

# Memorandum



CITY OF DALLAS

DATE March 31, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT **Storm Debris Collection**

On Wednesday, March 29<sup>th</sup>, some Dallas residents experienced storm damage, typically downed trees or tree limbs, due to high winds from the storm that passed through early that morning. Sanitation Services has developed a plan to address the collection of that storm debris in coordination with the regular monthly bulk and brush collection.

The Sanitation Services storm debris collection plan press release is attached. If you have any questions, please contact my office.

A handwritten signature in black ink, appearing to read 'T.C. Broadnax', written over a horizontal line.

T.C. Broadnax  
City Manager

## Attachment

c: Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Theresa O'Donnell, Interim Chief of Economic Development & Neighborhood Services

Mark McDaniel, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Alan E. Sims, Interim Chief of Community Services  
Directors and Assistant Directors



# CITY OF DALLAS

— PUBLIC INFORMATION OFFICE —

FOR IMMEDIATE RELEASE  
March 30, 2017

For more information contact:  
Sanitation Services  
(214) 670-3555

## City of Dallas storm response/cleanup

**Dallas** – The Department of Sanitation Services will be collecting storm debris from the March 29 storms during resident's established weekly bulk/brush collection schedule for the month of April. Sanitation Services is currently working on completing the March week 4 areas, which are estimated to be complete Saturday, April 1. April collection begins on Monday April 3.

Week 1 – Scheduled Collection for Bulk/Brush & Storm Debris (April 3-8)

Week 2 – Scheduled Collection for Bulk/Brush & Storm Debris (April 10-15)

Week 3 – Scheduled Collection for Bulk/Brush & Storm Debris (April 17-22)

Week 4 – Scheduled Collection for Bulk/Brush & Storm Debris (April 24- 29)

Sanitation Services will be working six days a week, with assistance from Code Compliance and outside resources (if needed), in the collection efforts. The department's goal is to maintain the established weekly collection schedule for the month of April, but this could change based on the volume of debris. During April, if possible, we would ask residents to please limit bulky item setouts (appliances, carpet, etc.) as this will assist with the speed of the brush collection efforts.

Residents may begin placing storm debris curbside now for collections. Sanitation Services asks that residents enter a Storm Brush-Debris service request at [www.dallascityhall.com](http://www.dallascityhall.com) or contact 311 after they place their set out. This will help document storm debris setouts and assist with identifying specific storm debris service needs. Although the goal is to maintain the established bulk and brush collection schedule for April, if resources allow, Sanitation Services may begin picking up storm related debris only ahead of resident's normal bulk and brush collection week. Out of cycle collections will be for storm related debris only (i.e., no bagged leaves, furniture, appliances, etc.). Sanitation cannot guarantee an early or out of cycle collection, as collection may not occur until residents' scheduled collection week.

Next week, after residents have had the opportunity to place storm debris out for collection, Sanitation Services staff will reassess the current collection plan and decide if additional resources or changes are required.

Code Compliance will suspend the issuance of citations for early set out of storm related debris only through the month of April.

Visit [http://dallascityhall.com/departments/sanitation/pages/brush\\_and\\_bulky.aspx](http://dallascityhall.com/departments/sanitation/pages/brush_and_bulky.aspx) to determine your brush/bulk collection week.

# Memorandum



CITY OF DALLAS

DATE March 31, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT **Homeless Management Information System (HMIS)**

On April 12, 2017, City Council will consider the following item:

Authorize (1) a memorandum of understanding with Metro Dallas Homeless Alliance (MDHA) for continued participation in the local homeless management information system (HMIS), effective April 1, 2017; (2) a Subscription Services agreement with Pieces Technology, Inc., for use of the Pieces Iris™ software solution being implemented by MDHA as the new HMIS system, effective April 1, 2017; and (3) execution of any and all documents required for participation in the HMIS system - Financing: No cost consideration to the City

The Homeless Management Information System (HMIS) is a community-wide software solution designed to capture client-level information on the characteristics and service needs of individuals and families experiencing homelessness. Metro Dallas Homeless Alliance (MDHA) is the HUD-designated HMIS administrator for the Dallas City & County/Irving Continuum of Care. In August 2016, MDHA signed a service agreement with Pieces Tech to implement the Pieces Iris™ software as the new HMIS system for the local area. Beginning in April 2017, all current HMIS projects and users will be migrated over to the new system.

