designated encampment sites as part of an ongoing outreach effort in partnership with area providers. This partnership addresses a range of issues including: getting IDs, getting on the Housing Priority List (HPL) if they qualify, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and breaking down the stigma around shelter through open conversations.

Our Street Outreach team is working tirelessly to engage with unsheltered residents and connect them to area resources, while abiding by the current CDC guidelines and City interpretation of only removing encampments when they present a clear health and/or safety risk. This includes any encampments on Parks grounds. All others are routinely schedule for debris around the sites to be removed but are not themselves removed at this time.

Please see the attached schedule for homeless encampment cleaning the weeks of August 30 – September 3 and September 6 – September 10. Please note that these will be for debris removal and outreach only.

The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the dashboard using the link below and feel free sharing this tool with residents:

<https://dallasgis.maps.arcgis.com/apps/opsdashboard/index.html#/ccd41f0d795f407a94ae17e2c27bf073>

Should you have questions or concerns, please contact Christine Crossley, Director of the Office of Homeless Solutions.

DATE September 3, 2021  
SUBJECT **Taking Care of Business – September 2, 2021**

### [City Manager's Corner](#)

This week, we recognize a collaborative effort between multiple departments: DWU, Code Enforcement, 3-1-1, Fair Housing, and Council District 14. Residents of the Mosaic high rise downtown first reached out to 3-1-1 and the District 14 office regarding a loss of water and air on Friday, August 20. Over the weekend, DWU Water Distribution and Meter Services worked tirelessly to identify and remedy a faulty inlet valve, with Terry Lowery providing timely updates well into Friday night and early Saturday morning. Though water was restored to the Mosaic the following afternoon, issues with the building's HVAC system persisted, leaving residents stranded in 90+ degree apartments! DWU continued to return to the building throughout the week to provide assistance to the Mosaic's outside contractors in identifying the source of the problem with the HVAC system, while Rudy Olivares, Ariel Garcia, and Theopolus Rhodes in Code Compliance ensured that the residents' concerns were being addressed by building management. Additionally, Barksdale Haggins in Fair Housing connected with several of the residents and was able to alleviate their fears of potential retaliation by Mosaic management. By the end of the week, Olympus Property, owner of the Mosaic, agreed to put residents up in local hotels while they worked on the HVAC system, as well as provide a rent credit—an outcome that many residents attributed to the City's direct involvement in the process. This was a genuine team effort on behalf of multiple departments who went above and beyond, including Max Sanchez and Kayleigh Rice in District 14, in helping our residents navigate a complicated and frustrating situation that left many feeling powerless. We want to thank these City employees for their tireless efforts and true public service.

### [Office of Homeless Solutions \(OHS\) COVID-19 Sheltering Partnership](#)

Following the recent resurgence of COVID-19, OHS has partnered with St. Jude Park at Center to provide shelter for COVID positive individuals experiencing homelessness. This population is especially susceptible to the epidemic and has recently outpaced the rooms available at the St. Jude facility. By adding additional isolation beds, a safe place for COVID positive patients to quarantine is guaranteed to all shelters and partnering hospitals. This also allows our area shelters to continue operating efficiently and safely. OHS has received 6 clients since August 26, 2021 and we expect to serve up to 80-100 clients through December. All referrals are through St. Jude. Should you have questions or concerns, please contact Christine Crossley, Director of the Office of Homeless Solutions.

### [Metro Dallas Homeless Alliance \(MDHA\) Dallas R.E.A.L. Time Rapid Rehousing \(DRTRR\) Initiative Application Workshops Recap](#)

On August 31, 2021, MDHA hosted two application workshops for the DRTRR Initiative, one for agencies familiar with DRTRR and the CoC and one for those agencies that are new to both. These were held online to reduce the risk of COVID and saw over 132 individuals register for the workshops. Participants of each workshop received the utilized PowerPoint presentation, a recording of the training, and application materials. Should you have questions or concerns, please contact Nissy New, MDHA Chief Operating Officer.

DATE September 3, 2021  
SUBJECT **Taking Care of Business – September 2, 2021**

### [Dallas Public Library Awarded \\$75,000 for Music Classes](#)

The Texas State Library and Archive Commission granted Dallas Public Library \$75,000 to implement a music equity program. This program builds on existing piano, violin and guitar classes taught at the Central Library by expanding access to low-income Dallas neighborhoods and branch libraries with large afterschool groups. This new music equity program will triple the number of classes available, and it allows the Library to connect children and adults with free music education and instruments that otherwise would have been out-of-reach. The program expansion will begin early next year. For more information, contact Director of Libraries, Jo Giudice.

### [4th Annual Riverfront Jazz Festival – Convention and Event Services and Office of Arts and Culture](#)

The Black Academy of Arts and Letters (TBAAL) has produced and will be hosting the 4<sup>th</sup> Annual Riverfront Jazz Festival from September 2<sup>nd</sup> through 5<sup>th</sup>. A diverse program of jazz, blues, R&B, soul, pop and neo-soul, the music festival benefits the ongoing mission of the organization as it embarks on its 44<sup>th</sup> year of working with emerging and promising young artists, and creating an awareness and understanding of African, African American and Caribbean culture through the arts. The festival kicks-off with a free-to-the-public event at 7 PM, Thursday - September 2<sup>nd</sup> at the AT&T Discovery District. Performances for the remainder of the weekend take place at TBAAL and the Memorial Arena in the Kay Bailey Hutchison Convention Center. The line-up includes artists such as Erykah Badu, David Sanborn, Will Downing, Peabo Bryson, and Terence Blanchard performing with the Dallas Symphony Orchestra. As an added-bonus TBAAL has partnered with Parkland Health and Hospital System to offer Covid-19 vaccinations onsite for attendees. For more information related to ticketing, locations, and performance times, please access <https://www.tbaalriverfrontjazzfestival.org>. Please contact Rosa Fleming, Director of Convention and Event Services, or Jennifer Scripps, Director of the Office of Arts and Culture for other questions.

### [New Procurement Opportunities](#)

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

Opportunity No.	Opportunity Name
BD21-00017345	Fire Rescue Apparatus Type I and Type II
BI21-00017261	Liquid Anhydrous Ammonia
BI21-00017261	Liquid Chlorine, Vessel Rental, and Hydrostatic Testing

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#).

DATE September 3, 2021  
SUBJECT **Taking Care of Business – September 2, 2021**

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

### Upcoming Events

<b>September 18-25, 2021</b>
<b>Dallas Park and Recreation hosts 2021 Golden Games Registration 8/2-9/2</b> <a href="https://www.dallasparks.org/483/Golden-Games">https://www.dallasparks.org/483/Golden-Games</a>

### Look Ahead

#### City Council Briefings

September 14, 2021

- Budget Workshop – Budget Discussion and Council Amendments (if necessary)
- Update on Marketing Strategy for Love Field Airport

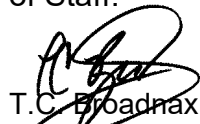
### Media Inquiries

As of August 30, 2021, the City has received media requests from various news outlets regarding the following topics:

- Woman Dies from Alleged Participation in Social Media Challenge
- DFR Institutes Mandatory COVID-19 Testing for its Members
- DFR EMS Office and Paramedics Under Investigation by State
- Data Loss
- Hurricane Ida
- Employee Vaccination Incentives

The City has received other media requests from various news outlets at the following links: [Communications, Outreach and Marketing](#) or [Dallas Fire Rescue](#).

Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.

  
T.C. Broadnax  
City Manager



DATE September 3, 2021

SUBJECT **Taking Care of Business – September 2, 2021**

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
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Directors and Assistant Directors

Encampment Resolution (Cleaning) Schedule September 2<sup>nd</sup>, 2021

LOCATION	
August 30 <sup>th</sup> – September 3 <sup>rd</sup>	September 6 <sup>th</sup> – September 10 <sup>th</sup>
3766 SAMUELL BLVD	2990 Lombardy St.
2600 HICKORY ST	Stemmons @ Inwood St.
3937 N CENTRAL EXPY SB	Forest Ln @ N Central Expy
C F HAWN FWY & South Masters Dr.	Barry & Munger ave
6722 Skillman St	4999 ERL Thornton
Forest Ln @ N Central Expy	1500 South Harwood
6722 Skillman St.	2600 Taylor St
11500 Ferguson RD	767 Ceremonial Ave.
	I-30 @ Peak St.



Dallas R.E.A.L.  
Time Rapid  
Rehousing  
Application  
Orientation

# Mission of MDHA

MDHA is a backbone organization that leads the development of an effective homeless rehousing system. In partnership with 90+ public, private, and nonprofit institutions, we make the experience of homelessness in Dallas and Collin Counties rare, brief, and non-recurring.

# Orientation Agenda

- 1) Understanding the homelessness ecosystem
- 2) Understanding Coordinated Access System & Housing Priority List
- 3) Overview of Dallas R.E.A.L. Time Rapid Rehousing
- 4) How DRTRR will end homelessness for 2,700 individuals
- 5) DRTRR Application and scoring rubric
- 6) AmpliFund
- 7) Questions

# Understanding the homelessness ecosystem

Ashley Brundage

# Homeless Systems Are Complex

## PREVENTION

### Public Policy

- Landlord/Tenant Laws
- Rent Control
- Subsidy Discrimination
- Affordable Housing

### Safety Nets

- Medicaid/Medicare
- Food Stamps
- Cash Benefits

## HOUSING CREATION

### Federal

- Block Grants
- Housing Tax Credits
- Public Housing
- Vouchers

### State & Local

- Local Housing Bonds
- Private Capital
- General Revenue
- Housing Trust Funds

## REHOUSING SERVICES

### Federal

- HUD
- Veterans Affairs

### State & Local

- General Revenue
- Private Donors
- State Designated Funds

## STREET SERVICES

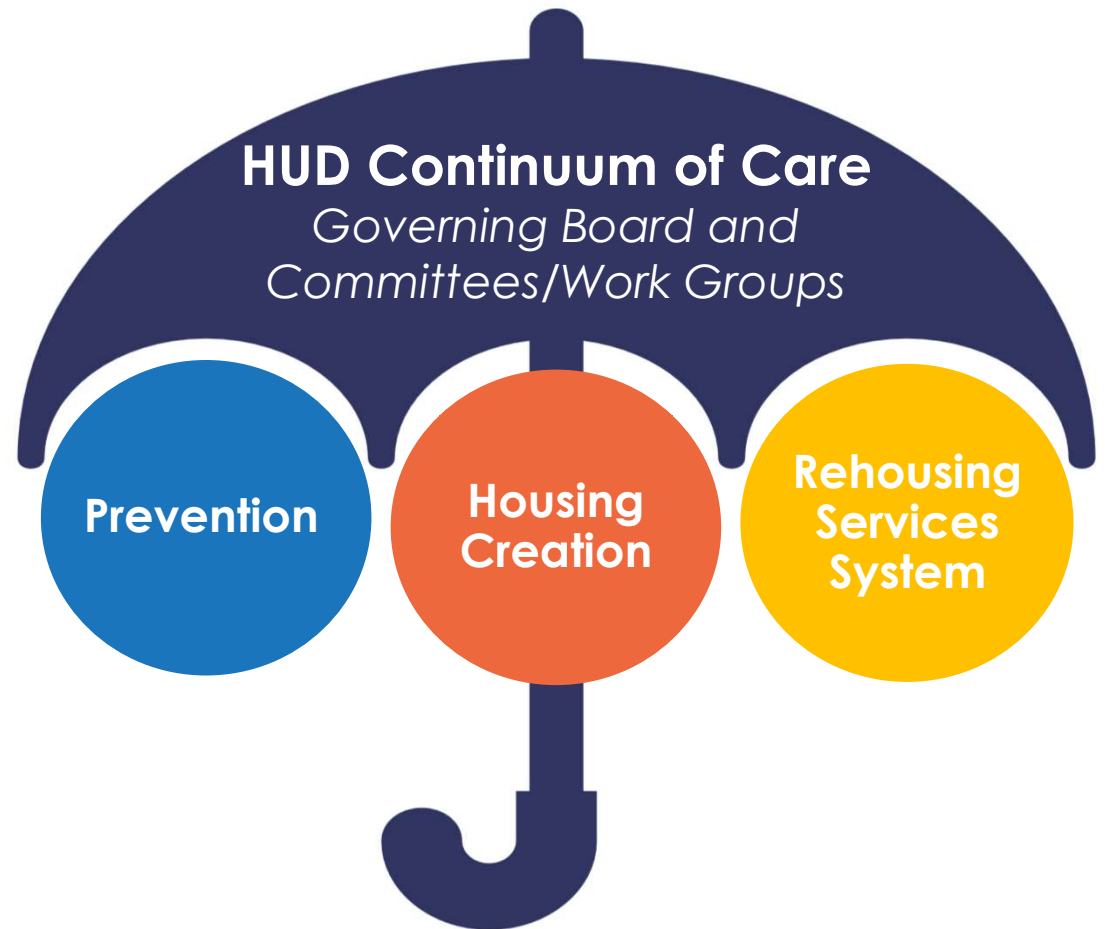
### Local

- Sanitation & Trash
- Street Cleaning
- Parks & Restroom Facilities
- Ambulance & Police
- Public Health Outreach

