

Memorandum



CITY OF DALLAS

DATE May 8, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **May 13, 2020 City Council FINAL Agenda - Additions/Revisions/Deletions**

On May 1, 2020, a DRAFT City Council Agenda for May 13, 2020 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red.

Additions:

60. 20-962 An ordinance amending Chapter 2, "Administration," of the Dallas City Code by amending Sections 2-8 and 2-9 of the Dallas City Code by providing a process for pre-compliance review of a subpoena - Financing: No cost consideration to the City
61. 20-647 Authorize **(1)** a third amendment to the Chapter 380 Grant Agreement ("2016 Chapter 380 Agreement") with WCWRD Inc and its affiliates or subsidiaries ("Developer") and a second amendment to the Tax Increment Development, Chapter 380 Grant, and Chapter 380 Loan Agreement ("2018 TIF/Chapter 380 Agreement") with Developer, approved as to form by the City Attorney, related to the Red Bird Mall Redevelopment Project ("Project") to: **(a)** increase the amount of the 2018 Chapter 380 conditional grant by \$3,000,000.00 in bond funds; **(b)** remove the requirement that the Developer make any Distributable Cash Payments to the City *pari passu* with distributions of cash flow to the Project's equity investors; and **(c)** increase the minimum Investment Requirement for the Project by \$14,000,000.00; **(2)** placement of a deed of trust in favor of the City on the former Sears property and, at the request of the Developer, any other future properties acquired by the Developer within the Westmoreland-IH 20 Sub-District of Tax Increment Reinvestment Zone Number Twenty ("Mall Area Redevelopment TIF District"); and **(3)** the City Manager to negotiate and execute any other documents, including but not limited to Subordination, Non-Disturbance, and Attornment agreements necessary to accommodate the Project in accordance with City Council approved terms, approved as to form by the City Attorney - Total not to exceed \$3,000,000.00 - Financing: Economic Development Fund (2012 General Obligation Bond Funds) (\$1,380,786.00) and ECO (I) Fund (2017 General Obligation Bond Funds) (\$1,619,214.00)

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62. 20-861 Authorize a one-year emergency service price agreement for in-home COVID-19 testing for Dallas residents in response to COVID-19 for the Office of Emergency Management - UrgentCare2go dba MSN Physicians PLLC - Estimated amount of \$660,000 - Financing: U.S. Department of Treasury -Coronavirus Relief Funds
63. 20-947 Authorize a one-year master agreement for infrared thermometer kiosks and related supplies for use Citywide in response to COVID-19 with Wello, Inc. - Estimated amount of \$884,500 - Financing: U.S. Department of Treasury -Coronavirus Relief Funds Coronavirus Relief Funds

Revisions:

6. 19-2037 Authorize **(1)** the sale of up to 11 Land Transfer lots, for up to 13 single family homes, included in Jeffries-Meyers cluster 1 and/or 3, to Muse Family Foundation and/or its affiliates (Developer), subject to restrictive covenants, a right of reverter, and execution of all necessary documents pursuant to the City's Land Transfer Program and the New Construction and Substantial Rehabilitation Program; **(2)** the release of all non-tax City liens, notices, or orders that were filed on the 11 Land Transfer lots prior or subsequent to the deeds transferring the lots to the City of Dallas; and **(3)** execution of a conditional grant agreement with Developer and/or its affiliates in an amount not to exceed \$1,141,000.00 in 2017 General Obligation Bond Funds for the development of up to 13 single family homes and for public infrastructure costs; - Not to exceed \$1,141,000.00 - Financing: ECO (I) Fund (2017 General Obligation Bond Fund)
14. 20-650 Authorize **(1)** rejection of bids received for Bid Package No. 10 - Shelving End Panels, and Bid Package No. 11 - Custom Fixed Shelving ~~and Bid Package No. 5 - Soft Seating, Chairs and Carts~~ - Financing - No cost consideration to the City; and **(2)** authorize the purchase and installation of Bid Packages 1 through 9, for Furniture and Furnishings for the new Vickery Branch Library with Library Interiors of Texas, LLC, in the amount of \$84,086.08; Wilson Office Interiors, LLC, in the amount of \$146,197.06; and WRG, LLC, dba Workplace Resource Group, in the amount of \$55,611.50 - Total not to exceed \$285,894.64 - Financing: Library (E) Fund (2017 General Obligation Bond Fund) (\$27,707.34) and Library Private Donation Fund (\$258,187.30)
45. 20-879 A resolution ratifying the City Manager's execution of an emergency service price agreement with AT&T Corporation for contact call center services to support the Rental and Mortgage Assistance Program and the Small Business Continuity Fund loan application operations in response to COVID-19 - Estimated amount of \$345,827.70 - Financing: U.S. Department of Treasury - Coronavirus Relief Funds

