

# Memorandum



CITY OF DALLAS

DATE September 17, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – September 16, 2021**

## New Updates

### OHS Street Outreach Update

The Office of Homeless Solutions (OHS) Street Outreach team is gearing up for the start of the Dallas R.E.A.L. Time Rapid Rehousing (DRTRR) Initiative on October 1st by using 311 data and sites identified in the field to develop the outreach and resolution via housing approach briefed to City Council on August 4th. During this time, they will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS).

Please see the attached schedule for homeless encampment cleaning the weeks of September 13th – September 17th and September 20th – September 24th. Please note that these will be for debris removal and outreach only.

The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the dashboard using the link below and feel free sharing this tool with residents:

<https://dallasgis.maps.arcgis.com/apps/opsdashboard/index.html#/ccd41f0d795f407a94ae17e2c27bf073>.

Should you have questions or concerns, please contact Christine Crossley Director of the Office of Homeless Solutions.

### City Manager's Corner

Simonne Haas is the Accounts Payable Manager in the City Controller's Office Accounts Payable Division and has been with the City of Dallas for over 24 years. Most people know Simonne as the person who gets "stuff" done—i.e., gets invoices processed. Simonne is on the clock daily from early in the morning to early evening processing invoices, responding to vendor inquiries or employee inquiries. Simonne knows her way around the AMS system and truly can identify anything that could possibly hang up an invoice. She is kind and generous in all her dealings with staff and/or vendors and regularly receives accolades from those she assists. Her patience and dedication



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to the City of Dallas, it's vendors, and employees is unmatched. Thank you Simonne for all you do!

### [The Office of Emergency Management – What Excellence Looks Like](#)

September is National Preparedness Month. The Office of Emergency Management (OEM) continues our mission to assist the City of Dallas prepare for, respond to, and recover from all hazards. OEM Staff has completed our five-year City emergency operations plan and is actively working toward our re-accreditation through the Emergency Management Accreditation Program (EMAP). OEM continues to conduct training and exercises including the region-wide Complex Coordinated Terrorist Attack (CCTA) grant-funded exercise and a State Fair Tabletop Exercise. We are also providing virtual presentation to departments, residents, and partners on preparedness. COVID testing and vaccination remains at the forefront of OEM's priorities as we continue to move through the pandemic. And finally, OEM welcomes two new Emergency Management Specialists, Devon Spencer and Clay Taylor, to help round out our staff capabilities and continue to provide excellent service to all our residents.



### [Welcome to the City of Dallas Redistricting Commission UPDATE](#)

The 2021 Redistricting Commission had its first public open meeting on Monday, September 13. The hybrid meeting was attended by all 12 appointed Redistricting Commissioners. Half of the commissioners joined the meeting virtually, while the others joined Chairman Jesse Oliver, in-person at City Hall. Commissioners received information regarding the redistricting process and requirements as directed by the Dallas City Charter. The City Attorney's Office also presented information regarding Texas Open Meetings Act and Parliamentary Procedures. Redistricting consultant, ARCBridge Consulting, Inc. provided an update on the 2020 Census data. No official business was voted on, as this was an introductory meeting/retreat. The City Council will receive a full briefing on the 2020 Census, along with redistricting on Wednesday, October 20. Should

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you have questions or concerns, please contact Brett Wilkinson, Director for the Office of Government Affairs department.

### [Dallas Public Library Launches Youth Poet Laureate of Dallas Program](#)

One Dallas student will be named Youth Poet Laureate of Dallas next year and receive a \$1,000 scholarship as part of Dallas Public Library's long-running Express Yourself! Youth Poetry Competition and Cover Art Contest. The new Youth Poet Laureate program is designed to support the literary talent of Dallas young people and to amplify youth voices. The Express Yourself! contest is open to Dallas students in grades 2 through 12, but the Youth Poet Laureate must be between the ages of 13 and 18. Applications are being accepted September 20 to January 31 at [www.dallaslibrary.org/poetry](http://www.dallaslibrary.org/poetry). The poet laureate and contest winners will be announced at an award ceremony in April. For more information, contact Director of Libraries Jo Giudice.

### [Department of Aviation Participates in American Heart Association Heart Walk](#)

The Department of Aviation put its boots to the ground for a good cause on Saturday, September 11 as part of the 2021 Heart Walk hosted by the American Heart Association. The national and annual fundraising event aims to save lives from this country's No. 1 and No. 5 killers - heart disease and stroke. In addition to completing 3.5 miles around Bachman Lake, many community members and partnering organizations joined DOA's Community Engagement team to participate in a park cleanup. This event contributed to a Dallas-wide fundraising total of almost \$3.9 million! Thank you to all who participated in and donated to this worthy cause. If you have any questions or for more information, please contact Director of Aviation Mark Duebner.

### [Dallas Animal Services Issues Final Push for Clear the Shelters](#)

Since "Clear the Shelters" began on August 23, DAS has seen around 600 adoptions and 130 pets go into foster homes. However, with over 400 pets currently in the shelter, many more adopters and fosters are needed this weekend as the event winds to an end. The national event, in partnership with NBC and Telemundo, continues through Sunday and with this being the last weekend of the event, DAS expects additional media coverage for the final push. Pet adoptions are free, and all pets come spayed/neutered, up to date on vaccinations, and microchipped. Hours have been extended both at the main shelter (1818 North Westmoreland Road) and at the PetSmart Everyday Adoption Center (16821 North Coit Road) to accommodate for this increase in adopters. See additional information, including hours and available pets, at [BeDallas90.org](http://BeDallas90.org). [Join the Facebook event here.](#)

### [Majestic Centennial Open House Celebration - You Are Invited!](#)

The Office of Arts and Culture would like to invite you and our esteemed Councilmembers to the 100-Year Anniversary Celebration of the Majestic Theater. The Historic Majestic Theatre in the City Center District of Downtown Dallas is celebrating its 100-year anniversary. The theatre first opened its doors in 1921 and is the standing theater of "Theatre Row", Dallas' historic Elm Street entertainment center.

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For this momentous event, the Office of Arts and Culture is celebrating with a Community Open House at the theater on September 19th, 2021, from 12-3pm. Everyone is invited to participate this extraordinary experience that will feature music by The Herbie Johnson Jazz Quartet, performances by Dallas Black Dance Theatre, a family movie screening of Charlie Chaplin’s silent film “The Kid” from 1921 accompanied by pianist Paul Slavens, tours of the theater, and so much more. All events are at NO COST to the public. Masks are strongly encouraged, and facility capacity is limited to 50%. For more event details please contact Jennifer Scripps, Director for the Office of Arts and Culture. Additional information may be found at [Majestic Centennial Celebration Open House Facebook Event](#) or [www.dallasculture.org](http://www.dallasculture.org).

Upcoming Events

September 18-25, 2021	September 25, 2021	September 29, 2021	November 18, 2021
Dallas Park and Recreation hosts 2021 Golden Games <b>Registration 8/2-9/2</b> <a href="https://www.dallaspar ks.org/483/Golden-Games">https://www.dallaspar ks.org/483/Golden-Games</a>	Forest Green Library Grand Opening & Ribbon Cutting <b>10:00 A.M.</b> No RSVP Necessary 9619 Greenville Ave.	Dallas as a Music-Friendly City <b>10:00 A.M.</b>	Breakfast with Champions <b>Registration Required</b> <a href="https://www.sotx.org/event-detail/12676902">https://www.sotx.org/event-detail/12676902</a>

Look Ahead

City Council Briefings

October 5, 2021

- o Proposed 2022 City Council Calendar

October 20, 2021

- o 2020 Decennial Census Results and Redistricting Update

Media Inquiries

As of September 14, 2021, the City has received media requests from various news outlets regarding the following topics:

- DFR Dispatches Four Ambulances to East Dallas Accident
- Driver Engineer David Leos’ Funeral Service
- Off-Duty DFR Fire Captain Praised for Heroic Actions in Saving the Life of Woman in Frisco
- Governor Abbott Awards First Responders Star of Texas Award
- Brush and Bulky Trash Pilot

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- Health Inspection at Carte Blanche Restaurant
- Building Permit Backlog

The City has received other media requests from various news outlets at the following links: [Communications, Outreach and Marketing](#) or [Dallas Fire Rescue](#).

Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

**Encampment Resolution (Cleaning) Schedule September 16<sup>th</sup>, 2021**

<b>LOCATION</b>	
<b>September 13<sup>th</sup> – September 17<sup>th</sup></b>	<b>September 20<sup>th</sup> – September 24<sup>th</sup></b>
4500 Herdon Street	US 67 & South Polk
2300 Coombs Street	3108 Fernwood
2500 Dawson Ave	401 Continental
Live Oak & N Central Expy	1500 Hardwood
5383 FRANKFORD RD	Henry & Taylor
17799 DALLAS NORTH TOLLWAY	I-30 & Munger
4431 HOLLOW OAK DR	500 South Hill Rd
	600 South Hill Rd
	6200 ABRAMS RD

**Express Yourself!**

*Cover*  
**Art**  **&** *Youth*   
**poetry**  
**Contest Competition**

**Write a Poem!**  
**Design a Cover!**

Submit your original poem or original artwork and you could be published in the 26th annual Express Yourself! Anthology.

Deadline: Jan. 31. [dallaslibrary.org/poetry](http://dallaslibrary.org/poetry)

**Express Yourself!**

*Cover*  
**Art & Poetry**  
Contest Youth Competition

**¡Escriba un poema!  
¡Diseñe una portada!**

¡Envíe su poema o su obra de arte original  
y podrá ser publicado en la 26ª edición  
anual Express Yourself Anthology!

Plazo de Presentación: 31 de enero.  
[dallaslibrary.org/poetry](http://dallaslibrary.org/poetry)





## NEWS RELEASE

FOR IMMEDIATE RELEASE  
September 10, 2021

Contact: Rhonda Ivery  
Community Arts Manager  
214.671.8573  
oaccommart@dallascityhall.com

### **Majestic Centennial Celebration Press Release**

DALLAS, Texas - The Historic Majestic Theatre in the City Center District of Downtown Dallas is celebrating its 100-year anniversary. The theatre first opened its doors in 1921 and is the last standing theater of "Theatre Row," Dallas' historic Elm Street entertainment center

For this momentous event, the Office of Arts and Culture is celebrating with a Community Open House at the theater on the afternoon of September 19<sup>th</sup>, 2021 from 12:00 – 3:15 pm.

Neighbors and community partners are invited to participate this FREE and extraordinary indoor experience. These are the featured activities for the day:

12:00 p.m. – Doors Open	Grand Opening – Majestic Theater Historical Collection Exhibit (Lower Lobby)
12:00 – 12:40 p.m.	Herbie Johnson Jazz Quartet Performance (Main Lobby)
12:40 – 1:00 p.m.	First Majestic Theater Tour
1:00 – 1:40 p.m.	Dallas Black Dance Performance (Main Stage)
1:40 – 2:00 p.m.	Second Majestic Theater Tour
2:00 – 2:30 p.m.	Special Screening "100 Years of Majestic" Documentary Film (Main Stage)
2:30 – 3:05 p.m.	Kamica King Performance (Main Lobby)
3:15 p.m.	Free Screening – Charlie Chaplin's "The Kid" with live accompaniment by Paul Slavens

All events are at no cost to the public.

Parking is available at meters and surface lots nearby, and the closest DART light rail station is St. Paul Station.

The Majestic Theatre will close out its 100th year celebration with a third major event, a special concert in April 2022, kicking off a brand-new Majestic century.

**Masks are strongly encouraged. Theater capacity will be limited to 50%.**

We hope you join us on Sunday, September 19th, and we look forward to celebrating with you!

Additional information may be found at [www.dallasculture.org](http://www.dallasculture.org)

# Majestic Theater Centennial Open House

## Be Our Guest!

The Office of Arts and Culture is proud to invite you to our Open House Celebration of the Majestic Theater's Centennial Anniversary

**Sunday, September 19, 2021**

**12:00 p.m. – 3:15 p.m.**

**1925 Elm Street, Dallas, TX 75201**

### Featured Activities:

- |                           |   |
|---------------------------|---|
| <i>12:00 p.m.</i>         | <i>Doors Open<br/>Majestic Theater Historical Exhibit</i>   |
| <i>12:00 – 12:40 p.m.</i> | <i>Herbie Johnson Jazz Quartet (Main Lobby)</i>   |
| <i>12:40 – 1:00 p.m.</i>  | <i>First Majestic Theater Tour</i>  |
| <i>1:00 – 1:40 p.m.</i>   | <i>Dallas Black Dance Performance (Main Stage)</i>  |
| <i>1:40 – 2:00 p.m.</i>   | <i>Second Majestic Theater Tour</i>   |
| <i>2:00 – 2:30 p.m.</i>   | <i>Screening "100 Years of Majestic" (Main Stage)</i>   |
| <i>2:30 – 3:05 p.m.</i>   | <i>Kamica King Performance (Main Lobby)</i>   |
| <i>3:15 p.m.</i>          | <i>Screening – Charlie Chaplin's "The Kid" with live accompaniment by Paul Slavens (Main Stage)</i> |

**We look forward to celebrating with you!**

**MASKS STRONGLY ENCOURAGED ~ THEATER CAPACITY LIMITED TO 50%**

**Additional information may be found at [www.dallasculture.org](http://www.dallasculture.org)**

## COMUNICADO DE PRENSA

PARA PUBLICACIÓN INMEDIATA  
10 de Septiembre de 2021

Contacto: Rhonda Ivery  
Gerente de Artes Comunitarias  
214.671.8573  
[oaccommart@dallascityhall.com](mailto:oaccommart@dallascityhall.com)

### Comunicado de Prensa para la celebración del Centenario del Teatro Majestic

DALLAS, Texas - El histórico Majestic Theatre en el distrito del centro de la ciudad del centro de Dallas está celebrando su centenario. El teatro abrió sus puertas por primera vez en 1921 y es el último teatro en pie de "Theatre Row", el histórico centro de entretenimiento de Elm Street en Dallas.

Para este evento trascendental, la Oficina de Artes y Cultura está celebrando con una Casa Abierta Comunitaria en el teatro la tarde del 19 de septiembre de 2021 de 12:00 a 3:15 pm.

Se invita a los vecinos y socios de la comunidad a participar en esta extraordinaria experiencia interior GRATUITA. Estas son las actividades destacadas del día:

12:00 pm. – Puertas Abren	Gran Apertura - Exhibición de la Colección Histórica del Teatro Majestic (Vestíbulo inferior)
12:00 - 12:40 p.m.	Actuación del cuarteto de jazz de Herbie Johnson (Vestíbulo Principal)
12:40 - 1:00 p.m.	Primer Tour del Teatro Majestic
1:00 - 1:40 p.m.	Actuación de Dallas Black Dance Theater (escenario principal)
1:40 - 2:00 p.m.	Segundo Tour del Teatro Majestic
2:00 - 2:30 p.m.	Proyección especial Documental "100 Años de Majestic" (Escenario Principal)
2:30 - 3:05 p.m.	Actuación de Kamica King (Vestíbulo Principal)
3:15 p.m.	Proyección gratuita: "The Kid" de Charlie Chaplin con acompañamiento en directo de Paul Slavens

Todos los eventos son gratuitos para el público.

Hay estacionamiento disponible en parquímetros y lotes de superficie cercanos, y la estación de tren ligero DART más cercana es la estación St. Paul.

El Majestic Theatre cerrará su celebración del centenario con un tercer gran evento, un concierto especial en abril de 2022, dando inicio a un nuevo siglo de Majestic.

**Se recomienda encarecidamente usar máscaras. La capacidad del teatro se limitará al 50%.**

¡Esperamos que se una a nosotros el domingo 19 de septiembre y esperamos celebrarlo con usted!

Puede encontrar información adicional en [www.dallasculture.org](http://www.dallasculture.org)

# Centenario del Teatro Majestic Casa Abierta

## ¡Se nuestro invitado!

La Oficina de Artes y Cultura se enorgullece de invitarlo a nuestra celebración de puertas abiertas del aniversario del centenario del Teatro Majestic

**Domingo, 19 de septiembre de 2021**

**12:00 pm. - 3:15 p.m.**

**1925 Elm Street, Dallas, TX 75201**

### Actividades destacadas:

12:00 pm.

Puertas Abren

Exhibición Histórica del Teatro Majestic

12:00 - 12:40 p.m.

Herbie Johnson Jazz Quartet (Vestíbulo Principal)

12:40 - 1:00 p.m.

Primer Tour del Teatro Majestic

1:00 - 1:40 p.m.

Actuación de Dallas Black Dance Theater

(Escenario Principal)

1:40 - 2:00 p.m.

Segundo Tour del Teatro Majestic

2:00 - 2:30 p.m.

Proyección de "100 Años de Majestic"

(Escenario Principal)

2:30 - 3:05 p.m.

Actuación de Kamica King (Vestíbulo Principal)

3:15 p.m.

Proyección: "The Kid" de Charlie Chaplin con  
acompañamiento en vivo de Paul Slavens

(Escenario Principal)

**¡Esperamos celebrarlo contigo!**

**MÁSCARAS FIRMEMENTE FOMENTADAS ~ CAPACIDAD DEL TEATRO LIMITADA AL 50%**

Puede encontrar información adicional en [www.dallasculture.org](http://www.dallasculture.org)

“Are you  
the voice  
of your  
generation?”

Apply to be the  
Youth Poet Laureate  
of Dallas  
and win \$1,000!

Deadline:  
Jan. 31  
*For Dallas students  
ages 13-18.*

[www.dallaslibrary.org/poetry](http://www.dallaslibrary.org/poetry)

“

¿Es usted la  
voz de su  
generación?

”

¡Participe para ser  
el Poeta Juvenil  
Ganador de Dallas y  
recibirá \$ 1,000!

Plazo de  
Participación:  
31 de enero  
*Solo para los estudiantes  
de Dallas entre  
13 y 18 años de edad*

[www.dallaslibrary.org/poetry](http://www.dallaslibrary.org/poetry)

# Memorandum



CITY OF DALLAS

DATE September 17, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **September 22, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

On September 10, 2021, a DRAFT City Council Agenda for September 22, 2021 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for revisions along with staff's contact information is provided.

