

Memorandum



CITY OF DALLAS

DATE May 31, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report—April 2019**

On June 3, the Office of Budget will provide information to the Government Performance & Financial Management Committee on the Budget Accountability Report (BAR) based on information through April 30, 2019. This report combines the Financial Forecast Report (FFR), Dallas 365, and Budget Initiative Tracker into a single monthly report, which is attached for your review.

The monthly report includes variance explanations in the FFR and Dallas 365 sections based on established thresholds. Listed below are variance explanations for a few items specifically questioned at the May 20 GPFM Committee meeting when the March 2019 BAR was provided.

1. Why is Code Compliance forecast to end the year with \$1 million savings?

Savings are primarily the result of vacancies. On May 22, however, City Council approved by resolution #19-0829 the purchase of equipment for the Community Clean initiative using the savings identified in the March BAR.

2. Why is Court and Detention Services forecast to end the year with \$0.7 million savings?

Savings are primarily the result of vacancies. There are currently 44 vacancies in the department, largely in Security Services and the City Marshal's Office, and Courts has provided a hiring plan for filling these vacancies by the end of the fiscal year.

3. Why is Public Works forecast to end the year with \$0.7 million savings?

Savings are primarily the result of vacancies. There are currently 80 vacancies in the department, largely in the Service Repair division and Service Maintenance Areas. The positions with the highest turnover include Laborer I, Laborer II, and Crew Leaders—Public Works has difficulty hiring for these positions because of the commercial driver's license requirements and non-competitive pay.

4. Why is the number of street lane miles resurfaced not on target (measure #10)?

The monthly target was established by dividing the annual target evenly throughout the year. However, actual work is seasonal with most of the work being conducted in spring and summer months. The resurfacing measure is behind the annual goal because of this seasonality. Work will accelerate from April through the end of the fiscal year and is anticipated to end the year on target.

DATE May 31, 2019
SUBJECT **Budget Accountability Report—April 2019**

5. Why is the total number of new housing units being produced not on target (measure #18)?

Developing and constructing housing units is a multi-year process. Since the adoption of the Comprehensive Housing Policy in May 2018, the department restarted the single-family and multi-family development programs, including funding the development of housing units through the 2018 Notice of Availability of Funds (NOFA) and the Land Bank program. Projects resulting from the NOFA are expected to produce 781 units in the next two years, and projects resulting from recently approved Land Bank sales will create 81 single-family homes in the next four years. The single-family NOFA currently out for solicitation is expected to produce additional units.

6. Why is the number of single-family rental properties inspected not on target (measure #24)?

Inspectors rely on a workload management system to track which single-family rental properties are due for inspection and the status of those inspections. In fall 2018, the City transitioned to a new information technology system. During the transition, we encountered issues that delayed access to data, resulting in fewer completed inspections. Month-over-month performance did improve in April and should continue through the end of the year.

If you have any questions, please contact Jack Ireland, Director in the Office of Budget.



M. Elizabeth Reich
Chief Financial Officer

Attachment

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
Laila Alequresh, Chief Innovation Officer
Directors and Assistant Directors



APRIL 2019
**BUDGET
ACCOUNTABILITY
REPORT**

PREPARED BY THE
OFFICE OF BUDGET

1500 Marilla Street, 4FN
Dallas, TX 75201

214-670-3659
financialtransparency.dallascityhall.com

EXECUTIVE SUMMARY

Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	✓	✓
Convention and Event Services	✓	✓
Municipal Radio	!	✓
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Sustainable Development and Construction	✓	✓
Dallas Water Utilities	✓	✓
Information Technology	✓	✓
Radio Services	✓	✓
Equipment and Fleet Management	✓	✓
Express Business Center	✓	✓
9-1-1 System Operations	✓	✓
Debt Service	✓	✓

✓ YE forecast within 5% of budget

! YE forecast within 6-10% of budget

✗ YE forecast more than 10% from budget or no forecast provided

Dallas 365



On Target



Caution



Needs Improvement

Budget Initiative Tracker



Complete



On Target



Caution



Cancelled

FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through April 30, 2019, for the General Fund and other annual operating funds of the City. The Adopted Budget reflects the budget adopted by City Council on September 18, 2018, effective October 1 through September 30. The Amended Budget column reflects City Council-approved transfers between funds and programs, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-Date (YTD) Actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the Year-End (YE) Forecast, which projects anticipated revenues and expenditures as of September 30, 2019. The variance is the difference between the FY 2018-19 Amended Budget and the YE Forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

General Fund Overview

	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$182,017,646	\$182,017,646		\$207,908,478	\$25,890,832
Revenues	1,365,966,274	1,367,351,406	1,014,681,468	1,376,953,894	9,602,488
Expenditures	1,365,966,274	1,367,351,406	714,253,500	1,363,766,072	(3,585,334)
Ending Fund Balance	\$182,017,646	\$182,017,646		\$221,096,300	\$39,078,654

The General Fund overview provides a summary of financial activity through April 30, 2019.

Fund Balance. The summary includes fund balance with the YE revenue and expenditure forecasts. As of April 30, 2019, the YE forecast beginning fund balance represents the FY 2017-18 audited unassigned ending fund balance and includes FY 2017-18 YE savings.

Revenues. Through April 30, 2019, General Fund revenues are projected to be \$9,602,000 over budget. This is primarily due to forecasted increases in property tax and sales tax collections, franchise fees, Safelight fines, and interest revenue based on current trends.

Expenditures. Through April 30, 2019, General Fund expenditures are projected to be below budget by \$3,585,000. Departments are under budget primarily because of salary savings from vacant positions.

Amendments. The General Fund budget was amended on:

- November 14, 2018, by resolution #18-1641 in the amount of \$155,000 for the District 4 runoff election.
- February 13, 2019, by resolution #19-0296 in the amount of \$480,000 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery.
- April 24, 2019, by ordinance #31779 for mid-year appropriation ordinance adjustments consisting of a \$75,000 increase to Civil Service, \$80,700 increase to City Controller's Office, \$150,000 decrease to Court and Detention Services, \$100,000 decrease to Library, \$73,520 decrease to Non-Departmental, \$150,710 increase to 311 Customer Service, \$142,110 increase to Office of Homeless Solutions, \$125,000 decrease to Public Affairs and Outreach, \$250,000 increase to Dallas Police Department from Contingency Reserve, and a \$500,000 increase to Park and Recreation from Contingency Reserve.

Budget adjustments approved by City Council on May 15, 2019, for the citywide runoff election will be reflected in next month's Budget Accountability Report (BAR).

Financial Forecast Report

GENERAL FUND REVENUE

Revenue Category ¹	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Property Tax	\$727,886,279	\$727,886,279	\$721,316,337	\$729,340,841	\$1,454,562
Sales Tax ²	311,645,016	311,645,016	154,465,696	314,490,579	2,845,563
Franchise and Other	133,347,988	133,347,988	54,959,553	135,012,797	1,664,809
Charges for Service	110,146,088	110,146,088	43,944,823	112,768,854	2,622,766
Fines and Forfeitures	34,244,958	34,244,958	14,509,123	35,338,973	1,094,015
Operating Transfers In ³	24,823,767	26,208,899	9,141,937	22,872,899	(3,336,000)
Intergovernmental	9,563,291	9,563,291	3,308,944	9,563,291	0
Miscellaneous ⁴	6,320,104	6,320,104	4,750,273	7,119,744	799,640
Licenses and Permits	5,670,499	5,670,499	3,449,137	5,857,425	186,926
Interest ⁵	2,318,284	2,318,284	4,835,647	4,588,491	2,270,207
Total Revenue	\$1,365,966,274	\$1,367,351,406	\$1,014,681,468	\$1,376,953,894	\$9,602,488

VARIANCE NOTES

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

1 Revenue Category. Beginning with the December 2018 BAR, revenue categories have been restated to match the City's Chart of Accounts.

2 Sales Tax. Sales tax revenues are forecast to be \$2,846,000 over budget due to increased collections. Over the most recent 12 months, sales tax receipts have increased by 4.0 percent.

3 Operating Transfers In. The revenue budget for Operating Transfers In was amended on November 14, 2018, by resolution #18-1641 in the amount of \$155,132 for the District 4 runoff election, and on February 13, 2019, by resolution #19-0296 in the amount of \$480,000 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery, and April 24, 2019, by ordinance #31179 in the amount of \$750,000 for the police staffing study and evening youth programs in Park and Recreation. Revenue is forecast to be below budget due to deferral of inter-fund transfers.

4 Miscellaneous. Miscellaneous revenues are forecast to be \$800,000 over budget primarily due to facility rental fees.

5 Interest. Interest revenue is forecast to be \$2,270,000 over budget based on current trends.

Financial Forecast Report

GENERAL FUND EXPENDITURES

Expenditure Category	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	\$241,344,527	\$240,182,634	\$125,195,398	\$230,700,563	(\$9,482,071)
Civilian Overtime	6,660,128	6,643,021	5,166,195	8,841,753	2,198,732
Civilian Pension	35,070,258	34,947,747	18,016,546	33,262,712	(1,685,035)
Uniform Pay	423,709,510	423,709,510	240,163,230	415,933,582	(7,775,928)
Uniform Overtime	39,354,268	39,354,268	25,436,529	45,772,939	6,418,671
Uniform Pension	159,002,901	159,002,901	85,938,078	159,002,901	0
Health Benefits	68,816,185	68,816,185	33,149,020	68,834,337	18,152
Workers Comp	10,508,446	10,508,446	0	10,508,446	0
Other Personnel Services	12,666,100	12,644,950	6,690,406	12,508,866	(136,084)
Total Personnel Services ¹	997,132,323	995,809,662	539,755,402	985,366,099	(10,443,563)
Supplies ²	77,884,269	77,957,078	36,793,011	80,617,798	2,660,720
Contractual Services ³	366,535,382	368,978,484	148,989,994	371,738,607	2,760,123
Capital Outlay ⁴	13,617,618	13,724,618	4,087,854	16,517,403	2,792,785
Reimbursements ⁵	(89,203,318)	(89,118,436)	(15,372,760)	(90,473,835)	(1,355,399)
Total Expenditures	\$1,365,966,274	\$1,367,351,406	\$714,253,500	\$1,363,766,072	(\$3,585,334)

VARIANCE NOTES

1 Personnel Services. Current YE civilian pay forecast is \$9,482,000 below budget primarily due to vacancy savings that fully offset the \$2,199,000 overrun in civilian overtime. Uniform overtime YE forecast assumes \$5,918,000 anticipated use of overtime for the Dallas Police Department and \$500,000 for Dallas Fire-Rescue, fully offset by \$7,776,000 in uniform salary savings from vacant positions. Uniform pension YE forecast equals budget and includes the \$156,819,000 contribution required to fund the police and fire pension as enacted by the Texas Legislature through HB 3158, and additional funding for supplemental pension.

2 Supplies. Current YE forecast is \$2,660,000 above budget primarily due to higher than budgeted Park and Recreation gas and water expenses to be offset by additional revenue, greater than budgeted Office of Cultural Affairs gas and furniture expenses, and greater than anticipated usage of medical-surgical supplies by Dallas Animal Services.

3 Contractual Services. Contractual Services are \$2,760,000 over budget due to the use of temporary help and day labor expenses in various departments offset by salary savings, increased contractual costs as a result of higher Safelight revenues, and equipment upgrades and maintenance in Dallas Fire-Rescue.

4 Capital Outlay. Current YE forecast is \$2,793,000 over budget primarily due to the replacement of five ambulances as a result of wrecks and the purchase of \$1,420,000 in vehicles and heavy equipment for Code Compliance's Community Clean initiative.

5 Reimbursements. General Fund reimbursements reflects contributions from various agencies, including federal and state funds, internal service fund departments, and enterprise fund departments. Current YE forecasts are \$1,355,000 greater than budget due to increased reimbursements to Human Resources for implementation of the human resource information system and Dallas Police Department overtime reimbursements from confiscated funds.

