

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **September 23, 2020 City Council FINAL Agenda - Additions/Revisions/Deletions**

On September 11, 2020, a DRAFT City Council Agenda for September 23, 2020 was provided for your review. This memo outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red.

Additions:

90. 20-1846 Authorize Supplemental Agreement No. 2 to the subscription and maintenance contract for Adobe enterprise licenses with SHI Government Solutions, Inc. through the BuyBoard purchasing cooperative agreement - Not to exceed \$674,534.00, from \$1,121,043.90 to \$1,795,577.90 - Financing: U.S. Department of Treasury - Coronavirus Relief Funds (\$608,574) and Data Services Fund (\$65,960)
91. 20-1705 Authorize approval of the renovation of real property for the Rockwall Central Appraisal District in accordance with Section 6.051 of the Texas Tax Code - Financing: No cost consideration to the City
92. 20-1708 Final reading and adoption of the appropriation ordinance for the FY 2020-21 City of Dallas Operating, Capital, and Grant & Trust Budgets - Not to exceed \$4,059,863,935 - Financing: General Fund (\$1,436,214,633), General Obligation Debt Service Fund (\$316,672,860), Enterprise, Internal Service, and Other Funds (\$1,348,620,733), Capital Funds (\$879,192,120), Grants, Trusts, and Other Funds (\$74,176,634), and Employee Retirement Fund (\$4,986,955)
93. 20-1726 An ordinance setting the tax rate at \$0.7765 per \$100 assessed valuation which includes \$0.5690 for the General Fund and \$0.2075 for the Debt Service Fund, and levying ad valorem taxes for the City of Dallas, Texas for FY 2020-21 - Estimated Levy: \$1,144,898,917 (see Fiscal Information)
94. 20-1723 A resolution ratifying the increase in total property tax revenues reflected in the FY 2020-21 budget - Estimated Revenue: \$55,813,469 (100 percent collection rate)

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95. 20-1577 An ordinance amending Chapter 2, 18, 28, 32, 41A, 43, 49, and 51A of the Dallas City Code to **(1)** adjust stormwater drainage utility rates; **(2)** adjust fees for sanitation collection disposal services; **(3)** add fees for traffic signal and traffic control plan reviews; **(4)** adjust fees for the annual Fair Park parking license; **(5)** adjust fees for survey services for sexually oriented businesses; **(6)** adjust fees for valet parking services; **(7)** adjust rates for water service, wastewater service, wholesale water, wastewater service to governmental entities, and untreated water services; and **(8)** adjust fees for thoroughfare plan amendments - Estimated Revenue: (Dallas Water Utilities Fund: \$5,536,740, Sanitation Operation Fund: \$7,272,385, General Fund: \$1,214,978, and Stormwater Drainage Management: \$5,392,910)
96. 20-1721 An ordinance amending Chapters 2, "Administration" and 51A, "Dallas Development Code: Ordinance No. 19455, as amended," of the Dallas City Code; **(1)** creating the Office of Data Analytics and Business Intelligence; **(2)** changing the name of the Office of Budget to the Office of Budget and Management Services; **(3)** providing a saving clause; and **(4)** providing a severability clause, effective October 1, 2020 - Financing: No cost consideration to the City

Revisions:

3. 20-1660 An ordinance authorizing **(1)** the issuance and sale of City of Dallas, Texas, General Obligation Refunding and Improvement Bonds, Series 2020A in an [aggregate principal](#) amount not to exceed \$232,000,000; **(2)** levying a tax in payment thereof; **(3)** awarding the sale thereof and approving execution of a Purchase Agreement, ~~and~~ a Deposit Agreement [and an Escrow Agreement](#); **(4)** approving the official statement; **(5)** enacting other provisions relating to the subject; and **(6)** declaring an effective date - Not to exceed \$727,648 - Financing: 2020A General Obligation Bond Funds
4. 20-1710 An ordinance authorizing **(1)** the issuance and sale of City of Dallas, Texas, General Obligation Refunding Bonds, Taxable Series 2020B in an [aggregate principal](#) amount not to exceed \$80,000,000; **(2)** levying a tax in payment thereof; **(3)** awarding the sale thereof and approving execution of a Purchase Agreement and ~~a Deposit~~ [an Escrow](#) Agreement; **(4)** approving the official statement; **(5)** enacting other provisions relating to the subject; and **(6)** declaring an effective date - Not to exceed \$291,985 - Financing: 2020B Taxable General Obligation Bond Funds
5. 20-1712 An ordinance authorizing **(1)** the issuance and sale of Equipment Acquisition Contractual Obligations ~~Notes~~, Series 2020B in an [aggregate principal](#) amount not to exceed \$28,000,000; **(2)** levying a tax in payment thereof; **(3)** ~~awarding~~ [approving](#) the sale thereof; **(4)** [approving an official statement](#) and approving execution of a Purchase Agreement ~~and a Deposit Agreement~~; ~~(4) approving the official statement~~; **(5)** enacting other

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provisions relating to the subject; and **(6)** declaring an effective date - Not to exceed \$126,667 - Financing: 2020B Equipment Acquisition Notes Funds

39. 20-1745 Authorize five subrecipient agreements for making food accessible services with **(1)** Citizens Development Center dba Achieve in the amount of \$90,000.00; **(2)** CitySquare in the amount of \$127,469.00; **(3)** First Presbyterian Church of Dallas, Texas dba The Stewpot in the amount of \$105,928.00; **(4)** Services of Hope Entities, Inc. in the amount of \$388,903.00; and **(5)** The Visiting Nurse Association of Texas in the amount of \$137,700.00, for the period September 1, 2020 (or upon contract execution) through December 31, 2020 - Total not to exceed \$850,000.00 - Financing: U.S. Department of Treasury Coronavirus Relief Funds
44. 20-1718 Authorize **(1)** the acceptance of a Continuum of Care (“CoC”) Grant (Grant No. TX0072L6T001912, CFDA No. 14.267) from the U.S. Department of Housing and Urban Development (“HUD”) for the City of Dallas’ Shelter Plus Care Project (“Project”) in an amount not to exceed \$925,954.00, to provide permanent housing and supportive services for homeless persons with disabilities for the period October 1, 2020 through September 30, 2021; **(2)** the establishment of appropriations in an amount not to exceed \$925,954.00 in the FY 19 CoC Grant-Shelter Plus Care-PSH FY 21 Fund; **(3)** the receipt and deposit of grant funds as reimbursement from HUD in an amount not to exceed \$925,954.00 in FY 19 CoC Grant-Shelter Plus Care-PSH FY 21 Fund; **(4)** a local cash match from the City of Dallas in an amount not to exceed \$231,489.00; and **(5)** execution of any and all documents required for the grant agreement and amendment - Total not to exceed \$1,157,443.00 - Financing: U.S. Department of Housing and Urban Development Grant Funds (\$925,954.00) and General Fund (\$231,489.00) (subject to appropriations)
84. 20-1701 Authorize **(1)** position changes; **(2)** approval of Civilian Salary Schedules for Fiscal Year 2020-21; **(3)** increase for the minimum civilian hiring rate to \$14.00 (includes increasing minimum civilian wage for temporary, part-time, and seasonal employees to \$12.88); and **(4)** adding a new pay salary schedule for civilians - Financing: This action has no cost consideration to the City (see Fiscal Information)

Deletions:

7. 20-1422 Authorize **(1)** a consulting services contract with Landry Consulting LLC to provide services for the performance of a Safety Management Systems (SMS) GAP analysis, SMS manual and SMS implementation, in accordance with the Federal Aviation Administration draft Advisory Circular 150/5200-37; and **(2)** an increase appropriations in an amount not to exceed \$489,297.33 in the Aviation Passenger Facility Charge - Near Term Projects Fund - Not to

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exceed \$489,297.33 - Financing: Aviation Passenger Facility Charge - Near Term Projects Fund

8. 20-1437 Authorize an agreement with Southwestern Bell Telephone Company d/b/a meters, and wiring necessary for the reconstruction of Runway 13R/31L at Dallas Love Field in accordance with the Federal Aviation Administration guidelines - Not to exceed \$75,507.99 - Financing: Aviation Passenger Facility Charge - Near term Projects Fund
9. 20-1438 Authorize an agreement between the City of Dallas and Oncor Electric Delivery Company for the relocation and installation of electrical utilities within the infrastructure area adjacent to the Runway 13R/31L, in accordance with the Federal Aviation Administration guidelines for the Reconstruction of Runway 13R/31L at Dallas Love Field - Not to exceed \$456,000.00 - Financing: Aviation Passenger Facility Charge Near Term Projects Fund
58. 20-375 Authorize a five-year service price agreement for armored car services for City facilities that conduct monetary transactions for the City Controller's Office - Brink's Incorporated, only proposer - Estimated amount of \$1,454,379 - Financing: General Fund (\$1,179,825), Aviation Fund (\$94,516), Building Inspection Fund (\$65,730), Sanitation Operation Fund (\$53,322), Convention and Event Services Fund (\$44,415), Dallas Water Utilities Fund (\$10,881), and Express Business Center Fund (\$5,690)
59. 20-1316 Authorize a five-year service price agreement for merchant credit card processing services with JP Morgan Chase Bank through an Interlocal Agreement with the North Texas Tollway Authority - Fees not to exceed the attached fee schedule - Financing: General Fund (subject to annual appropriations) (see Fiscal Information)

Thank you for your attention to these changes. If you have any questions, please contact Kimberly Bizzor Tolbert, Chief of Staff at 214-670-3302.



T.C. Broadnax
City Manager

c: Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item #31, September 23, 2020 – Dallas Streetcar Safety Plan**

On September 23, 2020, the City Council will consider agenda item 31 for approval of a Public Transportation Agency Safety Plan (PTASP) for the Dallas Streetcar. This memorandum is intended to provide background information on that agenda item, as well as an update on the operations and maintenance funding for the Streetcar.

Upcoming City Council Agenda Item

On the September 23, 2020 agenda, the City Council will be asked to approve a PTASP for the Dallas Streetcar. The PTASP is a result of recent federal and state legislation and is required to be approved by the governing body. As the Dallas Streetcar is a City-owned transit facility, the City Council is the governing body that must approve it. The PTASP replaces the former System Safety Program Plan (SSPP) that was prepared by staff and approved by the State.

As a part of our agreement with Dallas Area Rapid Transit (DART), the PTASP was prepared by DART with input from City staff. As the operation of Dallas Streetcar is similar to the operation of DART's light rail, our PTASP is similar to and compatible with the PTASP for DART's system. While the PTASP is prepared to address safety issues as they arise, it is primarily focused on proactively establishing systems to prevent safety issues from occurring.

Operations and Maintenance Funding

On February 12, 2020, the City Council considered an agenda item for the FY20 operations and maintenance (O&M) funding of the Dallas Streetcar. The City Council voted to defer the item to the Transportation and Infrastructure (TRNI) Committee for further review and discussion. The TRNI Committee directed staff to develop a means to fund the O&M without drawing on the City's General Fund. For FY20 this was accomplished by using up reserves from several other Dallas Streetcar funding sources and required no further City Council action. For FY21 it will be necessary to seek funding from both the Oak Cliff Gateway Tax Increment Financing District (TIF) and the Downtown Dallas Improvement District (DDI). Approval of the FY21 funding will be brought to the TRNI Committee and to City Council for approval later this year.

For FY22 and beyond, staff from the Office of Economic Development and the Department of Transportation are coordinating to develop a plan for a public-private partnership (P3). Progress updates on the potential P3 will be brought regularly to the TRNI Committee and to City Council for approval next summer.

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SUBJECT **Agenda Item #31, September 23, 2020 – Dallas Streetcar Safety Plan**

The following table shows an overview of the estimated funding for FY20 and FY21:

STREETCAR O&M FUNDING PLAN		
	FY 2020	FY 2021
Total O&M Budget Need	\$2,000,000.00	\$2,000,000.00
DART O&M Contribution	\$615,119.00	\$633,573.00
Available DART Carryover	\$620,982.34	
TIGER Correction	\$328,112.42	
Estimated Fare Collection	\$10,000.00	\$52,000.00
Developer Fund	\$439,500.00	\$300,000.00
Potential DDI PID Contribution		\$100,000.00
Oak Cliff Gateway TIF	\$10,000.00	\$950,000.00
Carry Over from Previous Year		\$23,713.76
City General Fund	\$0.00	\$0.00
Total Funding	\$2,023,713.76	\$2,059,286.76
Estimated End of the Year Surplus	\$23,713.76	\$59,286.76

If you have any questions or need additional information, please contact Michael Rogers, Director of the Department of Transportation, at michael.rogers@dallascityhall.com.



Majed Al-Ghafry, P.E.
Assistant City Manager

- c: T.C. Broadnax, City Manager
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CITY OF DALLAS

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TO Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item #39, September 23, 2020 - CARES Act Funding for Making Food Accessible Program Contracts**

On June 24, 2020, the Dallas City Council allocated \$1M in CARES Act funding for food access programs. The City of Dallas is the 9th largest city in the U.S. and the third largest in Texas. While 20% of Dallas County faces food insecurity, specifically in the City of Dallas, nearly 38% of the population lives in a food desert. The COVID-19 pandemic and resulting economic downturn have exacerbated these disparities, creating increased demand for local food pantries and distribution sites. Many residents of our City are experiencing job loss, pay loss, added expenses, and other issues making it difficult to afford healthy and nutritious foods. Additionally, individuals who may be diagnosed with COVID-19 or quarantined due to exposure, may find themselves too sick or otherwise unable to travel and purchase food.

The Office of Community Care (OCC) worked collaboratively with the Office of Innovation to develop a Request for Applications (RFA). The RFA sought organizations to implement two types of services, (1) Contactless grocery pickup for vulnerable populations, including food distribution, grocery pick/up and or delivery for clients, or similar services that enable access and/or (2) Delivery of fresh food to COVID-19 confirmed patients while in isolation. Specifically, the RFA sought programs targeting the following populations:

1. All services should target low income individuals via individual client eligibility, client population eligibility and/or service site or location
2. Individuals living in communities with high prevalence of COVID-19
3. Individuals living in identified food deserts
4. Individuals who are part of populations identified by the 2016/2017 Mayors Task Force on Poverty
5. Individuals living in communities of concentrated poverty, defined as 40% or more residents living in poverty
6. Individuals identified as higher risk by COVID Risk Impact Assessment
7. For # 2, individuals with COVID-19 diagnosis who are members of the above-identified targets and/or who are low income, experiencing transportation challenges (this can be due to COVID-19) and living in any Dallas zip code

OCC issued the RFA via Bonfire, conducting extensive outreach that included sending more than 365 invitations via Bonfire enhanced by an outreach list developed by OCC. The solicitation had a total of 47 document takers and 11 organizations submitted completed application packets. These applications were reviewed and scored by representatives from the Offices of Community Care, Innovation, and Planning and Urban Design. The City awarded funding to 5 nonprofit organizations in an amount totaling

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SUBJECT **Agenda Item #39, September 23, 2020 - CARES Act Funding for Making Food Accessible Program Contracts**

\$850,000.00. The Office of Innovation is managing a process to disburse the remaining funds to providers to support the piloting of a food delivery project and information on this project is forthcoming. Funded organizations include Citizens Development Center dba Achieve, CitySquare, First Presbyterian Church of Dallas, Texas dba the Stewpot, Services of Hope Entities, Inc., and The Visiting Nurses Association of Texas.

Date	Actions
August 6	RFA posted via Bonfire
August 6	Outreach – 365 invitations sent
August 19	RFA closed and submissions due
August 25	Application scoring completed
August 31	Notification of funding awards
August 31 – September 23	Contract negotiations; subrecipient training
September 23	City Council authorization of contracts

Agency	Ranking	Services	Amount Requested	Amount Awarded
First Presbyterian Church of Dallas, Texas dba the Stewpot	1	Food distribution program for clients who are newly in need and experiencing food insecurity due to COVID	\$111,503.00	\$105,928.00
Citizens Development Center dba Achieve	2	Delivery of food boxes to multiple local agencies to distribute to eligible clients	\$100,000.00	\$90,000.00
The Visiting Nurses Association of Texas	3	Delivery of supplemental food boxes containing non-perishable groceries to hungry, homebound seniors	\$153,000.00	\$137,700.00
Services of Hope Entities, Inc.	4	Weekly food distribution and delivery to seniors and homebound families targeting 23 Dallas zip codes	\$496,080.00	\$388,903.00
CitySquare	5	Contactless grocery pick-up, including walk up and drive up options, for vulnerable populations	\$149,963.00	\$127,469.00
TOTAL				\$850,000.00

Each organization will implement programming and services during the period of September 1, 2020 through December 30, 2020 targeting one or more of the identified target populations.

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SUBJECT **Agenda Item #39, September 23, 2020 - CARES Act Funding for Making Food Accessible Program Contracts**

Should you have any questions or concerns, please contact myself or Jessica Galleshaw, Director of Office of Community Care.



Nadia Chandler Hardy
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
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TO Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item #40, September 23, 2020 – Contract for WIC**

The following Office of Community Care (OCC) item will be considered by City Council on the September 23, 2020 Agenda:

Agenda Item #40 – Authorize a **(1)** five-year contract with Health and Human Services Commission (HHSC) (Contract No. HHS000802300001, CFDA Nos. 10.557 and 10.561) through the U.S. Department of Agriculture to provide funding for Women, Infants, and Children Nutrition Program for the period October 1, 2020 through September 30, 2025; **(2)** establishment of appropriations in an amount not to exceed \$13,601,737.00 in the FY 2021 WIC Program-Women, Infants, and Children Grant Fund; **(3)** receipt and deposit of grant funds in an amount not to exceed \$13,601,737.00 in the FY 2021 WIC Program-Women, Infants, and Children Grant Fund; and **(4)** execution of the HHSC contract and all terms, conditions and documents required by the contract - Not to exceed \$13,601,737.00 - Financing: Health and Human Services Commission Grant Funds

Since 1974, the Texas Health and Human Services Commission (HHSC), previously referred to as the Department of State Health Services, has funded the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) under age five, and pregnant, postpartum and breastfeeding women. WIC is a United States Department of Agriculture program administered in Texas by the Health and Human Services Commission. In Dallas County, the WIC Program is administered by the City of Dallas' Office of Community Care.

WIC is a health and nutrition program with a successful record of improving the diet of infants, children, and pregnant, postpartum and breastfeeding women who are at risk for nutrition-related illnesses. The focus of WIC is educating low to moderate-income mothers about proper nutrition for babies and young children up to five years of age. In addition to nutrition education, the WIC program provides participants with an electronic benefit transfer card so they can purchase nutritious foods and find assistance in accessing health care providers. The City's WIC Program provides critical services for 65,000 clients monthly and is fully funded through this contract.

This item authorizes a new contract with HHSC to continue providing WIC services for the period of October 1, 2020 through September 30, 2026 and establishes appropriations for FY2021 WIC programming in an amount of \$13,601,737.00. HHSC will notify the City of annual funding levels for FY2022 and beyond by July 1 of the following year.

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SUBJECT **Agenda Item #40, September 23, 2020 – Contract for WIC**

Should you have any questions or concerns, please contact myself or Jessica Galleshaw, Director of Office of Community Care.