Each agency participating in HMIS (including the City of Dallas) must sign a Subscription Services agreement with Pieces Tech agreeing to the terms and conditions for use of the software and reaffirm our participation in HMIS.

Alan E. Sims

Interim Chief of Community Services

C: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
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Theresa O'Donnell, Interim Chief of Economic Development & Neighborhood Services  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE March 31, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT **Additional Project Sites for the Gateway to Permanent Supportive Housing Homeless Program**

On April 12, 2017, City Council will consider the following item:

Authorize (1) an amendment to the grant agreement between the City of Dallas and the U. S. Department of Housing and Urban Development (HUD) to add The Way Apartments, The Vineyards at Forest Edge Apartments, and The Vineyards at the Ranch Apartments as project sites to the grant agreement; and (2) approval of a Memorandum of Understanding (MOU) between the City of Dallas and MDL The Way LP herein referred to as The Way, Indigo JV, LLC herein referred to as Forest Edge, and Stone Ranch Owner LLC herein referred to as The Ranch to provide project-based affordable housing to the Gateway to Permanent Supportive Housing Program, contingent upon approval of the amendment by HUD in Subject Number 1 for the term March 1, 2017 through December 31, 2017, with two twelve-month renewal options - Financing: No cost consideration to the City

The Way Apartments located at 5301 Marvin D. Love Freeway, Forest Edge Apartments located at 9669 Forest Lane, and The Ranch Apartments located at 9350 Skillman would like to partner with the City of Dallas to provide housing units for program participants in the Gateway Program. Each of the properties has committed up to 25 units at their respective sites.

To amend the HUD agreement to include the additional sites, the City of Dallas (1) must document site control with additional sites via an MOU; the document will be binding upon HUD'S approval of the City's requested grant amendment, (2) conduct an environmental review, and (3) amend the grant documents to include the additional sites. Each MOU will outline the City of Dallas' responsibilities as the service provider, and The Way, Forest Edge, and The Ranch as the property owner. City staff will provide rental subsidies and wrap-around supportive services to all clients in the program.

Clients in the program will be transitioned to the new program sites as their leases expire. All clients are expected to transition by October 1, 2017.

Alan E. Sims  
Interim Chief of Community Services

c: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
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M. Elizabeth Reich, Chief Financial Officer  
Theresa O'Donnell, Interim Chief of Economic Development & Neighborhood Services  
Directors and Assistant Directors

# Memorandum



DATE March 31, 2017  
TO Honorable Mayor and Members of the City Council  
SUBJECT **Longhorn Ballroom Project**

The Economic Development Committee meeting on April 3, 2017 has been cancelled. However, there are two significant projects that will be coming forward for Council consideration on April 12<sup>th</sup> that I would like to bring to the Council's attention prior to the City Council meeting and action. I am providing this memo to address one of these items concerning a Chapter 380 grant agreement for the Longhorn Ballroom.

On April 12<sup>th</sup>, the City Council will be asked to consider authorization of a Chapter 380 economic development grant agreement for S&D Longhorn Partners, LLC and/or its affiliates ("Owner") in an amount not to exceed \$500,000. This grant agreement is in consideration of the Owner's investment in the proposed renovation of the Longhorn Ballroom site and buildings located at 200 and 216 North Corinth Street.

S&D Longhorn Partners, LLC approached the City several months ago for financial assistance to renovate the Longhorn Ballroom (the "Property") as an entertainment destination. Known since the 1950s for country music, the Longhorn Ballroom is unique in character and contributes to the cultural significance of the city. The iconic Longhorn Ballroom sign was designated as a landmark sign in 1984 by Ordinance No. 18516.

The Property includes two (2) existing buildings (totaling approximately 43,032 square feet) on approximately 2.45 acres. Building #1 (the Longhorn Ballroom) totals approximately 20,096 square feet, and Building #2 (which has served multiple uses over the years) totals approximately 22,936 square feet. Presently, Building #2 includes a 6,000-square foot restaurant known as Raul's, as well as 16,936 square feet of storage. In the past, Building #2 had been used for lodging and retail.

The Owner purchased the property in February 2017 and plans to invest approximately \$2.0 million over the next two years. Improvements will focus on increasing aesthetic appeal of the Property, retaining its character-defining features, and enhancing connectivity/access to the Trinity Corridor (trailhead is located 1,000 feet away to the south).

