

# Memorandum



CITY OF DALLAS

DATE October 23, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report – August 2020**

Please find attached the most recent Budget Accountability Report (BAR) based on information through August 31, 2020. This report combines the Financial Forecast Report, Dallas 365, and Budget Initiative Tracker into a single monthly report.

If you have any questions, please contact me or Jack Ireland, Director of the Office of Budget.

*M. Elizabeth Reich*

M. Elizabeth Reich  
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



# **BUDGET ACCOUNTABILITY REPORT**

**AS OF AUGUST 31, 2020**

**PREPARED BY THE  
OFFICE OF BUDGET**

---

1500 Marilla Street, 4FN  
Dallas, TX 75201

214-670-3659  
[financialtransparency.dallascityhall.com](http://financialtransparency.dallascityhall.com)

# EXECUTIVE SUMMARY

## Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	✗	✗
Convention and Event Services	✗	✗
Municipal Radio	✗	✗
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Sustainable Development and Construction	✓	✓
Dallas Water Utilities	✓	✓
Information Technology	✓	✓
Radio Services	✓	✓
Equipment and Fleet Management	✓	!
Express Business Center	✓	✓
Office of the Bond Program	✓	✓
9-1-1 System Operations	✓	✗
Debt Service	✓	✓

✓ YE forecast within 5% of budget     
 ! YE forecast within 6-10% of budget     
 ✗ YE forecast more than 10% from budget or no forecast provided

### Dallas 365

✓ 12

On Target (YE)

✗ 23

Not on Target (YE)

### Budget Initiative Tracker

○ 24      ✓ 6

Complete      On Target

! 10      ✗ 0

At Risk      Cancelled

# FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through August 31, 2020, for the General Fund and other annual operating funds of the City. The Adopted Budget reflects the budget adopted by City Council on September 18, 2019, effective October 1, 2019, through September 30, 2020. The Amended Budget column reflects City Council-approved transfers between funds and programs, department-initiated transfers between expense objects, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-Date (YTD) Actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the Year-End (YE) Forecast, which projects anticipated revenues and expenditures as of September 30, 2020. The variance is the difference between the FY 2019-20 Amended Budget and the YE Forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

## General Fund Overview

The General Fund overview provides a summary of financial activity through August 31, 2020.

	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$219,919,890	\$219,919,890		\$235,824,022	\$15,904,132
Revenues	1,438,189,202	1,429,495,904	1,274,978,490	1,392,600,242	(36,895,662)
Expenditures	1,438,089,000	1,429,495,904	1,042,807,070	1,355,884,655	(73,611,249)
Ending Fund Balance	\$220,020,092	\$219,919,890		\$272,539,609	\$52,619,719

**Fund Balance.** The summary includes fund balance with the YE revenue and expenditure forecasts. As of August 31, 2020, the YE forecast beginning fund balance represents the FY 2018-19 audited unassigned ending fund balance and includes FY 2018-19 YE savings.

**Revenues.** Through August 31, 2020, General Fund revenues are projected to be \$36,896,000 under budget due to an anticipated decline of \$13,662,000 in sales tax receipts associated with the economic impact of COVID-19.

Additionally, charges for service revenues are forecast to be \$18,013,000 under budget due to a \$6,632,000 decline in Park and Recreation revenues associated with facility closures. Moreover, an anticipated \$7,635,000 reduction is associated with ambulance-related services. Lastly, a \$1,792,000 decline is projected for parking meter revenues.

Franchise and other revenues are forecast to be \$1,809,000 under budget due to a projected \$5,266,000 decline in fiber optics revenues because of customers switching to wireless. This is partially offset by Atmos revenues, which are anticipated to be \$3,347,000 over the amended budget.

**Expenditures.** Through August 31, 2020, General Fund expenditures are projected to be \$73,611,000 under budget primarily due to salary savings from vacant civilian positions associated with the hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund (471 in all funds). Also, eligible COVID-19 expenses have been reduced via transfers to the Coronavirus Relief Fund (from the U.S. Treasury). This is partially offset by an anticipated increase in hiring of police officers and the purchase of police equipment and uniforms.

## VARIANCE NOTES

**FY 2019-20 Amended Budget.** City Council amended the General Fund budget on June 10, 2020, by ordinance #31553 for mid-year appropriation adjustments. Staff recommended a net decrease of \$2,093,000 for General Fund revenues and expenses and transfer of expense appropriations between departments. City Council approved all recommended adjustments except those affecting the Dallas Police Department (DPD). City Council action reduced the General Fund budget by an additional \$6,500,000.

Revenue adjustments include:

- \$6,600,000 decrease in Franchise and Other
- \$3,760,000 decrease in Charges for Service
- \$1,667,000 increase in Intergovernmental

Expense adjustments include:

- \$200,000 decrease for Building Services (BSD)
- \$550,000 increase for City Controller's Office (CCO)
- \$1,657,000 decrease for Court and Detention Services (CTS)
- \$2,553,000 increase for Dallas Fire-Rescue (DFR)
- \$91,000 decrease for Human Resources (HR)
- \$1,600,000 decrease for Library (LIB)
- \$100,000 increase for Mayor and City Council (MCC)
- \$3,854,000 decrease for Non-Departmental (Non-D)
- \$116,000 increase for Management Services (MGT)
- \$5,260,000 decrease for Park and Recreation (PKR)
- \$1,433,000 increase for Public Works (PBW)
- \$683,000 decrease for Transportation (TRN)

## Financial Forecast Report

**GENERAL FUND REVENUE**

Revenue Category	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Property Tax	\$787,420,172	\$787,420,172	\$786,842,030	\$786,856,405	(\$563,767)
Sales Tax <sup>1</sup>	325,566,185	325,566,185	237,807,009	311,904,276	(13,661,909)
Franchise and Other <sup>2</sup>	129,339,760	122,739,557	106,438,393	120,930,971	(1,808,586)
Charges for Service <sup>3</sup>	115,177,017	111,417,257	70,217,134	93,404,354	(18,012,903)
Fines and Forfeitures <sup>4</sup>	27,222,251	27,222,251	21,886,360	23,965,833	(3,256,418)
Operating Transfers In	25,694,602	25,694,602	25,694,604	25,694,604	2
Intergovernmental <sup>5</sup>	11,382,649	13,049,314	10,162,393	13,620,972	571,658
Miscellaneous	6,685,258	6,685,258	6,712,971	6,712,971	27,713
Licenses and Permits <sup>6</sup>	5,154,061	5,154,061	4,442,787	4,735,047	(419,014)
Interest <sup>7</sup>	4,547,247	4,547,247	4,774,809	4,774,809	227,562
<b>Total Revenue</b>	<b>\$1,438,189,202</b>	<b>\$1,429,495,904</b>	<b>\$1,274,978,490</b>	<b>\$1,392,600,242</b>	<b>(\$36,895,662)</b>

**VARIANCE NOTES**

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

**1 Sales Tax.** Sales tax revenues are forecast to be \$13,662,000 under budget due to the economic impact of COVID-19.

**2 Franchise and Other.** The budget for franchise and other revenues was decreased by \$6,600,000 on June 10, 2020, as part of the mid-year appropriation adjustment process. Revenues are forecast to be \$1,809,000 under budget due to a projected \$5,266,000 decline in fiber optics revenues because of customers switching to wireless. This is partially offset by Atmos revenues, which are anticipated to be \$3,347,000 over the amended budget.

**3 Charges for Service.** The budget for charges for service revenues was decreased by \$3,760,000 on June 10, 2020, as part of the mid-year appropriation adjustment process. Revenues are forecast to be \$18,013,000 under budget primarily due to a \$6,632,000 decline in PKR revenues associated with facility closures. Moreover, an anticipated \$7,635,000 reduction is associated with ambulance-related services. Finally, parking revenue is forecast to be \$1,792,000 under budget due to COVID-19.

**4 Fines and Forfeitures.** Fine and forfeiture revenues are forecast to be \$3,256,000 under budget primarily due to a \$1,428,000 decrease in non-traffic fines, a \$650,000 decrease in civil fines, a \$544,000 decrease in citation revenue, and a \$394,000 decrease in auto pound storage fees associated with COVID-19.

**5 Intergovernmental.** The budget for intergovernmental revenues was increased by \$1,667,000 on June 10, 2020, by ordinance #31553 as the result of a one-time transfer from Dallas County for equipment purchases. Revenues are forecast to be \$572,000 over budget primarily due to intergovernmental revenue-sharing agreements with Coppell, Euless, Grapevine, and Irving being \$1,149,000 over budget. This is partially offset by a \$666,000 decrease in the Dallas County reimbursement to CTS for child safety fees.

**6 Licenses and Permits.** License and permit revenues are forecast to be \$419,000 under budget primarily due to a \$527,000 decrease in fire prevention permits, partially offset by a \$220,000 increase in license fees.

**7 Interest.** Interest is forecast to be \$228,000 over budget due to trends in actual collections.

## Financial Forecast Report

**GENERAL FUND EXPENDITURES**

Expenditure Category	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	\$243,326,547	\$238,296,709	\$150,236,473	\$206,549,695	(\$31,747,014)
Civilian Overtime	6,094,572	6,127,199	8,146,360	10,661,275	4,534,076
Civilian Pension	34,258,149	33,999,444	21,801,803	30,357,631	(3,641,813)
Uniform Pay	457,164,984	457,164,984	324,251,653	455,712,553	(1,452,431)
Uniform Overtime	40,551,607	42,604,287	36,133,371	49,770,166	7,165,879
Uniform Pension	164,529,405	164,529,405	116,480,324	164,062,114	(467,291)
Health Benefits	70,051,318	70,047,266	41,531,117	69,818,680	(228,586)
Workers Comp	14,933,520	14,933,520	14,933,520	14,933,520	0
Other Personnel Services	10,260,278	10,203,253	9,026,678	12,640,051	2,436,798
<b>Total Personnel Services<sup>1</sup></b>	<b>1,041,170,380</b>	<b>1,037,906,067</b>	<b>722,541,299</b>	<b>1,014,505,685</b>	<b>(23,400,382)</b>
Supplies	82,737,886	78,132,694	58,343,056	78,617,063	484,369
Contractual Services	389,583,720	386,675,554	312,811,361	371,053,192	(15,622,362)
Capital Outlay <sup>2</sup>	14,823,774	17,227,769	13,064,549	18,247,115	1,019,346
Reimbursements <sup>3</sup>	(90,226,760)	(90,446,180)	(61,202,050)	(126,538,400)	(36,092,220)
<b>Total Expenditures</b>	<b>\$1,438,089,000</b>	<b>\$1,429,495,904</b>	<b>\$1,045,558,215</b>	<b>\$1,355,884,655</b>	<b>(\$73,611,249)</b>

**VARIANCE NOTES**

General Fund expenditure variance notes are provided below for expenditure categories with YE forecast variances of +/- five percent. The Amended Budget column reflects department-initiated transfers between expense objects.

**1 Personnel Services.** Personnel services are forecast to be \$23,400,000 under budget primarily due to salary savings associated with the hiring freeze enacted March 19, 2020, an extended furlough of 389 civilian employees in the General Fund, and a transfer of eligible personnel expenses to the Coronavirus Relief Fund. This is partially offset by an anticipated increase in hiring of police officers and overtime for both civilian and uniform employees. Dallas Police Department (DPD) ended FY 2018-19 with more officers than anticipated, is experiencing less attrition, and is increasing hiring. DPD's budget assumed 3,053 officers at the end of FY 2019-20, but DPD ended the year with 3,149 officers. Funding for these additional 96 officers was not anticipated in the adopted budget.

**2 Capital Outlay.** Capital outlays are forecast to be \$1,019,000 over budget primarily due to expenses related to bike lane project designs incurred in Capital Outlay that were budgeted under Contractual Services.

**3 Reimbursements.** General Fund reimbursements reflect contributions from various agencies, including federal and state funds, internal service fund departments, and enterprise fund departments. Reimbursements are forecast to be \$36,092,000 over budget primarily due to an anticipated use of the Coronavirus Relief Fund to pay for expenses related to COVID-19 incurred within the General Fund. This is primarily offset by lower forecasts for TIF reimbursements to the Office of Economic Development (ECO), decreased reimbursements to DFR and DPD from Aviation (AVI), and decreased reimbursements to the Office of Environmental Quality and Sustainability (OEQS) from DWU and Storm Drainage Management (SDM).

## Financial Forecast Report

**GENERAL FUND EXPENDITURES**

Expenditure by Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Building Services <sup>1</sup>	\$23,310,536	\$23,110,777	\$18,023,205	\$21,448,833	(\$1,661,944)
City Attorney's Office <sup>2</sup>	18,483,486	18,483,486	12,225,078	17,269,752	(1,213,734)
City Auditor's Office <sup>3</sup>	3,398,923	3,398,923	1,883,523	2,664,978	(733,946)
City Manager's Office <sup>4</sup>	2,936,728	2,936,728	1,920,625	2,671,037	(265,691)
City Secretary's Office	3,038,936	3,038,936	2,132,250	3,021,697	(17,239)
Elections	98,646	98,646	54,438	98,338	(308)
Civil Service <sup>5</sup>	3,274,657	3,274,657	1,963,339	2,726,159	(548,498)
Code Compliance <sup>6</sup>	30,476,546	30,476,546	20,214,796	27,514,441	(2,962,105)
City Controller's Office <sup>7</sup>	7,210,578	7,760,563	4,572,054	6,808,680	(951,883)
Independent Audit <sup>8</sup>	945,429	945,429	(9,074)	736,355	(209,074)
Court and Detention Services <sup>9</sup>	22,636,938	20,980,196	14,781,300	17,904,772	(3,075,424)
Jail Contract	9,158,124	9,158,124	7,631,178	9,158,124	0
Dallas Animal Services <sup>10</sup>	15,635,492	15,635,492	10,612,821	13,959,062	(1,676,430)
Dallas Fire-Rescue <sup>11</sup>	317,747,117	320,299,797	223,744,482	307,119,340	(13,180,457)
Dallas Police Department <sup>12</sup>	516,967,195	516,967,195	363,513,053	502,018,567	(14,948,628)
Housing and Neighborhood Revitalization <sup>13</sup>	3,270,227	3,270,227	2,038,596	3,008,548	(261,679)
Human Resources <sup>14</sup>	6,556,941	6,465,527	4,499,139	6,042,663	(422,864)
Judiciary	3,806,942	3,806,942	2,649,688	3,751,394	(55,548)
Library <sup>15</sup>	33,876,186	32,276,186	23,293,257	28,826,504	(3,449,682)
Mayor and City Council <sup>16</sup>	5,017,657	5,117,657	3,234,231	4,711,746	(405,911)
Non-Departmental <sup>17</sup>	105,563,682	101,709,282	94,846,510	96,681,310	(2,276,827)
Office of Arts and Culture <sup>18</sup>	20,866,115	20,866,115	17,995,980	17,805,289	(3,060,826)
Office of Budget	3,879,425	3,879,425	2,810,446	3,740,490	(138,935)
Office of Economic Development <sup>19</sup>	5,365,845	5,365,845	3,934,221	5,021,374	(344,471)
Office of Management Services					
311 Customer Service Center	4,835,776	4,835,776	2,924,766	4,596,420	(239,356)
Council Agenda Office	246,824	246,824	165,324	235,943	(10,881)
Emergency Management	1,122,694	1,122,694	929,032	1,120,054	(2,640)
Office of Business Diversity <sup>20</sup>	992,241	992,241	578,813	840,198	(152,043)
Office of Community Care <sup>21</sup>	6,700,917	6,700,917	3,778,761	5,894,102	(806,815)
Office of Community Police Oversight <sup>22</sup>	475,000	475,000	108,134	269,165	(205,835)
Office of Environmental Quality and Sustainability <sup>23</sup>	3,524,865	3,524,865	2,525,385	2,944,835	(580,030)
Office of Equity	492,264	492,264	279,441	470,430	(21,834)
Office of Ethics and Compliance <sup>24</sup>	227,912	227,912	58,503	119,016	(108,896)
Office of Fair Housing and Human Rights <sup>25</sup>	519,488	519,488	330,185	453,750	(65,738)
Office of Historic Preservation <sup>26</sup>	626,200	626,200	290,162	563,348	(62,852)
Office of Homeless Solutions	12,126,340	12,126,340	9,119,372	11,765,514	(360,826)
Office of Innovation <sup>27</sup>	913,030	913,030	536,943	861,995	(51,035)
Office of Integrated Public Safety Solutions <sup>28</sup>	0	115,798	0	68,373	(47,425)
Office of Resiliency <sup>29</sup>	334,705	334,705	112,911	260,065	(74,640)
Office of Strategic Partnerships and Governmental Affairs <sup>30</sup>	1,084,555	1,084,555	863,522	987,021	(97,534)
Office of Welcoming Communities <sup>31</sup>	751,913	751,913	303,863	593,746	(158,167)
Public Affairs and Outreach <sup>32</sup>	2,020,529	2,020,529	1,215,637	1,828,844	(191,685)
Park and Recreation <sup>33</sup>	98,596,497	93,336,737	73,998,862	84,935,972	(8,400,765)
Planning and Urban Design <sup>34</sup>	3,396,703	3,396,703	2,161,772	2,996,429	(400,274)
Procurement Services <sup>35</sup>	3,021,425	3,021,425	1,712,359	2,551,205	(470,220)
Public Works <sup>36</sup>	77,176,071	78,609,407	65,307,585	77,252,702	(1,356,705)
Sustainable Development and Construction <sup>37</sup>	1,858,966	1,858,966	1,590,227	1,724,580	(134,386)
Transportation <sup>38</sup>	45,270,589	44,587,769	32,350,375	42,090,353	(2,497,416)
<b>Total Departments</b>	<b>\$1,429,837,855</b>	<b>\$1,421,244,759</b>	<b>\$1,039,807,070</b>	<b>\$1,352,884,655</b>	<b>(\$68,360,104)</b>
Liability/Claim Fund Transfer <sup>39</sup>	2,751,145	2,751,145	0	0	(2,751,145)
Contingency Reserve	3,000,000	3,000,000	3,000,000	3,000,000	0
Salary and Benefit Reserve <sup>40</sup>	2,500,000	2,500,000	0	0	(2,500,000)
<b>Total Expenditures</b>	<b>\$1,438,089,000</b>	<b>\$1,429,495,904</b>	<b>\$1,042,807,070</b>	<b>\$1,355,884,655</b>	<b>(\$73,611,249)</b>



## VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

**1 Building Services.** BSD's budget was decreased by \$200,000 on June 10, 2020, by ordinance #31553. BSD is projected to be \$1,662,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, an extended furlough of 389 civilian employees in the General Fund, and the transfer of eligible expenses to the Coronavirus Relief Fund (CRF).