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47. 20-880 A resolution ratifying the City Manager's execution of an emergency service price agreement with Future Com, Ltd. for upgrades to the City's network infrastructure for the Rental and Mortgage Assistance Program and the Small Business Continuity Fund loan application operations in response to COVID-19 - Estimated amount of \$376,535.10 - Financing: [U.S. Department of Treasury - Coronavirus Relief Funds](#)
48. 20-504 Authorize a construction contract for the Shadybank Park Loop Trail and Bridge Project located at 16316 Shadybank Drive - NorthStar Construction, LLC, lowest responsible bidder of six - Not to exceed \$316,279.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund)
49. 20-790 Authorize an increase in the construction services contract with Phoenix I Restoration and Construction, Ltd. for additional scope of work for construction of the Hall of State Restoration Project including roof repairs, waterproofing, additional lead-based paint removal and other miscellaneous work located at 3939 Grand Avenue in Fair Park - Not to exceed \$325,591.58, from \$10,074,399.98 to \$10,399,991.56 - Financing: Fair Park Improvements (C) Fund (2017 General Obligation Bond Fund)
50. 20-791 Authorize an increase in the construction services contract with 3i Contracting, LLC for additional scope of work at Singing Hills Replacement Recreation Center - Phase 2 located at 6805 Patrol Way - Not to exceed \$540,809.83, from \$6,574,161.64 to \$7,114,971.47 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund)
51. 20-789 Authorize **(1)** to rescind Resolution No. 19-1278, previously approved on August 28, 2019, for an Advance Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ 0918-47-206, CFDA No. [20.205](#)) to accept funding for construction of the Lake Highlands Trail Phase II-A and II-B, and Lake Highlands Northern Extension in the amount of \$8,263,490.00, of which the Federal portion is \$5,676,494.00, TxDOT indirect costs portion is \$383,950.00, and the City of Dallas' local match is \$2,203,046.00; **(2)** to enter into a new AFA with TxDOT for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ 0918-47-206, CFDA No. 20.205) for construction of the Lake Highlands Trail Phase II-A and II-B, and Lake Highlands Northern Extension in the amount of approximately \$8,340,335.00, of which the Federal portion is \$5,676,494.00, TxDOT indirect costs portion is \$325,601.00, and the City of Dallas' local match is \$2,338,240.00; **(3)** a portion of the required local match of \$2,338,240.00 in the amount of \$270,388.00 to be paid by warrant check to the State at the beginning of the project; **(4)** the receipt and deposit of Transportation Alternatives Set-Aside Funds in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; **(5)**

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the establishment of appropriations in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; **(6)** allocation of \$84.57 in the 2006 General Obligation Bond Fund, \$606,449.25 in the 2012 General Obligation Bond Fund and \$1,731,706.18 in the 2017 General Obligation Bond Fund as the City of Dallas' local match; and **(7)** execution of the agreement including all terms, conditions, and documents required by the agreement - Total amount of \$8,340,335.00 - Financing: Transportation Alternatives Set-Aside Program Funds (\$5,676,494.00), Texas Department of Transportation Funds (\$325,601.00), Park and Recreation Facilities Fund (2006 General Obligation Bond Fund) (\$84.57), Street and Transportation Improvements Fund (2012 General Obligation Bond Fund) (\$606,449.25), and Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund) (\$1,731,706.18)

~~Z3. 19-1158 Authorize (1) approval of the proposed Prestonwood Public Improvement District ("District") 2020 Service Plan, 2019 Assessment Plan and 2019 Assessment Roll; (2) a public hearing to be held on September 11, 2019, to receive comments concerning the annual assessment for the District; and, at the close of the public hearing; (3) consideration of an ordinance levying a special assessment on property in the District, for services and improvements to be provided during 2020; fixing charges and liens against the property in the District and against the owners thereof; providing for the collection of the 2019 assessment; and providing an effective date— Financing: No cost consideration to the City (see Fiscal Information)~~

Z3. [20-776](#) [A public hearing to receive comments regarding an application for and a resolution accepting an amendment to existing deed restrictions \[Z978-150\] volunteered by the applicant, on property zoned a CS Commercial Service District, on the northeast side of South Fitzhugh Avenue, north of South Haskell Avenue](#)
[Recommendation of Staff and CPC: Approval, subject to amended deed restrictions volunteered by the applicant](#)
[Z190-168\(JM\)](#)

Deletions:

6. 20-628 Authorize applications of nine candidate projects to the North Central Texas Council of Governments through the Transportation Alternatives Program for cost reimbursement in the Active Transportation and Safe Routes to School (SRTS) categories for the Zaragoza, Rosemont, and Elam SRTS improvements; Ross Avenue Shared Use Path, Southern Design District Mobility Connection Projects, Dallas Executive Airport Streetscape Enhancements Phase 1 (Ledbetter), Lemmon Avenue Streetscape Enhancements, Coombs Creek and Five Creek Trail - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future costs)

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File ID 20-776 was replaced by File ID 19-1158 on the agenda due to a system glitch.

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizer Tolbert, Chief of Staff at 214-670-3302.

