

# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **September 9, 2020 City Council FINAL Agenda - Additions/Revisions/Deletions**

On September 9, 2020, a DRAFT City Council Agenda for August 28, 2020 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red.

## **Additions:**

38. 20-1709 Authorize a proposal to consider adoption of a \$0.7766/\$100 valuation tax rate, or a lower rate as may be proposed by the City Council on September 23, 2020 - Financing: No cost consideration to the City
39. 20-1557 An ordinance amending Ordinance No. 31330, previously approved on September 18, 2019, as amended by Ordinance No. 31553, previously approved on June 10, 2020 authorizing certain transfers and appropriation adjustments for FY 2019-20 for various departments, activities, and projects; and authorize the City Manager to implement those adjustments - Financing: No cost consideration to the City
40. 20-1626 First reading and passage of the appropriation ordinance for the proposed FY 2020-21 City of Dallas Operating, Capital, and Grant & Trust Budgets - Financing: This action has no cost consideration to the City (see Fiscal Information)
41. 20-1753 Authorize **(1)** a service price agreement with HIT Portfolio I TRS Holdco, LLC to provide hotel lodging for rental up to 116 hotel rooms for displaced individuals for the length of the contract from Hurricane Laura for the period of August 27, 2020 to September 30, 2020, with an optional 30 day extension in an estimated amount of \$132,365.00; and **(2)** the ratification of \$185,314.60 for hotel lodging services to pay outstanding invoices - Total not to exceed \$317,679.96 - Financing: Hurricane Laura Emergency Operations Fund (to be reimbursed by the State of Texas pursuant to a State of Texas Assistance Request (STAR) issued by the Texas Division of Emergency Management as authorized through Texas Government Code Chapter 418)

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42. 20-1702 Authorize **(1)** agreements for goods and services resulting from emergency procurements necessary to respond to Hurricane Laura, including, but not limited to, displacement of individuals, approved as to form by the City Attorney, in an aggregate amount not to exceed \$1,000,000.00, with payment to vendors based only on the amount of the services directed to be performed by the City and properly performed by vendors under the contracts; **(2)** the establishment of appropriations in an amount not to exceed \$1,000,000.00 in the Hurricane Laura Emergency Operations Fund - Not to exceed \$1,000,000.00 - Financing: Hurricane Laura Emergency Operations Fund (to be reimbursed by the State of Texas pursuant to a State of Texas Assistance Request (STAR) issued by the Texas Division of Emergency Management as authorized through Texas Government Code Chapter 418)

**Revisions:**

3. 20-1629 A resolution authorizing **(1)** Love Field Airport Modernization Corporation (“LFAMC” or “Issuer”) to proceed with preparing a resolution authorizing the issuance, sale, and delivery of its Airport System Revenue Refunding Bonds, Series 2020, guaranteed by Southwest Airlines Co. (“Southwest”), subject to certain parameters, in an aggregate principal amount not to exceed \$310,000,000; **(2)** the LFAMC to negotiate and enter into all agreements and instruments to which the Issuer is a party in connection with the issuance of its bonds, including, but not limited to, a bond purchase agreement; **(3)** the LFAMC and its consultants to take all other actions deemed necessary in connection with the issuance of the LFAMC special facilities revenue bonds including the engagement of the bond underwriters, trustee, co-bond counsel, and co-financial advisors; and **(4)** other actions by the LFAMC and the City Manager deemed necessary in connection with the foregoing - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future cost)
15. 20-1376 Authorize **(1)** an extension to the current Office of Community Care (OCC) energy assistance program; **(2)** the acceptance of donations from electric and energy providers in the amount of \$500,000.00, through the social services teams at the West Dallas Multipurpose Center and the Martin Luther King, Jr. Community Center, to provide temporary financial assistance to individuals and families who are experiencing a temporary financial crisis for the period August 30, 2020 through September 30, 2021; [and execution of agreements and any other necessary documents with electric and energy providers](#); **(3)** the receipt and deposit of funds in an amount not to exceed \$500,000.00 in the OCC Energy Assistance Fund; and **(4)** an increase in appropriations in an amount not to exceed \$500,000.00 in the OCC Energy Assistance Fund - Not to exceed \$500,000.00 - Financing: OCC Energy Assistance Fund; Estimated Revenue: \$500,000.00

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27. 20-1597 Authorize **(1)** reprogramming of funds in an amount not to exceed \$33,782.60 from 2017 General Obligation Bond Funds originally allocated as Council District 8 Discretionary Funds for the Singing Hills Recreation Center Replacement to playground replacements at Daniieldale Park in the amount of \$5,000.00 and Willoughby Park in the amount of \$28,782.60; and **(2)** a construction contract for the construction of playground replacements at Daniieldale Park located at 300 West Wheatland Road, in the amount of \$200,100.00 and Willoughby Park located at 9000 Willoughby Boulevard, in the amount of \$179,600.00 - Henneberger Construction, Inc., lowest responsible bidder of four - Total not to exceed \$379,700.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$354,700.00) and National Recreation and Park Association Grant Fund (\$25,000.00)

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizer Tolbert, Chief of Staff at 214-670-3302.



T.C. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
Laila Aleqresh, Chief Innovation Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **FY 2020-21 Budget Amendments—Results of Straw Poll**

Thank you for your participation in the budget amendment process on Wednesday. It was a long day and a lot of work, but your commitment to the budget process will ensure the FY 2020-21 budget reflects your priorities.

Attached is a list of amendments that received support from at least eight members through the straw poll process. If an amendment left specific cuts up to the City Manager, the attachment provides those details.

These amendments to the City Manager's recommended budget have been incorporated into the FY 2020-21 budget ordinance for your approval on first reading on September 9. After approval on first reading, we are required per City Charter to publish the ordinance in the City's official newspaper before bringing the ordinance back to you for approval on second reading, scheduled for September 23. The City Council may make additional amendments prior to approval on either the first or second reading.

The City Council agenda on September 9 also includes an item to establish the tax rate ceiling. Final approval of the tax rate will occur on September 23 and cannot exceed this ceiling. We will use the tax rate ceiling in the required public notice, which will include the name of each Councilmember and how they voted on the tax rate ceiling. Additionally, per Tax Code Section 26.16, the county assessor-collector will post the name and contact information for each Councilmember on the county's website.

The City Manager's recommended budget maintained the property tax rate at the current level of 77.66¢ per \$100 valuation. Three amendments supported Wednesday reduce the tax rate by 0.04¢ to 77.62¢, which would make FY 2020-21 the fifth consecutive year you have lowered the tax rate. It is important to remember we still do not have certified values for Collin and Denton appraisal districts. We anticipate we will receive them mid-September or later, and we will provide an update at that time.

Please let me know if you have any questions.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

Attachment

DATE September 4, 2020

SUBJECT **FY 2020-21 Budget Amendments—Results of Straw Poll**

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff  
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Directors and Assistant Directors

**FY 2020-21 Budget - Amendments Receiving Support through Straw Poll on September 2, 2020**

City Manager T.C. Broadnax		Amendment Number <b>1</b>	
Source of Funds	Amount	Use of Funds	Amount
<b>General Fund</b>		<b>General Fund</b>	
General Fund - reduce property tax revenue based on certified property value from Dallas Central Appraisal District	1,774,059	General Fund Non-Departmental - reduce Tax Increment Finance (TIF) expense paid from General Fund	1,774,059
Planning and Urban Design - reduce line-item expense for property insurance	283,821	Police Department - increase line-item expense for property insurance	283,821
Total Source of Funds	2,057,880	Total Use of Funds	2,057,880
<b>Debt Service Fund</b>		<b>Debt Service Fund</b>	
Debt Service - reduce property tax revenue based on certified property value from Dallas Central Appraisal District	646,841	Debt Service - reduce Tax Increment Finance (TIF) expense paid from Debt Service Fund	646,841
Total Source of Funds	646,841	Total Use of Funds	646,841
<b>ECO Multi-Year Funds</b>		<b>ECO Multi-Year Funds</b>	
Economic Development (ECO) - increase various multi-year funds based on final Dallas Central Appraisal District and Public Improvement District data including \$13.5 million in FY21 and \$16.5 million in FY22	13,544,299	Economic Development - increase appropriations for various Public Improvement District and other Economic Development multi-year funds	13,544,299
Total Source of Funds	13,544,299	Total Use of Funds	13,544,299
<b>SAN Capital Construction Fund</b>		<b>SAN Capital Construction Fund</b>	
Sanitation - operating transfer to Sanitation capital construction fund (FY22 = \$9,555,790)	10,529,001	Sanitation - increase appropriations in capital construction fund SAN capital projects (for both FY 21 and FY22).	10,529,001
Total Source of Funds	10,529,001	Total Use of Funds	10,529,001
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

City Manager T.C. Broadnax		Amendment Number <b>2</b>	
Source of Funds	Amount	Use of Funds	Amount
Park and Recreation - Eliminate 12 vacant positions in the Facilities division	443,868	Park and Recreation - Add funding for nine community pools including 54 positions	797,675
Park and Recreation - eliminate 9 vacant positions in the Golf division	244,954		
Park and Recreation - reduce service level at all aquatic facilities from 10 weeks to 8 weeks	108,853		
Total Source of Funds	797,675	Total Use of Funds	797,675
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

Council Member Lead - Kleinman		Amendment Number <b>21</b>	
Source of Funds	Amount	Use of Funds	Amount
Police Department - reduce School Resource Officer Program by eliminating expense and 2 School Resource Officers that are not funded through reimbursement from Richardson ISD	246,892	General Fund - Tax Rate Reduction (0.017¢)	246,892
Total Source of Funds	246,892	Total Use of Funds	246,892
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

Council Member Lead - Kleinman		Amendment Number <b>26</b>	
Source of Funds	Amount	Use of Funds	Amount
Human Resources - reduce expense from FY21 proposed budget back to FY20 forecast amount (Hold at 2019-20 forecast)	94,308	General Fund - Tax Rate Reduction (0.006¢)	94,308
Total Source of Funds	94,308	Total Use of Funds	94,308
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

Council Member Lead - Bazaldua		Amendment Number 43	
Council Member Co-Sponsor(S): Medrano, Blewett, Blackmon, West, Atkins, Narvaez			
Source of Funds	Amount	Use of Funds	Amount
Police Department - reduce overtime funding	7,000,000	Transportation - modify/reduce Special Event Parking Permit Fee to \$100 and reduce revenue	27,000
		Transportation - increase funding for bike lanes	500,000
		Police - add funding for 42 civilian FTE per KPMG study	1,656,500
		Transportation - add funding for Signal System (expense line item 4820)	2,000,000
		Transportation - add funding for street lights pursuant to the Mayor's Taskforce on Safe Communities Recommendations	1,000,000
		Office of Arts and Culture - add funding for Bishop Arts Theater	150,000
		Mayor and City Council - add funding for miscellaneous expense for PPE for Council Districts	25,000
		Various departments - increase wage of part-time employees to \$14 per hour (311 \$41,600; Courts \$2,391; Library \$36,804; OAC \$17,472; Park \$341,733)	440,000
		Office of Arts and Culture - increase funding for COP Organizations	500,000
		Office of Environmental Quality - add funding for Electric Vehicle Fleet study (one-time)	100,000
		Housing - add staff and resources for the 1000 Affordable Housing Challenge and Mix-Use Income Housing Bonus Program	250,000
		Office of Environmental Quality - add funding for community solar program	250,000
		Public Works - increase funding for street repair program	101,500
Total Source of Funds	7,000,000	Total Use of Funds	7,000,000
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