**2 City Attorney's Office.** CAO is projected to be \$1,214,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the CRF.

**3 City Auditor's Office.** AUD is projected to be \$734,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and an anticipated reduction in the need for audit co-sourcing services in FY 2019-20.

**4 City Manager's Office.** CMO is projected to be \$266,000 under budget due to the transfer of eligible expenses to the CRF.

**5 Civil Service.** CVS is projected to be \$548,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020.

**6 Code Compliance.** CCS is projected to be \$2,962,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the CRF.

**7 City Controller's Office.** CCO's budget was increased by \$550,000 on June 10, 2020, by ordinance #31553 for the reorganization of City payroll services. CCO is projected to be \$952,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the CRF.

**8 Independent Audit.** IND is projected to be \$209,000 under budget to a lower-than-anticipated contract expense associated with the City's annual independent audit.

**9 Court and Detention Services.** CTS' budget was decreased by \$1,657,000 on June 10, 2020, by ordinance #31553. CTS is projected to be \$3,075,000 under budget primarily due to salary savings associated with the hiring freeze enacted March 19, 2020 (\$3,900,000) and savings from the school crossing guard contract due to school closures associated with the Dallas County stay-at-home decree (\$581,000), as well as the transfer of eligible expenses to the CRF. CTS savings are partially offset by increases in overtime (\$858,000), termination payouts (\$109,000), security services (\$553,000), a decreased reimbursement from SDM (\$234,000), and temporary help services (\$144,000).

**10 Dallas Animal Services.** DAS is projected to be \$1,676,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the CRF.

**11 Dallas Fire-Rescue.** DFR's budget was increased by \$2,553,000 on June 10, 2020, by ordinance #31553 for the use of overtime and reduced reimbursement from AVI for emergency medical services (EMS). DFR is projected to be \$13,180,000 under budget primarily due to the transfer of eligible expenses to the CRF.

**12 Dallas Police Department.** DPD is projected to be \$14,949,000 under budget primarily due to the transfer of eligible expenses to the CRF, partially offset by higher-than-anticipated hiring of police officers, uniforms, and overtime for civilian and sworn positions. The increase in overtime is associated with the October 2019 tornado, COVID-19, and the summer 2020 civil protests, as well as cancellation of an anticipated transfer of eligible overtime expenses to Confiscated Funds. DPD ended FY 2018-19 with more officers than anticipated, is experiencing less attrition, and is increasing hiring. DPD's

budget assumed 3,053 officers at the end of FY 2019-20, but DPD ended the year with 3,149 officers. Funding for these additional 96 officers was not anticipated in the adopted budget.

**13 Housing and Neighborhood Revitalization.** HOU is projected to be \$262,000 under budget due to salary savings, partially offset by termination payouts.

**14 Human Resources.** HR's budget was decreased by \$91,000 on June 10, 2020, by ordinance #31553. HR is projected to be \$423,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund, as well as the transfer of eligible expenses to the CRF.

**15 Library.** LIB's budget was decreased by \$1,600,000 on June 10, 2020, by ordinance #31553. LIB is projected to be \$3,450,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund, as well as the transfer of eligible expenses to the CRF.

**16 Mayor and City Council.** MCC's budget was increased by \$100,000 on June 10, 2020, by ordinance #31553 for salary equity adjustments. MCC is projected to be \$406,000 under budget due to salary savings associated with vacancies and an extended furlough of 389 civilian employees in the General Fund, as well as the transfer of eligible expenses to the CRF.

**17 Non-Departmental.** The Non-D budget was decreased by \$3,854,000 on June 10, 2020, by ordinance #31553.

**18 Office of Arts and Culture.** OAC is projected to be \$3,061,000 under budget primarily due to a reduction in Cultural Organizations Program contracts, deferral of one-third of its project-based grants to FY 2020-21, and a reduction in cultural center budgets. Further savings are due to salary savings associated with the hiring freeze enacted March 19, 2020, an extended furlough of 389 civilian employees in the General Fund, and the transfer of eligible expenses to the CRF.

**19 Office of Economic Development.** ECO is projected to be \$344,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the CRF, primarily offset by a reduction in various reimbursements.

**20 Office of Business Diversity.** OBD is projected to be \$152,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the CRF.

**21 Office of Community Care.** OCC is projected to be \$807,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, savings from the senior dental and employment services contracts, and contract cancellation in senior services programming.

**22 Office of Community Police Oversight.** OCPO is projected to be \$206,000 under budget due to salary savings.

**23 Office of Environmental Quality and Sustainability.** OEQS is projected to be \$580,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, the transfer of eligible expenses to the CRF, and the further reduction of non-essential expenses, partially offset by reduced reimbursements from DWU and SDM.

**24 Office of Ethics and Compliance.** EAC is projected to be \$109,000 under budget due to salary savings.

**25 Office of Fair Housing and Human Rights.** FHO is projected to be \$66,000 under budget due to salary savings.

**26 Office of Historic Preservation.** OHP is projected to be \$63,000 under budget due to salary savings and the transfer of eligible expenses to the CRF.

**27 Office of Innovation.** INO is projected to be \$51,000 under budget due to salary savings and the transfer of eligible expenses to the CRF.

**28 Office of Integrated Public Safety Solutions.** MGT's budget was increased by \$116,000 on June 10, 2020, by ordinance #31553 to establish the new Office of Integrated Public Safety Solutions. OIPSS is projected to be \$47,000 under budget due to salary savings.

**29 Office of Resiliency.** REO is projected to be \$75,000 under budget due to salary savings and the transfer of eligible expenses to the CRF.

**30 Office of Strategic Partnerships and Governmental Affairs.** OSPGA is projected to be \$98,000 under budget due to salary savings and the transfer of eligible expenses to the CRF.

**31 Office of Welcoming Communities and Immigrant Affairs.** WCIA is projected to be \$158,000 under budget due to salary savings and the transfer of eligible expenses to the CRF.

**32 Public Affairs and Outreach.** PAO is projected to be \$192,000 under budget due to salary savings and the transfer of eligible expenses to the CRF.

**33 Park and Recreation.** PKR's budget was decreased by \$5,260,000 on June 10, 2020, by ordinance #31553. PKR is projected to be \$8,401,000 under budget primarily due to salary savings (\$4,707,000) associated with the hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund; the cancellation of various recreational programming (\$2,100,000); and the transfer of eligible expenses to the CRF. PKR's savings are primarily offset by increases in overtime (\$399,000) and termination payouts (\$418,000).

**34 Planning and Urban Design.** PUD is projected to be \$400,000 under budget primarily due to the transfer of eligible expenses to the CRF.

**35 Procurement Services.** POM is projected to be \$470,000 under budget primarily due to salary savings and the transfer of eligible expenses to the CRF.

**36 Public Works.** PBW's budget was increased by \$1,433,000 on June 10, 2020, by ordinance #31553 for the purchase of equipment supported by unplanned revenue from Dallas County.

**37 Sustainable Development and Construction.** DEV is projected to be \$134,000 under budget primarily due to salary savings and the transfer of eligible expenses to the CRF.

**38 Transportation.** TRN's budget was decreased by \$683,000 on June 10, 2020, by ordinance #31553. TRN is projected to be \$2,497,000 under budget primarily due to salary savings partially associated with an extended furlough of 389 civilian employees in the General Fund, and finding an alternate source of funding for FY 2019-20 operation and maintenance of the Dallas Streetcar.

**39 Liability/Claim Fund Transfer.** The transfer from the General Fund to the Liability Fund is not required in FY 2019-20 because anticipated claims expenses were delayed to FY 2020-21.

**40 Salary and Benefit Reserve.** The salary and benefit reserve has not been required in FY 2019-20 because General Fund departments have personnel savings from the hiring freeze enacted on March 19, 2020, an extended furlough of 389 civilian employees in the General Fund, and the transfer of eligible expenses to the CRF.

## Financial Forecast Report

**ENTERPRISE FUNDS**

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
------------	------------------------------	------------------------------	------------	-------------	----------

**AVIATION<sup>1</sup>**

Beginning Fund Balance	\$5,570,308	\$5,570,308		\$5,419,811	(\$150,497)
Total Revenues	158,255,683	158,255,683	115,143,336	125,983,840	(32,271,843)
Total Expenditures	158,255,683	158,255,683	115,322,264	128,152,117	(30,103,566)
Ending Fund Balance	\$5,570,308	\$5,570,308		\$3,251,535	(\$2,318,773)

**CONVENTION AND EVENT SERVICES<sup>2</sup>**

Beginning Fund Balance	\$39,186,345	\$39,186,345		\$57,091,833	\$17,905,488
Total Revenues	114,358,254	114,358,254	62,077,126	69,632,697	(44,725,557)
Total Expenditures	114,358,254	114,358,254	33,031,076	69,632,697	(44,725,557)
Ending Fund Balance	\$39,186,345	\$39,186,345		\$57,091,834	\$17,905,489

**MUNICIPAL RADIO<sup>3</sup>**

Beginning Fund Balance	\$768,840	\$768,840		\$957,554	\$188,714
Total Revenues	2,161,634	2,161,634	1,376,832	1,515,000	(646,634)
Total Expenditures	2,067,782	2,067,782	1,389,514	1,778,054	(289,728)
Ending Fund Balance	\$862,692	\$862,692		\$694,500	(\$168,192)

Note: FY 2019-20 budget reflects revenue in excess of expenses.

**SANITATION SERVICES<sup>4</sup>**

Beginning Fund Balance	\$24,416,494	\$24,416,494		\$40,213,874	\$15,797,380
Total Revenues	120,129,201	120,129,201	113,453,566	121,070,974	941,773
Total Expenditures	122,129,201	127,945,397	82,193,505	127,945,397	0
Ending Fund Balance	\$22,416,494	\$16,600,298		\$33,339,451	\$16,739,153

**STORM DRAINAGE MANAGEMENT—DALLAS WATER UTILITIES<sup>5</sup>**

Beginning Fund Balance	\$12,721,861	\$12,721,861		\$9,880,820	(\$2,841,041)
Total Revenues	60,936,837	60,936,837	58,798,909	60,447,467	(489,370)
Total Expenditures	60,936,837	65,536,837	45,826,267	65,536,837	0
Ending Fund Balance	\$12,721,861	\$8,121,861		\$4,791,450	(\$3,330,411)

**SUSTAINABLE DEVELOPMENT AND CONSTRUCTION**

Beginning Fund Balance	\$45,979,705	\$45,979,705		\$51,827,466	\$5,847,761
Total Revenues	33,474,379	33,474,379	28,659,381	32,087,223	(1,387,156)
Total Expenditures	34,550,990	34,550,990	24,370,066	33,526,757	(1,024,233)
Ending Fund Balance	\$44,903,094	\$44,903,094		\$50,387,932	\$5,484,838

Note: FY 2019-20 budget reflects planned use of fund balance.

**WATER UTILITIES**

Beginning Fund Balance	\$138,576,064	\$138,576,064		\$151,387,348	\$12,811,284
Total Revenues	670,485,708	670,485,708	587,926,705	652,750,343	(17,735,365)
Total Expenditures	681,220,919	681,220,919	517,241,459	664,704,218	(16,516,701)
Ending Fund Balance	\$127,840,853	\$127,840,853		\$139,433,473	\$11,592,620

Note: FY 2019-20 budget reflects planned use of fund balance.

## Financial Forecast Report

**INTERNAL SERVICE FUNDS**

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
------------	------------------------------	------------------------------	------------	-------------	----------

**INFORMATION TECHNOLOGY**

Beginning Fund Balance	\$4,578,881	\$4,578,881		\$5,116,697	\$537,816
Total Revenues	80,180,034	80,180,034	72,072,144	80,200,371	20,337
Total Expenditures	79,967,864	79,967,864	65,004,924	79,581,124	(386,740)
Ending Fund Balance	\$4,791,051	\$4,791,051		\$5,735,945	\$944,894

Note: FY 2019-20 budget reflects revenue in excess of expenses.

**RADIO SERVICES**

Beginning Fund Balance	\$924,085	\$924,085		\$1,263,982	\$339,897
Total Revenues	12,523,888	12,523,888	11,444,134	12,655,046	131,158
Total Expenditures	12,825,721	12,825,721	11,351,918	12,680,156	(145,565)
Ending Fund Balance	\$622,252	\$622,252		\$1,238,872	\$616,620

Note: FY 2019-20 budget reflects planned use of fund balance.

**EQUIPMENT AND FLEET MANAGEMENT<sup>6</sup>**

Beginning Fund Balance	\$6,362,857	\$6,362,857		\$7,143,432	\$780,575
Total Revenues	56,213,623	56,213,623	26,391,309	56,832,914	619,291
Total Expenditures	56,235,872	56,235,872	42,316,525	51,928,009	(4,307,863)
Ending Fund Balance	\$6,340,608	\$6,340,608		\$12,048,337	\$5,707,729

Note: FY 2019-20 budget reflects planned use of fund balance.

**EXPRESS BUSINESS CENTER**

Beginning Fund Balance	\$3,510,566	\$3,510,566		\$3,426,575	(\$83,991)
Total Revenues	2,593,790	2,593,790	2,300,926	2,593,790	0
Total Expenditures	2,005,981	2,005,981	1,706,038	1,978,939	(27,042)
Ending Fund Balance	\$4,098,375	\$4,098,375		\$4,041,426	(\$56,949)

Note: FY 2019-20 budget reflects revenue in excess of expenses.

**OFFICE OF THE BOND PROGRAM<sup>7</sup>**

Beginning Fund Balance	\$0	\$0		\$0	\$0
Total Revenues	18,547,674	18,547,674	864,964	15,176,964	(3,370,710)
Total Expenditures	18,547,674	18,547,674	11,962,462	15,176,964	(3,370,710)
Ending Fund Balance	\$0	\$0		\$0	\$0

## Financial Forecast Report

# OTHER FUNDS

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
<b>9-1-1 SYSTEM OPERATIONS<sup>8</sup></b>					
Beginning Fund Balance	\$7,453,734	\$7,453,734		\$11,185,392	\$3,731,658
Total Revenues	12,017,444	12,017,444	9,679,617	12,106,736	89,292
Total Expenditures	15,292,755	17,456,147	10,544,633	14,657,037	(2,799,110)
Ending Fund Balance	\$4,178,423	\$2,015,031		\$8,635,091	\$6,620,060

Note: FY 2019-20 budget reflects planned use of fund balance.

### DEBT SERVICE<sup>9</sup>

Beginning Fund Balance	\$23,358,486	\$23,358,486		\$34,291,584	\$10,933,098
Total Revenues	305,536,876	305,536,876	305,844,344	305,844,344	307,468
Total Expenditures	305,451,298	305,451,298	251,904,821	297,317,298	(8,134,000)
Ending Fund Balance	\$23,444,064	\$23,444,064		\$42,818,630	\$19,374,566

Note: FY 2019-20 budget reflects revenue in excess of expenses.

### EMPLOYEE BENEFITS<sup>10</sup>

City Contributions	\$97,177,729	\$97,177,729	\$61,360,341	\$97,177,729	\$0
Employee Contributions	38,231,005	38,231,005	32,995,552	32,995,552	(5,235,453)
Retiree	32,507,154	32,507,154	26,330,637	28,788,573	(3,718,581)
Other	0	0	135,612	135,612	135,612
Total Revenues	167,915,888	167,915,888	120,822,142	159,097,466	(8,818,422)
Total Expenditures	\$171,665,888	\$171,665,888	\$142,682,333	\$154,776,692	(\$16,889,196)

Note: FY 2019-20 budget reflects revenue in excess of expenses. FY 2019-20 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

### RISK MANAGEMENT<sup>11</sup>

Worker's Compensation	\$19,883,135	\$19,883,135	\$20,712,350	\$20,712,350	\$829,215
Third Party Liability	4,383,960	4,383,960	4,684,494	4,684,494	300,534
Purchased Insurance	4,526,340	4,526,340	4,532,786	4,532,786	6,446
Interest and Other	0	0	141,880	141,880	141,880
Total Revenues	28,793,435	28,793,435	30,071,511	30,071,511	1,278,076
Total Expenditures	\$34,526,799	\$34,526,799	\$26,868,367	\$30,522,495	(\$4,004,304)

Note: FY 2019-20 budget reflects planned use of fund balance. FY 2019-20 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (Worker's Compensation/Liability/Property Insurance).

## VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of August 31, 2020, YE forecast beginning fund balance represents the FY 2018-19 audited ending fund balance and any additional YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

**1 Aviation.** AVI revenues are projected to be \$32,272,000 under budget primarily due to a loss of landing fees and garage parking associated with diminished air travel due to COVID-19. Expenses are projected to be \$30,104,000 under budget primarily due to salary savings associated with the hiring freeze enacted March 19, 2020, limited overtime, elimination of temporary employees and various contractual expenses, and the transfer of eligible expenses to the Coronavirus Relief Fund. AVI currently anticipates approximately \$53,800,000 in CARES Act funding, which will mitigate some of the financial impacts of COVID-19: \$19,800,000 for remaining FY 2019-20 operating expenses, \$10,000,000 for current fiscal year debt service payments, \$4,000,000 for capital transfer, and \$20,000,000 for next fiscal year's debt service payments.

