

Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **June 24, 2020 City Council FINAL Agenda - Additions/Revisions/Deletions**

On June 12, 2020, a DRAFT City Council Agenda for June 24, 2020 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red.

Additions:

70. 20-1263 Authorize **(1)** an emergency Short-Term Rental Assistance Program as described in Exhibit A due to Novel Coronavirus (COVID-19) to provide up to two months of rental assistance payments for low- and moderate-income persons at or below 80 percent area median income; and **(2)** execution of all documents and agreements necessary to implement the programs, including but not limited to agreements to administer the programs through an open application process - Financing: This action has no cost consideration to the City (see Fiscal Information)
71. 20-1269 Authorize **(1)** an emergency Short-Term Rental and Utility Assistance Program due to Novel Coronavirus (COVID-19) to provide up to two months of rental assistance and/or utility payments and up to one month for arrears only, for a maximum term of three months for low- and moderate-income persons at or below 50 percent of the area median income or at or below 80 percent of the area median income; and **(2)** execution of all documents and agreements necessary to implement the programs, including but not limited to agreements to administer the programs - Financing: This action has no cost consideration to the City (see Fiscal Information)
72. 20-1271 Authorize **(1)** the First Amendment to the FY 2020 Texas Homeless Housing and Services Program (HHSP) Contract No. 63206000003 with the Texas Department of Housing and Community Affairs (TDHCA) to accept additional HHSP Grant funds in an amount not to exceed \$41,290.00 to provide assistance to prevent homelessness due to impacts of COVID-19, for the period of March 26, 2020 through August 31, 2020; **(2)** an increase in appropriations in an amount not to exceed \$41,290.00 in the FY 2020 COVID TDHCA-Homeless Housing and Services Program 19-20 Fund; **(3)** the receipt and deposit of funds in an amount not to exceed \$41,290.00 in

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the FY 2020 COVID TDHCA-Homeless Housing and Services Program 19-20 Fund; and **(4)** execution of an amendment to the contract with TDHCA for FY 2020 COVID TDHCA-Homeless Housing and Services Program Grant Funds - Not to exceed \$41,290.00 - Financing: Texas Department of Housing and Community Affairs Grant Funds

73. 20-1241 Adopt a resolution **(1)** authorizing and approving the creation of a public facility corporation in accordance with the Texas Public Facility Corporation Act, Chapter 303 of the Texas Local Government Code, as amended (“Act”), to be named the Dallas Public Facility Corporation (“Corporation”); and **(2)** approving the Corporation’s proposed Articles of Incorporation and Bylaws - Financing: No cost consideration to the City
74. 20-1176 Authorize **(1)** the City of Dallas (City) to enter into an additional note agreement with variable interest rate with the United States Housing and Urban Development Agency (HUD) for the deferral of principal payment on Section 108 loan B-12-MC-48-0009 due by the City to HUD on August 1, 2020 in the amount of \$504,000.00; **(2)(a)** an amendment to Resolution No. 15-0147, previously approved on January 14, 2015 related to the existing loan agreement between the City and HUD, to reflect this additional promissory note to the referenced Section 108 loan, related to the rehabilitation of a blighted vacant structure, now the Lorenzo Hotel (Hotel), and add any, and all the relevant terms and conditions imposed by HUD, including but not limited to the variable interest rate due quarterly to HUD on the \$504,000.00 additional note, **(2)(b)** an amendment to the agreement between the City and TEOF Hotel LP to reflect the equivalent amendment terms and conditions to this agreement as those referenced in (2)(a) between HUD and the City, given that the City had loaned the referenced Section 108 funds to TEOF Hotel LP for the referenced rehabilitation project, TEOF Hotel LP communicated that the Hotel will not be making the upcoming payment due to the City (principal payment of \$504,000.00 and interest of \$141,306.35) due to COVID-19 impact on the hotel industry; **(3)** an increase in appropriations in an amount not to exceed \$90,214.15 for interest on the additional note and any other relevant/pertinent note related costs; and **(4)** as repayments from TEOF Hotel LP are received, as per HUD’s amended repayment schedule with the City, on the outstanding loan and additional promissory note; the City be authorized to receive, deposit and disburse those funds to repay the principal plus interest to HUD on the existing Section 108 loan B-12-MC-48-0009, and the additional related promissory note, any other related expenditures and any related terms and conditions imposed by HUD - Estimated Revenue: Program Income from TEOF Hotel LP or other TEOF Hotel LP Funds \$90,214.15

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75. 20-1262 Authorize an Option Agreement with CityBuild Community Development Corporation in conformance with the Community Inspired Redevelopment Demonstration Project Program Statement - Financing: No cost consideration to the City
76. 20-1236 Authorize approval of the Community Inspired Redevelopment Demonstration Project Program Statement - Financing: No cost consideration to the City

Revisions:

5. 20-951 Authorize **(1)** a professional services contract with ~~Williams Construction Management Group, LLC~~ Williams CM Group, LLC to provide construction inspection/management services within the Dallas Airport System; and **(2)** an increase in appropriations in an amount not to exceed \$1,621,200.00 in the Aviation Passenger Facility Charge - Near Term Projects Fund and in an amount not to exceed \$827,500.00 in the Aviation Construction Fund - Not to exceed \$6,200,000.00 - Financing: Aviation Passenger Facility Charge - Near Term Projects Fund (\$3,112,500.00) and Aviation Construction Funds (\$3,087,500.00)
17. 20-783 An ordinance amending Chapter 52, "Administrative Procedures for the Construction Codes," of the Dallas City Code by amending Section 303.5.3 (1) providing a barricade application fee; and (2) amending barricade permit fees - Estimated Revenue: \$1,000,000.00
36. 20-1182 Authorize **(1)** a resolution ratifying the City Manager's execution of an emergency service price agreement for ongoing services with The Visiting Nurse Association of Texas (VNA), to provide nutritious meals to individuals experiencing homelessness currently sheltered at the Kay Bailey Hutchinson (KBH) shelter in response to COVID-19 in the amount of ~~\$438,275.00~~ \$543,325.00; **(2)** a resolution ratifying the City Manager's execution of an emergency price agreement for ongoing services with bio-hazardous cleaning and janitorial services in response to COVID-19 with MBW ServPro Laundry Service in the amount of \$105,097.77, and Jani-King, Inc. in the amount of \$30,550.00; and **(3)** Supplemental Agreement No. 1 for OHS-2020-00013230 with BCFS Health and Human Services for homeless shelter dormitory management services related to COVID-19 in the amount of \$78,917.00 for services provided March 21-27, 2020 - Total amount not to exceed ~~\$652,839.77~~ \$757,889.77 - Financing: U.S. Department of Treasury Coronavirus Relief Funds
38. 20-1077 Authorize a one-year cooperative purchasing agreement for the purchase of firewalls and equipment, related accessories, managed services, and support for the Department of Information and Technology Services ~~with~~ sold through Carahsoft Technology Corp. and distributed by GTS

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Technology Solutions, Inc. through the Department of Information Resources cooperative agreement - Not to exceed \$266,331.75 - Financing: Aviation Fund

55. 20-1191 Authorize **(1)** Amendment No. 2 to the Project Specific Agreement with Dallas County, (County Transportation Major Capital Improvement Projects 10221) for Northaven Trail Phase 1B from Northaven Drive to White Rock Creek Trail, to transfer the project lead from Dallas County to the ~~Texas Department of Transportation~~ [City of Dallas](#); **(2)** the receipt and deposit of funds in an amount not to exceed \$4,246,267.00 from Dallas County for the County's share of the project cost in the Northaven Trail Ph1B Fund; **(3)** the establishment of appropriations in an amount not to exceed \$4,246,267.00 in the Northaven Trail Ph1B Fund; and **(4)** execution of the agreement including all terms, conditions, and documents required by the agreement - Financing: This action has no cost consideration to the City (see Fiscal Information for future estimated costs)
58. 20-1111 Authorize **(1)** a construction contract for the construction of Carpenter Park located at 2201 Pacific Avenue; and **(2)** assign this construction contract to Parks for Downtown Dallas, a private operating foundation to manage - HCBeck, Ltd., best value proposer of four - Not to exceed \$15,221,273.04 - Financing: Park and Recreation Facilities (B) Funds (2017 General Obligation Bond Fund)
59. 20-1181 Authorize **(1)** reprogramming of funds in an amount not to exceed ~~\$1,334,500.00~~ \$1,057,000.00 from Park and Recreation Facilities (B) Fund originally allocated for Bachman Recreation Center in the amount of \$100,000.00; Overlake Park Bleachers in the amount of \$45,000.00; Frances Rizzo Park in the amount of \$225,000.00; Stafford Park in the amount of \$198,000.00; ~~Bishop Flores Park in the amount of \$387,500.00~~; Maria Luna Dog Park in the amount of ~~\$300,000.00~~ \$410,000.00; Samuel Grand Shade Structure in the amount of \$50,000.00; and Pueblo Park in the amount of \$29,000.00; and **(2)** a construction contract for the construction of the Aquatics Phase 2 Project at Bachman Regional Aquatic Center located at 2750 Bachman Drive - The Fain Group, Inc., best value proposer of three - Not to exceed \$7,158,650.00 - Financing: Equity Revitalization Capital Fund (~~\$300,000.00~~ \$500,000.00), Recreation Facilities Fund (2006 General Obligation Bond Funds) (\$1,048,526.00), and Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (~~\$5,810,124.00~~ \$5,610,124.00)
60. 20-1193 Authorize **(1)** reprogramming of \$5,139,061.00 from Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) originally allocated for Council District 11 park land acquisition and development; **(2)** three Advanced Funding Agreements (AFAs) with Texas Department of Transportation (TxDOT) as follows: (i) on-system; (ii) on-system

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maintenance; and (iii) off-system (TxDOT Agreement Nos. CSJ 047-07-228 and CSJ 0918-47-242) for the Northaven Trail Phase 1B Project from Northaven Drive to White Rock Creek Trail to provide funding for project costs in the amount of \$5,600,000.00 from Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) and assign TxDOT as the project lead to the entire project, on and off-system; **(3)** disbursement of funds received from Dallas County for project costs in the amount of \$4,246,267.00 to TxDOT, in accordance with the terms and conditions in the AFAs; **(4)** a portion of the required local match of \$9,846,267.00 in the estimated amount of ~~\$82,000.00~~ \$109,538.00 to be paid by warrant check to TxDOT at the beginning of the project; and **(5)** execution of the AFAs including all terms, conditions, and documents required by the agreements - Total amount of \$9,846,267.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund) (\$5,600,000.00) and Northaven Trail Ph1B Fund (\$4,246,267.00)

68. 20-1139 Ordinances granting **(1)** a D-1 Liquor Control Overlay; **(2)** a Specific Use Permit for the sale of alcoholic beverages in conjunction with a general merchandise or food store greater than 3,500 square feet use; **(3)** a Specific Use Permit for a mini-warehouse use; and **(4)** a resolution accepting deed restrictions volunteered by the applicant on property zoned a CR-D Community Retail District with D Liquor Control Overlay on the southeast corner of Military Parkway and North St. Augustine Road - Z189-221(CT) - Financing: No cost consideration to the City (This item was held under advisement on May 27, 2020)

File ID 20-1062 previously numbered #62 provided in the DRAFT Agenda has been renumbered to #67 due to it being placed under the wrong category. This has caused a renumbering to several items from #62-67.

Deletions:

31. 20-1162 An ordinance denying rates as requested by Atmos Energy Corp. Mid-Tex Division (Atmos) provided pursuant to its January 15, 2020 Dallas Annual Rate Review (DARR) filing and setting rates as recommended by the City Manager- Financing: No cost consideration to the City
42. 20-1102 Authorize approval of an option agreement with CityBuild Community Development Corporation in conformance with the Community Inspired Redevelopment Demonstration Project Program Statement - Financing: No cost consideration to the City

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47. 20-993 Authorize a five-year service contract for the purchase of hardware, software, and managed services to upgrade the City's 9-1-1 system for the Department of Information and Technology Services - AT&T Corporation, sole source - Not to exceed \$10,322,194.60 - Financing: U.S. Departments of Commerce and Transportation Grant Funds (\$3,245,088.00) and 9-1-1 System Operations Fund (\$7,077,106.60) (subject to annual appropriations)

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizzor Tolbert, Chief of Staff at 214-670-3302.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #18, June 24, 2020 City Council Agenda - Foremost Family Health Clinic**

The following item will be considered by City Council on the June 24, 2020 Agenda:

Agenda Item #18 - Authorize a five-year lease agreement, with two five-year renewal options with Martin Luther King, Jr. Family Health Clinic doing business as Foremost Family Health Centers for approximately 25,247 square feet of office space located at 2922 Martin Luther King, Jr. Boulevard, Building B to be used as a family health and wellness facility for the period July 1, 2020 through June 30, 2025 - Estimated Revenue: General Fund \$180,000.00

The Martin Luther King, Jr. Family Clinic dba Foremost Family Health Centers (FFHC) has provided services to the Dallas community for more than three decades and currently rents 90% of Building B on the Martin Luther King Jr. Community Center Complex with annual renewals. This item will provide the security of a long-term lease contract, which will assist in bolstering FFHC's competitive advantage when applying for certain federal funding opportunities through the Bureau of Primary Health Care and the US Department of Health and Human Services. Additionally, this long-term contract enables the clinic to confidently invest in patient care services, interior improvements and remodeling.

Health centers are community-based and patient-directed organizations that deliver comprehensive, culturally competent, high-quality primary health care services. For nearly 35 years, FFHC has been a staple in the community, at the MLK Jr. Community Center, and has become synonymous with affordable family health care. Health centers such as FFHC, overcome geographic, cultural, linguistic, and other barriers to care by delivering coordinated and comprehensive primary and preventive services.

FFHC provides family physicians, internists, OB/GYN, pediatricians, dentists, dental hygienists, and licensed clinical psychologists; more importantly, these services are accessible to insured, uninsured, and underinsured patients of all ages. The community care provided through FFHC reduces health disparities by emphasizing care management of under-served populations and patients with multiple health care needs and the use of key quality improvement practices, including health information technology.

FFHC has made a commitment to create as many career opportunities for individuals who live in the South Dallas and surrounding communities; to offer very competitive salary and benefits for all positions; to provide the necessary resources to all staff members (including state-of-the-art medical and dental equipment) so that their services are

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SUBJECT **Upcoming Agenda Item #18, June 24, 2020 City Council Agenda - Foremost Family Health Clinic**

delivered to patients with the best chance of improved health care outcome. FFHC has worked diligently to foster a multi-racial and multi-cultural organizational culture which expects compassion, health & well-being; teamwork; strong/trusting relationship; respect & accountability; honesty & integrity from all staff at all levels at all times. They continue to develop and maintain solid public-private partnerships with businesses within and beyond the DFW-Metroplex. FFHC are needed in this community to provide access, build health equity and improve the safety of our residents.

FFHC experienced revenues of over \$8 million in 2019 and all of our revenues are reinvested into the organization, including salaries, direct patient care services, equipment, supplies, staff training, recruitment and retention of qualified staff, contracts with outside organizations and companies which provide additional health care and support services that we do not provide on-site.



Nadia Chandler Hardy
Assistant City Manager

c: T.C. Broadnax, City Manager
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CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #45, June 24, 2020 City Council Agenda - Office of Procurement Services Item for Income Tax Preparation and Financial Education Services**

The following Office of Procurement Services item will be considered by City Council on the June 24, 2020 Agenda:

Agenda Item #45: Authorize a two-year service contract for income tax preparation and financial education services for the Office of Community Care – Foundation Communities, Inc., only proposer - Not to exceed \$150,000.00 - Financing: General Funds (subject to annual appropriations)

Overview

Earned Income Tax Credit (EITC) is the U.S. Government's largest need-tested, cash benefits anti-poverty program. Locally, 29% of Dallas households claimed EITC in 2016, compared to 20% nationwide, and access to volunteer income tax assistance (VITA) sites is critical in helping filers access EITC and reducing reliance on costly tax preparation services, maximizing the financial benefits of the refunds, which for many low income families may serve as the largest infusion of cash into their household in the year. This service contract will allow for the administration of a VITA Program for low to moderate income individuals and families at 7 sites across the City of Dallas.

This contract with Foundation Communities, Inc. will support year-round program implementation, including planning and service delivery for the 2020 tax filing season (January - April 2021). Funding will support marketing and outreach in English and Spanish, volunteer recruitment and training, site operations costs, Client Care financial empowerment and social services referrals, and linkages to financial literacy and services, including the Dallas Saves program, a matched savings program. Foundation Communities, Inc. hires bilingual staff to support VITA programming to ensure services are available in Spanish and English.

For the 2019 tax filing season (January - April 2020), Foundation Communities, Inc. has completed a little over 5,000 tax returns for Dallas residents. Due to COVID-19, the tax season has been extended to July 15th. They are currently offering completely virtual tax preparation, as well as an option for filers who lack access to technology, to drop off their documents at one of their locations, to allow them to prepare and submit their returns. Under these conditions, completing returns is considerably more difficult and time consuming (taking 2 - 3 times as long or more to complete each return). Foundation Communities, Inc. continues to look for ways to make their services more accessible to the clients. They project to complete a total of 6,200 tax returns for Dallas residents by

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the July 15th filing deadline. For the 2020 tax season (January - April 2021) they have a goal to complete at least 8,000 tax returns for Dallas residents.

Background

On September 28, 2016, City Council authorized a one-year service contract, with two one-year renewal options, to administer a Volunteer Income Tax Assistance Program for low to moderate income families or individuals citywide by Resolution No. 16-1561. On February 12, 2020, a contract was authorized in the amount of \$50,000 with Foundation Communities, Inc. to operate a no charge Federal income tax program with a focus on financial education for low-to-moderate income filers with high concentration of Earned Income Tax Credit (EITC) by Administrative Action No. 20-5630 to ensure uninterrupted delivery of services tax preparation services for the 2019 filing season.