Financial Forecast Report

GENERAL FUND EXPENDITURES

Expenditure by Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Building Services ¹	\$22,729,907	\$22,729,907	\$13,240,300	\$22,905,200	\$175,293
City Attorney's Office	18,348,876	18,348,876	9,255,966	18,348,876	0
City Auditor's Office	3,367,314	3,367,314	1,627,895	3,367,314	(0)
City Controller's Office ²	6,768,899	6,849,599	4,046,710	6,880,677	31,078
Independent Audit	917,892	917,892	0	917,892	0
City Manager's Office ³	2,787,305	2,787,305	1,467,969	2,810,810	23,505
City Secretary ⁴	4,350,544	4,505,676	2,374,141	4,486,870	(18,806)
Civil Service ⁵	3,241,621	3,316,621	1,624,981	3,316,621	0
Code Compliance ⁶	31,635,395	31,635,395	15,005,064	31,635,395	0
Court Services ⁷	23,314,074	23,164,074	10,715,093	22,395,184	(768,890)
Jail Contract	8,908,016	8,908,016	4,454,008	8,908,016	0
Dallas Animal Services	14,878,667	14,878,667	8,068,283	14,691,590	(187,077)
Dallas Fire-Rescue	294,483,209	294,483,209	160,615,314	294,125,050	(358,159)
Dallas Police Department ⁸	486,752,691	487,002,691	267,779,923	487,002,691	0
Housing and Neighborhood Services	4,213,724	4,213,724	1,236,874	4,163,424	(50,300)
Human Resources	7,005,071	7,005,071	3,748,428	6,803,935	(201,136)
Judiciary ⁹	3,446,356	3,446,356	1,963,039	3,458,600	12,244
Library ¹⁰	34,138,717	34,038,717	17,494,884	33,886,599	(152,118)
Office of Management Services					
311 Customer Service ¹¹	4,495,891	4,646,601	3,493,125	4,601,568	(45,033)
Council Agenda Office ¹²	219,414	219,414	121,270	220,286	872
Office of Equity and Human Rights	998,436	998,436	385,527	998,436	0
Office of Innovation ¹³	603,668	603,668	146,291	448,636	(155,032)
Office of Strategic Partnerships ¹⁴	1,053,433	1,053,433	520,860	989,331	(64,102)
Office of Business Diversity	894,165	894,165	462,699	890,661	(3,504)
Office of Community Care	5,375,877	5,375,877	2,733,860	5,375,877	0
Office of Emergency Management	877,113	877,113	266,627	877,113	0
Office of Environmental Quality	2,734,360	2,734,360	2,074,468	2,670,323	(64,037)
Office of Homeless Solutions ¹⁵	11,546,393	11,688,503	7,354,462	11,668,067	(20,436)
Public Affairs and Outreach ¹⁶	2,098,745	1,973,745	798,738	1,748,815	(224,930)
Welcoming Communities	623,124	623,124	247,350	621,356	(1,768)
Mayor and City Council	4,989,530	4,989,530	2,542,437	4,989,530	0
Non-Departmental ¹⁷	92,727,295	92,653,775	15,261,426	90,899,486	(1,754,289)
Office of Budget	3,796,050	3,796,050	1,884,403	3,651,958	(144,092)
Office of Cultural Affairs ¹⁸	19,973,188	20,453,188	16,783,833	20,447,775	(5,413)
Office of Economic Development	4,972,909	4,972,909	2,972,590	4,971,909	(1,000)
Park and Recreation ¹⁹	98,542,371	99,042,371	57,104,064	99,042,371	(0)
Planning and Urban Design ²⁰	3,171,871	3,171,871	1,484,914	2,821,143	(350,728)
Procurement Services ²¹	2,443,038	2,443,038	1,429,354	2,568,193	125,155
Public Works	75,856,653	75,856,653	45,353,332	75,200,539	(656,114)
Sustainable Development	2,194,525	2,194,525	1,588,110	2,194,525	0
Transportation ²²	47,219,419	47,219,419	21,773,747	48,492,903	1,273,484
Total Departments	\$1,358,695,746	\$1,360,080,878	\$711,502,355	\$1,356,495,544	(\$3,585,334)
Liability/Claim Fund Transfer	2,751,145	2,751,145	2,751,145	2,751,145	0
Contingency Reserve	2,319,383	2,319,383	0	2,319,383	0
Salary and Benefit Reserve	2,200,000	2,200,000	0	2,200,000	0
Total Expenditures	\$1,365,966,274	\$1,367,351,406	\$714,253,500	\$1,363,766,072	(\$3,585,334)

VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

1 Building Services. Expenditures are forecast to be \$175,000 over budget primarily due to repairs to facilities in the Arts and Central districts, City Hall, Martin Weiss Recreation Center, and Thanksgiving Square, as well as increased usage of pest control, dumpster rentals, and landscaping activities at City Hall, which may be offset by savings in other departments.

2 City Controller's Office. The City Controller's Office budget was increased by \$80,700 on April 24, 2019, by ordinance #31179 for technology upgrades and Certified Accounts Payable Professional certification, training, and membership dues. Expenditures are forecast to be \$31,000 over budget due to unbudgeted vacation/sick termination payouts for two long-time employees, which may be offset by Salary and Benefit Reserve funds.

3 City Manager's Office. Expenditures are forecast to be \$24,000 over budget due to equity-based salary adjustments and civilian merit increases, which may be offset by savings in other departments or Salary and Benefit Reserve funds.

4 City Secretary. The City Secretary budget was increased by \$155,000 on November 14, 2018, by resolution #18-1641 for the District 4 runoff election. Budget adjustments approved by City Council on May 15, 2019, for the citywide runoff election will be reflected in next month's BAR.

5 Civil Service. The Civil Service budget was increased by \$75,000 on April 24, 2019, by ordinance #31179 for installation of a new secure card key entry system, computer equipment for DPD and DFR testing, and updates to the Civil Service board room.

6 Code Compliance. Savings projected in the March BAR are being used to purchase equipment for the Community Clean initiative, approved by resolution #19-0829 on May 22, 2019.

7 Court Services. The Court Services budget was decreased by \$150,000 on April 24, 2019, by ordinance #31179.

8 Dallas Police Department. The Dallas Police Department budget was increased by \$250,000 on April 24, 2019, by ordinance #31179 for a uniform staffing study.

9 Judiciary. Expenditures are forecast to be \$12,000 over budget due to increased overtime needed to staff the Downtown Night Court, Downtown Community Court, Prostitution Diversion Initiative (PDI) docket, and Drug Court, which may be offset by savings in other departments or Salary and Benefit Reserve funds.

10 Library. The Library budget was decreased by \$100,000 on April 24, 2019, by ordinance #31179.

11 311 Customer Service. The 311 Customer Service budget was increased by \$150,710 on April 24, 2019, by ordinance #31179 for an office reconfiguration and the use of temporary employees. Expenditures are forecast to be \$45,000 over budget due to unbudgeted vacation/sick termination payouts for one long-time employee, which may be offset by savings in other Management Services divisions.

12 Council Agenda Office. Expenditures are forecast to be \$872 over budget due to increased IT costs, which may be offset by savings in other Management Services divisions.

13 Office of Innovation. Expenditures are forecast to be \$155,000 under budget primarily due to vacancies.

14 Office of Strategic Partnerships. Expenditures are forecast to be \$64,000 under budget due to two vacancies.

VARIANCE NOTES

15 Office of Homeless Solutions. The Office of Homeless Solutions budget was increased by \$142,110 on April 24, 2019, by ordinance #31179 for temporary staff hired to implement the Continuum of Care.

16 Public Affairs and Outreach. The Public Affairs and Outreach budget was decreased by \$125,000 on April 24, 2019, by ordinance #31179. Expenditures are forecast to be \$225,000 under budget due to hiring delays for vacant positions and lower costs associated with off-site City Council meetings.

17 Non-Departmental. The Non-Departmental budget was decreased by \$73,520 on April 24, 2019, by ordinance #31179. Expenditures are forecast to be \$1,754,000 under budget due to delays in departmental Master Lease purchases for fleet and equipment and an expected year-end appropriations transfer of \$500,000 to Transportation for the strategic mobility plan approved by City Council on February 13, 2019, by resolution #19-0297.

18 Office of Cultural Affairs. The Office of Cultural Affairs budget was increased by \$480,000 on February 13, 2019, by resolution #19-0296 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery.

19 Park and Recreation. The Park and Recreation budget was increased by \$500,000 on April 24, 2019, by ordinance #31179 to develop and expand youth programs during evenings and weekends.

20 Planning and Urban Design. Expenditures are forecast to be \$351,000 under budget due to salary savings from nine vacant positions, with a plan underway to fill the vacancies.

21 Procurement Services. Expenditures are forecast to be \$125,000 over budget due to unbudgeted vacation/sick termination payouts for three long-time employees, which may be offset by Salary and Benefit Reserve funds.

22 Transportation. Expenditures are forecast to be \$1,273,000 over budget primarily due to increased Safelight program payments to the state offset by increased revenue, as well as monthly traffic signal modem charges, an unplanned traffic signal upgrade, and a staff augmentation contract, partially offset by 47 vacant positions. Overages may be covered by savings from other departments. A year-end appropriations transfer of \$500,000 is expected from Non-Departmental to cover the cost of the strategic mobility plan approved by City Council on February 13, 2019, by resolution #19-0297.

Financial Forecast Report

ENTERPRISE FUNDS

Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
------------	------------------------------	------------------------------	------------	-------------	----------

AVIATION¹

Beginning Fund Balance	\$14,216,560	\$14,216,560		\$5,570,308	(\$8,646,252)
Total Revenues	144,132,819	154,991,422	79,790,092	154,991,422	0
Total Expenditures	144,132,819	154,991,423	62,202,749	154,991,423	0
Ending Fund Balance	\$14,216,560	\$14,216,559		\$5,570,306	(\$8,646,253)

CONVENTION AND EVENT SERVICES²

Beginning Fund Balance	\$33,234,399	\$33,234,399		\$39,186,345	\$5,951,946
Total Revenues	108,647,915	108,647,915	52,911,350	110,064,831	1,416,916
Total Expenditures	108,647,915	108,647,915	34,602,133	110,064,831	1,416,916
Ending Fund Balance	\$33,234,399	\$33,234,399		\$39,186,345	\$5,951,946

MUNICIPAL RADIO

Beginning Fund Balance	\$1,205,492	\$1,205,492		\$1,055,872	(\$149,620)
Total Revenues	2,178,813	2,178,813	1,014,968	1,999,653	(179,160)
Total Expenditures	2,076,728	2,076,728	1,183,315	2,076,368	(360)
Ending Fund Balance	\$1,307,577	\$1,307,577		\$979,157	(\$328,420)

Note: FY 2018-19 budget reflects revenue in excess of expenses.

SANITATION SERVICES³

Beginning Fund Balance	\$29,641,449	\$29,641,449		\$24,416,494	(\$5,224,955)
Total Revenues	112,653,465	114,157,465	72,151,273	115,895,111	1,737,646
Total Expenditures	112,653,465	114,157,465	43,637,784	114,157,465	0
Ending Fund Balance	\$29,641,449	\$29,641,449		\$26,154,139	(\$3,487,310)

STORM DRAINAGE MANAGEMENT—DALLAS WATER UTILITIES

Beginning Fund Balance	\$7,928,950	\$7,928,950		\$12,692,716	\$4,763,766
Total Revenues	58,436,837	58,436,837	34,578,189	58,465,982	29,145
Total Expenditures	58,436,837	58,436,837	29,969,576	58,436,836	(1)
Ending Fund Balance	\$7,928,950	\$7,928,950		\$12,721,861	\$4,792,911

SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

Beginning Fund Balance	\$43,833,830	\$43,833,830		\$47,568,451	\$3,734,621
Total Revenues	33,143,848	33,143,848	20,813,919	33,143,848	0
Total Expenditures	34,571,119	34,571,119	16,700,152	33,221,119	(1,350,000)
Ending Fund Balance	\$42,406,559	\$42,406,559		\$47,491,180	\$5,084,621

Note: FY 2018-19 budget reflects planned use of fund balance.

