

# Memorandum



CITY OF DALLAS

DATE April 20, 2018

TO Honorable Mayor and Members of the City Council

SUBJECT **ESG FY17-18 Funding Recommendations**

Funding recommendations for FY17-18 Emergency Solutions Grant (ESG) for Rapid Re-Housing, Emergency Shelter, and Homeless Prevention are provided in the attached document which has also been provided to the Human and Social Needs Committee on April 2, 2018.

Nine organizations are being recommended for funding and they will appear as individual items on the April 25, 2018 Council agenda.

Please contact me if you have any questions or require any additional information.

A handwritten signature in blue ink, appearing to read 'Nadia'.

Nadia Chandler-Hardy  
Chief of Community Services

[Attachment]

- c:
- |  |  |
|--|--|
| T.C. Broadnax, City Manager                                | Jo M. (Jody) Puckett, Assistant City Manager (Interim)               |
| Larry Casto, City Attorney                                 | Jon Fortune, Assistant City Manager                                  |
| Craig D. Kinton, City Auditor                              | Joey Zapata, Assistant City Manager                                  |
| Biliera Johnson, City Secretary                            | M. Elizabeth Reich, Chief Financial Officer                          |
| Daniel F. Solis, Administrative Judge                      | Raquel Favela, Chief of Economic Development & Neighborhood Services |
| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | Theresa O'Donnell, Chief of Resilience                               |
| Majed A. Al-Ghafry, Assistant City Manager                 | Directors and Assistant Directors                                    |

# Memorandum



CITY OF DALLAS

DATE March 30, 2018

Honorable Members of the Human and Social Needs Committee:  
TO Councilmember Casey Thomas, II (Chair), Deputy Mayor Pro Tem Adam Medrano  
(Vice Chair), Mayor Pro Tem Dwaine R. Caraway, Councilmember Omar Narvaez,  
Councilmember Mark Clayton, Councilmember B. Adam McGough

SUBJECT **FY17-18 Emergency Solutions Grant Funding Recommendations**

Attached is the briefing presentation on the Emergency Solutions Grant (ESG) funding recommendations for this fiscal year. These funds have been awarded to the City by the United States Department of Housing and Urban Development to serve individuals and families who are at risk or experiencing homelessness.

The proposed recommendations have been provided to the Citizen Homelessness Commission for informational purposes. With the support of the Human and Social Needs Committee, staff will seek the full council's consideration and approval on April 25, 2018.

Please contact me if you have any questions or require any additional information.

A handwritten signature in blue ink, appearing to read 'Nadia Hardy'.

Nadia Chandler Hardy  
Chief of Community Services

c: Honorable Mayor and Members of the City Council  
T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Billerae Johnson, City Secretary (Interim)  
Daniel F. Solis, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
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Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Theresa O'Donnell, Chief of Resilience  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Directors and Assistant Directors

# **FY17-18 Emergency Solutions Grant Funding Recommendations**

**Human & Social Needs  
Committee**

**April 2, 2018**

**Lori Davidson  
Homeless Solutions  
Specialist  
Office of Homeless Solutions**

**Charletra Sharp  
Program Administrator  
Office of Homeless Solutions**



**City of Dallas**

# Overview

- Purpose
- Background
- Program Budget
- Eligible Program Service Categories
- Proposals
- Contract Award Recommendations
- Next Steps

# Purpose

- Provide background of the FY2017-18 Emergency Solutions Grant (ESG)
- Summarize service provider proposals
- Examine staff recommendations for funding awards

# Background

- On August 7, 2017, City Council adopted the FY2017-18 Consolidated Plan Budget for the U.S. Department of Housing and Urban Development (HUD) grant funds.
  - ESG budgeted for the amount of \$3,117,540
  - Grant funding available October 1, 2017 and contingent upon approval of the City's FY2017-18 Action Plan and HUD grant agreements
- On September 14, 2017, the City of Dallas Business Development and Procurement Services (BDPS) advertised the 2017-18 ESG Request for Competitive Sealed Proposals (RFCSP).
  - On December 13, 2017, City Council rejected proposals per Council Resolution 17-171874
- On January 11, 2018, the City of Dallas BDPS advertised the 2017-18 ESG RFCSP.
  - Proposals from services providers were solicited for Rapid Re-Housing, Emergency Shelter, and Homelessness Prevention

# Program Budget

Program Service Category	Approximate Amount Available
Rapid Re-Housing	\$ 1,065,784
Emergency Shelter	\$ 439,802
Homelessness Prevention	\$ 50,000
Total	\$ 1,555,586