Council Member Lead - Bazaldua		Amendment Number 44	
Council Member Co-Sponsor(S): Medrano, Blewett, Blackmon, West, Atkins, Narvaez			
Source of Funds	Amount	Use of Funds	Amount
Fire-Rescue - decrease funding for overtime	1,500,000	Building Services - add funding for maintenance of DFR facilities	1,500,000
Total Source of Funds	1,500,000	Total Use of Funds	1,500,000
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

Council Member Lead - West		Amendment Number 54	
Council Member Co-Sponsor(S): Blewett, Blackmon, Atkins			
Source of Funds	Amount	Use of Funds	Amount
Office of Sustainable Development and Construction (Enterprise Fund) - use fund balance from construction plan review and permitting service fees	210,000	Office of Sustainable Development and Construction (Enterprise Fund) - add 2 FTE concierge positions for mixed-income developments	210,000
Total Source of Funds	210,000	Total Use of Funds	210,000
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

Council Member Lead - West		Amendment Number 56	
Council Member Co-Sponsor(S): Blackmon, Blewett			
Source of Funds	Amount	Use of Funds	Amount
City Attorney's Office - reduce 4 FTE/positions	311,502	Public Works - increase funding for street repair	311,502
Total Source of Funds	311,502	Total Use of Funds	311,502
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

Council Member Lead - West		Amendment Number 57	
Council Member Co-Sponsor(S): Blewett			
Source of Funds	Amount	Use of Funds	Amount
Judiciary - reduce personnel expense through reduction of part-time employees	100,000	Public Works - increase funding for street repair	100,000
Total Source of Funds	100,000	Total Use of Funds	100,000
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	

Council Member Lead - Resendez		Amendment Number 61	
Source of Funds	Amount	Use of Funds	Amount
Various departments - reduce funding for temporary staffing (CCO \$16,013; Secretary \$3,867; Code \$10,992; Courts \$13,810; DAS \$62,438; DFR \$9,207; Police \$107,227; Housing \$55,241; OCC \$14,852; Park \$6,353)	300,000	Office of Community Care - increase funding to address the Drivers of Poverty	600,000
Various departments - reduce funding for memberships as follows: (1) City Controller's Office - Government Finance Officers Association and American Payroll Association (\$12,301) (2) Non-Departmental - TEX-21, US Conference of Mayors, National League of Cities, and Texas Municipal League (\$161,099) (3) Office of Economic Development - North Texas Commission, North American Strategy for Competitiveness, and Tech Titans (\$64,100) (4) Transportation - Dallas Regional Mobility Coalition and National Association of City Transportation Officials (\$62,500)	300,000		
Total Source of Funds	600,000	Total Use of Funds	600,000
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

Council Member Lead - McGough		Amendment Number 74	
Source of Funds	Amount	Use of Funds	Amount
Management Services - Office of Integrated Public Safety Solutions - reduce Behavioral Health Services	500,000	Police Department - add funding for full year implementation of Active Bystandership for Law Enforcement (ABLE) & department Training & Serve as Lead Ambassador Agency in Texas	300,000
		General Fund - Tax Rate Reduction (0.013¢)	200,000
Total Source of Funds	500,000	Total Use of Funds	500,000
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

Council Member Lead - Gates		Amendment Number 81	
Source of Funds	Amount	Use of Funds	Amount
Management Services - Office of Integrated Public Safety Solutions - reduce Mobile Crisis Response	500,000	Public Works - increase funding for street improvements	2,000,000
Management Services - Office of Integrated Public Safety Solutions - reduce Violence Interrupters	250,000		
Management Services - Office of Community Care - reduce Financial Empowerment Centers	500,000		
Management Services - Office of Community Care - reduce direct assistance referrals	750,000		
Total Source of Funds	2,000,000	Total Use of Funds	2,000,000
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0



Council Member Lead - Kleinman		Amendment Number 85	
Council Member Co-Sponsor(S): Mendelsohn			
Source of Funds	Amount	Use of Funds	Amount
Public Private Partnership (Office of Economic Development) - transfer additional DWU PILOT (payment in lieu of taxes) funds to General Fund instead of Economic Development Public Private Partnership Fund	250,000	Office of Homeless Solutions - add funding for homeless encampment resolution dedicated to DWU managed property, primarily creeks and watershed near residential neighborhoods. Not for areas managed by the LGC or the Trinity Forest. (Pilot Program)	250,000
Total Source of Funds	250,000	Total Use of Funds	250,000
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

Council Member Lead - McGough		Amendment Number 86	
Source of Funds	Amount	Use of Funds	Amount
North Central Texas COG grant funds	500,000	Transportation Grant Fund - increase funding for bike lanes (to be added upon receipt of grant)	500,000
Total Source of Funds	500,000	Total Use of Funds	500,000
Straw Vote Action (yes/no/withdrawn)	Yes	Difference	0

# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Responses to Questions during September 2 Budget Workshop**

## **Government Performance & Financial Management**

### **1. Please provide a breakdown of property values by City Council district.**

As a follow-up to the memo sent August 26, Information and Technology Services' GIS team has provided the attached breakdown using currently available data, including certified values from Dallas and Rockwall appraisal districts. Please note it includes 2019 data for Collin and Denton counties because 2020 certified data is not yet available—this impacts District 12 primarily. It is intended to be for reference only and is subject to revision. The GIS team will update the information when Collin and Denton appraisal districts provide us with certified values in mid-September or later.

### **2. What is the cost associated with one day of furlough for City employees? For five days?**

The table below outlines the costs associated with furloughing all General Fund civilians, non-General Fund civilians, and uniformed staff for one day and five days. It includes pension and FICA for civilians and only FICA for uniformed staff because of our police and fire pension obligations.

Employee Group	Cost of 1 Day	Cost of 5 Days
General Fund Civilian	\$1,128,016	\$5,640,080
Non-GF Civilian	\$705,093	\$3,525,465
Uniform (excludes pension)	\$1,616,128	\$8,080,640
<b>All Employees</b>	<b>\$3,449,237</b>	<b>\$17,246,185</b>

### **3. Please provide the source of funding and position changes in the City Manager's Office.**

Page 119 of the recommended budget shows the Major Budget Items for the City Manager's Office (CMO), including the change in positions. Four positions were eliminated from CMO, including one Assistant City Manager, one Management Development Associate, one Senior Executive Secretary, and one Executive Assistant. The savings from these reductions total \$525,823. Additionally, three activities transferred from Management Services, including the City Council Agenda Office (three positions), the Office of Ethics and Compliance (one position), and the

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Youth Commission (no positions). These activities and their costs are not new to the City; this is simply a change in reporting structure.

## Public Safety

### 4. How many injuries have motorcycle officers sustained unrelated to policing (e.g. motorcade escort)?

The table below provides a breakdown of incidents tracked by the Office of Risk Management in FY 2018-19 and year-to-date in FY 2019-20.

Fiscal Year	# of Incidents	# of Workers' Compensation-Related Claims	# of Deaths
FY 2018-19	6	3	0
FY 2019-20	13	5	0

### 5. Are the motorcycles used by the Dallas Police Department designed for law enforcement?

The City purchases and operates Harley-Davidson FLHTP Electra Glide® Solo Law Enforcement Motorcycles, which are designed, built, and backed by the manufacturer for law enforcement work. Harley-Davidson has a police advisory board with representatives from the Los Angeles, New York, and Las Vegas police departments, as well as Michigan state police who meet yearly to give feedback and provide direction for future law enforcement models. The specifications for the motorcycles can be viewed in more detail [here](#).

Thank you again for your engagement in the budget process so far. If you need additional information, please contact me or Jack Ireland, Director of the Office of Budget.

M. Elizabeth Reich  
Chief Financial Officer

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
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**DRAFT**

**City of Dallas 2020 Real Property Tax Value Estimates  
Data Originated from 2020 Tax Appraisal Roll\***

Council District	Council Member	Count Real Property Tax Records	% Tax Records	Real Property City Tax Value	% Tax Value	Real Property Appraised Value	% Appraised Value
1	Chad West	21,773	6.26%	\$4,209,742,125	3.18%	\$6,855,039,497	3.85%
2	Adam Medrano	21,520	6.19%	\$13,528,918,400	10.23%	\$23,367,554,753	13.12%
3	Casey Thomas, II	24,931	7.17%	\$4,416,865,641	3.34%	\$6,975,780,678	3.92%
4	Carolyn King Arnold	29,511	8.49%	\$2,157,186,238	1.63%	\$3,738,484,469	2.10%
5	Jaime Resendez	23,709	6.82%	\$1,825,663,590	1.38%	\$3,127,547,915	1.76%
6	Omar Narvaez	24,422	7.02%	\$9,224,963,543	6.98%	\$11,152,038,582	6.26%
7	Adam Bazaldua	28,103	8.08%	\$3,163,342,681	2.39%	\$5,164,331,797	2.90%
8	Tennell Atkins	28,519	8.20%	\$3,176,888,421	2.40%	\$5,457,375,338	3.06%
9	Paula Blackmon	27,048	7.78%	\$8,586,939,218	6.49%	\$11,584,047,484	6.51%
10	Adam McGough	21,499	6.18%	\$7,188,393,328	5.44%	\$9,395,907,183	5.28%
11	Lee Kleinman	19,947	5.74%	\$13,196,210,985	9.98%	\$15,662,019,746	8.80%
12	Cara Mendelsohn	20,276	5.83%	\$9,526,074,131	7.20%	\$11,753,487,530	6.60%
13	Jennifer S. Gates	27,773	7.99%	\$22,220,384,253	16.80%	\$28,488,194,060	16.00%
14	David Blewett	28,668	8.24%	\$29,828,715,335	22.55%	\$35,353,507,262	19.85%
<b>Totals</b>		<b>347,697</b>	<b>100.00%</b>	<b>\$132,250,287,890</b>	<b>100.00%</b>	<b>\$178,075,316,296</b>	<b>100.00%</b>

\*Appraisal as of January 01, 2020, for Dallas and Rockwall counties; January 2019 for Collin and Denton counties, as 2020 certified data not available. This impacts District 12 primarily.

The above listed data includes real property only. Business Personal Property is not included.

The above listed estimates were generated by utilizing 2019-2020 tax parcel data furnished by the Dallas, Collin, Denton and Rockwall Appraisal Districts. A process of linking this data to appraisal district GIS data is then performed. Standard methods of spatial analysis are then utilized to determine the values by location. Although these listed values are believed to be the most accurate measurements that can be furnished considering the available data and resources it is impossible to guarantee 100% accuracy considering the variables involved. When applied to the values, whatever those values may ultimately be, the percentages are believed to be a good and acceptable statistical representation of the percent of value of each district. Due to rounding, some columns and rows may appear not to balance.

*'This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.'*  
**Texas Government Code § 2051.102**

**City of Dallas GIS Services**

For Reference Only. Information was compiled using best available data.  
This report has not been reviewed or approved by a Certified Auditor or Accountant.  
These values are subject to revision and may not match other reports.