WATER UTILITIES⁴

Beginning Fund Balance	\$118,325,578	\$118,325,578		\$145,368,915	\$27,043,337
Total Revenues	665,005,577	665,005,577	322,380,441	634,309,792	(30,695,785)
Total Expenditures	665,491,395	665,491,394	303,881,083	641,102,642	(24,388,752)
Ending Fund Balance	\$117,839,760	\$117,839,761		\$138,576,066	\$20,736,305

Note: FY 2018-19 budget reflects planned use of fund balance.

Financial Forecast Report

INTERNAL SERVICE FUNDS

Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
------------	------------------------------	------------------------------	------------	-------------	----------

INFORMATION TECHNOLOGY

Beginning Fund Balance	\$10,887,991	\$10,887,991		\$11,210,496	\$322,505
Total Revenues	69,434,657	69,434,657	32,090,191	69,476,447	41,790
Total Expenditures	77,011,403	77,011,403	52,671,898	76,447,648	(563,755)
Ending Fund Balance	\$3,311,245	\$3,311,245		\$4,239,295	\$928,050

Note: FY 2018-19 budget reflects planned use of fund balance.

RADIO SERVICES

Beginning Fund Balance	\$2,800,576	\$2,800,576		\$3,086,522	\$285,946
Total Revenues	5,917,772	5,917,772	2,155,255	5,900,868	(16,904)
Total Expenditures	8,651,413	8,651,413	4,248,560	8,594,959	(56,454)
Ending Fund Balance	\$66,935	\$66,935		\$392,431	\$325,496

Note: FY 2018-19 budget reflects planned use of fund balance.

EQUIPMENT AND FLEET MANAGEMENT⁵

Beginning Fund Balance	\$7,254,000	\$7,254,000		\$6,862,856	(\$391,144)
Total Revenues	54,412,850	55,662,517	148,666	55,662,517	0
Total Expenditures	54,912,850	56,162,517	27,015,602	56,162,517	0
Ending Fund Balance	\$6,754,000	\$6,754,000		\$6,362,856	(\$391,144)

Note: FY 2018-19 budget reflects planned use of fund balance.

EXPRESS BUSINESS CENTER

Beginning Fund Balance	\$2,682,143	\$2,682,143		\$2,793,339	\$111,196
Total Revenues	2,593,790	2,593,790	1,432,592	2,593,790	0
Total Expenditures	2,137,496	2,137,496	895,964	2,137,252	(244)
Ending Fund Balance	\$3,138,437	\$3,138,437		\$3,249,877	\$111,440

Note: FY 2018-19 budget reflects planned use of fund balance.

Financial Forecast Report

OTHER FUNDS

Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
9-1-1 SYSTEM OPERATIONS					
Beginning Fund Balance	\$7,852,062	\$7,852,062		\$10,243,774	\$2,391,712
Total Revenues	12,018,812	12,018,812	5,848,585	12,300,359	281,547
Total Expenditures	15,176,553	15,176,553	5,126,533	15,130,100	(46,453)
Ending Fund Balance	\$4,694,321	\$4,694,321		\$7,414,033	\$2,719,712

Note: FY 2018-19 budget reflects planned use of fund balance.

DEBT SERVICE

Beginning Fund Balance	\$32,549,163	\$32,549,163		\$28,898,633	(\$3,650,530)
Total Revenues	289,189,656	289,189,656	266,948,762	290,332,436	1,142,780
Total Expenditures	296,200,044	296,200,044	145,278,350	296,200,044	0
Ending Fund Balance	\$25,538,775	\$25,538,775		\$23,031,024	(\$2,507,751)

Note: FY 2018-19 budget reflects planned use of fund balance.

EMPLOYEE BENEFITS

City Contributions	\$94,862,835	\$94,862,835	48,006,162	\$94,862,835	\$0
Employee Contributions	36,126,244	36,126,244	25,051,028	36,126,244	0
Retiree	31,963,243	31,963,243	15,631,436	31,963,243	0
Other	0	0	231,148	231,148	231,148
Total Revenues	162,952,322	162,952,322	88,919,773	163,183,470	231,148
Total Expenditures	\$160,083,133	\$160,083,133	\$68,271,982	\$160,083,133	\$0

Note: FY 2018-19 budget reflects revenue in excess of expenses. FY 2018-19 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred by not reported (IBNR) claims.

RISK MANAGEMENT

Worker's Compensation	\$13,701,708	\$13,701,708	\$1,162,781	\$13,701,708	\$0
Third Party Liability	10,227,315	10,227,315	163,608	10,227,315	0
Purchased Insurance	3,029,284	3,029,284	678	3,029,284	0
Interest and Other	749,900	749,900	1,024	749,900	0
Total Revenues	27,708,207	27,708,207	1,327,067	27,708,207	0
Total Expenditures	\$34,166,607	\$34,166,607	\$8,633,877	\$34,166,607	\$0

Note: FY 2018-19 budget reflects planned use of fund balance. FY 2018-19 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (Worker's Compensation/Liability/Property Insurance).

VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of April 30, 2019, YE forecast beginning fund balance represents the FY 2017-18 audited ending fund balance and any additional YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

1 Aviation. The Aviation budget was increased by \$10,859,000 on April 24, 2019, by ordinance #31179 to accrue revenues to service a fall 2019 payment on the Series 2017 Bonds and for the purchase of IT storage infrastructure, offset by \$10,859,000 in increased revenues.

2 Convention Center. Expenditures are forecast to be \$1,417,000 over budget due to increased food and beverage sales, fully offset by \$1,417,000 in increased revenues.

3 Sanitation Services. The Sanitation Services budget was increased by \$1,504,000 on April 24, 2019, by ordinance #31179 for increased equipment maintenance charges from aging fleet, increased landfill operating expenses associated with higher than normal rain in the fall, increased use of temporary help, and infrastructure repair at various sanitation facilities, fully offset by increased revenues from stronger than anticipated landfill cash customers and residential revenues.

4 Water Utilities. Revenues are forecast to be \$30,696,000 under budget due to wholesale customers receiving a credit to revenues as a result of the Sabine River Authority (SRA) settlement, which will be offset by fund balance, and decreased water consumption. Expenditures are projected to be \$24,389,000 below budget primarily due to a decreased capital construction transfer to offset the consumption-related revenue reduction.

5 Equipment and Fleet Management. The Equipment and Fleet Management budget was increased by \$1,250,000 on April 24, 2019, by ordinance #31179 for overtime to support Sanitation fleet maintenance, cost increases for automotive parts, non-emergency wrecker price agreement, and anticipated new costs associated with the use of emergency wrecker services. Billing has been delayed pending a billing program update required by the change in department acronym.

Financial Forecast Report

2017 GENERAL OBLIGATION BOND PROGRAM

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation [A]	\$533,981,000	\$124,513,232	\$31,645,257	\$37,517,190	\$55,350,785
Park and Recreation Facilities [B]	261,807,000	154,644,167	31,516,317	25,335,998	97,791,853
Fair Park [C]	50,000,000	27,570,000	1,657,459	2,591,540	23,321,001
Flood Protection and Storm Drainage [D]	48,750,000	19,574,800	292,519	1,003,693	18,278,587
Library Facilities [E]	15,589,000	14,089,000	464,115	745,148	12,879,737
Cultural and Performing Arts Facilities [F]	14,235,000	12,745,000	133,145	1,782,254	10,829,601
Public Safety Facilities [G]	32,081,000	31,016,000	2,920,331	1,662,819	26,432,851
City Facilities [H]	18,157,000	14,347,000	163,917	3,523,757	10,659,327
Economic Development [I]	55,400,000	14,462,200	1,304,463	11,012,200	2,145,537
Homeless Assistance Facilities [J]	20,000,000	2,000,000	-	-	2,000,000
Total	\$1,050,000,000	\$414,961,399	\$70,097,522	\$85,174,598	\$259,689,278

Note: The table above reflects expenditures and encumbrances recorded in the City's financial system of record. It does not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our six strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included, if available. Several measures are new for FY 2018-19, so actual performance data is not available (N/A) for last year.

An annual target has been established for each measure. The annual target is then broken down into a year-to-date (YTD) target, which represents October 1 through the current reporting period. Each month, we will compare the YTD target with the YTD actual performance reported by the responsible department and assign a YTD status based on how well actual performance compares to the target.

Measures are designated "on target" (green) if actual YTD performance is within 5 percent of the YTD target. Measures with actual YTD performance within 6 to 20 percent of the YTD target are designated in "caution" (yellow) status. If actual YTD performance is more than 20 percent from the YTD target, the measure is designated as "needs improvement" (red). For most measures, high values indicate positive performance, but for a few measures, the reverse is true. These measures are noted with an asterisk and include measures numbered 6, 8, 13 and 22. Variance notes are provided for each measure that is not on target.

 21

On Target

 8

Caution

 6

Needs Improvement

#	Measure	FY 2017-18 Actual	FY 2018-19 Target	YTD Target	YTD Actual	YTD Status
Public Safety						
1	Percentage of responses to structure fires within 5 minutes and 20 seconds of dispatch (Fire-Rescue)	86.11%	90.00%	90.00%	83.72%	!
2	Percentage of EMS responses within five minutes (Fire-Rescue)	N/A	90.00%	90.00%	50.51%	✗
3	Percentage of responses to Priority 1 calls within eight minutes (Police)	N/A	60.00%	60.00%	51.92%	!
4	Percentage of 911 calls answered within 10 seconds (Police)	94.21%	91.00%	91.00%	94.89%	✓
5	Homicide clearance rate (Police)	78.35%	60.00%	60.00%	91.34%	✓
6	Violent crime rate (per 100,000 residents) (Police)*	N/A	767	447.42	377.77	✓
Mobility Solutions, Infrastructure, & Sustainability						
7	Percentage of annual bond appropriation committed (Bond Program)	N/A	90.00%	52.50%	49.00%	✓ !
8	Average response time to emergency sewer calls (in minutes) (Dallas Water Utilities)*	58.68	60	60	59.67	✓
9	Percentage compliance with state and federal standards and regulations for drinking water (Dallas Water Utilities)	100.00%	100.00%	100.00%	100.00%	✓
10	Number of street lane miles resurfaced (Public Works)	208.34	197	114.92	58.33	✗
11	Percentage of potholes repaired within five days (Public Works)	N/A	98.00%	98.00%	97.37%	✓
12	Percentage of streets with a Pavement Condition Index rating of C or better (Public Works)	N/A	77.40%	77.40%	77.40%	✓

DALLAS 365

#	Measure	FY 2017-18 Actual	FY 2018-19 Target	YTD Target	YTD Actual	YTD Status
Mobility Solutions (cont.)						
13	Missed refuse and recycling collections per 10,000 collection points/service opportunities (Sanitation)*	12.83	11	11	11.62	⚠
14	Residential recycling diversion rate (Sanitation)	19.29%	19.00%	19.00%	17.69%	⚠
15	Percentage of surveyed street lights on major streets that are working (Transportation)	94.58%	96.00%	96.00%	95.00%	✅
Economic & Neighborhood Vitality						
16	Number of jobs created or retained through written commitment (Economic Development)	N/A	5,000	2,917	1,890	❌
17	Number of Dallas Homebuyer Assistance Program (DHAP) loans provided (Housing)	N/A	81	47	15	❌
18	Total number of new housing units produced (sale and rental combined) (Housing)	595	1,500	875	73	❌
19	Percentage of single-family permits reviewed in three days (Sustainable Development)	80.00%	85.00%	85.00%	85.71%	✅
20	Percentage of inspections performed same day as requested (Sustainable Development)	97.49%	98.00%	98.00%	96.69%	✅
Human & Social Needs						
21	Number of seniors served (Community Care)	1,833	4,500	2,625	4,387	✅
22	Number of days to resolve a homeless encampment site from date of service request to resolution (Homeless Solutions)*	16.31	21	21	16.80	✅
23	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Homeless Solutions)	N/A	85.00%	85.00%	90.78%	✅
Quality of Life						
24	Number of single-family rental properties inspected (initial inspections and reinspections) (Code Compliance)	12,099	10,000	5,833	2,205	❌
25	Percentage of 311 Code service requests responded to within estimated response time (Code Compliance)	94.58%	96.00%	96.00%	86.86%	⚠
26	Percentage of food establishments inspected on schedule (Code Compliance)	N/A	95.00%	95.00%	95.00%	✅
27	Live release rate (Animal Services)	80.30%	81.00%	81.00%	86.04%	✅
28	Percentage increase in field impoundments over prior fiscal year (Animal Services)	17.32%	18.00%	18.00%	20.91%	✅
29	Number of library visits in person, online, and for programs (Library)	9,352,274	7,420,000	4,328,333	5,896,433	✅
30	Number of participants in adult education courses (ELL, GED, basic education, and citizenship) (Library)	N/A	25,000	14,583	16,587	✅
31	Percentage of cultural services contracts awarded to artists or small arts organizations (budgets less than \$100,000) (Cultural Affairs)	N/A	50.00%	50.00%	59.70%	✅
32	Percentage of residents within ½ mile of a park (Park and Recreation)	60.00%	63.00%	63.00%	61.00%	✅

DALLAS 365

#	Measure	FY 2017-18 Actual	FY 2018-19 Target	YTD Target	YTD Actual	YTD Status
Government Performance & Financial Management						
33	Percentage of 311 calls answered within 90 seconds (311)	56.46%	70.00%	70.00%	58.05%	⚠
34	Percentage of invoices paid within 30 days (City Controller)	95.51%	94.00%	94.00%	98.78%	✅
35	Percentage of dollars spent with local businesses (Business Diversity)	45.41%	50.00%	50.00%	44.66%	⚠

VARIANCE NOTES

#1. Due to continued focus on driving safety, high numbers of new inexperienced firefighters, and an increase in heavy apparatus assignments to all “Potential Scenes of Violence.” These apparatus must stay on location until police arrival, which affects response times for other fire emergencies nearby.

#2. Due to high EMS service demand/call volume and finite emergency resources. Units are often deployed from more distant fire stations to serve areas experiencing simultaneous 911 calls for EMS service. DFR is exploring how the tiered EMS software (Priority Dispatch) can help reduce response times over the next few months.

#3. Due to lack of staff, although times have improved. An emphasis on recruiting, changes to Civil Service rules, and increased starting pay should lead to increased staffing and ultimately improved response times.

#7. Due to fluctuations in project award schedules. The Bond Program Office is initiating weekly meetings with client department directors, and design and construction awards are increasing, resulting in higher commitments, which are expected to reach \$82 million during the third quarter.

#10. Due to seasonality of resurfacing efforts. Work peaks from April to August.

#13. Schedule changes from November to January drove missed calls up slightly. This is an annual peak and falls back below target in the spring. Missed collections dropped to 8.78 per 10,000 in April, and performance should continue to improve.

#14. Due to seasonality. As temperatures rise throughout spring and summer, recycling diversion rates rise as well.

#16. Job creation through economic development incentives does not occur in a linear fashion. With a robust pipeline of prospects, the City will surpass the annual job creation goal.

#17. FY 2017-18 program changes and updated homebuyer qualification guidelines will result in larger loans, but the process is more time-consuming, resulting in fewer loans.

#18. The target for this measure was adjusted to 1,500 in consultation with Housing and Neighborhood Revitalization. The 2018 Notice of Funds Available (NOFA) is expected to produce 800 units, and the single-family NOFA to be issued in 2019 is expected to produce an additional 200. Other units may be added through the Home Repair Program, the incentive zoning ordinance (if approved), and/or tax credit projects that do not require City funding.

#24. Due to system conversion, which interrupted service request data retrieval. Inspections increased by 47% (month-over-month) in April, and performance should continue to improve.

#25. Due to system conversion, which interrupted service request data retrieval. Performance has improved since January, reaching 89% for the month of April, and should continue to increase.

#33. Due to increased attrition/reduction in agents trained to process calls, but performance continues to improve, from “Needs Improvement” in March to “Caution” in April.

#35. Due to two water/wastewater projects awarded to non-local vendors Southland Contracting (\$22.44 million) and Oscar Renda Contracting (\$15.81 million).

BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 44 activities included in the FY 2018-19 and FY 2019-20 biennial budget. For each initiative included in this report, you will find the initiative number, title, description and status. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is “complete” (blue circle), “on target” (green check mark), “caution” (yellow exclamation mark), or “canceled” (red x).



In the Spotlight

The Office of Community Care has begun hiring events for the FreshStart program, which supports the return of formerly incarcerated individuals to the community. At the event in May, three departments—Water Utilities, Management Services, and Building Services—made on-the-spot offers to 13 applicants. Once participants become full-time employees, program caseworkers meet with them for at least six months to help ensure a successful transition.

Budget Initiative Tracker

PUBLIC SAFETY**1 Police & Fire Uniform Pay**

INITIATIVE Increasing pay for police officers and firefighters (1) effective in October 2018 in accordance with the three-year Meet and Confer agreement, which calls for double-step pay increases of approximately 10 percent, adding a 2 percent top step, and increasing starting pay to \$51,688, and (2) effective in January 2019 in accordance with the City Council budget amendment to increase pay by three percent across the board, to a minimum of \$60,000. (Police and Fire-Rescue)

STATUS Uniform pay increases based on the current Meet and Confer agreement went into effect October 2018. On December 23, 2018, City Council authorized the City Manager to enter an Amended Meet and Confer agreement for additional uniform pay increases effective in January 2019.

2 Number of Police Officers

INITIATIVE Recruiting new police officers to bring the number of sworn employees at the end of FY 2018-19 to 3,050. (Police)

STATUS DPD anticipates hiring 255 officers this fiscal year with attrition of 249, for a total of 3,034. This year-end forecast is less than the goal of 3,050 officers because DPD ended FY 2017-18 with fewer officers than anticipated (3,028).

3 Number of Firefighters

INITIATIVE Recruiting new firefighters to bring the number of sworn employees at the end of FY 2018-19 to 1,942. (Fire-Rescue)

STATUS Dallas Fire-Rescue anticipates 65 recruits will enter the field in June and plans to delay hiring the spring 2019 class until July. DFR anticipates FY 2018-19 attrition to be 106 members (versus the previous forecast of 126), meaning DFR will end the year with 1,963 members instead of 1,942.

4 Police and Fire Uniform Pension

INITIATIVE Contributing \$156.8 million, up \$6.1 million from the current year, to the Dallas Police and Fire Pension System to ensure a secure retirement for our first responders. (Police and Fire-Rescue)

STATUS The City pension contributions are being made in compliance with HB 3158 approved by the state legislature in 2017.

5 Security of City Facilities

INITIATIVE Consolidating security for City facilities into Court and Detention Services and conducting a comprehensive risk assessment to identify future security needs for City facilities and programs. (Court and Detention Services)

STATUS City Council approved a one-year consultant contract on May 22 for a security assessment of City facilities and development of a Citywide security strategy, including recommendations for staffing and equipment enhancements.

6 School Crossing Guards

INITIATIVE Investing more than \$5 million in a school crossing guard program to protect Dallas students. (Court and Detention Services)

STATUS All City Management Services, Inc. (ACMS) has been providing crossing guard services to about 150 elementary schools within Dallas city limits since the beginning of the school year. The City also received \$315,000 from Dallas County—the first payment distribution since the “child safety” fee on vehicle registrations took effect on January 1.

7 P-25 Radio System

INITIATIVE Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (Communication and Information Services)

STATUS The project team is analyzing various radio towers impacted by this project to ensure all towers meet standards. The team is also putting mitigation plans in place in case alternative design options need to be explored.

8 Firefighter Safety

INITIATIVE Protecting the safety of DFR officers by replacing all self-contained breathing apparatus (SCBA) in phases and providing a second set of personal protective equipment (PPE) to allow for cleaning equipment between fires. (Fire-Rescue)

STATUS Dallas Fire-Rescue has submitted specifications to Procurement Services for the second set of PPEs and SCBA replacement. Staff expects to advertise and close the solicitation in June.

9 911 Operations Center

INITIATIVE Furthering the City's investment in the 911 emergency system with additional technology and expanded backup capacity. (Communication and Information Services)

STATUS DPD and CIS launched the Text-to-911 system on March 26. CIS also ordered equipment for the backup CAD system, and the vendor is finalizing the quote for the Dual Production Public Safety Answering Point (PSAP) solution for the backup site.

Budget Initiative Tracker

MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

10 Street Conditions

INITIATIVE Investing more than \$125 million of bonds and cash to improve the driving condition of city streets. (Public Works)

STATUS All funds for FY 2018-19 have been committed. Street and alley maintenance work and bond resurfacing contracts are all on schedule to be completed by the end of September. To date, Public Works has completed 230 maintenance and improvement projects, or 129.2 lane miles out of 820 budgeted for this fiscal year.

11 Intersection Safety

INITIATIVE Leveraging \$10 million of federal Highway Safety Improvement Program (HSIP) funds with approximately \$2 million in City funds to improve safety at high-crash locations. (Transportation)

STATUS Staff is currently working on scheduling design and with TxDOT to complete the Local Project Advanced Funding Agreements (LPAFA) wherein our 10% match is paid. One LPAFA is scheduled for City Council consideration in June, and staff anticipates submitting the remaining six in September.

12 Alley Access

INITIATIVE Creating a \$1.8 million cross-departmental pilot program to improve alley access for residents and utilities. (Sanitation, Water Utilities, and Public Works)

STATUS City Council awarded a contract for alley vegetation abatement on January 23. Public Works and Sanitation are prioritizing vegetation clearance because the green season started in late February, and this work began in April.

13 Bike Lanes

INITIATIVE Expanding bike lanes and improving mobility by increasing the current \$500,000 budget by \$500,000 per year for each of the next three years to achieve a \$2 million per year investment starting in FY 2020-21. (Transportation)

STATUS Transportation has awarded or is set to award \$0.9 million for projects this year, including 1.1 miles of bike lanes around Farmers Market and Deep Ellum, 0.62 miles in conjunction with Public Works' project on Sylvan Ave., 0.3 miles in conjunction with construction of Highland Rd., and purchase of bike racks for high-traffic areas.

14 OneWater Consolidation

INITIATIVE Combining water, wastewater, and stormwater into one utility to provide comprehensive management of Dallas' valuable water resources. (Water Utilities)

STATUS DWU is working with the Office of Budget and City Controller's Office on next steps for assigning fixed assets to the appropriate utility service. Consolidation and relocation of staff is expected to be complete by August.

15 Environmental Plan

INITIATIVE Completing an environmental plan that includes solutions to address climate change by using \$500,000 available revenue received from the previous plastic bag ordinance and fee. (Office of Environmental Quality)

STATUS Staff hosted the Dallas Climate Action Plan kickoff meeting on April 27, and a series of community engagement meetings are planned April 29 through May 9. Staff anticipates briefing City Council in June on initial data collection, analysis, and community outreach efforts.

16 Traffic Signals

INITIATIVE Repairing traffic signals by 1) responding to traffic signal knockdowns and underground cable repairs and 2) replacing broken vehicle detectors at 40 traffic signals across the city. (Transportation)

STATUS This initiative is funded in FY 2019-20, the second year of the biennial.

17 City Facility Major Maintenance

INITIATIVE Repairing City-owned facilities through a \$7 million deferred maintenance program. (Building Services)

STATUS Of the \$6 million allocated for general City facilities, projects estimated at \$3.1 million are complete, and the rest are in progress. Projects initiated since last month include assessment of pipes at City Hall and furniture for the City Hall cafeteria.