The scope of the project (the "Project") is anticipated to include, but is not limited to, the improvements listed below:

- Repair, restoration, reassembly, and reoperation of the landmark "Longhorn Ballroom" sign (including the barn-like façade, marquee, three-dimensional longhorn steer, and planter box)
- Resurfacing of the parking lot (including reconfiguration and restriping)

Longhorn Ballroom Project  
March 31, 2017

- Installation of new lighting
- Installation of new landscaping/irrigation
- Water/sewer improvements
- Repair and restoration of iconic building facade on Building #1 (including removal of non-contributing additions/alterations)
- Repair/repainting of murals on the exterior of Building #1
- Various interior improvements to Building #1 (e.g. structural, mechanical, electrical, plumbing, lighting, heating/ventilation/air-conditioning (HVAC), fire alarm/sprinkler, security system, Americans with Disabilities Act (ADA) compliance, removal of non-contributing additions/alterations, finish-out)
- Various façade and interior improvements to Building #2

The Project represents a catalyst opportunity for revitalization of the Cedars West area. With the successful renovation of the Longhorn Ballroom, the Owner has additional plans for future phases, including development of a new outdoor multi-purpose event/entertainment space, a new hotel/conference center, additional retail/restaurants, and apartments.

To receive the proposed Chapter 380 economic development grant, the Owner will be required to comply with the following key terms:

1. A grant ("Grant") equal to twenty-five percent (25%) of the Owner's private investment in eligible expenditures for the Project up to an amount not to exceed \$500,000.
2. The Owner agrees to invest or cause to be invested a minimum of \$1,400,000 in eligible expenditures for the Project. Eligible expenditures for the Project shall include costs incurred since the date of acquisition of the Property (attached Exhibit B includes a list of eligible and non-eligible expenditures).
3. The Grant shall be payable in two (2) installments:
  - i. The first installment shall be paid upon substantial completion and verification of associated eligible expenditures for: (i) the site improvements and (ii) the building improvements specifically for the Longhorn Ballroom (Building #1 on attached Exhibit A).
  - ii. The second installment shall be paid upon substantial completion and verification of associated eligible expenditures for the building improvements specifically for Building #2.
4. At a minimum, the Project is required to specifically include the following elements:
  - i. Repair, restoration, reassembly, and reoperation of the "Longhorn Ballroom" sign (including the barn-like façade, marquee, three-dimensional longhorn steer, and planter box).

Longhorn Ballroom Project  
March 31, 2017

- ii. Repair and restoration of the iconic facade of Building #1 (including any removal of non-contributing additions/alterations and the repair/repainting of murals).
5. The Project shall be substantially completed within thirty (30) months from the date of execution of the grant agreement.

Pursuant to the City's Public/Private Partnership (PPP) Program Guidelines and Criteria (effective for the period January 1, 2017 through December 31, 2018), the Project does not meet the minimum eligibility requirements for a Non-Target Area.

Notwithstanding, the Project represents a unique development opportunity and, as such, is considered a "Non-Conforming Project" pursuant to the PPP Program. As a Non-Conforming Project, the proposed Grant requires approval by a ¾ vote of the City Council.

Should you have any questions, please contact me at (214) 670-1611.



Theresa O'Donnell  
Interim Chief of Economic Development & Neighborhood Services

