

# Memorandum



CITY OF DALLAS

DATE November 26, 2014

TO The Honorable Mayor and Members of the City Council

SUBJECT **Litter Sampling Update – March 26, 2014 to Present**

In Resolution 140564, dated March 26, 2014, the Dallas City Council instructed the Office of Environmental Quality (OEQ) to continue its studies to determine the nature of litter in the City of Dallas and its effects on the environment. The Council also instructed OEQ to report any new findings to the City Council by December 31, 2014. The purpose of this Memorandum is to provide an update on OEQ activities related to litter since March 26, 2014, and inform City Council of OEQ's new findings.

From June to November 2014, OEQ examined samples of litter collected by City staff and volunteer organizations from eight (8) random locations across Dallas. OEQ staff sorted litter samples by litter type and characterized and counted a total of 4,069 litter items. OEQ identified a total of 157 single-use plastic bags in the litter samples, comprising 3.9% of the litter (by count). The 2009 Keep America Beautiful National Litter Survey found that plastic bags comprised about 0.6% of all litter. The litter samples examined by OEQ contained over six (6) times more plastic bags (3.9%) than identified in the 2009 Keep America Beautiful National Litter Survey (0.6%).

OEQ staff found that paper was the most prevalent type of litter in the samples examined. A total of 994 paper items (24.4%) were characterized and counted. Paper was the #1 type of litter (by count) in samples from six (6) of the eight (8) sampling locations. Foam and Styrofoam were the second most prevalent type of litter found with 711 items (17.5%).

Please let me know if you have questions or need additional information.

A handwritten signature in blue ink that reads "Jill Jordan".

Jill A. Jordan, P.E.  
Assistant City Manager

c: A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Rosa A. Rios, City Secretary  
Judge Daniel F. Solis, Administrative Judge  
Craig D. Kinton, City Auditor  
Ryan S. Evans, First Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor and Council

# Memorandum



CITY OF DALLAS

DATE November 26, 2014

TO Honorable Mayor and Members of the City Council

Subject New Hires for the Dallas Public Library

As directed by City Council in the adopted FY 14-15 budget, 13 libraries begin phasing in 7-day a week service in January and April 2015.

On January 2, 2015, seven Dallas Public Library locations will start 7-day a week service: J. Erik Jonsson Central Library, Bachman Lake, Hampton-Illinois, Pleasant Grove, Polk-Wisdom, Renner Frankford, and White Rock Hills. On April 1, 2015, an additional six locations: Audelia Road, Dallas West, Lancaster-Kiest, North Oak Cliff, Oak Lawn, and Preston Royal will start 7-day service. The Library worked diligently to find exceptional candidates and is excited to have 74 new and internal promotion positions begin work by December 10, 2014. Additional positions will be filled in February for the locations adding hours in April.

To reach as many eligible candidates as possible, the Library held an open-to-all job fair for two days in early October which brought in 380 applicants. All positions were simultaneously posted in NeoGov for online applications which gave us another 2,900 applicants. Library staff conducted interviews for over 300 candidates to select the staff who will start next week. All new hires will attend a full-week, comprehensive orientation and training program beginning December 1<sup>st</sup>. Some of the topics to be covered include: customer service expectations, Library policies and procedures, performance plans, ISO/OHSAS awareness, use of the library catalog, Library programs overview, Friends of the Library, Municipal Library Board, life at a branch library, in-depth look at library resources and Literacy Initiatives.

We will conclude the week of training with a social hour that will allow current library staff the opportunity to meet their new cohorts and enjoy holiday themed icebreaker activities. This event is scheduled for Friday, December 5, 2014 at 4 p.m. in the Showcase Room located on the first floor of the Central Library. You are welcome to attend and meet the newest members of the Dallas Public Library team.

Please contact me if you have any questions.

  
Joey Zapata  
Assistant City Manager

c: A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary

Eric D. Campbell, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer

Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager

Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager – Mayor & Council