

DATE April 14, 2017

TO Honorable Mayor and Members of the City Council

SUBJECT Earth Day 2017

Every year on April 22, people across the globe recognize the value of a clean and healthy environment through Earth Day events. Earth Day began on April 22, 1970 as part of the burgeoning environmental movement to spread a message of conservation, preservation, and advocacy on behalf of our natural resources and all who depend on them within our ecosystem. During the week of Earth Day, the City of Dallas, along with other state and federal agencies, will partner with local businesses, non-profits, other governments, and educational institutions to further this message. Our efforts demonstrate the City's commitment to providing an environment which is safe, aesthetically pleasing, and attractive for our residents and those seeking to move to the area.

The following are a few of the larger events in which the City's Office of Environmental Quality (OEQ) and other City departments will be participating. Please visit the OEQ website at <a href="https://www.GreenDallas.net/calendar">www.GreenDallas.net/calendar</a> for more details and a complete listing of all Earth Day related events in our area.

<ul> <li>April 17, 2017</li> </ul>	El Centro College Earth Day
<ul> <li>April 18, 2017</li> </ul>	Texas Instruments Earth Day
<ul> <li>April 19, 2017</li> </ul>	Dedication of the City Hall Mayor's Pollinator Garden
<ul> <li>April 20, 2017</li> </ul>	Federal Aviation Administration Earth Day
<ul> <li>April 21-23, 2017</li> </ul>	Earth Day Texas at Dallas Fair Park
<ul> <li>April 22, 2017</li> </ul>	It's My Park Day

Please contact me if you have any questions or need additional information.

Jill A. Jordan, P.E.

Assistant City Manager

C: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Kimberly Bizor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Theresa O'Donnell, Interim Chief of Economic Development & Neighborhood Services Mark McDaniel, Assistant City Manager Eric D. Campbell, Assistant City Manager Joey Zapata, Assistant City Manager M. Elizabeth Reich, Chief Financial Officer Alan E. Sims, Interim Chief of Community Services Directors and Assistant Directors



DATE April 14, 2017

Members of the Budget, Finance, & Audit Committee: Jennifer S. Gates (Chair), Philip T. Kingston (Vice Chair), Erik Wilson, Rickey D. Callahan, Scott Griggs, Lee M. Kleinman

SUBJECT

Follow-up Response: Dallas Central Appraisal District 2017-2018 Proposed Budget

The Dallas Central Appraisal District (DCAD) briefed the Budget, Finance, & Audit Committee on their 2017-2018 proposed budget on March 20. During that meeting, the Committee requested information on the DCAD budget review process and notable DCAD appraisal process dates.

## DCAD 2017-2018 Budget Review Process

Participating taxing units in Dallas County pay for DCAD operations (Texas Tax Code §6.062(c)) and DCAD is required to submit the proposed budget to each participating taxing unit. DCAD's costs are allocated to each taxing unit within the county based on each taxing units' tax levy.

The DCAD board plans to adopt its budget on May 10. The City does not need to take any action. Taxing units have 30 days to pass a resolution if they choose to disapprove the DCAD budget and it takes a majority (31) of the 61 taxing entities to reject the budget. If a majority of the taxing units adopt and file a resolution disapproving the budget within 30 days after adoption, the budget does not take effect. The board must adopt a new budget within 30 days of disapproval. No action was taken by the Budget, Finance, and Audit Committee on March 20.

# Notable DCAD Appraisal Process Dates

Begin Date	End Date	Activities
January 1	May 15	<ul> <li>Appraise property</li> <li>Administer exemptions and special appraisals</li> <li>Deliver notices</li> <li>Protest process and informal hearings beginning May 1</li> </ul>
May 15	July 25	<ul><li>Deadline to protest is May 31</li><li>July 19 - last day of Appraisal Review Board (ARB) hearings</li><li>Approval of appraisal records by July 20</li></ul>
July 25		<ul> <li>Certified appraisal roll sent to taxing units</li> <li>Certified values released to news media &amp; public on July 26</li> </ul>

Property owners may file a protest between May 1 and May 31 if they disagree with any action taken by the appraisal district that affects their property. More information is available online at: http://www.dallascad.org/forms/protest\_process.pdf.