## Additions:

96. 21-1668 Authorize an ordinance amending Section 34-25, "Holidays," of Chapter 34, "Personnel Rules," of the Dallas City Code by **(1)** designating Juneteenth, Indigenous Peoples' Day/Columbus Day, and Veterans Day as observed city holidays; **(2)** providing a saving clause; **(3)** providing a severability clause; and **(4)** providing an effective date - Financing: No cost consideration to the City (see Fiscal Information)
97. 21-1775 Authorize an amendment to Resolution No. 20-1728, previously approved on October 28, 2020, to amend the 2021 City Calendar to **(1)** include October 11, 2021 as a City Holiday in recognition of Indigenous Peoples' Day/Columbus Day; **(2)** move the Workforce, Education and Equity Committee and the Public Safety Committee to Tuesday, October 12th; and **(3)** include November 11, 2021 as a City Holiday in recognition of Veterans Day - Financing: No cost consideration to the City (see Fiscal Information)
103. 21-1795 An ordinance **(1)** authorizing the issuance and sale of Hotel Occupancy Tax Revenue Refunding Bonds, Series 2021, in an amount not to exceed \$270,000,000; **(2)** establishing parameters regarding the sale of the Bonds; **(3)** approving the official statement; **(4)** enacting other provisions relating to the subject; and **(5)** declaring an effective date - Not to exceed \$910,300 - Financing: 2021 Convention Center Refunding Bonds Fund (\$900,100) and Convention and Event Services Fund (\$10,200)

DATE September 17, 2021

SUBJECT **September 22, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

PH1. 21-1361 A public hearing to receive comments on a \$0.7733 per \$100 valuation property tax rate for the 2021-22 fiscal year as discussed on August 25, 2021; City Council will vote to adopt a tax rate on Wednesday, September 22, 2021 at Dallas City Hall, City Council Chambers - Financing: No cost consideration to the City

**Revisions:**

5. 21-1438 Authorize a First Amendment to the concession contract with Lamar Airport Advertising [S/W Joint Venture, d/b/a Lamar Airport Advertising Company](#), a Dallas Love Field advertising concessionaire to **(1)** exercise both one year renewal terms for Lamar Airport Advertising and **(2)** add two extension years to the contract - Estimated Revenue: Aviation Fund \$1,622,605.00

This item is being revised to update the vendor name. Please contact Mark Duebner, Director, Department of Aviation, at 214-670-6077, for more information.

40. 21-806 A resolution adopting the School Traffic Safety Guide as a comprehensive policy guide for school-related traffic policies, practices, and procedures that impact the planning, design, construction, and operation of streets - Financing: No cost consideration to the City

This item is being revised to include additional backup for the item as well as a link to the draft guide. Please contact Ghassan Khankarli, Director, Department of Transportation, at 214-670-671-8451, for more information.

45. 21-1597 Authorize **(1)** contracts with fully-licensed childcare providers (**Exhibit A**), and with any other fully-licensed childcare providers, pursuant to the Early Childhood and Out-of-School Time Services Program (the "ECOSTS Program"), selected by eligible parents who meet the requirements of the program; **(2)** approve program statement for the ECOSTS Provider Assistance Program (**Attachment A**), to provide financial support to City of Dallas Early Childhood and Out of School Time Services Providers who have been adversely impacted by the COVID-19 pandemic; and **(3)** execute all documents and agreements necessary to implement the ECOSTS Provider Assistance Program for the period of October 1, 2021 through September 30, 2022 - Not to exceed \$625,000.00 - Financing: 2021-22 Community Development Block Grant Fund (\$550,000.00) and 2020 CARES Act Relief CDBG #3 Fund (\$75,000.00)

This item is being revised to edit the Resolution, Attachment and Exhibit. Please contact Jessica Galleshaw, Director, Office of Community Care, at 214-670-5113, for more information.



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49. 21-1675 A resolution to approve the Dallas Fort Worth International Airport Board's FY 2022 ~~proposed~~ budget - Financing: No cost consideration to the City  
This item is being revised to reflect the change in budget's status from proposed to finalized. Please contact Brett Wilkinson, Director, Office of Government Affairs, at 214-670-5797, for more information.
52. 21-1666 Authorize a three-year cooperative purchasing agreement in the amount of \$2,523,826.92, with two one-year renewal options in a total amount of \$1,484,572.44, as detailed in the Fiscal Information section, for software, [equipment](#), maintenance, and support for an automated shift management and scheduling system for public safety employees [and a timekeeping system for non-exempt workers across the City](#) for the Department of Information and Technology and Services with immixTechnology, Inc. through the Texas Department of Information Resources cooperative agreement - Total not to exceed \$4,008,399.36 - Financing: General Fund (\$1,948,564.54), Information Technology Equipment Fund (\$308,948.60) and Data Services Fund (\$1,750,886.22) (subject to annual appropriations)  
This item is being revised due to administrative revision made to reflect the full scope of the agreement. Please contact Chhunny Chhean, Director, Office of Procurement Services, at 214-670-3519, for more information.
72. 21-1674 Authorize the purchase of insurance policies for commercial property, boiler and machinery and loss control, terrorism, cyber liability, fine arts, crime, aviation, flood, media professional liability, general liability, and other lines of coverage as needed for the period October 1, 2021 to September 30, 2022 - Not to exceed \$8,948,035.96 - Financing: Risk Management Fund  
This item is being revised to update the Resolution. Please contact Helendra Ruiz, Risk Transfer Administrator, Office of Risk Management, at 214-670-4224, for more information.
74. 21-1372 Authorize a professional services contract with DAL-TECH Engineering, Inc. for conceptual design, surveying and geotechnical services of Anderson Bonner Park erosion control design of gabion wall along White Rock Creek and adjacent to White Rock Creek Trail including storm water pipe, headwalls, survey, geotech, flood plain permits, and miscellaneous drainage improvements, near the 12000 block of Park Central Drive - Not to exceed \$236,448.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund) (\$122,008.00), Flood Protection and Storm Drainage Facilities Fund (2012 General Obligation Bond Fund) (\$77,724.92), and Flood Protection/Storm Drainage Fund (1995 General Obligation Bond Fund) (\$36,715.08)

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SUBJECT **September 22, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

This item is being revised to update the Contract ID in the Resolution. Please contact Leong Lim, Senior Park Manager, Park & Recreation Department, at 214-670-7753, for more information.

90. 21-1628 A resolution ratifying the increase in total property tax revenues reflected in the FY 2021-22 budget - Estimated Revenue: \$48,121,203 (100 percent collection rate)  
This item is being revised to add additional language in the Background of the Agenda Information Sheet regarding State law requirements. Please contact Jack Ireland, Director, Budget and Management Services, at [jack.ireland@dallascityhall.com](mailto:jack.ireland@dallascityhall.com), for more information.
93. 21-1692 Authorize **(1)** position changes; **(2)** approval of Civilian salary schedules for fiscal year 2021-22; **(3)** merit pay increases for civilian staff effective October ~~13~~ **6**, 2021; and **(4)** increase the minimum civilian hiring rate to \$15.50; **(5)** adding new pay schedules for uniformed Fire and Police; and **(6)** adding a new salary schedule for uniformed Fire and Police Executives - Financing: This action has no cost consideration to the City (see Fiscal Information)  
This item is being revised to update the effective date for the civilian merit increases to October 6, 2021. Please contact Nina Arias, Director, Department of Human Resources, at 214-671-9050, for more information.
94. 21-1694 Authorize **(1)** approval of the proposed plan design effective January 1, 2022; and **(2)** approval of the proposed health coverage plans and premium rates including all of the separate health benefit plans for retirees and their families including the self-insured health plans - Financing: Employee Benefits Fund and City Employee/Retiree Contributions (see Fiscal Information)  
This item is being revised to include Health Plan presentation. Please contact Nina Arias, Director, Department of Human Resources, at 214-671-9050, for more information.
98. 21-1723 Authorize the endorsement of Councilmember Adam McGough as the City's candidate for the 2022 National League of Cities Board of Directors - Financing: No cost consideration to the City  
This item is being revised to remove a paragraph in the Background section. Please contact Carrie Rogers, Director, Mayor and City Council Office, at 214-670-5682, for more information.

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SUBJECT **September 22, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

24. 21-1660 A public hearing to receive comments regarding an application for and an ordinance granting an amendment to Planned Development District No. 878, on the northeast corner of Arapaho Road and Knoll Trail Drive  
Recommendation of Staff and CPC: Approval, subject to a revised conceptual plan, a development plan for Subarea A, a landscape plan for Subarea A, and conditions

Z201-208(KC)

This item is being revised to update the Case Report. Please contact Andreea Udrea, Interim Assistant Director, Department of Sustainable Development and Construction at 214-670-5803, for more information.

Agenda Items #38 and #39 were revised to update the Category Type and DBE Goal under the M/WBE Information section.

File IDs 21-1668 (#96) and 21-1775 (#97) are Addition items placed under Items for Individual Consideration to be considered collectively with Items #92-95. This has caused a renumbering to several items from #96-102.

### **Deletions:**

67. 21-1609 Authorize a three-year service price agreement for pumps, pump parts, and pump overhaul repair services - Anytime Pump Service Company dba CIE in the estimated amount of \$7,138,350.00, Xylem Water Solutions USA, Inc. in the estimated amount of \$1,049,628.53, and Allen's Electric Motor Service, Inc. in the estimated amount of \$709,523.00, lowest responsible bidders of six - Total estimated amount of \$8,897,501.53 - Financing: General Fund (\$1,349,800.00), Water Utilities Fund (\$6,732,118.53), and Stormwater Drainage Management Operations Fund (\$815,583.00)  
This item is being deleted due to supplier submitting a conditional bid. Please contact Chhunny Chhean, Director, Office of Procurement Services, at 214-670-3519, for more information.

A memorandum was previously provided to Committee and/or City Council regarding the following items. A link to the memos is attached for more information.

14. 21-1480 Authorize **(1)** the sale of up to 29 Land Transfer lots to Confia Homes, L.L.C., and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution of all necessary documents, pursuant to the City's Land Transfer Program - Estimated Revenue: General Fund \$34,873.81; **(2)** the release of lien for all non-tax City liens, notices, or orders that were filed on up to 29 Land Transfer lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and **(3)** execution of a development agreement with Developer for the construction of up to 29 single-family homes on the Land Transfer lots - Estimated Revenue Foregone: \$125,949.18 (see Fiscal Information)

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[The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on August 23, 2021.](#)

15. 21-1547 Authorize **(1)** the transfer of improved property located at 5210 Bexar Street (“Property”) to H.I.S. BridgeBuilders subject to restrictive covenants, a right to revert, and execution of all necessary documents, pursuant to Section 253.011 of the Texas Local Government Code (“Code”); and **(2)** execution of an agreement pursuant to the Code to ensure that the Property is used in a manner that primarily promotes a public purpose of the City - Financing: No cost consideration to the City  
[The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on August 23, 2021.](#)
16. 21-1422 Authorize an amendment to the repayable loan agreement and security documents with Central Dallas Community Development Corporation for the CityWalk at Akard Project at 511 North Akard Street to extend the loan term from December 2030 to June 30, 2032, to comply with the terms of refinancing - Financing: No cost consideration to the City  
[The Housing and Homelessness Solutions Committee was briefed by memorandum on August 23, 2021.](#)
41. 21-1670 Authorize an Interlocal Agreement for Biomedical On-Line Supervision with Dallas County Hospital District d/b/a Parkland Health and Hospital System for a twelve-month period October 1, 2021 to September 30, 2022 - Not to exceed \$603,652.00 - Financing: General Fund (subject to appropriations)  
[The Public Safety Committee was briefed by memorandum regarding this matter on September 13, 2021.](#)
42. 21-1672 Authorize a Supplemental Agreement No. 3 to the medical direction services and EMS Quality Management Program as required by the state with The University of Texas Southwestern Medical Center at Dallas for the period October 1, 2021 through September 30, 2022 - Not to exceed \$1,291,485.83 - Financing: General Fund (subject to appropriations)  
[The Public Safety Committee was briefed by memorandum regarding this matter on September 13, 2021.](#)
45. 21-1597 Authorize **(1)** contracts with fully-licensed childcare providers (**Exhibit A**), and with any other fully-licensed childcare providers, pursuant to the Early Childhood and Out-of-School Time Services Program (the “ECOSTS Program”), selected by eligible parents who meet the requirements of the program; **(2)** approve program statement for the ECOSTS Provider Assistance Program (**Attachment A**), to provide financial support to City of Dallas Early Childhood and Out of School Time Services Providers who have been adversely impacted by the COVID-19 pandemic; and **(3)** execute all documents and agreements necessary to implement the

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ECOSTS Provider Assistance Program for the period of October 1, 2021 through September 30, 2022 - Not to exceed \$625,000.00 - Financing: 2021-22 Community Development Block Grant Fund (\$550,000.00) and 2020 CARES Act Relief CDBG #3 Fund (\$75,000.00)  
[The Workforce, Education and Equity Committee was briefed by memorandum regarding this matter on September 13, 2021.](#)

46. 21-1593 Authorize the second and final, one-year renewal options to the service contract with Senior Citizens of Greater Dallas, Inc. to provide nursing home ombudsman services, which includes: receiving, investigating and resolving complaints and assisting in obtaining goods or services for seniors residing in nursing homes and assisted living facilities within the city of Dallas for the period of October 1, 2021 through September 30, 2022 - Not to exceed \$116,868.00, from \$233,736 to \$350,604 - Financing: General Fund (subject to annual appropriations)  
[The Quality of Life Committee will be briefed by memorandum regarding this matter on September 20, 2021.](#)

47. 21-1592 Authorize the second of two, one-year renewal options to the interlocal agreement with Texas A&M University Health Science Center dba Texas A&M University College of Dentistry to administer the Clinical Dental Care Services Program by providing dental health services to seniors 60 and older residing in the city of Dallas for the period of October 1, 2021 through September 30, 2022 - Not to exceed \$250,000.00, from \$620,000.00 to \$870,000.00 - Financing: General Fund (subject to appropriations)  
[The Quality of Life Committee will be briefed by memorandum regarding this matter on September 20, 2021.](#)

62. 21-1728 Authorize a two-year service contract for re-entry services, including social services, job skills training, and workforce support for the Office of Community Care and Office of Economic Development - Dallas Leadership Foundation in the amount of \$500,000 and Metroplex Economic Development Corporation in the amount of \$500,000, most advantageous proposers of three - Total not to exceed \$1,000,000 - Financing: General Fund (subject to annual appropriations)  
[The Workforce, Education and Equity Committee was briefed by memorandum on September 13, 2021.](#)

82. 21-1549 Authorize the **(1)** deposit of the amount awarded by the Special Commissioners in the condemnation proceeding styled CITY OF DALLAS VS. IC PROPERTIES II, LLC, A TEXAS LIMITED LIABILITY COMPANY, et al., Cause No. CC-21-00968-B, pending in Dallas County Court at Law No. 1, for acquisition from IC Properties II, LLC, of two unimproved tracts of land containing a total of approximately 116,798 square feet located near the intersection of Jefferson Boulevard Viaduct and Colorado

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Boulevard East for the Dallas Floodway Project; and **(2)** settlement of the condemnation proceeding for an amount not to exceed the award - Not to exceed \$5,659,425.00, increased from \$2,098,430.00 (\$2,081,430.00, plus closing costs and title expenses not to exceed \$17,000.00) to \$7,757,855.00 (\$7,719,855.00, plus closing costs and title expenses not to exceed \$38,000.00) - Financing: Trinity River Corridor Fund (1998 General Obligation Bond Fund) (\$5,621,425.00) and the Flood Protection and Storm Drainage Facilities Fund (2006 General Obligation Bond Fund) (\$38,000.00)

[City Council was briefed by memorandum regarding this matter on September 17, 2021.](#)

96. 21-1668 Authorize an ordinance amending Section 34-25, "Holidays," of Chapter 34, "Personnel Rules," of the Dallas City Code by **(1)** designating Juneteenth, Indigenous Peoples' Day/Columbus Day, and Veterans Day as observed city holidays; **(2)** providing a saving clause; **(3)** providing a severability clause; and **(4)** providing an effective date - Financing: No cost consideration to the City (see Fiscal Information)

[City Council was briefed by memorandum regarding this matter on September 17, 2021.](#)

97. 21-1775 Authorize an amendment to Resolution No. 20-1728, previously approved on October 28, 2020, to amend the 2021 City Calendar to **(1)** include October 11, 2021 as a City Holiday in recognition of Indigenous Peoples' Day/Columbus Day; **(2)** move the Workforce, Education and Equity Committee and the Public Safety Committee to Tuesday, October 12th; and **(3)** include November 11, 2021 as a City Holiday in recognition of Veterans Day - Financing: No cost consideration to the City (see Fiscal Information)

[City Council was briefed by memorandum regarding this matter on September 17, 2021.](#)

101. 21-1561 Authorize the second step of acquisition for condemnation by eminent domain to acquire an unimproved tract of land containing approximately 287,786 square feet, from Southerland 37, LLC, located on East Kiest Boulevard at its intersection with Southerland Avenue for the Dallas Floodway Extension Project - Not to exceed \$147,893.00 (\$143,893.00 plus closing costs and title expenses not to exceed \$4,000.00) - Financing: Flood Protection and Storm Drainage Facilities Fund (2006 General Obligation Bond Fund)

[The Mobility Solutions, Infrastructure and Sustainability Committee was briefed by memorandum regarding the projects and requirements related to the U.S. Army Corps of Engineers Supplemental Bi- Partisan Budget Act of 2018 \(PL 115-123\) on April 22, 2019.](#)

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102. 21-1587 Authorize the second step of acquisition for condemnation by eminent domain to acquire an unimproved tract of land containing approximately 115,531 square feet, from Long Huynh and Kimyen Huynh, on Kiest Boulevard at its intersection with McGowan Street for the Dallas Floodway Extension Project - Not to exceed \$363,271.00 (\$359,271.00, plus closing costs and title expenses not to exceed \$4,000.00) - Financing: Flood Protection and Storm Drainage Facilities Fund (2006 General Obligation Bond Funds)

[The Mobility Solutions, Infrastructure and Sustainability Committee was briefed by memorandum regarding the projects and requirements related to the U.S. Army Corps of Engineers Supplemental Bi- Partisan Budget Act of 2018 \(PL 115-123\) on April 22, 2019.](#)

PH2. 21-1361 A public hearing to receive comments regarding the application for and approval of the fill permit and removal of the floodplain (FP) prefix from approximately 0.11 acres of the current 0.40 acres of floodplain located at 2850 Dairy Milk Lane, within the floodplain of West Fork of Joes Creek, Fill Permit 21-03 - Financing: No cost consideration to the City  
[City Council was briefed by memorandum regarding this matter on September 17, 2021.](#)

PH3. 21-1397 A public hearing to receive comments regarding an application by LDG The Terrace at Southern Oaks, LP, or its affiliates (Applicant) to the Texas Department of Housing and Community Affairs (TDHCA) for 4% Non-Competitive Low Income Housing Tax Credits for The Terrace at Southern Oaks located at 3385 Southern Oaks Boulevard, Dallas, Texas 75216; and, at the close of the public hearing **(1)** adopt a Resolution of No Objection for Applicant, related to its application to TDHCA for the development of The Terrace at Southern Oaks, a multifamily development (“Development”), and **(2)** in accordance with 10 TAC § 11.3(d) (the “Administrative Code”) and the Qualified Allocation Plan (“QAP”), specifically allow the construction of the Development, as required by the Administrative Code, because the Development is within one linear mile or less of the Signature at Southern Oaks (a recent 4% housing tax credit project located at 3303 Southern Oaks Boulevard), and is therefore subject to the One Mile Three Year Rule; **(3)** pursuant to 10 TAC §11.3(e) and §11.4(c)(1) and the QAP, specifically acknowledge that the Development is located in a census tract that has more than 20% Housing Tax Credit Units per total households and the proposed Development is consistent with the City’s obligation to affirmatively further fair housing; and **(4)** pursuant to 10 TAC §11.101(a)(3) and the QAP, specifically acknowledge that the proposed Development is located in a census tract that has a poverty rate above 40% for individuals - Financing: No cost consideration to the City  
[The Housing and Homelessness Solutions Committee was briefed regarding this matter on August 23, 2021.](#)

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SUBJECT **September 22, 2021 City Council FINAL Agenda - Additions/Revisions/Deletions**

PH4. 21-1481 A public hearing to receive comments regarding an application by LDG Meadowbrook, LP, or its affiliates (Applicant) to the Texas Department of Housing and Community Affairs (TDHCA) for 4% Non-Competitive Low Income Housing Tax Credits for Meadowbrook Apartments located at 910 South Beltline Road, Dallas, TX 75253; and, at the close of the public hearing adopt a Resolution of No Objection for the Applicant, related to its application to TDHCA for the development of Meadowbrook Apartments, a multifamily development - Financing: No cost consideration to the City [The Housing and Homelessness Solutions Committee was briefed regarding this matter on August 23, 2021.](#)

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizer Tolbert, Chief of Staff at 214-670-3302.



