

# Memorandum



CITY OF DALLAS

DATE June 4, 2021

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – June 3, 2021**

## New Updates

### [Encampment Outreach Partnership & Resolution Schedule June 3rd, 2021](#)

OHS Street Outreach team continues to engage with the unsheltered residents at attached designated encampment sites as part of an ongoing outreach effort in partnership with area providers. This partnership addresses a range of issues including getting IDs, getting on the Housing Priority List (HPL) if they qualify, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and breaking down the stigma around shelter through open conversations. Intensive, emergency shelter-oriented outreach concluded last week at an encampment near 11549 Ferguson Road, which was scheduled for removal on May 25<sup>th</sup>. Please see the attached schedule for homeless encampment cleaning the weeks of June 1st – June 4th and June 7th – June 11th (weather pending). Please note that these will be for debris removal and outreach only. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the dashboard using the link below and feel free sharing this tool with residents:

<https://dallasgis.maps.arcgis.com/apps/opsdashboard/index.html#/ccd41f0d795f407a94ae17e2c27bf073>. Should you have questions or concerns, please contact Christine Crossley Director of the Office of Homeless Solutions.

### [City Manager's Corner – Employee\(s\) of the Week](#)

This week, we are recognizing two rock stars in the Office of Homeless Solutions. Shannon Browning, Street Outreach Manager, and Twana Banks, Contracts Manager. Both Shannon and Twana have not only endured extra-long hours but these two have shown resilience as leaders. Twana is holding up a division of one while she trains her sole staffer and completes five new contract recommendations in emergency services and property management in partnership with Procurement and the City Attorney's Office. Shannon is a newer manager, revamping a large outreach team and standing up a provider partnership to address encampments while also addressing internal and external inquiries on hotel and encampment inquiries. These two serve as a reminder that no matter your tenure or title, you can make a difference in the daily lives of our residents. Thank you, Shannon, and Twana for your service excellence!

### [FY 2021-22 Budget Priorities Survey](#)

In addition to last week's three Tele-Town Hall Meetings, Budget & Management Services has launched its annual Budget Priorities Survey. This informal, voluntary survey asks residents about the programs and services they value most. This year, it also includes questions about residents' financial situation and needs considering the COVID-19 pandemic. The survey will run online from June 2 to June 23 at [bit.ly/2SQWnKW](https://bit.ly/2SQWnKW). Please

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contact Budget and Management Services Director Jack Ireland at [jack.ireland@dallascityhall.com](mailto:jack.ireland@dallascityhall.com) if you have any questions.

### [SMART Summer with Mayor Johnson Begins June 5](#)

Dallas Public Library's annual summer learning program begins Saturday, June 5, featuring reading incentives, at-home activities and virtual programming. Kids ages 0-18 are encouraged to read 20 minutes a day. Every 10 days of reading earn them a free book of their choice. Participants who read 50 days before August 14 will be entered in the grand prize drawings. Plus, there are self-directed online activities, take-home STEM kits for hands-on learning, and virtual programming every day, including live animals, dinosaurs, magic and much more. Sign up at [www.dallaslibrary.com/smartsummer](http://www.dallaslibrary.com/smartsummer). For more information, contact Jo Giudice, director of libraries at 214-670-7803.

### [NCTCOG – 2021 Celebrating Leadership in Development Excellence \(CLIDE\) Awards](#)

On April 29, 2021, a nationally recognized jury of experts in the fields of architecture, urban planning, and development chose the distinguished awardees from the 2021 CLIDE Award applications. Among the 26 applications, the Comprehensive Environmental and Climate Action Plan was identified by the jurors as one that greatly exemplifies one or more of the Principles of Development Excellence, and one that they feel provides an example of Development Excellence in the North Central Texas region. The CECAP team will be recognized at the NCTCOG annual General Assembly on Friday, June 4. Anyone planning on attending the awards ceremony can obtain a link by accessing the virtual General Assembly <http://nctcog.swagit.com/live>. Should you have questions or concerns, please contact Michael Gange, Director of Environmental Quality and Sustainability.

### [Wyland Foundation Mayor's Challenge for Water Conservation](#)

With a heavy social media focus by the Office of Environmental Quality and Sustainability (OEQS) Outreach staff and other City departments, the City of Dallas won the 2021 Wyland National Mayor's Challenge for Water Conservation, making this the third time the City has won in the large city category. The challenge, presented by the Wyland Foundation and Toyota, with support from the U.S EPA, National League of Cities, The Toro Company, Hobie Surf Shops, and Petal Soaps, addresses the growing importance of educating consumers about the many ways they use water. In addition to online pledges, residents supported the health of local watersheds with tree plantings, storm drain stenciling projects, and neighborhood cleanups to remove pollution that might otherwise find its way into storm channels. Dallas pledges will result in:

- Reducing single-use plastic water bottles of by 43,769
- Preventing 1,160 pounds of hazardous waste from entering watersheds
- Reducing 423,971 fewer pounds of waste in landfills
- Saving 72,634,862 pounds of carbon dioxide, 1,307,759 kilowatt hours of electricity, and \$242,981 in consumer costs.