**2 Convention and Event Services.** CCT revenues are projected to be \$44,726,000 under budget due to various event cancellations and significantly lower Hotel Occupancy Tax (HOT) and alcoholic beverage tax collections as a result of COVID-19. CCT expenses are also projected to be \$44,726,000 under budget primarily due to a reduction in payments to VisitDallas, Spectra Venue Management, and costs that would have been incurred for now-canceled events.

**3 Municipal Radio.** WRR revenues are projected to be \$647,000 under budget due to the onset of COVID-19. Expenses are projected to be \$290,000 under budget primarily due to salary savings and a decrease in local agency commission fees. WRR will continue to publicly broadcast City Council meetings and classical music to Dallas residents. WRR anticipates the use of fund balance to offset lost revenues.

**4 Sanitation Services.** SAN's budget was increased by \$5,816,000 on June 10, 2020, by ordinance #31553 for emergency contract management expenses, storm debris collection and hauling, brush collection services, overtime, and temporary labor services resulting from the October 2019 tornado. SAN anticipates the use of fund balance to offset lost revenue.

**5 Storm Drainage Management—Dallas Water Utilities.** SDM's budget was increased by \$4,600,000 on September 9, 2020, by ordinance #31621 for fleet and capital contingency. SDM anticipates the use of fund balance for fleet and capital expenses.

**6 Equipment and Fleet Management.** EFM expenses are projected to be \$4,308,000 under budget primarily due to lower fuel costs and salary savings. Management used forecast savings to reduce next fiscal year's chargeback expenses Citywide.

**7 Office of the Bond Program.** OBP expenses are projected to be \$3,370,000 under budget primarily due to salary and contract savings, partially offset by a loss of SDM reimbursements. The centralized OBP charges each capital project budget for project implementation costs. Savings in actual OBP implementation expenses result in fewer charges to the capital project.

**8 911 System Operations.** 911's budget was increased by \$2,163,000 on January 8, 2020, by resolution #20-0130 to accept a matching grant through the Texas Commission on State Emergency Communications to implement a Next Generation 911 system. 911 expenses are projected to be \$2,799,000 under budget due to a delay in implementing the planned system.

**9 Debt Service.** Debt Service expenses are projected to be \$8,134,000 under budget due to the City forgoing a planned bond sale in May 2020.

## VARIANCE NOTES

**10 Employee Health Benefits.** EHB expenses are projected to be \$16,889,000 under budget due to lower-than-anticipated costs associated with voluntary products, Flexible Spending Accounts (FSAs), pre-65 retiree enrollees, UnitedHealthCare billing credits, and the postponement of elective surgeries. Employees pay 100% of the costs for voluntary benefits and FSAs, so revenues and expenses both decrease if employees do not choose those options. Revenues are projected to be \$8,818,000 under budget primarily due to employee and retiree contributions.

**11 Risk Management.** ORM expenses are projected to be \$4,004,000 under budget primarily due to anticipated claims expenses in FY 2019-20 being delayed to FY 2020-21.



## Financial Forecast Report

**GENERAL OBLIGATION BONDS****2017 Bond Program**

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation [A]	\$533,981,000	\$216,173,243	\$68,790,276	\$42,951,290	\$104,431,677
Park and Recreation Facilities [B]	261,807,000	157,308,992	73,982,402	27,922,013	55,404,577
Fair Park [C]	50,000,000	28,820,000	19,306,492	7,361,862	2,151,646
Flood Protection and Storm Drainage [D]	48,750,000	9,422,353	3,125,096	2,855,469	3,441,789
Library Facilities [E]	15,589,000	15,589,000	9,282,475	5,058,383	1,248,142
Cultural and Performing Arts Facilities [F]	14,235,000	13,839,120	2,390,257	10,245,997	1,202,866
Public Safety Facilities [G]	32,081,000	25,576,956	6,460,792	11,187,294	7,928,870
City Facilities [H]	18,157,000	10,016,404	3,484,271	1,922,006	4,610,127
Economic Development [I]	55,400,000	26,321,930	7,389,022	11,843,293	7,089,615
Homeless Assistance Facilities [J]	20,000,000	11,000,000	33,508	5,935	10,960,557
<b>Total</b>	<b>\$1,050,000,000</b>	<b>\$514,067,998</b>	<b>\$194,244,590</b>	<b>\$121,353,542</b>	<b>\$198,469,866</b>

**2012 Bond Program**

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation Improvements [1]	\$260,625,000	\$262,220,488	\$229,783,466	\$20,734,340	\$11,702,682
Flood Protection and Storm Drainage Facilities [2]	326,375,000	326,375,000	150,272,703	147,656,850	28,445,447
Economic Development [3]	55,000,000	55,000,000	33,640,412	8,420,738	12,938,850
<b>Total</b>	<b>\$642,000,000</b>	<b>\$643,595,488</b>	<b>\$413,696,581</b>	<b>\$176,811,928</b>	<b>\$53,086,979</b>

**2006 Bond Program**

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation Improvements [1]	\$390,420,000	\$400,205,553	\$373,294,385	\$26,911,168	\$0
Flood Protection and Storm Drainage Facilities [2]	334,315,000	342,757,166	267,340,432	24,445,167	50,971,567
Park and Recreation Facilities [3]	343,230,000	351,522,660	335,294,421	1,718,961	14,509,279
Library Facilities [4]	46,200,000	47,693,804	44,760,510	2,371,051	562,243
Cultural Arts Facilities [5]	60,855,000	63,331,770	58,581,414	3,721,334	1,029,023
City Hall, City Service and Maintenance Facilities [6]	34,750,000	35,360,236	24,589,391	1,927,206	8,843,638
Land Acquisition Under Land Bank Program [7]	1,500,000	1,500,000	1,452,418	0	47,582
Economic Development [8]	41,495,000	43,660,053	41,782,678	1,230,096	647,280
Farmers Market Improvements [9]	6,635,000	6,933,754	6,584,013	3,208	346,532
Land Acquisition in the Cadillac Heights Area [10]	22,550,000	22,727,451	10,938,329	24,676	11,764,446
Court Facilities [11]	7,945,000	7,948,603	7,617,557	3,166	327,880
Public Safety Facilities and Warning Systems [12]	63,625,000	65,124,222	64,259,399	845,815	19,008
<b>Total</b>	<b>\$1,353,520,000</b>	<b>\$1,388,765,272</b>	<b>\$1,236,494,946</b>	<b>\$63,201,847</b>	<b>\$89,068,478</b>

Note: The tables above reflect expenditures and encumbrances recorded in the City's financial system of record. They do not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

# DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our six strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included if available. If FY 2018-19 data is not available, N/A is listed.

For the August and September reports, only year-end (YE) targets are presented for each measure. We compare the YE target with the department's actual performance as of September 30, 2020.

Measures are designated "on target" (green) if actual YE performance is equal to or greater than the YE target. If actual YE performance is not equal to the YE target, the measure is designated as "not on target" (red). Variance notes are provided for each measure not on target for FY 2019-20.

## Year-End Actuals



12

On Target



23

Not on Target

#	Measure	FY 2018-19 Actual	FY 2019-20 Target	FY 2019-20 Actual
<b>Public Safety</b>				
1	Percentage of responses to structure fires within 5 minutes and 20 seconds of dispatch (Fire-Rescue)	84.26%	90%	85.54%
2	Percentage of EMS responses within nine minutes (Fire-Rescue)	91.7%	90%	88.98%
3	Percentage of responses to Priority 1 calls within eight minutes (Police)	52.07%	55%	52.75%
4	Percentage of 911 calls answered within 10 seconds (Police)	93.22%	91%	81.90%
5	Homicide clearance rate (Police)	84.68%	60%	72.36%
6*	Crimes against persons (per 100,000 residents) (Police)	1,920.5	1,999	2,028.89
<b>Mobility Solutions, Infrastructure, &amp; Sustainability</b>				
7	Percentage of 2017 bond appropriation awarded (\$514M appropriated ITD) (Bond Program)	70%	90%	90%
8*	Average response time to emergency sewer calls (in minutes) (Water Utilities)	59.58	60	58.46
9	Percentage of planned small diameter water and wastewater pipeline system repaired or replaced (72 out of 8,000 miles) (Water Utilities)	100%	100%	93.37%
10	Percentage compliance with state and federal standards and regulations for drinking water (Water Utilities)	100%	100%	100%
11	Percentage of planned lane miles improved (710 out of 11,800 miles) (Public Works)	82%	100%	100%
12	Percentage of potholes repaired within three days (Public Works)	N/A	98%	95.37%
13*	Missed refuse and recycling collections per 10,000 collection points/service opportunities (Sanitation Services)	13.76	11.5	14.66
14	Percentage of signal malfunction responses within 120 minutes (Transportation)	N/A	95%	91.55%

\* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

# DALLAS 365

#	Measure	FY 2018-19 Actual	FY 2019-20 Target	FY 2019-20 Actual
<b>Economic &amp; Neighborhood Vitality</b>				
15	Number of jobs created or retained through written commitment (Economic Development)	6,001	5,000	2,238
16	Number of Dallas Homebuyer Assistance Program (DHAP) loans provided (Housing)	21	45	8
17	Total number of new housing units occupied (Housing)	N/A	230	130
18	Percentage of single-family permits reviewed in three days (Sustainable Development)	86.58%	85%	93.83%
19	Percentage of inspections performed same day as requested (Sustainable Development)	96.37%	98%	96.77%
<b>Human &amp; Social Needs</b>				
20	Percentage of HIV/AIDS households with housing stability (Community Care)	89.91%	95%	99.33%
21	Percentage of 20 repeat homeless encampment sites reclaimed/repurposed (Homeless Solutions)	N/A	100%	75%
22	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Homeless Solutions)	92.16%	85%	75.03%
<b>Quality of Life</b>				
23	Number of single-family rental properties inspected (initial inspections and reinspections) (Code Compliance)	9,044	7,000	4,895
24	Percentage of litter and high weed service requests closed within SLA (Code Compliance)	N/A	96%	54.42%
25	Live release rate for dogs and cats (Animal Services)	86.4%	90%	90.6%
26	Percentage decrease in loose dog bites year-over-year (from 558 to 530) (Animal Services)	10%	5%	-10.39%
27	Percentage increase in annual visits in person, online, and for programs (from 11.54M to 11.71M) (Library)	23.4%	1.5%	-26.96%
28	Percentage of GED students who successfully pass the exam and earn their certificate (Library)	55.8%	42%	42.72%
29	Percentage of cultural services contracts awarded to artists or small arts organizations (budgets less than \$100,000) (Cultural Affairs)	59.7%	55%	52.7%
30	Percentage of residents within ½ mile of a park (Park and Recreation)	69%	70%	71%
31	Participation rate at late-night Teen Recreation (TRec) sites (28,590 annual participants) (Park and Recreation)	N/A	100%	6.8%
<b>Government Performance &amp; Financial Management</b>				
32	Percentage of 311 calls answered within 90 seconds (311)	57.98%	70%	35.68%
33	Percentage of invoices paid within 30 days (City Controller)	98.54%	96%	82.15%
34	Percentage of vehicles receiving preventive maintenance on schedule (Equipment and Fleet Management)	N/A	68%	76.67%
35	Percentage of dollars spent with local M/WBE businesses (Business Diversity)	91.09%	50%	69.98%

## VARIANCE NOTES

**#1.** Four fire stations are still closed for various reasons, displacing the responding apparatus and negatively impacting overall response times. DFR is working to add temporary stations in the near future in two of the impacted fire response districts. DFR will also continue monitoring response times of displaced apparatus to maximize impact and minimize delays.

**#2.** DFR has modified the EMS response model in response to COVID-19, reducing the number of apparatus sent on certain types of calls to prevent member exposure. DFR has also modified procedures for cleaning and disinfecting apparatus. These changes have put rescues out of service longer and affected overall response times. DFR will continue to modify procedures as needed to ensure the health and safety of residents and staff, while meeting or exceeding NFPA standards.

**#3.** September actuals for this measure increased to 57.25%. DPD will work to continue this positive trend by implementing KPMG's staffing optimization models at all seven patrol stations. DPD's largest division (Northeast) began its staffing optimization schedule and is being tested for efficiency.

**#4.** Turnover in 911 call taker positions has resulted in vacancies. Multiple candidates are in the hiring process, and DPD anticipates a return to full staffing soon. DPD is actively promoting the use of the Dallas Online Reporting System for lower-priority calls, which will positively impact response times in the coming months.

**#6.** DPD is working diligently to reduce assaults by continuing initiatives outlined in the 2020 crime plan and through the efforts of the violent crime task force.

**#9.** Replacements and rehabilitation were below target for the year because of less development and fewer outside agency projects than forecast due to COVID-19.

**#12.** Pothole repairs were impacted by 1) the October 2019 tornado, which resulted in redirection of staff to recovery efforts and hampered repair activity between October and December, and 2) alternate work schedules and limited staff in response to the COVID-19 pandemic, impacting performance from April to June.

**#13.** SAN has staggered start times for collection routes because of COVID-19, which impacts daily completion times and, subsequently, missed service calls. This, combined with difficulty filling vacancies, negatively impacted YE performance.

**#14.** A shortage of bucket trucks negatively impacted signal malfunction responses for FY 2019-20. TRN mitigated the issue by renting bucket trucks, staggering work schedules, and escalating EFM repair requests. TRN continues to work with EFM to improve truck availability in the future.

**#15.** Demand from developers and investors seeking incentives for investment in the creation/retention of jobs has been adversely impacted by COVID-19. Additionally, a major project initially scheduled for City Council consideration in September was delayed.

**#16.** Earlier in the year, HOU identified issues preventing people from applying to or completing the program, which led to fewer loan closures than anticipated. City Council approved changes to the program that staff expects will increase participation, but the economic impact of COVID-19 on the targeted income demographic continues to depress participation.

**#17.** New construction can take more than a year to complete and sell, and economic and weather conditions can impact construction timelines. When HOU set the target for the fiscal year, staff identified an apartment complex that would have added 100 units, but the complex was delayed, reducing the total number of units occupied. Single-family development, however, exceeded expectations.

**#19.** Performance has been impacted by system reporting issues such as after-hours and duplicate service requests. Additionally, inspections did not occur for three days in September because computers were being changed out. DEV continues to improve its process to accurately report data.

## VARIANCE NOTES

**#21.** Encampment resolutions halted in March in accordance with CDC guidance on operations related to COVID-19. Resolutions resumed July 13 with an emphasis on repetitive cleaning and connecting those experiencing homelessness with resources and shelter.

**#22.** COVID-19 has directly impacted case management to maintain housing and available resources for client placement. OHS has increased efforts toward a rapid rehousing program and continues to partner with MDHA in identifying resources to help clients stay in permanent housing. OHS helped place 180 applicants in FY 2019-20, 104 through rapid rehousing and 76 through the landlord subsidized leasing program.

**#23.** Single-family rental property inspections have been impacted by COVID-19 Amended Emergency Regulation (AER) inspection efforts. Half of Code Officers' hours are dedicated to proactive COVID-19 education, and the other 50% is used to respond to 311 service requests and multifamily rental inspections.

**#24.** Code Compliance is taking a 50/50 approach to AER issues and business-as-usual Code concerns to assist with COVID-19 efforts. Neighborhood Code Services is monitoring, enforcing, and educating residents and businesses about the AERs and addressing code cases (including high weed and litter requests) based on severity, as determined by staff. The Service First team is assisting with cases through the courtesy notice process.

**#26.** DAS implemented various measures in FY 2019-20 to reduce loose and loose owned dog bites. DAS was successful in decreasing loose unowned dog bites by 6.4% year-over-year, but loose owned dog bites increased in the last two months of the year, reinforcing the importance of DAS' continued enforcement of the City's dangerous and aggressive dog ordinances. Additionally, as a result of increased staff outreach, DAS is receiving record numbers of dog bite reports from medical facilities that staff previously would have been unaware of. DAS is working to prevent future incidents by researching its bite records to identify dogs with a history of repeated bites.

**#27.** COVID-19 closures at Library facilities and suspension of programming have impacted in-person library visits; however, online visits and programming continue to increase.

**#29.** More than 30 ArtsActivate project contracts were in process in March, but postponed because of COVID-19 and related budget constraints. These contracts are heavily weighted toward smaller organizations and artists, and OAC successfully completed two rounds of awards this fiscal year. If not for COVID-19, OAC would have exceeded its goal, ending the year at 56.4%.

**#31.** Due to COVID-19, recreation facilities were closed to the public from March to August. YE actuals reflect TRec participation from January to mid-March; peak TRec attendance was anticipated from April to September.

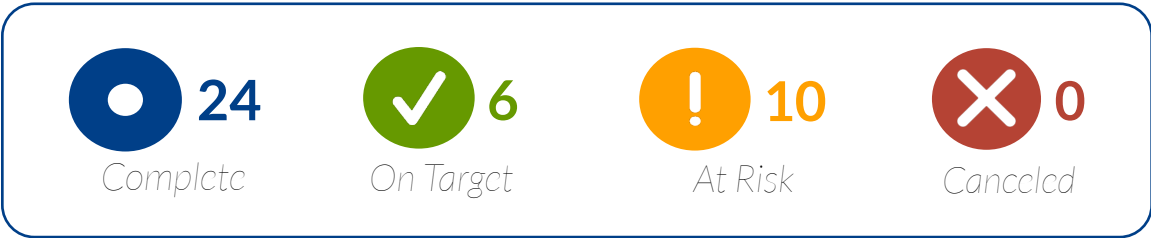
**#32.** 311 did not meet its YE target due to a number of unforeseen and unavoidable circumstances, including staffing challenges from the COVID-19 pandemic, continued software/hardware failures, and difficulty recruiting and retaining qualified Customer Service Agents. 311 continued to monitor its staffing levels and call volumes and adjust operations when appropriate to promote more efficient operations. ITS is currently implementing all new call center and IVR software that should increase speed and accuracy when processing calls. This, along with the increase in the City's minimum wage, should improve 311's service to internal and external customers in FY 2020-21 and beyond.

