

# Memorandum



CITY OF DALLAS

DATE December 22, 2022

TO Honorable Mayor and Members of the City Council

SUBJECT **DAS Future RFP for Village Fair Property**

The City of Dallas owns the property located at 4830 Village Fair Drive in Southern Dallas. This property is used by the SPCA of Texas (SPCA) as the Mary Spencer Spay/Neuter & Wellness Clinic, which provides Southern Dallas residents free and low-cost spay-neuter surgeries and vaccinations for their pets in what is an otherwise veterinary desert.

The SPCA's previous five-year lease expired in January 2022. In July, Dallas Animal Services (DAS) was notified by the City's Real Estate Division that the SPCA had requested a 10-year lease extension at the continued rate of \$166 per month.

To ensure responsible stewardship of a public resource, it is important to reassess the contract requirements to meet Dallas residents' evolving needs and best support DAS' current lifesaving efforts. The SPCA's contract will continue on a month-to-month basis to allow the organization to offer critical services to residents throughout the Request for Proposals (RFP) process. DAS has encouraged the SPCA to continue using the space and to submit a proposal that will fulfill the needs outlined in the new RFP to address current gaps in animal welfare services in Southern Dallas.

The forthcoming RFP will require the leasee to provide a variety of free and low-cost services to Dallas residents including community cat spay/neuter surgeries, owned pet spay/neuter surgeries, pet end-of-life care, and low-cost veterinary. Additionally, the RFP will outline clear metrics and reporting procedures to keep the City abreast of the leasee's services within the community. DAS anticipates the RFP will be drafted in early 2023.

Thank you for being a part of the Dallas90 Team!

A handwritten signature in black ink, appearing to read 'Carl Simpson'.

Carl Simpson  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billierae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors