

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **February 26, 2020 City Council FINAL Agenda - Additions/Revisions/Deletions**

On February 14, 2020, a DRAFT City Council Agenda for February 26, 2020 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red.

Additions:

65. 20-303 Authorize the following: **(1)** a conditional grant agreement with EmDev Fund, LLC or an affiliate thereof (“Developer”) for the development of the AT LAST! Project located at 405 East Overton Road, Dallas, Texas 75216 in an amount not to exceed \$400,000.00; and **(2)** an increase in appropriations in an amount not to exceed \$400,000.00 in the ECO (I) Fund - Not to exceed \$400,000.00 - Financing: ECO (I) Fund (2017 General Obligation Bond Fund)
66. 20-228 Authorize **(1)** adoption of a Resolution of Support for S Zang, LP, or its affiliate (“Applicant”), related to its application to the Texas Department of Housing and Community Affairs for 9% Competitive Low Income Housing Tax Credits (“LIHTC”) for the acquisition and redevelopment of the HighPoint at Wynnewood Apartments; **(2)** a line of credit for the proposed multifamily development in an amount not to exceed \$500.00 related to the Resolution of Support; and **(3)** an amended and restated redevelopment loan agreement with the Applicant (originally with WCH Limited Partnership, the current owner of the property) for low income housing for families at the Parks at Wynnewood, to **(a)** require the Applicant to obtain 2020 9% Low Income Housing Tax Credit for the HighPoint at Wynnewood Apartments; **(b)** extend the timeline for completion by 10 years, to 2027; **(c)** extend the maturity date by 10 years, to 2027; **(d)** lower the number of units to be built from 160 to 120; **(e)** require a fifteen year affordability period; **(f)** allow for the forgiveness of the remaining balance of \$418,750.00 upon satisfaction of the loan terms; and **(g)** require the Applicant to provide onsite classes for adults, career development/job training, annual health fairs, and a one-time set aside in the amount of \$50,000.00 for social services, as consideration

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to the City for such amendments - Not to exceed \$500.00 - Financing Public/Private Partnership Fund

67. 20-403 Authorize **(1)** the adoption of a Resolution of Support for Dallas Stemmons, Ltd., an affiliate of Palladium USA International, Inc. (Applicant), related to its application to the Texas Department of Housing and Community Affairs for 9% Low Income Housing Tax Credits for the development of Dallas Stemmons Apartments; and **(2)** an agreement with the Applicant for a line of credit in an amount not to exceed \$500.00 for the proposed multifamily development - Not to exceed \$500.00 - Financing: Public/Private Partnership Fund

Revisions:

5. 20-311 Authorize an amendment to ~~Resolution No. 18-0279, previously approved on February 14, 2018, the loan agreement and conditional grant agreement~~ with East Dallas Community Organization for construction of ~~8~~ eight homes for low and moderate mixed income families to **(1)** extend the ~~HOME loan agreement and the Bond Conditional Grant Agreement completion date~~ from December 31, 2018 to December 31, 2021; **(2)** increase the affordable units under the conditional grant agreement from two to six and include reporting/performance thresholds; and **(3)** reduce the ~~HOME amount of units under the loan agreement from \$807,740.00~~ six to two, reduce funding from up to \$900,000.00 to \$198,256.00 and ~~close out the appropriation; and (3) amend the terms and include reporting/performance thresholds of the 2012 Bond Conditional Grant Agreement~~ - Financing: No cost consideration to the City
8. 20-57 Authorize acquisition from Shing Mao and wife Chung-Fong Mao, Yun-Seng Chou, May Liu Chen and Ying Chen Ho, Trustees, of approximately 141,339 square feet of land located near the intersection of Kit Lane and Coit Road for the District 11 New Park at Kit Lane Project - Not to exceed \$1,500,000.00 (\$1,480,000.00, plus closing cost and title expenses not to exceed \$20,000.00) - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund)
17. 20-127 Authorize the execution of a contract with Child Poverty Action Lab for the period ~~January 22, 2020~~ February 2, 2020 through ~~January 31, 2021~~ April 24, 2021 to **(1)** provide research and technical support to the City of Dallas for the Supplemental Nutrition Program for Women, Infants and Children (WIC) Program administered by the City to support efforts to improve client outcomes and increase participation in the WIC Program; **(2)** fund \$13,293.00 in cost to the Corporation for National and Community Service on behalf of the City to provide AmeriCorps Volunteers in Service to

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SUBJECT **February 26, 2020 City Council FINAL Agenda - Additions/Revisions/Deletions**

America who will perform volunteer services to the City in support of the WIC Program; and **(3)** execute all terms, conditions, and documents required by the contract - Financing: No cost consideration to the City

39. 20-186 Adopt a resolution **(1)** authorizing and approving the creation of a public facility corporation in accordance with the Texas Public Facility Corporation Act, Chapter 303 of the Texas Local Government Code, as amended (“Act”), to be named the Dallas Public Facility Corporation (“Corporation”); and **(2)** approving the Corporation’s proposed Articles of Incorporation and Bylaws - Financing: No cost consideration to the City
49. 20-233 Authorize a two-year ~~cooperative purchasing agreement~~ construction contract for citywide on-site glass installation of window glass and glass repairs with Peruna Glass, Inc. dba Glass Doctor of North Texas, LLC through the Texas Association of School Boards cooperative agreement - ~~Estimated amount of~~ Not to exceed \$975,000 - Financing: General Fund (\$225,000) and Capital Construction Fund (\$750,000)

Deletions:

55. 20-251 Authorize Supplemental Agreement No. 12 to increase the service contract with TriTech Software Systems for maintenance and support of the City’s existing computer-aided dispatch system for the Department of Information and Technology Services - Not to exceed \$8,588,795.53, from \$7,317,196.93 to \$15,905,992.46 - Financing: 9-1-1 System Operations Fund (subject to annual appropriations)

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizzor Tolbert, Chief of Staff at 214-670-3302.



T.C. Broadnax
City Manager

- c: Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Elizabeth Reich, Chief Financial Officer
- Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report—December 2019**

On February 24, the Office of Budget will provide information to the Government Performance & Financial Management Committee on the Budget Accountability Report (BAR) based on information through December 31, 2019. This report combines the Financial Forecast Report (FFR), Dallas 365, and Budget Initiative Tracker into a single monthly report, which is attached for your review.

If you have any questions, please contact Jack Ireland, Director of the Office of Budget.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
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Jon Fortune, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager
Michael Mendoza, Chief of Economic Development and Neighborhood Services
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors



BUDGET ACCOUNTABILITY REPORT

AS OF DECEMBER 31, 2019

PREPARED BY THE
OFFICE OF BUDGET

1500 Marilla Street, 4FN
Dallas, TX 75201

214-670-3659
financialtransparency.dallascityhall.com

EXECUTIVE SUMMARY

Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	✓	✓
Convention and Event Services	✓	✓
Municipal Radio	✓	✓
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Sustainable Development and Construction	✓	✓
Dallas Water Utilities	✓	✓
Information Technology	✓	✓
Radio Services	✓	✓
Equipment and Fleet Management	✓	✓
Express Business Center	✓	✓
Office of the Bond Program	!	!
9-1-1 System Operations	✓	✓
Debt Service	✓	✓

✓ YE forecast within 5% of budget

! YE forecast within 6-10% of budget

✗ YE forecast more than 10% from budget or no forecast provided

Dallas 365

✓ 15

On Target (YTD)

✓ 29

On Target (YE)

✗ 20

Not on Target (YTD)

✗ 6

Not on Target (YE)

Budget Initiative Tracker

● 1

Complete

✓ 38

On Target

! 1

At Risk

✗ 0

Canceled

FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through December 31, 2019, for the General Fund and other annual operating funds of the City. The Adopted Budget reflects the budget adopted by City Council on September 18, 2019, effective October 1 through September 30, 2020. The Amended Budget column reflects City Council-approved transfers between funds and programs, department-initiated transfers between expense objects, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-Date (YTD) Actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the Year-End (YE) Forecast, which projects anticipated revenues and expenditures as of September 30, 2020. The variance is the difference between the FY 2019-20 Amended Budget and the YE Forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

General Fund Overview

The General Fund overview provides a summary of financial activity through December 31, 2019.

	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$219,919,890	\$219,919,890		\$224,558,461	\$4,638,571
Revenues	1,438,189,202	1,438,189,202	393,294,808	1,440,776,573	2,587,371
Expenditures	1,438,089,000	1,438,089,000	307,657,711	1,441,613,395	3,524,397
Ending Fund Balance	\$220,020,092	\$220,020,092		\$223,721,639	\$3,701,545

Fund Balance. The beginning fund balance for the adopted and amended budget reflects the FY 2018-19 unaudited unassigned ending fund balance as projected during budget development (July 2019). The ending fund balance for the adopted and amended budget does not reflect changes in encumbrances or other balance sheet accounts. The beginning fund balance for the YE forecast has been updated to reflect the FY 2018-19 unaudited unassigned ending fund balance as projected after the preliminary close of September 2019. We anticipate additional updates to the beginning fund balance after the FY 2018-19 audited statements become available in April 2020.

Revenues. Through December 31, 2019, General Fund revenues are projected to be \$2,587,000 over budget due to a projected increase in sales tax revenue, partially offset by a decrease in property tax revenue due to a decline in 2019 taxable value as a result of the October 2019 tornado and a reduction in anticipated Ambulance Services Supplemental Payment Program revenue.

Expenditures. Through December 31, 2019, General Fund expenditures are projected to be \$3,524,000 over budget primarily because of an anticipated increase in hiring for police officers, offset by salary savings from vacant civilian positions.

Financial Forecast Report

GENERAL FUND REVENUE

Revenue Category	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Property Tax ¹	\$787,420,172	\$787,420,172	\$288,069,757	\$786,900,172	(\$520,000)
Sales Tax ²	325,566,185	325,566,185	54,856,783	332,280,639	6,714,454
Franchise and Other	129,339,760	129,339,760	28,213,884	129,362,617	22,857
Charges for Service ³	115,177,017	115,177,017	12,150,396	111,740,065	(3,436,952)
Fines and Forfeitures	27,222,251	27,222,251	5,733,271	27,099,677	(122,574)
Operating Transfers In	25,694,602	25,694,602	0	25,694,602	0
Intergovernmental	11,382,649	11,382,649	284,370	11,352,164	(30,485)
Miscellaneous	6,685,258	6,685,258	1,562,383	6,614,307	(70,951)
Licenses and Permits	5,154,061	5,154,061	1,512,474	5,185,082	31,021
Interest	4,547,247	4,547,247	911,488	4,547,247	0
Total Revenue	\$1,438,189,202	\$1,438,189,202	\$393,294,808	\$1,440,776,573	\$2,587,371

VARIANCE NOTES

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

1 Property Tax. Property tax revenues are forecast to be \$710,000 under budget due to the October 2019 tornado and reappraisal process and subsequently, the anticipated decline in 2019 taxable value of approximately \$92 million. The General Fund accounts for \$520,000 of the decrease, while the Debt Service Fund accounts for \$190,000. This information, released on December 16, is preliminary since values may change further through the appeals process.

2 Sales Tax. Sales tax revenues are forecast to be \$6,714,000 over budget as a result of increased collections in October through December 2019. Over the most recent 12 months, sales tax receipts have increased by 4.1 percent.

3 Charges for Service. Charges for service are forecast to be \$3,437,000 under budget primarily because of an anticipated \$4,052,000 reduction associated with the Ambulance Services Supplemental Payment Program (ASSPP). Dallas Fire-Rescue (DFR) was informed that municipal EMS providers would see a significant cut in payments, but the final estimate for ASSPP will not be known until later in the fiscal year.

Financial Forecast Report

GENERAL FUND EXPENDITURES

Expenditure Category	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	\$243,326,547	\$243,450,086	\$54,093,164	\$238,446,758	(\$5,003,327)
Civilian Overtime	6,094,572	6,127,199	3,055,578	7,266,230	1,139,031
Civilian Pension	34,258,149	34,301,097	7,879,341	33,470,337	(830,761)
Uniform Pay	457,164,984	457,164,984	103,095,411	461,674,536	4,509,552
Uniform Overtime	40,551,607	40,551,607	11,702,570	41,401,810	850,203
Uniform Pension	164,529,405	164,529,405	37,267,992	164,529,405	0
Health Benefits	70,051,318	70,061,654	12,964,281	70,061,654	0
Workers Comp	14,933,520	14,933,520	0	14,933,520	0
Other Personnel Services	10,260,278	10,240,247	2,606,761	10,672,366	432,119
Total Personnel Services¹	1,041,170,380	1,041,359,799	232,665,099	1,042,456,615	1,096,818
Supplies	82,737,886	82,762,887	15,977,472	83,322,414	559,527
Contractual Services	389,583,720	389,744,290	59,012,107	389,649,591	(94,699)
Capital Outlay	14,823,774	14,638,204	1,857,108	14,676,877	38,673
Reimbursements	(90,226,760)	(90,416,180)	(1,854,075)	(88,492,102)	1,924,078
Total Expenditures	\$1,438,089,000	\$1,438,089,000	\$307,657,711	\$1,441,613,395	\$3,524,397

VARIANCE NOTES

General Fund expenditure variance notes are provided below for expenditure categories with YE forecast variances of +/- five percent. The Amended Budget column reflects department-initiated transfers between expense objects.

1 Personnel Services. Personnel services are forecast to be \$1,097,000 over budget primarily due to an anticipated increase in hiring for sworn police officers and overtime for civilian employees and sworn DFR employees, partially offset by salary savings from vacant civilian positions. Dallas Police Department (DPD) ended FY 2018-19 with 33 more officers than anticipated and added a December 2019 academy class with 44 officers. Funding for these additional 77 officers was not anticipated in the adopted budget.

Financial Forecast Report

GENERAL FUND EXPENDITURES

Expenditure by Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Building Services	\$23,310,536	\$23,310,536	\$6,548,894	\$23,310,536	\$0
City Attorney's Office	18,483,486	18,483,486	4,151,357	18,312,545	(170,941)
City Auditor's Office	3,398,923	3,398,923	614,497	3,398,923	0
City Manager's Office	2,936,728	2,936,728	693,910	2,936,728	0
City Secretary's Office	3,038,936	3,038,936	721,180	3,037,581	(1,355)
Elections	98,646	98,646	20,641	98,646	0
Civil Service	3,274,657	3,274,657	656,151	3,273,022	(1,635)
Code Compliance	30,476,546	30,476,546	7,041,895	30,476,546	0
City Controller's Office	7,210,578	7,210,578	1,424,078	7,210,578	0
Independent Audit	945,429	945,429	0	945,429	0
Court and Detention Services	22,636,938	22,636,938	4,357,092	22,176,300	(460,638)
Jail Contract	9,158,124	9,158,124	0	9,158,124	0
Dallas Animal Services	15,635,492	15,635,492	3,404,132	15,604,386	(31,106)
Dallas Fire-Rescue ¹	317,747,117	317,747,117	71,066,385	318,184,862	437,745
Dallas Police Department ²	516,967,195	516,967,195	116,547,042	522,442,851	5,475,656
Housing and Neighborhood Revitalization	3,270,227	3,270,227	525,553	3,179,731	(90,496)
Human Resources	6,556,941	6,556,941	1,752,634	6,556,941	0
Judiciary	3,806,942	3,806,942	1,015,162	3,806,942	0
Library	33,876,186	33,876,186	8,035,561	33,675,415	(200,771)
Mayor and City Council ³	5,017,657	5,017,657	1,005,469	5,094,903	77,246
Non-Departmental	105,563,682	105,563,682	3,387,385	105,563,682	0
Office of Arts and Culture	20,866,115	20,866,115	9,257,785	20,860,637	(5,478)
Office of Budget	3,879,425	3,879,425	753,926	3,879,425	0
Office of Economic Development	5,365,845	5,365,845	888,367	5,325,481	(40,364)
Office of Management Services					
311 Customer Service	4,835,776	4,835,776	1,621,156	4,835,776	0
Council Agenda Office	246,824	246,824	59,026	246,824	0
Emergency Management	1,122,694	1,122,694	234,562	1,122,694	0
Office of Business Diversity	992,241	992,241	179,552	173,195	(19,046)
Office of Community Care	6,700,917	6,700,917	1,081,631	6,700,917	0
Office of Community Police Oversight ⁴	475,000	475,000	647	414,569	(60,431)
Office of Environmental Quality and Sustainability	3,524,865	3,524,865	1,291,998	3,366,459	(158,406)
Office of Equity ⁵	492,264	492,264	91,529	513,378	21,114
Office of Ethics and Compliance ⁶	227,912	227,912	31,714	203,586	(24,326)
Office of Fair Housing and Human Rights	519,488	519,488	118,906	519,488	0
Office of Historic Preservation ⁷	626,200	626,200	75,350	544,734	(81,466)
Office of Homeless Solutions	12,126,340	12,126,340	5,541,675	12,126,340	0
Office of Innovation	913,030	913,030	175,877	913,030	0
Office of Resiliency ⁸	334,705	334,705	26,361	290,069	(44,636)
Office of Strategic Partnerships	1,084,555	1,084,555	199,652	1,063,625	(20,930)
Office of Welcoming Communities	751,913	751,913	124,886	729,067	(22,846)
Public Affairs and Outreach	2,020,529	2,020,529	362,182	1,969,065	(51,464)
Park and Recreation	98,596,497	98,596,497	24,540,281	98,596,497	0
Planning and Urban Design	3,396,703	3,396,703	732,494	3,377,133	(19,570)
Procurement Services	3,021,425	3,021,425	585,001	2,953,145	(68,280)
Public Works	77,176,071	77,176,071	17,349,770	77,086,578	(89,493)
Sustainable Development and Construction	1,858,966	1,858,966	690,642	1,858,966	0
Transportation ⁹	45,270,589	45,270,589	8,673,723	44,446,903	(823,686)
Total Departments	\$1,429,837,855	\$1,429,837,855	\$307,657,711	\$1,433,362,250	\$3,524,397
Liability/Claim Fund Transfer	2,751,145	2,751,145	0	2,751,145	0
Contingency Reserve	3,000,000	3,000,000	0	3,000,000	0
Salary and Benefit Reserve	2,500,000	2,500,000	0	2,500,000	0
Total Expenditures	\$1,438,089,000	\$1,438,089,000	\$307,657,711	\$1,441,613,395	\$3,524,397

VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

1 Dallas Fire-Rescue. DFR is projected to be \$438,000 over budget due to an increase in overtime because of new staffing requirements at the City Detention Center, offset by a reduction in contractor fees associated with the Ambulance Services Supplemental Payment Program and savings from lower-than-anticipated hiring trends for sworn officers.