Sincerely,



T.C. Broadnax
City Manager

- c:
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| Chris Caso, City Attorney | Joey Zapata, Assistant City Manager |
| Mark Swann, City Auditor | Nadia Chandler Hardy, Assistant City Manager |
| Biliera Johnson, City Secretary | Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services |
| Preston Robinson, Administrative Judge | M. Elizabeth Reich, Chief Financial Officer |
| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | Laila Aleqresh, Chief Innovation Officer |
| Majed A. Al-Ghafry, Assistant City Manager | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion |
| Jon Fortune, Assistant City Manager | Directors and Assistant Directors |

Memorandum



CITY OF DALLAS

DATE May 8, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **May 13, 2020 Upcoming Agenda Item #26 - Reprogramming 2017 Bond Funds**

The 2017 bond program included a total of \$38.5 million for signals and associated infrastructure. The funds were broken down into: (a) \$18.5 million for new warranted signals, and (b) \$20 million for signal synchronization. This memo discusses the \$20 million signal synchronization part of the program.

The objective of the signal synchronization program is to coordinate the operation of signals along major arterials to provide smooth flow of traffic and reduce congestion. For this program to be implemented, the signal infrastructure must be upgraded to the latest specifications and technologies.

On December 3, 2019, Department of Transportation staff briefed the Transportation and Infrastructure Committee on the status of the traffic signal infrastructure. In that presentation, it was noted that approximately 60% of the City's signal infrastructure is over 30 years old and that the main City arterials had significant disparity in the age and functionality of the signals. To address this issue, a framework of a signal infrastructure upgrade plan was introduced which included the reprogramming of funds from the signal synchronization program to a reconstruction and upgrading program that covers signals, streetlights, and an asset management program.

As a follow up to the plan's framework, there is an item on the May 13, 2020 City Council agenda requesting approval to reprogram \$12.5 million of the \$20 million from signal synchronization to more pressing operational needs. The funding would be used for:

- Traffic signal construction (approximately \$10.2 million)
 - The City intends to use most of the \$10.2 million as the local match for traffic signal grant matches or as a leverage tool where signals are present and can be upgraded based on the prioritization criterion noted below.
- Streetlight construction (approximately \$2 million)
 - The City has applied for grants for streetlight construction under Dallas County's Major Capital Improvement Program (MCIP) and intends to use some of the \$2 million as the local match for the grant applications. In this way, the money can be leveraged to secure additional streetlights.
- Development of an asset management/preservation program to extend the life of the existing traffic signals (approximately \$350,000)

DATE May 8, 2020
SUBJECT **May 13, 2020 Agenda Item #26 to Reprogram 2017 Bond Funds**

The prioritization of the signal replacement/upgrade and street illumination will be based on the following priorities:

- Leveraging percentage
- Safety improvements/ equity
- Emergency response corridors
- Proximity to schools and hospitals
- Site-specific risks

Use of the Remaining \$7.5 million from the \$20 million signal synchronization

- Approximately \$2.5 million from the signal synchronization bond funds has already been spent on signal retiming and radar upgrades.
- \$5 million will stay programmed for signal synchronization.

Other Bond Funding for Signals

The 2017 bond program also includes \$18.5 million for newly warranted signals. Reprogramming of the signal synchronization money item does not impact this funding.

If you have any questions, please let me know.



Majed Al-Ghafry, P.E.
Assistant City Manager

- c:
- | | |
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| T.C. Broadnax, City Manager | Joey Zapata, Assistant City Manager |
| Chris Caso, City Attorney | Nadia Chandler Hardy, Assistant City Manager |
| Mark Swann, City Auditor | Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services |
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| Jon Fortune, Assistant City Manager | Directors and Assistant Directors |

Memorandum



CITY OF DALLAS

DATE May 8, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Office of Business Diversity FY18-19 Diversity Accomplishments & Performance Report**

FY18-19 M/WBE Performance Report

Please find attached a copy of the Office of Business Diversity FY18-19 M/WBE Performance Report. FY18-19 ended with a total spend of \$1.12B and \$298M in M/WBE spend which represents an overall M/WBE participation of 26.7%. This is a slight increase of 0.05% compared to FY17-18 which ended with 26.2% overall M/WBE participation (see slide 10). This is the second consecutive year in which the increase in M/WBE spend outperformed the increase in total spend at 7.79% compared to 5.72% respectively. As it relates to performance by procurement category (slide 11), the M/WBE goal was exceeded in every category except for goods. However, M/WBE participation for goods increased from 5.8% in FY17-18 to 14.7% in FY18-19.

As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.66%	25.00%	36.30%	23.80%	18.00%

Intentional Outreach

The Office of Business Diversity created the mantra “Intentional Outreach Yields Equitable Outcomes.” To live this mantra out, OBD, during FY18-19, participated in 132 vendor trainings, held 308 one-on-one meetings with various businesses, and most recently participated in the Procurement Services new Quarterly Procurement Opportunity Sessions. Additionally, OBD made several trips to Oklahoma to partner with the American Indian Chamber of Commerce of Oklahoma to recruit Native owned businesses to come and do business with the City of Dallas. This intentional outreach resulted in the creation of the Native American Business Association here in Dallas and a direct impact on the increase in Native American spend with the City of Dallas. OBD partnered with several departments including Housing, Homeless Solutions, Cultural Affairs, and Budget to host meetings with the non-profit community to share contracting opportunities and develop business inclusion strategies and partnerships with M/WBEs. Finally, several vendor diversity workshops were held in partnership with the Bond Program Office, Parks and Recreation, and Aviation to increase competition and diversity awareness in the business community.

