

Memorandum



CITY OF DALLAS

DATE July 13, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **City Hall Cafeteria**

Staff is providing the information below in response to the memorandum dated June 27, 2018 sent by Council Members McGough, Greyson and Kingston regarding future plans to reopen City Hall Cafeteria.

A cross departmental team from Human Resources and Equipment and Building Services are currently gathering information, specifications, and cost in preparation of a proposal to refurbish and update the common space known as City Hall Cafeteria.

In addition, an RFP is currently being drafted for food service vendors and is expected to be published by the end of August 2018.

It is possible that the cafeteria could be reopened by March 2019, subject to the timing of approvals, the RFP selection process and project completion. Cost implications will be subject to responses to the RFP and discussed as part of the budget, if warranted.

Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.

A handwritten signature in black ink, appearing to read 'T. G. Broadnax', written over a circular scribble.

T. G. Broadnax
City Manager

c: Larry Casto, City Attorney
Craig D. Kinton, City Auditor
Billerae Johnson, City Secretary
Daniel F. Solis, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Nadia Chandler Hardy, Chief of Community Services
Raquel Favela, Chief of Economic Development & Neighborhood Services
Theresa O'Donnell, Chief of Resilience
Directors and Assistant Directors