

Memorandum



DATE September 6, 2019
TO Bilierae Johnson, City Secretary
SUBJECT **MEETING CANCELED – September 10, 2019 Budget Workshop**

Please be advised that the City Council Budget Workshop meeting scheduled for Tuesday, September 10, 2019 at 9:00 a.m. has been canceled.

As communicated during the City Council Budget Workshop on Wednesday, September 4, councilmembers will vote to adopt the FY 2019-20 budget on second (final) reading — along with other action items, including a vote on the property tax rate — during the City Council Voting Agenda meeting on Wednesday, September 18, 2019.

Best regards,



Eric Johnson
Mayor

C: Honorable Members of the Dallas City Council
T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler-Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **City of Dallas Agenda Changes**

In August 2018, the City completed Phase 1 of its transition to a new Council Agenda Preparation System (CAPS) called Legistar. Phase 1 focused on the internal process specific to the development of agenda items and the creation of the agenda as posted for public use. Following Phase 1, staff embarked on the implementation and completion of Phase 2 which includes launching the external facing components of CAPS through the platforms, InSite and iLegislate.

InSite

InSite is the legislative portal through which agendas for City Council Voting Agendas, Briefing Agendas, and Committees will now be published. The link to the new portal is:

www.cityofdallas.legistar.com

If you would like a quick tutorial on how to utilize the new portal, please let us know and we'll setup a time for you.

Provided below are the links to access the respective agenda pages:

City Council Voting Agendas

Agendas between 2007 and 2018 are available on the previous City Council Agenda page (<https://dallascityhall.com/government/Pages/Council-Agenda.aspx>).

City Council Briefing Agendas

Agendas between 2007 and 2018 are available on the previous City Council Briefings page (<https://dallascityhall.com/government/Pages/CouncilBriefings.aspx>).

City Council Committees

Agendas between 2005 and 2019 are available on the City Council Committees page (<https://dallascityhall.com/government/Pages/Committee-Meetings.aspx>).

The City's website has also been updated with links redirecting visitors to the new portal. The official meeting minutes will continue to be hosted and managed by the City Secretary's Office and a tab for the minutes will be available on InSite for users to be redirected.

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iLegislate

iLegislate is an application that enables City Council and staff to view agendas, attachments, and bookmark agenda items posted to InSite. Staff is working with your respective offices to download the application to your electronic device of choice (i.e. iPad, laptop, Surface, etc.). Training was provided to Council Office Staff during the week of August 26th and a desk guide on using iLegislate will be provided.

In addition to the components detailed above, the posted agenda have a slightly modified look. File ID numbers and attachments to agenda items are hyperlinked and redirect users to InSite or they can download the attachment to their computer. Below is an example of the revised look:

Department of Public Works

7. [19-429](#) Authorize a professional services contract with Burgess & Niple, Inc. for the engineering design of Street Reconstruction Group 17-4008 (list attached to the Agenda Information Sheet) - Not to exceed \$336,900.26 - Financing: Street and Transportation (A) Fund (2017 Bond Funds) (\$288,970.26) and Water Utilities Capital Improvement Funds (\$47,930.00)

Attachments: [List](#)
 [Maps](#)
 [Resolution](#)

8. [19-618](#) Authorize a professional services contract with Freese and Nichols, Inc. for the engineering design of Complete Street Reconstruction Project - Casa View Street Improvements - Not to exceed \$617,147.57 - Financing: Street and Transportation (A) Fund (2017 Bond Funds) (\$590,274.57) and Water Utilities Capital Improvement Funds (\$26,873.00)

Attachments: [Map](#)
 [Resolution](#)

Thank you for your patience as we move the City towards a more streamlined process and user-friendly council agenda system. As always, we welcome any feedback you may have regarding the new processes and systems.

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Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



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CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – September 5, 2019**

Updated Items

[Encampment Resolution Schedule – September 3, 2019 & September 10, 2019](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution on:

September 3, 2019	September 10, 2019
<ul style="list-style-type: none">• 2600 Canton Street (District 2)• 2600 Taylor Street (District 2)• 600 Second Street (District 2)• 710 Exposition Avenue (District 2)• 7900 South Loop 12 (District 5)	<ul style="list-style-type: none">• 8008 Forest Lane/North Central at Forest Lane (District 10)• 11197 Walnut Hill Lane/Lyndon B Johnson Freeway at Walnut Hill Lane (District 10)• 3090 Lyndon B Johnson Freeway/Lyndon B. Johnson Freeway at Webb Chapel (District 6)• Lyndon B. Johnson Freeway at Midway Road (District 13)• North Stemmons at Walnut Hill Lane (District 6)• 1105 Regal Row/North Stemmons Freeway at Regal Row (District 6)

OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, and Monica Hardman, Director of Office of Homeless Solutions.

New Items

[CERT Disaster Simulation Exercise](#)

The Office of Emergency Management and the Dallas Community Emergency Response Team (CERT) will be facilitating a Disaster Simulation Exercise on Saturday, September 21, 2019 from 9:00am-11:00am at the Dallas Fire-Rescue Training Academy at 500 Dolphin Road, Dallas, TX 75223. There will be a graduation ceremony at 11:30am. The overall goal of the CERT program is to train residents in basic disaster preparedness so that they are better equipped to care for themselves, their families, and their neighbors in an emergency or disaster. The Dallas CERT class finale is a showcase of what our registered residents learn in order to be a vital part of emergency response. Council members are invited to participate, and a shaded area will be available for viewing the exercise live or through drone footage. Cold beverages and treats will be available. If you have any questions, please contact Jon Fortune, Assistant City Manager or Rocky Vaz, Director of the Office of Emergency Management.

DATE September 6, 2019
SUBJECT **Taking Care of Business – September 5, 2019**

Community Engagement for the City's CECAP

City staff will be convening six community meetings throughout Dallas to receive input on identified focus areas and potential actions of the Comprehensive Environmental and Climate Action Plan (CECAP) between September 17, 2019 - October 3, 2019. The Office of Environmental Quality and Sustainability will be available to meet separately about CECAP with residents or interested parties and to date, staff has already supported more than 40 such meetings with neighborhood associations, professional organizations, and local groups. Staff will also provide a “meeting in a box” and social media toolkit next week to support community engagement. CECAP progress, survey results, presentations, and background on the City's internal environmental task force can be found at www.dallasclimateaction.com. Should you have any questions or concerns, please contact James McGuire, Director of the Office of Environmental Quality and Sustainability.

Music Hall at Fair Park Renovations

Under the 2017 Bond Program-Proposition C (Fair Park), the Music Hall facility was approved for \$4.3 million for design and renovations to the interior and exterior. A design-build contract was awarded in June 2018 and to-date, the elevator, women's restrooms, ramp installation, and exterior lighting have been completed. Additional construction work will start in October 2019 and is expected to be completed by March 2020. This work includes carpet replacement, roofing, water infiltration repairs, and auditorium lighting. Should you have any questions or concerns, please contact Joey Zapata, Assistant City Manager.

Welcoming Week

The Office of Welcoming Communities and Immigrant Affairs (WCIA) will be participating in five events during Welcoming America's Welcoming Week, September 13-22, 2019. A calendar of events is being created by the Public Affairs Office to include an expanding list of events in the Dallas area. The calendar will be available Friday, September 6 and will be shared with council members. Should you have any questions or concerns, please contact Liz Cedillo-Pereria, Chief of Equity and Inclusion.

District 5 DPD Townhall

The Dallas Police Department (DPD) has created a new initiative to improve outreach to the Latino community by hosting a series of townhall meetings in each of the 7 patrol divisions. The first meeting titled, “UNIDOS & Univision Town Hall Meeting”, will be held on Tuesday, September 10, 2019 from 6:30pm-8:30pm at the Cristo Rey Dallas College Prep School located at 1064 N. St. Augustine Dr., Dallas, TX 75217. The meetings aim to address issues of concern and importance to Latinos. Should you have any questions or concerns, please contact Jon Fortune, Assistant City Manager.

Dallas PD Partners with DISD to Provide Gang Awareness

The Dallas Police Department (DPD) Gang Unit will conduct a series of presentations for DISD students that will focus on deterring students from joining gangs, creating open dialogue forums for students to interact with guest speakers, and conducting scenarios on gang topics. Faculty will receive training on gang identification in their respective schools, including gang awareness and culture. The DPD officers will also meet with students once a week to provide mentoring and to have open discussions without barriers regarding social issue topics. Part of the mentoring program will include field trips to strengthen the relationship between officer and student as well as allow students the opportunity to explore possible careers in Criminal Justice. The first two

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trainings will be held September 5, 2019 at South Oak Cliff High School, 3601 S. Marsalis Ave., Dallas, TX 75216 and September 10, 2019 at North Dallas High School, 3120 N. Haskell Ave., Dallas, TX 75204. Should you have any questions, please contact Jon Fortune, Assistant City Manager.

[Cottonwood Trail Enhancements](#)

The Office of Homeless Solutions (OHS) in partnership with Dallas Park and Recreation department will install pedestrian lighting along the Cottonwood Trail to address safety concerns of individuals using the trail in the evening. The estimated completion date will be Friday, September 13, 2019. Shortly after the installation, the OHS will replace fencing along the trail that was damaged in the June 9th storm. OHS staff will also conduct encampment cleanups. Throughout this process the OHS Outreach team will engage and provide resources to individuals experiencing homelessness. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, and Monica Hardman, Director of Office of Homeless Solutions.

[Age-Friendly Dallas Expo](#)

On Tuesday, September 10, 2019, the Senior Affairs Commission and the Office of Community Care will host the first ever Age-Friendly Dallas Expo. The Expo will take place in the Kay Bailey Hutchison Convention Center (ballrooms A-D) from 10:00am – 2:00pm. The Expo will feature 30+ vendors offering services that align with identified domains of livability within the Age-Friendly Dallas Plan, educational seminars, a wellness area with interactive exercise activities, and a healthy snack preparation demo area. Various entertainment and performances will be featured throughout the event. Should you have any questions, please contact Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer, and Jessica Galleshaw, Director of Office of Community Care.

[Lane Plating Superfund Site](#)

The Office of Environmental Quality & Sustainability (OEQS) is facilitating communications with the Environmental Protection Agency (EPA) regarding the Lane Plating Superfund Site. The EPA requested that City Councilmembers for Districts 4, 7 and 8 identify two candidates each to serve on a Community Advisory Group to advise on the clean-up. OEQS briefed the identified community group members on the site and provided each member with a binder including site history and background information. We anticipate that the EPA will convene this group to meet in early September 2019. OEQS continues to maintain the largest depository of information concerning this site at: <https://dallascityhall.com/departments/OEQ/Pages/Lane-Plating-Works-Inc.aspx>. Should you have any questions, please contact James McGuire, Director of the Office of Environmental Quality and Sustainability.

[Dallas Mavericks Bar and Grill](#)

The Pop Four Love Field JV contract renewal terms were approved by City Council on June 26, 2019. Attached are the renderings and floorplan/equipment schedule (30% plan submittal) for the rebranding of Bruegger's Bagels. The project should take less than the normal 90-120 days as the intent is to utilize existing infrastructure. The Concessions Manager has been in contact with the Maverick's organization as well as the operator. These estimates are subject to change based on a number of variables such as city review, permitting, and change orders. The current schedule is as follows:

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SUBJECT **Taking Care of Business – September 5, 2019**

September 4, 2019	60% (MEP) Submittal to Aviation for review and comment
September 18, 2019	90% Complete set incorporating any Aviation revisions
September 27, 2019	100% final set to City for permitting
October 25, 2019	Expected receipt of permitting and closing of Bruegger's Bagels to start construction
December 16, 2019	Project opening of Mavs Sports Bar

Should you have any questions or concerns, please contact Mark Duebner, Director of Aviation.

Media Inquiries

As of September 4, 2019, the City has received media requests from various news outlets regarding the following topics:

- North Dallas Apartments Left Uninhabitable After Utility Pole Ignites Fire
- DFR Responds to Strange Odor in City Hall
- Isolated Storms Capsize Boats in Area Lakes
- DFR Members to Assist with Hurricane Dorian Aftermath
- DFR Responds to Fire in Downtown Dallas Underground Transformer Vault
- Pepper Spray Incident at City Hall
- Calumet Avenue Project

Please see the attached document compiling information provided to the media outlets for the August 27– September 4, 2019 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney (Interim)
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**Public Affairs & Outreach
Media Requests
August 26 – September 2**

August 29, 2019

Topic: Strange odor at City Hall affecting councilmember

Summary of Statement: Provided statement from DPD

Department: DPD

Media Entity: WFAA

August 30, 2019

Topic: Right of way inquiry

Summary of Statement: Described public right-of way regarding Calumet Avenue Project.

Department: Public Works

Media Entity: Marysol Gonzalez, Assignment Manager, Univision

Dallas Fire-Rescue Department
Media Requests: August 26, 2019 – September 1, 2019.

Tuesday, August 27th: All local news desks – Can we have more information on a multiple alarm apartment fire happening on Lina Street? Thanks!

City Response - At 23:44 Dallas Fire-Rescue units responded to a 911 call for an investigation after a utility pole collapsed onto the side of an apartment building at a North Dallas apartment complex, located at 18950 Lina Street.

When firefighters arrived at the scene, they observed a utility pole leaning against the south side of a three-story apartment building. As a result of the contact made with the building, a fire began within the floor spaces and attic. Though there was very little visible flames, the response escalated to a 4th alarm as a result of the manual labor associated with the required use of hand-tools to breach walls and ceiling/floor spaces to gain access to the fire. After the work of nearly 100 firefighters, the fire was declared extinguished around 2:30 a.m.

There were a total of 12 units in the building, all of which were left uninhabitable as a result of the incident; leaving an unknown number of residents displaced. However, the American Red Cross was called out to assist with their needs.

Thursday, August 29th: WFAA 8 (Mike Pool) - What information is available on a possible incident at Dallas City Hall involving an odor in an elevator? Hearing a city councilmember and staff members may smelled/inhaled a substance in the elevator and being checked out.

City Response - Mike, I can't disclose/confirm much detail due to HIPAA, but the smell was pepper spray that had been sprayed in an elevator at some point prior to people getting on.

All parties were check out, and no one was transported.

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SUBJECT Taking Care of Business – September 5, 2019

Friday, August 30th: All local news desks – Can you provide more detail on water rescues you are conducting on both Lake Ray Hubbard and White Rock Lake?

City Response - Some of you have reached out to me about the water rescues listed in the email subject. Here is what I know for each:

Units were assigned to the incident at Lake Ray Hubbard at 14:33, after someone called 911 when they saw a boat overturned with two people, wearing life vests, in the water. Those people were able to safely make it to shore and no one was taken to the hospital. Ten minutes later, at 14:43, units were assigned to a water rescue at White Rock Lake after a boat and multiple kayaks, with 3-4 people on board, capsized. Not sure if they were rescued or made it to shore in their own; but all people are accounted for and made it safely to shore. No one was taken to the hospital.

Friday, August 30th: DFR Members Deploy to Florida in Response to Hurricane Dorian Aftermath –

On Friday, August 30th, at approximately 5:00 p.m., two members from Dallas Fire-Rescue deployed to Tallahassee, Florida, as part of a FEMA Type 3 Urban Search and Rescue Team, to assist with search and rescue efforts expected to be of need during the aftermath of Hurricane Dorian.

There is no definitive timeline associated with the deployment, but it could potentially last up to 14 days.

Sunday, September 1st: All local news desks – Can you please send us more information about an incident in Downtown Dallas reportedly resulting in the lids of multiple manhole covers being blown into the air? Thank you.

City Response - At 06:26 Dallas Fire-Rescue units were assigned to a 911 call for a fire after reports of flames shooting up from multiple manhole covers were reported on the 1200 block of Elm Street in Downtown Dallas.

When firefighters arrived at the scene, they observed smoke coming from multiple manhole covers; which led to underground vaults where electrical transformers were located. There were very little flames left when firefighters arrived at the location, and the fire was ultimately declared extinguished in about an hour.

There were no injuries reported, and questions regarding the cause should be directed to Oncor, as they remained at the scene (with DFR resources on standby) looking into what may have happened.

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report – June 2019**

The Budget Accountability Report (BAR) based on information through June 30, 2019, is attached for your review. This report combines the Financial Forecast Report (FFR), Dallas 365, and Budget Initiative Tracker into a single monthly report. When committee meetings resume, the Office of Budget will provide this information to the appropriate committee.

If you have any questions, please contact Jack Ireland, Director in the Office of Budget.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
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JUNE 2019

BUDGET ACCOUNTABILITY REPORT

PREPARED BY THE
OFFICE OF BUDGET

1500 Marilla Street, 4FN
Dallas, TX 75201

214-670-3659
financialtransparency.dallascityhall.com

EXECUTIVE SUMMARY

Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	✓	✓
Convention and Event Services	✓	✓
Municipal Radio	✗	!
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Sustainable Development and Construction	✓	✓
Dallas Water Utilities	!	!
Information Technology	✓	✓
Radio Services	✓	✓
Equipment and Fleet Management	✓	✓
Express Business Center	!	✓
9-1-1 System Operations	✓	✓
Debt Service	✓	✓

✓ YE forecast within 5% of budget

! YE forecast within 6-10% of budget

✗ YE forecast more than 10% from budget or no forecast provided

Dallas 365



On Target



Caution



Needs Improvement

Budget Initiative Tracker



Complete



On Target



Caution



Cancelled

FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through June 30, 2019, for the General Fund and other annual operating funds of the City. The Adopted Budget reflects the budget adopted by City Council on September 18, 2018, effective October 1 through September 30. The Amended Budget column reflects City Council-approved transfers between funds and programs, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-Date (YTD) Actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the Year-End (YE) Forecast, which projects anticipated revenues and expenditures as of September 30, 2019. The variance is the difference between the FY 2018-19 Amended Budget and the YE Forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

General Fund Overview

	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$182,017,646	\$182,017,646		\$207,908,478	\$25,890,832
Revenues	1,365,966,274	1,368,601,406	1,150,074,374	1,380,655,130	12,053,724
Expenditures	1,365,966,274	1,368,601,406	908,754,704	1,367,085,830	(1,515,576)
Ending Fund Balance	\$182,017,646	\$182,017,646		\$221,477,778	\$39,460,132

The General Fund overview provides a summary of financial activity through June 30, 2019.

Fund Balance. The summary includes fund balance with the YE revenue and expenditure forecasts. The YE forecast beginning fund balance represents the FY 2017-18 audited unassigned ending fund balance and includes FY 2017-18 YE savings.

Revenues. Through June 30, 2019, General Fund revenues are projected to be \$12,054,000 over budget. This is primarily due to forecasted increases in sales tax collections, Safelight camera revenues, and interest revenue.

Expenditures. Through June 30, 2019, General Fund expenditures are projected to be under budget by \$1,516,000. Departments are under budget primarily because of salary savings from vacant positions.

Amendments. The General Fund budget was amended on:

- November 14, 2018, by resolution #18-1641 in the amount of \$155,000 for the District 4 runoff election.
- February 13, 2019, by resolution #19-0296 in the amount of \$480,000 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery.
- April 24, 2019, by ordinance #31779 for mid-year appropriation ordinance adjustments consisting of a \$75,000 increase to Civil Service, \$80,700 increase to City Controller's Office, \$150,000 decrease to Court and Detention Services, \$100,000 decrease to Library, \$73,520 decrease to Non-Departmental, \$150,710 increase to 311 Customer Service, \$142,110 increase to Office of Homeless Solutions, \$125,000 decrease to Public Affairs and Outreach, \$250,000 increase to Dallas Police Department from Contingency Reserve, and a \$500,000 increase to Park and Recreation from Contingency Reserve.
- May 15, 2019, by resolution #19-0737 in the amount of \$1,250,000 for the citywide runoff election.

Financial Forecast Report

GENERAL FUND REVENUE

Revenue Category ¹	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Property Tax	\$727,886,279	\$727,886,279	\$724,838,390	\$728,450,467	\$564,188
Sales Tax ²	311,645,016	311,645,016	236,758,164	317,792,790	6,147,774
Franchise and Other	133,347,988	133,347,988	84,821,398	133,060,702	(287,286)
Charges for Service	110,146,088	110,146,088	55,197,953	113,767,533	3,621,445
Fines and Forfeitures	34,244,958	34,244,958	18,540,434	34,248,957	3,999
Operating Transfers In ³	24,823,767	27,458,899	9,641,937	24,122,899	(3,336,000)
Intergovernmental	9,563,291	9,563,291	3,559,104	9,689,726	126,435
Miscellaneous ⁴	6,320,104	6,320,104	5,887,225	7,250,315	930,211
Licenses and Permits	5,670,499	5,670,499	4,455,227	5,897,196	226,697
Interest ⁵	2,318,284	2,318,284	6,374,544	6,374,544	4,056,260
Total Revenue	\$1,365,966,274	\$1,368,601,406	\$1,150,074,374	\$1,380,655,130	\$12,053,724

VARIANCE NOTES

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

1 Revenue Category. Beginning with the December 2018 BAR, revenue categories have been restated to match the City's Chart of Accounts.

2 Sales Tax. Sales tax revenues are forecast to be \$6,148,000 over budget due to increased collections. Over the most recent 12 months, sales tax receipts have increased by 4.5 percent.

3 Operating Transfers In. The revenue budget for Operating Transfers In was amended on November 14, 2018, by resolution #18-1641 in the amount of \$155,000 for the District 4 runoff election; on February 13, 2019, by resolution #19-0296 in the amount of \$480,000 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery; on April 24, 2019, by ordinance #31179 in the amount of \$750,000 for the police staffing study and evening youth programs in Park and Recreation; and on May 15, 2019 by resolution #19-0737 in the amount of \$1,250,000 for the citywide runoff election. Revenue is forecast to be under budget due to deferral of inter-fund transfers.

4 Miscellaneous. Miscellaneous revenues are forecast to be \$930,000 over budget primarily due to facility rental fees and sale of non-taxable City surplus property.

5 Interest. Interest revenue is forecast to be \$4,056,000 over budget based on current trends and actual collections.

Financial Forecast Report

GENERAL FUND EXPENDITURES

Expenditure Category	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	\$241,344,527	\$240,081,681	\$157,834,352	\$224,832,152	(\$15,249,529)
Civilian Overtime	6,660,128	6,678,021	7,064,705	10,375,730	3,697,709
Civilian Pension	35,070,258	34,863,889	22,777,338	32,736,702	(2,127,187)
Uniform Pay	423,709,510	423,709,510	304,845,925	417,516,860	(6,192,650)
Uniform Overtime	39,354,268	39,354,268	32,719,747	45,913,374	6,559,106
Uniform Pension	159,002,901	159,002,901	114,419,620	159,002,901	0
Health Benefits	68,816,185	68,780,215	42,767,169	68,791,680	11,465
Workers Comp	10,508,446	10,508,446	10,463,684	10,519,105	10,659
Other Personnel Services	12,666,100	12,638,064	8,614,425	12,572,881	(65,183)
Total Personnel Services ¹	997,132,323	995,616,995	701,506,965	982,261,385	(13,355,610)
Supplies ²	77,884,269	77,570,358	51,113,828	82,672,410	5,102,052
Contractual Services ³	366,535,382	369,336,938	181,059,974	373,032,722	3,695,784
Capital Outlay ⁴	13,617,618	15,195,551	6,822,968	19,100,136	3,904,585
Reimbursements ⁵	(89,203,318)	(89,118,436)	(31,749,031)	(89,980,823)	(862,387)
Total Expenditures	\$1,365,966,274	\$1,368,601,406	\$908,754,704	\$1,367,085,830	(\$1,515,576)

VARIANCE NOTES

1 Personnel Services. Current YE civilian pay forecast is \$15,250,000 under budget primarily due to vacancy savings that fully offset the \$3,698,000 overrun in overtime. Uniform overtime YE forecast assumes \$6,437,000 anticipated use of overtime for the Dallas Police Department (DPD) and \$122,000 for Dallas Fire-Rescue (DFR), partially offset by \$6,192,000 in vacancy savings. Uniform pension YE forecast equals budget and includes the \$156,819,000 contribution required to fund the police and fire pension as enacted by the Texas Legislature through HB 3158 and additional funding for supplemental pension.

2 Supplies. Current YE forecast is \$5,102,000 over budget primarily due to higher than budgeted Park and Recreation gas and water expenses to be offset by additional revenue of \$1,490,000 from Fair Park First, greater-than-budgeted Office of Cultural Affairs gas and furniture expenses, greater-than-anticipated usage of medical-surgical supplies by Dallas Animal Services, unbudgeted technology expenses in Code Compliance, and increased costs related to repair of fire apparatus.

3 Contractual Services. Contractual Services are \$3,696,000 over budget due to the use of temporary help and day labor expenses in various departments offset by salary savings, unbudgeted equipment upgrades and maintenance in DPD and DFR, increased use of professional services in the City Attorney's Office, and unbudgeted major repairs to City facilities. Contractual costs related to the Safelight program decreased due to state legislative changes.

4 Capital Outlay. Current YE forecast is \$3,905,000 over budget primarily due to \$275,000 for traffic signal replacement, \$2,700,000 in signal improvements and storm damage repair, and the replacement of five ambulances as a result of wrecks. Appropriations were adjusted for the \$1,420,000 purchase of vehicles and heavy equipment for Code Compliance's Community Clean! initiative.

5 Reimbursements. General Fund reimbursements reflect contributions from various agencies, including federal and state funds, internal service fund departments, and enterprise fund departments. Current YE forecasts are \$862,000 greater than budget due to increased reimbursements to HR for implementation of the human resources information system and DPD overtime reimbursements from confiscated funds, partially offset by lower forecasts for TIF reimbursements to ECO and lower reimbursements to OEQS.

