

# Memorandum



CITY OF DALLAS

DATE February 5, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **February 10, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

On January 29, 2021, a DRAFT City Council Agenda for February 10, 2021 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for revisions along with staff's contact information is provided.

## Additions:

28. 21-269 An ordinance ordering a special election to be held in the city of Dallas on May 1, 2021 on the question of adopting amendments to the Charter of the City of Dallas **(1)** eliminating the requirement that a member of a board or commission created by the city charter be registered or qualified to vote; **(2)** eliminating the requirement that a member of the civil service board be a qualified taxpaying citizen; **(3)** prescribing the form and wording of the ballot propositions; **(4)** designating polling places; **(5)** providing that only resident qualified voters are entitled to vote; **(6)** providing for the use of an electronic voting system for early voting by personal appearance and a computerized voting system for voting on election day and for early voting by mail; **(7)** providing for early voting locations; **(8)** providing for an early ballot board to process early voting; **(9)** providing for notice of the special election; and **(10)** providing an effective date - Financing: No cost consideration to the City
29. 21-37 Authorize **(1)** the first Supplemental Agreement to the Interlocal Agreement (ILA) with Dallas County to expand the COVID-19 services for 50/50 cost share between the City of Dallas and Dallas County to include vaccination services; **(2)** the receipt and deposit of funds in an amount not to exceed \$12,500,000 from ILA with Dallas County in the COVID Vaccination Admin Fund; **(3)** an increase of funds in the amount of \$25,000,000 to the amended ILA for COVID-19 services being shared 50/50 with Dallas County for a total of \$35,000,000; **(4)** the establishment of appropriations in an amount not to exceed \$25,000,000 in the COVID Vaccination Admin Fund; **(5)** take all necessary actions to seek reimbursements from state and federal sources; **(6)** a transfer in an amount not to exceed \$5,500,000 from General Fund Contingency to the COVID Vaccination Admin Fund; and **(7)** a transfer in an amount not to exceed \$7,000,000 from the Revenue Stabilization Fund

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to the COVID Vaccination Admin Fund - Total not to exceed \$25,000,000 - Financing: COVID Vaccination Admin Fund (see Fiscal Information)

30. 21-194 Authorize the City Manager to execute agreements related to vaccination administration services for residents, employees, and others as directed in response to the COVID-19 pandemic with various suppliers - Estimated Amount of \$20,000,000 - Financing: COVID Vaccination Admin Fund (see Fiscal Information)

**Revisions:**

21. 21-65 Authorize an increase in the purchase price for land acquisition for Harwood Park from Harwood Park, LLC of land located in Dallas County, Texas generally bounded by Jackson, Young and Harwood Streets and South Pearl Expressway, and being the same property generally identified in the initial concept drawing as "Concept Harwood Park", for the Project 2 Harwood Park Project located at 2012 Jackson Street - Not to exceed \$5,731,784.00, increased from \$11,787,216.00 to \$17,519,000.00 (\$17,500,000.00, plus closing costs and title expenses not to exceed \$19,000.00) provided however, this increase shall not exceed the [remaining balance of 2017 bonds committed to the four downtown parks to be developed by the Parks for Downtown Dallas Foundation and related entities](#) ~~match bond funds remaining and available on the date of closing~~ - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund)

A memorandum was previously provided to Committee and/or City Council regarding the following items. A link to the memos is attached for more information.

10. 21-25 Authorize the **(1)** acceptance of a grant from the Cities for Financial Empowerment Fund, Inc. for the 2020 Financial Navigators Grant in the amount of \$80,000.00 to support a financial navigators program to provide remote services to residents who seek financial guidance for the period August 1, 2020 through July 31, 2021; **(2)** receipt and deposit of funds in an amount not to exceed \$80,000.00 in the 2020 Financial Navigators Grant Fund; **(3)** establishment of appropriations in an amount not to exceed \$80,000.00 in the 2020 Financial Navigators Grant Fund; and **(4)** execution of grant agreement with the Cities for Financial Empowerment Fund, Inc. and all terms, conditions, and documents required by the agreement - Not to exceed \$80,000.00 - Financing: Cities for Financial Empowerment Fund, Inc. Grant Funds  
[City Council will be briefed by memorandum regarding this matter on February 5, 2021.](#)

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12. 21-6 Authorize the third of three, two-year renewal options, to the professional services contract with MuniServices, LLC for franchise fee compliance and recovery services for the Office of the City Auditor - Estimated Total Net Revenue: \$80,000  
[City Council was briefed by memorandum regarding this matter on January 11, 2019](#)

27. 21-23 Authorize the City Manager to **(1)** apply for and receive funding from the Texas Department of Housing and Community Affairs (“TDHCA”) (CFDA No. 14.228) for the implementation of the Texas Emergency Rental Assistance Program (“TERAP”) and Texas Eviction Diversion Program (“TEDP”); **(2)** establish appropriations in an amount not to exceed \$3,382,585.24 in the Texas Emergency Rental Assistance Program Fund; **(3)** receive and deposit funds in an amount not to exceed \$3,382,585.24 into the Texas Emergency Rental Assistance Program Fund; **(4)** execute any documents necessary with the TDHCA to accept and/or spend the funds; **(5)** implement the TDHCA’s TERAP and TEDP programs; and **(6)** execute all documents necessary to implement the programs, including but not limited to agreements to administer the programs and all terms, conditions, and documents required by the agreement - Not to exceed \$3,382,585.24 - Financing: Texas Department of Housing and Community Affairs Grant Funds  
[City Council will be briefed by memorandum regarding this matter on January 29, 2021.](#)

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizzor Tolbert, Chief of Staff at 214-670-3302.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE February 5, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item #10, February 10, 2021 – Cities for Financial Empowerment Fund, Inc. Financial Navigators Grant**

On February 10, 2021, City Council will consider the following Office of Community Care (OCC) Agenda Item:

Item #10: Authorize the **(1)** acceptance of a grant from the Cities for Financial Empowerment Fund, Inc. for the 2020 Financial Navigators Grant in the amount of \$80,000.00 to support a financial navigators program to provide remote services to residents who seek financial guidance for the period August 1, 2020 through July 31, 2021; **(2)** receipt and deposit of funds in an amount not to exceed \$80,000.00 in the 2020 Financial Navigators Grant Fund; **(3)** establishment of appropriations in an amount not to exceed \$80,000.00 in the 2020 Financial Navigators Grant Fund; and **(4)** execution of grant agreement with the Cities for Financial Empowerment Fund, Inc. and all terms, conditions, and documents required by the agreement - Not to exceed \$80,000.00 - Financing: Cities for Financial Empowerment Fund, Inc. Grant Funds

Cities for Financial Empowerment's (CFE's) Financial Navigators initiative helps residents deal with the financial impact of the COVID-19 pandemic, providing remote assistance in navigating critical financial issues and making referrals to other social services and resources (<https://cfefund.org/project/financial-navigators/>). The City of Dallas has been selected to join with 30 other local governments across the country to launch the new program. CFE is providing technical support and funding to the City to support implementation of this program, which will serve as a critical component of the front-line emergency response efforts. Working with CFE, the City has developed a Financial Navigators Toolkit for use by the Financial Navigators through a CFE-developed system and will be ready to launch the service within two weeks of the contract execution.

This item authorizes a contract with Cities for Financial Empowerment Fund, Inc. (CFE) and acceptance of funds to implement financial navigation services. The project will enable the City to utilize additional temporary staff to supplement our current social services team and provide focused information and referral services for residents who have been financial impacted by the COVID-19 pandemic and the resulting economic contractions. This supplemental resource will allow the City to utilize trained financial navigators to serve more clients and provide in-depth services to residents in need of varied financial supports by triaging financial issues, helping residents identify immediate action steps, and making referrals to other services.

The program has a goal of providing over 1,200 sessions during the program term. Financial Navigators will primarily serve clients through the City's social services and senior services phone lines, reaching residents across the City, as well as via referrals from nonprofit partners.

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Financial Navigators Grant**

Our online appointment system will also enable clients to schedule appointments with a Financial Navigator. Additionally, once the City's Financial Empowerment Center programming launches in the Spring, Financial Navigators can partner with pilot partners as a referral resource to reach clients in those targeted communities.

Should you have any questions or concerns, please contact myself or Jessica Galleshaw, Director of Office of Community Care.



Kimberly Bizer Tolbert  
Chief of Staff

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE February 5, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for February 10, 2021 Council Agenda**

It is the mission of the Office of Economic Development Business and Workforce Inclusion division to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the February 10, 2021 City Council Agenda. The total contract award amount, consisting of nine agenda items, is \$32.7M. **M/WBE is applicable to six of the nine agenda items. For these items, construction and architecture and engineering items total \$9.4M with an overall M/WBE participation of \$4.1M or 43.43%, while goods and services items total \$145K with an overall M/WBE participation of \$10K or 7.00%. Goods and service items have less opportunities for M/WBE participation due to the specialized nature of the specifications, and participation on those contracts is limited to availability of M/WBE vendors.**

As a reminder, the NEW M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

## DALLAS FIRST

Below is a summary of local business for primes and subs as well as the workforce utilization for prime contractors. In addition to the local information provided below, you can find the local status for each prime contractor under the M/WBE information section of the agenda information sheet. Also, the local status for each prime contractor and the percentage of local workforce is included in the agenda information sheet.

## Local Business

This agenda consists of nine agenda items being awarded to multiple prime contractors and subcontractors. This agenda has a total of 17 M/WBE subcontractors. 13 or 76.47% of the M/WBE subcontractors are local. The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors.

Vendor	Local		Dallas County		Non-Local		Total
Prime	5	62.50%	0	0.00%	3	37.50%	8
M/WBE Sub	13	76.47%	1	5.88%	3	17.65%	17

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### **Local Workforce**

This agenda consists of nine agenda items with a total of eight prime contractors. **Five prime contractors or 55.56% of prime contractors reported a local workforce composition greater than 20.00%.**

### **2017 Bond Program – February 10, 2021 Council Agenda**

Business and Workforce Inclusion continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes one agenda item that is funded by 2017 bond funds. **This item totals \$153K with an overall M/WBE participation of \$39K or 25.29% M/WBE participation on a 34.00% goal.**

### **2017 Bond Program – Inception to Date**

2017 Bond Program ITD consists of 266 items totaling \$472.1M with an overall M/WBE participation of \$208M or 44.06%.

### **Highlighted Items:**

#### **Crawford Memorial Park, Phase 1 Professional Services – Park and Recreation Facilities**

**Agenda Item No. 25** Authorize Supplemental Agreement No. 1 to the professional services contract in the amount of \$471K with Pacheco Koch Consulting Engineers, Inc. for the Crawford Memorial Park Phase 1 Improvements Project. **This item includes participation from six M/WBE vendors resulting in \$471K participation or 100.00% M/WBE participation on a 34.00% goal.**

#### **Walcrest Pump Station and Walnut Hill Pump Station – Dallas Water Utilities**

**Agenda Item No. 26** Authorize a construction contract in the amount of \$1.8M for the construction of the Walcrest Pump Station and Walnut Hill Pump Station Site and Security Improvements project. **This item includes participation from four M/WBE vendors resulting in \$1.7M participation or 93.68% M/WBE participation on a 25.00%\* goal.**

*\*This item reflects previous Business Inclusion and Development Policy M/WBE goal.*

#### **Interceptor Pipeline Capacity Improvement Engineering Services – Dallas Water Utilities**

**Agenda Item No. 27** Authorize Supplemental Agreement No. 2 to the professional services contract in the amount of \$6.8M with Carollo Engineers, Inc., to provide additional engineering services required to design a capacity improvement solution to interceptor pipeline conveyances White Rock Creek. **This item includes participation from four M/WBE vendors resulting in \$1.7M participation or 25.66% M/WBE participation on a 25.66%\* goal.**

*\*This item reflects previous Business Inclusion and Development Policy M/WBE goal.*

DATE February 5, 2021

SUBJECT **M/WBE Participation for February 10, 2021 Council Agenda**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey  
Assistant Director  
Office of Economic Development

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
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# Memorandum



CITY OF DALLAS

DATE February 5, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Federal Legislative Program for the 117<sup>th</sup> Congress**

Attached is the draft Federal Legislative Program for the 117th Congress. This item was briefed to the Legislative Ad Hoc Committee on February 1, 2021 and is scheduled for City Council consideration on February 24, 2021.

If you have any comments, concerns, or suggestions please contact Brett Wilkinson, Director of the Office of Government Affairs, at (469) 271-0399 or [brett.wilkinson@dallascityhall.com](mailto:brett.wilkinson@dallascityhall.com).

A handwritten signature in black ink, appearing to read 'Kimberly Bizer Tolbert'.

Kimberly Bizer Tolbert  
Chief of Staff to the City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
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## GENERAL STATEMENTS OF CITY'S LEGISLATIVE FOCUS

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The City of Dallas' legislative efforts focus on legislation that the City can influence and that will directly and positively impact the City of Dallas. The City appreciates its long-standing relationship with the congressional delegation to advance its federal priorities.

The City of Dallas supports legislation that:

- Creates more opportunities for individuals and businesses to thrive and prosper;
- Provides an equitable distribution of federal funds; and
- Addresses the concerns and issues confronting large metropolitan center cities, which range from the enhancement of urban transportation to reduction in crime to the availability of affordable housing and the development of neighborhoods that support quality family life.



The City of Dallas opposes any federal legislative action that would erode the home rule authority of municipalities or establish unfunded mandates that effectively constrain the ability of cities to allocate scarce resources to locally determined priorities.

### **Federal Mandates**

The City of Dallas recognizes two basic types of federal mandates: those that impose costs directly on the City and those that, while not directly imposing costs on the City, intrude on the autonomy of the City by interfering with local decision making authority and impacting the allocation of scarce local resources.

The City of Dallas opposes the imposition of either type of federal mandate.

The federal government calls on municipal governments, including the City of Dallas, to administer many federal government programs, requiring municipal governments to absorb all or most of the cost. In the interest of fairness and equity to its municipal government partners, the federal government should provide adequate funding for the local conduct of each of its programs.

### **Deficit Reduction**

The City of Dallas supports a balanced approach to reducing the federal deficit. Elimination of the federal deficit solely through non-defense discretionary spending cuts is both impossible and ill-advised.