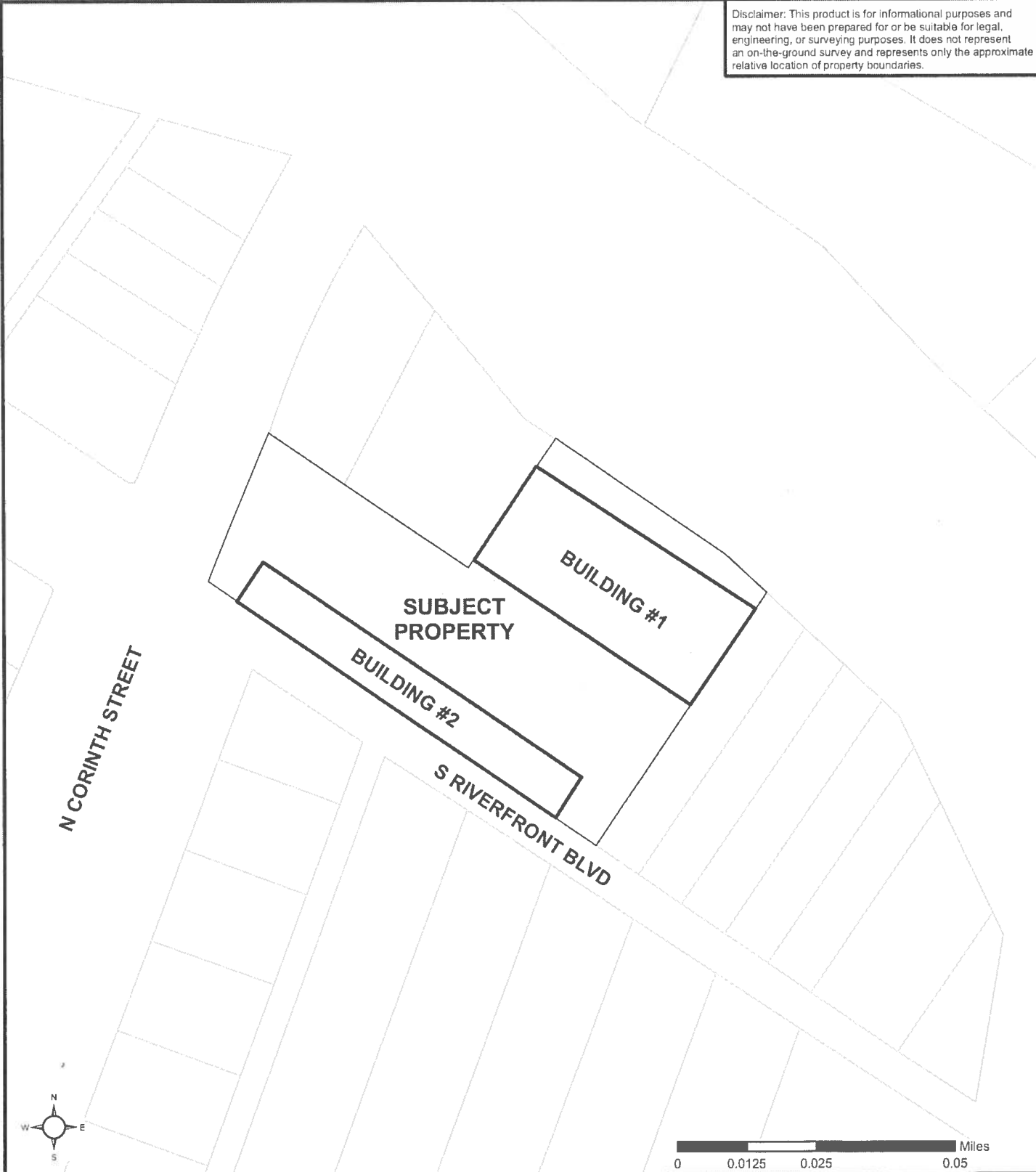
#### Attachments

- |  |   |
|--|---|
| C: T.C. Broadnax, City Manager                             | Mark McDaniel, Assistant City Manager             |
| Larry Casto, City Attorney                                 | Eric D. Campbell, Assistant City Manager          |
| Craig D. Kinton, City Auditor                              | Jill A. Jordan, P.E., Assistant City Manager      |
| Rosa A. Rios, City Secretary                               | Joey Zapata, Assistant City Manager               |
| Daniel F. Solis, Administrative Judge                      | M. Elizabeth Reich, Chief Financial Officer       |
| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | Alan E. Sims, Interim Chief of Community Services |
| Majed A. Al-Ghafry, Assistant City Manager                 | Directors and Assistant Directors                 |



# EXHIBIT A

Disclaimer: This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.



DALLAS  
ECONOMIC  
DEVELOPMENT  
Research & Information Division  
214.670.1685  
dallas-ecodev.org  
Created 01.18.17, Last Updated 01.18.17 - N Riverfront