2 Dallas Police Department. DPD is projected to be \$5,476,000 over budget primarily due to higher-than-anticipated hiring for sworn officers. DPD ended FY 2018-19 with 33 more officers than anticipated and added a December 2019 class academy class with 44 officers. Funding for these additional 77 officers was not anticipated in the adopted budget.

3 Mayor and City Council. MCC is projected to be \$77,000 over budget due to equity adjustments, partially offset by vacancies.

4 Office of Community Police Oversight. OPO is projected to be \$60,000 under budget due to salary savings. An executive is scheduled to start in February 2020.

5 Office of Equity. EQU is projected to be \$21,000 over budget due to higher-than-anticipated salaries.

6 Office of Ethics and Compliance. EAC is projected to be \$24,000 under budget due to salary savings.

7 Office of Historic Preservation. OHP is projected to be \$81,000 under budget due to salary savings.

8 Office of Resiliency. REO is projected to be \$45,000 under budget due to salary savings.

9 Transportation. TRN is projected to be \$824,000 under budget primarily due to salary savings.

Financial Forecast Report

ENTERPRISE FUNDS

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
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AVIATION

Beginning Fund Balance	\$5,570,308	\$5,570,308		\$5,570,308	\$0
Total Revenues	158,255,683	158,255,683	39,996,614	158,255,683	0
Total Expenditures	158,255,683	158,255,683	36,528,228	158,255,683	0
Ending Fund Balance	\$5,570,308	\$5,570,308		\$5,570,308	\$0

CONVENTION AND EVENT SERVICES

Beginning Fund Balance	\$39,186,345	\$39,186,345		\$39,186,345	\$0
Total Revenues	114,358,254	114,358,254	21,460,424	114,358,254	0
Total Expenditures	114,358,254	114,358,254	2,788,498	114,358,254	0
Ending Fund Balance	\$39,186,345	\$39,186,345		\$39,186,345	\$0

MUNICIPAL RADIO

Beginning Fund Balance	\$768,840	\$768,840		\$768,840	\$0
Total Revenues	2,161,634	2,161,634	524,867	2,161,634	0
Total Expenditures	2,067,782	2,067,782	706,568	2,067,782	0
Ending Fund Balance	\$862,692	\$862,692		\$862,692	\$0

Note: FY 2019-20 budget reflects revenue in excess of expenses.

SANITATION SERVICES

Beginning Fund Balance	\$24,416,494	\$24,416,494		\$24,416,494	\$0
Total Revenues	120,129,201	120,129,201	31,827,748	120,758,760	629,559
Total Expenditures	122,129,201	122,129,201	21,899,610	122,129,201	0
Ending Fund Balance	\$22,416,494	\$22,416,494		\$23,046,053	\$629,559

STORM DRAINAGE MANAGEMENT—DALLAS WATER UTILITIES

Beginning Fund Balance	\$12,721,861	\$12,721,861		\$12,721,861	\$0
Total Revenues	60,936,837	60,936,837	15,821,288	60,981,474	44,637
Total Expenditures	60,936,837	60,936,837	4,987,848	60,936,837	0
Ending Fund Balance	\$12,721,861	\$12,721,861		\$12,766,498	\$44,637

SUSTAINABLE DEVELOPMENT AND CONSTRUCTION

Beginning Fund Balance	\$45,979,705	\$45,979,705		\$45,979,705	\$0
Total Revenues	33,474,379	33,474,379	9,252,445	33,518,352	43,973
Total Expenditures	34,550,990	34,550,990	6,982,810	34,550,990	0
Ending Fund Balance	\$44,903,094	\$44,903,094		\$44,947,067	\$43,973

Note: FY 2019-20 budget reflects planned use of fund balance.

WATER UTILITIES

Beginning Fund Balance	\$138,576,064	\$138,576,064		\$138,576,064	\$0
Total Revenues	670,485,708	670,485,708	165,605,136	670,485,708	0
Total Expenditures	681,220,919	681,220,919	113,877,675	681,220,919	0
Ending Fund Balance	\$127,840,853	\$127,840,853		\$127,840,853	\$0

Note: FY 2019-20 budget reflects planned use of fund balance.

Financial Forecast Report

INTERNAL SERVICE FUNDS

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
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INFORMATION TECHNOLOGY

Beginning Fund Balance	\$4,578,881	\$4,578,881		\$4,578,881	\$0
Total Revenues	80,180,034	80,180,034	11,997,546	80,180,034	0
Total Expenditures	79,967,864	79,967,864	34,441,016	79,967,864	0
Ending Fund Balance	\$4,791,051	\$4,791,051		\$4,791,051	\$0

Note: FY 2019-20 budget reflects revenue in excess of expenses.

RADIO SERVICES

Beginning Fund Balance	\$924,085	\$924,085		\$924,085	\$0
Total Revenues	12,523,888	12,523,888	1,864,865	12,523,888	0
Total Expenditures	12,825,721	12,825,721	4,319,405	12,825,721	0
Ending Fund Balance	\$622,252	\$622,252		\$622,252	\$0

Note: FY 2019-20 budget reflects planned use of fund balance.

EQUIPMENT AND FLEET MANAGEMENT

Beginning Fund Balance	\$6,362,857	\$6,362,857		\$6,362,857	\$0
Total Revenues	56,213,623	56,213,623	383,104	56,231,557	17,934
Total Expenditures	56,235,872	56,235,872	11,274,509	56,235,872	0
Ending Fund Balance	\$6,340,608	\$6,340,608		\$6,358,542	\$17,934

Note: FY 2019-20 budget reflects planned use of fund balance.

EXPRESS BUSINESS CENTER

Beginning Fund Balance	\$3,510,566	\$3,510,566		\$3,510,566	\$0
Total Revenues	2,593,790	2,593,790	588,238	2,608,066	14,276
Total Expenditures	2,005,981	2,005,981	578,183	2,005,981	0
Ending Fund Balance	\$4,098,375	\$4,098,375		\$4,112,651	\$14,276

Note: FY 2019-20 budget reflects revenue in excess of expenses.

OFFICE OF THE BOND PROGRAM¹

Beginning Fund Balance	\$0	\$0		\$0	\$0
Total Revenues	18,547,674	18,547,674	4,975	17,505,057	(1,042,617)
Total Expenditures	18,547,674	18,547,674	7,679,826	17,505,057	(1,042,617)
Ending Fund Balance	\$0	\$0		(\$0)	\$0

Financial Forecast Report

OTHER FUNDS

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
9-1-1 SYSTEM OPERATIONS²					
Beginning Fund Balance	\$7,453,734	\$7,453,734		\$7,453,734	\$0
Total Revenues	12,017,444	12,017,444	2,703,328	12,017,444	0
Total Expenditures	15,292,755	15,292,755	3,517,436	15,292,755	0
Ending Fund Balance	\$4,178,423	\$4,178,423		\$4,178,423	\$0

Note: FY 2019-20 budget reflects planned use of fund balance.

DEBT SERVICE

Beginning Fund Balance	\$23,358,486	\$23,358,486		\$23,358,486	\$0
Total Revenues	305,536,876	305,536,876	106,058,656	305,346,876	(190,000)
Total Expenditures	305,451,298	305,451,298	0	305,451,298	0
Ending Fund Balance	\$23,444,064	\$23,444,064		\$23,254,064	(\$190,000)

Note: FY 2019-20 budget reflects revenue in excess of expenses.

EMPLOYEE BENEFITS

City Contributions	\$97,177,729	\$97,177,729	\$20,404,332	\$97,177,729	\$0
Employee Contributions	38,231,005	38,231,005	11,281,509	38,231,005	0
Retiree	32,507,154	32,507,154	4,999,956	32,507,154	0
Other	0	0	128,380	128,380	128,380
Total Revenues	167,915,888	167,915,888	36,814,177	168,044,268	128,380
Total Expenditures	\$171,665,888	\$171,665,888	\$26,645,416	\$171,665,888	\$0

Note: FY 2019-20 budget reflects revenue in excess of expenses. FY 2019-20 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

RISK MANAGEMENT

Worker's Compensation	\$19,883,135	\$19,883,135	\$193,498	\$19,883,135	\$0
Third Party Liability	4,383,960	4,383,960	250,102	4,383,960	0
Purchased Insurance	4,526,340	4,526,340	59	4,526,340	0
Interest and Other	0	0	0	0	0
Total Revenues	28,793,435	28,793,435	443,659	28,793,435	0
Total Expenditures	\$34,526,799	\$34,526,799	\$8,156,503	\$34,526,799	\$0

Note: FY 2019-20 budget reflects planned use of fund balance. FY 2019-20 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (Worker's Compensation/Liability/Property Insurance).

VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. The YE forecast beginning fund balance represents the FY 2018-19 unaudited projected ending fund balance and does not reflect additional year-end savings. We anticipate adjustments to the FY 2019-20 amended beginning fund balance after FY 2018-19 audited statements become available in April 2020. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

1 Office of the Bond Program. OBP expenses are projected to be \$1,043,000 under budget primarily due to salary savings. The centralized OBP charges each capital project budget for project implementation costs, so savings in actual OBP implementation expenses are offset by decreases in revenue.

2 9-1-1 System Operations. 911's budget was increased by \$2,163,000 on January 8, 2020, by resolution #20-0130 to accept a matching grant through the Texas Commission on State Emergency Communications to implement a Next Generation 911 system. This change will be reflected in the January Budget Accountability Report.

Financial Forecast Report

2017 GENERAL OBLIGATION BOND PROGRAM

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation [A]	\$533,981,000	\$249,690,770	\$93,108,490	\$33,658,179	\$122,924,101
Park and Recreation Facilities [B]	261,807,000	228,313,493	48,532,513	35,958,017	143,822,963
Fair Park [C]	50,000,000	28,820,000	5,261,916	13,726,077	9,832,007
Flood Protection and Storm Drainage [D]	48,750,000	19,422,354	1,689,916	4,290,649	13,441,789
Library Facilities [E]	15,589,000	15,589,000	1,944,292	10,977,734	2,666,974
Cultural and Performing Arts Facilities [F]	14,235,000	13,839,120	1,109,782	918,856	11,810,482
Public Safety Facilities [G]	32,081,000	30,576,956	5,387,280	8,074,948	17,114,728
City Facilities [H]	18,157,000	14,077,418	2,967,248	2,430,194	8,679,976
Economic Development [I]	55,400,000	23,753,930	7,033,849	8,220,366	8,499,715
Homeless Assistance Facilities [J]	20,000,000	20,000,000	12,608	5,935	19,981,457
Total	\$1,050,000,000	\$644,083,041	\$167,047,893	\$118,260,956	\$358,774,192

Note: The table above reflects expenditures and encumbrances recorded in the City's financial system of record. It does not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

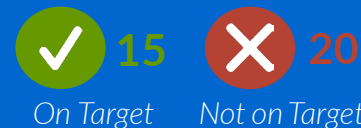
DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our six strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included if available. If FY 2018-19 data is not available, N/A is listed.

Year-to-date (YTD) and year-end (YE) targets are presented for each measure. YTD targets may vary based on seasonality of the work. Each month, we compare 1) the YTD target with the actual performance for the current reporting period and 2) the YE target with the department's forecasted performance as of September 30, 2020.

Measures are designated "on target" (green) if actual YTD performance is equal to or greater than the YTD target. If actual YTD performance is not equal to the YTD target, the measure is designated as "not on target" (red). The same methodology applies to YE forecasts. Variance notes are provided for each measure not on target.

Year-to-Date



Year-End Forecast



#	Measure	FY 2018-19 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
Public Safety						
1	Percentage of responses to structure fires within 5 minutes and 20 seconds of dispatch (Fire-Rescue)	84.26%	90%	82.72%	90%	90%
2	Percentage of EMS responses within nine minutes (Fire-Rescue)	91.7%	90%	91.12%	90%	90%
3	Percentage of responses to Priority 1 calls within eight minutes (Police)	52.07%	55%	48.14%	55%	48%
4	Percentage of 911 calls answered within 10 seconds (Police)	93.22%	91%	86.63%	91%	88%
5	Homicide clearance rate (Police)	84.68%	60%	105.47%	60%	65%
6*	Crimes against persons (per 100,000 residents) (Police)	1,920.5	457	463.88	1,999	1,926
Mobility Solutions, Infrastructure, & Sustainability						
7	Percentage of 2017 bond appropriation awarded (\$644M appropriated ITD) (Bond Program)	70%	22.5%	51%	90%	90%
8*	Average response time to emergency sewer calls (in minutes) (Water Utilities)	59.58	60	60.3	60	60
9	Percentage of planned small diameter water and wastewater pipeline system repaired or replaced (72 out of 8,000 miles) (Water Utilities)	100%	14.7%	22.8%	100%	100%
10	Percentage compliance with state and federal standards and regulations for drinking water (Water Utilities)	100%	100%	100%	100%	100%
11	Percentage of planned lane miles improved (710 out of 11,800 miles) (Public Works)	82%	10.4%	9.00%	100%	100%
12	Percentage of potholes repaired within three days (Public Works)	N/A	98%	91.69%	98%	98%
13*	Missed refuse and recycling collections per 10,000 collection points/service opportunities (Sanitation Services)	13.76	11.5	14.14	11.5	12.67
14	Percentage of signal malfunction responses within 120 minutes (Transportation)	N/A	95%	89.36%	95%	91%

* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

DALLAS 365

#	Measure	FY 2018-19 Actual	YTD Target	YTD Actual	Year-End Target	Year-End Forecast
Economic & Neighborhood Vitality						
15	Number of jobs created or retained through written commitment (Economic Development)	6,001	1,251	327	5,000	5,000
16	Number of Dallas Homebuyer Assistance Program (DHAP) loans provided (Housing)	21	11	7	45	45
17	Total number of new housing units occupied (Housing)	N/A	58	6	230	230
18	Percentage of single-family permits reviewed in three days (Sustainable Development)	86.58%	85%	89.33%	85%	85%
19	Percentage of inspections performed same day as requested (Sustainable Development)	96.37%	98%	96.17%	98%	98%
Human & Social Needs						
20	Percentage of HIV/AIDS households with housing stability (Community Care)	89.91%	95%	94.33%	95%	95%
21	Percentage of 20 repeat homeless encampment sites reclaimed/repurposed (Homeless Solutions)	N/A	0%	10%	100%	100%
22	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Homeless Solutions)	92.16%	85%	85%	85%	85%
Quality of Life						
23	Number of single-family rental properties inspected (initial inspections and reinspections) (Code Compliance)	9,044	1,650	2,041	7,000	7,000
24	Percentage of litter and high weed service requests closed within SLA (Code Compliance)	N/A	96%	57.72%	96%	65%
25	Live release rate for dogs and cats (Animal Services)	86.4%	90%	90.6%	90%	90%
26	Percentage decrease in loose dog bites year-over-year (from 558 to 530) (Animal Services)	10%	5%	-7.25%	5%	5%
27	Percentage increase in annual visits in person, online, and for programs (from 11.54M to 11.71M) (Library)	23.4%	1.5%	3.26%	1.5%	1.5%
28	Percentage of GED students who successfully pass the exam and earn their certificate (Library)	55.8%	42%	54.04%	42%	42%
29	Percentage of cultural services contracts awarded to artists or small arts organizations (budgets less than \$100,000) (Cultural Affairs)	59.7%	52%	51.9%	55%	55%
30	Percentage of residents within ½ mile of a park (Park and Recreation)	69%	70%	69%	70%	69%
31	Participation rate at late-night Teen Recreation (TRec) sites (28,590 annual participants) (Park and Recreation)	N/A	25%	2.0%	100%	100%
Government Performance & Financial Management						
32	Percentage of 311 calls answered within 90 seconds (311)	57.98%	70%	34.67%	70%	75%
33	Percentage of invoices paid within 30 days (City Controller)	98.54%	96%	97.1%	96%	96%
34	Percentage of vehicles receiving preventive maintenance on schedule (Equipment and Fleet Management)	N/A	68%	71.67%	68%	68%
35	Percentage of dollars spent with local M/WBE businesses (Business Diversity)	91.09%	50%	66.23%	50%	50%