T. C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billieae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



# Memorandum



CITY OF DALLAS

DATE September 17, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2021-22 Budget – Adoption on Second Reading**

Thank you for your continued participation in the FY 2021-22 budget development process that will conclude next Wednesday, September 22 when the budget is approved on Second Reading. Amendments supported by a majority of the City Council Members on both September 1 and 9 have already been incorporated into the budget ordinance and advertised in the official newspaper of the City in compliance with the City Charter. As a reminder, the City Council may make additional amendments prior to approval of the budget. Attached is an additional amendment that we have received that will be introduced next Wednesday.

On September 22, prior to the budget items, a public hearing to receive comments on the property tax rate is required. As mentioned previously, in addition to item number 88 (the budget ordinance), there will be a suite of budget-related items that must be approved. These items are numbers 89 through 97. Because of varying legal requirements, items number 89, 90, and 91 will be presented separately; items 92 through 97 do not require record votes and thus, may be considered collectively. I must caution you that if any of these items fail and cause the budget to be out of balance, we will need to reconsider the budget ordinance.

Please let me know if you have any questions.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

[Attachments]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff

Jon Fortune, Assistant City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

## FY 2021-22 Budget Amendments

FY 2021-22 Budget Amendments - September 22, 2021

32	Council Member Lead: Mayor Johnson	City Council Member Priority		
	Council Member Co-Sponsor(S): McGough, Atkins			
	Source of Funds	Amount	Use of Funds	Amount
	Non Departmental - Reserve for DPD overtime	10,000,000	Dallas Police Department - Overtime	10,000,000
	*Use requires Briefing to Public Safety Committee within 30 days of Audit report			
	Total Source of Funds	10,000,000	Total Use of Funds	10,000,000
	City Council Action (yes/no/withdrawn)		Difference	0

# Memorandum



CITY OF DALLAS

DATE September 17, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report – July 2021**

Please find attached the July Budget Accountability Report (BAR) based on information through July 31. As a reminder, this report combines the Financial Forecast Report (FFR), Dallas 365, and Budget Initiative Tracker into a single monthly report.

Please note the appropriation changes you approved on June 9 and September 9 are included in this report. You can view all published reports on the [Financial Transparency website](#).

If you have any questions, please contact Jack Ireland, Director of Budget and Management Services.

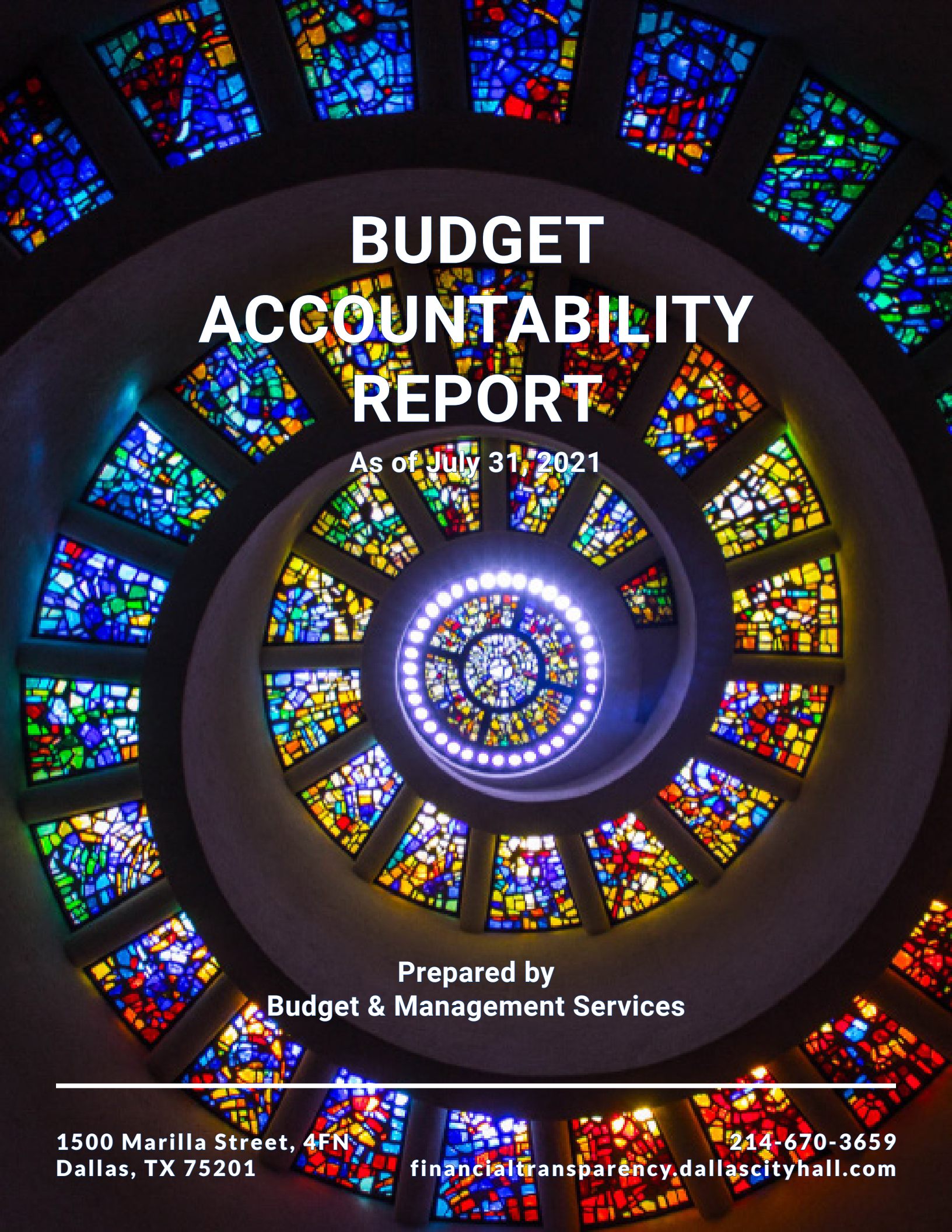
A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
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Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



# **BUDGET ACCOUNTABILITY REPORT**

**As of July 31, 2021**

**Prepared by  
Budget & Management Services**

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**1500 Marilla Street, 4FN  
Dallas, TX 75201**

**214-670-3659  
[financialtransparency.dallascityhall.com](http://financialtransparency.dallascityhall.com)**

# EXECUTIVE SUMMARY

## Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	✓	✓
Convention and Event Services	18.3% under budget	18.3% under budget
Municipal Radio	31.6% under budget	11.2% under budget
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Sustainable Development and Construction	5.2% over budget	✓
Dallas Water Utilities	✓	✓
Information Technology	✓	✓
Radio Services	✓	✓
Equipment and Fleet Management	✓	✓
Express Business Center	✓	✓
Bond and Construction Management	10.5% under budget	10.5% under budget
9-1-1 System Operations	8.2% over budget	✓
Debt Service	✓	✓

✓ YE forecast within 5% of budget

### Dallas 365

#### Year-to-Date

✓ 17  
On Target

! 6  
Near Target

✗ 12  
Not on Target

#### Year-End Forecast

✓ 24  
On Target

! 2  
Near Target

✗ 9  
Not on Target

### Budget Initiative Tracker

● 18  
Complete

! 2  
At Risk

✓ 15  
On Track

✗ 0  
Canceled

# FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through July 31, 2021, for the General Fund and other annual operating funds of the City. The Adopted Budget column reflects the budget adopted by City Council on September 23, 2020, effective October 1, 2020, through September 30, 2021. The Amended Budget column reflects City Council-approved transfers between funds and programs, department-initiated transfers between expense objects, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-date (YTD) actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the year-end (YE) forecast, which projects anticipated revenues and expenditures as of September 30, 2021. The variance is the difference between the FY 2020-21 amended budget and the YE forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

## General Fund Overview

The General Fund overview provides a summary of financial activity through July 31, 2021.

	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$235,992,351	\$235,992,351		\$250,424,498	\$14,432,147
Revenues	1,437,039,483	1,481,897,935	1,279,935,004	1,483,635,969	1,738,034
Expenditures	1,437,039,483	1,481,897,935	1,149,220,959	1,470,408,790	(11,489,145)
Ending Fund Balance	\$235,992,351	\$235,992,351		\$263,651,677	\$27,659,326

**Fund Balance.** As of July 31, 2021, the beginning fund balance for the adopted and amended budgets and YE forecast reflects the FY 2019-20 audited unassigned ending fund balance and includes FY 2019-20 YE savings.

**Revenues.** Through July 31, 2021, General Fund revenues are projected to be \$1,738,000 over budget primarily due to property tax revenues forecast to be \$15,392,000 over budget. This is primarily because supplemental property values are significantly higher than the certified values the appraisal districts provided last summer. This is partially offset by operating transfers projected to be under budget.

**Expenditures.** Through July 31, General Fund expenditures are projected to be \$11,489,000 under budget primarily due to salary savings from vacant non-uniform positions across all General Fund departments.

**FY 2020-21 Amended Budget.** City Council amended the General Fund budget on June 9, 2021, by ordinance #31884 for mid-year appropriation adjustments. City Council further amended the General Fund budget on September 9, 2021 by ordinance #31986 for end-of-year appropriation adjustments.

June 9, 2021 revenue adjustments include:

- \$8,749,000 increase in Sales Tax

June 9, 2021 expense adjustments include:

- \$6,278,000 increase in Building Services
- \$822,000 increase in Elections
- \$1,649,000 increase in Code Compliance

## VARIANCE NOTES

September 9, 2021 revenue adjustments include:

- \$30,938,000 increase in Sales Tax
- \$5,171,000 increase in Property Tax

September 9, 2021 expense adjustments include:

- \$80,000 decrease in Budget and Management Services
- \$10,791,000 increase in Building Services
- \$75,000 decrease in City Auditor's Office
- \$100,000 decrease in City Controller's Office
- \$200,000 decrease in Independent Audit
- \$68,000 increase in City Secretary's Office
- \$32,000 increase in Elections
- \$25,000 decrease in Civil Service
- \$50,000 decrease in Code Compliance
- \$500,000 decrease in Court and Detention Services
- \$8,555,000 increase in Dallas Fire -Rescue
- \$13,101,000 increase in Dallas Police Department
- \$100,000 decrease in Housing and Neighborhood Revitalization
- \$100,000 increase in Judiciary
- \$300,000 decrease in Library
- \$264,000 increase in Office of Management Services
- \$7,181,000 increase in Non-Departmental
- \$75,000 decrease in Office of Arts and Culture
- \$87,000 increase in Office of Data Analytics and Business Intelligence
- \$611,000 increase in Park and Recreation
- \$100,000 decrease in Planning and Urban Design
- \$50,000 decrease in Procurement Services
- \$375,000 decrease in Public Works
- \$200,000 decrease in Sustainable Development and Construction
- \$450,000 decrease in Transportation
- \$2,000,000 decrease in Salary and Benefit Stabilization

## FY 2020-21 Financial Forecast Report

**GENERAL FUND REVENUE**

Revenue Category	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
Property Tax <sup>1</sup>	\$825,006,993	\$830,178,309	\$844,323,741	\$845,570,053	\$15,391,744
Sales Tax <sup>2</sup>	296,324,365	336,011,501	225,676,730	336,011,501	-
Franchise and Other	115,907,401	115,907,401	81,246,373	120,479,577	4,572,176
Charges for Services	105,618,133	105,618,133	71,020,460	105,992,927	374,794
Fines and Forfeitures <sup>3</sup>	23,554,646	23,554,646	20,545,475	25,015,491	1,460,845
Operating Transfers In <sup>4</sup>	42,410,021	42,410,021	12,437,586	21,027,322	(21,382,699)
Intergovernmental <sup>5</sup>	12,111,533	12,111,533	9,433,116	13,467,276	1,355,743
Miscellaneous <sup>6</sup>	6,716,212	6,716,212	9,746,474	9,904,091	3,187,879
Licenses and Permits	5,023,871	5,023,871	4,222,898	4,842,865	(181,006)
Interest <sup>7</sup>	4,366,308	4,366,308	1,282,151	1,324,866	(3,041,442)
<b>Total Revenue</b>	<b>\$1,437,039,483</b>	<b>\$1,481,897,935</b>	<b>\$1,279,935,004</b>	<b>\$1,483,635,969</b>	<b>\$1,738,034</b>

**VARIANCE NOTES**

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

**1 Property Tax.** City Council increased the property tax budget by \$5,171,316 on September 9 as part of the end-of-year appropriations adjustment process. Revenues are forecast to be \$15,392,000 over budget primarily because supplemental property values are significantly higher than the certified values due to a record number of protests at the time of certification.

**2 Sales Tax.** City Council increased the sales tax budget by \$8,749,000 on June 9 as part of the mid-year appropriations adjustment process. The budget was increased again by \$30,938,000 on September 9 through the end-of-year appropriations adjustment process.

**3 Fines and Forfeitures.** Revenues are forecast to be \$1,461,000 over budget primarily due to an increase in civil citation payments and dispositions.

**4 Operating Transfers In.** Revenues are forecast to be \$21,383,000 under budget primarily because General Fund revenue is forecast to exceed the budgeted amount, eliminating the need for the Sports Arena and Revenue Stabilization Fund transfers.

**5 Intergovernmental** Revenues are forecast to be \$1,356,000 over budget primarily due to larger-than-budgeted payments through DFW Airport revenue-sharing agreements.

**6 Miscellaneous.** Revenues are forecast to be \$3,188,000 over budget primarily due to auction sales exceeding budget (\$3,639,000) and an unbudgeted legal settlement with ATTPAC (\$330,000). This is partially offset by reduced revenues associated with new Transportation (TRN) engineering review fees (\$1,163,000).

**7 Interest.** Revenues are forecast to be \$3,041,000 under budget primarily due to the Federal Reserve lowering interest rates.



## FY 2020-21 Financial Forecast Report

**GENERAL FUND EXPENDITURES**

Expenditure Category	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	\$241,523,414	\$239,251,377	\$179,818,053	\$221,802,507	(\$17,448,870)
Civilian Overtime	7,514,598	7,415,838	8,626,861	10,821,160	3,405,322
Civilian Pension	33,844,770	33,683,806	25,735,910	32,196,886	(1,486,920)
Uniform Pay	481,652,999	479,350,661	378,654,538	476,880,813	(2,469,848)
Uniform Overtime	30,835,323	54,862,512	47,756,316	59,178,437	4,315,925
Uniform Pension	167,665,603	167,665,603	133,380,951	168,584,739	919,136
Health Benefits	72,562,299	72,613,814	50,303,791	72,613,814	0
Workers Comp	16,977,554	16,977,554	0	16,977,554	0
Other Personnel Services	11,738,318	11,568,604	9,298,969	11,649,299	80,695
<b>Total Personnel Services<sup>1</sup></b>	<b>1,064,314,878</b>	<b>1,083,389,770</b>	<b>833,575,389</b>	<b>1,070,705,209</b>	<b>(12,684,561)</b>
Supplies <sup>2</sup>	74,443,068	72,697,186	53,048,514	77,480,067	4,782,881
Contractual Services <sup>3</sup>	405,650,955	429,295,392	316,282,003	432,082,119	2,786,727
Capital Outlay <sup>4</sup>	11,244,563	15,008,933	12,410,189	17,439,020	2,430,087
Reimbursements <sup>5</sup>	(118,613,981)	(118,493,346)	(66,095,135)	(127,297,625)	(8,804,279)
<b>Total Expenditures</b>	<b>\$1,437,039,483</b>	<b>\$1,481,897,935</b>	<b>\$1,149,220,961</b>	<b>\$1,470,408,790</b>	<b>(\$11,489,145)</b>

**VARIANCE NOTES**

General Fund expenditure variance notes are provided below for expenditure categories with YE forecast variances of +/- five percent. The Amended Budget column reflects department-initiated transfers between expense objects.

**1 Personnel Services.** Personnel services are forecast to be \$12,685,000 under budget primarily due to salary savings from non-uniform employees across all General Fund departments.

**2 Supplies.** Supplies are forecast to be \$4,783,000 over budget primarily due to an increase in major accidents causing vehicle repairs coupled with an increase in proactive preventive maintenance on DFR fleet for apparatus/ambulances, the purchase of medical PPE and usage of medical supplies for staff at COVID-19 vaccination clinics, higher-than-budgeted uniform and equipment expenses for existing DPD uniform employees, and a Housing Street Reconstruction project that will be fully reimbursed by Community Development Block Grant (CDBG) funds within the Public Works Department.

**3 Contractual Services.** Contractual services are forecast to be \$2,787,000 over budget due to maintenance work related to COVID-19 not completed by December 30 and various concrete projects completed by a contractor due to Public Works (PBW) staff working on a Housing Street Reconstruction project that will be fully reimbursed by CDBG funds. This is partially offset by savings in master lease drawdowns and a reduced annual TIF district payment.

**4 Capital Outlay.** Capital outlays are forecast to be \$2,430,000 over budget due to the purchase of a new generator for the jail facility (\$350,000), refrigerant replacement (\$415,000), and the replacement of HVAC units at multiple locations.

## VARIANCE NOTES

**5 Reimbursements.** Reimbursements are forecast to be \$8,804,000 better than budget due to an unbudgeted reimbursement from Community Development Block Grant funds to cover a street operations project (\$4,087,000) and reimbursements from the Federal Emergency Management Agency (FEMA) for DPD's (\$2,780,000) and DFR's (\$2,260,000) vaccination efforts.