## Legend

 Subject Property

## EXHIBIT B

### Proposed Public/Private Partnership at the Longhorn Ballroom 200 and 216 Corinth Street

#### Eligible Expenditures for Real Property Improvements

- Environmental remediation costs (if any)
- Demolition costs (including dumpsters, hauling, disposal)
- Permitting/inspection costs
- Hard construction costs (materials and labor) involving improvements to the land and the existing buildings (Building #1 and Building #2 on Exhibit A), including any of the following elements:
  - Site grading
  - Site paving/asphalt/curbing/flatwork (including striping)
  - Site landscaping, hardscaping, irrigation
  - Site lighting
  - Water/sewer/storm drainage (on-site or any off-site improvements directly associated with the project)
  - ADA compliance
  - Fencing/screening walls
  - Repair and reassembly of the landmark "Longhorn Ballroom" sign
  - Building exterior improvements (roof repair; siding/trim repair; painting; windows; doors; signage; lighting; façade restoration; removal of non-contributing additions/alterations; repainting murals)
  - Building interior improvements (structural; mechanical; electrical; plumbing; lighting; HVAC; fire alarm/sprinkler; security system; ADA compliance; removal of non-contributing additions/alterations; finish-out)
- Construction-related soft costs, including:
  - Architect fees (including fees for specialty consultants providing technical assistance for historic preservation/restoration)
  - Engineer fees
  - Landscape architect fees
  - Interior designer fees
  - Material testing fees
  - Construction management fees
  - Builder's risk insurance

#### Non-Eligible Expenditures

- Legal costs
- Marketing costs
- Leasing commissions
- Construction financing costs (fees; loan interest; closing costs)
- Furniture
- Typical carrying costs for the property (insurance; taxes; maintenance costs)

# Memorandum



CITY OF DALLAS

DATE March 31, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT **Sale of Land Bank Lots**

On April 12, 2017, City Council will consider five individual Land Bank items as follows:

Authorize the sale and release of non-tax liens for lots from Dallas Housing Acquisition and Development Corporation to:

- (1) South Dallas Fair Park/Innercity Community Development Corporation for two vacant lots in District 7
- (2) Dallas Area Habitat for Humanity for eight vacant lots in District 7
- (3) Confia Homes, LLC for four vacant lots in Districts 5, 6 & 7
- (4) City Wide Community Development Corporation for one vacant lot in District 4
- (5) KW New Vision Properties for three vacant lots in District 7

Should you have any questions, please contact me at (214) 670-3309.



Theresa O'Donnell  
Interim Chief of Economic Development & Neighborhood Services

c: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
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Alan E. Sims, Interim Chief of Community Services  
Directors and Assistant Directors

# Memorandum



DATE March 31, 2017  
TO Honorable Mayor and Members of the City Council  
SUBJECT **Corgan-Crescent Addition Project (District 2)**

The Economic Development Committee meeting on April 3, 2017 has been cancelled. However, there are two significant projects that will be coming forward for Council consideration on April 12<sup>th</sup>, that I would like to bring to the Council's attention prior to the City Council meeting and action. This memo addresses one of these items that concerns TIF funding for the Corgan-Crescent project.

On April 12, 2017, City Council will consider a development agreement with GPIF Houston Street LLC, to assist with the Corgan-Crescent project, located at 401 North Houston in the City Center TIF District, in an amount not to exceed \$875,000.

The proposed project is a transit-oriented, multi-tenant office addition in the West End. The project expands Corgan's current headquarters building. The design includes the addition of 95,000 square feet, for a total of approximately 155,000 square feet of office space. This includes a 20,000 square foot expansion for Corgan offices, an additional 75,000 square feet of speculative tenant space, and a 435 space parking structure.

Requested TIF incentives will address infrastructure improvements including; street improvements, utility upgrades, landscaping, soil remediation and related design. The TIF revenues will also fund elements to enhance street activation, the pedestrian environment, and reroute the Oncor poles and infrastructure, for the new development, the planned Holocaust Museum and the existing Sixth Floor Museum.

The private investment for the proposed project will be approximately \$41.8 million. This project is an endeavor of Crescent Real Estate Holdings LLC and Corgan Associates, Inc. The project is anticipated to break ground on July 1, 2017, with the intent of opening in December 2018. Corgan's office will remain operational during the construction phase.

Should you have any questions, please contact me at (214) 670-3309.