The reduction of the federal deficit should not disproportionately harm national defense and our troops, safety net programs or our nation's cities. In particular, the City opposes deficit reduction efforts that disproportionately focus on core local government programs or reduce or delay much-needed investments in our nation's infrastructure.

## PANDEMIC RELIEF

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The City of Dallas appreciates the swift action that Congress took in early 2020 to help local governments address the COVID-19 pandemic and its economic and social impacts. Early in the pandemic, the CARES Act and its companion bills provided government at all levels with tools and resources to directly address the pandemic as well as a safety net to help businesses and households absorb the social and economic impacts of the pandemic. Indeed, most economist agree that the fiscal and monetary boost provided by the CARES Act backstopped our nation's economy during the first six months of the COVID-19 pandemic, limiting the pandemic's social and economic impacts and preventing an economic freefall.

The City also appreciates the December 2020 enactment of the Coronavirus Response and Relief Supplemental Appropriations Act, especially its provisions providing emergency assistance for rent and utility payments, extended and expanded unemployment benefits, emergency nutrition assistance, and public health funding. However, the City remains deeply disappointed that it did not include direct and flexible fiscal assistance to local governments.

As our nation continues to grapple with COVID-19, the City urges the federal government to continue to use all fiscal and monetary tools at its disposal to see our nation through this pandemic and to backstop the economy in a manner that allows for a swift economic recovery from the pandemic.

In particular, the City urges the federal government to provide additional pandemic relief that includes:

- Direct and flexible fiscal assistance to local governments to prevent budget cuts and layoffs that economist broadly agree will hurt pandemic response and stifle economic recovery and to help cities implement vaccination and testing programs,
- Fiscal assistance to transit agencies and airports, include support for airport enterprises, to prevent layoffs, ensure post-pandemic continuity of operations, and avoid delays to much-needed capital investments,
- Assistance to homeowners and renters and foreclosure and eviction protections to avoid foreclosures and evictions,
- Additional investments in federal, state, and local public health infrastructure to ensure strong pandemic response,
- Additional assistance to small business, including targeted assistance to the smallest businesses and disadvantaged businesses and targeted assistance to small businesses in the hardest hit industries such as live entertainment and leisure and hospitality (Save Our Stages and similar proposals), and
- Expanded unemployment insurance.

## INFRASTRUCTURE

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### Surface Transportation

The City of Dallas supports legislation to reauthorize federal surface transportation programs that:

- Provide for an equitable distribution of highway and transit funds;
- Maintains a guaranteed funding mechanism that ensures that all Highway Trust Fund revenues are spent on surface transportation programs;
- Maintains a strong metropolitan planning process that maximizes the decision making power of local elected officials and communities;
- Increases sub-allocation to metropolitan areas;
- Continues and build on the federal investment of the past decade in transit and enables complete local flexibility regarding mode choices;
- Directly provides funds to cities for mode neutral, innovative urban transportation solutions;
- Directly addresses urban congestion and mobility, including incentives for metropolitan areas and cities that raise revenue and implement innovative financing mechanisms;
- Expands mode neutral choices and funding for cities and metropolitan areas;
- Expands sub-allocation via creation of a new program focused on cities and metropolitan areas or through increased sub-allocation of existing programs;
- Robustly funds the Transportation Alternatives Program and increase sub-allocation of TAP funds to metropolitan areas;
- Fully funds the CMAQ program in order to help metropolitan areas meet federal clean air mandates
- Addresses resiliency and makes investments in improving the resilience of surface transportation infrastructure;
- Builds on the FAST Act's investments in intercity passenger rail; and
- Does not increase the required local share of funding for federally-assisted highway or transit projects.

### Broadband

The COVID-19 pandemic has made clear that the lack of broadband in many communities and among many households presents a major barrier to economic development, education, health care, and overall equity. Current federal programs, including those included in the various pandemic relief bills, have helped address this disparity. However, the pandemic has confirmed our nation's need for a bold and comprehensive federally-supported program to provide broadband deployment and access to all Americans. In 2021, it is simply unacceptable for entire communities to lack broadband access or for schoolchildren to fall behind because they lack reliable Internet access. The City notes that the digital divide is as much an urban as a rural issue and urges that federal efforts to expand broadband deployment and access address the needs of underserved urban communities and households.

### DART Core Capacity

The City of Dallas fully supports DART's Capital Investment Grant projects:

- Platform Extensions along the Red and Blue Lines (Core Capacity),
- Phase 1 of the Downtown Dallas 2<sup>nd</sup> light rail alignment (Core Capacity) and
- The Central Dallas Streetcar Link (Small Starts).

### **High-Speed & Intercity Passenger Rail**

The City of Dallas supports the development of high-speed rail between Houston and the North Texas Region. The City's long-term plans envision an intermodal hub on City property across I-30 from the Texas Central Railway high-speed rail station, providing travelers with a seamless connection between intercity passenger rail (including high-speed rail), commuter rail, light rail, and local transit. A strong federal-state-regional-local partnership will be needed to make this vision a reality. The City of Dallas also supports the development of a robust national passenger rail system and strongly supports full funding of passenger rail corridor improvement programs.

### **Water, Wastewater & Flood Control**

The City of Dallas supports legislation that provides grants and financing assistance for high priority projects such as combined and separate sanitary sewer overflows and other wet weather projects, security-related projects, repair and replacement of aging infrastructure and water supply acquisition. Increased funding to local water and wastewater utilities for the improvement and maintenance of water and wastewater infrastructure and additional water supplies is of paramount importance. The City of Dallas also supports legislation which sustains and increases funding for, and increases the flexibility of, the Clean Water State Revolving Fund (CWSRF) the Drinking Water State Revolving Fund (DWSRF) and the Water Infrastructure Finance and Innovation Authority (WIFIA) programs, as well as federal funding for dam safety and reservoir modifications that will reduce the potential for structural failure.

The City of Dallas greatly appreciates the Dallas delegation's support of the critical Trinity River flood control projects and the strong federal partnership that the City has developed with the Army Corps of Engineers. The City appreciates the funding the congressional delegation work to obtain critical federal funding for the Dallas Floodway, the Dallas Floodway Extension, Lewisville Dam. Looking ahead, the City desires to continue this strong intergovernmental relationship, including preserving this critical federal funding for these flood control projects.

The City understands the level of effort expended towards clarifying authority and supports efforts to address changing environmental conditions, specifically through Executive Order 13690's revisions to the Federal Flood Risk Management Standards (FFRMS) set by the Federal Emergency Management Agency (FEMA). However, the City does not support a one-size-fits all approach. All watersheds behave differently, reflecting different climates, base geology, cover and topography.

Finally, the City supports the continued exemption of the water sector from the **Chemical Facility Anti-Terrorism Standards** under the Department of Homeland Security. Since water and wastewater facilities are already in compliance with provisions in the Clean Air Act, the Emergency Response and Community Right to Know Act, and the Bioterrorism Act, local governments should be allowed to continue to manage these risks through existing laws.

### **National Flood Insurance Program**

In general, the City of Dallas supports a long-term and fiscally responsible reauthorization of the NFIP that:

- Provides long-term financial solvency for the program;
- Ensures that flood insurance rate increases do not impose undue hardship on Dallas property owners or stymie central Dallas economic development plans;

- Includes a rate and premium structure that differentiates between flood plains that are protected by certified levees and those that are not;
- Provides remapped areas, newly designated as flood hazard areas, with a grace period before the purchase of flood insurance is mandatory, provided that local officials educate affected property owners about flood risk and flood insurance availability, and develop an evacuation plan for neighborhoods affected by flood hazard remapping; and
- Provides an exemption to the mandatory purchase of flood insurance in areas deemed flood hazard areas due to recently decertified levees, provided that local officials are implementing an approved plan to repair newly decertified levees, educating affected property owners about flood risk and flood insurance availability, and developing an evacuation plan for neighborhoods affected by flood hazard remapping.

### **Aviation**

The City of Dallas supports a federal aviation program that:

- Maintains a guaranteed funding mechanism that ensures that all Airports and Airways Trust Fund revenues are spent on aviation programs;
- Maximizes the flexibility of the Airport Improvement Program (AIP);
- Increases the outdated cap on Passenger Facility Charge (PFC) revenue to empower local investment in aviation infrastructure; and
- Provides local governments and airport authorities with the resources they need to provide for a safe and efficient aviation system.

## MUNICIPAL BONDS

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The City of Dallas strongly opposes any efforts to cap or eliminate the tax exemption for municipal bonds, including “private activity” bonds. The elimination or capping of tax-exempt municipal bonds would increase City borrowing costs, resulting in delayed infrastructure investment or higher local taxes and utility rates, which would disproportionately impact low- and moderate-income households.

State and local governments are responsible for building and maintaining 75 percent of the nation’s infrastructure, which is mostly financed through tax-exempt bonds. The tax exemption for municipal bonds represents an ideal federal-state-local partnership, allowing the federal government to assist infrastructure investment in a manner that maximizes local decision making and minimizes federal bureaucracy.

In Dallas, municipal bonds finance core infrastructure that is the basis of civilized society and the foundation of our economy: water and wastewater, storm drainage, streets and sidewalks, hospitals, schools and other capital projects. In an era of diminishing grants and expanding mandates on local governments, eliminating or capping the tax exemption for municipal bonds would effectively signal a federal abandonment of infrastructure investment.

Per Texas law, all City of Dallas general obligation bonds are subject to voter referendum. The City’s process is an example of open government and broad citizen participation, ensuring that bond dollars are targeted to broadly supported infrastructure priorities.

### **Advanced Refunding**

The City specifically urges Congress to reinstate the advanced refunding of tax exempt municipal bonds. The ill-advised repeal of advanced refunding by the Tax Cut & Jobs Act of 2017 means that the City cannot take advantage of lower interest rates to reduce borrowing costs and maximize infrastructure investment.

### **Build America Bonds**

The City also urges Congress to protect Build America Bonds from annual Budget Act sequestration. The reduction of Build America Bond payments is a breach of contract between the federal government, the City, and bondholders.

### **House Municipal Finance Caucus**

The City urges its House delegation to join the bipartisan House Municipal Finance Caucus.

## TELECOMMUNICATIONS

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### **Franchising, Rights-of-Way & Zoning**

The City of Dallas opposes any legislation or regulatory effort that would erode City authority to manage public rights-of-way and collect reasonable compensation for their use. The City also opposes any federal preemption of City zoning authority.

The City is especially concerned about recent Federal Communications Commission (FCC) actions (the '5G Order', the 'Moratoria Order', and the 'Cable Franchise Proposed Order') that can only be described as a broad and unprecedented federal government assault on local government authority and local government budgets. The 5G Order is especially egregious in that it seeks to preempt the City's authority to manage City property and to collect fair market value for its use. If allowed to stand, the 5G Order would establish a troubling precedent of allowing the federal government to dictate the terms of access to non-federal property.

Franchising is the backbone of local government telecommunications policy. It creates a framework for local management of public rights-of-way, collection of compensation for the use and management of public rights-of-way and resolution of consumer complaints. Federal law specifically preserves the authority of state and local governments to manage public rights-of-way and to collect compensation for their use by telecommunications providers.

A major goal of the telecommunications industry remains federal preemption of local control over public rights-of-way and the preemption of local fees collected from the industry for the use and management of public rights-of-way. In addition, industry has also sought legislation and regulation that would preempt local zoning authority over the location of telecommunications antennae and towers.

The City of Dallas would have to reduce services or raise taxes by more than \$100 million a year if revenue from rent charged to private corporations for the use of public rights-of-way was eliminated. In addition, City control of public rights-of-way and zoning for the placement of telecommunications facilities provides important public safety benefits, preserves City infrastructure investments and ensures that property values will not be impacted by incompatible uses.



## **PUBLIC SAFETY & CRIMINAL JUSTICE**

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### **Core Grant Programs**

The City of Dallas calls on Congress to fully fund public safety assistance programs that directly benefit local governments, including the Justice Assistance Grant (JAG), Community Oriented Policing Services (COPS), the Assistance to Firefighters Grant Program and others.

The City strongly opposes proposals that would consolidate state and local Homeland Security grant programs into a single block grant to the State, or otherwise shift funds away from high-risk, major metropolitan areas. In addition, formulas for the distribution of funding for public safety should emphasize crime data, and homeland security funds should be more targeted based on risk and threat.

### **Public Safety Broadband Network (FirstNet)**

The City of Dallas supports the development of national public safety communication networks and encourages FirstNet to include local input in the structure and framework development process. Large metropolitan cities have already made extensive investments in towers, fiber optic lines and other infrastructure that will be valuable to the deployment of the PSBN.

### **Prisoner Re-Entry**

The City of Dallas supports full funding of Second Chance Act programs and legislation that would provide additional resources for education, training, and work experience during incarceration. Programs authorized by the Second Chance Act provide valuable assistance to state and local governments for a wide array of programs to help ex-offenders reintegrate.

### **Urban Areas Security Initiative Grants**

Dallas and its regional partners also benefit from the Urban Area Security Initiative (UASI). UASI provides targeted assistance to major metropolitan areas and has helped ensure that the Metroplex is prepared to respond to a terrorist attack or other catastrophic incident. These programs have promoted regional cooperation and greatly improved readiness.

## ECONOMIC DEVELOPMENT

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### **Brownfields**

The City of Dallas supports full funding of federal brownfields grant programs and continuation of the Brownfields Tax Incentive.

The Brownfields Program and the Brownfields Tax Incentive put property in the City of Dallas on a more level playing field with raw undeveloped properties, encouraging economic development and neighborhood revitalization. The City of Dallas enjoys a strong national reputation for its innovative projects that have redeveloped several formerly abandoned sites. Dallas has used these programs to redevelop several sites and has been designated by the EPA as one of its Brownfield Showcase Communities in recognition of the City's success in redeveloping Brownfields.

### **New Markets Tax Credit/Community Development Financial Institutions**

The City of Dallas appreciates the five-year extension of NMTC through 2025 and supports additional rounds of NMTC and full funding of other CDFI programs.