The remaining \$1 million allocated for deferred maintenance is for cultural facilities: \$800,000 at City-owned facilities and \$200,000 for other cultural facilities. Projects estimated at \$600,000 are in progress, including HVAC repairs at Kalita Humphreys Theater, J. Craft Annex floor replacement, exterior painting at the Latino Cultural Center, lighting at the South Dallas Cultural Center, and interior and storefront repairs and flooring at the Oak Cliff Cultural Center.

18 Neighborhood Drainage

INITIATIVE Implementing a new stormwater program dedicated to neighborhood drainage, which will focus efforts on neighborhood outreach and preventing flooding in local streets. (Water Utilities)

STATUS DWU's FY 2019-20 budget proposal includes funding for personnel, equipment, and contracts for increased neighborhood drainage maintenance. In addition to reclassifying and advertising the Sr. Program Manager position, additional requisitions are being opened for the newly designated Neighborhood Drainage Division of DWU.

Budget Initiative Tracker

ECONOMIC & NEIGHBORHOOD VITALITY**19 Property Tax Rate** 

INITIATIVE Reducing the property tax rate by 0.37¢, making FY 2018-19 the third consecutive year with a tax rate reduction. (Office of Budget)

STATUS City Council approved a 0.37¢ property tax reduction on September 18, 2018. Dallas County Tax Office distributed property tax bills and will collect revenue on behalf of the City.

20 Housing Policy 

INITIATIVE Implementing the Comprehensive Housing Policy approved by City Council in May 2018 to create and preserve housing throughout the city. (Housing and Neighborhood Revitalization)

STATUS On May 22, City Council approved an amendment to the Comprehensive Housing Policy adding a new Land Transfer program to facilitate the sale of tax-foreclosed and City-owned lots for affordable housing and other redevelopment activities. The Housing Policy Task Force committees continue to meet monthly to provide stakeholder input that informs implementation of the Comprehensive Housing Policy.

21 Stabilization and Emerging Market Areas 

INITIATIVE Targeting \$1 million to historically underserved areas at risk of displacement because of changing market conditions, as well as areas in need of intensive environmental enhancements, master planning, and formalized neighborhood organizations. (Housing and Neighborhood Revitalization)

STATUS During the next 60 days, staff will design a title clearing education and assistance program that leverages and expands on activities already underway through DISD, Dallas Housing Authority, and other educators and partners. Through this process, staff will determine the scope of the issue, including locations of tangled titles, the underlying causes, and the estimated time and resources needed to clear them. Staff will also identify additional potential partners, as well as gaps in staffing or skills needed to effectively advise homeowners on program requirements.

22 One-Stop Permitting 

INITIATIVE Offering an online one-stop shop for residents and businesses to submit construction plans to the City. (Sustainable Development and Construction)

STATUS Phase 2 of the Electronic Plan Review System is on track, which will allow inspectors to view and comment on electronic plans submitted online. DEV approved the configuration requirements document and the vendor is moving forward. The next part of Phase 2 will include enhanced features to improve efficiency, such as a more robust interface that will eliminate duplicate data entry.

23 Historic Resource Survey 

INITIATIVE Devoting \$100,000 to conduct a historic resource survey with private partners. (Sustainable Development and Construction)

STATUS Staff released the RFCSP for the survey in early 2019 and received two proposals; they are now working with Procurement to revise the scope based on the Texas Historical Commission (THC) grant requirements and will request new proposals from the two candidates. Staff anticipates the bid will be submitted for City Council consideration in August, with work beginning in September.

Budget Initiative Tracker

HUMAN & SOCIAL NEEDS**24 Homelessness Programs** 

INITIATIVE Addressing homelessness holistically, including \$2.3 million for strengthening the homeless response system, providing improved supportive housing for chronically homeless seniors, leveraging innovative and collaborative “shovel-ready” projects for affordable housing units, and developing a landlord subsidized leasing program. (Office of Homeless Solutions)

STATUS OHS released two solicitations in January for proposals to strengthen the homeless response system and increase landlord participation in the landlord subsidized leasing program (track 3 of the Homeless Solutions Strategy). Bids were opened March 15, and oral presentations have been completed. Proposals are currently being evaluated for final recommendations.

25 End Panhandling Now 

INITIATIVE Increasing funding for the End Panhandling Now initiative to \$415,000 and continuing public education on ways to effectively assist those in need. (Office of Community Care)

STATUS The City has four full-time resources dedicated to anti-panhandling initiatives. Staff is working to launch a new component of the educational campaign in May to improve program effectiveness, using traditional media outlets such as radio, billboards, and DART advertisements. Staff will also continue to implement street outreach.

26 Citizenship Programs 

INITIATIVE Committing \$175,000 to partner with nonprofit organizations to offer civil legal services and promote citizenship to immigrants. (Office of Welcoming Communities and Immigrant Affairs)

STATUS The City Attorney’s Office is reviewing specifications for procurement of civil legal services, and Procurement is reviewing the specifications for citizenship services.

27 Equity 

INITIATIVE Creating an Office of Equity and Human Rights (OEHR) to promote equity as one of the City’s core values and focus on fair housing. (Office of Equity and Human Rights)

STATUS On May 22, City Council adopted an Equity Resolution to demonstrate the City’s commitment to ensuring equity in all policies, programs, services, and practices.

28 FreshStart Re-Entry Program 

INITIATIVE Increasing funding by \$235,000 for the FreshStart re-entry program to support the transition of formerly incarcerated individuals into the community. (Office of Community Care)

STATUS The Office of Community Care (OCC) began hosting hiring events for the FreshStart program in April. These events allow FreshStart participants to interview with hiring personnel from participating City departments. OCC staff also attend other City and community hiring events to promote the FreshStart initiative, explaining program eligibility requirements and expectations to potential employers and participants.

Budget Initiative Tracker

QUALITY OF LIFE

29 Fair Park 

INITIATIVE Transitioning Fair Park's daily operation from City management to Fair Park First, a nonprofit subcontracting with a private management company to expand fundraising opportunities, improve operations, and make capital improvements. (Park and Recreation)

STATUS Fair Park First briefed the Park Board on April 18. Since the transition in January, there have been 345 event days with 188,971 people in attendance. In addition to existing events, at least four new events are planned for the 2019 season.

30 Dangerous Animals 

INITIATIVE Allocating \$410,000 to mobilize a team in Dallas Animal Services dedicated to dealing with aggressive and dangerous animals and preemptively reducing bites. (Dallas Animal Services)

STATUS Dallas Animal Services (DAS) has deployed a team of four officers and a supervisor specifically focused on impounding aggressive and dangerous loose dogs in high-risk areas, with the intention of reducing potential bites. Through April 2019, DAS' collective loose dog intake is up 20% year-over-year, while loose dog bites remain flat.

31 Neighborhood Code Representatives 

INITIATIVE Adding \$650,000 for seven Neighborhood Code Representatives (NCR), further improving outreach efforts and providing more liaisons to address community issues. (Code Compliance)

STATUS All seven NCR positions have been filled, and staff have started working in neighborhoods to engage and educate residents and address various issues they face.

32 Library RFID 

INITIATIVE Implementing a \$2 million Radio Frequency Identification (RFID) system throughout our library system to improve security and better manage our materials and assets. (Library)

STATUS The Office of Procurement is finalizing its proposal evaluations and scores. Staff anticipates submitting the recommended proposal for City Council consideration in June.

33 Aquatic Facilities 

INITIATIVE Expediting the opening of three aquatic facilities for summer 2019. (Park & Recreation)

STATUS The Lake Highlands North, Kidd Springs, and Tietze aquatic facilities are scheduled to open June 1.

34 Park and ISD Partnerships 

INITIATIVE Partnering with school districts to offer more green spaces and parks. (Park and Recreation)

STATUS Playground improvements at five DISD schools are on track for completion in May. The Trust for Public Land will also release its official report on the percentage of residents within a 1/2-mile (10-minute walk) of a park or green space in May. Staff anticipate an increase in this percentage because of the addition of DISD and RISD schools.

35 WellMed Senior Programs 

INITIATIVE Investing in programs for all ages by partnering with the nonprofit WellMed Charitable Foundation to open a new health and wellness center for residents age 60 and older. (Park and Recreation)

STATUS The WellMed Charitable Foundation Senior Activity Center at Redbird Square opened in December 2018. The center is designed to keep adults age 60 or older healthy and active at no cost to participants.

36 Cultural Plan 

INITIATIVE Adopting the Dallas Cultural Plan 2018. (Office of Cultural Affairs)

STATUS City Council unanimously adopted the Dallas Cultural Plan 2018 and an updated Cultural Policy on November 28, 2018. Implementation of key initiatives began immediately after adoption.

Budget Initiative Tracker

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

37 Off-Site City Council Meetings

INITIATIVE Expanding opportunities for residents and Council to engage by hosting mobile City Council meetings. (Mayor and City Council)

STATUS The second off-site meeting took place May 8 at Kleberg-Rylie Recreation Center. The remaining off-site meeting will be August 14 at Lake Highlands North Recreation Center.

38 Council District Offices

INITIATIVE Expanding opportunities for residents and Council to engage by expanding the district office program. (Mayor and City Council)

STATUS The District 4 community office opened February 8 at the Beckley-Saner Recreation Center, and the District 10 community office opened April 12 at the Northeast Service Center.

39 Census 2020

INITIATIVE Encouraging participation in Census 2020, including \$75,000 for the Mayor's Complete Count Committee. (Office of Strategic Partnerships and Government Affairs)

STATUS OSPGA is working with the Complete Count Committee (CCC) to implement an outreach plan for Census 2020 and has hired a full-time employee to manage this effort. The CCC has met three times and developed a strategic plan. The four subcommittees—Hard to Count, Media, Fundraising, and Partnerships—are meeting regularly to implement their action items, and the first deliverables should be completed by June.

40 Office of Innovation

INITIATIVE Establishing an Office of Innovation, which will lead City staff in efforts to improve service, increase efficiency, and be more responsive to community input. (Office of Innovation)

STATUS The Office of Innovation is in the process of hiring the City's first Data Scientist and Service Design Strategist – both new functions for the City. The former will spearhead better analysis and use of City data, while the latter will apply design thinking and an equity lens to City programs.

41 ADA Compliance

INITIATIVE Investing \$200,000 to develop an Americans with Disabilities Act (ADA) transition plan that enhances the City's ADA compliance and addresses accessibility issues in City facilities. (Office of Equity and Human Rights)

STATUS OEHR identified a vendor under a state price agreement and is finalizing the scope of work with City departments. Staff anticipates submitting the contract for City Council consideration in June.

42 Availability & Disparity (A&D) Study

INITIATIVE Conducting a minority business study to inform decision makers on how the City can better support small and local businesses. (Office of Business Diversity)

STATUS Phase 1 of the A&D study is scheduled to be completed by July 31. Remaining deliverables include market area and industry analyses, utilization analysis, benchmark comparisons, and availability analysis. Phase 2 of the study—including a workforce study and additional public engagement meetings—will begin August 1.

43 Compensation Study

INITIATIVE Complete a comprehensive study of the City's position classification and compensation systems. (Human Resources)

STATUS The RFP for the compensation study closed March 28, and staff is working with Procurement to secure recommendations.

44 WorkDay HR/Payroll System

INITIATIVE Implementing a new human resource and payroll system and evaluating an additional module for uniformed employee scheduling. (Communication and Information Services)

STATUS The Project Governance Board is re-evaluating project timelines, with guidance from our vendors, and will provide updated schedules for additional testing, as well as a new go-live date. The Board is also assessing length, terms, and conditions for extensions of dependent contracts.



Memorandum



CITY OF DALLAS

DATE May 31, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of May 20, 2019 – May 24, 2019 by the Criminal Investigation Bureau Licensing Squad of the Dallas Police Department. Last week there was an error in the application attachment as a business was listed in the wrong district, we have corrected that on the attached list.