Theresa O'Donnell  
Interim Chief of Economic Development and Neighborhood Services

## Attachments

c: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
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M. Elizabeth Reich, Chief Financial Officer  
Alan E. Sims, Interim Chief of Community Services  
Directors and Assistant Directors

ATTACHMENTS



WEST END DISTRICT BOUNDARY MAP

| <b>Corgan-Crescent Addition Project<br/>Project Budget</b> |                     |
|--|---------------------|
| Acquisition  | \$1,000,000         |
| Hard Costs   | \$24,285,000        |
| Soft Costs   | \$3,386,320         |
| Streetscape, Public Infrastructure Improvements            | \$875,000           |
| Finance/Legal  | \$2,586,462         |
| Tenant Improvements and Leasing Commission                 | \$9,664,418         |
| <b>Total Costs</b>   | <b>\$41,797,200</b> |

| <b>Project Sources of Funds</b> | <b>Amount</b>       | <b>%</b>    |
|---------------------------------|---------------------|-------------|
| Equity                          | \$14,629,020        | 35%         |
| Construction Loan               | \$27,168,180        | 65%         |
| <b>TOTAL</b>                    | <b>\$41,797,200</b> | <b>100%</b> |

| <b>TIF Funding Description</b>  | <b>Amount</b>    |
|---|------------------|
| <b>Public Infrastructure Improvements</b><br><i>Public utility relocation, Streetscape/Sidewalk Improvements, Landscaping, Lighting, Design and Engineering, Contingency Costs (5%)</i> | \$725,000        |
| <b>Redevelopment/Development Projects</b><br><i>Site Remediation, Design and Engineering, Contingency Costs (5%)</i>  | \$150,000        |
| <b>Total TIF Funding Recommended</b>  | <b>\$875,000</b> |

| <b>Corgan-Crescent Addition Project Summary (401 N. Houston)</b>              |                   |
|---|-------------------|
| Minimum Office Renovations (required)   | 95,000 s.f.       |
| Required Private Investment – (acquisition, construction hard and soft costs) | Min. \$28,900,000 |
| Expected Total Project Cost   | \$41,797,200      |
| TIF Funding   | \$875,000         |
| % TIF funds to total project cost   | 2.1%              |
| Deadline to Obtain Building Permit  | July 1, 2017      |
| Deadline to Obtain Final CO (165,000 sf of renovated space)                   | December 15, 2018 |

# Memorandum



CITY OF DALLAS

DATE March 31, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT Trinity River Conservation Corps Corporate Day of Service – April 7, 2017

The 3<sup>rd</sup> Trinity River Conservation Corps Corporate Day of Service will be held in the Dallas Floodway on Friday, April 7, 2017 from 8:30 a.m. to 12:00 p.m. at the Santa Fe Trestle Trail, 1837 E. 8<sup>th</sup> Street, Dallas, TX, 75203. Three hundred volunteers are expected to join Southwest Airlines, Trinity Park Conservancy and City of Dallas teams for this special day of support. Volunteers will spend the morning picking up trash, enjoying the corridor and discovering the beauty of green space in the heart of the City.

The Trinity River Conservation Corps began in 2013 through a \$150,000 grant from Southwest Airlines given to the Trinity Park Conservancy, formerly known as the Trinity Trust Foundation. The purpose of the grant is to build a volunteer program to coordinate and manage volunteer events for the conservation and upkeep of the Trinity River Corridor and the Great Trinity Forest.

You are welcome to join us for this restoration event as we continue to showcase the natural resources and vibrancy of the Trinity River Corridor.

A handwritten signature in black ink, appearing to read 'Mark McDaniel'.

Mark McDaniel

Assistant City Manager

c: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Kimberly Bizar Tolbert, Chief of Staff to the City Manager  
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Theresa O'Donnell, Interim Chief of Economic Development & Neighborhood Services  
Directors and Assistant Directors

# Memorandum



DATE March 31, 2017

CITY OF DALLAS

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Items for April 12 Council Agenda Meeting**

The regularly scheduled Budget, Finance, & Audit Committee on April 3, 2017 has been cancelled, therefore the following agenda items will go before City Council on April 12.

**Agenda Item Number 2:** Authorize a service contract for consultant services to assist with the development of specifications and the proposal process for the management and operations of Dallas Fair Park - C.H. Johnson Consulting, Inc., most advantageous proposer of four - Not to exceed \$102,000 - Financing: Current Funds (subject to appropriations)

**Agenda Item Number 3:** Authorize a three-year service contract for bagged ice with storage containers - Emergency Ice, Inc., lowest responsible bidder of three - Not to exceed \$279,514 - Financing: Current Funds (\$79,021), Water Utilities Current Funds (\$122,570), Sanitation Current Funds (\$63,538), and Stormwater Drainage Management Current Funds (\$14,385) (subject to annual appropriations)