Financial Forecast Report

GENERAL FUND EXPENDITURES

Expenditure by Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
Building Services ¹	\$22,729,907	\$22,729,907	\$16,727,632	\$23,425,201	\$695,294
City Attorney's Office	18,348,876	18,348,876	12,002,289	18,255,588	(93,288)
City Auditor's Office	3,367,314	3,367,314	2,035,835	3,334,644	(32,670)
City Controller's Office ²	6,768,899	6,917,984	5,066,989	6,823,674	(94,310)
Independent Audit	917,892	917,892	0	917,892	0
City Manager's Office	2,787,305	2,823,827	1,909,788	2,802,958	(20,869)
City Secretary ³	4,350,544	5,755,676	4,439,316	5,642,672	(113,004)
Civil Service ⁴	3,241,621	3,316,621	2,194,371	3,310,340	(6,281)
Code Compliance ⁵	31,635,395	31,635,395	21,142,871	31,635,395	0
Court Services ⁶	23,314,074	23,164,074	14,227,969	22,622,568	(541,506)
Jail Contract	8,908,016	8,908,016	5,938,677	8,908,016	0
Dallas Animal Services	14,878,667	14,878,667	10,078,816	14,740,412	(138,255)
Dallas Fire-Rescue	294,483,209	294,483,209	208,060,560	294,149,247	(333,962)
Dallas Police Department ⁷	486,752,691	487,002,691	345,680,049	488,952,541	1,949,850
Housing and Neighborhood Services	4,213,724	4,213,724	1,662,297	4,158,233	(55,491)
Human Resources	7,005,071	7,005,071	4,913,999	6,805,071	(200,000)
Judiciary	3,446,356	3,706,181	2,789,622	3,699,941	(6,240)
Library ⁸	34,138,717	34,038,717	22,650,316	33,210,587	(828,130)
Office of Management Services					
311 Customer Service ⁹	4,495,891	4,713,915	2,081,349	4,709,230	(4,685)
Council Agenda Office	219,414	219,414	157,078	219,413	0
Office of Equity and Human Rights	998,436	998,436	588,486	881,389	(117,047)
Office of Innovation ¹⁰	603,668	603,668	213,763	435,657	(168,011)
Office of Strategic Partnerships	1,053,433	1,053,433	677,861	1,010,592	(42,841)
Office of Business Diversity	894,165	894,165	582,593	880,191	(13,974)
Office of Community Care	5,375,877	5,375,877	3,518,200	5,375,877	0
Office of Emergency Management	877,113	877,113	411,078	857,113	(20,000)
Office of Environmental Quality	2,734,360	2,734,360	2,523,664	2,734,360	0
Office of Homeless Solutions ¹¹	11,546,393	11,688,503	7,798,156	11,580,732	(107,771)
Public Affairs and Outreach ¹²	2,098,745	1,973,745	1,029,074	1,871,375	(102,371)
Welcoming Communities	623,124	627,529	320,281	627,529	0
Mayor and City Council	4,989,530	4,989,530	3,343,878	4,888,452	(101,078)
Non-Departmental ¹³	92,727,295	92,653,775	19,721,077	91,077,687	(1,576,088)
Office of Budget	3,796,050	3,796,050	2,407,207	3,642,185	(153,865)
Office of Cultural Affairs ¹⁴	19,973,188	20,453,188	18,860,453	20,594,754	141,566
Office of Economic Development	4,972,909	4,972,909	3,647,541	4,970,581	(2,328)
Park and Recreation ¹⁵	98,542,371	99,042,371	68,902,146	99,426,371	384,000
Planning and Urban Design ¹⁶	3,171,871	3,171,871	1,889,600	2,906,406	(265,465)
Procurement Services	2,443,038	2,622,104	1,802,387	2,618,861	(3,243)
Public Works	75,856,653	75,856,653	53,717,562	75,813,140	(43,513)
Sustainable Development	2,194,525	2,194,525	2,030,890	2,194,525	0
Transportation ¹⁷	47,219,419	47,219,419	28,257,837	47,719,419	500,000
Total Departments	\$1,358,695,746	\$1,361,946,395	\$906,003,559	\$1,360,430,819	(\$1,515,576)
Liability/Claim Fund Transfer	2,751,145	2,751,145	2,751,145	2,751,145	0
Contingency Reserve	2,319,383	2,319,383	0	2,319,383	0
Salary and Benefit Reserve ¹⁸	2,200,000	1,584,483	0	1,584,483	0
Total Expenditures	\$1,365,966,274	\$1,368,601,406	\$908,754,704	\$1,367,085,830	(\$1,515,576)

VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

1 Building Services. Expenditures are forecast to be \$695,000 over budget primarily due to repairs to facilities in the Arts and Central districts, City Hall, Martin Weiss Recreation Center, and Thanksgiving Square, as well as increased usage of pest control, dumpster rentals, and landscaping activities at City Hall, which may be offset by savings in other departments.

2 City Controller's Office. The City Controller's Office budget was increased by \$80,700 on April 24, 2019, by ordinance #31179 for technology upgrades and Certified Accounts Payable Professional certification, training, and membership dues.

3 City Secretary. The City Secretary budget was increased by \$155,000 on November 14, 2018, by resolution #18-1641 for the District 4 runoff election and by \$1,250,000 on May 15, 2019, by resolution #19-0737 for the citywide runoff election.

4 Civil Service. The Civil Service budget was increased by \$75,000 on April 24, 2019, by ordinance #31179 for installation of a new secure card key entry system, computer equipment for DPD and DFR testing, and updates to the Civil Service board room.

5 Code Compliance. Savings projected in the March BAR are being used to purchase equipment for the Community Clean! initiative, approved on May 22, 2019, by resolution #19-0829.

6 Court Services. The Court Services budget was decreased by \$150,000 on April 24, 2019, by ordinance #31179.

7 Dallas Police Department. The Dallas Police Department budget was increased by \$250,000 on April 24, 2019, by ordinance #31179 for a uniform staffing study. The department is projecting to be \$1,950,000 over budget due to increased use of uniform overtime.

8 Library. The Library budget was decreased by \$100,000 on April 24, 2019, by ordinance #31179. Expenses are projected to be \$828,000 under budget mainly due to lower-than-anticipated costs for the purchase and installation of the RFID materials checkout system.

9 311 Customer Service. The 311 Customer Service budget was increased by \$150,710 on April 24, 2019, by ordinance #31179 for reclassification of positions and the use of temporary employees.

10 Office of Innovation. Expenditures are forecast to be \$168,000 under budget primarily due to vacancies.

11 Office of Homeless Solutions. The Office of Homeless Solutions budget was increased by \$142,110 on April 24, 2019, by ordinance #31179 for temporary staff hired to implement the Continuum of Care.

12 Public Affairs and Outreach. The Public Affairs and Outreach budget was decreased by \$125,000 on April 24, 2019, by ordinance #31179. Expenditures are forecast to be \$102,000 under budget due to hiring delays for vacant positions and lower costs associated with off-site City Council meetings.

13 Non-Departmental. The Non-Departmental budget was decreased by \$73,520 on April 24, 2019, by ordinance #31179. Expenditures are forecast to be \$1,576,000 under budget due to delays in departmental Master Lease purchases for fleet and equipment and an expected year-end appropriations transfer of \$500,000 to Transportation for the strategic mobility plan approved by City Council on February 13, 2019, by resolution #19-0297.

VARIANCE NOTES

14 Office of Cultural Affairs. The Office of Cultural Affairs budget was increased by \$480,000 on February 13, 2019, by resolution #19-0296 for the disassembly, removal, and transfer to storage of the Confederate monument in Pioneer Cemetery. Expenditures are forecast to be \$142,000 over budget due to an unbudgeted contractual payment to Dallas Summer Musicals at Fair Park.

15 Park and Recreation. The Park and Recreation budget was increased by \$500,000 on April 24, 2019, by ordinance #31179 to develop and expand youth programs during evenings and weekends. Expenditures are forecast to be \$384,000 over budget due to weather-related damage to PKR facilities.

16 Planning and Urban Design. Expenditures are forecast to be \$265,000 under budget due to salary savings.

17 Transportation. Expenditures are forecast to be \$500,000 over budget primarily due to an unplanned traffic signal upgrade and other traffic signal improvements, partially offset by 57 vacant positions and savings from Safelight-related expenses. Overages may be covered by savings from other departments. A year-end appropriations transfer of \$500,000 is expected from Non-Departmental to cover the cost of the strategic mobility plan approved by City Council on February 13, 2019, by resolution #19-0297.

18 Salary and Benefit Reserve. Salary and Benefit Reserve funds totaling \$616,000 were allocated to City Controller's Office (\$68,000), City Manager's Office (\$37,000), Judiciary (\$260,000), 311 Customer Service (\$67,000), Procurement Services (\$179,000), and Welcoming Communities and Immigrant Affairs (\$4,500) for personnel-related expenditures, primarily vacation and sick termination payments, and City Council-approved increases to municipal judges' salaries.

Financial Forecast Report

ENTERPRISE FUNDS

Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
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AVIATION¹

Beginning Fund Balance	\$14,216,560	\$14,216,560		\$5,570,308	(\$8,646,252)
Total Revenues	144,132,819	154,991,423	105,776,760	154,991,422	0
Total Expenditures	144,132,819	154,991,423	79,024,902	154,991,423	0
Ending Fund Balance	\$14,216,560	\$14,216,560		\$5,570,307	(\$8,646,253)

CONVENTION AND EVENT SERVICES²

Beginning Fund Balance	\$33,234,399	\$33,234,399		\$39,186,345	\$5,951,946
Total Revenues	108,647,915	108,647,915	77,392,260	110,064,831	1,416,916
Total Expenditures	108,647,915	108,647,915	61,174,763	110,064,831	1,416,916
Ending Fund Balance	\$33,234,399	\$33,234,399		\$39,186,345	\$5,951,946

MUNICIPAL RADIO³

Beginning Fund Balance	\$1,205,492	\$1,205,492		\$1,055,872	(\$149,620)
Total Revenues	2,178,813	2,178,813	1,433,252	1,750,144	(428,669)
Total Expenditures	2,076,728	2,076,728	1,399,793	1,960,828	(115,900)
Ending Fund Balance	\$1,307,577	\$1,307,577		\$845,188	(\$462,389)

Note: FY 2018-19 budget reflects revenue in excess of expenses.

SANITATION SERVICES⁴

Beginning Fund Balance	\$29,641,449	\$29,641,449		\$24,416,494	(\$5,224,955)
Total Revenues	112,653,465	114,157,465	96,134,014	118,831,605	4,674,140
Total Expenditures	112,653,465	114,157,465	62,390,689	118,675,725	4,518,260
Ending Fund Balance	\$29,641,449	\$29,641,449		\$24,572,374	(\$5,069,075)

STORM DRAINAGE MANAGEMENT—DALLAS WATER UTILITIES⁵

Beginning Fund Balance	\$7,928,950	\$7,928,950		\$12,692,716	\$4,763,766
Total Revenues	58,436,837	58,436,837	45,087,033	58,465,982	29,145
Total Expenditures	58,436,837	58,436,837	35,965,997	58,953,511	516,674
Ending Fund Balance	\$7,928,950	\$7,928,950		\$12,205,186	\$4,276,236

SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

Beginning Fund Balance	\$43,833,830	\$43,833,830		\$47,568,451	\$3,734,621
Total Revenues	33,143,848	33,143,848	27,796,148	33,347,125	203,277
Total Expenditures	34,571,119	34,571,119	21,586,457	34,571,119	0
Ending Fund Balance	\$42,406,559	\$42,406,559		\$46,344,457	\$3,937,898

Note: FY 2018-19 budget reflects planned use of fund balance.

WATER UTILITIES⁶

Beginning Fund Balance	\$118,325,578	\$118,325,578		\$145,368,915	\$27,043,337
Total Revenues	665,005,577	665,005,577	426,011,483	613,835,744	(51,169,833)
Total Expenditures	665,491,395	665,491,395	384,739,502	622,348,562	(43,142,833)
Ending Fund Balance	\$117,839,760	\$117,839,760		\$136,856,097	\$19,016,337

Note: FY 2018-19 budget reflects planned use of fund balance.

Financial Forecast Report

INTERNAL SERVICE FUNDS

Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
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INFORMATION TECHNOLOGY

Beginning Fund Balance	\$10,887,991	\$10,887,991		\$11,210,496	\$322,505
Total Revenues	69,434,657	69,434,657	42,936,778	69,469,470	34,813
Total Expenditures	77,011,403	77,011,403	56,733,600	76,083,480	(927,923)
Ending Fund Balance	\$3,311,245	\$3,311,245		\$4,596,486	\$1,285,241

Note: FY 2018-19 budget reflects planned use of fund balance.

RADIO SERVICES

Beginning Fund Balance	\$2,800,576	\$2,800,576		\$3,086,522	\$285,946
Total Revenues	5,917,772	5,917,772	3,069,348	5,922,767	4,995
Total Expenditures	8,651,413	8,651,413	5,244,836	8,634,033	(17,380)
Ending Fund Balance	\$66,935	\$66,935		\$375,256	\$308,321

Note: FY 2018-19 budget reflects planned use of fund balance.

EQUIPMENT AND FLEET MANAGEMENT⁷

Beginning Fund Balance	\$7,254,000	\$7,254,000		\$6,862,856	(\$391,144)
Total Revenues	54,412,850	55,662,517	13,160,453	56,165,629	503,112
Total Expenditures	54,912,850	56,162,517	39,291,889	56,665,629	503,112
Ending Fund Balance	\$6,754,000	\$6,754,000		\$6,362,856	(\$391,144)

Note: FY 2018-19 budget reflects planned use of fund balance.

EXPRESS BUSINESS CENTER

Beginning Fund Balance	\$2,682,143	\$2,682,143		\$2,793,339	\$111,196
Total Revenues	2,593,790	2,593,790	1,877,718	2,852,362	258,572
Total Expenditures	2,137,496	2,137,496	1,162,358	2,133,630	(3,866)
Ending Fund Balance	\$3,138,437	\$3,138,437		\$3,512,071	\$373,634

Note: FY 2018-19 budget reflects revenue in excess of expenses.

Financial Forecast Report

OTHER FUNDS

Department	FY 2018-19 Adopted Budget	FY 2018-19 Amended Budget	YTD Actual	YE Forecast	Variance
9-1-1 SYSTEM OPERATIONS					
Beginning Fund Balance	\$7,852,062	\$7,852,062		\$10,243,774	\$2,391,712
Total Revenues	12,018,812	12,018,812	8,455,013	12,391,186	372,374
Total Expenditures	15,176,553	15,176,553	9,534,874	15,140,421	(36,132)
Ending Fund Balance	\$4,694,321	\$4,694,321		\$7,494,539	\$2,800,218

Note: FY 2018-19 budget reflects planned use of fund balance.

DEBT SERVICE

Beginning Fund Balance	\$32,549,163	\$32,549,163		\$28,898,633	(\$3,650,530)
Total Revenues	289,189,656	289,189,656	270,771,714	290,616,470	1,426,814
Total Expenditures	296,200,044	296,200,044	195,337,771	284,645,942	(11,554,102)
Ending Fund Balance	\$25,538,775	\$25,538,775		\$34,869,161	\$9,330,386

Note: FY 2018-19 budget reflects planned use of fund balance.

EMPLOYEE BENEFITS

City Contributions	\$94,862,835	\$94,862,835	54,777,569	\$95,597,379	\$734,544
Employee Contributions	36,126,244	36,126,244	28,281,825	37,764,238	1,637,994
Retiree	31,963,243	31,963,243	18,214,151	31,655,541	(307,702)
Other	0	0	261,075	0	0
Total Revenues	162,952,322	162,952,322	101,534,620	165,017,158	2,064,836
Total Expenditures	\$160,083,133	\$160,083,133	\$94,040,404	\$161,397,492	\$1,314,359

Note: FY 2018-19 budget reflects revenue in excess of expenses. FY 2018-19 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

RISK MANAGEMENT

Worker's Compensation	\$13,701,708	\$13,701,708	\$1,162,781	\$13,701,708	\$0
Third Party Liability	10,227,315	10,227,315	163,608	10,227,315	0
Purchased Insurance	3,029,284	3,029,284	678	3,029,284	0
Interest and Other	749,900	749,900	1,024	749,900	0
Total Revenues	27,708,207	27,708,207	1,328,091	27,708,207	0
Total Expenditures	\$34,166,607	\$34,166,607	\$11,521,150	\$29,372,773	(\$4,793,834)

Note: FY 2018-19 budget reflects planned use of fund balance. FY 2018-19 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (Worker's Compensation/Liability/Property Insurance).

VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. The YE forecast beginning fund balance represents the FY 2017-18 audited ending fund balance and any additional YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

1 Aviation. The Aviation budget was increased by \$10,859,000 on April 24, 2019, by ordinance #31179 to accrue revenues to service a fall 2019 payment on the Series 2017 Bonds and for the purchase of IT storage infrastructure, offset by \$10,859,000 in increased revenues.

2 Convention Center. Expenditures are forecast to be \$1,417,000 over budget due to increased food and beverage sales, fully offset by \$1,417,000 in increased revenues.

3 Municipal Radio. Revenues are forecast to be \$429,000 under budget due to decreased local ad sales. Expenses are forecast to be \$116,000 under budget due to salary savings.

4 Sanitation Services. The Sanitation Services budget was increased by \$1,504,000 on April 24, 2019, by ordinance #31179 for increased equipment maintenance charges from aging fleet, increased landfill operating expenses associated with higher-than-normal rain in the fall, increased use of temporary help, and infrastructure repair at various sanitation facilities. Expenses are forecast to be \$4,518,000 over budget primarily due to storm-related damage and cleanup, which will be offset by \$4,674,000 in revenues from stronger-than-anticipated landfill cash customers and residential revenues.

5 Storm Drainage Management. Expenses are forecast to be \$517,000 over budget due to storm-related cleanup efforts.

6 Water Utilities. Revenues are forecast to be \$51,170,000 under budget due to wholesale customers receiving a credit to revenues as a result of the Sabine River Authority (SRA) settlement, offset by fund balance, and decreased water consumption. Expenditures are projected to be \$43,143,000 under budget primarily due to a decreased capital construction transfer to offset the consumption-related revenue reduction.

7 Equipment and Fleet Management. The Equipment and Fleet Management budget was increased by \$1,250,000 on April 24, 2019, by ordinance #31179 for overtime to support Sanitation fleet maintenance, cost increases for automotive parts, non-emergency wrecker price agreement, and anticipated new costs associated with the use of emergency wrecker services. Revenues and expenses are forecast to be \$503,000 over budget due to increased overtime for maintenance of sanitation fleet and increased auto body work for DPD vehicles.

Financial Forecast Report

2017 GENERAL OBLIGATION BOND PROGRAM

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation [A]	\$533,981,000	\$124,595,452	\$48,778,878	\$49,468,711	\$26,347,864
Park and Recreation Facilities [B]	261,807,000	154,687,417	38,476,005	22,842,652	93,368,760
Fair Park [C]	50,000,000	27,570,000	3,158,574	1,723,872	22,687,554
Flood Protection and Storm Drainage [D]	48,750,000	19,574,800	930,044	398,124	18,246,632
Library Facilities [E]	15,589,000	14,089,000	603,619	614,345	12,871,035
Cultural and Performing Arts Facilities [F]	14,235,000	12,745,000	133,145	1,782,254	10,829,601
Public Safety Facilities [G]	32,081,000	31,016,000	3,515,333	2,519,361	24,981,307
City Facilities [H]	18,157,000	14,347,000	173,671	3,558,097	10,615,232
Economic Development [I]	55,400,000	19,462,200	1,304,463	11,012,200	7,145,537
Homeless Assistance Facilities [J]	20,000,000	2,000,000	0	9,322	1,990,679
Total	\$1,050,000,000	\$420,086,869	\$97,073,731	\$93,928,937	\$229,084,200

Note: The table above reflects expenditures and encumbrances recorded in the City's financial system of record. It does not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our six strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included, if available. Several measures are new for FY 2018-19, so actual performance data is not available (N/A) for last year.

An annual target has been established for each measure. The annual target is then broken down into a year-to-date (YTD) target, which represents October 1 through the current reporting period. Each month, we will compare the YTD target with the YTD actual performance reported by the responsible department and assign a YTD status based on how well actual performance compares to the target.

Measures are designated "on target" (green) if actual YTD performance is within 5 percent of the YTD target. Measures with actual YTD performance within 6 to 20 percent of the YTD target are designated in "caution" (yellow) status. If actual YTD performance is more than 20 percent from the YTD target, the measure is designated as "needs improvement" (red). For most measures, high values indicate positive performance, but for a few measures, the reverse is true. These measures are noted with an asterisk and include measures numbered 6, 8, 13 and 22. Variance notes are provided for each measure that is not on target.



On Target



Caution



Needs Improvement

#	Measure	FY 2017-18 Actual	FY 2018-19 Target	YTD Target	YTD Actual	YTD Status
Public Safety						
1	Percentage of responses to structure fires within 5 minutes and 20 seconds of dispatch (Fire-Rescue)	86.11%	90.00%	90.00%	82.96%	!
2	Percentage of EMS responses within five minutes (Fire-Rescue)	N/A	90.00%	90.00%	50.87%	✗
3	Percentage of responses to Priority 1 calls within eight minutes (Police)	N/A	60.00%	60.00%	52.02%	!
4	Percentage of 911 calls answered within 10 seconds (Police)	94.21%	91.00%	91.00%	93.92%	✓
5	Homicide clearance rate (Police)	78.35%	60.00%	60.00%	86.04%	✓
6	Violent crime rate (per 100,000 residents) (Police)*	N/A	767	575.25	497.74	✓
Mobility Solutions, Infrastructure, & Sustainability						
7	Percentage of annual bond appropriation committed (Bond Program)	N/A	90.00%	67.50%	57.00%	!
8	Average response time to emergency sewer calls (in minutes) (Dallas Water Utilities)*	58.68	60	60	59.53	✓
9	Percentage compliance with state and federal standards and regulations for drinking water (Dallas Water Utilities)	100.00%	100.00%	100.00%	100.00%	✓
10	Number of street lane miles resurfaced (Public Works)	208.34	197	147.75	114.90	✗
11	Percentage of potholes repaired within five days (Public Works)	N/A	98.00%	98.00%	93.71%	✓
12	Percentage of streets with a Pavement Condition Index rating of C or better (Public Works)	N/A	77.40%	77.40%	77.40%	✓

DALLAS 365

#	Measure	FY 2017-18 Actual	FY 2018-19 Target	YTD Target	YTD Actual	YTD Status
Mobility Solutions (cont.)						
13	Missed refuse and recycling collections per 10,000 collection points/service opportunities (Sanitation)*	12.83	11	11	12.62	⚠
14	Residential recycling diversion rate (Sanitation)	19.29%	19.00%	19.00%	17.77%	⚠
15	Percentage of surveyed street lights on major streets that are working (Transportation)	94.58%	96.00%	96.00%	95.00%	✅
Economic & Neighborhood Vitality						
16	Number of jobs created or retained through written commitment (Economic Development)	N/A	5,000	3,750	3,016	⚠
17	Number of Dallas Homebuyer Assistance Program (DHAP) loans provided (Housing)	N/A	81	61	18	❌
18	Total number of new housing units produced (sale and rental combined) (Housing)	595	1,500	1,125	318	❌
19	Percentage of single-family permits reviewed in three days (Sustainable Development)	80.00%	85.00%	85.00%	87.00%	✅
20	Percentage of inspections performed same day as requested (Sustainable Development)	97.49%	98.00%	98.00%	96.33%	✅
Human & Social Needs						
21	Number of seniors served (Community Care)	1,833	4,500	3,375	5,725	✅
22	Number of days to resolve a homeless encampment site from date of service request to resolution (Homeless Solutions)*	16.31	21	21	17.58	✅
23	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Homeless Solutions)	N/A	85.00%	85.00%	91.55%	✅
Quality of Life						
24	Number of single-family rental properties inspected (initial inspections and reinspections) (Code Compliance)	12,099	10,000	7,500	4,176	❌
25	Percentage of 311 Code service requests responded to within estimated response time (Code Compliance)	94.58%	96.00%	96.00%	86.89%	⚠
26	Percentage of food establishments inspected on schedule (Code Compliance)	N/A	95.00%	95.00%	95.00%	✅
27	Live release rate (Animal Services)	80.30%	81.00%	81.00%	85.22%	✅
28	Percentage increase in field impoundments over prior fiscal year (Animal Services)	17.32%	18.00%	18.00%	19.85%	✅
29	Number of library visits in person, online, and for programs (Library)	9,352,274	7,420,000	5,565,000	8,512,535	✅
30	Number of participants in adult education courses (ELL, GED, basic education, and citizenship) (Library)	N/A	25,000	18,750	19,554	✅
31	Percentage of cultural services contracts awarded to artists or small arts organizations (budgets less than \$100,000) (Cultural Affairs)	N/A	50.00%	50.00%	59.70%	✅
32	Percentage of residents within ½ mile of a park (Park and Recreation)	60.00%	63.00%	63.00%	69.00%	✅

DALLAS 365

#	Measure	FY 2017-18 Actual	FY 2018-19 Target	YTD Target	YTD Actual	YTD Status
Government Performance & Financial Management						
33	Percentage of 311 calls answered within 90 seconds (311)	56.46%	70.00%	70.00%	60.27%	⚠
34	Percentage of invoices paid within 30 days (City Controller)	95.51%	94.00%	94.00%	98.76%	✓
35	Percentage of dollars spent with local businesses (Business Diversity)	45.41%	50.00%	50.00%	44.76%	✓

VARIANCE NOTES

#1. Due to continued focus on driving safety, high numbers of new inexperienced firefighters, and an increase in heavy apparatus assignments to all “Potential Scenes of Violence.” These apparatus must stay on location until police arrival, which affects response times for other fire emergencies nearby.

#2. Due to high EMS service demand/call volume and finite emergency resources. Units are often deployed from more distant fire stations to serve areas experiencing simultaneous 911 calls for EMS service. DFR is exploring how the tiered EMS software (Priority Dispatch) can help reduce response times over the next few months and has improved slightly since May.

#3. Due to lack of staff, although times have improved. An emphasis on recruiting, changes to Civil Service rules, and increased starting pay should lead to increased staffing and ultimately improved response times.

#7. Due to fluctuations in project award schedules. Design and construction awards are increasing, resulting in higher commitments, and staff anticipates reaching the target by the end of the fiscal year.

#10. Due to seasonality of resurfacing efforts. An additional 88 lane miles are currently under construction, which will exceed Public Works’ target for the year.

#13. Due to severe weather. Sanitation has shifted focus to storm debris collection, resulting in staffing and equipment shortages.

#14. Due to seasonality. As temperatures rise throughout spring and summer, recycling diversion rates rise as well.

#16. Job creation through economic development incentives does not occur in a linear fashion. With a robust pipeline of prospects, staff anticipates surpassing the annual job creation goal.

#17. FY 2017-18 program changes and updated homebuyer qualification guidelines will result in larger loans, but the process is more time-consuming, resulting in fewer loans.

#18. The 2018 Notice of Funds Available (NOFA) is expected to produce 800 units, and the single-family NOFA to be issued in 2019 is expected to produce an additional 200. Other units may be added through the Home Repair Program, the incentive zoning ordinance (if approved), and/or tax credit projects that do not require City funding.

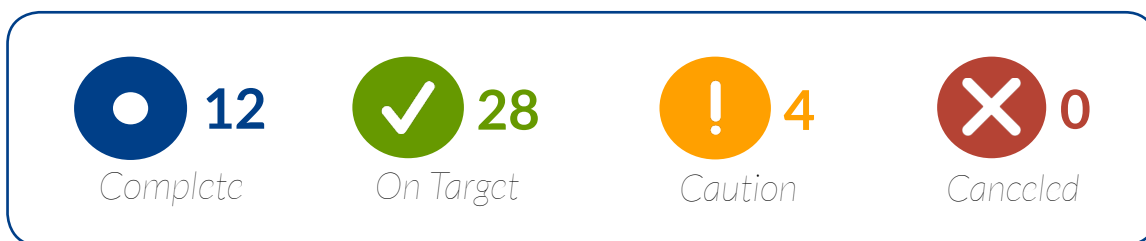
#24. Due to system conversion, which interrupted service request data retrieval. Inspectors completed nearly 1,000 inspections in June, and performance should continue to improve.

#25. Due to system conversion, which interrupted service request data retrieval. Performance has improved since January and should continue to increase.

#33. Attrition in agents trained to process calls has slowed, and performance continues to improve.

BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 44 activities included in the FY 2018-19 and FY 2019-20 biennial budget. For each initiative included in this report, you will find the initiative number, title, description, and status. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is “complete” (blue circle), “on target” (green check mark), “caution” (yellow exclamation mark), or “canceled” (red x).



In the Spotlight



This year, we increased opportunities for residents and City Council to engage by expanding the district office program and hosting mobile City Council meetings at locations around Dallas. City Council now has six district offices, representing seven districts. In June, these offices fielded 221 phone calls and met with 216 residents via walk-in or appointment. In August, City Council hosted its third off-site meeting at Lake Highlands North Recreation Center.

Budget Initiative Tracker

PUBLIC SAFETY**1 Police & Fire Uniform Pay**

INITIATIVE Increasing pay for police officers and firefighters (1) effective in October 2018 in accordance with the three-year Meet and Confer agreement, which calls for double-step pay increases of approximately 10 percent, adding a 2 percent top step, and increasing starting pay to \$51,688, and (2) effective in January 2019 in accordance with the City Council budget amendment to increase pay by three percent across the board, to a minimum of \$60,000. (Police and Fire-Rescue)

STATUS Uniform pay increases based on the current Meet and Confer agreement went into effect October 2018. On December 23, 2018, City Council authorized the City Manager to enter an Amended Meet and Confer agreement for additional uniform pay increases effective in January 2019.

2 Number of Police Officers

INITIATIVE Recruiting new police officers to bring the number of sworn employees at the end of FY 2018-19 to 3,050. (Police)

STATUS DPD anticipates hiring 255 officers this fiscal year with attrition of 249, for a total of 3,034. This year-end forecast is less than the goal of 3,050 officers because DPD ended FY 2017-18 with fewer officers than anticipated (3,028).

3 Number of Firefighters

INITIATIVE Recruiting new firefighters to bring the number of sworn employees at the end of FY 2018-19 to 1,942. (Fire-Rescue)

STATUS Dallas Fire-Rescue hired 63 new recruits in July and anticipates attrition of 105 members, resulting in a year-end uniform headcount of 1,963, compared to the original forecast of 1,942 as of Sept. 30, 2019.

4 Police and Fire Uniform Pension

INITIATIVE Contributing \$156.8 million, up \$6.1 million from the current year, to the Dallas Police and Fire Pension System to ensure a secure retirement for our first responders. (Police and Fire-Rescue)

STATUS The City pension contributions are being made in compliance with HB 3158 approved by the state legislature in 2017.

5 Security of City Facilities

INITIATIVE Consolidating security for City facilities into Court and Detention Services and conducting a comprehensive risk assessment to identify future security needs for City facilities and programs. (Court and Detention Services)

STATUS City Council approved a one-year consultant contract on May 22 for a security assessment of City facilities and development of a Citywide security strategy, including recommendations for staffing and equipment enhancements.

6 School Crossing Guards

INITIATIVE Investing more than \$5 million in a school crossing guard program to protect Dallas students. (Court and Detention Services)

STATUS All City Management Services, Inc. (ACMS) provided crossing guard services to numerous elementary schools hosting summer school in June 2019. The City recently received its second payment distribution from Dallas County and is working with them to ensure we receive revenue on a more timely basis in the future.

7 P-25 Radio System

INITIATIVE Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (Communication and Information Services)

STATUS The project team has completed analysis of various radio towers that may have been impacted by potential land reuse plans. Alternative plans are in place for 3131 Dawson St. and Hensley Field. All other sites have been verified. The new go-live date is September 2021, about nine months later than originally estimated. The project team is currently assessing cost impacts of the delay.

8 Firefighter Safety

INITIATIVE Protecting the safety of DFR officers by replacing all self-contained breathing apparatus (SCBA) in phases and providing a second set of personal protective equipment (PPE) to allow for cleaning equipment between fires. (Fire-Rescue)

STATUS Specifications for the second set of PPEs and SCBA replacements had to be updated to include gloves and hoods. DFR anticipates advertising in mid-September, wear-testing in October, and submitting the master agreement award for City Council consideration in December.

9 911 Operations Center

INITIATIVE Furthering the City's investment in the 911 emergency system with additional technology and expanded backup capacity. (Communication and Information Services)

STATUS CIS has ordered equipment for the backup CAD system. CIS has also received the quote for the Dual Production Public Safety Answering Point (PSAP) solution for the backup site, and the contract with AT&T has been amended to allow for additional capacity and functionality. The City Attorney's Office has approved the contract, and CIS is working with the vendor to ensure an October delivery date.

Budget Initiative Tracker

MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

10 Street Conditions

INITIATIVE Investing more than \$125 million of bonds and cash to improve the driving condition of city streets. (Public Works)

STATUS To date, Public Works has completed 646 resurfacing, maintenance, and improvement projects, or 350 of 820 lane miles budgeted for FY 2018-19. The majority of remaining projects are microsurfacing/slurry projects, which can be completed quickly. Public Works is on target to complete all projects programmed for this fiscal year.

11 Intersection Safety

INITIATIVE Leveraging \$10 million of federal Highway Safety Improvement Program (HSIP) funds with approximately \$2 million in City funds to improve safety at high-crash locations. (Transportation)

STATUS City Council approved the first Local Project Advanced Funding Agreement (LPAFA) with TxDOT on June 26. Four additional LPAFAs are scheduled for City Council consideration on September 25.

12 Alley Access

INITIATIVE Creating a \$1.8 million cross-departmental pilot program to improve alley access for residents and utilities. (Sanitation, Water Utilities, and Public Works)

STATUS By the end of September, Public Works will have completed maintenance on 90 unimproved alleys (10.3 miles) through the Unimproved Alley Maintenance Program, exceeding its goal of 80.

13 Bike Lanes

INITIATIVE Expanding bike lanes and improving mobility by increasing the current \$500,000 budget by \$500,000 per year for each of the next three years to achieve a \$2 million per year investment starting in FY 2020-21. (Transportation)

STATUS Two awards for bike lane projects totaling about \$500,000 have been delayed: 0.62 miles in conjunction with Public Works' project on Sylvan Ave. between Fort Worth Ave. and Singleton Blvd. and 0.3 miles in conjunction with construction of Highland Rd.

14 OneWater Consolidation

INITIATIVE Combining water, wastewater, and stormwater into one utility to provide comprehensive management of Dallas' valuable water resources. (Water Utilities)

STATUS DWU is working with the Office of Budget and City Controller's Office on next steps for assigning fixed assets to the appropriate utility service. Consolidation and relocation of staff is expected to be complete by September.

15 Environmental Plan

INITIATIVE Completing an environmental plan that includes solutions to address climate change by using \$500,000 available revenue received from the previous plastic bag ordinance and fee. (Office of Environmental Quality)

STATUS Since April, staff has hosted six public engagement meetings and attended 40 community meetings by request. About 1,235 people responded to the survey, providing more than 3,200 responses in the plan's seven focus areas. Staff will conduct a second round of community engagement in the fall to gauge acceptance of the proposed plan actions. OEQS is on track to produce a draft CECAP by the end of the calendar year with adoption prior to April 2020.

16 Traffic Signals

INITIATIVE Repairing traffic signals by 1) responding to traffic signal knockdowns and underground cable repairs and 2) replacing broken vehicle detectors at 40 traffic signals across the city. (Transportation)

STATUS This initiative is funded in FY 2019-20, the second year of the biennial.

17 City Facility Major Maintenance

INITIATIVE Repairing City-owned facilities through a \$7 million deferred maintenance program. (Building Services)

STATUS Of the \$6 million allocated for general City facilities, nearly \$5.1 million in projects are complete. Recently completed projects include ceiling repairs at Fire Station #20, ADA-compliant ramps at the south entrance to City Hall, Phase II skylight repairs at the Meyerson Symphony Center, and roof repairs at Harry Stone Recreation Center.

The remaining \$1 million allocated for deferred maintenance is for cultural facilities: \$800,000 at City-owned facilities and \$200,000 for other cultural facilities. Projects estimated at \$700,000 are in progress, including HVAC, interior, and exterior repairs at various cultural centers and facilities.

18 Neighborhood Drainage

INITIATIVE Implementing a new stormwater program dedicated to neighborhood drainage, which will focus efforts on neighborhood outreach and preventing flooding in local streets. (Water Utilities)

STATUS DWU's FY 2019-20 budget proposal includes funding for personnel, equipment, and contracts for increased neighborhood drainage maintenance. In addition to reclassifying and advertising the Sr. Program Manager position, additional requisitions are being opened for the newly designated Neighborhood Drainage Division of DWU.

Budget Initiative Tracker

ECONOMIC & NEIGHBORHOOD VITALITY**19 Property Tax Rate** 

INITIATIVE Reducing the property tax rate by 0.37¢, making FY 2018-19 the third consecutive year with a tax rate reduction. (Office of Budget)

STATUS City Council approved a 0.37¢ property tax reduction on September 18, 2018. Dallas County Tax Office distributed property tax bills and will collect revenue on behalf of the City.

20 Housing Policy 

INITIATIVE Implementing the Comprehensive Housing Policy approved by City Council in May 2018 to create and preserve housing throughout the city. (Housing and Neighborhood Revitalization)

STATUS On May 22, City Council approved an amendment to the Comprehensive Housing Policy adding a new Land Transfer program to facilitate the sale of tax-foreclosed and City-owned lots for affordable housing and other redevelopment activities. The Housing Policy Task Force committees continue to meet monthly to provide stakeholder input that informs implementation of the Comprehensive Housing Policy.

21 Stabilization and Emerging Market Areas 

INITIATIVE Targeting \$1 million to historically underserved areas at risk of displacement because of changing market conditions, as well as areas in need of intensive environmental enhancements, master planning, and formalized neighborhood organizations. (Housing and Neighborhood Revitalization)

STATUS HOU is reviewing proposals for a pilot program in three to five areas of south Dallas that will help income-eligible individuals obtain marketable/insurable title to their property. The pilot program will provide (1) legal services to create marketable title on a significant number of properties and (2) associated services, including information sessions, client intake, prevention, and program evaluation. Staff anticipates submitting a contract for City Council consideration in September.

About \$400,000 has also been allocated to purchase equipment for Code Compliance's Community Clean! initiative, which will engage residents in emerging markets to reduce instances and mitigate the impacts of illegal dumping, litter, and high weeds.

22 One-Stop Permitting 

INITIATIVE Offering an online one-stop shop for residents and businesses to submit construction plans to the City. (Sustainable Development and Construction)

STATUS Phase 2 of the Electronic Plan Review System is on track, which will allow inspectors to view and comment on electronic plans submitted online. The next part of Phase 2 will include enhanced features to improve efficiency, such as a more robust interface that will eliminate duplicate data entry.

23 Historic Resource Survey 

INITIATIVE Devoting \$100,000 to conduct a historic resource survey with private partners. (Sustainable Development and Construction)

STATUS Staff anticipates submitting the contract for City Council consideration before the end of the fiscal year.

Budget Initiative Tracker

HUMAN & SOCIAL NEEDS**24 Homelessness Programs** 

INITIATIVE Addressing homelessness holistically, including \$2.3 million for strengthening the homeless response system, providing improved supportive housing for chronically homeless seniors, leveraging innovative and collaborative “shovel-ready” projects for affordable housing units, and developing a landlord subsidized leasing program. (Office of Homeless Solutions)

STATUS City Council approved all contracts on June 26 to strengthen the homeless response system and increase landlord participation in the landlord subsidized leasing program (track 3 of the Homeless Solutions Strategy). OHS is now working with vendors on program implementation.

25 End Panhandling Now 

INITIATIVE Increasing funding for the End Panhandling Now initiative to \$415,000 and continuing public education on ways to effectively assist those in need. (Office of Community Care)

STATUS The Office of Community Care is working with the Office of Homeless Solutions to improve services and referral coordination to best meet the needs of panhandling clients. The “change” campaign is complete and included DART bus ads, electronic billboards, and streaming radio ads.

26 Citizenship Programs 

INITIATIVE Committing \$175,000 to partner with nonprofit organizations to offer civil legal services and promote citizenship to immigrants. (Office of Welcoming Communities and Immigrant Affairs)

STATUS WCIA has signed contracts with the selected citizenship services vendors from Group 1 and Group 2; the contract for Group 3 is being finalized. The City Attorney’s Office and WCIA are working with the Vera Institute of Justice on a contract for civil legal services.

27 Equity 

INITIATIVE Creating an Office of Equity and Human Rights (OEHR) to promote equity as one of the City’s core values and focus on fair housing. (Office of Equity and Human Rights)

STATUS The Equity Core Team has received more than 26 hours of training from the Government Alliance on Race and Equity to develop pilot equity projects and a racial equity action plan for the City.

28 FreshStart Re-Entry Program 

INITIATIVE Increasing funding by \$235,000 for the FreshStart re-entry program to support the transition of formerly incarcerated individuals into the community. (Office of Community Care)

STATUS The Office of Community Care continues to coordinate with other departments to place candidates as part of the FreshStart employment initiative. OCC offers screening and referral services and coordinates with local community organizations and Workforce Solutions to identify candidates. The program has placed 25 candidates in full-time positions, and nine City departments are participating so far.

Budget Initiative Tracker

QUALITY OF LIFE

29 Fair Park

INITIATIVE Transitioning Fair Park's daily operation from City management to Fair Park First, a nonprofit subcontracting with a private management company to expand fundraising opportunities, improve operations, and make capital improvements. (Park and Recreation)

STATUS Fair Park First (FPF) hosted a community meeting on August 13 to solicit resident feedback on their priorities for the park, the beginning of a nine-month long community engagement effort.

FPF also released a Request for Information from organizations and business owners interested in long-term tenancy at Fair Park. FPF will evaluate responses and present its recommendations to the FPF Board by the end of February 2020. Proposals approved by the FPF Board will then be presented to the City of Dallas Park Board, Landmark Commission, and City Council for review, recommendation, and approval.

30 Dangerous Animals

INITIATIVE Allocating \$410,000 to mobilize a team in Dallas Animal Services dedicated to dealing with aggressive and dangerous animals and preemptively reducing bites. (Dallas Animal Services)

STATUS Dallas Animal Services (DAS) has deployed a team of four officers and a supervisor specifically focused on impounding aggressive and dangerous loose dogs in high-risk areas, with the intention of reducing potential bites. Through August 2019, DAS' collective loose dog intake is up 20.7% year-over-year, while loose dog bites are down 7.66%.

31 Neighborhood Code Representatives

INITIATIVE Adding \$650,000 for seven Neighborhood Code Representatives (NCR), further improving outreach efforts and providing more liaisons to address community issues. (Code Compliance)

STATUS All seven NCR positions have been filled, and staff have started working in neighborhoods to engage and educate residents and address various issues they face.

32 Library RFID

INITIATIVE Implementing a \$2 million Radio Frequency Identification (RFID) system throughout our library system to improve security and better manage our materials and assets. (Library)

STATUS City Council approved a five-year turnkey acquisition and service price agreement on June 26 for the purchase of an RFID system. The project team is finalizing the project charter and scheduling a project kickoff meeting.

33 Aquatic Facilities

INITIATIVE Expediting the opening of three aquatic facilities for summer 2019. (Park & Recreation)

STATUS The Lake Highlands North, Kidd Springs, and Tietze aquatic facilities are open for the 2019 summer season. The centers feature various amenities, as well as pavilion and table reservations and private rental options outside of operating hours.

34 Park and ISD Partnerships

INITIATIVE Partnering with school districts to offer more green spaces and parks. (Park and Recreation)

STATUS The Trust for Public Land released its official report on the percentage of residents within a 1/2-mile (10-minute walk) of a park or green space in May. As a result of the DISD and RISD partnerships, the percentage increased to 69%, exceeding the anticipated target of 63%.

35 WellMed Senior Programs

INITIATIVE Investing in programs for all ages by partnering with the nonprofit WellMed Charitable Foundation to open a new health and wellness center for residents age 60 and older. (Park and Recreation)

STATUS The WellMed Charitable Foundation Senior Activity Center at Redbird Square opened in December 2018. The center is designed to keep adults age 60 or older healthy and active at no cost to participants.

36 Cultural Plan

INITIATIVE Adopting the Dallas Cultural Plan 2018. (Office of Cultural Affairs)

STATUS City Council unanimously adopted the Dallas Cultural Plan 2018 and an updated Cultural Policy on November 28, 2018. Implementation of key initiatives began immediately after adoption.

Budget Initiative Tracker

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

37 Off-Site City Council Meetings

INITIATIVE Expanding opportunities for residents and Council to engage by hosting mobile City Council meetings. (Mayor and City Council)

STATUS The third off-site meeting took place August 14 at Lake Highlands North Recreation Center.

38 Council District Offices

INITIATIVE Expanding opportunities for residents and Council to engage by expanding the district office program. (Mayor and City Council)

STATUS The District 10 community office opened April 12 at the Northeast Service Center. City Council now has six district offices, representing seven districts.

39 Census 2020

INITIATIVE Encouraging participation in Census 2020, including \$75,000 for the Mayor's Complete Count Committee. (Office of Strategic Partnerships and Government Affairs)

STATUS The Complete Count Committee (CCC) has met three times and developed a strategic plan. The four subcommittees—Hard to Count, Media, Fundraising, and Partnerships—are meeting regularly to implement their action items for Phase 1 (data collection). As Phase 1 is finalized, OSPGA is building a budget around the remaining phases and has launched the Dallas Census website at www.dallascensus.com.

40 Office of Innovation

INITIATIVE Establishing an Office of Innovation, which will lead City staff in efforts to improve service, increase efficiency, and be more responsive to community input. (Office of Innovation)

STATUS The Office of Innovation anticipates hiring its first Data Scientist and Service Design Strategist by the end of the fiscal year. The former will spearhead better analysis and use of City data, while the latter will apply design thinking and an equity lens to City programs.

41 ADA Compliance

INITIATIVE Investing \$200,000 to develop an Americans with Disabilities Act (ADA) transition plan that enhances the City's ADA compliance and addresses accessibility issues in City facilities. (Office of Equity and Human Rights)

STATUS OEHR has selected a vendor and is finalizing pricing under the rules outlined for professional services. Staff anticipates submitting the contract for City Council consideration in September.

42 Availability & Disparity (A&D) Study

INITIATIVE Conducting a minority business study to inform decision makers on how the City can better support small and local businesses. (Office of Business Diversity)

STATUS Phase 1 of the A&D study was completed July 31. Deliverables include the Relevant Market Area Analysis and Utilization Analysis reports. Phase 2 of the study—including benchmark comparisons, availability analysis, a workforce study, and additional public engagement meetings—began August 1.

43 Compensation Study

INITIATIVE Complete a comprehensive study of the City's position classification and compensation systems. (Human Resources)

STATUS City Council approved the two-year consultant contract for the compensation study on August 28.

44 WorkDay HR/Payroll System

INITIATIVE Implementing a new human resource and payroll system and evaluating an additional module for uniformed employee scheduling. (Communication and Information Services)

STATUS The Project Governance Board is re-evaluating project timelines, with guidance from our vendors, and will provide updated schedules for additional testing, as well as a new go-live date. The Board is also assessing length, terms, and conditions for extensions of dependent contracts.



Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Rockefeller Foundation Opportunity Zone Initiative Announces Grant and Supportive Services Valued at \$920,000 to the City of Dallas**

Earlier today, the Rockefeller Foundation designated the City of Dallas as a participant in the Foundation's Opportunity Zone Initiative. Mayor Eric Johnson was present and delivered remarks during an announcement ceremony held in the Anacostia neighborhood in Washington, DC. A resolution from the Dallas City Council to accept the grant and supporting services is scheduled on course for the City Council's agenda on September 25. The duration of this initiative is 2 years, from the date of City Council's action.

The Opportunity Zone initiative, which launched in May 2019, aims to help U.S. cities attract responsible private investment in economically distressed communities through Opportunity Zones created in the 2017 Tax Cuts and Jobs Act. Other cities participating in the Opportunity Zone Initiative include Washington, DC; Oakland, CA; St. Louis, MO; Atlanta, GA and Newark, NJ.

Dallas, which has more than 76,000 residents living in 15 designated Opportunity Zones, will receive \$920,000 in grants and supportive services, to establish and fund a Chief Opportunity Zone Officer, embedded in the Office of the City Manager and reporting directly to Michael Mendoza, Chief of Economic Development and Neighborhood Services. Funding will also support the placement of two AmeriCorps VISTA (Volunteers In Service To America) members who will facilitate community involvement in proposed Opportunity Zone projects and businesses; and technical assistance to help develop project pipelines that balance the interests of investors with those of existing community members.

The Rockefeller Foundation recognizes the City of Dallas' commitment to equitable development through the design and implementation of its housing and economic development programs. This Opportunity Zone (OZ) Initiative aligns with the City's desire to drive economic growth, while delivering inclusive opportunities.

The City of Dallas has clustered the 15 Opportunity Zones into 9 zones. We will approach each cluster as a unique opportunity. Development themes will include adaptive reuse, commercial corridor development, housing development, and mixed-use transit-oriented development. The Chief Opportunity Zones Officer will work across

DATE September 6, 2019

SUBJECT **Rockefeller Foundation Opportunity Zone Initiative Announces Grant and Supportive Services Valued at \$920,000 to the City of Dallas**

City departments and at the community level to engage and inform residents about OZs and how they can get involved as potential partners, project sponsors, or investors. Our first line of trackable metrics includes the City's Market Value Analysis (MVA) tool - an objective, data-driven tool built on local administrative data and validated with local experts. Additional measures will assess social impact and economic impacts including, employment, aggregated income, housing units, property values, and fiscal impact to City revenues.

BACKGROUND

Federal Opportunity Zone legislation allows investors to get a tax break if they put money into certain businesses and properties in "distressed" areas selected by the state and federal government. More than 8,700 census tracts have been designated as "opportunity zones." Analysts report estimates of more than \$6 trillion in unrealized capital gains that could qualify for investments on OZs. However, there's been concern that the benefits of the investments might only be felt by developers, or that investors might focus their money on gentrification or real estate projects rather than businesses that could foster the community. Balancing the community's wisdom and desires with the potential for displacement is a real challenge for a city like Dallas. The Foundation's U.S. Jobs and Economic Opportunity programs will serve the residents of Dallas well, by complementing the city's neighborhood vitality programs, which include community capacity building and outreach programs.

We will keep City Council informed of our progress and provide more information on the implementation effects of the grant during a future briefing when a respective committee is established. If you have any questions, please do not hesitate to contact me at (214) 670-3309.



Michael A. Mendoza

Chief of Economic Development and Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Water Utilities Commercial Paper Program, Series E - Amendment and Extension of Credit Agreement**

The City Council agenda for September 11, 2019 includes a resolution for your consideration amending the revolving credit agreement and associated fee letter agreement that support Dallas Water Utilities' (DWU) \$300 million Series E Commercial Paper Program. The current revolving credit agreement for this series expires on September 30, 2019.

BACKGROUND

Commercial paper provides interim financing for Dallas Water Utilities (DWU) capital projects. The use of commercial paper permits more cost-efficient use of capital as short-term debt is issued to closely match the amount and timing of the award of capital project contracts. Commercial paper notes are normally sold at rates of interest that are lower than rates available at the same time on long-term debt. Outstanding commercial paper is periodically reduced by refinancing it with long-term debt.

In 1987, the City Council authorized an ordinance establishing a commercial paper program as interim financing for DWU capital improvements for a period of 10 years, ending in September 1997, with a maximum issuance amount of \$100 million. Since 1987, DWU's initial commercial paper program has been reauthorized several times and increased in total size to \$300 million. The current \$300 million program was authorized in June 2014 to be issued as Series E notes.

Commercial paper issuance is supported by lines of credit from highly rated banks. These lines of credit assure investors that the notes will be paid in the unlikely event that a note cannot be sold to another investor at maturity. This program was re-authorized in 2004 and supported by lines of credit from Bank of America and JPMorgan Chase Bank N.A. It was extended for two three-year periods in 2008 and 2011. In 2014, it was solely supported by a line of credit from JPMorgan Chase Bank N.A. and extended to September 30, 2017. In 2017, the credit agreement with JPMorgan Chase Bank N.A. was extended to September 30, 2019.

DATE September 6, 2019
SUBJECT **Dallas Water Utilities Commercial Paper Program, Series E - Amendment and Extension of Credit Agreement**

SERIES E CREDIT AGREEMENT EXTENSION

JPMorgan Chase Bank, N.A., has offered to continue providing the credit facility supporting DWU's \$300 million Series E Commercial Paper Program with no material changes in terms and conditions for an additional nine-month period. The annual fee for the line of credit facility backing the existing program is 30 basis points, or 0.30 percent, which would remain the same. The extension of the program is necessary to provide liquidity for the Waterworks and Sewer System Commercial Paper Notes, Series E and is being extended to coincide with the Waterworks and Sewer System Commercial Paper Notes, Series D program expiration date. Attached is a schedule of the estimated costs associated with this extension.

Please let me know if you need additional information.



M. Elizabeth Reich
Chief Financial Officer

Attachment

cc: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief of Resilience
Michael Mendoza, Chief of Economic Development & Neighborhood Services
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

STRATEGIC PRIORITY: Government Performance and Financial Management
AGENDA DATE: September 11, 2019
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Elizabeth Reich

SUBJECT

A resolution authorizing the **(1)** execution of the Second Amendment to Revolving Credit Agreement; **(2)** execution of the Second Amendment to Fee Letter Agreement with JPMorgan Chase Bank, National Association in support of the City of Dallas, Texas Waterworks and Sewer System Commercial Paper Notes, Series E; and **(3)** execution of agreements pertaining thereto and resolving other matters related thereto, for a nine-month extension from September 30, 2019 through June 30, 2020 - Not to exceed \$800,000 - Financing: Dallas Water Utilities Fund (subject to annual appropriations)

BACKGROUND

Commercial paper provides interim financing for Dallas Water Utilities (DWU) capital projects. The use of commercial paper permits more cost-efficient use of capital as short-term debt is issued to closely match the amount and timing of the award of capital project contracts. Commercial paper notes are normally sold at rates of interest that are lower than rates available at the same time on long-term debt. Outstanding commercial paper is periodically reduced by refinancing it with long-term debt.

In 1987, City Council authorized an ordinance establishing a commercial paper program as interim financing for DWU capital improvements for a period of 10 years, ending in September 1997, with a maximum issuance amount of \$100 million. Since 1987, DWU's initial commercial paper program has been reauthorized several times and increased in total size to \$300 million. The current \$300 million program was authorized in June 2014 to be issued as Series E notes.

Commercial paper issuance is supported by lines of credit from highly rated banks. These lines of credit assure investors that the notes will be paid in the unlikely event that a note cannot be sold to another investor at maturity. This program was re-authorized in 2004 and supported by lines of credit from Bank of America and JPMorgan Chase Bank N.A. It was extended for three-year periods in 2008 and 2011, until 2014 when it was solely supported by a line of credit from JPMorgan Chase Bank N.A. to September 30, 2017. In 2017, the credit agreement with JPMorgan Chase Bank N.A. was extended to September 30, 2019.

This item provides authorization to extend the agreement for nine months with JPMorgan Chase Bank, N.A. with the same fee structure, terms and conditions. The extension of the program is necessary to provide liquidity for the Waterworks and Sewer System Commercial Paper Notes, Series E and is being extended to coincide with the Waterworks and Sewer System Commercial Paper Notes, Series D program expiration date.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 28, 2004, City Council authorized the preparation of plans to increase the maximum principal amount at any one time outstanding of the City of Dallas Waterworks and Sewer System Commercial Paper Notes and to resolve other matters related to the issuance, sale, security and delivery of such short-term obligations by Resolution No. 04-1473.

On August 25, 2004, City Council authorized issuance of \$200,000,000 Series B Commercial Paper Notes by Ordinance No. 25714; and authorized issuance of \$100,000,000 Series C Commercial Paper Notes, including approval of the Credit Agreements with Bank of America N.A by Ordinance No. 25715.

On August 27, 2008, City Council authorized an amendment to Ordinance No. 25714, previously approved on August 25, 2004 to amend the Credit Agreement with Bank of America, N.A. to extend the term of the contract for a three-year period from September 28, 2008 through September 30, 2011 for the City of Dallas, Texas Waterworks and Sewer System Series B short term obligations; and an amendment to Ordinance No. 25715, previously approved on August 25, 2004 to amend the Credit Agreement with Bank of America, N.A. to extend the term of the contract for a three-year period from September 28, 2008 through September 30, 2011 for the City of Dallas, Texas Waterworks and Sewer System Series C short term obligations by Resolution No. 08-2261.

On August 24, 2011, City Council authorized an amendment to Dallas Water Utilities' Ordinance No. 25714, approved on August 25, 2004 and previously amended on August 27, 2008, to amend the Credit Agreement with Bank of America, N.A. to extend the term of the agreement for an additional three-year period from September 28, 2011 through September 30, 2014 and add JPMorgan Chase Bank N.A. to the Credit Agreement for the City of Dallas, Texas Waterworks and Sewer System Series B short-term obligations; and an amendment to Dallas Water Utilities' Ordinance No. 25715, approved on August 25, 2004 and previously amended on August 27, 2008, to amend the Credit Agreement with Bank of America, N.A. to extend the term of the agreement for an additional three-year period from September 28, 2011 through September 30, 2014 and add JPMorgan Chase Bank N.A. to the Credit Agreement for the City of Dallas, Texas Waterworks and Sewer System Series C short-term obligations by Resolution No. 11-2252.