DATE May 8, 2020

SUBJECT **Office of Business Diversity FY18-19 Diversity Accomplishments & Performance Report**

Other Notable Projects

2017 Bond Program

The 2017 Bond Program has experienced great success as it relates to both equity and inclusion. During FY18-19 \$178M was awarded to fund 143 projects. \$70.3M or 39.4% went to M/WBE businesses. Out of the 143 projects, \$17.8M or 50 projects realized 100.0% M/WBE participation. Through more intentional outreach, increases by ethnicity were realized from the prior fiscal year. Although Hispanic business did realize a decrease from the prior year, they continue to have the highest M/WBE participations. We continue to make progress with direct and intentional outreach to identify and encourage minority and women owned businesses to compete on City contracts at the prime contracting level.

Reimagine Red Bird Project

The Red Bird Mall project has realized great success. As of February 2020, the Red Bird Mall project has experienced 64.0% overall M/WBE participation. This exceeds the 40% M/WBE goal committed by the developer. \$26.0M in contracts have been committed with \$16.6M going to M/WBE participation. As of February 2020, there have been \$15.8M in total payments with \$9.6M or 61.0% paid to M/WBEs.

Dallas 365 Performance Measure

The Office of Business Diversity's strategic priority is Government Performance and Financial Management with a target of 40.0% of the dollars spent going to local businesses. As of FY18-19 this goal was exceeded at 42.4% or \$555.2M spent with local prime contractors. \$123.6M was spent with M/WBEs that were prime contractors. 91.1% or \$112.6M was spent with local M/WBE prime contractors.

A Look Ahead

The availability and disparity study is scheduled to be complete in July 2020. A briefing regarding the A&D study outcome as well as a proposed new business diversity, equity, and inclusion policy will be presented to Government Performance and Financial Management committee in August 2020. Approval of the new policy and proposed goals (if necessary) will be on the September 2020 agenda.

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey
Director
Office of Business Diversity

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
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2019 Diversity Accomplishments & Performance Report

City Council Memorandum

May 8, 2020



Zarin D. Gracey
Director
Office of Business Diversity

City of Dallas

Outline

- Mission Statement
 - Program Objectives
- 2019 Highlights - Outreach & Events
 - Intentional Outreach
 - Trainings & One-on-Ones
 - Awards & Recognitions
- 2019 Highlights - Diversity Accomplishments & Performance
 - 2017 Bond Program – M/WBE Participation
 - M/WBE Performance Report
 - M/WBE Performance Report by Procurement Category
 - Dallas 365 Performance Measure
- A Look Ahead
- Questions

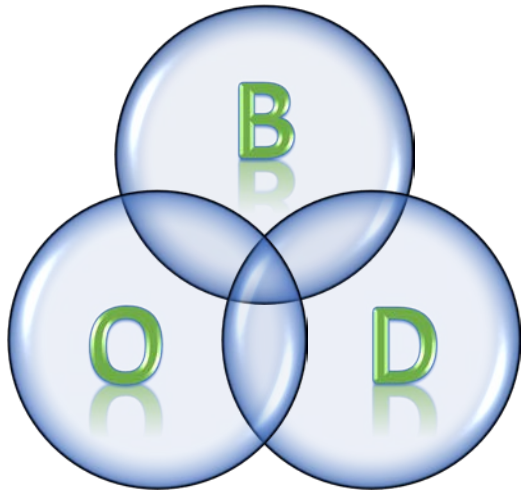


Mission and Objectives

“Intentional outreach, yields equitable outcomes”

Mission Statement

To ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle.



OPPORTUNITY CREATION

Provide conditions for growth and development through training, communication, and resource connections.

BUILDING CAPACITY

Develop strategic partnerships through intentional, coordinated, and mission-driven efforts aimed at strengthening the management and operations of S/M/WBE businesses to improve their performance and economic impact.

DIVERSITY COMPLIANCE

Advocate for the importance of diversity and inclusion in the awarding of City contracts.