Nadia Chandler Hardy
Assistant City Manager

c: T.C. Broadnax, City Manager
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CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Agenda Item #88, September 23, 2020 Council Agenda - Villas at Western Heights (a Mixed-Income Development Project in the Fort Worth Avenue TIF District)**

On September 8, 2020, the Economic Development Committee was briefed on the Villas at Western Heights, a proposed mixed-income development project (“Project”) in the Fort Worth Avenue TIF District. The Economic Development Committee unanimously recommended that the Project be forwarded to City Council. As such, in advance of the September 23, 2020 City Council meeting, staff wanted to ensure that the Mayor and all members of City Council have the same information that was provided to the Economic Development Committee.

Several months ago, Villas at WH 20, LP (the “Developer”) submitted an incentive application to the City of Dallas Office of Economic Development, seeking assistance for the development of this mixed-income 9% Low Income Housing Tax Credit (“LIHTC”) project.

Located on 3.86 acres at 1515 Fort Worth Avenue, the Project is proposed to consist of 130 residential units for elderly households, including 88 one-bedroom and 42 two-bedroom units with 104 income-restricted (“affordable”) units and 26 market rate units. Of the 104 affordable units, 11 units are to be leased solely to households earning a maximum of 30% Area Median Family Income (“AMFI”), 42 units are to be leased solely to households earning a maximum of 50% AMFI, and 51 units are to be leased solely to households earning a maximum of 60% AMFI.

On February 12, 2020, City Council approved Resolution No. 20-0289, authorizing a Resolution of Support for the Developer’s application to the Texas Department of Housing and Community Affairs (“TDHCA”) for competitive 9% LIHTCs.

On June 24, 2020, City Council approved Ordinance 31570, authorizing a change in zoning for a 0.21-acre portion of the Project site from R7.5(A) to subdistrict 2A within Planned Development District No. 714.

On July 23, 2020, the Developer received notice from TDHCA that the Project was successfully awarded 9% LIHTCs. A Land Use Restriction Agreement (“LURA”) will be placed on the property in accordance with the LIHTC requirements for the Project. The LURA will ensure that the Project serves elderly residents (55 years or older) with incomes between 30% and 60% of AMFI for a period of 45 years.

In addition to the review and analysis conducted by TDHCA, the Office of Economic Development engaged an independent outside underwriter to review the Project and the

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SUBJECT **Agenda Item #88, September 23, 2020 Council Agenda - Villas at Western Heights (a Mixed-Income Development Project in the Fort Worth Avenue TIF District)**

Developer's incentive application. The underwriter concluded that TIF funding of \$7,678,874 is justified as gap funding to support the Project.

Using the outside underwriting as a guide, the Office of Economic Development negotiated a detailed Letter of Intent with the Developer for an amount not to exceed \$7,678,874 ("TIF Subsidy"), of which \$2,500,000 is to be made available upon acquisition closing, secured by a deed of trust on the property (which shall take the first lien position until such time of construction financial closing, at which time the deed of trust may be subordinate only to senior construction lenders holding a lien against all or part of the property). On August 12, 2020, the Developer accepted the detailed Letter of Intent. Staff's recommended TIF Subsidy of \$7,678,874 will be deployed from the Fort Worth Avenue TIF District Affordable Housing budget category.

City Council's approval of the September 23, 2020 agenda item will authorize the City Manager to execute a development agreement as well as any other related documents.

Staff's briefing to the Economic Development Committee is attached as **Exhibit A**.

Should you have any questions, please contact Kevin Spath, Assistant Director, Office of Economic Development at 214-670-1691.



Dr. Eric Anthony Johnson
Chief of Economic Development & Neighborhood Services

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
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EXHIBIT A

Villas at Western Heights

A Mixed-Income Development Project in the
Fort Worth Avenue TIF District

Economic Development Committee
September 8, 2020

Kevin Spath, Assistant Director
Office of Economic Development
City of Dallas



City of Dallas

Presentation Overview



- Background
- Proposed Project
- Staff Recommendation
- Next Steps

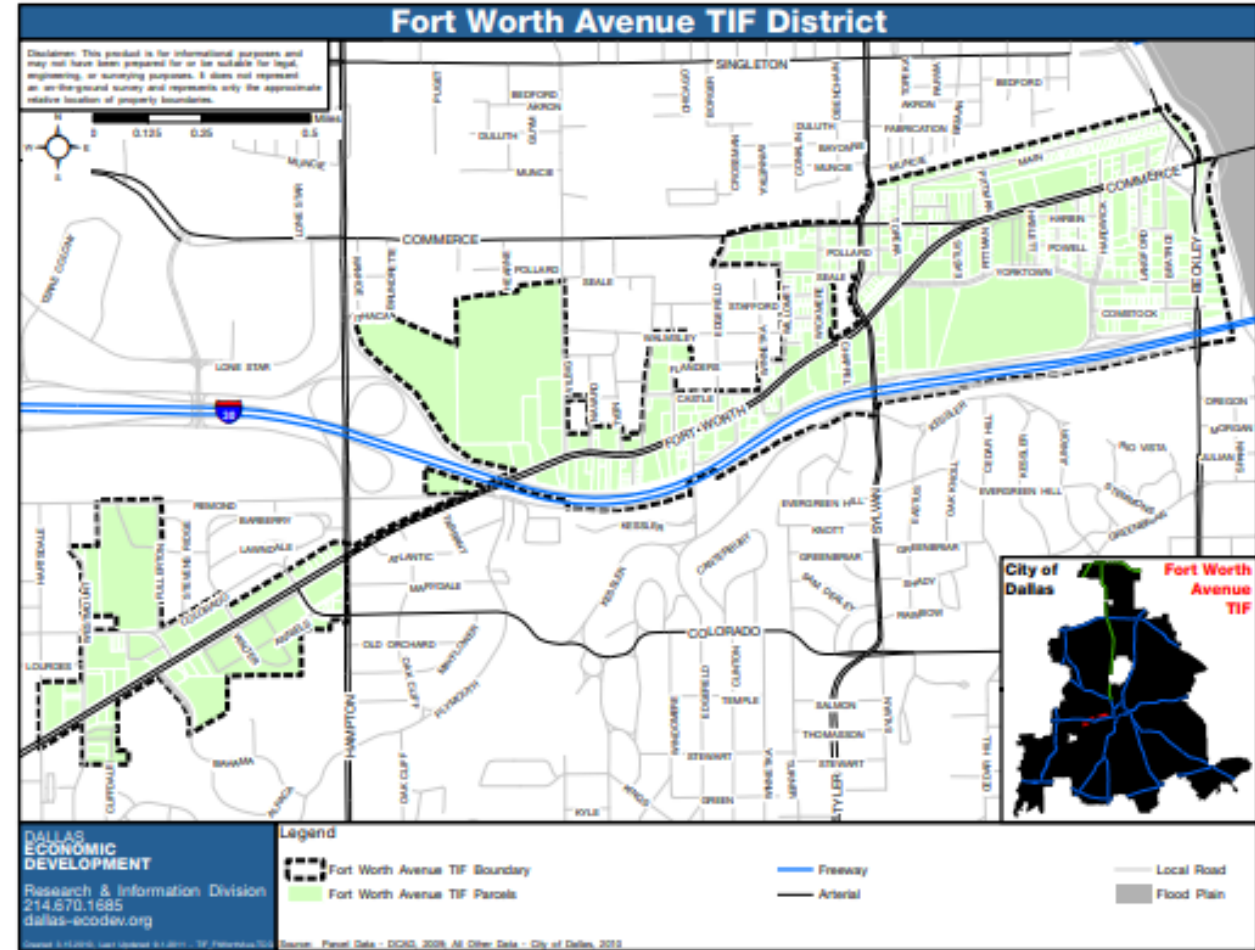
- Appendix



Background – Fort Worth Avenue TIF District



- Established in 2007 as a long-term tool to create a more sustainable mix of residential uses in the corridor and to take advantage of under-developed land parcels near downtown Dallas
- TIF District took effect on January 1, 2008 and is scheduled to terminate on December 31, 2029
- City of Dallas (85%) and Dallas County (55%) are the two participating jurisdictions; City's participation rate is 70% in 2021 and 2022 and drops to 55% thereafter until termination
- To date, taxable value of real property has increased by \$341.8 million within the District, an increase of 397% from the base value



Background – Location of Project



Villas at Western Heights (the "Project") is located at 1515 Fort Worth Avenue in City Council District 6



Background – Existing Conditions



- Project site has been cleared and is currently vacant, with the exception of a former machine shop and a structure that provides coverage for parking along Fort Worth Avenue
- Small single family parcel at the corner of N. Montclair and Castle was re-zoned to Subdistrict 2A of PDD 714 on June 24, 2020, to be consistent with remainder of site (structure was removed prior to re-zoning)



Proposed Project - Summary



Project Developer: Villas at WH 20, LP, a Texas limited partnership, with equity investment in the form of 9% Low Income Housing Tax Credits (LIHTC) from Royal Bank of Canada (TDHCA notification of LIHTC award July 23, 2020)

Project Summary: Developer submitted an incentive application to the City of Dallas Office of Economic Development for Villas at Western Heights (the "Project")

- 130 unit mixed-income senior residential development (104 affordable units; 26 market rate units)
- Total Project cost estimated at \$30.5 million

	RESID UNITS
30% AMI	11
50% AMI	42
60% AMI	51
Low Income Total	104
Market Rate	26
Total Units	130

Bedroom Type	RESID UNITS
1 Bedroom	88
2 Bedroom	42
Total Units	130



Proposed Project - Summary



- In January 2020, the City's Urban Design Peer Review Panel ("UDPRP") reviewed the Project
- UDPRP commended the development team for securing affordable housing and delivering the ability to age-in-place in a rapidly transitioning neighborhood
- UDPRP recommended:
 - Exploring the orientation along Ft. Worth Ave to improve the building's urban form
 - Re-orienting the structure and parking to provide a building facade along Castle Street
 - Determining if more density along Ft. Worth Avenue and Castle Street is possible
 - Reducing the building setback to create a consistent urban edge
 - Street-facing entries for ground-level units, including a small fenced front-yard
 - A landscape buffer with street trees between back-of-curb and sidewalk
 - Barrier-free ramp design at intersection corners at 90 degrees to intersections
- As a result, Developer made changes to accommodate UDPRP's recommendations



Proposed Project - Renderings



Detail View



View from North Windomere Avenue

Source: Mucasey & Associates



Proposed Project – Site Plan



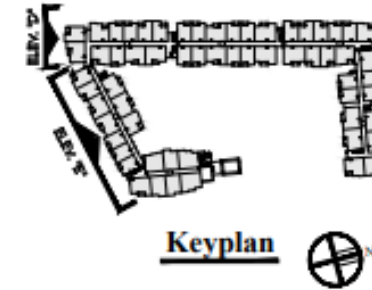
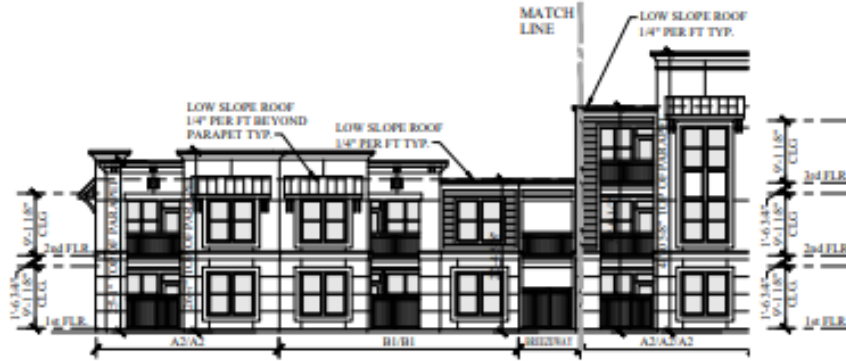
North
↓



Source: Mucasey & Associates



Proposed Project - Elevations



ELEVATION - FORT WORTH AVENUE - "D"



ELEVATION - FORT WORTH AVENUE - "E"

Villas At Western Heights
Mucasey & Associates, Architects

TDRCA Disclosure: In accordance with the rules of the Texas Department of Housing and Community Affairs, aspects of this development may be subject to change, including but not limited to, changes in the amenities ultimately selected and provided.

0 4 8 16 32

VENEER:
70% PLASTER VENEER
30% FIBER CEMENT SIDING

Source: Mucasey & Associates

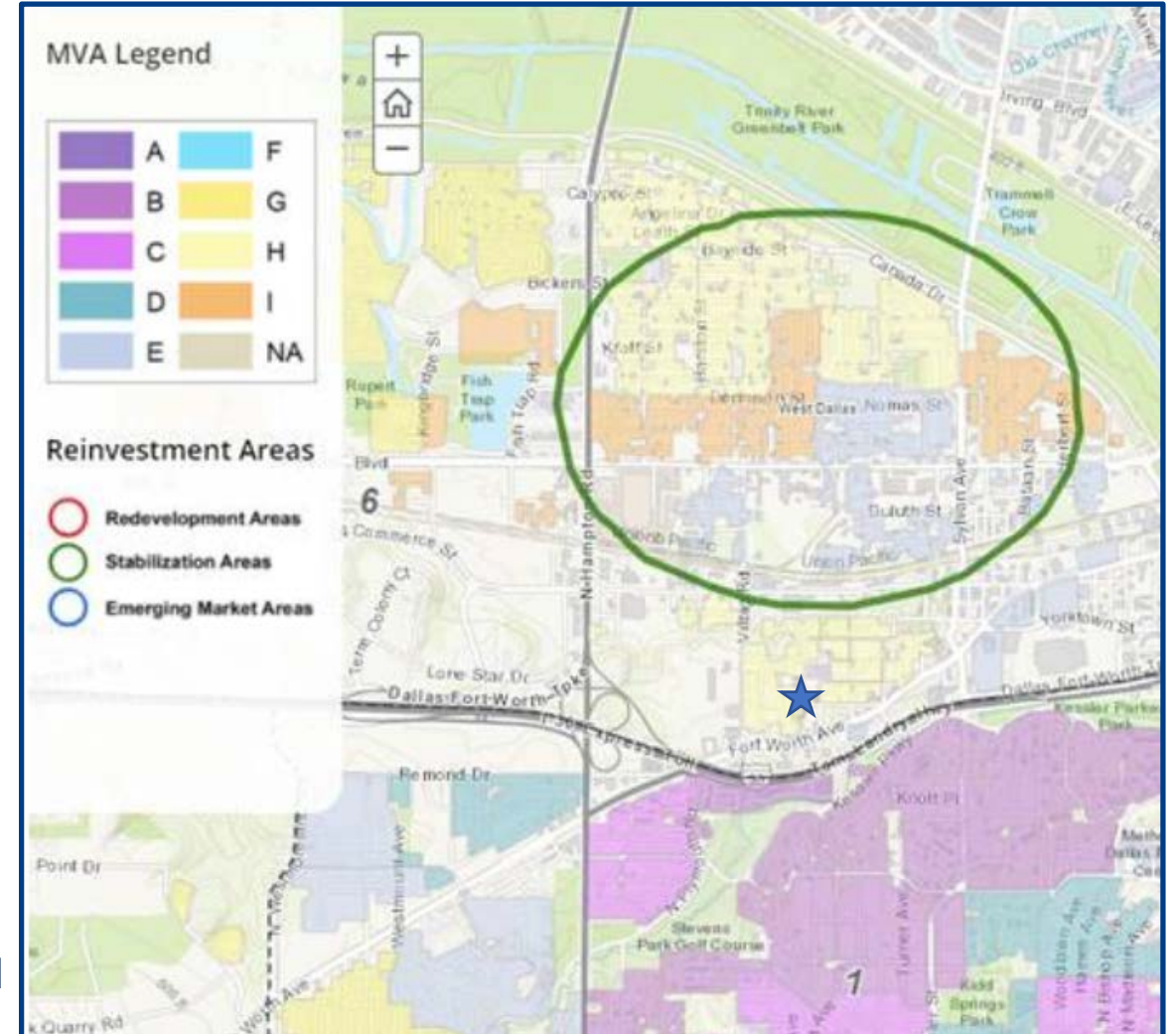


Proposed Project



Market Value Analysis (MVA)

- Market Value Analysis (MVA) is a tool to assist residents and policy-makers to more precisely target intervention strategies in weak residential markets and support sustainable growth in stronger residential markets
- located on a non-residential tract; surrounded to the north by residential market type H. Market type H reflects a weak residential real estate market in Dallas. Market type E is also nearby, representing a middle residential real estate market
- I-30 is a barrier separating the Project from the stronger market type B in the north Oak Cliff area
- located on the periphery of the West Dallas Stabilization Area as designated in the City's Comprehensive Housing Policy
- will provide much needed mixed-income housing focused on elderly households in a rapidly changing neighborhood



Proposed Project – Budget



Uses	Amount	Percent
Acquisition	\$7,510,000	25%
Off-Site Infrastructure	\$342,400	1%
On-Site Preparation	\$806,835	3%
Site Amenities	\$506,560	2%
Building Construction, Finish-Out & Furniture	\$12,017,193	39%
Contingency (5.5%)	\$751,793	2%
Contractor Overhead & Profit	\$1,846,509	6%
Professional Fees (e.g. A&E, landscape architecture, interior design)	\$1,598,656	5%
Soft Costs (e.g. legal, marketing and financing fees, leasing commissions)	\$1,813,555	6%
Reserves	\$671,972	2%
Developer Fee	\$2,593,000	9%
Total Uses	\$30,458,473	100%



Staff Recommendation – TIF Funding



- Authorize a development agreement and all other necessary documents with Villas at WH 20, LP, (“Developer”) and/or its affiliates in an amount not to exceed **\$7,678,874** for affordable housing, of which \$2,500,000 is to be advanced into the Project at the acquisition closing, secured by a deed of trust

Villas at Western Heights – City Funding Sources	Amount
Fort Worth Avenue TIF District Affordable Housing Budget Category	\$7,678,874
TOTAL CITY FUNDING – amount not to exceed	\$7,678,874



Staff Recommendation – TIF Funding



TIF Subsidy in a total amount not to exceed \$7,678,874, payable in at least two (and possibly three) installments

- Installment #1 (anticipated in 2020 or 2021). Contemporaneously with the acquisition closing of the Project, \$2,500,000 of *available* cash in the Fort Worth Avenue TIF District Fund shall be provided to facilitate construction of the Project. City's payment of Installment #1 shall be secured by a Deed of Trust on the property and shall take the 1st lien position until such time of construction financial closing, at which time the Deed of Trust may be subordinate only to senior construction lenders holding a lien against all or part of the property
- Installment #2 (anticipated in 2022 or 2023). Upon completion of the Project and Developer's satisfaction of all terms and conditions in the Development Agreement, the Deed of Trust shall be released. At that time, the Developer shall become eligible to receive the *available* remaining portion of the TIF Subsidy in the form of Installment #2 in accordance with the Fort Worth Avenue TIF District Increment Allocation Policy (as proposed to be amended)
- Installment #3 (in the year following payment of Installment #2, if needed to reach the total TIF subsidy amount)