VARIANCE NOTES

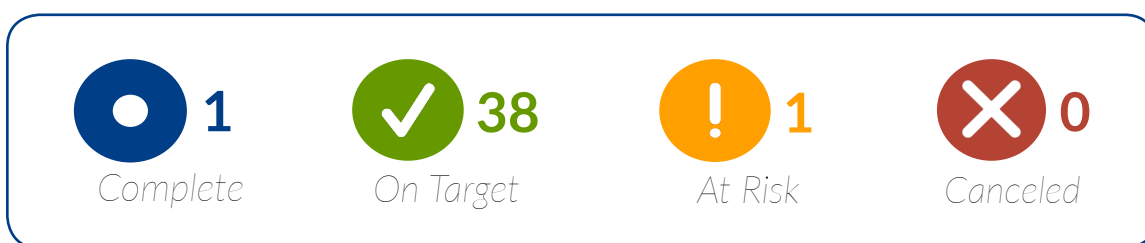
- #1.** Four fire stations are currently closed for various reasons, displacing the responding apparatus to neighboring stations and increasing overall response times. DFR will continue to monitor operations to minimize delays and adjust assigned locations of displaced apparatus if necessary.
- #3.** Average response time for Priority 1 calls is slightly above eight minutes, resulting in fewer than 50% of responses at target. DPD is making efforts to get to eight minutes while diverting resources to proactive policing. The South Central Patrol Division is implementing a pilot staffing model outlined in the KPMG Study, to identify efficiencies.
- #4.** Turnover in 911 call taker positions has resulted in vacancies. This, plus an increase in calls has increased the load on current staff. Multiple candidates are in the hiring process, and DPD anticipates a return to full staffing shortly.
- #6.** Based on last year's actuals for the months remaining in the fiscal year, DPD is well within the target. In the coming months, DPD will begin implementing the initiatives outlined in the 2020 crime plan, which should also help in reaching the target.
- #8.** The Wastewater Collection (WWC) division has six vacant laborer and two vacant crew leader positions. WWC is in the process of filling those positions, which will positively impact response times.
- #11.** Public Works initially reported on improved lane miles funded only through the general fund. Capital bond projects are now included in the calculation. Actual performance is expected to be on track by end of year.
- #12.** Work was delayed in October due to the tornado and subsequent cleanup, and crews spent November completing overdue service requests. Actual performance improved to nearly 95% in December.
- #13.** An increase in missed calls is normal November through January, primarily due to holidays exacerbated this year by the tornado. Actuals should decrease in February. However, employee vacancies and equipment availability continue to adversely impact completion times, which may prevent SAN from meeting its YE target.
- #14.** TRN has four functional bucket trucks, and six are needed to achieve the 95% target. To mitigate fleet repair delays, TRN has rented an additional bucket truck, escalated repair requests with EFM, and staggered work shifts to maximize use of the available trucks. Actual performance improved to 91% in December.
- #15.** Job creation through economic development incentives does not occur in a linear fashion.
- #16.** DHAP has 15 applications in the pipeline, with three loans pending closing.
- #17.** This measure reflects only the number of units occupied; an additional 300 units are in development.
- #19.** DEV had a decrease in staff availability in October and November. Staff anticipates correcting this issue and reaching the 98% target before year-end.
- #20.** Housing placements decreased this quarter because of changes in landlords' willingness to accept City of Dallas tenant vouchers. OCC has implemented additional housing navigation strategies to meet its YE target.
- #24.** Several issues have impacted performance, including a disconnect between the old and new software platforms (POSSE and Salesforce) and a high number of vacant inspection positions.
- #26.** As DAS transitioned to 24/7 operations, officers were temporarily reassigned to provide coverage until new officers could be hired, resulting in fewer proactive efforts (although DAS still exceeded its response rate target for high-priority calls).
- #29.** More cultural service contracts are executed with large organizations (>\$100K annual budget) in the first quarter. OAC anticipates reaching its YTD and YE targets after Arts Activate Round 3 projects are selected in March.
- #30.** PKR is working to establish and expand partnerships with school districts to increase this measure to 70%.
- #31.** PKR anticipates a significant increase in participation during peak season (April-September) and as the program is further established at all 13 sites.

#32. In October, 311 reached a peak of 22 vacancies and two manager vacancies. Additionally, the department's call scheduling software stopped functioning correctly. 311 has removed staff from the phones for retraining and agent attrition has slowed; 311 is also working with ITS to address the software issues. Although actual performance improved to 46% in December, the department does not anticipate significant improvement until all staff have returned to the phones in February or March.

BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 40 activities included in the FY 2019-20 budget. For each initiative included in this report, you will find the initiative number, title, description, status, and measure. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is “complete” (blue circle), “on target” for completion by the end of the fiscal year (green check mark), “at risk” of not being completed by the end of the fiscal year (yellow exclamation mark), or “canceled” (red x).

We have also selected a relevant performance measure for each initiative to indicate whether the initiative is achieving its intended outcome. Once an initiative is marked complete and data becomes available, we will begin reporting the year-end target for the measure, as well as the year-to-date actual.



In the Spotlight



To ensure homeless individuals and families remained safe during recent freezing weather, the Office of Homeless Solutions opened temporary emergency shelters at the Kay Bailey Hutchison Convention Center and the Central Library in partnership with Convention and Event Services, the Office of Emergency Management, Dallas Fire-Rescue, the Dallas Police Department, and Library.

Budget Initiative Tracker

PUBLIC SAFETY**1 Police and Fire Uniform Staffing** 

INITIATIVE Recruit and retain police officers and firefighters through a new pay structure outlined in the 2019 Meet and Confer agreement. (Police and Fire-Rescue)

STATUS As of January 27, DPD has hired 135 officers and is on track to hire 309 officers by the end of this fiscal year, for a total of 3,130.

As of January 31, DFR has hired 40 firefighters, and attrition is 17. DFR expects to end the year with 1,981 firefighters.

MEASURE Turnover rate of tenured public safety employees

2 Police and Fire Uniform Pension 

INITIATIVE Secure the future of our first responders by contributing \$162 million to the Dallas Police and Fire Pension System, \$5.2 million more than last year. (Police and Fire-Rescue)

STATUS City pension contributions are being made in compliance with HB 3158 approved by the state legislature in 2017.

MEASURE Percentage of on-time contributions

3 Real-Time Crime Center 

INITIATIVE Establish a team of civilian crime intelligence analysts who will analyze imaging and data in real time to proactively implement crime-fighting strategies (Police)

STATUS The criteria and minimum qualifications have been approved, and recruitment for 22 analyst positions will begin February 9.

MEASURE Percent increase in collection of RTCC footage as evidence

4 Body-Worn Cameras 

INITIATIVE Enhance safety for officers and residents and encourage positive community interactions by purchasing additional body-worn cameras for police officers, the Marshal's Office and Dallas Animal Services officers. (Police)

STATUS Procurement Services is finalizing negotiations with the vendor, and staff anticipates submitting the contract for City Council consideration in March.

MEASURE Percentage of Internal Affairs complaints where police officer is cleared by body-worn camera footage

5 Firefighter Safety 

INITIATIVE Protect our firefighters by purchasing a second set of personal protective equipment (PPE) and a complete replacement of self-contained breathing apparatus (SCBA) to allow for cleaning equipment between fires. This is a two-year initiative begun in FY 2018-19. (Fire-Rescue)

STATUS DFR anticipates submitting the PPE purchase for City Council consideration in March 2020 and the SCBA purchase for consideration in May 2020.

MEASURE Percentage of firefighters who receive second set of PPE and replacement SCBA

6 Police Oversight 

INITIATIVE Strengthen relationships between the community and Dallas Police Department through the Office of Community Police Oversight. (Police)

STATUS The newly hired Office of Community Police Oversight (OPO) Monitor is scheduled to begin work February 24. The OPO has received 70 complaints as of January 31 and provided an overview of these complaints to the Community Police Oversight Board (CPOB).

MEASURE Number of complaints investigated

Budget Initiative Tracker

MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

7 Energy Management

INITIATIVE Implement an energy management system to ensure the City continually and intentionally assesses energy use and opportunities for energy reduction. (Building Services)

STATUS Hiring is underway for an energy management system manager. Staff anticipates filling the position in February 2020.

MEASURE Percent decrease in energy usage

8 City Facility Major Maintenance

INITIATIVE Ensure City facilities stay safe and functional through major maintenance of roofs, HVAC, and other building systems. (Building Services)

STATUS Building Services has initiated \$1.31 million in projects, including skylight repairs and maintenance at Eco Park and HVAC system repairs at Northeast Patrol Station and Oak Cliff Municipal Center.

MEASURE Percentage of funds deployed

9 2017 Bond Program

INITIATIVE Add five Senior Engineers to implement Public Works projects within the 2017 Bond Program in five years. (Office of the Bond Program)

STATUS Two Senior Engineers have been hired, and interviews have been completed for the remaining three positions, which staff anticipates filling during the second quarter.

MEASURE Percentage of bond appropriation awarded

10 Bridge Maintenance

INITIATIVE Dedicate funding to establish a bridge maintenance and repair program for the more than 600 City-owned and maintained bridges. (Public Works)

STATUS PBW has advertised the contract opportunity and hosted a presubmittal meeting for development of a bridge maintenance program, but additional coordination with the City Attorney may delay implementation by four to five weeks.

MEASURE Percentage of funds approved by City Council

11 Street Conditions

INITIATIVE Improve the pavement condition of 710 lane miles of streets and alleys. (Public Works)

STATUS PBW has completed 64.03 lane miles to date between bond projects and General Fund maintenance and is on track for completion by the end of the year.

MEASURE Percentage of planned lane miles improved

12 Traffic Signals

INITIATIVE Promote safety and enhance traffic flow by replacing broken vehicle detectors at 40 critical intersections and retiming 250 traffic signals. This is a two-year initiative begun in FY 2018-19. (Transportation)

STATUS The Signal Engineering division is working to install radar equipment at locations throughout the city, which will enhance traffic flow. Hiring is also underway for new positions within the division, which will be responsible for signal retiming.

MEASURE Percent decrease in service requests for signal repairs

13 Water and Wastewater Infrastructure

INITIATIVE Conserve resources and maintain infrastructure through installation and rehabilitation of about 80 miles of water and wastewater mains. (Water Utilities)

STATUS As of December 31, DWU has replaced or rehabilitated 10.25 miles of water main and 6.15 miles of wastewater main.

MEASURE Percent decrease in breaks

14 Neighborhood Drainage

INITIATIVE Prevent flooding in local streets through the neighborhood drainage program, focusing on erosion control and channel repairs. (Water Utilities)

STATUS Staff have conducted debris removal maintenance at 75 locations, removing more than 2,600 cubic yards of debris. They have also completed 944 service requests, including culvert/pipe blockages, concrete repairs, and storm drainage pipe inspections, cleaning, and repairs.

MEASURE Percent decrease in flood-related service requests

Budget Initiative Tracker

ECONOMIC & NEIGHBORHOOD VITALITY**15 Affordable Housing** 

INITIATIVE Further affordable housing throughout the city as prescribed in the Comprehensive Housing Policy through the 2020 Notice of Funds Available (NOFA). (Housing and Neighborhood Revitalization)

STATUS HOU advertised a single-family NOFA in late 2019 and has awarded three projects totaling \$741,730 for development of 64 affordable housing units. Construction is scheduled to begin in early 2020. The 2020 NOFA is planned for release this summer and will focus on housing for individuals experiencing homelessness.

MEASURE Percent increase in affordable housing units available

16 BUILD Initiative 

INITIATIVE Broaden investment in minority- and women-owned businesses based in Dallas through capacity-building resources and training. (Office of Business Diversity)

STATUS Staff plans to brief the GPFM committee on the management of the program and a timeline for implementation on February 24.

MEASURE Percentage of M/WBE spend

17 Small Business Development 

INITIATIVE Stimulate small businesses and startups in high-opportunity areas through training and other workforce development services. (Office of Economic Development)

STATUS This initiative is included within the Strategic Economic Development Plan currently being finalized with the Economic Development committee. Staff anticipates submitting the plan for City Council consideration on April 22, 2020.

MEASURE Percent increase in small businesses in designated high-opportunity areas

18 Tax-Increment Financing 

INITIATIVE Spur development in 19 TIF districts throughout the city by reinvesting property tax revenue. (Office of Economic Development)

STATUS ECO updated the Economic Development committee on the annual reports for the 19 active TIF districts on February 3, and the full City Council will consider them for approval on February 26.

MEASURE Percent increase in taxable value in TIF districts


19 Comprehensive Plan 

INITIATIVE Update the City's Comprehensive Plan to incorporate more recent policy initiatives and encourage strategic land development while promoting equity, sustainability, and neighborhood revitalization. (Planning and Urban Design)

STATUS Staff plans to brief the Economic Development committee on the goals, approach, and schedule for the Comprehensive Plan update on April 6.

MEASURE Percentage of project milestones completed

Budget Initiative Tracker

HUMAN & SOCIAL NEEDS**20 Overcoming Barriers to Work** 

INITIATIVE Partner with nonprofit and community partners to fund services that provide job training and career development to participants who face hurdles to employment, such as lack of transportation or child care. (Office of Community Care)

STATUS The City has executed a contract with one service provider and is finalizing contracts with three additional organizations to provide job skills, technological literacy, transportation, child care, and wraparound services to individuals seeking employment or participating in training programs.

MEASURE Percentage of clients who remain employed after six months

21 Equity 

INITIATIVE Advance equity and inclusion in City government and across Dallas by understanding historical and deeply ingrained policies and practices and engaging the community to address present-day challenges. (Office of Equity)

STATUS The Office of Equity has provided more than 11 hours of training and technical assistance on the Budgeting for Equity tool, which is designed to support departments in analyzing their policies and procedures through an equity framework. Draft responses are due February 7.

MEASURE Number of community events or collaborative community projects conducted

22 Inclement Weather Shelters 

INITIATIVE Ensure unsheltered individuals and families remain safe during periods of extreme heat or cold and provide resources for more permanent housing by funding temporary inclement weather shelters. (Office of Homeless Solutions)

STATUS Staff anticipates submitting the inclement weather accessory zoning use and a new City Code chapter regarding inclement weather shelters (Chapter 45) for full City Council consideration on April 22.

MEASURE Percent decrease in weather-related injuries

23 Pay-to-Stay Shelters 

INITIATIVE Increase emergency shelter capacity and connect unsheltered individuals to shelter, support services, and ultimately positive housing destinations through the 90-day pay-to-stay program. (Office of Homeless Solutions)

STATUS The Bridge is providing an additional 50 emergency shelter beds with a 98-99% utilization rate.

MEASURE Percent increase in emergency shelter beds available

24 Neighborhood Grant Reclamation Program 

INITIATIVE Provide a vehicle for communities to revitalize former homeless encampments and transform them into community assets through the Neighborhood Grant Reclamation Program. (Office of Homeless Solutions)

STATUS Staff anticipates submitting the NGRP for City Council consideration on April 8.

MEASURE Percentage of NGRP projects completed

Budget Initiative Tracker

QUALITY OF LIFE**25 Community Clean!** 

INITIATIVE Engage residents in the Community Clean! initiative to reduce illegal dumping, litter, and high weeds in focus neighborhoods through regular community-led cleanups. (Code Compliance)

STATUS Staff conducted Citizen Academy courses in City Council districts 4, 7, 8, and 10; more than 60 community members attended and logged more than 500 volunteer hours. Staff also coordinated cleanup activities in those four districts and has begun work in district 3. Activities to date include door-to-door outreach to more than 1,000 residents, graffiti removal, and recycling of about 100 gallons of paint and 230 pounds of used motor oil through BOPA collection (battery, oil, paint, and antifreeze).

MEASURE Percent decrease in illegal dumping and other code violations in target areas

26 Animal Service Response 

INITIATIVE Assign two agents to triage and dispatch calls seven days a week to improve response time. (Dallas Animal Services)

STATUS DAS hired two dispatch agents in January, and they are completing training.

MEASURE Percentage of responses to DAS service requests within specified response time (varies by priority level)

27 Loose Dogs 

INITIATIVE Augment overnight animal response by scheduling officers to be on duty seven nights a week instead of four with a focus on loose dog and bite hot spots. (Dallas Animal Services)

STATUS The Field Services team transitioned to 24/7 operations on December 4, and the night shift will be fully staffed by the beginning of March 2020, once new field officers complete training.

MEASURE Percent decrease in loose dog calls

28 Internet Access 

INITIATIVE Expand Internet access to more residents by making 900 mobile hot spots available for checkout at high-opportunity libraries. (Library)

STATUS Staff are preparing hot spots for deployment and anticipate they will be available for checkout in March 2020.

MEASURE Monthly checkout rate

29 Juanita J. Craft Civil Rights House 

INITIATIVE Preserve civil rights history by restoring the Juanita J. Craft Civil Rights House. (Office of Arts and Culture)

STATUS OAC is working with Building Services to advertise a contract opportunity for restoration vendors in the second quarter. Staff anticipates restoration will be completed in 2021. \$750,000 is budgeted for the restoration, including \$250,000 from the City, and additional fundraising is ongoing.

MEASURE Percentage of project milestones completed

30 Pop-Up Cultural Centers 

INITIATIVE Create pop-up cultural centers to bring cultural activities to areas of the city without easy access to arts programming. (Office of Arts and Culture)

STATUS Pilot programs have been completed in six City Council districts, and OAC has hired a new Community Arts Manager, who will begin the full-scale rollout in the second quarter.