2019 Highlights - Outreach & Events



2019 Highlights - Intentional Outreach

“Intentional Outreach Yields Equitable Outcomes”

Internal

- “Doing Business” workshops with Non-profits to discuss diversity
 - Housing and Neighborhood Revitalization – NOFA Workshops
 - Office of Homeless Solutions – NOFA Workshops
 - Office of Cultural Affairs – Cultural Organization Program Workshops
 - Office of Budget – Community Development Workshops
- Vendor Diversity Workshops to increase Awareness and Opportunity in the Business Community
 - Bond Program Office
 - Parks and Recreation
 - Department of Aviation

External

- Partner with American Indian Chamber of Commerce of Oklahoma to create the Native American Business Association (NABA) here in Dallas
- Specialized Contracting Outreach
 - Medical Provider networking with Cigna
 - Construction subcontractor networking with Developers

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2019 Highlights – Trainings & One-on-Ones

- 132 Vendor Trainings
 - Registration Assistance
 - Identify Upcoming Opportunities
 - Identify City Resources
- 308 One-on-One's
 - Advocate for minority business inclusion
 - Resource Business Connections
 - Resolve Vendor Related Issues
- New Quarterly Procurement Opportunity Sessions
 - Upcoming Opportunities
 - Bonfire Registration Process
 - BID Program Overview
 - Question and Answer Sessions



2019 Highlights - Awards & Recognitions

- Awards

- 2019 WBCS Parade of Stars Corporate Advocate of the Year
- 2019 SBA Emerging Leaders Partner Appreciation Award
- 2019 Native American Business Association Partner Appreciation Award

- Nominations

- Regional Hispanic Contractors Association Luna Awards
- Diversity Advocate of the Year - 3 staff members nominated

2019 Highlights

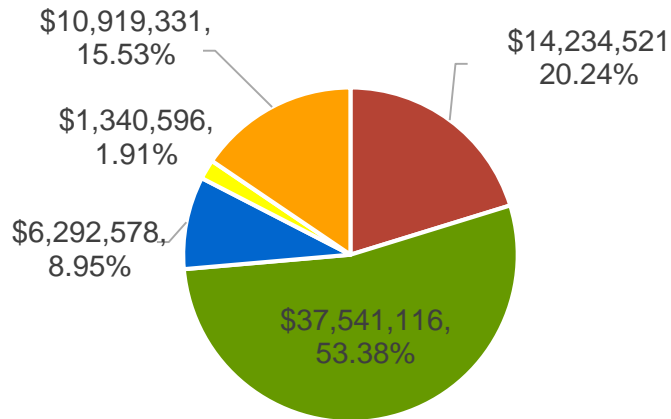
Diversity Accomplishments & Performance Report

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2017 Bond Program – M/WBE Participation

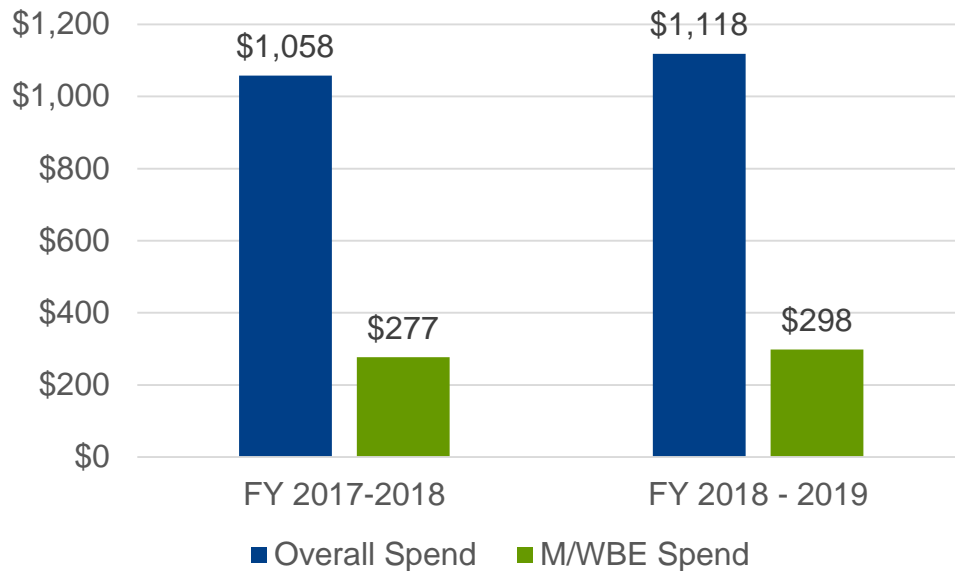
- **\$178M Awarded to fund 143 Projects in FY 2018-19**
 - \$70.3M or 39.43% M/WBE participation
 - 50 Projects totaling \$17.8M have 100.00% M/WBE participation