Procurement

The City of Dallas Office of Community Care (City) sought proposals via a Request for Proposals (RFP) from entities to provide a city-wide program for free tax assistance, targeted to communities with high concentrations of EITC-eligible filers, with a secondary goal of enhancing financial literacy by using the Earned Income Tax Credit (EITC) as the anchor for wrap-around services and as a connection to financial empowerment services, such as job skills training. The RFP was advertised on February 20 and February 27, 2020. A pre-conference was held on March 3, 2020 and submissions were due on March 26, 2020.

A six-member committee from the following departments reviewed and evaluated the qualifications:

- Office of Budget (1)
- Office of Community Care (2)
- Office of Economic Development (1)
- Office of Business Diversity (1)*
- Office of Procurement Services (1)*

*The Office of Procurement Services only evaluated cost and the Office of Business Diversity only evaluated the Business Inclusion and Development Plan.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Organization Capacity 20 points
- Program Evaluations 65 points
- Business Inclusion and Development Plan 15 points

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SUBJECT **Upcoming Office of Procurement Services City Council June 24, 2020 Agenda Item #45 for Income Tax Preparation and Financial Education Services**

Should you have any questions or concerns, please contact myself or Jessica Galleshaw, Director of the Office of the Community Care.



Nadia Chandler Hardy
Assistant City Manager

- c:
- | | |
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| T.C. Broadnax, City Manager | Joey Zapata, Assistant City Manager |
| Chris Caso, City Attorney | Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services |
| Mark Swann, City Auditor | M. Elizabeth Reich, Chief Financial Officer |
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| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | Directors and Assistant Directors |
| Majed A. Al-Ghafry, Assistant City Manager | |
| Jon Fortune, Assistant City Manager | |

Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #52, June 24, 2020 City Council Agenda – Coronavirus Emergency Supplemental Funding Program**

On June 24, 2020, the City Council will be asked to consider agenda item #52 for the acceptance of a grant from the U.S. Department of Justice for the Coronavirus Emergency Supplemental Funding (CESF) program. This grant will provide \$2,282,871 to provide needed equipment and supplies for Dallas Fire-Rescue and the Dallas Police Department to help with their response to COVID-19.

CESF was authorized as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which was designed to provide swift and direct economic assistance to individuals, businesses, and governmental agencies in order to mitigate the impact of the novel coronavirus SARS-CoV-2 pandemic (COVID-19).

The CESF program provides funding to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the coronavirus. CESF funds were distributed utilizing the Byrne Justice Assistance Grant (JAG) formula, and only direct recipients of JAG funds were eligible for a direct CESF award. Allowable expenses include equipment and supplies for law enforcement and medical personnel to limit the risk and spread of COVID-19.

The City of Dallas will use CESF funding to purchase 72 room decontamination systems and the associated supplies such as disinfectant solution and applicators for use in Dallas Fire-Rescue facilities. The balance of funds will be used for PPE (including gloves and masks), hand sanitizer, disinfectant cleaner, and antibacterial wipes for the Dallas Police Department. These purchases will help to limit the spread of bacteria and viruses such as COVID-19 in City facilities, and from person-to-person contact for first responders.

Please contact Brett Wilkinson, Director of the Office of Strategic Partnerships and Government Affairs at brett.wilkinson@dallascityhall.com if you have questions or concerns.

A handwritten signature in black ink, appearing to read 'Kimberly Bizer Tolbert'.

Kimberly Bizer Tolbert
Chief of Staff to the City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
Liz Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #66, June 24, 2020 City Council Agenda - Cypress Waters Public Safety Building/Fire Station 58 (Cypress Waters TIF District)**

On June 24, 2020, the City Council will be asked to authorize:

- 1) an ordinance amending the Project Plan and Reinvestment Zone Financing Plan ("Plan") for Tax Increment Financing Reinvestment Zone Number Nineteen ("Cypress Waters TIF District") to reprogram \$820,000 2010 NPV dollars (approximately \$1,490,579 total dollars) in the Cypress Waters TIF District's budget from the Infrastructure Improvements line item to increase the Public Safety Improvements line item to \$6,820,000 2010 NPV dollars (approximately \$12,397,255 total dollars) to support the development of a permanent public safety facility in the District;
- 2) a development agreement with Billingsley LD, Ltd. ("Developer") and/or its affiliates in an amount not to exceed \$12,300,000, payable from future Cypress Waters TIF District Funds, for reimbursement of development costs (excluding land costs) associated with development and conveyance of a Public Safety Building/Fire Station 58 in Cypress Waters TIF District;
- 3) the City Manager, upon completion of the Cypress Waters Public Safety Building/Fire Station 58, to execute customary and reasonable closing documents, as may be required and approved as to form by the City Attorney, to transfer ownership of the land and facility to the City of Dallas; and
- 4) an increase in appropriations in an amount not to exceed \$12,300,000 in the Cypress Waters TIF District Fund.

Background

The Cypress Waters TIF District ("District") was created in 2010 to provide a mechanism to fund significant infrastructure improvements required to provide basic utility and public safety services not provided or budgeted for by the City. Cypress Waters presented an opportunity to create a large mixed-use employment center in the city of Dallas that could compete with northern DFW suburbs such as Plano and Frisco for corporate relocations. The 960-acre District is located north and east of the intersection of LBJ Freeway (I-635) and South Belt Line Road and is entirely within the jurisdictional boundaries of the City of Dallas.

Prior to the creation of the District, the City of Dallas entered into a Memorandum of Understanding ("MOU") with Billingsley, LD, Ltd., an affiliate of Billingsley Company and owner/developer of all property located in the Cypress Waters area. The MOU outlined anticipated public financial incentives and developer obligations related to the development of the area.

In 2011-2012, City Council approved two projects for TIF funding support from the Cypress Waters TIF District. Both of these projects are complete. The first TIF-supported project included reimbursing the Developer for the costs of public infrastructure improvements (water, wastewater, and roadway improvements) that enabled the development of 814 residential units (with 20% of the units reserved for occupants whose household income is 80% or less of the Area Median

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SUBJECT **Upcoming Agenda Item #66, June 24, 2020 City Council Agenda - Cypress Waters Public Safety Building/Fire Station 58 (Cypress Waters TIF District)**

Income) and a temporary public safety building to support both police and fire services. The first TIF-supported project will be paid off this summer.

The second TIF-supported project included reimbursing the Developer for the costs of public infrastructure improvements that enabled the development of approximately 1.2 million square feet of office space. The second TIF-supported project is projected to be paid off in 2022.

As a result of TIF-supported improvements and the resulting private development in the District, the daytime population is now estimated at over 13,000; the resident population is estimated at 1,880; four Coppell ISD schools have opened; and approximately 1,900 residential units and 2.1 million square feet of office space have been constructed. Based on development that is complete, under construction, or planned in the District, Dallas Fire-Rescue anticipates a growing demand for services beyond what can be supported by the current temporary public safety facility.

The MOU and the District's Plan and budget contemplated the future construction of a permanent public safety building in a central location in the District. Specifically, the MOU obligated the Developer to procure and deed land necessary for the construction, operation, and maintenance of the public improvement. Additionally, the District dedicated a budget line item to the construction of a permanent public safety facility.

Project Overview

Since 2019, staff has been coordinating with the Developer specifically regarding the development of permanent public safety facility. Since the City does not have general funds or bond funds allocated or available to construct the permanent public safety facility, the Developer has agreed to secure financing, design, and construct the public safety facility and be reimbursed for those project costs from the District in future years (2022, 2023, and 2024).

The proposed Cypress Waters Public Safety Building/Fire Station 58 (a minimum of 16,800 square feet in size) will house Dallas Fire-Rescue (office, living quarters, and apparatus storage space), Dallas Police Department (small office space), and a small meeting space for the community. A training fire tower will also be constructed on the site. Upon completion, the Developer will convey the land (at no cost to the City) and the facility to the City of Dallas. Completion of construction is anticipated on or before July 31, 2022. After all conditions of payment have been satisfied, the City will commence annual TIF payments to the Developer.

To ensure enough TIF funds are allocated to the project, an amendment of the District's budget is required to reprogram (i.e. shift) \$820,000 (2010 NPV dollars) from the Public Infrastructure Improvements line item to the Public Safety Improvements line item. This minor amendment does not increase the overall District budget.

Prior Action/Review

On December 8, 2010, City Council authorized the establishment of Tax Increment Financing Reinvestment Zone Number Nineteen (the Cypress Waters TIF District) in accordance with the Tax Increment Financing Act, as amended, V.T.C.A Texas Tax Code, Chapter 311 (the "Act") to promote development and redevelopment in the District through the use of tax increment financing by Resolution No. 10-3052; Ordinance No. 28074, as amended.

On June 8, 2011, City Council authorized the Cypress Waters TIF District Project Plan and Reinvestment Zone Financing Plan by Resolution No. 11-1545; Ordinance No. 28224, as amended.

DATE June 19, 2020

SUBJECT **Upcoming Agenda Item #66, June 24, 2020 City Council Agenda - Cypress Waters
Public Safety Building/Fire Station 58 (Cypress Waters TIF District)**

On June 10, 2015, City Council authorized an amendment to the Cypress Waters TIF District Project Plan and Reinvestment Zone Financing Plan by Resolution No. 15-1106; Ordinance No. 299769.

On December 9, 2019, the Public Safety Committee directed city management and the Chief of Dallas Fire-Rescue to work with the Office of Economic Development and the Developer to construct a permanent public safety facility in the Cypress Waters TIF District.

On May 28, 2020, the Cypress Waters TIF District Board of Directors was briefed on this matter and voted unanimously to forward staff's recommendation to City Council for approval.

On June 1, 2020, the Economic Development Committee was briefed on this matter and voted unanimously to forward staff's recommendation to the full City Council for approval.

Should you have any questions, please contact Courtney Pogue, Director, Office of Economic Development at (214) 670-1696, or Kevin Spath, Assistant Director, Office of Economic Development at (214) 670-1691.

Sincerely,



Dr. Eric A. Johnson
Chief of Economic Development and Neighborhood Services



Jon Fortune
Assistant City Manager



Dominique Artis
Chief, Dallas Fire-Rescue

[Attachment]

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

DATE June 19, 2020
SUBJECT Upcoming Agenda Item #66, June 24, 2020 City Council Agenda - Cypress Waters Public Safety Building/Fire Station 58 (Cypress Waters TIF District)

Attachment

Preliminary Design and Floor Plan (design is subject to change)



Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Item #74, June 24, 2020 City Council Agenda - HUD Note to Defer Section 108 Loan Principal Payment – TEOF Hotel LP (Lorenzo Hotel)**

On June 24, 2020, City Council will be asked to consider a council item to authorize an amendment to Resolution No. 150147 loan agreement between the City of Dallas and the United States Housing and Urban Development Agency (HUD), as well as a corresponding agreement between the City of Dallas and TEOF Hotel LP as follows:

Authorize **(1)** the City of Dallas (City) to enter into an additional note agreement with variable interest rate with the United States Housing and Urban Development Agency (HUD) for the deferral of principal payment on Section 108 loan B-12-MC-48-0009 due by the City to HUD on August 1, 2020 in the amount of \$504,000.00; **(2)(a)** an amendment to Resolution No. 15-0147, previously approved on January 14, 2015 related to the existing loan agreement between the City and HUD, to reflect this additional promissory note to the referenced Section 108 loan, related to the rehabilitation of a blighted vacant structure, now the Lorenzo Hotel (Hotel), and add any and all the relevant terms and conditions imposed by HUD, including but not limited to the variable interest rate due quarterly to HUD on the \$504,000.00 additional note, **(2)(b)** an amendment to the agreement between the City and TEOF Hotel LP to reflect the equivalent amendment terms and conditions to this agreement as those referenced in (2)(a) between HUD and the City, given that the City had loaned the referenced Section 108 funds to TEOF for the referenced rehabilitation project, TEOF Hotel LP communicated that the Hotel will not be making the upcoming payment due to the City (principal payment of \$504,000.00 and interest of \$141,306.35) due to COVID-19 impact on the hotel industry; **(3)** an increase in appropriations in an amount not to exceed \$90,214.15 for interest on the additional note and any other relevant/pertinent note related costs; and **(4)** as repayments from TEOF Hotel LP are received, as per HUD's amended repayment schedule with the City, on the outstanding loan and additional promissory note; the City be authorized to receive, deposit and disburse those funds to repay the principal plus interest to HUD on the existing Section 108 loan B-12-MC-48-0009, the additional related promissory note, other related expenditures and any other related costs terms and conditions imposed by HUD. – Estimated amount of \$90,214.15 - Financing: \$90,214.15 Program Income from TEOF Hotel LP or other TEOF Hotel LP funds

Background

Section 108 Loan Program was part of the Housing Department when the loan was made to TEOF Hotel LP. Recently, the outstanding loans were transferred to the Office of Economic Development to administer. Back in January 2009, the scope of the program was expanded to include projects that sustained or increased the level of business activity in an area by increasing economic opportunities for job creation and retention, the provision of jobs to low-to-moderate income persons in Community Development Block Grant (CDBG) eligible areas, or providing elimination of specific conditions of blight, physical decay, or environmental contamination not located in slum or blighted areas in conjunction with other eligible special economic development activities.

DATE June 19, 2020

SUBJECT **Upcoming Agenda Item #74, June 24, 2020 City Council Agenda - HUD Note to Defer Section 108 Loan Principal Payment – TEOF Hotel LP (Lorenzo Hotel)**

It has also been important to the City that Section 108 loan repayments from borrowers match the City's required repayments to HUD on the Section 108 Guarantee Loan. Annual repayments of Section 108 Guarantee loans should be credit enhanced to eliminate risk of City making payments from annual CDBG allocations, to the extent reasonably possible.

In October 2012, the City received a proposal from Texas Educational Opportunity Fund (TEOF) for a loan in the amount of \$11 million in CDBG Section 108 Guarantee Loan Program funds for eligible activities which would have included property acquisition, environmental remediation, elimination of adverse health and safety hazards, loan interest reserve, and financial costs for the Section 108 public offering to assist with rehabilitation of a vacant commercial building, formerly Plaza Hotel, for the Hotel Project. The project consisted in the renovation of a vacant hotel building located at 1011 South Akard Street to be re-used as a hotel. The completed project was to create an estimated 110 permanent full-time equivalent jobs including an estimated 90 permanent full-time jobs intended to be held by or made available to individuals with incomes at 80% or less of Area Median Family Income as established by HUD.

The application was submitted to HUD on February 11, 2013, requesting Section 108 Guarantee Loan Funds in the amount of \$11 million for development of the Hotel Project. The City Council public hearing held on January 23, 2013, complied with HUD regulations and the City's Citizen Participation Plan of 30 days comment period from date of call of public hearing.

During HUD's review of the application the project ownership structure and name branding of the proposed hotel changed. The application requested funding for two activities including acquisition by a limited liability nonprofit subrecipient of the City, TEOF, and rehabilitation of a blighted structure to carry out an economic development project. TEOF had proposed to relend the Section 108 guaranteed proceeds to its subsidiary, TEOF Hotel LP; a for-profit, single asset entity, to carry out the activities. With the change in project structure, the Section 108 proceeds would be provided directly from the City to TEOF Hotel LP. The developer was willing to make a \$6.5 million equity investment of the value of the property to the project and transferred ownership of the property to TEOF Hotel LP.

The Section 108 funds were to be used for acquisition of \$6.5 million and economic development and related costs of \$4.5 million. Acquisition was removed from the funding requested, and the City reallocated the project costs and loaned the entire \$11 million to TEOF Hotel LP for economic development and related costs for rehabilitation of a blighted former hotel into a new, 237-room hotel that was to result in the creation of an estimated 220 permanent full-time equivalent jobs provided by the hotel and commercial tenants operating businesses located on the project premises.

The developer had proposed rehabilitating a vacant hotel, formerly Plaza Hotel, located at 1011 South Akard Street into a Holiday Inn & Suites hotel with 220 rooms under the governing criteria of the Holiday Inn Express brand, which would have been a two or three-star hotel. The developer's franchise license to operate a Holiday Inn had expired, and the developer entered into a new franchise agreement with Choice Hotels International, Inc. for development of a four-star hotel with 237 rooms under its Ascend Collection of boutique hotels. With the upgrade in hotel class rating, operation of a hotel under the new franchise would provide for the creation of an estimated 220 permanent full-time equivalent jobs, which was an increase from 110 jobs identified in the application.

DATE June 19, 2020

SUBJECT **Upcoming Agenda Item #74, June 24, 2020 City Council Agenda - HUD Note to Defer Section 108 Loan Principal Payment – TEOF Hotel LP (Lorenzo Hotel)**

The economic development activity would meet the CDBG National Objective of benefiting low-to-moderate income persons and the public benefit standard set forth in HUD Regulations. The CDBG National Objective required that at least 51% of the jobs created (113 jobs) would be held by or made available to low-to-moderate-income persons with incomes at 80% or less of Area Median Family Income as established by HUD. The public benefit standard required the activity undertaken to create at least one permanent full-time equivalent job per \$50,000 of CDBG funds used, for a total of 220 permanent full-time equivalent jobs. Based on the most recent decennial census, which had been replaced by the American Community Survey 5-year estimates for 2006-2010, the project is located in census tract 204.00 where at least 20% of the population in all of the block groups in that census tract was below the poverty level. On this basis, all of the jobs created by the project could be presumed to be low-to-moderate income jobs pursuant to HUD regulations. This would also mean that the commercial development of the project was to meet the statements of community development objectives in the City's Consolidated Plan.

The Section 108 Loan funds were to be used to fund exterior and interior rehabilitation of approximately 165,006 square feet for a 12-floor, 237-room hotel and a structured parking garage, and to fund sitework, loan interest reserve, and financing costs related to the Section 108 public offering. The total project cost to develop the Hotel Project including rehabilitation of the exterior and approximately 165,006 square feet of interior space was of about \$32.6 million with the City contributing 34%. Funding for the project was to come from the proposed \$11 million Section 108 Loan Funds and from a first lien note of \$12.9 million, mezzanine loan of \$2.3 million, owner equity of \$5.4 million and TIF proceeds of \$1 million. A bank loan of \$12,912,615 for construction would be in first lien position followed by the Section 108 loan of \$11 million in second lien position. A mezzanine loan of \$2,324,913 was to be a soft lien in third position.