**DRAFT**

**City of Dallas 2020 Real Property Tax Value Estimates by Council District  
Data Originated from 2020 Tax Appraisal Roll\***

Council District	Commercial Real Property City Tax Value	Residential Real Property City Tax Value	Total Real Property City Tax Value	Commercial Real Property Appraised Value	Residential Real Property Appraised Value	Total Real Property Appraised Value	Count Commercial Real Property Tax Records	Count Residential Real Property Tax Records	Count Total Real Property Tax Records
1	\$1,251,863,749	\$2,957,878,376	\$4,209,742,125	\$2,512,265,523	\$4,342,773,975	\$6,855,039,497	2,423	19,351	21,773
2	\$10,140,280,953	\$3,388,637,447	\$13,528,918,400	\$18,946,690,796	\$4,420,863,956	\$23,367,554,753	5,352	16,168	21,520
3	\$2,140,088,402	\$2,276,777,240	\$4,416,865,641	\$3,367,307,067	\$3,608,473,612	\$6,975,780,678	2,322	22,609	24,931
4	\$523,344,247	\$1,633,841,991	\$2,157,186,238	\$1,025,173,199	\$2,713,311,270	\$3,738,484,469	3,018	26,493	29,511
5	\$361,538,293	\$1,464,125,297	\$1,825,663,590	\$747,407,813	\$2,380,140,102	\$3,127,547,915	2,019	21,690	23,709
6	\$7,372,931,515	\$1,852,032,028	\$9,224,963,543	\$8,519,877,413	\$2,632,161,169	\$11,152,038,582	8,752	15,670	24,422
7	\$1,290,952,733	\$1,872,389,948	\$3,163,342,681	\$2,298,463,451	\$2,865,868,346	\$5,164,331,797	4,320	23,783	28,103
8	\$1,473,980,632	\$1,702,907,788	\$3,176,888,421	\$2,885,251,228	\$2,572,124,110	\$5,457,375,338	3,164	25,354	28,519
9	\$1,476,108,566	\$7,110,830,653	\$8,586,939,218	\$2,078,085,232	\$9,505,962,252	\$11,584,047,484	1,102	25,945	27,048
10	\$2,732,281,127	\$4,456,112,201	\$7,188,393,328	\$3,290,376,456	\$6,105,530,727	\$9,395,907,183	1,168	20,331	21,499
11	\$6,703,473,596	\$6,492,737,389	\$13,196,210,985	\$7,131,969,548	\$8,530,050,197	\$15,662,019,746	1,048	18,899	19,947
12	\$1,439,432,333	\$8,086,641,798	\$9,526,074,131	\$1,803,405,871	\$9,950,081,659	\$11,753,487,530	1,286	18,989	20,276
13	\$6,354,581,999	\$15,865,802,254	\$22,220,384,253	\$8,328,688,446	\$20,159,505,614	\$28,488,194,060	1,122	26,651	27,773
14	\$20,137,467,294	\$9,691,248,042	\$29,828,715,335	\$23,349,340,705	\$12,004,166,557	\$35,353,507,262	3,331	25,337	28,668
<b>Total</b>	<b>\$63,398,325,438</b>	<b>\$68,851,962,452</b>	<b>\$132,250,287,890</b>	<b>\$86,284,302,749</b>	<b>\$91,791,013,547</b>	<b>\$178,075,316,296</b>	<b>40,427</b>	<b>307,270</b>	<b>347,697</b>

\*Appraisal as of January 01, 2020, for Dallas and Rockwall counties; January 2019 for Collin and Denton counties, as 2020 certified data not available. This impacts District 12 primarily.

The above listed data includes real property only. Business Personal Property is not included.

The above listed estimates were generated by utilizing 2019-2020 tax parcel data furnished by the Dallas, Collin, Denton and Rockwall Appraisal Districts. A process of linking this data to appraisal district GIS data is then performed. Standard methods of spatial analysis are then utilized to determine the values by location. Although these listed values are believed to be the most accurate measurements that can be furnished considering the available data and resources it is impossible to guarantee 100% accuracy considering the variables involved. When applied to the values, whatever those values may ultimately be, the percentages are believed to be a good and acceptable statistical representation of the percent of value of each district. Due to rounding, some columns and rows may appear not to balance.

*'This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.'*  
Texas Government Code § 2051.102

**City of Dallas GIS Services**

For Reference Only. Information was compiled using best available data.  
This report has not been reviewed or approved by a Certified Auditor or Accountant.  
These values are subject to revision and may not match other reports.

**DRAFT**

**City of Dallas 2020 Real Property Tax Value Estimates by Identified Area  
Data Originated from 2020 Tax Appraisal Roll\***

Area	Commerical Real Property City Tax Value	Residential Real Property City Tax Value	Total Real Property City Tax Value	Commercial Real Property Appraised Value	Residential Real Property Appraised Value	Total Real Property Appraised Value	Count Commercial Real Property Tax Records	Count Residential Real Property Tax Records	Count Total Real Property Tax Records
South	\$8,562,408,955	\$12,157,413,924	\$20,719,822,879	\$14,966,593,203	\$18,847,591,767	\$33,814,184,970	21,354	146,465	167,819
North	\$54,835,916,482	\$56,694,548,528	\$111,530,465,011	\$71,317,709,546	\$72,943,421,780	\$144,261,131,326	19,073	160,805	179,878
<b>Total</b>	<b>\$63,398,325,438</b>	<b>\$68,851,962,452</b>	<b>\$132,250,287,890</b>	<b>\$86,284,302,749</b>	<b>\$91,791,013,547</b>	<b>\$178,075,316,296</b>	<b>40,427</b>	<b>307,270</b>	<b>347,697</b>

\*Appraisal as of January 01, 2020, for Dallas and Rockwall counties; January 2019 for Collin and Denton counties, as 2020 certified data not available. This impacts District 12 primarily.

The above listed data includes real property only. Business Personal Property is not included.

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*Texas Government Code § 2051.102*

**City of Dallas GIS Services**

For Reference Only. Information was compiled using best available data.  
This report has not been reviewed or approved by a Certified Auditor or Accountant.  
These values are subject to revision and may not match other reports.

# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO The Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item #3 September 9, 2020 - Airport System Revenue Refunding Bonds, Series 2020**

The September 9, 2020 City Council agenda includes a resolution for your consideration authorizing the Love Field Airport Modernization Corporation (LFAMC) to proceed with preparing a resolution authorizing the issuance, sale, and delivery of its Airport System Revenue Refunding Bonds, Series 2020, guaranteed by Southwest Airlines Co. (Southwest), subject to certain parameters, in an aggregate principal amount not to exceed \$310,000,000.

The LFAMC was created as a local government corporation in June 2008, pursuant to the requirements of Chapter 431, Sub-chapter D of the Texas Transportation Code to aid, assist, and act on behalf of the City in the performance of its governmental functions to facilitate the Love Field Modernization Program and provide a mechanism for financing its costs. Subsequently, in November 2010, the LFAMC issued its Love Field Airport Modernization Corporation Special Facilities Revenue Bonds, Series 2010 (Southwest Airlines Company - Love Field Modernization Program Project) in the aggregate principal amount of \$310,000,000 ("Series 2010 Bonds"). Currently, the City's financial advisors recommend issuing up to \$310,000,000 in bonds for the purpose of refunding eligible outstanding LFAMC Special Facilities Revenue Bonds, Series 2010, to leverage market savings.

The issuance and sale of the bonds is contingent upon the City Council's approval to begin preparations of the issuances and a future bond resolution currently scheduled for consideration and approval by the City Council in October 2020.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

## Attachment

cc: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
Laila Alequresh, Chief Innovation Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



Agenda Information Sheet

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**File #:** 20-1629

**Item #:** 3.

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**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** September 9, 2020

**COUNCIL DISTRICT(S):** N/A

**DEPARTMENT:** City Controller's Office

**EXECUTIVE:** Elizabeth Reich

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**SUBJECT**

A resolution authorizing **(1)** Love Field Airport Modernization Corporation ("LFAMC" or "Issuer") to proceed with preparing a resolution authorizing the issuance, sale, and delivery of its Airport System Revenue Refunding Bonds, Series 2020, guaranteed by Southwest Airlines Co. ("Southwest"), subject to certain parameters, in an aggregate principal amount not to exceed \$310,000,000; **(2)** the LFAMC to negotiate and enter into all agreements and instruments to which the Issuer is a party in connection with the issuance of its bonds, including, but not limited to, a bond purchase agreement; **(3)** the LFAMC and its consultants to take all other actions deemed necessary in connection with the issuance of the LFAMC special facilities revenue bonds including the engagement of the bond underwriters, trustee, co-bond counsel, and co-financial advisors; and **(4)** other actions by the LFAMC and the City Manager deemed necessary in connection with the foregoing - Financing: This action has no cost consideration to the City (see Fiscal Information for potential future cost)

**BACKGROUND**

In June 2008, the City Council authorized the creation of a local government corporation, the LFAMC, pursuant to the requirements of Chapter 431, Sub-chapter D of the Texas Transportation Code to aid, assist, and act on behalf of the City in the performance of its governmental functions to facilitate the Love Field Modernization Program and provide a mechanism for financing its costs.

On January 27, 2010, City Council authorized the LFAMC to issue bonds, in one or more series, in the principal amount not to exceed \$500,000,000.00, subject to certain parameters set forth in the resolution; authorized the LFAMC to enter into a special facilities agreement, a trust indenture, and a bond purchase agreement; and authorized the City Manager to enter into the special facilities agreement and a revenue credit agreement by Resolution No. 10-0360.



In November 2010, the LFAMC issued its Love Field Airport Modernization Corporation Special Facilities Revenue Bonds, Series 2010 (Southwest Airlines Company - Love Field Modernization Program Project) in the aggregate principal amount of \$310,000,000.00 ("Series 2010 Bonds"). Additionally, in May 2012, the LFAMC issued its Love Field Airport Modernization Corporation Special Facilities Revenue Bonds, Series 2012 (Southwest Airlines Co. - Love Field Modernization Program Project) in the aggregate principal amount of \$146,260,000.00 ("Series 2012 Bonds").

The City, the LFAMC, and Southwest are parties to a special facilities agreement and the LFAMC and Wells Fargo Bank, National Association, as trustee, are parties to a trust indenture supporting the Love Field Modernization Program project bond financing. Under the special facilities agreement, in consideration of Southwest's desire to manage the LFAMC, Southwest obligated itself to make 100 percent of the debt service payments on the Series 2010 and Series 2012 Bonds. Southwest provided a guaranty to the trustee that it would make the debt services payments on the Series 2010 and Series 2012 Bonds.

In 2015, the LFAMC approved a resolution authorizing the LFAMC to issue \$130,000,000.00 in general airport revenue bonds in order to initiate the design and construction of the Love Field parking garage and related improvements ("2015 Aviation Revenue Bonds").

On June 10, 2015, City Council authorized the sale of the 2015 Aviation Revenue Bonds. Additionally, in order to complete the construction and equipping of the Love Field parking garage and related improvements by Resolution No. 15-1051.

On November 9, 2016, City Council authorized the issuance and sale of \$116,850,000.00 Love Field Airport Modernization Corporation General Airport Revenue Bonds, Series 2016, wherein the bonds were later issued in 2017 ("2017 Aviation Revenue Bonds"), by Resolution No. 16-1794, wherein the bonds were later issued in 2017.

Currently, the City's financial advisors recommend issuing up to \$310,000,000.00 in bonds for the purpose of refunding eligible outstanding LFAMC Special Facilities Revenue Bonds, Series 2010, to leverage market savings. Additionally, the LFAMC ~~met prior to September 9, 2020 in order~~ will meet will meet to consider the approval to issue Airport System Revenue Refunding Bonds, Series 2020, in the amount not to exceed \$310,000,000.00.

On April 14, 2020, the City issued a Request for Proposals for Aviation Financing Debt Underwriting from the pool of qualified firms and received 28 proposals in response. To accommodate this transaction, the City's co-financial advisors, Hilltop Securities, recommend a syndicate of four underwriting firms; comprised of two non-Minority Women-owned Business Enterprises (M/WBE) firms and two M/WBE firms, achieving at minimum 36.3 percent M/WBE participation. Following committee review, the City plans to use an underwriting syndicate team comprised of BofA Securities, Inc.; Siebert Williams & Co., LLC; J.P. Morgan; Citigroup Global; and Ramirez & Co. BofA Securities, Inc. will be the Bookrunning Senior Manager and Siebert Williams & Co., LLC will serve as the Co-Senior Manager.

The issuance and sale of the bonds is contingent upon City Council's approval to begin preparations of the issuance and ~~parameters—Ordinance~~ a subsequent bond resolution a subsequent bond resolution currently scheduled for consideration and approval by the City Council in ~~September~~ October ~~October~~ 2020.