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See the results at [My Water Pledge - National Campaign 2021](#). Should you have questions or concerns, please contact Michael Gange, Director of Environmental Quality and Sustainability.

#### [DHA Launches Rent Relief Program](#)

The Dallas Rent Relief program via the Dallas Housing Authority (DHA) Housing Solutions for North Texas, is now accepting applications to provide up to 12 months of rental assistance to Dallas residents. There is \$18 million in rental assistance being administered by DHA through December 31, 2021, to help eligible Dallas residents who have been adversely impacted by the COVID-19 pandemic. Assistance is available for Dallas renters with household incomes at or below 80% of the area median income and who are at risk of housing instability or homelessness. Residents can apply for the DHA rental assistance program at [www.dallasrentrelief.com](http://www.dallasrentrelief.com) or can visit [www.dallascityhall.com/rentrelief](http://www.dallascityhall.com/rentrelief) for information on other community program providers and/or utility assistance. If you have questions, please contact Office of Community Care Director Jessica Galleshaw.

#### ["Seeds to Supper" Summer Recipe Contest](#)

Building on the success of the COVID-19 In-Home Garden Kit pilot program and in support of the city's goal to improve healthy food access, the City is launching a summer recipe contest in which the public can submit recipes using ingredients from the kit (basil, tomatoes, and any type of lettuce) to win a year's supply of plant pods or a free garden starter kit! Kids and adults may enter by submitting their recipes [here](#) through June 18th. Recipes will be judged on creativity, ease of cooking, use of garden ingredients, and nutritional benefits. A cross-sector group of chefs, nutritionists, etc. will review the submissions. The attached flyer and social media graphics include more details on the contest rules. Please share with your residents and community partners and contact Office of Community Care Director, Jessica Galleshaw, if you have any questions.

#### [New Procurement Opportunities](#)

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

<b>Project Number</b>	<b>Project Title</b>
CIZ1992	Street Reconstruction Group 17-4007, by Public Works
CIZ1993	Alley Reconstruction Group No. 17-1003, by Public Works
CIZ1994	Street Reconstruction Group No. 17-100005, by Public Works
BYZ21-00016544	Proposed Southern Trinity Area Plan
BD21-00016574	Waterous Pump Parts, Repair Services, and Apparatus Towing

We are also pleased to share the latest [Procurement Quarterly](#), listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#).

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Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

## **Look Ahead**

### **City Council Briefings**

June 16, 2021

- Budget Workshop – FY 2021-22 and FY 2022-23 Biennial Budget Discussion
- Cybersecurity Landscape for the City of Dallas
- Fine and Fee Reform Recommendations
- Update of the City's Sidewalk Master Plan and Sidewalk Project Prioritization Process

### **Media Inquiries**

As of June 1, 2021, the City has received media requests from various news outlets regarding the following topics:

- Local Media Looking into Fires and Fire Code Violations at Northeast Dallas Apartment Complex
- DFR Rescues Man from Elevator in Downtown High Rise
- No One Injured Following Scare at NorthPark Mall
- Large Southwest Dallas Commercial Structure Suffers Roof Collapse
- Camping Ban
- Contractor Wages
- Grocery Store in South Dallas
- Food Vendor Requirements

Please see the attached document compiling information provided to media outlets, during the period from May 25 – June 1, 2021, for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



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AUG 14,  
2021



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# PARTICIPA EN EL CONCURSO DE VERANO DE LA SEMILLA AL PLATO

¡El verano es una excelente época del año para cultivar productos frescos, tanto dentro como fuera de tu casa! Tienes hasta el 18 de junio para enviar hasta 2 recetas utilizando tomates, albahacas y lechugas. ¡Participa y gana un kit de huerto casero o un año de cápsulas de semillas para plantas!



Para más información y enviar tus recetas, visita  
<https://www.surveymonkey.com/r/seedstosupper>



City of Dallas



# ENTER THE **SEEDS TO SUPPER** SUMMER RECIPE CONTEST

Summer is a great time to grow fresh produce - outside or inside your home!  
Now through June 18th, submit up to 2 recipes using tomatoes, basil and lettuce  
and you could win an in-home garden kit or a year's supply of plant pods!