The New Markets Tax Credit (NMTC) and other programs administered by the Community Development Financial Institutions (CDFI) Fund at the Department of Treasury provide important incentives for private investment in historically disadvantaged and economically impacted localities. Since its 2009 award, the Dallas Development Fund (DDF) has provided a total of \$185 million in tax credit allocation to twelve projects aimed at improving low-income communities. Total project cost of these seventeen projects is greater than \$195 million. Projects include the Hatcher Station Parkland Clinic, the Girl Scouts STEM Center of Excellence, Dallas Lite & Barricade expansion and Cristo Rey School. These projects have added new, good paying jobs or neighborhood services to their communities and have aided in the revitalization of their neighborhoods.

### **Community Reinvestment Act**

The City recognizes that Community Reinvestment Act (CRA) regulations may be overdue for an update. The banking industry has experienced major changes, notably with the advancement of technology, since federal banking regulators updated them.

However, the City urges that any updates to CRA regulations are undertaken with the primary goal of meeting CRA's underlying statutory goals of strengthening investment in historically underserved neighborhoods rather than simply making it easier for banks to receive a positive CRA rating under the guise of reducing the burden of CRA compliance for banks. While the goal of reducing CRA's regulatory burden on banks may have some merit, it does not override the importance of CRA's core goal of ensuring that banks meet the financial services needs of all communities, including the needs of Dallas' historically underserved and redlined communities.

The City is disappointed with changes to CRA regulations implement by the Office of the Comptroller of the Currency in 2020. The City fears that these regulations will lead to a concentration of CRA-qualifying investments in the low- and moderate-income communities perceived as the "safest" target for such investments. Such a result would exacerbate the already considerable divide between the nation's most

economically successful and dynamic metropolitan areas and those that continue to struggle. On the surface, Dallas would appear to be a beneficiary of such a result. However, the City recognizes that the success of Dallas rests on the success of our nation as a whole. In addition, such a policy could exacerbate disparities within our city and metropolitan area, further driving up housing costs in favorable locations and decreasing access to opportunity for low- and moderate-income Austinites.

The City believes that changes to CRA outlined by the Federal Reserve in its 2020 Advanced Notice of Proposed Rulemaking are more responsive to the priorities on non-bank stakeholders and hold much more promise to modernize CRA in a manner that better meets the primary goal of meeting CRA's underlying statutory goals of strengthening investment in historically underserved neighborhoods.

The City appreciates the more balanced proposal recently issued by the Federal Reserve and urges OCC and FDIC to work with the Federal Reserve to improve their CRA regulations.

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## SOCIAL SECURITY

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The City of Dallas requests that the federal government work closely with local jurisdictions on the fiscal impacts of mandatory inclusion of local government employees in Social Security, especially as it relates to the potential impacts on local pension systems and budgets.

The Social Security Act of 1935 excludes state and local employees from mandatory participation in Social Security. The Federal Advisory Commission on Social Security has called for including all newly hired local government employees in Social Security. Doing so could have major implications on state and local governments and their taxpayers.

DRAFT

## HOUSING, COMMUNITY DEVELOPMENT, AND HEALTHCARE

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### **CDBG, HOME, HOPWA & Homeless Assistance**

The City of Dallas calls on Congress and the Administration to fully fund CDBG, HOME, HOPWA and Homeless Assistance Grants. The City opposes any effort to limit the City's flexibility in using these funds. The City also strongly opposes any effort to shift control of these programs away from the local level or decrease the cap on administrative and planning costs.

In FY 2020, the City of Dallas was allocated \$15.1 million from CDBG, \$6 million from HOME, \$7.4 million from HOPWA and \$1.2 million in Emergency Solutions Grants. Despite the immense positive impact that these flexible, locally controlled programs have had on the nation's cities, they have been inadequately funded for many years. CDBG and HOME have an especially long and successful track record of providing quick, flexible and effective assistance to cities and states. In Dallas, they bolster City efforts to stabilize and sustain neighborhoods, preserve and expand the supply of affordable housing, expand economic opportunities, meet critical social needs and fund other critical needs in low- and moderate-income neighborhoods. The City of Dallas would be hard-pressed to meet these needs without direct and flexible federal assistance.

### **Affordable Housing**

The City of Dallas supports the preservation and expansion of federal programs and tax incentives that support City efforts to expand and preserve affordable housing. The City specifically supports full funding of the Affordable Housing Trust Fund and preservation and enhancement of the Low-Income Housing Tax Credit.

Affordable housing remains a critical issue for the nation's cities. The City of Dallas has developed a robust plan to address the City's housing needs. The focus of the plan is to maximize City resources by alleviating poverty, empowering neighborhoods, addressing concentrations of blight, and enhancing rental options. The City is also aiming to attract and retain the middle class by pursuing initiatives that will expand homeownership. A key component of the City's plan is to increase the supply of affordable and workforce housing and revitalize neighborhoods in a manner that creates truly mixed-income neighborhoods and avoids the displacement of longtime neighborhood residents.

### **Low-Income Housing Tax Credit**

In addition, the City support legislation to enhance the Low-Income Housing Tax Credit. The City appreciates the increase in the annual LIHTC ceiling for FY 2018 through FY 2021 that Congress enacted, along with an income averaging option expands LIHTC eligibility and is targeted at high-cost areas such as like Austin.

Looking ahead, the City supports further LIHTC enhancement to offset the predicted decline in affordable housing production related to the corporate and personal income tax rate reductions enacted by the Tax Cut & Jobs Act of 2017. In the 116<sup>th</sup> Congress, Representatives Suzan DelBene (D-WA) Donald Beyer (D-VA), Kenny Marchant (R-TX), Jackie Walorski (R-IN) introduced legislation (HR 3077) that would further enhance the LIHTC. Senators Maria Cantwell (D-WA) and Todd Young (D-IN) have introduced a companion bill (S 1703) in the Senate. The bills would:

- Increase the LIHTC ceiling to \$2.76 per capita in FY 2019, increasing incrementally to \$4.96 in FY 2024 (indexed to inflation in subsequent years),
- Extend the average income test to affordable properties financed with private activity bonds,
- Allow existing tenants to be considered low-income for recapitalization projects provided their income has not risen above 120 percent of AMI,
- Establish a 4 percent minimum credit rate for LIHTC used to finance acquisitions and bond-financed properties,
- Simplify the “10-Year Rule” to allow for LIHTC acquisition of certain properties,
- Allow tenant relocation costs to be included in rehabilitation projects, and
- Repeal the Qualified Census Tract population cap.

### **Social Services Block Grant & Community Services Block Grant**

The Social Services Block Grant (SSBG) is a flexible source of funds that states use to support a wide variety of social services activities. SSBG is an important main source of federal funds for protective services, which benefit elderly and disabled adults, and child protective services.

The Community Services Block Grant (CSBG) funds the delivery of services to low income Texas residents in all 254 counties. These funds support a variety of direct services to residents whom are among the most vulnerable in the community.

While the City of Dallas does not directly oversee the SSBG and CSBG, the funds they provide are important to the community and work to protect the City’s most vulnerable populations. Any decrease in SSBG and CSBG funds will only place additional stress onto the City’s taxpayers, and defenseless residents.

### **Healthcare**

The City of Dallas urges Congress to take into consideration the effect that national health care legislation has on the nation’s cities; to build upon, not tear down, the progress that has been made in recent years to the healthcare system; and to ensure that individuals are not left without health care coverage. In addition, the City encourages the new Administration and Congress to include mental health in any comprehensive health care reform measures.

Municipalities share a responsibility for the health and well-being of communities, which includes ensuring access to comprehensive and affordable health care. The City of Dallas has one of the highest rates of uninsured residents in the nation and seeks solutions that will provide its residents with easy access to health insurance. The City opposes health care programs that deny desperately needed access to care to individuals and families; place an undue burden on local hospitals; and do not provide safeguards for patients currently suffering from chronic and terminal illnesses.

## CLEAN AIR & HEALTHY ENVIRONMENT

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The City of Dallas looks forward to working with our partners in the Dallas-Fort Worth Metropolitan Area to meet air quality goals outlined by the Clean Air Act and water quality goals outlined by the Clean Water Act. Our nation faces the challenges of ensuring protection of public health, air, and water supply while continuing to encourage economic growth and energy independence. Although the challenges created by pollution and energy security are international and national in scope, local governments are well placed to implement policies and pursue innovations to meet those challenges, especially if they are given the resources and authority to do so.

The City of Dallas, and the Dallas-Fort Worth Metropolitan Area has invested hundreds of millions of dollars into the regional transit system, converted municipal fleets to alternative fuels, and made public buildings more energy efficient. In addition, the City of Dallas supports the development of high-speed rail between Houston and the North Texas Region and other large transit-related infrastructure projects that provide a positive impact on our quality and might mitigate the impact of mobile source emissions on public health. The City of Dallas has been a national leader in this area, implementing a number of nationally-recognized and replicated sustainability programs that have decreased the City's operating and energy costs along with its environmental impact.

Direct Federal assistance is crucial to local governments that are well suited to meeting the challenge of protecting the environment. Local governments benefit from direct federal assistance that can be used to promote energy efficiency and conservation, alternative fuel, public education initiatives and other programs to reduce ozone and other air pollutants. The Dallas-Fort Worth-Arlington Metropolitan Area faces a likely rating of "severe non-attainment" for ground level ozone this year, increasing the urgency of such assistance.

The City urges Congress and the Administration to empower the U.S. Environmental Protection Agency, Department of Transportation, and the Department of Energy, as well as the Texas Commission on Environmental Quality, so they may protect air quality at a broader, regional level. The City also urges EPA to explore national, carbon-free energy solutions that would result in economic growth and enhanced protection of public health and the environment.

The City of Dallas encourages Congress and the Administration to pursue imaginative solutions using reliable, peer-reviewed sources of scientific information in the effort to address clean air and energy security. The City further urges Congress to fully fund any mandates it imposes on local governments to meet these challenges.

### **Energy Efficiency and Conservation Block Grant**

The City reiterates its disappointment that EECBG was only funded once and calls on Congress to reauthorize and fully fund this innovative and forward looking federal-local partnership.

The City thanks Representative Marc Veasey for his sponsorship of legislation to reauthorize EECBG in the 116<sup>th</sup> Congress and for quickly reintroducing his bill in the 117<sup>th</sup> Congress. The City urges its entire delegation to support his bill and subsequent full funding of the program.

EECBG provided direct, flexible formula funding to Dallas and other local governments for a wide array of energy conservation and efficiency purposes. It was authorized by the 2007 Energy Act at \$2 billion a year for FY 2008 through FY 2012, but only funded once, in FY 2009, at \$3.2 billion.

The City of Dallas used its FY 2009 EECBG allocation of \$12.7 million to:

- Improve the efficiency of 248 City-owned buildings, reducing City electricity costs by \$1 million per year and
- Launch the Green Dallas Initiative, a comprehensive program to address air quality, climate change, energy, food, land, waste, and water.

These small projects provided significant return on investment, decreasing the City's energy costs.

DRAFT



## EDUCATION, AFTER SCHOOL CARE, CHILD NUTRITION & EARLY CHILDHOOD EDUCATION

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The City of Dallas urges Congress and the Administration to provide schools with the resources (including technology) they need and to reauthorize, expand and fully fund early childhood, extended learning time, child nutrition programs and to maximize resources and flexibility for out-of-school time and other education programs.

A strong public education system is crucial to the economic health and future of the City of Dallas and requires a strong federal investment in schools and children. Out-of-school time and child nutrition programs are a vital component of a strong educational system and play an important role in preventing youth crime and delinquency.

In particular, the City urges robust funding of youth job training programs and of the **21<sup>st</sup> Century Learning Centers Program**, which helps DISD and the City provide after school programming that provides Dallas children with enriching activities in a safe environment.

DRAFT

## TRAVEL, TOURISM, ARTS & CULTURE

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The City of Dallas is a major global city that attracts millions of visitors each year. Dallas-Fort Worth International Airport is among the busiest in the world, The Dallas-Fort Worth Metropolitan Area hosts hundreds of major conventions each year and draws tourists from around the world for its world-class cultural offerings.

As the business and cultural hub of the nation's top exporting state and with plans for a major intermodal transportation hub to handle international freight traffic, the Dallas economy relies more than ever on international business and vacation visitors.

In addition, the arts have played a central role in the renaissance of downtown Dallas and are a cornerstone of the downtown Dallas economy. The federal government plays a small but important role in fostering and promoting the arts. The City supports the missions and the adequate funding of the National Endowment for the Arts, the National Endowment for the Humanities and the Institute of Museum and Library Services.

The City of Dallas further encourages federal policies, including tax policies, which foster the arts and recognize the important role they play in tourism and central city economies. The City also calls for federal policy that recognizes the role that art education plays in fostering artists and audiences.

## WELCOMING COMMUNITIES

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The City of Dallas supports federal legislative initiatives that promote diversity and ensure equity and human rights for all people in this country.

### **Immigration**

The City of Dallas strives to be a welcoming city for all. In 2017, the City established the Office of Welcoming Communities and Immigrant Affairs to bridge the space between newcomers and existing Dallas residents, to find common ground, foster informed understanding and promote shared leadership.

The city's population continues to grow with 25 percent of residents being foreign born. Immigrants make up 32 percent of the employed labor force of the Dallas-metro area and they play a critical role in several key industries including construction and STEM fields. Their work contributes directly to the economic strength of the Dallas-Fort Worth region, earning \$47.7 billion and contributing \$12.3 billion to state and local taxes in 2018.

The City of Dallas urges common sense, comprehensive immigration reform with increased access to citizenship for immigrants, including recipients of Deferred Action for Childhood Arrivals and TPS holders. The City of Dallas also supports policies that keep families together and out of detention centers, provide for immediate reunification of families already separated, and opposes any immigration policy that results in criminal prosecution or mass incarceration of migrants, including children or families being forcibly separated.

The City of Dallas also supports the proposed legislation on the creation of the National Office of New Americans, which seeks to welcome and assist immigrants and refugees as they adapt to life in America. This office would greatly assist with coordinating federal, state, and local efforts that help immigrants and refugees integrate into US, including economic systems, increasing language access and civic engagement.

### **Racial Equity**

The City of Dallas is proud of its diversity and is committed to ensuring that residents are protected regardless of race, religion, gender, or sexual orientation. The City is recognized by the Human Rights Campaign for its leadership in non-discrimination protections in employment, housing, and public accommodations.