I hope this information is helpful. Please contact me if you have any questions.

M. Elizabeth Reich Chief Financial Officer

Honorable Mayor and Members of City Council
T.C. Broadnax, City Manager
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DATE April 14, 2017

TO Honorable Mayor and Members of the City Council

**SUBJECT FY 2017-18 Budget - Community Engagement Survey Results** 

On April 5, we updated the City Council on our community engagement efforts for the FY 2017-18 budget development process, and provided the initial results (i.e. through March 27) from our community survey. This memo and the attachment provide the final results from the survey, which ran through April 3.

Respondents completed a total of 1,382 surveys. Of those, 1,239 were completed online, and 143 were returned at either 1 of the 9 community engagement meetings, or via one of the drop-boxes located throughout the city at recreation centers and libraries. In addition to the survey results, we received over 900 comments through the month of March.

The community meetings, comments, and surveys are part of our on-going effort to engage the community in the budget process and to understand the needs of the community. Since this survey was not a random sampling of citizens, it is not considered statistically valid. However, all information received from citizens will be considered as we develop the FY 2017-18 budget.

Please let me know if you have any questions or need additional information.

M. Elizabeth Reich

Chief Financial Officer

M. Elgabeth Reich

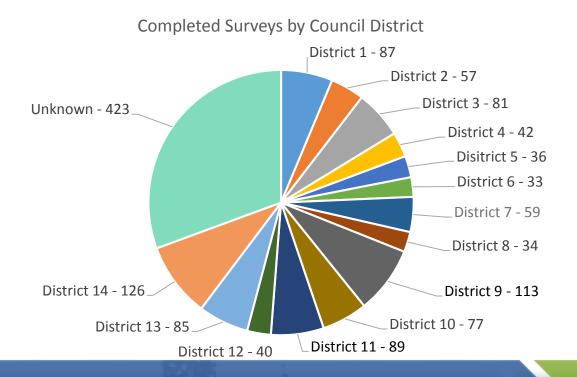
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# FY 2017-18 Budget Survey Results

# (Final results 4/3/17)

Community engagement survey results as of April 3 (1,382 completed)







1

# **FY 2017-18 Budget Survey Results**

# (Final results 4/3/17)

From the following list of 12 City services, indicate the 1 service that you would prefer funds be added to, and indicate the 1 service that you would be willing to have funds subtracted from:

		% of
Add funds to:		Total
Police Services		34%
Street & Alley Repair		25%
Parks & Open Spaces		8%
Animal Services		7%
Housing Programs		6%
Cultural Affairs		5%
Economic Development		4%
Libraries		3%
Community Services		3%
Neighborhood Code		3%
Fire & Ambulance		2%
Recreation Centers		1%
	Total	100%

		% of
Subtract funds from:		Total
Cultural Affairs		31%
Economic Development		18%
Neighborhood Code		12%
Housing Programs		9%
Parks & Open Spaces		7%
Recreation Centers		5%
Animal Services		4%
Libraries		4%
Police Services		4%
Community Services		3%
Street & Alley Repair		2%
Fire & Ambulance		1%
	Total	100%







# FY 2017-18 Budget Survey Results

# (Final results 4/3/17)

From the following list of street and transportation needs, please place them in the order of importance to you from most important to least important (with 1 being "Most Important" and 8 being "Least Important").

Street & Transportation Issues	Ranking
Neighborhood Streets	1
Major Thoroughfares	2
Sidewalks	3
Traffic Signs and Signals	4
Street Striping	5
Curbs and Gutters	6
Bike Lanes on Roadways	7
Alley	8





# FY 2017-18 Budget Survey Results (Final results 4/3/17)

From the following list of code compliance issues, select your top 3 concerns.