For more information and to submit your entry, go to  
<https://www.surveymonkey.com/r/seedstosupper>



City of Dallas





CITY OF DALLAS

Dallas Fire-Rescue Department  
Media Requests: May 25<sup>th</sup> – 31<sup>st</sup>, 2021.

**Wednesday, May 26<sup>th</sup>: WFAA 8 (Byron Harris)** - I am looking into fires at 6415 Melody Lane, an apartment house.

I have acquired fire calls to that address in an open records request, but I need assistance in interpreting the information.

Can you tell me the difference between "Structure Fire Reported" and "Structure Fire Working?"

Also, in the most recent fire there on May 2, residents tell me the DFR arrived and could not connect to a water line because it was still out of service after the February freeze. How do I acquire written report on that fire?

Also, on examining open requests, I note a mention of 28 fire violations at that address. Where would those be noted?

**City Response** - The difference between a Reported and Working structure fire is that units are typically dispatched to a "Reported" fire when the 911 caller can not confirm the presence of an active fire (i.e. third party information, smoke coming from an unknown source, saw someone attempt to set a fire, etc.). Conversely, units are dispatched to a "Working" fire when the 911 caller can confirm the presence of one. The same number of units are dispatched to the scene; but if there turns out to be nothing, at a "reported" fire, what's not needed gets disregarded.

In order to get a copy of the written report of that May 2<sup>nd</sup> fire, you'll have to make another open records request, but I don't know that it will disclose whether a hydrant was out of service.

As far as the fire code violations are concerned, that will also require an open records request. Simply send an email to [openrecords@dallascityhall.com](mailto:openrecords@dallascityhall.com) detailing your request and it will be sent to the appropriate person in the department for processing.

**Thursday, May 27<sup>th</sup>: WFAA 8 (Matt Thomas), Univision 23 (Sandy Moncada) and NBC5/Telemundo (Joanna Molinero)** - Hi, checking for information on this:

Dallas, TX (Dallas County)| Hazmat| 2707 Shelby Ave| FD Hazmat on scene carbon monoxide with evacuation of building.| 14:07

**City Response** - At 13:18 Dallas Fire-Rescue's HazMat team was dispatched to the Shelby Apartments, located at 2707 Shelby Avenue in Northwest Dallas, after being notified that a previously transported resident had been exposed to Carbon Monoxide (CO).

HazMat technicians picked up high levels of the colorless, odorless gas in multiple units of the apartment building, and evacuated an unknown number of residents from it so it could be ventilated. The source of the leak is unclear, but the highest readings were located near a boiler room of the building in question.

Once the readings were at a safe level, residents were allowed back inside. Apartment management will be charged with determining what to do with the residents in the building of origin as well as finding and addressing the source of the gas.

There was one resident taken to the hospital for further evaluation.

**Thursday, May 27<sup>th</sup>: WFAA 8 (Matt Thomas)** – Can you please tell me any information about the following incident?

Dallas, TX (Dallas County)| Technical Rescue| 2850 N Harwood St| Battalion 1 o/s with a person trapped in an elevator. Request USAR response for rescue| 17:02

**City Response** - One person is trapped in an elevator on near the ground floor. The elevator was stuck on the third floor, and the shaft was blind up to the 10<sup>th</sup> floor. That being the case, US&R had to rappel into the shaft, from the 10<sup>th</sup>, to lift the occupant to safety.

The elevator occupant is communicating with firefighters and does not sound like he is in any distress.

The occupant was successfully extracted from the elevator shaft with no incident.

**Monday, May 31<sup>st</sup>: WFAA 8 (Matt Howerton)** - Did DFR treat anyone who may have been trampled or hurt while evacuating North Park today?

**City Response** – After speaking with personnel from the fire engine and rescue unit that responded to the "Standby-Assist Police" call at Northpark Mall, I am told that we did not treat or transport anyone for injuries.



**Monday, May 31<sup>st</sup>: WFAA 8 (Alyssa Woulfe) and NBC 5 (Abigail de Vera)** - What info is available on a reported partial structure collapse at 2829 Sea Harbor Rd?

**City Response** - At 6:13 p.m. DFR units were sent out to a business (Dallas Woodcraft) located at 2829 Sea Harbor Road, for an Automatic Fire Alarm.

As it turns out, the reason the alarm was tripped was because an approximate 50 - 100 square foot section of the business' roof collapsed and compromised the sprinkler system.

Thankfully, there were no occupants inside the building, and no injuries to report of. Responding companies are in the process of trying to get a hold of business representation.