## FY 2020-21 Financial Forecast Report

**GENERAL FUND EXPENDITURES**

Expenditure by Department	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
Budget and Management Services <sup>1</sup>	\$4,172,709	\$4,092,709	\$3,022,599	\$3,785,736	(\$306,973)
Building Services <sup>2</sup>	23,397,410	40,466,575	28,357,625	40,266,575	(200,000)
City Attorney's Office	16,978,300	16,978,300	13,464,322	16,969,783	(8,517)
City Auditor's Office <sup>3</sup>	3,123,860	3,048,860	2,319,217	2,967,647	(81,213)
City Controller's Office <sup>4</sup>	8,004,574	7,904,574	6,926,367	7,701,280	(203,294)
Independent Audit <sup>5</sup>	945,429	745,429	745,000	745,000	(429)
City Manager's Office	2,918,134	2,918,134	2,322,123	2,880,514	(37,620)
City Secretary's Office <sup>6</sup>	2,886,027	2,954,027	2,335,625	2,954,027	0
Elections <sup>7</sup>	1,106,896	1,960,528	1,913,210	1,959,528	(1,000)
Civil Service <sup>8</sup>	2,946,744	2,921,744	1,997,481	2,850,548	(71,196)
Code Compliance <sup>9</sup>	32,209,414	33,808,725	24,931,459	33,459,569	(349,156)
Court and Detention Services <sup>10</sup>	23,811,595	23,311,595	16,733,696	22,204,096	(1,107,499)
Jail Contract <sup>11</sup>	9,547,117	9,547,117	4,773,558	4,773,558	(4,773,559)
Dallas Animal Services	15,314,969	15,314,969	11,666,915	15,314,969	0
Dallas Fire-Rescue <sup>12</sup>	315,544,933	324,099,522	250,417,022	324,099,522	0
Dallas Police Department <sup>13</sup>	513,535,030	526,635,631	414,830,449	526,350,631	(285,000)
Housing and Neighborhood Revitalization <sup>14</sup>	3,587,062	3,487,062	1,990,709	3,287,761	(199,301)
Human Resources	6,055,192	6,055,192	4,738,870	5,930,192	(125,000)
Judiciary <sup>15</sup>	3,663,199	3,763,199	2,909,143	3,740,903	(22,296)
Library <sup>16</sup>	32,074,999	31,774,999	23,055,128	31,620,715	(154,284)
Management Services					
311 Customer Service Center <sup>17</sup>	4,639,768	4,439,768	2,253,231	4,246,080	(193,688)
Communications, Outreach, and Marketing <sup>18</sup>	2,295,750	2,195,750	1,510,076	1,980,174	(215,576)
Emergency Management Operations <sup>19</sup>	1,152,959	1,726,959	1,710,788	1,726,798	(161)
Office of Community Care <sup>20</sup>	8,415,504	8,165,505	4,081,589	8,045,819	(119,686)
Office of Community Police Oversight <sup>21</sup>	545,133	545,133	296,026	372,394	(172,739)
Office of Environmental Quality and Sustainability	4,247,434	4,247,433	4,158,782	4,039,380	(208,053)
Office of Equity and Inclusion <sup>22</sup>	2,401,046	2,641,135	2,110,722	2,641,135	0
Office of Government Affairs <sup>23</sup>	937,370	937,370	760,490	871,957	(65,413)
Office of Historic Preservation <sup>24</sup>	728,797	728,797	511,236	650,840	(77,957)
Office of Homeless Solutions	12,364,516	12,364,516	8,012,113	11,884,516	(480,000)
Office of Integrated Public Safety Solutions <sup>25</sup>	3,393,814	3,393,814	1,177,820	2,732,058	(661,756)
Mayor and City Council	5,140,653	5,140,653	4,016,868	4,889,328	(251,325)
Non-Departmental <sup>26</sup>	113,461,571	120,642,636	90,631,712	120,625,280	(17,356)
Office of Arts and Culture <sup>27</sup>	20,204,697	20,129,697	18,005,887	20,129,253	(444)
Office of Data Analytics and Business Intelligence <sup>28</sup>	1,261,913	1,348,913	1,475,649	1,348,079	(834)
Office of Economic Development	5,442,727	5,442,727	4,283,886	5,431,266	(11,461)
Park and Recreation <sup>29</sup>	94,313,446	94,924,446	76,386,156	94,924,299	(147)
Planning and Urban Design <sup>30</sup>	3,312,735	3,212,735	2,401,945	3,128,936	(83,799)
Procurement Services <sup>31</sup>	3,018,085	2,968,085	2,209,527	2,772,735	(195,350)
Public Works <sup>32</sup>	76,141,197	75,766,197	66,993,598	75,491,024	(275,173)
Sustainable Development and Construction <sup>33</sup>	1,868,980	1,668,980	1,793,607	1,466,484	(202,496)
Transportation <sup>34</sup>	43,105,575	42,655,575	30,166,513	42,326,184	(329,391)
<b>Total Departments</b>	<b>1,430,217,263</b>	<b>1,477,075,715</b>	<b>1,144,398,741</b>	<b>1,465,586,570</b>	<b>(11,489,145)</b>
Financial Reserves	0	0	0	0	0
Liability/Claims Fund Transfer	4,822,220	4,822,220	4,822,220	4,822,220	0
Salary and Benefit Stabilization <sup>35</sup>	2,000,000	0	0	0	0
<b>Total Expenditures</b>	<b>\$1,437,039,483</b>	<b>\$1,481,897,935</b>	<b>\$1,149,220,961</b>	<b>\$1,470,408,790</b>	<b>(\$11,489,145)</b>

## VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**1 Budget and Management Services.** City Council decreased BMS' budget by \$80,000 on September 9 by ordinance #31986. BMS is forecast to be \$307,000 under budget primarily due to salary savings.

**2 Building Services.** City Council increased BSD's budget by \$6,278,000 on June 9 by ordinance #31884 for maintenance and repair of City facilities and by \$10,791,000 on September 9 by ordinance #31986 for additional major maintenance transfers and unbudgeted repairs due to Winter Storm Uri not considered insurable.

**3 City Auditor's Office.** City Council decreased AUD's budget by \$75,000 on September 9 by ordinance #31986 due to a lower-than-anticipated contract expenses and salary savings.

**4 City Controller's Office.** City Council decreased CCO's budget by \$100,000 on September 9 by ordinance #31986 due to salary savings.

**5 Independent Audit.** City Council decreased IND's budget by \$200,000 due to a lower-than-anticipated contract expense associated with the City's annual independent audit.

**6 City Secretary's Office.** City Council increased SEC's budget by \$68,000 on September 9 by ordinance #31986 due to termination payouts.

**7 Elections.** City Council increased the Elections budget by \$822,000 on June 9 by ordinance #31884 due to a higher-than-anticipated contract expense with Dallas, Collin, and Denton counties for the May election and further increased the Elections budget by \$32,000 on September 9 by ordinance #31986 due to the June run-off election and advertising.

**8 Civil Service.** City Council decreased CVS' budget by \$25,000 on September 9 by ordinance #31986 due to salary savings.

**9 Code Compliance.** City Council increased CCS' budget by \$1,649,000 on June 9 by ordinance #31884 to add 34 positions to be assigned to census tracks. City Council decreased CCS' budget by \$50,000 on September 9 by ordinance #31884 due to salary savings.

**10 Court and Detention Services.** City Council decreased CTS' budget by \$500,000 on September 9 by ordinance #31986 due to salary savings. CTS is projected to be \$1,107,000 under budget due to salary savings associated with 61 vacant positions and a lower-than-anticipated number of ad hoc department requests for security services partially offset by a loss in reimbursement for security services caused by cancelled events.

**11 Jail Contract.** The Jail Contract is forecast to be \$4,774,000 under budget due to delays in executing the contract with Dallas County.

**12 Dallas Fire-Rescue.** City Council increased DFR's budget by \$8,555,000 on September 9 by ordinance #31986 due to increased overtime for sworn positions, medical supplies, parts for fleet repair/maintenance, and a decreased reimbursement from Aviation (AVI).

**13 Dallas Police Department.** City Council increased DPD's budget by \$13,101,000 on September 9, 2021 by ordinance #31986 due to overtime for sworn positions associated with a greater focus on crime suppression efforts and higher than budgeted expenses for uniforms and equipment.

**14 Housing and Neighborhood Revitalization.** City Council decreased HOU's budget by \$100,000 on September 9 by ordinance #31986. HOU is projected to be \$199,000 under budget due to prior vacancies

## VARIANCE NOTES

that have since been filled.

**15 Judiciary.** City Council increased CTJ's budget by \$100,000 on September 9 by ordinance #31986 due to a higher-than-budgeted translation services expenses.

**16 Library.** City Council decreased LIB's budget by \$300,000 on September 9 by ordinance #31986 due to salary savings.

**17 311 Customer Service Center.** City Council decreased 311's budget by \$200,000 on September 9 by ordinance #31986 due to salary savings associated with 21 vacant positions.

**18 Communications, Outreach, and Marketing.** City Council decreased COM's budget by \$100,000 on September 9 by ordinance #31986 due to salary savings and usage of CARES funding earlier in the fiscal year for Audiovisual and PC equipment upgrades.

**19 Emergency Management Operations.** City Council increased OEM's budget by \$574,000 on September 9 by ordinance #31986 due to contracts with private bus companies for mobile warming services and other unbudgeted severe weather expenses during Winter Storm Uri.

**20 Office of Community Care.** City Council decreased OCC's budget by \$250,000 on September 9 by ordinance #31986 due to lower-than-anticipated contract expenses associated with various facility closures.

**21 Office of Community Police Oversight.** OCPO is projected to be \$173,000 under budget due to salary savings associated with two vacant positions.

**22 Office of Equity and Inclusion.** City Council increased OEI's budget by \$240,000 on September 9 by ordinance #31986 due to unbudgeted termination payouts and contractual expenses for consultant contract for the Racial Equity Plan.

**23 Office of Government Affairs.** OGA is projected to be \$65,000 under budget due to salary savings associated with three vacant positions.

**24 Office of Historic Preservation.** OHP is projected to be \$78,000 under budget due to salary savings associated with one vacant position.

**25 Office of Integrated Public Safety Solutions.** IPSS is projected to be \$662,000 under budget due to salary savings associated with 25 vacant positions which is partially offset by the purchase of vehicles for the Mobile Crisis Response and the RIGHT Care Teams.

**26 Non-Departmental.** City Council increased Non-D's budget by \$7,181,000 on September 9 by ordinance #31986 due to an appropriation of excess revenue to be transferred to the Revenue Stabilization Fund to be used in a future year (FY24 and beyond).

**27 Office of Arts and Culture.** City Council decreased OAC's budget by \$75,000 on September 9 by ordinance #31986 for salary savings.

**28 Office of Data Analytics and Business Intelligence.** City Council increased DBI's budget by \$87,000 on September 9 by ordinance #31986 due to unbudgeted internal service charges and temporary staffing.

## VARIANCE NOTES

**29 Park and Recreation.** City Council increased PKR's budget by \$611,000 on September 9 by ordinance #31986 due to unbudgeted repairs associated with Winter Storm Uri that are not considered insurable. PKR currently estimates repair expenses at \$10,000,000 and anticipates about \$6,250,000 from insurance via reimbursements. This is partially offset by salary savings associated with vacant positions.

**30 Planning and Urban Design.** City Council decreased PUD's budget by \$100,000 on September 9 by ordinance #31986 due to salary savings associated with four vacant positions.

**31 Procurement Services.** City Council decreased POM's budget by \$50,000 on September 9 by ordinance #31986. POM is forecast to be \$195,000 under budget primarily due to salary savings associated with six vacant positions.

**32 Public Works.** City Council decreased PBW's budget by \$375,000 due to salary savings associated with 102 vacant positions.

**33 Sustainable Development and Construction.** City Council decreased DEV's budget by \$200,000 on September 9 by ordinance #31986. DEV is projected to be \$202,000 under budget primarily due to a delay in processing FY 2019-20 reimbursements from the Water Utilities and Building Inspection funds.

**34 Transportation.** City Council decreased TRN's budget by \$450,000 on September 9 by ordinance #31884 due to salary savings associated with 30 vacant positions.

**35 Salary and Benefit Stabilization.** The FY 2020-21 Ordinance authorizes the City Manager to transfer appropriations from S&B to any department as allowed by City Charter Chapter XI (Sec. 3), of which, \$71,000 was transferred to SEC and OEI. City Council reallocated the remaining \$1,929,000 S&B budget due to savings in the FY 2020-21 End of Year Ordinance.

## FY 2020-21 Financial Forecast Report

**ENTERPRISE FUNDS**

Department	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
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**AVIATION<sup>1</sup>**

Beginning Fund Balance	\$0	\$0		\$15,319,809	\$15,319,809
Total Revenues	112,758,320	119,164,299	107,987,363	119,163,563	(736)
Total Expenditures	112,758,320	119,164,299	94,320,395	119,163,563	(736)
Ending Fund Balance	\$0	\$0		\$15,319,809	\$15,319,809

**CONVENTION AND EVENT SERVICES<sup>2</sup>**

Beginning Fund Balance	\$57,091,833	\$57,091,833		\$39,553,867	(\$17,537,966)
Total Revenues	85,832,581	85,832,581	42,010,429	70,121,067	(15,711,514)
Total Expenditures	85,832,581	85,832,581	46,408,774	70,121,067	(15,711,514)
Ending Fund Balance	\$57,091,833	\$57,091,833		\$39,553,867	(\$17,537,966)

**MUNICIPAL RADIO<sup>3</sup>**

Beginning Fund Balance	\$685,965	\$685,965		\$725,264	\$39,299
Total Revenues	1,911,000	1,911,000	1,019,046	1,307,642	(603,358)
Total Expenditures	1,875,612	1,875,612	1,419,236	1,664,655	(210,957)
Ending Fund Balance	\$721,353	\$721,353		\$368,251	(\$353,102)

**SANITATION SERVICES<sup>4</sup>**

Beginning Fund Balance	\$33,204,530	\$33,204,530		\$22,151,461	(\$11,053,069)
Total Revenues	127,068,910	127,068,910	105,779,401	126,601,007	(467,903)
Total Expenditures	128,413,418	131,628,920	80,436,129	131,628,920	0
Ending Fund Balance	\$31,860,022	\$28,644,520		\$17,123,548	(\$11,520,972)

**STORM DRAINAGE MANAGEMENT– DALLAS WATER UTILITIES<sup>5</sup>**

Beginning Fund Balance	\$9,918,699	\$9,918,699		\$10,383,149	\$464,450
Total Revenues	66,355,747	66,355,747	57,341,764	66,355,747	0
Total Expenditures	66,329,747	68,829,747	33,662,406	68,829,747	0
Ending Fund Balance	\$9,944,699	\$7,444,699		\$7,909,149	\$464,450

**SUSTAINABLE DEVELOPMENT AND CONSTRUCTION<sup>6</sup>**

Beginning Fund Balance	\$47,421,969	\$47,421,969		\$51,667,089	\$4,245,120
Total Revenues	33,644,751	33,644,751	29,785,269	35,382,793	1,738,042
Total Expenditures	36,544,104	38,544,104	30,615,276	37,948,564	(595,540)
Ending Fund Balance	\$44,522,616	\$42,522,616		\$49,101,318	\$6,578,702

**WATER UTILITIES<sup>7</sup>**

Beginning Fund Balance	\$140,647,348	\$140,647,348		\$131,522,556	(\$9,124,792)
Total Revenues	692,146,200	692,146,200	532,365,565	667,127,626	(25,018,574)
Total Expenditures	714,778,341	714,778,341	476,911,373	689,759,767	(25,018,574)
Ending Fund Balance	\$118,015,207	\$118,015,207		\$108,890,415	(\$9,124,792)

## FY 2020-21 Financial Forecast Report

**INTERNAL SERVICE FUNDS**

Department	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
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**INFORMATION TECHNOLOGY**

Beginning Fund Balance	\$5,590,116	\$5,590,116		\$7,667,186	\$2,077,070
Total Revenues	84,372,061	84,372,061	67,872,814	84,497,166	125,105
Total Expenditures	85,013,099	85,013,099	69,402,093	84,778,527	(234,572)
Ending Fund Balance	\$4,949,078	\$4,949,078		\$7,385,825	\$2,436,747

**RADIO SERVICES**

Beginning Fund Balance	\$1,039,213	\$1,039,213		\$1,351,631	\$312,418
Total Revenues	12,843,519	12,843,519	9,156,974	12,578,667	(264,852)
Total Expenditures	13,423,481	13,423,481	10,378,758	13,211,727	(211,754)
Ending Fund Balance	\$459,251	\$459,251		\$718,571	\$259,320

**EQUIPMENT AND FLEET MANAGEMENT**

Beginning Fund Balance	\$12,006,161	\$12,006,161		\$11,979,713	(\$26,448)
Total Revenues	54,714,940	54,714,940	31,178,883	55,081,881	366,941
Total Expenditures	56,069,040	56,069,040	43,800,193	56,069,040	0
Ending Fund Balance	\$10,652,061	\$10,652,061		\$10,992,554	\$340,493

**EXPRESS BUSINESS CENTER**

Beginning Fund Balance	\$4,120,084	\$4,120,084		\$4,153,287	\$33,203
Total Revenues	2,593,790	2,593,790	2,421,990	2,593,790	0
Total Expenditures	2,080,890	2,080,890	1,735,663	2,076,647	(4,243)
Ending Fund Balance	\$4,632,984	\$4,632,984		\$4,670,430	\$37,446

**OFFICE OF BOND AND CONSTRUCTION MANAGEMENT<sup>8</sup>**

Beginning Fund Balance	\$0	\$0		(\$1,173,960)	(\$1,173,960)
Total Revenues	23,074,750	23,074,750	4,687,978	20,650,143	(2,424,607)
Total Expenditures	23,074,750	23,074,750	16,453,150	20,650,143	(2,424,607)
Ending Fund Balance	\$0	\$0		(\$1,173,960)	(\$1,173,960)



## FY 2020-21 Financial Forecast Report

**OTHER FUNDS**

Department	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	YTD Actual	YE Forecast	Variance
<b>9-1-1 SYSTEM OPERATIONS<sup>9</sup></b>					
Beginning Fund Balance	\$5,843,389	\$5,843,389		\$8,723,705	\$2,880,316
Total Revenues	12,017,444	12,017,444	10,586,934	13,006,411	988,967
Total Expenditures	16,126,922	16,523,922	7,672,427	15,872,771	(651,151)
Ending Fund Balance	\$1,733,911	\$1,336,911		\$5,857,345	\$4,520,434

**DEBT SERVICE**

Beginning Fund Balance	\$43,627,241	\$43,627,241		\$46,554,040	\$2,926,799
Total Revenues	319,810,380	319,810,380	325,147,734	327,501,998	7,691,618
Total Expenditures	316,672,860	316,672,860	261,294,290	306,124,733	(10,548,127)
Ending Fund Balance	\$46,764,761	\$46,764,761		\$67,931,306	\$21,166,545

**EMPLOYEE BENEFITS<sup>10</sup>**

City Contributions	99,503,000	99,503,000	69,640,255	99,503,000	\$0
Employee Contributions	29,341,804	29,341,804	38,929,880	26,937,141	(2,404,663)
Retiree	27,290,950	27,290,950	19,854,927	27,283,270	(7,680)
Other	0	0	17,786	13,217,967	13,217,967
Total Revenues	156,135,754	156,135,754	128,442,847	166,941,378	10,805,624
Total Expenditures	163,814,169	163,814,169	125,832,154	165,922,755	2,108,586

Note: FY 2020-21 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

**RISK MANAGEMENT<sup>11</sup>**

Worker's Compensation	23,001,180	23,001,180	412,736	23,001,180	\$0
Third Party Liability	13,784,533	13,784,533	4,899,641	13,784,533	0
Purchased Insurance	7,480,093	7,480,093	21	7,480,093	0
Interest and Other	0	0	1,037,119	1,037,119	1,037,119
Total Revenues	44,265,806	44,265,806	6,349,517	45,302,925	1,037,119
Total Expenditures	47,212,601	47,212,601	19,214,757	30,725,106	(16,487,495)

Note: FY 2020-21 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (worker's compensation/liability/property insurance).

## VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of July 31, 2021, the beginning fund balance for the adopted and amended budgets and YE forecast reflects the FY 2019-20 audited unassigned ending fund balance and includes FY 2019-20 YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

**1 Aviation.** City Council increased AVI's budget by \$6,323,000 on June 9 by ordinance #31884 as part of the mid-year appropriations adjustment process due to higher expenses than budgeted, offset by increased revenue. City Council further increased AVI Transportation Regulation budget by \$83,000 on September 9 by ordinance #31986 as part of the end-of-year appropriations adjustment process due to a contract for the FastTrack software.

**2 Convention and Event Services.** CCT revenues and expenses are projected to be \$15,712,000 under budget due to various event cancellations as a result of COVID-19.

**3 Municipal Radio.** WRR revenues are projected to be \$603,000 under budget due to the loss of arts-related advertising revenues as a result of COVID-19. Similarly, expenses for personnel services are projected to be \$211,000 under budget primarily due to lower sales commissions as a result of lower ad sales. WRR anticipates using fund balance to offset lost revenue.

**4 Sanitation Services.** City Council increased SAN's budget by \$811,000 on February 24 by resolution #21-0383 for restoration work related to the use of a temporary storm debris staging area after the October 2019 tornado. City Council increased SAN's budget again by \$2,405,000 on June 9 by ordinance #31986 as part of the mid-year appropriations adjustment process due to the use of fund balance to offset lost revenue and the increased expenses associated with the shingle cleanup at the former Blue Star Recycling facility.

**5 Storm Drainage Management - DWU.** City Council increased SDM's budget by \$2,500,000 on September 9 by ordinance #31986 for the purchase of equipment and additional transfers to the capital construction fund.

**6 Sustainable Development and Construction.** City Council increased DEV's budget by \$2,000,000 on January 27 by resolution #21-0266 to authorize a professional services contract for supplemental permit plan review and inspection services. DEV's expenses are projected to be \$596,000 under budget primarily due to the elimination of POSSE system upgrades and reduced costs for the workflow evaluation staffing study. DEV's revenues are projected to be \$1,738,000 over budget due to higher-than-budgeted permit activity.

**7 Water Utilities.** DWU revenues are projected to be \$25,019,000 under budget primarily because of the third of three annual credits issued to wholesale customers as a result of the Sabine River Authority settlement, as well as an increase in unpaid utility bills, elimination of past-due fees associated with COVID-19, and decreased water usage resulting from significant rainfall. DWU expenses are projected to be \$25,019,000 under budget primarily due to salary savings, decreased street rental payments, and reduced capital construction transfers. DWU anticipates the further use of fund balance to offset additional lost revenue.

**8 Bond and Construction Management.** BCM revenues and expenses are projected to be \$2,425,000 under budget primarily due to salary savings associated with 39 vacant positions. BCM charges each capital project budget for project implementation costs. Savings in actual implementation expenses result in fewer charges to the capital project.

## VARIANCE NOTES

**9 911 System Operations.** City Council increased 911's budget by \$397,000 on June 9 by ordinance #31884 due to the delayed implementation of the Next Generation 911 System to FY 2020-21 after being budgeted in FY 2019-20. 911 revenues are projected to be \$989,000 over budget due to the collection of wireline fees from previous fiscal years.

**10 Employee Benefits.** Revenues are projected to be \$10,806,000 over budget due to increased enrollment in flexible spending accounts and higher-than-projected supplemental life insurance. Expenses are projected to be \$2,109,000 over budget due to increased employee participation in flexible spending accounts which is partially offset by other health benefit expenses being under budget due to a better claim experience and a CVS rebate.

**11 Risk Management.** ORM expenses are projected to be \$16,487,000 under budget primarily due to a delay in anticipated claims expenses from FY 2020-21 to FY 2021-22 and a positive recovery resulting in a lower-than-expected payout.

## FY 2020-21 Financial Forecast Report

**GENERAL OBLIGATION BONDS****2017 Bond Program**

Proposition	Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
Street and Transportation [A]	\$533,981,000	\$306,967,270	\$128,091,986	\$86,560,009	\$92,315,275
Park and Recreation Facilities [B]	261,807,000	206,776,093	121,158,501	24,488,737	61,128,855
Fair Park [C]	50,000,000	35,854,549	27,607,141	1,330,257	6,917,152
Flood Protection and Storm Drainage [D]	48,750,000	22,484,312	4,879,019	7,644,664	9,960,630
Library Facilities [E]	15,589,000	15,589,000	14,251,394	821,270	516,336
Cultural and Performing Arts Facilities [F]	14,235,000	13,970,604	9,204,374	4,093,973	672,257
Public Safety Facilities [G]	32,081,000	27,737,155	15,183,755	9,566,550	2,986,850
City Facilities [H]	18,157,000	12,720,154	5,811,675	657,072	6,251,407
Economic Development [I]	55,400,000	36,709,750	14,315,532	11,519,904	10,874,314
Homeless Assistance Facilities [J]	20,000,000	13,989,185	82,574	3,307,090	10,599,522
<b>Total</b>	<b>\$1,050,000,000</b>	<b>\$692,798,072</b>	<b>\$340,585,949</b>	<b>\$149,989,526</b>	<b>\$202,222,597</b>

**2012 Bond Program**

Proposition	Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
Street and Transportation Improvements [1]	\$260,625,000	\$265,630,488	\$244,422,519	\$14,512,771	\$6,695,198
Flood Protection and Storm Drainage Facilities [2]	326,375,000	326,375,000	198,746,423	100,334,961	27,293,616
Economic Development [3]	55,000,000	55,000,000	36,508,504	6,212,759	12,278,737
<b>Total</b>	<b>\$642,000,000</b>	<b>\$647,005,488</b>	<b>\$479,677,446</b>	<b>\$121,060,491</b>	<b>\$46,267,551</b>

**2006 Bond Program**

Proposition	Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
Street and Transportation Improvements [1]	\$390,420,000	\$406,490,554	\$379,954,595	\$18,909,106	\$7,626,853
Flood Protection and Storm Drainage Facilities [2]	334,315,000	342,757,166	277,080,112	19,803,613	45,873,442
Park and Recreation Facilities [3]	343,230,000	353,022,660	343,273,936	3,395,766	6,352,958
Library Facilities [4]	46,200,000	47,692,804	46,972,469	539,788	180,547
Cultural Arts Facilities [5]	60,855,000	63,556,770	62,540,328	162,871	853,571
City Hall, City Service and Maintenance Facilities [6]	34,750,000	35,360,236	25,051,821	1,885,542	8,422,872
Land Acquisition Under Land Bank Program [7]	1,500,000	1,500,000	1,452,418	0	47,582
Economic Development [8]	41,495,000	45,060,053	41,939,230	1,153,500	1,967,324
Farmers Market Improvements [9]	6,635,000	6,933,754	6,584,013	3,208	346,532
Land Acquisition in the Cadillac Heights Area [10]	22,550,000	22,727,451	11,150,191	400,672	11,176,588
Court Facilities [11]	7,945,000	7,948,603	7,680,430	165,566	102,607
Public Safety Facilities and Warning Systems [12]	63,625,000	65,124,222	64,554,146	316,682	253,394
<b>Total</b>	<b>\$1,353,520,000</b>	<b>\$1,398,175,273</b>	<b>\$1,268,233,690</b>	<b>\$46,736,313</b>	<b>\$83,204,270</b>

Note: The tables above reflect expenditures and encumbrances recorded in the City's financial system of record. They do not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

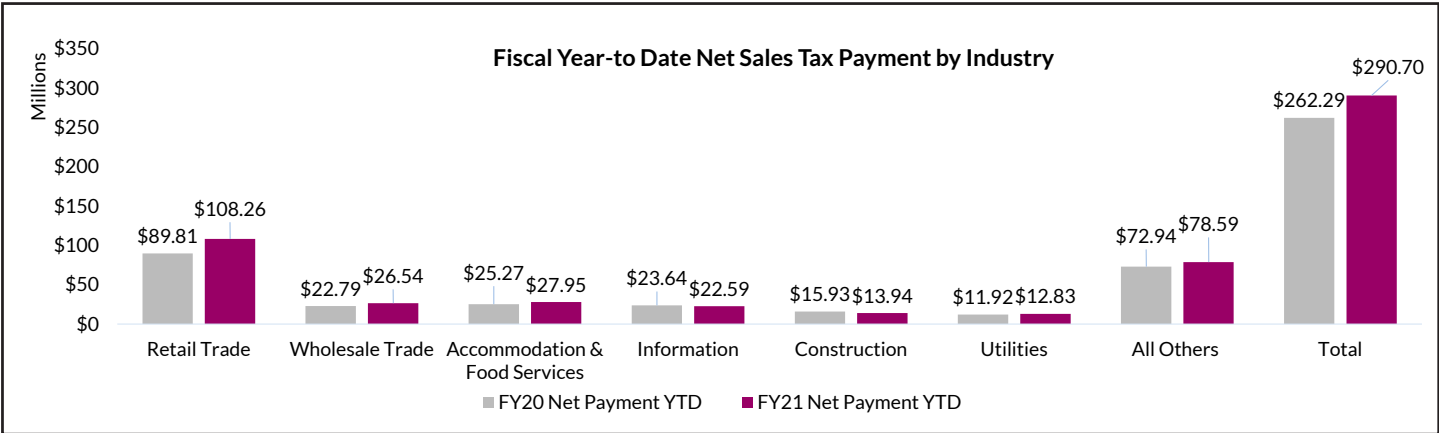
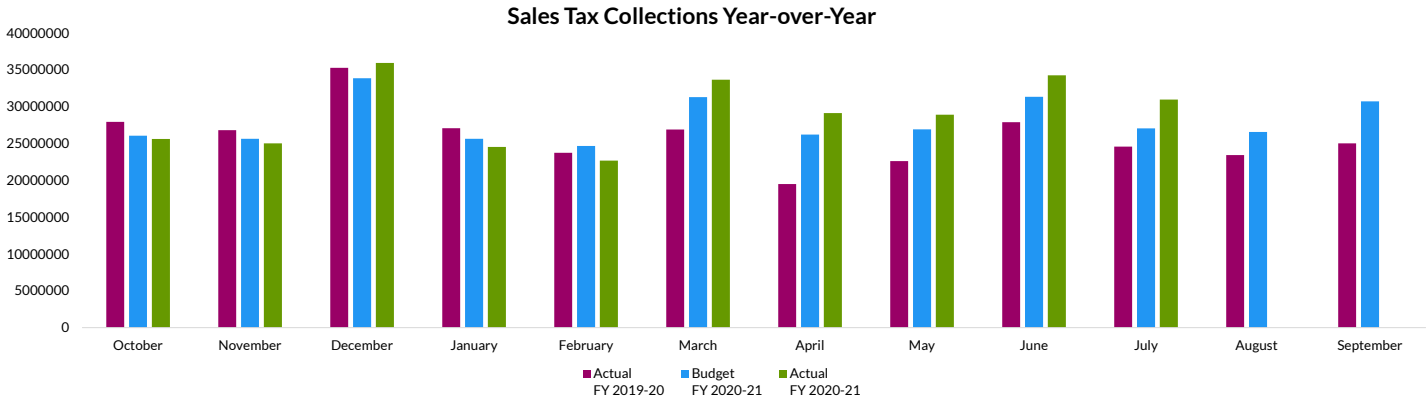
FY 2020-21 Financial Forecast Report

# ECONOMIC INDICATORS

## Sales Tax

The current sales tax rate is 8.25 percent—6.25 percent goes to the state, one percent to the City, and one percent to DART. In FY 2019-20, the City received \$310,738,000 in sales tax revenue. The FY 2020-21 budget was \$296,324,365. We have since amended the budget and forecast to \$336,012,000. City Council increased the sales tax budget by \$8,749,000 on June 9 as part of the mid-year appropriations adjustment process. The budget was increased again by \$30,938,000 on September 9 through the end-of-year appropriations adjustment process. There are two more months of receipts in the fiscal year. We will update the forecast as additional information becomes available.

The charts in this section provide more information about sales tax collections.



Note: Net sales tax payments by industry do not include the City’s self-reported sales tax numbers.

## FY 2020-21 Financial Forecast Report

**ECONOMIC INDICATORS**

Year-over-Year Change in Sales Tax Collections		
Industry	July FY21 over July FY20	FYTD21 over FYTD20
Retail Trade	34%	21%
Wholesale Trade	16%	16%
Accommodation and Food Services	55%	11%
Information	8%	-4%
Construction	4%	-12%
Utilities	-9%	8%
All Others	26%	8%
Total Collections	26%	11%

**Retail Trade.** Includes establishments engaged in selling (retailing) merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. The retailing process is the final step in the distribution of merchandise, so retailers are organized to sell merchandise in small quantities to the general public.

**Wholesale Trade.** Includes establishments engaged in wholesaling merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. Wholesalers are organized to sell or arrange the purchase or sale of (a) goods for resale to other wholesalers or retailers, (b) capital or durable nonconsumer goods, and (c) raw and intermediate materials and supplies used in production.

**Accommodation and Food Services.** Includes establishments providing customers with lodging and/or preparing meals, snacks, and beverages for immediate consumption.

**Information.** Includes establishments engaged in (a) producing and distributing information and cultural products, (b) providing the means to transmit or distribute these products as well as data or communications, and (c) processing data.

**Construction.** Includes establishments primarily engaged in the construction of buildings or engineering projects (e.g. highways and utility systems). Establishments primarily engaged in the preparation of sites for new construction or in subdividing land for sale as building sites are also included in this sector.

**Utilities.** Includes establishments providing electric power, natural gas, steam supply, water supply, and sewage removal.

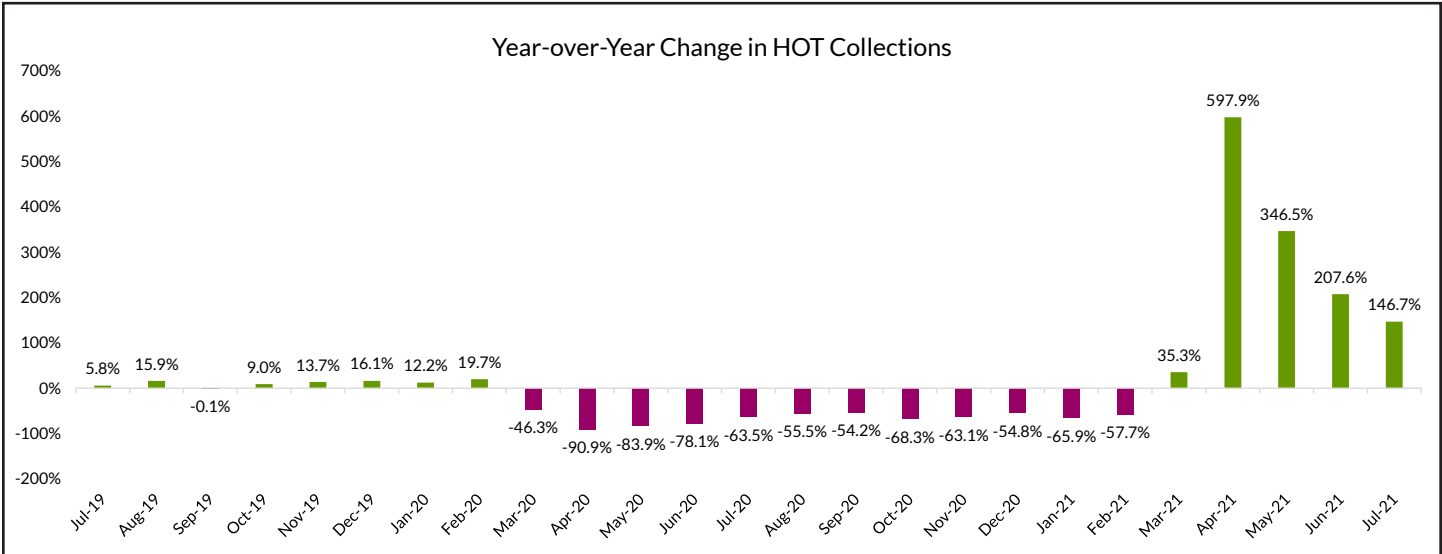
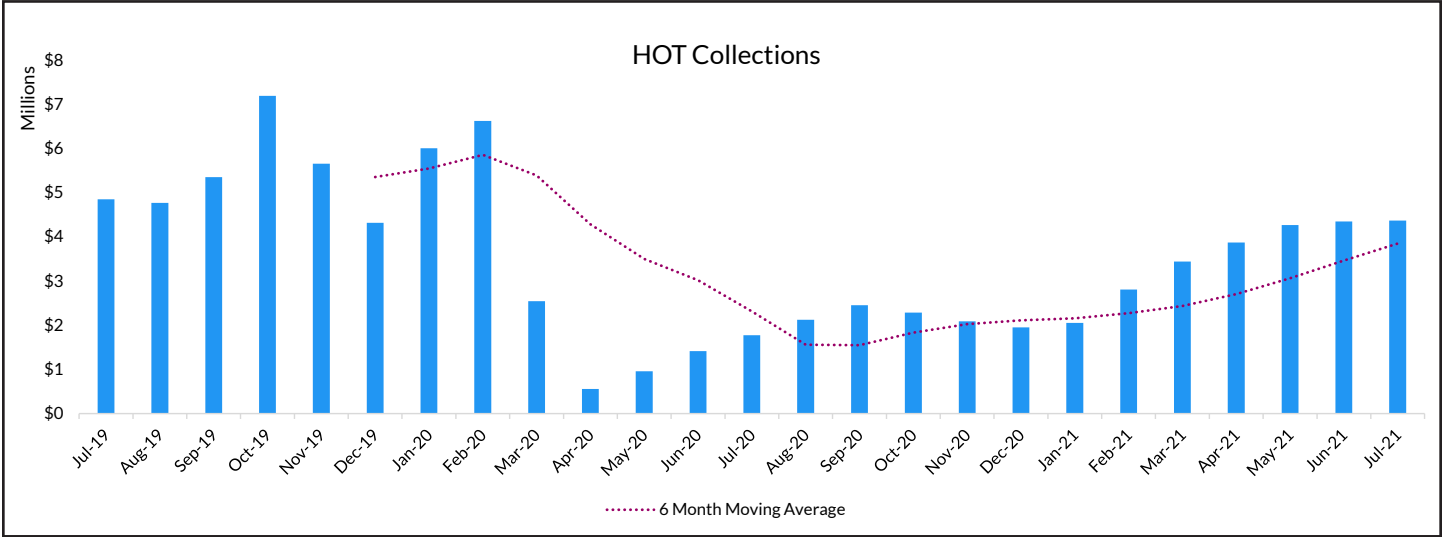
**All Others.** Includes but is not limited to manufacturing, professional and business services, financial activities, education and health services, and natural resources and mining.