On June 25, 2014, City Council authorized the issuance of the City of Dallas, Texas Waterworks and Sewer System Series E short term obligations authorizing such short term obligations to be issued, sold and delivered in various forms, including commercial

paper notes and a bank note; making certain covenants and agreements in connection therewith; re-establishing the 10-year tenor of the program by extending the maturity date to September 30, 2024; resolving other matters related to the issuance, sale, security and delivery of such short term obligations, including the re-appointment of U.S. Bank Trust National Association as the Issuing and Paying Agent and authorizing the execution of an Issuing and Paying Agent Agreement, authorizing a Credit Agreement with JPMorgan Chase; and the appointment of Dealer JPMorgan Securities and authorizing the execution of a Commercial Paper Dealer Agreement; approving the payment of issuance costs in connection with the issuance of the short term obligations; approving the use of an Offering Memorandum in connection with the sale of the short term obligations; and providing an effective date by Resolution No. 14-0987; Ordinance No. 29377.

On September 13, 2017, City Council authorized the execution of the First Amendment to Revolving Credit Agreement; execution of the First Amendment to Fee Letter Agreement with JPMorgan Chase Bank, National Association in support of the City of Dallas, Texas Waterworks and Sewer System Commercial Paper Notes, Series E; and the execution of agreements pertaining thereto and resolving other matters related thereto by Resolution No. 17-1402.

FISCAL INFORMATION

Dallas Water Utilities Fund - \$800,000.00 (subject to annual appropriations), as described in Schedule I

Fund	FY 2019	FY 2020
Dallas Water Utilities Fund	\$306,667.00	\$493,333.00
Total	\$306,667.00	\$493,333.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$800,000.00	Professional Services	N/A	N/A	N/A
<ul style="list-style-type: none"> M/WBE Goal Waived 				

OWNER

JPMorgan Chase Bank, N.A., a wholly owned subsidiary of JPMorgan Chase & Co.

Jamie Dimon, Jr., Chairman of the Board

Schedule I

Dallas Water Utilities Commercial Paper Program Series E Extension

Co-Bond Counsel

McCall, Parkhurst & Horton (Vendor No. 193173) \$ 2,500

Liquidity Facility Bank Attorney Fees

Chapman and Cutler LLP (Vendor No. VS88313) 3,500

Miscellaneous Fees

Miscellaneous Vendor 2,000

Liquidity Facility Fees

JPMorgan Chase (Vendor No. 399837) 740,000

Rating Agencies (Annual surveillance)

Fitch Ratings (Vendor No. VC14720) 18,000

S&P Global (Vendor No. 954974) 34,000

Total

\$800,000

September 11, 2019

WHEREAS, JPMorgan Chase Bank, National Association (the “Liquidity Provider”) currently provides liquidity services to the City of Dallas for the Waterworks and Sewer System Commercial Paper Notes, Series E (the “Commercial Paper Notes”); and

WHEREAS, the City of Dallas desires to continue to provide liquidity support for the Waterworks and Sewer System Series E short-term obligations; and

WHEREAS, the Liquidity Provider provides liquidity support for the Commercial Paper Notes in accordance with the terms of a Revolving Credit Agreement for the Commercial Paper Notes, dated as of September 13, 2017 (the “Credit Agreement”); and

WHEREAS, the Liquidity Provider is compensated for the liquidity support services provided under the terms of the Credit Agreement in accordance with the terms of a Fee Letter Agreement, dated as of September 13, 2017 (the “Fee Letter Agreement”); and

WHEREAS, under the terms of the Credit Agreement, the City may request an extension of the term of the Credit Agreement; and

WHEREAS, the City of Dallas desires to extend the Revolving Credit Agreement with JPMorgan Chase Bank, National Association to provide liquidity support for the Waterworks and Sewer System Series E short-term obligations; and

WHEREAS, the Liquidity Provider has agreed to extend the term of the Credit Agreement through June 30, 2020, in accordance with the provisions of the Second Amendment to Revolving Credit Agreement; and

WHEREAS, the Liquidity Provider has agreed to extend the term of the Fee Letter Agreement through June 30, 2020, in accordance with the provisions of the Second Amendment to Fee Letter Agreement; and

WHEREAS, no changes to the fees charged by the Liquidity Provider for providing liquidity support for the Commercial Paper Notes are proposed in the First Amendment to Fee Letter Agreement; and

WHEREAS, it is in the best interests of the City of Dallas to authorize the City Manager to execute the Second Amendment to Revolving Credit Agreement and the Second Amendment to Fee Letter Agreement, in accordance with the provisions, and subject to the limitations, set forth in this resolution.

September 11, 2019

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to **(1)** execute the Second Amendment to Revolving Credit Agreement; **(2)** execute the Second Amendment to Fee Letter Agreement, with JPMorgan Chase Bank, National Association in support of the City of Dallas, Texas Waterworks and Sewer System Commercial Paper Notes, Series E; and **(3)** execution of agreements pertaining thereto, and resolving other matters related thereto for a nine-month extension from September 30, 2019 through June 30, 2020, approved as to form by the City Attorney.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,500 to McCall, Parkhurst & Horton L.L.P. (Vendor 193173) for professional legal services in connection with the review of the Second Amendment to Revolving Credit Agreement and the Second Amendment to Fee Letter Agreement, under contract with McCall, Parkhurst & Horton L.L.P., from the Water Utilities Operating Fund, Fund 0100, Department DWU, Unit 7017, Object 3827.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$3,500 to Chapman and Cutler LLP (Vendor VS88313) for professional legal services in connection with the drafting and review of the Second Amendment to Revolving Credit Agreement and the Second Amendment to Fee Letter Agreement, from the Water Utilities Operating Fund, Fund 0100, Department DWU, Unit 7017, Object 3827.

SECTION 4. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,000 for miscellaneous expenses in connection with the Second Amendment to Revolving Credit Agreement and the Second Amendment to Fee Letter Agreement, from the Water Utilities Operating Fund, Fund 0100, Department DWU, Unit 7017, Object 3827.

SECTION 5. That the Second Amendment to Revolving Credit Agreement is designated as Contract No. CCO-2017-00003722.

SECTION 6. That the Second Amendment to Fee Letter Agreement is designated as Contract No. CCO-2017-00003721.

SECTION 7. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for September 11, 2019 Council Agenda**

It is the mission of the Office of Business Diversity to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use qualified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the September 11, 2019 City Council Agenda. The total contract award amount, consisting of 17 agenda items is \$64.2M. **M/WBE is applicable to 13 of the 17 agenda items. For these items, construction and architectural and engineering items total \$42.6M with an overall M/WBE participation of \$13.3M or 31.11%, while goods and services items total \$17.3M with an overall M/WBE participation of \$3.8M or 21.82%.**

As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.66%	25.0%	36.3%	23.8%	18.0%

2017 Bond Program – September 11th Council Agenda

The Office of Business Diversity continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes five agenda items that are funded by 2017 bond funds. **We are pleased to announce that two of the three agenda items have 100.00% minority participation. These five items total \$10.1M with an overall M/WBE participation of \$3.1M or 31.03%.**

Highlighted Items

O&M Services for Fire Alarm, Fire Protection, Access Control, and Camera Systems

Agenda Item No. 22 Authorize a five-year service price agreement in the amount of \$672K for ongoing operation and maintenance services for fire alarm, fire protection, access control, and camera systems including monitoring, testing, inspection, and repair for the Woodall Rodgers Deck Plaza Tunnel. **This item includes participation from one M/WBE vendor resulting in \$218K participation or 32.43% M/WBE participation on a 23.80% goal.**

DATE
SUBJECT

September 6, 2019
September 11, 2019 Council Agenda M/WBE Participation Overview

Video Surveillance Camera System

Agenda Item No. 25 Authorize (1) an acquisition contract in the amount of \$14.1M for the purchase and installation of hardware and software for a video surveillance camera system and (2) a five-year service contract in the amount of \$2.3M for maintenance and support of the video surveillance camera system. **This item includes participation from three M/WBE vendors resulting in \$3.5M participation or 21.27% M/WBE participation on a 23.80% goal.**

Mechanical and Process Improvements at Central Wastewater Treatment Plant

Agenda Item No. 38 Authorize a construction contract for Complex A Mechanical and Process Improvements in the amount of \$12.8M at the Central Wastewater Treatment Plant. **This item includes participation from seven M/WBE vendors resulting in \$3.4M participation or 26.86% M/WBE participation on a 25.00% goal.**

Structure and Equipment Rehabilitation at the Central Wastewater Treatment Plant

Agenda Item No. 39 Authorize a construction contract in the amount of \$14.7M for Influent Structure Improvements and Equipment Rehabilitation at the Central Wastewater Treatment Plant. **This item includes participation from five M/WBE vendors resulting in \$3.7M participation or 25.31% M/WBE participation on a 25.00% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey
Director
Office of Business Diversity

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizar Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Running Total M/WBE Participation by Agenda Item - 9/11/2019

GOODS															
Agenda #	B Total		H Total		A Total		N Total		W Total		M/WBE Total		Non Total		Total
7	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	250,744	100.00%	250,744
22	217,775	32.43%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	217,775	32.43%	453,800	67.57%	671,575
23	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	3,068,915	100.00%	3,068,915
24	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	191,121	100.00%	191,121
25	1,196,976	82.56%	2,276,398	157.02%	-	0.00%	-	0.00%	-	0.00%	3,473,375	21.27%	12,854,581	78.73%	16,327,955
26	-	0.00%	-	0.00%	-	0.00%	-	0.00%	75,000	28.39%	75,000	28.39%	189,194	71.61%	264,194
27	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	800,000	100.00%	800,000
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TOTAL	1,414,751	6.56%	2,276,398	10.55%	-	0.00%	-	0.00%	75,000	0.35%	3,766,150	17.46%	17,808,354	82.54%	21,574,503
MWBE APPLIED	1,414,751	8.19%	2,276,398	13.19%	-	0.00%	-	0.00%	75,000	0.43%	3,766,150	21.82%	13,497,575	78.18%	17,263,724

CONSTRUCTION and A&E															
Agenda #	B Total		H Total		A Total		N Total		W Total		M/WBE Total		Non Total		Total
6	-	0.00%	-	0.00%	-	0.00%	-	0.00%	46,243	10.33%	46,243	10.33%	401,383	89.67%	447,626
29	-	0.00%	-	0.00%	-	0.00%	-	0.00%	73,500	100.00%	73,500	100.00%	-	0.00%	73,500
30	-	0.00%	322,904	76.20%	-	0.00%	-	0.00%	100,855	23.80%	423,759	100.00%	-	0.00%	423,759
31	-	0.00%	-	0.00%	-	0.00%	-	0.00%	137,793	37.70%	137,793	37.70%	227,680	62.30%	365,473
32	1,964,900	22.44%	-	0.00%	-	0.00%	-	0.00%	476,610	5.44%	2,441,510	27.89%	6,313,090	72.11%	8,754,600
36	-	0.00%	-	0.00%	288,163	19.88%	-	0.00%	-	0.00%	288,163	19.88%	1,161,581	80.12%	1,449,744
37	110,491	3.22%	145,881	4.25%	2,264,164	66.01%	-	0.00%	57,337	1.67%	2,577,873	75.16%	852,127	24.84%	3,430,000
38	-	0.00%	5,295	0.04%	-	0.00%	-	0.00%	3,422,260	26.82%	3,427,555	26.86%	9,331,645	73.14%	12,759,200
39	-	0.00%	1,711,564	11.67%	-	0.00%	-	0.00%	2,001,692	13.64%	3,713,256	25.31%	10,956,744	74.69%	14,670,000
40	-	0.00%	-	0.00%	-	0.00%	-	0.00%	130,732	52.16%	130,732	52.16%	119,917	47.84%	250,649
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TOTAL	2,075,391	4.87%	2,185,644	5.13%	2,552,326	5.99%	-	0.00%	6,447,022	15.13%	13,260,383	31.11%	29,364,168	68.89%	42,624,551
MWBE APPLIED	2,075,391	4.87%	2,185,644	5.13%	2,552,326	5.99%	-	0.00%	6,447,022	15.13%	13,260,383	31.11%	29,364,168	68.89%	42,624,551

TOTAL MWBE APPLIED GOAL															
	B Total		H Total		A Total		N Total		W Total		M/WBE Total		Non Total		Total
TOTAL	3,490,142	5.44%	4,462,042	6.95%	2,552,326	3.98%	-	0.00%	6,522,022	10.16%	17,026,533	26.52%	47,172,522	73.48%	64,199,054
MWBE APPLIED	3,490,142	5.83%	4,462,042	7.45%	2,552,326	4.26%	-	0.00%	6,522,022	10.89%	17,026,533	28.43%	42,861,743	71.57%	59,888,275



City of Dallas

OBD AGENDA ITEM MATRIX

FINAL

Council Agenda September 11, 2019
Business Development & Procurement Services

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
6 19-1039	\$447,626.00	Construction	25.00%	This Item 10.33% WF Overall Item 41.31% WF	\$46,243.00
Subject:	Authorize an increase in the construction services contract with Schneider Electric Buildings Americas, Inc., for additional electric equipment necessary for the emergency backup system and to perform an Arc Flash study required by the National Electric Code at Dallas City Hall located at 1500 Marilla Street - Not to exceed \$447,626.00, from \$2,814,907.00 to \$3,262,533.00 - Financing: Facilities (H) Fund (2017 Bond Funds)				
This contract does not meet the M/WBE goal but complies with good faith efforts.					
Change Order No. 2 – 41.31% Overall M/WBE Participation Mayer Electric Supply, WF, 41.31% - Electrical Supplies					
This Item – 10.33% M/WBE Participation Mayer Electric Supply, WF, 10.33% - Electrical Supplies					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
7 19-995	\$250,744.00	COOP	N/A	N/A	N/A
Subject:	Authorize Supplemental Agreement No. 1 to the service contract with Fugro USA Land, Inc. through the North Texas Share Cooperative Purchasing Program to extend the term of the contract for one year to perform additional right-of-way data acquisition for street and sidewalk data, provide analysis for future decision making, and account for increases in operational costs - Not to exceed \$250,744.00, from \$2,064,030.00 to \$2,314,774.00 - Financing: Street and Alley Improvement Fund (subject to appropriations)				
The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (COOPs).					
Supplemental Agreement No. 1 – 0.00% Overall M/WBE Participation					
This Item – 0.00% M/WBE Participation					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
22 19-1138	\$671,575.00	Other Services	23.80%	32.43% BM	\$217,775.00
Subject:	Authorize a five-year service price agreement for ongoing operation and maintenance services for fire alarm, fire protection, access control, and camera systems including monitoring, testing, inspection, and repair for the Woodall Rodgers Deck Plaza Tunnel for the Department of Transportation - CMC Network Solutions, LLC, single proposer - Estimated amount of \$671,575 - Financing: General Fund				
This contract exceeds the M/WBE goal.					
Great Southwestern Fire and Safety, BM, 32.43%, - Fire Monitoring and Maintenance					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
23 19-952	\$3,068,914.59	Sole Source	N/A	N/A	N/A
Subject:	Authorize a five-year service contract for maintenance and support of the City's financial and accounting system - CGI Technologies and Solutions, Inc., sole source - Not to exceed amount of \$3,068,914.59 - Financing: Data Services Fund (subject to annual appropriations)				
The Business Inclusion and Development Plan does not apply to Sole Source Agreements.					
CGI Technology and Solutions, Inc. is providing a five-year service contract for maintenance and support of the City's financial and accounting system and is the sole source provider. No sub-contracting opportunities are available.					



OBD AGENDA ITEM MATRIX

Council Agenda September 11, 2019
Business Development & Procurement Services

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
24 19-1041	\$191,120.50	COOP	N/A	N/A	N/A
Authorize a contract for the purchase and installation of four generators for the Fire-Rescue Department with L.J. Power, Inc. through the Texas Association of School Boards cooperative agreement - Not to exceed \$191,120.50 - Financing: General Fund					
The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (COOPs).					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
25 19-973	\$16,327,955.38	Other Services	23.80%	21.27% BM, HM, WF	\$3,473,375.00
Subject:	Authorize (1) an acquisition contract for the purchase and installation of hardware and software for a video surveillance camera system in the estimated amount of \$14,077,144.30; and (2) a five-year service contract for maintenance and support of the video surveillance camera system in the estimated amount of \$2,250,811.08 - Sigma Surveillance, Inc. dba STS360, most advantageous proposer of five - Estimated total amount of \$16,327,955.38 - Financing: General Fund (\$11,771,948.20) (subject to annual appropriations), Master Lease Equipment Fund (\$2,485,454.76), Information Technology Equipment Fund (\$114,750.00), Data Services Fund (\$600,000.00) (subject to annual appropriations), Sanitation Operation Fund (\$382,995.04) (subject to annual appropriations), and Storm Drainage Management Operations Fund (\$972,807.38) (subject to annual appropriations)				
This contract does not meet the M/WBE goal, but complies with good faith efforts.					
Vanguard Electrical, BM, 7.33% - Electrical Services, Pole, Camera Installation Matrix Telecommunication Services, Inc. HM, 7.33% - Data Cabling, Security Camera, Installation Service KRK Technologies, Inc. WF, 5.21% - Data Cabling, Security Camera, Installation Service Sigma Surveillance is HUB certified but not recognized with the City.					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
26 19-1035	\$264,194.00	Goods	18.00%	28.39% WF	\$75,000.00
Authorize a three-year master agreement for bagged ice with storage containers - Emergency Ice, Inc., lowest responsible bidder of two - Estimated amount of \$264,194 - Financing: General Fund (\$63,714), Sanitation Operation (\$130,200), Water and Sewer Revenue Fund (\$64,470), Stormwater Drainage Management Fund (\$4,760), and General Services Fund (\$1,050)					
This contract exceeds the M/WBE goal.					
Murphy Scott, WF, 28.39% - Fuel					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
27 19-1233	\$800,000.00	Professional Services	N/A	N/A	N/A
Subject:	A resolution authorizing the (1) execution of the Second Amendment to Revolving Credit Agreement; (2) execution of the Second Amendment to Fee Letter Agreement with JPMorgan Chase Bank, National Association in support of the City of Dallas, Texas Waterworks and Sewer System Commercial Paper Notes, Series E; and (3) execution of agreements pertaining thereto and resolving other matters related thereto, for a nine-month extension from September 30, 2019 through June 30, 2020 - Not to exceed \$800,000 - Financing: Dallas Water Utilities Fund (subject to annual appropriations)				
M/WBE Goal Waived due to no M/WBE availability					



OBD AGENDA ITEM MATRIX

Council Agenda September 11, 2019
Business Development & Procurement Services

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
29 19-1206	\$73,500.00	Architecture & Engineering	25.66%	100.00% WF	\$73,500.00
Subject:	Authorize a professional services contract with Crenshaw Consulting Group, LLC for programming, schematic design, design development, construction documents, bidding and negotiations, and construction administration phases for renovations to address water infiltration at Anita Martinez Recreation Center located at 3212 North Winnetka Avenue - Not to exceed \$73,500.00 - Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)				
This contract exceeds the M/WBE goal.					
Crenshaw Consulting Group, WF, 98.63% - A/E Services MS Dallas Reprographics, WF, 1.36% - Printing Services					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
30 19-1191	\$423,759.00	Construction	25.00%	100.00% HF, WF	\$423,759.00
Subject:	Authorize a construction contract for abatement of asbestos containing materials, mold and lead based paint at the Science Place 1 Museum located at 1318 South Second Avenue in Fair Park - RNDI Companies, Inc., lowest responsible bidder of five - Not to exceed \$423,759.00 - Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)				
This contract exceeds the M/WBE goal.					
RNDI Companies, Inc., HF, 76.19% - Hazardous Waste Collection B & B Materials and Services, WF, 23.80% - Waste Transportation					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
31 19-1204	\$365,473.00	Construction	25.00%	37.70% WF	\$137,792.80
Subject:	Authorize a construction contract for the abatement of asbestos containing materials, mold and lead-based paint at the Hall of State located at 3939 Grand Avenue in Fair Park - Horsley Specialties, Inc., lowest responsible bidder of three - Not to exceed \$365,473.00 - Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)				
This contract exceeds the M/WBE goal.					
Allen & Co. Env. Services, WF, 30.78% - HVAC B&B Materials and Services, WF, 6.92% - Materials					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
32 19-1205	\$8,754,600.00	Construction	25.00%	27.89% BM, WF	\$2,441,510.00
Subject:	Authorize a construction contract for the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park - Phoenix I Restoration and Construction, Ltd., best value proposer of four - Not to exceed \$8,754,600.00 - Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)				
This contract exceeds the M/WBE goal.					
PSA Constructors, Inc., BM, 22.44 % - Masonry Restoration Texas Roof Management, WF, 2.97% - Roofing Slaughter Services, WF, 2.47% - Landscape/Irrigation					



OBD AGENDA ITEM MATRIX

Council Agenda September 11, 2019
Business Development & Procurement Services

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
36 19-1007	\$1,449,744.00	Architecture & Engineering	25.66%	19.88% IM, PM	\$288,163.00
Subject:	Authorize a professional services contract with Espey Consultants, Inc. dba RPS to provide engineering services for the design, construction administration, and start-up associated with the Large Valve and Meter Project (list attached to the Agenda Information Sheet) - Not to exceed \$1,449,744.00 - Financing: Water Construction Fund (\$1,303,699.10) and Wastewater Capital Improvement D Fund (\$146,044.90)				
This contract does not meet the M/WBE goal, but complies with good faith efforts.					
Gupta & Associates, Inc., IM, 6.17% - Electrical Instrumentation and Controls Engineering CP&Y, Inc., PM, 5.96% - Survey, Civil Engineering JQ Infrastructure, LLC, IM, 5.06% - Structural Engineering KIT Professionals, Inc., IM, 1.96% - Mechanical Engineering and Design HVJ North Texas-Chelliah Consultants, IM, 0.72% - Geotechnical Engineering					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
37 19-1024	\$3,430,000.00	Architecture & Engineering	25.66%	75.16% IM, PM, HM, WF	\$2,577,873.00
Subject:	Authorize a professional services contract with JQ Infrastructure, LLC to provide engineering services for the investigation, preliminary design, development of construction plans and specifications, bid phase services, construction administration and start-up associated with Peak Flow Basin D Improvements and Existing Peak Flow Basins Rehabilitation at the Central Wastewater Treatment Plant - Not to exceed \$3,430,000.00 - Financing: Wastewater Construction Fund				
This contract exceeds the M/WBE goal.					
JQ Infrastructure LLC., IM, 49.49% - Project Management, Condition Assessment, Civil and Structural Design, Pipeline, Hydraulics, CAD, Survey, SUE, QC Gupta and Associates, PM, 16.52% - Electrical Signature Automation, HM, 4.25% - Instrumentation Alliance Geotechnical Group, Inc., BM, 3.22% - Geotechnical Investigations LCA Environmental, WF, 1.67% - Environmental					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
38 19-1019	\$12,759,200.00	Construction	25.00%	26.86% WF, HF	\$3,427,555.68
Subject:	Authorize a construction contract for Complex A Mechanical and Process Improvements at the Central Wastewater Treatment Plant - Archer Western Construction, LLC, lowest responsible bidder of three - Not to exceed \$12,759,200.00 - Financing: Wastewater Capital Improvement E Fund				
This contract exceeds the M/WBE goal.					
LKT & Associates LLC., WF, 11.72% - Fabricated Steel, Baffle Wall JD & Bodine Inc. WF, 8.8% - Aeration Devices, Valves JML Distribution LLC, WF, 5.64% - Electrical Materials, Instrumentation Materials Ricochet Fuel Distributors Inc., WF, 0.59% - Fuel Texas Star Transport LP., HF, 0.01% - Trucking C. Green Scaping LP., HF, 0.03% - Seeding Ram Tool 7 Supply Co. Inc., WF, 0.07% - Water-stop					



OBD AGENDA ITEM MATRIX

Council Agenda September 11, 2019
Business Development & Procurement Services

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
39 19-899	\$14,670,000.00	Construction	25.00%	25.31% HM, WF	\$3,713,256.00
Subject:	Authorize a construction contract for Influent Structure Improvements and Equipment Rehabilitation at the Central Wastewater Treatment Plant - Oscar Renda Contracting, Inc., lowest responsible bidder of three - Not to exceed \$14,670,000.00 - Financing: Wastewater Capital Improvement E Fund				
This contract exceeds the M/WBE goal.					
Industry Junction Inc. HM, 11.66% - Pipe Supplier LKT & Associates, LLC., WF, 11.32%b – Equipment Supplier Champion Fuel, WF, 1.87% - Fuel Supplier Ram Tool, Inc., WF, .034% - Misc. Concrete Supplier ANA Consultants, LLC., WF, 0.10% - Surveying					

Agenda Item #	Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
40 19-1018	\$250,648.90	Construction	25.00%	This Item 52.16% WF Overall Item 29.16% BM, WF, HF	\$130,732.12
Subject:	Authorize an increase in the construction services contract with Eagle Contracting, L.P. for additional work associated with the construction of the Peak Flow Basin No. 4 Expansion and Site Improvements at the Southside Wastewater Treatment Plant - Not to exceed \$250,648.90, from \$14,399,000.00 to \$14,649,648.90 - Financing: Wastewater Capital Improvement E Fund				
This contract exceeds the M/WBE goal.					
Change Order No. 1 – 29.16% Overall M/WBE Participation Shankle Concrete & Construction Co., BM, 17.16% - Concrete, Paving LKT & Associates LLC., WF, 9.31% - Reinforcing Steel Purchase Ram Tool & Supply CO. Inc., WF, 1.80% - Slope Repair Topping Partnering for Success, HF, 0.06% - Partnering Mobile Enterprises, WF, 0.84% - Basin Caulking This Item – 52.16% M/WBE Participation LKT & Associates LLC., WF, 52.16% - Reinforcing Steel Purchase					

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Public Safety Upcoming Agenda Items – September 11, 2019 Council Agenda**

Due to the Council Committees not meeting prior to the September 11, 2019 Council Agenda, I have provided a summary of the items below and attached the information for each item.

Agenda Item #34 (File # 19-1194): Authorize **(1)** an application for and acceptance of the Comprehensive Selective Traffic Enforcement Program (STEP) (Grant No. 2020-Dallas-S-1YG-00016, CFDA No. 20.600) from the U.S. Department of Transportation passed through the Texas Department of Transportation (TxDOT) in an amount of \$779,085.00, for travel expenses and overtime reimbursement for the period October 1, 2019 through September 30, 2020; **(2)** the establishment of appropriations in an amount of \$779,085.00, in the Comprehensive Selective Traffic Enforcement Program-STEP FY20 Fund; **(3)** the receipt and deposit of grant funds in an amount of \$779,085.00 in the Comprehensive Selective Traffic Enforcement Program-STEP FY20 Fund; **(4)** a local cash match in an amount of \$195,577.48; and **(5)** execution of the grant agreement and all terms, conditions, and documents required by the agreement - Total amount \$974,662.48 - Financing: Texas Department of Transportation Grant Funds (\$779,085.00) and General Fund (\$195,577.48) (subject to appropriations)

Agenda Item #35 (File # 19-1262): Authorize **(1)** the Dallas Police Department to receive funds in the amount of \$650,000.00 from various federal, state and local law enforcement agencies including, but not limited to those shown (list attached to the Agenda Information Sheet) for reimbursement of overtime for investigative services for FY 2019-20; **(2)** a City contribution Federal Insurance Contributions Act costs in the amount of \$9,425.00; and **(3)** execution of the agreements - Total not to exceed \$659,425.00 - Financing: General Fund (\$9,425.00) (subject to appropriations) and Various Federal, State and Local Law Enforcement Agencies (\$650,000.00)

Jon Fortune
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors



Agenda Information Sheet

File #: 19-1194

Item #: 34.

