

# Memorandum



CITY OF DALLAS

DATE May 5, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business - May 4, 2023**

In this week's issue of Taking Care of Business are the following topics:

## New Information

- Fentanyl Awareness Day Proclamation and Press Conference
- Development Services Land Management Kickoff
- FreshStart Employment Program Weekly Pre-Screening Event

## Weekly Updates

- Convention and Event Services Weekly Event Report
- Office of Procurement Services New Opportunities
- Office of Homeless Solutions Update
  - Responsible Giving Campaign
  - Street Outreach Update
  - H.A.R.T/eam Update
- Media Inquiries

## NEW INFORMATION

### **Fentanyl Awareness Day Proclamation and Press Conference**

The City of Dallas Opioid Response Strike Force co-chairs and partners will read a Mayoral proclamation and provide an update on pending legislation for Fentanyl Awareness Day from noon to 1 p.m. Tuesday, May 9. This bilingual press conference will be hosted at City Hall in the first-floor lobby. For more information, contact Communications, Outreach and Marketing Director Catherine Cuellar, [catherine.cuellar@dallas.gov](mailto:catherine.cuellar@dallas.gov).

### **Development Services Land Management Kickoff**

On Monday, May 1, 2023, the Development Services Department (DSD) kicked off the first of many collaboration meetings with Accela, the software company chosen to replace the current land management system. The kickoff meeting focused on collaboration with both teams, an introduction of the Accela's team who will be working on the project, next steps, and the implementation process between both groups. DSD is excited to upgrade the current land management software to a new, web-based permitting platform that will streamline business processes, increase staff productivity, and provide stronger reporting metrics. The implementation process is on an aggressive 24-month schedule, and a dedicated team of DSD staff members has been identified to spearhead the process. Should you have any questions, please contact Vernon Young, Assistant Director for Development Services, at [Vernon.young@dallas.gov](mailto:Vernon.young@dallas.gov).

### **FreshStart Employment Program Weekly Pre-Screening Event**

On-site applicant pre-screening to determine eligibility for the FreshStart Employment Program and employment with the City of Dallas is being conducted every Tuesday from 12:00 PM to 5:00 PM at the West Dallas Multipurpose Center, 2828 Fish Trap Rd. Dallas, TX 75212. Also, every

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Wednesday from 10:00 AM to 1:00 PM at the Janie C. Turner Recreation Center, 6424 Elam Rd. Dallas, TX 75217.

Should you have any questions, please contact Marcus Stewart, Reentry Workforce Coordinator for the Small Business Center at [marcus.stewart@dallas.gov](mailto:marcus.stewart@dallas.gov) or [freshstartemployment@dallas.gov](mailto:freshstartemployment@dallas.gov).

### **WEEKLY UPDATES**

#### **Convention and Event Services Weekly Event Report**

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at [rosa.fleming@dallas.gov](mailto:rosa.fleming@dallas.gov).

#### **Office of Procurement Services New Opportunities**

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

<b>Opportunity No.</b>	<b>Opportunity Name</b>
CIZ23-TRN-3012	Pedestrian Routes to Rail Stations Engineering Services
CIZ23-PBW-3013	Design Services for Streets, Alleys, Transportation and Special Projects
BJZ23-00021263	Community Surveys
BJZ23-00021716	Consultant Services to Develop New Design and Construction Standards for the City of Dallas
BXZ23-00022074	Financial Advisory Services

We are also pleased to share the latest, [Procurement Quarterly](#) listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS [website](#). The City of Dallas Office of Procurement Services will host in-person and virtual meetings to engage business and non-profit vendors with technical assistance regarding "Doing Business with the City of Dallas". For more information about the City of Dallas Office of Procurement Services or to schedule an appointment, please contact Angela Akins, at [Angela.akers@dallas.gov](mailto:Angela.akers@dallas.gov) or call 972.243.2127

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services at [Danielle.thompson@dallas.gov](mailto:Danielle.thompson@dallas.gov).

#### **Office of Homeless Solutions Updates**

##### **OHS Street Outreach Update**

The Dallas Real Time Rapid Rehousing (D.R.T.R.R.) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Housing Forward, is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons

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experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The DRTRR Community Dashboard is live and may be found [here](#).

Please see the attached schedule for homeless encampment cleaning the week of May 1 through May 5, 2023. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time and weather allows and are subject to modification in response to special requests by City leadership.

### **Responsible Giving Campaign Outreach Update**

OHS is busy spreading the Give Responsibly campaign message. Our Community Liaison, Marci Jackson, and Street Outreach staff are meeting with communities and organizations all over the City, block-by-block. We're at NPO, Code, HOA, Crime Watch meetings and more! Contact Marci Jackson, Community Liaison at [Marci.Jackson@dallas.gov](mailto:Marci.Jackson@dallas.gov) if you'd like for OHS to host or attend a meeting in your community.