MEASURE Percent increase in cultural programming attendance

31 Environmental Action Plan 

INITIATIVE Mitigate the impacts of climate change on public health, City infrastructure, the economy, and the environment through development and implementation of the Comprehensive Environmental and Climate Action Plan (CECAP). This is a two-year initiative begun in FY 2018-19. (Office of Environmental Quality and Sustainability)

STATUS The draft plan is on schedule for City Council adoption on Earth Day 2020 (April 22). The plan has eight goals that encompass 95 measurable actions over 30 years. The plan also has interim goals to measure progress during implementation.

MEASURE Percentage of project milestones completed

32 Park Rangers 

INITIATIVE Increase the safety of park patrons through the addition of four new Park Rangers. (Park and Recreation)

STATUS PKR plans to advertise the four Park Ranger positions in January.

MEASURE Percent decrease in park-related incidents/calls to DPD

Budget Initiative Tracker

QUALITY OF LIFE

33 Youth Recreation

INITIATIVE Expand opportunities for youth by providing recreational programming to residents aged 5-17 through the Out of School Time (OST) program. (Park & Recreation)

STATUS This expansion is scheduled to begin in January at two new DISD locations and an additional three locations in February. Staff anticipates the effort will add 300 program seats.

MEASURE Percent increase in youth served

34 Teen Recreation

INITIATIVE Boost recreational programming for teenage residents (ages 13-17) with a focus on arts and culture, community service, health and wellness, leadership and life skills, and technology. (Park and Recreation)

STATUS PKR served 226 teenagers at five locations in December.

MEASURE Participation rate at late-night TRec sites

Budget Initiative Tracker

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

35 Contract Management

INITIATIVE Centralize monitoring of vendor performance to ensure contracts are completed on time, within budget, and fulfill the terms of the agreement. (City Controller's Office, Office of Procurement Services)

STATUS New team members are being onboarded, and the design of the new Contracting Officer Representative program (D-COR) is nearly complete. Staff anticipates rolling out D-COR, revised training courses, and contract monitoring plans in the second quarter.

MEASURE Percent decrease in audit findings

36 Fleet Management

INITIATIVE Drive operational efficiency, reduce overall costs, and improve delivery of City services through timely replacement of fleet vehicles. (Equipment and Fleet Management)

STATUS To date, EFM has ordered 95 units for nine departments. Staff are also meeting with smaller General Fund departments regarding purchases to ensure the health of our smaller fleets.

MEASURE Percent decrease in fleet that exceeds useful life

37 IT Governance

INITIATIVE To balance the needs of the organization and ensure security and stability in the City's technology investments, route all technology proposals and funding through the IT Governance Board for review, prioritization, and scheduling. (Information and Technology Services)

STATUS The IT Governance Board approved 15 projects in December. The next meeting is January 30.

MEASURE Percentage of IT projects completed on time

38 Property Tax Relief

INITIATIVE Provide tax relief to residents over 65 or with a disability by increasing the property tax exemption to \$100,000 from \$90,000. (Office of Budget)

STATUS City Council approved an increase in the property tax exemption on June 12, 2019, beginning with the 2019 tax year. Dallas County Tax Office distributed property tax bills and will collect revenue on behalf of the City.

MEASURE Percent increase in total value of exemption

39 Ethics Training

INITIATIVE Foster an ethical organizational culture by continuing biennial ethics training and expanding the Values Ambassador program. (Office of Ethics and Compliance)

STATUS The Ethics Officer left the City in December 2019, and the initiative is on hold until the position is filled.

MEASURE Percentage of employees trained

40 Data-Based Decision Making

INITIATIVE Cultivate the use of data analytics and evidence-based decision making throughout the City under the leadership of the Office of Innovation. (Office of Innovation)

STATUS The Data Academy is launching in early March, and the Office of Innovation has established a new Data Governance team of data-oriented staff from across City departments to discuss data gaps, standards, sharing, and training needs.

MEASURE Number of training hours provided

Budget Initiative Tracker

FY 2018-19 INITIATIVES

While most initiatives can be completed in a single fiscal year, several FY 2018-19 initiatives required additional time because of the scope and term of the project. We will continue to report the status of these 12 initiatives below, using the initiative numbers from the FY 2018-19 report for reference.



Complete



On Target



At Risk



Canceled

Public Safety**5 Security of City Facilities** 

INITIATIVE Consolidating security for City facilities into Court and Detention Services and conducting a comprehensive risk assessment to identify future security needs for City facilities and programs. (Court and Detention Services)

STATUS The vendor has received security assessments for identified City facilities and will conduct an on-site visit at the end of January to develop their recommendations.

7 P-25 Radio System 

INITIATIVE Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (Information and Technology Services)

STATUS The project team has completed analysis of various radio towers that may have been impacted by potential land reuse plans. Alternative plans are fully underway for 3131 Dawson St. and Hensley Field. All other sites have been verified. The new go-live date is December 2021.

9 911 Operations Center 

INITIATIVE Furthering the City's investment in the 911 emergency system with additional technology and expanded backup capacity. (Information and Technology Services)

STATUS ITS anticipates completion of the Dual Production Public Safety Answering Point (PSAP) solution for the backup site by the end of April.

Mobility Solutions, Infrastructure, & Sustainability**13 Bike Lanes** 

INITIATIVE Expanding bike lanes and improving mobility by increasing the current \$500,000 budget by \$500,000 per year for each of the next three years to achieve a \$2 million per year investment starting in FY 2020-21. (Transportation)

STATUS A Harwood Bike Lane pilot program is in progress with a target completion date in March.

Economic & Neighborhood Vitality**23 Historic Resource Survey** 

INITIATIVE Devoting \$100,000 to conduct a historic resource survey with private partners. (Sustainable Development and Construction)

STATUS To take advantage of additional funding from Preservation Dallas, staff is executing a new solicitation with a revised scope. Staff anticipates submitting a contract for City Council consideration in April, and the timeline to complete the survey is one year.

Budget Initiative Tracker

FY 2018-19 INITIATIVES

Human & Social Needs

26 Citizenship and Civil Legal Services 

INITIATIVE Committing \$175,000 to partner with nonprofit organizations to offer civil legal services and promote citizenship to immigrants. (Office of Welcoming Communities and Immigrant Affairs)

STATUS All contracts have been executed, and the identified nonprofits have begun service delivery. WCIA and its legal services grantees hosted the first of two citizenship workshops on November 9.

Quality of Life

32 Library RFID 

INITIATIVE Implementing a \$2 million Radio Frequency Identification (RFID) system throughout our library system to improve security and better manage our materials and assets. (Library)

STATUS Twelve branches have completely converted materials, including two floors at Central Library. Testing of the self-check software and staff stations has begun, and departments are preparing for installation of new security gates.

Government Performance & Financial Management

39 Census 2020 

INITIATIVE Encouraging participation in Census 2020, including \$75,000 for the Mayor's Complete Count Committee. (Office of Strategic Partnerships and Government Affairs)

STATUS The Dallas County vendor, Alpha Business Images, is finalizing outreach materials and redesigning the local census website. OSPGA is coordinating online participation kiosks across the city, which will be available from March 27 to April 6.

41 ADA Compliance 

INITIATIVE Investing \$200,000 to develop an Americans with Disabilities Act (ADA) transition plan that enhances the City's ADA compliance and addresses accessibility issues in City facilities. (Office of Equity and Human Rights)

STATUS City Council approved a contract with Kimley-Horn in September 2019 to develop an ADA self-evaluation and transition plan, and the vendor completed its facility evaluation of City Hall in December. Building Services and Convention and Event Services provided additional funding for the project, which will allow for further building evaluations prior to the vendor submitting its recommendations.

42 Availability & Disparity (A&D) Study 


INITIATIVE Conducting a minority business study to inform decision makers on how the City can better support small and local businesses. (Office of Business Diversity)

STATUS OBD will provide an update to GPFM regarding Phase 1. The A&D Study is on track to be completed Summer 2020.

43 Compensation Study 

INITIATIVE Complete a comprehensive study of the City's position classification and compensation systems. (Human Resources)

STATUS The vendor is reviewing the Position Analysis Questionnaire results and will provide a classification report in mid-February. Staff anticipates providing final recommendations to City Council in May.

44 Workday HR/Payroll System 

INITIATIVE Implementing a new human resource and payroll system and evaluating an additional module for uniformed employee scheduling. (Information and Technology Services)

STATUS Phase 1 of Workday is scheduled to go live in April 2020. Future phases are planned to add human capital management, recruiting, and advanced compensation features.



Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Follow-up from February 18, 2020 Transportation and Infrastructure Committee Briefing – Right-of-Way and Lane Closure Permit Fees**

On February 18, 2020, the Department of Public Works briefed the Transportation and Infrastructure Committee on proposed revisions to permit fees collected for Lane and Sidewalk Closures and the fines associated with Right-of-Way (ROW) Citations.

The purpose of this memorandum is to provide you with a high-level overview of the proposed changes to the Lane and Sidewalk Closure fees and ROW Citation fines. This memorandum will also memorialize the discussion with, and the comments received from, the Transportation and Infrastructure Committee during the February 18th briefing.

Proposed Lane and Sidewalk Closure Fee Revision – Change from \$0.006/Sq. Ft. Per Day to a Tiered Fee Structure

The City currently charges \$0.006/sq. ft. per day to close lanes and sidewalks to support construction. The charges are not applied to telecommunication companies, Atmos Energy or Oncor Electric, or City projects.

After evaluating the existing fee structure and completing comparative analysis of other Texas cities, the Department of Public Works is recommending the addition of a \$50 Application Fee to recover the cost of reviewing the traffic control plans being submitted with the Lane and Sidewalk Closure Permit, and a tiered fee model based on the duration of the closure and the number of lanes associated with the closure (see table below).

Closure Fees	Number of Days Closed	Fees
Sidewalk & 1st Lane Closure	0-60	\$0.012/sq. ft./day
	61-120	\$0.024/sq. ft./day
	121-180	\$0.048/sq. ft./day
	180 or more	\$0.096/sq. ft./day
2nd or Additional Traffic Lane Closures	0-60	\$0.036/sq. ft./day
	61-120	\$0.072/sq. ft./day
	121-180	\$0.144/sq. ft./day
	180 or more	\$0.288/sq. ft./day

DATE February 21, 2020
SUBJECT Follow-up from February 18, 2020 Transportation and Infrastructure Committee Briefing – Right-of-Way and Lane Closure Permit Fees

The revised fees, which could result in an additional \$1M-\$3M in annual revenues, are currently being reviewed through the Office of Budget's fee review process and could be incorporated in the summer of 2020 or on October 1, 2020 as part of the FY 2021 Adopted Budget.

While the fees are being vetted through the Office of Budget, Public Works will begin outreach to various development and contractor groups to discuss the proposed fee changes.

Proposed Right-of-Way (ROW) Citation Fine Revision – Increase from \$500 Per Violation, Per Day to \$700 Per Violation, Per Day

Beginning in August 2018, the Department of Public Works began issuing ROW citations, which carry a daily fine of \$500 per violation. Citations are issued to ROW users who are not adhering to the requirements set forth in the ROW Permit issued to the user; citations can be issued for violations such as working without a permit, not having the permit on site, or failed traffic control setup. As part of the FY 2021 budget process, the Department of Public Works is recommending an increase of the daily fine, per violation, from \$500 to \$700.

Similar to the outreach for the Lane and Sidewalk Closure Fee revisions, Public Works will begin communicating the ROW Citation fine revisions to the development and contractor communities.

Possible Addition of a Traffic Control Review Fee

The Department of Transportation is exploring the addition of a separate fee for staff review of traffic control plans, particularly in areas where the lane closure is within 200 feet of a signalized intersection, or when two or more lane closures are warranted. Staff will update the City Council upon completion of an internal, interdepartmental analysis of potential impacts and appropriate costs.

Transportation and Infrastructure Committee Questions/Comments

1. Should we charge Lane and Sidewalk Closure Permit Fees on Public Projects?
It is staff's opinion that charging lane and sidewalk closure fees is not a viable option as the City would be charging itself for public improvements. The cost of the lane or sidewalk closure would be included for a contractor submitting a project bid, and this would increase the overall cost of the project.

To ensure timely completion of public projects, at the time of the construction contract award, public projects are assigned a number of days to complete a project or liquidated damages may be charged to the contractor for each day over the contract time.

DATE February 21, 2020
SUBJECT Follow-up from February 18, 2020 Transportation and Infrastructure Committee Briefing – Right-of-Way and Lane Closure Permit Fees

2. Where would the additional revenues from these two revisions go?
Currently, these funds go into the General Fund, but per the Transportation and Infrastructure Committee's recommendation, Public Works will work with the Office of Budget to determine if these additional revenues can be programmed for street maintenance activities only.
3. *Are there any fees for temporary repairs and/or patches?*
No, there is no fee structure for temporary repairs and/or patches, but Public Works staff will research this item and bring forward any recommendations through the FY 2021 budget process.

Staff will immediately begin meeting with the development community and contractors to discuss the proposed changes to the ROW and Lane Closure Fees. In addition, as we work towards bringing these items for City Council consideration, staff will make themselves available for individual meetings with you and your staff. Should there be any questions or need for clarification, please let me know.



Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Public Library Mobile Wi-Fi Hotspots Available March 2**

The 900 mobile wi-fi hotspots approved as part of the budget process in September will be available at 10 Dallas Public Libraries beginning on March 2. The hotspots will allow for easy connectivity to laptops and mobile devices. This project is the library's latest effort to expand access and remove barriers to service.

Hotspots must be checked out in-person at one of the following pilot locations: Dallas West, Martin Luther King, Jr., Highland Hills, Arcadia Park, Bachman Lake, Paul Laurence Dunbar Lancaster-Kiest, Pleasant Grove, Polk-Wisdom, Prairie Creek and Skyline Branch Libraries.

Cardholders may get on a waiting list for the hotspots by placing a request with their library card like they do for books. They can be checked out for 30 days with no option to renew. Past due devices will be turned off, and the price of the hotspot and a replacement fee will be charged to the cardholder account until it is returned. Other frequently asked questions are posted at www.dallaslibrary.org

A press release was distributed by PAO on February 20, and Dallas Public Library posted the announcement on its social media accounts. Additional promotional efforts will target specific neighborhoods and populations. Each participating branch library will have large signage promoting the availability of the new devices. The library posted an announcement on NextDoor in the target neighborhoods. All cardholders with email addresses on file at the pilot locations were contacted (36,106 cardholders) and were also provided with bilingual materials for their use. Library staff will promote the hotspots at community events and other outreach opportunities, especially when visiting schools. PAO will assist with additional pitches to minority media outlets and staff is developing a social media graphic for Council use and outreach about the program.

If you have questions, please contact me or Jo Giudice, Dallas Public Library Director.

A handwritten signature in blue ink that reads "Joey Zapata".

Joey Zapata
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

MANTÉNENGA SE CONECTADO...

...HASTA EN CASA

No tienes internet en casa? ¡No hay problema!
Puntos de acceso móviles les dan el acceso necesario para hacer la tarea, aplicar a un trabajo o acceder sitios de web de aprendizaje.

Puntos de acceso móviles están disponibles de préstamo en elegibles sucursales de la biblioteca.



dallaspubliclibrary

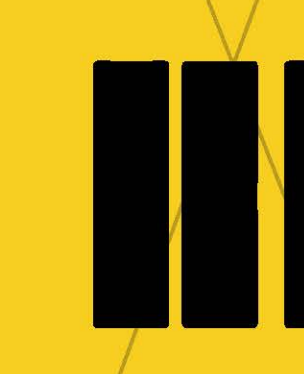
STAY CONNECTED...

...EVEN AT HOME

No internet at home? No problem! Mobile hotspots provide the internet access you need to do homework, apply for a job or even access learning and educational websites.

Hotspots are now available for checkout from select Dallas Public Library branches.



 **dallaspubliclibrary**



Public Affairs and Outreach
DallasCityNews.net

PRESS RELEASE

For Immediate Release

Feb. 20, 2020

For More Information Contact

Melissa Dease, Dallas Public Library

Melissa.Dease@dallascityhall.com

Dallas Public Library allowing residents to take internet home with hotspot lending

Dallas, Texas – The Dallas Public Library is making it possible for more Dallas homes to have internet access at home by having hotspots available for check out at 10 branches starting March 2.

“The neighborhoods with the largest digital divide were identified for this pilot project,” said Library Director Jo Giudice. “This is very much an issue of equity, so much of daily life depends on internet access – applying for a job, completing school work, contacting customer service about a bill, etc. When you don’t have the ability to get online, it is yet another hurdle to overcome.”

The new program will provide 900 mobile hotspots at the identified library locations to give residents the opportunity to access online resources for up to 30 days at home. More than 42% of Dallas residents do not have a fixed internet connection in their home, according to the 2016 American Communities Survey.

Beginning February 20, hotspots can be placed on request just like a library book and it must be checked out at the designated location. Hotspots must be checked out in-person with no option to renew at one of the Dallas Public Library locations listed below.