2017 Bond Program Participation:
FY 2018-19 M/WBE Spend

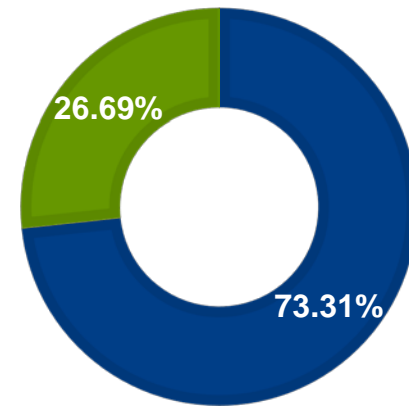


- African Am.
- Asian Am
- Caucasian Woman
- Hispanic
- Native Am

2019 Diversity M/WBE Performance Report

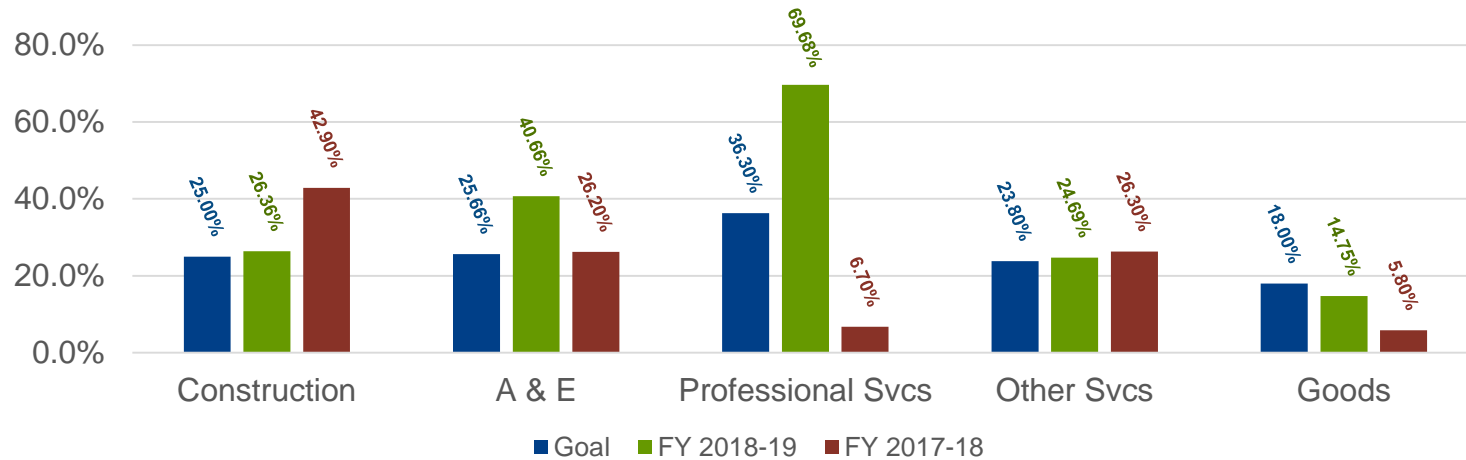


FY 2018-19 M/WBE SPEND



- M/WBE Spend = \$298.6M, 26.69%
- M/WBE Spend increased \$21.58M, 7.79% from prior year
- M/WBE Spend increased at a greater rate than Overall Spend
 - 7.79% M/WBE increase compared to 5.72% Overall increase

2019 Diversity Accomplishments & Performance Report By Procurement Category



Procurement Category	Goal	M/WBE %	M/WBE \$	Comments
Construction	25.00%	26.36%	\$161.0M	Exceeding participation goal by 1.36%
A&E	25.66%	40.66%	\$48.2M	Exceeding participation goal by 15.00%
Professional Services	36.30%	69.68%	\$3.2M	Exceeding goal by 33.38% - Intentional Outreach with Asian CoC and Contractors Associations resulting in exceeding M/WBE goal
Other Services	23.80%	24.69%	\$73.1M	Exceeding participation goal by 0.89%
Goods	18.00%	14.75%	\$13.0M	Not meeting participation goal - goods purchased directly from manufacturer result in limited opportunity or availability for minority participation on most goods contracts

Dallas 365 Performance Measure

- **Strategic Priority**
 - Government Performance and Financial Management
- **Percentage of Dollars Spent with Local Business**
 - Target = 40.00%
 - Overall Local = 42.37%
 - FY 2018-19 Year End - On Target
- **Percentage of M/WBE Dollars Spent with Local Business**
 - Target = 40.00%
 - Overall Local = 91.09%
 - FY 2018-19 Year End - On Target



A Look Ahead

- Availability and Disparity Study
 - Scheduled to be complete in July 2020
 - Brief results in August which includes recommended new goals if necessary
 - Approve new business inclusion policy in September
- B.U.I.L.D.
 - MOU with the Dallas Entrepreneur Center at Red Bird
 - Brief this committee in June
- Job Order Contracts for Streets and Alleyways Projects
 - Unbundle procurements into smaller packages
 - Award multiple vendors
 - Increased inclusion of small businesses in COD capital construction projects

2019 Diversity Accomplishments & Performance Report

City Council Memorandum

May 8, 2020



Zarin D. Gracey
Director
Office of Business Diversity

City of Dallas

Memorandum



CITY OF DALLAS

DATE May 8, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for May 13, 2020 Council Agenda**

It is the mission of the Office of Business Diversity to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the May 13, 2020 City Council Agenda. The total contract award amount, consisting of 30 agenda items, is \$68.9M. **M/WBE is applicable to 18 of the 30 agenda items. For these items, construction and architectural and engineering items total \$15.2M with an overall M/WBE participation of \$3.6M or 23.74%, while goods and services items total \$31.4M with an overall M/WBE participation of \$16.5M or 52.47%.**

As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.66%	25.00%	36.30%	23.80%	18.00%