**#33.** Accounts Payable (AP) continues to experience an influx of invoices for processing. CCO redeployed staff from other departments to assist with the processing backlog, and management is prioritizing invoices daily to maximize timeliness. Additionally, CCO is working with POM to adjust contracts to reduce the overall number of invoices from vendors.

# BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 40 activities included in the FY 2019-20 budget. For each initiative included in this report, you will find the initiative number, title, description, status, and measure. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is “complete” (blue circle), “on target” for completion by the end of the fiscal year (green check mark), “at risk” of not being completed by the end of the fiscal year (yellow exclamation mark), or “canceled” (red x).

We have also selected a relevant performance measure for each initiative to indicate whether the initiative is achieving its intended outcome. Once an initiative is marked complete and data becomes available, we will begin reporting the year-end target for the measure, as well as the year-to-date actual.



## In the Spotlight



Dallas maintains almost 11,800 paved lane miles, most of which are heavily used. While Public Works strives to maintain zero degradation, we must also prioritize limited resources to ensure good streets remain in good condition without neglecting poor or failing streets. To keep our streets functioning, the City invested \$85.5 million in street maintenance and reconstruction projects this year, resulting in about 710 lane miles of improvements.

## Budget Initiative Tracker

**PUBLIC SAFETY****1 Police and Fire Uniform Staffing**

**INITIATIVE** Recruit and retain police officers and firefighters through a new pay structure outlined in the 2019 Meet and Confer agreement. (Police and Fire-Rescue)

**STATUS** DPD maintained consistent hiring to end the year with 3,149 officers instead of 3,053 as budgeted. DFR lost only half of the uniform members to attrition it had planned to end the year with a uniform headcount of 1,976.

**MEASURE** Turnover rate of tenured public safety employees

**2 Police and Fire Uniform Pension**

**INITIATIVE** Secure the future of our first responders by contributing \$162 million to the Dallas Police and Fire Pension System, \$5.2 million more than last year. (Police and Fire-Rescue)

**STATUS** City pension contributions are being made in compliance with HB 3158 approved by the state legislature in 2017.

**MEASURE** Percentage of on-time contributions

**3 Real-Time Crime Center**

**INITIATIVE** Establish a team of civilian crime intelligence analysts who will analyze imaging and data in real time to proactively implement crime-fighting strategies (Police)

**STATUS** The first 11 analysts will start in October, and DPD will hire the remaining 11 by the end of December.

**MEASURE** Percent increase in collection of RTCC footage as evidence

**4 Body-Worn Cameras**

**INITIATIVE** Enhance safety for officers and residents and encourage positive community interactions by purchasing additional body-worn cameras for police officers, the Marshal's Office and Dallas Animal Services officers. (Police)

**STATUS** DPD encumbered \$900,000 on September 30 and will begin deploying cameras by the end of the first quarter of FY 2020-21.

**MEASURE** Percentage of Internal Affairs complaints where police officer is cleared by body-worn camera footage

**5 Firefighter Safety**

**INITIATIVE** Protect our firefighters by purchasing a second set of personal protective equipment (PPE) and a complete replacement of self-contained breathing apparatus (SCBA) to allow for cleaning equipment between fires. This is a two-year initiative begun in FY 2018-19. (Fire-Rescue)

**STATUS** DFR has purchased all PPE sets and issued those received; remaining sets will be delivered and issued in October. The City Council authorized a three-year master agreement for SCBA on September 23. DFR has ordered the equipment and is awaiting delivery.

**MEASURE** Percentage of firefighters who receive second set of PPE and replacement SCBA

**6 Police Oversight**

**INITIATIVE** Strengthen relationships between the community and Dallas Police Department through the Office of Community Police Oversight. (Police)

**STATUS** The OCPO has received 589 complaints and inquiries as of September 30 and provided an overview of them to the Community Police Oversight Board (CPOB). OCPO is hiring staff to further the goals of community police oversight and continues to train board members on relevant topics. OCPO is also developing a complaint database and outreach materials.

**MEASURE** Number of complaints investigated

## Budget Initiative Tracker

# MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

## 7 Energy Management

**INITIATIVE** Implement an energy management system to ensure the City continually and intentionally assesses energy use and opportunities for energy reduction. (Building Services)

**STATUS** The Energy Program Manager is developing a framework and performance measures for the energy management system, as well as actively participating in the technical assessment of potential mechanical system retrofits in response to COVID-19.

**MEASURE** Percent decrease in energy usage

## 8 City Facility Major Maintenance

**INITIATIVE** Ensure City facilities stay safe and functional through major maintenance of roofs, HVAC, and other building systems. (Building Services)

**STATUS** BSD has initiated \$7.5 million in major maintenance projects and repairs to ensure safe and functional buildings and building systems. All major maintenance funds designated for FY 2019-20 have been spent or encumbered.

**MEASURE** Percentage of funds deployed

## 9 2017 Bond Program

**INITIATIVE** Add five Senior Engineers to implement Public Works projects within the 2017 Bond Program in five years. (Office of the Bond Program)

**STATUS** OBP has filled all five Senior Engineer positions.

**MEASURE** Percentage of bond appropriation awarded

## 10 Bridge Maintenance

**INITIATIVE** Dedicate funding to establish a bridge maintenance and repair program for the more than 600 City-owned and maintained bridges. (Public Works)

**STATUS** The City Council approved the bridge management contract on September 23, so PBW has expended/encumbered 100% of the \$1 million in bridge funds for FY 2019-20.

**MEASURE** Percentage of funds approved by City Council

## 11 Street Conditions

**INITIATIVE** Improve the pavement condition of 710 lane miles of streets and alleys. (Public Works)

**STATUS** PBW has completed 710 lane miles of street improvements.

**MEASURE** Percentage of planned lane miles improved

## 12 Traffic Signals

**INITIATIVE** Promotes safety and enhance traffic flow by replacing broken vehicle detectors at 40 critical intersections and retiming 250 traffic signals. This is a two-year initiative begun in FY 2018-19. (Transportation)

**STATUS** The Traffic Signal team has filled one Engineer Assistant position and training is underway. TRN is scheduling the remaining 32 equipment installations.

**MEASURE** Percent decrease in service requests for signal repairs

## 13 Water and Wastewater Infrastructure

**INITIATIVE** Conserve resources and maintain infrastructure through installation and rehabilitation of about 80 miles of water and wastewater mains. (Water Utilities)

**STATUS** As of September 30, DWU has replaced or rehabilitated 40.32 miles of water main and 30.60 miles of wastewater main (70.91 total miles, or 88.64% of target). Replacements and rehabilitation were below target for the year because of less development and fewer outside agency projects than forecast as a result of COVID-19. Additionally, City Council delayed the award of a pipeline replacement contract scheduled for September 23 to further evaluate the qualifications of the low bidder, a new contractor for the City.

**MEASURE** Percent decrease in breaks

## 14 Neighborhood Drainage

**INITIATIVE** Prevent flooding in local streets through the neighborhood drainage program, focusing on erosion control and channel repairs. (Water Utilities)

**STATUS** Through August, DWU conducted debris removal maintenance at 260 locations (including 65 channels), resulting in the removal of approximately 15,434 cubic yards of debris. DWU has also completed 3,793 service requests addressing a variety of issues, including culvert/pipe blockages, concrete repairs, storm drainage pipe inspections, and responses to water pollution.

**MEASURE** Percent decrease in flood-related service requests



## Budget Initiative Tracker

**ECONOMIC & NEIGHBORHOOD VITALITY****15 Affordable Housing** 

**INITIATIVE** Further affordable housing throughout the city as prescribed in the Comprehensive Housing Policy through the 2020 Notice of Funds Available (NOFA). (Housing and Neighborhood Revitalization)

**STATUS** As of year-end, City Council has approved all 2019 NOFA applications recommended by staff. These applications will result in construction of 362 new affordable single-family units through the sale of 294 City-owned lots and \$11.7 million in funding. HOU posted a new standing NOFA in August. The 2020 NOFA is an open application, and funds will be awarded as available.

**MEASURE** Percent increase in affordable housing units available

**16 B.U.I.L.D. Initiative** 

**INITIATIVE** Broaden investment in minority- and women-owned businesses based in Dallas through capacity-building resources and training. (Office of Business Diversity)

**STATUS** The B.U.I.L.D ecosystem has grown to more than 600 business service organizations and 378 resources. OBD has also developed monthly business outreach events (webinars) and is implementing small business assessment tools to enhance growth.

**MEASURE** Percentage of M/WBE spend

**17 Small Business Development** 

**INITIATIVE** Stimulate small businesses and startups in high-opportunity areas through training and other workforce development services. (Office of Economic Development)

**STATUS** ECO and OBD awarded 69 grants and seven loans in August and September, for a total of almost \$600,000 to support small businesses in high-opportunity areas.

**MEASURE** Percent increase in small businesses in designated high-opportunity areas

**18 Tax-Increment Financing** 

**INITIATIVE** Spur development in 19 TIF districts throughout the city by reinvesting property tax revenue. (Office of Economic Development)

**STATUS** ECO is fostering reinvestment in the City's 19 TIF districts with impactful projects that positively impact Dallas' economic and fiscal health.

**MEASURE** Percent increase in taxable value in TIF districts

**19 Comprehensive Plan** 

**INITIATIVE** Update the City's Comprehensive Plan to incorporate more recent policy initiatives and encourage strategic land development while promoting equity, sustainability, and neighborhood revitalization. (Planning and Urban Design)

**STATUS** The City Council delayed action on the consultant contract to update the comprehensive plan until January 27, 2021, delaying project kickoff by four months. The City Plan Commission (CPC) recommended establishing a new standing committee to oversee the update. City Council action on the CPC rules amendment is scheduled for December.

**MEASURE** Percentage of project milestones completed

## Budget Initiative Tracker

**HUMAN & SOCIAL NEEDS****20 Overcoming Barriers to Work**

**INITIATIVE** Partner with nonprofit and community partners to fund services that provide job training and career development to participants who face hurdles to employment, such as lack of transportation or child care. (Office of Community Care)

**STATUS** As of September 30, 95% of clients remain employed after six months through the Overcoming Barriers to Work program.

**MEASURE** Percentage of clients who remain employed after six months

**21 Equity**

**INITIATIVE** Advance equity and inclusion in City government and across Dallas by understanding historical and deeply ingrained policies and practices and engaging the community to address present-day challenges. (Office of Equity)

**STATUS** The Office of Equity conducted three community conversations in June and July and used the data gathered to inform future engagements, such as the Undesign the Redline virtual tours and other community programming.

**MEASURE** Number of community events or collaborative community projects conducted

**22 Inclement Weather Shelters**

**INITIATIVE** Ensure unsheltered individuals and families remain safe during periods of extreme heat or cold and provide resources for more permanent housing by funding temporary inclement weather shelters. (Office of Homeless Solutions)

**STATUS** No additional inclement weather shelters have been needed since the February 4-5 operation at the J. Erik Jonsson Central Library. City Council moved to defer the Chapter 45 and Chapter 51A agenda items until November 11.

**MEASURE** Percent decrease in weather-related injuries

**23 Pay-to-Stay Shelters**

**INITIATIVE** Increase emergency shelter capacity and connect unsheltered individuals to shelter, support services, and ultimately positive housing destinations through the 90-day pay-to-stay program. (Office of Homeless Solutions)

**STATUS** OHS received the final reimbursement request from The Bridge and is on target to spend 100% of funds budgeted for FY 2019-20 to provide beds for those experiencing homelessness.

**MEASURE** Percent increase in emergency shelter beds available

**24 Neighborhood Grant Reclamation Program**

**INITIATIVE** Provide a vehicle for communities to revitalize former homeless encampments and transform them into community assets through the Neighborhood Grant Reclamation Program. (Office of Homeless Solutions)

**STATUS** OHS presented the NGRP to the Citizen Homeless Commission on March 12, with plans to submit to City Council for approval. However, on March 13, all work related to this program was suspended due to COVID-19. When normal operations resume, this program will be re-evaluated for further action.

**MEASURE** Percentage of NGRP projects completed

## Budget Initiative Tracker

## QUALITY OF LIFE

**25 Community Clean!**

**INITIATIVE** Engage residents in the Community Clean! initiative to reduce illegal dumping, litter, and high weeds in focus neighborhoods through regular community-led cleanups. (Code Compliance)

**STATUS** Because of COVID-19 restrictions, the Community Clean program was on hold from March to July. As cases trended downward in the fourth quarter, the team assisted in three cleanup/outreach projects.

**MEASURE** Percent decrease in illegal dumping and other code violations in target areas

**26 Animal Service Response**

**INITIATIVE** Assign two agents to triage and dispatch calls seven days a week to improve response time. (Dallas Animal Services)

**STATUS** DAS now has in-house dispatch from 7 a.m. to midnight, seven days a week. As of August 31, DAS responded to 96.6% of residents' service requests within the established response time (compared to the target of 87%).

**MEASURE** Percentage of responses to DAS service requests within specified response time (varies by priority level)

**27 Loose Dogs**

**INITIATIVE** Augment overnight animal response by scheduling officers to be on duty seven nights a week instead of four with a focus on loose dog and bite hot spots. (Dallas Animal Services)

**STATUS** The Field Services team transitioned to 24/7 operations on December 4, and the night shift was fully staffed and trained as of March 31. As of August 31, DAS has increased calls closed during overnight hours on weekends by 59%.

**MEASURE** Percent decrease in loose dog calls

**28 Internet Access**

**INITIATIVE** Expand Internet access to more residents by making 900 mobile hot spots available for checkout at high-opportunity libraries. (Library)

**STATUS** LIB made 900 mobile hot spots available at 10 branch library locations beginning in March. Checked out hot spots remain with customers due to COVID-19.

**MEASURE** Monthly checkout rate

**29 Juanita J. Craft Civil Rights House**

**INITIATIVE** Preserve civil rights history by restoring the Juanita J. Craft Civil Rights House. (Office of Arts and Culture)

**STATUS** OAC secured \$750,000 for the restoration, including \$250,000 from the City and a \$500,000 grant from the National Park Service. The City has contracted with McCoy Collaborative Preservation Architecture to perform the restoration. The Friends of the Juanita Craft House and Museum group is finalizing its 501(c)(3) status and will partner with the City in ongoing fundraising and support. Lastly, the Junior League of Dallas selected the restoration as its Centennial Project, bringing additional funds to develop educational programming, school curriculum, and ongoing partnerships. Staff anticipate restoration will be completed and the facility reopened by 2022.

**MEASURE** Percentage of project milestones completed

**30 Pop-Up Cultural Centers**

**INITIATIVE** Create pop-up cultural centers to bring cultural activities to areas of the city without easy access to arts programming. (Office of Arts and Culture)

**STATUS** OAC hired its first "pop-up" manager and conducted in-person programming in all 14 districts for students, seniors, and residents experiencing homelessness, plus more than 20 virtual events that reached more than 13,000 people. In-person programming included distributing 3,000 art kits in partnership with LIB and other community partnerships, live performances and art activities for seniors in partnership with PKR, winter dance and jazz concerts, and artist residencies in neighborhoods. Virtual programming included Homeschool Arts 101 in the summer and a commissioned jazz piece for the City's 2020 video congratulating graduating seniors.

**MEASURE** Percent increase in cultural programming attendance

**31 Environmental Action Plan**

**INITIATIVE** Mitigate the impacts of climate change on public health, City infrastructure, the economy, and the environment through development and implementation of the Comprehensive Environmental and Climate Action Plan (CECAP). This is a two-year initiative begun in FY 2018-19. (Office of Environmental Quality and Sustainability)

**STATUS** The City Council unanimously adopted the CECAP on May 27. The Environment and Sustainability Task Force, which will advise staff and the ENV Committee on implementation, had its first meeting on September 25, and staff have provided a draft work plan for FY 2020-21 to the Task Force for review.

**MEASURE** Percentage of project milestones completed

## Budget Initiative Tracker

**QUALITY OF LIFE****32 Park Rangers**

**INITIATIVE** Increase the safety of park patrons through the addition of four new Park Rangers. (Park and Recreation)

**STATUS** PKR selected final candidates and initiated the onboarding process.

**MEASURE** Percent decrease in park-related incidents/calls to DPD

**33 Youth Recreation**

**INITIATIVE** Expand opportunities for youth by providing recreational programming to residents aged 5-17 through the Out of School Time (OST) program. (Park & Recreation)

**STATUS** Due to COVID-19, recreation facilities were closed to the public from mid-March to August 17, when PKR reopened facilities with limited capacity and programming. OST programs are postponed until further notice.

**MEASURE** Percent increase in youth served

**34 Teen Recreation**

**INITIATIVE** Boost recreational programming for teenage residents (ages 13-17) with a focus on arts and culture, community service, health and wellness, leadership and life skills, and technology. (Park and Recreation)

**STATUS** Due to COVID-19, recreation facilities were closed to the public from mid-March to August 17, when PKR reopened facilities with limited capacity and programming. Teen programs are postponed until further notice.

**MEASURE** Participation rate at late-night TRec sites

## Budget Initiative Tracker

# GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

## 35 Contract Management

**INITIATIVE** Centralize monitoring of vendor performance to ensure contracts are completed on time, within budget, and fulfill the terms of the agreement. (City Controller's Office, Office of Procurement Services)

**STATUS** The Contract Management team is completing implementation of the enterprise contract management system in Bonfire. The team has also trained more than 270 staff in D-COR Level 1 and is now providing Level 2 training.