FY 2020-21 Financial Forecast Report

# ECONOMIC INDICATORS

## Hotel Occupancy Tax

The City collects hotel occupancy taxes (HOT) on hotel, motel, bed and breakfast, and short-term rentals in the city limits. The HOT rate in Dallas is 13 percent of the cost of the room (not including food served or personal services not related to cleaning and readying the space for the guest)—six percent goes to the state, and seven percent goes to the City. HOT is the largest single revenue source for the Kay Bailey Hutchison Convention Center, and data is typically updated every two months.



## FY 2020-21 Financial Forecast Report

**ECONOMIC INDICATORS**

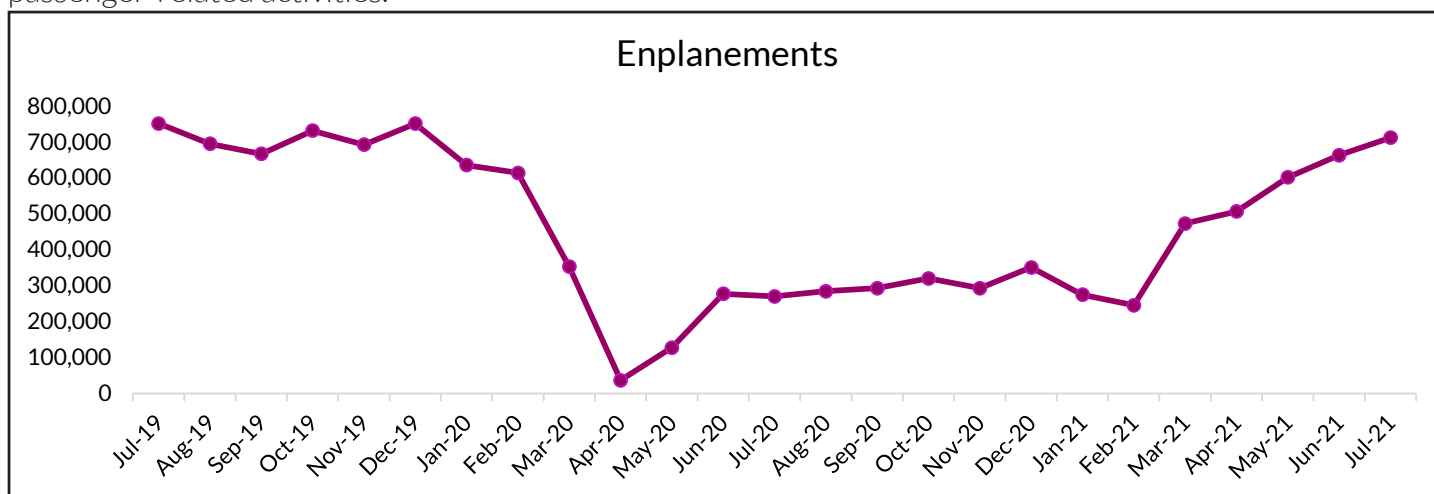
## Convention Center Event Bookings

The table below lists the number of actual, planned, and forecast events at the KBHCCD for the last three fiscal years. Please note if no event takes place, it results in an equal reduction in revenue and expenses.

	FY19 Actual	FY20 Actual	FY21 Planned	FY21 Actual/Forecast
October	6	6	6	3
November	2	11	6	1
December	9	5	7	2
January	7	13	10	0
February	9	12	6	0
March	8	1	6	0
April	6	1	3	1
May	6	0	9	5
June	5	0	8	6
July	3	0	3	3
August	7	0	7	4
September	11	0	3	7
Total	79	49	74	32

## Love Field Enplanements

An enplanement is when a revenue-generating passenger boards an aircraft. Enplanements are the most important air traffic metric because enplaned passengers directly or indirectly generate 80 percent of Aviation revenues. Typically, Aviation generates only 20 percent of total operating revenues from non-passenger-related activities.



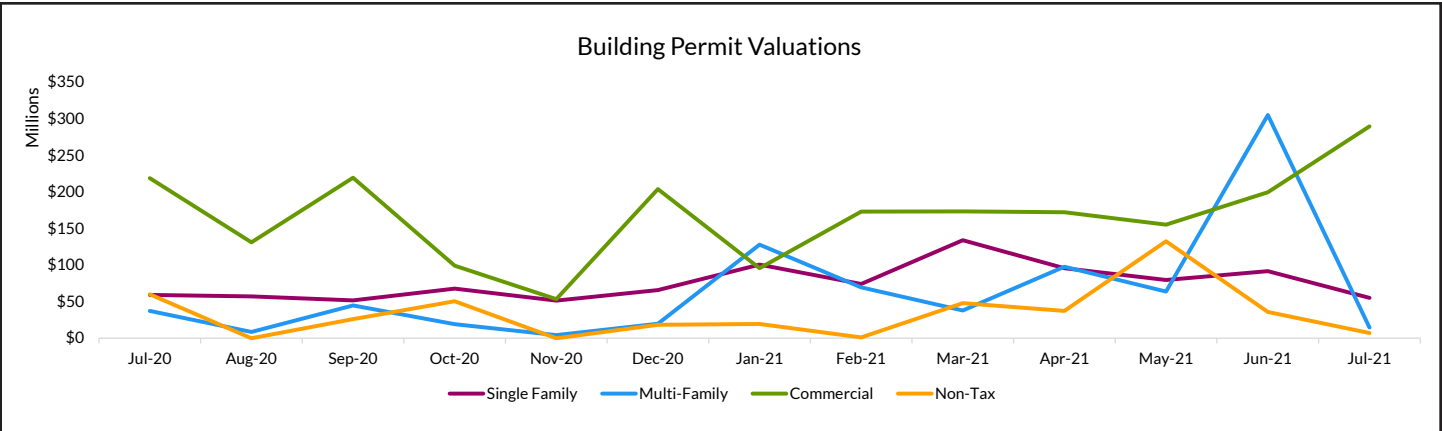
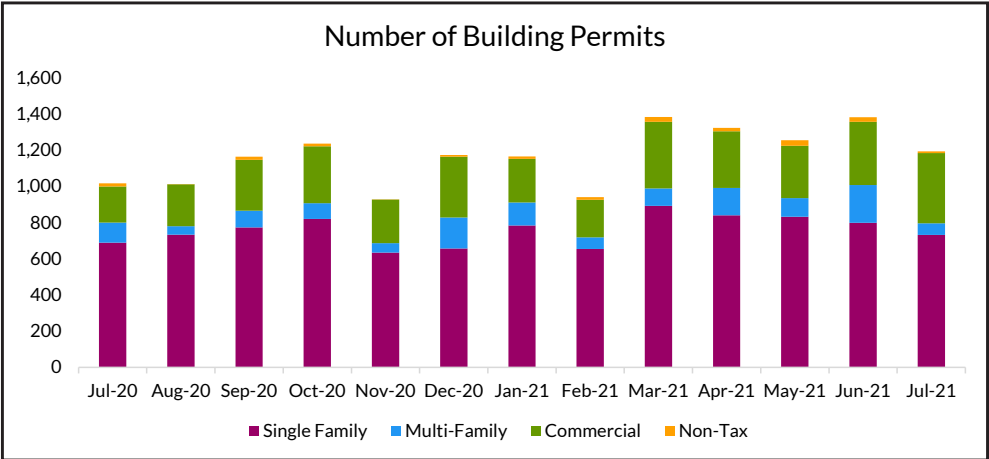


FY 2020-21 Financial Forecast Report

# ECONOMIC INDICATORS

## Building Permits

Building permits (required for all construction in Dallas) can provide insight into upcoming activity in the housing market and other areas of the economy. Permits are a key indicator of the confidence developers have in the economy; likewise, a decline can indicate developers do not anticipate economic growth in the near future. In some cities, this measure may be a leading indicator of property tax value growth, but in Dallas, the property tax forecast model includes other variables like wage/job growth, housing supply, gross domestic product, population, vacancy rates, and others.



# DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our eight strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included if available. If FY 2019-20 data is not available, N/A is listed.

Year-to-date (YTD) and year-end (YE) targets are presented for each measure. YTD targets may vary based on seasonality of the work. Each month, we compare 1) the YTD target with the actual performance for the current reporting period and 2) the YE target with the department's forecasted performance as of September 30, 2021.

Measures are designated "on target" (green) if actual YTD performance is equal to or greater than the YTD target. If actual YTD performance is within five percent of the YTD target, it is "near target" (yellow). Otherwise, the measure is designated "not on target" (red). The same methodology applies to YE forecasts. Variance notes are provided for each red measure.

## Year-to-Date

 17

On Target

 6

Near Target

 12

Not on Target

## Year-End Forecast

 24

On Target

 2

Near Target

 9

Not on Target

#	Measure	FY 2019-20 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
<b>Economic Development</b>						
1	Percentage of dollars spent with local M/WBE businesses (Economic Development)	69.98%	65%	81.68%	65%	82%
2	Percentage of businesses from low- to moderate-income (LMI) census tracts connected to the B.U.I.L.D. ecosystem (Economic Development)	N/A	40%	97.8%	40%	98%
3	Percentage of single-family permits reviewed in three days (Sustainable Development)	N/A	85%	0%	85%	0%
4	Percentage of inspections performed same day as requested (Sustainable Development)	96.77%	98%	97.73%	98%	98%
<b>Environment &amp; Sustainability</b>						
5	Percentage of annual Comprehensive Environmental & Climate Action Plan (CECAP) milestones completed	N/A	74%	47.8%	92%	92%
6	Monthly residential recycling diversion rate (Sanitation Services)	N/A	19%	18.29%	19%	19%
7*	Missed refuse and recycling collections per 10,000 collection points/service opportunities (Sanitation Services)	14.66	12.5	15.61	12.5	15.61
<b>Government Performance &amp; Financial Management</b>						
8	Percentage of 311 calls answered within 90 seconds (311 Customer Service Center)	35.68%	75%	27.94%	75%	31%
9	Percentage of vehicles receiving preventive maintenance on schedule (Equipment and Fleet Management)	76.67%	70%	88.25%	70%	87%

\* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

## FY 2020-21 Dallas 365

#	Measure	FY 2019-20 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
<b>Housing &amp; Homeless Solutions</b>						
10*	Average number of days to contract signing for Home Improvement and Preservation Program (HIPP) applications (Housing & Neighborhood Revitalization)	N/A	120	204	120	220
11	Percentage of development funding contributed by private sources (Housing & Neighborhood Revitalization)	N/A	60%	75.76%	60%	60%
12	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Homeless Solutions)	75.03%	85%	98.38%	85%	85%
13	Percentage of individuals who exit to positive destinations through the Landlord Subsidized Leasing Program (Homeless Solutions)	N/A	80%	90.57%	80%	85%
<b>Public Safety</b>						
14	Percentage of responses to structure fires within 5 minutes and 20 seconds of dispatch (Fire-Rescue)	85.54%	90%	84.92%	90%	86%
15	Percentage of EMS responses within nine minutes (Fire-Rescue)	88.98%	90%	89.69%	90%	90%
16	Percentage of responses to Priority 1 calls within eight minutes (Police)	52.75%	60%	55.96%	60%	55%
17	Percentage of 911 calls answered within 10 seconds (Police)	81.90%	90%	63.55%	90%	68%
18*	Crimes against persons (per 100,000 residents) (Police)	2,028.89	1,665.8	1,736.1	1,999	2,023
19	Percentage of crisis intervention calls handled by the RIGHT Care team (Integrated Public Safety Solutions)	N/A	35%	42.1%	45%	45%
20	Complaint resolution rate (Community Police Oversight)	N/A	70%	86.87%	70%	70%
<b>Quality of Life, Arts, &amp; Culture</b>						
21	Percentage of cultural services funding to ALAANA (African, Latinx, Asian, Arab, Native American) artists and organizations (Office of Arts & Culture)	N/A	27%	31.19%	30%	31%
22	Percentage of litter and high weed service requests closed within SLA (Code Compliance)	54.42%	65%	72.2%	65%	67%
23	Live release rate for dogs and cats (Animal Services)	90.6%	90%	87.49%	90%	90%
24	Percentage of technology devices checked out (hot spots and Chromebooks) (Library)	N/A	85%	59.26%	85%	60%
25	Percentage of users who report learning a new skill through adult learning or career development programs (Library)	N/A	90%	93.6%	90%	90%
26	Percentage of planned park visits completed by Park Rangers (Park & Recreation)	N/A	95%	95.6%	95%	95%
27	Participation rate at late-night Teen Recreation (TRec) sites (27,300 annual participants) (Park and Recreation)	6.8%	53%	6.9%	100%	19%

\* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

## FY 2020-21 Dallas 365

#	Measure	FY 2019-20 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
<b>Transportation &amp; Infrastructure</b>						
28	Percentage of bond appropriation awarded ITD (Bond & Construction Management)	90%	85%	85.17%	90%	90%
29*	Percentage of work orders for emergency maintenance (Building Services)	N/A	4%	0.56%	4%	1%
30	Percentage of planned lane miles improved (726 out of 11,800 miles) (Public Works)	100%	73%	50.4%	100%	85%
31	Percentage of potholes repaired within three days (Public Works)	95.37%	98%	99.88%	98%	98%
32	Percentage of signal malfunction responses within 120 minutes (Transportation)	91.55%	91%	94.71%	91%	91%
<b>Workforce, Education, &amp; Equity</b>						
33	Percentage increase in Senior Medical Transportation Program trips (Community Care)	N/A	10%	55.2%	10%	25%
34	Percentage of Fresh Start clients who maintain employment for six months (Economic Development)	N/A	25%	33.33%	25%	33%
35	Percentage of City departments participating in the Equity Indicators alignment process (Equity & Inclusion)	N/A	70%	43%	80%	80%

\* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

## VARIANCE NOTES

**#3.** As of August 30, DEV estimates residential permit review times at five weeks for first review. Five vacancies in the residential review team coupled with a large influx of applications has caused an increase in wait time. Applications are being diverted to third party reviewers to assist. DEV anticipates three week review times once process improvements are fully implemented.

**#5.** As of July 31, 65 of 136 milestones are complete with an additional 68 milestones in progress. Some milestones in progress are tied to the Urban Agriculture Plan, approved by City Council on August 25, and the Local Solid Waste Management Plan Update. OEQ has met with all involved City departments and anticipates completing 126 milestones by the end of September.

**#7.** SAN continues to be impacted by the higher than usual municipal solid waste volumes and the ability to fill vacancies which have resulted in an increase in missed service calls. A new temporary laborer staffing agency began on August 16 and operation processes have been improved to mitigate service impacts. SAN anticipates staffing to gradually return to normal by early September.

**#8.** In addition to continued software and IVR malfunctions, staffing shortages have impacted performance. 311 is working with HR to fill vacancies and have had five interviews, four job offers, and two job acceptances in July. Additionally, 311's new software is in the final stage of implementation and anticipated to be deployed by September.

**#10.** Contractor capacity and construction delays continue to adversely impact performance. HOU has closed 10 additional projects in July and will close additional applications as contractors become available.

## FY 2020-21 Dallas 365

**#14.** DFR's four closed fire stations continue to impact response times due to displaced apparatus. One of the four stations will be back in service by September 2021. DFR is also using temporary stations to mitigate response time.

**#16.** DPD continues to balance the resource needs of call response times with proactive crime fighting efforts, which have resulted in violent crime reductions. DPD strives to answer 60% of priority 1 calls in under 8 minutes while also continuing the successful implementation of our crime reduction plan.

**#17.** Low staffing levels during most of the fiscal year and the Covid-19 pandemic have impacted performance levels. 469 applicants for the 911 position have been interviewed since January 1, 2021 and 45 remaining candidates are at various stages of the background process. As of August 27, 911 Call Taker staffing is at 95%. The 911 call center anticipates calls answered within 10 seconds to average 68% by the end of the fiscal year.

**#24.** Overall circulation of LIB materials, including technology devices, is down compared to last year because of COVID-19 closures and limited services. At any time, 80% of the 100 Chromebook technology bundles (paired with a hot spot) are checked out, and approximately 90% of the remaining individual hot spots are in use. LIB continues to revise its marketing tactics to increase awareness. July's technology circulation increased by 19.6% over June.

**#27.** PKR anticipated resuming TRec programming in April, but delayed because of continued COVID-19 precautions. Programming resumed at 13 locations on June 25 and has had 1,891 participants through July.

**#30.** Multiple weather events from November to February, particularly Winter Storm Uri, slowed anticipated construction schedules. Finalizing previously programmed projects also impacted performance. PBW anticipates completing 618 planned lane miles by the end of the fiscal year.

**#35.** EQU diverted resources in February and March to reviewing "Budgeting for Equity" submissions for the FY 2021-22 proposed budget, which caused a delay in the Equity Indicators alignment process. An additional seven departments will be reflected in the August report and EQU anticipates completing the targeted 33 departments by September.

# BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 35 activities included in the FY 2020-21 budget. For each initiative included in this report, you will find the initiative number, title, description, status, and measure. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is “complete” (blue circle), “on track” for completion by the end of the fiscal year (green check mark), “at risk” of not being completed by the end of the fiscal year (yellow exclamation mark), or “canceled” (red x).



## In the Spotlight



Fire Station 46 is back in action! This recently completed replacement Fire Station located at 331 East Camp Wisdom Road will begin serving its community later this month. The contractor is in the process of obtaining a certificate of occupancy so the building

can be turned back over to the City and firefighters can move in over the next few weeks. These firefighters had been operating out of other fire stations during the construction and we are excited to welcome them home to a brand new, 12,000 sq. ft. upgraded facility that will help DFR respond to calls for help more efficiently and effectively. A big thank you to our DFR firefighters and to our Bond Office for shepherding this vital project!

## FY 2020-21 Budget Initiative Tracker

# ECONOMIC DEVELOPMENT

## 1 Workforce Development

**INITIATIVE** Merge business and workforce development efforts into a single team that will collaborate with community and business stakeholders to prepare residents for emerging job growth sectors. (Economic Development)

**STATUS** ECO has aligned business and workforce efforts to eliminate duplication, and the team is working with Community Care and outside organizations like the South Dallas Employment Project to implement this initiative.

## 2 B.U.I.L.D. Program

**INITIATIVE** Roll out the Broadening Urban Investment to Leverage Dallas (B.U.I.L.D.) program to strengthen small businesses and provide access to technical training, funding, mentorship, and capacity-building guidance. (Economic Development)

**STATUS** The program launched November 12. In December, staff reviewed and scored 129 applications. In January, staff identified 50 awardees, 45 of whom completed the required technical assistance/business coaching and received funds. From the initial award cycle, 44 of 45 businesses (97.8 percent) were from low- to moderate-income census tracts.

# ENVIRONMENT & SUSTAINABILITY

## 3 Environmental Action Plan

**INITIATIVE** Initiate the 48 actions and 136 milestones identified in the Comprehensive Environmental and Climate Action Plan (CECAP) for FY 2020-21. (Environmental Quality and Sustainability)

**STATUS** OEQS has developed an RFCSP for community solar, which is currently under review by Procurement Services. A consultant for the Urban Agriculture Plan has been selected. City Council has approved the Urban Forest Master Plan, a resolution for sustainable procurement, and a resolution approving funds from the VW Mitigation Trust to develop electric vehicle charging infrastructure will go to City Council. OEQS is working on an application for more funds from the VW Mitigation Trust to install additional electric vehicle charging infrastructure.