2017 Bond Program – May 13th Council Agenda

The Office of Business Diversity continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes 12 agenda items that are funded by 2017 bond funds. **These 12 items total \$6.6M with an overall M/WBE participation of \$1.9M or 28.82%.**

2017 Bond Program – Inception to Date

2017 Bond Program ITD consists of 222 items totaling \$366.4M with an overall M/WBE participation of \$157.1M or 42.88%.

Highlighted Items:

Roof Truss Repair – Convention and Event Services

Agenda Item No. 4 Authorize a construction contract in the amount of \$593K for the Kay Bailey Hutchison Convention Center Dallas F Hall Roof Truss Repair. **This item includes participation from one M/WBE vendor, resulting in \$154K participation or 26.02% M/WBE participation on a 25.00% goal.**

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M/WBE Participation for May 13, 2020 Council Agenda

Janitorial Services – Department of Aviation

Agenda Item No. 35 Authorize a five-year service contract in the amount of \$12.6M for janitorial services for the Department of Aviation. **This item includes participation from two M/WBE vendors, including the prime vendor, resulting in \$12.6M participation or 100.00% M/WBE participation on a 23.80% goal.**

Minor Plumbing Repair Services - Office of Environmental Quality and Sustainability

Agenda Item No. 37 Authorize a five-year service price agreement in the amount of \$3.4M for minor plumbing repair services for the Office of Environmental Quality and Sustainability. **This item includes participation from two M/WBE vendors, including the prime vendor, resulting in \$3.4M participation or 100.00% M/WBE participation on a 23.80% goal.**

Corrosion Prevention Improvements – Dallas Water Utilities

Agenda Item No. 55 Authorize a construction contract in the amount of \$7.8M for corrosion prevention improvements to three priority water transmission pipelines. **This item includes participation from nine M/WBE vendors, resulting in \$1.7M participation or 21.98% M/WBE participation on a 25.00% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey
Director
Office of Business Diversity

- c: T.C. Broadnax, City Manager
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- Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE May 8, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **New Procurement Opportunities**

The Office of Procurement Services (OPS) would like to inform the City Council of the following contract opportunities that have been advertised in the last week in the *Dallas Morning News*. These opportunities are also on Bonfire, the City's electronic bid portal: <https://dallascityhall.bonfirehub.com/login>. (Free registration is required to view the opportunity in full.)

In addition, we have updated citywide opportunities for the current quarter on the OPS website: <https://dallascityhall.com/departments/procurement/Pages/Home.aspx>

Solicitation No.	Solicitation Name
1. CIZ1914	Wastewater Facilities Safety and Security Improvements Project (Dallas Water Department)*
2. BJZ20-00013555	Emergency Request for Applications for Administration of Short-term Rental Assistance Program
3. BQ20-00013562	Helicopter Parts & Maintenance
4. BQ20-00013576	Boat for DPD Marine Unit
5. BWZ20-00012942	Audit & Non-Audit Services
6. BY20-00013565	Sod Pick-Up, Delivery, and Installation Services
7. BY20-00013572	Pavement Marking Materials

**Solicitations that begin with a "C" are for construction projects and the issuing department handles those procurements directly. OPS only advertises and unseals submissions for the construction procurements.*

Once an opportunity/solicitation is advertised, it is considered an open procurement until the City Council awards the contract. Please be advised that Section 12A-15.8(g) of the Code of Ethics prohibits communication between councilmembers and bidders or proposers on open procurements.

DATE May 8, 2020
SUBJECT **New Procurement Opportunities**

Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

Shevi P. Kowalski

for M. Elizabeth Reich
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager
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Memorandum



CITY OF DALLAS

DATE May 8, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Sales Tax Receipts**

The March 2020 sales tax receipts from the State Comptroller's Office are \$26,900,241. This is a 9.4 percent decrease in total collections compared to the same reporting period last year and 14.2 percent below budget for the month.

- March 2019 actual \$29,690,536
- March 2020 budget \$31,361,760
- March 2020 actual \$26,900,241

As discussed at the May 6 budget briefing, the Coronavirus pandemic and subsequent economic crisis are severely affecting sales taxes, and our revised forecast indicates that we may end the current fiscal year \$25.2 million below budget. The economist with whom we are working, Dr. Jacob Dearmon from Dearmon Analytics, LLC and Oklahoma City University, has initially forecast sales tax revenue to drop as much as 18.4 percent for March through June and then 12.3 percent for July through September. While March did not drop by the full 18.4 percent, we anticipate the drop in April will be worse.

