

# Memorandum



CITY OF DALLAS

DATE September 30, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – September 29, 2022**

## Texas Association of Telecommunications Officers & Advisors (TATOA) recognizes COM

Communications, Outreach, and Marketing (COM) is a finalist in four categories at this year's TATOA Government Programming Awards (GPA): **Public Affairs Program** – *Future of Work Forum*; **Public Education** – *REAL Investment, FY2021-22 Budget, Local Solid Waste Management Plan*; **Diversity, Equity, & Inclusion** – *Dallas: An All-American City*; and **Overall Excellence in Government Programming** – *City of Dallas Programming Compilation*. The Overall Excellence category is the “crown jewel” of the GPAs, recognizing both variety and impact of a jurisdiction’s programming as a whole. Award winners will be announced on November 3 during TATOA’s annual conference in McAllen, Texas. Should you have any questions, please contact Catherine Cuellar, Director of Communications, Outreach, and Marketing at [catherine.cuellar@dallas.gov](mailto:catherine.cuellar@dallas.gov).

## Office of the Inspector General launches Public Engagement

The Office of the Inspector General has created a bilingual business card for the public that provides their 24/7 hotline phone number and a QR Code to report suspected ethical misconduct to their office. Business cards in both English and Spanish are attached. Should you have any questions, please contact Pamela Liston, Chief Integrity Officer with the City Attorney’s Office at [pamela.liston@dallas.gov](mailto:pamela.liston@dallas.gov).

## New Boards and Commission Website

The City Manager’s Office is pleased to announce the update of the City’s Boards and Commission (B&C) webpages will go live on October 3, 2022. The newly designed website is formatted in a user-friendly layout and provides site visitors with board and/or commission specific information and content. The webpages will identify the City strategic priority to which each board or commission aligns and inform site visitors of current and on-going B&C activities and projects. The new site will offer member and staff contact information and address frequently asked questions of the board or commission. The webpages will also link to agendas and minutes of the board and/or commission posted with the City Secretary’s Office.

In conjunction with the website launch, B&C agendas are now accessible through Legistar. In the spirit of “Service First”, the revamped webpages were developed to ensure accurate, reliable, and transparent information is easily attainable to all. This collaborative effort, led by the Senior Coordinator of Boards and Commissions, could not have been successful without the support of Information & Technology

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Services (ITS), the Agenda Office, City Secretary's Office, City Attorney's Office, 16 City departments and the 41 B&C Coordinators that manage over 50 boards and commissions. Beginning October 3, 2022, please visit <https://dallascityhall.com/government/boards-and-commissions> to view the exciting changes to the B&C webpage. Should you have any questions, please contact Yldefonso Rodriguez Sola, Director of the Office of the Mayor and City Council at 214-670-5682 / [yldefonso.sola@dallas.gov](mailto:yldefonso.sola@dallas.gov).

### **Dallas Youth Podcast Cover Art Competition**

The City of Dallas Youth Commission has launched a citywide art competition in partnership with the Dallas Youth Podcast. Youth artists are encouraged to submit artwork that incorporates elements of the city. We are looking for local teens to help create the cover art used on our episodes. Students can enter the competition [here](#) and learn more about the Dallas Youth Commission's initiative [here](#), as well as register to get updates on the launch of our first episode. Should you have questions, please contact Youth Commission coordinator Taylor Moody, at [taylor.moody@dallas.gov](mailto:taylor.moody@dallas.gov).

### **City of Dallas Code Compliance: The Community Prosecution Team**

The Community Prosecution (CP) team prevailed before the Permit and License Appeal Board (PLAB) on Thursday, September 15, 2022. The PLAB upheld the habitual criminal property (HCP) designation of a property in the South Central Code District. The property operated as a convenience store and had numerous repeat violations and had become a nuisance to the community. This win demonstrates that nuisance commercial properties will not be tolerated, and business owners must be accountable in the community and act as good neighbors. It is Code Compliance's mission to safeguard and protect a strong, healthy community and this win reinforces our mission. Should you have any questions, please contact Renee Paramo, Supervisor (I) of the Community Prosecution team at [renee.paramo@dallas.com](mailto:renee.paramo@dallas.com).