The City of Dallas implements strategies to advance equity and increase economic mobility for vulnerable and marginalized residents under the Resilient Dallas plan.

The City of Dallas supports a comprehensive approach to racial equity that would advance local efforts for all, including people of color and others who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequality. This includes the expansion, refinement, and transparency of datasets, assessment, and evaluation of federal programs for racial outcomes, and an investment in historically underserved communities.

# Memorandum



CITY OF DALLAS

DATE February 3, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **2020 Census Update**

Please see the attached article, which appeared in Ralph Garboushian's Washington Report last Friday, related to potential delays in delivery of 2020 Census data to state and local governments. As mentioned in the article, Census Bureau officials, at a meeting of the National Conference of State Legislatures, said that the earliest they will deliver apportionment data to the President is early March, 2021. In an official follow up statement, the Census Bureau said that April 30, 2021 is likely when they will deliver apportionment data to the President. The apportionment data, which is used to allocate the 435 seats in the United States House of Representatives among the states, was statutorily due on December 31, 2020, but was delayed due to the COVID-19 pandemic and other factors.

Census Bureau officials also said that they have not determined when they will deliver more detailed population data to the states but mentioned the data should not be expected before the end of July. State and local governments use the more detailed population data for redistricting. The Census Bureau, however, has not released an official statement on any delays of delivery of detailed Census data to states. We will provide an update to the City Council if any delays are officially announced,

Currently, we continue to adhere to the Redistricting schedule as presented to the City Council on January 6, 2021. Any delays in the release of detailed Census data to the states may require us to recommend adjustments to the schedule, which we will bring back to you for consideration.

We will continue to keep you updated on Census 2020 and Redistricting. If you have any questions or concerns please contact Brett Wilkinson, Director of the Office of Government Affairs, at (469) 271-0399 or [brett.wilkinson@dallascityhall.com](mailto:brett.wilkinson@dallascityhall.com).

A handwritten signature in black ink, appearing to read 'Kimberly Bizer Tolbert'.

Kimberly Bizer Tolbert  
Chief of Staff to the City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



## Washington Report

### Volume 27, Issue 4

### January 29, 2021

*The full report can be accessed [here](#).*

#### **CENSUS**

Census Bureau announces delayed release of apportionment and redistricting data. Addressing a meeting of the National Conference of State Legislatures (NCSL), Census Bureau officials said that the earliest they will deliver apportionment data to the President is early March. In a follow up statement, the Census Bureau said that April 30 is likely when they will deliver apportionment data to the President. The apportionment data, which is used to allocate the 435 seats in the United States House of Representatives among the states, was statutorily due December 31, 2020.

Census Bureau officials also said that they have not determined when they will deliver more detailed population data to the states, but said “you should not expect it before July 30.” State and local governments use the more detailed population data to redraw federal, state, and local legislative districts. The more detailed data is also used to allocate more than \$1.5 trillion in federal funds per year. The statutory deadline for the Census Bureau to deliver is March 31, 2021.

Last spring, citing the pandemic and other disasters, the Census Bureau asked Congress for a 120-day extension of the due dates for delivery of 2020 Census data. Congress appeared poised to comply until the issue became wrapped up in political issues, most notably whether apportionment data would include undocumented residents. The delays the Census Bureau announced this week generally track that original request to extend the deadlines. They also track the late completion of the 2020 Census in mid-October, almost three months late. In addition to delays related to the pandemic and other disasters, Census Bureau officials said that they need additional time to address anomalies with some records in order to avoid double counting or other errors.

The late delivery of redistricting data most immediately creates challenges for New Jersey and Virginia. Both states hold elections for their state legislatures this November. It also creates

problems for other state and local governments that may have statutory deadlines for redistricting. The late delivery of data could even create pressure for election officials tasked with establishing precincts and other voting infrastructure ahead of congressional and state legislative primaries held in early 2022.

In her appearance before the Senate Commerce Committee, Rhode Island Governor Gina Raimondo, President Biden's choice to run the Commerce Department, which includes the Census Bureau, said she will give the Census Bureau as time to deliver accurate results, saying "I believe that we need to take the politics out of the census, and we need to rely on the experts. If they need more time, I am open to that."

# Memorandum



CITY OF DALLAS

DATE February 4, 2021

TO Honorable Members of the Government Performance and Financial Management Committee

SUBJECT **Appointment of the City Auditor**

## **Background – Appointment of the City Auditor**

Dallas City Charter Chapter IX, Sec. 1 provides for the selection of a city auditor, who holds office for a period of two years and until a successor shall be chosen and shall qualify, and who is appointed by the city council after being “nominated in accordance with a nomination procedure established by ordinance.” Dallas City Code, Chapter 2, § 2-17.2 outlines the process for nomination, selection, appointment, and reappointment of the city auditor. The appointment of the city auditor does not include a written contract of employment.

City Auditor Mark Swann’s signed offer letter is dated March 27, 2019. Mr. Swann’s appointment date was originally June 1, 2019, but was amended to start May 1, 2019. Thus, the conclusion of the two-year period is May 1, 2021, but, in accordance with the Charter, the city auditor holds office for a period of two years and until reappointment or a successor shall be chosen and qualifies.

## **Process**

Dallas City Code, Chapter 2, § 2-17.2 provides that the Government Performance and Financial Management Committee (GPFM) may act (as directed by the City Council or on its own initiative) as the nominating committee and nominate the incumbent city auditor for reappointment by the City Council. Reappointment under this process would require a majority vote of nomination by GPFM, and a majority vote of reappointment from the City Council. If the city auditor is not reappointed, the process for City Council appointment of a city auditor nominating commission must be followed, as outlined in Dallas City Code, Chapter 2, § 2-17.2(a) through (f).

## **Timeline and Next Steps**

Mr. Swann’s two-year period concludes on May 1, 2021. If the intent is to nominate the incumbent for reappointment, the GPFM may nominate Mr. Swann as the incumbent city auditor for City Council approval. If approved, by majority vote of the City Council, the incumbent will be notified of the reappointment by letter.

Please feel free to reach out to me or Nina Arias, Director of Human Resources, if you have any questions or need additional information.

DATE February 4, 2021  
SUBJECT Employment Contract of the City Auditor

Sincerely,

A handwritten signature in black ink, appearing to read "Kimberly E. Tolbert". The signature is fluid and cursive, with a large initial "K" and a distinct "E" and "T".

Kimberly Tolbert  
Chief of Staff

- c:
- |  |  |
|--|--|
| T.C. Broadnax, City Manager                | Joey Zapata, Assistant City Manager  |
| Chris Caso, City Attorney                  | Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services |
| Mark Swann, City Auditor                   | M. Elizabeth Reich, Chief Financial Officer                                  |
| Biliera Johnson, City Secretary            | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion            |
| Preston Robinson, Administrative Judge     | Directors and Assistant Directors  |
| Majed A. Al-Ghafry, Assistant City Manager |  |
| Jon Fortune, Assistant City Manager        |  |



# Memorandum



CITY OF DALLAS

DATE February 5, 2021

TO Honorable City Council Members

SUBJECT **Operation Pitter Patter Update**

On December 9, 2020, City Council approved agenda item #76, authorizing additional eligible essential needs for the Office of Community Care's COVID-19 Resident Necessities Assistance program. The goal of Operation Pitter Patter is to distribute essential needs for infants, women, and seniors in COVID-impacted areas by partnering with non-profit organizations.

Following is an outline of the process and results of this collaborative project between the Mayor and City Council Office and the Office of Community Care:

- On January 8, 2021 MCC staff reached out to 80 Council District and Mayor-nominated community partners and non-profits informing them of the available resources and how to register. Applications closed Friday, January 15.
- Beginning January 11, MCC staff assisted in filling order requests starting with the organizations whose zip codes ranked highest on the Equity Impact Assessment's risk rating and the Emergency Management Coordinator's recommended zip codes list of COVID-19 highly impacted areas.
- After applications closed, the registered organizations were contacted regarding their pick-up schedule & necessary attestation forms that needed to be completed. These organizations came to the KBHCC for pickup January 19-21, with the help of the Office of Special events staff, KBHCC security and the Office of Community care, all 25 organizations received their necessary supplies. Serving an estimated 6,500+ individuals affected by COVID-19.

Following the success of the first round of distributions, organizations originally identified but who did not register came forward requesting access to available resources. The Mayor and City Council Office worked with the Office of Community Care to allocate remaining supplies. A second round of distribution took place January 28-29 and February 1-4.

- 10 organizations, who fit the same criteria from the first round of pickups, were contacted and participated in the second round.
- Although limited on certain supplies, OCC and MCC staff were able to fill their orders, allowing organizations to return for multiple trips.
- An additional 6,000 individuals are projected to be served with this second round.

In total, more than 12,000 individuals in heavily impacted COVID-19 zip codes and high-risk populations are projected to be served. All items were counted and inventoried prior to distribution. Staff continues communication with these organizations and is finalizing the appropriate documentation and distribution events in the coming weeks. The Communications, Outreach and Marketing Office is assembling a video collection to highlight the success of the program.

DATE February 5, 2021  
SUBJECT **Operation Pitter Patter Update**

Should you have any questions or concerns, please contact me at 214.670.5682 or [carrie.prysock@dallascityhall.com](mailto:carrie.prysock@dallascityhall.com). You may also contact Jessica Galleshaw, Director of the Office of Community Care.



Carrie Rogers  
Director  
Mayor and City Council Office

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billieae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE February 5, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Tarrant Regional Water District Water Transmission Facilities Contract Revenue Refunding Bonds (City of Dallas Project) – Bond Sale Results**

On February 2, 2021, Tarrant Regional Water District (the "District") issued Water Transmission Facilities Contract Revenue Refunding Bonds (City of Dallas Project), Series 2021A in the amount of \$240,025,000 and Taxable Series 2021B in the amount of \$298,395,000 on behalf of Dallas Water Utilities (DWU) for the purpose of financing the "Dallas Project Component" of the integrated pipeline to serve the City and District and to refund outstanding City of Dallas Project District debt. The City of Dallas Project bonds are a special obligation of the District and are secured by and payable from payments from the City's Combined Waterworks and Sewer System.

The City of Dallas Project bonds were previously rated 'AAA' by S&P Global Ratings and 'AA+' by Fitch Ratings, and with favorable market conditions, generated high demand with competitive bids. The City of Dallas Project, Series 2021A sale, for the design, acquisition, and construction of the "Dallas Project Component" of the integrated pipeline to serve the City, resulted in 5 bids with True Interest Cost (TIC) ranging from 1.81 to 1.87 percent, with the winning bid to Bank of America Merrill Lynch at 1.81 percent.

The City of Dallas Project, Taxable Series 2021B sale, to refund a portion of the District's debt for debt service savings and cost of issuance, resulted in 7 bids with TIC ranging from 2.03 to 2.13 percent, with the winning bid to Morgan Stanley & Co. LLC at 2.03 percent. This generated a net present value savings of City of Dallas Project debt held by the district in an amount of \$49.8 million, or 18.73 percent of savings of the refunded bonds.

The success of the bond sale is a testament to the City and Water Systems' continued standing and strength in the market. Attached are details of the bond sale results. Please let me know if you need additional information.

M. Elizabeth Reich  
Chief Financial Officer

#### Attachment

c:	T.C. Broadnax, City Manager	Majed A. Al-Ghafry, Assistant City Manager
	Chris Caso, City Attorney	Jon Fortune, Assistant City Manager
	Mark Swann, City Auditor	Joey Zapata, Assistant City Manager
	Biliera Johnson, City Secretary	Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
	Preston Robinson, Administrative Judge	M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
	Kimberly Bizzor Tolbert, Chief of Staff to the City Manager	Directors and Assistant Directors

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Sources and Uses of Funds

Tarrant Regional Water District  
Dallas Water Utility Project  
\$240,025,000 Water Transmission Facility Contract Revenue Bonds, Series 2021A  
(Funding: \$250 mm plus COI & DSRF)  
Tax-Exempt Rates as of 02/02/2021 (AA+/AAA)  
\*\*\* Winning Bid From Bank of America Merrill Lynch \*\*\*

Dated Date 3/9/2021  
Delivery  
Date 3/9/2021

Sources:

Bond Proceeds:

Par Amount	240,025,000.00
Net Premium	13,992,014.67
	<u>254,017,014.67</u>

Uses:

Project Fund Deposits:

Project Fund	250,000,000.00
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Other Fund Deposits:

Debt Service Reserve Fund	3,272,782.77
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Delivery Date Expenses:

Cost of Issuance	744,231.90
	<u>254,017,014.67</u>

Note:  
FINAL

**BOND SUMMARY STATISTICS**

**Tarrant Regional Water District  
Dallas Water Utility Project  
\$240,025,000 Water Transmission Facility Contract Revenue Bonds, Series 2021A  
(Funding: \$250 mm plus COI & DSRF)  
Tax-Exempt Rates as of 02/02/2021 (AA+/AAA)  
\*\*\* Winning Bid From Bank of America Merrill Lynch \*\*\***

Dated Date	03/09/2021
Delivery Date	03/09/2021
First Coupon	09/01/2021
Last Maturity	09/01/2051
Arbitrage Yield	1.759683%
True Interest Cost (TIC)	1.803150%
Net Interest Cost (NIC)	1.849657%
All-In TIC	1.823720%
Average Coupon	2.177211%
Average Life (years)	17.797
Weighted Average Maturity (years)	17.215
Duration of Issue (years)	14.401
Par Amount	240,025,000.00
Bond Proceeds	254,416,828.40
Total Interest	93,003,122.23
Net Interest	79,011,107.56
Bond Years from Dated Date	4,271,663,611.11
Bond Years from Delivery Date	4,271,663,611.11
Total Debt Service	333,028,122.23
Maximum Annual Debt Service	11,007,800.00
Average Annual Debt Service	10,926,916.15
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	1.665717
Total Underwriter's Discount	1.665717
Bid Price	105.829399

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Serial Bond	178,380,000.00	108.669	2.298%	14.258	150,120.65
Term Bond 2048	29,905,000.00	98.538	2.000%	26.491	61,903.35
Term Bond 2051	31,740,000.00	98.000	2.000%	29.491	70,145.40
	240,025,000.00			17.797	282,169.40