The Section 108 loan application requested \$11 million for the Hotel Project was at an interest rate determined by the three (3)-month London Interbank Offered Rate (LIBOR), with interest only payments due for the first two years and principal and interest payments due for years 3 through 13. The City applied to HUD for two years of interest reserve to cover the interest payments on the Section 108 Borrower Loan during the construction and lease up period of the project. TEOF Hotel LP was to repay principal and interest on the City's Section 108 Hotel Project Loan with cash flow from the project which was estimated to be sufficient to cover the first and second lien debt and fund a debt service reserve of approximately \$152,000 per year until the City's Section 108 HUD loan was paid in full. Interest would be paid during construction with an interest reserve built into the construction loan and with \$330,000 of Section 108 funds.

The interest rate on the loan to the developer was to be .50% higher than the Section 108 Loan from HUD and both loans were to have matching amortization. All loan payments by borrower would provide adequate funds for the City to make its payments on the Section 108 Loan from HUD. However, if the project's cash flow fell short of estimate and was not sufficient for the City to make the required annual payments to HUD, or if the project otherwise failed, any applicable loan payments would be made from the City's future CDBG allocation of entitlement funds.

The City has a current Section 108 loan agreement with HUD; which in turn the City loaned to TEOF Hotel LP for the re-development of the structure to address and remove slum blight in that area. The City mirrored its obligation with HUD into its agreement with TEOF Hotel LP.

DATE June 19, 2020

SUBJECT **Upcoming Agenda Item #74, June 24, 2020 City Council Agenda - HUD Note to Defer Section 108 Loan Principal Payment – TEOF Hotel LP (Lorenzo Hotel)**

Recently, the City has received communication, from TEOF Hotel LP, indicating the Hotel would not be able to make the annual principal payment amount of \$504,000 and corresponding interest payment of \$141,306.35 (due to corona virus impact), which in turn the City of Dallas owes to HUD.

TEOF Hotel LP does not have funds in the repayment account of the loan to service the principal nor the interest due to the City at this time; therefore, the City of Dallas has been in communication with HUD seeking options to address and resolve this issue. HUD indicated that the option the City had was to defer the principal payment via an additional note to be added to the existing loan for the remainder of the repayment schedule of the original loan, with a suggested flat payment amount added to the annual principal; however, the additional note for the \$504,000 would have a variable interest rate and would require quarterly interest payments for the remainder of the original loan term. HUD also indicated that the Interest payment of \$141,306.35 from TEOF Hotel LP will be due from the City by the deadline of August 1, 2020, for which funds from an upcoming reimbursement will be used, as per agreement terms and conditions under Section 10 of a related agreement to the Hotel project, which provides the City an option to offset any amounts due and payable. The balance of the reimbursement amount will be retained by the City, in the debt service account for the Hotel loan, to service the variable interest (payable quarterly to HUD) on the additional note to the Hotel loan related to the deferral of the principal payment due August 1, 2020 and any other relevant/pertinent note related expenditures.

Given the situation impacting TEOF Hotel LP, the City considers that a due-diligence review of the Hotel project should take place before making any additional amendments to the agreement, between the City and TEOF Hotel LP, beyond reflecting the equivalent amendments on the City of Dallas HUD agreement.

Funding for the amendment should be coming from hotel operating proceeds in the form of program income related to the HUD Section 108 loan or other TEOF Hotel LP funds.

The City will amend its agreement with HUD regarding the additional promissory note to defer the principal payment due to HUD on August 1, 2020 and reflect an equivalent amendment in its agreement with TEOF Hotel LP.

Attachment A is the proposed HUD amended repayment schedule reflecting the deferral of the \$504,000 principal due August 1, 2020 and reflect an equivalent amendment in its agreement with TEOF Hotel LP.

OWNER

TEOF Hotel LP

John P. Greenan, Chairman of the Board
Texas Educational Opportunity Fund

Lawrence E. Hamilton, Chief Executive
Officer, Hamilton Properties Corporation

DATE June 19, 2020

SUBJECT **Upcoming Agenda Item #74, June 24, 2020 City Council Agenda - HUD Note to Defer Section 108 Loan Principal Payment – TEOF Hotel LP (Lorenzo Hotel)**

Should you have any questions, please contact Courtney Pogue, Director of the Office of Economic Development, at 214-670-0170.



Dr. Eric Anthony Johnson
Chief of Economic Development & Neighborhood Services

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
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M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

ATTACHMENT A
HUD PROPOSED REPAYMENT SCHEDULE REFLECTING DEFERRED PRINCIPAL OF \$504,000

Borrower Dallas, TX
Remaining Balance \$ 9,572,000
Public Offering Series 2015-A

Loan # B-12-MC-48-0009
Project Monocle Hotel

Principal Due Date	Current Permanent Finance Note		Deferral Amount	Remaining Permanent Note		New Interim Note	
	Principal	Interest	Principal	Principal	Interest	Principal	Interest
8/1/20	\$ 504,000.00	\$ 141,306.35	\$ 504,000.00		\$ 141,306.35		
11/1/20							*
2/1/21		\$ 136,316.75			\$ 136,316.75		*
5/1/21							*
8/1/21	\$ 520,000.00	\$ 136,316.75		\$ 520,000.00	\$ 136,316.75	\$ 72,000.00	*
11/1/21							*
2/1/22		\$ 130,206.75			\$ 130,206.75		*
5/1/22							*
8/1/22	\$ 535,000.00	\$ 130,206.75		\$ 535,000.00	\$ 130,206.75	\$ 72,000.00	*
11/1/22							*
2/1/23		\$ 123,653.00			\$ 123,653.00		*
5/1/23							*
8/1/23	\$ 551,000.00	\$ 123,653.00		\$ 551,000.00	\$ 123,653.00	\$ 72,000.00	*
11/1/23							*
2/1/24		\$ 115,939.00			\$ 115,939.00		*
5/1/24							*
8/1/24	\$ 568,000.00	\$ 115,939.00		\$ 568,000.00	\$ 115,939.00	\$ 72,000.00	*
11/1/24							*
2/1/25		\$ 107,845.00			\$ 107,845.00		*
5/1/25							*
8/1/25	\$ 585,000.00	\$ 107,845.00		\$ 585,000.00	\$ 107,845.00	\$ 72,000.00	*
11/1/25							*
2/1/26		\$ 99,216.25			\$ 99,216.25		*
5/1/26							*
8/1/26	\$ 602,000.00	\$ 99,216.25		\$ 602,000.00	\$ 99,216.25	\$ 72,000.00	*
11/1/26							*
2/1/27		\$ 89,885.25			\$ 89,885.25		*
5/1/27							*
8/1/27	\$ 5,707,000.00	\$ 89,885.25		\$ 5,707,000.00	\$ 89,885.25	\$ 72,000.00	*
Total Payment	\$ 9,572,000.00	\$ 1,747,430.35		\$ 9,068,000.00	\$ 1,747,430.35	\$ 504,000.00	

* is calculated quarterly based on interim rate. Rate is currently 3 month Libor rate plus 0.2%

Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for June 24, 2020 Council Agenda**

It is the mission of the Office of Business Diversity to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the June 24, 2020 City Council Agenda. The total contract award amount, consisting of 27 agenda items, is \$154.4M. **M/WBE is applicable to 22 of the 27 agenda items. For these items, construction and architectural and engineering items total \$64.5M with an overall M/WBE participation of \$30.2M or 46.79%, while goods and services items total \$73.7M with an overall M/WBE participation of \$14.1M or 19.06%. Goods and service items have less opportunities for M/WBE participation due to the specialized nature of the specifications, and participation on those contracts is limited to availability of M/WBE vendors.**

As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.66%	25.00%	36.30%	23.80%	18.00%

DALLAS FIRST

Below is a summary of local business for primes and subs as well as the workforce utilization for prime contractors. In addition to the local information provided below, you can find the local status for each prime contractor under the M/WBE section in the agenda information sheet. Also the local status for each prime contractor and the percentage of local workforce will be included in the agenda information sheet.

Local Business

This agenda consists of 27 agenda items being awarded to multiple prime contractors and subcontractors. This agenda has a total of 56 M/WBE subcontractors. 21 or 37.50% of the M/WBE subcontractors are local. The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors.

Vendor	Local		Dallas County		Non-Local		Total
Prime	16	41.03%	6	15.38%	17	43.59%	39
M/WBE Sub	21	37.50%	7	12.50%	28	50.00%	56

DATE June 19, 2020
SUBJECT **M/WBE Participation for June 24, 2020 Council Agenda**

Local Workforce

This agenda consists of 27 agenda items with a total of 39 prime contractors (some agenda items have multiple prime contractors). **15 prime contractors or 38.46% of the prime contractors reported a local workforce composition greater than 30.00%*.**

**Please keep in mind that 30% is not the official target, but simply used as a parameter for this memorandum. The target will be determined as we continue to work through the Dallas First program details.*

2017 Bond Program – June 24th Council Agenda

The Office of Business Diversity continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes six agenda items that are funded by 2017 bond funds. **We are pleased to announce that two of the six items have 100.00% M/WBE participation, which includes the Prime contractors. These six item total \$32.2M with an overall M/WBE participation of \$17.8M or 55.28%.**

2017 Bond Program – Inception to Date

2017 Bond Program ITD consists of 235 items totaling \$424.3M with an overall M/WBE participation of \$166.3M \$184.1 or 43.40%.

Highlighted Items:

Construction Inspection/Management Services – Department of Aviation

Agenda Item No. 5 Authorizes a professional services contract in the amount of \$6.2M for construction inspection/management services within the Dallas Airport System. **This item includes participation from two M/WBE vendors, resulting in \$5.3M participation or 85.00% M/WBE participation on a 36.30% goal.**

General Batteries and Flashlights – Multiple Departments

Agenda Item No. 41 Authorizes a three-year master agreement in the amount of \$561K for general batteries and flashlights for multiple general fund and enterprise fund departments. **This item includes participation from three M/WBE vendors, resulting in \$431K participation or 76.88% M/WBE participation on an 18.00% goal.**

Installation of Water and Wastewater Mains – Dallas Water Utilities

Agenda Item No. 61 Authorizes a construction contract in the amount of \$11.9M for the installation of water and wastewater mains at 26 locations. **This item includes participation from three M/WBE vendors, resulting in \$5.7 participation or 47.53% M/WBE participation on an 25.00% goal.**

DATE June 19, 2020

SUBJECT **M/WBE Participation for June 24, 2020 Council Agenda**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey
Director
Office of Business Diversity

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report – April 2020**

Please find attached the most recent Budget Accountability Report (BAR) based on information through April 30, 2020. This report combines the Financial Forecast Report (FFR), Dallas 365, and Budget Initiative Tracker into a single monthly report. This report is consistent with the June 17, 2020, budget briefing to the City Council. Please note we will include the mid-year amendments City Council approved on June 10, 2020, next month in the May report.

As a reminder, we are reflecting the effects of COVID-19 and the subsequent economic crisis on our end-of-year revenue forecasts. It is important to note we are still making revenue forecasts with limited data, and they will change as more information becomes available. We are also reflecting our efforts to reduce expenses to offset the revenue losses. The end-of-year expenditure forecasts including the hiring freeze implemented on March 19; the extended furlough of 471 employees from May 13 through July 31; and the first phase of using federal funds for eligible expenses.

Thank you for your continued support as we work to understand the current and long-term effects of the COVID-19 economic crisis on the City's budget. If you have any questions, please contact me or Jack Ireland, Director of the Office of Budget.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors



BUDGET ACCOUNTABILITY REPORT

AS OF APRIL 30, 2020

**PREPARED BY THE
OFFICE OF BUDGET**

1500 Marilla Street, 4FN
Dallas, TX 75201

214-670-3659
financialtransparency.dallascityhall.com

EXECUTIVE SUMMARY

Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	✗	✗
Convention and Event Services	✗	✗
Municipal Radio	✗	✗
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Sustainable Development and Construction	✗	✓
Dallas Water Utilities	!	✗
Information Technology	✓	✓
Radio Services	✓	✓
Equipment and Fleet Management	✓	!
Express Business Center	✓	!
Office of the Bond Program	✗	✗
9-1-1 System Operations	✓	✓
Debt Service	✓	✓

✓ YE forecast within 5% of budget

! YE forecast within 6-10% of budget

✗ YE forecast more than 10% from budget or no forecast provided

Dallas 365

✓ 14

On Target (YTD)

✓ 16

On Target (YE)

✗ 21

Not on Target (YTD)

✗ 19

Not on Target (YE)

Budget Initiative Tracker

○ 5

Complete

✓ 27

On Target

! 8

At Risk

✗ 0

Canceled

FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through April 30, 2020, for the General Fund and other annual operating funds of the City. The Adopted Budget reflects the budget adopted by City Council on September 18, 2019, effective October 1 through September 30, 2020. The Amended Budget column reflects City Council-approved transfers between funds and programs, department-initiated transfers between expense objects, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-Date (YTD) Actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the Year-End (YE) Forecast, which projects anticipated revenues and expenditures as of September 30, 2020. The variance is the difference between the FY 2019-20 Amended Budget and the YE Forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

General Fund Overview

The General Fund overview provides a summary of financial activity through April 30, 2020.

	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$219,919,890	\$219,919,890		\$235,824,022	\$15,904,132
Revenues	1,438,189,202	1,438,189,202	990,370,051	1,388,581,121	(49,608,081)
Expenditures	1,438,089,000	1,438,089,000	758,572,526	1,398,783,061	(39,305,939)
Ending Fund Balance	\$220,020,092	\$220,020,092		\$225,622,082	\$5,601,990

Fund Balance. The summary includes fund balance with the YE revenue and expenditure forecasts. As of April 30, 2020, the YE forecast beginning fund balance represents the FY 2018-19 audited unassigned ending fund balance and includes FY 2018-19 YE savings.

FY 2019-20 Amended Budget. City Council approved FY 2020-21 mid-year budget amendments on June 10, 2020. Those will be reflected in the May report.

Revenues. Through April 30, 2020, General Fund revenues are projected to be \$49,608,000 under budget primarily due to an anticipated decline of \$25,170,000 in sales tax receipts associated with the economic impact of COVID-19. Additionally, charges for service revenues are forecast to be \$14,887,000 under budget primarily due to a \$7,604,000 decline in Park and Recreation (PKR) revenues associated with facility closures and the utilities agreement with Fair Park First. Moreover, an anticipated \$4,852,000 reduction is associated with the Ambulance Services Supplemental Payment Program (ASSPP). Franchise and other revenues are forecast to be \$10,382,000 under budget due to declining trends for fiber optics, DWU street rental payments, and Atmos revenues.

Expenditures. Through April 30, 2020, General Fund expenditures are projected to be \$39,306,000 under budget primarily due to salary savings from vacant civilian positions associated with a hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund (471 in all funds) from May 13, 2020, to July 31, 2020. Also, confirmed eligible COVID-19 expenses have been reduced via increased reimbursements from the Coronavirus Relief Fund. This is partially offset by an anticipated increase in hiring of police officers and the purchase of police equipment and uniforms.

Financial Forecast Report

GENERAL FUND REVENUE

Revenue Category	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Property Tax ¹	\$787,420,172	\$787,420,172	\$777,917,852	\$786,967,223	(\$452,949)
Sales Tax ²	325,566,185	325,566,185	55,164,683	300,396,038	(25,170,147)
Franchise and Other ³	129,339,760	129,339,760	51,042,391	118,958,199	(10,381,561)
Charges for Service ⁴	115,177,017	115,177,017	52,764,097	100,290,254	(14,886,763)
Fines and Forfeitures	27,222,251	27,222,251	15,116,617	26,905,906	(316,345)
Operating Transfers In	25,694,602	25,694,602	17,502,381	25,694,602	0
Intergovernmental ⁵	11,382,649	11,382,649	9,061,801	13,146,723	1,764,074
Miscellaneous	6,685,258	6,685,258	4,343,613	6,799,243	113,985
Licenses and Permits ⁶	5,154,061	5,154,061	3,608,936	4,875,686	(278,375)
Interest	4,547,247	4,547,247	3,847,679	4,547,247	0
Total Revenue	\$1,438,189,202	\$1,438,189,202	\$990,370,051	\$1,388,581,121	(\$49,608,081)

VARIANCE NOTES

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

1 Property Tax. Property tax revenues are forecast to be \$453,000 under budget based on current trends and actual collections. This forecast factors in the October 2019 tornado and reappraisal process. The anticipated decline in 2019 taxable value is approximately \$92,000,000.

2 Sales Tax. Sales tax revenues are forecast to be \$25,170,000 under budget due to the economic impact of COVID-19.

3 Franchise and Other. Franchise and other revenues are forecast to be \$10,382,000 under budget primarily due to a \$4,406,000 decrease in fiber optics because of a decrease in business phone lines as a result of customers switching to wireless service. Additionally, DWU's street rental payment to the General Fund is forecast to be \$2,385,000 under budget as a result of declining water revenues. Finally, Atmos revenues are forecast to be \$3,899,000 under budget due to a mild winter causing a significant reduction in consumption combined with low natural gas prices.

4 Charges for Service. Charges for service revenues are forecast to be \$14,887,000 under budget. An anticipated \$4,852,000 reduction is associated with the Ambulance Services Supplemental Payment Program (ASSPP). Dallas Fire-Rescue (DFR) was informed that municipal EMS providers would see a significant cut in payments, but the final estimate for ASSPP will not be known until later in the fiscal year. Moreover, parking meter fees are forecast to be \$1,405,000 under budget, which is associated with the economic impact of COVID-19. This is partially offset by \$1,100,000 in additional State Fair Patrol revenues for sworn officers at the annual State Fair of Texas.

Finally, PKR revenues are forecast to be \$7,604,000 under budget. Specifically, \$2,821,000 of revenue loss is due to facility closures associated with COVID-19. Additionally, Fair Park utilities revenues are forecast to be \$2,785,000 under budget due to Fair Park First paying for utilities, reducing the City's expenses and revenues.