Please have your staff contact Major Michael Igo, at (214) 670-4811 and/or by email at michael.igo@dallascityhall.com should you need further information.

A handwritten signature in cursive script that reads "Jon Fortune".

Jon Fortune
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Directors and Assistant Directors

WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D7	UNDER THE BRIDGE CLUB	5610 SOUTH BLVD	DH CLASS A/LH	5/20/2019	RENEWAL	STANDARD HODGES
D12 AMENDED	RACK DADDY'S	17509 COIT RD BLDG A	BH	3/7/2019	RENEWAL	RIVA SMITH-AGUIRRE

License Definitions:

- DH - Class "A" -Dance Hall - Dancing Permitted 3 Days Or More A Week
- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week
- DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00
- BH - Billiard Hall - Billiards Are Played
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio
- AC - Amusement Center

Memorandum



CITY OF DALLAS

DATE May 31, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Proposed Lease for Kalita Humphreys Theater**

On April 22, 2019, OCA staff briefed Quality of Life, Arts and Culture Committee on a proposed lease agreement for the Kalita Humphreys Theater (“The Kalita”) with Dallas Theater Center (DTC). The proposed lease has a 5-year term and performance benchmarks such as timely completion of (1) an equitable access plan for users of the Kalita and the Heldt Administration Building, and (2) an update to the 2010 Master Plan for the Kalita, the Heldt, and the surrounding 9.87 acres of park land.

The Committee voted to schedule the proposed lease for City Council consideration on the June 12, 2019, agenda. Additionally, the Committee also requested that staff take steps to ensure the selection of a more independent master plan update consultant that would give balanced weight to groups interested in using the facility.

Below are responses to the Committee’s questions and concerns. This item will also be discussed at the upcoming Committee meeting on June 10, 2019.

1. Why was the 2010 Master Plan not formally adopted?
 - a. At the time, the costs to implement the master plan were estimated at ~\$25m, which was prohibitive due to the recession and the unfinished capital campaign associated for the AT&T Performing Arts Center (ATTPAC), to which the arts community was deeply engaged, financially and operationally, in opening. Since then, Uptown Players and DTC have grown and continued to flourish at the Kalita. A contemporary analysis is needed to update the master plan and address the critical support spaces in the ancillary building and the management approach to running the site.
2. Is there a way to make sure the master plan update has independence from DTC and captures the input and interests of all stakeholders?
 - a. In response to the request by QOL, a Steering Committee comprised of a diverse set of stakeholders will be created to help select and advise the professional team of consultants. This Steering Committee will include representatives from the current theaters, architecture and historic preservationists, City staff, as well as neighborhood stakeholders. This group will represent a variety of viewpoints, but be focused first and foremost on finding workable and actionable solutions.
 - b. The Steering Committee membership will be proposed by DTC and approved by the City Manager, and will be comprised of:
 - i. Three (3) Directors from the City of Dallas (Park and Recreation, Office of Cultural Affairs, and Planning and Urban Design)
 - ii. Two (2) Theater Groups (Uptown Players and Soul Rep Theatre)

DATE May 31, 2019

SUBJECT **Proposed Lease for Kalita Humphreys Theater**

- iii. Eight (8) Community Stakeholders:
 1. Representative from AIA or Preservation Dallas
 2. Representative from Friends of the Katy Trail
 3. Representative from the Oak Lawn Committee
 4. Two (2) Representatives from Foundations/Funders
 5. Representative from the Turtle Creek Corridor Neighborhood
 6. Representative with experience in accounting, finance or budgeting
 7. Representative with experience in construction, engineering or facilities
3. Why a five-year agreement? What are the milestones built into this lease and can the lease be cancelled?
 - a. Year 1 and Year 2: DTC, with input and in consultation with the Steering Committee, will hire the consultant to update the master plan. DTC will work with stakeholders from OCA-supported arts groups to develop an Equitable Action Plan to open up weeks at both the Kalita and Heldt Annex for new users. Both the EAP and updated master plan will come to the Arts and Cultural Advisory Commission for recommendation and then approval by OCA Director.
 - b. Year 3: 4 weeks reserved for new groups (at both Kalita and Heldt)
 - c. Year 4: 8 weeks reserved for new groups (at both Kalita and Heldt)
 - d. Year 5: 12 weeks reserved for new groups (at both Kalita and Heldt)
 - e. Yes, the lease could be terminated for failure to satisfy these milestones which would put DTC into default.
4. Who would approve the updated master plan and when will it be completed?
 - a. City Council would approve the updated master plan. Prior to City Council action, the plan would be briefed to appropriate boards and commissions, as well as the QOL Committee. As requested by QOL, staff will also provide periodic updates on the status of the master plan update.
5. What is the DTC's responsibility for the current condition of the facility?
 - a. DTC does not have responsibility for deferred maintenance of the facility. The City maintains all parts of the building and improvements. DTC is responsible for the janitorial services and general cleanup of trash around the exterior.
6. Who funds the master plan update and how much will it cost?
 - a. Based on the current recommended lease terms suggested by the Task Force, the DTC will pay for the updates to the master plan. Exact cost is currently unknown but expected to exceed \$100,000.
7. Does the City have the budget to assume responsibility for the update?
 - a. No, the City's biennial budget did not fund an update to the Master Plan. Furthermore, future improvements and operations at KHT will rely on a public-private partnership, and groundwork for this would be created by the process of updating the Master Plan.
8. Who raises the approximately \$30m to fund the capital improvements recommended in the updated master plan?

DATE May 31, 2019

SUBJECT **Proposed Lease for Kalita Humphreys Theater**

- a. The City of Dallas would seek a public-private partnership to address the needed improvements at the Kalita. The updated Master Plan would help establish broad support, funding goals and an approach to fundraising in anticipation of a future capital bond program.
9. How much will the update change in the original master plan?
 - a. The 2010 Master Plan is a thorough work and much of it will remain as written. The update will build and depend greatly on this earlier effort.
10. Why wasn't a competitive request for proposals (RFP) issued for management of the Kalita Humphreys Theater (KHT)?
 - a. The Dallas Theater Center is the incumbent resident company. DTC built the Kalita in 1959 and gifted it to the City of Dallas in 1974, and has produced a substantial part of their season continuously at the site since its opening. DTC has been in a holdover position with their lease since 2011 and the proposed agreement seeks to formalize a way forward for their company and other user groups for this important asset.
11. How is this different from scheduling neighborhood cultural centers, such as the Latino Cultural Center (LCC) and their legacy user groups?
 - a. The City's cultural centers do not have resident companies. The LCC, which opened 15 years ago, now serves approximate 15 Latinx arts groups per year. Over time, two groups – Cara Mia Theatre and Teatro Dallas – have emerged as the strongest theater companies and have currently secured a guarantee of 16 weeks per year at the LCC. We are working to grow them into resident companies once we add the multi-form theater space in 2021. In the meantime, their core group status brings needed stability to their artistic planning process and helps cultivate loyal audiences, while still allowing new groups to take root.
 - b. Furthermore, Cultural Centers utilize a "tier system" to allow groups priority in certain spaces but are not closed to any groups. Once those core groups are scheduled, remaining dates are open to everyone. For example, the Plano Children's Theater and Dallas Black Dance Theatre have both presented at LCC in this past year.
 - c. In contrast, some of our cultural venues were built by arts groups (such as the Kalita) or in a public-private partnership with the substantial private investment made on behalf of specific arts organizations (such as the Meyerson Symphony Center). In those cases, the resident arts groups, DTC and the Dallas Symphony Orchestra, have 30+ years of artistic and economic investment in those venues.
12. Does the proposed agreement reduce available dates for Person of Color (POC) organizations like Soul Rep Theater at the Kalita?
 - a. No, the agreement does not reduce dates for any group at the Kalita. In fact, the Arts and Cultural Advisory Commission's Kalita Task Force is recommending adding weeks for new users at the Kalita beginning in Year 3 of this agreement. The current groups that use these spaces, DTC, Uptown Players and Second Thought Theatre, would have time to adjust accordingly. At 451 seats, the Kalita is a large theater space and the

DATE May 31, 2019
SUBJECT **Proposed Lease for Kalita Humphreys Theater**

- number of theater companies that can use it regularly is smaller than at our black box theaters located in the cultural centers.
- b. Soul Rep Theater is doing wonderful work at South Dallas Cultural Center, but their attendance is not one that demands almost 500 seats per show. If they choose to perform at the Heldt Annex at the Kalita in future years, the Equitable Access Plan required in the lease would allow for weeks to be opened up for them and similar groups.
13. Explain why it will take over a year to make more space available at the Kalita.
- a. Theaters plan several seasons out, and just as it is important to provide stability at the LCC for two of our theater companies, it is similarly important to provide this to the current users at the Kalita. Furthermore, there is greater need for more smaller theater spaces in Dallas – one of which is currently in design with Phase II of the LCC and will open in 2021. With the main stage at the LCC freed up, that venue’s 300 space theater will have more availability and be a workable option to relieve demand at the Kalita. Conversely, the City of Dallas does not currently have a similarly sized (~500 seat venue) to offer the KHT current users, so it would not benefit smaller theater groups to decrease available dates to current, larger user groups.
14. Will the equitable access plan (EAP) ensure the same standard, same platform and same formula is applied across all cultural venues?
- a. Each venue is different and unique based on its size, artistic capabilities (meaning it is best for theater, dance, music, etc.) and its location. The key is for each venue to serve their “core users” and allow for groups to grow into these spaces as well.
 - b. To this end, each facility depends on their user groups to work together to help manage the space – DTC will form a “user advisory group” comprised of a wide range of OCA-supported arts organizations to make sure that the goals in the EAP are being met in Years 3-5 of this lease.

Please contact me or Jennifer Scripps, director of the Office of Cultural Affairs, if you have further questions.



Joey Zapata
Assistant City Manager

- c:
- | | |
|---|---|
| T.C. Broadnax, City Manager | Jon Fortune, Assistant City Manager |
| Chris Caso, City Attorney (I) | Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer |
| Mark Swann, City Auditor | Michael Mendoza, Chief of Economic Development and Neighborhood Services |
| Billierae Johnson, City Secretary | M. Elizabeth Reich, Chief Financial Officer |
| Preston Robinson, Administrative Judge | Laila Alequresh, Chief Innovation Officer |
| Kimberly Bizzor Tolbert, Chief of Staff to the City Manager | Directors and Assistant Directors |
| Majed A. Al-Ghafry, Assistant City Manager | |

Memorandum



CITY OF DALLAS

DATE May 31, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Proposed Residential Brush and Bulky Waste Collection Changes**

Early this year, staff briefed both the Quality of Life, Arts & Culture Committee and City Council on an incremental approach to brush and bulky waste program to improve neighborhood cleanliness. The gradual changes begin with clarifying and reinforcing program guidelines and establishing reasonable collection limits for improved timeliness and reduced visual blight. The proposed changes also include a new “clean curb” collection component that allows for collection of non-compliant set outs with collection fees to become effective next fiscal year and billed on the dwelling units water bill. These changes, if approved, would include robust outreach and education and occur over several months prior to implementation of non-compliance fees.

Based on feedback and direction received at the City Council briefing in February, Sanitation Services was directed to develop and bring back an action item for Council consideration related to incremental program changes for brush and bulky waste collection and include an implementation/outreach plan with timelines for the changes.

On June 12, 2019, you will be presented with an agenda item proposing amendments to Chapter 18 “Municipal Solid Wastes,” of the Dallas City Code, related to residential brush and bulky trash collection. Council approval would clarify definitions and guidelines for better program compliance and effective July 1, 2020, establish monthly collection limits and regulations/fees for “clean curb” collections. Attached is a summary of the proposed program/ordinance changes, and the proposed implementation and outreach plan, including methods and timelines.

If you have any questions regarding this agenda item, please contact me or Kelly High, Director of the Department of Sanitation Services.