You can find more details on the CECAP, including the full work plan for FY 2020-21, at [dallasclimateaction.com/cecap](https://dallasclimateaction.com/cecap).

## 4 Brush & Bulky Trash Collection

**INITIATIVE** Streamline brush/bulky trash collection to reduce emissions, improve air quality, and realize collection efficiencies as outlined in the CECAP. (Sanitation Services)

**STATUS** SAN has collected data for the first three quarters and developed a preliminary goal based on the collected information. SAN continues to analyze the data and adjust the collection routes periodically to improve vehicle efficiency.

## FY 2020-21 Budget Initiative Tracker

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

## 5 Language Equity

**INITIATIVE** Assist residents in their primary languages, which include Spanish, Vietnamese, Arabic, French, Burmese, Hindi, Korean, Swahili, and Mandarin, by recruiting four additional Spanish-speaking customer service agents (CSAs) and maintaining LanguageLine translation services. (311 Customer Service Center)

**STATUS** In June, average speed of answer for Spanish calls increased to 10 minutes and 47 seconds. 311 has hired multiple new bilingual agents. To help reduce wait times, 311 will continue to work with HR to hire staff in at market rate, focus efforts on adding additional bilingual staff via a job fair, and continue the implementation of new modern software for the call center.

## 6 Data Analytics

**INITIATIVE** Build a new team that will harness the City's data to promote transparency and accessibility to the public and provide crucial insights that support better decision-making throughout the organization. (Data Analytics & Business Intelligence)

**STATUS** DBI has staffed 23 of 28 positions and is recruiting three Data Science Analysts, one Data Scientist, and an intern, all of whom are targeted to be hired by the end of September.

## 7 Minimum Wage

**INITIATIVE** Lead by example by increasing the minimum wage for permanent, part-time, seasonal, and temporary City employees to \$14 per hour in FY 2020-21. (Human Resources)

**STATUS** City Council approved the \$14 minimum wage as part of adopting the FY 2020-21 budget. The increase took effect October 1, 2020.

# HOUSING & HOMELESSNESS SOLUTIONS

## 8 Eviction Assistance

**INITIATIVE** Alleviate financial hardship through an eviction assistance program that connects tenants facing eviction to resources ranging from housing assistance and direct legal services to financial education. (Equity and Inclusion)

**STATUS** The Eviction Assistance Initiative served 163 households (386 people) from January 2021 to July 2021. In the month of July 2021, 21 households (49 people) were assisted. The initiative has assisted 100% of applicants who have sought legal services through advising, briefing, or full legal representation. These households met with a legal representative from Legal Aid of Northwest Texas to provide some measure of defense to the threat of eviction. The number of households that were helped this fiscal year is because of the CDC moratorium on evictions which was blocked by the Supreme Court on August 26, 2021. Eviction filings may increase in the coming months because of this.

## 9 Comprehensive Housing Policy

**INITIATIVE** Refine the Comprehensive Housing Policy to better meet residents' housing needs, including changing the terms of some loans from repayable to forgivable and creating a targeted home rehabilitation program. (Housing & Neighborhood Revitalization)

**STATUS** City Council adopted changes to the Comprehensive Housing Policy on August 26, including creating the Targeted Repair Program (TRP) and updating the Home Improvement and Preservation Program (HIPP) and Dallas Homebuyers Assistance Program (DHAP) to increase participation. At this time last fiscal year, HOU had served 12 residents, and this year has served six. Now that construction has begun on several repairs, staff anticipate growth in the coming months.



## FY 2020-21 Budget Initiative Tracker

**PUBLIC SAFETY****10 Environmental Design** 

**INITIATIVE** Reduce crime and improve quality of life by remedying environmental issues such as vacant lots, abandoned properties, substandard structures, and insufficient lighting. (Code Compliance, Transportation)

**STATUS** TRN has completed LED conversion of 533 street lights and installation of 80 new lights. Conversion of additional 1,611 street lights is underway with 583 in Design phase and 52 under construction. All contracts will be awarded on 9/22/2021. The Illegal dumping team is currently on track with the remediation of illegal dumping cases. Since October, CCS has resolved all code violations and remediated 341 vacant lots referred by IPSS.

**11 Police Mediation** 

**INITIATIVE** Strengthen accountability through the Office of Community Police Oversight by adding a mediation coordinator and intake specialist. (Community Police Oversight)

**STATUS** HR reclassified the mediation position as a Mediation Manager and expects to post the position before August. The Intake Specialist has been hired.

**12 Intoxication Recovery Center** 

**INITIATIVE** Divert public intoxication cases from jail to a recovery services center staffed with case workers who will help individuals identify and manage substance use disorders. (Court and Detention Services)

**STATUS** The Sobering Center manager has onboarded a manager and three supervisors. The City Attorney's Office is finalizing an Interlocal Agreement with the North Texas Behavioral Health Authority to co-locate a supervisor at the Sobering Center. The agreement is expected to be approved, and the supervisor is set to start work this Fall. Renovations will be completed Fall 2021. The Center hosted a soft opening on May 19 and is on track for a full opening by Fall 2021. Center staff have begun interviewing individuals and connecting them to community-based treatment programs.

**13 Fire-Rescue Response** 

**INITIATIVE** Augment our fire-rescue response by hiring 21 new firefighters to fully staff Station #59 (scheduled to open in September 2021) and operating a ladder truck at Station #18 to respond more efficiently to multi-story structure fires in downtown. (Fire-Rescue)

**STATUS** DFR successfully executed its hiring plan goal by hiring 95 new members across the Fall 2020, Spring 2021 and Summer 2021 hiring classes. The department is in process of training these new personnel and is positioned to fully staff the new Station 59, as well as other assignments added over the last year.

**14 RIGHT Care** 

**INITIATIVE** Expand the RIGHT Care program to five teams to avoid unnecessary hospitalization, arrests, and interactions between residents and law enforcement. (Integrated Public Safety Solutions)

**STATUS** As of April 1, all five teams are active and the percentage of crisis intervention calls handled by the teams increased from 10 percent of all such calls in January to 45 percent in June.

**15 Mobile Crisis Response** 

**INITIATIVE** Form a mobile crisis response team to support police officers when residents need direct services such as food, housing, transportation, or shelter in cases of domestic violence. (Integrated Public Safety Solutions)

**STATUS** The City will staff the Mobile Crisis Response Team with a manager (hired), supervisor positions (posted), and caseworkers (eight of which are in the onboarding process).

**16 Behavioral Health Care** 

**INITIATIVE** Remove barriers to behavioral health care in communities with limited or no access to these services to mitigate behavioral health crises. (Integrated Public Safety Solutions)

**STATUS** City Council approved the contract with both the North Texas Behavioral Health Authority (21-1465) and Metrocare Dallas (21-1462) on August 25, 2021. The services became available on September 1, 2021.

## FY 2020-21 Budget Initiative Tracker

**PUBLIC SAFETY****17 Violence Interrupters**

**INITIATIVE** Partner with community organizations to establish violence interrupters—credible individuals who serve as mentors and conflict resolution experts to curb violence from within their neighborhoods. (Integrated Public Safety Solutions)

**STATUS** City Council awarded a contract for the violence interrupters program on April 28, and IPSS has hired a program manager. The program was operational on June 21.

**18 21st Century Training**

**INITIATIVE** Improve police training in alignment with the principles of 21st Century Policing by enhancing external review, expanding programs to reduce implicit bias, and requiring annual training in alternative solutions, de-escalation, and less-lethal tactics. (Police)

**STATUS** DPD is partnering with the Caruth Police Institute, a recognized center of excellence, and the Meadows Mental Health Policy Institute to implement Active Bystandership for Law Enforcement (ABLE) training. Project ABLE is an evidence-based education program designed to not only prevent harm but change the culture of policing. Project ABLE certified multiple DPD instructors through its train-the-trainers event, and department-wide training began in April. DPD added more classes to expedite the training of all sworn officers.

All DPD officers are trained in less-lethal tactics, including taser and baton annual certification, de-escalation, and alternative force solutions.

**19 Staffing Study Implementation**

**INITIATIVE** Respond more efficiently to high-priority calls and free up resources for other efforts through continued implementation of staffing study recommendations, including transitioning 95 sworn positions to patrol and adding 95 non-sworn positions. (Police)

**STATUS** DPD has hired 56 of the 95 non-sworn positions. Forty-two have completed training, and the transition from sworn to non-sworn is complete. Fourteen are still in training, and seven are in the background check process. DPD is working to redeploy sworn positions to patrol and other units where they will be most effective based on departmental needs.

**20 Real-Time Crime Center**

**INITIATIVE** Expand the Real-Time Crime Center (RTCC) team by adding 11 civilian crime intelligence analysts, for a total of 22 staff who analyze imaging and data in real time to proactively implement crime-fighting strategies. (Police)

**STATUS** RTCC construction is complete and is in the commissioning/certification process. DPD has hired 19 crime analysts, two are in the background check process, and one additional position needs to be filled.

## FY 2020-21 Budget Initiative Tracker

**QUALITY OF LIFE, ARTS, & CULTURE****21 Illegal Dumping**

**INITIATIVE** Target illegal dumping by investing \$500,000 for Code Compliance to add three new mow/clean crews. (Code Compliance)

**STATUS** CCS hired six new Code Officers to proactively identify illegal dumps and work with the camera crew to place cameras in chronic dumping areas. As well, CCS has hired all three mow/clean crews (nine positions) in which equipment for the new crews has been received. CCS is proactively updating Salesforce to track illegal dumping cases in coordination with the Marshal's Office.

**22 Digital Equity**

**INITIATIVE** Continue bridging the digital divide by making additional mobile hot spots and Chromebooks available for checkout at select libraries. (Library)

**STATUS** All 1,125 laptops purchased with CARES Act funds, were delivered at the end of May and were made available for checkout mid-June.

**23 Branch Libraries**

**INITIATIVE** Open two state-of-the-art branch libraries at Vickery Park in Fall 2020 and Forest Green in Spring 2021. (Library)

**STATUS** Vickery Park Branch Library opened for curbside service February 2. Forest Green construction is delayed but still on track for completion by the end of the fiscal year.

**24 Youth Recreation**

**INITIATIVE** Engage Dallas youth through expanded recreational and cultural programming, mentoring relationships, job training and apprenticeships, physical and mental health initiatives, and fun educational activities. (Park & Recreation)

**STATUS** In July, TRec programming opened at 14 recreation centers and began offering activities such as sports, games, performing and fine arts, technology, fitness, etc.

## FY 2020-21 Budget Initiative Tracker

**TRANSPORTATION & INFRASTRUCTURE****25 Facility Accessibility** 

**INITIATIVE** Increase accessibility for residents with disabilities by updating City facilities in compliance with the Americans with Disabilities Act (ADA). (Equity & Inclusion)

**STATUS** ADA compliance assessment will be conducted on 26 city buildings during FY 22. The Oak Cliff Municipal Center and Fire Station 26 will be the first two buildings to be assessed - by 9/30. Ten more buildings are scheduled for ADA assessment by November 30. Previously assessed facilities Majestic Theatre restroom on hold pending updated schedule; MLK ramp project is complete; and City Hall L1 & L2 Garage are nearing completion - anticipated project closeout November 30.

**26 Infrastructure Equity** 

**INITIATIVE** Dedicate \$32.4 million to make equitable investments in streets, alleys, sidewalks, and other infrastructure, including \$8.6 million dedicated to underserved neighborhoods and near schools and senior centers. (Public Works)

**STATUS** PBW has completed more than 61 planned lane miles in targeted areas using the new equity framework for infrastructure projects. PBW has exceeded projections.

**27 Sidewalk Master Plan** 

**INITIATIVE** Increase accessibility for residents with disabilities by implementing the Sidewalk Master Plan with \$9.4 million in bond funds. (Public Works)

**STATUS** PBW has completed 29 of 32 sidewalk projects, including six in July.

**28 Bike Lanes** 

**INITIATIVE** Maintain our investment in bike lanes at \$1.5 million to continue expanding mobility options, improving air quality, and making Dallas more sustainable. (Transportation)

**STATUS** TRN completed 1.1 miles of buffered bike lanes on West Commerce from Fort Worth Ave. to Riverfront Blvd. Staff expects to obligate the Union Bikeway project for construction by the end of FY 2020-21. Staff also plans to bid and award engineering services for Ross Ave. and Elam Rd. shared-use paths and consultant planning services for the Bike Plan Update on 9/22. Staff are also working to implement bike facilities on Lawnview Ave. and Vernon Rd. in Summer 2021.

**29 Water/Wastewater Service** 

**INITIATIVE** Set aside \$2.9 million annually to extend water and wastewater infrastructure to all residents in unserved areas within the next 10 years. (Water Utilities)

**STATUS** City Council awarded the construction project for Gooch St. on April 28. Staff have received construction bids for Killough Blvd. and the project is scheduled for award on June 23. Finally, design is complete for Mesquite Heights and construction was awarded on September 9.

## FY 2020-21 Budget Initiative Tracker

**WORKFORCE, EDUCATION, & EQUITY****30 Virtual Language Center** 

**INITIATIVE** Establish the City as a trusted primary source for information and ensure residents with limited English proficiency have equal access to programs and services through a new Virtual Language Center and other translation efforts. (Communication, Outreach, & Marketing)

**STATUS** The Virtual Language Center continues to provide translation services in various languages while actively working toward establishing the City as a trusted primary source of information.

**31 Fair Park Multimedia Center** 

**INITIATIVE** Launch the Fair Park Multimedia Center (FPMC) to magnify the impact of City programs and services, broadcast a Spanish-language City television channel, provide apprenticeships for local students, and bolster resilience through additional digital communications capacity. (Communication, Outreach, & Marketing)

**STATUS** The apprenticeship program began in February with two students from Thomas Jefferson P-TECH High School. City Council approved the contract for construction and installation of broadcasting and editing equipment on April 28.

**32 Direct Assistance** 

**INITIATIVE** Meet residents' basic needs with direct assistance, including rent and utility assistance, food distribution, benefits navigation, and clothing distribution. (Community Care)

**STATUS** The Drivers of Poverty procurement is being completed. The contract will be considered by Council in September 2021.

**33 Financial Empowerment Centers** 

**INITIATIVE** Pilot two Financial Empowerment Centers (FECs), community-based centers that offer financial coaching, employment referrals, mental health services, and housing support to help low-income residents navigate out of poverty and achieve financial stability. (Community Care)

**STATUS** Financial Empowerment Center partners are currently working to hire and train financial coaches as well as working collaboratively with the City to develop the program implementation plan for submission to Cities for Financial Empowerment.

**34 Reentry Services** 

**INITIATIVE** Support formerly incarcerated people reentering public life through community-based services such as housing placement, job skills training, job placement, and wraparound support services. (Community Care, Economic Development)

**STATUS** OCC and ECO have issued a joint solicitation that will go to Council September 22, 2021. The current program partner, the Regional Black Contractors Association, has enrolled 41 clients as of June 30, funded by an allocation from the Texas Department of Criminal Justice.

**35 Equity & Inclusion** 

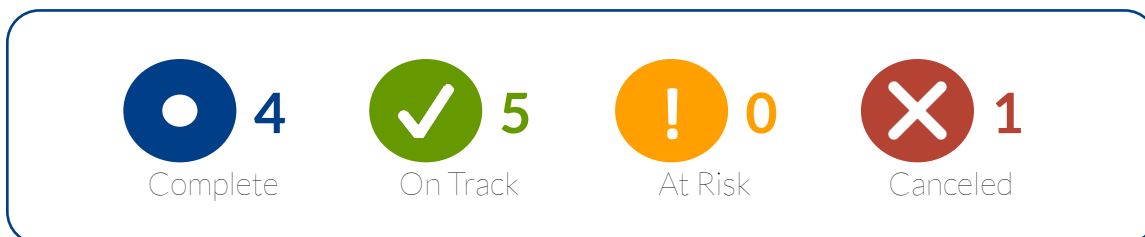
**INITIATIVE** Integrate the City's equity, resilience, inclusion, fair housing, and human rights initiatives in a single office. (Equity & Inclusion)

**STATUS** The City consolidated its offices of Equity, Fair Housing & Human Rights, Resilience, and Welcoming Communities & Immigrant Affairs into the Office of Equity & Inclusion, effective October 1.

## Budget Initiative Tracker

**MULTI-YEAR INITIATIVES**

While most initiatives can be completed in a single fiscal year, several FY 2018-19 and FY 2019-20 initiatives required additional time because of the scope and term of the project, as well as delays due to COVID-19. We will continue to report the status of these 10 initiatives below, using the initiative numbers from the prior reports for reference.

**FY 2018-19****5 Security of City Facilities** 

**INITIATIVE** Consolidating security for City facilities into Court and Detention Services and conducting a comprehensive risk assessment to identify future security needs for City facilities and programs. (Court & Detention Services)

**STATUS** Security has been consolidated into the Court and Detention Services. The Public Safety Committee was briefed on the assessment results and recommended next steps on May 10. A comprehensive risk assessment plan has been created, prioritized, and funded via ARPA funds in the proposed FY 2021-22 budget in the amount of \$6,425,750.

**7 P-25 Radio System** 

**INITIATIVE** Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (Information & Technology Services)

**STATUS** The project is on track to go live in August 2022 (originally December 2020). Of the 33 planned sites, 21 are complete, and the remaining 12 are more than 75 percent complete. The City has signed an interlocal agreement (ILA) with the City of Irving, City of Fort Worth, and City of DeSoto to share premises, facilities, and/or equipment, and ILAs are pending with the cities of Mesquite and Sachse.

**23 Historic Resource Survey** 

**INITIATIVE** Devoting \$100,000 to conduct a historic resource survey with private partners. (Historic Preservation)

**STATUS** OHP presented the initial survey findings to the community on May 18, and staff anticipate hosting at least one more community meeting in the coming months. The final draft of the survey and public hearings are set for Spring 2022 with a target completion date in June 2022.

## Budget Initiative Tracker

**MULTI-YEAR INITIATIVES****FY 2019-20****4 Body-Worn Cameras**

**INITIATIVE** Enhance safety for officers and residents and encourage positive community interactions by purchasing additional body-worn cameras for police officers, the Marshal's Office, and Dallas Animal Services officers. (Police)

**STATUS** DPD has equipped 1,500 officers with cameras and finished the rollout of new models to existing users. New user classes have begun, and DPD anticipates all 2,000 cameras will be in service by the summer. DAS has purchased 50 cameras that will be active by May, and CTS has purchased 35 cameras for use this fiscal year.

**5 Firefighter Safety**

**INITIATIVE** Protect our firefighters by purchasing a second set of personal protective equipment (PPE) and a complete replacement of self-contained breathing apparatus (SCBA) to allow for cleaning equipment between fires. This is a two-year initiative begun in FY 2018-19. (Fire-Rescue)

**STATUS** DFR has purchased and issued all 1,835 sets of PPE, and all SCBA equipment has been delivered.

**12 Traffic Signals**

**INITIATIVE** Promotes safety and enhance traffic flow by replacing broken vehicle detectors at 40 critical intersections and retiming 250 traffic signals. This is a multi-year initiative begun in FY 2018-19. (Transportation)

**STATUS** The signal contractor has a work order to install radar at 20 of the 27 remaining locations, and staff is coordinating scheduling. City staff will handle installations at the remaining seven locations.