**ESTIMATED SCHEDULE OF PROJECT**

Authorize Preparation for Issuance of Bonds	September 2020
Approval of Bond Resolution	October 2020
Pricing	October 2020
Delivery of Proceeds	December 2020

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

City Council will be briefed by memorandum regarding this matter on September 4, 2020.

**FISCAL INFORMATION**

This action has no cost consideration to the City. The anticipated cost of issuance is \$1,080,000 from 2020 Aviation Bond Funds, see Attachment I.

Attachment I provides an estimate of bond issuance costs for the proposed bonds and the M/WBE participation. Payment of fees and expenses is contingent upon the issuance and sale of the LFAMC Airport System Revenue Refunding Bonds, Series 2020.

**Attachment I**

**LFAMC Airport System Revenue Refunding Bonds, Series 2020  
\$310,000,000**

Estimate of Total Issuance Costs and M/WBE Participation

	<u>Fees</u>	<u>Percent of Total Costs</u>
<b>Co-Bond Counsel</b>		
McCall, Parkhurst & Horton LLP (Vendor 193173)	\$210,000	19%
Escamilla & Poneck (Vendor 518903)	104,000	10%
<b>Disclosure Counsel</b>		
Norton Rose Fulbright US LLP (Vendor VC0000006239)	130,000	12%
Kintop Smith (Vendor VC22035)	85,000	8%
<b>Co-Financial Advisors</b>		
Hilltop Securities (Vendor VS0000052889)	145,000	13%
Estrada Hinojosa (Vendor 259910)	83,000	8%
<b>Printing Fee</b>		
TBD	10,000	1%
<b>Paying and Escrow Agent Fee</b>		
Wells Fargo Bank, N.A. (VS0000047523)	9,500	1%
<b>Rating Agencies</b>		
Moody's Investors Service (Vendor 951236)	140,000	13%
S&P Global (Vendor 954974)	135,000	13%
<b>Auditor</b>		
Grant Thornton LLP (Vendor VS0000007921)	14,000	1%
<b>Attorney General Filing Fee</b>		
	9,500	1%
<b>Misc. Expenses</b>		
	<u>5,000</u>	<u>0%</u>
<b>Total Issuance Costs</b>	<u><u>\$1,080,000</u></u>	<u><u>100%</u></u>
Total M/WBE Participation as % of Total Issuance Costs:	\$ 282,000	26%

Note: Payment of fees and expenses is contingent upon the issuance and sale of the LFAMC Special Facilities Revenue Refunding Bonds, Series 2020.

September 9, 2020

**WHEREAS**, the City is the owner of Dallas Love Field, Dallas Executive Airport, and the Dallas Heliport (hereinafter defined and referred to as the “Airport System”), which is located in the City of Dallas, Dallas County, Texas; and

**WHEREAS**, Love Field Airport Modernization Corporation (the “Corporation”) was created under the auspices of the City of Dallas, Texas (the “City”); and

**WHEREAS**, on July 11, 2006, the City, the City of Fort Worth, The Dallas-Fort Worth (DFW) International Airport Board, Southwest Airlines Co. (the “Company”) and American Airlines, Inc. entered into that certain “Contract Among the City of Dallas, the City of Fort Worth, Southwest Airlines Co., American Airlines, Inc., and DFW International Airport Board Incorporating the Substance of the Terms of the June 15, 2006, Joint Statement Between the Parties to Resolve the ‘Wright Amendment’ Issues affecting Dallas Love Field” (the “Five Party Agreement”) wherein, among other things, the parties thereto agreed to seek to eliminate restrictions on air service at the Airport set forth in existing federal legislation (commonly referred to as the “Wright Amendment”); and

**WHEREAS**, on October 13, 2006, Public Law 109-352, commonly known as the “Wright Amendment Reform Act of 2006” was signed into law; and

**WHEREAS**, the Wright Amendment Reform Act of 2006 provides that the interstate flight restrictions imposed on the Airport since 1979 will be lifted on October 13, 2014, in accordance with other terms and conditions set forth in the Wright Amendment Reform Act of 2006; and

**WHEREAS**, in the Five Party Agreement, the City and the Company agreed to the significant redevelopment of portions of the Airport, including the modernization of the existing terminal facilities at the Airport, a program referred to as the “Love Field Modernization Program” or “LFMP”, and the City and the Company agreed to work toward completion of the LFMP by October 2014, eight years from the enactment of the Wright Amendment Reform Act of 2006; and

**WHEREAS**, following enactments of the Wright Amendment Reform Act of 2006, the City retained consultants to perform a terminal area master plan, a plan referred to as the “Terminal Area Redevelopment Program Study” or “TARPS”, establishing the requirements and criteria for terminal expansion and modernization and, in a parallel effort, the Company retained consultants to explore alternative conceptual layouts for terminal redevelopment, including the alternative conceptual layout that has been identified by City and the Company as “Option C”; and

September 9, 2020

**WHEREAS**, on June 25, 2008, Dallas City Council authorized a “Term Sheet” negotiated by the City and the Company in which the consultant recommendations were adopted, establishing the consensus recommendation that Option C is the preferred concept for the LFMP and will satisfy the requirements defined in the TARPS by Resolution No. 08-1877; and

**WHEREAS**, to facilitate the development of the LFMP, the City created the Corporation to act on behalf of the City in the performance of its governmental functions to promote the development of the geographic area of the City included at or in the vicinity of the Airport, in furtherance of the promotion, development, encouragement, and maintenance of employment, commerce, aviation activity, tourism and economic development in the City; and

**WHEREAS**, in furtherance of the development of the LFMP, the City, the Corporation and the Company entered into that certain Program Development Agreement, dated January 15, 2009 (the “Program Development Agreement”); and

**WHEREAS**, in furtherance of the provisions of the Five Party Agreement, the City and the Company entered into that certain Amended and Restated Lease of Terminal Building Premises, effective October 1, 2008 (the “Airport Use and Lease Agreement”); and

**WHEREAS**, each of the Program Development Agreement and the Airport Use and Lease Agreement provide that the City and the Company are undertaking the LFMP, a major capital program to improve and modernize terminal facilities at the Airport; and

**WHEREAS**, each of the Program Development Agreement and the Airport Use and Lease Agreement provide that the Corporation, at the request of the Company, shall issue bonds to finance elements of the LFMP; and

**WHEREAS**, the Corporation finds the Love Field Modernization Program requires issuance of an amount not to exceed \$310,000,000 of Airport System Revenue Refunding Bonds, Series 2020 (the “Bonds”); for the purpose of refunding eligible outstanding LFAMC Special Facilities Revenue Bonds, Series 2010; and

**WHEREAS**, the City Council hereby finds that, in order to accomplish the Issuances in a timely and cost-efficient manner, the City Manager, the City Attorney, the City’s Financial Advisors, the City’s Co-Bond Counsel, and the City’s Disclosure Counsel (collectively, the “Necessary Parties”) should be authorized and directed to take such action and prepare documents as necessary in order to accomplish the sale of the Bonds.

**WHEREAS**, it is deemed necessary and advisable that this Resolution be adopted.

September 9, 2020

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the Necessary Parties are hereby authorized to take action and prepare documents, including, without limitation, the actions specified in this resolution, needed to accomplish the sale of the Bonds, in an aggregate principal amount not to exceed \$310,000,000.00, with the sale of the Bonds scheduled to occur in a timely manner.

**SECTION 2.** That the Necessary Parties are hereby authorized and directed to prepare an Official Statement with respect to such obligations and to take such other action and prepare such other documents as are necessary and incidental to the issuance, sale, and delivery of the Bonds.

**SECTION 3.** That the selection of Hilltop Securities, Inc. and Estrada Hinojosa & Company as Co-Financial Advisor to the Corporation, and the selection of McCall, Parkhurst & Horton L.L.P and Escamilla & Poneck, Inc. as Co-Bond Counsel to the Corporation is hereby affirmed. The selection of BofA Securities, Inc., Siebert Williams & Co., LLC, J.P. Morgan, Citigroup Global, and Ramirez & Co. as underwriters for the Bonds is hereby approved.

**SECTION 4.** That the City Manager is hereby authorized to use the previously contracted professional services of Hilltop Securities, Inc. and Estrada Hinojosa & Company, Inc., co-financial advisors, for the proposed refunding bond sale. If the bonds are issued, payment for such services shall not exceed \$145,000.00 for Hilltop Securities, Inc. (VS0000052889) and shall not exceed \$83,000.00 for Estrada Hinojosa & Company Inc. (259910) and shall be made from proceeds after delivery of the Bonds.

**SECTION 5.** That the City Manager is hereby authorized to use the previously contracted professional services of McCall, Parkhurst & Horton LLP and Escamilla & Poneck LLP as co-bond counsel in connection with the sale and delivery of the Bonds. If bonds are issued, payment for the opinion, and the hourly rate of McCall, Parkhurst & Horton LLP (193173), shall be at the rate of \$0.30 per \$1,000.00 increment of bonds issued plus hourly rate of \$90.00 to \$525.00 for services rendered by individual attorneys and paralegals (estimated not to exceed \$210,000.00). If bonds are issued, payment for the opinion, and the hourly rate of Escamilla & Poneck LLP, (518903) shall be at the rate of \$0.20 per \$1,000.00 increment of bonds issued plus an hourly rate of \$90.00 to \$525.00 for services rendered by individual attorneys and paralegals (estimated not to exceed \$104,000.00) and shall be made from proceeds after delivery of the Bonds.

September 9, 2020

**SECTION 6.** That the City Manager is hereby authorized to use the previously contracted professional services of Norton Rose Fulbright US LLP (VC000006239) and Kintop Smith LLP (VC22035) as disclosure counsel in connection with the sale and delivery of the Bonds. If bonds are issued, payment for the opinion, and the hourly rate of Norton Rose Fulbright US LLP shall be at the rate of \$0.21 per \$1,000.00 increment of bonds issued plus hourly rate of \$475.00 and lower for services rendered by individual attorneys and paralegals (estimated not to exceed \$130,000.00), and shall be made from bond proceeds. If bonds are issued, payment for the opinion, and the hourly rate of Kintop Smith LLP shall be at the rate of \$0.14 per \$1,000.00 increment of bonds issued plus hourly rate of \$475.00 and lower for services rendered by individual attorneys and paralegals (estimated not to exceed \$85,000.00), and shall be made from proceeds after delivery of the Bonds.

**SECTION 7.** That the City Manager is hereby authorized to obtain bond ratings from Standard & Poor's, Inc. (954974) and Moody's Investors Service (951236) in connection with the sale of the Bonds. Payment for the bond ratings is estimated to be \$275,000.00 and shall be made from the Aviation Operating Fund, Fund 0130, Department AVI, Unit 7750, Object 3899 and shall be reimbursed from Bond proceeds.

**SECTION 8.** That the Chief Financial Officer is hereby authorized to make payments for printing services to print and mail official statements. Payment for printing services is estimated to be \$10,000.00 and shall be made from the proceeds after delivery of the Bonds.

**SECTION 9.** That the City Manager is hereby authorized to use the previously contracted professional services of Grant Thornton LLP to obtain an independent auditors consent letter in connection with the sale and delivery of the bonds. If the bonds are issued, payment for the services of Grant Thornton LLP (VS0000007921) shall not exceed \$14,000 and shall be made from the Aviation Operating Fund, Fund 0130, Department AVI, Unit 7750, Object 3899 and shall be reimbursed from Bond proceeds.