STRATEGIC PRIORITY: Public Safety
AGENDA DATE: September 11, 2019
COUNCIL DISTRICT(S): All
DEPARTMENT: Police Department
EXECUTIVE: Jon Fortune

SUBJECT

Authorize **(1)** an application for and acceptance of the Comprehensive Selective Traffic Enforcement Program (STEP) Grant (Grant No. 2020-Dallas-S-1YG-00016, CFDA No. 20.600) from the U.S. Department of Transportation passed through the Texas Department of Transportation in an amount of \$779,085.00, for travel expenses and overtime reimbursement for the period October 1, 2019 through September 30, 2020; **(2)** the establishment of appropriations in an amount of \$779,085.00, in the Comprehensive Selective Traffic Enforcement Program-STEP FY20 Fund; **(3)** the receipt and deposit of grant funds in an amount of \$779,085.00 in the Comprehensive Selective Traffic Enforcement Program-STEP FY20 Fund; **(4)** a local cash match in an amount of \$195,577.48; and **(5)** execution of the grant agreement and all terms, conditions, and documents required by the agreement - Total amount \$974,662.48 - Financing: Texas Department of Transportation Grant Funds (\$779,085.00) and General Fund (\$195,577.48) (subject to appropriations)

BACKGROUND

The Comprehensive STEP Grant provides for the reimbursement of overtime salaries paid to officers and supervisors enforcing specific traffic laws at targeted locations. The focus is on driving while intoxicated (DWI) violations, speeding, occupant restraint use, and traffic control device violations. The goals are: **(1)** to increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes; **(2)** to reduce the number of DWI related crashes, injuries and fatalities; and **(3)** to increase occupant restraint use in all passenger vehicles and trucks.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 27, 2014, City Council authorized an application for and acceptance of the STEP Grant from the U.S. Department of Transportation pass through for travel expenses and overtime reimbursement for the period October 1, 2014 through September 30, 2015; a city contribution of pension; and execution of the grant agreement by Resolution No. 14-1383.

On August 26, 2015, City Council authorized an application for and acceptance of the STEP Grant as

a pass through grant from the U.S. Department of Transportation for travel expenses and overtime reimbursement for the period October 1, 2015 through September 30, 2016; a local cash match of city pension contribution; and execution of the grant agreement by Resolution No. 15-1551.

On September 28, 2016, City Council authorized an application for and acceptance of the STEP Grant from the U.S. Department of Transportation passed through the Texas Department of Transportation for travel expenses and overtime reimbursement for the period October 1, 2016 through September 30, 2017; a city contribution of pension; and execution of the grant agreement by Resolution No. 16-1574.

On September 13, 2017, City Council authorized an application for and acceptance of the STEP Grant from the U.S. Department of Transportation passed through the Texas Department of Transportation for travel expenses and overtime reimbursement for the period October 1, 2017 through September 30, 2018; a city contribution of pension; and execution of the grant agreement by Resolution No. 17-1438.

On September 12, 2018, City Council authorized an application for and acceptance of the STEP Grant from the U.S. Department of Transportation passed through the Texas Department of Transportation for travel expenses and overtime reimbursement for the period October 1, 2018 through September 30, 2019; a city contribution of pension; and execution of the grant agreement by Resolution No. 18-1278.

City Council will be briefed by memorandum regarding this matter on September 6, 2019.

FISCAL INFORMATION

Texas Department of Transportation Grant Funds - \$779,085.00
General Fund - \$195,577.48 (subject to appropriations)

September 11, 2019

WHEREAS, the Dallas Police Department Comprehensive Selective Traffic Enforcement Program (STEP) Grant from the U.S. Department of Transportation passed through the Texas Department of Transportation, has made funds available for overtime salaries for a citywide traffic enforcement campaign, for the period October 1, 2019 through September 30, 2020; and

WHEREAS, the Comprehensive STEP Grant will provide \$779,085.00; and

WHEREAS, the City of Dallas contributes cash match in the amount of \$195,577.48; and

WHEREAS, it is in the best interest of the City of Dallas to apply for and accept such funding.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to apply for and accept the Comprehensive STEP Grant (Grant No. 2020-Dallas-S-1YG-00016, CFDA No. 20.600) from the U.S. Department of Transportation passed through the Texas Department of Transportation, in an amount of \$779,085.00 for travel expenses and overtime reimbursement for the period October 1, 2019 through September 30, 2020; a local cash match in an amount of \$195,577.48; and execute the grant agreement and all terms, conditions, and documents required by the contract, approved as to form by the City Attorney.

SECTION 2. That the City Manager is hereby authorized to establish appropriations in an amount of \$779,085.00 in the Comprehensive Selective Traffic Enforcement Program-STEP FY20 Fund, Fund F588, Department DPD, Unit 4213, Objects 3099 and 3361, according to the attached Schedule.

SECTION 3. That the Chief Financial Officer is hereby authorized to receive and deposit grant funds in an amount of \$779,085.00 in the Comprehensive Selective Traffic Enforcement Program-STEP FY20 Fund, Fund F588, Department DPD, Unit 4213, and Revenue Code 6506.

SECTION 4. That the Chief Financial Officer is hereby authorized to disburse funds in an amount of \$779,085.00 from the Comprehensive Selective Traffic Enforcement Program-STEP FY20 Fund, Fund F588, Department DPD, Unit 4213, Objects 3099 and 3361.

SECTION 5. That the Chief Financial Officer is hereby authorized to reimburse the General Fund, Fund 0001, Department DPD, Unit 2127, Object 1202 and 3361 from the Comprehensive Selective Traffic Enforcement Program-STEP FY20 Fund, Fund F588, Department DPD, Unit 4213, Object 3099 and 3361, in an amount of \$779,085.00, according to the attached Schedule.

September 11, 2019

SECTION 6. That the Chief Financial Officer is hereby authorized to disburse a local cash match in an amount of \$195,577.48 (subject to appropriations) from General Fund, Fund 0001, Department DPD, Unit 2127, various Object Codes, according to the attached Schedule.

SECTION 7. That the City Manager is hereby authorized to reimburse to the granting agency any expenditure identified as ineligible. The City Manager shall notify the appropriate City Council Committee of any expenditures identified as ineligible not later than 30 days after the reimbursement.

SECTION 8. That the City Manager shall keep the appropriate City Council Committee informed of all final granting agency monitoring reports not later than 30 days after the receipt of the report.

SECTION 9. That this contract is designated as Contract No. DPD-2019-00011114.

SECTION 10. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

SCHEDULE
Comprehensive Selective Traffic Enforcement Program Grant
Fund F588, Department DPD, Unit 4213, Revenue Code 6506
October 1, 2019 - September 30, 2020

Object Code	Description	Amount
3099	Miscellaneous Special Services (Reimbursement of Overtime)	\$ 775,785.00
3361	Professional Development	\$ 3,300.00
Grand Total		\$ 779,085.00

Matching Funds

Cash Match
Fund 0001, Department DPD, Unit 2127

Object Code	Description	Amount
1306	FICA	\$ 11,927.48
*Other Object Codes	TBD	\$ 183,650.00
Total		\$ 195,577.48

- * Other Object Codes
1. Volunteer Sources
 2. In-Kind Contributions
 3. Surveys
 4. Indirect Cost
 5. Fringe Benefits
 6. Vehicle Operation Costs
 7. Salaries not Claimed as Reimbursement
 8. Distribution of Materials
 9. Court Time
 10. Paid Media, Social Media, Earned Media



Agenda Information Sheet

File #: 19-1262

Item #: 35.

STRATEGIC PRIORITY: Public Safety
AGENDA DATE: September 11, 2019
COUNCIL DISTRICT(S): All
DEPARTMENT: Police Department
EXECUTIVE: Jon Fortune

SUBJECT

Authorize **(1)** the Dallas Police Department to receive funds in the amount of \$650,000.00 from various federal, state and local law enforcement agencies including, but not limited to those shown (list attached to the Agenda Information Sheet) for reimbursement of overtime for investigative services for FY 2019-20; **(2)** a City contribution Federal Insurance Contributions Act costs in the amount of \$9,425.00; and **(3)** execution of the agreements - Total not to exceed \$659,425.00 - Financing: General Fund (\$9,425.00) (subject to appropriations) and Various Federal, State and Local Law Enforcement Agencies (\$650,000.00)

BACKGROUND

The Dallas Police Department is routinely asked to participate in various federal, state and local law enforcement investigation task forces and receives reimbursement for expenses associated with those task forces from the sponsoring federal, state, or local agency involved. The reimbursed expenses are generally for the Dallas Police Department officers' overtime associated with the investigations. Occasionally, the task force agreement specifies reimbursement for other miscellaneous expenses.

The Dallas Police Department participates in approximately 18 to 25 task forces per year for varying lengths of time. Each task force investigation is usually confidential, and the officers assigned to the investigation are generally undercover officers. Each task force agreement specifies the nature, time period, and maximum amount of reimbursement the City may receive and must be signed by an authorized official of the City.

The purpose of this agenda item is to create a better tracking-monitoring system on all task force activities. In Fiscal Year 1999-00, the Dallas Police Department initiated a procedure to obtain approval for all task force participation through one City Council resolution in lieu of processing an Administrative Action for each task force each fiscal year. This procedure ensures that the agreements are processed in a routine, but confidential manner.

Funding allocations represent projections only and are subject to modification based upon the progress and needs of the investigation. Additionally, resources are contingent upon the availability of federal, state, and local funds as well as the availability of Dallas Police Department officers to work on a task force as planned. Approval of this item will ensure that all task force revenues are authorized to be deposited, and subsequently, the general fund will be reimbursed consistent with the original overtime expenditures.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 28, 2016, City Council authorized the Dallas Police Department to receive funds from various federal and state law enforcement agencies; a City contribution of pension and Federal Insurance Contributions Act and execution of the agreements by Resolution No. 16-1575.

On September 13, 2017, City Council authorized the Dallas Police Department to receive funds from various federal and state law enforcement agencies; a City contribution of pension and Federal Insurance Contributions Act and execution of the agreements by Resolution No. 17-1440.

On September 12, 2018, City Council authorized the Dallas Police Department to receive funds from various federal and state law enforcement agencies; a City contribution of pension and Federal Insurance Contributions Act and execution of the agreements by Resolution No. 18-1280.

City Council will be briefed by memorandum regarding this matter on September 6, 2019.

FISCAL INFORMATION

General Fund - \$9,425.00 (subject to appropriations)

Various Federal, State and Local Law Enforcement Agencies - \$650,000.00

FY 19-20 Active Task Forces *

<u>Active Task Force</u>	<u>Agency</u>	<u>Contract Number</u>	<u>Task Force Efforts</u>
ATF Violent Crime Initiative (Texoma HIDA)	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug trafficking & Money laundering
Dallas Field Division - Asset Removal Group	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug Trafficking
Dallas Field Division - HIDA - 1	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug Trafficking
Dallas Field Division - Strike Force 1	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug Trafficking
Dallas Field Division - Strike Force 2	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug Trafficking
Dallas Field Division - Enforcement Grp 4	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug Trafficking
Dallas Field Division - Tactical Diversion Squad (TDS)	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Diversion schemes of controlled pharmaceuticals and chemicals (Prescription forgery; Retail level violations)
Violent Crimes, Major Offenders, and Gangs Safe Streets Task Force (SSTF)	Federal Bureau of Investigations (FBI)	DPD-2019-00011211	Drug trafficking; money laundering ;alien smuggling aggravated assault, robbery, and violet street gangs
Dallas Western Transnational Organized Crime Task Force	Federal Bureau of Investigations (FBI)	DPD-2019-00011211	Border investigation and enforcement
North Texas Joint Terrorism Task Force (NTJTTF)	Federal Bureau of Investigations (FBI)	DPD-2019-00011211	Protect against threats to our national security, including international terrorism
Cyber Crimes Task Force (CCTF)	Federal Bureau of Investigations (FBI)	DPD-2019-00011211	Investigate and apprehend high technology criminals
Secret Service Financial Crimes	US Homeland Security	DPD-2019-00011217	Investigate counterfeit currency, forgery, theft of the U.S.
North Texas Fugitive(Violent Offender) Task Force	US Marshalls Office	DPD-2019-00011213	Investigate and apprehend local, state, and federal fugitives
US Immigration and Customs Enforcement	Immigration and Customs Enforcement (ICE)	DPD-2019-00011212	Border investigation and enforcement
North Texas Anti-Gang Center	Federal Bureau of Investigations (FBI)	DPD-2019-00011211	Investigate gangs
ATF Dallas Group III Field Office Task Force	US Department of Justice	DPD-2019-00011216	Firearms Criminal Possession Firearms and Explosives (ATF) and Use, Criminal Groups and Gangs, Illegal Firearms Trafficking
Immigration and Customs Enforcement (ICE)	Immigration and Customs Enforcement (ICE) SAC Dallas	DPD-2019-00011212	The grant will target offenders who sell counterfeit and conspiracy items in the City of Dallas and county
Texas Joint Counterdrug Task Force	Texas Army National Guard	DPD-2019-00011214	Drug Trafficking
Organized Crime Drug Enforcement Task Force	US Department of Justice	DPD-2019-00011216	Organized crime and drug trafficking

*This list is not inclusive of all federal, state, and local agencies, or other organizations that the City could enter agreements with during FY19-20 for reimbursement of expenses for overtime and/or equipment.

September 11, 2019

WHEREAS, the City of Dallas is routinely requested to participate in various federal, state and local law enforcement investigation task forces; and

WHEREAS, the City of Dallas receives reimbursement expenses associated with the investigation task forces from the sponsoring federal, state or local departments involved.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into agreements for FY 2019-20 with various federal, state, and local law enforcement agencies to participate in investigations, as requested for task force efforts including, but not limited to, those shown on the attached list.

SECTION 2. That the Chief Financial Officer is hereby authorized to receive and deposit reimbursements in an amount not to exceed \$650,000.00, in various task force, Fund 0T69, Department DPD, Units 124A-146A, Revenue Code 6526 from federal, state and local law enforcement agencies as reimbursement for expenditures associated with the overtime expended in the investigations.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$650,000.00 from the General Fund, Fund 0001, Department DPD, various Units, Object 1202.

SECTION 4. That the Chief Financial Officer is hereby authorized to contribute Federal Insured Contributions Act costs in an amount not to exceed \$9,425.00 (subject to appropriations), after the expenditure of overtime in the General Fund, Fund 0001, Department DPD, various Units, Object 1306.

SECTION 5. That the Chief Financial Officer is hereby authorized to reimburse the General Fund, Fund 0001, Department DPD, various Units, Object 5011 from Fund 0T69, Department DPD, Units 124A-146A, Object 3090, in an amount not to exceed \$650,000.00.

SECTION 6. That these contracts are designated as the numbers shown in the attached list.

SECTION 7. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

FY 19-20 Active Task Forces *

<u>Active Task Force</u>	<u>Agency</u>	<u>Contract Number</u>	<u>Task Force Efforts</u>
ATF Violent Crime Initiative (Texoma HIDA)	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug trafficking & Money laundering
Dallas Field Division - Asset Removal Group	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug Trafficking
Dallas Field Division - HIDTA -1	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug Trafficking
Dallas Field Division - Strike Force 1	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug Trafficking
Dallas Field Division - Strike Force 2	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug Trafficking
Dallas Field Division - Enforcement Grp 4	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Drug Trafficking
Dallas Field Division - Tactical Diversion Squad (TDS)	Drug Enforcement Agency (DEA)	DPD-2019-00011210	Diversion schemes of controlled pharmaceuticals and or chemicals (Prescription forgery;Retail level violations)
Violent Crimes, Major Offenders, and Gangs Safe Streets Task Force (SSTF)	Federal Bureau of Investigations (FBI)	DPD-2019-00011211	Drug trafficking; money laundering ;alien smuggling aggravated assault, robbery, and violet street gangs
Dallas Western Transnational Organized Crime Task Force	Federal Bureau of Investigations (FBI)	DPD-2019-00011211	Border investigation and enforcement
North Texas Joint Terrorism Task Force (NTJTTF)	Federal Bureau of Investigations (FBI)	DPD-2019-00011211	Protect against threats to our national security, including international terrorism
Cyber Crimes Task Force (CCTF)	Federal Bureau of Investigations (FBI)	DPD-2019-00011211	Investigate and apprehend high technology criminals
Secret Service Financial Crimes	US Homeland Security	DPD-2019-00011217	Investigate counterfeit currency, forgery, theft of the U.S.
North Texas Fugitive(Violent Offender) Task Force	US Marshalls Office	DPD-2019-00011213	Investigate and apprehend local, state, and federal fugitives
US Immigration and Customs Enforcement	Immigration and Customs Enforcement (ICE)	DPD-2019-00011212	Border investigation and enforcement
North Texas Anti-Gang Center	Federal Bureau of Investigations (FBI)	DPD-2019-00011211	Investigate gangs
ATF Dallas Group III Field Office Task Force	US Department of Justice	DPD-2019-00011216	Firearms Criminal Possession Firearms and Explosives (ATF) and Use, Criminal Groups and Gangs, Illegal Firearms Trafficking
Immigration and Customs Enforcement (ICE)	Immigration and Customs Enforcement (ICE) SAC Dallas	DPD-2019-00011212	The grant will target offenders who sell counterfeit and conspiracy items in the City of Dallas and county
Texas Joint Counterdrug Task Force	Texas Army National Guard	DPD-2019-00011214	Drug Trafficking
Organized Crime Drug Enforcement Task Force	US Department of Justice	DPD-2019-00011216	Organized crime and drug trafficking

*This list is not inclusive of all federal, state, and local agencies, or other organizations that the City could enter agreements with during FY19-20 for reimbursement of expenses for overtime and/or equipment.

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **September 11, 2019 City Council Agenda Item #3**

The September 11, 2019 City Council Agenda includes a recommendation to authorize a lease agreement with Dallas Jet Holdings, LLC (“Dallas Jet”).

Dallas Jet, LLC is a subsidiary of Aero Management Group, Inc. (“AMG”) which operates independent Fixed-Base Operator (“FBO”) facilities at multiple general aviation airports around the United States. AMG provides FBO services including fueling, aircraft tie-downs, parking, hangar services, flight instruction, aircraft rentals, and aircraft charter services and now desires, through Dallas Jet, to expand its operations to the Airport

The City desires to lease to Dallas Jet approximately 97,049 square feet of land and facilities at the Airport for its new FBO operation for an initial term of twenty years, with two ten-year renewal options. The lease consists of six Airport-owned hangars for aircraft storage and an additional Airport-owned hangar with an attached front lobby and supporting office space for the FBO’s business operations. As part of the agreement, Dallas Jet will renovate the lobby and office space at an investment of no less than \$250,000.00. With rent escalations occurring every three to five years, the lease of the hangars and office space will generate an estimated \$44,248.40 in Year One of the lease and approximately \$5,460,000.00 over the twenty-year term for Dallas Executive.

The City would also lease to Dallas Jet approximately 824 square feet of lobby and office space within the Airport terminal for an initial term of five years, with four five-year renewal options. The lobby and office space in the Airport terminal will be improved and used by Dallas Jet as its main operations area while renovations are being completed on the hangar lobby and office areas. Rent for terminal space will also escalate every five years and generate an estimated \$10,802.64 in Year One of the lease and approximately \$250,675.26 over twenty years for the Airport.

Dallas Jet will also pay the City additional rent in the form of a two percent share of its monthly gross receipts from all ancillary services provided by Dallas Jet, excluding hangar rents collected and fuel sales. This will generate an estimated \$116,485.89 over the initial twenty years.

In addition to the rent, Dallas Jet agrees to sell no less than 24,268,652 gallons of fuel during the twenty-year initial term of the lease. This volume of fuel sales will generate approximately \$2,900,000.00 of fuel revenue to the Airport by way of fuel flowage fees. Should Dallas Jet not sell the guaranteed minimum number of gallons, the City will be entitled to a payment for the difference in the number of guaranteed gallons and the actual gallons.

DATE September 6, 2019
SUBJECT **September 11, 2019 City Council Agenda Item #3**

Ultimately this lease will generate an estimated revenue of approximately \$8,700,000.00 to the City over the initial twenty-year term and will bring new amenities and business operations to Dallas Executive which will help spur continued future development at the Airport.

If you require additional information, please contact me or Mark Duebner, Director of Aviation.



Kimberly Bizer Tolbert
Chief of Staff to the City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billieae Johnson, City Secretary
Preston Robinson, Administrative Judge
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **September 11, 2019 City Council Agenda Item #7**

The following Department of Public Works (PBW) agenda item will be considered by the City Council on the September 11, 2019 Agenda:

Authorize Supplemental Agreement No. 1 to the service contract with Fugro USA Land, Inc. through the North Texas Share Cooperative Purchasing Program to extend the term of the contract for one year to perform additional right-of-way data acquisition for street and sidewalk data, provide analysis for future decision making, and account for increases in operational costs - Not to exceed \$250,744.00, from \$2,064,030.00 to \$2,314,774.00 - Financing: Street and Alley Improvement Fund (subject to appropriations)

Background:

On October 11, 2016, City Council authorized the City of Dallas to enter into a Master Interlocal Purchasing Agreement with the North Central Texas Council of Governments for the North Texas Share Cooperative Purchasing Program (North Texas Share). North Texas Share conforms to Texas Statutes that are applicable for competitive bids and proposals and serves as the coordinating agent for local governments and state agencies in accordance with the Interlocal Cooperative Act, Chapter 791 of the Texas Government Code. In addition, North Texas Share solicits and receives bids from manufacturers and dealers throughout the United States.

The resolution also authorized the City of Dallas to enter into a three-year service contract with Fugro Roadware, Inc. to collect and analyze information on City of Dallas right-of-way assets. This included determining the condition of all Dallas streets in order to plan short and long-term maintenance. The contractor provided a full assessment of the 11,700-lane mile street system. The condition assessments were critical in making repair recommendations, identifying appropriate maintenance strategies, and refining the annual City of Dallas Needs Inventory. As part of this contract, the consultant performed financial modeling analysis to assist Dallas in ensuring it is repairing and replacing its streets strategically. In addition to street condition assessments, the contractor also collected data and Geographic Information System information on sidewalks, traffic signs, retaining walls, and street striping within the Dallas right-of-way.

On May 21, 2018, Administrative Action No. 18-5887 authorized a consent to assignment and assumption of the service contract following the transfer of all of the assets of Fugro Roadware, Inc. to Fugro USA Land, Inc.

DATE September 6, 2019
SUBJECT September 11, 2019 City Council Agenda Item #7

This action will authorize Supplemental Agreement No. 1 to the service contract with Fugro USA Land, Inc. through the North Texas Share Cooperative Purchasing Program to extend the term of the contract for one year to provide additional right-of-way information for street and sidewalk data, provide analysis for future decision making, and account for increases in operational costs.

Fiscal Impact:

This item will result in the appropriation of additional Street and Alley Improvement Funds in the amount of \$250,744.00, bringing the total cost of this contract from \$2,064,030.00 to \$2,314,774.00.

Please feel free to contact me if you have any questions or concerns.



Majed A. Al-Ghafry, P.E.
Assistant City Manager

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager
- Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **September 11, 2019 City Council Agenda Item #14**

On Wednesday, September 11, 2019, your City Council agenda includes item number 14, which is the FY 2018-19 End of Year Ordinance. This ordinance amends Ordinance number 30991, previously approved on September 18, 2018, as amended by Ordinance number 31035, previously approved on November 14, 2018, as amended by Ordinance number 31179, previously approved on April 24, 2019.

The ordinance provided for your consideration on September 11 includes strikethroughs and underlines for changes to the budget ordinance since April 24, 2019 when City Council amended the original ordinance. I have attached a briefing that outlines the changes in the ordinance for your review.

Please contact me if you need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

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Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

FY 2018-19 Appropriation Adjustments

September 6, 2019



Purpose

- Background
- Overview of FY 2018-19 budget ordinance amendments
- Next steps



Background

- Annual appropriation ordinance approved by City Council establishes appropriations
(City Charter Chapter XI, Sec. 3)
- City Council may transfer appropriations between departments, division, or purpose
(City Charter Chapter XI, Sec. 4)
- City Council may appropriate excess revenue
(City Charter Chapter XI, Sec. 5)
- City Charter does not allow for expenditure of City funds without sufficient appropriation
(City Charter Chapter XI, Sec. 6)



Background

- City Council adopted the FY 2018-19 Operating, Grants/Trust, and Capital budgets ordinance on September 18, 2018
 - Budget has been amended several times by City Council action
 - Additional amendments are required to ensure compliance with City Charter and to ensure adequate departmental appropriations are available through September 30, 2019

Background

- Common reasons for appropriation amendments include:
 - Unanticipated event
 - New initiative or need identified during fiscal year
 - Additional revenue used to offset additional related expenditures



Background

- Management:
 - Closely monitors revenues and expenditures throughout the fiscal year
 - Communicates the financial position to City Council and to Government Performance and Financial Management Committee through the monthly Budget Accountability Report
 - Seeks City Council approval for amendments



Budget Ordinance Amendment

- FY 2018-19 End of Year Ordinance amendment reflects:
 - Appropriation adjustments previously approved by City Council
 - Adjustments to address potential over-runs
 - Appropriation of excess revenue
 - Enterprise and Other funds revenue and expenditure increases
 - Grant and Trust funds revenue and expenditure increases
 - Transfers between departments, division, and purpose
 - Capital appropriation adjustments

Budget Ordinance Amendment

- Ordinance amendment includes General Fund appropriation adjustment **requests** based on June 2019 Budget Accountability Report (BAR)
- Ordinance amendment will increase the General Fund budget from \$1,367,351,406 to \$1,369,601,406 (\$2.25 million)
 - Ordinance amendment reflects an appropriation adjustments previously approved by City Council
 - 5/15/19 – Use of contingency reserve for the runoff election for Districts and Mayor (\$1,250,000)
 - Additional increase of \$1,000,000 reflected in this ordinance to support Census 2020 efforts using excess revenue

Budget Ordinance Amendment

- Budget ordinance authorizes City Manager to transfer appropriations from Salary and Benefit (S&B) Reserve to any individual department or activity in the General Fund to be used for salaries and benefits (Sec.3.(2))
 - S&B reserve appropriations totaling \$616,000 have been transferred to various departments since October 1, 2018
 - City Controller's Office - \$68,000
 - City Manager's Office - \$37,000
 - Judiciary - \$260,000
 - MGT - 311 Customer Service - \$67,000
 - MGT - Welcoming Communities and Immigrant Affairs - \$4,500
 - Procurement Services - \$179,000

Budget Ordinance Amendment

- The following departments' appropriation will be decreased by \$3.7 million due to projected year-end savings:
 - City Attorney's Office (\$50,000)
 - City Auditor's Office (\$15,000)
 - Court and Detention Services (\$450,000)
 - Dallas Animal Services (\$130,000)
 - Dallas Fire Rescue (\$290,000)
 - Housing and Neighborhood Revitalization (\$15,000)
 - Human Resources (\$180,000)

Continued

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Budget Ordinance Amendment

- The following departments' appropriation will be decreased by \$3.7 million due to projected year-end savings (continued):
 - Library (\$700,000)
 - Mayor and Council (\$50,000)
 - MGT – Office of Equity and Human Rights (\$75,000)
 - MGT – Office of Strategic Partnerships (\$30,000)
 - MGT – Public Affairs and Outreach (\$80,000)
 - Non-Departmental (\$1,266,000)
 - Office of Budget (\$100,000)
 - Planning and Urban Design (\$200,000)
 - Public Works (\$40,000)

Budget Ordinance Amendment

- The following departments' appropriation will be increased by \$3.7 million to address potential over-runs:
 - Building Services - \$695,000
 - Office of Cultural Affairs - \$142,000
 - Park and Recreation - \$384,000
 - Dallas Police Department - \$1,950,000
 - Transportation - \$500,000

Budget Ordinance Amendment

- Ordinance amendment includes General Fund appropriation adjustment **requests** to appropriate excess revenue as allowed by City Charter Chapter XI, Sec. 5
- Excess revenue is forecast in sales tax, charges for services, and interest and is available for *additional appropriation of \$12.1 million*
 - MGT - Office of Strategic Partnerships will be increased by \$1 million to support Census 2020 efforts using excess revenue
 - Revenue not appropriated will increase the General Fund reserve level (\$14.2 million needed in reserve to reach 60 days in FY 2019-20)

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Budget Ordinance Amendment

- Appropriation adjustments within Enterprise and Internal Service Funds are supported by increased revenues or available fund balances, and are **requested** as follows:
 - Convention and Event Services - \$1.4 million
 - Equipment Services - \$0.5 million
 - Sanitation Services - \$4.7 million
 - Storm Water Drainage Management - \$7.0 million

Budget Ordinance Amendment

- Appropriation adjustments within grants, trust, and other funds are supported by additional revenues that have become available during the fiscal year or available fund balance and are **requested** (14 funds included), examples include:
 - Convention Center Hotel Tax Rebate Fund – includes Hotel Occupancy Tax (HOT) revenues collected from the Omni Hotel and is used to pay Convention Center revenue bonds - \$10.9 million
 - Fleet Capital Purchase Fund – used to purchase fleet - \$1.1 million
 - Public, Educational and Government (PEG) Access Fund – restricted funds from franchise agreements - \$4.9 million

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Budget Ordinance Amendment

- Ordinance amendment includes transfer of appropriation between departments, division, or purpose as allowed by City Charter Chapter XI, Sec. 4
 - Transfer funds from the General Fund to Capital Construction Fund for maintenance of city facilities - \$841,000
 - Transfer funds from the General Fund to Liability Reserve Fund to support affirmative litigation - \$300,000
 - Transfer fund from General Fund/Enterprise Fund to Fleet Capital Purchase Fund to be used for fleet purchases - \$1.4 million



Budget Ordinance Amendment

- Ordinance amendment includes transfer of appropriation between departments, division, or purpose as allowed by City Charter Chapter XI, Sec. 4 (continue)
 - Transfer funds from the General Fund to the Street and Alley Improvement Fund for citywide bike lanes - \$456,000
 - Transfer funds from the Street and Alley Improvement Fund to the new Equity Revitalization Capital Fund to implement an equity revitalization program focused on community facilities and public infrastructure - \$11.8 million



Budget Ordinance Amendment

- Appropriation adjustments for capital funds reflect adjustments previously approved by City Council, new appropriation request, and transfers between funds
- **Request** authorization for the following (Appendix B):
 - Include projects whose appropriations were approved by the City Council since April 24, 2019 – total \$14.6 million

Next Steps

- Seek City Council approval of the attached ordinance on September 11



FY 2018-19 Appropriation Adjustments

September 6, 2019



Appendix A

Budget ordinance previously amended by City Council
with additional requested adjustments indicated with
underline and strikethrough



Appendix A

9-6-19

ORDINANCE NO. _____

AMENDING THE OPERATING AND CAPITAL BUDGETS' APPROPRIATIONS ORDINANCE

An ordinance amending Ordinance No. 30991 (2018-19 FY Operating and Capital Budgets' Appropriation Ordinance), as amended by Ordinance No. 31035, as amended by Ordinance No. 31179, to make adjustments for the fiscal year 2018-19 for the maintenance and operation of various departments and activities, amending capital budgets; authorizing the city manager to make certain adjustments; appropriating funds for public improvements to be financed from bond funds and other revenues of the city of Dallas for fiscal year 2018-19; providing a saving clause; and providing an effective date.