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Sources and Uses of Funds

Tarrant Regional Water District (City of Dallas Project)  
\$298,395,000 Water Transmission Facilities Contract Revenue Refunding Bonds, Taxable Series 2021B  
Taxable Rates as of 02/02/2021 (AAA/AA+)  
\*\*\* Winning Bid From Morgan Stanley & Co., LLC \*\*\*

Dated Date 3/9/2021  
Delivery  
Date 3/9/2021

Sources:

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Bond Proceeds:

Par Amount	298,395,000.00
Original Issue Discount	-1,078,680.05
	<hr/>
	297,316,319.95

Other Sources of Funds:

Transfer from Debt Service Fund	1,534,860.79
	<hr/>
	298,851,180.74

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Uses:

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Refunding Escrow Deposits:

Cash Deposit	379.21
Open Market Purchases	298,055,838.11
	<hr/>
	298,056,217.32

Delivery Date Expenses:

Cost of Issuance	794,963.42
	<hr/>
	298,851,180.74

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Note:  
FINAL

SAVINGS

Tarrant Regional Water District (City of Dallas Project)  
\$298,395,000 Water Transmission Facilities Contract Revenue Refunding Bonds, Taxable Series 2021B  
Taxable Rates as of 02/02/2021 (AAA/AA+)  
\*\*\* Winning Bid From Morgan Stanley & Co., LLC \*\*\*

Date	Prior Debt Service	Prior Receipts	Prior Net Cash Flow	Refunding Debt Service	Savings
09/30/2021	5,930,003.13	1,534,860.79	4,395,142.34	4,395,142.34	
09/30/2022	11,860,006.26		11,860,006.26	9,115,760.00	2,744,246.26
09/30/2023	15,205,006.26		15,205,006.26	12,457,800.00	2,747,206.26
09/30/2024	15,207,756.26		15,207,756.26	12,459,475.00	2,748,281.26
09/30/2025	20,162,306.26		20,162,306.26	17,413,750.00	2,748,556.26
09/30/2026	20,115,206.26		20,115,206.26	17,368,605.00	2,746,601.26
09/30/2027	20,171,406.26		20,171,406.26	17,425,867.50	2,745,538.76
09/30/2028	20,260,206.26		20,260,206.26	17,514,460.00	2,745,746.26
09/30/2029	20,363,556.26		20,363,556.26	17,618,007.50	2,745,548.76
09/30/2030	20,410,106.26		20,410,106.26	17,664,725.00	2,745,381.26
09/30/2031	20,456,406.26		20,456,406.26	17,709,815.00	2,746,591.26
09/30/2032	20,500,812.50		20,500,812.50	17,756,030.00	2,744,782.50
09/30/2033	20,495,862.50		20,495,862.50	17,751,430.00	2,744,432.50
09/30/2034	20,556,062.50		20,556,062.50	17,809,450.00	2,746,612.50
09/30/2035	20,607,562.50		20,607,562.50	17,863,220.00	2,744,342.50
09/30/2036	20,664,412.50		20,664,412.50	17,919,592.50	2,744,820.00
09/30/2037	20,725,062.50		20,725,062.50	17,976,892.50	2,748,170.00
09/30/2038	20,787,862.50		20,787,862.50	18,039,232.50	2,748,630.00
09/30/2039	20,776,212.50		20,776,212.50	18,032,557.50	2,743,655.00
09/30/2040	20,761,512.50		20,761,512.50	18,015,132.50	2,746,380.00
09/30/2041	20,747,312.50		20,747,312.50	18,003,332.50	2,743,980.00
09/30/2042	20,736,962.50		20,736,962.50	17,990,765.00	2,746,197.50
09/30/2043	13,053,562.50		13,053,562.50	10,307,182.50	2,746,380.00
09/30/2044	13,057,312.50		13,057,312.50	10,311,592.50	2,745,720.00
	443,612,478.23	1,534,860.79	442,077,617.44	378,919,817.34	63,157,800.10

Savings Summary

Savings PV date	03/09/2021
Savings PV rate	2.047258%
PV of savings from cash flow	49,817,365.03
Net PV Savings	49,817,365.03

Note: FINAL

**SUMMARY OF REFUNDING RESULTS**

**Tarrant Regional Water District (City of Dallas Project)**  
**\$298,395,000 Water Transmission Facilities Contract Revenue Refunding Bonds, Taxable Series 2021B**  
**Taxable Rates as of 02/02/2021 (AAA/AA+)**  
**\*\*\* Winning Bid From Morgan Stanley & Co., LLC \*\*\***

Dated Date	03/09/2021
Delivery Date	03/09/2021
Arbitrage yield	1.990650%
Escrow yield	0.213551%
Value of Negative Arbitrage	13,343,486.87
Bond Par Amount	298,395,000.00
True Interest Cost	2.024018%
Net Interest Cost	2.043098%
All-In TIC	2.047258%
Average Coupon	2.016091%
Average Life	13.385
Weighted Average Maturity	13.373
Par amount of refunded bonds	265,955,000.00
Average coupon of refunded bonds	4.527628%
Average life of refunded bonds	14.732
Remaining weighted average maturity of refunded bonds	14.622
PV of prior debt to 03/09/2021 @ 2.047258%	347,873,582.35
Net PV Savings	49,817,365.03
Percentage savings of refunded bonds	18.731502%

Note: FINAL



BOND SUMMARY STATISTICS

Tarrant Regional Water District (City of Dallas Project)  
\$298,395,000 Water Transmission Facilities Contract Revenue Refunding Bonds, Taxable Series 2021B  
Taxable Rates as of 02/02/2021 (AAA/AA+)  
\*\*\* Winning Bid From Morgan Stanley & Co., LLC \*\*\*

Dated Date	03/09/2021
Delivery Date	03/09/2021
First Coupon	09/01/2021
Last Maturity	09/01/2044
Arbitrage Yield	1.990650%
True Interest Cost (TIC)	2.024018%
Net Interest Cost (NIC)	2.043098%
All-In TIC	2.047258%
Average Coupon	2.016091%
Average Life (years)	13.385
Weighted Average Maturity (years)	13.373
Duration of Issue (years)	11.642
Par Amount	298,395,000.00
Bond Proceeds	298,462,714.45
Total Interest	80,524,817.34
Net Interest	81,603,497.39
Bond Years from Dated Date	3,994,106,500.00
Bond Years from Delivery Date	3,994,106,500.00
Total Debt Service	378,919,817.34
Maximum Annual Debt Service	18,039,232.50
Average Annual Debt Service	16,139,509.49
Underwriter's Fees (per \$1000)	
Average Takedown	
Other Fee	3.841869
Total Underwriter's Discount	3.841869
Bid Price	99.638506

Bond Component	Par Value	Price	Average Coupon	Average Life	PV of 1 bp change
Serial Bond	261,425,000.00	100.151	1.903%	12.126	203,960.55
Term Bond 2044	36,970,000.00	99.115	2.450%	22.288	64,697.50
	298,395,000.00			13.385	268,658.05

	TIC	All-In TIC	Arbitrage Yield
Par Value	298,395,000.00	298,395,000.00	298,395,000.00
+ Accrued Interest			
+ Premium (Discount)	67,714.45	67,714.45	67,714.45
- Underwriter's Discount	-1,146,394.50	-1,146,394.50	
- Cost of Issuance Expense		-794,963.42	
- Other Amounts			
Target Value	297,316,319.95	296,521,356.53	298,462,714.45
Target Date	03/09/2021	03/09/2021	03/09/2021
Yield	2.024018%	2.047258%	1.990650%

Note: FINAL

# Memorandum



CITY OF DALLAS

DATE February 5, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Announcement for 1,000 Unit Affordable Housing Challenge Request For Proposals**

The purpose of this memo is to announce the launch of the 1,000 Unit Housing Challenge Request For Proposals (RFP).

City Council issued a 1,000 Unit Affordable Housing Challenge last summer to encourage the development of mixed-income housing projects that are transit accessible. The objective was to activate publicly owned property within one-half mile of transit stations for housing developments that serve households earning 30%-120% area median income. This represents individuals and families earning about \$20,000-\$100,000 annually. City staff identified 5 sites that meet these criteria:

Address	CD	Acreage	Zoning	Notes
6601 S Lancaster Rd	8	10.1	PD 625	Vacant & available; portion needed for Crouch Rd improvements; Zoned for mixed use
4515 S Lancaster Rd	4,3	7.6	PD 855	Vacant & available; Former Patriots Crossing site (30 adjacent parcels); Zoned for multifamily
1900 Wheatland Rd	8	3.8	PD 624	Vacant & available; Zoned for retail
3015 Al Lipscomb Wy	7	2.0	PD 595	Vacant & available; Zoned for multifamily
3039 S Lancaster Rd	4	1.7	CR	Vacant & available; Lancaster/Kiest site (5 adjacent parcels); Zoned for retail
<b>Total Acreage</b>		<b>25.2</b>		

The RFP has been published and is currently available for public viewing. Priority will be given to proposals that maximize economic impact (e.g. taxable value, job creation, or other measurable public/community benefits) and produce diverse housing options congruent with transit-oriented development goals—compact, walkable, and pedestrian-oriented places offering a mix of residential and commercial uses.

The key dates for submission and questions are as follows:

**Open Date:** January 21, 2021, 5:00 PM CST


**Questions Due Date:** February 10, 2021, 5:00 PM CST

**Close Date:** February 25, 2021, 2:00 PM CST

DATE February 5, 2021

SUBJECT **Announcement for 1,000 Unit Affordable Housing Challenge Request  
For Proposals**

Should you have any questions or concerns, please contact David Noguera, Director of Housing and Neighborhood Revitalization, at 214-670-3619 or [David.Noguera@dallascityhall.com](mailto:David.Noguera@dallascityhall.com)



Dr. Eric A. Johnson

Chief of Economic Development and Neighborhood Services

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE February 5, 2021

TO Honorable Chair and Members of the Environment & Sustainability Council Committee

SUBJECT **Follow-up on Urban Forest Master Plan and Emerald Ash Borer Briefings**

This memorandum provides additional information requested during the February 1, 2021, ENVIS Council Committee meeting, as well as a memorandum regarding “Emerald Ash Borer Infestation” and dated February 3, 2021, from Council Members West and Gates (Attached for reference).

## 1) Reforestation Fund Information

*Please provide more information on the Fund balance and expenditure per year for the Reforestation Fund.*

At present, the Reforestation Fund balance is \$8,321,805. Over the last 4 years, the following has been expended for the purchase and delivery of trees:

Fiscal Year	Fund Expenditures
2017-2018	\$ 128,340
2018-2019	\$ 167,527
2019-2020	\$ 155,690
2020 to 12/31/20	\$ 69,790

In addition, there is a potential acquisition of approximately 82 acres of wooded land for the proposed Woody Branch Park Site Project using \$2,506,000 from the Reforestation Fund for Park Board and City Council consideration in the coming weeks.

## 2) Urban Forest Master Plan Public Review

*Please provide the opportunity for public review of this plan, including the ENVIS City Council Committee, members of the Environment & Sustainability Task Force, and the Urban Forest Advisory Committee.*

The Draft Final Urban Forest Master Plan is anticipated to be submitted by the Texas Trees Foundation for public review by February 9, 2021. Upon receipt, this plan will be provided to the ENVIS City Council Committee Members, members of the Environment & Sustainability Task Force, the Urban Forest Advisory Committee, and the internal City of Dallas Departments with tree-related operations for review. Additionally, staff will provide an electronic copy on the Dallas Climate Action website to allow public review and will provide public notification through the website email list-serve, and City social media channels. A briefing of the Urban Forest Master Plan has also been placed on the agenda for the February 25, 2021 Park Board meeting. With receipt of comments by the end of the month, we will compile and implement any revisions to this plan and next steps for implementation by early

March, to allow follow-up with the Committee as part of the April 5, 2021 ENVS Committee Meeting Agenda.

### 3. Task Force Development and Implementation Plan

*Please provide information on how to expedite development of this plan within 4-5 months and including the development of a Citywide task force to include internal and external urban forest stakeholders.*

The UFMP plan will be implemented by several Departments through an existing working committee of urban forest staff from the Dallas Water Utilities, Park and Recreation, Sustainable Development and Public Works Departments. This existing committee currently meets on a near-quarterly basis to coordinate programmatic and tree-related operations. It is anticipated that this group can be easily expanded to form the requested Citywide Tree Task force by adding representation of the external urban forest stakeholders.

The next meeting of this working committee is scheduled for Monday, February 8, 2021. The agenda for this meeting includes discussion of the Council request to form a Citywide Tree Task Force, scope for this new task force, and identifying potential external partners. Two specific near-term work elements for the Citywide Tree Task Force are: planning to effectively address Emerald Ash Borer and developing specifics for implementing the Urban Forest Master Plan. It is anticipated with identification of external partners, a meeting of the Citywide Tree Task Force as requested may be convened prior to the end of February 2021.

The Citywide Tree Task Force can be charged with presenting a preliminary schedule for EAB plan development for the ENVS Committee Meeting on April 5, 2021. Also, the Texas Trees Foundation is pulling available cost-benefit data on various EAB treatment options to support decision-making by the Citywide Tree Task Force. Existing City efforts related to Emerald Ash Borer include trapping and monitoring by Park and Recreation, planting other species of trees per Article X, and efforts by over 200 Citizen Foresters to remove overpopulations of ash trees including small caliper ash trees, to help control ash populations and to allow other native trees to mature.

### 4. Select Cutting and Tree Replacement:

*If Council decides to sell at-risk Ash timber from the Trinity Forest, it would seem that the only cost would be staff time? The City of Plano is already removing Ash trees in public areas, in preparation for the incoming EAB, despite the fact that the EAB has not yet been found in Collin County. As such, the task force should immediately begin conversations with timber companies to discuss a plan for tree removal and replacement.*

To be very clear: no option for selling at-risk Ash timber from the Great Trinity Forest, or any other area of the City has been brought forward for Council action. And, the option of select cutting and tree replacement has not been adopted at this time as the selected remedy for potential EAB infestation. The option of select cutting of timber and tree replacement is one of several options available to the City to address Emerald Ash Borer. The above Citywide Tree Task Force can evaluate all of the options available to the City to address this issue, in addition to the related cost-benefit analyses, in order to bring forward a set of

recommendations to the City Council to consider towards managing this threat to the urban canopy. There are potential environmental and hydraulic impacts from such removals in the bottomland hardwood forested areas of the Great Trinity Forest.