**SECTION 10.** That the Chief Financial Officer is hereby authorized to make payment to Wells Fargo Bank, N.A. (VS0000047523) for services provided as paying agent/registrar with respect to the Bonds at an annual cost of \$6,000.00 and an Acceptance fee at a cost of \$3,500.00, plus mailing expenses from the Aviation Operating Fund, Fund 0130, Department AVI, Unit 7750, Object 3899 upon issuance of the Bonds.

**SECTION 11.** That the proceeds received from the sale of the Bonds shall be deposited in Series 2020 Aviation Bond Funds, Fund 0684, Department AVI, Unit W652, Revenue Code 8448. Any accrued interest from these proceeds will be deposited in the Debt Service Fund, Fund 0981, Department AVI, Revenue Code 8438.

September 9, 2020

**SECTION 12.** That the President of the Board of Directors of the LFAMC and the City Manager are hereby authorized and directed to file an Official Statement with respect to such Bonds and prepare such other documents as are necessary and incidental to the issuance, sale, and delivery of the Bonds with the Attorney General; and that the Chief Financial Officer be and is hereby authorized to make the payment for filing with the

Attorney General's Office (344989) prior to receiving the Bond proceeds. The cost is estimated to be \$9,500.00 and shall be made from Aviation Operating Fund, Fund 0130, Department AVI, Unit 7750, Object 3899 and shall be reimbursed from Bond proceeds.

**SECTION 13.** That the Chief Financial Officer is hereby authorized to make payments for miscellaneous services relating to the sale of the Bonds. Payments for the miscellaneous services are estimated to be \$5,000.00 and shall be made after delivery of the Bonds.

**SECTION 14.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO The Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item #4 September 9, 2020 - Airport System Short Term Obligations**

The September 9, 2020 City Council agenda includes a resolution for your consideration authorizing the Love Field Airport Modernization Corporation (“LFAMC” or “Issuer”) to negotiate agreements and instruments to which the Issuer is a party in connection with the issuance of its Airport System Series A short term obligations in an aggregate principal amount not to exceed \$150,000,000.

Commercial paper provides interim financing for capital projects. The use of commercial paper permits more cost-efficient use of capital as short-term debt is issued to closely match the amount and timing of the award of capital project contracts. Commercial paper notes are normally sold at rates of interest that are lower than rates available at the same time on long-term debt. Outstanding commercial paper is periodically reduced by refinancing it with long-term debt. The City currently has two existing commercial paper programs; a general obligation commercial paper program supported by voter-approved debt and a waterworks and sewer system commercial paper program supported by utility system revenue; and is seeking to establish a commercial paper program via the LFAMC to be supported by Airport System revenues.

The LFAMC was created as a local government corporation in June 2008, pursuant to the requirements of Chapter 431, Sub-chapter D of the Texas Transportation Code to aid, assist, and act on behalf of the City in the performance of its governmental functions to facilitate the Love Field Modernization Program and provide a mechanism for financing its costs.

The City’s Co-Financial Advisors, Hilltop Securities and Estrada Hinojosa & Company, recommend the establishment of an Aviation System Commercial Paper Program, Series A to be able to award contracts and pay vendors on a short-term basis with flexible rates. This item does not establish a commercial paper program but authorizes the LFAMC to proceed with the preparation and negotiations of an Aviation System Commercial Paper Program. All agreements to be executed by the LFAMC in connection with establishing the commercial paper program will be subject to future action by both the Board of Directors of the LFAMC and the City Council approving the agreements and the issuance of commercial paper notes.

Please let me know if you need additional information.

Handwritten signature of M. Elizabeth Reich in blue ink.

M. Elizabeth Reich  
Chief Financial Officer

Attachment

DATE September 4, 2020

SUBJECT **Agenda Item #4 September 9, 2020 - Airport System Short Term Obligations**

cc: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
Laila Alequresh, Chief Innovation Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



Agenda Information Sheet

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**File #:** 20-1630

**Item #:** 4.

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**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** September 9, 2020

**COUNCIL DISTRICT(S):** N/A

**DEPARTMENT:** City Controller's Office

**EXECUTIVE:** Elizabeth Reich

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**SUBJECT**

A resolution authorizing the Love Field Airport Modernization Corporation ("LFAMC" or "Issuer") to negotiate agreements and instruments to which the Issuer is a party in connection with the issuance of its Airport System Series A short term obligations in an aggregate principal amount not to exceed \$150,000,000, including, but not limited to: **(1)** authorizing such short term obligations to be issued, sold, and delivered in various forms, including commercial paper notes and a bank note; **(2)** making certain covenants and agreements in connection therewith; **(3)** establishing a maximum term of the program ending no later than September 30, 2030; **(4)** resolving other matters related to the issuance, sale, security, and delivery of such short term obligations; **(5)** approving the payment of issuance costs in connection with the issuance of the short term obligations; **(6)** approving the preparation of an Offering Memorandum in connection with the sale of the short-term obligations; and **(7)** providing an effective date - Financing: This action has no cost consideration to the City

**BACKGROUND**

Commercial paper provides interim financing for capital projects. The use of commercial paper permits more cost-efficient use of capital as short-term debt is issued to closely match the amount and timing of the award of capital project contracts. Commercial paper notes are normally sold at rates of interest that are lower than rates available at the same time on long-term debt. Outstanding commercial paper is periodically reduced by refinancing it with long-term debt. The City currently has two existing commercial paper programs; a general obligation commercial paper program supported by voter-approved debt and a waterworks and sewer system commercial paper program supported by utility system revenue; and is seeking to establish a commercial paper program via the LFAMC to be supported by Airport System revenues.

In June 2008, the City Council authorized the creation of a local government corporation, the LFAMC, pursuant to the requirements of Chapter 431, Sub-chapter D of the Texas Transportation Code to aid, assist, and act on behalf of the City in the performance of its governmental functions to facilitate the Love Field Modernization Program and provide a mechanism for financing its costs.

In November 2010, the LFAMC issued its Love Field Airport Modernization Corporation Special Facilities Revenue Bonds, Series 2010 (Southwest Airlines Company - Love Field Modernization Project) in the aggregate principal amount of \$310,000,000.00 ("Series 2010 Bonds"). Additionally, in May 2012, the LFAMC issued its Love Field Airport Modernization Corporation Special Facilities Revenue Bonds, Series 2012 (Southwest Airlines Co. - Love Field Modernization Project) in the aggregate principal amount of \$146,260,000.00 ("Series 2012 Bonds").

In June 2015, pursuant to Council Resolution No. 15-1051, the City Council authorized the sale of the \$109,235,000 Love Field Airport Modernization Corporation General Airport Revenue Bonds, Series 2015. Additionally, in order to complete the construction and equipping of the Love Field parking garage and related improvements, on November 9, 2016, a resolution (16-1794) authorizing the issuance and sale of \$116,850,000 Love Field Airport Modernization Corporation General Airport Revenue Bonds, Series 2016 was approved by City Council, wherein the bonds were later issued in 2017.

The City's Co-Financial Advisors, Hilltop Securities and Estrada Hinojosa & Company, recommend the establishment of an Aviation System Commercial Paper Program, Series A to be able to award contracts and pay vendors on a short-term basis with flexible rates.

A Request for Proposals seeking responses from banks to provide liquidity support and for investment banks to serve as a dealer for LFAMC commercial paper notes, comparable to what is provided to support the City's existing commercial paper programs, has been sent to various commercial banks and investment banks and responses have been received and evaluated by City staff and the City's Co-Financial Advisors.

This item does not establish a commercial paper program but authorizes the LFAMC to proceed with the preparation and negotiations of an Aviation System Commercial Paper Program. All agreements to be executed by the LFAMC in connection with establishing the commercial paper program will be subject to future action by both the Board of Directors of the LFAMC and the City Council approving the agreements and the issuance of commercial paper notes.

**ESTIMATED SCHEDULE OF PROJECT**

Authorize Preparation for Issuance	September 2020
Approval of Establishment of Program	October 2020
Begin commercial paper issuance	November 2020

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

City Council will be briefed by memorandum regarding this matter on September 4, 2020.

**FISCAL INFORMATION**

This action has no cost consideration to the City.

September 9, 2020

**WHEREAS**, the City is the owner of Dallas Love Field, Dallas Executive Airport, and the Dallas Heliport (hereinafter defined and referred to as the "Airport System"), which is located in the City of Dallas, Dallas County, Texas; and

**WHEREAS**, Love Field Airport Modernization Corporation (the "Corporation") was created under the auspices of the City of Dallas, Texas (the "City"); and

**WHEREAS**, to facilitate the development of the Love Field Modernization Program (the "LFMP"), the City created the Corporation to act on behalf of the City in the performance of its governmental functions to promote the development of the geographic area of the City included at or in the vicinity of the Airport, in furtherance of the promotion, development, encouragement, and maintenance of employment, commerce, aviation activity, tourism and economic development in the City; and

**WHEREAS**, in furtherance of the development of the LFMP, the City, the Corporation and the Company entered into that certain Program Development Agreement, dated January 15, 2009 (the "Program Development Agreement"); and

**WHEREAS**, in furtherance of the provisions of the Five Party Agreement, the City and Southwest Airlines Co. (the "Company") entered into that certain Amended and Restated Lease of Terminal Building Premises, effective October 1, 2008 (the "Airport Use and Lease Agreement"); and

**WHEREAS**, each of the Program Development Agreement and the Airport Use and Lease Agreement provide that the City and the Company are undertaking the LFMP, a major capital program to improve and modernize terminal facilities at the Airport; and

**WHEREAS**, each of the Program Development Agreement and the Airport Use and Lease Agreement provide that the Corporation, at the request of the Company, shall issue bonds to finance elements of the LFMP; and

**WHEREAS**, the City Council hereby finds and determines that authority to issue short-term obligations and commercial paper notes is desirable to enable the City to finance improvements and extensions to the Airport System; and

**WHEREAS**, the City of Dallas desires to establish LFAMC Aviation System Series A short-term obligations; and

**WHEREAS**, it is deemed necessary and advisable that this Resolution be adopted.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

September 9, 2020

**SECTION 1.** That the Necessary Parties are hereby authorized to take action and prepare and negotiate documents, including, without limitation, the actions specified in this resolution, needed to accomplish the issuance of short-term obligations, in an aggregate principal amount not to exceed \$150,000,000.

**SECTION 2.** That the LFAMC is hereby authorized to negotiate and bring to City Council for future approval a liquidity agreement and a commercial paper dealer agreement. By this action, the City Council does not bind the LFAMC to agree to execute agreements with the counterparties to such agreements if the LFAMC is not able to negotiate terms that it determines are not to the benefit of either the LFAMC or the City.

**SECTION 3.** That the Necessary Parties are hereby authorized and directed to prepare an Offering Memorandum with respect to such obligations and to take such other action and prepare such other documents as are necessary and incidental to the issuance and delivery of the short-term obligations.

**SECTION 4.** That the selection of Hilltop Securities, Inc. and Estrada Hinojosa & Company as Co-Financial Advisor to the Corporation, and the selection of McCall, Parkhurst & Horton L.L.P. and Escamilla & Poneck, Inc. as Co-Bond Counsel to the Corporation, is hereby affirmed.

**SECTION 5.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item #39 September 9, 2020 - End of Year Ordinance**

On Wednesday, September 9, 2020, your City Council agenda includes item number 39, which is the FY 2019-20 End of Year Ordinance. This ordinance amends Ordinance number 31330, previously approved on September 18, 2019, as amended by Ordinance number 31553, previously approved on June 10, 2020.

The ordinance provided for your consideration on September 9 includes strikethroughs and underlines for changes to the budget ordinance since June 10, 2020 when the City Council amended the original ordinance. I have attached a briefing that outlines the changes for your review.