WHEREAS, on September 18, 2018, the city council passed Ordinance No. 30991, which adopted the operating and capital budgets' appropriations ordinance for fiscal year 2018-19; and

WHEREAS, on November 14, 2018, the city council passed Ordinance No. 31035, which amended Ordinance No. 30991 which transferred appropriations from the Office of Management Services to the Department of Public Works to facilitate implementation of the Office of the Bond Program funded as an internal service fund; and

WHEREAS, on April 24, 2019, the city council passed Ordinance No. 31179, which amended Ordinance No. 30991 by making adjustments to fund appropriations for fiscal year 2018-19 for maintenance and operation of various departments; and

WHEREAS, shortages and excesses in various departments and activity appropriations have created a need to adjust those appropriations; and

Appendix A

WHEREAS, the city council authorizes in accordance with Chapter XI, Section 4, of the Dallas City Charter to transfer an unencumbered balance of an appropriation made for the use of one department, division, or purpose to any other department, division, or purpose, upon the written recommendation of the city manager; and

WHEREAS, the city council is authorized in accordance with Chapter XI, Section 5, of the Dallas City Charter to appropriate, from time to time, excess revenues of the city to such uses as will not conflict with any uses for which such revenues specifically accrued; Now, Therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the city manager is hereby authorized to increase the general fund operating appropriation budget by \$1,000,000 from \$1,368,601,406 to \$1,369,601,406 due to additional one-time revenue.

SECTION 2. That Section 1 of Ordinance No. 30991, as amended, (2018-19 FY Operating and Capital Budgets' Appropriation Ordinance), is amended by making adjustments to fund appropriations for fiscal year 2018-19 for maintenance and operation of various departments and activities, to read as follows:

“SECTION 1. That for the purpose of providing the funds to be expended in the budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019, the available revenues of the city of Dallas are hereby appropriated for the maintenance and operation of the various city departments and activities as follows:

<u>DEPARTMENTS AND ACTIVITIES</u>	<u>PROPOSED</u> <u>2018-19</u>
Building Services	23,425,201[22,729,907]
City Attorney's Office	18,298,876[18,348,876]
City Auditor's Office	3,352,314[3,367,314]
City Manager's Office	2,823,827[2,787,305]
City Secretary's Office	2,873,978

Appendix A

Civil Service	3,316,621
Code Compliance	31,635,395
City Controller's Office	<u>6,917,984</u> [6,849,599]
Court and Detention Services	<u>22,714,074</u> [23,164,074]
Dallas Animal Services	<u>14,748,667</u> [14,878,667]
Elections	<u>*2,881,698</u> [1,631,698]
Fire	<u>294,193,209</u> [294,483,209]
Human Resources	<u>6,825,071</u> [7,005,071]
Independent Audit	917,892
Jail Contract – Lew Sterrett	8,908,016
Judiciary	<u>3,706,181</u> [3,446,356]
Library	<u>33,338,717</u> [34,038,717]
Mayor and Council	<u>4,939,530</u> [4,989,530]
Non-Departmental	<u>91,388,065</u> [92,653,775]
Office of Cultural Affairs	<u>**20,594,754</u> [20,453,188]
Office of Budget	<u>3,696,050</u> [3,796,050]
Office of Economic Development	4,972,909
Office of Housing and Neighborhood Revitalization	<u>4,198,724</u> [4,213,724]
Office of Management Services	<u>32,575,158</u> [31,668,439]
Park and Recreation	<u>99,426,371</u> [99,042,371]
Planning and Urban Design	<u>2,971,871</u> [3,171,871]
Police	<u>488,952,541</u> [487,002,691]
Procurement Services	<u>2,622,104</u> [2,443,038]
Public Works	<u>75,816,653</u> [75,856,653]
Sustainable Development and Construction	2,194,525
Transportation	<u>47,719,419</u> [47,219,419]
Contingency Reserve	2,319,383
Salary and Benefits Reserve	<u>1,584,483</u> [2,200,000]
Liability/Claims Fund	2,751,145

* An increase to \$1,631,698 was previously approved by Resolution No. 18-1641 and an increase to \$2,881,698 was previously approved by Resolution No. 19-0737.

** An increase to \$20,453,188 was previously approved by Resolution No. 19-0296.

GENERAL FUND TOTAL **\$1,369,601,406** [**1,367,351,406**]

<u>GRANT FUNDS</u>	<u>PROPOSED</u> <u>2018-19</u>
<u>Court and Detention Services</u>	
Law Enforcement Officer Standards and Education (S104)	1,685
<u>Management Services</u>	
Fair Housing FHAP Award 14-15 (F439)	6,126
Fair Housing FHAP Award 15-16 (F471)	22,671

Appendix A

GRANT FUNDS TOTAL **\$30,482**~~[30,518]~~

TRUST AND OTHER FUNDS **PROPOSED**
2018-19

Communication and Information Services
Information Technology Equipment Fund (0897) 5,780,000 [~~5,450,000~~]

Court and Detention Services
Employee Morale Fund (0902) 11
Technology Fund (0401) 343,587

Convention Center
Convention Center Hotel Tax Rebate Fund (0756) *****10,882,465

Dallas Animal Services
Animal Control Enhancement (0898) 46,597
Animal Control Enhancement 87D (0878) 842
Animal Services Operation Supp (0883) 137
Dallas Animal Services Online Donations (0714) 56
Dallas Animal Welfare Fund (0711) 566

Equipment and Fleet Management
Fleet Capital Purchase Fund (0796) 1,149,052

Fire
Smoke Detector Program Donation (0230) 19,541
Paramedic Activity (0302) 10,238

Library
Edmond and Louise Kahn E. Trust (0208) 262,567
Central Library Gift and Donations (0214) 42,668
Hamon Trust (0458) 14,794
Genealogy Fund (0687) 19,550
Donations and Interest Fund (0734) 59,313

Management Services
Carryout Bag Regulation Fund (0989) 126,953
PEG Access Fund (0560) 4,851,591

Office of Budget
Rate Case Reimbursement Reserve Fund (0007) 4,000,000
Fair Park First Reserve Fund (0445[~~0444~~]) ***3,500,000

Appendix A

Office of Cultural Affairs

OCA Hotel Occupancy Tax (0435)	1,670,482[2,670,482]
<u>Majestic Theater Gift Trust (0338)</u>	<u>41,037</u>

Office of Economic Development

Economic Development Sales Tax Rebate Program (0680)	467,562
New Market Tax Credit (0065)	114,225
Property Assessed Clean Energy Fund (0750)	4,511
South Dallas/Fair Park Trust Fund (0351)	1,298,031
Dallas Housing Trust Fund (9P16)	****7,000,000
Deep Ellum Public Improvement District (9P01)	628,778
Dallas Downtown Improvement District (9P02)	7,566,520
Klyde Warren Park/ Dallas Arts District Public Improvement District (9P03)	1,273,513
Knox Street Public Improvement District (9P04)	366,712
Lake Highlands Public Improvement District (9P05)	695,989
North Lake Highlands Public Improvement District (9P06)	385,089
Oak Lawn-Hi Line Public Improvement District (9P07)	362,020
Prestonwood Public Improvement District (9P08)	427,621
South Side Public Improvement District (9P10)	260,676
University Crossing Public Improvement District (9P12)	773,814
Uptown Public Improvement District (9P13)	2,723,533
Vickery Meadow Public Improvement District (9P15)	900,464

Office of Housing and Neighborhood Revitalization

Mayfair Gifts and Donation (0471)	2,518
Dallas Tomorrow Fund (0476)	530,705

Park and Recreation

<u>Capital Gifts Donation and Development (0530)</u>	<u>393,000</u>
Craddock Park Expense Trust (0340)	6,022
Fair Park Marketing (0G43)	84,361[42,626]
Fair Park Naming Sponsorship (0426)	1,973,242[1,632,004]
Fair Park Special Maintenance (0329)	108,492
Ford Found Innovative Program (0T14)	1,089
Golf Improvement Trust (0332)	1,481,189
Grauwlyer Memorial E Trust (0331)	54
Junior Golf Program (0359)	5,116
Meadows-Fair Park Security 64E (0643)	130
Mowmentum Park Improvement (0T80)	41,752
Outdoor Programs (0469)	82,566
P & R Athletic Field Maintenance (0349)	163,825
Park and Rec Beautification (0641)	206,012[199,520]
<u>Park Improvement Fund (0355)</u>	<u>38,976</u>
PKR Program Fund Tracking (0395)	2,197,698
Recreation Program (0341)	475,402
Southern Skates (0327)	81,009

Appendix A

White Rock Endowment (0354)	1,996
W.W. Samuell Park Trust (0330)	647,205
<u>Planning and Urban Design</u>	
Neighborhood Vitality Project Fund (0297)	70,770
<u>Police</u>	
Confiscated Monies - Federal (0436)	245,896
Confiscated Monies – State (0411)	3,343,712
Law Enforcement Officer Standard Education (0S1N)	595,859
Police Gifts and Donations	1,544
<u>Procurement Services</u>	
DABD 2003 South Fair Fund (0245)	4,668
<u>Transportation</u>	
<u>Freeway Traffic Signals (0670)</u>	<u>251,997</u>

*** An increase to \$3,500,000 was previously approved by Resolution No. 18-1531.

**** An increase of \$4,575,000 was previously approved by Resolution No. 18-1789 on December 12, 2018. An increase of \$424,528 was previously approved by Resolution No. 18-1791 on December 12, 2018. An increase of \$828,129 was previously approved by Resolution [Resolution] No. 18-1792 on December 12, 2018. An increase of \$523,246 was previously approved by Resolution No. 18-1793 on December 12, 2018. An increase of \$649,097 was previously approved by Resolution No. 18-1795 on December 12, 2018.

***** An increase to \$10,882,465 was previously approved by Resolution No. 18-1761 on December 12, 2018.

TRUST AND OTHER FUNDS TOTAL	<u>\$71,107,910</u>[53,780,327]
GRANT, TRUST AND OTHER FUNDS GRAND TOTAL	<u>\$71,138,385</u> [53,810,845]

	<u>PROPOSED</u>
<u>ENTERPRISE/INTERNAL SERVICE/OTHER FUNDS</u>	<u>2018-19</u>
<u>Aviation</u>	
Airport Operations	154,585,549
Transportation Regulation	405,874
<u>Communication and Information Services</u>	
Information Technology	77,011,403
Radio Services	8,651,413
Convention and Event Services	<u>110,064,831</u> [108,647,915]
<u>Employee Benefits</u>	
Benefits Administration	1,049,538
Wellness Program	358,858

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Equipment and Fleet Management	56,665,629 [56,162,517]
Express Business Center	2,137,496
Management Services	***** 6,385,239[*****]
Park and Recreation	3,694,206
Public Works	***** [*****]7,167,340
Risk Management	4,579,552
Sanitation Services	<u>118,831,605</u> [114,157,465]
Storm Water Drainage Management	<u>65,436,837</u> [58,436,837]
Sustainable Development and Construction	34,571,119
Water Utilities	665,491,395
WRR - Municipal Radio	2,076,728
911 System Operations	15,176,553

~~*****~~[~~*****~~] *A decrease to \$10,079,445 previously approved by Resolution No. 18-1613.*

~~*****~~[~~*****~~] *An increase to \$7,167,340 was previously approved by Resolution No. 18-1613.*

ENTERPRISE/INTERNAL SERVICE/OTHER FUNDS TOTAL **\$1,334,341,165**
[~~1,320,746,997,~~]"

SECTION 2. That Section 4 of Ordinance No. 30991, as amended, (2018-19 FY Operating and Capital Budgets' Appropriation Ordinance), is amended by making adjustments to fund appropriations for fiscal year 2018-19 for maintenance and operation of various departments and activities, to read as follows:

“SECTION 4. That the city manager is hereby authorized, upon written notice to the city controller, to make the following adjustments:

(1) Transfer internal service fund equity from unanticipated excesses to contributing funds.

(2) Transfer funds, not to exceed \$23,484,663, from the Convention Center Operating Fund 0080, Department CCT, Unit 7840, Object 3870, to the 2009 Convention Center Debt Service Fund 0980, Department CCT, Unit P505, Revenue Source 9219, for the payment of debt service on Series 2009 Revenue Refunding and Improvement Bonds for improvements to the Dallas Civic Center Convention Complex.

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(3) Transfer funds, not to exceed \$2,751,145, from the General Fund 0001, Department BMS, Unit 1997, Object 3621 to the Liability Reserve Fund 0192, Department ORM, Unit 3890, Revenue Source 8525, for payment of small and large claims against the city.

(4) Transfer funds, not to exceed \$3,366,284 to the General Fund 0001, Department BMS, Unit 1995, Revenue Source 9229, from the Sports Arena Lease Fund 0A71, Department CCT, Unit 8851, Object 3690, to support general fund operations.

(5) Transfer funds, not to exceed \$25,313,609, from the Water Utilities Operating Fund 0100, Department DWU, Unit 7015, Object 3690, in the amounts not to exceed \$8,300,000 to the Public/Private Partnership Fund 0352, Department ECO, Unit P151, Revenue Source 9201 and \$17,013,609 to the General Fund 0001, Department BMS, Unit 1991, Revenue Source 9201, as payment in lieu of taxes by the water utilities department to support economic initiatives of the city.

(6) Transfer funds, not to exceed \$68,280, from the General Fund 0001, Department PNV, Unit 1581, Object 3690, to the Neighborhood Vitality Project Fund 0297, Department PNV, Unit 1728, Revenue Source 9201, for GrowSouth Neighborhood Challenge grants.

(7) Transfer funds, not to exceed \$1,450,000, from the Information Technology Operating Fund 0198, Department DSV, Unit 1667 and 1622, Object 3690, to the Information Technology Equipment Fund 0897, Department DSV, Unit 3717, 3718, and 3719, Revenue Source 9201, for information technology servers, computers, storage, network and other IT equipment including related software, hardware, and implementation services.

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(8) Transfer funds, not to exceed \$1,670,482 [~~2,670,482~~], from the Convention and Event Services Operating Fund 0080 Department CCT, Unit 7840, Object 3690 to the OCA Hotel Occupancy Fund 0435, Department OCA, Unit 1841, Revenue Source 9201, for the promotion of cultural arts.

(9) Transfer funds, not to exceed \$467,562, from the General Fund 0001 Department BMS, Unit 1991, Object 3690, to the Economic Development Sales Tax Rebate Program Fund 0680 Department ECO, Unit 6696, Revenue Source 9201, for sales tax rebates in accordance with the terms of the e-commerce sales tax grant agreement pursuant to Chapter 380 of the Texas Local Government Code.

(10) Transfer funds, not to exceed \$635,310, from City of Dallas Regional Center Fund 0067, Department ECO, Unit P682, Object 3090, to General Fund 0001, Department ECO, Unit (Various), Object 5011, in support of economic development activities.

(11) Transfer funds, not to exceed \$216,305, from New Markets Tax Credit Fund 0065, Unit P607, Object 3899, to General Fund 0001, Department ECO, Unit (Various), Object 5011, in support of economic development activities.

(12) Transfer funds, not to exceed \$800,000, from the General Fund 0001 Unit 1165, Object Code 3690, to South Dallas Fair Park Opportunity Fund 0351, Unit 0448, Revenue Source 9201, for Special Grant/Loan Program for catalyst economic development initiatives.

(13) Transfer and administer gifts and bequests to the city in accordance with the terms and conditions accompanying the gifts or bequests and, for this purpose, the appropriation of donated amounts is hereby made.

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(14) Transfer funds, not to exceed \$4,000,000, from the Rate Case Reimbursement Reserve Fund 0007, Unit P155, Object 3690, to the Information Technology Equipment Fund 0897, unit 3719, Revenue Source 9201 for information technology servers, computers, storage, network and other IT equipment including related software, hardware, and implementation services.

(15) Transfer funds, not to exceed \$250,000, from Fund 0001, Department NBG, Unit 1000, Revenue Code RTRF, to Fund 0001, Dept. DPD, Appropriation Unit 0001DPD, Unit 2181, Revenue Source 9229; and a clearing entry, in the same amount, to Fund 0001, Department BMS, Balance Sheet Account 0991 (Debit) and to Fund 0001, Department BMS, Balance Sheet Account 0950 (Credit).

(16) Transfer funds, not to exceed \$500,000, from Fund 0001, Department NBG, Unit 1000, Revenue Code RTRF, to Fund 0001, Dept. PKR, Appropriation Unit 0001PKR, Unit 5071, Revenue Source 9229; and a clearing entry, in the same amount, to Fund 0001, Department BMS, Balance Sheet Account 0991 (Debit) and to Fund 0001, Department BMS, Balance Sheet Account 0950 (Credit).

(17) Transfer funds, not to exceed \$841,480 [~~101,480~~], from the General Fund 0001, \$461,480 from Department BMS, Unit 1987, Object 3070; [~~5~~] \$380,000 from Department OCA, Unit 4804, Object 3070, to the Capital Construction Fund 0671, Unit W221, Revenue Source 9201 for maintenance of city facilities.

(18) Transfer positions from Management Services, Fund 0294, Unit 3856 and Unit 3857 to Park and Recreation, Fund 0294, Unit 3856 and Unit 3857 to facilitate implementation of General Obligation Bond Program.

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(19) Transfer funds, not to exceed \$300,000, from the General Fund 0001, Department ATT, Unit 1307, Object 1101 to Liability Reserve Fund 0192, Department ORM, Unit 3888, Revenue Source 8525, for payment of legal professional services.

(20) Transfer funds, not to exceed \$932,636, from the General Fund 0001, in the amounts of \$58,000 from Department PBW, Unit 3419, Object 3690; \$392,636 from Department PBW, Unit 3317, Object 3690; \$300,000 from Department CTS, Unit 1052, Object 3690; \$90,000 from Department PKR, Unit 5011, Object 3690; \$92,000 from Department DAS, Unit 3573, Object 3690 to Fleet Capital Purchase Fund, Fund 0796, Department EFM, Unit 1772, Revenue Code 9201, to be used for fleet.

(21) Transfer funds, not to exceed \$456,487, from the General Fund 0001, Department TRN, Unit 1579, Object 3070 to the Street and Alley Improvement Fund 0715, Department TRN, Unit W477, Object 4059, for the purpose of citywide bike lanes.

(22) Transfer funds, not to exceed \$216,416 from Building Inspection Fund 0150, Department DEV, Unit 3151, Object 3690, to Fleet Capital Purchase Fund 0796, Department EFM, Unit 1772, Revenue Code 9201 to be used for fleet.

(23) Transfer funds, not to exceed \$330,000, from the General Fund 0001, Department BMS, Unit 1991, Object 3090, to the Information Technology Equipment Fund 0897, Unit 3719, Revenue Source 9201, for information technology servers, computers, storage, network, and other IT equipment including related software, hardware, and implementation services.

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(24) Transfer funds, not to exceed \$3,500,000 from General Fund, Department PKR, Unit 5206, Object 3072 to Fair Park First Reserve Fund, Fund 0445, Department BMS, Unit 3609, Object 3099, disburse funds not to exceed \$500,000 to Fair Park First from the Fair Park First Reserve Fund, Fund 0445 to be used for initial funding of an operational reserve to be maintained in a separate account for the term of the contract, and disburse funds not to exceed \$2,000,000 to Fair Park First from the Fair Park First Reserve Fund, Fund 0445 in the event the Manager is unable to meet its fundraising targets during the first three years of the agreement, City of Dallas fiscal years 2019, 2020, and 2021.”

SECTION 3. That Section 9 of Ordinance No. 30991, as amended, (2018-19 FY Operating and Capital Budgets’ Appropriation Ordinance), is amended by adding capital funds to fund appropriations for fiscal year 2018-19 to read as follows:

“SECTION 9. (a) That the following amounts are hereby appropriated from the funds indicated for projects listed in the FY 2018-19 capital budget:

CAPITAL FUNDS

<u>From the 01 Southport Business Park Fund (0P52)</u>	<u>29,484</u>
<u>From the 06 Cultural Arts Facilities Fund (6R49)</u>	<u>5,281</u>
<u>From the 06 Library Facilities Fund (6R42)</u>	<u>7,802</u>
<u>From the 06 Major and Citywide Park Recreation Fund (6R00)</u>	<u>10,932</u>
<u>From the 06 Neighborhood & Community Park, Playground Recreation Fund (6R05)</u>	<u>60,576</u>
<u>From the 06 Police Facilities Fund (6R44)</u>	<u>124,368</u>
<u>From the 06 Specified Street Project Fund (6R21)</u>	<u>281,187</u>
<u>From the 06 Street and Transportation Improvement Fund (6R22)</u>	<u>98,633</u>

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From the Aviation Capital Construction Fund (0131)	20,154,155
From the Aviation Passenger Facility Charge Near Term Projects Fund (A477)	<u>*****46,350,000</u> [40,350,000]
From the Capital Assessment 2003BP Fund (L003)	540,233
From Capital Assessment 2006BP Fund (L006)	169,987
From Capital Assessment 2012BP Fund (L012)	121,487
From Capital Assessment Fund-85 Fund (L085)	90,017
From Capital Assessment Fund-98 Fund(L098)	1,711,842
From Capital Assessment Funds Fund (L095)	59,574
From the Capital Construction Fund for City and Cultural Facilities (0671)	<u>7,942,960</u> [7,101,480]
From the Capital Projects Reimbursement Fund (0556)	<u>*5,286,489</u> [*4,989,639]
From the Cedars Tax Increment Finance District Fund (0033)	<u>*****1,341,440</u> [691,440]
From the City Center Tax Increment Finance District Fund (0035)	**7,019,640
<u>From the City Facilities Improvement Fund (0P60)</u>	<u>412,242</u>
<u>From the City Facilities and Improvement Fund (1P60)</u>	<u>385,649</u>
<u>From the City Facilities Repair Fund (9P60)</u>	<u>38,892</u>
From the City Hall, City Service and Maintenance Facilities Fund (6T60)	100,000

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From the City Services Facility Fund (3R60)	5,689,200
From the Cityplace Area TIF District Fund (0030)	***2,540,080
From the Convention Center Capital Construction Fund (0082)	13,467,033
From the Cultural Affairs Fund (2017 GO Bonds) (1V49)	9,985,000
<u>From the Cultural Arts 04-05 Fund (4R49)</u>	<u>124,725</u>
<u>From the Cultural Arts Facilities Fund (5R49)</u>	<u>65,488</u>
From the Cypress Waters Tax Increment Finance District Fund (0066)	3,832,442
From the Davis Garden Tax Increment Finance District Fund (0060)	1,440,492
From the Deep Ellum Tax Increment Finance District Fund (0056)	2,246,610
From the Design District Tax Increment Finance District Fund (0050)	<u>*****13,272,885</u> [9,650,000]
From the Downtown Connection Tax Increment Finance District Fund (0044)	26,828,371
From the Dallas Water Utilities Public Art Fund (0121)	82,500
From the Economic & Southern Area of City Transit-Oriented Development Fund (9T52)	6,000
<u>From the Economic and Business Development Fund (6R52)</u>	<u>39,558</u>
<u>From the Economic and Business Development Fund (5R52)</u>	<u>41,811</u>
<u>From the Economic Development 04-05 Fund (4R52)</u>	<u>4,852</u>
<u>From the Economic Development Fund (8P52)</u>	<u>78,003</u>