**MEASURE** Percent decrease in audit findings

## 36 Fleet Management

**INITIATIVE** Drive operational efficiency, reduce overall costs, and improve delivery of City services through timely replacement of fleet vehicles. (Equipment and Fleet Management)

**STATUS** EFM ordered 638 units for 20 departments in FY 2019-20.

**MEASURE** Percent decrease in fleet that exceeds useful life

## 37 IT Governance

**INITIATIVE** To balance the needs of the organization and ensure security and stability in the City's technology investments, route all technology proposals and funding through the IT Governance Board for review, prioritization, and scheduling. (Information and Technology Services)

**STATUS** The IT Governance Board did not approve any new technology requests in September.

**MEASURE** Percentage of IT projects completed on time

## 38 Property Tax Relief

**INITIATIVE** Provide tax relief to residents over 65 or with a disability by increasing the property tax exemption to \$100,000 from \$90,000. (Office of Budget)

**STATUS** City Council approved an increase in the property tax exemption on June 12, 2019, beginning with the 2019 tax year. Dallas County Tax Office distributed property tax bills and will collect revenue on behalf of the City.

**MEASURE** Percent increase in total value of exemption

## 39 Ethics Training

**INITIATIVE** Foster an ethical organizational culture by continuing biennial ethics training and expanding the Values Ambassador program. (Office of Ethics and Compliance)

**STATUS** Ethics and Compliance received final contract approval from the City Attorney's Office for Skillsoft to provide biennial ethics training content. We will conduct training through the end of October that includes the code of ethics, ethical dilemmas, how to report, and other topics.

**MEASURE** Percentage of employees trained

## 40 Data-Based Decision Making

**INITIATIVE** Cultivate the use of data analytics and evidence-based decision making throughout the City under the leadership of the Office of Innovation. (Office of Innovation)

**STATUS** The FY 2020-21 adopted budget established the Office of Data Analytics and Business Intelligence effective October 1, 2020.

**MEASURE** Number of training hours provided

## Budget Initiative Tracker

# FY 2018-19 INITIATIVES

While most initiatives can be completed in a single fiscal year, several FY 2018-19 initiatives required additional time because of the scope and term of the project. We will continue to report the status of these 12 initiatives below, using the initiative numbers from the FY 2018-19 report for reference.



Complete



On Target



At Risk



Canceled

## Public Safety

### 5 Security of City Facilities

**INITIATIVE** Consolidating security for City facilities into Court and Detention Services and conducting a comprehensive risk assessment to identify future security needs for City facilities and programs. (Court and Detention Services)

**STATUS** The vendor delivered enhanced risk assessments for City Hall and the Municipal Courts building. The enhanced assessment for Oak Cliff Municipal Center and the executive briefing are pending. A request to extend the vendor's agreement through December is in process.

### 7 P-25 Radio System

**INITIATIVE** Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (Information and Technology Services)

**STATUS** The project is on track to go live in October 2022 (originally December 2020). Of the 32 planned sites, 18 are near completion, seven are in progress, and seven are awaiting ILA approval. Three of these are a collaboration with the GMRS Radio Consortium to expand coverage in eastern Dallas County while reducing construction costs.

### 9 911 Operations Center

**INITIATIVE** Furthering the City's investment in the 911 emergency system with additional technology and expanded backup capacity. (Information and Technology Services)

**STATUS** COVID-19 restrictions delayed electrical work and installation of network cabling. However, the backup location is operational and in use by DPD, DFR, and 911. ITS is working with EBS to complete the electrical and cabling configurations. Staff anticipate completion by the end of November.

## Mobility Solutions, Infrastructure, & Sustainability

### 13 Bike Lanes

**INITIATIVE** Expanding bike lanes and improving mobility by increasing the current \$500,000 budget by \$500,000 per year for each of the next three years to achieve a \$2 million per year investment starting in FY 2020-21. (Transportation)

**STATUS** The Highland Road project is scheduled to be completed by April 2022.

## Economic & Neighborhood Vitality

### 23 Historic Resource Survey

**INITIATIVE** Devoting \$100,000 to conduct a historic resource survey with private partners. (Sustainable Development and Construction)

**STATUS** The consultant (HHM) conducted the project kickoff meeting in July, and staff scheduled subsequent stakeholder meetings. In August, HHM presented the project approach to OHP staff, Preservation Dallas, and other stakeholders and initiated methodology and research design.

## Budget Initiative Tracker

## FY 2018-19 INITIATIVES

## Human &amp; Social Needs

## 26 Citizenship and Civil Legal Services

**INITIATIVE** Committing \$175,000 to partner with nonprofit organizations to offer civil legal services and promote citizenship to immigrants. (Office of Welcoming Communities and Immigrant Affairs)

**STATUS** Thanks to our partners, immigrant residents have increased access to legal services that support their efforts to become U.S. citizens. Grantees have also defended individuals in deportation cases and helped keep families together. In FY 2019-20, WCIA and its grantees provided services to more than 380 individuals, hosted 20 marketing and outreach events, and trained nearly 60 volunteers to support the #MyDallas citizenship workshops.

## Quality of Life

## 32 Library RFID

**INITIATIVE** Implementing a \$2 million Radio Frequency Identification (RFID) system throughout our library system to improve security and better manage our materials and assets. (Library)

**STATUS** RFID tagging and conversion is complete at all library locations. Software usage will begin by October 31.

## Government Performance &amp; Financial Management

## 39 Census 2020

**INITIATIVE** Encouraging participation in Census 2020, including \$75,000 for the Mayor's Complete Count Committee. (Office of Strategic Partnerships and Government Affairs)

**STATUS** The 2020 Census concluded on October 15. According to the U.S. Census Bureau, the Dallas self-response rate as of October 12 was 59.0%. City Census staff, including the Census Coordinator, completed outreach and material deployment at the end of September. The Census Coordinator will now assume other duties in OSPGA.

## 41 ADA Compliance

**INITIATIVE** Investing \$200,000 to develop an Americans with Disabilities Act (ADA) transition plan that enhances the City's ADA compliance and addresses accessibility issues in City facilities. (Office of Equity and Human Rights)

**STATUS** This project is 95% complete. The only tasks remaining include presenting the ADA transition plan to City Council, finishing the ADA training sessions, and approving final invoices.

## 42 Availability &amp; Disparity (A&amp;D) Study

**INITIATIVE** Conducting a minority business study to inform decision makers on how the City can better support small and local businesses. (Office of Business Diversity)

**STATUS** The City Council approved amendments to the Business Inclusion and Development policy on September 23 based on the A&D Study findings.

## 43 Compensation Study

**INITIATIVE** Complete a comprehensive study of the City's position classification and compensation systems. (Human Resources)

**STATUS** On September 23, the City Council approved implementation of phase 1 of a new civilian salary schedule recommended in the compensation study, including bringing any civilian employee below the minimum for their new grade to the minimum for the grade.

## 44 Workday HR/Payroll System

**INITIATIVE** Implementing a new human resource and payroll system and evaluating an additional module for uniformed employee scheduling. (Information and Technology Services)

**STATUS** Three civilian and three uniform payroll cycles processed successfully in June and July, and the transition to Workday is complete. Employees will be able to access historical information in the City's legacy payroll system, Lawson, in read-only mode. Historical Lawson information will be accessible in a Workday format in Fall 2020.





# Memorandum



CITY OF DALLAS

DATE October 23, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **2021 City Council Calendar**

A draft of the 2021 City Council Calendar was briefed to the Government Performance and Financial Management Committee on October 7<sup>th</sup> and to the City Council on October 13<sup>th</sup>. This memo outlines revisions made to the calendar following feedback from City Councilmembers during these briefings.

- Removal of the February 17, 2021 Council Retreat/Strategic Planning Session. The retreat has been replaced with a regularly scheduled 9 a.m. City Council Briefing.
- September 27, 2021 Committee meetings have been moved to Thursday, September 23, 2021 to eliminate a fifth week of meetings.
- During the briefings, additional considerations were noted:
  - Virtual participation considered going forward after City Council returns to in-person meetings.
  - The Council Calendar can be amended, if necessary.
  - The April 28<sup>th</sup> Council meeting may be cancelled due to it being the last meeting before the election.

Following the anticipated approval of the 2021 City Council Calendar on Wednesday, October 28, it will be uploaded to the City of Dallas city events calendar and the City Secretary's web page. Instructions will be provided to staff to import the approved calendar dates into your Outlook calendar.

Should you have any questions or concerns, please contact me at 214.670.5682 or [carrie.prysock@dallascityhall.com](mailto:carrie.prysock@dallascityhall.com).

With kindness,

A handwritten signature in black ink that reads "Carrie Prysock".

Carrie Rogers  
Director  
Mayor and City Council Office

DATE October 23, 2020  
SUBJECT **2021 City Council Calendar**

**[Attachment]**

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Jon Fortune, Assistant City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# January 2021

Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b> New Year's Day City Holiday	<b>2</b>
<b>3</b>	<b>4</b> Council Committees 9 a.m. ENVS 1 p.m. ECO	<b>5</b>	<b>6</b> Council Briefing 9 a.m.	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b> Council Committees 9 a.m. WEE 1 p.m. PS	<b>12</b>	<b>13</b> Council Agenda 3 p.m.	<b>14</b>	<b>15</b> Semiannual Campaign Finance Report Due	<b>16</b>
<b>17</b>	<b>18</b> Council Committee Meetings Moved to 1/19  MLK Day City Holiday	<b>19</b> Council Committees 9 a.m. QOL 1 p.m. TRNI	<b>20</b> Council Briefing 9 a.m.	<b>21</b> U.S. Conference of Mayors 89 <sup>th</sup> Winter Meeting	<b>22</b> U.S. Conference of Mayors 89 <sup>th</sup> Winter Meeting	<b>23</b> U.S. Conference of Mayors 89 <sup>th</sup> Winter Meeting
<b>24</b>	<b>25</b> Council Committees 9 a.m. HHS 1 p.m. GPFM	<b>26</b>	<b>27</b> Council Agenda 9 a.m.	<b>28</b>	<b>29</b>	<b>30</b>
<b>31</b>						

QOL: Quality of Life, Arts & Culture  
PS: Public Safety  
TRNI: Transportation & Infrastructure  
WEE: Workforce, Education, & Equity

ECO: Economic Development  
HHS: Housing and Homelessness Solutions  
GPFM: Government Performance and Financial Management  
ENVS: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# February 2021

Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> Council Committees 9 a.m. ENVS 1 p.m. ECO	<b>2</b>	<b>3</b> Council Briefing 9 a.m.	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> Council Committees 9 a.m. WEE 1 p.m. PS	<b>9</b>	<b>10</b> Council Agenda 3 p.m.	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> President's Day City Holiday Council Committee Meetings Moved to 2/23	<b>16</b>	<b>17</b> Council Briefing 9 a.m.	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> Council Committees 9 a.m. HHS 1 p.m. GPFM	<b>23</b> Council Committees 9 a.m. QOL 1 p.m. TRNI	<b>24</b> Council Agenda 9 a.m.	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>						

QOL: Quality of Life, Arts & Culture  
PS: Public Safety

TRNI: Transportation & Infrastructure  
WEE: Workforce, Education, & Equity

ECO: Economic Development

HHS: Housing and Homelessness Solutions  
GPFM: Government Performance and Financial Management  
ENVS: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.

For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# March 2021

Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> Council Committees 9 a.m. ENVS 1 p.m. ECO	<b>2</b> Council Committees 9 a.m. WEE 1 p.m. PS	<b>3</b> Council Briefing 9 a.m.	<b>4</b>	<b>5</b>	<b>6</b> National League of Cities Congressional City Conference
<b>7</b> Daylight Saving Time Begins 2 a.m. National League of Cities Congressional City Conference	<b>8</b> Council Recess National League of Cities Congressional City Conference Council Committee Meetings Moved to 3/2	<b>9</b> Council Recess National League of Cities Congressional City Conference	<b>10</b> Council Recess	<b>11</b> Council Recess	<b>12</b> Council Recess	<b>13</b>
<b>14</b>	<b>15</b> Council Recess Council Committee Meetings Moved to 3/23	<b>16</b> Council Recess	<b>17</b> Council Recess	<b>18</b> Council Recess	<b>19</b> Council Recess	<b>20</b>
<b>21</b>	<b>22</b> Council Committees 9 a.m. HHS 1 p.m. GPFM	<b>23</b> Council Committees 9 a.m. QOL 1 p.m. TRNI	<b>24</b> Council Agenda 3 p.m. Budget Public Hearing	<b>25</b>	<b>26</b>	<b>27</b> Passover
<b>28</b>	<b>29</b> Fifth Monday – No Council Committee Meetings	<b>30</b>	<b>31</b> Fifth Wednesday – No City Council Meeting			

QOL: Quality of Life, Arts & Culture  
PS: Public Safety  
TRNI: Transportation & Infrastructure  
WEE: Workforce, Education, & Equity

ECO: Economic Development  
HHS: Housing and Homelessness Solutions  
GPFM: Government Performance and Financial Management  
ENV: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# April 2021

Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4 Easter	5 Council Committees 9 a.m. ENVS 1 p.m. ECO	6	7 Council Briefing 9 a.m.	8	9	10
11	12 Council Committees 9 a.m. WEE 1 p.m. PS	13 Ramadan Begins	14 Council Agenda 3 p.m.	15	16	17
18	19 Council Committees 9 a.m. QOL 1 p.m. TRNI	20	21 Council Briefing 9 a.m.	22	23	24
25	26 Council Committees 9 a.m. HHS 1 p.m. GPFM	27	28 Council Agenda 9 a.m.	29	30	

QOL: Quality of Life, Arts & Culture  
 PS: Public Safety  
 TRNI: Transportation & Infrastructure  
 WEE: Workforce, Education, & Equity

ECO: Economic Development  
 HHS: Housing and Homelessness Solutions  
 GPFM: Government Performance and Financial Management  
 ENVS: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
 For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# May 2021

Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<b>1</b> General Election
<b>2</b>	<b>3</b> Council Committees 9 a.m. ENVS 1 p.m. ECO	<b>4</b>	<b>5</b> Council Briefing 9 a.m. Budget Workshop	<b>6</b>	<b>7</b>	<b>8</b>
<b>9</b>	<b>10</b> Council Committees 9 a.m. WEE 1 p.m. PS	<b>11</b>	<b>12</b> Council Agenda 3 p.m.	<b>13</b> End of Ramadan Eid al-Fir	<b>14</b>	<b>15</b> End of Eid al-Fitr
<b>16</b>	<b>17</b> Council Committees 9 a.m. QOL 1 p.m. TRNI	<b>18</b>	<b>19</b> Council Briefing 9 a.m.	<b>20</b>	<b>21</b>	<b>22</b>
<b>23</b>	<b>24</b> Council Committees 9 a.m. HHS 1 p.m. GPFM	<b>25</b>	<b>26</b> Council Agenda 9 a.m. Budget Public Hearing	<b>27</b>	<b>28</b>	<b>29</b>
<b>30</b>	<b>31</b> Memorial Day City Holiday					

QOL: Quality of Life, Arts & Culture  
PS: Public Safety  
TRNI: Transportation & Infrastructure  
WEE: Workforce, Education, & Equity

ECO: Economic Development  
HHS: Housing and Homelessness Solutions  
GPFM: Government Performance and Financial Management  
ENVS: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# June 2021

## Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b>	<b>2</b> Council Briefing 9 a.m.	<b>3</b>	<b>4</b>	<b>5</b> Runoff Election
<b>6</b>	<b>7</b> Council Committees 9 a.m. ENVS 1 p.m. ECO	<b>8</b> Council Committees 9 a.m. WEE 1 p.m. PS	<b>9</b> Council Agenda 3 p.m.	<b>10</b>	<b>11</b> U.S. Conference of Mayors 88th Annual Meeting (Rescheduled from 2020)	<b>12</b> U.S. Conference of Mayors 88th Annual Meeting (Rescheduled from 2020)
<b>13</b> U.S. Conference of Mayors 88th Annual Meeting	<b>14</b> Council Committees 9 a.m. QOL 1 p.m. TRNI  U.S. Conference of Mayors 88th Annual Meeting	<b>15</b> Council Committees 9 a.m. HHS 1 p.m. GPFM	<b>16</b> Council Agenda 9 a.m.	<b>17</b>	<b>18</b>	<b>19</b> Juneteenth
<b>20</b>	<b>21</b> Inauguration Special Called City Council Meeting Council Committee Meetings Moved to 6/14	<b>22</b>	<b>23</b> Council Briefing 9 a.m.  Budget Workshop	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b> Council Committee Meetings Moved to 6/15	<b>29</b>	<b>30</b> Fifth Wednesday – No City Council Meeting			

QOL: Quality of Life, Arts & Culture  
 PS: Public Safety  
 TRNI: Transportation & Infrastructure  
 WEE: Workforce, Education, & Equity

ECO: Economic Development  
 HHS: Housing and Homelessness Solutions  
 GPFM: Government Performance and Financial Management  
 ENVS: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
 For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.