### **Branch Out Dallas Update**

The City of Dallas 4<sup>th</sup> Annual Branch Out Dallas Tree Giveaway program is still accepting registrations to receive a free Texas tree. Dallas homeowners can register at [www.Dallascityhall.com/BranchOutDallas](http://www.Dallascityhall.com/BranchOutDallas). The Texas trees were chosen for their hardiness and regional suitability. Trees benefit the environment by reducing stormwater runoff to drainage systems, cooling temperatures, improving air quality, and are key in our efforts to reduce the heat island effect. The program closes September 30<sup>th</sup> and 1,800 households have registered to receive a tree through this program. Residents can choose from five trees species including Mexican Oak, sycamore, American elm, cedar elm, and chinquapin oak, to plant in their yards. Please help us spread the word and complete the goal of adding 2,600 trees to our neighborhoods this year!

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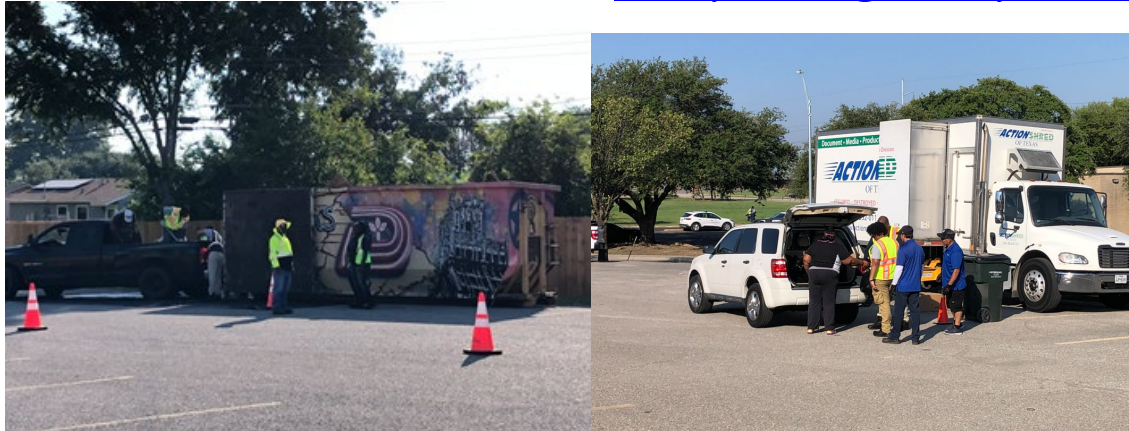
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Branch Out Dallas is led by a citywide team, community partners and volunteers who will distribute the trees to residents who sign up online. The trees will be available for pick-up on Tree Pickup Day on November 5<sup>th</sup> at six locations from 9:00 a.m. – noon throughout the city including: Shelton School at 17301 Preston Road; Marsh Lane Baptist Church at 10716 Marsh Lane; White Rock Church of Christ 9220 Ferguson Road; Tyler Street UMC at 927 W. 10th Street.; Cristo Rey Dallas College Prep Innovation Center at 9701 San Leon Avenue and St. Elizabeth of Hungary Catholic School at 4019 Hampton Road.

Persons interested in volunteering on November 5th may email [BranchOutDallas@dallas.gov](mailto:BranchOutDallas@dallas.gov) with contact information and preferred tree distribution location. If you have additional questions about this program, please contact Terry Lowery, Director of Dallas Water Utilities at [terry.lowery@dallas.gov](mailto:terry.lowery@dallas.gov).

### Code Compliance Trash-Off Event

Last weekend, Code Compliance held its latest Community Trash-Off event in District 8 at Mt. Tabor Baptist Church. Over 150 citizens brought 191 tires and over 45,000 lbs. of bulk trash, paper to shred, batteries, and chemicals to dispose at no cost. Should you have any questions or concerns, please contact Eric Onyechefule, Public Information Coordinator for CCS, at [eric.onyechefule@dallascityhall.com](mailto:eric.onyechefule@dallascityhall.com).