### **H.A.R.T/eam Update**

The Homeless Action Response Team (H.A.R.T/eam) is led by the Office of Homeless Solutions (OHS) and encompasses four teams comprised of a core team of the following: Crisis Intervention Team (CIT), Dallas Animal Services (DAS), Dallas Marshals, and Code Compliance (Code). This team is supplemented by Parks and Recreation, Dallas Fire & Rescue, and Public Works as needed. The purpose of H.A.R.T/eam. is to provide a quick response to immediate safety concerns around homeless encampments and hot spots. To report a critical issue regarding an encampment or panhandling, please submit a service request to 311 or the OurDallas smartphone app. For any questions or concerns please reach out to the Outreach Manager, Lisa Rand at [Lisa.Rand@dallas.gov](mailto:Lisa.Rand@dallas.gov), Senior Outreach Supervisor, Barry Dyson at [Barry.Dyson@dallas.gov](mailto:Barry.Dyson@dallas.gov), and H.A.R.T/eam leads April Jamison at [April.Jamison@dallas.gov](mailto:April.Jamison@dallas.gov) and Jeremy Scott at [Jeremy.Scott@dallas.gov](mailto:Jeremy.Scott@dallas.gov)

The teams are assigned and respond to time-sensitive, critical issues received via 311 and/or via email which are defined as:

- Issues raised by City Leadership and members of City Council requests
- Issues presenting an immediate safety concern (the presence of firearms, uncontrolled fires, reports of threatening behavior)
- Any issues which would derail the normal street outreach service resolution process
- Panhandling

Please see the attached the H.A.R.T/eam's performance measures for the week of April 29 through 30, 2023. and the H.A.R.T/eam's encampment resolution schedule for May 1 through May 7, 2023. OHS staff will also send individual H.A.R.T. encampment resolution reports bi-weekly to applicable Districts for a more comprehensive report out on the data outside of the TCB.

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the [dashboard](#) and feel free to share this tool with residents. If you have any

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questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at [Christine.Crossley@dallas.gov](mailto:Christine.Crossley@dallas.gov).

### **Media Inquiries**

As of May 1, 2023, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view [here](#). For more information, contact Catherine Cuellar, [catherine.cuellar@dallas.gov](mailto:catherine.cuellar@dallas.gov).

### **Dallas Fire-Rescue Media Inquiries**

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from April 25<sup>th</sup> – May 1<sup>st</sup>. A more detailed account of the department's responses to those inquiries, and others, can be viewed at [this link](#). Should you have any questions or concerns, please contact Fire Chief, Dominique Artis, at [dominique.artis@dallasfire.gov](mailto:dominique.artis@dallasfire.gov).

- Opioid Response Team Continues to Draw Interest from Local Media
- DFR Fire Engine Crashes During Heavy Storms, Injures 1 Civilian
- Ceiling Collapses at Southeast Dallas Elementary School
- DFR Engine Involved in Accident That Sends One Civilian to Hospital

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.



T.C. Broadnax  
City Manager

c: Tammy Palomino, Interim City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

**City of Dallas  
Office of Homeless Solutions  
TCB Update – May 4, 2023**

**Encampment Resolution (Cleaning) Schedule  
May 1 – May 5, 2023**

<b>Location</b>	<b>District</b>
2800 Prichard Ln	5
3033 Woodall Rodgers	14
2816 Woodall Rodgers	14
12760 Goodnight Ln	6
1392 Griffin St	2
Forest Ln & 75	11
Walnut Hill & 75	13
Royal & 75	11
13333 N Central Expwy	11

**H.A.R.T. Outreach and Advocacy  
April 17 – 23, 2023**

<b>Performance Measure</b>	<b>Total</b>
Number of Service Request Closed within 10 days	4
Number of Service Request still open (pending closure)	13
Number of MCC's received for the week	16
Number of Locations Visited	16
Number of Individuals Engaged	50
Number of HMIS Entered	1
Number of Panhandlers Engaged	15