Hotspots are available at the following branches:

Skyline Branch

Pleasant Grove Branch

Prairie Creek Branch

Dallas West Branch

Martin Luther King Branch

Highland Hills Branch

Arcadia Park Branch

Bachman Lake Branch

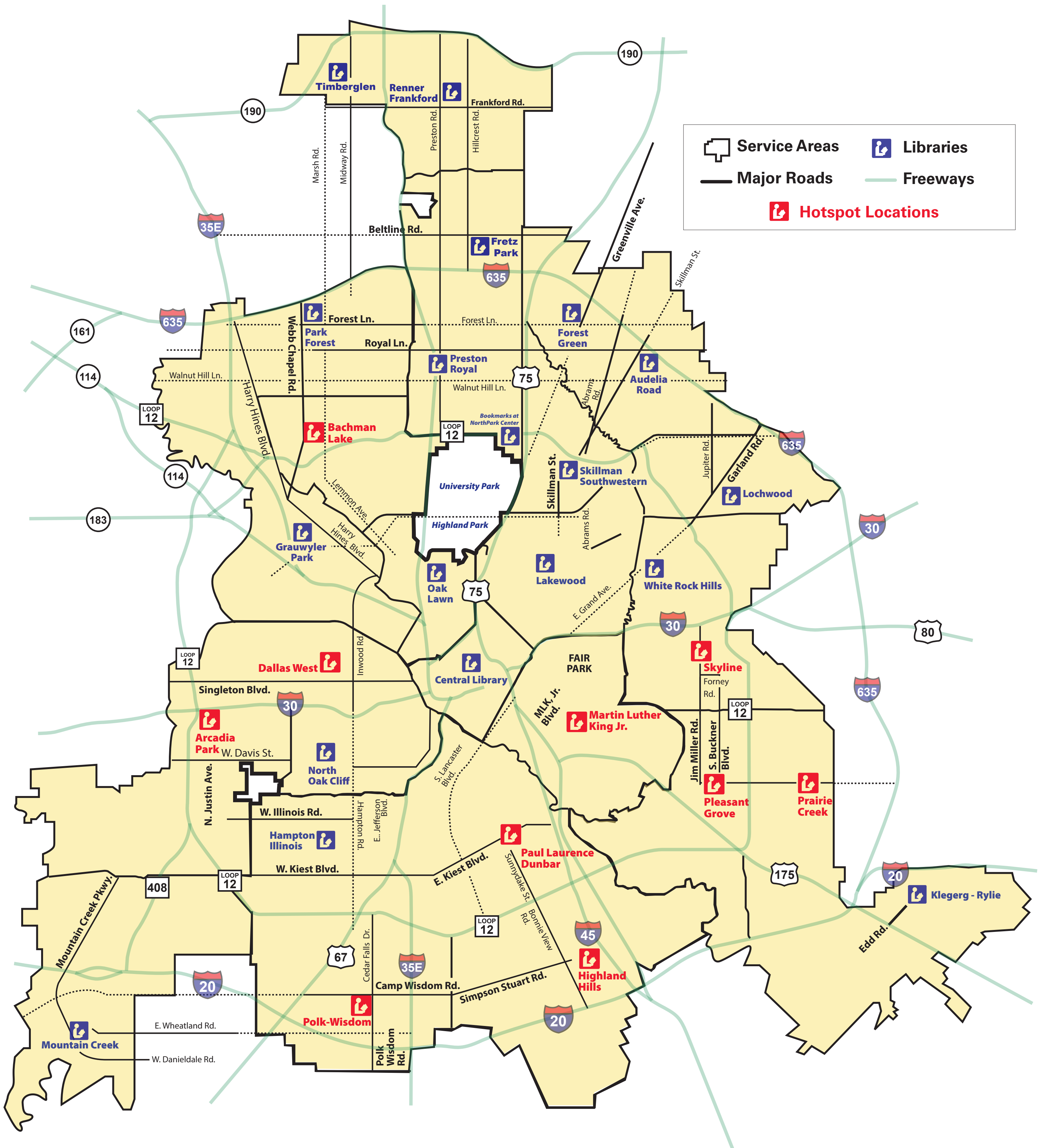
Paul Laurence Dunbar Lancaster-Kiest Branch
Polk Wisdom Branch

Dallas City Council approved the purchase of the hotspots during the budget adoption process in September.

###

DRAFT

Dallas Public Library System



Frequently Asked Questions

Where can I check out a hotspot?

Hotspots must be checked out at the following locations:

Skyline Branch Library

Pleasant Grove Branch Library

Prairie Creek Branch Library

Dallas West Branch Library

Martin Luther King Branch Library

Highland Hills Branch Library

Arcadia Park Branch Library

Bachman Lake Branch Library

Paul Laurence Dunbar Lancaster-Kiest Branch Library

Polk Wisdom Branch Library

Open hours for all locations with hotspots:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Arcadia Park	7:45 - 8	7:45 - 5	7:45 - 5	7:45 - 5	7:45 - 5	10 - 5	—
Bachman Lake	10 - 6	10 - 8	10 - 8	10 - 8	10 - 6	10 - 6	1 - 5
Dallas West	10 - 6	10 - 8	10 - 8	10 - 8	10 - 6	10 - 6	1 - 5
Highland Hills	10 - 8	10 - 8	10 - 8	10 - 6	10 - 6	10 - 6	—
Martin Luther King	10 - 8	10 - 8	10 - 8	10 - 6	10 - 6	10 - 6	—
Paul Laurence Dunbar Lancaster-Kiest	10 - 6	10 - 8	10 - 8	10 - 8	10 - 6	10 - 6	1 - 5
Pleasant Grove	10 - 6	10 - 8	10 - 8	10 - 8	10 - 6	10 - 6	1 - 5
Polk-Wisdom	10 - 6	10 - 8	10 - 8	10 - 8	10 - 6	10 - 6	1 - 5
Prairie Creek	10 - 8	10 - 8	10 - 8	10 - 6	10 - 6	10 - 6	—
Skyline	10 - 8	10 - 8	10 - 8	10 - 6	10 - 6	10 - 6	—

Who can check out a hotspot?

Card holders who live in the city of Dallas, students who attend public schools in Dallas, public school teachers within the city of Dallas, and city of Dallas employees.

Can I have the hotspot sent to my home branch?

No, hotspots must be checked out at the location it belongs to. But a hotspot can be returned anywhere.

How long can I have it?

Hotspots check out for 30 days and will not be renewed.

Do I need multiple hotspots for everyone in my home to use it?

No! Multiple devices can be connected to the hotspot at one time.

Can I check out more than one Hotspot on one library card?

No, only one device can be checked out per card.

What happens if I don't turn it in on time?

One day after the initial due date, the price of the hotspot and a replacement fee will be charged to your account and the hotspot will be disabled. All charges will clear when the hotspot is returned.

How much is the replacement fee?

\$107.90 total: \$79.90 for the replacement cost plus a \$28.00 processing fee.

Can I return it the same way I return books?

Yes! Hotspots can be placed in return boxes or turned in to circulation desks just like any other item.

Can I use the hotspot to view anything online?

Content accessed through the hotspots is filtered to comply with the Children's Internet Protection Act (CIPA). For more information on CIPA, visit: <https://www.fcc.gov/consumers/guides/childrens-internet-protection-act>

Can I put a hotspot on hold or put in a request if all the hotspots are checked out?

Yes, hotspots can be placed on hold like any other item. You can place a hold from the library's online catalog or with a staff member. Items will be put on hold for the next person in line as they become available.

How to use the devices:

To Turn On:

- Press and hold the power button on the bottom right until the screen reads "Welcome"

To Connect:

- Search for the network and input the password, as directed on the inside of the hotspot case.

To Turn Off:

- Press and hold the power button until the screen reads "Goodbye"

To Charge:

- Connect the charging cord to the Hotspot and plug the power cord into a standard outlet. When charging, the power button will light up red. When fully charged the icon will turn green.
- Hotspot can be used while charging.

To Return:

- Make sure the device and charging cord are put back in the box.
- Return to the desk at location it was checked out

Preguntas Frecuentes

¿Dónde puedo alquilar un Hotspot?

Los Hotspots se pueden alquilar en las siguientes bibliotecas:

Skyline Branch Library

Pleasant Grove Branch Library

Prairie Creek Branch Library

Dallas West Branch Library

Martin Luther King Branch Library

Highland Hills Branch Library

Arcadia Park Branch Library

Bachman Lake Branch Library

Paul Laurence Dunbar Lancaster-Kiest Branch Library

Polk Wisdom Branch Library

Horarios de bibliotecas con Hotspots:

	LUNES	MARTES	MIÉRCOLES	JUEVES	VIERNES	SÁBADO	DOMINGO
Arcadia Park	7:45-8	7:45-8	7:45-8	7:45-8	7:45-8	10-5	—
Bachman Lake	10-6	10-8	10-8	10-8	10-6	10-6	1-5
Dallas West	10-6	10-8	10-8	10-8	10-6	10-6	1-5
Highland Hills	10-8	10-8	10-8	10-6	10-6	10-6	—
Martin Luther King	10-8	10-8	10-8	10-6	10-6	10-6	—
Paul Laurence Dunbar Lancaster-Kiest	10-6	10-8	10-8	10-8	10-6	10-6	1-5
Pleasant Grove	10-6	10-8	10-8	10-8	10-6	10-6	1-5
Polk-Wisdom	10-6	10-8	10-8	10-8	10-6	10-6	1-5
Prairie Creek	10-8	10-8	10-8	10-6	10-6	10-6	—
Skyline	10-8	10-8	10-8	10-6	10-6	10-6	—

¿Quién puede alquilar un Hotspot?

Residentes de Dallas, con tarjeta de la biblioteca, estudiantes de escuela en Dallas, maestros de escuelas publicas dentro de la ciudad de Dallas y empleados de la Ciudad de Dallas.

¿Puedo pedir que el Hotspot sea enviado a mi biblioteca local?

No, los Hotspots solo pueden ser alquilados en la biblioteca donde pertenecen. Pero si puede regrésalo a cualquier biblioteca de Dallas.

¿Por cuánto tiempo puedo alquilar el Hotspot?

30 días y no puede ser renovado.

¿Necesité múltiples Hotspots para todos los dispositivos en mi casa?

No, múltiples dispositivos pueden ser conectados a una sola vez.

¿Puedo alquilar más de un Hotspot con mi tarjeta de biblioteca?

No, solo un dispositivo puede alquilar por tarjeta.

¿Qué pasa si no regresó el Hotspots a tiempo?

Un día después de la fecha de vencimiento, un cargo del precio del Hotspot y costo de replacé será aplicada a su cuenta y el Hotspot será desactivado. Todos los cargos serán removidos cuando el Hotspot se ha regresado.

¿Cuánto es el cargo para reemplazar el Hotspot?

Total \$107.90: \$79.90 para el replacé mas \$28.00 de cuota de procesamiento.

¿Puedo regresar el Hotspot en la misma manera en que regreso un libro?

Si, los Hotspots pueden ser regresados usando el buzón o ser entregado al escritorio de circulación.

¿Puedo usar el Hotspot para ver cualquier cosa en línea?

El contenido al que se accede a través de los Hotspot será filtrado para cumplir con el Children's Internet Protection Act (CIPA). Para más información de CIPA visite:

<https://www.fcc.gov/consumers/guides/childrens-internet-protection-act>

¿Puedo reservar un Hotspot o hacer una solicitud si todos los Hotspots están prestados?

Sí, el Hotspot se puede reservar como cualquier otro artículo. Puede hacer una solicitud desde el catálogo en línea de la biblioteca o con un miembro del personal. Los artículos se pondrán en espera para la siguiente persona en línea a medida que estén disponibles.

Usando El Hotspot

Enciende el equipo:

Presiona y sujeta el botón de encendido que se encuentra al lado derecho hasta que el equipo muestre "Welcome"

Para conectar:

- Busque la red e ingrese la contraseña, como se indica en el interior de la caja del Hotspot.

Apagando el equipo:

Presiona y sujeta el botón de encendido hasta que el equipo muestre "Goodbye"

Cargo de batería:

Enchufa el cable USB al equipo y enchufa el orto extremo del cable al adaptador eléctrico y enchufa el adaptador a un tomacorriente.

Cuando este cargando, el botón de encendido encenderá color rojo. Cuando el equipo este completamente cargado encenderá color verde.

El Hotspot se puede usar mientras este cargando.

Regreso del equipo:

Hay que asegurar que el Hotspot y el cargador estén dentro de la caja.

Regrese el equipo a la misma biblioteca donde fue alquilado.

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Stemmons Changes - Background**

On February 12, 2020, Council passed a Resolution of Support for a 9% Housing Tax Credit (HTC) project submitted by Dallas Stemmons, Ltd. The application listed Dallas Stemmons, Ltd. as an affiliate of Palladium USA International, Inc (Palladium). The collaboration between Dallas Stemmons, Ltd. may include Palladium, or one of Palladium's sister companies. To allow for this flexibility, Palladium has requested their name be removed from the Council Resolution of Support.

The removal of Palladium from the resolution does not affect the terms of the application nor does it affect the Council's Resolution of Support for the HTC project. Additionally, it does not affect the project's application to the Texas Department of Housing and Community Affairs. Staff has reviewed the applicant's request and recommends removing Palladium from the resolution. This change will allow greater flexibility and the strongest path toward receiving a 9% HTC development in the City.

In order to make this change, City Council is asked to consider a motion to reconsider the February 12, 2020 City Council action. Subsequently, the City Council is asked to follow this action with a motion to remove the name of Palladium USA International, Inc. from the Council Resolution of Support.

These recommendations will be considered as Item 67. 20-403 on the February 26, 2020, City Council agenda. Should you have additional questions please contact me at michael.mendoza@dallascityhall.com.

A handwritten signature in blue ink, appearing to read 'Michael Mendoza'.

Michael Mendoza

Chief of Economic Development and Neighborhood

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
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Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for February 26, 2020 Council Agenda**

It is the mission of the Office of Business Diversity to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the February 26, 2020 City Council Agenda. The total contract award amount, consisting of 21 agenda items is \$48.7M. **M/WBE is applicable to 14 of the 21 agenda items. For these items, construction and architectural and engineering items total \$18.4M with an overall M/WBE participation of \$10.0M or 54.45%, while goods and services items total \$6.9M with an overall M/WBE participation of \$6.6M or 96.90%.**

As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.66%	25.00%	36.30%	23.80%	18.00%

2017 Bond Program – February 26th Council Agenda

The Office of Business Diversity continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes seven agenda items that are funded by 2017 bond funds. **These six items total \$12.6M with an overall M/WBE participation of \$6.8M or 54.18%.**

2017 Bond Program – Inception to Date

2017 Bond Program ITD consists of 204 items totaling \$351.3M with an overall M/WBE participation of \$152.9M or 43.52%.

Highlighted Items:

City's Land Transfer Program

Agenda Item No. 2 Authorize the sale of up to 17 Land Transfer lots, for up to 34 single family homes, included in Jeffries-Meyers cluster 1 and/or 3 to Dallas Housing Foundation and/or its affiliates (Developer), execution of a contract(s) with Developer for a conditional grant in an amount not to exceed \$1,427,000.00 in bond funds. **This item includes participation from one M/WBE vendor resulting in \$800K participation or 50.00% M/WBE participation on a 25.00% goal.**

DATE February 21, 2020
SUBJECT **M/WBE Participation for February 26, 2020 Council Agenda**

Temporary Day Labor

Agenda Item No. 44 Authorize (1) a one-year service price agreement for temporary day labor citywide - All Temps 1 Personnel in an estimated amount of \$5,584,484.35; and (2) the ratification of \$465,373.69 for temporary day labor citywide. **This item includes participation from one M/WBE vendor, the Prime, resulting in \$6.0M participation or 100.00% M/WBE participation on a 23.80% goal.**

Airport Financial and Management Consulting

Agenda Item No. 46 Authorize a three-year service price agreement in the amount of \$375K for airport financial and management consulting services for the Department of Aviation. **This item includes participation from four M/WBE vendors resulting in \$375K participation or 92.00% M/WBE participation on a 36.30% goal.**

Fair Park Coliseum Facility Improvements

Agenda Item No. 58 Authorize a construction contract in the amount of \$10.0M for the construction of the Fair Park Coliseum Facility Improvements Project. **This item includes participation from two M/WBE vendors resulting in \$5.6M participation or 55.95% M/WBE participation on a 25.00% goal.**

Southside Water Treatment Plant A&E Services

Agenda Item No. 61 Authorize a professional services contract in the amount of \$3.6M with Gupta and Associates, Inc. to provide engineering services for the investigation, preliminary design, development of construction plans and specifications, bid phase services, construction administration and start-up associated with electrical improvements and bar screens at the Southside Wastewater Treatment Plant. **This item includes participation from three M/WBE vendors resulting in \$2.9M participation or 80.61% M/WBE participation on a 25.66% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey
Director
Office of Business Diversity

- c: T.C. Broadnax, City Manager
- Chris Caso, City Attorney (Interim)
- Mark Swann, City Auditor
- Biliera Johnson, City Secretary
- Preston Robinson, Administrative Judge
- Kimberly Bizar Tolbert, Chief of Staff to the City Manager
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- Michael Mendoza, Chief of Economic Development and Neighborhood Services
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- M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
- Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **New Procurement Opportunities**

The Office of Procurement Services (OPS) would like to inform the City Council of the following contract opportunities that have been advertised in the last week in the *Dallas Morning News*. These opportunities are also on Bonfire, the City's electronic bid portal: <https://dallascityhall.bonfirehub.com/login>. (Free registration is required to view the opportunity in full.)

In addition, we have updated citywide opportunities for the current quarter on the OPS website: <https://dallascityhall.com/departments/procurement/pages/default.aspx>.