Staff Recommendation – TIF Funding



- To facilitate the TIF Subsidy for the Project, Staff proposes that the Fort Worth Avenue TIF District Board of Directors amend the District's Increment Allocation Policy
 - The District's Increment Allocation Policy provides the prioritization rules for annual disbursement of current and future TIF funds
 - The recommended amendment creates a "Mixed-Income Project Leveraging Non-City Funds" category for projects leveraging state or federal assistance
 - A Mixed-Income Project Leveraging Non-City Funds would:
 - a) be eligible to receive the District's Available Cash (not otherwise allocated or set aside) as of the date of the amended Increment Allocation Policy (approximately \$4.25 million), and
 - b) 75% of the Shared Increment, subject to the satisfaction of all Project terms and conditions, until the Project is paid in full, if there are additional TIF District Projects eligible for TIF payment

Notes:

- The current Increment Allocation Policy contemplates payment prioritization for a catalyst project that is no longer relevant
- At this time, there are no TIF projects in the payment queue
- Villas at Western Heights could be paid in full upon project completion and satisfaction of all Project requirements



Staff Recommendation – Conditions



- Developer will invest and document a **minimum of \$18,500,000 in private improvements** in the Project, including site acquisition (excluding City's advance), off-site infrastructure, on-site preparation, site amenities, building construction/finish-out/furnishings, and professional fees
- The Project will include a minimum of **130 residential units of which 80% (104 units) shall be set aside for elderly households earning 30%, 50% and 60%** of the Area Median Income for a minimum period of 15 years (although anticipated to be set aside for 45 years for LIHTC)
- At least 10% of the Project's residential units must be set aside and leased to **voucher holders** or abide by any amendments to Ordinance 30246 and Chapter 20A
- Developer will **obtain a building permit by September 30, 2021**; a foundation permit may constitute meeting the obligation of this requirement
- Construction of the Project, including associated public improvements/streetscape improvements, will be substantially complete by **December 31, 2022 or the placed in-service deadline established by Texas Department of Housing and Community Affairs (TDHCA)** as evidenced by letter of acceptance, certificate of completion, or similar documentation from the City



Staff Recommendation – Conditions



- The **proposed management entity for the Project must be submitted at least three months prior to Project completion for review by the Director** of the Office of Economic Development to consider acceptance
- Developer will execute a **20-year Operating and Maintenance Agreement** for all **non-standard public improvements** prior to payment of Installment #2
- Developer will make a good faith effort to comply with City's Business Inclusion and Development ("BID") **goal of 25% participation by certified Minority/Women-owned Business Enterprises ("M/WBE")** for **all hard construction expenditures** of the Project and meet all reporting requirements
- Until the Project has passed final building inspection and all required paperwork for payment of Installment #2 has been submitted, Developer will submit to the Office of Economic Development **quarterly status reports** for ongoing work on the Project as well as public improvements
- Developer will construct the Project (public and private improvements) in **substantial conformance with the conceptual site plan and conceptual renderings approved by the City's Planning and Urban Design Department, addressing the comments provided by the Urban Design Peer Review Panel on January 24, 2020**; allowable minor modifications may include those required for compliance with development regulations



Staff Recommendation – Conditions



- For all permanent employment opportunities, Developer shall submit a **written plan describing how Developer or property management group will use and document best efforts to recruit and hire residents of the city of Dallas**. At a minimum, the written plan shall describe how local recruitment will be targeted through local advertisement, community outreach, local engagement, participation in local job fairs, and/or coordination with local hiring sources
- Prior to payment of Installment #2, Developer will provide evidence that a **minimum of 40% of the residential units are leased and occupied**. Prior to payment of Installment #3, Developer will provide evidence that a **minimum of 60% of the residential units are leased and occupied**
- Developer shall submit the **Affirmative Fair Housing Marketing Plan** for approval
- Within 90 days of site acquisition closing, Developer shall provide **evidence of binding commitments of all capital sources** necessary to complete the Project
- **Director of the Office of Economic Development may authorize minor modifications** to the Project, including, but not limited to, adjustment in unit type, unit mix, set-aside duration, qualifying Area Median Family Income and/or evidence of capital commitment extension (if consistent with TDHCA Project requirements and TIF District policies)
- **After approval of the TIF Board and Director of the Office of Economic Development, deadline extension up to 12 months** may be granted



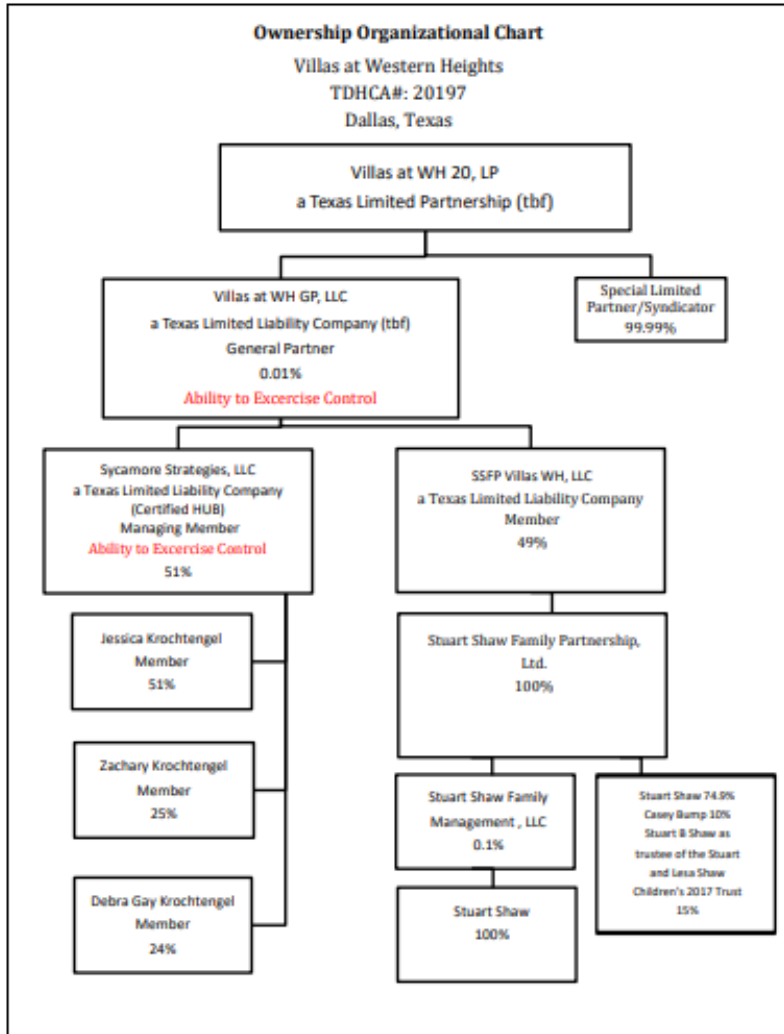
Next Steps



- On September 1, 2020, the Fort Worth Avenue TIF District Board of Directors reviewed and recommended for approval TIF funding for the Villas at Western Heights in an amount not to exceed \$7,678,874
- An agenda item will be placed on the City Council voting agenda on September 23, 2020



Appendix: Ownership Structure



- Limited Partners/Owners

- 0.01% owned by Villas at WH GP, LLC. (General Partner)
 - 49% SSFP Villas WH, LLC (Stuart Shaw)
 - 51% by Sycamore Strategies, LLC
 - Founded in 2016 by Jess Krochtengel, with Zachary Krochtengel as a minority member
 - Part of the development group on two successful applications during the 2017 TDHCA 9% competitive round
 - Legacy Trails of Decatur, a 70-unit Elderly Limitation property and Westwind of Killeen, a 110-unit general population property, representing over \$18,000,000 of LIHTC and over \$40,000,000 in development
- 99.99% owned by a to be formed investor Limited Partner. Developer Stuart Shaw Family Partnership, Ltd. (SSFP)

Senior Lender: Amegy Bank or Chase Bank
 Construction Lender: Amegy Bank or Chase Bank
 LIHTC Syndicator: Royal Bank of Canada Capital Markets



Appendix: Development Team



Role	Party Name
Developer Entity/Primary Contact	Villas at WH 20, LP (Sycamore Strategies, LLC)
Developer	Stuart Shaw Family Partnership, Ltd. (SSFP)
Architect	Mucasey & Associates
Contractor	Bonner Carrington Construction (an SSFP affiliate)
Property Management	SSFP or an affiliate
Leasing	Alpha Barnes Real Estate Services



Appendix: Fort Worth Avenue TIF District Budget



Fort Worth Ave TIF District Plan Budget Category	Fort Worth Ave TIF District Budget*	Budget Allocated to Date	Budget Allocated to Villas at WH	Budget Remaining
Public infrastructure improvement	\$78,952,931	\$1,062,563		\$77,890,368
Affordable housing	\$10,594,923	\$0	\$7,678,874	\$2,916,049
Environmental remediation & demolition	\$12,713,908	\$0		\$12,713,908
Parks, open space, trails, and gateways	\$12,713,908	\$250,000		\$12,463,908
Façade restoration	\$6,356,954	\$0		\$6,356,954
Economic development grants	\$21,189,846	\$2,500,000		\$18,689,846
Administration and implementation*	\$4,661,766	\$508,784		\$4,152,982
Total project costs	\$147,184,237	\$4,321,347	\$7,678,874	\$135,184,016

* Budget shown above in current dollars; TIF Project Plan shows budget in net present value



Appendix: Projected Tax Increment



- Current (2020) taxable value of the real property per DCAD: \$1,056,880 (\$8,208 annual City taxes)
- DCAD values LIHTC projects using a formula of 7% cap rate; therefore, the estimated post-completion taxable value (City staff estimate): \$8,966,014

Projected Tax Increment created by the Project through life of Fort Worth Avenue TIF District

Tax Year	Property Value Estimate	Anticipated Captured Value	Participation Rate City	TIF Contribution City	Participation Rate County	TIF Contribution Dallas County	Total TIF Contribution
2020 "Base"	\$1,056,880						
2022	\$8,966,014	\$7,909,134	70%	\$42,996	55%	\$10,575	\$53,571
2023	\$9,145,335	\$8,088,455	55%	\$34,548	55%	\$10,815	\$45,363
2024	\$9,235,814	\$8,178,934	55%	\$34,935	55%	\$10,936	\$45,870
2025	\$9,325,329	\$8,268,449	55%	\$35,317	55%	\$11,055	\$46,372
2026	\$9,413,771	\$8,356,891	55%	\$35,695	55%	\$11,174	\$46,868
2027	\$9,602,047	\$8,545,167	55%	\$36,499	55%	\$11,425	\$47,924
2028	\$9,794,088	\$8,737,208	55%	\$37,319	55%	\$11,682	\$49,001
2029	\$9,989,970	\$8,933,090	55%	\$38,156	55%	\$11,944	\$50,100
TOTAL				\$295,464		\$89,606	\$385,070



Appendix: Underwriting



- Developer's amended incentive application requested \$8,000,000 in TIF funding
- National Development Council (NDC), under contract with the City, conducted independent underwriting of the incentive application
- Conclusions of independent underwriting:
 - **Development team:** highly qualified; experienced
 - **Equity investors:** as a tax credit project, nearly half of project funding comes from equity generated from the LIHTCs; audited Financial Statements for the guarantor general partner show a more than adequate ability to fund required guarantees
 - **Permanent debt capacity of Project:** Maximized; Letters of interest from two lenders, each with very similar terms; Project does not have additional debt capacity beyond \$8.15 million assumed by Developer
 - **Appraisal and Market Study:** applicant's assumptions are consistent with information presented
 - **Cost estimates of Project:** costs reasonable; development costs could be higher than projected since the figures provided by the developer do not represent contracted prices. The potential for higher costs merits developer's argument for not maximizing the deferral of the developer fee
 - **Rationale for subsidy:** main driver of the subsidy need is TDHCA's artificial restriction of the tax credits to \$1.5 million per year (\$15 million total). Without the TDHCA restriction, the project has the potential to qualify for over \$25.5 million in tax credits which would eliminate the gap
 - **Rational for subsidy based on Returns:** 4.87% IRR, within reasonable range; no undue enrichment



Appendix: Sources and Underwriting



- TIF Subsidy Installment No. 1 provides equity for land acquisition (unimproved land is challenging to finance/achieve favorable loan terms since low collateral)

Construction Sources	Amount	Percent
Debt (Amegy Bank or Chase Bank)	\$21,826,778	72%
3rd Party Equity as 9% LIHTC (Royal Bank of Canada*)	\$4,262,029	14%
TIF Funds Installment No. 1	\$2,500,000	8%
Deferred Developer Fee	\$1,869,166	6%
City Grant (Approved Feb. 12, 2020 by Resolution 20-0289)	\$500	0%
Total Uses	\$30,458,473	100%

* Royal Bank of Canada (RBC) Community Investments, the tax credit investment arm of Royal Bank of Canada

- Staff utilized the underwriter's preferred scenario when structuring the proposed TIF Subsidy, balancing the uncertainty created by potential higher construction costs with requiring the Developer to maximize non-City resources in filling the gap

- defers a portion of the developer fee to be used as project financing so that there is capacity to direct the remainder towards construction contingency, if needed

Preferred Source Scenario (Permanent)	Amount	Percent
Permanent Loan (Amegy Bank or Chase Bank)	\$8,150,000	27%
3rd Party Equity as 9% LIHTC (Royal Bank of Canada*)	\$13,948,605	46%
Deferred Developer Fee	\$680,994	2%
City (Fort Worth Avenue TIF District Funds)	\$7,678,874	25%
Total Uses	\$30,458,473	100%





Villas at Western Heights

A Mixed-Income Development Project in the
Fort Worth Avenue TIF District

Economic Development Committee
September 8, 2020

Kevin Spath, Assistant Director
Office of Economic Development
City of Dallas



Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for September 23, 2020 Council Agenda**

It is the mission of the Office of Business Diversity to ensure non-discriminatory practices and eliminate barriers while resourcing businesses to the next step in their business life cycle. The policy of the City of Dallas is to use certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. For your information, staff is providing you with the summary below of M/WBE participation for the voting items scheduled for the September 23, 2020 City Council Agenda. The total contract award amount, consisting of 38 agenda items, is \$143.6M. **M/WBE is applicable to 29 of the 38 agenda items. For these items, construction and architectural and engineering items total \$102.1M with an overall M/WBE participation of \$24.4M or 23.88%, while goods and services items total \$26.6M with an overall M/WBE participation of \$13.1M or 49.36%.**

As a reminder, the current M/WBE goals are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
25.66%	25.00%	36.30%	23.80%	18.00%

Amendments to Business Inclusion and Development (BID) Policy

Agenda Item #38: Authorize (1) amendments to the Business Inclusion and Development Plan; and (2) renaming the Business Inclusion and Development Plan to the Business Inclusion and Development Policy. No cost consideration to the City.

On August 5, 2020, the City Council was briefed on the Availability and Disparity (A&D) Study findings, proposed M/WBE goals, and recommended amendments to the City's BID Plan. This agenda item will change the current BID participation goals listed above to:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

Dallas First

Below is a summary of local business for primes and subs as well as the workforce utilization for prime contractors. In addition to the local information provided below, you

DATE September 18, 2020
SUBJECT **M/WBE Participation for September 23, 2020 Council Agenda**

can find the local status for each prime contractor under the M/WBE information section of the agenda information sheet.

Local Business

This agenda consists of 38 agenda items being awarded to multiple prime contractors and subcontractors. This agenda has a total of 83 M/WBE subcontractors. 32 or 38.55% of the M/WBE subcontractors are local. The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors.

Vendor	Local		Dallas County		Non-Local		Total
Prime	18	37.50%	5	10.42%	25	52.08%	48
M/WBE Sub	32	38.55%	14	16.87%	37	44.58%	83

Local Workforce

This agenda consists of 38 agenda items with a total of 48 prime contractors (some agenda items have more than one prime contractors). **24 prime contractors or 50.00% of the prime contractors reported a local workforce composition greater than 20.00%.**

2017 Bond Program – September 23rd Council Agenda

The Office of Business Diversity continues to work diligently with the Bond Program Office to ensure that not only the M/WBE goals are met, but to also include diverse teams on the bond program projects. This agenda includes two agenda items that are funded by 2017 bond funds. We are pleased to report that both items have 100.00% M/WBE participation, which includes the Prime contractor. **These two items total \$3.6M with an overall M/WBE participation of \$3.6M or 100.00%.**

2017 Bond Program – Inception to Date

2017 Bond Program ITD consists of 242 items totaling \$431.3M with an overall M/WBE participation of \$189.4M or 43.92%.

Highlighted Items:

Temporary IT Staffing – Department of Information and Technology Services

Agenda Item #54: Authorize (1) a five-year service contract in the amount of \$10.4M for temporary information technology staffing for the Department of Information and Technology Services; and (2) a five-year program in the amount of \$2.0M to obtain specialized temporary information technology staffing through use of the approved vendor list procured – Total estimated amount of \$12.4M. **This item includes participation from five M/WBE vendors, including the Prime contractor, resulting in \$10.4M participation or 83.81% M/WBE participation on an 23.80% goal.**

DATE September 18, 2020
SUBJECT **M/WBE Participation for September 23, 2020 Council Agenda**

Replacement of Water and Wastewater Mains – Dallas Water Utilities

Agenda Item #76: Authorize a construction contract in the amount of \$6.5M for the replacement of water and wastewater mains at 16 locations for the Water Utilities Department. **This item includes participation from two M/WBE vendors, including the Prime contractor, resulting in \$6.5M participation or 100.00% M/WBE participation on a 25.00% goal.**

Please feel free to contact me if you have any questions or should you require additional information.



Zarin D. Gracey
Director
Office of Business Diversity

- c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager
- Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO The Honorable Mayor and Members of the City Council

SUBJECT **Upcoming Agenda Items: General Obligation Refunding and Improvement Bonds, Series 2020A; General Obligation Refunding Bonds, Taxable Series 2020B; Equipment Acquisition Contractual Obligation Notes, Series 2020B**

The September 23, 2020 City Council agenda includes three ordinances for your consideration (agenda files [20-1660](#), [20-1710](#), [20-1712](#)) authorizing the sale of General Obligation Refunding and Improvement Bonds, Series 2020A to refund outstanding commercial paper and finance capital improvement projects at the City, in an amount not to exceed \$232,000,000; General Obligation Refunding Bonds, Taxable Series 2020B to refund outstanding refundable bonds, in an amount not to exceed \$80,000,000; and Equipment Acquisition Contractual Obligation Notes, Series 2020B to finance the purchase of City equipment, in an amount not to exceed \$28,000,000.

On August 12, 2020, the City Council approved a resolution authorizing the preparation of plans and the payment of potential future costs and expenses of the bonds. Previously, on February 12, 2020, the City Council approved a resolution authorizing the issuance of General Obligation Refunding and Improvement Bonds, Series 2020, that were subsequently not issued. Approval of the ordinances authorizes City staff and financial advisors, subject to parameters, to sell and issue City of Dallas, Texas, General Obligation Refunding and Improvement Bonds, Series 2020A; General Obligation Refunding Bonds, Taxable Series 2020B; and Equipment Acquisition Contractual Obligation Notes, Series 2020B, each to be considered separately.