**15 Affordable Housing**

**INITIATIVE** Further affordable housing throughout the city as prescribed in the Comprehensive Housing Policy through the 2020 Notice of Funds Available (NOFA). (Housing & Neighborhood Revitalization)

**STATUS** City Council has approved investments of \$24.1 million in three NOFA projects this fiscal year—St. Jude, Westmoreland Heights, and Midpark Towers—for a total of 630 new units and a total investment of almost \$100 million into housing projects in Dallas.

**19 Comprehensive Plan**

**INITIATIVE** Update the City's Comprehensive Plan to incorporate more recent policy initiatives and encourage strategic land development while promoting equity, sustainability, and neighborhood revitalization. (Planning & Urban Design)

**STATUS** City Council approved the consultant contract on April 28, and PUD launched the public process phase on August 28, 2021 with a draft plan by June 2022.

**29 Juanita J. Craft Civil Rights House**

**INITIATIVE** Preserve civil rights history by restoring the Juanita J. Craft Civil Rights House. (Arts & Culture)

**STATUS** The City received construction documents and delivered them to the National Park Service for approval. The National Park Service submitted the plan and specifications to the Texas State Historic Preservation Officer at the Texas Historical Commission. McCoy Collaborative Preservation Architects are proceeding with the construction documents and Building Services is working on construction procurement.

**39 Ethics Training**

**INITIATIVE** Foster an ethical organizational culture by continuing biennial ethics training and expanding the Values Ambassador program. (Equity & Inclusion)

**STATUS** EQU continues to deliver biennial ethics training. The Values Ambassador program was on hold while the Ethics Officer position was vacant and is discontinued pending an overall review of the entire Ethics program.





# Memorandum



CITY OF DALLAS

DATE September 17, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Items #5-11, September 22, 2021 City Council Agenda – Department of Aviation**

The aviation industry has been significantly impacted by the COVID-19 pandemic. In 2020, Dallas Love Field saw dramatic reductions in weekly traffic with average daily enplanements of 23,040 plummeting to 1,171 in April 2020. The reduction in traffic impacted our concession partners just as significantly.

For example, for the twelve-month period ending February 29, 2020, total concession sales for food, beverage and retail totaled \$95,288,637, or an average daily sales total of **\$261,065** per day. April 2020 concessions sales for the month were \$436,956 or a daily sales average of **\$14,565**. Eight months later (December 2020), the decline was 56% less than December 2019. Thankfully in 2021, the climb back continues as enplanements are about 90% of 2019 numbers, with sales approaching 70+% of its pre-pandemic numbers.

Throughout the pandemic, concessionaires have strived to provide services to passengers and airport employees despite various obstacles including capacity restrictions, staffing shortages, and unexpected expenses to implement necessary but costly safety measures including plexiglass counter dividers and seating separations, masks, face shields, sanitizing stations, and signage.

As passenger levels increase, the concessions program at Dallas Love Field continues to face numerous challenges which they have struggled to address, namely staffing and supply-chain issues:

- Staffing: Attempts to bring back many of the employees furloughed during the height of the pandemic due to decreased passenger traffic have been unsuccessful. Concessionaires have utilized every available social media and staffing platform, held weekly virtual job fairs, increased the minimum hourly rate, and offered hiring/retention bonuses, with only marginal success. Further, rising COVID-19 cases among concessions employees have further depleted their already diminished staffing levels. Currently, concessions staffing for all positions is approximately 45%-55% of pre-pandemic levels. Turnover remains high, which adds to the burden of replacing existing staff and trying to hire new personnel.
- Supply-chain: Food prices have also increased significantly for all commodity groups, from 30% to 50% for all food categories as well as packaging, cups, lids and paper products. Product shortages, from farm to terminal, have driven prices significantly higher. Meat processing plants, farms, warehouses and distribution centers have significant staffing issues as well as a lack of available truck drivers and fuel costs contribute upward cost pressures.

DATE September 17, 2021  
SUBJECT **Upcoming Agenda Items #5-11, September 22, 2021 City Council Agenda –  
Department of Aviation**

In light of these continued challenges and the volatility of sustained recovery amidst new COVID variants, the Department of Aviation is recommending (1) exercising remaining one-year renewal options and (2) additional two-year extensions of existing contract terms to allow our concessions partners to recover economically from this pandemic period. The recommendations are detailed on your September 22, 2021, City Council Agenda for consideration via seven (7) agenda items:

- Item #5: Lamar Airport Advertising Company
- Item #6: HG Multiplex Regali Dallas JV dba Dunkin Donuts, Jason's Deli, TexPress Gourmet, and Baskin Robbins
- Item #7: Air Star Concessions LTD dba Whataburger, Campisi's and Cantina Laredo
- Item #8: Dickey's Barbecue Restaurants, Inc.
- Item #9: HG Multiplex Regali Dallas JV Retail
- Item #10: Hudson Retail Dallas JV
- Item #11: The Grove, Inc. dba Moe's Southwest Frill and Manchu Wok

If you have any questions, please contact Mark Duebner, Director of the Department of Aviation, at 214-670-6077 or [mark.duebner@dallascityhall.com](mailto:mark.duebner@dallascityhall.com).



Majed Al-Ghafry, P.E.  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bazor Tolbert, Chief of Staff

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 17, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item # PH2 – September 22, 2021 – Fill Permit 21-03 – 2850 Dairy Milk Lane Dallas, TX 75229**

The purpose of this memo is to share information regarding the environmental impact and the public acquisition report for fill permits. Fill Permit 21-03, located at 2850 Dairy Milk Lane, involves the reclamation of 0.11 acres of the current 0.40 acres of floodplain on this property on West Fork of Joes Creek for the development of commercial parking.

A neighborhood meeting was held virtually through Microsoft Teams on August 11, 2021. Attendees included 6 from CKS Packaging and Cross Engineering Consultants, Inc., and 4 city staff members. No citizens from the area attended. There has been no objection to the fill permit.

An environmental impact study was not necessary for this fill permit. Since there is no impact to wetlands or waters of the United States, permitting under Section 404 of the Clean Water Act is not required.

Park and Recreation and the Department of Sustainable Development and Construction reviewed the application for public acquisition. Neither department objected to the proposed fill permit.

This application meets the engineering requirements outlined in the Dallas Development Code, Section 51A-5.105(h), floodplain regulations; as such, it is recommended that the City Council approve the fill permit application. Alternatively, the City Council may resolve to acquire the property under the laws of eminent domain and may then deny the application.

Please contact Terry Lowery, Director of Dallas Water Utilities, if you need additional information.

A handwritten signature in blue ink, appearing to read 'Majed Al-Ghafry'.

Majed Al-Ghafry, P.E.  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 17, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Procurement Services Agenda Item- Library Website**

The following Dallas Public Library item will be considered by City Council on the September 22, 2021 Agenda:

**Item Number 21-1698:** Authorize a five-year service contract for website design, hosting, support, content management, user optimization services, and integration with the current Integrated Library System platforms for the Library - BiblioCommons, Corp., most advantageous proposer of seventeen - Not to exceed \$1,076,096.89 - Financing: General Fund (subject to annual appropriations)

## **Background**

The Dallas Public Library (DPL) is committed to strengthening communities by connecting people, inspiring curiosity, advancing lives, and working for racial equity. DPL strategically offers programs and services that help Dallas residents grow, throughout all of life's stages. The Library's website, [www.dallaslibrary.org](http://www.dallaslibrary.org), serves as the digital gateway to library's services, programs, and collections but is large and complex, making it difficult to navigate through the site and easily find content.

An updated website has been needed for quite some time. Having the chance to do so with an adopted FY21 budget enhancement and after an event such as COVID-19, facilitated a new set of needs and a new way of thinking about online platforms and services. This project will provide a website that promotes the dynamic and evolving services DPL offers, provide staff tools to keep the website up to date and inviting, while also providing customers with an easier user-focused experience.

The BiblioCommons annual subscription will include hosting, upgrades, migrations, security enhancements, accessibility enhancements, project management resources, and a help desk resource. BiblioCommons products are provided through a hosted multi-tenant Software-as-a-Service (SaaS) solution, ensuring scalability, ongoing innovation, and future sustainability. This means continuous, accelerated innovation and also future functionality enhancements deployed to the Library's website that BiblioCommons makes to other libraries websites that they service as well. These include: Chicago Public Library <https://www.chipublib.org/>, King County Library System <https://kcls.org/>, Boston Public Library <https://www.bpl.org/>, and San Diego County Library <https://www.sdcl.org/>.

DATE September 17, 2021

SUBJECT **Upcoming Office of Procurement Services Agenda Item- Library Website**

## **Budget**

The Library's budget currently supports the implementation and ongoing annual costs associated with maintenance of the new website. This is accomplished with a FY21 General Fund budget enhancement in the amount of \$200,000 that will fund year one (1) of this five (5)-year contract. Years two (2) through five (5) will be supported by budget savings for the remainder of the contract term.

Sources of budget savings include elimination of duplicate service contracts because of the new website contract. This includes:

- Library Market at \$13,500/yr. who currently provides publications software services.
- Siteimprove Inc. at ~\$10,000/yr. who currently provides website optimization services.

Other sources of budget savings include further elimination of service contracts and reduction in budgeted expenditures that include:

- Unique Management Services, Inc. at \$10,890/yr. who provided communicator software for curbside services.
- Envisionware Inc. at a reduction in maintenance cost of \$10,000/yr over the last four (4) years and implementation of RFID.
- Desktop printer toner expenditure reduction by ~\$25,000/yr. with implementation of Canon devices to replace existing through the City's current Canon contract and planned reduction in annual expenditure of public scanner technology.
- ProQuest at \$30,000/yr. who provided Ebrary subscription service for access to online materials that the Texas State Library now provides at no additional cost under the Library's current subscription fee.
- Self-check device budget at \$55,000 to increase the number of self-checks at each Library location is now completed.
- Security gate repair budget at \$15,000/yr and replacement at ~\$20,000/yr. now covered under the annual RFID maintenance agreement.

Overall total in budget savings equates to ~\$190,000 that will cover nearly the full expense of the website's annual maintenance cost.

Please contact Jo Giudice, Director of the Dallas Public Library, if you have questions.



Joey Zapata

Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 17, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Status Update on Temporary Parklet Program**

Convention and Event Services – Office of Special Events (CES-OSE) launched the Temporary Parklet Program on May 18, 2020, as authorized by the COVID-19 Economic Recovery and Assistance Ad Hoc Committee. On June 24, 2020, City Council approved amendments to the Special Events Ordinance - Chapter 42A (Resolution No. 20-0970) allowing the permitting of temporary parklets through December 31, 2020.

On December 9, 2020, given the ongoing occupancy restrictions related to COVID-19, City Council approved (Resolution No. 20-1879) an extension of the temporary parklet program through April 30, 2021. Concurrently, City Council approved amendments to Chapter 42A to create the “Dallas Street Seats” program. The amendments allow CES-OSE to permit a more permanent seating structure on public right-of-way through July 31, 2022. This new program requires a higher level of financial investment and a more complex review of each unique location.

Recognizing the continued financial stresses on businesses and the continued emergency, on April 28, 2021, City Council approved (Resolution No. 21-0677), an additional extension allowing temporary parklets to remain in place through September 30, 2021 while applicants transitioned to Street Seats.

From a peak of 20 temporary parklets, 14 are still operational. Given that restaurants still face economic challenges related to COVID-19 variants that may financially delay their ability to transition into the newer program, CES-OSE staff will be requesting City Council approval of an additional amendment to Chapter 42A which extends the temporary parklet program through November 30, 2021. The ordinance amendment will require updated property authorizations from each existing applicant. Staff anticipates recommendation will be placed on the October 13<sup>th</sup> City Council agenda.

If you have additional questions, or require further information, please contact me or Rosa Fleming, Director of CES.

A handwritten signature in blue ink, appearing to read 'Joey Zapata'.

Joey Zapata  
Assistant City Manager

c: T.C Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
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M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 17, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **2021 City Council Calendar Amendments to Reflect FY22 Budget Adoption and Inclusion of Additional City Holidays**

On September 22, 2021, City Council will consider an amendment to the 2021 City Council Calendar. The FY 2021-22 budget ordinance, also for consideration on September 22, will include three new City holidays: Juneteenth, June 19; Indigenous Peoples' Day/Columbus Day, October 11; and Veterans Day, November 11. The proposed amendments to the 2021 City Council Calendar include Indigenous Peoples' Day/Columbus Day and Veterans Day. The October 11 change will require moving the Workforce, Education and Equity Committee and the Public Safety Committee meetings to Tuesday, October 12.

The proposed 2022 City Council Calendar will include all three new holidays. A related agenda item from the Department of Human Resources will also be considered by City Council to include these new City holidays in Section 34-25(a) of the Personnel Rules. The 2022 City Council Calendar will be briefed to the Government Performance and Financial Management Committee on Thursday, September 23, and considered by the City Council on Tuesday, October 5. Following approval of the 2022 City Council Calendar on Wednesday, October 27, it will be uploaded to the City of Dallas city events Calendar and the City Secretary's web page. Instructions will be provided to staff to import the approved Calendar dates into your Outlook Calendar.

Should you have any questions or concerns, please contact me at 214.670.5682 or [carrie.rogers@dallascityhall.com](mailto:carrie.rogers@dallascityhall.com).

With kindness,

A handwritten signature in black ink that reads "Carrie Rogers".

Carrie Rogers  
Director  
Mayor and City Council Office

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
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Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 17, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for September 22, 2021 Council Agenda**

The policy of the City of Dallas is to involve certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s architecture & engineering, construction, goods, and professional services contracts. The City’s Business Inclusion and Development Policy (BID Policy) is overseen by the Office of Economic Development (OED), which is providing this summary of M/WBE participation for the September 22, 2021 City Council Agenda.

As a reminder, the M/WBE goals that became effective on October 1, 2020 are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, OED reviewed 45 agenda items; 24 items on this agenda include an M/WBE goal. Of those 22 items, seventeen exceeded the goal, two meet the goal, and three did not meet the goal but were found to have complied with good faith efforts. Two items on this agenda include a Disadvantaged Business Enterprise (federal Department of Transportation certification) goal and both items exceeded the goal (agenda items 38 and 39). This agenda includes 20 items that did not have an applicable M/WBE goal; however, one of these items did include M/WBE participation (agenda item 67).

Agenda Item No.	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Percentage	M/WBE \$	Status
12	\$1,646,282.00	Construction	32.00%	100.00%	\$1,646,282.00	Exceeds Goal
17	\$184,474.50	Architecture & Engineering	34.00%	38.83%	\$71,634.00	Exceeds Goal
18	\$234,022.85	Architecture & Engineering	25.66%*	63.83%	\$149,382.85	Exceeds Goal
19	\$2,207,407.00	Construction	32.00%	81.24%	\$1,793,329.37	Exceeds Goal
20	\$5,841,110.00	Construction	32.00%	32.02%	\$1,870,495.00	Exceeds Goal
21	\$1,789,440.96	Construction	32.00%	32.02%	\$572,929.20	Exceeds Goal
22	\$383,526.00	Construction	32.00%	100.00%	\$383,526.00	Exceeds Goal
23	\$2,351,542.00	Construction	32.00%	100.00%	\$2,351,542.00	Exceeds Goal
24	\$746,935.00	Construction	32.00%	100.00%	\$746,935.00	Exceeds Goal
25	\$1,220,907.00	Construction	32.00%	100.00%	\$1,220,907.00	Exceeds Goal
26	\$2,214,073.00	Construction	32.00%	100.00%	\$2,214,073.00	Exceeds Goal
27	\$2,317,263.00	Construction	32.00%	100.00%	\$2,317,263.00	Exceeds Goal
28	\$473,624.00	Construction	32.00%	32.00%	\$151,547.00	Meets goal



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Agenda Item No.	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Percentage	M/WBE \$	Status
29	\$80,292.50	Construction	25.00%*	5.48%	\$4,400.00	Does not meet goal but complies with Good Faith Efforts
30	\$117,000.00	Emergency Ratification	N/A	N/A	N/A	M/WBE N/A Emergency Ratification
38	\$433,735.00	Architecture & Engineering	17.00%**	77.00%	\$333,975.95	Exceeds DBE Goal
39	\$740,204.44	Architecture & Engineering	17.00%**	56.00%	\$414,514.49	Exceeds DBE Goal
41	\$603,652.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
42	\$2,523,826.92	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
51	\$167,778.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
52	\$2,523,826.92	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
53	\$998,460.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
54	\$388,454.98	Goods	32.00%	0.00%	\$0.00	Does not meet goal but complies with Good Faith Efforts
55	\$242,662.50	Goods	N/A	N/A	N/A	M/WBE N/A COOP
57	\$492,800.00	Goods	32.00%	0.00%	\$0.00	Does not meet goal but complies with Good Faith Efforts
58	\$1,317,441.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
59	\$120,662.34	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
60	\$1,432,800.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
61	\$250,000.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
62	\$1,000,000.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
63	\$117,360.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
64	\$410,531.36	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services

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Agenda Item No.	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Percentage	M/WBE \$	Status
65	\$850,837.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
66	\$1,076,096.89	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
67	\$8,897,501.53	Other Services	N/A	7.97%	\$709,523.00	M/WBE N/A Other Services Includes M/WBE participation
68	\$1,553,984.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
69	\$142,333.25	Goods	N/A	N/A	N/A	M/WBE N/A COOP
70	\$121,471.39	Goods	N/A	N/A	N/A	M/WBE N/A COOP
71	\$1,244,482.00	Other Services	N/A	N/A	N/A	M/WBE N/A Other Services
73	\$446,614.00	Architecture & Engineering	34.00%	47.72%	\$213,130.00	Exceeds Goal
74	\$236,448.00	Architecture & Engineering	34.00%	37.84%	\$89,492.50	Exceeds Goal
84	\$5,975,833.00	Construction	32.00%	32.03%	\$1,913,767.00	Exceeds Goal
85	\$1,058,000.00	Architecture & Engineering	25.66%*	55.78%	\$590,131.00	Exceeds Goal
86	\$1,894,827.00	Architecture & Engineering	25.66%*	26.57%	\$503,540.00	Exceeds Goal
<b>Late 21-1796</b>	\$7,135,602.00	Construction	32.00%	32.00%	\$2,283,392.64	Meets goal

\*This item reflects the previous BID Policy goal.

\*\*This item reflects the federal Disadvantage Business Entity (DBE) determined goal

### Local Businesses

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There are a total of 52 prime contractors considered in this agenda. Four agenda items have more than one prime contractor. The local status for each prime contractor and the percentage of local workforce is also included in the agenda information sheet.

Vendor	Local		Non-Local		Total
<b>Prime</b>	30	57.69%	22	42.31%	<b>52</b>
<b>M/WBE Sub</b>	37	67.27%	18	32.73%	<b>55</b>

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Please feel free to contact me if you have any questions or should you require additional information.



Heather Lepaska  
Interim Assistant Director  
Office of Economic Development

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
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