Solicitation No.	Solicitation Name
1. CIZ1899	Water and Wastewater Main Replacements at Various Locations, Contract No. 19-263/264 (Dallas Water Utilities)*
2. BE20-00011761	Plumbing Pipe, Fittings, Fixtures, Trim for Repair or Replacements
3. BE20-00012808	Animal Trailer for Animal Services
4. BY20-00012234	Turf Grading, Drainage, & Irrigation Installation Services for Sports Fields
5. BRZ20-00012432	Volunteer Income Tax Assistance Program-VITA/EITC

**Solicitations that begin with a "C" are for construction projects and the issuing department handles those procurements directly. OPS only advertises and unseals submissions for the construction procurements.*

Once an opportunity/solicitation is advertised, it is considered an open procurement until the City Council awards the contract. Please be advised that Section 12A-15.8(g) of the Code of Ethics prohibits communication between councilmembers and bidders or proposers on open procurements.

DATE February 21, 2020
SUBJECT **New Procurement Opportunities**

Should you have any questions, please contact Chhunny Chhean, Interim Director of Procurement Services.



M. Elizabeth Reich
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, Interim City Attorney
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Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Members of City Council and City Manager

SUBJECT **Response to Saigebrook Development's Request for Resolution**

Summary

On February 13, 2020, Saigebrook Development (Applicant) submitted a request to the City for a Council resolution regarding The Magenta development. The Resolution would address 9% competitive housing tax credit (HTC) development, be designated as the development that contributes more than any other to the concerted revitalization efforts of the City within the area defined in the Fort Worth Avenue Corridor Land Use and Urban Design Plan. On February 12, 2020, Council passed a Resolution of Support and di minimis financial investment for The Magenta. This memo outlines staff response to the Applicant's request.

Background

During the Council Agenda Meeting on February 12, 2020, Council asked staff a question regarding a resolution designating a development as contributing more than any other development to the concerted revitalization efforts of the City within a concerted revitalization plan (CRP) area. The CRP area in question is located within the Fort Worth Avenue Corridor as defined by the Fort Worth Avenue Tax Increment Financing District (TIF District) as well as the Fort Worth Avenue Corridor Land Use and Urban Design Plan (Design Plan). Per TDHCA's 2020 Qualified Allocation Plan (QAP), HTC applicants designated as most contributing to the revitalization efforts of a CRP receive an additional two points. The QAP stipulates that only one project per CRP area can be designated as most contributing. If two applications are designated as most contributing to one CRP area, then neither application receives the additional points. The Magenta and Villas at Western Heights (Villas) both requested designation as most contributing; however, staff recommended only one be selected. Council passed a Resolution of Support and designated Villas as contributing most significantly to the City's revitalization efforts in the Fort Worth Avenue Corridor CRP area. It was staff's recommendation that only one project receive the designation because the two CRP plans in question do not qualify as separate and distinct CRP areas as defined by the QAP.

The Applicant contends that the Design Plan is a separate and distinct CRP area from the TIF District. The Applicant presented a scenario wherein The Magenta is designated as most contributing to the Design Plan CRP area and the Villas is designated as most contributing to the TIF District CRP area. The Applicant contends that because the two CRP plans cover separate and distinct areas and we separately authorized by Council, TDHCA will award the additional points to both projects. While staff disagrees that the CRP plans are separate and distinct areas, a general discussion about the ultimate outcome for the City should be had. Per the QAP, HTCs cannot be allocated to projects within two miles of each other. The Magenta and Villas are across the street from one another located at 1508 Fort Worth Avenue and 1515 Fort Worth Avenue, respectively. Because of this proximity, only one development will receive HTCs in 2020. There is no scenario in which both projects will receive HTCs (even if both projects are designated as most contributing to two CRP areas).

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SUBJECT **Response to Saigebrook Development's Request for Resolution**

If the City designates one project as most contributing, the additional points will be awarded. However, if the City designates both projects as most contributing, and TDHCA does not agree that the Design Plan and TIF District are separate and distinct CRP areas, then neither will be awarded the additional two points and most likely not score high enough to receive HTCs. The end result would be no development of affordable housing in the West Dallas Stabilization Redevelopment Strategy Area (RSA). Even if TDHCA does determine they are different areas, other HTC applicants will dispute that the Design Plan and TIF District are separate and distinct CRP areas. This will require the City to defend its position to TDHCA that they are different so that both applicants can retain the additional points. The only way the City can confirm at this time that the additional points will be received is to designate only one project as most contributing to the concerted revitalization efforts of the CRP.

Staff does not agree with the Applicant's claims that the Design Plan and the TIF District are separate and distinct areas. After discussing the matter with TDHCA, staff was informed that CRP areas are more defined by geography than whether or not they were separately authorized plans. In this case, the Design Plan was authorized by Council on January 26, 2005 as a planning tool to guide development within the Fort Worth Avenue Corridor. It states that a TIF District should be created to fund infrastructure and other improvements in the area to spur economic development throughout the corridor. The TIF District was authorized by Council on June 13, 2007 per the recommendation of the Design Plan. The Applicant states that because the boundaries are slightly different, the Design Plan and the TIF District are separate areas. However, the two plans should be considered complimentary tools that together create a cohesive agenda for the concerted revitalization of the area. The QAP allows applicants to combine two plans and/or districts when submitting their CRP support documentation. Also, the TIF District boundaries are slightly different than the Design Plan simply because certain parcels, such as those that are tax-exempt, were not included in the TIF District. Other parcels outside of the Design Plan were added so as to contribute to the solvency of the TIF District as property taxes increase. The Applicant is correct that the boundaries are different; however, both plans serve to revitalize the same general area: the Fort Worth Avenue Corridor.

It is also difficult to claim The Magenta and the Villas are in separate and distinct areas because they are both located within PD 714 which incorporated the zoning and land use suggestions contained within the Design Plan. PD 714 is divided into five separate sub-areas. The Applicant provided a map that shows that the two developments are in different sections of a sub-area in the corridor/PD 714. The Villas are located in sub-area 2A and The Magenta is located in sub-area 2B. While it is true that 2A and 2B are listed as different areas in the Design Plan and PD 714, the only difference between 2A and 2B is the building height requirements. The maximum structure height in 2A is 60 feet. The maximum structure height in 2B is 80 feet. The only reason the areas are separately defined as 2A and 2B is to preserve views of downtown and regulate building heights in the area abutting single family residential neighborhood. The two areas do not have separate and distinct revitalization plans; they are both part of the City's concerted revitalization efforts throughout the Fort Worth Avenue Corridor.

The Applicant also cites a past scenario from a previous application to the City of Fort Worth wherein two developments received additional CRP points from TDHCA even though the CRP the Applicant utilized was wholly located in a Neighborhood Empowerment Zone (NEZ) that was used by another applicant, Palladium Fain Street. This is not the same scenario as the Magenta and the Villas. The previous application was located in the Six Points Urban Village which was designated by the City of Fort Worth as an urban village in 2005. Reinvestment into a historic

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SUBJECT **Response to Saigebrook Development's Request for Resolution**

building served as a catalyst for neighborhood revitalization as an urban village and the City of Fort Worth has since invested money into improving streetscapes and other infrastructure. This Urban Village designation serves as a distinct and separate area from the larger NEZ. In fact, the Six Points Urban Village had only been located within the same NEZ as the Palladium development since the City of Fort Worth consolidated and redrew their NEZs on January 29, 2019. The Six Points Urban Village was its own separate and distinct area for 14 years. As you can see from the maps attached hereto as Exhibit A, the Six Points Urban Village was a small subsection of the Six Points NEZ which was then consolidated into NEZ 4 resulting in an even larger area. Palladium's site was located in the Riverside NEZ that was subsequently consolidated into NEZ 4. This is quite different than development sites located across the street from each other.

Finally, the Applicant raised concerns over the amount of TIF funds requested by the Villas. The Comprehensive Housing Policy does not take into consideration the availability and amount of available TIF funds when evaluating HTC applications. Nor is a formal underwrite of the transaction undertaken. However, staff confirmed that in the event there are insufficient TIF funds available for the Villas, other City funds are available to the fill financial gaps if necessary.

Recommendation

Staff recommends taking no action on the Applicant's request for a resolution stating The Magenta contributes most significantly to the CRP area described in the Design Plan. The Villa's current Resolution of Support and designation as the development most contributing to the revitalization efforts of the City will ensure affordable housing with a 20% market rate unit allocation for seniors will receive a HTC allocation from TDHCA. This resolution was approved by Council on February 12, 2020.



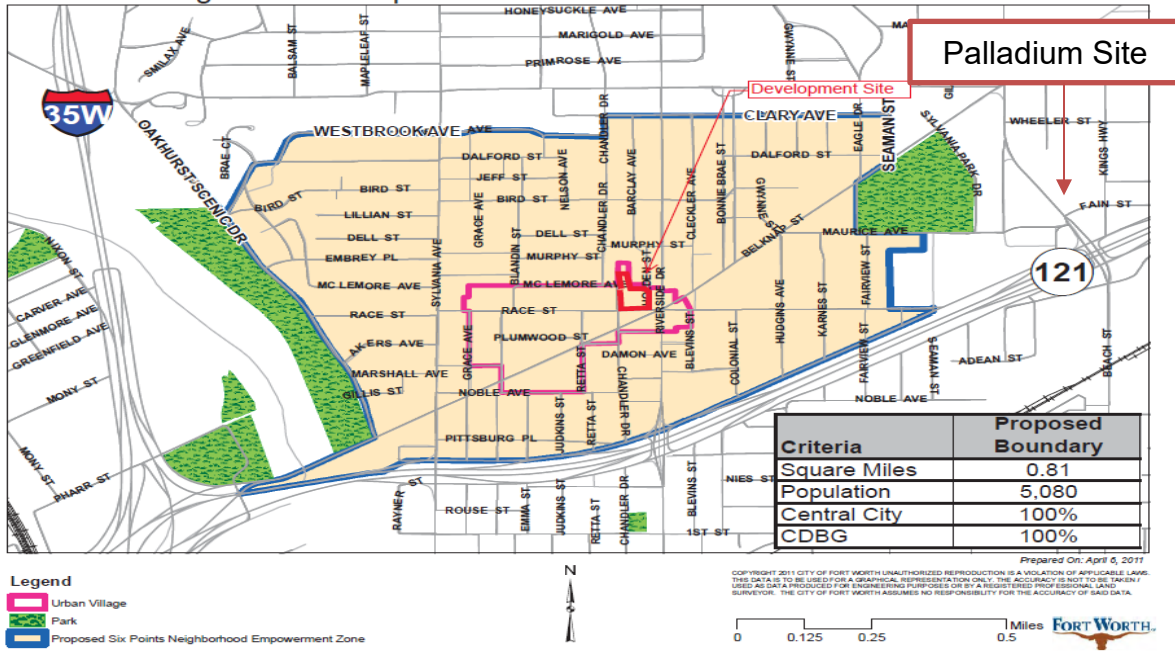
Michael A. Mendoza,
Chief of Economic Development and Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
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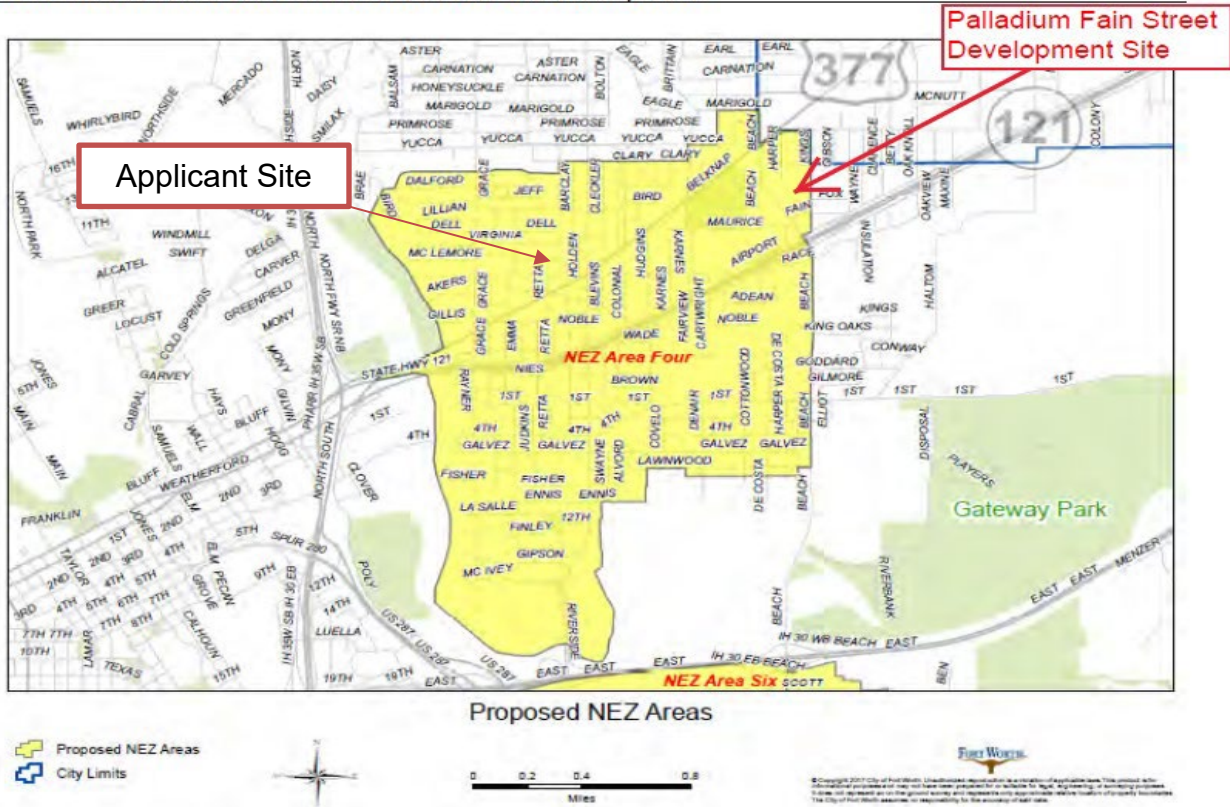
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Directors and Assistant Directors

EXHIBIT A

Six Points Neighborhood Empowerment Zone



BOUNDARIED MAP FOR CONSOLIDATED RIVERSIDE NEZ AND SIX POINTS NEZ FORMING "NEZ AREA FOUR" ADOPTED BY FORT WORTH CITY COUNCIL ON JANUARY 29, 2019.



Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item #19-1186, Agenda Date February 26, 2020 – Authorize a two year and two month Interlocal Agreement between the City of Dallas and Dallas Area Rapid Transit (DART) to implement the Senior Medical Transportation Program (SMTP) using DART’s Transportation Assistance Program, known as the DART Rides Program**

The following Office of Community Care (OCC) item will be considered on the February 26, 2020 Agenda:

Item Number 19-1186: Authorize an Interlocal Agreement between the City of Dallas and Dallas Area Rapid Transit (DART) to implement the Senior Medical Transportation Program utilizing DART's Transportation Assistance Program, known as the DART Rides Program in an amount not to exceed \$674,458.18 for the period February 26, 2020 through April 30, 2022, with matching funds to be provided through a grant from the North Central Texas Council of Governments for the Enhanced Mobility of Seniors and Individuals with Disabilities Program to provide transportation services throughout Dallas County for low-to-moderate income seniors aged 65 and above, enabling them to access medical, health and wellness services - Not to exceed \$674,458.18 - Financing: North Central Texas Council of Governments Grant Funds (\$337,229.09) and General Fund (\$337,229.09) (subject to annual appropriations)

Program History

The City of Dallas Senior Medical Transportation Program (SMTP) seeks to support seniors who reside within the City of Dallas in accessing transportation services to and from scheduled medical appointments and other health and wellness programs. Prior to March 2017, the program was implemented using City staff and vehicles, with a high cost per rides. In March of 2017, the City contracted with a transportation services provider, Real Time Transportation, Inc., to provide the service. This transition reduced the direct cost per ride, however City staff was still required to handle client eligibility screening and scheduling, which required substantial staff time and resources.

Review of Operations

At the request of Council, in 2018 staff began a process to review the program operations and determine a path forward. This included a review of program procedures and policies, a review of the eligibility criteria, conversations to improve coordination with other provider, including DART, and caseworkers contacting each participant listed on the program roster to complete individualized needs assessments. Through this process numerous operational issues were identified.

- Program of last resort – SMTP was established to serve as a last resort for seniors to ensure their ability to attend health and wellness appointments, however through a review of the client intake process it was determined that the program was not adequately screening clients for eligibility for other programs nor coordinating appropriately with other transportation providers.

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SUBJECT **Agenda Item #19-1186, Agenda Date February 26, 2020 – Authorize a two year and two month Interlocal Agreement between the City of Dallas and Dallas Area Rapid Transit (DART) to implement the Senior Medical Transportation Program (SMTP) using DART’s Transportation Assistance Program, known as the DART Rides Program**

- Service duplication – An initial screening of clients determined that as many as 200 were already eligible for the DART Paratransit program, and that many others were eligible for other services that were already available.
- Paratransit Screening – Through conversations with clients, it was determined that many had never completed the Paratransit application process. This process can take up to 21 days and includes multiple steps.
- Procurement process – During the process to renew the initial service contract with Real Time Transportation, Inc., it was determined that there may have been issues with the initial procurement process.