VARIANCE NOTES

5 Intergovernmental. Intergovernmental revenues are forecast to be \$1,764,000 over budget primarily due to Public Works (PBW) receiving a \$1,667,000 reimbursement from Dallas County for street maintenance work, which was appropriated at mid-year for equipment purchases.

6 Licenses and Permits. License and permit revenues are forecast to be \$278,000 under budget primarily due to an anticipated \$389,000 decrease in revenue from fire prevention permits, partially offset by a \$106,000 overrun in Sustainable Development and Construction's (DEV) license fees.

Financial Forecast Report

GENERAL FUND EXPENDITURES

Expenditure Category	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	\$243,326,547	\$242,577,701	\$123,580,210	\$219,115,345	(\$23,462,356)
Civilian Overtime	6,094,572	6,127,199	6,696,056	10,998,273	4,871,074
Civilian Pension	34,258,149	34,177,219	17,940,953	31,370,528	(2,806,691)
Uniform Pay	457,164,984	457,164,984	257,409,602	461,226,169	4,061,185
Uniform Overtime	40,551,607	40,551,607	27,554,268	45,193,438	4,641,831
Uniform Pension	164,529,405	164,529,405	91,177,237	164,529,405	0
Health Benefits	70,051,318	70,061,654	32,620,650	70,070,182	8,528
Workers Comp	14,933,520	14,933,520	0	14,933,520	0
Other Personnel Services	10,260,278	10,227,597	6,293,633	12,006,572	1,778,975
Total Personnel Services¹	1,041,170,380	1,040,350,886	563,272,609	1,029,443,432	(10,907,454)
Supplies	82,737,886	81,875,880	39,572,511	80,789,434	(1,086,446)
Contractual Services	389,583,720	390,547,824	170,542,243	382,637,575	(7,910,249)
Capital Outlay	14,823,774	15,730,590	5,176,257	16,069,666	339,076
Reimbursements ²	(90,226,760)	(90,416,180)	(19,991,094)	(110,157,046)	(19,740,866)
Total Expenditures	\$1,438,089,000	\$1,438,089,000	\$758,572,526	\$1,398,783,061	(\$39,305,939)

VARIANCE NOTES

General Fund expenditure variance notes are provided below for expenditure categories with YE forecast variances of +/- five percent. The Amended Budget column reflects department-initiated transfers between expense objects.

1 Personnel Services. Personnel services are forecast to be \$10,907,000 under budget primarily due to salary savings associated with a hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund from May 13, 2020, to July 31, 2020. This is partially offset by an anticipated increase in hiring of police officers and overtime for both civilian and uniform employees. Dallas Police Department (DPD) ended FY 2018-19 with more officers than anticipated, is experiencing less attrition, and is increasing hiring. DPD's budget assumed 3,053 officers at the end of FY 2019-20, but DPD now anticipates ending the year with 3,150 officers. Funding for these additional 97 officers was not anticipated in the adopted budget.

2 Reimbursements. General Fund reimbursements reflect contributions from various agencies, including federal and state funds, internal service fund departments, and enterprise fund departments. Reimbursements are forecast to be \$19,741,000 over budget due to an anticipated use of the Coronavirus Relief Fund (from the U.S. Treasury) to pay for COVID-19-related expenses incurred within the General Fund. This is primarily offset by lower forecasts for TIF reimbursements to the Office of Economic Development (ECO), decreased reimbursements to DFR and DPD from Aviation (AVI), and decreased reimbursements to the Office of Environmental Quality and Sustainability (OEQS) from DWU and Storm Drainage Management (SDM).

Financial Forecast Report

GENERAL FUND EXPENDITURES

Expenditure by Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Building Services ¹	\$23,310,536	\$23,310,536	\$13,363,667	\$19,942,805	(\$3,367,731)
City Attorney's Office	18,483,486	18,483,486	9,654,104	17,649,612	(833,874)
City Auditor's Office ²	3,398,923	3,398,923	1,424,526	2,878,494	(520,429)
City Manager's Office ³	2,936,728	2,936,728	1,570,090	2,524,133	(412,595)
City Secretary's Office	3,038,936	3,038,936	1,682,856	3,023,443	(15,493)
Elections	98,646	98,646	41,443	98,646	0
Civil Service ⁴	3,274,657	3,274,657	1,558,877	2,877,796	(396,861)
Code Compliance ⁵	30,476,546	30,476,546	15,998,905	27,200,488	(3,276,058)
City Controller's Office ⁶	7,210,578	7,210,578	3,667,409	6,405,516	(805,062)
Independent Audit	945,429	945,429	(9,568)	945,429	0
Court and Detention Services ⁷	22,636,938	22,636,938	11,799,242	19,335,648	(3,301,290)
Jail Contract	9,158,124	9,158,124	4,578,707	9,158,124	0
Dallas Animal Services	15,635,492	15,635,492	7,995,684	15,043,082	(592,410)
Dallas Fire-Rescue ⁸	317,747,117	317,747,117	178,780,649	318,345,584	598,467
Dallas Police Department ⁹	516,967,195	516,967,195	285,183,934	519,883,785	2,916,590
Housing and Neighborhood Revitalization ¹⁰	3,270,227	3,270,227	1,363,926	3,040,753	(229,474)
Human Resources ¹¹	6,556,941	6,556,941	3,907,347	6,041,295	(515,646)
Judiciary	3,806,942	3,806,942	2,192,139	3,771,384	(35,558)
Library ¹²	33,876,186	33,876,186	18,182,174	29,812,499	(4,063,687)
Mayor and City Council ¹³	5,017,657	5,017,657	2,735,282	4,703,370	(314,287)
Non-Departmental ¹⁴	105,563,682	105,563,682	15,713,043	101,138,325	(4,425,357)
Office of Arts and Culture ¹⁵	20,866,115	20,866,115	16,420,504	18,659,889	(2,206,226)
Office of Budget	3,879,425	3,879,425	2,245,258	3,741,458	(137,967)
Office of Economic Development ¹⁶	5,365,845	5,365,845	3,181,822	4,993,603	(372,242)
Office of Management Services					
311 Customer Service Center ¹⁷	4,835,776	4,835,776	3,032,489	4,539,405	(296,371)
Council Agenda Office	246,824	246,824	131,831	239,043	(7,781)
Emergency Management	1,122,694	1,122,694	821,742	1,098,113	(24,581)
Office of Business Diversity ¹⁸	992,241	992,241	462,182	856,027	(136,214)
Office of Community Care	6,700,917	6,700,917	2,874,840	6,463,637	(237,280)
Office of Community Police Oversight ¹⁹	475,000	475,000	55,691	288,974	(186,026)
Office of Environmental Quality and Sustainability ²⁰	3,524,865	3,524,865	2,446,441	2,888,743	(636,122)
Office of Equity ²¹	492,264	492,264	238,572	451,467	(40,797)
Office of Ethics and Compliance ²²	227,912	227,912	56,791	118,431	(109,481)
Office of Fair Housing and Human Rights	519,488	519,488	267,655	499,983	(19,505)
Office of Historic Preservation ²³	626,200	626,200	212,515	551,859	(74,341)
Office of Homeless Solutions	12,126,340	12,126,340	7,695,755	12,126,340	0
Office of Innovation ²⁴	913,030	913,030	419,795	663,282	(249,748)
Office of Resiliency ²⁵	334,705	334,705	101,692	258,640	(76,065)
Office of Strategic Partnerships ²⁶	1,084,555	1,084,555	665,326	989,574	(94,981)
Office of Welcoming Communities ²⁷	751,913	751,913	293,357	628,852	(123,061)
Public Affairs and Outreach ²⁸	2,020,529	2,020,529	964,950	1,635,791	(384,738)
Park and Recreation ²⁹	98,596,497	98,596,497	54,800,927	88,612,276	(9,984,221)
Planning and Urban Design ³⁰	3,396,703	3,396,703	1,666,561	2,994,330	(402,373)
Procurement Services ³¹	3,021,425	3,021,425	1,396,861	2,323,447	(697,978)
Public Works ³²	77,176,071	77,176,071	48,225,782	76,163,475	(1,012,596)
Sustainable Development and Construction	1,858,966	1,858,966	1,273,052	1,770,981	(87,985)
Transportation ³³	45,270,589	45,270,589	21,484,555	43,154,084	(2,116,505)
Total Departments	\$1,429,837,855	\$1,429,837,855	\$752,821,381	\$1,390,531,916	(\$39,305,939)
Liability/Claim Fund Transfer	2,751,145	2,751,145	2,751,145	2,751,145	0
Contingency Reserve	3,000,000	3,000,000	3,000,000	3,000,000	0
Salary and Benefit Reserve	2,500,000	2,500,000	0	2,500,000	0
Total Expenditures	\$1,438,089,000	\$1,438,089,000	\$758,572,526	\$1,398,783,061	(\$39,305,939)

VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

1 Building Services. BSD is projected to be \$3,368,000 under budget due to salary savings associated with a hiring freeze enacted March 19, 2020, an extended furlough of 389 civilian employees in the General Fund from May 13, 2020, to July 31, 2020, and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

2 City Auditor's Office. AUD is projected to be \$520,000 under budget due to salary savings associated with a hiring freeze enacted March 19, 2020.

3 City Manager's Office. CMO is projected to be \$413,000 under budget due to the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

4 Civil Service. CVS is projected to be \$397,000 under budget due to salary savings associated with a hiring freeze enacted March 19, 2020.

5 Code Compliance. CCS is projected to be \$3,276,000 under budget due to salary savings associated with a hiring freeze enacted March 19, 2020, and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

6 City Controller's Office. CCO is projected to be \$805,000 under budget due to salary savings associated with a hiring freeze enacted March 19, 2020, and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

7 Court and Detention Services. CTS is projected to be \$3,301,000 under budget primarily due to salary savings associated with the hiring freeze enacted March 19, 2020 (\$2,266,000) and with the school crossing guard contract due to school closures associated with the Dallas County stay-at-home decree (\$2,405,000), as well as the anticipated transfer of eligible expenses to the Coronavirus Relief Fund. CTS savings are partially offset by increases in overtime (\$825,000), termination payouts (\$109,000), and temporary help services (\$127,000).

8 Dallas Fire-Rescue. DFR is projected to be \$598,000 over budget primarily due to a reduced reimbursement from AVI for emergency medical services (EMS). The reduction in passengers due to COVID-19 has reduced the EMS coverage needed to safely operate the airport. Additionally, DFR has incurred higher-than-anticipated expenses to complete major maintenance of heavy apparatus vehicles damaged in the field while responding to calls. The department has taken action to mitigate these impacts by implementing civilian hiring freezes and delaying training and other professional development activities planned for FY 2019-20. DFR also anticipates a transfer of eligible expenses to the Coronavirus Relief Fund.

9 Dallas Police Department. DPD is projected to be \$2,917,000 over budget primarily due to higher-than-anticipated hiring of police officers, uniforms, and overtime for civilian and sworn positions, partially offset by civilian salary savings and an anticipated transfer of eligible expenses to the Coronavirus Relief Fund. The increase in overtime is associated with the October 2019 tornado and COVID-19. DPD ended FY 2018-19 with more officers than anticipated, is experiencing less attrition, and is increasing hiring. DPD's budget assumed 3,053 officers at the end of FY 2019-20, but DPD now anticipates ending the year with 3,150 officers. Funding for these additional 97 officers was not anticipated in the adopted budget.

10 Housing and Neighborhood Revitalization. HOU is projected to be \$229,000 under budget due to salary savings, partially offset by termination payouts.

11 Human Resources. HR is projected to be \$516,000 under budget due to salary savings associated with a hiring freeze enacted March 19, 2020, and with an extended furlough of 389 civilian employees in the General Fund from May 13, 2020, to July 31, 2020, as well as the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

12 Library. LIB is projected to be \$4,064,000 under budget due to salary savings associated with a hiring freeze enacted March 19, 2020, and with an extended furlough of 389 civilian employees in the General Fund from May 13, 2020, to July 31, 2020, as well as the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

13 Mayor and City Council. MCC is projected to be \$314,000 under budget due to salary savings associated with vacancies and an extended furlough of 389 civilian employees in the General Fund from May 13, 2020, to July 31, 2020, as well as the anticipated transfer of eligible expenses to the Coronavirus Relief Fund. This is primarily offset by salary equity adjustments.

14 Non-Departmental. Non-D is projected to be \$4,425,000 under budget due to delays in Master Lease purchases for fleet and equipment.

15 Office of Arts and Culture. OAC is projected to be \$2,206,000 under budget, primarily due to a reduction in Cultural Organizations Program contracts, deferral of one-third of its project-based grants to FY 2020-21, and a reduction in cultural center budgets. Further savings are due to salary savings associated with a hiring freeze enacted March 19, 2020, an extended furlough of 389 civilian employees in the General Fund from May 13, 2020, to July 31, 2020, and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

16 Office of Economic Development. ECO is projected to be \$372,000 under budget due to salary savings associated with a hiring freeze enacted March 19, 2020, and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund, primarily offset by lower forecasts for TIF reimbursements.

17 311 Customer Service Center. 311 is projected to be \$296,000 under budget due to salary savings and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund, partially offset by an increase in overtime.

18 Office of Business Diversity. OBD is projected to be \$136,000 under budget due to salary savings associated with a hiring freeze enacted March 19, 2020, and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

19 Office of Community Police Oversight. OPO is projected to be \$186,000 under budget due to salary savings.

20 Office of Environmental Quality and Sustainability. OEQS is projected to be \$636,000 under budget due to salary savings associated with a hiring freeze enacted March 19, 2020, and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund, partially offset by reduced reimbursements from DWU and SDM.

21 Office of Equity. EQU is projected to be \$41,000 under budget due to salary savings and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

22 Office of Ethics and Compliance. EAC is projected to be \$109,000 under budget due to salary savings.

23 Office of Historic Preservation. OHP is projected to be \$74,000 under budget due to salary savings and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

24 Office of Innovation. INO is projected to be \$250,000 under budget due to salary savings and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

25 Office of Resiliency. REO is projected to be \$76,000 under budget due to salary savings and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

26 Office of Strategic Partnerships and Governmental Affairs. OSPGA is projected to be \$95,000 under budget due to salary savings and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

27 Office of Welcoming Communities and Immigrant Affairs. WCIA is projected to be \$123,000 under budget due to salary savings and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

28 Public Affairs and Outreach. PAO is projected to be \$385,000 under budget due to salary savings and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

29 Park and Recreation. PKR is projected to be \$9,984,000 under budget primarily due to salary savings (\$6,058,000) associated with a hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund from May 13, 2020, to July 31, 2020, the cancellation of various recreational programming (\$703,000), and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund. Additionally, Fair Park utilities expenses are forecast to be \$2,785,000 under budget due to Fair Park First paying for utilities, reducing the City's expenses and revenues. PKR's savings are primarily offset by increases in overtime (\$670,000) and termination payouts (\$389,000).

30 Planning and Urban Design. PUD is projected to be \$402,000 under budget primarily due to the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

31 Procurement Services. POM is projected to be \$698,000 under budget primarily due to salary savings and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

32 Public Works. PBW is projected to be \$1,013,000 under budget primarily due to salary savings and the anticipated transfer of eligible expenses to the Coronavirus Relief Fund, partially offset by the purchase of equipment to start a new in-house preservation program authorized by use of salary savings and supported by unplanned revenue from Dallas County.

33 Transportation. TRN is projected to be \$2,117,000 under budget primarily due to salary savings partially associated with an extended furlough of 389 civilian employees in the General Fund from May 13, 2020, to July 31, 2020.

Financial Forecast Report

ENTERPRISE FUNDS

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
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AVIATION¹

Beginning Fund Balance	\$5,570,308	\$5,570,308		\$5,419,811	(\$150,497)
Total Revenues	158,255,683	158,255,683	87,364,506	120,340,933	(37,914,750)
Total Expenditures	158,255,683	158,255,683	79,327,753	135,382,282	(22,873,401)
Ending Fund Balance	\$5,570,308	\$5,570,308		(\$9,621,538)	(\$15,191,846)

CONVENTION AND EVENT SERVICES²

Beginning Fund Balance	\$39,186,345	\$39,186,345		\$57,091,833	\$17,905,488
Total Revenues	114,358,254	114,358,254	53,986,348	63,294,333	(51,063,921)
Total Expenditures	114,358,254	114,358,254	23,080,945	66,061,880	(48,296,374)
Ending Fund Balance	\$39,186,345	\$39,186,345		\$54,324,285	\$15,137,940

MUNICIPAL RADIO³

Beginning Fund Balance	\$768,840	\$768,840		\$957,554	\$188,714
Total Revenues	2,161,634	2,161,634	1,024,702	1,515,000	(646,634)
Total Expenditures	2,067,782	2,067,782	1,169,467	1,774,395	(293,387)
Ending Fund Balance	\$862,692	\$862,692		\$698,159	(\$164,533)

Note: FY 2019-20 budget reflects revenue in excess of expenses.

SANITATION SERVICES⁴

Beginning Fund Balance	\$24,416,494	\$24,416,494		\$40,213,874	\$15,797,380
Total Revenues	120,129,201	120,129,201	73,501,877	120,315,218	186,017
Total Expenditures	122,129,201	122,129,201	59,007,008	127,945,397	5,816,196
Ending Fund Balance	\$22,416,494	\$22,416,494		\$32,583,695	\$10,167,201

STORM DRAINAGE MANAGEMENT—DALLAS WATER UTILITIES

Beginning Fund Balance	\$12,721,861	\$12,721,861		\$9,880,820	(\$2,841,041)
Total Revenues	60,936,837	60,936,837	37,212,073	61,078,893	142,056
Total Expenditures	60,936,837	60,936,837	34,434,071	60,013,996	(922,841)
Ending Fund Balance	\$12,721,861	\$12,721,861		\$10,945,717	(\$1,776,144)

SUSTAINABLE DEVELOPMENT AND CONSTRUCTION⁵

Beginning Fund Balance	\$45,979,705	\$45,979,705		\$51,827,466	\$5,847,761
Total Revenues	33,474,379	33,474,379	19,263,900	27,712,185	(5,762,194)
Total Expenditures	34,550,990	34,550,990	18,598,718	34,383,385	(167,605)
Ending Fund Balance	\$44,903,094	\$44,903,094		\$45,156,267	\$253,173

Note: FY 2019-20 budget reflects planned use of fund balance.