As another consideration, such removal may also require a potential change to Article X. The removal of protected ash trees that are not yet 'diseased' or 'injured' may not be directly addressed under the City Code Section 51A-10.140(b), defenses to prosecution: it is still a healthy protected tree at 8" diameter or greater. Under Article X as written, the ash tree is not identified as a significant threat but may have to be-reclassified through Code amendment, if they are to be removed because of its specific risk from EAB.

An inventory of the numbers and locations of potentially affected ash trees would be necessary to supporting action for any of the available EAB management options. At present, there are estimated numbers of ash trees, however, there is no recent inventory of public trees. For relative order-of-magnitude cost estimating for this type of work, the Texas Trees Foundation had previously a proposal to conduct a tree inventory within street rights-of-way, as part of Work Force development programs, with an estimated cost of about \$300,000. A tree inventory for the 397 park properties, creeks and channels, public management areas, and Great Trinity Forest would also be required. This effort is identified in the CECAP and supports implementation of both the UFMP and efforts towards addressing EAB.

**5. Carbon Credits for Trees in the Trinity Forest:**

*Staff did not answer the question regarding whether City Management has taken actual steps towards obtaining funding for carbon credits, but only mentioned that Corps of Engineers manages a portion of the Trinity Forest. There are over 1,000 acres in Blair Park plus other parks in the Trinity that are currently managed by the Parks and Recreation Department, not the Corps. It seems that all other park land could be used for carbon credits. Staff also did not discuss whether they spoke with the Corps of Engineers on this issue, only that the Corps manages a portion of the Trinity Forest. We would like to see City Management make rapid moves to leverage the current trees we still have in the Trinity Forest with Carbon Credits and apply any funding we are able to obtain towards tree remediation.*

As background, "carbon credits" refers to a way of "banking" carbon, typically in the form of trees, and allowing companies or even cities to compensate for their greenhouse gas emissions by purchasing these credits. The underlying theory is simple: If one party can't stop emitting air pollution, it can ask another to emit less so that, even as the first carries on producing greenhouse gases like CO2, the total amount of carbon in the atmosphere is reduced. In a way, this practice can monetize tree planting and preservation. There are three basic types of carbon credits: credits from reduced emissions (typically energy efficiency measures); removed emissions (carbon capture and planting forests); and avoided emissions (for example refraining from cutting down rainforests). Additionally, most carbon programs related to forests require a detailed recent inventory of saleable timber associated with the carbon program, in addition to specific location/area data and both robust documented forest operations and maintenance programs, and protection/conservation efforts.

One of the actions in the Ecosystem and Green Space sector in the CECAP is to “*Develop a City Forest Carbon Credits program to quantify and monetize sequestered carbon in urban trees.*” This type of program is anticipated to entail potential for carbon banking City-wide. To that end, over the last year, staff from several departments have reached out to several carbon credit banks that provide this service (including, but not limited to: City Forest Credits, Infinite Carbon, Cambium Carbon, and the World Economic Forum Carbon Finance Working Group). Information on these programs indicate that there are many types of carbon credit programs: many do not work with public forests, nor for forests under 10,000 acres. Some programs focus on carbon credits associated with re-forestation programs.

Staff continues conversations with the United States Army Corps of Engineers (USACE) concerning the specific request for consideration of the Great Trinity Forest for a carbon credit program. As indicated in the February ENVIS Council Committee Meeting, the USACE has indicated that: “*the Dallas Floodway Extension lands in the Great Trinity Forest were purchased for mitigation and the carbon sequestration benefits of those lands are required to offset the acres of land impacted from the construction of the Dallas Floodway Extension Project. If the City were to sell credits it would be considered double counting of benefits, especially since the lands were a requirement for cost sharing. Therefore, there are no carbon sequestration benefits/ credits for the City to sell that are above and beyond those required to offset the mitigation requirements.*” We have requested an estimated timeframe from the USACE of when they will know the final acreage and locations that are part of the mitigation required for the DF/DFE Project. When this schedule is known, the City will better understand available options.

## 6. Education and Public Outreach:

*Contrary to media reports, no one on staff or on Council recommended that the City clear-cut the Trinity Forest. But we do need to act quickly and decisively and cannot wait a year to put together a plan. With this being said, we need to begin our education and public outreach immediately.*

Staff will work with Communications Outreach and Marketing to develop shareable outreach materials that Council Members can share with your constituents. City staff currently provide education and public outreach through several different initiatives including but not limited to the Annual Citizen Forester Academy including EAB (2008 - Present), Annual Arborist School including EAB (2015 - Present), and related Park, OEQS, and DWU public outreach, education and social media efforts. Additionally, the Texas Forest Service, and non-profit partners such as the Texas Trees Foundation, the Urban Forest Advisory Committee, American Forest and others also provide robust public education and engagement, including Emerald Ash Borer information.

We are proud of the enormous strides we have taken towards a more sustainable environment and better quality of life for the Dallas community, including our urban tree canopy. Staff have committed to providing quarterly programmatic updates to both the Environment and Sustainability Task Force (Future Board/Commission), and to the ENVIS City Council Committee. Should you have questions or need additional information, please

DATE February 5, 2021

SUBJECT **Follow-up on Urban Forest Master Plan and Emerald Ash Borer Briefings**

Page 5 of 5

contact me or Sheila Delgado, Interim Director for Environmental Quality & Sustainability at 214-670-1642.



Joey Zapata  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



# Memorandum



CITY OF DALLAS

DATE February 5, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of January 25, 2021 – January 29, 2021 by the Criminal Investigation Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Major Juan Salas, at 214.670.4811 and/or by email at [juan.salas@dallascityhall.com](mailto:juan.salas@dallascityhall.com) should you need further information.

A handwritten signature in black ink that reads "Jon Fortune".

Jon Fortune  
Assistant City Manager  
**[Attachment]**

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D2	GRAND GIFT	3211 W. NORTHWEST HWY	AC	1/26/2021	NEW	MOSTAFA SAAD
D6	SAA BROTHERS INC.	11055 DENNIS RD	AC	1/26/2021	NEW	GAULI SANDIP

*License Definitions*

- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week*
- DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time*
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only*
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00*
- BH - Billiard Hall - Billiards Are Played*
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio*
- AC - Amusement Center*

# Memorandum



CITY OF DALLAS

DATE February 5, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – February 4, 2021**

## New Updates

### City Manager's Corner – Employee(s) of the Week

John Ingram and Aquileo Aguayo typically handle the city store and auction. However, with the COVID Pandemic, they shifted to purchasing, storing, unloading, and coordinating distribution of \$9,259,733.77 worth of PPE to city employees, and nonprofits. So far, they have distributed \$3,728,920.50 worth of PPE including masks, wipes, and gloves, and the distribution is just getting started! Their work has been crucial to the safety of the City's front-line workers. Congratulations to John and Aquileo!



### PPE and COVID-19 Informational Signage

The Communications, Outreach and Marketing (COM) Storefront at the City Store is open for PPE and signage to be picked up by appointment only. An order form (<https://forms.office.com/Pages/ResponsePage.aspx?id=nnA1KQzBCUijAoUtNp-HAlz1ivLO4tpGiApotf3UuF9UQTRJSDZZQIM3WkxQTE1MR01DUkk5RIA0Vi4u>) must be completed and submitted. Orders will be scheduled with your office for pick up at the City Store by a COM staff member. Order pickups will be from 10 a.m. - 4 p.m. on Mondays, Wednesdays, and Fridays. If you have questions, please contact Communications, Outreach & Marketing Director Catherine Cuellar at [media@dallascityhall.com](mailto:media@dallascityhall.com).

DATE February 5, 2021  
SUBJECT **Taking Care of Business – February 4, 2021**

### [Exciting New Programs at Dallas Public Library!](#)

Dallas Public Library (DPL) is excited to announce a new FREE service in partnership with *Atmos Energy*. VOOKS - online storybook videos will be available for a free, one-year subscription with access to over 1,000 titles. This can be used from the Atmos app or from your computer for children ages 2-8 years old. Visit [AtmosEnergy.com/Vooks](https://www.atmosenergy.com/Vooks) to sign up and let the fun begin! Should you have questions or concerns, please contact Jo Giudice, Director of Libraries.

### [Free Tax Assistance](#)

While remaining safe during COVID, for individuals who need help filing their taxes, this year DPL is working with VITA to offer free help at three locations, Fretz Park, Hampton-Illinois, and Lochwood Branches. An appointment must be made, no walk-ups please. DPL is working to add more locations in March and will update this information as it becomes available. Please refer to the DPL website [www.dallaslibrary.org](http://www.dallaslibrary.org) or call 214 670-1400 for more information.

### [Book Bundles](#)

DPL rolled out Book Bundles this week! Do you miss browsing the shelves and finding a new, exciting book to read? Then Book Bundles is for you. Just fill out a simple form and library staff will fill a bag of books for you based on your stated preferences. There is nothing better than a bag of surprises available through our *Library to Go* curbside pickup. Visit <http://dallaslibrary2.org/dplwhatsnext/bookbundles.php> to sign up. For more information, please contact Jo Giudice, Director of Libraries.

### [Sign Up for the Government Alliance on Race & Equity \(GARE\) Membership Portal](#)

City of Dallas is a member of Government Alliance on Race & Equity (GARE), this means every City employee has access to the GARE membership portal. The membership portal is another opportunity for employees to be a part of advancing equity efforts in their respective departments. Through the GARE portal City employees have access to information, resources and best practices across various jurisdictions that will support their department in operationalizing equity. Staff can learn more about GARE and the membership benefits by attending GARE's upcoming Informational Session on [Friday, February 11, 2021](#) or [joining the portal here](#). Following registration, it takes 2-4 days for GARE to approve members' access. If you have any questions, please contact Dr. Lindsey Wilson, Equity Officer, Office of Equity and Inclusion - Equity Division at [lindsey.wilson@dallascityhall.com](mailto:lindsey.wilson@dallascityhall.com).

### [MLK Black History Month event](#)

On February 12<sup>th</sup> and 19<sup>th</sup>, 2021, the Dr. Martin Luther King, Jr. Community Center will host "The Fierce Urgency of Now: 2021 Virtual Black History Month Celebration" in honor of Black History Month. Black History Month, or National African American History Month, is an annual celebration of achievements by Black Americans and a time for recognizing the central role of African Americans in U.S. history. The 2021 MLK Virtual Black History

DATE February 5, 2021  
SUBJECT **Taking Care of Business – February 4, 2021**

Month Celebration is continuing with the theme from our 39th Annual Dr. Martin Luther King, Jr. Scholarship and Awards Gala and will feature guest speakers, education, a spoken word artist, and a performance from an African drum and dance ensemble. More information is included in the attached flier and information on how to view the event will be available at [www.dallasmlkcenter.com/black-history-month](http://www.dallasmlkcenter.com/black-history-month). For more information on this event, contact Office of Community Care Director, Jessica Galleshaw.

#### [Communications, Outreach, and Marketing Menu of Services](#)

The Communications, Outreach, and Marketing (COM) [template library linked here](#) has been updated with the new COM Menu of Services. Please work with your departmental COM PIO liaison to manage communications requests using the following forms:

[COM Project/Service Request Form](#)

[COM A/V Request](#)

[Written Translations](#)

For more information, please contact Catherine Cuellar, Director of Communications, Outreach, and Marketing.

#### [American Institute of Architects Dallas Sustainability Commendation](#)

Susan Alvarez, assistant director for the City of Dallas' Office of Environmental Quality and Sustainability has received the American Institute of Architects (AIA) Dallas Sustainability Commendation for 2020. The award is to recognize her leadership in the development and approval of the City of Dallas' first Comprehensive Environmental Climate Change Plan (CECAP). The award and recognition began in 2014 and it is awarded once a year. This award recognizes those that are committed to building a resilient and sustainable society and understand that close cooperation and farsighted vision from public officials, community leaders, business owners, and design professionals is required to accomplish a stronger environmental connection between our work and the world around us. "Celebrate Architecture 2021", a virtual Zoom event will be held on February 4, 2021 from 5:30 p.m. to 7:00 p.m. to formally recognize all the award recipients and to cite their accomplishments. The public is welcome to attend this free event. Please register in advance: [Celebrate Architecture 2021 and Award Recognition](#). Should you have any questions, please contact Sheila Delgado, Interim Director Office of Environmental Quality & Sustainability at [sheila.delgado@dallascityhall.com](mailto:sheila.delgado@dallascityhall.com).

#### [Point In Time Homeless Count Kick Off & Volunteer Opportunity](#)

Registration for the 2021 Point In Time (PIT) Homeless Count kick-off is now open. The kickoff will be held via video conference on Thursday, February 18 from 11:00 to 11:30 a.m. After an introduction by Councilmember Casey Thomas, II, Mayor Eric Johnson will make opening remarks. To register, please click [here](#).

In addition, Metro Dallas Homeless Alliance (MDHA) has made a PIT Homeless Count volunteer opportunity available for the Mayor and City Council. Assistance is needed assembling the 4,000 "blessing bags" that will be given to individuals participating in the count. Volunteers are needed on Monday, February 15, 2021 (note this is a city holiday)

DATE February 5, 2021  
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from 10:00 a.m. to 12:00 p.m. or from 3:00 p.m. to 5:00 p.m. at City Square located at 1610 S. Malcolm X Blvd. A map showing the meeting room location is attached. The deadline for signing up for this volunteer opportunity is next Thursday, Feb. 11, 2021. For more information about the kick-off event or volunteer opportunity, please contact Gloria Sandoval, Partnerships Manager in the Office of Homeless Solutions ([gloria.sandoval@dallascityhall.com](mailto:gloria.sandoval@dallascityhall.com)).

### Planning & Urban Design (P+UD) Ambassador Program

Planning & Urban Design is launching a new Ambassador program on February 8, 2021. The purpose of the P+UD Ambassador Program is to engage civic-minded Dallas residents to increase awareness, build understanding and help communicate the value of city planning in land development and neighborhood improvement processes. Through this program we hope to create an effective grass-roots communication network and a forum for exchanging ideas on how to improve neighborhoods. Ambassadors will receive training to learn about planning processes and how to influence them. Details on the Ambassador program are available [here](#). Applicants are asked to fill out an online application form available in [English](#) and [Spanish](#). Should you require more information, please contact Peer Chacko, Director of Planning and Urban Design.