Client Assessment

Through this process, staff also completed a client assessment, by contacting or attempting to contact each of the more than 2,000 individuals listed on the program roster. Through this process, it was determined that a large number of the clients listed were not active participants of the program. More than 1,500 of these clients had not used the service in 6 months or more and did not indicate a need for the service when contacted and about 250 clients contact were already eligible for another service, such as DART Paratransit. Only 60 were unable to be reached.

Program Improvements

Through the program operations review and client assessment, staff learned a number of important lessons that were used to implement program improvements. From conversations with clients, staff recognized that cost is a significant barrier to service for program clients, which is likely why some clients opt to forgo other services that may have a cost, and that “self-certification” is not a reliable method for eligibility screening. Additionally, many clients required significant support in navigating DART Paratransit and other program applications and that there is a lack of clarity on the various services available and their various eligibility requirements.

Staff committed to implementing the following program improvements:

- Support existing clients to apply for DART paratransit eligibility
- Screen new SMTP applications to determine paratransit eligibility prior to SMTP approval
- Cross-reference existing client list to prevent duplication
- Casework with seniors to navigate DART paratransit certification process
- Partner with DART, City of Dallas (CoD) Transportation Department to develop a mobility management strategy
- Enhance “on demand” transportation services
- Support rider fare through coupons and other subsidies
- Conduct annual client assessments and review of program operations

DART Rides Program

The DART Rides program is a subsidized fare program that serves residents of qualified cities and zip codes who are ages 65+ and/or persons with disabilities. The program provides “on demand” transportation, which can be scheduled up to one hour in advance via a phone reservation line. Clients receive a reloadable debit card which they can use to purchase transportation through the program. The rider is responsible for funding 25% of the card balance, which is then matched 75% by the program. Any fund balance remaining at the end of the month will roll over to the following month.

DATE February 21, 2020

Agenda Item #19-1186, Agenda Date February 26, 2020 – Authorize a two year and two month Interlocal Agreement between the City of Dallas and Dallas Area Rapid Transit (DART) to implement the Senior Medical Transportation Program (SMTP) using DART’s Transportation Assistance Program, known as the DART Rides Program

SUBJECT

Execution of the interlocal agreement will expand this service across the City of Dallas through April 2022. The program has been piloted in 2 zip codes in Dallas, with advocacy from the Senior Affairs Commission in 2017, and has received positive feedback from participants. The proposed agreement between DART and City of Dallas includes client transition funds to support transition to the subsidy-based program. Additionally, DART will manage scheduling and client enrollment, and will ensure that only clients who are not eligible for the DART Paratransit program will enroll. Together, the DART Rides Program and Paratransit program will provide affordable and reliable transportation for older adults and individuals with disabilities with varying levels of need.

	Program Through March 2020	Proposed Pilot
Provider(s)	Contract with transportation providers (Real Time Transportation, Inc., Southern Link, Medixcar)	DART
Service Delivery Model	Scheduled transportation, requires 2 days advanced noticed	On demand transportation, up
Scheduling	CoD staff manage scheduling and submit daily	Managed by DART
Hours	Monday – Friday; 8am – 5pm	7 days per week; 5am – 11pm
Funding	City of Dallas General Fund	Subsidized model – client contributes 25% of total account balance City of Dallas general fund matched with NCTCOG grant funding
Contract Timeframe	Through March 31, 2020	Through April 2022, pending execution of Interlocal Agreement between CoD and DART
Cost per Trip (to program)	Currently \$25/trip non-ambulatory; \$40/trip ambulatory	Approximately \$22/trip (factoring in subsidies and DART program management costs)

Benefits of the Pilot Program

The proposed pilot program leverages general fund investment through a match from the North Central Texas Council of Governments (NCTCOG) to make a critical service available to all eligible residents in Dallas. The DART Rides program will provide a level of flexibility using an “on demand” program model and enables the clients to manage their own transportation needs, whereas the current program requires advanced scheduling. This will also reduce demands on City staff for scheduling. Importantly, the program is in alignment with the City’s Department of Transportation key priorities covering equity and multimodal mobility.

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SUBJECT **Agenda Item #19-1186, Agenda Date February 26, 2020 – Authorize a two year and two month Interlocal Agreement between the City of Dallas and Dallas Area Rapid Transit (DART) to implement the Senior Medical Transportation Program (SMTP) using DART’s Transportation Assistance Program, known as the DART Rides Program**

	Projected Cost	CoD Share	NCTCOG Match	Projected Trips/ Year	Average Cost/Trip
FY 2020	\$240,624.86	\$120,312.43	\$120,312.43	11,294	\$21.37*
FY 2021	\$241,931.90	\$120,965.95	\$120,965.95	14,342	\$16.87
FY 2022	\$191,901.42	\$95,950.71	\$95,950.71	9,706	\$19.77

* Includes cost of client transition support

Background

On September 21, 2016, City Council authorized funds for the SMTP by Resolution No. 16-1526; and, on November 24, 2016, a Request for Competitive Sealed Proposal (RFCSP) was issued to solicit proposals for the SMTP.

On December 29, 2016, two proposals to implement the SMTP were received and, on January 11, 2017, Real Time Transportation Corporation was selected as the successful proposer by the Senior Medical Transportation Program Selection Committee.

On February 8, 2017, City Council Authorized a one-year service contract, with two (2) one-year renewal options, with Real Time Transportation Corporation to provide transport services to medical appointments within the City of Dallas for low-to-moderate income seniors by Resolution No. 17-0298.

On March 6, 2017 a service agreement was executed with Real Time Transportation Corporation, and the contract began on March 7, 2017.

On October 12, 2017, the Regional Transportation Council (RTC) approved projects for the Enhanced Mobility of Seniors and Individuals with Disabilities Program in the City of Dallas and on October 26, 2017, the NCTCOG Executive Board authorized NCTCOG to enter into an agreement with the City of Dallas.

In FY2018, the City was awarded a North Central Texas Council of Governments (NCTCOG) grant award: The Enhanced Mobility of Seniors and Individuals with Disabilities Program to enable the expansion of the SMTP to serve more clients and include wellness visits and appointments throughout Dallas County, based on the program’s structure at the time. Federal Transit Administration Section 49 U.S.C 5310 authorizes and sets forth the provisions for the Program, which is intended to enhance mobility for seniors and persons with disabilities by providing funds for programs to serve the special needs of transit-dependent populations beyond traditional public transportation services and Americans with Disabilities Act (ADA) complementary services.

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SUBJECT **Agenda Item #19-1186, Agenda Date February 26, 2020 – Authorize a two year and two month Interlocal Agreement between the City of Dallas and Dallas Area Rapid Transit (DART) to implement the Senior Medical Transportation Program (SMTP) using DART’s Transportation Assistance Program, known as the DART Rides Program**

On February 28, 2018, a contract extension for seven months and increase in funding by \$242,592.00 with Real Time Transportation was brought before City Council. City Council expressed concerns about overall program operations. City Council postponed and deferred discussion of contract extension to March 28, 2018; and, on April 11, 2018, City Council authorized Supplemental Agreement No. 1 to the service contract with Real Time Transportation Corporation to continue to provide transportation services to medical appointments within the City of Dallas for low-to-moderate income seniors for the period March 1, 2018 through September 30, 2018, in an amount not to exceed \$90,000.00, from \$190,000.00 to \$280,000.00, as amended by Council Resolution No. 18-0559. The vendor opted not to execute the renewed contract, thus requiring the identification of another provider to prevent interruption of services. Staff completed a bid process to identify providers of transportation services and wheelchair-accessible transportation services and identified Southern Link Dallas Inc. and Medixcar, with whom contracts were executed via Administrative Action. Southern Link Dallas, Inc. was contracted to provide transportation services and Medixcar was contracted to provide wheelchair-accessible transportation.

On March 18, 2019, Council approved the authorization of the NCTCOG contract, which provides one-to-one match for senior medical and wellness transportation services. In FY 2018-19, negotiations began between Dallas Area Rapid Transit (DART), The City of Dallas Senior Medical Transportation Program (SMTP) and North Central Texas Council of Governments (NCTCOG). Dallas Area Rapid Transit (DART) provides a Transportation Assistance Program in selected areas within the DART service area which allows eligible seniors to schedule and pay for transportation services from the user’s transportation subsidy account, as well as providing on-demand service. The City of Dallas has determined that it may be beneficial to contract with DART to provide Senior Medical Transportation using the DART Rides Program service. Chapter 791 of the Texas Government Code and Texas Transportation Code Article 251 provide authorization for local governments to contract with each other for the performance of governmental functions and services. The City shall provide the funding to support the service as operated by DART.

On June 25, 2020, staff presented an update on the proposed plan to move forward in partnership with DART for the implementation of the Senior Medical Transportation Program to the Senior Affairs Commission (SAC) Transportation Committee. On January 13, 2020, City staff again briefed the SAC committee, since renamed the Transportation and Outdoor Spaces Committee and under leadership of a new SAC chair and new committee chair.

On January 21, 2020, staff briefed the Quality of Life committee on the project. The briefing included an overview of the program history, lessons learned and proposed plan to contract with DART as the service provider for the program.

On January 27, 2020, staff briefed the full Senior Affairs Commission on the project. During the meeting, the commission voted in support of the proposed pilot with DART

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SUBJECT **Agenda Item #19-1186, Agenda Date February 26, 2020 – Authorize a two year and two month Interlocal Agreement between the City of Dallas and Dallas Area Rapid Transit (DART) to implement the Senior Medical Transportation Program (SMTP) using DART’s Transportation Assistance Program, known as the DART Rides Program**



Nadia Chandler Hardy
Assistant City Manager

- c:
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| T.C. Broadnax, City Manager | Joey Zapata, Assistant City Manager |
| Chris Caso, City Attorney (Interim) | Michael Mendoza, Chief of Economic Development and Neighborhood Services |
| Mark Swann, City Auditor | M. Elizabeth Reich, Chief Financial Officer |
| Biliera Johnson, City Secretary | Laila Aleqresh, Chief Innovation Officer |
| Preston Robinson, Administrative Judge | Liz Cedillo-Pereira, Chief of Equity and Inclusion |
| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | Directors and Assistant Directors |
| Majed A. Al-Ghafry, Assistant City Manager | |
| Jon Fortune, Assistant City Manager | |

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Members of the Quality of Life, Arts and Culture Committee

SUBJECT **Short Term Rental Regulations Task Force**

As you know, the Quality of Life, Arts and Culture Committee voted on February 18, 2020, to support the creation of a task force on short term rental (STR) regulations.

Additionally, the Committee requested an update at the next meeting on March 24, 2020, and quarterly updates thereafter. In order to provide the requested information in March, Chairwoman Arnold requested that Councilmembers send their questions and suggestions for the STR task force to Kris Sweckard by Friday, February 28, 2020.

Below is information discussed and requested at the Committee meeting for hotel tax revenues collected to date, the platforms being searched for STRs, and information about an STR task force in San Antonio.

The City has collected \$245,368.90 in Hotel Occupancy Taxes from STRs through January 31, 2020, through its vendor, MUNIRevs. We are working with MUNIRevs to ensure a comprehensive approach to STR identification, with the goal of searching and scraping all online platforms to discover STR activity, and to collect data that may prove useful if we need to take enforcement action. We are constantly looking for platforms, and MUNIRevs currently searches 28 that are available. The list changes as we discover new platforms, or as existing platforms close or merge. Of those platforms, 10 of the most common are:

Airbnb	Booking.com
Craigslist	Expedia
Flipkey	Homeaway.com
Orbitz	Tripadvisor
VacationRentals	VRBO

San Antonio's STR task force was formed in April 2017 and was primarily concerned with the impact of STRs on neighborhoods, as well as the STR hosts. The 24-member body included city staff, rental hosts, neighborhood association representatives, City Council District office representatives, and representatives from the real estate and tourism industry. All interested parties (citizens, hosts, property and hotel owners) were welcome to attend. The task force met monthly for one year prior to the adoption of the San Antonio STR ordinance in November 2018.

Lastly, the Committee also requested information on how registration fees could be used to fund enforcement of STR properties and the status of staff discussions to resolve issues with back-taxes. This information will be provided in the March update.

If you have questions, please contact me or Kris Sweckard, Director of Sustainable Development and Construction.

DATE February 21, 2020
SUBJECT Short Term Rental Regulations Task Force



Joey Zapata
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billieae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – February 20, 2020**

Updated Items

[Encampment Resolution Schedule – February 18, 2020 and February 25, 2020](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution on **February 18, 2020** and **February 25, 2020**

February 18, 2020	February 25, 2020
<ul style="list-style-type: none">• 953 Barry Avenue (District 2)• 277 I-345 Expressway South Bound (District 2)• 386 South Cesar Chavez (District 2)• 1428 North Hampton Road (District 1)	<ul style="list-style-type: none">• 5915 Skillman Street (District 13)• 8684 Lyndon B Johnson Freeway - Eastbound (District 11)• 4480 Skillman Street (District 14)• 10700 Walnut Hill Lane (District 10)• 8326 Forest Lane (District 10)• 8210 Forest Lane (District 10)

OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager, or Monica Hardman, Director of Office of Homeless Solutions.

New Updates

[WCIA Needs Your Input](#)

The Office of Welcoming Communities and Immigrant Affairs (WCIA) invites you to participate in a brief survey regarding the recent soft launch of the Welcoming Hub. This information will help WCIA improve the new Welcoming Hub platform before we do an official launch to the public. The Welcoming Hub is a website that will serve as a resource to Dallas immigrants attempting to identify various service providers in the area. To view the Welcoming Hub, visit <https://communityresources.dallascityhall.com/>. After you enter your zip code and click search, the Welcoming Hub webpage will generate different organizations that offer programs in healthcare, education, housing, legal services, and much more! **The survey deadline is this**

DATE February 21, 2020
SUBJECT **Taking Care of Business – February 20, 2020**

Friday, February 21. To complete the survey, visit http://tiny.cc/COD_CM_Survey. Should you have questions or concerns, please email WCIA staff members, [Vanna](#) or [Carlos](#).

[Cultural Services Contracts - Application Deadlines](#)

The Office of Arts and Culture (OAC) contracts for cultural services through the Cultural Organizations Program for a full season of cultural programming support and through ArtsActivate for short-term cultural projects across Dallas. Applications for the FY 2020-21 Cultural Organizations Program will open on March 16, 2020 and close on April 27, 2020. ArtsActivate, which is open to artists and non-profit organizations, offers three application periods each fiscal year; the next application period will open in July 2020. For questions or concerns, please contact Jennifer Scripps, Director of the Office of Arts and Culture.

[Department of Code Compliance Community Clean Initiative](#)

The Department of Code Compliance Community Clean Program has completed cleanup and education efforts in Districts 3, 4, 7, 8, and 10 and is currently in phase 1 of the program in District 5. The Initiative is a proactive approach to create partnerships between the community and Code Compliance by educating residents on common code violations and methods of abatement. Code Officers go door-to-door in designated census tracts to make assessments and providing educational material, intended to reduce the impact of litter, high weeds and illegal dumping in the community. To date, staff has engaged over 25,000 residents through the Community Clean program, directly contacting, with over 2,000 citizens. During the clean-up events, residents have disposed of over 110 tons of bulk trash, 674 tires, and E-Waste. Residents also removed 1,100 gallons of paint, 430 gallons of used motor oil, batteries, and unused antifreeze from their homes. Code's Nuisance Abatement crews picked up over 735 tons of bulk trash from the curbs and parkways. This on-going initiative will continue to be deployed to targeted areas throughout the City of Dallas. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager, or Carl Simpson, Director of Code Compliance Services.

[Media Inquiries](#)

As of February 17, 2020, the City has received media requests from various news outlets regarding the following topics:

- Building implosion
- Portable classrooms
- Reverchon Park contract
- Inclement Weather Causes Brief Spike in DFR Accident Responses
- DFR Unit Hit by Speeding Truck
- DFR Extinguishes Early Morning House Fire in Northwest Dallas
- No One Injured in Fire at Vacant Dallas Home
- More Inclement Weather Results in Spike in Accident Responses
- City Takes Big Step in the Right Direction for Firefighters' Battle Against Cancer
- Firefighter Hospitalized After Suffering Significant Injuries at Northwest Dallas Structure Fire
- Elderly Woman Dies in Fair Park House Fire
- Injured Firefighter Released from Hospital
- Demolition of North Dallas Fire Station Postponed Due to Rain

DATE February 21, 2020
SUBJECT **Taking Care of Business – February 20, 2020**

Please see the attached document compiling information provided to the media outlets for the February 11th, 2020 – February 17th, 2020 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.

Look Ahead

[City Council Briefings](#)

March 4, 2020

- Council Retreat Update
- 2020 Census Update
- Dockless Vehicle Ordinance

April 1, 2020

- Climate Action
- Approval of DFW Airport Bond Ordinance
- Authorized Hearings

[Coming Soon – New Interactive Public Safety Dashboards](#)

The Office of Innovation has partnered with public safety departments to produce the next generation of monthly performance dashboards. The updated Public Safety Dashboards will increase access and transparency for public safety data and will be interactive, live-updated, and viewable online by the public and city staff, with filters to customize the experience of the reader.

Staff are currently in the process of building the underlying architecture of the dashboards but have developed an interactive mockup of the Dallas Police Department Dashboard. You should have received a meeting request from staff to discuss the new dashboards. To view images taken from this dashboard and provide feedback on the work thus far or desired outcomes from this dashboard project, we encourage you to visit www.dallascityhall.com/dashboardsurvey to fill out a feedback survey. Should you have questions or concerns please contact Laila Aleqresh, Chief Innovation Officer.