WATER UTILITIES⁶

Beginning Fund Balance	\$138,576,064	\$138,576,064		\$151,387,348	\$12,811,284
Total Revenues	670,485,708	670,485,708	351,062,162	606,068,398	(64,417,310)
Total Expenditures	681,220,919	681,220,919	304,202,119	614,268,401	(66,952,518)
Ending Fund Balance	\$127,840,853	\$127,840,853		\$143,187,346	\$15,346,493

Note: FY 2019-20 budget reflects planned use of fund balance.

Financial Forecast Report

INTERNAL SERVICE FUNDS

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
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INFORMATION TECHNOLOGY

Beginning Fund Balance	\$4,578,881	\$4,578,881		\$5,116,697	\$537,816
Total Revenues	80,180,034	80,180,034	45,559,977	80,243,832	63,798
Total Expenditures	79,967,864	79,967,864	52,485,911	79,223,112	(744,752)
Ending Fund Balance	\$4,791,051	\$4,791,051		\$6,137,416	\$1,346,365

Note: FY 2019-20 budget reflects revenue in excess of expenses.

RADIO SERVICES

Beginning Fund Balance	\$924,085	\$924,085		\$1,263,982	\$339,897
Total Revenues	12,523,888	12,523,888	6,543,095	12,523,888	0
Total Expenditures	12,825,721	12,825,721	10,453,453	12,626,079	(199,642)
Ending Fund Balance	\$622,252	\$622,252		\$1,161,791	\$539,539

Note: FY 2019-20 budget reflects planned use of fund balance.

EQUIPMENT AND FLEET MANAGEMENT⁷

Beginning Fund Balance	\$6,362,857	\$6,362,857		\$7,143,432	\$780,575
Total Revenues	56,213,623	56,213,623	13,328,748	56,213,623	0
Total Expenditures	56,235,872	56,235,872	30,779,177	50,943,235	(5,292,637)
Ending Fund Balance	\$6,340,608	\$6,340,608		\$12,413,820	\$6,073,212

Note: FY 2019-20 budget reflects planned use of fund balance.

EXPRESS BUSINESS CENTER⁸

Beginning Fund Balance	\$3,510,566	\$3,510,566		\$3,426,575	(\$83,991)
Total Revenues	2,593,790	2,593,790	1,397,125	2,593,790	0
Total Expenditures	2,005,981	2,005,981	4,718,996	1,897,555	(108,426)
Ending Fund Balance	\$4,098,375	\$4,098,375		\$4,122,810	\$24,435

Note: FY 2019-20 budget reflects revenue in excess of expenses.

OFFICE OF THE BOND PROGRAM⁹

Beginning Fund Balance	\$0	\$0		(\$2,916,716)	(\$2,916,716)
Total Revenues	18,547,674	18,547,674	147,725	14,049,560	(4,498,114)
Total Expenditures	18,547,674	18,547,674	10,236,871	14,049,561	(4,498,113)
Ending Fund Balance	\$0	\$0		(\$2,916,717)	(\$2,916,717)

Financial Forecast Report

OTHER FUNDS

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
9-1-1 SYSTEM OPERATIONS¹⁰					
Beginning Fund Balance	\$7,453,734	\$7,453,734		\$11,185,392	\$3,731,658
Total Revenues	12,017,444	12,017,444	4,817,244	12,072,921	55,477
Total Expenditures	15,292,755	17,456,147	4,125,451	17,434,187	(21,960)
Ending Fund Balance	\$4,178,423	\$2,015,031		\$5,824,126	\$3,809,095

Note: FY 2019-20 budget reflects planned use of fund balance.

DEBT SERVICE

Beginning Fund Balance	\$23,358,486	\$23,358,486		\$28,898,633	\$5,540,147
Total Revenues	305,536,876	305,536,876	282,277,295	305,183,691	(353,185)
Total Expenditures	305,451,298	305,451,298	226,541,848	305,451,298	0
Ending Fund Balance	\$23,444,064	\$23,444,064		\$28,631,026	\$5,186,962

Note: FY 2019-20 budget reflects revenue in excess of expenses.

EMPLOYEE BENEFITS¹¹

City Contributions	\$97,177,729	\$97,177,729	\$47,468,092	\$97,178,000	\$271
Employee Contributions	38,231,005	38,231,005	25,075,671	30,943,159	(7,287,846)
Retiree	32,507,154	32,507,154	18,091,880	27,833,284	(4,673,870)
Other	0	0	150,549	135,602	135,602
Total Revenues	167,915,888	167,915,888	90,786,193	156,090,045	(11,825,843)
Total Expenditures	\$171,665,888	\$171,665,888	\$86,166,391	\$156,494,466	(\$15,171,422)

Note: FY 2019-20 budget reflects revenue in excess of expenses. FY 2019-20 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

RISK MANAGEMENT¹²

Worker's Compensation	\$19,883,135	\$19,883,135	\$756,112	\$19,883,135	\$0
Third Party Liability	4,383,960	4,383,960	3,037,935	4,383,960	0
Purchased Insurance	4,526,340	4,526,340	0	4,526,340	0
Interest and Other	0	0	109,162	109,162	109,162
Total Revenues	28,793,435	28,793,435	3,903,208	28,902,597	109,162
Total Expenditures	\$34,526,799	\$34,526,799	\$16,847,066	\$30,247,213	(\$4,279,586)

Note: FY 2019-20 budget reflects planned use of fund balance. FY 2019-20 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (Worker's Compensation/Liability/Property Insurance).

VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of April 30, 2020, YE forecast beginning fund balance represents the FY 2018-19 audited ending fund balance and any additional YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

1 Aviation. AVI revenues are projected to be \$37,915,000 under budget primarily due to a loss of landing fees and garage parking associated with diminished air travel due to COVID-19. Expenses are projected to be \$22,873,000 under budget primarily due to salary savings associated with a hiring freeze enacted March 19, 2020, limited overtime, and elimination of temporary employees and various contractual expenses. AVI currently anticipates approximately \$53,800,000 in CARES Act funding, which will mitigate some of the financial impacts of COVID-19: \$19,800,000 for remaining FY 2019-20 operating expenses; \$10,000,000 for current fiscal year debt service payments; \$4,000,000 for capital transfer, and \$20,000,000 for next fiscal year's debt service payments.

2 Convention and Event Services. CCT revenues are projected to be \$51,064,000 under budget due to various event cancellations and significantly lower Hotel Occupancy Tax (HOT) and alcoholic beverage tax collections as a result of COVID-19. CCT expenses are projected to be \$48,296,000 under budget primarily due to a reduction in payments to VisitDallas, Spectra Venue Management, and costs that would have been incurred for now-canceled events. CCT continues to work with its hotel partners, VisitDallas, Spectra Venue Management, and the Dallas Tourism Public Improvement District to forecast HOT decreases and potentially rebook clients later in the fiscal year.

3 Municipal Radio. WRR revenues are projected to be \$647,000 under budget due to the onset of COVID-19. Expenses are projected to be \$293,000 under budget primarily due to salary savings and a decrease in local agency commission fees. WRR will continue to publicly broadcast City Council meetings and classical music to Dallas residents. WRR anticipates the use of fund balance to offset lost revenues.

4 Sanitation Services. SAN expenses are projected to be \$5,816,000 over budget due to emergency contract management, storm debris collection and hauling, brush collection services, overtime, and temporary labor services resulting from the October 2019 tornado.

5 Sustainable Development and Construction. DEV revenues are projected to be \$5,762,000 under budget due to the onset of COVID-19. DEV is currently projecting a 20 percent across-the-board reduction in revenue due to diminished permit activity. DEV anticipates the use of fund balance to offset lost revenue.

6 Water Utilities. DWU revenues are projected to be \$64,417,000 under budget primarily due to decreased water consumption associated with COVID-19. FY 2019-20's budget assumed 141 billion gallons of water usage, and the current estimate is 128 billion gallons. DWU expenses are projected to be \$66,953,000 under budget primarily due to salary savings, decreased street rental payments, and a decreased capital construction transfer.

7 Equipment and Fleet Management. EFM expenses are projected to be \$5,293,000 under budget primarily due to lower fuel costs.

8 Express Business Center. EBC expenses are projected to be \$108,000 under budget primarily due to an anticipated transfer of eligible expenses to the Coronavirus Relief Fund.

VARIANCE NOTES

9 Office of the Bond Program. OBP expenses are projected to be \$4,498,000 under budget primarily due to salary (\$3,448,000) and contract savings (\$1,524,000). The centralized OBP charges each capital project budget for project implementation costs. Savings in actual OBP implementation expenses result in fewer charges to the capital project.

10 911 System Operations. 911's budget was increased by \$2,163,000 on January 8, 2020, by resolution #20-0130 to accept a matching grant through the Texas Commission on State Emergency Communications to implement a Next Generation 911 system.

11 Employee Health Benefits. EHB expenses are projected to be \$15,171,000 under budget due to lower-than-anticipated costs associated with voluntary products, Flexible Spending Accounts (FSAs), pre-65 retiree enrollees, and UnitedHealthCare billing credits. Employees pay 100% of the costs for voluntary benefits and FSAs, so revenues and expenses both decrease if employees do not choose those options. Revenues are projected to be \$11,826,000 under budget primarily due to employee and retiree contributions.

12 Risk Management. ORM expenses are projected to be \$4,280,000 under budget primarily due to anticipated claims expenses in FY 2019-20 being delayed to FY 2020-21.

Financial Forecast Report

2017 GENERAL OBLIGATION BOND PROGRAM

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation [A]	\$533,981,000	\$249,690,770	\$118,660,932	\$46,098,124	\$84,931,714
Park and Recreation Facilities [B]	261,807,000	228,313,493	61,199,307	28,243,419	138,870,767
Fair Park [C]	50,000,000	28,820,000	8,889,306	11,755,152	8,175,542
Flood Protection and Storm Drainage [D]	48,750,000	19,422,354	2,296,216	3,684,349	13,441,789
Library Facilities [E]	15,589,000	15,589,000	4,291,213	8,863,123	2,434,664
Cultural and Performing Arts Facilities [F]	14,235,000	13,839,120	1,765,865	2,482,252	9,591,003
Public Safety Facilities [G]	32,081,000	30,576,956	6,175,661	7,459,919	16,941,376
City Facilities [H]	18,157,000	14,077,418	4,538,299	1,103,952	8,435,166
Economic Development [I]	55,400,000	25,180,930	7,389,022	5,669,371	12,122,537
Homeless Assistance Facilities [J]	20,000,000	20,000,000	12,608	5,935	19,981,457
Total	\$1,050,000,000	\$645,510,041	\$215,218,430	\$115,365,597	\$314,926,014

Note: The table above reflects expenditures and encumbrances recorded in the City's financial system of record. It does not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

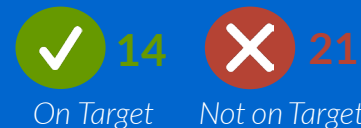
DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our six strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included if available. If FY 2018-19 data is not available, N/A is listed.

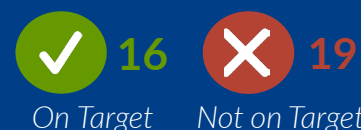
Year-to-date (YTD) and year-end (YE) targets are presented for each measure. YTD targets may vary based on seasonality of the work. Each month, we compare 1) the YTD target with the actual performance for the current reporting period and 2) the YE target with the department's forecasted performance as of September 30, 2020.

Measures are designated "on target" (green) if actual YTD performance is equal to or greater than the YTD target. If actual YTD performance is not equal to the YTD target, the measure is designated as "not on target" (red). The same methodology applies to YE forecasts. Variance notes are provided for each measure not on target.

Year-to-Date



Year-End Forecast



#	Measure	FY 2018-19 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
Public Safety						
1	Percentage of responses to structure fires within 5 minutes and 20 seconds of dispatch (Fire-Rescue)	84.26%	90%	84.12%	90%	80%
2	Percentage of EMS responses within nine minutes (Fire-Rescue)	91.7%	90%	90.43%	90%	90%
3	Percentage of responses to Priority 1 calls within eight minutes (Police)	52.07%	55%	52.21%	55%	48%
4	Percentage of 911 calls answered within 10 seconds (Police)	93.22%	91%	88.35%	91%	88%
5	Homicide clearance rate (Police)	84.68%	60%	106.20%	60%	65%
6*	Crimes against persons (per 100,000 residents) (Police)	1,920.5	1,117	1,097.49	1,999	1,880
Mobility Solutions, Infrastructure, & Sustainability						
7	Percentage of 2017 bond appropriation awarded (\$644M appropriated ITD) (Bond Program)	70%	52.5%	58%	90%	90%
8*	Average response time to emergency sewer calls (in minutes) (Water Utilities)	59.58	60	58.86	60	60
9	Percentage of planned small diameter water and wastewater pipeline system repaired or replaced (72 out of 8,000 miles) (Water Utilities)	100%	53.3%	44.5%	100%	90%
10	Percentage compliance with state and federal standards and regulations for drinking water (Water Utilities)	100%	100%	100%	100%	100%
11	Percentage of planned lane miles improved (710 out of 11,800 miles) (Public Works)	82%	35.5%	44.4%	100%	100%
12	Percentage of potholes repaired within three days (Public Works)	N/A	98%	93.58%	98%	95%
13*	Missed refuse and recycling collections per 10,000 collection points/service opportunities (Sanitation Services)	13.76	11.5	13.36	11.5	12.95
14	Percentage of signal malfunction responses within 120 minutes (Transportation)	N/A	95%	91.36%	95%	91%

* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

DALLAS 365

#	Measure	FY 2018-19 Actual	YTD Target	YTD Actual	Year-End Target	Year-End Forecast
Economic & Neighborhood Vitality						
15	Number of jobs created or retained through written commitment (Economic Development)	6,001	2,916	693	5,000	2,500
16	Number of Dallas Homebuyer Assistance Program (DHAP) loans provided (Housing)	21	37	11	45	25
17	Total number of new housing units occupied (Housing)	N/A	134	40	230	81
18	Percentage of single-family permits reviewed in three days (Sustainable Development)	86.58%	85%	89.43%	85%	85%
19	Percentage of inspections performed same day as requested (Sustainable Development)	96.37%	98%	96.58%	98%	98%
Human & Social Needs						
20	Percentage of HIV/AIDS households with housing stability (Community Care)	89.91%	95%	94.7%	95%	95%
21	Percentage of 20 repeat homeless encampment sites reclaimed/repurposed (Homeless Solutions)	N/A	50%	60%	100%	75%
22	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Homeless Solutions)	92.16%	85%	74.04%	85%	69.02%
Quality of Life						
23	Number of single-family rental properties inspected (initial inspections and reinspections) (Code Compliance)	9,044	3,950	3,414	7,000	3,414
24	Percentage of litter and high weed service requests closed within SLA (Code Compliance)	N/A	96%	51.43%	96%	65%
25	Live release rate for dogs and cats (Animal Services)	86.4%	90%	91.6%	90%	91.6%
26	Percentage decrease in loose dog bites year-over-year (from 558 to 530) (Animal Services)	10%	5%	-3.03%	5%	5%
27	Percentage increase in annual visits in person, online, and for programs (from 11.54M to 11.71M) (Library)	23.4%	1.5%	-9.86%	1.5%	1.25%
28	Percentage of GED students who successfully pass the exam and earn their certificate (Library)	55.8%	42%	42.72%	42%	42%
29	Percentage of cultural services contracts awarded to artists or small arts organizations (budgets less than \$100,000) (Cultural Affairs)	59.7%	55%	52.7%	55%	52.7%
30	Percentage of residents within ½ mile of a park (Park and Recreation)	69%	70%	69%	70%	71%
31	Participation rate at late-night Teen Recreation (TRec) sites (28,590 annual participants) (Park and Recreation)	N/A	50%	6.8%	100%	7%
Government Performance & Financial Management						
32	Percentage of 311 calls answered within 90 seconds (311)	57.98%	70%	40.48%	70%	40%
33	Percentage of invoices paid within 30 days (City Controller)	98.54%	96%	96.2%	96%	94%
34	Percentage of vehicles receiving preventive maintenance on schedule (Equipment and Fleet Management)	N/A	68%	72.49%	68%	68%
35	Percentage of dollars spent with local M/WBE businesses (Business Diversity)	91.09%	50%	78.88%	50%	79%

VARIANCE NOTES

- #1.** Five fire stations are currently closed for various reasons, displacing the responding apparatus.
- #3.** Response times improved slightly starting in April due to reduced travel times as a result of stay-at-home orders. DPD will work to continue this positive trend by implementing KPMG's recommendations designed to streamline and expedite the call response process.
- #4.** Turnover in 911 call taker positions has resulted in vacancies. Multiple candidates are in the hiring process, and DPD anticipates a return to full staffing this fiscal year. DPD is also actively promoting the use of the Dallas Online Reporting System for lower-priority calls, which will positively impact response times in the coming months.
- #9.** The YTD performance and YE forecast were down in April because of less development and fewer outside agency projects than anticipated, as well as postponement of DWU contract awards. These awards are now planned for June and August. DWU still anticipates a slowdown in development-generated utility work and productivity constraints for project procurements as a result of COVID-19, so its YE forecast remains at 90%.
- #12.** Pothole repairs were lower than expected due to alternate work schedules and limited staff as a result of COVID-19. PBW anticipates returning to 98% next month, but this will not be sufficient to bring the year-end average up to target.
- #13.** Tonnage has increased as a result of the COVID-19 stay-at-home orders, while collection opportunities remain the same. As a result, SAN is increasing the forecast to 12.95 for April. This increase is in addition to the normal summer increase which occurs every year and is based on an average of prior years.
- #14.** TRN continues to work with EFM to improve repair times for bucket trucks. The Signal Team needs six trucks to achieve the target of 95% and currently has four. A fifth truck returned to service in March, improving performance to 94.2%, but another truck went down in April and performance dropped back to 91.9%.
- #15.** Although the current target is 2,916, actual YTD performance is dependent on demand from external sources (developers/investors) seeking incentives for investment in the creation/retention of jobs, which has been adversely impacted by COVID-19. The year-end forecast has been reduced accordingly.
- #16.** Although staff and funding are available for DHAP, participation was lower than anticipated earlier in the year. Staff planned to present program changes to City Council in the spring, but COVID-19 shifted the City's focus and restricted residents' financial ability to purchase a home, further reducing projected participation.
- #17.** HOU initially anticipated at least one apartment complex would be complete by the end of the fiscal year, but none are on track, decreasing the YE target by more than 100 units. COVID-19 accounts for the remaining decrease. Although construction is considered an essential activity, the process has slowed; many builders are small and/or nonprofit and have experienced a decrease in capacity.
- #19.** Same-day inspections were 1.42% short of the target. As a result, DEV is changing its process to eliminate excess idle time and anticipates an increase in the month of June.
- #20.** YTD performance is slightly below target because existing communication procedures were ineffective when staff began working from home. In response, OCC updated its communication methods and check-in procedures, and staff anticipate meeting the YE target by maintaining regular monthly contact with clients and conducting home visits and housing stability assessments.
- #21.** Encampment resolutions halted in March in accordance with CDC guidance on operations related to COVID-19. Additionally, COVID-19 has directly impacted resources as staff were reassigned to temporary shelter operations. As clients transition back to standard shelter providers and/or permanent housing, staff will return to this effort.
- #22.** COVID-19 has directly impacted case management to maintain housing and available resources for client placement. As OHS increases efforts toward a rapid rehousing program, they will continue to partner with MDHA in identifying resources to help clients stay in permanent housing.