# Eligible Program Service Categories

- Rapid Re-Housing
  - Rental Assistance
  - Housing Relocation & Stabilization Services – Financial Assistance/Housing Services
- Emergency Shelter
  - Essential Services
  - Shelter Operations
- Homelessness Prevention
  - Rental Assistance
  - Housing Relocation & Stabilization Services – Financial Assistance/ Housing Services



# ESG Proposals

Total twelve (12) proposals submitted:

## 1. Rapid Re-Housing

- Bridge Steps
- Catholic Charities of Dallas
- DFW Veterans Transitional Housing
- Family Gateway, Inc.
- Shared Housing Center, Inc.

## 2. Homelessness Prevention

- Open Arms, Inc. dba Bryan's House

## 3. Emergency Shelter

- Bridge Steps
- Family Gateway, Inc.
- Family Place
- Legal Aid NW Texas
- Shared Housing Center, Inc.
- Shelter Ministries of Dallas dba Austin Street Center

# Contract Award Recommendations

## Rapid Re-Housing

Provider Name	# of People to be Served	Average Score	Amount Requested	Award Recommendation
Shared Housing Center	140	74.0	\$292,763	\$292,763
Family Gateway	20	74.0	\$281,120	\$281,120
Bridge Steps	80	66.3	\$460,840	\$275,621
Catholic Charities	40	70.5	\$216,280	\$216,280
DFW Veterans Transitional Housing	20	20.8	\$640,375	\$0

# Contract Award Recommendations (cont.)

## Emergency Shelter

Provider Name	# of People to be Served	Average Score	Amount Requested	Award Recommendation
Austin Street	140	75.7	\$205,145	\$134,000
Bridge Steps	340	68.0	\$439,802	\$110,000
Family Gateway	100	72.8	\$164,520	\$80,000
Family Place	1200	74.0	\$90,000	\$65,000
Shared Housing Center	75	71.8	\$84,000	\$30,000
Legal Aid NW TX	60	71.8	\$50,000	\$20,000

# Contract Award Recommendations (cont.)

## Homelessness Prevention

Provider Name	# of People to be Served	Average Score	Amount Requested	Award Recommendation
Open Arms, Inc. dba Bryan's House	210	76.5	\$50,000	\$50,000

# Next Steps

- Staff will recommend ESG service contracts to City Council for consideration and approval on April 25, 2018.
- Staff recommends forwarding to full City Council for consideration and approval.

# **FY17-18 Emergency Solutions Grant Funding Recommendations**

**Human & Social Needs  
Committee**

**April 2, 2018**

**Lori Davidson  
Homeless Solutions Specialist  
Office of Homeless Solutions**

**Charletra Sharp  
Program Administrator  
Office of Homeless Solutions**



**City of Dallas**

**Agenda Item #36**  
**Bridge Steps – ESG Emergency Shelter**

Name of Organization:	Bridge Steps
ESG Category:	Emergency Shelter
Requested Amount:	\$439,802
OHS Recommended Amount:	\$110,000 (25.0% of request)
Total Recommended Contract Amount:	\$111,665 (including HMIS)
# of Clients Served:	8,600 persons
# of Clients Served with ESG Funding:	8,600 persons (tied to Shelter’s HMIS project)
\$ Average per Client:	\$1,294 per person (based on Shelter’s Total Operating Budget, of which ESG funding represents 1%)

**Agenda Item #37**  
**Bridge Steps – ESG Rapid Re-Housing**

Name of Organization:	Bridge Steps
ESG Category:	Rapid Re-Housing
Requested Amount:	\$460,840
OHS Recommended Amount:	\$275,621 (59.8% of request)
Total Recommended Contract Amount:	\$277,245 (including HMIS)
# of Clients Served:	25 persons (receiving rental assistance)
# of Clients Served with ESG Funding:	25 persons (receiving rental assistance)
\$ Average per Client with ESG Funding:	Rent: \$8,154 per person (\$680 per month) Staff: \$2,871 per person (partially fund Care Manager and Housing Navigator)

**Agenda Item #38**  
**Catholic Charities of Dallas, Inc. – ESG Rapid Re-Housing**

Name of Organization:	Catholic Charities of Dallas, Inc.
ESG Category:	Rapid Re-Housing
Requested Amount:	\$216,280
OHS Recommended Amount:	\$216,280 (100.0% of request)
Total Recommended Contract Amount:	\$219,265 (including HMIS)
# of Clients Served:	40 individuals/families (receiving rental assistance)
# of Clients Served with ESG Funding:	40 individuals/families (receiving rental assistance)
\$ Average per Client with ESG Funding:	Rent: \$4,163 per family (average \$347 per month) Staff: \$1,245 per family (partially fund four positions, including Care Manager, Financial Coach, and supervisors)