# HUD's Umbrella Strategy

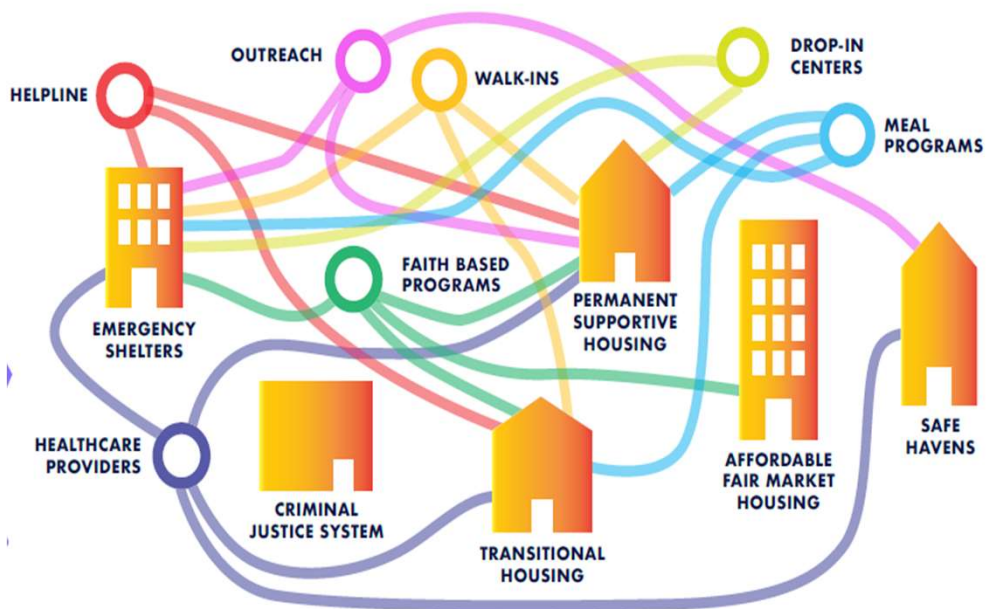
To overcome inherent, disjointed governance, HUD mandated a continuum of care

Establish an **umbrella approach** for a governance structure that drives strategic investments and coordinated action to achieve shared outcomes





# Our Blueprint



## Standardize Intake Processes

### Match Need to Housing Path

#### LOW

*Self-resolution: Employment & short-term shelter*

#### MODERATE

*Rental subsidies & services: Short- to medium-term*

#### HIGH

*Rental subsidies & services: Long-term*

# Measurable Results in Five Years

**2021**

End homelessness  
among veterans

**2023**

Significantly  
reduce chronic  
unsheltered  
homelessness

**2025**

Reductions in  
family, youth  
homelessness

# **Coordinated Access System & Housing Priority List**

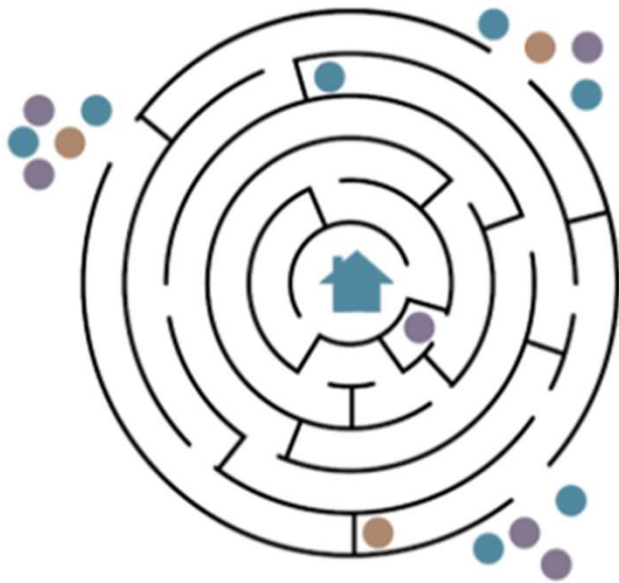
Alex Abraham & Trudy Hernandez

## Coordinated Assessment System (CAS)

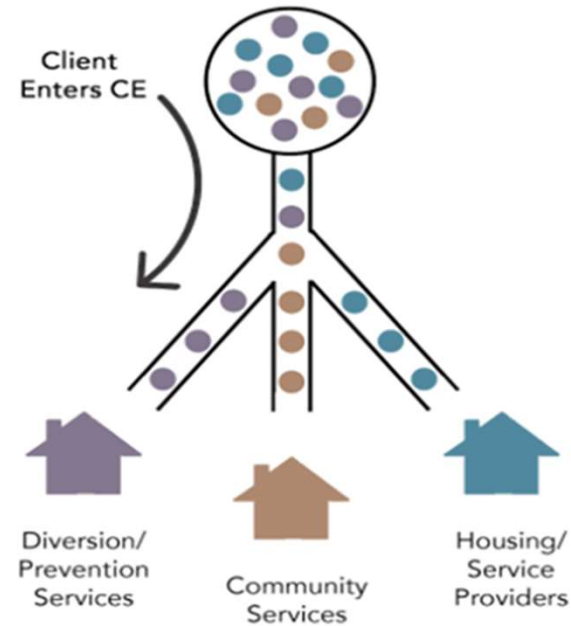
The community-wide process developed to ensure all people experiencing a housing crisis have fair and equal access and are quickly identified, assessed for, referred, and connected to housing and assistance based on their strengths and needs.