Please let me know if you need additional information.

A handwritten signature in blue ink that reads "M. Elizabeth Reich".

M. Elizabeth Reich
Chief Financial Officer

cc: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff
Majed A. Al-Ghafry, Assistant City Manager

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Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Responses to Additional FY 2020-21 Budget Questions**

Public Safety

1. Please provide a breakdown of police overtime.

The table below breaks down uniformed overtime for the Dallas Police Department (DPD) by service and division for FY 2018-19 and FY 2019-20.

Service	FY 2018-19		FY 2019-20 (YE Projections)	
	Cost	Est. Hours	Cost	Hours
Academy and In-Service Training	\$886,072	13,632	\$1,078,181	16,092
<i>Public Integrity</i>	\$109,042	1,678	\$123,538	1,844
<i>General Investigations</i>	\$692,029	10,647	\$363,436	5,424
<i>Crimes Against Persons</i>	\$1,858,800	28,597	\$1,975,238	29,481
<i>Youth/Family Crimes</i>	\$1,160,893	17,860	\$989,012	14,761
<i>Crime Scene Response</i>	\$89,495	1,377	\$93,471	1,395
<i>Gang Unit</i>	\$771,975	11,877	\$858,705	12,816
<i>Internal Affairs</i>	\$194,190	2,988	\$147,294	2,198
<i>Central Investigative</i>	\$668,191	10,280	\$684,790	10,221
Criminal Investigations	\$5,544,614	85,302	\$5,235,484	78,142
Department Support	\$141,734	2,181	\$156,851	2,341
<i>Youth Outreach Unit</i>	\$175,799	2,705	\$46,597	695
<i>Central Business District</i>	\$571,551	8,793	\$559,298	8,348
<i>Central Patrol</i>	\$1,243,541	19,131	\$1,287,735	19,220
<i>Northwest Patrol</i>	\$1,607,372	24,729	\$1,733,609	25,875
<i>Southeast Patrol</i>	\$2,081,229	32,019	\$2,247,823	33,550
<i>Southwest Patrol</i>	\$2,351,630	36,179	\$2,383,015	35,567
<i>Northeast Patrol</i>	\$2,101,137	32,325	\$2,247,359	33,543
<i>North Central Patrol</i>	\$1,038,250	15,973	\$1,275,501	19,037
<i>South Central Patrol</i>	\$1,920,122	29,540	\$1,710,618	25,532
<i>Neighborhood Nuisance Resp</i>	\$52,583	809	\$39,850	595
Patrol	\$13,143,213	202,203	\$13,531,404	201,961
Personnel & Recruiting	\$676,495	10,408	\$623,420	9,305
<i>Financial & Contract Mgmt.</i>	\$4,474	69	\$5,243	78
<i>Facilities Mgmt.</i>	\$65,439	1,007	\$130,872	1,953
<i>Legal Services</i>	\$164,536	2,531	\$276,186	4,122

DATE September 18, 2020

SUBJECT Responses to Additional FY 2020-21 Budget Questions

Service	FY 2018-19		FY 2019-20 (YE Projections)	
	Cost	Est. Hours	Cost	Hours
<i>Planning</i>	\$3,422	53	\$1,954	29
Administrative Support	\$237,871	3,660	\$414,255	6,183
Community Affairs	\$66,887	1,029	\$19,569	292
<i>Property Evidence</i>	\$204,309	3,143	\$173,835	2,595
<i>Communication</i>	\$863,080	13,278	\$870,064	12,986
<i>Property Recovery</i>	\$1,419	22	\$237	4
<i>Vehicle Processing</i>	\$17,275	266	\$83,151	1,241
<i>Detention Services</i>	\$247,846	3,813	\$181,693	2,712
Operational Support	\$1,333,929	20,522	\$1,308,981	19,537
<i>Crime Analysis</i>	\$16,588	255	\$22,571	337
<i>FUSION Center</i>	\$813,037	12,508	\$1,065,986	15,910
Police Intelligence	\$829,625	12,763	\$1,088,557	16,247
Narcotics	\$1,788,025	27,508	\$1,903,677	28,413
Vice	\$196,441	3,022	\$177,500	2,649
<i>Tactical</i>	\$1,049,359	16,144	\$1,492,060	22,270
<i>Traffic</i>	\$1,976,500	30,408	\$2,345,415	35,006
<i>Love Field Security</i>	\$1,906,394	29,329	\$1,495,855	22,326
<i>Helicopter</i>	\$189,162	2,910	\$155,100	2,315
<i>Mounted</i>	\$94,108	1,448	\$112,222	1,675
Special Operations	\$5,215,523	80,239	\$5,600,651	83,592
Total	\$30,060,429	462,468	\$31,138,530	464,754

2. Please provide the Mounted Unit's after-action report for May 29.

The Mounted Unit was deployed Friday, May 29, in response to civil protests in downtown and Deep Ellum. The after-action report on the response is attached.

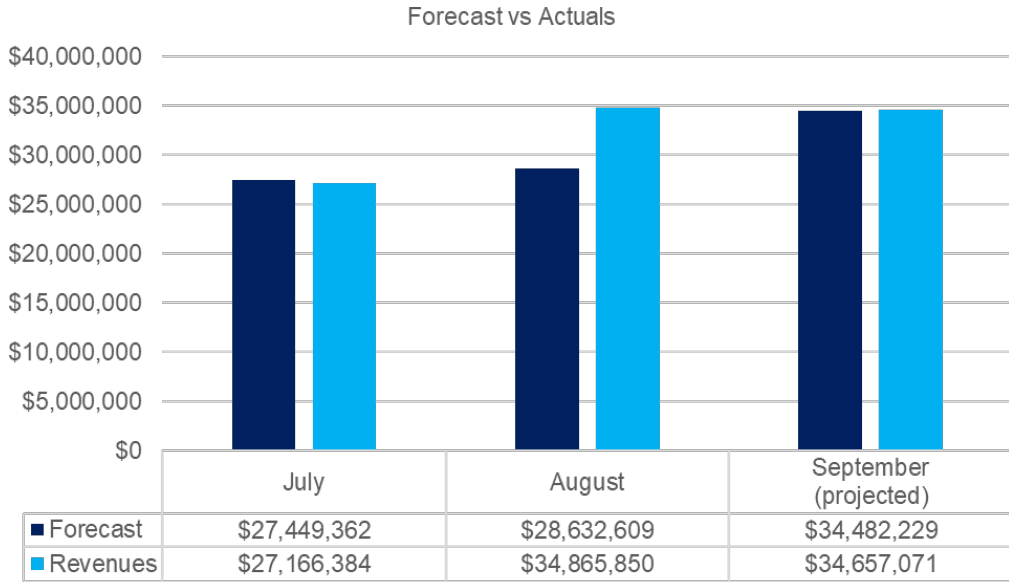
Quality of Life, Arts, & Culture

3. Please provide an update on hotel performance.

Convention and Event Services (CES) staff have coordinated with VisitDallas and the Dallas Tourism Public Improvement District (TPID) to provide an update on hotel performance to date. This update aligns with the department's proposed FY 2020-21 budget and methodology for forecasting future revenues.

Based on the information provided, Dallas hotel performance exceeded expectations in August. This continued through Labor Day, resulting in 20 percent higher revenues than expected for August. Transient demand slowed after Labor Day as the summer travel season ended. As a result, projected hotel performance in September is on track with the most recent Tourism Economics forecast. The chart below includes projections and actuals for July through September 12.

DATE September 18, 2020
 SUBJECT Responses to Additional FY 2020-21 Budget Questions



VisitDallas and TPID continue to monitor market developments and update CES. If you have additional questions, please contact Assistant City Manager Joey Zapata or CES Director Rosa Fleming.

Thank you again for your continued engagement in the budget process. If you need additional information, please contact me or Jack Ireland, Director of the Office of Budget.

M. Elizabeth Reich
 M. Elizabeth Reich
 Chief Financial Officer

[Attachment]

- | | |
|---|--|
| c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff
Majed A. Al-Ghafry, Assistant City Manager | Jon Fortune, Assistant City Manager
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Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
Laila Aleqresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors |
|---|--|

Memorandum



DATE: July 3, 2020

TO: Assistant Chief Avery L. Moore
Investigations and Tactical

SUBJECT: **After-Action Report (AAR) – Protest/Civil Unrest May 29, 2020 – Mounted Unit**

Incident Overview/Analysis

The Mounted Unit was deployed on Friday, May 29, 2020, between approximately 9pm-4am.

Personnel Involved

- Sergeant Victor Renteria, #8558
- Senior Corporal Ron Cunningham, #6031
- Senior Corporal Mark Decker, #6079
- Senior Corporal Silverio Valencia, #7492

On Friday, May 29, 2020, at approximately 9pm, the Mounted Unit responded to 1700 Canton. Patrol and SWAT were on scene upon arrival. Mounted officers were not deployed until after the aggression of the crowd towards officers began (rock and bottle throwing). There was a large group of people getting out of control throwing rocks and bottled objects at the police officer line and refusing to comply. Mounted arrived at the location and observed a mob of approximately 300 to 500 citizens. Smoke and flash grenades were being deployed to keep the mob from overtaking the ground officer line. Major Michael Igo asked Mounted to start moving the crowd as they refused to be civil and comply with the ground officers request to move from the area. Mounted improvised by asking ground officers to fill in the gaps between the horses while the Mounted officers focused on one of the groups refusing to comply. Mounted was able to start moving the crowd. The crowd was moved a block away to 600 S. Ervay, where Mounted was ordered to stop moving the crowd. The crowd then dispersed, moving to an unknown location. After a few minutes, there were very few people remaining. This strategy worked very well; the Mounted horses and riders performed very well. No citizens, horses, or officers were visibly injured at this time.

Moments later, the Mounted Unit was requested to follow one of the large groups protesting that night. Mounted, along with officers in squad cars, followed the large group of rioters all over downtown Dallas. As the rioting mob moved through the streets, they also broke into several businesses causing large amounts of damage to each building they walked by. At one point, the rioting group walked all the way into Deep Ellum. While in Deep Ellum, the rioters broke into several businesses causing large amounts of damage. Mounted then followed this group for a long time. To my knowledge, no officers following this group

were injured. There was a lot of damage to businesses as the rioters walked by and broke windows. Also, Mounted Officers did not see any citizens hurt.

At approximately 3am, Mounted was requested to respond to Lamar St. and Ross Ave near the West End. Mounted was called to this location because the rioters were throwing rocks at the ground officers. Mounted arrived and observed two large groups again. The group nearest to the officers was antagonizing the ground troops by screaming foul language. The longer time passed, the more aggressive this group became. The Mounted Unit began to move this group with the ground officers following close behind. The aggressive group began backing up and moving away until the ground officers stopped. This left large gaps open for the rioters to move into and away from the Mounted horses. Once this happened, the Mounted Unit was forced to stop, leaving Mounted alone and without cover. The rioters began throwing large river rocks at the Mounted Unit line. Cash (horse) was struck in the right cheek bone area, making him bleed profusely. Mounted was able to retreat to a safe distance where Cash was doctored by his rider Senior Corporal Cunningham, #6031. I observed a Latin male, approximately 18-21 years old, throw the rock that struck Cash. Air 1 also observed the offense occur and kept track of the Latin male. The Latin male suspect was taken into custody and transported to Lew Sterret jail by Officer Christopher Conrad, #11612. He was charged with Interference with Police Service Animal (Injury) on Dallas Police case number 095435-2020. Shortly after this incident, the riots diminished and Mounted was released back to the barn for end of shift at approximately 4am.

Most Notable Success

The Mounted Unit horses performed extremely well. Initially, they were startled a little; however, once training kicked in, all horses were very solid through loud flash bangs, smoke and many other stressors. Ground officers learned the many benefits of having a large animal at their side: keeping both citizens and ground officers safe.

The Mounted Unit officers displayed great restraint and professionalism. The Mounted officers also maintained their composure as they were being verbally assaulted by most citizens looting and rioting.

Most Difficult Challenges

One of the Mounted Unit's most difficult challenge was not having enough trained riders to perform the mission. Every task given to the unit requires improvising to some extent. Mounted needs at least six (6) more trained officers to effectively work these large-scale events. The Mounted officers working that night were able to temporarily overcome this great disadvantage by having ground officers cover the gaps created by the lack of Mounts. However, this means ground officers were unnecessarily placed in harm's way. This also allows the protester/rioter an opportunity to physically and verbally attack ground officers, possibly luring them into a negative confrontation which could end up in National news.

Changes, Additions, and Deletions Recommended to Training Curriculum

The Mounted Unit recommends it patrols in areas with high levels of construction and large groups of people as these tend to have noises and stressors for the horse and riders to overcome and build a bond. These locations are also riddled with higher crime levels, both

property and violent crime. We must add more riders and training equipment. Also, the Mounted Unit must be allowed to attend outside training.

Recommendations

Mounted recommends starting the six (6) week Mounted School. With the continued protests and Presidential election, we can expect more large gatherings with a high potential for looting and rioting. Six (6) more riders will place the unit at full strength, giving the unit one (1) rider per horse. This will allow the unit to perform its duty without having to place ground officers in the line of fire. No ground officer will have to sustain a fist-sized rock to the face or any other foreign object strike.

Improvement/Action Plan

- **Training**

Continue training in the field. Train patrol and other officers on how to behave around the horses; this will be vital to successfully integrating Mounted into field operations.

- **Equipment**

Must have riot gear for horses.

- **Procedures**

Patrol and SWAT were on scene when Mounted arrived. Mounted was not deployed until after the aggression of the crowd towards officers began (rock and bottle throwing). In the future, Mounted should be strategically posted before the looting and rioting begins. Mounted will continue improving lesson plans each time it trains.

Initial radio communication was chaotic. It was very difficult to transmit important information due to everyone trying to speak at the same time.

- **Planning**

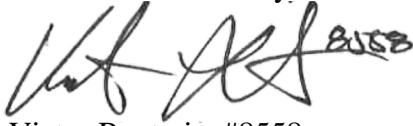
Plan training with other units and departments before any large event happens.

Conclusion

Adding six (6) more officers to Mounted will place the unit at full strength. Five (5) officers for the upcoming Mounted School have already been selected. If the school started on time, the new riders would have graduated Friday, May 29, 2020, which would have been an invaluable addition to field operations for the protests and upcoming dignitary visits. With the continued protesting and the Presidential election, we are expecting large amounts of protesting in the near future. Mounted and Mobile Field Force officers must train together. The Mounted Unit horses performed very well as expected, but they must continue to train

in the field and in controlled environments. Mounted must be allowed to start the six (6) week Mounted School immediately to prepare for the possibility of more civil unrest.

Please contact me if you have any questions or concerns.

A handwritten signature in black ink, appearing to read "Victor Renteria" with a stylized flourish at the end.

Victor Renteria, #8558
Sergeant of Police
Mounted Unit
Tactical Support Division

cc: Lieutenant Kylee Hawks 
Major Michael Igo
Deputy Chief Reuben Ramirez

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Amendments and Other Budget-Related Action Items for September 23**

The FY 2020-21 budget development process will conclude Wednesday, September 23, when you adopt the budget on second reading. We will then pivot to executing your policy direction as expressed in the budget starting October 1. Thank you for your commitment to the budget process.

Below is the list of agenda items for your consideration on Wednesday.

Agenda Item #92

The budget ordinance presented for final adoption includes all amendments you incorporated into the ordinance and approved on first reading on September 9. Please refer to the [memo](#) sent September 11 for a complete list. Wednesday will be the last opportunity to consider amendments before final adoption.

Attached are additional amendments received from City Councilmembers as of 12 p.m. today. You will notice the City Manager has also submitted an additional amendment. Based on further review of the pending facility security contract, we have determined the \$3 million increase originally recommended can be reduced by \$1 million. This amount plus additional interest earnings have been included in the amendment.

As with adoption on first reading, a record vote is required for final approval.

Agenda Item #93

This is an ordinance setting the tax rate. Per Texas Tax Code Chapter 26.05(2)(b), a record vote is required, and 60 percent of the City Council (nine members) must vote in favor. Your vote on September 9 set the property tax rate ceiling at \$0.7765 per \$100 in valuation, a reduction from the current tax rate. The City Council may adopt this rate or a lower rate.

Agenda Item #94

This is a resolution ratifying the increase in property tax revenues. Per Local Government Code 102.007, adopting a budget that raises more revenue from property taxes than in the previous year requires a separate record vote to ratify the increase.

DATE September 18, 2020
SUBJECT **Amendments and Other Budget-Related Action Items for September 23**

Agenda Item #95

This is an ordinance amending several chapters of the City Code related to fees. It does not require a record vote. Please refer to the separate [memo](#) sent this evening for more details.

Agenda Item #96

This is an ordinance creating or renaming departments as outlined in the budget book. Per City Charter Chapter X, Section 1, it does not require a record vote. However, it does require three-fourths approval (11 Councilmembers). This item establishes the Office of Data Analytics and Business Intelligence and renames the Office of Budget to the Office of Budget and Management Services.

Agenda Items #84 and #85

These are resolutions authorizing (1) position changes and salary schedules and (2) approval of the 2021 health insurance plans, respectively. They do not require record votes.

Please let me know if you have any questions.