### New Procurement Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

<b>Opportunity No.</b>	<b>Opportunity Name</b>
CIZ1965	Main Street from Good Latimer Expwy. to Exposition Ave., by Department of Public Works
BI21-00015119	Chemical Root Control System
BRZ-00015057	Homelessness Diversion Services
BV21-00015589	Plumbing Pipe, Fittings, Fixtures, Trim and Parts
BRZ21-00014983	Senior Services Employment Program
BRZ-00015066	Youth Homelessness

We are also pleased to share the latest [Procurement Quarterly](#), listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#). Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

DATE February 5, 2021  
SUBJECT **Taking Care of Business – February 4, 2021**

## **Look Ahead**

### **City Council Briefings**

February 17, 2021

- Illegal Dumping & Blight Abatement Strategic Plan
- Update on Bridging the Digital Divide – RDI Initiative
- Dallas Executive Marketing Plan

### **Media Inquiries**

As of February 1, 2021, the City has received media requests from various news outlets regarding the following topics:

- Vaccination efforts by the City
- Water bill irregularities
- Small Business Continuity Fund
- NBC 5 Inquiries About the Number of DFR Members Testing Positive for COVID
- DFR Begins Administering Second Dose of Moderna Vaccine to First Responders
- First Responder Second Dose Vaccination Efforts – Day 1 Summary
- Dallas Morning News Inquires About Total Number of First Responders Who Received Initial Moderna Dose
- First Responder Second Dose Vaccination Efforts – Day 2 Summary
- NBC 5 Inquiries About Total Number of First Responders Who Received Initial Moderna Dose
- Firefighter Okay After Injuring Knee at Structure Fire
- First Responder Second Dose Vaccination Efforts – Day 3 Summary
- First Responder Second Dose Vaccination Efforts – Day 4 Summary
- Dallas Morning News Inquires About Residents Turned Away from Vaccination Site
- Rate of First Responders Electing to Receive Vaccine Trending Below 50%
- DFR Battles Large Mulch Fire in Northwest Dallas
- First Responder Second Dose Vaccination Efforts – Day 5 Summary
- First Responder Second Dose Vaccination Efforts – Day 6 Summary
- First Responder Second Dose Vaccination Efforts – Day 7 Summary

DATE February 5, 2021  
SUBJECT **Taking Care of Business – February 4, 2021**

Please see the attached document compiling information provided to media outlets, during the period from January 26 – February 1, 2021, for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T. C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



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**REV. RICHIE BUTLER, PROJECT UNITY**

**EMMA RODGERS, DALLAS CIVIL RIGHTS MUSEUM**

**JILES KING, SPOKEN WORD ARTIST**

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EMBAJADOR!**

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*¡Se alienta a las personas de mentalidad cívica que quieran participar en la mejora de la Ciudad y su vecindario a través del Uso de la Tierra y el proceso de desarrollo!*

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**APLICACIÓN ABIERTA: 8 de febrero de 2021**

Para aplicar visite: <http://bit.ly/PUDAmbassador>

**LA FECHA TOPE: 22 de febrero de 2021**

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**Preguntas? 214-671-8900 | pud@dallascityhall.com**  
**Visítenos en línea en [bit.ly/DallasPUD](http://bit.ly/DallasPUD)**



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**APPLY FOR OUR AMBASSADOR  
PROGRAM!**

## **PLANNING + URBAN DESIGN: AMBASSADOR PROGRAM**

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*Civic-minded individuals who want to be involved in improving the City and their neighborhood through the land-use and development process are encouraged to apply!*

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**APPLICATION OPENS: February 8, 2021**

To apply visit: <http://bit.ly/PUDAmbassador>

**DEADLINE: February 22, 2021**

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Questions? 214-671-8900 | [pud@dallascityhall.com](mailto:pud@dallascityhall.com)  
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# ASISTENCIA de IMPUESTOS

## \*Citas Requeridas\*

### **Fretz Park Branch Library - llama 214-370-9353**

Miércoles, Viernes, Sábado 10:30 am - 5:00 pm

Comienza el servicio Febrero 3

### **Hampton-Illinois Branch Library - llama 214-370-9353**

Martes, Jueves, Sábado 10:30 am - 5:00 pm

Comienza el servicio Febrero 2

### **Lochwood Branch Library - llama 214-670-8403**

Comienza el servicio Marzo 1

## Agregando nuevas ubicaciones

Buscar actualizaciones en [www.dallaslibrary.org](http://www.dallaslibrary.org)

Listo para presentar sus impuestos?

Visita: [www.myfreetaxes.com](http://www.myfreetaxes.com)







# TAX ASSISTANCE

**\*Appointments Required\***

**Fretz Park Branch Library - call 214-370-9353**

Wednesday, Friday, Saturday 10:30 am - 5:00 pm

Service begins February 3

**Hampton-Illinois Branch Library - call 214-370-9353**

Tuesday, Thursday, Saturday 10:30 am - 5:00 pm

Service begins February 2

**Lochwood Branch Library - call 214-670-8403**

Service begins March 1

## Adding new locations

Check for updates on [www.dallaslibrary.org](http://www.dallaslibrary.org)

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Visit: [www.myfreetaxes.com](http://www.myfreetaxes.com)

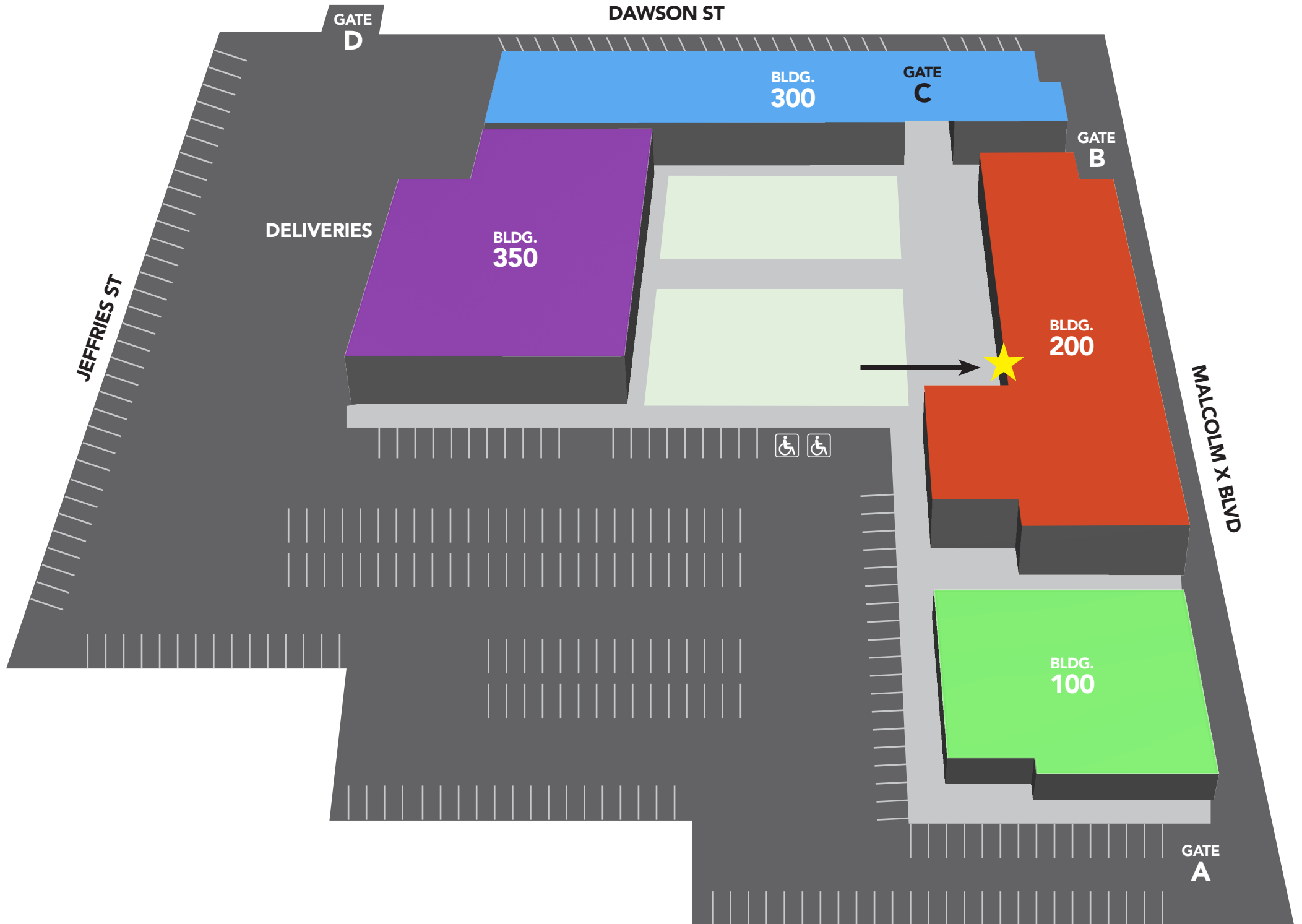




CitySquare

# OPPORTUNITY CENTER

1610 S Malcolm X Blvd | Dallas, TX



**Communications, Outreach & Marketing**  
**Media Requests**  
**Jan. 26 – Feb. 1**

Date Submitted: 1/30/2021

Topic: WFAA - vaccination information

Inquiry: Eric Alvarez with WFAA requested information regarding the City's vaccination efforted. The City shared the following: today (Saturday) there was more traffic than in days before due to increased demand for weekend appointment times, some arriving without having been invited, and others confirmed arriving ahead of schedule. The actual time from entering the parking lot for registration verification to leaving the garage is approximately 30 minutes.

Date Submitted: 2/1/2021

Topic: Water Bill Inquiry

Inquiry: Ms. Bazan inquired about alleged irregularities of a DWU customer's water bill. DWU provided correct information of the billing history and outreach provided to the customer.

Submitted By: Nichelle Sullivan (Dallas Water Utilities)

Media Entity: SanJuana Bazan (Telemundo/NBC 5)

Date Submitted: 2/1/2021

Topic: Celebration of Black History

Inquiry: WFAA reporter Jay Wallis asked for photographs and background on Juanita Craft as research for a piece on Black History in the City of Dallas. We were able to connect him with John Slate in City Archives.

Submitted By: Nichelle Sullivan (City Secretary's Office - City Archives)

Media Entity: Jay Wallis, Reporter, WFAA

Date Submitted: 2/1/21

Topic: Small Business Continuity Fund

Inquiry: NBC 5, Telemundo, and Univision requested interviews with Economic Development to discuss the reopening of the Small Business Continuity Fund. Assistant Director Zarin Gracy conducted the interviews.

Submitted By: Anastasia Reed (CMO)

Media Entity: NBC 5, Telemundo, and Univision

Date Submitted: 2/1/2021

Topic: Spectrum News - vaccination operations

Inquiry: Mike Pool with Spectrum News asked about vaccinations at KBHCCD on Tuesday. The City responded that KBHCCD is not operating on Tuesday, operations will resume Wednesday when about 1,000 vaccines will be administered.

Submitted By: Roxana Rubio (Office of Emergency Management)

Media Entity: Mike Pool (Spectrum News)

Date Submitted: 2/1/2021

Topic: Univision - clarification on vaccinations

Inquiry: Laura Cruces with Univision 23 reached out asking for information on two specific cases of residents being turned away for vaccines after receiving an email. OEM and DFR explained they are seeing several cases where families share an email address, the email for vaccination is sent to person A and the person who also shares the email is then confused when they cannot sign up.

Submitted By: Roxana Rubio (Office of Emergency Manage, Dallas Fire-Rescue)

Media Entity: Laura Cruces (Univision 23)

Date Submitted: 2/1/2021

Topic: Univision - clarification on vaccinations

Inquiry: Laura Cruces with Univision 23 reached out asking for information on two specific cases of residents being turned away for vaccines after receiving an email. OEM and DFR explained they are seeing several cases where families share an email address, the email for vaccination is sent to person A and the person who also shares the email is then confused when they cannot sign up.

Submitted By: Roxana Rubio (Office of Emergency Manage, Dallas Fire-Rescue)

Media Entity: Laura Cruces (Univision 23)

Date Submitted: 2/1/2021

Topic: DMN - vaccination stats

Inquiry: Everton Bailey with the Dallas Morning News asked how many total invitations were sent out to residents and how many people were turned away with vaccinations? The City explained 10,000 invitations went out and about 450 persons with appointments were not able to be vaccinated during this allocation. Those persons were scheduled for priority appointments starting Wednesday.

Submitted By: Roxana Rubio (Office of Emergency Management)

Media Entity: Everton Bailey (Dallas Morning News)

This morning the team estimated about 2300 vaccines would be administered today.

We have turned away approximately 30% of residents who had appointments today. The reasons include:

- They received the link, to schedule an appointment, from a friend or family member
- They found the link in any other way than a direct communication from the City of Dallas
- They did not meet the eligibility criteria to be vaccinated at this time due to extremely limited vaccine availability.

Submitted By: Roxana Rubio (Office of Emergency Management)

Media Entity: Eric Alvarez (WFAA)

Date Submitted: 2/1/2021

Topic: NBC5 - vaccine information

Inquiry: Katy Blakey with NBC inquired about the City's vaccination operations over the weekend. The City answered and provided the following information:

How many people with valid appointments were turned away?

About 450, more than 250 have already received an invitation to schedule appointments this week, others will be contacted tomorrow morning.

What's happening to reach those people and get them vaccinated?

Persons who had valid appointments on Saturday and did not receive them have already received or will receive a text and email inviting them to schedule.

What, if any, logistical changes will be made to improve traffic flow and communication around the convention center?

Operations on Wednesday and Thursday will be for 1,000 vaccinations each day. Friday and Saturday, Methodist hospital will be providing support to administer 1,5000 vaccines each day. Read more about the partnership here, [https://content.govdelivery.com/bulletins/gd/TXDALLAS-2be0744?wgt\\_ref=TXDALLAS\\_WIDGET\\_3](https://content.govdelivery.com/bulletins/gd/TXDALLAS-2be0744?wgt_ref=TXDALLAS_WIDGET_3)

What's being done to ensure appointment links can not be forwarded?