**Agenda Item Number 4:** Authorize a three-year service contract for railroad spur track inspections, maintenance, and repairs - Lone Star Railroad Contractors, Inc. in the amount of \$395,580 and HAFCO Services, Inc. in the amount of \$19,500, most advantageous proposers of five - Total not to exceed \$415,080 - Financing: Water Utilities Current Funds (subject to annual appropriations)

**Agenda Item Number 5:** Authorize a three-year service contract for non-destructive pipe analysis and internal leak surveying services - Pure Technologies U.S., Inc. in the amount of \$5,633,645 and Echologics, LLC in the amount of \$388,815, most advantageous proposers of four - Total not to exceed \$6,022,460 - Financing: Water Utilities Current Funds (subject to annual appropriations)

**Agenda Item Number 6:** Authorize (1) a three-year service contract for original equipment manufacturer service with associated parts to maintain City vehicles and equipment - Holt Texas, Ltd. in the amount of \$5,916,179, Southwest International Trucks, Inc. in the amount of \$4,163,860, Westway Ford in the amount of \$2,214,939, Kirby-Smith Machinery, Inc. in the amount of \$2,150,460, Four Brothers Outdoor Power, Inc. in the amount of \$1,460,316, Kinloch Equipment and Supply, Inc. in the amount of \$1,031,105, Metro Fire Apparatus Specialists, Inc. in the amount of \$1,003,900, Berry Companies, Inc. dba Bobcat of Dallas in the amount of \$970,700, RDO Equipment Company in the amount of \$773,500, Trash Truck Repair Services, Inc. in the amount of \$749,600, ATC Freightliner Group, LLC in the amount of \$448,690, REV Ambulance Group Orlando, Inc. in the amount of \$400,339, Stewart & Stevenson Power Products, LLC in the amount of \$399,003, Landmark Equipment, Inc. in the amount of \$346,480,



DATE March 31, 2017

SUBJECT **Upcoming Agenda Items for April 12 Council Agenda Meeting**

Longhorn Harley-Davidson in the amount of \$282,240, CTE Holding, LLC dba Custom Truck & Equipment in the amount of \$104,220, and Tom Loftus, Inc. dba Austin Turf and Tractor in the amount of \$102,415, lowest responsible bidders of twenty-seven; and (2) a three-year service contract for original equipment manufacturer service with associated parts to maintain City vehicles and equipment - Freedom Dodge in the amount of \$2,381,500, MHC Kenworth dba Texas Kenworth in the amount of \$1,258,336, Rush Truck Centers of Texas, LP in the amount of \$1,162,484, Freedom Chevrolet in the amount of \$882,740, Romco Equipment Co. in the amount of \$772,700, and CLS Sewer Equipment Co., Inc. in the amount of \$187,500 through the Texas Association of School Boards (BuyBoard) - Total not to exceed \$29,163,206 - Financing: Current Funds (\$20,098,669), Sanitation Current Funds (\$6,745,625), Water Utilities Current Funds (\$1,904,615), Confiscated Monies Funds (\$197,452), Aviation Current Funds (\$111,079), Stormwater Drainage Management Current Funds (\$73,503), and Convention and Event Services Current Funds (\$32,263) (subject to annual appropriations)

**Agenda Item Number 7:** Authorize a three-year service contract, with two one-year renewal options, for communicable disease exposure testing for Fire-Rescue personnel - Clinical Pathology Laboratories, Inc., most advantageous proposer of two - Not to exceed \$175,650 - Financing: Current Funds (subject to annual appropriations)

**Agenda Item Number 8:** Authorize a three-year service contract, with two one-year renewal options, for wastewater flowmeter monitoring services - Hach Company, most advantageous proposer of five - Not to exceed \$1,442,553 - Financing: Water Utilities Current Funds (subject to annual appropriations)

**Agenda Item Number 10:** Authorize a three-year master agreement for pre-cast water meter vaults - Oldcastle Precast, Inc. in the amount of \$74,680, Act Pipe & Supply, Inc. in the amount of \$2,526, and Forterra Pipe & Precast, LLC in the amount of \$2,343, lowest responsible bidders of three - Total not to exceed \$79,549 - Financing: Water Utilities Current Funds

**Agenda Item Number 11:** Authorize a three-year master agreement for the purchase of athletic gear, equipment, and supplies - BSN Sports in the amount of \$1,000,000, S & S Worldwide, Inc. in the amount of \$200,000, and Santex in the amount of \$75,000, lowest responsible bidders of three - Total not to exceed \$1,275,000 - Financing: Current Funds

Please let me know if you need any further information.