M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billerae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

FY 2020-21 Budget - Additional Amendment Discussion - September 23, 2020

Council Member Lead - Gates		Amendment Number	
		89	
Council Member Co-Sponsor(S): Mendelsohn			
Source of Funds	Amount	Use of Funds	Amount
General Fund - additional property tax revenue that may become available once Collin and Denton Central Appraisal Districts certify the values within those counties. This amendment will require the additional revenue to be known prior to City Council's final adoption of FY 2020-21 budget on September 23, 2020 in order to be added into the budget ordinance.	674,360	Substitute motion by CM Kleinman - Park and Recreation (PKR) - first \$106,765 of additional revenue will fund encampment resolution teams and match \$106,765 that PKR will reallocate from maintenance and horticulture funds	106,765
		Public Works - increase funding for street improvements with additional revenue if in excess of \$106,765	567,595
Total Source of Funds	674,360	Total Use of Funds	674,360
City Council Action (yes/no/withdrawn)	Yes	Difference	0

City Manager - T.C. Broadnax		Amendment Number	
		93	
Source of Funds	Amount	Use of Funds	Amount
Courts - reduce funding for contract security	1,000,000	Office of Arts & Culture - grants to Cultural Operating Program (COP) organizations for operational expenses	284,653
Capital Bond Funds - accrued interest (2006 Cultural Arts Facilities - \$225,000; 2006 Streets - \$285,000; 2012 Streets - \$10,000)	520,000	Office of Arts & Culture - grants to Cultural Operating Program (COP) organizations for facility improvement expenses (city-owned facilities only)	225,000
		Office of Arts & Culture - funding for Bishop Arts Theater	150,000
		Transportation - add funding for bike lanes	320,347
		Management Services - Office of Environmental Quality - electric vehicle fleet study	100,000
		Various Departments - increase minimum wage of part-time employees to \$14 per hour (311 \$41,600; Courts \$2,391; Library \$36,804; OAC \$17,472; Park \$341,733)	440,000
Total Source of Funds	1,520,000	Total Use of Funds	1,520,000
City Council Action (yes/no/withdrawn)		Difference	0

Council Member Lead - Bazaldua		Amendment Number	
Council Member Co-Sponsor(S): Medrano, Blewett, Blackmon, West, Atkins, Narvaez			
Source of Funds	Amount	Use of Funds	Amount
Rescind amendment #43 in its entirety and replace with the following:			
Police Department - reduce overtime funding	7,000,000	Police - KPMG Study - add 95 non-sworn public safety personnel in FY21 and move 95 sworn public safety personnel to patrol, increasing the ratio of non-sworn to sworn staff to 18% from 14.7%	3,850,000
		Transportation - street lighting enhancements per Mayor's Task Force (one-time expense)	1,500,000
		Management Services - Office of Integrated Public Safety Solutions - funding for violence interrupters	300,000
		Code Compliance - add funding to address illegal dumping	750,000
		Management Services - Office of Community Care - add funding to address the Drivers of Poverty	600,000
Total Source of Funds	7,000,000	Total Use of Funds	7,000,000
City Council Action (yes/no/withdrawn)		Difference	0

Council Member Lead - West		Amendment Number	
Council Member Co-Sponsor(S): Blackmon, Blewett			
Source of Funds	Amount	Use of Funds	Amount
Rescind amendment #56 in its entirety and replace with the following:			
Intergovernmental revenue from Dallas County (election refund)	247,532	Transportation - modify/reduce special events permit fee to \$100 and reduce revenue	27,000
City Attorney's Office - reduction from supplies, materials, and contract services	54,468	Mayor and City Council - add funding for miscellaneous expense (PPE for council districts)	25,000
		Housing - staff and resources for the 1000 Unit Affordable Housing Challenge and a Mixed Use Challenge Bonus Program	250,000
Total Source of Funds	302,000	Total Use of Funds	302,000
City Council Action (yes/no/withdrawn)		Difference	0

Council Member Lead - Resendez		Amendment Number		96
Source of Funds	Amount	Use of Funds	Amount	
Rescind amendment #61 in its entirety and replace with the following:				
Various departments - reduce funding for temporary staffing (CCO \$16,013; Secretary \$3,867; Code \$10,992; Courts \$13,810; DAS \$62,438; DFR \$9,207; Police \$107,227; Housing \$55,241; OCC \$14,852; Park \$6,353)	300,000	Management Services - Office of Environmental Quality - add funding for community solar program	250,000	
Various departments - reduce funding for memberships as follows: (1) City Controller's Office - Government Finance Officers Association (\$8,544) and American Payroll Association (\$3,757) (2) Non-Departmental - TEX-21 (\$25,000), US Conference of Mayors (\$40,235), National League of Cities (\$36,322), and Texas Municipal League (\$59,542) (3) Office of Economic Development - North Texas Commission (\$60,000), North American Strategy for Competitiveness (\$2,500), and Tech Titans (\$1,600) (4) Transportation - Dallas Regional Mobility Coalition (\$37,500) and National Association of City Transportation Officials (\$25,000)	300,000	Code Compliance - add funding to address illegal dumping	170,347	
		Transportation - add funding for bike lanes	179,653	
Total Source of Funds	600,000	Total Use of Funds	600,000	
City Council Action (yes/no/withdrawn)		Difference	0	

Council Member Lead - West		Amendment Number		97
Council Member Co-Sponsor(S): Blackmon, Atkins, Blewett, Gates				
Source of Funds	Amount	Use of Funds	Amount	
Office of Sustainable Development (enterprise fund) - use Fund Balance/Reserves	500,000	Office of Sustainable Development (enterprise fund) - RFP for consultant to rapidly design and implement a self-certification process for architects and engineers for all permits except for new construction	500,000	
Total Source of Funds	500,000	Total Use of Funds	500,000	
Straw Vote Action (yes/no/withdrawn)		Difference	0	

Council Member Lead - McGough		Amendment Number		98
Source of Funds	Amount	Use of Funds	Amount	
Intergovernmental revenue from Dallas County (election refund)	61,322	Non-Departmental - add funding for National League of Cities membership	36,322	
Courts - reduce funding for contract security	97,042	Non-Departmental - add funding for Texas Municipal League membership	59,542	
		Transportation - add funding for DRMC (Dallas Regional Mobility Coalition) membership	37,500	
		Non-Departmental - add funding for TEX-21 membership	25,000	
Total Source of Funds	158,364	Total Use of Funds	158,364	
Straw Vote Action (yes/no/withdrawn)		Difference	0	

Council Member Lead - McGough		Amendment Number	
		99	
Source of Funds	Amount	Use of Funds	Amount
Partial removal of amendment #43 including the following:			
Transportation - special events parking fee changes (increase fee)	27,000	Police Department - restoration of overtime funding or allocated to hiring additional officers to reduce impact of attrition. If determined by DPD could also be used to hire civilians in department to assist needs in patrol.	1,943,500
Mayor and City Council - funding change (reduce funding)	25,000		
Management Services - Office of Environmental Quality - electric vehicle fleet study (eliminate funding)	100,000		
Management Services - Office of Environmental Quality - community solar program (eliminate funding)	250,000		
Public Works - reduce funding for street repair	101,500		
Various Departments - Part-time hourly adjustment (keep hourly rate at \$12.81)	440,000		
Transportation - reduce funding for signal system	1,000,000		
Total Source of Funds	1,943,500	Total Use of Funds	1,943,500
Straw Vote Action (yes/no/withdrawn)		Difference	0

Council Member Lead - Mendelsohn		Amendment Number	
		100	
Source of Funds	Amount	Use of Funds	Amount
Rescind amendment #26, #43, #44, #54, #56, #57, #61, #74, #81, #85, #86, #89 and replace with the following:			
Various Departments - remove all other amendments and return to the original draft budget as presented by the city manager with a .01¢ tax decrease to come from management services, at the city manager's discretion		General Fund - reduce property tax rate from 77.66¢ to 77.65¢	143,742
Management Services - reduction to be determined by the City Manager	143,742		
Total Source of Funds	143,742	Total Use of Funds	143,742
Straw Vote Action (yes/no/withdrawn)		Difference	0

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Certified Property Values for FY 2020-21 Budget**

As you know, Collin, Dallas, Denton, and Rockwall central appraisal districts (CADs) certify property values within the city by July 25 of each year in accordance with state law. However, this year, three of the appraisal districts were unable to complete the certification process by July 25 and therefore provided “certified estimates” as allowed by state law. The delay was due to the COVID-19 pandemic and its impact on the appraisal appeal and review process.

To complete the City Manager’s FY 2020-21 recommended budget on time, we used the certified estimates (\$133.8 billion) and made assumptions about values still in dispute to project property values to be \$147.6 billion. This was \$7.4 billion, or 5.28 percent more than the \$140.2 billion value certified in July 2019 for FY 2019-20.

On August 20, Dallas CAD provided certified values. This morning, Denton CAD certified their values, and late this afternoon, Collin CAD certified their values. Although all CADs have now certified their values, it is important to remember that values will continue to change as any remaining disputes are resolved.

The table below details the certified values for all four appraisal districts. Certified values for FY 2020-21 are \$147.4 billion, which is \$7.2 billion, or 5.14 percent more than the values certified last July for FY 2019-20.

Appraisal District	2019 Certified Value for FY 2019-20	2020 Certified Value for FY 2020-21	Variance	Percent Change
Collin	\$5,657,015,355	\$5,855,296,354	\$198,280,999	3.51%
Dallas	\$132,833,918,596	\$139,791,951,831	\$6,958,033,235	5.24%
Denton	\$1,735,724,224	\$1,787,322,578	\$51,598,354	2.97%
Rockwall	\$10,973,460	\$8,947,100	(\$2,026,360)	-18.47%
Total	\$140,237,631,635	\$147,443,517,863	\$7,205,886,228	5.14%

The 2020 certified values are \$121.4 million, or 0.08 percent more than communicated to you on August 21 when Collin and Denton CADs had not yet certified their values.

DATE September 18, 2020
SUBJECT **Certified Property Values for FY 2020-21 Budget**

Please contact me if you have any questions.


M. Elizabeth Reich
Chief Financial Officer

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report – July 2020**

Please find attached the most recent Budget Accountability Report (BAR) based on information through July 31, 2020. This report combines the Financial Forecast Report, Dallas 365, and Budget Initiative Tracker into a single monthly report.

If you have any questions, please contact me or Jack Ireland, Director of the Office of Budget.

M. Elizabeth Reich

M. Elizabeth Reich
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
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Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors



BUDGET ACCOUNTABILITY REPORT

AS OF JULY 31, 2020

**PREPARED BY THE
OFFICE OF BUDGET**

1500 Marilla Street, 4FN
Dallas, TX 75201

214-670-3659
financialtransparency.dallascityhall.com

EXECUTIVE SUMMARY

Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	Expenses
General Fund	✓	✓
Aviation	✗	✗
Convention and Event Services	✗	✗
Municipal Radio	✗	✗
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Sustainable Development and Construction	✗	!
Dallas Water Utilities	✓	✓
Information Technology	✓	✓
Radio Services	✓	✓
Equipment and Fleet Management	✓	!
Express Business Center	✓	✓
Office of the Bond Program	✗	✗
9-1-1 System Operations	✓	✓
Debt Service	✓	✓

✓ YE forecast within 5% of budget
 ! YE forecast within 6-10% of budget
 ✗ YE forecast more than 10% from budget or no forecast provided

Dallas 365



On Target (YTD)



On Target (YE)



Not on Target (YTD)



Not on Target (YE)

Budget Initiative Tracker



Complete



On Target



At Risk



Cancelled

FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through July 31, 2020, for the General Fund and other annual operating funds of the City. The Adopted Budget reflects the budget adopted by City Council on September 18, 2019, effective October 1, 2019, through September 30, 2020. The Amended Budget column reflects City Council-approved transfers between funds and programs, department-initiated transfers between expense objects, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-Date (YTD) Actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the Year-End (YE) Forecast, which projects anticipated revenues and expenditures as of September 30, 2020. The variance is the difference between the FY 2019-20 Amended Budget and the YE Forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

General Fund Overview

The General Fund overview provides a summary of financial activity through July 31, 2020.

	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	\$219,919,890	\$219,919,890		\$235,824,022	\$15,904,132
Revenues	1,438,189,202	1,429,495,904	1,223,505,526	1,390,748,232	(38,747,672)
Expenditures	1,438,089,000	1,429,415,904	1,011,186,870	1,360,151,017	(69,264,887)
Ending Fund Balance	\$220,020,092	\$219,999,890		\$266,421,237	\$46,421,347

Fund Balance. The summary includes fund balance with the YE revenue and expenditure forecasts. As of July 31, 2020, the YE forecast beginning fund balance represents the FY 2018-19 audited unassigned ending fund balance and includes FY 2018-19 YE savings.

Revenues. Through July 31, 2020, General Fund revenues are projected to be \$38,748,000 under budget due to an anticipated decline of \$16,281,000 in sales tax receipts associated with the economic impact of COVID-19.

Additionally, charges for service revenues are forecast to be \$16,308,000 under budget due to a \$6,783,000 decline in Park and Recreation revenues associated with facility closures. Moreover, an anticipated \$5,847,000 reduction is associated with the Ambulance Services Supplemental Payment Program (ASSPP). Lastly, a \$1,998,000 decline is projected for parking meter revenues.

Franchise and other revenues are forecast to be \$2,549,000 under budget due to a projected \$5,114,000 decline in fiber optics revenues because of customers switching to wireless. Additionally, naming rights sponsorships are projected to be \$943,000 under budget. This is partially offset by Atmos revenues, which are anticipated to be \$3,347,000 over the amended budget.

Expenditures. Through July 31, 2020, General Fund expenditures are projected to be \$69,265,000 under budget primarily due to salary savings from vacant civilian positions associated with the hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund (471 in all funds). Also, eligible COVID-19 expenses have been reduced via transfers to the Coronavirus Relief Fund (from the U.S. Treasury). This is partially offset by an anticipated increase in hiring of police officers and the purchase of police equipment and uniforms.

VARIANCE NOTES

FY 2019-20 Amended Budget. City Council amended the General Fund budget on June 10, 2020, by ordinance #31553 for mid-year appropriation adjustments. Staff recommended a net decrease of \$2,093,000 for General Fund revenues and expenses and transfer of expense appropriations between departments. City Council approved all recommended adjustments except those affecting the Dallas Police Department (DPD). City Council action reduced the General Fund budget by an additional \$6,500,000.

Revenue adjustments include:

- \$6,600,000 decrease in Franchise and Other
- \$3,760,000 decrease in Charges for Service
- \$1,667,000 increase in Intergovernmental

Expense adjustments include:

- \$200,000 decrease for Building Services (BSD)
- \$550,000 increase for City Controller's Office (CCO)
- \$1,657,000 decrease for Court and Detention Services (CTS)
- \$2,553,000 increase for Dallas Fire-Rescue (DFR)
- \$91,000 decrease for Human Resources (HR)
- \$1,600,000 decrease for Library (LIB)
- \$100,000 increase for Mayor and City Council (MCC)
- \$3,854,000 decrease for Non-Departmental (Non-D)
- \$116,000 increase for Management Services (MGT)
- \$5,260,000 decrease for Park and Recreation (PKR)
- \$1,433,000 increase for Public Works (PBW)
- \$683,000 decrease for Transportation (TRN)

Financial Forecast Report

GENERAL FUND REVENUE

Revenue Category	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Property Tax ¹	\$787,420,172	\$787,420,172	\$785,831,643	\$787,223,985	(\$196,187)
Sales Tax ²	325,566,185	325,566,185	209,916,637	309,284,972	(16,281,213)
Franchise and Other ³	129,339,760	122,739,557	95,341,153	120,190,604	(2,548,953)
Charges for Service ⁴	115,177,017	111,417,257	65,719,630	95,109,670	(16,307,587)
Fines and Forfeitures ⁵	27,222,251	27,222,251	20,100,147	23,834,545	(3,387,706)
Operating Transfers In	25,694,602	25,694,602	21,598,492	25,694,602	0
Intergovernmental ⁶	11,382,649	13,049,314	10,235,571	13,620,972	571,658
Miscellaneous ⁷	6,685,258	6,685,258	5,959,422	6,213,352	(471,906)
Licenses and Permits	5,154,061	5,154,061	4,236,623	5,009,322	(144,739)
Interest	4,547,247	4,547,247	4,566,208	4,566,208	18,961
Total Revenue	\$1,438,189,202	\$1,429,495,904	\$1,223,505,526	\$1,390,748,232	(\$38,747,672)

VARIANCE NOTES

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

1 Property Tax. Property tax revenues are forecast to be \$196,000 under budget based on current trends and actual collections.

2 Sales Tax. Sales tax revenues are forecast to be \$16,281,000 under budget due to the economic impact of COVID-19.

3 Franchise and Other. The budget for franchise and other revenues was decreased by \$6,600,000 on June 10, 2020, as part of the mid-year appropriation adjustment process. Revenues are forecast to be \$2,549,000 under budget due to a projected \$5,114,000 decline in fiber optics revenues because of customers switching to wireless. Additionally, naming rights sponsorships are projected to be \$943,000 under budget. This is partially offset by Atmos revenues, which are anticipated to be \$3,347,000 over the amended budget.

4 Charges for Service. The budget for charges for service revenues was decreased by \$3,760,000 on June 10, 2020, as part of the mid-year appropriation adjustment process. Revenues are forecast to be \$16,308,000 under budget. An anticipated \$5,847,000 reduction is associated with the Ambulance Services Supplemental Payment Program (ASSPP). DFR was informed that municipal EMS providers would see a significant cut in payments, but the final estimate for ASSPP will not be known until later in the fiscal year. Moreover, PKR revenues are forecast to be \$6,783,000 under budget due to facility closures associated with COVID-19, and parking meter fees are forecast to be \$1,998,000 under budget.

5 Fines and Forfeitures. Fines and forfeitures revenues are forecast to be \$3,388,000 under budget primarily due to a \$1,428,000 decrease in non-traffic fines, a \$705,000 decrease in civil fines, and a \$829,000 decrease in parking fines associated with COVID-19.

VARIANCE NOTES

6 Intergovernmental. The budget for intergovernmental revenues was increased by \$1,667,000 on June 10, 2020, by ordinance #31553 as the result of a one-time transfer from Dallas County for equipment purchases. Revenues are forecast to be \$572,000 over budget primarily due to intergovernmental revenue-sharing agreements with Coppell, Euless, Grapevine, and Irving being \$1,149,000 over budget. This is partially offset by a \$666,000 decrease in the Dallas County reimbursement to CTS for child safety fees.

7 Miscellaneous. Miscellaneous revenues are forecast to be \$472,000 under budget primarily due to an \$817,000 accounting correction associated with the Meyerson Symphony Center contract, offset by an equivalent reduction in expenses. Additionally, rebate revenue is projected to be \$204,000 over budget, and auto auction revenue is projected to be \$198,000 over budget.

Financial Forecast Report

GENERAL FUND EXPENDITURES

Expenditure Category	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	\$243,326,547	\$240,345,712	\$150,173,850	\$208,922,461	(\$31,423,251)
Civilian Overtime	6,094,572	6,127,199	8,146,360	10,742,389	4,615,190
Civilian Pension	34,258,149	34,195,140	21,792,917	30,425,991	(3,769,149)
Uniform Pay	457,164,984	457,164,984	324,218,399	455,328,700	(1,836,284)
Uniform Overtime	40,551,607	42,604,287	36,032,349	49,369,139	6,764,852
Uniform Pension	164,529,405	164,529,405	116,469,041	164,062,114	(467,291)
Health Benefits	70,051,318	70,061,654	41,523,990	69,885,685	(175,969)
Workers Comp	14,933,520	14,933,520	14,933,520	14,933,520	0
Other Personnel Services	10,260,278	10,229,426	8,054,445	12,062,121	1,832,695
Total Personnel Services¹	1,041,170,380	1,040,191,327	721,344,871	1,015,732,120	(24,459,207)
Supplies	82,737,886	81,596,773	53,099,455	78,444,915	(3,151,858)
Contractual Services	389,583,720	380,740,740	279,924,107	374,087,634	(6,653,106)
Capital Outlay ²	14,823,774	17,333,244	11,208,770	18,244,290	911,046
Reimbursements ³	(90,226,760)	(90,446,180)	(54,390,333)	(126,357,942)	(35,911,762)
Total Expenditures	\$1,438,089,000	\$1,429,415,904	\$1,011,186,870	\$1,360,151,017	(\$69,264,887)

VARIANCE NOTES

General Fund expenditure variance notes are provided below for expenditure categories with YE forecast variances of +/- five percent. The Amended Budget column reflects department-initiated transfers between expense objects.