# History of the Coordinated Assessment Systems

Pre-Coordinated Entry



Post-Coordinated Entry



# Orienting our Systems Toward Housing & Housing Stabilization



Matching resources with needs



Coordinating and simplifying access



Using data to drive decision-making and promote quality



Building capacity – Provider and Inventory



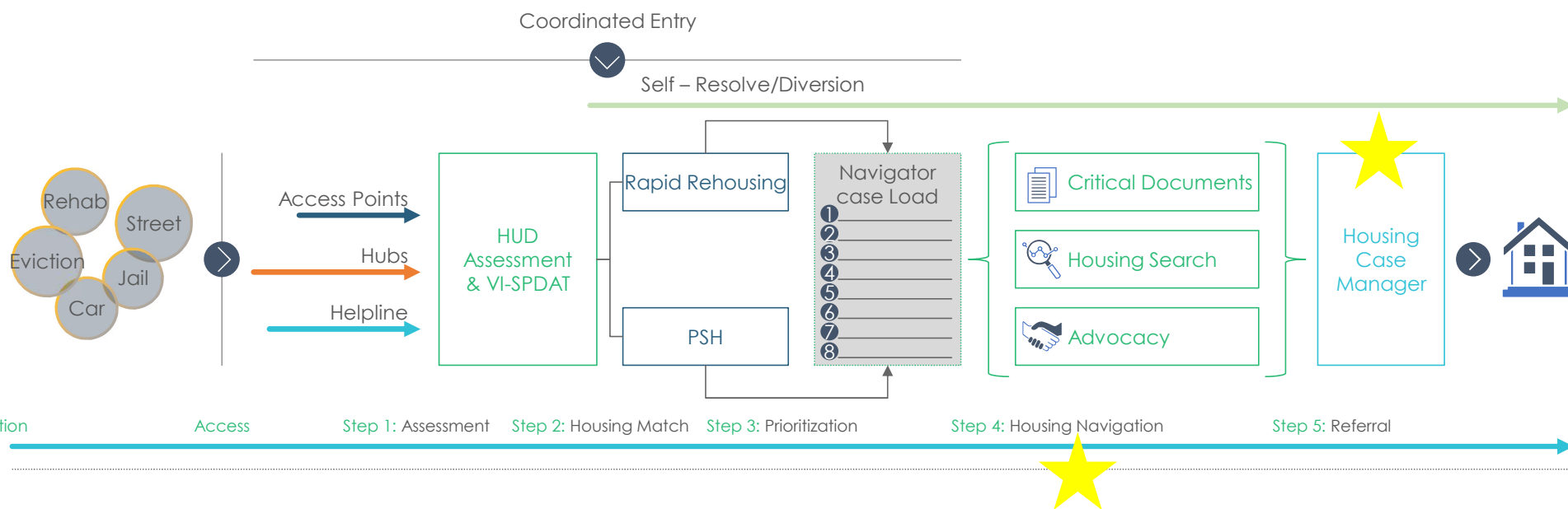
Enhancing collaboration among funders


# CAS & HPL

## Prevention

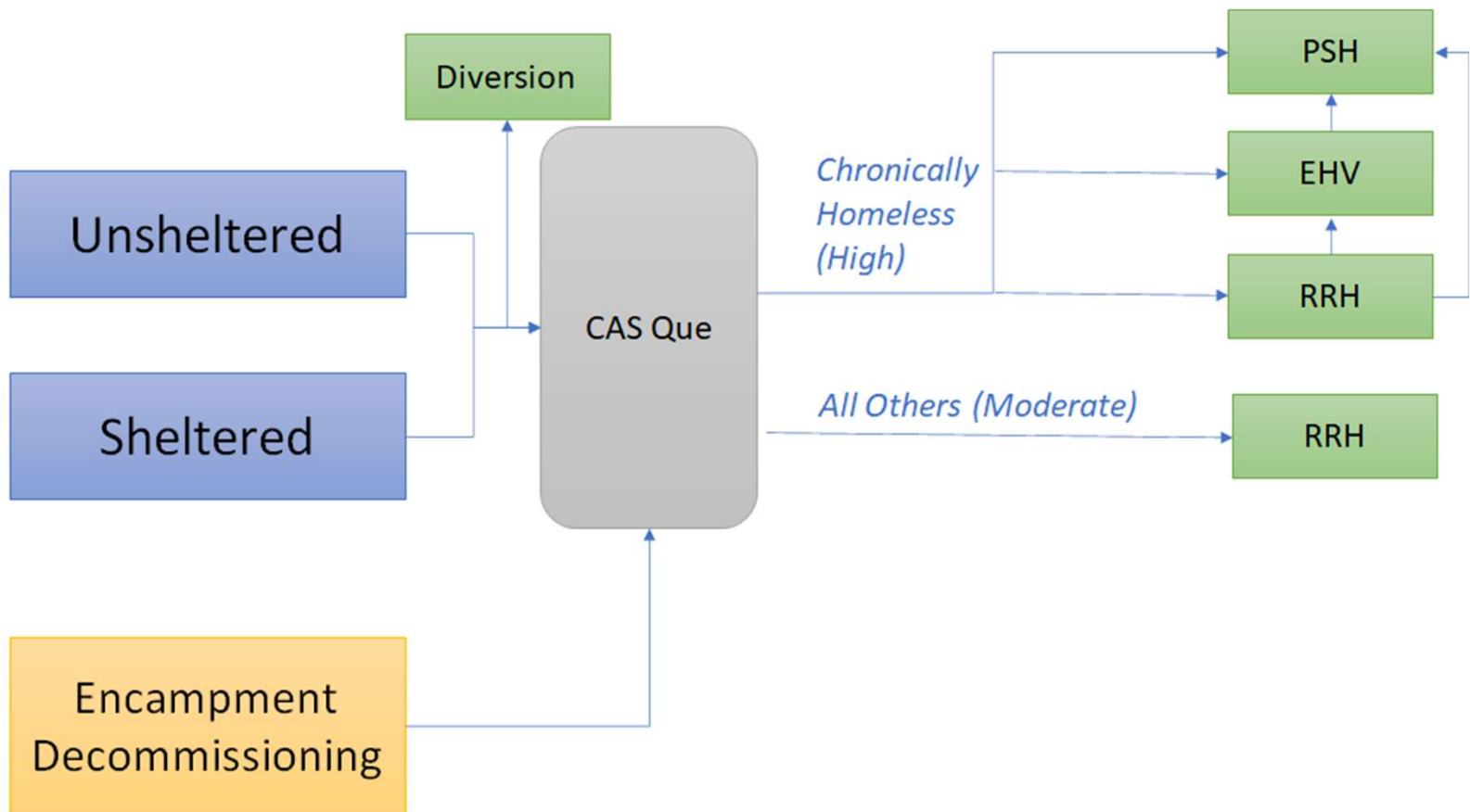
## Crisis and Triage

## Housing



 *Where you come in!*

# Where Are The Clients Coming From?





# Key Takeaways

- MDHA will assign clients from CAS to the subrecipient (you) for case management or housing navigation
- MDHA is contracting with subrecipients to provide services to new clients, not serve a nonprofits' existing clients

# **Dallas R.E.A.L. Time Rapid Rehousing**

Peter Brodsky

# Dallas R.E.A.L. Time Rapid Rehousing

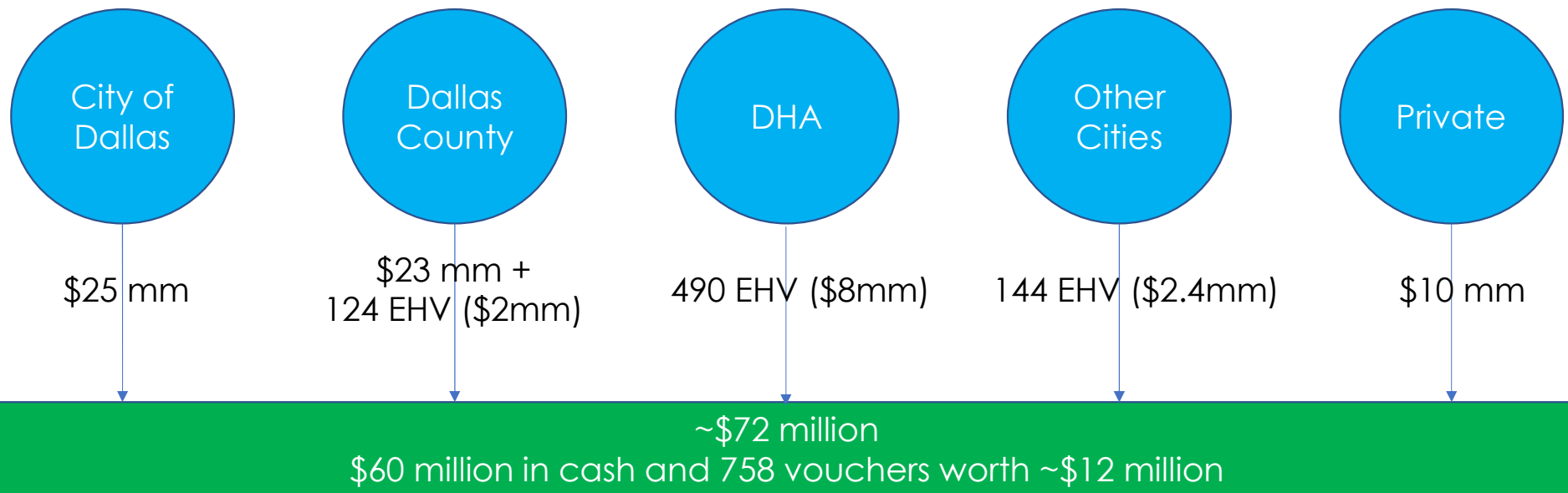
- Collaborative model involving multiple governmental entities and COC service providers
- Funding from American Rescue Plan Act (ARPA) and philanthropy
- Rehousing and wraparound services