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<u>From the Economic Development Fund (9P52)</u>	<u>15,600</u>
From the Economic Development Fund (2017 GO Bonds) (1V52)	**** <u>5,450,000</u> [1,450,000]
<u>From the Equity Revitalization Capital Fund (0719)</u>	<u>11,787,678</u>
From the City Facilities Fund (2017 GO Bonds) (1V60)	11,662,600
From the Fair Park Improvement Fund (2017 GO Bonds) (1V02)	18,970,000
From the Farmers Market Tax Increment Finance District Fund (0036)	2,593,126
From the Flood Control Fund (2017 GO Bonds) (1V23)	16,195,600
From the Fort Worth Avenue Tax Increment Finance District Fund (0058)	1,005,594
From the Homeless Assistance Facilities Fund (2017 GO Bonds) (1V43)	1,500,000
From the Library Facilities Fund (2017 GO Bonds) (1V42)	6,589,000
<u>From the Library Facilities Fund (3R42)</u>	<u>73,179</u>
<u>From the Library Facilities 04-05 Fund (4R42)</u>	<u>12,273</u>
<u>From the Library Facilities Fund (5R42)</u>	<u>93,016</u>
<u>From the Library Services Fac Imp Fund (0P42)</u>	<u>1,706</u>
<u>From the Library Service Improvement Fun (1P42)</u>	<u>12,977</u>
<u>From the Major and City-wide Park and Recreation Fund (5R00)</u>	<u>47,753</u>
<u>From the Major and City-wide Park and Recreation Fund (4R00)</u>	<u>1,715</u>
<u>From the Major and City-wide Park and Recreation Fund (3R00)</u>	<u>546</u>

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From the Maple/Mockingbird Tax Increment Finance District Fund (0064)	3,358,665
From the Master Lease-Equipment Fund (ML19)	34,000,000
<u>From the Neighbor and Community Park PI Fund (4R05)</u>	<u>48,617</u>
<u>From the Neighborhood and Community Park, Playground, Recreation Fund (5R05)</u>	<u>32,161</u>
<u>From the Neighborhood Parks Fund (3R05)</u>	<u>289</u>
From the Oak Cliff Gateway Tax Increment Finance District Fund (0034)	4,075,556
From the Parks and Recreation Facilities Fund (2017 GO Bonds) (1V00)	84,724,345
<u>From the Police Facilities Fund (3R44)</u>	<u>11,581</u>
<u>From the Police Facilities Fund (4R44)</u>	<u>35,956</u>
<u>From the Police Facilities Fund (5R44)</u>	<u>72,217</u>
From the Public/Private Partnership Fund (0352)	*****17,892,140
From the Public Safety Facilities Fund (2017 GO Bonds) (1V33)	27,455,000
From the Public Safety Facilities Fund (6T33)	60,000
From the Resurfacing and Reconstruction Improvements Fund (0717)	4,100,000
From the Sanitation Capital Improvement Fund (0593)	*****14,837,495
From the Sewer Construction Fund (0103)	23,250,000
From the Skillman Corridor Tax Increment Finance District Fund (0052)	4,417,600

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<u>From the Specified Streets Fund (3R21)</u>	<u>2,838,375</u>
<u>From the Specified Streets 04-05 Fund (4R21)</u>	<u>167,864</u>
<u>From the Specified Street Projects Fund (5R21)</u>	<u>1,750,887</u>
From the Sports Arena Tax Increment Finance District Fund (0038)	12,812,528
From the State Thomas TIF District Fund (0032)	*****1,003,651
From the Street and Alley Improvement Fund (0715)	<u>20,856,860</u> [20,400,373]
<u>From the Street and Thoroughfare Improvement Fund (0P22)</u>	<u>44,435</u>
From the Street and Transportation Fund (2017 GO Bonds) (1V22)	75,055,583
<u>From the Street and Transportation Improvement Fund (5R22)</u>	<u>198,830</u>
<u>From the Streets and Thoroughfare Improvement Fund (9P22)</u>	<u>84,792</u>
<u>From the Streets and Thoroughfare Improvement Fund (4R22)</u>	<u>150,883</u>
<u>From the Streets and Thoroughfare Improvement Fund (3R22)</u>	<u>177,626</u>
<u>From the Street System Facilities Fund (0L22)</u>	<u>54,992</u>
<u>From the Street System Facilities Fund (0M22)</u>	<u>126,737</u>
<u>From the Street System Facilities Fund (0N22)</u>	<u>265,710</u>
From the Transit Oriented Development Tax Increment Financing Fund (0062)	2,662,865
From the Storm Water Drainage Management Capital Construction Fund (0063)	<u>17,708,653</u> [10,708,653]

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From the Vickery Meadow Tax Increment Finance District Fund (0048)	*****3,110,097
From the Water (Drinking Water) TWDB Fund (1150)	44,000,000
From the Wastewater (Clean Water) - TWDB Fund (1151)	22,000,000
From the Water Capital Improvement Series D Fund (2116)	29,817,500
From the Wastewater Capital Improvement Fund (3116)	70,700,000
From the Water Capital Construction Fund (0102)	30,700,000
From the Water Capital Improvement Fund (2115)	29,000,000
From the Water Capital Improvement Fund (3115)	50,450,000

- *An increase to \$1,900,000 was previously approved by Resolution No. 18-1847.*
- *An increase \$21,482 was previously approved by Resolution No. 18-1610.*
- *An increase to \$249,000 was previously approved by Resolution No. 18-1590.*
- *An increase to \$832,258 was previously approved by Resolution No. 18-0197.*
- *An increase to \$1,800,000 was previously approved by Resolution No. 19-0169.*
- *An increase to \$165,217 was previously approved by Resolution No. 19-0264.*
- *An increase to \$21,681 was previously approved by Resolution No. 19-0236.*
- *An increase of \$284,050 was previously approved by Resolution No. 19-604.*
- *An increase of \$12,800 was previously approved by Resolution No. 19-0880.*
- **An increase to \$424,528 was previously approved by Resolution No. ~~18~~[19]-1791.*
- ***An increase to \$2,540,080 was previously approved by Resolution No. 18-1792.*
- ****An increase to \$1,450,000 was previously approved by Resolution No. 18-1556.*
- ****An increase of \$500,000 was previously approved by Resolution No. 19-0802.*
- ****An increase of \$2,500,000 was previously approved by Resolution No. 19-0803.*
- ****An increase of \$750,000 was previously approved by Resolution No. 19-0828.*
- ****An increase of \$250,000 was previously approved by Resolution No. 19-0947.*
- *****An increase to \$6,700,000 was previously approved by Resolution No. 18-1789.*
- *****An increase to \$335,722 was previously approved by Resolution No. 18-1614.*
- *****An increase to \$345,000 was previously approved by Resolution No. 18-1671.*
- *****An increase to \$556,773 was previously approved by Resolution No. 19-0419.*
- *****An increase of \$1,003,651 was previously approved by Resolution No. 18-1793.*
- *****An increase of \$649,097 was previously approved by Resolution No. 18-1795.*

Appendix A

*****An increase of \$6,000,000 was previously approved by Resolution No. 19-0489.

*****An increase of \$650,000 was previously approved by Resolution No. 19-0918.

*****An increase of \$3,622,885 was previously approved by Resolution No. 19-0949.

CAPITAL FUNDS TOTAL **\$882,210,773**~~**\$839,425,193**~~

(b) That the following amounts are hereby appropriated from the funds indicated for payment of the FY 2018-19 Debt Service Budget:

DEBT SERVICE FUNDS

From the General Obligation Debt Service Fund (0981) 296,200,044

DEBT SERVICE FUNDS TOTAL **\$296,200,044**

(c) That these appropriations and all previous appropriated funds for these projects remain in force until each project is completed or terminated.

(d) That the appropriations listed in Subsections (a) and (b) may be increased by the city council upon the recommendation of the city manager.”

SECTION 5. That Paragraph (3) of Section 12 of Ordinance No. 30991, as amended, (2018-19 FY Operating and Capital Budgets’ Appropriation Ordinance), is amended to read as follows:

“(3) Transfer funds, not to exceed \$18,122,145 [~~11,122,145~~], from the Storm Water Drainage Management Operating Fund 0061 to the Storm Water Drainage Management Capital Construction Fund 0063, for projects listed in the FY 2018-19 Capital Budget.”

SECTION 6. That Section 12 of Ordinance No. 30991, as amended, (2018-19 FY Operating and Capital Budgets’ Appropriation Ordinance), is amended by adding a new Paragraph (17) to read as follows:

Appendix A

“(17) Transfer funds, in an amount not to exceed \$11,787,678 to the Equity Revitalization Capital Fund 0719, from the Street and Alley Improvement Fund 0715 to implement an Equity Revitalization program focused on community facilities and public infrastructure investments as well as quality of life projects in targeted areas throughout the city that support the goal of the Comprehensive Housing Policy and the elimination of Racially/Ethnically Concentrated Areas of Poverty (RECAP).”

SECTION 7. That it is the intent of the city council, by passage of this ordinance, to appropriate funds for the city departments and activities. No office or position is created by the appropriations.

SECTION 8. That Ordinance Nos. 30991, 31035, and 31179 shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 9. That this ordinance shall take effect immediately from its passage and publication in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly ordered.

APPROVED AS TO FORM:

CHRISTOPHER J. CASO, Interim City Attorney

By _____
Assistant City Attorney

Passed _____

Appendix B

Capital Budget Amendments



APPENDIX B

Description	Resolution	Fund	Dept	Fund Name	FY 2018-19 Budget	Appropriation Adjustment	FY 2018-19 Budget Ordinance
Supports the rehabilitation of Taxiway Bravo Phases III and IV Project at Dallas Love Field.	19-0489	A477	AVI	Aviation Passenger Facility Charge Near Term Projects Fund	40,350,000	6,000,000	46,350,000
Partnerships with Dallas County, Dallas Theological Seminary, State Fair of Texas, Dallas Area Rapid Transit (DART), and AT&T.	19-0604, and 19-0880	0556	PBW	Capital Projects Reimbursement Fund	4,989,639	296,850	5,286,489
Resolution increases appropriations in TIF to support an agreement wit Dallas County Heritage Society to restore the Park avenue House and Rall House.	19-0918	0033	ECO	Cedars Tax Increment Finance District Fund	691,440	650,000	1,341,440
Authorize (1) a development agreement with DD Dunhill Hotel LLC for the Virgin Hotel Infrastructure Project.	19-0949	0050	ECO	Design District Tax Increment Finance District Fund	9,650,000	3,622,885	13,272,885
Increases appropriations for the redevelopment of Square 67 Shopping Center in the Red Bird area of Oak Cliff; installation of Hawk traffic signal on Singleton Boulevard; a grant agreement with 4315 ESV for the renovation of the Urban League Building located at 4315 South Lancaster Rd, and support for the Southern Dallas Investment Fund Program.	19-0802, 19-0803, 19-0828, and 19-0947	1V52	ECO	Economic Development Fund (2017 GO Bonds)	1,450,000	4,000,000	5,450,000
Increases appropriations to address damages from recent storms, purchase fleet, and built up capital contingency funds.	This Action	0063	DWU	Storm Water Drainage Management Capital Construction Fund	10,708,653	7,000,000	17,708,653
Authorizes transfers from the general fund	This Action	0671	BSD	Capital Construction Fund for City and Cultural Facilities	7,101,480	841,480	7,942,960
EOY ordinance authorizes a transfer to the Equity Revitalization Capital Fund and increases appropriations from TRN (general fund) for bike lanes.	This Action	0715	PBW/TRN	Street and Alley Improvement Fund	20,400,373	456,487	20,856,860
Increase to support equity projects	This Action	0719	Multiple	Equity Revitalization Capital Fund		11,787,678	11,787,678
Increase to support equity projects	This Action	0L22	PBW	Street System Facilities Fund		54,992	54,992
Increase to support equity projects	This Action	0M22	PBW	Street System Facilities Fund		126,737	126,737
Increase to support equity projects	This Action	0N22	PBW	Street System Facilities Fund		265,710	265,710
Increase to support equity projects	This Action	0P22	PBW	Street and Thoroughfare Improvement Fund		44,435	44,435
Increase to support equity projects	This Action	0P42	BSD	Library Services Fac Imp Fund		1,706	1,706
Increase to support equity projects	This Action	0P52	ECO	01 Southport Business Park Fund		29,484	29,484
Increase to support equity projects	This Action	0P60	BSD	City Facilities Improvement Fund		412,242	412,242
Increase to support equity projects	This Action	1P42	BSD	Library Services Imp Fund		12,977	12,977
Increase to support equity projects	This Action	1P60	BSD	City Facilities Improvement Fund		385,649	385,649
Increase to support equity projects	This Action	3R00	PKR	Major and City-wide Park and Recreation Fund		546	546
Increase to support equity projects	This Action	3R05	PKR	Neighborhood Parks Fund		289	289
Increase to support equity projects	This Action	3R21	PBW	Specified Streets Fund		2,838,375	2,838,375
Increase to support equity projects	This Action	3R22	PBW	Streets and Thoroughfare Improvement Fund		177,626	177,626
Increase to support equity projects	This Action	3R42	BSD	Library Facilities Fund		73,179	73,179
Increase to support equity projects	This Action	3R44	BSD	Police Facilities Fund		11,581	11,581
Increase to support equity projects	This Action	4R00	PKR	Major and City-wide Park and Recreation Fund		1,715	1,715
Increase to support equity projects	This Action	4R05	PKR	Neighbor and Community Park PI Fund		48,617	48,617
Increase to support equity projects	This Action	4R21	PBW	Specified Streets 04-05		167,864	167,864

APPENDIX B

Description	Resolution	Fund	Dept	Fund Name	FY 2018-19 Budget	Appropriation Adjustment	FY 2018-19 Budget Ordinance
Increase to support equity projects	This Action	4R22	PBW	Streets and Thoroughfare Improvement Fund		150,883	150,883
Increase to support equity projects	This Action	4R42	BSD	Library Facilities 04-05 Fund		12,273	12,273
Increase to support equity projects	This Action	4R44	BSD	Police Facilities Fund		35,956	35,956
Increase to support equity projects	This Action	4R49	BSD	Cultural Arts 04-05 Fund		124,725	124,725
Increase to support equity projects	This Action	4R52	ECO	Economic Development 04-05 Fund		4,852	4,852
Increase to support equity projects	This Action	5R00	PKR	Major and City-wide Park and Recreation Fund		47,753	47,753
Increase to support equity projects	This Action	5R05	PKR	Neighborhood and Community Park, Playground, Recreation Fund		32,161	32,161
Increase to support equity projects	This Action	5R21	PBW	Specified Street Projects Fund		1,750,887	1,750,887
Increase to support equity projects	This Action	5R22	PBW	Street and Transportation Improvement Fund		198,830	198,830
Increase to support equity projects	This Action	5R42	BSD	Library Facilities Fund		93,016	93,016
Increase to support equity projects	This Action	5R44	BSD	Police Facilities Fund		72,217	72,217
Increase to support equity projects	This Action	5R49	BSD	Cultural Arts Facilities Fund		65,488	65,488
Increase to support equity projects	This Action	5R52	ECO	Economic and Business Development Fund		41,811	41,811
Increase to support equity projects	This Action	6R00	PKR	06 Major and Citywide Park Recreation Fund		10,932	10,932
Increase to support equity projects	This Action	6R05	PKR	06 Neighborhood & Community Park, Playground Recreation Fund		60,576	60,576
Increase to support equity projects	This Action	6R21	PBW	06 Specified Street Project Fund		281,187	281,187
Increase to support equity projects	This Action	6R22	PBW	06 Street and Transportation Improvement Fund		98,633	98,633
Increase to support equity projects	This Action	6R42	BSD	06 Library Facilities Fund		7,802	7,802
Increase to support equity projects	This Action	6R44	BSD	06 Police Facilities Fund		124,368	124,368
Increase to support equity projects	This Action	6R49	BSD	06 Cultural Arts Facilities Fund		5,281	5,281
Increase to support equity projects	This Action	6R52	ECO	Economic and Business Development		39,558	39,558
Increase to support equity projects	This Action	8P52	ECO	Economic Development Fund		78,003	78,003
Increase to support equity projects	This Action	9P22	PBW	Streets and Thoroughfare Improvement Fund		84,792	84,792
Increase to support equity projects	This Action	9P52	ECO	Economic Development Fund		15,600	15,600
Increase to support equity projects	This Action	9P60	BSD	City Facilities Improvement Fund		38,892	38,892
					TOTAL	\$ 42,785,582	

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Streetcar Fare Collection Update**

During the budget review process, a question was raised on the implementation of a fare to ride the Dallas Streetcar. On April 25, 2018, City Council directed staff to work with Dallas Area Rapid Transit (DART) to implement a \$1 fare on the Dallas Streetcar and to purchase the fare collection equipment to do so. At that time, DART outlined a six-month process to implement the fare and had estimated the cost to be between \$20,000 and \$40,000.

On January 11, 2019 DART sent a letter to Transportation staff indicating that they were having problems with the fare collection equipment, which is also used on DART buses (a copy of the letter is attached). Consequently, the date to implement the fare was delayed to August 2019.

The letter from DART also indicated that the estimated cost to implement the fare had increased to \$325,000. As this cost is substantially higher than the original estimate, Transportation staff sought to work with DART staff to reduce the cost and bring it down to the original estimate. Through successful value engineering, DART is now able to commit to the original cost estimate, not to exceed \$40,000.

Next steps to implement the fare include:

- Fare Equity Analysis (Required by FTA regulations)
- Public Hearing (Required by FTA regulations)
- Install and test the fare collection equipment

Transportation staff anticipates the above tasks will be completed in time to implement the fare in early February 2020. Transportation staff also anticipates returning to City Council this November with an update on progress.

Please contact myself or Michael Rogers, Director of the Department of Transportation, at michael.rogers@dallascityhall.com if you have any questions or concerns.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry'.

Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors



Dallas Area Rapid Transit
P.O. Box 660163
Dallas, TX 75266-0163
214-749-3278

January 11, 2019

Mr. Michael Rogers
Director, Department of Transportation
Dallas City Hall
1500 Marilla Street
Room 4DN
Dallas, TX 75201

Re: Master Streetcar ILA and Implementing a Fare on the Dallas Streetcar

Dear Mr. Rogers:

As directed by the City of Dallas to establish a \$1 fare on the Dallas Streetcar, Dallas Area Rapid Transit (DART) has reviewed the requirements for accomplishing this request. Unfortunately, the fare cannot be implemented on the timeline requested by the City due to the following reasons:

1. DART Board of Directors has requested a Master Streetcar Interlocal Agreement (ILA).
2. Streetcar integration into DART's smart card system.
3. Technology will require hardware procurement and software development.

A list of activities and anticipated schedule for the development of the ILA is shown below:

MASTER STREETCAR ILA

ILA Development	August 2018
DART and City Staff Agreement	September 28, 2018
DART Executive Review	October 15, 2018
DART Public Affairs Committee Briefing	November 13, 2018
DART Public Affairs Committee Consideration	February 26, 2019
DART Board Consideration	March 12, 2019

Please note that DART is presently waiting for City of Dallas comments on the DRAFT ILA. Final comments and agreement must be received by February 12, 2019 to be able to proceed to the DART Public Affairs Committee on February 26, 2019 as shown above. If final comments are not received by February 12, 2019 then the February 26, 2019 presentation for consideration will be delayed to the March 26, 2019 committee meeting.

Other activities and anticipated schedule required for implementing of a fare on streetcar:

PUBLIC HEARING

DART Committee Request to Call for Public Hearing	March 12, 2019
DART Board Consideration to call Public Hearing	April 9, 2019
DART Board Conducts Public Hearing	May 14, 2019

Mr. Michael Rogers
January 11, 2019
Page 2

FARE EQUITY ANALYSIS

Perform Fare Equity Analysis (Technical)	October 2018
DART Committee Considers Fare Equity Analysis	June 11, 2019
DART Board Considers Fare Equity Analysis	June 25, 2019

FARE IMPLEMENTATION

DART Committee Considers Fare Increase	June 11, 2019
DART Board Considers Fare Increase	June 25, 2019

FARE TECHNOLOGY

Implementation of Smart Card	January 2019
Procurement of Technology	March 2019
Installation of Streetcar Fare Collection Equipment	April 2019
Testing of Fare Equipment and Account System	May 2019
Implementation of Streetcar Fare	August 2019

The fare technology will require integration into DART's smart card system that is presently being implemented on light rail and buses. The equipment installation is anticipated to occur May 2019, followed by extensive configuration and testing for approximately 90 days. The earliest that the smart card can become active is anticipated to be August 2019.

Based on the technology required, the following costs are estimated for this project:

Dedicated secured router and antenna	\$25,000.00
Validator installation and associated equipment	\$50,000.00
Software interface to Back Office Server	\$250,000.00
Total estimated cost for 4 vehicles	\$325,000.00

DART is developing the processes for the procurement and installation of the fare equipment. However, DART will not award any contracts until the City of Dallas agrees to cover the estimated costs outlined above.

Thank you for the partnership in providing mobility solutions together. If you need further information, please contact me at 214-749-5303 or by email at jrhone@dart.org.

Sincerely,



John M. Rhone
Vice President
Capital Design & Construction

c: Timothy H. McKay, P.E., Executive Vice President Growth/Regional Development
Evelio Hernandez, Assistant Vice President Streetcar-Systems Engineering
Tanya Brooks, Assistant Director, Mobility and Streets
Frank Honeycutt, Sr. Program Manager, Department of Transportation

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Items 50-64: September 11, 2019 Public Hearing for Public Improvement Districts (PIDs) to Set Annual Assessment Rates for 2019, Adopt 2020 Service Plans**

Background

On August 28, 2019, City Council successfully called a public hearing, to be held on September 11, 2019, to approve the 2020 Public Improvement District (PID) Service Plan, 2019 Assessment Plan, and 2019 Assessment Roll for each of the City's 14 PIDs. Council was briefed regarding this matter via memo on August 23, 2019. The memo stated that a follow-up memo would be sent prior to the September 11, 2019 PID public hearings.

Staff have finalized the 2019 PID assessment rolls and proposed 2020 PID service plan budgets. The proposed 2019 assessment revenue (net of retainage held by the City for property owner refunds related to tax protests, Dallas County Tax Office collection fees, and other PID related fees) for each PID is below:

PID	2019 Net Assessment Revenue
Dallas Downtown Improvement District	\$ 8,601,197
Deep Ellum Public Improvement District	\$ 780,443
Klyde Warren Park/Dallas Arts Public Improvement District	\$ 1,322,867
Knox Street Public Improvement District	\$ 384,377
Lake Highlands Public Improvement District	\$ 750,094
North Lake Highlands Public Improvement District	\$ 398,967
Oak Lawn-Hi Line Public Improvement District	\$ 383,152
Prestonwood Public Improvement District	\$ 423,898
South Dallas/Fair Park Public Improvement	\$ 120,344
South Side Public Improvement District	\$ 277,300
Tourism Public Improvement District	\$ 19,133,893
University Crossing Public Improvement District	\$ 909,000
Uptown Public Improvement District	\$ 2,895,709
Vickery Meadow Public Improvement District	\$ 921,833

DATE September 6, 2019
SUBJECT **Upcoming Agenda Items 50-64: September 11, 2019 Public Hearing for Public Improvement Districts (PIDs) to Set Annual Assessment Rates for 2019, Adopt 2020 Service Plans**

Issues

At the adjournment of the hearing on the proposed assessments, the City Council will hear and pass on any objections to a proposed assessment and may amend a proposed assessment on any parcel. After hearing and passing on objections, the City Council, by ordinance, shall levy the assessment as a special assessment on the property. If City Council does not hold a public hearing and act to adopt the 2019 assessment rate and 2020 service plan for each PID, the City will miss the assessment billing and collection deadlines put in place by the Dallas County Tax Office. As a result, the City would need to find another way to collect PID assessments and will likely not have the same success rate with payments or issuing penalties as Dallas County.

Recommendation

Staff recommends City Council's approval to hold a public hearing on September 11, 2019 to receive comments concerning the proposed levy of assessment for property in each PID, and at the close of the public hearing, authorize an ordinance approving and adopting the final 2020 Service Plan, final 2019 Assessment Plan, and 2019 Assessment Roll for each PID.

Fiscal Information

No cost consideration to the City except for the Downtown Improvement District (DID). The estimated FY 2019-20 DID assessment for City-owned property is \$780,602.02 subject to appropriations, to be paid from the General Fund (\$526,607.42) and Convention and Event Services Enterprise Fund (\$253,994.60). The City of Dallas has voluntarily participated annually and contributed to the assessments collected for the DIS since its creation in June 1992, given it is considered that property from City facilities in the area do benefit from the services provided through the DID. The last renewal took place in June of 2013 for a period of seven years and expires in 2020.

Should you have any questions, please contact Courtney Pogue, Director of Office of Economic Development at (214) 670-0170



Michael A. Mendoza
Chief of Economic Development & Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item 17: September 11, 2019 Public Hearing for Tourism Public Improvement District (TPID) Boundary Expansion and September 11, 2019 Fourth Amendment to the City's Public Improvement District (PID) Policy**

Background

On August 28, 2019, City Council called a public hearing to be held on September 11, 2019 related to expanding the boundary of the Tourism Public Improvement District (TPID), to include Dallas hotels with over 100 rooms. On September 11, 2019, a separate but related City Council item will also be on the agenda to authorize the fourth amendment to the City's PID policy to allow the addition of new hotels to the TPID boundary in accordance with the new state legislative changes. Council was briefed regarding both matters via memorandum on August 23, 2019.

The Act allows a city to create a hotel-public improvement district ("hotel-PID") and to collect assessments from hotel property owners in exactly the same way it administers its hotel occupancy tax ("HOT") under chapter 351 of the Tax Code. The boundaries of the TPID are non-contiguous and include designated hotel properties with 100 or more rooms, within the city of Dallas, as approved by City Council when the TPID was renewed on August 10, 2016 via Resolution No. 16-1250.

In contrast to a hotel-PID, the property owners in the city's other 13 neighborhood public improvement districts are levied and billed once a year. The assessment levy is included on the property owner's ad valorem tax bill mailed each October after a benefit assessment hearing, preparation of an assessment roll and approval of an ordinance levying the PID assessment each summer.

The TPID assessment is administered just like the Hotel Occupancy Tax (HOT), therefore, the hotel property owners recover their assessment from their guests at a rate of 2% of the price of the room nights sold and then remit this "guest fee" monthly to the City. The City Controller's Office then forwards the hotel-PID assessment monthly to the TPID less an administrative fee.

DATE September 6, 2019

SUBJECT **Upcoming Agenda Item 17: September 11, 2019 Public Hearing for Tourism Public Improvement District (TPID) Boundary Expansion and September 11, 2019 Fourth Amendment to the City's Public Improvement District (PID) Policy**

Issues

While reviewing the TPID assessments, staff identified several non-TPID hotels with over 100 rooms who were voluntarily remitting the 2% TPID assessment to the City. These non-TPID hotels included new hotels coming on-line after the TPID was renewed in 2016 that were not subject to the hotel-PID assessment. Accordingly, the Controller's Office was segregating these excess collections from the amount the city could legally levy and sending the excess collections to the TPID, the management entity for this district. Since the hotel corporations were unwilling or unable to adjust their accounting system to correct this problem, the excess collections were deemed "donations" via agreement between the TPID and the hotels.

An audit of VisitDallas issued by the City Auditor's Office earlier this year identified as a finding that the City did not have the formal authority to accept assessments from hotels not on the annual TPID assessment roll who were voluntarily paying the assessment fee. The audit recommended that the Office of Economic Development, in coordination with VisitDallas, and in consultation with the City Attorney's Office, verify that 1) the City had the formal authority to accept assessments from hotels not on the annual TPID assessment roll, donating to the TPID and 2) obtain City Council approval as needed to formally accept additional hotels into the district.

During the past legislative session, VisitDallas sought an amendment to the Act to give the City the ability to expand the boundaries of a hotel PID during the term of the district without a re-petition. New Section 372.0121 of the Act allows the City to add new hotels to the boundaries of the TPID and accept assessments from hotels that were not in the original petition. Specifically, this action will add an estimated 11 additional hotels with over 100 rooms not described in the resolution or petition re-establishing the TPID in 2016. Six of the 11 new hotels already voluntarily remit the TPID assessment to the City. Expanding the boundary of the TPID will not change the original TPID Service Plan budget that Council and the original hotels approved in 2016; however, the total amount collected will bring total TPID assessment revenues closer to the cost estimates approved by the hotel property owners over the remaining term of the TPID. The term of the TPID is thirteen years (October 2016 to September 2029).