Code Compliance Issues	Ranking
Litter and Illegal Dumping	1
Loose Animals	2
Blighted Structures	3
Mosquito Control	4
Animal Welfare	5
Food Safety	6
Junk/Abandoned Vehicles	7
Graffiti	8
High Weeds	9





# FY 2017-18 Budget Survey Results (Final results 4/3/17)

From the following list of Social Services, select the 3 services that are important to our community:

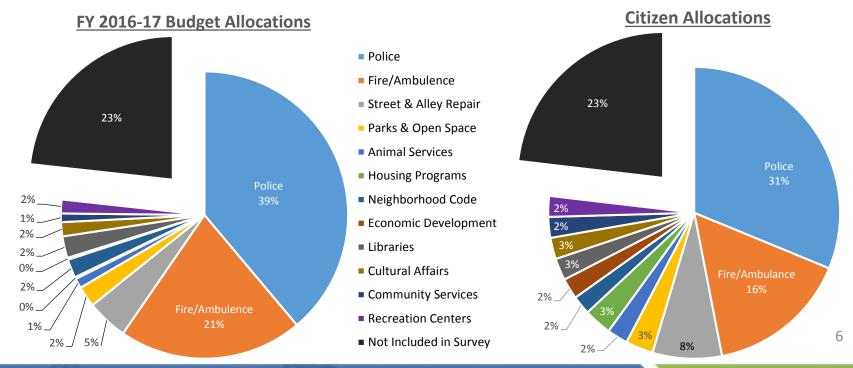
Social Services Issues	Ranking
Homeless Services	1
Workforce Development	2
Senior Services	3
Youth Services	4
Disabled Services	5
After-School Care	6
Childcare Services	7
Financial Education	8
English as a Second Language	9





# FY 2017-18 Budget Survey Results (Final results 4/3/17)

How would you allocate \$100 to the following list of City services? Services listed are major services within FY 2016-17 and do not reflect the entire annual budget.





Note: Survey options covered 77% or about \$943 million of the total \$1.23 billion General Fund budget. Examples of General Fund costs not included: administrative offices, master lease repayment cost, TIF cost, street lighting, building maintenance, etc.





DATE April 14, 2017

TO Honorable Mayor and Members of the City Council

**SUBJECT Sales Tax Receipts** 

The February 2017 sales tax receipts from the State Comptroller's Office are \$21,898,775, which represents a 7.25 percent increase in total collections compared to the same reporting period last year. February's sales tax revenue is 4.2 percent more than the current month's budget.

February 2016 actual

\$20,418,444

February 2017 budget

\$21,012,953

February 2017 actual

\$21.898.775

- o 7.25 percent more than the February 2016 actual
- 4.2 percent more than the February 2017 budget

Sales tax receipts for the first five months of FY 2016-17 are better than budget by \$1,957,091 or 1.7 percent. Over the most recent 12 months, sales tax receipts have increased by 4.1 percent. We will continue to monitor our sales tax forecast closely and keep you informed.

M. Elizabeth Reich Chief Financial Officer

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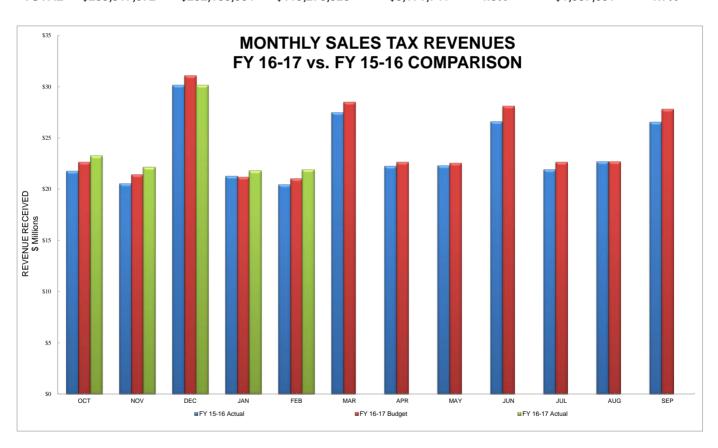
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## SALES TAX