Please contact me if you need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich  
Chief Financial Officer

## Attachment

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff  
Majed A. Al-Ghafry, Assistant City Manager

Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
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Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
Laila Aleqresh, Chief Innovation Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



**City of Dallas**

**FY 2019-20  
End of Year  
Appropriation  
Adjustments**

**September 4, 2020**

**M. Elizabeth Reich  
Chief Financial Officer**



# Overview



- Background
- Overview of amendments to the FY 2019-20 budget ordinance
- Recommendation and next steps



# Background



- Annual appropriation ordinance approved by City Council establishes appropriations (City Charter Chapter XI, Sec. 3)
- City Council may transfer appropriations between departments, division, or purpose (City Charter Chapter XI, Sec. 4)
- City Council may appropriate excess revenue (City Charter Chapter XI, Sec. 5)
- City Charter does not allow for expenditure of City funds without sufficient appropriation (City Charter Chapter XI, Sec. 6)



# Background



- City Council adopted the FY 2019-20 Operating, Grants/Trust, and Capital budget ordinance on September 18, 2019
- City Council amended the FY 2019-20 Operating, Grants/Trust, and Capital budget ordinance on June 10, 2020
- City Council is asked to approve additional amendments to the FY 2019-20 Operating, Grants/Trust, and Capital budget by ordinance on September 9, 2020



# Overview of Amendments



- Ordinance amendment reflects:
  - Grant and Trust funds revenue and expenditure increases
  - Enterprise funds revenue and expenditure increases
  - Capital appropriation adjustments
  - Appropriation adjustments previously approved by City Council resolutions
- No changes to the General Fund are requested



# Overview of Amendments



- Overview by Fund Category:

\$ in Millions			
Fund Category	FY 2019-20 Current Budget	Appropriation Adjustment	FY 2019-20 Amended Budget
General Fund	\$1,429.5	\$0	\$1,429.5
Grant Funds	\$0.3	\$0	\$0.3
Trust and Other Funds	\$67.0	\$39.2	\$106.2
Enterprise/Internal Service/Other Funds	\$1,372.7	\$4.6	\$1,377.3
Capital Funds	\$904.2	\$56.9	\$961.1



# Overview of Amendments



## Trust and Other Funds

- Appropriation adjustments within grants, trust, and other funds are supported by additional revenues that have become available during the fiscal year or available fund balance
  - Arts Endowment Fund - \$0.2 million
    - *Funding supports small and mid-size arts organizations*
  - PEG Access Fund - \$1.0 million
    - *Funding supports capital cost for studio, broadcast, production, etc.*
  - Operating Carryover Fund - \$1.5 million
    - *Funding supports integration of the Compensation Study into Workday; and the Landlord Subsidized Leasing Program*



# Overview of Amendments



## Trust and Other Funds

- Information Technology Equipment - \$3.9 million
  - *Funding supports servers, computer equipment, storage, etc.*
- Convention Hotel Tax Rebate Fund - \$8.1 million
  - *Funding supports repayment of debt for the Convention Center Hotel*
- Revenue Stabilization Fund - \$24.5 million
  - *Funding supports General Fund activities in FY 2020-21 and FY 2021-22*





# Overview of Amendments



## Enterprise Funds

- Appropriation adjustments within Enterprise Funds are supported by increased revenues or available fund balances
  - Storm Water Drainage Management - \$4.6 million
    - *Additional funding supports fleet and capital contingency*





# Overview of Amendments



## Capital Funds

- Appropriation adjustments for capital funds reflect adjustments previously approved by City Council, new appropriation request, and transfers between funds
  - Adjustments Previously Approved - \$27.1 million
    - *Projects whose appropriations were approved by the City Council since June 10, 2019*
  - New Appropriation Request - \$14.7 million
    - *Supports Certificates of Obligation to fund replacement of a fire station - \$14.7 million*
  - Transfers Between Funds - \$15.1 million
    - *Request to facilitate transfers between funds*
      - *Transfer from General Fund to new multi-year Bike Lane Fund - \$0.2 million*
      - *Transfer from Convention Center Capital Construction to Convention Center Operating Fund to mitigate the impact of the FY 2019-20 revenue shortfall - \$4.0 million*
      - *Transfer from General Capital Reserve Fund to Capital Construction in FY 2020-21 - \$5.0 million*
      - *Transfer from Storm Water Drainage Management Operating Fund to Capital Construction for fleet and capital contingency - \$4.6 million*
      - *Other transfers - \$1.3 million*



# Recommendation and Next Steps



- Staff recommends amending the FY 2019-20 budget appropriation ordinance
- Seek City Council approval of agenda item 39 on September 9





**City of Dallas**

**FY 2019-20  
End of Year  
Appropriation  
Adjustments**

**September 4, 2020**

**M. Elizabeth Reich  
Chief Financial Officer**

# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Items: September 9, 2020 Public Hearing for Public Improvement Districts (PIDs) to Set Annual Assessment Rates for 2020, Adopt 2021 Service Plans**

## Background

On August 26, 2020, City Council successfully called a public hearing, to be held on September 9, 2020, to approve the 2021 Public Improvement District (PID) Service Plan, 2020 Assessment Plan, and 2020 Assessment Roll for each of the City's PIDs. Council was briefed regarding this matter via memorandum on August 3, 2020. The memo stated that a follow-up memo would be sent prior to the September 9, 2020 PID public hearings.

Staff have finalized the 2020 PID assessment rolls and proposed 2021 PID service plan budgets. The proposed 2020 assessment revenue (net of retainage held by the City for property owner refunds related to tax protests, Dallas County Tax Office collection fees, and other PID related fees) for each PID is below:

PID	2020 Net Assessment Revenue
Dallas Downtown Improvement District	\$9,846,017.00
Deep Ellum Public Improvement District	\$892,672.00
Klyde Warren Park/Dallas Arts Public Improvement District	\$1,594,760.00
Knox Street Public Improvement District	\$412,333.00
Lake Highlands Public Improvement District	\$845,782.00
North Lake Highlands Public Improvement District	\$463,886.00
Oak Lawn-Hi Line Public Improvement District	\$441,424.00
Prestonwood Public Improvement District	\$425,435.00
South Dallas/Fair Park Public Improvement District	\$165,000.00
South Side Public Improvement District	\$362,757.00
*Tourism Public Improvement District	\$13,395,678.00
University Crossing Public Improvement District	\$1,017,356.00
Uptown Public Improvement District	\$2,967,045.00
Vickery Meadow Public Improvement District	\$1,106,449.00

\*Tourism PID assessment is 2% of room night cost; not subject to tax roll

DATE September 4, 2020  
SUBJECT **Upcoming Agenda Items: September 9, 2020 Public Hearing for Public Improvement Districts (PIDs) to Set Annual Assessment Rates for 2020, Adopt 2021 Service Plans**

### **Issues**

At the adjournment of the hearing on the proposed assessments, the City Council will hear and pass on any objections to a proposed assessment and may amend a proposed assessment on any parcel. After hearing and passing on objections, the City Council, by ordinance, shall levy the assessment as a special assessment on the property. If City Council does not hold a public hearing and act to adopt the 2020 assessment rate and 2021 service plan for each PID, the City will miss the assessment billing and collection deadlines put in place by the Dallas County Tax Office. As a result, the City would need to find another way to collect PID assessments and will likely not have the same success rate with payments or issuing penalties as Dallas County.

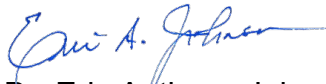
### **Recommendation**

Staff recommends City Council's approval to hold a public hearing on September 9, 2020 to receive comments concerning the proposed levy of assessment for property in each PID, and at the close of the public hearing, authorize an ordinance approving and adopting the final 2021 Service Plan, final 2020 Assessment Plan, and 2020 Assessment Roll for each PID.

### **Fiscal Information**

No cost consideration to the City except for the Dallas Downtown Improvement District (DID). The FY 2020-21 DID assessment for City-owned property is \$922,385.38 subject to appropriations, to be paid from the General Fund (\$606,660.85) and Convention and Event Services Fund (\$315,724.53).

Should you have any questions, please contact the Office of Economic Development at 214-670-0170.



Dr. Eric Anthony Johnson  
Chief of Economic Development & Neighborhood Services

- c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
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- Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Laila Alequresh, Chief Innovation Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item # PH16 September 9, 2020 – Fill Permit 18-10 10035 Surrey Oaks Drive, Dallas, TX 75229; Applicant: Nathan D. Maier Engineering**

The purpose of this memo is to share information regarding the environmental impact and the public acquisition report for fill permits. Fill Permit 18-10, located at 10035 Surrey Oaks Drive, involves the reclamation of 0.1136 acre of the current 0.734 acre of floodplain on this property on Bachman Branch for the construction of a new home.

A neighborhood meeting was held virtually on August 3, 2020 and has been posted on the City of Dallas website; six citizens from the area attended. There has been no objection to this permit.

An environmental impact study is not required for this fill permit. Since there is no impact to wetlands or waters of the United States, permitting under Section 404 of the Clean Water Act is not required.

Park and Recreation and the Department of Sustainable Development and Construction reviewed the application for public acquisition. Neither department objected to the proposed fill permits.

This application meets the engineering requirements outlined in the Dallas Development Code, Section 51A-5.105(h), floodplain regulations; as such, it is recommended that the City Council approve the fill permit application. Alternatively, the City Council may resolve to acquire the property under the laws of eminent domain and may then deny the application.

Please let me know if you need additional information.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry'.

**Majed A. Al-Ghafry, P.E.**  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager  
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for September 9, 2020 Council Agenda**

It is the mission of the Office of Business Diversity to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the September 9, 2020 City Council Agenda. The total contract award amount, consisting of 14 agenda items, is \$165.9M. **M/WBE is applicable to 13 of the 14 agenda items. For these items, construction and architectural and engineering items total \$160.7M with an overall M/WBE participation of \$47.8M or 29.72%, while goods and services items total \$5.2M with an overall M/WBE participation of \$1.8M or 35.16%.**

As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.66%	25.00%	36.30%	23.80%	18.00%

## DALLAS FIRST

Below is a summary of local business for primes and subs as well as the workforce utilization for prime contractors. In addition to the local information provided below, you can find the local status for each prime contractor under the M/WBE information section of the agenda information sheet. Also, the local status for each prime contractor and the percentage of local workforce is included in the agenda information sheet.

## Local Business

This agenda consists of 15 agenda items being awarded to multiple prime contractors and subcontractors. This agenda has a total of 61 M/WBE subcontractors. 20 or 32.79% of the M/WBE subcontractors are local. The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors.

Vendor	Local		Dallas County		Non-Local		Total
Prime	6	40.00%	2	13.33%	7	46.67%	15
M/WBE Sub	20	32.79%	5	8.20%	36	59.02%	61

## Local Workforce

This agenda consists of 14 agenda items with a total of 15 prime contractors (one agenda item has two prime contractors). **Eight prime contractors or 53.33% of the prime contractors reported a local workforce composition greater than 20.00%.**

DATE September 4, 2020  
SUBJECT **M/WBE Participation for September 9, 2020 Council Agenda**

**2017 Bond Program – September 9<sup>th</sup> Council Agenda**

The Office of Business Diversity continues to work diligently with the Bond Program Office to ensure, not only that the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes three agenda items that are funded by 2017 bond funds. **These three items total \$1.1M with an overall M/WBE participation of \$808K or 70.31%.**

**2017 Bond Program – Inception to Date**

2017 Bond Program ITD consists of 240 items totaling \$427.7M with an overall M/WBE participation of \$185.8M or 43.44%.

**Highlighted Items:**

**Liquid Ammonia Sulfate – Dallas Water Utilities**

**Agenda Item No. 18** Authorize a three-year master agreement in the amount of \$1.3M for liquid ammonia sulfate for the Water Utilities Department. **This item includes participation from one M/WBE vendor, the Prime contractor, resulting in \$1.3M participation or 100.00% M/WBE participation on an 18.00% goal.**

**Playground Replacements – Parks and Recreation Department**

**Agenda Item No. 27** Authorize a construction contract in the amount of \$380K for the construction of playground replacements at Daniieldale Park. **This item includes participation from two M/WBE vendors resulting in \$96K participation or 25.27% M/WBE participation on an 25.00% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey  
Director  
Office of Business Diversity

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Return to Work Phase II Implementation**

For the first time since May, Dallas County lowered the COVID-19 risk level from 'Stay Home Stay Safe' (red level) to Extreme Caution (orange level). According to Dallas County, each level after red becomes less restrictive and corresponds to improvement by having fewer hospitalizations, ICU admissions, and deaths. After 14 days of improvement in these indicators, the risk will be downgraded from red to orange. If the metrics are met for another 14-day period, the level can be safely downgraded from orange to yellow, etc. The complete Dallas County COVID-19 Related Health Guidance for the Public can be found [here](#).