# July 2021

Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Council Recess	2 Council Recess	3
4 Independence Day	5 Council Recess <b>City Holiday</b> Independence Day Observance	6 Council Recess	7 Council Recess	8 Council Recess	9 Council Recess	10
11	12 Council Recess	13 Council Recess	14 Council Recess	15 Council Recess Semiannual Campaign Finance Report Due	16 Council Recess	17
18	19 Council Recess	20 Council Recess	21 Council Recess	22 Council Recess	23 Council Recess	24
25	26 Council Recess	27 Council Recess	28 Council Recess	29 Council Recess	30 Council Recess	31

QOL: Quality of Life, Arts & Culture  
 PS: Public Safety  
 TRNI: Transportation & Infrastructure  
 WEE: Workforce, Education, & Equity

ECO: Economic Development  
 HHS: Housing and Homelessness Solutions  
 GPFM: Government Performance and Financial Management  
 ENVS: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
 For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# August 2021

Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b>	<b>2</b> Council Committees 9 a.m. ENVS 1 p.m. ECO	<b>3</b>	<b>4</b> Council Briefing 9 a.m.	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b> Council Committees 9 a.m. WEE 1 p.m. PS	<b>10</b> Budget Workshop: City Manager's Recommended Budget	<b>11</b> Council Agenda 3 p.m.	<b>12</b> Budget Town Hall Meetings Begin	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b> Council Committees 9 a.m. QOL 1 p.m. TRNI	<b>17</b>	<b>18</b> Council Briefing 9 a.m. Budget Workshop	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b> Council Committees 9 a.m. HHS 1 p.m. GPFM	<b>24</b>	<b>25</b> Council Agenda 9 a.m. Budget Public Hearing	<b>26</b> Budget Town Hall Meetings End	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b> Fifth Monday – No Council Committee Meetings	<b>31</b>				

QOL: Quality of Life, Arts & Culture  
PS: Public Safety  
TRNI: Transportation & Infrastructure  
WEE: Workforce, Education, & Equity

ECO: Economic Development  
HHS: Housing and Homelessness Solutions  
GPFM: Government Performance and Financial Management  
ENVS: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# September 2021

Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Council Briefing 9 a.m. Budget Workshop: Consider Amendments	2	3	4
5	6 Council Committee Meetings Moved to 9/13 Labor Day/Cesar E. Chavez Day City Holiday Rosh Hashana at Sundown	7 Council Committee Meetings Moved to 9/21	8 Rosh Hashana Council Agenda Meeting Moved to 9/9 at 9 a.m.	9 Council Agenda 3 p.m. Adopt Budget on First Reading	10	11
12	13 Council Committees 9 a.m. WEE 1 p.m. PS	14 Council Briefing 9 a.m. Budget Workshop: Consider Amendments, if necessary	15 Yom Kippur Council Briefing Meeting Moved to 9/14	16 Yom Kippur	17	18
19	20 Council Committees 9 a.m. QOL 1 p.m. TRNI	21 Council Committees 9 a.m. ENVS 1 p.m. ECO	22 Council Agenda 9 a.m. Adopt Budget on Second Reading, Adopt Tax Rate and Approve Other Budget Related Items	23 Council Committees 9 a.m. HHS 1 p.m. GPFM	24	25
26	27 Council Committee Meetings Moved to 9/23	28	29 Fifth Wednesday – No City Council Meeting	30		

QOL: Quality of Life, Arts & Culture  
PS: Public Safety  
TRNI: Transportation & Infrastructure  
WEE: Workforce, Education, & Equity

ECO: Economic Development  
HHS: Housing and Homelessness Solutions  
GPFM: Government Performance and Financial Management  
ENVS: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# October 2021

## Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 FY 2021-22 Begins	2
3	4 Council Committees 9 a.m. ENV5 1 p.m. ECO	5 Council Briefing 9 a.m.	6 Council Briefing Meeting Moved to 10/5  Texas Municipal League Annual Conference	7 Texas Municipal League Annual Conference	8 Texas Municipal League Annual Conference	9
10	11 Council Committees 9 a.m. WEE 1 p.m. PS	12	13 Council Agenda 3 p.m.	14	15	16
17	18 Council Committees 9 a.m. QOL 1 p.m. TRNI	19	20 Council Briefing 9 a.m.	21	22	23
24	25 Council Committees 9 a.m. HHS 1 p.m. GPFM	26	27 Council Agenda 9 a.m.	28	29	30
31						

QOL: Quality of Life, Arts & Culture  
 PS: Public Safety  
 TRNI: Transportation & Infrastructure  
 WEE: Workforce, Education, & Equity

ECO: Economic Development  
 HHS: Housing and Homelessness Solutions  
 GPFM: Government Performance and Financial Management  
 ENV5: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
 For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# November 2021

## Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> Council Committees 9 a.m. ENVS 1 p.m. ECO	<b>2</b>	<b>3</b> Council Briefing 9 a.m.	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b> Daylight Saving Time Ends 2 a.m.	<b>8</b> Council Committees 9 a.m. WEE 1 p.m. PS	<b>9</b> Council Committees 9 a.m. HHS 1 p.m. GPFM	<b>10</b> Council Agenda 3 p.m.	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> Council Committees 9 a.m. QOL 1 p.m. TRNI	<b>16</b> Council Briefing 9 a.m.	<b>17</b> Council Briefing Moved to 11/16 National League of Cities City Summit	<b>18</b> National League of Cities City Summit	<b>19</b> National League of Cities City Summit	<b>20</b> National League of Cities City Summit
<b>21</b>	<b>22</b> Council Committees moved to 11/9	<b>23</b>	<b>24</b> Council Agenda Meeting Canceled	<b>25</b> Thanksgiving Day City Holiday	<b>26</b> Day after Thanksgiving City Holiday	<b>27</b>
<b>28</b>	<b>29</b> Hanukkah begins Fifth Monday – No Council Committee Meetings	<b>30</b>				

QOL: Quality of Life, Arts & Culture  
PS: Public Safety  
TRNI: Transportation & Infrastructure  
WEE: Workforce, Education, & Equity

ECO: Economic Development  
HHS: Housing and Homelessness Solutions  
GPFM: Government Performance and Financial Management  
ENVS: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# December 2021

Attachment A

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Council Briefing 9 a.m.	2	3	4
5	6 Hanukkah ends Council Committee Meetings Moved to 12/7	7 Council Committees 9 a.m. ENVS 1 p.m. ECO 3 p.m. TRNI	8 Council Agenda 3 p.m.	9	10	11
12	13 Council Committees 9 a.m. WEE 1 p.m. PS 3 p.m. QOL	14 Council Committees 9 a.m. HHS 1 p.m. GPFM	15 Council Briefing 9 a.m.	16	17	18
19	20 Council Committee Meetings Moved to 12/7 (TRNI) & 12/13 (QOL) at 3 p.m.	21	22 Council Agenda Meeting Canceled	23	24 Christmas Day Observance <b>City Holiday</b>	25 Christmas Day
26	27 Council Committee Meetings Moved to 12/14	28	29 Fifth Wednesday – No Council Meetings	30	31 New Years Day Observance <b>City Holiday</b>	

QOL: Quality of Life, Arts & Culture  
 PS: Public Safety  
 TRNI: Transportation & Infrastructure  
 WEE: Workforce, Education, & Equity

ECO: Economic Development  
 HHS: Housing and Homelessness Solutions  
 GPFM: Government Performance and Financial Management  
 ENVS: Environment & Sustainability

Council Agenda meetings are conducted in Council Chambers unless otherwise noted. Council Briefings and Council Committee meetings are conducted in Room 6ES.  
 For board and commission meeting dates, please visit <https://dallascityhall.com/government/citysecretary/Pages/Public-Meetings.aspx>.

# Memorandum



CITY OF DALLAS

DATE October 23, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **City of Dallas Sidewalk Master Plan – Public Engagement**

## **Background**

On July 26, 1990, the Americans with Disabilities Act (ADA) was signed into Federal Law. Title II of the ADA specifically applies to state and local governments and stipulates that no qualified individual with a disability shall, by such disability be excluded from participation in or be denied the benefits of the services, programs or activities of a public entity, or be subject to discrimination by any public entity. Public entities with fifty or more employees are required to develop a transition plan that complies with all requirements of the law.

To ensure the City of Dallas' compliance with the regulations of the ADA:

1. On January 26, 1993, the City of Dallas completed the first ADA Self Evaluation and Transition Plan,
2. On September 25, 2019, the Dallas City Council authorized a professional services contract with Kimley-Horn and Associates, Inc., through an Interlocal Agreement with the Town of Addison, to conduct Phase I of the Americans with Disabilities Act Self Evaluation and Transition Plan,
3. On August 26, 2020, City Council authorized a Supplemental Agreement No. 1 to the professional services contract with Kimley-Horn and Associates, Inc., through an Interlocal Agreement with the Town of Addison, to conduct Phase II of the Americans with Disabilities Act Self Evaluation and Transition Plan, which includes the development of the Sidewalk Master Plan; the Sidewalk Master Plan is scheduled for completion in March 2021.

## **Public Engagement and Request of the Mayor and City Council for Nominees for a Sidewalk Advisory Committee**

Since City Council's approval of the supplemental agreement in August 2020, the Department of Public Works has been working with Kimley-Horn and Associates, Inc. on the preliminary steps, such as data gathering and review, to develop the Sidewalk Master Plan (SWMP). While relying heavily on quantitative data, development of the SWMP will also include a focus on community engagement and input from a Sidewalk Advisory Committee, ADA Focus Group, local stakeholders, and the public at large.

Given the need for public input in the development of the SWMP, and as a current Sidewalk Advisory Committee does not exist, over the next two weeks, Public Works is requesting that the Mayor and each Council Member select one member for the Sidewalk Advisory Committee. Through March 2021, members of the Sidewalk Advisory Committee will engage in monthly virtual meetings to provide project input and provide

DATE October 23, 2020  
SUBJECT **City of Dallas Sidewalk Master Plan – Public Engagement**

project updates. Upon completion of the SWMP, quarterly meetings will be held with the Sidewalk Advisory Committee to discuss future projects and provide updates.

### **Public Engagement Goals and Objectives**

Through input from the Sidewalk Advisory Committee, the Department of Public Works and Kimley-Horn and Associates, Inc. will work to provide an engaging, meaningful, and effective public involvement process for the SWMP. The goals and objectives of the public engagement process are to:

- Create public awareness of the SWMP and facilitate active and collaborative participation by the public,
- Maintain an open and transparent process throughout the engagement effort,
- Provide project information to the public in a clear and easy to access format,
- Use public input and comments in the development and refinement of the SWMP,
- Inform and engage a broad range of diverse stakeholders in the process,
- Develop a process with convenient, accessible, and exciting opportunities to get involved,
- Streamline the public engagement and input collection efforts.

Over the next two weeks, staff from the Department of Public Works will be reaching out to your respective offices to discuss this SWMP and potential nominees for the Sidewalk Advisory Committee. Should you have any questions, please feel free to contact me or Robert M. Perez, Director of Public Works.



**Majed A. Al-Ghafry, P.E.**  
**Assistant City Manager**

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



# Memorandum



CITY OF DALLAS

DATE October 23, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item: Dallas Fort Worth International Airport**

On October 28, 2020 the Dallas City Council will consider a Dallas Fort Worth International Airport (“DFW Airport”) agenda item related to the Airport’s Code of Rules and Regulations.

The DFW Airport Board adopted Resolution No. 2020-09-198 on September 3, 2020 for the purpose of amending Appendix I of the Code of Rules and Regulations of the Dallas-Fort Worth International Airport Board, as follows: Appendix I is amended to include proposed new streets, 20th Avenue (N & S), 22nd Avenue (N & S), 34th Street (E & W) and 35th Street (E & W) at the Southwest Campus development site on DFW Airport property.

Please see the accompanying memo from DFW Airport that further explains the item.

If you have any questions or concerns, please contact Brett Wilkinson, Managing Director of the Office of Government Affairs ([brett.wilkinson@dallascityhall.com](mailto:brett.wilkinson@dallascityhall.com)).



T.C. Broadnax  
City Manager

- c:
- |  |  |
|--|--|
| Chris Caso, City Attorney                                  | Jon Fortune, Assistant City Manager  |
| Mark Swann, City Auditor                                   | Joey Zapata, Assistant City Manager  |
| Biliera Johnson, City Secretary                            | Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services |
| Preston Robinson, Administrative Judge                     | M. Elizabeth Reich, Chief Financial Officer                                  |
| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion            |
| Majed A. Al-Ghafry, Assistant City Manager                 | Directors and Assistant Directors  |

October 23, 2020

To the Honorable Mayor and Members of the Dallas City Council:

The Dallas Fort Worth International Airport Board is requesting the Owner Cities of Dallas and Fort Worth approve an amendment to the Airport's Code of Rules and Regulations that would add four new streets to the Airport's southwest campus. In accordance with the Contract and Agreement of 1968, any amendments to the Airport's Code of Rules and Regulations require approval of the Owner Cities.

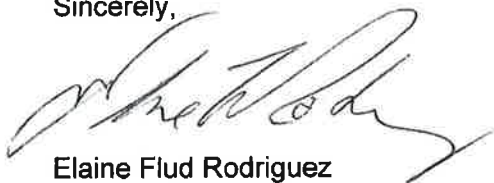
The proposed streets are essential in supporting new buildings vital to the airport's operations including the new Department of Public Safety Headquarters, the Integrated Operations Center (currently under construction), the K9 training facility, snow & ice equipment facility, and future projects such as a future fire station.

Construction of the streets is expected to be complete by December 2020. The names for the proposed streets are:

- 20th Avenue (North and South)
- 22nd Avenue (North and South)
- 34th Street (East and West)
- 35th Street (East and West)

The Airport Board approved this amendment at its September 3, 2020 Board meeting. A map of the proposed streets and the approved Official Board Action are attached to the Agenda Information Sheet. Should you have any questions, please contact Assistant Vice President of Community Engagement, JJ Cawelti, at [jjcawelti@dfwairport.com](mailto:jjcawelti@dfwairport.com).

Sincerely,



Elaine Flud Rodriguez  
General Counsel  
Dallas Fort Worth International Airport

# Memorandum



CITY OF DALLAS

DATE October 23, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **DPD Preparations for Election and Potential Protests**

The Dallas Police Department has received numerous inquiries regarding the safety of our city as we plan for Election Day and the weeks following. In response, the department has prepared a statement regarding our preparations to keep Dallas safe.

The Dallas Police Department is committed to ensuring the safety of our community during this election season. Therefore, we have plans to have adequate staff available leading up to Election Day and the days following November 3. In conjunction with our local, state, and federal partners, operational plans have been developed that address supporting election site security, maintaining the ability of individuals to access polling locations, and providing a safe environment for individuals desiring to exercise their First Amendment Rights. Additionally, the department is taking the steps necessary to maintain the continuity of Patrol operations, such as answering calls for police service and crime prevention.

Operational plans include implementing a unified command structure and activating the Emergency Operation Center (EOC). Additionally, all discretionary leave has been restricted leading up to and after the elections for sworn personnel. All sworn personnel will be required to be in uniform and maintain a constant state of equipment readiness during the election period in case the need for an immediate response emerges. For strategic reasons, the deployment of resources and manpower will not be disclosed. However, Response and Mobile Field Force Teams have been identified and are currently refining their training. Command level officers are also participating in tabletop exercises designed to explore and develop increased operational strengths. Commanders have met with election officials for an overview of Election Day Polling process and laws, and with the American Airline Center (AAC) being the largest polling site in Dallas County, a specific operational plan has been prepared which includes the downtown areas.

As we move forward, the Dallas Police Department will continue to monitor information regarding planned events, potential threats, and community concerns to ensure that our department is prepared to keep Dallas safe.

A handwritten signature in cursive script that reads "Jon Fortune".

Jon Fortune  
Assistant City Manager

DATE October 23, 2020

SUBJECT **DPD Preparations for Election and Potential Protests**

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE October 23, 2020

TO Honorable Chair and Members of the Environment & Sustainability Council Committee

SUBJECT **Update Regarding IH-45 Zero Emissions Vehicle Corridor Plans**

This memorandum provides updates on the Interstate 45 Zero-Emission Corridor Deployment Plan requested at the June 2020 Committee meeting. Councilman Atkins requested this information during the North Central Texas Council of Government (NCTCOG) presentation on air quality measures and the agency's efforts towards implementing Electric Vehicle Charging infrastructure on a regional basis.

As background, in 2019 the Federal Highway Administration (FHWA) awarded funding to the NCTCOG to develop an Alternative Fuel Corridors Deployment Plan. The scope of the NCTCOG proposal is to develop a Zero-Emission Vehicle corridor along Interstate Highway 45 from Dallas to Houston. This plan involves building infrastructure for both electric and hydrogen fuel cell electric vehicles with an emphasis on medium and heavy-duty vehicles, especially for the movement of goods.

NCTCOG is currently seeking input from stakeholders representing fuel providers, fleets, infrastructure developers, fuel associations, government agencies, utilities, and interest groups to inform development of the infrastructure plan. Stakeholders are needed to support both plan elements - battery electric vehicle charging, and fuel cell electric vehicle fueling. NCTCOG has an on-going survey for stakeholders and OEQS staff will participate and facilitate the City's engagement in this project. The following link provides access to the NCTCOG IH-45 Zero-Emission Vehicle Corridor plan and calendar of meetings:

<https://www.nctcog.org/trans/about/committees/ih-45-zero-emission-vehicle-corridor>.

We will continue to provide regular updates on this project. Please contact Sheila Delgado, Interim Director of the Office of Environmental Quality & Sustainability at (214) 670-1642, should you have questions, or need additional information.

A handwritten signature in blue ink that reads "Joey Zapata".

Joey Zapata,  
Assistant City Manager

c: Honorable Mayor and Members of the City Council  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE October 23, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for October 28, 2020 Council Agenda**

It is the mission of the Office of Economic Development Business and Workforce Inclusion division to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City’s construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the October 28, 2020 City Council Agenda. The total contract award amount, consisting of 18 agenda items, is \$25.2M. **M/WBE is applicable to ten of the 17 agenda items. For these items, construction and architecture and engineering items total \$1.1M with an overall M/WBE participation of \$364K or 33.60%, while goods and services items total \$6.6M with an overall M/WBE participation of \$2.0M or 30.11%.**

As a reminder, the NEW M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

## DALLAS FIRST

Below is a summary of local business for primes and subs as well as the workforce utilization for prime contractors. In addition to the local information provided below, you can find the local status for each prime contractor under the M/WBE information section of the agenda information sheet. Also, the local status for each prime contractor and the percentage of local workforce is included in the agenda information sheet.

## Local Business

This agenda consists of 17 agenda items being awarded to multiple prime contractors and subcontractors. This agenda has a total of 14 M/WBE subcontractors. 7 or 50.00% of the M/WBE subcontractors are local. The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors.