as of February 2017

				YTD VARIANC	E FY 16-17	YTD VARIANC	E FY 16-17
	ACTUAL	BUDGET	ACTUAL	ACT. VS. FY 1	5-16 ACT.	ACTUAL VS.	BUDGET
	FY 2015-16	FY 2016-17	FY 2016-17	DOLLARS	PERCENT	DOLLARS	PERCENT
OCT	\$21,768,868	\$22,643,318	\$23,256,127	\$1,487,259	6.8%	\$612,809	2.7%
NOV	20,523,724	21,429,628	\$22,167,177	\$1,643,453	8.0%	\$737,549	3.4%
DEC	30,137,311	31,084,441	\$30,146,384	\$9,073	0.03%	(\$938,057)	-3.0%
JAN	21,258,240	21,150,897	\$21,809,865	\$551,625	2.59%	\$658,968	3.1%
FEB	20,418,444	21,012,953	\$21,898,775	\$1,480,331	7.25%	\$885,822	4.2%
MAR	27,481,662	28,497,411					
APR	22,264,607	22,648,188					
MAY	22,311,362	22,520,061					
JUN	26,609,193	28,089,202					
JUL	21,920,611	22,607,650					
AUG	22,670,093	22,676,831					
SEP	26,553,757	27,827,924					
TOTAL	\$283,917,872	\$292,188,504	\$119,278,328	\$5,171,741	4.5%	\$1,957,091	1.7%





DATE April 14, 2017

TO Honorable Mayor and Members of the City Council

## SUBJECT April 26, 2017 Agenda Item for Equipment and Building Services

The April 26, 2017 City Council Agenda includes the following Equipment and Building Services item for your consideration:

**Draft Agenda Item #15** – Authorize a construction contract to E-MC Electrical, Inc., best value proposer of two, to perform Fire Alarm Replacement and Upgrades at Dallas City Hall – Not to exceed \$2,075,000 – Financing: 2006 Bond Funds

This action will authorize a contract for the replacement and upgrade of the existing fire alarm system at Dallas City Hall. The current system has not been significantly upgraded or replaced to comply with current building codes and life safety codes since the initial construction of City Hall in 1971. In order to comply with current building and life safety codes, the fire alarm system needs to be upgraded. Design of the new fire alarm system started in June 2015.

Construction procurement was advertised on August 10, 2016 and two proposals were received on October 7, 2016. E-MC Electrical, Inc. was chosen as the best value proposer of the two proposers. The proposed contract includes 25% M/WBE participation. Approval on April 26, 2017 allows for replacement to begin in June 2017 and for substantial completion of the work in August 2018.

Please let me know if you have any questions or need additional information.

Majed A. Al-Ghafry Assistant City Manager

Attachment

c: T.C. Broadnax, City Manager
Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Rosa A. Rios, City Secretary
Daniel F. Solis, Administrative Judge
Kimberly Bizor Tolbert, Chief of Staff to the City Manager
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Eric D. Campbell, Assistant City Manager
Jill A. Jordan, P.E., Assistant City Manager
Jody Puckett, Interim Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Alan E. Sims, Interim Chief of Community Services
Directors and Assistant Directors

KEY FOCUS AREA:

Clean, Healthy Environment

AGENDA DATE:

April 26, 2017

COUNCIL DISTRICT(S):

2

DEPARTMENT:

Equipment & Building Services

CMO:

Majed Al-Ghafry, 670-1875

MAPSCO:

45Q

#### SUBJECT

Authorize a construction contract to E-MC Electrical, Inc., best value proposer of two, to perform Fire Alarm Replacement and Upgrades at Dallas City Hall - Not to exceed \$2,075,000 - Financing: 2006 Bond Funds

#### BACKGROUND

There is a need to replace and upgrade the fire alarm system at Dallas City Hall. The current system has not been significantly upgraded or replaced to comply with current building codes and Life Safety Codes since the initial construction was completed in 1971. In order to comply with current building and life safety codes, a new fire alarm system needs to be upgraded. The new fire alarm system will utilize devices, technology and interfaces currently used in the industry.

On Wednesday, August 10, 2016 the project was advertised as a Request for Competitive Sealed Proposal. On October 7, 2016, two Competitive Sealed Proposals were received. The Proposal Evaluation Committee evaluated and ranked all proposals according to grading criteria provided in the project specifications. E-MC Electrical, Inc. was chosen as the best value proposer of the two proposers for this project and it is recommended that the City of Dallas enter into a construction contract with E-MC Electrical, Inc.for the scope of work detailed in the project Manual and Construction Documents - Not to exceed \$2,075,000.