## **RESULT:**

**R.E.A.L. access to housing for persons experiencing homelessness**



# Dallas R.E.A.L. Time Rapid Rehousing



2,762+ individuals or families housed over 2 years

758 vouchers for domestic violence survivors, families and individuals with chronic health or other issues

2,000+ individuals deemed likely to be able to stabilize and sustain housing after 12 months

# How Will The Funds Be Utilized?

## Rental Subsidy \$42 Million

- Phase 1: EHV Vouchers- \$10 million
- Phase 2: Rapid Re-Housing financial assistance- \$32 million

## Services \$18 Million

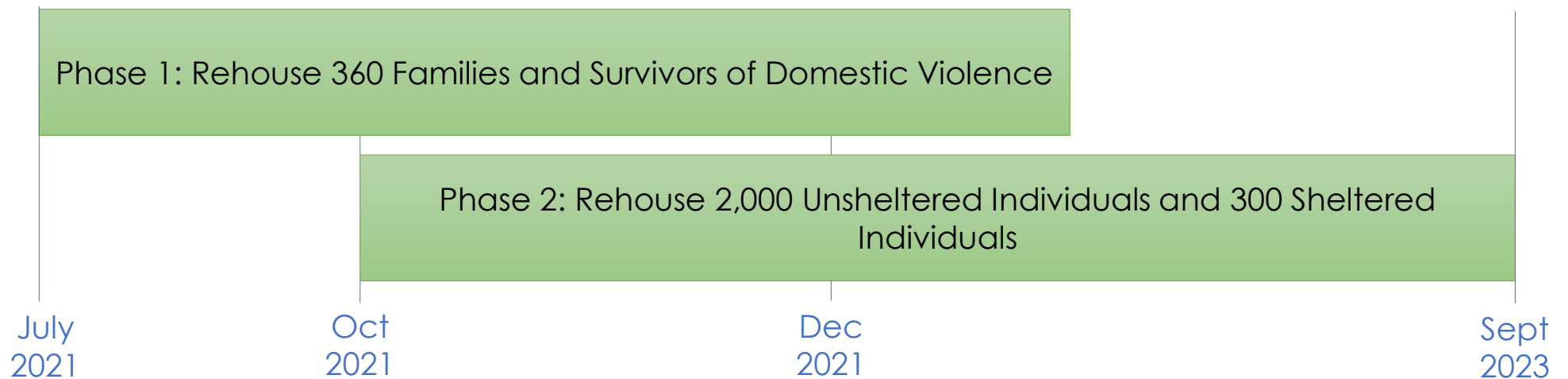


- Case Management
- Navigation
- Landlord Engagement

## Other \$10 Million

- Landlord Incentives
- Move In Kits
- Admin capacity

# Timeline



# Services to Be Provided

## Case Management for Rapid Rehousing

- Open to multiple nonprofits
- Need approx. 60
- Salary, Fringe, Mileage, Equipment
- 1:25 client ratio
- 12 months of case management per client
- 5% administrative funding

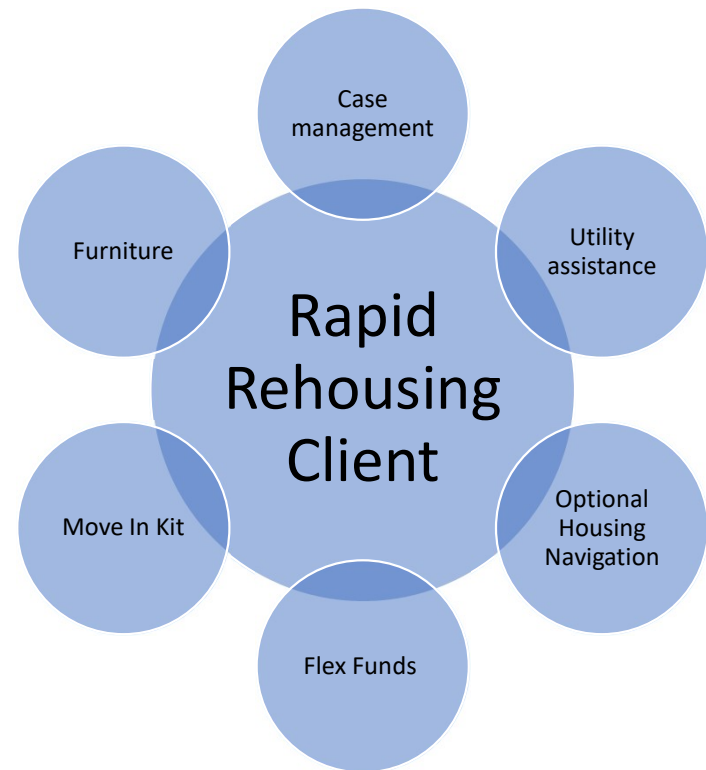
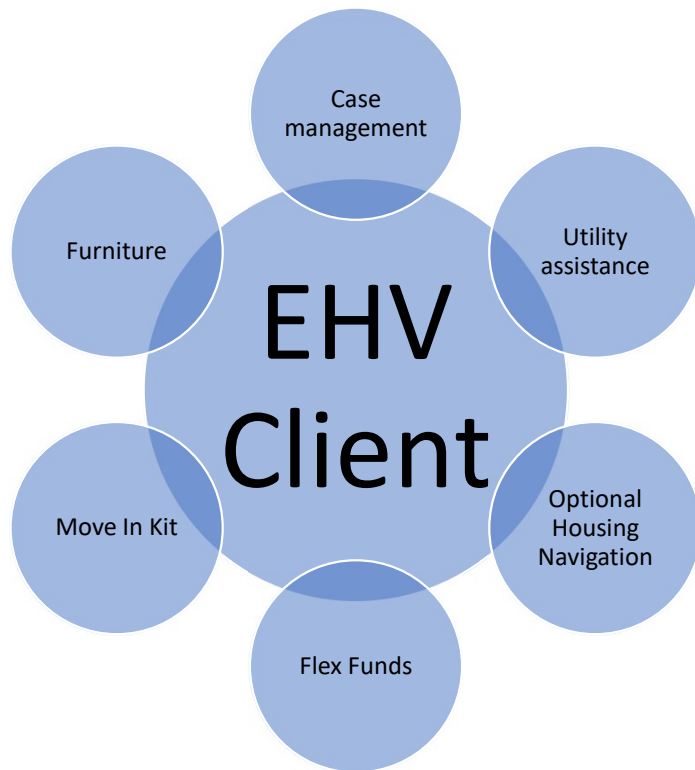
## Case Management for EHV