### How to Grow and Start your Business

The Small Business Center will have an educational session at Dallas College's Pleasant Grove Center at 802 S. Buckner Blvd, Dallas, TX 75217 on Thursday, October 6th at 5:00 p.m. The session will feature tools and information for starting and growing businesses, in partnership with the Hispanic Chamber of Commerce of Southeast Dallas. Please see the attached flyer in Spanish. Should you have any questions, please contact Erma Saracho, Senior Coordinator for the Small Business Center, at [Erma.Saracho@dallas.gov](mailto:Erma.Saracho@dallas.gov)

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### Convention and Event Services Weekly Event Report

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at [rosa.fleming@dallascityhall.com](mailto:rosa.fleming@dallascityhall.com)

### Office of Procurement Services New Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

Opportunity No.	Opportunity Name
BKZ22-00014859	Human Resources Digital Temporary Workforce Staffing System
POM-2022-00020441	Industrial, Commercial & Institutional (ICI) Water Assessments
BI22-00020488	Liquid Anhydrous Ammonia
BQZ-00020491	Off-Duty Job Assignments Management System for Police and Civilian Personnel

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#).

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services.

### OHS Street Outreach Update

The Dallas Real Time Rapid Rehousing (D.R.T.R.R.) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Metro Dallas Homeless Alliance (MDHA), is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical

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needs, and getting them access to the Coordinated Access System (CAS). The DRTRR Community Dashboard is live and may be found [here](#).

Please see the below schedule for homeless encampment cleaning the week of September 26 through September 30, 2022. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time allows. We appreciate everyone's patience.

**Encampment Resolution (Cleaning) Schedule September 26 – September 30, 2022**

LOCATION
11000 N. Stemmons FWY NB
3434 Forest Ln
2800 Forest Ln
Webb Chapel & 635
Lovers Ln & 75
Meadow Rd & 75
Forest Ln & 75
Lemmon Rd & 75
Hall St & 75
Josey Ln & 75
Walnut Hill & 35

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. If you have any questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at [Christine.Crossley@dallas.gov](mailto:Christine.Crossley@dallas.gov).

**Media Inquiries**

As of September 26, 2022, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#). Should you have any questions, please contact Catherine Cuellar.

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from September 20<sup>th</sup> – 26<sup>th</sup>. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis.

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- Over 100 Firefighters Respond to Fires at Vacant Hotel
- Security at Hotel that Caught Fire a Growing Concern
- DFR Resorting to Rentals to Cover Shortage of Ladder Trucks
- Power Outage Briefly Traps 13 in Reunion Tower Elevator
- Storms Cause Spike in Calls for Utility Wires Down Calls
- American Red Cross Assisting Residents After Storm Removed Part of Apartment Roof
- Two Firefighters Injured In Last Year's Apartment Explosion Return to Work