#### **ESTIMATED SCHEDULE OF PROJECT**

Begin Replacement

June 2017

Complete Replacement

August 2018

# PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

Information about this item will be provided to the Budget and Finance Committee on April 17, 2017.

#### FISCAL INFORMATION

2006 Bond Funds - \$2,075,000

# M/WBE INFORMATION

See attached.

#### **ETHNIC COMPOSITION**

#### E-MC Electrical, Inc.

White Male	64	White Female	3
Black Male	3	Black Female	0
Hispanic Male	49	Hispanic Female	1
Other Male	0	Other Female	0

#### PROPOSAL INFORMATION

Two competitive sealed proposals were received and opened on October 7, 2016. The selection committee ranked the proposers as follows:

<sup>\*</sup>Denotes the best value proposer

Proposer	<u>Base</u>	<u>Alternate</u>	Total
*E-MC Electrical, Inc.	\$2,075,000	N/A	\$2,075,000
CESG, LLC	\$2,569,000	N/A	\$2,569,000

#### **OWNER**

E-MC Electrical, Inc.

Spencer McDonald, Chief Financial Officer

#### MAP

Attached

## BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a construction contract to E-MC Electrical, Inc., best value proposer of two, to perform Fire Alarm Replacement and Upgrades at Dallas City Hall - Not to exceed \$2,075,000 - Financing: 2006 Bond Funds

is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors.

PROJECT CATEGORY: Construction

#### LOCAL/NON-LOCAL CONTRACT SUMMARY

	Amount	<u>Percent</u>
Total local contracts Total non-local contracts	\$0.00 \$2,075,000.00	0.00% 100.00%
TOTAL CONTRACT	\$2,075,000.00	100.00%

#### LOCAL/NON-LOCAL M/WBE PARTICIPATION

#### Local Contractors / Sub-Contractors

None

#### Non-Local Contractors / Sub-Contractors

Non-local	Certification	<u>Amount</u>	<u>Percent</u>
Dennis Services	WFDB95526Y0917	\$518,750.00	25.00%
Total Minority - Non-local		\$518,750.00	25.00%

#### TOTAL M/WBE CONTRACT PARTICIPATION

	Local	<u>Percent</u>	Local & Non-Local	Percent
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
MBE	\$0.00	0.00%	\$518,750.00	25.00%
Total	\$0.00	0.00%	\$518.750.00	25.00%

WHEREAS, there is a need to comply with current building codes at Dallas City Hall and upgrade the fire alarm system at Dallas City Hall and

WHEREAS, E-MC Electrical, Inc. submitted a proposal through a Competitive Sealed Proposal process to perform upgrades to the fire alarm system at Dallas City Hall; and

WHEREAS, it is now desirable to authorize a construction contract with E-MC Electrical, Inc. to perform upgrades to the fire alarm system at Dallas City Hall, located at 1500 Marilla Street in an amount not to exceed \$2,075,000.

Now, Therefore,

#### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

**SECTION 1.** That the City Manager is hereby authorized to execute a construction contract with E-MC Electrical, Inc. to perform upgrades to the fire alarm system at Dallas City Hall, located at 1500 Marilla Street in the amount of \$2,075,000, after approval as to form by the City Attorney.

**SECTION 2.** That the Chief Financial Officer is authorized to disburse the amount not to exceed \$2,075,000 to E-MC Electrical, Inc.

funds in accordance with the terms and conditions of the contract to E-MC Electrical, Inc. as follows:

2006 Bond Funds.

Fund 7T60, Department EBS, Unit T738, Obect 4510, Activity EB01, Program EBS06T738, CT-EBS06T738CTG01, Vendor Commodity 91438, Vendor VS91582 \$248,001.47