VARIANCE NOTES

#23 & 24. In March, CCS took the lead on enforcing COVID-19 emergency regulations throughout Dallas, and approximately 200 Code Officers were dedicated to this special initiative. As of May 7, CCS has proactively responded to 18,700 COVID-19-related concerns. The department anticipates this shift in resources will continue to prevent it from achieving the targets for these two measures through year-end.

#26. The increase in bites is disproportionately related to loose owned dogs (rather than loose stray dogs), reinforcing the importance of DAS' continued enforcement of the City's dangerous and aggressive dog ordinances. DAS has decreased loose stray dog bites by 12.8% year-over-year.

#27. Due to COVID-19 closures at Library facilities and suspension of programming; however, online visits and programming continue to increase.

#28. GED testing at the Central Library has been suspended until further notice as a result of COVID-19.

#29. Many planned contract executions have been postponed as a result of COVID-19, including restrictions around public gatherings, facility closings, and budgetary constraints.

#30. The Trust for Public Land released updated data in May, and this percentage increased to 71%. PKR will continue to seek new partnership opportunities to increase access to parks and open spaces for residents.

#31. Due to COVID-19 closures at recreation facilities, the TRec program has been suspended until all recreation activities resume. The year-end forecast has been reduced to reflect this suspension and the impact of recreation programs operating at limited capacity moving forward.

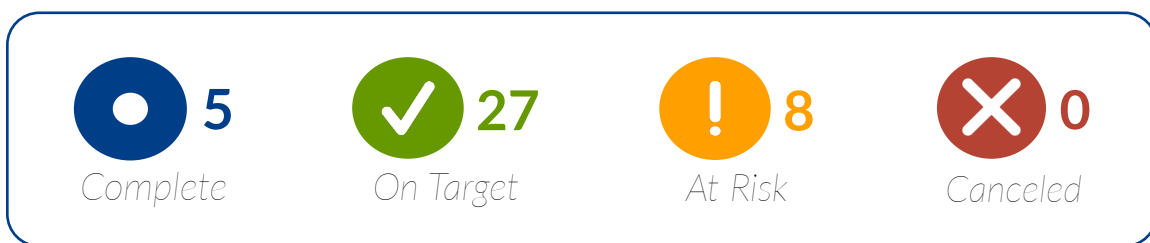
#32. The mandated hiring freeze in response to COVID-19 and difficulty retaining bilingual agents have negatively impacted response times. In addition, system malfunctions continue; however, City Council approved the procurement and installation of new call center software, which 311 anticipates will improve overall performance.

#33. Because of COVID-19, Accounts Payable (AP) transitioned from manual to electronic invoice processing, which required significant training and lead time for vendors, departments, and AP staff and delayed processing.

BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 40 activities included in the FY 2019-20 budget. For each initiative included in this report, you will find the initiative number, title, description, status, and measure. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is “complete” (blue circle), “on target” for completion by the end of the fiscal year (green check mark), “at risk” of not being completed by the end of the fiscal year (yellow exclamation mark), or “canceled” (red x).

We have also selected a relevant performance measure for each initiative to indicate whether the initiative is achieving its intended outcome. Once an initiative is marked complete and data becomes available, we will begin reporting the year-end target for the measure, as well as the year-to-date actual.



In the Spotlight



Dallas Animal Services is improving its response times through extended dispatch hours and an expanded overnight response team. DAS now has in-house dispatch from 7 a.m. to midnight, seven days a week, and a fully staffed and trained team on duty seven nights a week. As of April 30, DAS responded to 94.9% of residents' service requests within the established response time.

Budget Initiative Tracker

PUBLIC SAFETY**1 Police and Fire Uniform Staffing** 

INITIATIVE Recruit and retain police officers and firefighters through a new pay structure outlined in the 2019 Meet and Confer agreement. (Police and Fire-Rescue)

STATUS DPD recruiting trips are on hold, but training continues and DPD is still on track to exceed hiring goals. DPD anticipates ending the year with 3,150 officers instead of 3,053 as budgeted.

As of April 30, DFR has hired 65 firefighters, and attrition is 47. DFR expects to end the year with 1,981 firefighters.

MEASURE Turnover rate of tenured public safety employees

2 Police and Fire Uniform Pension 

INITIATIVE Secure the future of our first responders by contributing \$162 million to the Dallas Police and Fire Pension System, \$5.2 million more than last year. (Police and Fire-Rescue)

STATUS City pension contributions are being made in compliance with HB 3158 approved by the state legislature in 2017.

MEASURE Percentage of on-time contributions

3 Real-Time Crime Center 

INITIATIVE Establish a team of civilian crime intelligence analysts who will analyze imaging and data in real time to proactively implement crime-fighting strategies (Police)

STATUS DPD has created the Intelligence-Led Policing Division and anticipates hiring analysts in June.

MEASURE Percent increase in collection of RTCC footage as evidence

4 Body-Worn Cameras 

INITIATIVE Enhance safety for officers and residents and encourage positive community interactions by purchasing additional body-worn cameras for police officers, the Marshal's Office and Dallas Animal Services officers. (Police)

STATUS City Council approved a new contract for body-worn cameras and in-car camera systems. ITS is working with the City Attorney's Office to finalize the contracts associated with this award. Once finalized, the contract will provide cameras for multiple departments.

MEASURE Percentage of Internal Affairs complaints where police officer is cleared by body-worn camera footage

5 Firefighter Safety 

INITIATIVE Protect our firefighters by purchasing a second set of personal protective equipment (PPE) and a complete replacement of self-contained breathing apparatus (SCBA) to allow for cleaning equipment between fires. This is a two-year initiative begun in FY 2018-19. (Fire-Rescue)

STATUS Final fittings for PPE are scheduled for early June, and DFR intends to issue all PPE by late August. DFR anticipates submitting the SCBA contract for City Council consideration in August.

MEASURE Percentage of firefighters who receive second set of PPE and replacement SCBA

6 Police Oversight 

INITIATIVE Strengthen relationships between the community and Dallas Police Department through the Office of Community Police Oversight. (Police)

STATUS The OPO has received 275 complaints as of May 31 and provided an overview of these complaints to the Community Police Oversight Board (CPOB).

MEASURE Number of complaints investigated

Budget Initiative Tracker

MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

7 Energy Management

INITIATIVE Implement an energy management system to ensure the City continually and intentionally assesses energy use and opportunities for energy reduction. (Building Services)

STATUS The energy management system manager is gathering data and developing performance measures to set a management baseline.

MEASURE Percent decrease in energy usage

8 City Facility Major Maintenance

INITIATIVE Ensure City facilities stay safe and functional through major maintenance of roofs, HVAC, and other building systems. (Building Services)

STATUS BSD has initiated \$4.37 million in projects, including HVAC system repairs at Walnut Hill Recreation Center, maintenance and repairs at Oak Cliff Municipal Center, Municipal Courts Building, and City Hall, and repairs at fire stations #19, #16, #7, and #4.

MEASURE Percentage of funds deployed

9 2017 Bond Program

INITIATIVE Add five Senior Engineers to implement Public Works projects within the 2017 Bond Program in five years. (Office of the Bond Program)

STATUS OBP has filled all five Senior Engineer positions.

MEASURE Percentage of bond appropriation awarded

10 Bridge Maintenance

INITIATIVE Dedicate funding to establish a bridge maintenance and repair program for the more than 600 City-owned and maintained bridges. (Public Works)

STATUS Proposals were submitted for the bridge repair program, but the selection committee requested more time to evaluate due to COVID-19. As a result, PBW anticipates a delay in submitting the award for City Council consideration until September.

MEASURE Percentage of funds approved by City Council

11 Street Conditions

INITIATIVE Improve the pavement condition of 710 lane miles of streets and alleys. (Public Works)

STATUS PBW has completed 315.2 lane miles to date between bond projects and General Fund maintenance and is on track for completion by the end of the year.

MEASURE Percentage of planned lane miles improved

12 Traffic Signals

INITIATIVE Promote safety and enhance traffic flow by replacing broken vehicle detectors at 40 critical intersections and retiming 250 traffic signals. This is a two-year initiative begun in FY 2018-19. (Transportation)

STATUS The Signal Engineering division is working to install radar equipment at locations throughout the city, but the hiring freeze is adversely impacting TRN's ability to complete this budget initiative. 33 equipment installations remain.

MEASURE Percent decrease in service requests for signal repairs

13 Water and Wastewater Infrastructure

INITIATIVE Conserve resources and maintain infrastructure through installation and rehabilitation of about 80 miles of water and wastewater mains. (Water Utilities)

STATUS As of April 30, DWU has replaced or rehabilitated 19.63 miles of water main and 13.05 miles of wastewater main.

MEASURE Percent decrease in breaks

14 Neighborhood Drainage

INITIATIVE Prevent flooding in local streets through the neighborhood drainage program, focusing on erosion control and channel repairs. (Water Utilities)

STATUS Through April, DWU conducted debris removal maintenance at 162 different locations (including 31 channels), resulting in the removal of approximately 7,734 cubic yards of debris. DWU has also completed 1,840 service requests addressing a variety of issues, including culvert/pipe blockages, concrete repairs, and storm drainage pipe inspection, cleaning and repairs. DWU is now also including responses to water pollution and water sampling requests by the Water Quality division added in March.

MEASURE Percent decrease in flood-related service requests

Budget Initiative Tracker

ECONOMIC & NEIGHBORHOOD VITALITY**15 Affordable Housing** 

INITIATIVE Further affordable housing throughout the city as prescribed in the Comprehensive Housing Policy through the 2020 Notice of Funds Available (NOFA). (Housing and Neighborhood Revitalization)

STATUS City Council approved two proposals in April for 25 lots and \$1.64 million. Four additional proposals are under City Council consideration in May, and one has been delayed indefinitely by the developer.

MEASURE Percent increase in affordable housing units available

16 B.U.I.L.D. Initiative 

INITIATIVE Broaden investment in minority- and women-owned businesses based in Dallas through capacity-building resources and training. (Office of Business Diversity)

STATUS OBD has established goals and timelines for the three committees (Marketing, Funding/Access to Capital, and Support Services/Education) that incorporate the B.U.I.L.D. framework and benchmarks identified in the NextStreet study.

MEASURE Percentage of M/WBE spend

17 Small Business Development 

INITIATIVE Stimulate small businesses and startups in high-opportunity areas through training and other workforce development services. (Office of Economic Development)

STATUS ECO and OBD recently launched the \$5 million Small Business Continuity Fund to support small businesses in high-opportunity areas. Staff have received 2,633 applications for grants and 1,270 for loans, 83% and 78% of which are qualified for the lottery, respectively.

MEASURE Percent increase in small businesses in designated high-opportunity areas

18 Tax-Increment Financing 

INITIATIVE Spur development in 19 TIF districts throughout the city by reinvesting property tax revenue. (Office of Economic Development)

STATUS ECO is fostering reinvestment in the City's 19 TIF districts with impactful projects that positively impact Dallas' economic and fiscal health. Projects include the Southwest Center Mall redevelopment, a mixed-income housing project at 2400 Bryan in the Deep Ellum TIF District, and improvements at Hogg Elementary School in the Oak Cliff Gateway TIF District.

MEASURE Percent increase in taxable value in TIF districts


19 Comprehensive Plan 

INITIATIVE Update the City's Comprehensive Plan to incorporate more recent policy initiatives and encourage strategic land development while promoting equity, sustainability, and neighborhood revitalization. (Planning and Urban Design)

STATUS On April 16, POM advertised the request for proposals for a consultant to update the Comprehensive Plan. Preparation for community engagement is underway.

MEASURE Percentage of project milestones completed

Budget Initiative Tracker

HUMAN & SOCIAL NEEDS**20 Overcoming Barriers to Work** 

INITIATIVE Partner with nonprofit and community partners to fund services that provide job training and career development to participants who face hurdles to employment, such as lack of transportation or child care. (Office of Community Care)

STATUS As of April 30, 46% of Bryan's House clients remain employed through the Overcoming Barriers to Work program. Salvation Army and International Rescue Committee will report results in August.

MEASURE Percentage of clients who remain employed after six months

21 Equity 

INITIATIVE Advance equity and inclusion in City government and across Dallas by understanding historical and deeply ingrained policies and practices and engaging the community to address present-day challenges. (Office of Equity)

STATUS The Office of Equity has assessed 40 department responses to the Budgeting for Equity Tool and provided scores to the City Manager's Office.

MEASURE Number of community events or collaborative community projects conducted

22 Inclement Weather Shelters 

INITIATIVE Ensure unsheltered individuals and families remain safe during periods of extreme heat or cold and provide resources for more permanent housing by funding temporary inclement weather shelters. (Office of Homeless Solutions)

STATUS No additional inclement weather shelters have been needed since the February 4-5 operation at the J. Erik Jonsson Central Library. The Chapter 45 and Chapter 51A agenda items were moved to the June 24 Council Agenda.

MEASURE Percent decrease in weather-related injuries

23 Pay-to-Stay Shelters 

INITIATIVE Increase emergency shelter capacity and connect unsheltered individuals to shelter, support services, and ultimately positive housing destinations through the 90-day pay-to-stay program. (Office of Homeless Solutions)

STATUS OHS has disbursed 59% of funds budgeted for FY 2019-20 to The Bridge.

MEASURE Percent increase in emergency shelter beds available

24 Neighborhood Grant Reclamation Program 

INITIATIVE Provide a vehicle for communities to revitalize former homeless encampments and transform them into community assets through the Neighborhood Grant Reclamation Program. (Office of Homeless Solutions)

STATUS OHS presented the NGRP to the Citizen Homeless Commission on March 12, with plans to submit to City Council for approval. However, on March 13, all work related to this program was suspended due to COVID-19. When normal operations resume, this program will be re-evaluated for further action.

MEASURE Percentage of NGRP projects completed

Budget Initiative Tracker

QUALITY OF LIFE**25 Community Clean!**

INITIATIVE Engage residents in the Community Clean! initiative to reduce illegal dumping, litter, and high weeds in focus neighborhoods through regular community-led cleanups. (Code Compliance)

STATUS The Community Clean team has identified 650 overgrown vacant lots and 28 vacant structures previously tagged for Community Clean projects. The team has sent notices to property owners and referred cases to the Nuisance Abatement team to cut and/or clean.

MEASURE Percent decrease in illegal dumping and other code violations in target areas

26 Animal Service Response

INITIATIVE Assign two agents to triage and dispatch calls seven days a week to improve response time. (Dallas Animal Services)

STATUS DAS now has in-house dispatch from 7 a.m. to midnight, seven days a week. As of April 30, DAS responded to 94.9% of residents' service requests within the established response time.

MEASURE Percentage of responses to DAS service requests within specified response time (varies by priority level)

27 Loose Dogs

INITIATIVE Augment overnight animal response by scheduling officers to be on duty seven nights a week instead of four with a focus on loose dog and bite hot spots. (Dallas Animal Services)

STATUS The Field Services team transitioned to 24/7 operations on December 4, and the night shift is fully staffed and trained as of March 31.

MEASURE Percent decrease in loose dog calls

28 Internet Access

INITIATIVE Expand Internet access to more residents by making 900 mobile hot spots available for checkout at high-opportunity libraries. (Library)

STATUS LIB made 900 mobile hot spots available at 10 branch library locations beginning in March. Checked out hot spots remain with customers due to COVID-19.

MEASURE Monthly checkout rate

29 Juanita J. Craft Civil Rights House

INITIATIVE Preserve civil rights history by restoring the Juanita J. Craft Civil Rights House. (Office of Arts and Culture)

STATUS OAC partnered with Building Services to issue an RFQ for restoration vendors, which was approved by the National Parks Service. The selection committee evaluated submissions, and staff sent an RFP to qualified firms on May 12. Staff anticipates restoration will be completed by 2022.

\$750,000 is budgeted for the restoration, including \$250,000 from the City, and additional fundraising is ongoing. OAC is supporting development of a Friends group to assist with ongoing fundraising and support.

