

Memorandum



CITY OF DALLAS

DATE February 18, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **2024 Capital Bond Program – Update of Community Bond Task Force**

Background

On August 17, 2022, City Council was briefed on details and milestones of the Proposed 2024 Bond Program. As part of the August 17, 2022, City Council briefing, discussions included involvement of the Community Bond Task Force (CBTF).

Taking City Council feedback from the August 17, 2022, City Council briefing, on November 18, 2022, a memorandum was distributed to the City Council to provide details on the Community Bond Task Force (CBTF) and the five planned Community Bond Subcommittees. The November 18, 2022, memorandum discussed Committee Member & City Staff responsibilities and detailed “next steps” in the process.

On January 17, 2023, the Transportation and Infrastructure (TRNI) Committee was briefed on the planning and development update of the proposed 2024 Capital Bond Program. As part of the briefing, the committee was made aware of the need to begin the development of the Community Bond Task Force and staff’s recommendation to establish the CBTF and Subcommittees by March 2023.

Following the January 17, 2023, TRNI Committee meeting, the Office of Bond and Construction Management (BCM) was scheduled to provide updates on the proposed 2024 Capital Bond Program, to include staff’s recommendation to establish the CBTF and Subcommittees, to the City Council on February 1, 2023. However, due to inclement weather, the City Council briefing to provide updates on the proposed 2024 Capital Bond Program was rescheduled to March 1, 2023.

Although a City Council briefing for updates of the proposed 2024 Capital Bond Program is scheduled on March 1, 2023, several questions have been posed regarding the status of the CBTF and Subcommittees. Given the questions surrounding the proposed 2024 Capital Bond Program’s CBTF and Subcommittees, the purpose of this memorandum is to outline the CBTF formation and responsibilities.

Formation of Community Bond Task Force and Subcommittees

Consistent with the development process of the 2017 Bond Program, the Mayor and each City Council Member will be asked to identify a total of six appointees to serve in the CBTF and Subcommittees as follows:

- **Community Bond Task Force** (1 appointment)
 - Street Subcommittee (1 appointment)
 - Flood Protection & Storm Drainage Subcommittee (1 appointment)

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- Park & Trail Subcommittee (1 appointment)
- Critical Facilities Subcommittee (1 appointment)
- Economic Development & Housing Subcommittee (1 appointment)

It is envisioned that the CBTF and Subcommittees will have dialogue with City staff on items including:

- Review of projects in the City’s Needs Inventory
- Project selection criteria
- Vetting of staff recommended projects

Next Steps

Understanding the makeup and vision for the roles of the CBTF and Subcommittees, to remain on track with the development of the proposed 2024 Capital Bond Program, the CBTF and Subcommittees must be in place to meet between May 2023 and September 2023. City staff anticipates that CBTF and Subcommittee members should anticipate meeting at least one time per month over the five month period. An additional meeting will be held in November to finalize the Bond projects that will be presented to Council.

As the CBTF and Subcommittees are scheduled to begin meetings in May 2023, it is requested the Mayor and City Council provide appointees to Jennifer Nicewander, P.E., Interim Director of Bond and Construction Management, by **Friday March 24, 2023**. Attached is the proposed 2024 Capital Bond Community Task Force Contact Information Form. Please use the form to assign an appointee to the CBTF and each Subcommittee.

Should you have any questions regarding the information within this memorandum, please contact Jennifer Nicewander, P.E., Interim Director of the Office of Bond and Construction Management, at jennifer.nicewander@dallas.gov.



Robert M. Perez, Ph.D.
Assistant City Manager

[Attachment]

- c: T.C. Broadnax, City Manager
Tammy Palomino, Interim City Attorney
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Deputy City Manager
Jon Fortune, Deputy City Manager
- Majed A. Al-Ghafry, Assistant City Manager
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Carl Simpson, Assistant City Manager
Jack Ireland, Chief Financial Officer
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors



2024 Capital Bond Program Community Bond Task Force

1. _____
Appointee Name (Print First, Middle, Last)

2. _____
Phone Number

3. _____
Email Address

4. _____
Preferred Method of Contact

5. _____
Appointed by Council Member

6. Please provide a brief description of related experience to this appointment.