  
M. Elizabeth Reich  
Chief Financial Officer

c: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Theresa O'Donnell, Interim Chief of Economic Development & Neighborhood Services

Mark McDaniel, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager  
Joey Zapata, Assistant City Manager  
Alan E. Sims, Interim Chief of Community Services  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE March 31, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT April 12, 2017 Council Agenda  
Upcoming Agenda Item #33: HUD CDBG Reprogramming Budget

Due to cancellation of the April 3, 2017 Budget, Finance, and Audit Committee meeting, this memo is provided regarding the Community Development Block Grant (CDBG) Reprogramming agenda item.

This agenda item authorizes the final adoption of the CDBG reprogramming budget #1 to the FY 2016-17 Action Plan. Prior year unspent CDBG funds in the amount of \$1,413,595 will be reprogrammed to the CDBG Major Systems Repair Program.

The Housing Committee and the Budget, Finance, and Audit Committee were briefed on February 6, 2017 on the proposed CDBG reprogramming budget #1. On February 22, 2017, City Council approved preliminary adoption of the proposed budget and authorized a public hearing. The public hearing to receive comments was held on March 22, 2017.

On April 12, 2017, City Council will consider final approval of CDBG reprogramming budget #1. Once approved, the Housing Department will begin implementation of additional major system home repair projects. The available funds will enable approximately 70 households to be served.

Please let me know if you need additional information.

A handwritten signature in blue ink, appearing to read 'M. Elizabeth Reich'.

*for* M. Elizabeth Reich  
Chief Financial Officer

- c: T.C. Broadnax, City Manager
- Lary Casto, City Attorney
- Craig D. Kinton, City Auditor
- Rosa A. Rios, City Secretary
- Daniel F. Solis, Administrative Judge
- Kimberly Bizar Tolbert, Chief of Staff to the City Manager
- Jill A. Jordan, P.E., Assistant City Manager
- Joey Zapata, Assistant City Manager

- Mark McDaniel, Assistant City Manager
- Eric D. Campbell, Assistant City Manager
- Majed A. Al-Ghafry, Assistant City Manager
- Alan E. Sims, Interim Chief of Community Services
- Theresa O'Donnell, Interim Chief of Economic Development & Neighborhood Services
- Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE March 31, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT April 12, 2017 Council Agenda  
Upcoming Agenda Item #34: Oncor Electric Delivery

Due to the cancellation of the April 3, 2017 Budget, Finance and Audit Committee meeting and the April 10, 2017 Transportation and Trinity River Project Committee meeting, this memo is provided regarding the Oncor Electric Delivery Company LLC (Oncor) agenda item.

This agenda item authorizes a tariff for Retail Delivery Service Section 6.1.1.1.8.2 Lighting Service in the City of Dallas as requested by Oncor pursuant to its statement of intent filed with the City on or about December 16, 2016.

On January 11, 2017, City Council suspended the effective date of the new tariff for an additional 90 days to permit time for staff to fully review the filing and determine if the new rates were appropriate. After reviewing the new tariff and supplemental information received from Oncor, staff has determined that the rates are in line with similar services offered by Oncor and that implementation of the new rates would benefit the City of Dallas and its citizens. City Council will consider this item on April 12, 2017 as agenda item #34.

Please contact me if you have any questions.

A handwritten signature in blue ink, appearing to read 'Elizabeth Reich'.

*for*  
M. Elizabeth Reich  
Chief Financial Officer

c: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Kimberly Bizar Tolbert, Chief of Staff to the City Manager  
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Alan E. Sims, Interim Chief of Community Services  
Theresa O'Donnell, Interim Chief of Economic Development & Neighborhood Services  
Directors and Assistant Directors

# Memorandum



DATE March 31, 2017  
TO Honorable Mayor and Members of the City Council  
SUBJECT **City License Applications**

There were no Dance Hall and/or Sexual Oriented Business applications received for the week of March 20-24, 2017 by the Narcotics Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Sergeant Lisette Rivera, #7947 at (214) 670-4811 and/or by email at [lisette.rivera@dpd.ci.dallas.tx.us](mailto:lisette.rivera@dpd.ci.dallas.tx.us) should you need further information.



Eric D. Campbell  
Assistant City Manager

cc: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
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M. Elizabeth Reich, Chief Financial Officer  
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Directors and Assistant Directors