1 Personnel Services. Personnel services are forecast to be \$24,459,000 under budget primarily due to salary savings associated with the hiring freeze enacted March 19, 2020, an extended furlough of 389 civilian employees in the General Fund, and a transfer of eligible personnel expenses to the Coronavirus Relief Fund. This is partially offset by an anticipated increase in hiring of police officers and overtime for both civilian and uniform employees. Dallas Police Department (DPD) ended FY 2018-19 with more officers than anticipated, is experiencing less attrition, and is increasing hiring. DPD's budget assumed 3,053 officers at the end of FY 2019-20, but DPD now anticipates ending the year with 3,150 officers. Funding for these additional 97 officers was not anticipated in the adopted budget.

2 Capital Outlay. Capital outlays are forecast to be \$911,000 over budget primarily due to expenses related to bike lane project designs incurred in Capital Outlay that were budgeted under Contractual Services.

3 Reimbursements. General Fund reimbursements reflect contributions from various agencies, including federal and state funds, internal service fund departments, and enterprise fund departments. Reimbursements are forecast to be \$35,912,000 over budget primarily due to an anticipated use of the Coronavirus Relief Fund to pay for expenses related to COVID-19 incurred within the General Fund. This is primarily offset by lower forecasts for TIF reimbursements to the Office of Economic Development (ECO), decreased reimbursements to DFR and DPD from Aviation (AVI), and decreased reimbursements to the Office of Environmental Quality and Sustainability (OEQS) from DWU and Storm Drainage Management (SDM).

Financial Forecast Report

GENERAL FUND EXPENDITURES

Expenditure by Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
Building Services ¹	\$23,310,536	\$23,110,777	\$16,915,495	\$20,882,556	(\$2,228,221)
City Attorney's Office ²	18,483,486	18,483,486	12,088,823	17,445,366	(1,038,120)
City Auditor's Office ³	3,398,923	3,398,923	1,848,659	2,747,547	(651,376)
City Manager's Office ⁴	2,936,728	2,936,728	1,908,379	2,743,223	(193,505)
City Secretary's Office	3,038,936	3,038,936	2,083,093	3,022,888	(16,048)
Elections	98,646	98,646	53,766	98,646	0
Civil Service ⁵	3,274,657	3,274,657	1,933,923	2,778,159	(496,498)
Code Compliance ⁶	30,476,546	30,476,546	19,357,766	28,087,753	(2,388,793)
City Controller's Office ⁷	7,210,578	7,760,563	4,672,910	6,903,941	(856,622)
Independent Audit	945,429	945,429	(9,568)	945,429	0
Court and Detention Services ⁸	22,636,938	20,980,196	14,312,802	19,682,304	(1,297,892)
Jail Contract	9,158,124	9,158,124	6,868,060	9,158,124	0
Dallas Animal Services ⁹	15,635,492	15,635,492	10,251,079	14,020,618	(1,614,874)
Dallas Fire-Rescue ¹⁰	317,747,117	320,219,797	221,805,945	307,027,970	(13,191,827)
Dallas Police Department ¹¹	516,967,195	516,967,195	360,011,470	501,432,780	(15,534,415)
Housing and Neighborhood Revitalization ¹²	3,270,227	3,270,227	1,839,092	3,016,217	(254,010)
Human Resources ¹³	6,556,941	6,465,527	4,779,604	6,053,037	(412,490)
Judiciary	3,806,942	3,806,942	2,803,246	3,784,855	(22,087)
Library ¹⁴	33,876,186	32,276,186	22,421,295	28,578,380	(3,697,806)
Mayor and City Council ¹⁵	5,017,657	5,117,657	3,176,342	4,813,293	(304,364)
Non-Departmental ¹⁶	105,563,682	101,709,282	79,598,783	98,751,513	(2,957,769)
Office of Arts and Culture ¹⁷	20,866,115	20,866,115	17,054,060	17,838,744	(3,027,371)
Office of Budget ¹⁸	3,879,425	3,879,425	2,766,165	3,680,656	(198,769)
Office of Economic Development ¹⁹	5,365,845	5,365,845	3,863,853	5,024,874	(340,971)
Office of Management Services					
311 Customer Service Center ²⁰	4,835,776	4,835,776	2,851,283	4,594,225	(241,551)
Council Agenda Office	246,824	246,824	164,039	235,781	(11,043)
Emergency Management	1,122,694	1,122,694	826,559	1,122,290	(404)
Office of Business Diversity ²¹	992,241	992,241	572,552	837,702	(154,539)
Office of Community Care ²²	6,700,917	6,700,917	3,738,263	6,305,414	(395,503)
Office of Community Police Oversight ²³	475,000	475,000	93,196	268,994	(206,006)
Office of Environmental Quality and Sustainability ²⁴	3,524,865	3,524,865	2,510,141	2,182,868	(1,341,997)
Office of Equity	492,264	492,264	276,458	468,722	(23,542)
Office of Ethics and Compliance ²⁵	227,912	227,912	58,491	116,969	(110,943)
Office of Fair Housing and Human Rights ²⁶	519,488	519,488	328,827	476,364	(43,124)
Office of Historic Preservation ²⁷	626,200	626,200	290,160	564,492	(61,708)
Office of Homeless Solutions	12,126,340	12,126,340	9,168,284	12,041,143	(85,197)
Office of Innovation ²⁸	913,030	913,030	543,184	822,729	(90,301)
Office of Integrated Public Safety Solutions ²⁹	0	115,798	0	115,798	0
Office of Resiliency ³⁰	334,705	334,705	112,279	295,186	(39,519)
Office of Strategic Partnerships and Governmental Affairs	1,084,555	1,084,555	852,335	1,083,042	(1,513)
Office of Welcoming Communities ³¹	751,913	751,913	302,013	593,788	(158,125)
Public Affairs and Outreach ³²	2,020,529	2,020,529	1,200,855	1,820,588	(199,941)
Park and Recreation ³³	98,596,497	93,336,737	72,297,737	85,024,763	(8,311,974)
Planning and Urban Design ³⁴	3,396,703	3,396,703	2,090,899	3,002,873	(393,830)
Procurement Services ³⁵	3,021,425	3,021,425	1,688,642	2,563,716	(457,709)
Public Works ³⁶	77,176,071	78,609,407	62,272,168	78,049,407	(560,000)
Sustainable Development and Construction ³⁷	1,858,966	1,858,966	1,673,930	1,612,605	(246,361)
Transportation ³⁸	45,270,589	44,587,769	29,118,390	41,681,542	(2,906,227)
Total Departments	\$1,429,837,855	\$1,421,164,759	\$1,005,435,725	\$1,354,399,872	(\$66,764,887)
Liability/Claim Fund Transfer	2,751,145	2,751,145	2,751,145	2,751,145	0
Contingency Reserve	3,000,000	3,000,000	3,000,000	3,000,000	0
Salary and Benefit Reserve ³⁹	2,500,000	2,500,000	0	0	(2,500,000)
Total Expenditures	\$1,438,089,000	\$1,429,415,904	\$1,011,186,870	\$1,360,151,017	(\$69,264,887)

VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

1 Building Services. BSD's budget was decreased by \$200,000 on June 10, 2020, by ordinance #31553. BSD is projected to be \$2,228,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, an extended furlough of 389 civilian employees in the General Fund, and the transfer of eligible expenses to the Coronavirus Relief Fund.

2 City Attorney's Office. CAO is projected to be \$1,038,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the Coronavirus Relief Fund.

3 City Auditor's Office. AUD is projected to be \$651,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and an anticipated reduction in the need for audit co-sourcing services in FY 2019-20.

4 City Manager's Office. CMO is projected to be \$194,000 under budget due to the transfer of eligible expenses to the Coronavirus Relief Fund.

5 Civil Service. CVS is projected to be \$496,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020.

6 Code Compliance. CCS is projected to be \$2,389,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the Coronavirus Relief Fund.

7 City Controller's Office. CCO's budget was increased by \$550,000 on June 10, 2020, by ordinance #31553 for the reorganization of City payroll services. CCO is projected to be \$857,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the Coronavirus Relief Fund.

8 Court and Detention Services. CTS' budget was decreased by \$1,657,000 on June 10, 2020, by ordinance #31553. CTS is projected to be \$1,298,000 under budget primarily due to salary savings associated with the hiring freeze enacted March 19, 2020 (\$2,837,000) and savings from the school crossing guard contract due to school closures associated with the Dallas County stay-at-home decree (\$581,000), as well as the transfer of eligible expenses to the Coronavirus Relief Fund. CTS savings are partially offset by increases in overtime (\$858,000), termination payouts (\$109,000), security services (\$553,000), and temporary help services (\$144,000).

9 Dallas Animal Services. DAS is projected to be \$1,615,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the Coronavirus Relief Fund.

10 Dallas Fire-Rescue. DFR's budget was increased by \$2,553,000 on June 10, 2020, by ordinance #31553 for the use of overtime and reduced reimbursement from AVI for emergency medical services (EMS). DFR is projected to be \$13,192,000 under budget primarily due to the transfer of eligible expenses to the Coronavirus Relief Fund.

11 Dallas Police Department. DPD is projected to be \$15,534,000 under budget primarily due to the transfer of eligible expenses to the Coronavirus Relief Fund, partially offset by higher-than-anticipated hiring of police officers, uniforms, and overtime for civilian and sworn positions. The increase in overtime is associated with the October 2019 tornado, COVID-19, and the summer 2020 civil protests, as well as

cancellation of an anticipated transfer of eligible overtime expenses to Confiscated Funds. DPD ended FY 2018-19 with more officers than anticipated, is experiencing less attrition, and is increasing hiring. DPD's budget assumed 3,053 officers at the end of FY 2019-20, but DPD now anticipates ending the year with 3,150 officers. Funding for these additional 97 officers was not anticipated in the adopted budget.

12 Housing and Neighborhood Revitalization. HOU is projected to be \$254,000 under budget due to salary savings, partially offset by termination payouts.

13 Human Resources. HR's budget was decreased by \$91,000 on June 10, 2020, by ordinance #31553. HR is projected to be \$412,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund, as well as the transfer of eligible expenses to the Coronavirus Relief Fund.

14 Library. LIB's budget was decreased by \$1,600,000 on June 10, 2020, by ordinance #31553. LIB is projected to be \$3,698,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund, as well as the transfer of eligible expenses to the Coronavirus Relief Fund.

15 Mayor and City Council. MCC's budget was increased by \$100,000 on June 10, 2020, by ordinance #31553 for salary equity adjustments. MCC is projected to be \$304,000 under budget due to salary savings associated with vacancies and an extended furlough of 389 civilian employees in the General Fund, as well as the transfer of eligible expenses to the Coronavirus Relief Fund. This is primarily offset by salary equity adjustments.

16 Non-Departmental. The Non-D budget was decreased by \$3,854,000 on June 10, 2020, by ordinance #31553.

17 Office of Arts and Culture. OAC is projected to be \$3,027,000 under budget primarily due to a reduction in Cultural Organizations Program contracts, deferral of one-third of its project-based grants to FY 2020-21, and a reduction in cultural center budgets. Further savings are due to salary savings associated with the hiring freeze enacted March 19, 2020, an extended furlough of 389 civilian employees in the General Fund, and the transfer of eligible expenses to the Coronavirus Relief Fund.

18 Office of Budget. BMS is projected to be \$199,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the Coronavirus Relief Fund.

19 Office of Economic Development. ECO is projected to be \$341,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the Coronavirus Relief Fund, primarily offset by lower forecasts for TIF reimbursements.

20 311 Customer Service Center. 311 is projected to be \$242,000 under budget due to salary savings and the transfer of eligible expenses to the Coronavirus Relief Fund, partially offset by an increase in overtime.

21 Office of Business Diversity. OBD is projected to be \$155,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, and the transfer of eligible expenses to the Coronavirus Relief Fund.

22 Office of Community Care. OCC is projected to be \$396,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, savings from the senior dental services contract, and contract cancellation in senior services programming.

23 Office of Community Police Oversight. OCPO is projected to be \$206,000 under budget due to salary savings.

24 Office of Environmental Quality and Sustainability. OEQS is projected to be \$1,342,000 under budget due to salary savings associated with the hiring freeze enacted March 19, 2020, the transfer of eligible expenses to the Coronavirus Relief Fund, and the further reduction of non-essential expenses, partially offset by reduced reimbursements from DWU and SDM.

25 Office of Ethics and Compliance. EAC is projected to be \$111,000 under budget due to salary savings.

26 Office of Fair Housing and Human Rights. FHO is projected to be \$43,000 under budget due to salary savings.

27 Office of Historic Preservation. OHP is projected to be \$62,000 under budget due to salary savings and the transfer of eligible expenses to the Coronavirus Relief Fund.

28 Office of Innovation. INO is projected to be \$90,000 under budget due to salary savings and the transfer of eligible expenses to the Coronavirus Relief Fund.

29 Office of Integrated Public Safety Solutions. MGT's budget was increased by \$116,000 on June 10, 2020, by ordinance #31553 to establish the new Office of Integrated Public Safety Solutions.

30 Office of Resiliency. REO is projected to be \$40,000 under budget due to salary savings and the transfer of eligible expenses to the Coronavirus Relief Fund.

31 Office of Welcoming Communities and Immigrant Affairs. WCIA is projected to be \$158,000 under budget due to salary savings and the transfer of eligible expenses to the Coronavirus Relief Fund.

32 Public Affairs and Outreach. PAO is projected to be \$200,000 under budget due to salary savings and the transfer of eligible expenses to the Coronavirus Relief Fund.

33 Park and Recreation. PKR's budget was decreased by \$5,260,000 on June 10, 2020, by ordinance #31553. PKR is projected to be \$8,312,000 under budget primarily due to salary savings (\$5,913,000) associated with the hiring freeze enacted March 19, 2020, and an extended furlough of 389 civilian employees in the General Fund; the cancellation of various recreational programming (\$2,100,000); and the transfer of eligible expenses to the Coronavirus Relief Fund. PKR's savings are primarily offset by increases in overtime (\$591,000) and termination payouts (\$415,000).

34 Planning and Urban Design. PUD is projected to be \$394,000 under budget primarily due to the transfer of eligible expenses to the Coronavirus Relief Fund.

35 Procurement Services. POM is projected to be \$458,000 under budget primarily due to salary savings and the transfer of eligible expenses to the Coronavirus Relief Fund.

36 Public Works. PBW's budget was increased by \$1,433,000 on June 10, 2020, by ordinance #31553 for the purchase of equipment supported by unplanned revenue from Dallas County.

37 Sustainable Development and Construction. DEV is projected to be \$246,000 under budget primarily due to salary savings and the transfer of eligible expenses to the Coronavirus Relief Fund.

38 Transportation. TRN's budget was decreased by \$683,000 on June 10, 2020, by ordinance #31553. TRN is projected to be \$2,906,000 under budget primarily due to salary savings partially associated with an extended furlough of 389 civilian employees in the General Fund, and finding an alternate source of funding for FY 2019-20 operation and maintenance of the Dallas Streetcar.

39 Salary and Benefit Reserve. The salary and benefit reserve has not been required in FY 2019-20 because General Fund departments have personnel savings from the hiring freeze enacted on March 19, 2020, an extended furlough of 389 civilian employees in the General Fund, and the transfer of eligible expenses to the Coronavirus Relief Fund.

Financial Forecast Report

ENTERPRISE FUNDS

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
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AVIATION¹

Beginning Fund Balance	\$5,570,308	\$5,570,308		\$5,419,811	(\$150,497)
Total Revenues	158,255,683	158,255,683	105,548,314	128,098,078	(30,157,605)
Total Expenditures	158,255,683	158,255,683	108,886,373	128,098,078	(30,157,605)
Ending Fund Balance	\$5,570,308	\$5,570,308		\$5,419,811	(\$150,497)

CONVENTION AND EVENT SERVICES²

Beginning Fund Balance	\$39,186,345	\$39,186,345		\$57,091,833	\$17,905,488
Total Revenues	114,358,254	114,358,254	60,106,973	65,899,142	(48,459,112)
Total Expenditures	114,358,254	114,358,254	31,456,476	65,899,142	(48,459,112)
Ending Fund Balance	\$39,186,345	\$39,186,345		\$57,091,833	\$17,905,488

MUNICIPAL RADIO³

Beginning Fund Balance	\$768,840	\$768,840		\$957,554	\$188,714
Total Revenues	2,161,634	2,161,634	1,267,632	1,515,000	(646,634)
Total Expenditures	2,067,782	2,067,782	1,370,507	1,793,129	(274,653)
Ending Fund Balance	\$862,692	\$862,692		\$679,425	(\$183,267)

Note: FY 2019-20 budget reflects revenue in excess of expenses.

SANITATION SERVICES⁴

Beginning Fund Balance	\$24,416,494	\$24,416,494		\$40,213,874	\$15,797,380
Total Revenues	120,129,201	120,129,201	102,994,210	121,064,719	935,518
Total Expenditures	122,129,201	127,945,397	77,621,272	127,945,397	0
Ending Fund Balance	\$22,416,494	\$16,600,298		\$33,333,196	\$16,732,898

STORM DRAINAGE MANAGEMENT—DALLAS WATER UTILITIES⁵

Beginning Fund Balance	\$12,721,861	\$12,721,861		\$9,880,820	(\$2,841,041)
Total Revenues	60,936,837	60,936,837	53,224,738	60,439,176	(497,661)
Total Expenditures	60,936,837	65,536,837	42,239,982	65,536,837	0
Ending Fund Balance	\$12,721,861	\$8,121,861		\$4,783,159	(\$3,338,702)

SUSTAINABLE DEVELOPMENT AND CONSTRUCTION⁶

Beginning Fund Balance	\$45,979,705	\$45,979,705		\$51,827,466	\$5,847,761
Total Revenues	33,474,379	33,474,379	25,555,715	29,273,848	(4,200,531)
Total Expenditures	34,550,990	34,550,990	24,083,553	31,842,786	(2,708,204)
Ending Fund Balance	\$44,903,094	\$44,903,094		\$49,258,528	\$4,355,434

Note: FY 2019-20 budget reflects planned use of fund balance.

WATER UTILITIES⁷

Beginning Fund Balance	\$138,576,064	\$138,576,064		\$151,387,348	\$12,811,284
Total Revenues	670,485,708	670,485,708	518,349,124	644,651,349	(25,834,359)
Total Expenditures	681,220,919	681,220,919	474,273,449	655,391,831	(25,829,088)
Ending Fund Balance	\$127,840,853	\$127,840,853		\$140,646,866	\$12,806,013

Note: FY 2019-20 budget reflects planned use of fund balance.

Financial Forecast Report

INTERNAL SERVICE FUNDS

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
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INFORMATION TECHNOLOGY

Beginning Fund Balance	\$4,578,881	\$4,578,881		\$5,116,697	\$537,816
Total Revenues	80,180,034	80,180,034	65,437,513	80,206,339	26,305
Total Expenditures	79,967,864	79,967,864	63,700,912	79,014,144	(953,720)
Ending Fund Balance	\$4,791,051	\$4,791,051		\$6,308,892	\$1,517,841

Note: FY 2019-20 budget reflects revenue in excess of expenses.