Vendor	Local		Dallas County		Non-Local		Total
Prime	9	31.03%	3	10.34%	17	58.62%	29
M/WBE Sub	7	50.00%	0	0.00%	7	50.00%	14

DATE October 23, 2020  
SUBJECT **M/WBE Participation for October 28, 2020 Council Agenda**

**Local Workforce**

This agenda consists of 17 agenda items with a total of 29 prime contractors (some agenda items have more than one prime contractor). **Six prime contractors or 20.69% of the prime contractors reported a local workforce composition greater than 20.00%.**

**2017 Bond Program – October 28, 2020 Council Agenda**

Business and Workforce Inclusion continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. **M/WBE is applicable to one of the two agenda items. This item totals \$919K with an overall M/WBE participation of \$236K or 25.66%.**

**2017 Bond Program – Inception to Date**

2017 Bond Program ITD consists of 248 items totaling \$442.7M with an overall M/WBE participation of \$191.6 or 43.27%.

**Highlighted Items:**

**Spoken Language Interpretation and Associated Equipment Rental – Multiple Departments**

**Agenda Item No. 39** Authorize a three-year service price agreement in the amount of \$642K for spoken language interpretation and associated equipment rental, American Sign Language interpretation, and translation services. **This item includes participation from two M/WBE vendors resulting in \$573K participation or 89.23% M/WBE participation on a 23.80% goal.**

**Janitorial Services – Department of Aviation**

**Agenda Item No. 40** Authorize a five-year service contract, with three one-year renewal options, in the amount of \$2.5M for janitorial services for the Department of Aviation. **This item includes participation from three M/WBE vendors resulting in \$1.1M participation or 43.68% M/WBE participation on a 23.80% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey  
Assistant Director  
Office of Economic Development

- c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager
- Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE October 23, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **October 28, 2020 City Council FINAL Agenda - Additions/Revisions/Deletions**

On October 16, 2020, a DRAFT City Council Agenda for October 28, 2020 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red.

## **Additions:**

57. 20-2082 Authorize a request to **(1)** amend the Temporary Parklet Program to include funding for temporary parklet program approved applicants under the Temporary Parklet Program as part of Sections 42A-2, 42A-6 and 42A-12 of Chapter 42A, "Special Events; Neighborhood Markets; Dallas Farmers Market Farmers Market; Streetlight Pole Banners," of the Dallas City Code; **(2)** allocate funding pursuant to the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide financial assistance to approved small business temporary parklet program applicants impacted by the COVID-19 Pandemic; **(3)** secure standardized plans for parklet design; and **(4)** administer construction grants and providing road safety sign-off from a consultant engineer for the location before December 30, 2020 - Not to exceed \$150,000.00 - Financing: U.S. Department of Treasury - Coronavirus Relief Fund
58. 20-2026 Authorize a Chapter 380 conditional grant agreement and all other necessary documents with Cornerstone Community Enterprises, Inc. or an affiliate thereof for the redevelopment of a commercial building (Phase 2 of The Crossing) located at 2839 South Ervay Street, Dallas, Texas 75215 - Not to exceed \$390,000.00 - Financing: ECO (I) Fund (2017 General Obligation Bond Fund)
59. 20-2013 Authorize a Chapter 380 conditional grant agreement and all other necessary documents with 1632 MLK LLC or an affiliate thereof for the redevelopment of a commercial building located at 1632 Martin Luther King Boulevard, Dallas, Texas 75215 - Not to exceed \$1,000,000.00 - Financing: ECO (I) Fund (2017 General Obligation Bond Fund)



DATE October 23, 2020  
SUBJECT **October 28, 2020 City Council FINAL Agenda - Additions/Revisions/Deletions**

60. 20-2069 Authorize the **(1)** ratification of \$988,698.25 to pay outstanding invoices due to Family Endeavors, Inc. dba Endeavors for homeless shelter and dormitory management services related to COVID-1; **(2)** execution of a contract with Family Endeavors, Inc. dba Endeavors for ongoing services in an amount up to \$1,253,625.25; and **(3)** ratification of \$520,000.00 to pay outstanding invoices to Family Endeavors, Inc. dba Endeavors for emergency operation services due to displaced individuals from Hurricane Laura for the Office of Emergency Management - Total amount not to exceed \$2,762,323.50 - Financing: U.S. Department of Treasury - Coronavirus Relief Funds (\$2,242,323.50) and Hurricane Laura Emergency Operations Fund (\$520,000.00) (to be reimbursed by the State of Texas pursuant to a State of Texas Assistance Request (STAR) issued by the Texas Division of Emergency Management as authorized through Texas Government Code Chapter 418)

**Revisions:**

5. 20-1989 Authorize amendments to Ordinance No. 30674 to: **(1)** extend the City of Dallas, Texas General Obligation Commercial Paper Notes Series A, and Series B short term obligations in an aggregate principal amount not to exceed \$350,000,000; **(2)** authorize such short term obligations to be issued, sold, and delivered in the form of commercial paper notes; making certain covenants and agreements in connection therewith; resolving other matters related to the issuance, sale, security, and delivery of such short term obligations, including; **(3)** authorizing a twelve-month \$350,000,000 Credit Agreement with J.P. Morgan Chase Bank, N.A.; **(4)** the continued use of U.S. Bank National Association as the Issuing and Paying Agent under existing agreements; **(5)** the continued use of Jefferies LLC as the dealer under existing Dealer Agreement; and **(6)** approving the payment of issuance costs in connection with the issuance of the short term obligations; approving the use of an Offering Memorandum in connection with the sale of the short term obligations; and providing an effective date - Total program costs not to exceed \$2,647,750 - Financing: Current Funds (\$447,750.00 upfront closing costs plus annual fees of \$2,200,000 for a one-year total cost of \$2,647,750) (subject to annual appropriations)

25. 20-1861 Authorize **(1)** contracts with cultural organizations for the provision of artist services to the City through the Cultural Organizations Program for the period October 1, 2020 through September 30, 2021 (list attached [to the Information Sheet](#)); **(2)** [an amendment to the COVID-19 Amended Guidelines: FY 2020-21 Cultural Organizations Program to provide for a one-time exception to the funding level restrictions for TeCo Theatrical Productions, Inc. d/b/a Bishop Arts Theatre Center](#) - Not to exceed ~~\$4,832,026.00~~ [\\$4,982,026.00](#) - Financing: General Fund

DATE October 23, 2020  
SUBJECT **October 28, 2020 City Council FINAL Agenda - Additions/Revisions/Deletions**

44. 20-1979 Authorize Supplemental Agreement No. [4](#) [6](#) to the service contract with Bank of America Merchant Services, LLC for merchant credit card processing services to extend the contract from November 1, 2020 to October 31, 2021 - Fees not to exceed the attached fee schedule - Financing: General Fund (subject to annual appropriations) (see Fiscal Information)

**Agenda Item Nos. 19, 43, and 49 have been revised to include the workforce composition information under the M/WBE Information section.**

**Deletions:**

31. 20-1890 Authorize an Interlocal Agreement with UT Southwestern Medical Center to provide funding for the Dallas Fort Worth COVID-19 Community Prevalence Study - Not to exceed \$500,000.00 - Financing: U.S. Department of Treasury - Coronavirus Relief Funds

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizzor Tolbert, Chief of Staff at 214-670-3302.



T.G. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE October 23, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – October 22, 2020**

## Encampment Resolution Schedule October 19<sup>th</sup> – October 30<sup>th</sup>, 2020

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution the week of October 19<sup>th</sup> through October 30<sup>th</sup>. Future Council updates related to encampment resolution will focus on the upcoming week rather than the current week.

The OHS Street Outreach teams have continued to engage with individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization will meet with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates.

The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. If you have any questions about the encampment resolution process or the dashboard please contact Kevin Oden, Interim Director, Office of Homeless Solutions. Councilmembers, staff and residents can access the dashboard using the link below:

<https://dallasgis.maps.arcgis.com/apps/opsdashboard/index.html#/ccd41f0d795f407a94ae17e2c27bf073>

## New Updates

### Halloween Safety

Recently the City's contract health authority Dallas County increased the COVID-19 threat level from orange to red (safest at home) based on the increased numbers of new coronavirus cases, positive cases as a percentage of all tested, and hospitalizations of patients with COVID-19. This most severe threat level and guidance to keep activities outside one's household to a minimum is based on best practices from the Centers for Disease Control (CDC).

Dallas County provided [public health guidance for Halloween activities](#) discouraging any door-to-door trick or treating, including "Trunk Or Treat" events, to allow physical distance, avoid crowds, and prevent cross-contamination of wrapped candies. While there may be such events within the City of Dallas, the City does not sponsor or endorse them and recommends against participation for the safety of all in our community, especially those most vulnerable to COVID-19. Should you have any questions or concerns, please contact Jon Fortune, Assistance City Manager.

DATE October 23, 2020

SUBJECT **Taking Care of Business – October 22, 2020**

### [Sixteen nonprofits to receive funding from the Emma Lazarus Resilience Fund](#)

In partnership with the Open Society Foundations (OSF), United Way Metropolitan Dallas, and Communities Foundation of Texas (CFT), the City of Dallas Office of Welcoming Communities and Immigrant Affairs (WCIA) has selected 16 nonprofit organizations to administer the Emma Lazarus Resilience Fund. The selected nonprofits will provide direct financial assistance to immigrant and refugee individuals or families impacted by COVID-19. Establishing the Emma Lazarus Resilience Fund and partnerships aligns with the City’s Welcoming Dallas Strategic Plan. Under the pillar of Equitable Access, the City of Dallas aims to continue partner with organizations to eliminate barriers to accessing services and programs so that the opportunities of the community are available to all residents. A total of \$600,000 will provide needed support to Dallas families..

More information can be found here:

<https://www.dallascitynews.net/dallas-emma-lazarus-resilience-fund#:~:text=The%20community%2Dbased%20organizations%20that,Rescue%20Committee%2C%20Mi%20Familia%20Vota>

### [Home Improvement & Preservation Program \(HIPP\)](#)

The Department of Housing & Neighborhood Revitalization staff greeted Dallas residents at four libraries on Saturday, October 17, 2020 to collect applications for the Home Improvement & Preservation Program (HIPP). A total of 453 applications have been collected this year. Housing staff is now reviewing applications for program and income eligibility. As demand for the program exceeds the funding ability, staff is processing applications in the order received. Applicants can expect to be notified within the next two months about the status of their application. Should you have any questions or concerns, please contact David Noguera, Director for Housing & Neighborhood Revitalization.

### [New Procurement Opportunities](#)

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City’s [electronic bid portal](#):

<b>Opportunity No.</b>	<b>Opportunity Name</b>
BYZ20-00014561	Operational Management of a Gymnastic & Cheer/Tumbling Program at Ridgewood Belcher Recreation Center & Walnut Hill Recreation Center
BQZ21-00014782	Records Retrieval

For citywide opportunities for the current quarter, we invite you to review the [Procurement Quarterly](#), published on the OPS [website](#).

DATE October 23, 2020  
SUBJECT **Taking Care of Business – October 22, 2020**

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

### [Upcoming Events at the Martin Luther King, Jr. Community Center](#)

The Martin Luther King Jr. Community (MLKJCC) is serving as host to two events this month. The Day of Dignity event is being held on October 24, 2020 from 10am to 12pm at MLLKJCC as a drive thru event. Participants will receive meals, groceries, personal protective equipment and hand sanitizer, school supplies, undershirts, diapers, and hygiene kits. This is the 6<sup>th</sup> year that the Center is partnering with Masjid Al-Islam and Islamic Relief USA for this event. On October 31, 2020, MLKJCC will serve as host to the 46<sup>th</sup> annual Harambee Festival featuring music, poetry, culture and more. Following CDC guidance, Office of Community Care staff will oversee the distribution of treat bags and care packages at the drive through giveaway starting at 10am and if supplies last. For more information, contact Office of Community Care Director, Jessica Galleshaw.

### [Office of Economic Development & SHOP win IEDC Excellence in Economic Development Silver Award](#)

“The City of Dallas Office of Economic Development won the IEDC Excellence in Economic Development Silver Award for its Transforming Space Into Place-City of Dallas SHOP Renovations project in the Neighborhood and Retail Development category. The honor was presented at this year’s IEDC Virtual Annual Conference, held Oct 13-16, 2020. Dallas was the host city of this year’s conference. The Office of Economic Development partnered with SHOP to revitalize and reinvent 3 aging auto-oriented neighborhood shopping centers: Casa View, Hillcrest Village, and Lakeridge. All three projects had similar goals: 1) Modernize older yet architecturally interesting rundown retail centers; 2) Create a walkable and inviting retail experience that includes public gathering space; and 3) Explore how public/private community investment can positively impact quality of life.

IEDC's Excellence in Economic Development Awards recognize the world's best economic development programs and partnerships, marketing materials, and the year's most influential leaders. 35 award categories honor organizations and individuals for their efforts in creating positive change in urban, suburban, and rural communities. Awards are judged by a diverse panel of economic and community developers from around the world. IEDC received over 500 submissions from 4 countries.”

Should you have any questions or concerns, please contact Robin Bentley, Interim Director for the Office of Economic Development.

### [Undesign the Redline Virtual Exhibit Tours](#)

DATE October 23, 2020  
SUBJECT **Taking Care of Business – October 22, 2020**

The Office of Equity and Inclusion – Equity Division will host four virtual tours of the Undesign the Redline between October 6 and November 12, 2020. Undesign the Redline is a national traveling art and design exhibit that explores the history of redlining, systemic racism and the future of undoing structural inequities. The exhibit was co-created by designing the WE, a for-benefit design studio based in New York and a diverse Dallas-based community advisory board who localized the exhibit through powerful narratives of their own experiences. The save the date flyer is attached. Please contact Lindsey L. Wilson, Interim Equity Officer, if you have questions.

### [Convention and Event Services – Mecum Auto Auction Update and Future Bookings](#)

Convention and Event Services and Spectra Venue Management (Spectra) hosted the Mecum Auto Auction at the Kay Bailey Hutchison Convention Center Dallas (KBHCCD) from October 15-17, 2020. The event proved to be an exceptional trial run for the KBHCCD's Global BioRisk Advisory Council (GBAC) accreditation protocols. Cooperating with updated protocols, Mecum's experienced event management team logistical restructuring resulted in low crowd density through controlled attendance and enhanced cleaning protocols. Mecum's day-by-day attendance totals are provided below:

Date	Daily Totals (including staff)
October 15 <sup>th</sup>	1930
October 16 <sup>th</sup>	2324
October 17 <sup>th</sup>	2331

There are currently six additional large events scheduled for November and December, with some additional prospects for smaller events in negotiations. As Spectra works with these clients, Convention and Event Services continues to monitor local and state guidance with an understanding that health and safety protocols remain the top priority. Please contact Rosa Fleming, Director of Convention and Event Services, should you have additional questions.

### [Dallas Police Safe Conversations](#)

The Dallas Police Department is implementing Safe Conversations training program which is designed to facilitate positive and constructive dialogue between officers, their support systems, and the community. Safe Conversations retrains the brain to create an organization open to dialogue and connection. Based on over 40 years of applicable research, Safe Conversations is a 3-step dialogue process that includes mirroring, validating, and empathizing. The department is scheduled to hold its first training session with executive-level officers and association presidents on October 23, 2020. Should you have any questions or concerns, please contact Jon Fortune, Assistant City Manager.

### **Look Ahead**

### [City Council Briefings](#)

DATE October 23, 2020  
SUBJECT **Taking Care of Business – October 22, 2020**

November 4, 2020

- Phase I efforts of the City of Dallas ADA Self Evaluation and Transition Plan
- Bond Program Update
- Infrastructure Management Plan

November 17, 2020

- City of Dallas Rebranding and Marketing Strategy

### Media Inquiries

As of October 20, 2020, the City has received media requests from various news outlets regarding the following topics:

- HONU Audit
- Hillcrest Village Park
- Interview request for the Office of Community Care on Council Agenda Item 26
- TRN DART UPRR Inquiry
- Council Agenda Item 8
- HNR - Agenda Item 8 Funding Inquiry
- Dockless Vehicle Media Inquiry
- DFR and Carter BloodCare Partner for Blood Donation Event
- Man Dies After Car Goes Into Water at South Dallas Park
- One Hospitalized After Shooting in Pleasant Grove
- Two Transported from Accident Involving School Bus
- Discarded Cigarette Ignites Fire in Northeast Dallas Condominiums
- DFR Investigating Fire at Oak Lawn Chiropractic Office

Please see the attached document compiling information provided to the media outlets for October 13, 2020 – October 20, 2020 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

**Encampment Resolution Schedule October 19<sup>th</sup> – October 30th, 2020**

<b>LOCATION</b>	<b>DIVISION</b>
<b>Monday, October 19, 2020</b>	
7401 Samuel Blvd	South
I-30 @ Buckner Blvd	South
2300 Coombs	South
3508 Julius Schepps Fwy	South
1700 Baylor Street	South
5600 South Lamar Street	South
1800 South Blvd	South
FRANKFORD AND GIBBONS	North
7575 FRANKFORD ROAD	North
75/ N CENTRAL EXPRESSWAY AND FOREST LANE	North
75/ N CENTRAL EXPRESSWAY AND 635/ LYNDON B JOHNSON (Under Bridge and wooded area)	North
8550 MIDPARK	North
<b>Tuesday, October 20, 2020</b>	
E R L Thornton @ Munger	South
E R L Thornton @ Peak	South
704 Fletcher	South
7929 Brookriver Dr.	South
1207 South Harwood	South
Ervay @ I30	South
ROYAL LANE AT MANDERVILLE DRIVE	North
FOREST LANE AND STULTS ROAD	North
E NORTHWEST HIGHWAY AND SHILOH RD	North
635/ LYNDON B JOHNSON AND TI BOULEVARD	North
<b>Wednesday, October 21, 2020</b>	
5600 S Lamar St7	South
2300 COOMBS Street	South
1800 South Blvd	South
I-30 @ Cesar Chavez Blvd. (East Bound)	South
2600 Hickory	South
2600 Dawson Avenue	South
2600 Louise Avenue	South
35/STEMMONS AT ROYAL LANE	North
35/STEMMONS AT WALNUT HILL LANE	North
WEST NORTHWEST HIGHWAY AND DENTON DRIVE	North
635/LYNDON B JOHNSON AT JOSEY LANE	North
635/LYNDON B JOHNSON AT WEBB CHAPEL ROAD	North
635. LYNDON B JOHNSON AND VALLEY VIEW LANE	North
<b>Thursday, October 22, 2020</b>	