## Communications, Outreach & Marketing

### Media Requests

May 25 – May 31

**May 25, 2021 - Spectrum News (Robin Richardson):** Robin Richardson, reporter with Spectrum News asking about information Banning Homeless Encampments.

Call back number is 214-934-5881.

**City's response:** While public camping in the City of Dallas has never been legal, OHS does not support the criminalization of said act. Data on this and similar measures nationally do not show a correlation between enforcement of a camping ban and improvement in the lives of unsheltered citizens. Fortunately, we are working on a new approach to encampment resolution that we believe to be more sustainable. Not only will it work in partnership with area providers but it will also offer a clearer path to housing. Addressing the intent by the State that this measure lead not to arrests but to increased resource connectivity for unsheltered residents, OHS is pleased to actively partner with the Office of Integrated Public Safety Solutions and the new City of Dallas Sobering Center to provide assistance to individuals in need of supportive and behavioral health services and direct them away from the criminal Justice System. Please know that all interactions will continue to respect CDC COVID-19 guidelines per the current encampment resolution memo.

**May 26, 2021 – NBC Universal, KXAS (Ken Kalthoff):** Subject: agenda item 35 - contractor wages

-Is the effect of #35 to pay contractors' workers \$15/hour?

-Is the current minimum wage for city employees \$15/hour?

**City's response:** Item 35 refers to construction contracts only. Sanitation labor and other contracts are currently solicited at \$12.38- the living wage.

**May 27, 2021 – Dallas Free Press (Sujata Dand):** I would like to have a few minutes to interview Dr. Eric Johnson regarding possible solutions for a grocery store in South Dallas.

**City's response:** I can call in 30 mins.

**May 27, 2021 - Dallas Free Press (Sujata Dand):** Dallas Free Press in conjunction with the Dallas Morning News is working on a story relating to Food Park Regulations. We are trying to get a better understanding of the process and requirements for food vendors after looking at the city's website for food vendor requirements.

Here are some of our questions:

Is there a difference between food trailers and food trucks?

It seems like its difficult to serve healthy food (grilled chicken/salads) from trucks/trailers? Why? Is it possible to change that?

When was the last time the ordinance was updated?

How does a mobile vendor get a permit? Can you walk us through the process?

Where are the commissarys in Dallas?

We would love to talk about this soon as we would like to get a story out next week in Dallas Free Press.

**City's response:** I am asking Assistant Director Chauncy Williams to make sure he is available for any inquiries in support of Eric Onyechefule.

**Encampment Resolution (Cleaning) Schedule June 3<sup>rd</sup>, 2021**

LOCATION	LOCATION
June 1 <sup>st</sup> – June 4 <sup>th</sup>	June 7 <sup>th</sup> – June 11 <sup>th</sup>
N. Central Expy & Forest Ln.	1800 South Blvd
John W. Carpenter & Stemmons	1700 Chestnut Street
35/Stemmons at Mockingbird Lane	700 2nd Avenue
35/Stemmons at Medical District Drive	2500 Dawson Avenue
35/Stemmons at Continental	2600 Taylor Street
35/Stemmons at Inwood	2898 LBJ Serv EB-Josey
Cadiz @ Akard Street	2900 LBJ Fwy EB- Josey
1500 South Harwood Street	3100 LBJ Fwy EB-Webb Chapel
S. Cesar Chavez @ Bluebell	4100 LBJ Fwy EB-midway
I30 @ Munger Avenue	4176 LBJ TExpress EB-Midway
I30 @ Peak Avenue	<a href="#">5040 LBJ Serv EB-Dallas Parkway</a> /Inwood-LBJ EBSR
I30 @ Haskell Avenue	
I35 @ Continental Avenue	

# ¿NECESITAS AYUDA PARA PAGAR LA RENTA DEBIDO A COVID-19?



El programa de Asistencia para la Renta de la Ciudad de Dallas, a través del DHA, está recibiendo aplicaciones para asistir a los residentes elegibles con el pago de alquiler.

*DRAFT*

## Elegibilidad Básica:

- Ser residente de Dallas
- Ingreso igual o menor al 80% del ingreso medio del área (AMI, por sus siglas en inglés)

**PARA APLICAR, INGRESE A  
DALLASRENTRELIEF.COM**





# NEED ASSISTANCE PAYING RENT DUE TO COVID-19?

*DRAFT*



The City of Dallas' Rent Relief program, through DHA, is accepting applications to assist eligible residents with rental payments.

## Basic Eligibility:

- Dallas resident
- Household income of 80% AMI or below

**APPLY AT [DALLASRENTRELIEF.COM](https://dallasrentrelief.com)**