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors



**City of Dallas**

Convention and Event Services  
 Weekly Events Report  
 September 30, 2022

Event Type	Name	Dates	Location	District
Special Event	House of Spirits Ext. 1	9/30/2022	4607 Ross Ave.	2
Special Event	All School Party	9/30/2022	9800 Preston Rd.	13
Special Event	Withers Prowl 5K, Fun Run and Carnival	10/1/2022	3959 Northaven Rd.	13
Special Event	Asian Safety and Health Fair	10/1/2022	9780 Walnut St.	10
Special Event	Oktoberfest Dallas	10/1/2022	8100 Doran Cir.	10
Special Event	North Dallas High School 100 Year Celebration	10/1/2022	3120 N Haskell Ave.	14
Special Event	MLK Hispanic Heritage Festival	10/1/2022	2922 Martin Luther King Jr Blvd.	7
Special Event	Haunted House	10/1/2022	201 Yorktown St.	6
Special Event	FAME Fest	10/1/2022	555 S. Lamar St.	2
Special Event	GSPO Carnival	10/1/2022	11110 Midway Rd.	13
Special Event	North Dallas Campus Block Party	10/1/2022	7777 Lyndon B. Johnson Fwy.	11
Special Event	A Taste of Nigeria Festival	10/1/2022	1920 Main St.	14
Special Event	Sandoitchi	10/1/2022	1601 Main St.	2
Special Event	Dallas Symphony Orchestra Gala	10/1/2022	2301 Flora St.	14
Special Event	National Drive Electric Week (NDEW)	10/2/2022	1500 Marilla St.	2
Special Event	Explore First	10/2/2022	1707 San Jacinto St.	2
Special Event	National Night Out Block Party	10/4/2022	1700 Botham Jean Blvd.	2
Special Event	Shop, Eat, Drink PINK!	10/6/2022	408 W. Eighth St.	1
Special Event	Animal Free Circus Ext. 4	10/6/2022	9334 E R L Thornton Fwy.	7
Special Event	Happiest Hour TX/OU Weekend Party	10/7/2022	2616 Olive St.	14
Special Event	AT&T Red River Showdown	10/7/2022	208 S Akard St.	14
Special Event	Nuestra Señora del Pilar Festival	10/8/2022	4455 W. Illinois Ave.	3
Special Event	St. Bernard of Clairvaux Catholic Parish-Annual Carnival	10/8/2022	1404 Old Gate Ln.	9
Special Event	Deep Ellum Outdoor Market #18	10/8/2022	100-199 N Crowdus St.	2
Special Event	Mohr-Rhodes Wedding	10/8/2022	2821 Turtle Creek Blvd.	14
Special Event	Oktoberfest Party	10/8/2022	6715 Northport Dr.	13
Special Event	Party in the Park	10/12/2022	1909 Woodall Rogers Fwy.	14
Special Event	The State Fair of Lamplighter Carnival	10/14/2022	11611 Inwood Rd.	13
Special Event	Procesión por El Señor de Los Milagros	10/15/2022	2215 Ross Ave.	14
Special Event	St. Monica School Autumn Festival	10/15/2022	4140 Walnut Hill Ln.	6
Special Event	Puptopia Festival	10/15/2022	401 N Harwood St.	14
Special Event	Lakewood Elementary Fall Fest	10/15/2022	3000 Hillbrook St.	9
Special Event	St. Rita Fest	10/15/2022	12521 Inwood Rd.	13
Special Event	Buddhist Festival	10/15/2022	4100 S. Ledbetter Dr.	3
Special Event	IACP Annual Conference and Exposition	10/15/2022	650 S Griffin St.	2
Special Event	Autumn Festival	10/15/2022	1508 Commerce St.	14
Special Event	McKinney & Olive Fall Market	10/15/2022	2021 McKinney Ave.	14
Special Event	YORUBA Fest	10/15/2022	17111 Marvin D Love Fwy.	8
Special Event	St. Edward Carnival	10/16/2022	4001 Elm St.	2
Special Event	Annual Picnic	10/16/2022	1801 E. Wheatland Rd.	8
Special Event	IACP	10/17/2022	1135 Botham Jean Blvd.	2



**City of Dallas**

**KBHCCD Schedule of Events**

KBHCCD	CEDIA Expo-Emeralds Expositions	9/28/2022	650 S. Griffin St.	2
KBHCCD	Annual Law Enforcement Conference and Expo (IACP)	10/16//2022	650 S. Griffin St.	2



# Dallas Youth Podcast Cover Art Competition

Attention all teens! Showcase your vision of what it means to be a teen in Dallas. Be creative! Make sure to make your art is podcast-related and includes aspects of the city. Use the link in the caption to submit your work.

**DEADLINE EXTENDED:  
October 7th**

**\$100  
prize!**



# ETHICS MISCONDUCT?

Report Fraud,  
Abuse, Waste, and  
Ethical Misconduct.



*Confidential and  
Independent*



**877-860-1061**



**Report a Violation  
to the Inspector  
General**

# ¿FALTA DE ÉTICA?

Reporte el fraude,  
el abuso, el despilfarro  
y las faltas de ética.



*Confidencial e  
independiente*



**877-860-1061**



**Reporte una  
violación a la  
Oficina del  
Inspector General**

# SESIÓN INFORMATIVA PARA EMPRESAS DE PLEASANT GROVE



**JUEVES, 6 DE OCTUBRE | 5:00PM - 6:30 PM**

DALLAS COLLEGE - PLEASANT GROVE CENTER  
COMMUNITY ROOM

802 BUCKNER BLVD, DALLAS, TX 75217

Únase a esta sesión informativa para conocer las herramientas y los recursos que su empresa necesita para retener empleados y expandir su negocio aún más.

Contaremos con expertos de la Ciudad de Dallas - Centro de Pequeñas Empresas para brindar información sobre este importante tema.

**REGÍSTRESE HOY : [bit.ly/OCT6SESSION](https://bit.ly/OCT6SESSION)**



**Small  
Business Center**