RADIO SERVICES

Beginning Fund Balance	\$924,085	\$924,085		\$1,263,982	\$339,897
Total Revenues	12,523,888	12,523,888	10,508,889	12,519,954	(3,934)
Total Expenditures	12,825,721	12,825,721	11,292,881	12,693,455	(132,266)
Ending Fund Balance	\$622,252	\$622,252		\$1,090,481	\$468,229

Note: FY 2019-20 budget reflects planned use of fund balance.

EQUIPMENT AND FLEET MANAGEMENT⁸

Beginning Fund Balance	\$6,362,857	\$6,362,857		\$7,143,432	\$780,575
Total Revenues	56,213,623	56,213,623	21,940,747	56,740,748	527,125
Total Expenditures	56,235,872	56,235,872	41,352,766	52,006,848	(4,229,024)
Ending Fund Balance	\$6,340,608	\$6,340,608		\$11,877,332	\$5,536,724

Note: FY 2019-20 budget reflects planned use of fund balance.

EXPRESS BUSINESS CENTER

Beginning Fund Balance	\$3,510,566	\$3,510,566		\$3,426,575	(\$83,991)
Total Revenues	2,593,790	2,593,790	2,072,501	2,593,790	0
Total Expenditures	2,005,981	2,005,981	1,588,224	2,005,937	(44)
Ending Fund Balance	\$4,098,375	\$4,098,375		\$4,014,428	(\$83,947)

Note: FY 2019-20 budget reflects revenue in excess of expenses.

OFFICE OF THE BOND PROGRAM⁹

Beginning Fund Balance	\$0	\$0		(\$2,916,716)	(\$2,916,716)
Total Revenues	18,547,674	18,547,674	737,869	15,021,910	(3,525,764)
Total Expenditures	18,547,674	18,547,674	11,873,613	15,021,910	(3,525,764)
Ending Fund Balance	\$0	\$0		(\$2,916,716)	(\$2,916,716)

Financial Forecast Report

OTHER FUNDS

Department	FY 2019-20 Adopted Budget	FY 2019-20 Amended Budget	YTD Actual	YE Forecast	Variance
9-1-1 SYSTEM OPERATIONS¹⁰					
Beginning Fund Balance	\$7,453,734	\$7,453,734		\$11,185,392	\$3,731,658
Total Revenues	12,017,444	12,017,444	4,817,244	12,072,921	55,477
Total Expenditures	15,292,755	17,456,147	4,125,451	17,434,187	(21,960)
Ending Fund Balance	\$4,178,423	\$2,015,031		\$5,824,126	\$3,809,095

Note: FY 2019-20 budget reflects planned use of fund balance.

DEBT SERVICE¹¹

Beginning Fund Balance	\$23,358,486	\$23,358,486		\$34,291,584	\$10,933,098
Total Revenues	305,536,876	305,536,876	282,277,295	305,017,730	(519,146)
Total Expenditures	305,451,298	305,451,298	226,541,848	297,317,298	(8,134,000)
Ending Fund Balance	\$23,444,064	\$23,444,064		\$41,992,016	\$18,547,952

Note: FY 2019-20 budget reflects revenue in excess of expenses.

EMPLOYEE BENEFITS¹²

City Contributions	\$97,177,729	97,177,729	61,360,341	97,177,729	\$0
Employee Contributions	38,231,005	38,231,005	32,744,261	32,744,261	(5,486,744)
Retiree	32,507,154	32,507,154	25,104,047	28,788,573	(3,718,581)
Other	0	0	166,726	166,726	166,726
Total Revenues	167,915,888	167,915,888	119,375,376	158,877,290	(9,038,598)
Total Expenditures	\$171,665,888	\$171,665,888	\$129,080,972	\$154,776,692	(\$16,889,196)

Note: FY 2019-20 budget reflects revenue in excess of expenses. FY 2019-20 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

RISK MANAGEMENT¹³

Worker's Compensation	\$19,883,135	\$19,883,135	20,710,151	20,710,151	\$827,016
Third Party Liability	4,383,960	4,383,960	7,426,534	7,426,534	3,042,574
Purchased Insurance	4,526,340	4,526,340	5,066	5,066	(4,521,274)
Interest and Other	0	0	135,612	135,612	135,612
Total Revenues	28,793,435	28,793,435	28,277,363	28,277,363	(516,072)
Total Expenditures	\$34,526,799	\$34,526,799	20,896,503	30,726,951	(\$3,799,848)

Note: FY 2019-20 budget reflects planned use of fund balance. FY 2019-20 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (Worker's Compensation/Liability/Property Insurance).

VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of July 31, 2020, YE forecast beginning fund balance represents the FY 2018-19 audited ending fund balance and any additional YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

1 Aviation. AVI revenues are projected to be \$30,158,000 under budget primarily due to a loss of landing fees and garage parking associated with diminished air travel due to COVID-19. Expenses are projected to be \$30,158,000 under budget primarily due to salary savings associated with the hiring freeze enacted March 19, 2020, limited overtime, elimination of temporary employees and various contractual expenses, and the transfer of eligible expenses to the Coronavirus Relief Fund. AVI currently anticipates approximately \$53,800,000 in CARES Act funding, which will mitigate some of the financial impacts of COVID-19: \$19,800,000 for remaining FY 2019-20 operating expenses, \$10,000,000 for current fiscal year debt service payments, \$4,000,000 for capital transfer, and \$20,000,000 for next fiscal year's debt service payments.

2 Convention and Event Services. CCT revenues are projected to be \$48,459,000 under budget due to various event cancellations and significantly lower Hotel Occupancy Tax (HOT) and alcoholic beverage tax collections as a result of COVID-19. CCT expenses are projected to be \$48,459,000 under budget primarily due to a reduction in payments to VisitDallas, Spectra Venue Management, and costs that would have been incurred for now-canceled events. CCT continues to work with its hotel partners, VisitDallas, Spectra Venue Management, and the Dallas Tourism Public Improvement District to forecast HOT decreases and potentially rebook clients later in the fiscal year.

3 Municipal Radio. WRR revenues are projected to be \$647,000 under budget due to the onset of COVID-19. Expenses are projected to be \$275,000 under budget primarily due to salary savings and a decrease in local agency commission fees. WRR will continue to publicly broadcast City Council meetings and classical music to Dallas residents. WRR anticipates the use of fund balance to offset lost revenues.

4 Sanitation Services. SAN's budget was increased by \$5,816,000 on June 10, 2020, by ordinance #31553 for emergency contract management expenses, storm debris collection and hauling, brush collection services, overtime, and temporary labor services resulting from the October 2019 tornado. SAN anticipates the use of fund balance to offset increased expenses.

5 Storm Drainage Management—Dallas Water Utilities. SDM's budget was increased by \$4,600,000 on September 9, 2020, by ordinance #31621 for fleet and capital contingency. SDM anticipates the use of fund balance to offset increased expenses.

6 Sustainable Development and Construction. DEV revenues are projected to be \$4,201,000 under budget due to the onset of COVID-19. DEV is currently projecting a 20 percent across-the-board reduction in revenue due to diminished permit activity. DEV anticipates the use of fund balance to offset lost revenues.

7 Water Utilities. DWU revenues are projected to be \$25,834,000 under budget primarily due to decreased water consumption associated with COVID-19. FY 2019-20's budget assumed 141 billion gallons of water usage, and the current estimate is 138 billion gallons. DWU expenses are projected to be \$25,829,000 under budget primarily due to salary savings, decreased street rental payments, a decreased capital construction transfer, and the transfer of eligible expenses to the Coronavirus Relief Fund.

8 Equipment and Fleet Management. EFM expenses are projected to be \$4,229,000 under budget primarily due to lower fuel costs and salary savings.

VARIANCE NOTES

9 Office of the Bond Program. OBP expenses are projected to be \$3,526,000 under budget primarily due to salary (\$2,777,000) and contract savings (\$2,003,000), partially offset by a loss of SDM reimbursements (\$602,000). The centralized OBP charges each capital project budget for project implementation costs. Savings in actual OBP implementation expenses result in fewer charges to the capital project.

10 911 System Operations. 911's budget was increased by \$2,163,000 on January 8, 2020, by resolution #20-0130 to accept a matching grant through the Texas Commission on State Emergency Communications to implement a Next Generation 911 system.

11 Debt Service. Debt Service expenses are projected to be \$8,134,000 under budget due to the City forgoing a planned bond sale in May 2020.

12 Employee Health Benefits. EHB expenses are projected to be \$16,889,000 under budget due to lower-than-anticipated costs associated with voluntary products, Flexible Spending Accounts (FSAs), pre-65 retiree enrollees, UnitedHealthCare billing credits, and the postponement of elective surgeries. Employees pay 100% of the costs for voluntary benefits and FSAs, so revenues and expenses both decrease if employees do not choose those options. Revenues are projected to be \$9,039,000 under budget primarily due to employee and retiree contributions.

13 Risk Management. ORM expenses are projected to be \$3,800,000 under budget primarily due to anticipated claims expenses in FY 2019-20 being delayed to FY 2020-21.

Financial Forecast Report

GENERAL OBLIGATION BONDS**2017 Bond Program**

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation [A]	\$533,981,000	\$216,173,243	\$61,331,032	\$48,206,267	\$106,635,944
Park and Recreation Facilities [B]	261,807,000	157,308,992	71,323,744	30,025,229	55,960,018
Fair Park [C]	50,000,000	28,820,000	15,353,878	11,312,060	2,154,062
Flood Protection and Storm Drainage [D]	48,750,000	9,422,353	3,036,650	2,943,915	3,441,788
Library Facilities [E]	15,589,000	15,589,000	8,415,057	5,925,801	1,248,142
Cultural and Performing Arts Facilities [F]	14,235,000	13,839,120	2,157,822	10,452,584	1,228,714
Public Safety Facilities [G]	32,081,000	25,576,956	6,248,108	11,346,338	7,982,510
City Facilities [H]	18,157,000	10,016,404	3,208,294	2,214,650	4,593,460
Economic Development [I]	55,400,000	26,321,930	7,389,022	8,744,007	10,188,901
Homeless Assistance Facilities [J]	20,000,000	11,000,000	33,508	5,935	10,960,557
Total	\$1,050,000,000	\$514,067,998	\$178,497,114	\$131,176,787	\$204,394,096

2012 Bond Program

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation Improvements [1]	\$260,625,000	\$262,220,488	\$226,912,874	\$21,776,280	\$13,531,334
Flood Protection and Storm Drainage Facilities [2]	326,375,000	326,375,000	149,956,382	147,973,171	28,445,447
Economic Development [3]	55,000,000	55,000,000	33,422,540	6,307,824	15,269,636
Total	\$642,000,000	\$643,595,488	\$410,291,796	\$176,057,275	\$57,246,417

2006 Bond Program

Proposition	Authorized by Voters	Inception-to-Date Appropriations	Inception-to-Date Expenditures	Current Encumbered	Unencumbered
Street and Transportation Improvements [1]	\$390,420,000	\$400,205,553	\$372,779,510	\$27,426,042	\$0
Flood Protection and Storm Drainage Facilities [2]	334,315,000	342,757,166	267,018,595	24,507,604	51,230,967
Park and Recreation Facilities [3]	343,230,000	351,522,660	335,133,051	1,824,115	14,565,494
Library Facilities [4]	46,200,000	47,693,804	44,735,747	2,371,051	587,005
Cultural Arts Facilities [5]	60,855,000	63,331,770	58,527,825	3,774,923	1,029,023
City Hall, City Service and Maintenance Facilities [6]	34,750,000	35,360,236	24,589,391	1,927,206	8,843,638
Land Acquisition Under Land Bank Program [7]	1,500,000	1,500,000	1,452,418	0	47,582
Economic Development [8]	41,495,000	43,660,053	41,782,678	1,230,096	647,280
Farmers Market Improvements [9]	6,635,000	6,933,754	6,584,013	3,208	346,532
Land Acquisition in the Cadillac Heights Area [10]	22,550,000	22,727,451	10,916,274	24,676	11,786,501
Court Facilities [11]	7,945,000	7,948,603	7,617,557	3,166	327,880
Public Safety Facilities and Warning Systems [12]	63,625,000	65,124,222	64,257,696	847,519	19,008
Total	\$1,353,520,000	\$1,388,765,272	\$1,235,394,755	\$63,939,606	\$89,430,911

Note: The tables above reflect expenditures and encumbrances recorded in the City's financial system of record. They do not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.

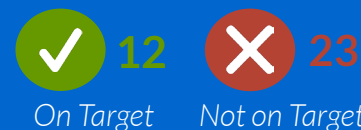
DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our six strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included if available. If FY 2018-19 data is not available, N/A is listed.

Year-to-date (YTD) and year-end (YE) targets are presented for each measure. YTD targets may vary based on seasonality of the work. Each month, we compare 1) the YTD target with the actual performance for the current reporting period and 2) the YE target with the department's forecast performance as of September 30, 2020.

Measures are designated "on target" (green) if actual YTD performance is equal to or greater than the YTD target. If actual YTD performance is not equal to the YTD target, the measure is designated as "not on target" (red). The same methodology applies to YE forecasts. Variance notes are provided for each measure not on target.

Year-to-Date



Year-End Forecast



#	Measure	FY 2018-19 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
Public Safety						
1	Percentage of responses to structure fires within 5 minutes and 20 seconds of dispatch (Fire-Rescue)	84.26%	90%	85.16%	90%	85%
2	Percentage of EMS responses within nine minutes (Fire-Rescue)	91.7%	90%	88.97%	90%	89%
3	Percentage of responses to Priority 1 calls within eight minutes (Police)	52.07%	55%	52.24%	55%	54%
4	Percentage of 911 calls answered within 10 seconds (Police)	93.22%	91%	85.38%	91%	88%
5	Homicide clearance rate (Police)	84.68%	60%	76.1%	60%	65%
6*	Crimes against persons (per 100,000 residents) (Police)	1,920.5	1,640	1,656.1	1,999	2,067
Mobility Solutions, Infrastructure, & Sustainability						
7	Percentage of 2017 bond appropriation awarded (\$514M appropriated ITD) (Bond Program)	70%	75%	87%	90%	90%
8*	Average response time to emergency sewer calls (in minutes) (Water Utilities)	59.58	60	58.64	60	58
9	Percentage of planned small diameter water and wastewater pipeline system repaired or replaced (72 out of 8,000 miles) (Water Utilities)	100%	73.9%	67.87%	100%	90%
10	Percentage compliance with state and federal standards and regulations for drinking water (Water Utilities)	100%	100%	100%	100%	100%
11	Percentage of planned lane miles improved (710 out of 11,800 miles) (Public Works)	82%	73%	74.6%	100%	100%
12	Percentage of potholes repaired within three days (Public Works)	N/A	98%	95.15%	98%	96%
13*	Missed refuse and recycling collections per 10,000 collection points/service opportunities (Sanitation Services)	13.76	11.5	14.29	11.5	13.7
14	Percentage of signal malfunction responses within 120 minutes (Transportation)	N/A	95%	91.48%	95%	91%

* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

DALLAS 365

#	Measure	FY 2018-19 Actual	YTD Target	YTD Actual	Year-End Target	Year-End Forecast
Economic & Neighborhood Vitality						
15	Number of jobs created or retained through written commitment (Economic Development)	6,001	4,167	693	5,000	4,136
16	Number of Dallas Homebuyer Assistance Program (DHAP) loans provided (Housing)	21	38	10	45	10
17	Total number of new housing units occupied (Housing)	N/A	192	98	230	120
18	Percentage of single-family permits reviewed in three days (Sustainable Development)	86.58%	85%	92.60%	85%	85%
19	Percentage of inspections performed same day as requested (Sustainable Development)	96.37%	98%	96.70%	98%	97%
Human & Social Needs						
20	Percentage of HIV/AIDS households with housing stability (Community Care)	89.91%	95%	99.6%	95%	99%
21	Percentage of 20 repeat homeless encampment sites reclaimed/repurposed (Homeless Solutions)	N/A	80%	60%	100%	60%
22	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Homeless Solutions)	92.16%	85%	75.28%	85%	76%
Quality of Life						
23	Number of single-family rental properties inspected (initial inspections and reinspections) (Code Compliance)	9,044	5,750	4,082	7,000	4,582
24	Percentage of litter and high weed service requests closed within SLA (Code Compliance)	N/A	96%	54.40%	96%	65%
25	Live release rate for dogs and cats (Animal Services)	86.4%	90%	90.70%	90%	90%
26	Percentage decrease in loose dog bites year-over-year (from 558 to 530) (Animal Services)	10%	5%	-1.24%	5%	-3%
27	Percentage increase in annual visits in person, online, and for programs (from 11.54M to 11.71M) (Library)	23.4%	1.5%	-22.26%	1.5%	-24.7%
28	Percentage of GED students who successfully pass the exam and earn their certificate (Library)	55.8%	42%	42.72%	42%	42.72%
29	Percentage of cultural services contracts awarded to artists or small arts organizations (budgets less than \$100,000) (Cultural Affairs)	59.7%	55%	52.7%	55%	52.7%
30	Percentage of residents within ½ mile of a park (Park and Recreation)	69%	70%	71%	70%	71%
31	Participation rate at late-night Teen Recreation (TRec) sites (28,590 annual participants) (Park and Recreation)	N/A	83.3%	6.8%	100%	6.8%
Government Performance & Financial Management						
32	Percentage of 311 calls answered within 90 seconds (311)	57.98%	70%	38.96%	70%	40%
33	Percentage of invoices paid within 30 days (City Controller)	98.54%	96%	86.73%	96%	82.50%
34	Percentage of vehicles receiving preventive maintenance on schedule (Equipment and Fleet Management)	N/A	68%	75%	68%	74%
35	Percentage of dollars spent with local M/WBE businesses (Business Diversity)	91.09%	50%	76%	50%	70%

VARIANCE NOTES

#1. Four fire stations are still closed for various reasons, displacing the responding apparatus and continuing to negatively impact overall response times. DFR is working to add temporary stations in two of the impacted fire response districts to mitigate delays in the short term. DFR will also continue monitoring response times of displaced apparatus to maximize impact and minimize delays.

#2. DFR has modified the EMS response model in response to COVID-19, reducing the number of apparatus sent on certain types of calls to prevent member exposure. DFR has also modified procedures for cleaning and disinfecting apparatus. These changes have put rescues out of service longer and affected overall response times. DFR will continue to modify procedures as needed to ensure the health and safety of residents and staff, while meeting or exceeding NFPA standards.

#3. DPD will work to improve this measure by implementing KPMG's staffing optimization models at all seven patrol stations. DPD's largest division (Northeast) is set to begin its staffing optimization schedule on September 16.

#4. Turnover in 911 call taker positions has resulted in vacancies. Multiple candidates are in the hiring process, and DPD anticipates a return to full staffing. DPD is actively promoting the use of the Dallas Online Reporting System for lower-priority calls, which will positively impact response times in the coming months.

#6. DPD is working diligently to reduce the increase in assaults by continuing initiatives outlined in the 2020 crime plan and through the efforts of the violent crime task force.