Recommendation

Staff recommends City Council's approval to hold a public hearing on September 11, 2019 related to a proposed boundary expansion of the TPID to include Dallas hotels, with over 100 rooms, not described in the resolution or petition that re-established the TPID in 2016 and at the conclusion of the public hearing, approval of a resolution expanding the boundaries of the TPID, which would also bring the City into compliance as per audit recommendations.

DATE September 6, 2019

SUBJECT **Upcoming Agenda Item 17: September 11, 2019 Public Hearing for Tourism Public Improvement District (TPID) Boundary Expansion and September 11, 2019 Fourth Amendment to the City's Public Improvement District (PID) Policy**

Fiscal Information

This action has no cost consideration to the City.

Should you have any questions, please contact Courtney Pogue, Director of the Office of Economic Development at (214) 670-0170.



Michael A. Mendoza
Chief of Economic Development & Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizar Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer M.
Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Dallas Animal Services City Council Agenda Item for Grant Acceptance from PetSmart Charities, Inc.**

The following Dallas Animal Services (DAS) item will be considered by City Council on September 11, 2019 Agenda:

- **Item 19-1208** – Authorize the **(1)** acceptance of a grant from PetSmart Charities, Inc. to host three National Adoption Weekend events in the amount of \$9,000.00 for the period September 11, 2019 through June 11, 2020; **(2)** receipt and deposit of grant funds in an amount not to exceed \$9,000.00 in the PetSmart Charities Grant Fund; **(3)** establishment of appropriations in an amount not to exceed \$9,000.00 in the PetSmart Charities Grant Fund; and **(4)** execution of the grant agreement and all terms, conditions, and documents required by the grant agreement - Not to exceed \$9,000.00 - Financing: PetSmart Charities Grant Funds

Over 25,000 pets find loving homes during National Adoption Weekend (NAW) events, which are held throughout the year. Countless lives have been transformed through pet adoption at PetSmart Stores across North America. NAW is PetSmart Charities initiative where groups around the country offer discounted adoptions at PetSmart stores on these weekends. Because PetSmart promotes the events heavily to drive adoptions, DAS always sees an increase in adoptions at our Everyday Adoption Center.

This action will authorize a grant agreement between PetSmart Charities, Inc. and City of Dallas, Dallas Animal Services to host the NAW adoption events at the PetSmart located at 16821 N. Coit Road, Dallas, Texas 75248.

- September NAW – September 13-15, 2019
- November NAW – November 8-10, 2019
- February NAW – February 21-23, 2019

Grant funds will be used for adoption preparation, to include wellness exams, spay/neuter surgeries, vaccinations and microchipping. These funds will also be utilized for marketing, event equipment and supplies (tables, chairs, tents, fencing, permits, heating and cooling and security), pet containment and supplies (crates, pens, bowls, leads, and collars), and other funds limited to 10 percent of overall grant award for volunteer support, refreshments and gas.

DATE September 6, 2019

SUBJECT **Upcoming Dallas Animal Services City Council Agenda Item for Grant Acceptance from PetSmart Charities, Inc.**

If you have any questions about this item, please contact myself or Ed Jamison, Director of Dallas Animal Services.



Nadia Chandler-Hardy
Assistant City Manager and Chief Resilience Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Community Care City Council Agenda Items**

The following Office of Community Care (OCC) items will be considered by City Council on the September 11, 2019 Agenda:

Item Number 19-1178: Authorize (1) the acceptance of acceptance of a Housing Opportunities for Persons with AIDS (HOPWA) Competitive Grant (Grant No.TX-H190007, CFDA 14.241) from the U.S. Department of Housing and Urban Development (HUD) in an amount not to exceed \$746,853.00 to provide housing placement, rental assistance, and supportive services for ex-offenders on parole and living with HIV/AIDS for the period October 1, 2019 through September 30, 2022; (2) establishment of appropriations in an amount not to exceed \$746,853.00 in the FY 19 HOPWA Competitive-Permanent Supportive Housing 19-22 Fund; (3) receipt and deposit of grant funds as reimbursement from HUD in an amount not to exceed \$746,853.00 in the FY 19 HOPWA Competitive-Permanent Supportive Housing 19-22 Fund; and (4) execution of any and all agreements and other documents required by the grant – Not to exceed \$746,853.00 – Financing: Competitive Housing Opportunities for Persons with AIDS Grant Funds

HUD administers the HOPWA Program to provide housing for persons with HIV/AIDS. The HOPWA Program includes both formula entitlement grants and competitive grants.

Under this grant, the City will pay housing placement costs for new clients and ongoing monthly rental assistance for a total of 35 ex-offenders living with HIV/AIDS. The grant will continue to fund one full-time housing case manager located at the Martin Luther King, Jr. Community Center through Office of Community Care. There are no matching requirements for the grant.

Item Number 19-1306: Authorize (1) the fifth amendment to Contract No. 2017-049838-001 (Amendment No. 5, CFDA No. 10.557) with the Texas Health and Human Services Commission (HHSC) for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC), to (a) revise the budget for Contract No. 2017-049838-001, Amendment No. 4, to increase the FY 2019 total budget amount by \$1,062,419.00, from \$14,030,143.00 to \$15,092,562.00; and (b) accept additional grant funds from the U.S. Department of Agriculture passed through the HHSC for FY 2019 allocation (Contract No. 2017-049838-001 Amendment No. 5, CFDA No. 10.557), for the Special Supplemental Nutrition Program for WIC in the amount of \$1,062,419.00 for the period October 1, 2018 through September 30, 2019, increasing the total contract amount by \$1,062,419.00, from \$57,963,622.00 to \$59,026,041.00; (2) an increase of appropriations in an amount not to exceed \$1,062,419.00 in the FY 2019 WIC Program – Women, Infants and Children Grant Fund; (3) the receipt and deposit of additional grant funds from the HHSC for the FY 2019 allocation in an amount not to exceed \$1,062,419.00 in the FY 2019 WIC Program – Women, Infants and Children Grant Fund; and (4) execution of the contract amendment with HHSC and all terms, conditions, and documents required by the contract – Not to

DATE
SUBJECT

September 6, 2019
Upcoming Office of Community Care City Council Agenda Items

exceed \$1,062,419.00, from \$57,963,622.00 to \$59,026,041.00 – Financing: Health and Human Services Commission Grant Funds

The WIC Program provides nutritious food, nutrition education, breastfeeding promotion and support, and referrals to health and social services. The program serves infants, children under age 5, and pregnant, postpartum and breastfeeding women. WIC is a United States Department of Agriculture program administered in Texas by the Health and Human Services Commission. In Dallas County, the WIC Program is administered by the City of Dallas, Office of Community Care.

This item authorizes the increase of WIC grant allocation, increasing the FY 19 total contract budget by \$1,062,419.00 and guarantee revised funding in the amount of \$15,092,562.00 for the FY 2019 allocation for the continuation of the Special Supplemental Nutrition Program for WIC for the period October 1, 2018 through September 30, 2019. This funding will be utilized to support the build out of the new WIC clinic located in District 8 and will allow for various expenditures to enhance participant experience in the clinic setting. The total expenditures for the contract are not to exceed \$59,026,041.00.

Should you have any questions or concerns, please contact myself or Jessica Galleshaw, Director of Office of Community Care.



Nadia Chandler Hardy
Assistant City Manager and Chief Resilience Officer

- c: T.C. Broadnax, City Manager
- Chris Caso, City Attorney (Interim)
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Kimberly Bizer Tolbert, Chief of Staff to the City Manager
- Majed A. Al-Ghafry, Assistant City Manager
- Jon Fortune, Assistant City Manager
- Joey Zapata, Assistant City Manager
- Michael Mendoza, Chief of Economic Development and Neighborhood Services
- M. Elizabeth Reich, Chief Financial Officer
- Laila Aleqresh, Chief Innovation Officer
- Liz Cedillo-Pereira, Chief of Equity and Inclusion
- Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Homeless Solutions City Council Agenda Item for Bridge Steps**

The following Office of Homeless Solutions (OHS) item will be considered by City Council on the September 11, 2019 Agenda:

Authorize **(1)** an amendment to City Council Resolution No. 18-1381, to include one 12 month renewal option to the grant agreement with Bridge Steps for the Texas Health and Human Services Commission (THHSC) for the Healthy Community Collaborative Program (HCCP); **(2)** an amendment to the grant agreement with Bridge Steps Contract MGT-2018-00007262, to include a 12-month renewal option; **(3)** to exercise the 12-month renewal option to be funded by the THHSC for the HCCP for FY 2019-20 (Grant No. 2016-049507-001C) in an amount not to exceed \$504,201.00 for Bridge Steps to **(a)** provide emergency shelter and a wide range of supportive services to homeless individuals who suffer from mental illness, substance abuse disorder or co-occurring psychiatric disorders; **(b)** provide a private 1:1 cash match in an amount not to exceed \$504,201.00; and **(c)** comply with all conditions of the Texas Department of State Health Services grant to provide services to the homeless through the HCCP for the period September 1, 2019 through August 31, 2020; and **(4)** execution of the amended grant agreement and renewal total not to exceed \$504,201.00 - Financing: Texas Health and Human Services Commission Grant Funds.

Background:

Senate Bill 58 of the 83rd regular legislative session amended Subtitle I, Title 4, of the Texas Government Code to add Chapter 539 establishing or expanding community collaborative projects to improve the access to care, quality/comprehensiveness of care, and outcomes for persons who are both homeless and have a mental illness. The Texas Department of State Health Services (DSHS) awarded funds to five Texas municipalities in counties with populations of more than one million, including Bexar, Dallas, Harris, Tarrant, and Travis.

Acceptable uses of the grant money require one for one matching funds to include the establishment or expansion of a community collaborative of service providers focused on meeting the needs of the mentally ill homeless population, the establishment, operation and/or maintenance of minimum services (assistance accessing benefits, detoxification units, integrated medical services, housing services and education, job training and/or supported employment).

The Bridge is a private non-profit organization that provides services 24-hours a day, 365 days a year.

DATE September 6, 2019
SUBJECT **Upcoming Office of Homeless Solutions City Council Agenda Item for Bridge Steps**

Bridge Steps is currently under contract to provide outreach/engagement, supportive services, transitional shelter, housing services and rental assistance, coordinated assessment/client prioritization, mental health services and substance abuse/detoxification to homeless individuals who suffer from mental illness, substance abuse disorder or co-occurring psychiatric disorders.

On June 28, 2018 and July 5, 2018, the Office of Homeless Solutions solicited a Request for Competitive Sealed Proposal for a twelve-month grant agreement, with one twelve-month renewal option, through the Office of Procurement Services for organizations to provide services to homeless individuals who have a mental illness, substance abuse use or co-occurring psychiatric disorder for fiscal year 2018-19 through the Texas Health and Human Services Commission Healthy Community Collaborative (HCC) Grant for \$1.5 million. Proposals were selected by a Healthy Community Collaborative Review Committee.

On September 26, 2018, City Council authorized the grant agreement between the City of Dallas and Bridge Steps to provide outreach/engagement, supportive services, transitional shelter, housing services and rental assistance, coordinated assessment/client prioritization, mental health services and substance abuse/detoxification to homeless individuals who suffer from mental illness, substance abuse disorder or co-occurring psychiatric disorders for the period September 1, 2018 through August 31, 2019, by Resolution No. 18-1381.

The 2018 RFCSP included a twelve-month renewal option, but authorization for the twelve-month renewal option was not included in Resolution No. 18-1383. This item amends the prior resolution to include the 12-month renewal option and authorizes the City to amend the grant agreement and exercise and execute the twelve-month renewal option to the grant agreement with Bridge Steps to continue providing services under the HCCP Grant.

Fiscal Impact:

This item will result in the appropriation of additional THHSC HCC grant funds in the amount of \$504,201.00.

Should you have any questions or concerns, please contact myself or Monica Hardman, Director, Office of Homeless Solutions.



Nadia Chandler Hardy
Assistant City Manager and Chief Resilience Officer

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
- Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Homeless Solutions City Council Agenda for CitySquare**

The following Office of Homeless Solutions (OHS) item will be considered by City Council on the September 11, 2019 Agenda:

Authorize **(1)** an amendment to the City Council Resolution No. 18-1382, to include a twelve-month renewal option to the grant agreement with CitySquare for the Texas Health and Human Services Commission (THHSC) Healthy Community Collaborative Program (HCCP); **(2)** an amendment to the grant agreement with CitySquare, Contract No. MGT-2018-00007331 to include a twelve-month renewal option; **(3)** to exercise the 12-month renewal option to be funded by the THHSC for the HCCP for FY 2019-20 (Grant No. 2016-049507-001C) in an amount not to exceed \$491,598.00 to **(a)** provide coordination, assessment and supportive services, expanded housing services for temporary shelters through outreach and housing units, residential treatment and detox treatment to homeless individuals; **(b)** provide a private 1:1 cash match in an amount not to exceed \$491,598.00; and **(c)** comply with all conditions of the Texas Department of State Health Services grant to provide services to the homeless through the HCCP for the period September 1, 2019 through August 31, 2020; and **(4)** execution of the amended grant agreement - Total not to exceed \$491,598.00 - Financing: Texas Health and Human Services Commission Grant Funds

Background:

Senate Bill 58 of the 83rd regular legislative session amended Subtitle I, Title 4, of the Texas Government Code to add Chapter 539 establishing or expanding community collaborative projects to improve the access to care, quality/comprehensiveness of care, and outcomes for persons who are both homeless and have a mental illness. The Texas Department of State Health Services (DSHS) awarded funds to five Texas municipalities in counties with populations of more than one million, including Bexar, Dallas, Harris, Tarrant, and Travis.

Acceptable uses of the grant money require one for one matching funds to include the establishment or expansion of a community collaborative of service providers focused on meeting the needs of the mentally ill homeless population, the establishment, operation and/or maintenance of minimum services (assistance accessing benefits, detoxification units, integrated medical services, housing services and education, job training and/or supported employment).

On June 28, 2018 and July 5, 2018, the Office of Homeless Solutions posted a Request for Competitive Sealed Proposals (RFCSP) through the Office of Procurement Services for organizations to provide services to homeless individuals who have a mental illness, substance abuse use or co-occurring psychiatric disorder for fiscal year 2018-19 through the Texas Health and Human Services Commission Healthy Community Collaborative Grant for \$1.5 million. Proposals were recommended by the Healthy Community Collaborative Review Committee.

CitySquare, which is located at 511 North Akard Street, Suite #302, Dallas, Texas 75201, submitted an application for assistance in response to the Request for Competitive Sealed

DATE September 6, 2019
SUBJECT **Upcoming Office of Homeless Solutions City Council Agenda for CitySquare**

Proposals (RFCSP) and was found to be responsive. CitySquare is a Texas non-profit corporation with whom the City is in partnership with to assist in serving homeless persons in the city limits of Dallas. Founded in 1988, CitySquare provides 450 supportive housing units to assist homeless persons to transitions from homelessness.

On September 26, 2018, City Council authorized the grant agreement between the City of Dallas and CitySquare to provide services to homeless individuals who suffer from mental illness, substance abuse disorder or co-occurring psychiatric disorders for the period September 1, 2018 through August 31, 2019, by Resolution No. 18-1382.

The 2018 RFCSP included a twelve-month renewal option, but the twelve-month renewal option was not included in Resolution No. 18-1382. This item amends the prior resolution to include the twelve-month renewal option, authorizes the City to exercise twelve-month renewal option to the grant agreement with CitySquare to continue providing services under the HCCP grant, and authorizes the execution of the renewal. These funds will assist them in serving homeless clients with supportive services, expanded housing services for temporary shelters through outreach and housing units, residential treatment and detox treatment for an additional twelve months.

Fiscal Impact:

This item will result in the appropriation of additional THHSC HCC grant funds in the amount of \$491,598.00.

Should you have any questions or concerns, please contact myself or Monica Hardman, Director, Office of Homeless Solutions.



Nadia Chandier Hardy
Assistant City Manager and Chief Resilience Officer

- c:
- | | |
|--|--|
| T.C. Broadnax, City Manager | Joey Zapata, Assistant City Manager |
| Chris Caso, City Attorney (Interim) | Michael Mendoza, Chief of Economic Development and Neighborhood Services |
| Mark Swann, City Auditor | M. Elizabeth Reich, Chief Financial Officer |
| Billierae Johnson, City Secretary | Laila Alequresh, Chief Innovation Officer |
| Preston Robinson, Administrative Judge | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion |
| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | Directors and Assistant Directors |
| Majed A. Al-Ghafry, Assistant City Manager | |
| Jon Fortune, Assistant City Manager | |

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Homeless Solutions City Council Agenda Item for Shelter Ministries of Dallas dba Austin Street Center**

The following Office of Homeless Solutions (OHS) item will be considered by City Council on the September 11, 2019 Agenda:

Authorize **(1)** an amendment to City Council Resolution No. 18-1383, to include one 12 month renewal option to the grant agreement with Shelter Ministries of Dallas dba Austin Street Center for the Texas Health and Human Services Commission (THHSC) for the Healthy Community Collaborative Program (HCCP); **(2)** an amendment to the grant agreement with Shelter Ministries of Dallas, Contract No. MGT-2018-00007333, to include a 12-month renewal option; **(3)** to exercise the 12-month renewal option to be funded by the THHSC for the HCCP for FY 2019-20 (Grant No. 2016-049507-001C) in an amount not to exceed \$504,201.00 for Shelter Ministries of Dallas to **(a)** provide emergency shelter and a wide range of supportive services to homeless individuals who suffer from mental illness, substance abuse disorder or co-occurring psychiatric disorders; **(b)** provide a private 1:1 cash match in an amount not to exceed \$504,201.00; and **(c)** comply with all conditions of the Texas Department of State Health Services grant to provide services to the homeless through the HCCP for the period September 1, 2019 through August 31, 2020; and **(4)** execution of the amended grant agreement and renewal total not to exceed \$504,201.00 - Financing: Texas Health and Human Services Commission Grant Funds

Background:

Senate Bill 58 of the 83rd regular legislative session amended Subtitle I, Title 4, of the Texas Government Code to add Chapter 539 establishing or expanding community collaborative projects to improve the access to care, quality/comprehensiveness of care, and outcomes for persons who are both homeless and have a mental illness. The Texas Department of State Health Services (DSHS) awarded funds to five Texas municipalities in counties with populations of more than one million, including Bexar, Dallas, Harris, Tarrant, and Travis.

Acceptable uses of the grant money require one for one matching funds to include the establishment or expansion of a community collaborative of service providers focused on meeting the needs of the mentally ill homeless population including the establishment, operation and/or maintenance of minimum services (assistance accessing benefits, detoxification units, integrated medical services, housing services and education, job training and/or supported employment).

Opened in 1983, Shelter Ministries of Dallas provides overnight shelter, food, clothes, showers, job training and case management for its internal programs and with co-located agencies to assist homeless individuals to transition from homelessness. They serve more than 300 individuals experiencing homelessness per year. Shelter Ministries of Dallas is currently under contract with the City of Dallas to provide expanded services with an intense and longer-term transitional

DATE September 6, 2019
SUBJECT **Upcoming Office of Homeless Solutions City Council Agenda Item for Shelter Ministries of Dallas dba Austin Street Center**

shelter program for homeless individuals with the addition of a Women's Day Resource Program, Housing Readiness Program and After Care Services.

On June 28, 2018 and July 5, 2018, the Office of Homeless Solutions posted a Request for Competitive Sealed Proposal (RFCSP) for a twelve-month agreement, with one twelve-month renewal option, through the Office of Procurement Services for organizations to provide services to homeless individuals who have a mental illness, substance abuse use or co-occurring psychiatric disorder for fiscal year 2018-19 through the Texas Health and Human Services Commission Healthy Community Collaborative (HCC) Grant for \$1.5 million. Proposals were selected by a Healthy Community Collaborative Review Committee.

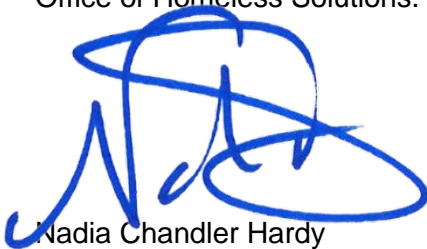
On September 26, 2018, City Council authorized the grant agreement between the City of Dallas and Shelter Ministries of Dallas through a grant from the Health and Human Services Commission for the Healthy Community Collaborative Program for FY 2017-18 (Grant No. 2016-049507-001A) to provide emergency shelter and a wide range of supportive services to homeless men and women to address their needs and assist them to transition out of homelessness for homeless individuals who suffer from mental illness, substance abuse disorder or co-occurring psychiatric disorders, by Council Resolution No. 18-1383.

The 2018 RFCSP included a twelve-month renewal option, but authorization for the twelve-month renewal option was not included in Resolution No. 18-1383. This item amends the prior resolution to include the 12-month renewal option and authorizes the City to amend the grant agreement and exercise and execute the twelve-month renewal option to the grant agreement with Shelter Ministries of Dallas to continue providing services under the HCCP Grant.

Fiscal Impact:

This item will result in the appropriation of additional THHSC HCC grant funds in the amount of \$504,201.00.

Should you have any questions or concerns, please contact myself or Monica Hardman, Director, Office of Homeless Solutions.



Nadia Chandler Hardy
Assistant City Manager and Chief Resilience Officer

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
- Joey Zapata, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Fire-Rescue Awards Banquet**

You are cordially invited to attend the Dallas Fire-Rescue Department's Annual Awards Banquet. This year's awards presentation and reception will be held on Saturday, September 14th at The Renaissance Dallas Hotel located at 2222 N. Stemmons Freeway Dallas, TX 75207. The program will honor the members of the Dallas Fire-Rescue department and their achievements while also recognizing retirees and community partners.

The employee associations are extremely excited to host this year's banquet. They have a fun Texas Casino Night themed event planned complete with dancing, casino games and hearty barbecue food stations. The evening will begin with a welcome reception from 6:30 p.m. – 7:30 p.m., followed by the award presentations from 7:30 p.m. – 8:45 p.m. and end with a dinner reception and casino night from 8:45 p.m. – 12:00 a.m.

All information pertaining to the banquet, including ticket costs, raffle items, sponsorship opportunities, etc. can be found by visiting the website at www.dfdawardsbanquet.com. Everyone attending the banquet (except award winners) must purchase a ticket. We hope you will be able to join us for a fun night in honoring and celebrating our members.

If you have any questions, you may contact Monique Sasser at 214-670-4610, or Wanda Moreland at 214-670-4562. Please join us in making this an enjoyable and memorable occasion.

Jim McDade
Dallas Fire Fighters Association
(214) 629 -3877
dffapresident@gmail.com

Armando Garza
Dallas Hispanic Fire Fighters Association
(469) 441-8671
armando.dhfa@gmail.com

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
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Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of August 26, 2019 – August 30, 2019 by the Criminal Investigation Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Major Michael Igo, at (214) 670-4811 and/or by email at michael.igo@dallascityhall.com should you need further information.

A handwritten signature in cursive script that reads "Jon Fortune".

Jon Fortune
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D2	MAGNUM DALLAS LLC	1820 W. MOCKINGBIRD LN #34	DH CLASS A	8/26/2019	NEW	ANTHONY HAAS
D2	MAGNUM DALLAS LLC	1820 W. MOCKINGBIRD LN #34	BH	8/26/2019	NEW	ANTHONY HAAS
D2	JR'S BAR AND GRILL	3923 CEDAR SPRINGS RD	DH CLASS A	8/26/2019	RENEWAL	GREGORY KILHOFFER
D9	SKILLMAN ENTERTAINMENT & AMUSEMENT	6416 SKILLMAN ST	AC	8/26/2019	NEW	TYSA SREANG
D6	COWBOYS RED RIVER	10310 W. TECHNOLOGY BLVD	LH	8/29/2019	NEW (RENEWAL)	MICHAEL MURPHY

License Definitions:

- DH - Class "A" -Dance Hall - Dancing Permitted 3 Days Or More A Week
- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week
- DH - Class "C"Dance Hall - Dancing Scheduled One Day At A Time
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00
- BH - Billiard Hall - Billiards Are Played
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio
- AC - Amusement Center

Memorandum



CITY OF DALLAS

DATE September 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Housing and Neighborhood Revitalization Department's 2019 Single Family NOFA: Scoring Results and Next Steps**

On May 9, 2019, the Housing and Neighborhood Revitalization Department (Housing) issued a Notice of Funding Availability (NOFA) in order to provide a competitive process for allocating federal and city funds as required under the Comprehensive Housing Policy (CHP). The primary purpose of the NOFA was to provide gap financing to support new single-family developments or the substantial rehabilitation of single-family developments located within the City. Included in the Single-Family NOFA were the City's Land Transfer lots. As such, proposers responding to the NOFA were able to request both funding and parcels of land.

All proposals for funding needed to demonstrate the ability to help the City meet the production goals set forth in the CHP by proposing to serve households earning between 30%-120% of the Dallas Area Median Income with the targeted income bands varying according to the real estate market. Housing issued the NOFA with an estimated \$21,479,933 in funding available from federal and local sources including HOME funds and General Obligation Bonds. Responses were due on July 5, 2019.

Prior to the submission deadline, potential developers were invited to attend five (5) pre-proposal conferences between May 16-May 31, 2019. Proposals were evaluated in two stages: 1) threshold review and 2) technical scoring. During threshold review, Housing staff evaluated whether the proposal included the required elements, eligible activities, eligible end users, and whether the composition of the development team was eligible to enter into a contract with the City. Proposals that passed threshold review moved to technical scoring. Technical scoring included an interview with each development team to clarify elements of their proposal. Following the interviews, Housing staff drafted development summaries and made presentations to a multi-departmental Evaluation Committee. The Evaluation Committee was composed of five City employees from the following departments: Planning and Urban Design, Housing and Neighborhood Revitalization, Office of Homeless Solutions, Office of Economic Development, and the Department of Sustainable Development and Construction. Each committee member scored the proposals based on the evaluation criteria set forth in the NOFA.

All proposals that scored at or above the minimum score of 100 out of 140 points were considered eligible for underwriting. Table A, below, displays the names of all proposers along with their respective scores. The department received 17 proposals. Out of the 17 proposals submitted, 17 passed threshold requirements. Based on the evaluation criteria, 12 of the 17 proposals earned a minimum score of 100 thus making them eligible for underwriting.

DATE September 6, 2019

SUBJECT **Housing and Neighborhood Revitalization Department's 2019 Single Family NOFA: Scoring Results and Next Steps**

TABLE A

Project Name	NOFA Score	Eligible for Underwriting (Y/N)
Builders of Hope - Revitalize West Dallas	125.75	Y
Texas Community Builders	120.75	Y
City Wide CDC - Lisbon Villages Estates	115.25	Y
Dallas Area Habitat for Humanity	113.75	Y
Dallas Housing Foundation	113.75	Y
Muse Family Foundation	111.75	Y
East Dallas Community Organization	110.00	Y
Good Urban Development	106.50	Y
Notre Dame Place	106.00	Y
Golden SEEDS	103.50	Y
Confia Homes - Cedar Crest	102.75	Y
Road Solutions	101.00	Y
SG Blocks	97.00	N
Open Mindframe dba Cultivating Matters	87.50	N
Team Recon	79.00	N
OCON SRB	78.50	N
Juxta/Tekton	60.00	N

During the underwriting process, an additional evaluation will take place to identify the capacity of the development team and to determine the amount of development subsidy required to undertake the project. It is possible that some projects that received a minimum score may not ultimately receive a staff recommendation that the project be awarded City funds and/or Land Transfer lots.

At the conclusion of the underwriting process, City Council will be presented with staff's funding recommendations. Should you have any questions, please contact the Director of Housing and Neighborhood Revitalization David Noguera.



Michael A. Mendoza
Chief of Economic Development and Neighborhood Services

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
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