**Agenda Item #39**  
**Family Gateway, Inc. – ESG Emergency Shelter**

Name of Organization:	Family Gateway, Inc.
ESG Category:	Emergency Shelter
Requested Amount:	\$164,520
OHS Recommended Amount:	\$80,000 (48.6% of request)
Total Recommended Contract Amount:	\$81,740 (including HMIS)
# of Clients Served:	350 persons (110 families)
# of Clients Served with ESG Funding:	350 persons (tied to Shelter’s HMIS project)
\$ Average per Client with ESG Funding:	\$3,000 per person (based on Shelter’s Total Operating Budget, of which ESG funding represents 7.6%)



**Agenda Item #40**  
**Family Gateway, Inc. – ESG Rapid Re-Housing**

Name of Organization:	Family Gateway, Inc.
ESG Category:	Rapid Re-Housing
Requested Amount:	\$281,120
OHS Recommended Amount:	\$281,120 (100.0% of request)
Total Recommended Contract Amount:	\$282,770 (including HMIS)
# of Clients Served:	20 families (60 persons) (receiving rental assistance)
# of Clients Served with ESG Funding:	20 families (60 persons) (receiving rental assistance)
\$ Average per Client with ESG Funding:	Rent: \$11,700 per family (average \$975 per month) Staff: \$2,356 per family (partially fund Housing Stability Case Manager)

**Agenda Item #41**  
**Open Arms, Inc. – ESG Homelessness Prevention**

Name of Organization:	Open Arms, Inc.
ESG Category:	Homelessness Prevention
Requested Amount:	\$50,000
OHS Recommended Amount:	\$50,000 (100.0% of request)
Total Recommended Contract Amount:	\$51,830 (including HMIS)
# of Clients Served:	50 families (210 persons) (receiving rental assistance)
# of Clients Served with ESG Funding:	50 families (210 persons) (receiving rental assistance)
\$ Average per Client with ESG Funding:	Rent: \$380 per family (Total Avg Cost: \$1,000 per family) Staff: \$620 per family (Total Avg Cost: \$1,641 per family) (partially fund Family Support Services Case Manager)

**Agenda Item #42**  
**Shared Housing Center, Inc. – ESG Rapid Re-Housing**

Name of Organization:	Shared Housing Center, Inc.
ESG Category:	Rapid Re-Housing
Requested Amount:	\$292,763
OHS Recommended Amount:	\$292,763 (100.0% of request)
Total Recommended Contract Amount:	\$294,455 (including HMIS)
# of Clients Served:	40 families (110 persons) (receiving rental assistance)
# of Clients Served with ESG Funding:	40 families (110 persons) (receiving rental assistance)
\$ Average per Client with ESG Funding:	Rent: \$4,872 per family (average \$406 per month) Staff: \$2,446 per family (partially fund Shelter Case Manager and Client Case Manager, with subcontracted Employment Services)

**Agenda Item #43**  
**Shelter Ministries of Dallas/Austin Street Center – ESG Emergency Shelter**

Name of Organization:	Shelter Ministries of Dallas dba Austin Street Center
ESG Category:	Emergency Shelter
Requested Amount:	\$207,145
OHS Recommended Amount:	\$134,802 (65.1% of request)
Total Recommended Contract Amount:	\$136,485 (including HMIS)
# of Clients Served:	2,500 persons
# of Clients Served with ESG Funding:	2,500 persons (tied to Shelter’s HMIS project)
\$ Average per Client with ESG Funding:	\$1,286 per person (based on Shelter’s Total Operating Budget, of which ESG funding represents 4.2%)

**Agenda Item #44**  
**The Family Place – Emergency Shelter**

Name of Organization:	The Family Place
ESG Category:	Emergency Shelter
Requested Amount:	\$90,000
OHS Recommended Amount:	\$65,000 (72.2% of request)
Total Recommended Contract Amount:	\$65,500 (including HMIS)
# of Clients Served:	1,100 persons (370 families)
# of Clients Served with ESG Funding:	1,100 persons (tied to Shelter’s HMIS project)
\$ Average per Client with ESG Funding:	\$2,065 per person (based on Shelter’s Total Operating Budget, of which ESG funding represents 2.9%)