MEASURE Percentage of project milestones completed

30 Pop-Up Cultural Centers

INITIATIVE Create pop-up cultural centers to bring cultural activities to areas of the city without easy access to arts programming. (Office of Arts and Culture)

STATUS Prior to COVID-19 restrictions, OAC hired a new manager and completed pilot events in seven City Council districts. Full implementation has been impacted by COVID-19 and related furloughs. Planned Spring Break camps were canceled due to the restrictions, but weekly live virtual programming is available for free to residents, with a focus on activities for schoolchildren at home and movement-based dance classes for all ages.

MEASURE Percent increase in cultural programming attendance

31 Environmental Action Plan

INITIATIVE Mitigate the impacts of climate change on public health, City infrastructure, the economy, and the environment through development and implementation of the Comprehensive Environmental and Climate Action Plan (CECAP). This is a two-year initiative begun in FY 2018-19. (Office of Environmental Quality and Sustainability)

STATUS The City Council adopted the Comprehensive Environmental and Climate Action Plan on May 27 by unanimous vote. Staff will brief the Environment and Sustainability Committee on August 3 regarding an implementation plan and recommendations for a Community Advisory Committee.

MEASURE Percentage of project milestones completed

Budget Initiative Tracker

QUALITY OF LIFE**32 Park Rangers**

INITIATIVE Increase the safety of park patrons through the addition of four new Park Rangers. (Park and Recreation)

STATUS Staff continue to recruit and interview for vacant Park Ranger positions, but COVID-19 has delayed hiring.

MEASURE Percent decrease in park-related incidents/calls to DPD

33 Youth Recreation

INITIATIVE Expand opportunities for youth by providing recreational programming to residents aged 5-17 through the Out of School Time (OST) program. (Park & Recreation)

STATUS Due to continued COVID-19 closures at recreation facilities and schools, the OST program has been suspended until recreation and school activities resume.

MEASURE Percent increase in youth served

34 Teen Recreation

INITIATIVE Boost recreational programming for teenage residents (ages 13-17) with a focus on arts and culture, community service, health and wellness, leadership and life skills, and technology. (Park and Recreation)

STATUS Due to continued COVID-19 closures at recreation facilities, the TRec program has been suspended.

MEASURE Participation rate at late-night TRec sites

Budget Initiative Tracker

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

35 Contract Management

INITIATIVE Centralize monitoring of vendor performance to ensure contracts are completed on time, within budget, and fulfill the terms of the agreement. (City Controller's Office, Office of Procurement Services)

STATUS Contract management tracking in Bonfire is ongoing. Staff conducted a second week of Level 1 Dallas Contracting Officer (D-COR) training; 84 nominees have completed training so far, and final L1 sessions are scheduled for the week of June 15. Staff has also developed certification testing and introduced independent study activities. Level 2 and Level 3 sessions are still on track for July and August.

MEASURE Percent decrease in audit findings

36 Fleet Management

INITIATIVE Drive operational efficiency, reduce overall costs, and improve delivery of City services through timely replacement of fleet vehicles. (Equipment and Fleet Management)

STATUS To date, EFM has assisted 15 departments with fleet purchase orders, with a total of 289 units ordered. EFM is also meeting with smaller General Fund departments to improve the health of the City's smaller fleets.

MEASURE Percent decrease in fleet that exceeds useful life

37 IT Governance

INITIATIVE To balance the needs of the organization and ensure security and stability in the City's technology investments, route all technology proposals and funding through the IT Governance Board for review, prioritization, and scheduling. (Information and Technology Services)

STATUS The IT Governance Board is tracking 51 IT projects. During its meeting on May 28, the board approved 10 technology efforts to be funded through the CARES Act.

MEASURE Percentage of IT projects completed on time

38 Property Tax Relief

INITIATIVE Provide tax relief to residents over 65 or with a disability by increasing the property tax exemption to \$100,000 from \$90,000. (Office of Budget)

STATUS City Council approved an increase in the property tax exemption on June 12, 2019, beginning with the 2019 tax year. Dallas County Tax Office distributed property tax bills and will collect revenue on behalf of the City.

MEASURE Percent increase in total value of exemption

39 Ethics Training

INITIATIVE Foster an ethical organizational culture by continuing biennial ethics training and expanding the Values Ambassador program. (Office of Ethics and Compliance)

STATUS The Office of Ethics and Compliance is coordinating with the Human Resources training team to roll out biennial ethics training for 2020. Staff is also working with POM to identify vendors to review materials for possible updates. In addition, the office is using data from the Speak-Up Hotline as well as inquiries received to identify areas that need expansion.

The Values Ambassador program is suspended due to COVID-19, but the office continues to develop plans for expansion once normal activities resume.

MEASURE Percentage of employees trained

40 Data-Based Decision Making

INITIATIVE Cultivate the use of data analytics and evidence-based decision making throughout the City under the leadership of the Office of Innovation. (Office of Innovation)

STATUS The Office of Innovation conducted online trainings in April and May. In response to the public health crisis, Innovation designed and launched the COVID-19 Regional Dashboard to provide up-to-date information to residents, and it has been viewed more than 220,000 times. The Data Governance Team continues to uncover data gaps and explore citywide solutions to enable easier data sharing and stronger data protocol.

MEASURE Number of training hours provided

Budget Initiative Tracker

FY 2018-19 INITIATIVES

While most initiatives can be completed in a single fiscal year, several FY 2018-19 initiatives required additional time because of the scope and term of the project. We will continue to report the status of these 12 initiatives below, using the initiative numbers from the FY 2018-19 report for reference.



Complete



On Target



At Risk



Canceled

Public Safety

5 Security of City Facilities

INITIATIVE Consolidating security for City facilities into Court and Detention Services and conducting a comprehensive risk assessment to identify future security needs for City facilities and programs. (Court and Detention Services)

STATUS The security assessment of City facilities will be complete and a Citywide security standard developed by the end of June. The remaining two project phases—a security awareness program for staff and presentations to City management and stakeholders—will be complete by September.

7 P-25 Radio System

INITIATIVE Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (Information and Technology Services)

STATUS Staff briefed the Public Safety Committee on June 8 regarding Change Order #2, which would change the project scope to address redundancy and site allocation issues. The change order is scheduled for City Council consideration on June 24, and the project is currently scheduled for completion in October 2022 (originally December 2020).

9 911 Operations Center

INITIATIVE Furthering the City's investment in the 911 emergency system with additional technology and expanded backup capacity. (Information and Technology Services)

STATUS 911/DPD Communications is using the secondary active abilities to process and dispatch calls. Due to COVID-19, PSAP is delayed until further notice.

Mobility Solutions, Infrastructure, & Sustainability

13 Bike Lanes

INITIATIVE Expanding bike lanes and improving mobility by increasing the current \$500,000 budget by \$500,000 per year for each of the next three years to achieve a \$2 million per year investment starting in FY 2020-21. (Transportation)

STATUS Initial installation of Bike Harwood is complete, and louver installation at the traffic signal is scheduled to be complete by July.

Economic & Neighborhood Vitality

23 Historic Resource Survey

INITIATIVE Devoting \$100,000 to conduct a historic resource survey with private partners. (Sustainable Development and Construction)

STATUS City Council voted to approve the contract for the survey and accept the grants from Preservation Dallas on May 27. The Office of Historic Preservation will work with the consultant (HHM) to determine the start date for the survey.

Budget Initiative Tracker

FY 2018-19 INITIATIVES**Human & Social Needs****26 Citizenship and Civil Legal Services** 

INITIATIVE Committing \$175,000 to partner with nonprofit organizations to offer civil legal services and promote citizenship to immigrants. (Office of Welcoming Communities and Immigrant Affairs)

STATUS Grantees have continued delivering services to low-income immigrants, notwithstanding the many barriers created by working remotely. All grantees have kept pace with program expectations through innovative approaches to work.

Quality of Life**32 Library RFID** 

INITIATIVE Implementing a \$2 million Radio Frequency Identification (RFID) system throughout our library system to improve security and better manage our materials and assets. (Library)

STATUS This project is delayed due to COVID-19. LIB is developing a redeployment plan in alignment with the "Return to Work" plan briefed to City Council on June 3.

Government Performance & Financial Management**39 Census 2020** 

INITIATIVE Encouraging participation in Census 2020, including \$75,000 for the Mayor's Complete Count Committee. (Office of Strategic Partnerships and Government Affairs)

STATUS The Census coordinator continues to assist departments and the CCC with community outreach to increase participation. Census response rates as of June 5 range from 46.06% in District 2 to 65.29% in District 9.

41 ADA Compliance 

INITIATIVE Investing \$200,000 to develop an Americans with Disabilities Act (ADA) transition plan that enhances the City's ADA compliance and addresses accessibility issues in City facilities. (Office of Equity and Human Rights)

STATUS The ADA Internal Advisory Committee is set to review a draft transition plan. The external focus group will also discuss the ADA report and findings. Future meetings will focus on plan adoption.

42 Availability & Disparity (A&D) Study 


INITIATIVE Conducting a minority business study to inform decision makers on how the City can better support small and local businesses. (Office of Business Diversity)

STATUS OBD will present findings and recommendations from the A&D Study to City Council in late August.

43 Compensation Study 

INITIATIVE Complete a comprehensive study of the City's position classification and compensation systems. (Human Resources)

STATUS The consultants are preparing/editing job descriptions, and HR will present recommendations to City Council in June.

44 Workday HR/Payroll System 

INITIATIVE Implementing a new human resource and payroll system and evaluating an additional module for uniformed employee scheduling. (Information and Technology Services)

STATUS Workday remains on track to go live in June. Civilian time entry and approval will begin June 22, and uniform time entry and approval will begin the next week.



Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **New Procurement Opportunities**

The Office of Procurement Services (OPS) would like to inform the City Council of the following contract opportunities that have been advertised in the last week in the *Dallas Morning News*. These opportunities are also on Bonfire, the City's electronic bid portal: <https://dallascityhall.bonfirehub.com/login>. (Free registration is required to view the opportunity in full.)

In addition, we have updated citywide opportunities for the current quarter on the OPS website: <https://dallascityhall.com/departments/procurement/Pages/Home.aspx>

Solicitation No.	Solicitation Name
1. CIZ1927	Street Reconstruction (Department of Public Works)*
2. CIZ1928	Alley Reconstruction (Department of Public Works)*
3. CIZ1929	Alley Reconstruction (Department of Public Works)*
4. BD20-00013981	Behavioral Health Training
5. BF20-00013567	Sewer Odor and Corrosion Control Services
6. BKZ20-00010790	Art Conservation Services
7. BL20-00013398	Community Testing Supplies and Laboratory
8. BR20-00013689	Dallas Tomorrow Fund

**Solicitations that begin with a "C" are for construction projects and the issuing department handles those procurements directly. OPS only advertises and unseals submissions for the construction procurements.*

Once an opportunity/solicitation is advertised, it is considered an open procurement until the City Council awards the contract. Please be advised that Section 12A-15.8(g) of the Code of Ethics prohibits communication between councilmembers and bidders or proposers on open procurements.

DATE June 19, 2020

SUBJECT **New Procurement Opportunities**

Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.



M. Elizabeth Reich
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
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Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors
Jon Fortune, Assistant City Manager

Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **2021 Employee Health Benefits Procurement Update**

The City of Dallas values the health and well-being of our employees. In response to the changing dynamics of the employer-paid health insurance market, we are recommending a new partner to assist us in administration of our employee health benefit plans. This memo provides:

- Background of 2020 Employee Benefit Health Plans
- Proposed Employee Health Plan Design 2021 – 2023
- Request for Competitive Sealed Proposal (RFCSP) Overview

Background - 2020 Employee Benefit Health Plans

For 2020, the active employee and Pre65 retiree health plans remained focused upon our four adopted focus areas:

- Managing costs long term through targeted wellness programs
- Improve health consumerism
- Promotion of Preventive Care
- Provision of Choice and options for personal accountability

Additionally, we continued to offer the Health Savings Account Plan (HSA), the long-standing Health Retirement Account Plan (HRA) and introduced a re-designed Premium Co-Pay plan with economical monthly payments for employees with incomes under \$44K. These practices directly align with our values commitment to equity, empathy and excellence by the provision of affordable and quality health insurance plans. In May 2020, we also increased life insurance coverage for all active employees from \$50K to \$75K and redesigned the wellness incentive program to reward activities that improved health outcomes. These adjustments allow the City of Dallas to remain competitive and offer benefits on target with the needs of employees and the market place.

Proposed Employee Health Plan Design 2021 - 2023

For 2021, based on feedback from the employees and retirees, it is critical that the plans continue to offer affordable monthly premiums, and provide network options. Typically, employer health plans only offer one network option which minimizes choice and can be cost prohibitive, especially for self-insured plans. For this procurement of our employee health benefits, the following new elements were incorporated into our specifications:

- Create Network Option for the Premium Co-Pay Plan
- Increased contribution and continued education on the HSA Plan
- Improved Emergency Room, Urgent Care and Clinic Access
- Enhanced Total Well-Being and EAP Programs
- Medical and Pharmacy combined plans for Post65 Retirees
- Value Added Vision and Dental Plans

DATE June 19, 2020
SUBJECT 2021 Employee Health Benefits Procurement Update

Equipped with data to support this approach, Human Resources staff met with each of our existing providers and experienced insurance companies covering large employers in the DFW region prior to the procurement process. The proposed requirements were shared with each existing and potential vendor to ensure our expectations were reasonable and affordable for our Organization.

Employee Health Benefits RFCSP Overview

Services Requested Included:

- Medical Health Plan Administrative Services (Active and Pre65 Retirees)
- Medical Advantage Plans (Post 65 Retirees)
- Stop Loss Coverage
- Pharmacy Benefit Management Services
- Flexible Spending Accounts (FSA)
- Health Savings Accounts (HSA)
- Cobra Administration
- Direct Bill

Individual Proposal Could be Submitted For:

- Dental
- Vision
- Employee Well Being and Assistance Program (EAP)

Proposers could match the current self-funded plan options, or an entirely new, more innovative plan landscape.

Contract Term:

Three Years, January 1, 2021 – December 31, 2023 with two (2), one-year renewal options. Planning for 2021 implementation commences July 2020 or upon Council approval.

RFP Timeline:

- The Request for Proposal Release and Submission: January – March 2020
- Virtual (Due to COVID19) Vendor Interviews: April 2020
- Contract Negotiations and Plan Design: April – May 2020
- Recommendation to Council: June 24, 2020

Virtual Proposal Review Committee (Due to COVID19):

The Committee was composed of staff from the Human Resources, City Controller's Office, Compensation and Total Rewards, and Park and Recreation departments.

DATE June 19, 2020
SUBJECT 2021 Employee Health Benefits Procurement Update

RFP Responses:

RFP	RESPONDERS	SELECTED
MEDICAL HEALTH PLAN BENEFITS	Blue Cross Blue Shield, Cigna, United Healthcare, Aetna,	Blue Cross Blue Shield
DENTAL BENEFITS	Cigna, Alpha, Delta Dental, Metlife, The Standard	Delta Dental
VISION	Heritage (Aetna Vision), BCBSTX, Cigna, UHC, Metlife and Davis Vision	Davis Vision
EMPLOYEE WELL BEING AND ASSISTANCE	Compsych, Curalinc, Deer Oaks, Aetna, Magellan (BCBS), Cigna United	Magellan (BCBS)

Staff will be available at the GPFM Committee meeting on Monday, June 22 to answer any questions. The approval of the new recommended vendors is scheduled for City Council approval on June 24, 2020. In the meantime, please feel free to reach out to me or Nina Arias, Director of Human Resources if you have any questions or concerns.

Sincerely,



Kimberly Tolbert
Chief of Staff

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Majed A. Al-Ghafry, Assistant City Manager
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Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Responses to Discussion Related to the Title Clearing Program During the June 15, 2020 Quality of Life, Arts, and Culture Committee Meeting**

Background

On September 25, 2019, City Council authorized (1) an amendment to the Comprehensive Housing Policy to add a Title Clearing and Clouded Title Prevention Pilot Program to help clear title for low-to-moderate income families in order to establish marketable title, to encourage neighborhood stability, and to enable homeowners to become eligible for funding to invest in their homes. and (2) a three-year legal and professional services contract with Cadilac Law, LLLC to implement the program.

Cadilac Law, PLLC (Cadilac Law) is an Oak Cliff-based, woman-owned law firm that focuses primarily on real estate, estate planning, and probate issues. Cadilac Law intends to partner with Quest for Greater Success, a Pleasant Grove-based non-profit that offers a food pantry and job training; Domino SEM, a woman-owned business that offers affordable marketing; and Howard Watkins, PLLC, a mediator and licensed attorney.

Funding for the program comes from the FY 2019 City budget, which included funding to support housing-related tools and strategies that can be used in areas that have been historically underserved. A portion of that money, not to exceed \$200,000.00, has been allocated for this program.

Program Purpose and Eligible Households

Families with inherited real estate may consider themselves homeowners but their ownership may not be properly documented in the deed records. This hampers their ability to qualify for City programs such as the Home Improvement and Preservation Program (HIPP), to obtain home improvement loans, and to sell the property when they are ready. It can erode the family's chances to pass the property on to their children or to access the equity in their property.

The Title Clearing and Clouded Title Prevention Pilot Program (Program) serves to address this lack of clarity in ownership and to prevent future heirship issues.

The Program is open to potential clients with an assumed ownership interest in real property located within eligible geographic areas who have a household income less than or equal to 120 percent of the Dallas Area Median Family Income and who are unrepresented by counsel.

DATE June 19, 2020
SUBJECT Responses to Discussion Related to the Title Clearing Program During the June 15, 2020
Quality of Life, Arts, and Culture Committee Meeting

To support the City Council's emphasis on equity, areas of southern Dallas (south of the Trinity River west of downtown and south of Interstate Highway 30 east of downtown) in Market Value Analysis (MVA) Categories D, E, F, G, H, and I are eligible for the pilot program.

Within southern Dallas, preference is given to potential clients who have an assumed ownership interest in:

- a home in MVA categories G, H, and I
- real estate in City of Dallas-designated historic districts
- real estate in designated Reinvestment Areas.
- a home that has been denied City of Dallas Housing and Neighborhood Revitalization (the "Department") funding for lack of ownership clarity on the title.