**H.A.R.T. Encampment Resolution (Cleaning) Schedule  
May 1 – May 7, 2023**

<b>Location</b>	<b>District</b>
1423 Griffin St	2
2600 Louise Ave	7



**City of Dallas**

**Convention and Event Services  
Weekly Events Report  
May 5, 2023**

<b>Event Type</b>	<b>Name</b>	<b>Dates</b>	<b>Location</b>	<b>District</b>
Special Event	Harwood Food and Wine Festival	5/5/2023	2728 N. Harwood St.	14
Special Event	Cinco de Mayo – Taqueria La Ventana	5/5/2023	1611 McKinney Ave.	14
Special Event	Cinco de Mayo – The Union	5/5/2023	2301 N. Akard St.	14
Special Event	Cinco de Mayo – Uno Mas Fiesta	5/5/2023	Stone Place Walkway	14
Special Event	Cinco de Mayo – Ojeda’s Backyard Fiesta	5/5/2023	4617 Maple Ave.	2
Special Event	DRC’s Tal Morrison Half Marathon	5/6/2023	200 N. Buckner Blvd.	9
Special Event	Cinco de Mayo Dallas	5/6/2023	532 W. Jefferson Blvd.	1
Special Event	Campana Evangelistica 2023	5/6/2023	810 N. Westmoreland Rd.	1
Special Event	For Oak Cliff Farmer’s Market	5/6/2023	907 E. Ledbetter Dr.	4
Special Event	Nuestra Senora del Pilar Festival	5/7/2023	4455 W. Illinois Ave.	3
Special Event	CHEW AC White Rock Dog Walk	5/7/2023	553 - 683 E. Lawther Dr.	9
Special Event	American Heart Association CycleNation	5/11/2023	555 S. Lamar St.	2
Special Event	Bishop Arts Outdoor Market #1	5/12/2023	336 W. Eighth St.	1
Special Event	Graduation Commencement - Dallas Theological Seminary	5/13/2023	1232 Apple St.	14
Special Event	Swiss Avenue Home Tour (AKA Historic District Home Tour)	5/13/2023	5501 Swiss Ave.	14
Special Event	Encore: Centerstage Afterparty	5/13/2023	2400 Flora St.	14
Special Event	Lifepoint Church Rocket Radio 3rd Annual Car Show	5/13/2023	3200 W. Davis St.	1
Special Event	Texas Capital Bank Community Fair	5/13/2023	340 Singleton Blvd.	6
Special Event	Wish Night	5/13/2023	1428 Young St.	2
Special Event	Graduation Commencement	5/13/2023	4010 Gaston Ave.	2
Special Event	Deep Ellum Outdoor Market #9	5/13/2023	100 -199 N. Crowdus St.	2
Special Event	Bagel Run	5/14/2023	7900 Northaven Rd.	11
Special Event	World Classic #2	5/14/2023	215 S. Tyler St.	6
Special Event	Lamplighter End of School Events	5/16/2023	11611 Inwood Rd.	13
Special Event	Flea Style x La Crema	5/17/2023	3009 Commerce St.	2
Special Event	Movie Night at the Eye Ext. 1	5/17/2023	1601 Main St.	14
Special Event	Law Enforcement Torch Run	5/19/2023	1400 Botham Jean Blvd.	2

**KBHCCD Schedule of Events**

KBHCC	2023 Annual Meeting	5/9/2023	650 S. Akard St.	2
KBHCC	Officers Drones Training	5/10/2023	650 S. Akard St.	2
KBHCC	SSP ISEF 2023	5/14/2023	650 S. Akard St.	2
KBHCC	The Now or Never Encounter	5/18/2023	650 S. Akard St.	2
KBHCC	Clash of the Clubs	5/19/2023	650 S. Akard St.	2
KBHCC	Social Icon 2023	5/19/2023	650 S. Akard St.	2



## » Programa de empleo FreshStart EVALUACIÓN PRELIMINAR

Este evento es para determinar si cumples con los requisitos para el programa de empleo FreshStart y para ser contratado por la Ciudad de Dallas.



- » Empleo remunerado y estable
- » Beneficios desde el primer día
- » Salario inicial de \$15.50 la hora
- » Oportunidades de crecimiento y ascenso

Todos los miércoles | 10 a.m. a 1 p.m.  
Janie C. Turner Recreation Center  
6424 Elam Rd.  
Dallas, TX 75217



Para más información sobre el programa de empleo FreshStart y los requisitos, visita [bit.ly/FreshStartDallas](http://bit.ly/FreshStartDallas)

Envía un correo para registrarte: [freshstartemployment@dallas.gov](mailto:freshstartemployment@dallas.gov)

## » FreshStart Employment Program PRE-SCREENING

This event is to determine eligibility for the FreshStart Employment Program and employment with the City of Dallas.



- » Gainful and stable employment
- » Benefits that start on day one
- » A starting salary of \$15.50 per hour
- » Growth and advancement opportunities

Every Tuesday | 12 to 5 p.m.  
West Dallas Multipurpose Center  
2828 Fish Trap Rd.  
Dallas, TX 75212



For more information about the FreshStart Employment Program and program eligibility, visit [bit.ly/FreshStartDallas](http://bit.ly/FreshStartDallas)

Email us to register: [freshstartemployment@dallas.gov](mailto:freshstartemployment@dallas.gov)

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- » Beneficios desde el primer día
- » Salario inicial de \$15.50 la hora
- » Oportunidades de crecimiento y ascenso

Todos los martes | 12 a 5 p.m.  
West Dallas Multipurpose Center  
2828 Fish Trap Rd.  
Dallas, TX 75212



Para más información sobre el programa de empleo FreshStart y los requisitos, visita [bit.ly/FreshStartDallas](http://bit.ly/FreshStartDallas)  
Envía un correo para registrarte: [freshstartemployment@dallas.gov](mailto:freshstartemployment@dallas.gov)