T.C. Broadnax
City Manager

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Directors and Assistant Directors

**Public Affairs & Outreach
Media Requests
February 4 – February 11**

Date Submitted: 2/4/2020

Topic: Dallas street preparations for winter weather

Inquiry: On Tuesday, Feb, 4, NBC requested information about street crew staffing and any EOC plan that the City had for winter weather. The City provided the following response, "Public Works has crews on standby into the evening hours. The Office of Emergency Management will continue to monitor the weather for updates and will coordinate efforts as needed."

Submitted By: Demeshia Jackson (Public Works)

Media Entity: Ken Kalthoff (NBC 5)

Date Submitted: 2/5/2020

Topic: Inclement Weather Shelter 2/5

Inquiry: CBS wanted to know how many people stayed at the temporary shelter on 2/5. There were 158 individuals who stayed overnight at J. Erik Jonsson Central Library. The National Weather Service forecast is predicting a warming trend with temperatures not dropping back below 32 degrees over the next several days so the City will not be activating its shelter.

Submitted By: Anastasia Reed (Office of Homeless Solutions)

Media Entity: Giles Hudson (CBS 11)

Date Submitted: 2/6/2020

Topic: Emergency siren repairs update

Inquiry: Marysol Gonzalez with Univision 23 asked if the two emergency sirens that were under repair in January had been repaired. We provided the following information, Siren site #92 is back in service, #25 was completely destroyed by the tornado. We have revived the heads are waiting for the custom built concrete pole. It will arrive later this month and crews are ready to install when it arrives.

Submitted By: Roxana Rubio (Office of Emergency Management)

Media Entity: Marysol Gonzalez (Univision 23)

Date Submitted: 2/7/2020

Topic: Reverchon Park Lawsuit

Inquiry: Various media entities requested for comment as it relates to the recently filed lawsuit against the City of Dallas and Reverchon Park. The City Attorney's Office had no comment.

Submitted By: Roxana Rubio (City Attorney's Office)

Media Entity: Karen Falla, Lori Brown, Ken Kalthoff (Univision 23, FOX 4, NBC 5)



CITY OF DALLAS

Dallas Fire-Rescue Department
Media Requests: February 2nd – February 10th, 2020.

Monday, February 3rd: NBC 5 (Mike Conner) - Shortly after Midnight, DFR responded to a house fire at 820 Oslo Ln, in far SE Dallas. I thought I heard a request for an ambulance to the scene – Was there an injury? As I'm leaving shortly, please "reply all" so my colleagues can see your response... Thanks for any info & update you can provide.

City Response - Just after midnight, at [12:11](#) a.m., Dallas Fire-Rescue responded to a 911 call for a structure fire at a home, located at the 800 block of Oslo Lane, in far South Dallas.

Firefighters made their way into the home and extinguished the flames within the hour. There were 5 people (3 men, 1 woman and a child) in the house at the time of the fire, but everyone made it out safely. The American Red Cross was called out to assist with their needs.

During the course of operation, one firefighter suffered minor burns to his ears and was taken to the hospital for evaluation. Additionally, a second firefighter was taken to the hospital, for precautionary reasons, after overexertion. Both firefighters are okay and have been released from the hospital. A fire investigator was later bitten by a dog but was not taken to the hospital.

The cause of the fire is undetermined.

Tuesday, February 4th: Dallas Observer (Lucas Manfield) - Thanks for walking me through this over the phone. I'm still a little hazy on all the standards, so hopefully writing this down will help. For background, the FY 17-18 goal set by the city was "[Reduce the average EMS response time \(1st paramedic\) to 300 seconds](#)" the FY 18-19 goal was "[Percentage of EMS responses within five minutes](#)" with a target of 90% and the FY 19-20 goal is "[Percentage of EMS responses within nine minutes](#)" with a target of 90%. The metric kept by the fire department remains "[Average response time 1st Paramedic in minutes](#)" with a goal of 5 minutes. A little mind numbing.

Questions:

- Was the fire department involved in setting the city's goal? Do you know why they changed?

- Can you explain for me again what the DMN got wrong in their [coverage](#)? Did they misinterpret the standard? Was there something missing in their analysis?

- What is the department's current goals for ALS and BLS response times, and is it meeting them?

- What is the department doing to reduce response times? Why has it been unable to meet the goal on its website to reduce average response time to 5 minutes?

- Was the department aware of the change in city goals to 9 minutes in FY 19-20?

I'm trying to pull all this together by deadline today at 5pm, but if that's too tight let me know and we can figure something out.

City Response – Was the fire department involved in setting the city's goal? Do you know why they changed? **Yes, DFR is involved in setting the goals indicated in Dallas365. The goals are set in line with standards set forth by the National Fire Protection Association (NFPA). The decision to change the measure posted to Dallas365 was made, with approval from City Management, by DFR Leadership. The NFPA Standard requiring an Advanced Life Support (ALS) Unit's response within 9 minutes is traditionally the recognized measure used by fire departments similar in size across the country. Additionally, the EMS contingent of our department is primarily represented by our ALS ambulances. ALS care provides the highest level of emergency responder medical care to our citizens, and the new measure more accurately reflects our performance in that regard.**

- Can you explain for me again what the DMN got wrong in their [coverage](#)? Did they misinterpret the standard? Was there something missing in their analysis? **They didn't get anything wrong. However, the NFPA standard which governs responses within 5 minutes, 90% of the time, was interpreted in a way that implied exclusivity to "life-threatening" emergencies; when in fact, the standard refers to emergencies that are both life-threatening and non-life threatening.**

- What is the department's current goals for ALS and BLS response times, and is it meeting them? **Again, the department's goals are consistent with the standards set forth by the NFPA. While we are always striving to meet them both, the only one we have consistently met is the standard which governs the percentage of times an ALS unit responds to an incident within 9 minutes.**

- What is the department doing to reduce response times? Why has it been unable to meet the goal on its website to reduce average response time to 5 minutes? **To meet the growing service demand, as well as response standards, the department is currently in the process of analyzing response data from our tiered EMS dispatch system in an effort to more efficiently dispatch resources to 911 calls, added one full-time ambulance at Fire Station 18, and continues to develop the Rapid Integrated Healthcare Team (RIGHT) Care (which provides a more comprehensive response to people experiencing a mental/behavioral health emergency) and our Mobile Community Healthcare Program**

(MCHP) (which targets our more frequent 911 callers). We also have 6 peak demand ambulances strategically located throughout the City which go into service during peak hours to help take the strain off EMS resources in certain areas of the City. In the coming months, we'll be adding a truck to Fire Station 18 as well in addition to adding a new fire station (Station 59) at Jim Miller and Great Trinity Forest, which is scheduled to open no later than 2022. DFR will continue to monitor its response times and make the necessary changes to ensure that we continue to provide the highest level of service to the citizens of Dallas.

- Was the department aware of the change in city goals to 9 minutes in FY 19-20? **Yes**

Wednesday, February 5th: All local media outlets - Is there any information available regarding a 2-alarm high rise fire in the 2400 block of Fort Worth Ave?

City Response - At 6:09 a.m. Dallas Fire-Rescue responded to an automatic fire alarm at the Cliff Manor, located at 2423 Ft. Worth Avenue.

When firefighters arrived at the 11-story high-rise residence, they could see light smoke coming from the top floor; so, they called for a second alarm response and made their way inside. When they reached the floor and made it into the unit where the smoke was mostly coming from, they observed that the sprinkler system had already extinguished the fire, which originated in a wheelchair, and had the second alarm response disregarded.

Though investigators know the point of origin, they have not determined exactly how the wheelchair caught on fire. Thankfully, there were no injuries as a result of the fire, and the damage was continued exclusively to the wheelchair.

There was one person, an elderly man, in the unit when the fire began. Though he was taken to the hospital, it was for pre-existing medical issues unrelated to the fire.

Thursday, February 6th: All local media outlets - Let us know please when any info becomes available on the 2-alarm fire off Irving BLVD.

City Response - At [13:07](#) Dallas Fire-Rescue units were dispatched to a 911 call for a structure fire at an upholstery warehouse, located at 2460 Irving Boulevard, in Northwest Dallas.

When firefighters arrived at the location, they observed lots off smoke coming from the building. Thankfully, everyone had evacuated themselves prior to DFR arrival. Suppression efforts were defensive in nature after an early roof collapse, which resulted in the transmission of a second and third alarm response.

Investigators determined that the fire was accidental in nature and began as the result of an unspecified electrical short in a paint booth located near the front of the building. There

were 12 people working at the location when the fire began, some of which made unsuccessful attempts at putting the fire out with an extinguisher before it ultimately got out of control. Once the fire breached the roof line, the high winds contributed to its rapid spread, which resulted in significant damage to the entire building.

Though the building itself consisted of multiple businesses, firewalls contained the flames to the business of origin.

Currently, the fire is mostly contained, but firefighters will have to sift through debris to ensure no hot spots left are left behind.

There were no injuries reported as a result of the fire.

Thursday, February 6th: CBS 11 (Mike Pool) - What information can you share on the incident at 2000 Main Dallas?

City Response - There was a suspicious package delivered to the building, the building was evacuated, and HazMat was called out to investigate. The package turned out to be non-hazardous, turned over to Dallas FBI and our units cleared the scene.

Our units were assigned to the call at about [2:45](#) p.m.

Saturday, February 8th: All local media outlets - What info can you share about the overnight 2 alarm fire at Tealwood Apartments at 6050 Melody Ln?

City Response - On Saturday, February 8th, at [12:36](#) a.m., Dallas Fire-Rescue units were dispatched to a 911 call for a structure fire at the Tealwood Apartments, located at 6050 Melody Lane, in Northeast Dallas.

When firefighters pulled up to the three-story apartment building, they could see that fire had already engulfed a unit on the third floor and was shooting from the roof. One of the first people to notice the fire was the apartment security officer, who immediately began knocking on doors to warn residents. As a result, everyone had evacuated prior to DFR arrival.

Attack teams moved in for a quick offensive attack and a second alarm was immediately transmitted. Approximately 40-50 worked to mitigate the situation, and the fire was declared extinguished in just under 2 hours.

There were 12 units in the entire building; but despite the early progression of the flames, the quick actions of firefighters ultimately limited the fire damage to two units as well as the attic space of the building. An unknown number of additional units were damaged by water and smoke, resulting in the American Red Cross being requested to assist with the needs of at least 20 residents.

Upon examination of the building, Fire Investigators were able to determine that the fire began within the wall and attic space of a third-floor apartment, but the exact cause is undetermined.

While there were no injuries reported among residents, one firefighter sustained a minor lower leg injury during the operation. He was evaluated at the hospital, discharged to go home and is expected to be okay.

Sunday, February 9th: CBS 11 (Mark Willis) - Saw this on the WFAA twitter site. Can you confirm this? Anyone hit? Thanks for your help.

Active shooter Dave & Buster's North Central Dallas.

[@wfaa](#)

[#activeshooter](#)

City Response - At 14:01 Dallas Fire-Rescue units were dispatched to reports, from multiple 911 callers, of an active shooter at a Dave and Busters, located at 9450 North Central Expressway, at the intersection of Walnut Hill Lane.

The Dallas Police Department will have to confirm details of the incident, but DFR did transport one person from the location.

Monday, February 10th: WFAA 8 (Melissa Morrissette) - Can you confirm that Dallas city vehicles such as ambulances, fire trucks and police squad cars are being inspected due to a short circuit or issue with radio systems? If not, can you tell us what the actual issue is?

City Response - I can only speak for Dallas Fire-Rescue. That being said.....

Some of our units have been experiencing issues with their Mobile Data Computers (MDC) related to their ability to make electronic status changes (i.e. getting en route, on location, clear, etc). As a result, these status changes have had to be made verbally over apparatus radio. Thankfully, this issue has had no impact on emergency response.

We are working to identify the issue and apply the appropriate fix when it is confirmed.

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #50: Authorize A Two-Year Cooperative Agreement For City Employee Software Training**

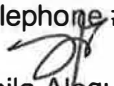
The Office of Innovation (“Innovation”) helps the City tackle civic challenges. Our vision is to empower data-driven solutions, design human-centered services and experiences that work for all people and streamline processes across the city ecosystem to save both time and financial resources.

In the FY19-20 Adopted Budget, Innovation was tasked with accelerating the use of data and innovation across the organization, in line with the City Council’s priorities. One of the highlighted initiatives was the launch of the Data Academy, a comprehensive employee data training program. Working in partnership with departments, nearly 250 employees were identified that work with data from 20% to more than 80% of an average work week. According to employees, the vast majority had no formal training for their data tasks.

Innovation encumbered funds in the previous fiscal year for training an inaugural cohort of 30 employees, designing curriculum content and executing a skills assessment for each participant. On the February 26th City Council Agenda, Innovation is requesting encumbrment of General Funds in the amount of \$248,506 for a period of two years for additional cohorts which will ensure all employees who work with data are trained. Employees in enterprise funded departments will self-fund their participation.

The Data Academy will upskill city staff, providing market-level skills and knowledge, enabling more complex analyses, increasing efficiency in reporting tasks, and driving data-based insights for city leadership and policymakers.

Should you have questions or concerns, please contact me at laila.ale@dallascityhall.com or telephone # (214) 670-3390.


Laila Alequresh
Chief Innovation Officer

cc: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
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M. Elizabeth Reich, Chief Financial Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE February 21, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Office of Community Care City Council Agenda Items**

The following Office of Community Care (OCC) items will be considered concurrently on the February 26, 2020 Agenda:

Item Number 20-127: Authorize the execution of a contract with Child Poverty Action Lab for the period ~~January 22, 2020~~ February 2, 2020 through ~~January 31, 2021~~ April 24, 2021 to **(1)** provide research and technical support to the City of Dallas for the Supplemental Nutrition Program for Women, Infants and Children (WIC) Program administered by the City to support efforts to improve client outcomes and increase participation in the WIC Program; **(2)** fund \$13,293.00 in cost to the Corporation for National and Community Service on behalf of the City to provide AmeriCorps Volunteers in Service to America who will perform volunteer services to the City in support of the WIC Program; and **(3)** execute all terms, conditions, and documents required by the contract - Financing: No cost consideration to the City

Item Number 20-124: Authorize the (1) acceptance of a cost-share grant from the Corporation for National and Community Service (CNCS) to provide four AmeriCorps Volunteers in Service to America (VISTA) members to perform volunteer services to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems in support of the Supplemental Nutrition Program for Women, Infants and Children Program for the period February 2, 2020 through April 24, 2021, with a one-year renewal option; and (2) execution of the cost-share agreement with CNCS and all terms, conditions, and documents required by the agreement - Financing: No cost consideration to the City

The Office of Community Care (OCC) administers the Supplemental Nutrition Program for Women, Infants and Children (WIC), which provides nutritious food, nutrition education, breastfeeding promotion and support, and referrals to health and social services. In Texas, populations that are eligible for WIC are pregnant or breastfeeding women, infants, families with children younger than five years old, all foster care children under the age of five years old, and single fathers of eligible infants and children, all of which must meet the income guidelines of 185 percent below the federal poverty level.

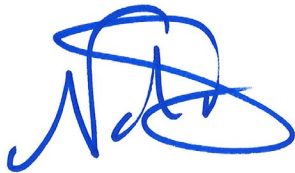
Participation rates in the WIC Program have been declining for the past decade until 2019, meaning that many families that could be benefiting from these services are not. OCC's WIC Program has formed a partnership with Child Poverty Action Lab (CPAL), a nonprofit which has developed a roadmap to reduce child poverty in Dallas by 50% in a generation by centering data and catalyzing action across five outcome areas: Basic Needs, Family, Safety, Education, and Living-Wage Jobs. Using a "think-and-do tank" model, CPAL acts as a data and mobilization backbone committed to breaking intergenerational poverty by improving economic mobility across our region.

DATE February 21, 2020
SUBJECT **Upcoming Office of Community Care City Council Agenda Items**

Working together, WIC and CPAL are seeking to identify the causes of decreasing participation levels in the WIC Program and determine opportunities to reverse that trend. Thus far, WIC and CPAL have identified that only 37% of the target population live within two miles of a clinic, and many lack vehicles and alternative forms of transit. Together, WIC and CPAL conducted research with WIC staff, families and leadership to better understand how potential clients access information about WIC, what factors lead to them participating in the program, what factors may serve as deterrents to participation, and what barriers to participation may exist. This information was then used to develop a WIC Playbook with specific ideas to address the identified issues.

WIC will utilize AmeriCorps VISTA resources to expand program reach and improve program services utilizing the WIC Playbook recommendations. VISTAs will be deployed to plan and pilot specific recommendations and interventions, under the leadership of WIC staff and with the support of CPAL, to identify practices that show promise in helping WIC advance its goals. The CNCS's AmeriCorps Volunteers in Service to America (VISTA) is a program focused on bringing low-income individuals and communities out of poverty and since 2014, multiple City departments have participated in the AmeriCorps VISTA Program, with the first being the Mayor's 2016 GrowSouth Initiative. The VISTA Program is a cost-share grant, requiring the recipient to pay a share of the total cost requirement to support the VISTAs. CPAL has agreed to serve as a strategic partner and to fund the City's cost-share requirement, enabling WIC to take advantage of the VISTA program at no cost to the City.

Should you have any questions or concerns, please contact myself or Jessica Galleshaw, Director of Office of Community Care.



Nadia Chandler Hardy
Assistant City Manager

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
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