A handwritten signature in blue ink that reads "Joey Zapata".

Joey Zapata
Assistant City Manager

Attachment

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Directors and Assistant Directors

BRUSH AND BULKY TRASH – COLLECTION CHANGES

PROGRAM COMPLIANCE AND VOLUME LIMITS

- Revise City Code related to brush and bulky trash collection
 - Refine program definitions
 - Clarify program restrictions (materials, placement, loose waste)
 - Establish monthly volume set-out limit – 10 cubic yards
 - Allow for 1 set-out annually to be “oversized” (20 CY) – must be requested via 311 SR
 - Clarify placement guidelines (away from vehicles, fences, gas meters, and power lines)
 - Create “Clean Curb” program
 - Provide for collection of set outs that exceed volume limits or that are non-compliant
 - Establish ordinance language to allow excessive volume and non-compliant collection fees to be billed on a dwelling units water bills
 - Fees established as part of budget process

IMPLEMENTATION AND OUTREACH APPROACH

- Four phase implementation approach
 - Official Code revisions related to brush and bulk program changes (June 12, 2019)
 - “Soft Launch” – Spend 6 months getting the word out on upcoming changes
 - Spring 2020 - Begin stricter program compliance enforcement (e.g., improper materials and loose waste)
 - Summer 2020 - Begin enforcing volume limits and implement “Clean Curb” collection and fees
- Develop outreach material for multiple outreach and education methods, such as:
 - New “Dallas Resident’s Guide for Waste and Recycling” mailer
 - Information on new brush and bulk collection – how to use the program, program compliance, restrictions and limits
 - Guidelines on using residential waste and recycling services
 - Updates on Council adopted program fees
 - Information of use of regional disposal facilities
 - Information on Recycling and Household Hazardous Waste
 - Consider professional marketing campaign
 - DWU billing inserts
 - Social Media
 - Attend or host community meetings
 - Library and Recreation Centers – Community Information Centers
 - Email distribution

Attachment A

BRUSH AND BULKY TRASH - COLLECTION CHANGES

IMPLEMENTATION PLAN AND TIMELINE

2019 Calendar Year

- August/September – Council consideration of Sanitation fees related to “Clean Curb” collection program
 - Council consideration as part of the FY 2019-20 budget adoption process.
- July - September
 - Develop “Residents Guide” format and information to be included
 - Develop outreach material related to brush and bulk collection changes for multiple formats
- October to December – Outreach and education efforts related to brush and bulk program changes
- December – Mail out “Residents Guide” to residential customers

2020 Calendar Year

- January to June – Continued outreach and education efforts related to brush and bulk program changes
- March 1st – Begin stricter enforcement of brush and bulk program compliance
- July 1st – Begin enforcing volume limitations and implement “Clean Curb” collection with fees

Memorandum



CITY OF DALLAS

DATE May 31, 2019

TO Honorable Members of the Public Safety and Criminal Justice Committee

SUBJECT **Public Safety Dashboards – April 2019**

The next scheduled Public Safety and Criminal Justice Committee (PSCJC) Meeting is Monday, June 10, 2019. Due to the Committee not meeting again prior to this date, I have provided the most recent dashboard numbers for April 2019. The Dallas Fire-Rescue Department, Dallas Police Department and Municipal Courts dashboards are intended to provide a comprehensive snap shot of performance measures, critical areas of concern, and staffing levels each month.

Please contact me if you have any questions or need additional information.

A handwritten signature in cursive script that reads "Jon Fortune".

Jon Fortune
Assistant City Manager

cc: Honorable Mayor and Members of the City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager & Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhoods Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Directors and Assistant Directors

Dallas Fire-Rescue Department Dashboard: Month Ending April 30, 2019

FY 2019 BUDGET				SIGNIFICANT FIRES				AMBULANCE UNIT HOUR UTILIZATION RATE																																																							
Sworn Overtime*		DFR Budget & YTD Expenses*		Significant Fires - Rolling 12 Months				Optimal Ambulance Performance UHU Rate is 30% - 25%																																																							
SWORN STAFFING AND HIRING				APRIL 2019 INCIDENT RESPONSE DATA - PER COUNCIL DISTRICT				FIRE PREVENTION SMOKE DETECTOR INSTALLS																																																							
Function	April 2017	April 2018	April 2019																																																												
EMS & Emergency Response	1572	1514	1,648																																																												
Dispatch Comms & GIS	53	57	60																																																												
Fire Prevention & Inspection	102	101	101																																																												
Arson Investigation EOD	18	16	21																																																												
Training & Recruitment	84	161	90																																																												
Aircraft Rescue Fire Fighting (ARFF)	31	34	35																																																												
Special Ops Administration	7	5	7																																																												
Human Resources & Wellness	5	4	4																																																												
Total Uniform	1,872	1,892	1,966																																																												
FIRE INVESTIGATIONS & ARSON CLEARANCE BY ARREST				FIRE MARSHAL INSPECTIONS & RE-INSPECTIONS				APRIL 2019 FIRE COMMUNICATIONS & DISPATCH																																																							
								<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Specialized</th> <th style="text-align: center;">Fire</th> <th style="text-align: center;">EMS</th> <th style="text-align: center;">2019 YTD Calls & Dispatches</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">264</td> <td style="text-align: center;">4,931</td> <td style="text-align: center;">16,137</td> <td style="text-align: center;">97,783</td> </tr> <tr> <td style="text-align: center;">1.23%</td> <td style="text-align: center;">23.12%</td> <td style="text-align: center;">75.65%</td> <td></td> </tr> </tbody> </table>				Specialized	Fire	EMS	2019 YTD Calls & Dispatches	264	4,931	16,137	97,783	1.23%	23.12%	75.65%																																									
Specialized	Fire	EMS	2019 YTD Calls & Dispatches																																																												
264	4,931	16,137	97,783																																																												
1.23%	23.12%	75.65%																																																													
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">April 2019 Totals</th> </tr> <tr> <th style="text-align: center;">Fire Investigation</th> <th style="text-align: center;">Cause & Origin Determined</th> <th style="text-align: center;">Arson Cases</th> <th style="text-align: center;">Arson Cleared by Arrest</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">68</td> <td style="text-align: center;">52</td> <td style="text-align: center;">20</td> <td style="text-align: center;">9</td> </tr> <tr> <td style="text-align: center;">90</td> <td style="text-align: center;">69</td> <td style="text-align: center;">14</td> <td style="text-align: center;">7</td> </tr> <tr> <td style="text-align: center;">74</td> <td style="text-align: center;">58</td> <td style="text-align: center;">15</td> <td style="text-align: center;">6</td> </tr> <tr> <td style="text-align: center;">112</td> <td style="text-align: center;">91</td> <td style="text-align: center;">30</td> <td style="text-align: center;">2</td> </tr> <tr> <td style="text-align: center;">88</td> <td style="text-align: center;">62</td> <td style="text-align: center;">14</td> <td style="text-align: center;">6</td> </tr> </tbody> </table>				April 2019 Totals				Fire Investigation	Cause & Origin Determined	Arson Cases	Arson Cleared by Arrest	68	52	20	9	90	69	14	7	74	58	15	6	112	91	30	2	88	62	14	6	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: center;">April 2019 Totals</th> </tr> <tr> <th style="text-align: center;">Inspections</th> <th style="text-align: center;">Re-Inspections</th> <th style="text-align: center;">Monthly Total Insp/Re-Insp</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">10,515</td> <td style="text-align: center;">1,221</td> <td style="text-align: center;">11,736</td> </tr> <tr> <td style="text-align: center;">12,262</td> <td style="text-align: center;">1,473</td> <td style="text-align: center;">13,735</td> </tr> <tr> <td style="text-align: center;">9,239</td> <td style="text-align: center;">1,413</td> <td style="text-align: center;">10,652</td> </tr> <tr> <td style="text-align: center;">7,170</td> <td style="text-align: center;">1,174</td> <td style="text-align: center;">8,344</td> </tr> <tr> <td style="text-align: center;">2,213</td> <td style="text-align: center;">1,049</td> <td style="text-align: center;">3,262</td> </tr> <tr> <td style="text-align: center;">4,172</td> <td style="text-align: center;">2,212</td> <td style="text-align: center;">6,384</td> </tr> </tbody> </table>				April 2019 Totals			Inspections	Re-Inspections	Monthly Total Insp/Re-Insp	10,515	1,221	11,736	12,262	1,473	13,735	9,239	1,413	10,652	7,170	1,174	8,344	2,213	1,049	3,262	4,172	2,212	6,384	<p style="text-align: center;">FIRE FATALITIES - National Benchmark is < 13</p> <p style="text-align: center;">January 1st through April 30th, 2019 City of Dallas Fire Fatalities = THREE (3)</p>			
April 2019 Totals																																																															
Fire Investigation	Cause & Origin Determined	Arson Cases	Arson Cleared by Arrest																																																												
68	52	20	9																																																												
90	69	14	7																																																												
74	58	15	6																																																												
112	91	30	2																																																												
88	62	14	6																																																												
April 2019 Totals																																																															
Inspections	Re-Inspections	Monthly Total Insp/Re-Insp																																																													
10,515	1,221	11,736																																																													
12,262	1,473	13,735																																																													
9,239	1,413	10,652																																																													
7,170	1,174	8,344																																																													
2,213	1,049	3,262																																																													
4,172	2,212	6,384																																																													
EMERGENCY RESPONSE TIME METRICS				CURRENT RECRUITS IN DFR ACADEMY																																																											
Percentage of EMS Responses within Nine Minutes or Less (NFPA Standard #1710)		91.94%	Percentage of EMS Responses within Five Minutes or Less, Includes ALL DFR Apparatus (NFPA Standard #1710)		53.38%	Percentage of First Heavy Apparatus On Location of Structure Fire Dispatches within 5:20 or Less (NFPA Standard #1710)		87.25%																																																							
* YTD-Exp – Do Not Include Encumbrances																																																															

Dallas Police Department Dashboard 4/30/2019

FY18-19 BUDGET CRIME REPORTING *****

Sworn Overtime*

Total Budget

Total Arrests

Year to Date Crime (NIBRS) January 1, 2019 - April 30, 2019

Offense	2019	2018	Count DIFF	% Change	Clearance Rate
Assault Offenses	8,574	8,064	510	6.3%	29.6%
Agg Assault FV	581	586	-5	-0.9%	51.1%
Simple Assault FV	3,515	3,434	81	2.4%	44.0%
Homicide Offenses	49	56	-7	-12.5%	54.2%
Human Trafficking	22	8	14	175.0%	66.7%
Kidnapping / Abduction	16	24	-8	-33.3%	33.3%
Sex Offenses, Forcible	221	279	-58	-20.8%	21.4%
Sex Offenses, Nonforcible	3	1	2	-	33.3%
Sub-Total	8,885	8,432	453	5.4%	29.5%
Arson	52	50	2	4.0%	4.2%
Bribery	2	3	-1	-	100.0%
Burglary / Breaking & Entering	2,694	3,005	-311	-10.3%	3.5%
Counterfeiting / Forgery	226	224	2	0.9%	28.3%
Destruction / Vandalism	3,213	3,518	-305	-8.7%	2.7%
Embezzlement	89	146	-57	-39.0%	24.0%
Extortion / Blackmail	-	-	-	-	0.0%
Fraud	446	625	-179	-28.6%	37.7%
Larceny / Theft	8,368	7,610	758	10.0%	6.0%
Motor Vehicle Theft	3,498	2,853	645	22.6%	7.0%
Robbery	1,395	1,168	227	19.4%	9.1%
Sub-Total	19,983	19,202	781	4.1%	6.5%
Animal Cruelty	46	19	27	142.1%	10.2%
Drug / Narcotics	1,649	1,485	164	11.0%	105.5%
Gambling	14	3	11	366.7%	0.0%
Pornography / Obscene Material	29	27	2	7.4%	25.0%
Prostitution Offenses	108	9	99	1100.0%	92.4%
Weapon Law Violations	391	331	60	18.1%	101.1%
Sub-Total	2,237	1,874	363	19.4%	100.4%
Total	31,105	29,508	1,597	5.4%	19.6%