- Open to multiple nonprofits
- Need approx. 27
- Salary, Fringe, Mileage, Equipment
- 1:15 client ratio
- 24\* months of case management per client
- 5% administrative funding

## System Housing Navigation

- Most likely to be centralized at one or two nonprofits
- Need approx. 14
- Salary, Fringe, Mileage, Equipment
- Transport Clients
- 1:10 client ratio
- 10 clients per month
- 5% administrative funding

# Wraparound Services





# Program Models Overview

Program	Essential Program Elements	Timeframe	Population	Outcomes
PSH	Permanent Rental Subsidy + Intensive Case Mgmt	Non-Time Limited with Annual Reassessment	Individuals and family head of households who are identified as chronically homeless and living with a disabling condition	<ul style="list-style-type: none"> <li>- Increase Income</li> <li>- Remain Housed</li> <li>- Move-On within 5 Years</li> </ul>
RRH	12 Months Rental Subsidy + Housing Stabilization Case Mgmt	Up to 12 months of rent subsidy, up to 24 months for bridge housing, recertification after 60 days	Literally homeless households ages 18+ or those residing in shelters; May be used as a bridge to PSH for chronically homeless or disabled	<ul style="list-style-type: none"> <li>- Increase Income</li> <li>- Exit to PH Destination</li> </ul>
Diversion	Short-term diversion case management, mediation, and one-time financial	30-60 days of diversion case management; One-time or capped financial assistance; Follow-up emergency services after 3-12 months	Individuals and family households who have not spent a night in shelter or in a motel with a voucher	<ul style="list-style-type: none"> <li>- Avoid Homelessness</li> </ul>

# System Wide Housing Navigators

## Staffing

- Staff position held by community providers
- Coordinated by MDHA Housing PM

## Responsibilities

- Locating Clients
- Building rapport
- Collecting program enrollment documents
- Collecting housing documents
- Completing Housing Needs Assessments
- Accompanying to unit viewing
- Assisting with unit applications
- Requesting move-in kits and furniture
- Completing unit inspections

## Considerations

- Geographically assigned

# Application and Scoring

## Nissy New & Rae Clay

# Timeline

- Monday, August 30, 2021 - MDHA issues DRTRR Competition Timeline and application in AmpliFund
- Tuesday, August 31 – Application workshops
- Wednesday, September 15 7:00 PM – Applications due
- Thursday, September 16 – Independent Review Committee handoff
- Tuesday, September 28 - Independent Review Committee Funding Recommendations
- Friday, October 1 – Awardees notified
- Tuesday, October 5 @ 3:00pm – Subrecipient Contract Orientation

# Requirements

- 1) Funds are reimbursement only**
- 2) Reimbursement is based on City of Dallas source documentation guidelines (HUD Guidelines)**
- 3) DUNS Number
- 4) SAM Number
- 5) 501c3 tax status
- 6) An audit conducted within the past 18 months with no significant findings
- 7) A 990 or 990ez within the past 18 months

# Questions

- Please share your agency's experience housing individuals experiencing homelessness. In this section, please identify the subpopulation you serve and what key services you provide the subpopulation. Please share any relevant metrics.
- Please share your agency's experience helping unsheltered individuals experiencing homelessness access housing. Please share any relevant metrics.

# Questions

- If you are seeking to support Rapid Rehousing clients, please share your agency's experience helping individuals experiencing homelessness obtain and maintain Rapid Rehousing. This could be helping clients achieve self-sufficiency and access supportive services. Please share any relevant metrics.
- If you are seeking to support EHV clients, please share your agency's experience helping individuals experiencing homelessness obtain and maintain housing after she/he received public housing. Please share any relevant data.
- If you are seeking to support housing navigation, please share your agency's experience helping clients with housing navigation? Please share any relevant data.
- Please share your agency's experience working with landlords to obtain housing for clients experiencing homelessness

# Questions

- Please share your agency's experience working with clients within the Coordinated Access System. Or share your willingness to partner with us.
- Please share your agency's experience working with the HMIS system. Or share your willingness to partner with us.
- Please share how your organization participates in the CoC. Please share participation in the workgroups and CoC Executive Council. Or share your willingness to partner with us.



# Questions

- Please describe how the client voice shapes the program(s). Please provide one example on consumer input informed service delivery.
- How does the organization address equity (BIPOC & LGBTQIA+)?

# Questions

- Provide more detail on each budget line, including how costs were determined
- Do you have FTEs available to work in September on this initiative? (not a scored question)
- Provide an update on key staff and personnel that are engaged in your work, including a brief description of their roles/duties. Please highlight how many staff you intend to hire to achieve the goals you set out to do.
- Implementation Timeline - please include major events, activities and when they will take place. (bullet point and chronological order) a) when case managers will be hired b) when agency can take clients of the CAS system

# Questions

GOALS	Definition
System Performance Measures – Jobs and income growth for homeless persons	<p>Measures: The extent to which participants in CoC Program-funded projects increase employment and other forms of cash income (does not include non-cash income).</p> <p>Why: Maximizing the cash income to participants and system leavers means they're better able to stay in housing.</p>
System Performance Measures – Successful housing placement	<p>Measures: The success of street outreach projects in placing people experiencing homelessness into housing, as well as the success projects have at exiting clients to (or retaining placement in) permanent housing.</p> <p>Why: Effective homeless response systems must successfully move clients from the street, or from sheltered situations, to permanent housing in order to end homelessness.</p>
System Performance Measures – Retaining housing in permanent housing – 6 months to more	
Open goal	YOUR AGENCY IS WELCOME TO SHARE ANY GOALS YOU ARE INTERESTED IN TRACKING SEPARATELY

# Budget

PROJECT BUDGET	Max per employee BUDGET	Case Manager for RRH	Case Managers for EHV	Case Manager for Housing Navigation	Narrative
<b>Personnel Expenses - Salaries &amp; Wages</b>					
Number of Staffing	1				
Staffing	\$ 55,000				\$55,000 per person per year is the max allocation
Fringe Benefits	\$ 15,000				\$15,000 per person is the max allocation
<b>Total Personnel Expenses</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Non-Personnel Expenses</b>					
Equipment	\$ 1,410				
Mileage	\$ 5,475				
<b>Total Other Costs</b>	<b>\$ 6,885</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Administrative Fee	\$ 3,844.25				Max of 5% of Personnel and Nonpersonnel Expenses
					<b>Total Project Expenses</b>
<b>TOTAL EXPENSES (Personnel + Non-Personnel + Other Costs)</b>	<b>\$ 80,729</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Tips from the IRC

- Proofread for clarity and grammar
- Provide context on your agency
- Align your budget and your ask with our ratios and standards

# Scoring Rubric

0: No answer given or left blank

1: Response with no detail (yes or no)

2: Limited response that is incomplete and does not fully answer the application prompt.