The City of Dallas is currently working on a feature to authenticate a resident's registration prior to accessing the scheduling link. Additionally, the City and County will be working together to find a permanent solution. More information should be available later this week.

Additionally, the City clarified 450 persons were not turned away due to vaccines going to residents without appointment, but because the last day of operations there was a slight overbooking to account for no show and reschedules as seen in the previous days.

Submitted By: Roxana Rubio (Office of Emergency Management.)

Media Entity: Katy Blakey (NBC 5)

Date Submitted: 2/2/21

Topic: Small Business Continuity Fund

Inquiry: The Small Business Grant Program is returning, but the City has successfully spent all of its CARES ACT funding. The reported inquired where the money is coming from. The first of the Small Business Continuity Fund was funded by Cares Act dollars and the second round is being funded by Community Development Block Grant (CDBG) funds.

Submitted By: Anastasia Reed (CMO)

Media Entity: NBC 5, Larry Collins



CITY OF DALLAS

Dallas Fire-Rescue Department  
Media Requests: January 26, 2021 – February 1, 2021.

**Tuesday, January 26<sup>th</sup>: NBC 5 (Lizbeth Licon)** - Can you please provide us with the latest Covid19 cases for Dallas Fire?

**City Response** – Sent her the following information which was posted to the department’s Twitter page:

As of January 26th, [@DallasFireRes\\_q](#) is reporting a total of 493 [#firefighters](#) and civilian employees who've tested positive for [#COVID19](#). 468 have fully recovered, and 50 are currently under [#quarantine](#) for on and off-duty exposures. [@CityOfDallas](#) [#FlattenTheCurve](#)

[https://twitter.com/DallasFireRes\\_q/status/1354124702965522432?s=19](https://twitter.com/DallasFireRes_q/status/1354124702965522432?s=19)

**Tuesday, January 26<sup>th</sup>: Sent the following to all local media outlets –**

On Tuesday, January 26<sup>th</sup>, at 8:00 a.m., DFR began administering the second dose of Moderna vaccine to **FIRST RESPONDERS ONLY** from Dallas Fire-Rescue, the Dallas Police Department and the Dallas City Marshal’s Office.

The process is set to happen in two phases, which have been scheduled as follows:

- Phase 1: Tuesday, January 26<sup>th</sup> – Thursday, January 28<sup>th</sup>
- Phase 2: Saturday, January 30<sup>th</sup> – Sunday, January 31<sup>st</sup>

Today, we expect to administer the second dose to approximately 350 first responders, but we won’t have a confirmed number until operations have concluded for the day.

There were just over 2,000 first responders who received their first dose, from 12/29/20 – 1/5/21, at the Kay Bailey Hutchinson Convention Center.

**Wednesday, January 27<sup>th</sup>: Sent the following update, on first responder vaccinations, to all the local media –**

**Operation Medicine Wheel – First Responder 2<sup>nd</sup> Dose: Day 1**

**Update:** On Tuesday, January 26<sup>th</sup>, at 8:00 a.m., Dallas Fire-Rescue (DFR) began administering the second dose of the Moderna vaccine to first responders from DFR, the Dallas Police Department and the Dallas City Marshal's Office.

To maximize efficiency, and ensure that first responders receive their second dose as close to the 28-day mark as possible, the vaccination process is being conducted in two phases:

- Phase 1: Tuesday, January 26<sup>th</sup> – Thursday, January 28<sup>th</sup>
- Phase 2: Saturday, January 30<sup>th</sup> – Sunday, January 31<sup>st</sup>

During the first day of operations, vaccinations were administered to 353 first responders. Efforts ran smoothly from 8:00 a.m. – 5:00 p.m., with the heaviest traffic coming through during the early hours, before settling at a steadier pace.

Though there were no major issues reported over the course of the day, staff will continually monitor the situation to ensure operational efficiency.

**Wednesday, January 27<sup>th</sup>:** **Dallas Morning News (Everton Bailey)** - Do you know how many people from each agency received the first 2,000 doses? Did DFR staff, for example receive 1,000 of them? Also, do you know how many have received vaccines from other sources (like Parkland)?

**City Response** - There were a total of 2,004 first responders who were able to get their first dose at KBHCC.

Of those, 738 were given to DFR members, 1,221 to DPD and 45 for Dallas City Marshals.

While there were other DFR member who received their vaccines through Parkland, prior to and after our efforts at KBHCC, they are under a separate tracking system and I'm unable to confirm that number.

**Thursday, January 28<sup>th</sup>:** **Sent the following update, on first responder vaccinations, to all the local media –**

### **Operation Medicine Wheel – First Responder 2<sup>nd</sup> Dose: Day 2**

**Update:** On Wednesday, January 27<sup>th</sup>, at 8:00 a.m., Dallas Fire-Rescue (DFR) continued administration of the second dose of the Moderna vaccine to first responders from DFR, the Dallas Police Department and the Dallas City Marshal's Office.

Operational hours ran from 8:00 a.m. – 5:00 p.m., and much like the first day, the second day of operations saw the majority of its volume during the early hours before

tapering off for the rest of the day, as vaccinations were administered to an additional 307 first responders.

To maximize efficiency, and ensure first responders receive their second dose as close to the 28-day mark as possible, the vaccination process is being conducted in two phases:

- Phase 1: Tuesday, January 26<sup>th</sup> – Thursday, January 28<sup>th</sup>
- Phase 2: Saturday, January 30<sup>th</sup> – Sunday, January 31<sup>st</sup>

There were no major issues reported over the course of the day, but staff will continually monitor the situation to ensure operational efficiency.

**Thursday, January 28<sup>th</sup>: NBC 5 (Claire Cardona)** - Do you know how many DFR, DPD and City Marshal's first responders have been vaccinated so far including those who have had just one and those with both doses? And will this weekend's vaccination effort be open to media, or will there be any b-roll provided?

**City Response** - 2,004 first responders from DFR, DPD and the City Marshals received their first dose.

Over the course of the past three days, 918 of those first responders have receive their second dose.

There will be no media access given inside the vaccination site. Considering the operation, with the exception of the parking level, was identical to what we did for the first dose, we did not intend on capturing and distributing new b-roll. You'll have to use the b-roll that was sent out back on December 29th when we began administering the first dose to first responders.

**Friday, January 29<sup>th</sup>: All local media outlets** - Is there any information available about a reportedly injured firefighter, at 2900 block of Reservoir St? Incident number 2021022485.

**City Response** – Thankfully, this was a knee injury suffered while operating at the fire, and not a burn injury. The firefighter has already been released from the hospital and is expected to be okay.

**Friday, January 29<sup>th</sup>: Sent the following update, on first responder vaccinations, to all the local media –**

**Operation Medicine Wheel – First Responder 2<sup>nd</sup> Dose: Day 3**



**Update:** On Thursday, January 28<sup>th</sup>, at 8:00 a.m., Dallas Fire-Rescue (DFR) continued administration of the second dose of the Moderna vaccine to first responders from DFR, the Dallas Police Department (DPD) and the Dallas City Marshal's Office.

Operational hours ran from 8:00 a.m. – 5:00 p.m., and volume remained steady over the course of the day, without incidence, as vaccinations were administered to an additional 258 first responders.

Despite the phased approach (referenced below), DFR will be conducting second-dose vaccinations today (1/29) due to scheduling needs of DPD personnel. As a result, we are expected to make the accommodations of between 650 – 700 police officers during today's operational period.

**NOTE:** To maximize efficiency, and ensure first responders receive their second dose as close to the 28-day mark as possible, the vaccination process is being conducted in two phases:

- Phase 1: Tuesday, January 26<sup>th</sup> – Thursday, January 28<sup>th</sup>
- Phase 2: Saturday, January 30<sup>th</sup> – Sunday, January 31<sup>st</sup>

**Saturday, January 30<sup>th</sup>:** Sent the following update, on first responder vaccinations, to all the local media –

### **Operation Medicine Wheel – First Responder 2<sup>nd</sup> Dose: Day 4**

**Update:** On Friday, January 29<sup>th</sup>, at 8:00 a.m., Dallas Fire-Rescue (DFR) continued administration of the second dose of the Moderna vaccine to first responders from DFR, the Dallas Police Department and the Dallas City Marshal's Office.

To maximize efficiency, and ensure first responders receive their second dose as close to the 28-day mark as possible, the vaccination process is being conducted in two phases:

- Phase 1: Tuesday, January 26<sup>th</sup> – Thursday, January 28<sup>th</sup> (Complete)
- Phase 2: Saturday, January 30<sup>th</sup> – Sunday, January 31<sup>st</sup>

Friday's operational hours ran from 8:00 a.m. – 5:00 p.m., resulting in 541 additional first responders receiving their second dose; bringing the grand total of 1,459 first responders who have been fully vaccinated going into the phase 2.

**Saturday, January 30<sup>th</sup>:** Dallas Morning News (Charlie Scudder) - Wanted to check in on the city's vaccine site -- we heard from some folks that people were being turned away today. Can you provide any details? Also, do you know about how many people have been turned away today?

**City Response** - Yes, there are people who are being turned away from the KBHCC Vaccination site. The reasons include:

- People receiving the link, to schedule an appointment, from a friend or family member
- People finding the link in any other way than a direct communication from the City of Dallas
- People not meeting the eligibility criteria to be vaccinated at this time due to extremely limited vaccine availability

Up to this point today, approximately 30% of people have been turned away today.

**Saturday, January 30<sup>th</sup>: NBC 5 (Eva Parks) (following up on a 1/21 request)** - It's looking like we're going to do something in the next week or so. I'm circling back to everyone I surveyed to make sure I have the most accurate numbers by Monday since I know many departments received second doses this week.

Based off the info you gave me below looks like 738 from DFR of 1985 is about 37 percent? We are asking the departments trending under 50% of participation why more aren't getting it as we know it's voluntary. Let us know what you can.

**City Response** - Since receiving the vaccination is voluntary, and disclosing a reason for refusal is not requisite, we are unable to say specifically why more DFR members aren't getting the vaccine.

Generally speaking, the reasons that firefighters have are probably consistent with those from anyone else; like concerns over the speed at which the vaccines were developed, whether any corners were cut during that process, concerns over unknown long-term effects, among other reasons.

All we can do as a department is provide the facts to our members so they can conduct their own risk vs. benefit analysis and make an educated and informed decision on what they feel is best for them and their families.

**Saturday, January 30<sup>th</sup>: All local news desks** – Do you have any information on this 2 alarm response? Is it a mulch fire?

**City Response** - At 15:30 Dallas Fire-Rescue units were dispatched to a 911 call for a mulch fire after someone stated they could see fire coming from piles of mulch at the Living Earth – Mulch, Compost and Soils, located at 1901 California Crossing Road, in Northwest Dallas.

When firefighters arrived at the scene, they reported out with lots of fire and smoke coming from mulch piles behind the industrial facility. Fire companies have been on the scene for over two hours trying to mitigate the situation; but such is the case with any

mulch fire, it is a laborious cycle of suppressing the flames then digging through the mulch piles only to find more fire smoldering underneath. Strong winds have also been a significant hindrance to suppression efforts, as Command had to call for a second alarm fire response resulting in the response of 14 heavy apparatus, and other equipment, and about 70 firefighters to help contain the spread of the fire.

There have been no injuries reported, but several pieces of machinery belonging to the business, as well as the fence to an neighboring business, have sustained fire damage. Efforts are expected to last well into the evening and morning hours as multiple ariel ladders are being used to surround and drown the piles as much as possible.

Investigators are working with business owners to gather more information to help determine a cause; but for now, the cause of the fire will remain undetermined.

**Sunday, January 31<sup>st</sup>: Sent the following update, on first responder vaccinations, to all the local media –**

### **Operation Medicine Wheel – First Responder 2<sup>nd</sup> Dose: Day 5**

**Update:** On Saturday, January 30<sup>th</sup>, at 8:00 a.m., Dallas Fire-Rescue (DFR) continued administration of the second dose of the Moderna vaccine to first responders from DFR, the Dallas Police Department and the Dallas City Marshal's Office.

Operational hours ran from 8:00 a.m. – 5:00 p.m., with no incidence; resulting in a total of 1,649 first responders who have been fully vaccinated going into the final day of first responder operations..

To maximize efficiency, and ensure first responders receive their second dose as close to the 28-day mark as possible, the vaccination process is being conducted in two phases:

- Phase 1: Tuesday, January 26<sup>th</sup> – Thursday, January 28<sup>th</sup> (Complete)
- Phase 2: Saturday, January 30<sup>th</sup> – Sunday, January 31<sup>st</sup>

**Monday, January 1<sup>st</sup>: Sent the following update, on first responder vaccinations, to all the local media –**

### **Operation Medicine Wheel – First Responder 2<sup>nd</sup> Dose: Day 6**

**Update:** On Sunday, January 31<sup>st</sup>, at 8:00 a.m., Dallas Fire-Rescue (DFR) continued administration of the second dose of the Moderna vaccine to first responders from DFR, the Dallas Police Department and the Dallas City Marshal's Office.

Operational hours ran from 8:00 a.m. – 5:00 p.m., with no incidence, resulting in a total of 1,798 first responders who have been fully vaccinated. Though the original operational period has expired, there are still first responders who have not been fully

vaccinated. As a result, operations will continue to run through Monday, February 1<sup>st</sup>, starting at 8:00 a.m., to make sure the entirety of the 2,004 who received the initial dose get their second one.

**Tuesday, January 2<sup>nd</sup>: Sent the following update, on first responder vaccinations, to all the local media –**

### **Operation Medicine Wheel – First Responder 2<sup>nd</sup> Dose: Day 7**

**Update:** On Monday, February 1<sup>st</sup>, at 8:00 a.m., Dallas Fire-Rescue (DFR) continued administration of the second dose of the Moderna vaccine to first responders from DFR, the Dallas Police Department and the Dallas City Marshal's Office.

The final day of operations, like the previous days, ran without incidence, resulting in a total of 1,902 first responders being fully vaccinated. While that still puts us 102 short of the 2,004 who received the first dose, scaled down arrangements will be made in the coming days to ensure that those first responders are given the opportunity to receive that second dose.