The City will be implementing the start of Phase II beginning Tuesday, September 8<sup>th</sup>. I want to stress this does not mean return to normal or that we need to have 50% on site staffing. Below is a reminder of what the phases entail; we are encouraging directors to continue with staggering schedules and allowing employees to work in a telework status where applicable.

## Phase II

Maximum 50% on-site staffing

- Public-facing departments increase capacity for in-person meetings by appointment only
- If in-person meetings are required, limit conference room capacity and attendance to maximum 4 people with social distancing, and schedule buffers between meetings for appropriate cleaning
- Telework for qualified employees in compliance with ADA & HIPAA
- Open fitness centers for uniformed personnel by appointment only. Civilian employee fitness centers remain closed.
- Implement or retrofit touchless features

DATE September 4, 2020

SUBJECT **Return to Work Phase II Implementation**

We will continue with virtual committee, council, and briefing meetings. As previously communicated City staff has been working hard to ensure you feel safe returning to the workplace. Following guidance from the Centers for Disease Control (CDC) and state direction, we decided to reopen in a three-phased approach. Phase 1 began on June 8<sup>th</sup>, since then Phases II and III have been delayed due to the increased number of positive cases

### Phase III

100% employees able to work combining on-site and remote to include:

- Abbreviated schedules and workdays, staggered shifts and hybrid working arrangements
- Implement cashless and contactless payments
- Access and reimagine employee fitness offerings
- Codify enhanced remote work capabilities

The Building Services Department has completed approximately 46% of nearly 3,800 specific retrofit items in various City facilities. Examples include converting 322 toilets/urinals to handsfree, installing over 400 handsfree faucets, soap dispensers, and paper towel dispensers, replacing over 230 water fountains, and installing almost 200 plexiglass shields. Building Services has also completed the retrofitting of the Council Chambers that include the installment of plexiglass. We will be reaching out to each of you to see which councilmembers would like to start meeting in the chambers for council agenda and briefing meetings. We will then begin a staggered schedule that will include councilmembers participating in person, remote or from their offices. This work, funded by the CARES Act, is all part of the City's multi-pronged approach to help employees feel safe returning to the workplace.

We are encouraging directors to be open and transparent with employees about all changes. If employees have questions related to their health, our HR Cares Team is available to help and provide guidance.



T.C. Broadnax  
City of Dallas

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
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Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Dockless Vehicle Program Update**

As previously communicated, the Department of Transportation has temporarily halted the dockless vehicle program to address public safety concerns, particularly in the Central Business District (CBD). The City Council Members representing the CBD have continued to express concerns about recent misuse of dockless scooters by users and more specifically, the documented use of scooters in and around criminal activity. In addition, Department of Transportation staff have been made aware of continued noncompliance from several of the operators as it relates to hours of operation and slow zones in certain segments of the CBD.

The Department of Transportation recommends this temporary change, beginning on Friday, September 4, 2020, after several investigative field visits and in consultation with the Dallas Police Department and the City Attorney's Office. In an emergency, it is within the Transportation Director's rights and responsibilities to pause the scooter program for public safety reasons without City Council action under the dockless vehicle ordinance, section 43-169.

During this re-evaluation period, discussions with community stakeholders will continue to take place to determine a way forward to allow the safe use of scooters again. This recommendation was not made lightly. City staff is committed to the implementation of multi-modal forms of transportation, while recognizing that public safety must take precedence.

Please feel free to contact me should you have any questions.

A handwritten signature in blue ink, appearing to read 'Majed Al-Ghafry'.

Majed Al-Ghafry, P.E.  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

# Memorandum



CITY OF DALLAS

DATE September 4, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – September 3, 2020**

## [Encampment Resolution Schedule August 31 – September 4, 2020](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution the week of August 31<sup>st</sup> through September 4<sup>th</sup>.

Several new locations have been added for service after previous recurring encampment locations have been vacated due to repetitive service. All new sites will be included in OHS' strategy of repetitive cleaning of the known areas of the City with concentrations of encampments. Repetitive service to concentrations of encampments is a recognized strategy to ending the recurrence of encampments and to encourage encampment residents to accept shelter and services.

The OHS Street Outreach teams have continued to engage with individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization will meet with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Please direct any questions to Kevin Oden, Interim Director of Office of Homeless Solutions.

## **New Updates**

### [ForwardDallas Neighborhoods Summit](#)

The Planning & Urban Design Department will host a virtual neighborhoods summit on Saturday, September 19, 2020 from 10:00 am to 2:00 pm to kick off the year-long process of updating the ForwardDallas Comprehensive Land Use Plan. Dallas neighborhood leaders, aspiring leaders and residents interested in working together to make Dallas a better place are invited to learn about the planning process and how to get involved. City Manager TC Broadnax will welcome attendees to this event which includes a variety of sessions: Introduction to the Comprehensive Land Use Plan; Community Transformation Roadmap; Data is Power; Land Use Basics; Area Planning; Homeowners Guide to Property Taxes and; How to Protect Your Property. It will feature speakers from City of Dallas, UNT College of Law and Dallas County Appraisal District. The SAVE THE DATE flyer is attached – we appreciate your assistance with spreading the word. For more information please contact Peer Chacko, Director of Planning and Urban Design.

### [Office of Bond Program Interim Assistant Director](#)

Candi Green was appointed on August 26<sup>th</sup> to serve as Interim Assistant Director for the Office of Bond Program (OBP). Candi oversees the financial administration of the City's bond programs which includes coordination with all City departments delivering bond funded projects. She provides continuous hands-on review, analysis and funding strategies to ensure commitment on all voter approved bond projects. She also oversees

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the development and submission of the citywide capital budget for the bond programs and the operating budget for the OBP. Ms. Green has been an employee with the City of Dallas for the past thirteen years, and through her tenure she has held several management positions including Fair Housing Administrator, Process Improvement Manager, Offender Re-entry Program Manager and Financial Manager for both the Consolidated Plan and Capital Budgets. Please contact Adriana Castaneda, Bond Program Director, or Majed Al-Ghafry, Assistant City Manager, if you have questions.

#### [“Safer at Home” Food Recovery Kits available for COVID-19 Clients](#)

The Office of Innovation has launched a pilot program in partnership with city affiliated COVID test sites that allows residents with a positive COVID-19 diagnosis to receive a free two-week supply of fresh food delivered to their homes through contactless delivery. Test takers will receive a flyer at the test site with program information. We encourage residents to please place their order after receiving their diagnosis. Once the pilot is complete, the program is intended to expand to support vulnerable and at-risk populations within the City of Dallas. Please reach out to Laila Alequresh, Chief Innovation Officer, if you have questions.

#### [New Code Compliance Dashboard Released](#)

The Office of Innovation has partnered with the Code Compliance Department to release its [first performance dashboard](#). This high level dashboard allows the viewer to see volume of calls on a map, expected response times and whether SLAs were met. There are several filters on the right including service area and Council District. For questions on the dashboard, please contact Laila Alequresh, Chief Innovation Officer; for questions about the data, please contact Carl Simpson, Director of Code Compliance.

#### [National Night Out 2020](#)

The Mayor and City Council Office met last week with partner departments on the status of 2020 [National Night Out](#) (NNO) event(s) on Tuesday, October 6. National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live. National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances.

This year is more important than ever to identify ways to connect within our communities and NNO can be a great platform for outreach. Historically, the Mayor and City Council Office have led several District-specific events which engaged several departments throughout the City. Given the current pandemic, they are revisiting what National Night Out may look like this year. Staff met and will be reaching out to the national organization for guidance. We understand many of you are receiving calls from neighborhood organizations. In lieu of encouraging large gatherings, NNO this year could mean pushing out social media infographics about City services or hosting virtual drive-throughs or

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providing City resources such as the fridge magnets with City information. For more information please contact Carrie Prysock, Director of the Mayor and Council Office.

### [Dallas Love Field Invites All to Upcoming Alternate Entry Meetings](#)

Dallas Love Field (DAL) welcomes all residents and passengers across the region to participate in the upcoming virtual public meetings and to take the airport's Alternate Entry Public Input Surveys available in [English](#) and [Spanish](#). The virtual meetings will be held on September 3<sup>rd</sup> and 22<sup>nd</sup>, are open for all community members, including public officials, aviation enthusiasts, customers, local businesses and residents to understand the project directly from DAL project team members as well as ask questions about the Alternate Entry Analysis.

The Alternate Entry Analysis was undertaken to address safety and mobility concerns, as well as the operational risks with a single point of entry to the nation's busiest medium-hub airport, with specific attention to the intersection of Mockingbird Lane and Herb Kelleher Way. This interchange has experienced significant growth of both passenger and regional traffic in recent years. As part of the analysis, this intersection was found to have an average daily traffic count of over 80,000. This project, led by the Department of Aviation in coordination with consultant firm Ricondo & Associates and the North Central Texas Council of Governments, has used research from various analyses and passenger surveys to identify a shortlist of potential entries in order to address these growing concerns. Should you have questions, please contact Mark Duebner, Aviation Director.

### [Community Police Oversight Board Subcommittee Finalization](#)

On August 11, 2020, the Community Police Oversight Board (CPOB) held its monthly meeting. The CPOB finalized the process for adding non-CPOB members to its subcommittees. The CPOB is looking forward to adding additional community members to its subcommittees and will hopefully bring forth some candidates at the September 8, 2020 meeting. The CPOB also had a presentation from Dallas County Criminal District Attorney John Creuzot regarding fair and equitable policing in the City of Dallas. During his presentation D.A. Creuzot discussed several concerns including the over representation of African American people in the arrest for low level amounts of marijuana and the tremendous budget strain for the testing of marijuana. After the presentation, the Board made and passed a motion to recommend to the Dallas City Council that the Dallas Police Department cease arrest for small possessions of marijuana and instead issue a class C citation. The CPOB will be sending correspondence to City Council regarding the motion. Please contact Police Monitor Tonya McClary for more information.