2006 Bond Funds.

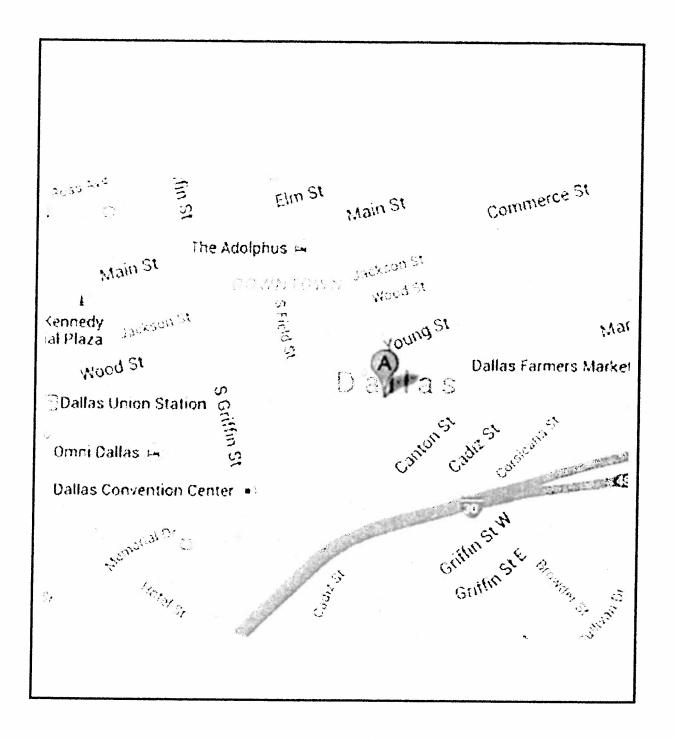
Fund 8T60, Department EBS, Unit T738, Obect 4510, Activity EB01, Program EBS06T738, CT-EBS06T738CTG01, Vendor Commodity 91438, Vendor VS91582 \$303,631.62

2006 Bond Funds.

Fund 1T60, Department EBS, Unit T738, Obect 4510, Activity EB01, Program EBS06T738, CT-EBS06T738CTG01, Vendor Commodity 91438, Vendor VS91582 \$1,523,366.91

**SECTION 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

# Dallas City Hall



Mapsco 45Q



DATE April 14, 2017

TO Honorable Mayor and Members of the City Council

## SUBJECT City License Applications

Attached is a list of the most recent Dance Hall and/or Sexual Oriented Business applications received for the week of April 3-7, 2017 by the Narcotics Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Sergeant Lisette Rivera, #7947 at (214) 670-4811 and/or by email at <a href="mailto:lisette.rivera@dpd.ci.dallas.tx.us">lisette.rivera@dpd.ci.dallas.tx.us</a> should you need further information.

Eric D. Campbell Assistant City Manager

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[Attachment]

cc: T.C. Broadnax, City Manager
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# Weekly License Application Report

April 03, 2017 - April 07, 2017

BEAT	DIST	. NAME OF BUSINESS	<b>ADD</b>	RESS	<b>LICENSE</b>	<b>STATUS</b>	LATE HOUR	<b>DATE</b>	<b>APPLICANT</b>
151	2	EL CARRIZAL BALLROOM	1027	S. RIVERFRONT BOULEVARD	DH-CLASS A	RENEWAL	YES	4/5/2017	REYNA, ROGER
437	3	BABY DOLLS SALOON-SOUTH	3330	DUNCANVILLE ROAD	SOB-CABARET	RENEWAL	NO	4/5/2017	CRAFT, STEVEN WILLIAM
534	6	COLETTE	10821	COMPOSITE DRIVE #300	DH-CLASS A	RENEWAL	YES	4/5/2017	MELFI, JOHN
521	6	BABY DOLLS TOPLESS SALOOM	N10250	SHADY TRAIL	SOB-CABARET	RENEWAL	NO	4/5/2017	CRAFT,STEVEN WILLIAM
533	6	TO BE DETERMINED	10901	N. STEMMONS FREEWAY	SOB-CABARET	RENEWAL	NO	4/5/2017	CRAFT, STEVEN WILLIAM
614	12	FOX & HOUND ENGLISH PUB &	18918	MIDWAY ROAD #200	BH	RENEWAL	NO	4/5/2017	LEPINE, DON

License Definitions: DH - Class "A" -Dance Hall - Dancing Permitted 3 Days Or More A Week

DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week

DH - Class "C"Dance Hall - Dancing Scheduled One Day At A Time

DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only

LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00

BH - Billiard Hall - Billiards Are Played

SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult

Adult Theater / Escort Agency / Nude Model Studio

Monday, April 10, 2017

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