3: Response with some key information but missing specific details.

4: Response with full details, including specific examples of past work but missing how this is related to current project they are applying for.

5: Response with full details, including specific examples of past work and how this is related to the project they are applying for.

# Selection

- Applications must reach a threshold of 49 points to be eligible for funding.
- The straight score will be used to prioritize applications.

# Tour of AmpliFund

## Rae Clay



# AmpliFund Opportunity Profile

<https://www.gotomygrants.com/Public/Opportunities/Details/8e97354e-91fc-42a7-95c0-0d445dce500c>



# AmpliFund Account Registration

## TEST Dallas Real Time Rapid Rehousing (DRTRR)

Print

Help

Download

Save

Apply

Opportunity Details

Evaluation & Scoring

### Opportunity Information

Title TEST Dallas Real Time Rapid Rehousing (DRTRR)

Description DRTRR, Dallas Real Time Rapid Rehousing, is a regional initiative to house over 2,700 people experiencing homelessness with vouchers or rapid rehousing, move-in assistance, and case management. This collaboration consists of several cities, non-profit organizations, and public housing authorities.

Learn more here: <https://www.mdhadallas.org/rtrr/>

Awarding Agency Name Metro Dallas Homeless Alliance

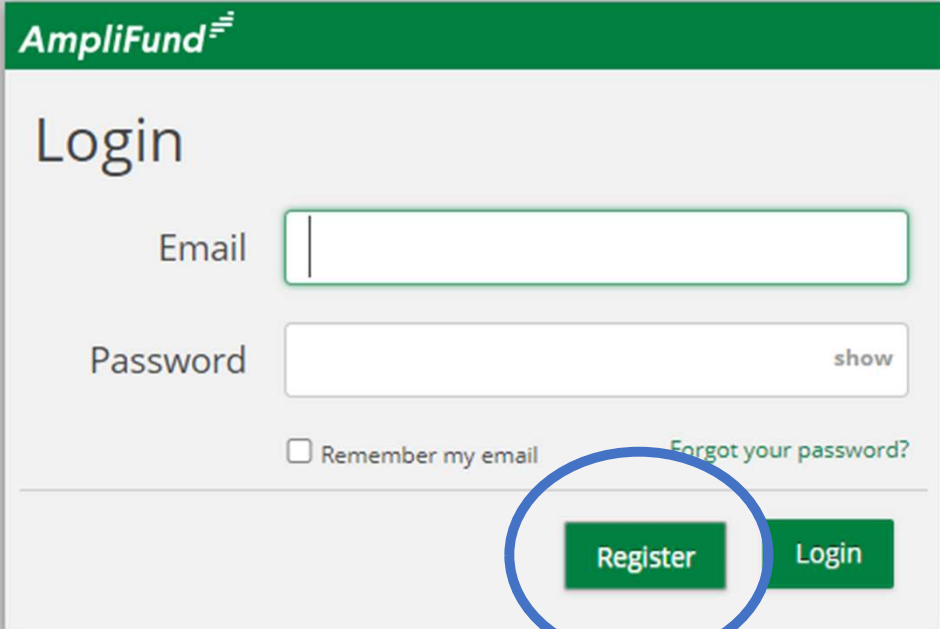
Agency Contact Name Nissy New

Agency Contact Email Nissy.New@mdhadallas.org

Fund Activity Category Housing

Opportunity Message

# AmpliFund Account Registration



The image shows a web form for AmpliFund. At the top left is the AmpliFund logo. Below it is the heading "Login". There are two input fields: "Email" and "Password". The "Password" field has a "show" button to its right. Below the "Email" field is a checkbox labeled "Remember my email". To the right of the checkbox is a link that says "Forgot your password?". At the bottom of the form are two buttons: "Register" and "Login". The "Register" button is circled in blue.

AmpliFund

## Login

Email

Password  [show](#)

Remember my email [Forgot your password?](#)

[Register](#) [Login](#)

# AmpliFund Account Registration

## Create New Account

If you have already registered, please click [here](#) to login.

### User Information

Email Address\*

Role

Administrator

Password\*

Confirm Password\*

Only one administrator for your organization should register. The administrator then adds users and sends an invite to join.

### Contact Information

First Name\*

Middle Name

Last Name\*

# Adding Organization User

## How To Invite Users to Your Organization Account

Prerequisite: Must be an Administrator user. The first user to register in an organization is an Administrator by default.

1. Open the **Applicant Portal**.
2. Click the **logo** in the top-left corner of any page.



3. Click **Users**.



4. Click **+ Add User**.



# Adding Organization User



APPLICANT PORTAL

*Getting Started on the Applicant Portal*

## Warning

Each user must have a unique email address across all Applicant Portal accounts.

5. Add the user's **Email Address**.



The screenshot shows a form titled "User Information" with two fields: "Email Address\*" and "Role\*". The "Email Address\*" field is an empty text input box. The "Role\*" field is a dropdown menu with "Editor" selected and a question mark icon to its right.

6. Select the user's **Role**.
  - **Administrator:** Administrators can create, edit, delete, and withdraw applications; create and edit accounts; and add new users.
  - **Editor:** Editors can edit applications and update their account settings.

## Contact Information

7. Add the **user's name, mailing address, and phone number**. Required fields are marked with an asterisk (\*).
8. Click **Invite**.

# Navigating the Application

## TEST Dallas Real Time Rapid Rehousing (DRTRR)

[Print](#)[Help](#)[Download](#)[Save](#)[Apply](#)[Opportunity Details](#)[Evaluation & Scoring](#)

### Opportunity Information

Title TEST Dallas Real Time Rapid Rehousing (DRTRR)

Description DRTRR, Dallas Real Time Rapid Rehousing, is a regional initiative to house over 2,700 people experiencing homelessness with vouchers or rapid rehousing, move-in assistance, and case management. This collaboration consists of several cities, non-profit organizations, and public housing authorities.