## **Look Ahead**

### [City Council Briefings](#)

September 16, 2020

- Updates to "Be the Solutions: Proposed Housing Options for Proposition J Bond Program & COVID-19 CARES Act"

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- Community Land Trust Application and Procedures
- Budget Workshop – Consider Amendments
- Dallas Housing Authority Annual Update

October 7, 2020

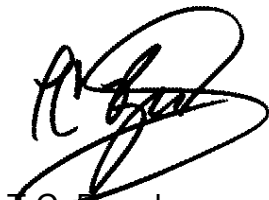
- 2021 City Calendar
- Community Police Oversight Board Mid-Year Report
- Bond Program Update

### Media Inquiries

As of August 31, 2020, the City has received media requests from various news outlets regarding the following topics:

- Hurricane Laura
- Traffic in Downtown Dallas
- Hensley Field
- Family of 6 Escape Southeast Dallas House Fire
- DFR Confirms 122 Total Members Testing Positive for COVID-19 to Date
- Small Fire Damages Popular Deep Ellum BBQ Restaurant
- Fox 4 Highlights the Work of Firefighters and the Volunteers Who Help Them

Please see the attached document compiling information provided to the media outlets for August 25, 2020 – August 31, 2020 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.G. Broadnax  
City Manager

c: Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager  
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
Laila Aleqresh, Chief Innovation Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors



**Encampment Resolution Schedule August 31 – September 4, 2020**

LOCATION	DIVISION
<b>Monday, August 31<sup>st</sup></b>	
I-30 @ ST. FRANCIS AVE	South
1700 CHESTNUT ST	South
1700 BAYLOR STREET	South
2600 DAWSON AVENUE	South
2600 HICKORY	South
1800 SOUTH BLVD	South
1500 N EDGEFIELD AVE	South
FRANKFORD AND GIBBONS	North
4454 FRANKFORD ROAD	North
75/N CENTRAL EXPRESSWAY AT 635/LBJ UNDERPASS (BOTH SIDES)	North
75/N CENTRAL EXPRESSWAY AT FOREST LANE	North
75/N CENTRAL EXPRESSWAY AT 635/LBJ UNDERPASS (WOODED AREA)	North
<b>Tuesday, September 1<sup>st</sup></b>	
W. PENTAGON PKWY. & MARVIN D LOVE FWY	South
US 67 & POLK	South
4400 S R L THORNTON FWY	South
2530 COMMERCE	South
2500 MAIN ST.	South
2600 CANTON ST.	South
2700 TAYLOR ST.	South
E NORTHWEST HIGHWAY AND SHILOH RD	North
FOREST LANE AND STULTS ROAD	North
635/LYNDON B JOHNSON AND TI BOULEVARD	North
75/N CENTRAL EXPRESSWAY AT ROYAL LANE	North
ROYAL LANE AT MANDERVILLE DRIVE	North
<b>Wednesday, September 2<sup>nd</sup></b>	
1800 SOUTH BOULEVARD	South
2300 COOMBS ST	South
US-175 @ METROPOLITAN AVE	South
2600 DAWSON AVE	South
2300 S. CESAR CHAVEZ	South
35/STEMMONS AT ROYAL LANE	North
35/STEMMONS AT WALNUT HILL LANE	North
W NORTHWEST HIGHWAY AND DENTON DRIVE	North
35/STEMMONS AT MEDICAL DISTRICT DRIVE	North
183/ JOHN WEST CARPENTER AT REGAL ROW	North
183/ JOHN WEST CARPENTER AT MOCKINGBIRD LANE	North
35/STEMMONS AT MOCKINGBIRD LANE	North



<b>Thursday, September 3<sup>rd</sup></b>	
1500 S. LAMAR	South
E R L THORNTON and S MUNGER	South
500 S. HASKELL	South
500 S. PEAK	South
US 67 & POLK	South
35/STEMMONS AT ROYAL LANE	North
35/STEMMONS AT WALNUT HILL LANE	North
35/STEMMONS AT MOCKINGBIRD LANE	North
35/STEMMONS AT MEDICAL DISTRICT DRIVE	North
WEST NORTHWEST HIGHWAY AND DENTON DRIVE	North
635/LYNDON B JOHNSON AT JOSEY LANE	North
635/LYNDON B JOHNSON AT WEBB CHAPEL ROAD	North
183/ JOHN WEST CARPENTER AT REGAL ROW	North
183/ JOHN WEST CARPENTER AT MOCKINGBIRD LANE	North
2326 HARCOURT STREET	North
<b>Friday, September 4<sup>th</sup></b>	
75/ NORTH CENTRAL EXPRESSWAY AT HASKELL	North
45/CENTRAL AT ROSS AVENUE	North
WOODALL RODGERS AT FIELD STREET	North
WOODALL RODGERS SERVICE ROAD-SOUTHBOUND AT 45/CENTRAL	North



**FORWARD***DALLAS*  
**NEIGHBORHOODS  
SUMMIT**

**SAVE THE DATE**

**SATURDAY, 9/19/2020**

**10:00AM - 2:00PM**

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Learn more about the ForwardDallas Comprehensive Land Use Plan and how to get involved in the process.

More info to come on 9/4/20 by visiting [bit.ly/planningdallas](https://bit.ly/planningdallas)



**DALLASPLANUD**

**Communications, Outreach and Marketing**  
**Media Requests**  
**Aug. 25 – Aug.31**

**Date Submitted:** 8/25/2020

**Topic:** Response to Hurricane Laura

**Inquiry:** David Goins with WFAA asked what resources the City is using in response to Hurricane Laura. The City shared that the State designated DFW metro as a shelter hub and any evacuees would be housed in hotel rooms.

**Submitted By:** Roxana Rubio (Office of Emergency Management)

**Media Entity:** David Goins (WFAA)

**Date Submitted:** 8/31/2020

**Topic:** DMN - Honu COVID-19 testing contract

**Inquiry:** Holly Hacker with DMN asked if Honu is doing any work under the Dallas contract. The City said no, the only work Honu is doing locally is for the State.

**Submitted By:** Roxana Rubio (Office of Emergency Management)

**Media Entity:** Holly Hacker (DMN)

**Date Submitted:** 8/27/20

**Topic:** Traffic in Downtown Dallas

**Inquiry:** Dom DiFurio interviewed Department of Transportation Director Michael Rogers about traffic in Downtown Dallas for the duration of the COVID-19 pandemic. Mr. Rogers shared details about traffic data NCTCOG collected and pointed him in the right direction.

**Submitted By:** Nichelle Sullivan (Transportation)

**Media Entity:** Dom DiFurio, Reporter, Dallas Morning News

Article: <https://www.dallasnews.com/business/economy/2020/08/30/the-future-of-downtown-dallas-is-on-pause-as-the-pandemic-drags-on/>

**Date Submitted:** 8/25/20

**Topic:** Demolition Inquiry

**Inquiry:** Tiffany Moore at CBS 11 asked about a demolition scheduled to happen at the shopping center at Marsh and Walnut Hill. We affirmed Sustainable Development and Construction issued demolition permits on 8/13/20 to "The Demo Company" for the following properties on the northwest corner of Marsh and Walnut Hill owned by Hopkins Commercial:

10051 Marsh

10053 Marsh

10055 Marsh

**Submitted By:** Nichelle Sullivan (Sustainable Development & Construction)

**Media Entity:** Tiffany Moore, Assignment Editor, CBS 11

**Date Submitted:** 8/26/20

**Topic:** Follow Up Question regarding potential fish kill at Kidd Springs

**Inquiry:** Matt Goodman, a reporter with D Magazine asked of the results of the lab testing will indicate what killed the fish. DWU replied as such:

The water sampling is sent to an external lab which will help with informing what may have been present in the water that lead to the occurrence. Results of the lab analysis indicate any parameters with elevated results which could be a possible source of pollution. Parameters requested were nitrates, phosphorus, ammonia, Biological Oxygen Demand (BOD), Total Suspended Solids (TDS) and Chemical Oxygen Demand (COD). Elevated levels of nitrates and

phosphorus may indicate fertilizer run off. BOD, COD, and TDS may lead to industrial discharge. Elevated ammonia results could be possibly due to sewer wastewater. Illicit discharges are tracked to source and the responsible party is notified to remedy the discharge. OEQS is notified if illicit discharge is found to be from a construction or industrial site.

**Submitted By:** Nichelle Sullivan (Dallas Water Utilities)

**Media Entity:** Matt Goodman, Reporter, D Magazine

**Date Submitted:** 8/26/20

**Topic:** Hensley Field Photos

**Inquiry:** NBC 5 Ken Kathoff asked for clean copy photos of Dallas' Hensley Field for use in his report covering a vendor being awarded a contract to create a master plan for the area.

**Submitted By:** Nichelle Sullivan (Planning & Urban Design)

**Media Entity:** Ken Kalthoff, Reporter, NBC 5

Article: <https://www.nbcdfw.com/news/local/new-life-for-hensley-field-former-naval-air-station-dallas/2433215/>

**Date Submitted:** 8/27/20

**Topic:** Sheltered Animals

**Inquiry:** Laura Harris, morning anchor from NBC 5 in Dallas/Fort Worth requested pics of animals that are up for adoption at our facility and update on how *Clear The Shelters* has been for their newscast story. Leah Backo with DAS submitted photos.

**Submitted By:** Deme Jackson (Dallas Animal Services)

**Media Entity:** Laura Harris, Anchor, NBC 5

**Date Submitted:** 8/28/20

**Topic:** Interview for Hurricane Laura

**Inquiry:** Claire Cardona, Assignment Editor, requested a virtual interview regarding DAS assisting pets for Hurricane Laura. Leah Backo coordinated the interview.

**Submitted by:** Deme Jackson (Dallas Animal Services)

**Media Entity:** Claire Cardona, Assignment Editor, NBC5



CITY OF DALLAS

Dallas Fire-Rescue Department  
Media Requests: August 25<sup>th</sup> – 31<sup>st</sup>, 2020.

**Wednesday, August 26<sup>th</sup>: Univision 23 (Maritza Esquivel)** - We would like to request information in regards to a house fire at 7050 Parkdale Dr.

**City Response** - At 19:34 Dallas Fire-Rescue units were assigned to a structure fire at a home, located on the 7100 block of Parkdale Drive, in southeast Dallas. There were six people in the house when the fire began, but everyone was able to escape safely prior to DFR arrival; enabling attack teams to focus exclusively on suppression efforts.

Approximately, 22 firefighters responded to the scene, and had the fire extinguished in a short period of time. The cause of the fire is undetermined.

**Friday, August 28<sup>th</sup>: Sent the following information to all the local news media –**

[https://twitter.com/DallasFireRes\\_q/status/1299456602672685056?s=09](https://twitter.com/DallasFireRes_q/status/1299456602672685056?s=09)

As of August 28th, @DallasFireRes\_q is reporting that a total of 122 #firefighters and civilian employees have tested positive for #COVID19. 109 have fully recovered and returned to work, and 29 are in #quarantine for on and off-duty exposures.  
@CityOfDallas #FlattenTheCurve

**Saturday, August 29<sup>th</sup>: All local news media** - Do you have any information you could provide about the fire at Pecan Lodge in the 2700 block of Main Street around 2:30am?

**City Response** - At 02:28, Dallas Fire-Rescue units responded to a 911 call for a structure fire at the Pecan Lodge BBQ Restaurant, located at 2702 Main Street, in Deep Ellum.

Firefighters arrived at the location to find a smoker/grill on fire. They deployed handlines and quickly extinguished the flames. The majority of the damage was sustained by the equipment itself, while the structure had minimal damage (est. \$2,000 worth).

There was one person, smoking meat for the coming day of business, in the restaurant when the fire began, but they were able to make it out safely. Fire Investigators

determined the fire to be accidental in nature, and most probably the result of grease accumulation in the smoker vent.

**Saturday, August 29<sup>th</sup>: Fox 4 News (David Sentendry)** – Is there someone with Dallas Fire-Rescue we can talk to about what firefighters are doing to prepare for fighting fires in the heat, and what its like to do it?

**City Response** – Coordinated interviews with DFR Captain, Cristian Hinojosa, as well as Mark Duval, President of the Box 4 Fire Buffs Organization, to talk about the aforementioned as well as what is being done to help firefighters combat the Texas summer elements respectively. The news coverage aired Saturday evening, during the 6 and 9 o'clock news casts, and can be viewed at the following link:

<https://www.fox4news.com/news/north-texas-fire-crews-first-responders-taking-extra-precautions-because-of-the-heat>

<https://www.facebook.com/1437336429814171/posts/2762644550616679/>