SWORN STAFFING AND HIRING PATROL PERFORMANCE YEAR TO DATE

Function	2019 Assigned	2018 Assigned	2017 Assigned	Crime Change by Division				Response time			
				Person	Property	MTD Total	YTD Total	Priority 1	Priority 2		
CBD	110	95	98								
Central	189	189	196	10.21%	9.63%	-1.55%	8.18%	6.33	15.32		
NE	322	309	315	17.34%	-1.69%	0.30%	3.98%	9.06	20.53		
SE	300	307	310	-2.74%	3.79%	-4.65%	2.40%	7.82	17.11		
SW	285	286	277	0.49%	1.32%	-8.93%	2.11%	7.52	17.86		
NW	234	217	218	18.41%	9.75%	1.16%	15.07%	8.00	18.41		
NC	179	182	183	15.13%	-2.83%	-6.62%	1.94%	7.83	16.61		
SC	295	305	291	-2.80%	9.58%	-11.29%	5.42%	7.79	18.63		
Nuisance Abatement	1	3	4	*CBD crime and response time data included in Central							
Patrol Total	1,915	1,893	1,892								
Administrative**	461	477	497								
Investigations & Tactical	619	644	669								
Total	2,995	3,014	3,058								

INTERNAL AFFAIRS

Complaint Type	2019 YTD	2018 YTD	% Change
Investigations Completed	102	87	17.2%
Use of Force Complaints Received	7	5	40.0%

Special Assignment			Task Force Staffing			911 Call Center Information				
Assigned	Temporary Special Assignment	Actual	Assigned	Task Force	Actual	911 Calls YTD	Apr. Avg Answer	Apr. Service Level		
Patrol	1,915	56	1,859	Investigations & Tactical	619	36	583	604,645	3.41 seconds	92.36%

FY 18-19 Hiring and Attrition FY18-19 Hiring Goal : 255

Top 911 Calls

Type	Calls YTD	Apr. 2019	Apr. 2018
Major Disturbance	35,472	9,611	9,257
Other Incidents	20,132	5,486	5,529
Other Escalated	17,148	4,610	4,314
Suspicious Person	10,290	2,692	2,468
Minor Accident	9,787	2,684	2,278
Business Alarm	6,985	1,817	1,633
Major Accident	5,905	1,572	1,483
Loud Music	6,259	1,912	1,978
Burg Motor Veh	4,319	1,078	1,306
Crisis Intervention	3,619	955	792
911 Hang-up	3,044	844	796

COMMUNICATIONS

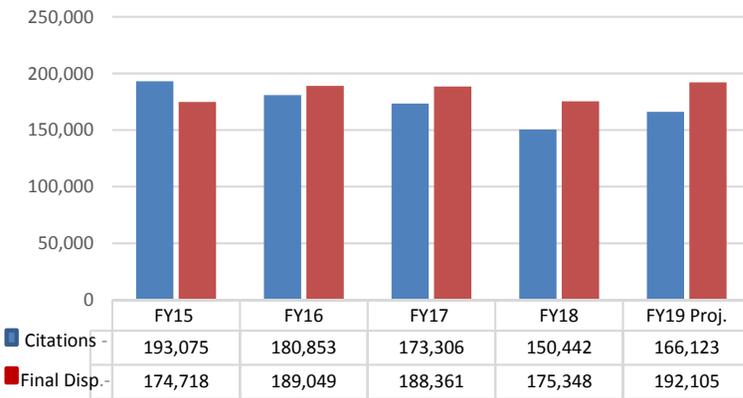
911 Operator Staffing					
Date	Priority 1 Response Time	Priority 2 Response Time	Priority 3 Response Time	Priority 4 Response Time	Dispatched 911 Calls
Apr. 2019	7.95	18.57	55.89	82.23	52,548
YTD 2019	7.84	17.94	50.11	71.63	195,043
Apr. 2018	8.49	22.36	68.24	105.13	49,845
YTD 2018	8.78	22.65	65.49	95.20	189,014

Notes:

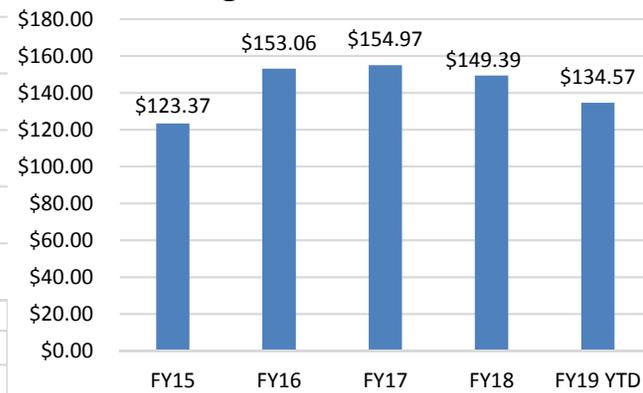
- *Sworn overtime attributed to Late Relief, Court Overtime, Love Field Overtime, State/Federal Task Forces, Grants i.e. (STEP for Traffic), Special Task Force OT (Summer Crime Initiative). Savings offset from heightened attrition.
- ** Administrative includes Office of the Chief of Police
- *** Other Incident Calls - used when a call is received but does not fit into any other category of signals. Ex. harassing phone calls, criminal trespass, death notifications
- **** Other Escalated Calls - used when a call is received but does not fit into any other category of signals and is a priority in nature. Ex. person walking on the shoulder of freeway, suspicious activity that could lead up to an offense
- ***** Crime reporting now includes NIBRS data. Clearance rate data is preliminary.

Municipal Court Dashboard: Month Ending April 30, 2019

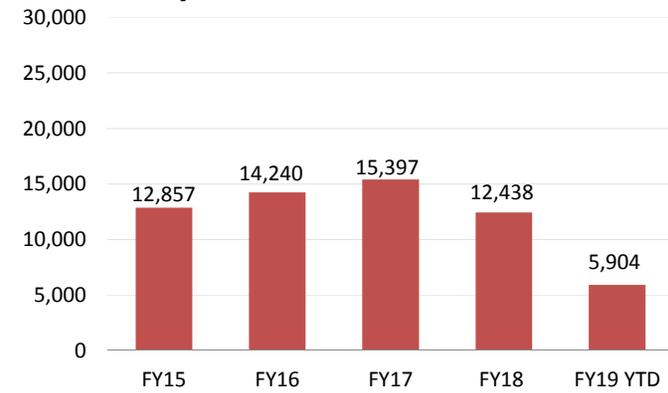
Citation Count & Final Dispositions



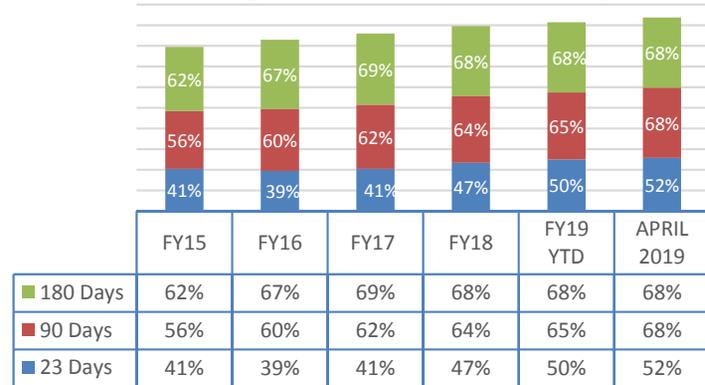
Average Collection Per Citation



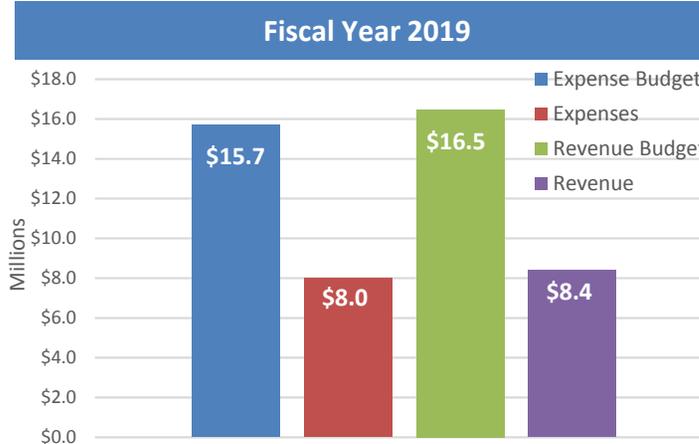
City Detention Center Book-Ins



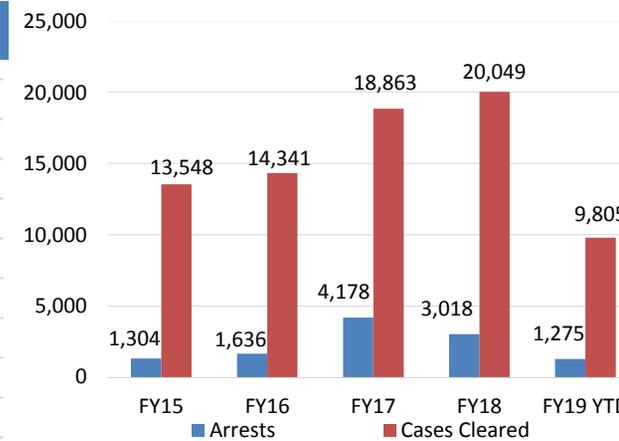
Defendant's Cumulative Response Rate Looking Back 23, 90 & 180 Days



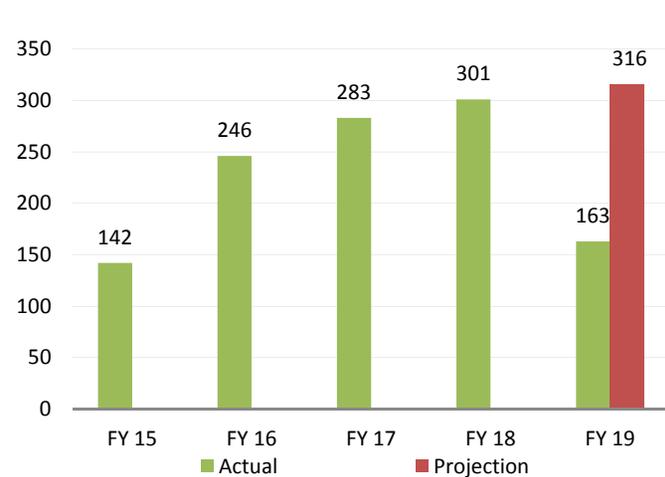
Municipal Court Budget



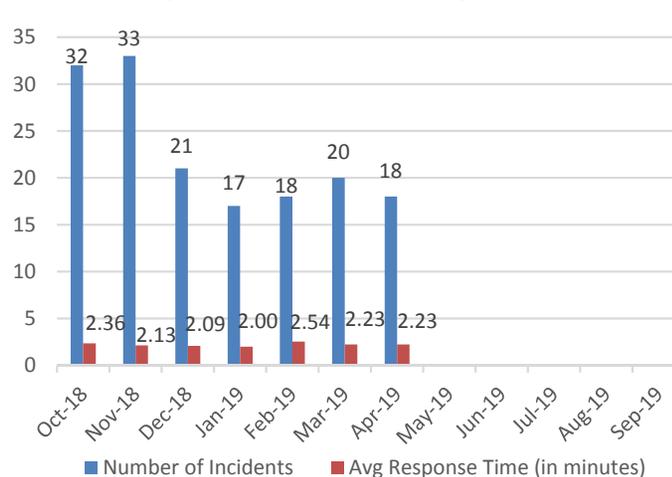
Warrant Enforcement



Environmental Crime Arrests



Security Incidents and Response Time



Courthouse Dispositions