Learn more here: <https://www.mdhadallas.org/rtrr/>

Awarding Agency Name Metro Dallas Homeless Alliance

Agency Contact Name Nissy New

Agency Contact Email [Nissy.New@mdhadallas.org](mailto:Nissy.New@mdhadallas.org)

Fund Activity Category Housing

Opportunity Manager Rae Clay

# Navigating the Application

## TEST Dallas Real Time Rapid Rehousing (DRTRR)



### Project Information

Help

Download

Save

Save & Continue

#### Application Information

Application Name\*

Helpful Hands Outreach





# Navigating the Application

## Primary Contact Information

Name*	<input type="text" value="Mackeshia Brown"/>
Email Address*	<input type="text" value="mackeshia.brown@mdhadallas.org"/>
Address Line 1*	<input type="text" value="1234 Anywhere Lane"/>
Address Line 2	<input type="text"/>
City*	<input type="text" value="Dallas"/>
State/Province*	<input type="text" value="TX"/>
Postal Code*	<input type="text" value="75104"/>
Phone Number	<input type="text"/>

- Save: Saves the current page and stays on this page
- Mark as Complete: When done with page, will check to make sure all required fields are completed. If not, an error will show on the page.
- Save & Continue: Saves the current page and moves to the next page of the application

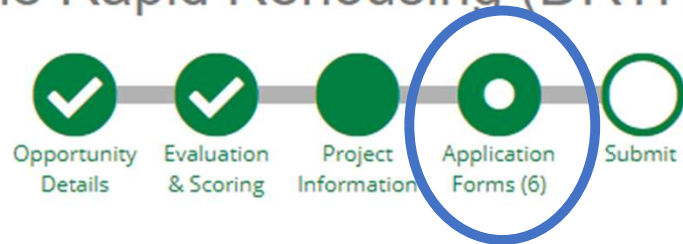
Save

✓ Mark as Complete

Save & Continue

# Navigating the Application

## TEST Dallas Real Time Rapid Rehousing (DRTRR)



### Forms

[Help](#)[Download](#)[Save & Continue](#)

Name	Status	Print
Organization Information	In Progress	
Project Information	Complete	
Grant Details	New	
Goals, Baseline and Target Numbers	New	
Budget	New	
Attachments	New	

25 items per page 1 - 6 of 6 items

# Navigating the Application

## TEST Dallas Real Time Rapid Rehousing (DRTRR)



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You are about to submit your application, , to **Metro Dallas Homeless Alliance**.

Take the time to review your application by using the timeline above. You can select any section and jump to that page.

When the application is fully complete, please select the "Submit" button. This will submit your final application to the funder.

**You have forms containing required fields which have not been completed!**

---

 Review

Submit

# Application Sections

## **Opportunity Details**

Overview of the opportunity including due dates, technical help, and opportunity eligibility

## **Evaluation & Scoring**

Evaluation criteria, scoring, review and selection process, and anticipated announcement date

## **Project Information**

Amount requested, primary contact info

## **Application Forms**

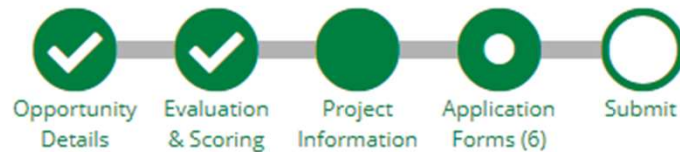
Detailed information from your organization

## **Submit**

Final check on application items and submittal

# Application Forms

## TEST Dallas Real Time Rapid Rehousing (DRTRR)



### Forms

[Help](#)[Download](#)[Save & Continue](#)

Name	Status	Print
Organization Information	In Progress	
Project Information	Complete	
Grant Details	New	
Goals, Baseline and Target Numbers	New	
Budget	New	
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25 items per page 1 - 6 of 6 items

# Goals – Baseline & Target Numbers

## Goals - Baseline and Target Numbers

Applicant

Reviewer

**Goals should relate to the specific proposal. More than three goals may be provided. See Glossary of Terms for definitions and examples.**

Baseline Numbers should reflect the time period of August 1, 2021 - August 31, 2021.

Target Numbers should reflect the performance measure goal at the completion of the initiative.

Goals:

	Baseline #	Target #	Goal Description for additional goals
System Performance Measures - Jobs and income growth for homeless persons in CoC Program-funded projects	<input type="text"/>	<input type="text"/>	<input type="text"/>
System Performance Measures - Successful housing placement	<input type="text"/>	<input type="text"/>	<input type="text"/>
System Performance Measures - Retaining housing in permanent housing - 6 months to more	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Goal *provide description in last column	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Goal *provide description in last column	<input type="text"/>	<input type="text"/>	<input type="text"/>
Additional Goal *provide description in last column	<input type="text"/>	<input type="text"/>	<input type="text"/>

Has the goals table been completed? \*

# Budget

## Budget

Applicant

Reviewer

### Budget Instructions

For your proposed budget, please download and use the template below provided by MDHA. See below for key definitions and instructions for completing. This budget is for staff dedicated to this initiative and not intended to cover current staffing positions.

- Input should only be made in the yellow cells.
- Only fill in the budget column that pertains to what you are applying for. **EXAMPLE:** If you are applying for Case Management for both RRH and EHV, fill in the budget details in columns C - "Case Manager for RRH" and D - "Case Managers for EHV". Column E - "Case Manager for Housing Navigation" will be left blank.
- Max Per Employee BUDGET: The Number of Staffing, cell B8, can be changed. It will show the max allowable amounts that can be requested based on the number of staff entered here. **NOTE: This column is only for reference. It will not be used towards your budget calculation. If you are applying for a different number of staffing for each program, you can change cell B8 to see the max allowable for each program.**
- Please reach out to [rae.clay@mdhadallas.org](mailto:rae.clay@mdhadallas.org) if you have questions about the budget template.

### Budget Proposal

Please download and complete the attached budget template  
[DRTRR Grant\\_Expenditure\\_Report\\_Template Update 0827.xlsx](#)

Please attach your completed budget narrative \*

Choose File

Provide more detail on each budget line, including how costs were determined

Rich text editor toolbar with the following icons: **Formats** (dropdown), **B** (bold), *I* (italic), bulleted list, numbered list, decrease indent, increase indent, link, unlink, insert image, and source code (<>).

# Need Help?

## TEST Dallas Real Time Rapid Rehousing (DRTRR)

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Evaluation & Scoring

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Awarding Agency Name Metro Dallas Homeless Alliance

Agency Contact Name Nissy New

Agency Contact Email Nissy.New@mdhadallas.org

Fund Activity Category Housing

Opportunity Manager Rae Clay



# Need Help?

## Dallas Real Time Rapid Rehousing (DRTRR)

### Help

#### Application Help Information

Description of help needed, if desired..

Application Help Email: [helpemail@help.com](mailto:helpemail@help.com)

Application Help Name: Agency Contact Name

#### Technical Help Information

Description of technical help on the application if desired..

#### Documentation

### Help Guide

[HelpDocumentGuidePDF](#)

# Key Takeaways

- One person from your organization must register as the account administrator FIRST, then user accounts can be added
- The application can be downloaded as a pdf prior to filling out the online application.
- Application will time out after 20 minutes and lose any unsaved work.
- You will not be able to submit your application without all pages and forms marked completed.
- Use the "HELP" button for AmpliFund and/or application questions.

# Contact Information

- Rae Clay ([rae.clay@mdhadallas.org](mailto:rae.clay@mdhadallas.org)) for all AmpliFund questions
- Nissy New ([nissy.new@mdhadallas.org](mailto:nissy.new@mdhadallas.org)) for all other questions