ERL Thornton & Peak	South
ERL Thornton & Munger	South
2700 Taylor St.	South
2600 Canton St.	South
500 South Houston	South
1500 South Harwood	South
35/ STEMMONS AT CONTINENTAL	North
35/ STEMMONS AT OAK LAWN	North
35/STEMMONS AT MEDICAL DISTRICT DRIVE	North
183/ JOHN WEST CARPENTER AT REGAL ROW	North
183/ JOHN WEST CARPENTER AT MOCKINGBIRD LANE	North
35/ STEMMONS AT EMPIRE CENTRAL	North
<b>Friday, October 23, 2020</b>	
75/ N CENTRAL EXPRESSWAY AT HASKELL	North
45/CENTRAL AT PACIFIC AVENUE	North
WOODALL RODGERS AT FIELD STREET	North
WOODALL RODGERS SERVICE ROAD- under bridge at 45	North
45/ CENTRAL AT ROSS AVENUE	North
45/ CENTRAL AT LIVE OAK	North
EMERALD AND HARCOURT	North
<b>Monday, October 26, 2020</b>	
7401 Samuel Blvd	South
I-30 @ Buckner Blvd	South
2300 Coombs	South
3508 Julius Schepps Fwy	South
1700 Baylor Street	South
5600 South Lamar Street	South
1800 South Blvd	South
FRANKFORD AND GIBBONS	North
7575 FRANKFORD ROAD	North
75/ N CENTRAL EXPRESSWAY AND FOREST LANE	North
75/ N CENTRAL EXPRESSWAY AND 635/ LYNDON B JOHNSON (Under Bridge and wooded area)	North
8550 MIDPARK	North
<b>Tuesday, October 27, 2020</b>	
E R L Thornton @ Munger	South
E R L Thornton @ Peak	South
704 Fletcher	South
1207 South Harwood	South
Ervay @ I30	South
ROYAL LANE AT MANDERVILLE DRIVE	North
FOREST LANE AND STULTS ROAD	North
E NORTHWEST HIGHWAY AND SHILOH RD	North
635/ LYNDON B JOHNSON AND TI BOULEVARD	North

<b>Wednesday, October 28, 2020</b>	
5600 S Lamar St7	South
2300 COOMBS Street	South
1800 South Blvd	South
I-30 @ Cesar Chavez Blvd. (East Bound)	South
2600 Hickory	South
2600 Dawson Avenue	South
2600 Louise Avenue	South
35/STEMMONS AT ROYAL LANE	North
35/STEMMONS AT WALNUT HILL LANE	North
WEST NORTHWEST HIGHWAY AND DENTON DRIVE	North
635/LYNDON B JOHNSON AT JOSEY LANE	North
635/LYNDON B JOHNSON AT WEBB CHAPEL ROAD	North
635. LYNDON B JOHNSON AND VALLEY VIEW LANE	North
<b>Thursday, October 29, 2020</b>	
ERL Thornton & Peak	South
ERL Thornton & Munger	South
2700 Taylor St.	South
2600 Canton St.	South
500 South Houston	South
1500 South Harwood	South
35/ STEMMONS AT CONTINENTAL	North
35/ STEMMONS AT OAK LAWN	North
35/STEMMONS AT MEDICAL DISTRICT DRIVE	North
183/ JOHN WEST CARPENTER AT REGAL ROW	North
183/ JOHN WEST CARPENTER AT MOCKINGBIRD LANE	North
35/ STEMMONS AT EMPIRE CENTRAL	North
<b>Friday, October 30, 2020</b>	
75/ N CENTRAL EXPRESSWAY AT HASKELL	North
45/CENTRAL AT PACIFIC AVENUE	North
WOODALL RODGERS AT FIELD STREET	North
WOODALL RODGERS SERVICE ROAD- under bridge at 45	North
45/ CENTRAL AT ROSS AVENUE	North
45/ CENTRAL AT LIVE OAK	North
EMERALD AND HARCOURT	North

# UN DESIGN the RED

## LINE

SAVE  
THE  
DATE

Hosted by the **Office of Equity & Inclusion - Equity Division** in collaboration with **designing the WE studio**.

The **Undesign the Redline** project explores the history of systemic racism and the future of undoing structural inequities. The Dallas community is invited to join one of the four virtual tours that are scheduled to take place between Oct. 6 to Nov. 12:

**Tuesday, October 6 | 6 to 7:30 p.m.**

**Saturday, October 10 | 11:30 a.m. to 1 p.m.**

**Thursday, October 22 | 6 to 7:30 p.m.**

**Thursday, November 12 | 11:30 a.m. to 1 p.m.**

Register here: <https://bit.ly/3coKRD4>

Webex meeting link will be provided after registering for the event.



[@equitydallas](https://twitter.com/equitydallas)

ASL translation provided.



# WATCH LIVE ON FACEBOOK OCTOBER 31, 2020

BE SURE TO FOLLOW US ON FACEBOOK FOR OUR LIVE STREAM OF MUSIC, POETRY, CULTURE AND MORE.

FOR MORE INFORMATION  
[WWW.HARAMBEEDALLAS.ORG](http://WWW.HARAMBEEDALLAS.ORG)



Follow us @HARAMBEEDALLAS for our live stream of MUSIC, POETRY, CULTURE and MORE!

## DUE TO COVID-19

### DRIVE THROUGH GIVEAWAY

LOCAL AND SURROUNDING FAMILIES WILL RECEIVE FREE TREAT BAGS & CARE PACKAGES 10AM UNTIL SUPPLIES LAST.

Dr. MARTIN LUTHER KING JR. COMMUNITY CENTER

2922 MLK BLVD  
DALLAS, TEXAS 75215



Masjid Al-Islam, Islamic Relief USA,  
City of Dallas & others Present

# **D** **A** **V** **— OF —** **D** **I** **G** **N** **I** **T** **Y**

**DALLAS | 2020**

**DRIVE-THRU GIVEAWAY \*\***



**KFC Meal ~ Groceries ~ Fresh Fruit**

**KN95 Masks ~ Hand Sanitizer ~ Gloves**

**School Kits\*~ Pampers\*~ Toys\***

**Socks ~ Undershirts ~ Hygiene kits**

---

**SATURDAY**

**OCT. 24TH, 2020**

**10AM - NOON**

**Martin Luther King Jr  
Community Center**

2922 Martin Luther King Jr Blvd  
Dallas, TX 75215

Questions?  
[info@masjidalislam.org](mailto:info@masjidalislam.org)

\*kids must be present for ALL kid items.  
\*\* items placed in your car trunk.



CITY OF DALLAS

Dallas Fire-Rescue Department  
Media Requests: October 13 - 19, 2020.

**Tuesday, October 13<sup>th</sup>: Sent the following information to the local news desks –**

**DFR and Carter BloodCare Partner for Donation Event**

**What:** Dallas Fire-Rescue/Carter BloodCare Blood and COVID-19 Convalescent Plasma Donation Drive

**When:** October 12<sup>th</sup> – 14<sup>th</sup>, from 08:00 – Noon

**Where:** Dallas Fire-Rescue Training Academy (5000 Dolphin Road, Dallas, TX 75223)

**Details:** Dallas Fire-Rescue is proud to announce that it will be partnering with Carter BloodCare in hosting a Blood and COVID-19 Convalescent Plasma donation drive, for DFR members and their families. Carter BloodCare provides 90% of the blood used by hospitals in our area, and their reserves are critically low due to the ongoing COVID-19 pandemic. Additionally, plasma donations from those who have contracted, and recovered from, the virus can be a vital part of its treatment; and with there currently being approximately 130 such members, the department is proud to step up and allow them the opportunity to help during these trying times.

The event is currently scheduled to occur Monday, October 12<sup>th</sup> – Wednesday, October 14<sup>th</sup>, to accommodate all three shifts, at the department's Training Academy, from 8:00 a.m. – Noon. To more efficiently facilitate the donation, Carter will be bringing buses, and ample staff, to collect the donations. Our goal is to fill those buses each day, so we respectfully encourage each member to consider the impact they could be making on someone else's life; whether it's been impacted by COVID-19 or some other ailment which requires blood.

**Media:** If you are interested in covering this event, you can send your photographers to get b-roll on Tuesday, October 13<sup>th</sup>, from 9:00 – 11:00 a.m. A representative from DFR (TBD) and Carter Bloodcare's Vice President of Organizational Relations, Veronica Moore, will be available to give sound on the same day, from 10:00 – 11:00 a.m.

**Wednesday, October 14<sup>th</sup>: Univision 23 (Diana Perez) and NBC5/Telemundo (Joana Molinero) - Can you please provide me with information on a vehicle that went into the water at Rochester Park Loop Trail around 9p.m. last night? I was told the people in the car had been transported to the hospital, can you confirm this? How many people was it? Is the cause for the car to go into the water known yet?**

**City Response** - On Tuesday, October 13th, at 9:18 p.m., Dallas Fire-Rescue units were dispatched to a 911 call for a Swift Water Rescue after a vehicle went into the water at Rochester (William Blair) Park, located at 3000 Rochester Street, in South Dallas.

Firefighters and police officers arrived to find a vehicle with a male and female occupant. The female had managed to make it from the vehicle already, but was assisted to shore by first responders. The male was pulled from the vehicle where life saving measures, including CPR, were started on him. Both individuals were transported to a local hospital, and their current conditions are not known.

Police would be the ones to answer your last question, regarding the cause, if that information is known.

**Friday, October 16<sup>th</sup>: Univision 23 (Erika Torres Caraban)** - Can you please provide me with information on an incident at 10000 Oak Gate Lane? The incident number is: 2020233301.

**City Response** - The incident you're inquiring about is a "Gun Shot Wound" call. That being the case, any detail you're in need should be acquired through the police department. The only thing I can confirm is that DFR units were dispatched to the call at 12:05 a.m. and one rescue unit (ambulance) transported from the location.

**Friday, October 16<sup>th</sup>: NBC 5 (Patrick Randolph)** - Bad crash this morning around 6:45am on S Westmoreland Rd & W Kiest Blvd involving a school bus and another vehicle. Seeing if there was anyone transported?

**City Response** – Early this morning, around 06:45 Dallas Fire-Rescue units were dispatch to the scene of a major accident, near the intersection of South Westmoreland Road and Kiest Boulevard, involved a school bus and a passenger vehicle.

The impact was so great that the driver of the passenger vehicle had to be cut out by first arriving firefighters. Thankfully, there were no students on board the school bus, but the driver of the bus, as well as that of the other vehicle involved, were taken to local hospitals in undisclosed condition.

**Friday, October 16<sup>th</sup>: All Local News Desks** - What info can you share on this 2 alarm fire? Dallas, TX (Dallas County)| 2 Alarm Fire| 5826 Sandhurst Ln| Batt Chief requesting 2nd alarm for 2 story apts fire on 1st and 2nd floor units.| 14:48

**City Response** - At 14:30 Dallas Fire-Rescue units were dispatched to a 911 call for a structure fire at the Terrace Condominiums, located at 5826 Sandhurst Lane, in Northeast Dallas.

When firefighters arrived at the two-story condominium complex, they observed fire coming from the balcony of a first-floor unit, and spreading up the exterior wall. Firefighters were able to effectively access the building for an offensive attack, but a second-alarm was requested due to how far advance the fire conditions were upon arrival. Approximately 50 firefighters were dispatched to the scene before the fire was declared extinguished in just over an hour.

Thankfully, residents self-evacuated prior to the arrival of firefighters, so there were no injuries to report. Unfortunately, there were 10 condos left uninhabitable due to varying degrees of smoke, fire and/or water damage. An unknown number of residents were displaced as a result, but the American Red Cross has been notified to assist them with their needs.

Fire Investigators determined that the cause of the fire was accidental in nature, and was most probably the result of a improperly discarded cigarette on the first floor balcony from which the flames were originally seen. The fire spread vertically to the second floor, then made its way into the attic, by way of the eaves, before spreading laterally across the top of multiple units; leaving behind significant damage.

**Monday, October 19<sup>th</sup>:** Is there any information available regarding a possible fire at a doctor's office near Cedar Springs and Wycliff Ave overnight? It appears to have happened around the midnight time frame. I apologize, I did not still see this on the call sheet to grab the incident number.

**City Response** - At 12:35 a.m. Dallas Fire-Rescue units were dispatched to a 911 call for a structure fire at Cedar Springs Chiropractic, located at 4245 Cedar Springs Road, near the Oak Lawn area of Dallas.

When firefighters arrived at the one-story commercial structure, they observed flames coming from a rear window. Attack teams deployed handlines and mounted an offensive fire attack. There was no one in the office when the fire began, so firefighters had to force entry to access, and subsequently extinguish, the flames. Approximately, 20 firefighters responded to the incident, and their quick actions resulted in the fire damage being isolated mostly to the room of origin; with minimal fire extension into the attic space.

Though Fire Investigators know the room of origin, the exact cause is still undetermined.







**Communications, Outreach & Marketing**  
**Media Requests**  
**Oct. 14 – Oct. 20**

**Date Submitted:** Oct. 19, 2020

**Topic:** HONU Audit

**Inquiry:** Holly Hacker with the Dallas Morning News requested a copy of the administrative audit referred to in a memo issued by the Mayor's office. Ms. Hacker was directed to place an open records request.

**Submitted By:** Roxana Rubio (Communications, Outreach & Marketing)

**Media Entity:** Holly Hacker, Reporter Dallas Morning News

**Date Submitted:** Oct. 19, 2020

**Topic:** Hillcrest Village Park

**Inquiry:** Sarah Blaskovich with the Dallas Morning News inquired about the development of Hillcrest Village Park with several questions; Park & Rec Media Relations Manager Andrea Hawkins responded with the following info:

When will the park be finished? The park will be completed / finished in late November 2020.

Is it still called Hillcrest Village Park? The Park is called Hillcrest Village Green.

What is the total budget for the park? \$4,293,900.00.

Are there any Parks & Rec or P&Z meeting notes that have extra details? No.

**Submitted By:** Demeshia Jackson (Park & Recreation)

**Media Entity:** Dallas Morning News (Sarah Blaskovich)

**Date Submitted:** Oct. 16, 2020

**Topic:** Interview request for the Office of Community Care on Council Agenda Item 26

**Inquiry:** Lori Brown, Reporter with Fox 4 inquired about scheduling a telephone call to discuss the Office of Community Care Council Item 26 from the Oct 13 Agenda meeting.

The City's response: Interview with SME in progress; scheduling.

**Submitted By:** Tenisha Bogan (Office of Community Care)

**Media Entity:** Lori Brown, Reporter, Fox 4

**Date Submitted:** Oct 13, 2020

**Topic:** TRN DART UPRR Inquiry

**Inquiry:** Michael Granberry, reporter with the Dallas Morning News, asked about funding regarding Council Agenda Item 17. The City confirmed \$500k is for supplemental on-demand service from DART; the City of Dallas Department of Transportation will be going back to council in the coming months to accept the construction grant funds

Service will be available when the contract is executed with DART. The Department of Transportation is in final stages of contract discussions with DART. Additionally, the DART board must approve the contract as well as Union Pacific Railroad (UPRR).

**Submitted By:** Nichelle Sullivan (Transportation)

**Media Entity:** Dallas Morning News

**Date Submitted:** Oct 13, 2020

**Topic:** Council Agenda Item 8

**Inquiry:** Lori Brown, reporter with FOX 4 News, as a number of questions about Item. The city responded as such: Housing & Neighborhood Revitalization's purpose for Council Agenda Item 8 is to maximize Emergency Short Term Rental assistance provided to residents to keep people

housed and spend CARES CRF Act funds. Nonprofits receiving the funds are the same as those who were named in the initial award. Those are the United Way of Metropolitan Dallas Collaborative and Dallas Housing Authority as well as Human Rights Initiative, Voice of Hope and Refugee Services of Texas (the latter three are by referral only). There are likely challenges regarding collecting typical supplemental information required for the program. Please note, the non-profits are not tracking the percent of people who qualify versus received assistance, nor are we with our direct assistance programs.

**Submitted By:** Nichelle Sullivan (Housing & Neighborhood Revitalization)

**Media Entity:** Lori Brown, Reporter, FOX 4 News

**Date Submitted:** Oct. 13, 2020

**Topic:** HNR - Agenda Item 8 Funding Inquiry

**Inquiry:** Lori Brown with FOX 4 News asked where the funding from Council Agenda Item 8 (an expansion of the Emergency Short Term Rental Program) came from on the Oct. 13 Council Agenda. The City confirmed funding for the Emergency Short Term Rental program expansion will indeed come from CARES Act funds.

**Submitted By:** Nichelle Sullivan (Housing & Neighborhood Revitalization)

**Media Entity:** Lori Brown, Reporter, FOX 4 News

**Date Submitted:** Oct. 12, 2020

**Topic:** Dockless Vehicle Media Inquiry

**Inquiry:** Michael Pool with Spectrum News asked when the Department of Transportation would present to Council regarding Dockless Vehicle. The City informed Mr. Pool Transportation briefed the City Council on Oct. 7 about Dockless Vehicles. Mr. Pool was also informed Transportation is holding a Public Hearing from 6 to 7 p.m. on Thursday, October 15, 2020, in accordance with Section 43-159 of the Dallas City Code, to receive input regarding the implementation of new rules for the Dockless Vehicle Program. The City noted City Code does not require that the City Council take additional steps to implement new rules to the program, but staff will consult with the newly appointed Chair of the Transportation and Infrastructure Committee on the next steps.

**Submitted By:** Nichelle Sullivan (Transportation)

**Media Entity:** Michael Pool, Assignment Desk, Spectrum News