Services Offered

To support this program, Cadillac Law will:

- Conduct marketing efforts
- Help qualified clients to attain a marketable/insurable title to their property
- Provide legal services that prevent clouded titles (such as preparing wills and transfer on death deeds),
- Provide legal rights information sessions to the general public

The services are offered on a sliding scale, and those households that do not qualify for the program may still hire Cadillac Law at the going rate.

Outside of this contract, Cadillac Law currently offers free monthly seminars regarding estate planning and has four years' experience clearing titles, performing title abstract and examination, and representing clients in probate cases. As needed, the firm offers phone consultations, offers free consultations, and makes affordable payment plan arrangements for clients.

Outreach and Marketing

Cadillac Law launched the program on June 1, 2020 and started advertising on KHVN 97 FM during the Business Start Up 101 show on May 28, 2020. Beginning Monday, June 15, 2020, Cadillac Law will begin running a 30-second advertisement on Smooth R&B 105.7 FM.

In addition, two Zoom seminars are planned, one in English scheduled for July 18, 2020, and one in Spanish on August 15, 2020.

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SUBJECT Responses to Discussion Related to the Title Clearing Program During the June 15, 2020
Quality of Life, Arts, and Culture Committee Meeting

Reservations for the July 18th seminar are available at this link:

<https://www.eventbrite.com/e/city-of-dallas-title-clearing-project-tickets-106406458582>.

Reservations for the August 15th seminar are available at this link:

<https://www.eventbrite.com/e/programa-de-compensacion-de-titulos-de-la-ciudad-de-dallas-tickets-109985290966> Interested participants must pre-register and will receive a packet of information in the mail.

Cadillac Law has set up a website at <https://www.texastapa.com/>. This website includes an application form, a phone number for more information, and informational videos about probate. In addition, Cadillac Law has a YouTube channel for a variety of property tax-related items, available here:

https://www.youtube.com/channel/UCvNypdU51IG_25TyWxy_KAw

In addition, more information is available at the City's Housing & Neighborhood Revitalization website, here:

<https://dallascityhall.com/departments/housing-neighborhood-revitalization/Pages/Title-clearing.aspx>

Council members who wish to send information out via social media may use the attached flyer and link to the program's website at <https://www.texastapa.com/>. The flyer is also available as a separate .jpg document.

Additional City Department Support

In addition to the outreach being completed by Cadillac Law, various City departments and offices have offered to help market this program, including:

- The Code Compliance Department has a database of properties that have potential ownership issues
- The Office of Community Care will convey information out to WIC and community center clients.
- The Office of Welcoming Communities & Immigrant Affairs will reach out to the Latinx and Spanish-speaking communities and highlight the upcoming Spanish language information session.
- The Office of Communications, Outreach, and Marketing will cross-post flyers and links to the program website.

Next Steps

Clearing title is a labor- and time-intensive process. Because this is a pilot program, the contract emphasizes data and performance reporting in addition to clearing titles and providing preventative services. Cadillac Law's first quarterly report is due to the City in September 2020, and performance will be reported to Council in the fall 2020. Overall, the contract requires ownership to be clarified on a minimum of 84 titles and preventative

DATE June 19, 2020
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Quality of Life, Arts, and Culture Committee Meeting

services to be provided to a minimum of 36 clients during the three-year term of the contract. As explained during the Quality of Life, Arts, and Culture Committee meeting, some work is a matter of a few signatures and some forms, and some work will begin with family mediation and may take months. The precise speed with which the work can be done is thus difficult to predict; gathering this information is part of the purpose of this pilot program.

Should you have any questions, please contact me at (214) 671-5257.



Dr. Eric Anthony Johnson
Chief of Economic Development & Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE June 19, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – June 18, 2020**

New Updates

Reopening: Phase Two and Phase Three

Due to the number of positive cases continuing to increase since the Return to Work Briefing to the City Council on June 3rd, 2020 and following guidelines from the Centers for Disease Control (CDC) and Dallas County. We are delaying the reopening dates of Phases Two and Three.

We will keep reviewing the COVID-19 data to confirm if we will be moving forward with Phase Two of the reopening that was originally scheduled for June 22, 2020 and is now tentatively scheduled for July 6, 2020. Phase Three is now tentatively scheduled for July 20, 2020.

THANKS-GIVING FOUNDATION AND THE CITY OF DALLAS: BUILDING A BETTER CITY

The Thanks-Giving Foundation has engaged the City of Dallas to assist with the ongoing work to address ending racial injustice and promoting equality. They have created a banner that is currently hanging on the ground floor lobby of City Hall and are inviting Mayor Johnson, members of the City Council, City staff and anyone who enters city hall to sign it with ideas that the City or the individual can do to end racial injustice and promote equality. The comments can be anonymous. As the re-opening of City Hall is staggered throughout the summer, the banner will continue to allow all those who want to participate to do so. Once the banner is filled, it will be presented to the Thanks-Giving Foundation and displayed at Thanks-Giving Square. For questions or concerns, please contact Brett Wilkinson, Director of The Office of Strategic Partnerships and Government Affairs.

Shopping for Groceries” Survey

The Office of Innovation is in the last week of its food survey, designed to gather direct feedback from households about their changing food needs during the pandemic. Due to strong support from City Council and our external partners, we have responses from almost every zip code. However, we want to have a strong close and encourage you to continue sharing the link to the survey ([here](#)) with your constituents. We look forward to sharing the responses with you to help inform stronger citywide food policies and options. If you have additional questions, please contact Laila Aleqresh, Chief Innovation Officer.

Dallas Youth Make a Difference Campaign

Launch Tuesday or Wednesday (After the YC meeting on Monday)

DATE June 19, 2020
SUBJECT **Taking Care of Business – June 18, 2020**

The launch will include:

- Story and/or press release that will include
 - o Call to Act Video
 - o Youth Events
 - Chalk event with Innovation
 - Possible event with DRC YP
 - Premade letters for youth that they can send their elected officials. (written by YC)
 - Possible Dallas youth town hall

- Social Media launch
 - o Call to Act Video to be shared on all social media platforms
 - o Social media graphics to help promote the campaign/activities.

This will be shared with external stakeholders to help amplify the message. For more information please contact Brett Wilkinson, Managing Director, Office of Strategic Partnerships and Government Affairs Brett.Wilkinson@dallascityhall.com.

Look Ahead

[City Council Briefings](#)

June 24, 2020

- City Council Voting Agenda

August 5, 2020

- Dallas Housing Authority Annual Update
- Small Cell Program Updates

[Media Inquiries](#)

As of June 15, 2020, the City has received media requests from various news outlets regarding the following topics:

- RIGHT care
- Confederate Monument in Pioneer Park
- Certificates of occupancy
- DFR Responds to 3-Alarm House Fire in Far North Dallas
- DFR Contains Large Southwest Dallas Grass Fire
- DFR Battalion Chief Placed on Administrative Leave After Alleged Social Media Posts
- Husband and Wife Escape Northwest Dallas House Fire
- RIGHT Care Program Showing It Can Meet Behavioral Health Needs

DATE June 19, 2020
SUBJECT **Taking Care of Business – June 18, 2020**

Please see the attached document compiling information provided to the media outlets for the June 9th, 2020 – June 15th, 2020 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.G. Broadnax
City Manager

[Attachments]

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Shopping for Groceries Survey

**LAST WEEK FOR
THE SHOPPING FOR
GROCERIES SURVEY!
TAKE IT HERE:**

www.surveymonkey.com/r/codfoodaccess



City of Dallas

CITY OF DALLAS
OFFICE OF
INNOVATION

Respuestas de la encuesta de compra de alimentos

¡ESTA ES LA ÚLTIMA SEMANA PARA LA ENCUESTA DE COMPRAS DE COMESTIBLES! HAZLA AQUÍ:



City of Dallas

CITY OF DALLAS
OFFICE OF
INNOVATION

www.surveymonkey.com/r/codfoodaccess

**Public Affairs & Outreach
Media Requests
June 9 – June 15**

Date Submitted: 6/15/2020

Topic: RIGHT care

Inquiry: FOX 4 requested to interview several staff members to discuss RIGHT care. The story was aired Monday night and can be viewed here, <https://www.fox4news.com/news/two-dallas-police-officers-take-on-police-reform>

Submitted By: Catherine Cuellar and Roxana Rubio (Dallas Fire-Rescue, Dallas Police Department)

Media Entity: Alex Boyer (FOX 4)

Date Submitted: 6/13/2020

Topic: Confederate Monuments

Inquiry: Various media entities inquired about the confederate monument on Pioneer Park and whether it would be removed. COM updated all entities as information became available by sharing emergency motions filed with the courts and court rulings, as rulings were received.

Submitted By: Roxana Rubio and Catherine Cuellar

Media Entity: CBS 11, NBC 5, WFAA, NBC National, ABC National, WBAP, KRLD, FOX 4, Univision

Date Submitted: 6/12/2020

Topic: Certificates of Occupancy

Inquiry: Dallas Morning News (DMN) inquired about # of handed out in March 2019, April 2019, May 2019 to compare with # of COs handed out in March 2020, April 2020, May 2020. They also wanted to know:

1. Are fewer restaurants trying to open right now?
2. Are inspectors still as busy as they've ever been?
3. What's been the climate with restaurant owners taking chances on opening a new concept?

SDC PIO sent DMN a report that compares the COs for restaurants/bars issued for the requested months and the following statement:

According to Kris Sweckard, Director of Sustainable Development and Construction, "The three Sanitarians in the Building Inspection division are performing inspections of the construction or remodels of restaurants and bars as usual."

We hesitate to speculate on the climate surrounding opening new restaurant concepts, but we are always willing to assist residents pursuing new development with life safety measures and adherence to Dallas Building Code requirements.

Submitted By: Deme Jackson (Sustainable Development and Construction)

Media Entity: Dallas Morning News

Date Submitted: 6/8/2020

Topic: McKinney/Cole Two way conversion

Inquiry: NBC 5 inquired about the two way conversion of McKinney and Cole. They wanted to know the project process, estimated total cost and schedule. COM responded with the following info:

The council item will authorize an agreement with TxDOT, which is the first step. Following the authorization, the agreement will need to be executed by the City and TxDOT. This two-way conversion of McKinney and Cole is Public Work's first Design-Build project, so TxDOT must authorize their Design-Build team selection process. Once Public Works receives TxDOT approval on the process, Public Works will promote the Design-Build project and anticipate awarding the project to a Design-Build Team in the Fall. The project is estimated to start in early 2021 and will last approximately two years. The total project cost is estimated to be \$21,042,053.00

Submitted By: Demeshia Jackson (Public Works)

Media Entity: NBC 5



CITY OF DALLAS

Dallas Fire-Rescue Department
Media Requests: June 2 – 9, 2020.

Tuesday, June 9th: All Local Media Outlets - Hi there..... we're seeing word about a fire on Woods Edge Drive. Do you have any details?

City Response - At 11:52, Dallas Fire-Rescue units were assigned to a 911 call for a structure fire at a home, located at 17616 Woods Edge Drive, in far North Dallas.

When firefighters arrived at the large two-story residence, smoke and fire could be seen coming from the back of the home and through part of the roof. Efforts were mostly defensive in nature, as second and third alarm (manpower) requests were transmitted to help mitigate the situation. Firefighters are currently using a combination of ladder pipes and handlines to contain and suppress the flames as well as protect neighboring homes from exposure damage.

There were two people, and elderly couple, inside home when the fire began. One of the occupants told investigators that they noticed fire coming from the back of the home before they self-evacuated themselves, with their two dogs, and called 911. The fire quickly spread into, and throughout, the entire attic before making its way down the frame of the home itself; leaving behind significant damage.

There have been no injuries reported as a result of the fire, but the Safety Division is keeping a close eye on the circulation of firefighters in and out of the operation to ensure the heat doesn't become more of a factor than it already is. The cause of the fire is currently undetermined.

Tuesday, June 9th: CBS 11 (Giles Hudson) – Can you please tell me what's going on at the grass/brush fire at 408 and Kiest?

City Response - At 13:13, Dallas Fire-Rescue units were assigned to a Grass fire in an area, located near the Spur 408 and Kiest Boulevard intersection, in Southwest Dallas.

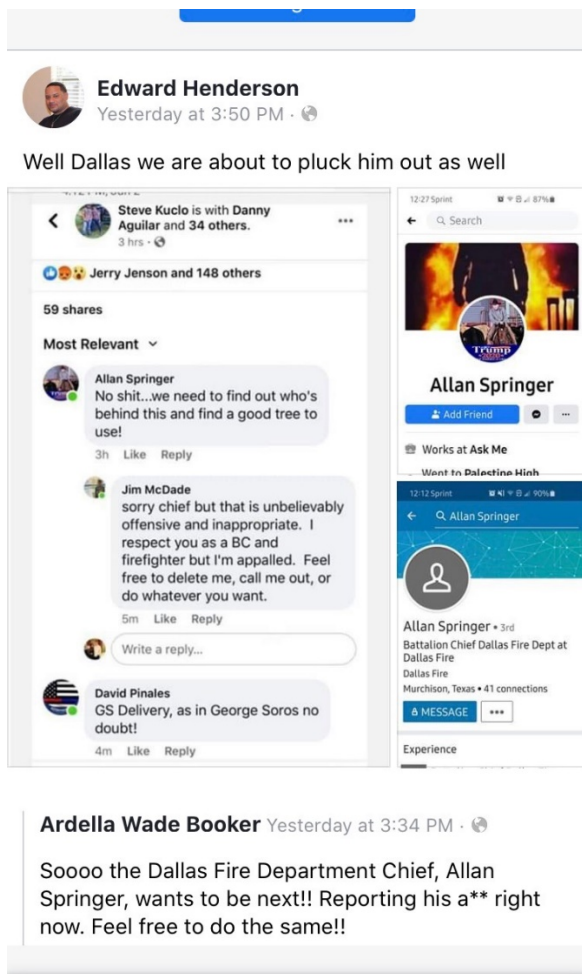
DFR dispatched the equivalent of a Grass and structure fire response, to include a number of engines, trucks, boosters and a brush truck. Additionally, DFR dispatched its tactical tender (water supply unit); and Dallas County assisted with 2 more tenders to help contain and extinguish the fire.

According to emergency response personnel, the fire involved an area approximately 10-15 acres, located west of Spur 408 and south of Kiest. Initially, there were two structures that appeared to be threatened, but attack teams were able to cut the fire line off before it reached any structures. The fire has been mostly contained, but crews are still on the scene mopping up hot spots before they eventually clear the scene.

Thursday, June 11th: WFAA 8 (Matt Howerton) - Hey Jason,

Are you aware of this social media post circulating?

It appears to involve a battalion chief making some racist remarks.



City Response – Dallas Fire-Rescue is aware of the recent social media posts allegedly by one of its members. The department's Internal Affairs Division in conducting a thorough investigation into the matter to determine the necessary course of action going forward.

Friday, June 12th: CBS 11 (Giles Hudson), Dallas Morning News (Charlie Scudder) and NBC 5 (Claire Cardona) - Hi sir... Do you have a statement on Chief Springer? Is he under internal investigation? Suspended? It doesn't sound like he's been fired but wanted to make sure.

Thanks, sir.

City Response - Dallas Fire-Rescue (DFR) has been made aware of the recent social media posts possibly by one of its members. The department's Internal Affairs Division is conducting an investigation into the matter to aid the department in determining the next course of action.

Saturday, June 13th: CBS National News (Lizzie Crowley) - Lizzie Crowley here from CBS National News/ CBS This Morning with Gayle King. I am reaching out to see if Dallas Fire Rescue is issuing a statement in regards to the comments made by Fire Battalion Chief Allan Springer over facebook.

<https://www.wfaa.com/article/news/firefighters-call-for-dallas-fire-rescue-battalion-chief-to-resign-or-be-fired-after-racist-facebook-posts/287-81ccba3e-7158-4a47-a095-e7b7c86d4ed6>

Please let me know if you have any questions or concerns over this request.

City Response - Dallas Fire-Rescue (DFR) is aware of recent social media posts allegedly made by one of its members. The department's Internal Affairs Division is investigating the matter. Although its findings will determine next steps, any perception of insensitivity by a city employee is unfortunate. Violations of city policy (including Administrative Directive 2-52 regarding social media and social networking) will be addressed with swift and appropriate action. We all want answers and justice, and are pursuing both with fairness and urgency.

At a time of deep pain resulting from crisis and unrest, we will make progress as One Dallas with empathy, ethics, excellence, and equity.

Sunday, June 14th: Dallas Morning News (Dana Branham) and CBS 11 (Robbie Hoy) - One of my colleagues noticed a fire about 4 p.m. at the intersection of Marsh Lane and Walnut Hill Lane and had asked me to check in about it — do you have any details about what that is? I'm not seeing any details on the DFR active calls page — it appears to be displaying some older incidents, if I'm not mistaken.

If you happened to have any details on this I'd really appreciate it. If not, my apologies for the vague request.

City Response - At [15:46](#) Dallas Fire-Rescue responded to a 911 call for a structure fire at a home, located at 9990 Constance Street, in Northwest Dallas.

The fire actually began near the fence line of the house next door, spread to the home's car port, and engulfed a truck in flames before spreading to the house. There were two people, a husband and wife, inside the house when the fire began, but they were able to escape safely.

Approximately 25-30 firefighters worked to extinguish the flames in just under an hour, but thankfully there were no reported injuries.

The cause of the fire is undetermined, but believed to be accidental in nature.

Monday, June 15th: Fox 4 News (Alex Boyer) – In response to an interview request, which came in on June 9th, on the RIGHT Care Program, DFR, DPD, the City PAO and Parkland Hospital coordinated and granted an interview request on Monday, June 15th at 3:30 p.m. which aired that evening at the following link:

<https://www.fox4news.com/news/dallas-pilot-program-seeing-great-success-by-pairing-officers-with-social-workers-for-911-calls>