Thus far, we are forecasting with very limited actual data. As more data becomes available, we will continue to work with Dr. Dearmon to update the forecast and will keep you informed.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

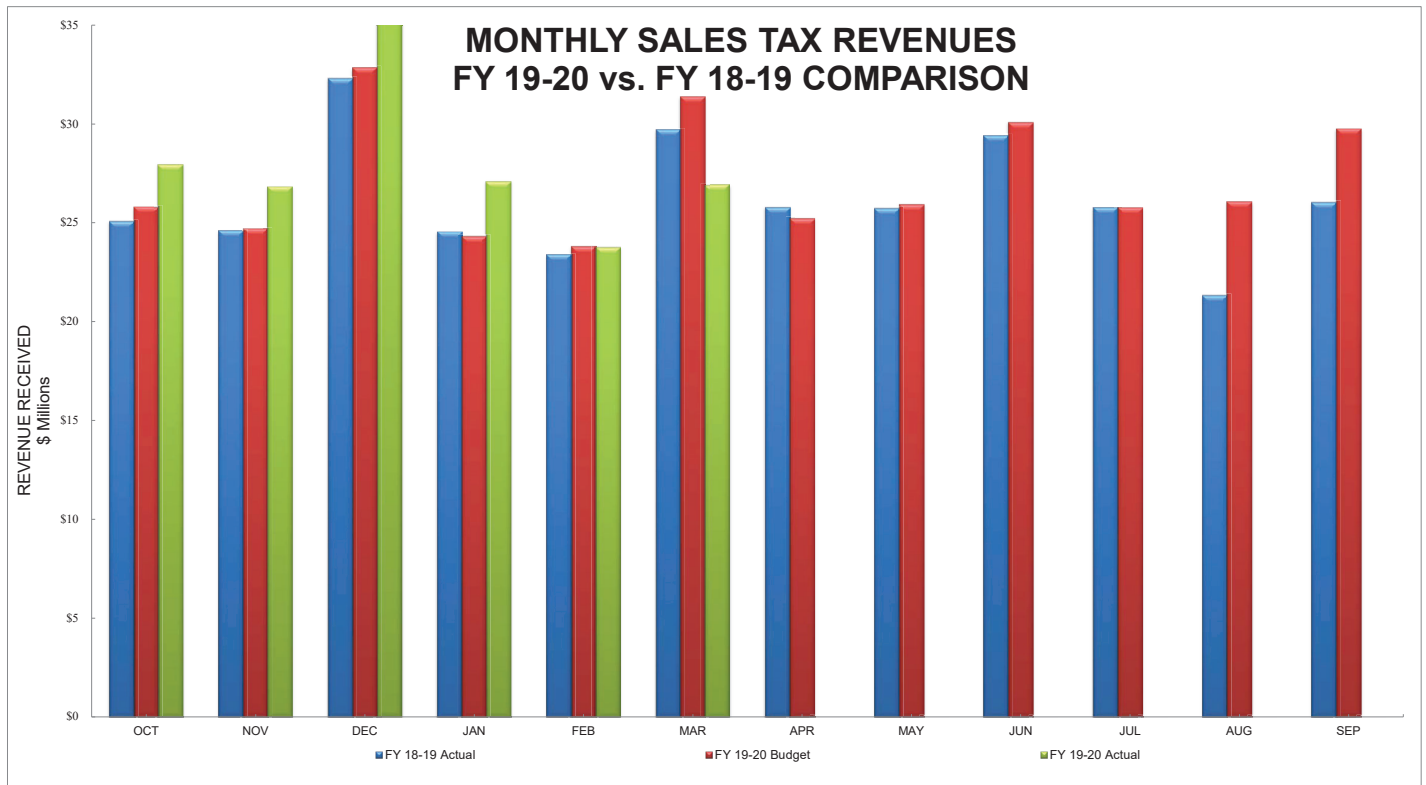
cc: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
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SALES TAX

as of March 2020

	ACTUAL FY 2018-19	BUDGET FY 2019-20	ACTUAL FY 2019-20	YTD VARIANCE FY 19-20 ACT. VS. FY 18-19 ACT.		YTD VARIANCE FY 19-20 ACTUAL VS. BUDGET	
				DOLLARS	PERCENT	DOLLARS	PERCENT
OCT	\$25,049,631	\$25,788,648	\$27,942,608	\$2,892,977	11.5%	\$2,153,960	8.4%
NOV	24,571,164	24,673,808	26,805,867	2,234,703	9.1%	2,132,059	8.6%
DEC	32,289,498	32,846,092	35,274,527	2,985,029	9.2%	2,428,435	7.4%
JAN	24,523,254	24,314,236	27,074,542	2,551,288	10.4%	2,760,306	11.4%
FEB	23,361,412	23,804,444	23,738,211	376,799	1.6%	(66,233)	-0.3%
MAR	29,690,536	31,361,760	26,900,241	(2,790,295)	-9.4%	(4,461,519)	-14.2%
APR	25,775,135	25,221,806					
MAY	25,722,682	25,924,216					
JUN	29,391,839	30,084,024					
JUL	25,745,004	25,755,057					
AUG	21,317,027 ¹	26,054,972					
SEP	26,023,568 ²	29,737,123					
TOTAL	\$313,460,750	\$325,566,185	\$167,735,996	\$8,250,501	5.2%	\$4,947,009	3.0%



¹ FY 2018-19 revenue reduced due to a one-time repayment to the State of \$5,201,409.

² FY 2018-19 revenue reduced due to a one-time repayment to the State of \$3,793,301.