#9. Replacements and rehabilitation were below target in July 2020 because of less development and fewer outside agency projects than forecast. YTD performance is also slightly lower than forecast because DWU contract awards were postponed until August and September based on financial considerations related to COVID-19. DWU continues to anticipate a slowdown in development-generated utility work and productivity constraints for procurements due to COVID-19, as reflected in its lower year-end forecast.

#12. Pothole repairs have been lower than expected due to 1) the October 2019 tornado, which resulted in downed trees and power lines and hampered repair activity between October and December, and 2) alternate work schedules and limited staff as a result of COVID-19. Performance increased to 98.2% in July, but this was not sufficient to bring the YTD or YE average up to target.

#13. SAN has staggered start times for collection routes because of COVID-19, which impacts daily completion times and, subsequently, missed service calls. SAN has increased its year-end forecast to 13.7 as a result.

#14. TRN continues to focus on maximizing work shifts of available drivers to improve signal response times.

#15. Although the current target is 4,167, actual YTD performance is dependent on demand from external sources (developers/investors) seeking incentives for investment in the creation/retention of jobs, which has been adversely impacted by COVID-19. ECO anticipates a year-end total of 4,136 jobs based on agenda items scheduled for City Council consideration in August and September.

#16. HOU has received fewer applications than anticipated and fewer prequalified participants are moving forward with home purchases. HOU is currently seeking approval from the City Council for program changes to increase participation.

#17. Although completion of an apartment complex has been delayed, reducing the total number of units occupied, single-family development is on track with projections. HOU anticipates 120 homes will be sold by year-end.

#19. Performance has been impacted by system reporting issues such as after-hours and duplicate service requests (inspection reminders reported as inspections). DEV continues to improve its process to accurately report data and anticipates improvement in August.

#21. Encampment resolutions halted in March in accordance with CDC guidance on operations related to COVID-19. Resolutions resumed July 13 with an emphasis on repetitive cleaning and outreach efforts.

VARIANCE NOTES

#22. COVID-19 has directly impacted case management to maintain housing and available resources for client placement. OHS has increased efforts toward a rapid rehousing program and continues to partner with MDHA in identifying resources to help clients stay in permanent housing.

#23. Single-family rental property inspections have been impacted by COVID-19 Amended Emergency Regulation (AER) inspection efforts. Code Officer schedules are dedicated to COVID-19 education, responding to 311 service requests, and multifamily rental inspections.

#24. Code Compliance is taking a 50/50 approach to AER issues and business-as-usual Code concerns to assist with COVID-19 efforts. Neighborhood Code Services is monitoring, enforcing, and educating residents and businesses about the AERs and addressing code cases (including high weed and litter requests) based on severity, as determined by staff. The Service First team is assisting with cases through the courtesy notice process.

#26. DAS has implemented various measures that reduced loose and loose owned dog bites for several periods, but not consistently throughout the year. As a result, DAS is forecasting a 3% increase in bites year-over-year. However, the increase in bites is disproportionately related to loose owned dogs (rather than loose stray dogs), reinforcing the importance of DAS' continued enforcement of the City's dangerous and aggressive dog ordinances.

#27. COVID-19 closures at Library facilities and suspension of programming have impacted in-person library visits; however, online visits and programming continue to increase.

#29. More than 30 ArtsActivate project contracts were in process in March, but postponed because of COVID-19 and related budget constraints. These contracts are heavily weighted toward smaller organizations and artists, and OAC successfully completed two rounds of awards this fiscal year. If not for COVID-19, OAC would have exceeded its goal, ending the year at 56.4%.

#31. Due to COVID-19 closures at recreation facilities, the TRec program has been suspended until all recreation activities resume. The year-end forecast has been reduced to reflect this suspension and the impact of recreation programs operating at limited capacity moving forward.

#32. Major factors contributing to low performance include, but are not limited to: (1) an unusually high number of agents out due to COVID-19 testing or illness, (2) difficulty filling vacancies, complicated by social distancing requirements, and (3) an increase in incoming call volume, due in part to COVID-19, bulk trash changes, and DWU's resumption of its utility cutoff process). To shorten wait times, 311 has implemented standard "all hands" procedures, which require managers and quality assurance agents to assist with calls during peak volumes. 311 is working with HR to fill vacancies as quickly as possible, and technology improvements to improve the customer experience should be complete in 10-12 weeks.

#33. Because of COVID-19, Accounts Payable (AP) transitioned from manual to electronic invoice processing, which required significant training and lead time for vendors, departments, and AP staff, resulting in processing delays. The new electronic system has also given CCO more insight into previously unpaid past due invoices, creating additional backlog. CCO continues to redeploy resources to assist with data entry and processing.

BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 40 activities included in the FY 2019-20 budget. For each initiative included in this report, you will find the initiative number, title, description, status, and measure. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is “complete” (blue circle), “on target” for completion by the end of the fiscal year (green check mark), “at risk” of not being completed by the end of the fiscal year (yellow exclamation mark), or “canceled” (red x).

We have also selected a relevant performance measure for each initiative to indicate whether the initiative is achieving its intended outcome. Once an initiative is marked complete and data becomes available, we will begin reporting the year-end target for the measure, as well as the year-to-date actual.

7 Complete 27 On Target 6 At Risk 0 Canceled

In the Spotlight

Data Academy Graduates

- Training and Capstone Projects Complete

Name		
Whitney Hanson	Heather Murphy	Catherine Lee
Timothy Brown	Lorenzo Villa	Shaji Joseph
Maryam Daneshparvar	Bashu Bhatta	Alex Reyes
Susan Seitz	Khurram Qadri	Don Spear
Takele Dinka	Daryl Scott	Karen Holloway
Cosmin Spiridon	Javier Ramon	Isabel Huerta
Maria Durcanska	Hari Madeti	Audrey Mutai
Kimberly Mackey	Madeline Bruner	Heather Lepasca



On August 28th, the Office of Innovation hosted its first Data Academy graduation. Participants completed several months of instruction and project work, covering spreadsheet software, queries, data visualization, coding, and more. The aim is for participants to bring back their new data skills to their departments, where they can help foster a data-driven approach to service.

Budget Initiative Tracker

PUBLIC SAFETY**1 Police and Fire Uniform Staffing**

INITIATIVE Recruit and retain police officers and firefighters through a new pay structure outlined in the 2019 Meet and Confer agreement. (Police and Fire-Rescue)

STATUS Recruiting has exceeded goals, and DPD is on track to end the year with 3,150 officers instead of 3,053 as budgeted.

DFR has hired 65 firefighters, and attrition is 52. DFR expects to end the year with 1,969 firefighters.

MEASURE Turnover rate of tenured public safety employees

2 Police and Fire Uniform Pension

INITIATIVE Secure the future of our first responders by contributing \$162 million to the Dallas Police and Fire Pension System, \$5.2 million more than last year. (Police and Fire-Rescue)

STATUS City pension contributions are being made in compliance with HB 3158 approved by the state legislature in 2017.

MEASURE Percentage of on-time contributions

3 Real-Time Crime Center

INITIATIVE Establish a team of civilian crime intelligence analysts who will analyze imaging and data in real time to proactively implement crime-fighting strategies (Police)

STATUS DPD is interviewing analyst candidates, and they will be onboarded by the end of the fiscal year.

MEASURE Percent increase in collection of RTCC footage as evidence

4 Body-Worn Cameras

INITIATIVE Enhance safety for officers and residents and encourage positive community interactions by purchasing additional body-worn cameras for police officers, the Marshal's Office and Dallas Animal Services officers. (Police)

STATUS ITS and the City Attorney's Office finalized the contracts for body-worn cameras in mid-June, and ITS and DPD will begin implementation.

MEASURE Percentage of Internal Affairs complaints where police officer is cleared by body-worn camera footage

5 Firefighter Safety

INITIATIVE Protect our firefighters by purchasing a second set of personal protective equipment (PPE) and a complete replacement of self-contained breathing apparatus (SCBA) to allow for cleaning equipment between fires. This is a two-year initiative begun in FY 2018-19. (Fire-Rescue)

STATUS Half the PPE sets have been delivered, and the remaining sets are scheduled to arrive throughout September. The City Council will consider the SCBA contract on August 26.

MEASURE Percentage of firefighters who receive second set of PPE and replacement SCBA

6 Police Oversight

INITIATIVE Strengthen relationships between the community and Dallas Police Department through the Office of Community Police Oversight. (Police)

STATUS The OCPO has received 485 complaints as of July 31 and provided an overview of these complaints to the Community Police Oversight Board (CPOB). OCPO is developing job descriptions to better align its staff with the goals of community police oversight, identifying candidates to train board members on relevant topics, and developing a complaint database and outreach materials.

MEASURE Number of complaints investigated

Budget Initiative Tracker

MOBILITY SOLUTIONS, INFRASTRUCTURE, & SUSTAINABILITY

7 Energy Management

INITIATIVE Implement an energy management system to ensure the City continually and intentionally assesses energy use and opportunities for energy reduction. (Building Services)

STATUS The Energy Program Manager is developing a framework and performance measures for the energy management system, as well as actively participating in the technical assessment of potential mechanical system retrofits in response to COVID-19.

MEASURE Percent decrease in energy usage

8 City Facility Major Maintenance

INITIATIVE Ensure City facilities stay safe and functional through major maintenance of roofs, HVAC, and other building systems. (Building Services)

STATUS BSD has initiated \$7.24 million in projects, including asphalt and concrete improvements at the MLK, Jr. Community Center, foundation and wall repairs at the Janie C. Turner Recreation Center, a roof replacement at the Northwest Patrol substation, and roof and building repairs at the Southwest Patrol substation.

MEASURE Percentage of funds deployed

9 2017 Bond Program

INITIATIVE Add five Senior Engineers to implement Public Works projects within the 2017 Bond Program in five years. (Office of the Bond Program)

STATUS OBP has filled all five Senior Engineer positions.

MEASURE Percentage of bond appropriation awarded

10 Bridge Maintenance

INITIATIVE Dedicate funding to establish a bridge maintenance and repair program for the more than 600 City-owned and maintained bridges. (Public Works)

STATUS PBW has expended 77% of the \$1 million in the bridge fund for FY 2019-20. The department anticipates submitting the bridge management contract for City Council approval on September 23, expending the remaining funds.

MEASURE Percentage of funds approved by City Council

11 Street Conditions

INITIATIVE Improve the pavement condition of 710 lane miles of streets and alleys. (Public Works)

STATUS PBW has completed about 530 lane miles to date between bond projects and General Fund maintenance and is on track for completion by the end of the year.

MEASURE Percentage of planned lane miles improved

12 Traffic Signals

INITIATIVE Promote safety and enhance traffic flow by replacing broken vehicle detectors at 40 critical intersections and retiming 250 traffic signals. This is a two-year initiative begun in FY 2018-19. (Transportation)

STATUS The Traffic Signal team has filled one Engineer Assistant position and training is underway. Installation will ramp up as TRN fills open positions and trains new employees. 32 equipment installations remain.

MEASURE Percent decrease in service requests for signal repairs

13 Water and Wastewater Infrastructure

INITIATIVE Conserve resources and maintain infrastructure through installation and rehabilitation of about 80 miles of water and wastewater mains. (Water Utilities)

STATUS As of July 31, DWU has replaced or rehabilitated 28.59 miles of water main and 21.24 miles of wastewater main.

MEASURE Percent decrease in breaks

14 Neighborhood Drainage

INITIATIVE Prevent flooding in local streets through the neighborhood drainage program, focusing on erosion control and channel repairs. (Water Utilities)

STATUS Through July, DWU conducted debris removal maintenance at 234 locations (including 58 channels), resulting in the removal of approximately 13,776 cubic yards of debris. DWU has also completed 2,955 service requests addressing a variety of issues, including culvert/pipe blockages, concrete repairs, storm drainage pipe inspections, and responses to water pollution.

MEASURE Percent decrease in flood-related service requests

Budget Initiative Tracker

ECONOMIC & NEIGHBORHOOD VITALITY**15 Affordable Housing** 

INITIATIVE Further affordable housing throughout the city as prescribed in the Comprehensive Housing Policy through the 2020 Notice of Funds Available (NOFA). (Housing and Neighborhood Revitalization)

STATUS HOU posted a standing NOFA in August. The NOFA is an open application, and funds will be awarded as available. If funds are not available, HOU will work with developers to obligate future funds when possible.

MEASURE Percent increase in affordable housing units available

16 B.U.I.L.D. Initiative 

INITIATIVE Broaden investment in minority- and women-owned businesses based in Dallas through capacity-building resources and training. (Office of Business Diversity)

STATUS The B.U.I.L.D. website is live at dallasbuilds.org with resources for entrepreneurs to grow their startup, small business, or nonprofit venture. More than 400 business support organizations (BSOs) have been added to the website, and more than 150 have verified their accounts. OBD will begin business outreach next month.

MEASURE Percentage of M/WBE spend

17 Small Business Development 

INITIATIVE Stimulate small businesses and startups in high-opportunity areas through training and other workforce development services. (Office of Economic Development)

STATUS ECO and OBD have awarded 64 grants and seven loans, for a total of more than \$750,000 to support small businesses in high-opportunity areas.

MEASURE Percent increase in small businesses in designated high-opportunity areas

18 Tax-Increment Financing 

INITIATIVE Spur development in 19 TIF districts throughout the city by reinvesting property tax revenue. (Office of Economic Development)

STATUS ECO is fostering reinvestment in the City's 19 TIF districts with impactful projects that positively impact Dallas' economic and fiscal health.

MEASURE Percent increase in taxable value in TIF districts


19 Comprehensive Plan 

INITIATIVE Update the City's Comprehensive Plan to incorporate more recent policy initiatives and encourage strategic land development while promoting equity, sustainability, and neighborhood revitalization. (Planning and Urban Design)

STATUS Staff briefed the ECO Committee on the comprehensive land use plan and a concurrent area planning program on September 8. The City Plan Commission (CPC) is considering establishment of a new standing committee to oversee the update on September 17. A consultant contract to update the comprehensive plan is scheduled for City Council consideration on September 23.

MEASURE Percentage of project milestones completed

Budget Initiative Tracker

HUMAN & SOCIAL NEEDS**20 Overcoming Barriers to Work** 

INITIATIVE Partner with nonprofit and community partners to fund services that provide job training and career development to participants who face hurdles to employment, such as lack of transportation or child care. (Office of Community Care)

STATUS As of July 31, 80% of Bryan's House clients remain employed through the Overcoming Barriers to Work program. International Rescue Committee will report results in August.

MEASURE Percentage of clients who remain employed after six months

21 Equity 

INITIATIVE Advance equity and inclusion in City government and across Dallas by understanding historical and deeply ingrained policies and practices and engaging the community to address present-day challenges. (Office of Equity)

STATUS The Office of Equity partnered with Dallas Truth, Racial Healing and Transformation (TRHT) to host a three-part series of virtual community conversations in June and July on racial equity, justice, and resilience with a diverse panel of community and City leaders.

MEASURE Number of community events or collaborative community projects conducted

22 Inclement Weather Shelters 

INITIATIVE Ensure unsheltered individuals and families remain safe during periods of extreme heat or cold and provide resources for more permanent housing by funding temporary inclement weather shelters. (Office of Homeless Solutions)

STATUS No additional inclement weather shelters have been needed since the February 4-5 operation at the J. Erik Jonsson Central Library. Councilmember Mendelsohn moved to hold the Chapter 45 and Chapter 51A agenda items under advisement until September 23.

MEASURE Percent decrease in weather-related injuries

23 Pay-to-Stay Shelters 

INITIATIVE Increase emergency shelter capacity and connect unsheltered individuals to shelter, support services, and ultimately positive housing destinations through the 90-day pay-to-stay program. (Office of Homeless Solutions)

STATUS OHS has disbursed 75% of funds budgeted for FY 2019-20 to The Bridge and is on target to spend all funds by the end of FY 2019-20 to provide beds for those experiencing homelessness.

MEASURE Percent increase in emergency shelter beds available

24 Neighborhood Grant Reclamation Program 

INITIATIVE Provide a vehicle for communities to revitalize former homeless encampments and transform them into community assets through the Neighborhood Grant Reclamation Program. (Office of Homeless Solutions)

STATUS OHS presented the NGRP to the Citizen Homeless Commission on March 12, with plans to submit to City Council for approval. However, on March 13, all work related to this program was suspended due to COVID-19. When normal operations resume, this program will be re-evaluated for further action.

MEASURE Percentage of NGRP projects completed

Budget Initiative Tracker

QUALITY OF LIFE

25 Community Clean!

INITIATIVE Engage residents in the Community Clean! initiative to reduce illegal dumping, litter, and high weeds in focus neighborhoods through regular community-led cleanups. (Code Compliance)

STATUS Because of COVID-19 restrictions, the Community Clean team has been unable to start new projects since early March. However, staff have revisited census tracts previously identified for Community Clean projects. As of July 2, the team has identified more than 1,200 overgrown vacant lots and 64 vacant structures, notified property owners, and referred cases to the Nuisance Abatement team to secure, cut, and/or clean.

MEASURE Percent decrease in illegal dumping and other code violations in target areas

26 Animal Service Response

INITIATIVE Assign two agents to triage and dispatch calls seven days a week to improve response time. (Dallas Animal Services)

STATUS DAS now has in-house dispatch from 7 a.m. to midnight, seven days a week. As of June 30, DAS responded to 96.5% of residents' service requests within the established response time (compared to the target of 87%).

MEASURE Percentage of responses to DAS service requests within specified response time (varies by priority level)

27 Loose Dogs

INITIATIVE Augment overnight animal response by scheduling officers to be on duty seven nights a week instead of four with a focus on loose dog and bite hot spots. (Dallas Animal Services)

STATUS The Field Services team transitioned to 24/7 operations on December 4, and the night shift was fully staffed and trained as of March 31. As of June 30, DAS has increased calls closed during overnight hours on weekends by 55%.

MEASURE Percent decrease in loose dog calls

28 Internet Access

INITIATIVE Expand Internet access to more residents by making 900 mobile hot spots available for checkout at high-opportunity libraries. (Library)

STATUS LIB made 900 mobile hot spots available at 10 branch library locations beginning in March. Checked out hot spots remain with customers due to COVID-19.

MEASURE Monthly checkout rate

29 Juanita J. Craft Civil Rights House

INITIATIVE Preserve civil rights history by restoring the Juanita J. Craft Civil Rights House. (Office of Arts and Culture)

STATUS Contract negotiations are underway with the selected restoration firm. Staff anticipate restoration will be completed by 2022. OAC has secured \$750,000 for the restoration, including \$250,000 from the City, and additional fundraising is ongoing. OAC is supporting development of a Friends group, which is obtaining 501(c)(3) status and will partner with the City in ongoing fundraising and support.

MEASURE Percentage of project milestones completed

30 Pop-Up Cultural Centers

INITIATIVE Create pop-up cultural centers to bring cultural activities to areas of the city without easy access to arts programming. (Office of Arts and Culture)

STATUS Prior to COVID-19 restrictions, OAC hired a new manager and completed pilot events in seven City Council districts. With the restrictions, pop-up programming has pivoted to take-home art kits for families in partnership with OCC and LIB, music and art activities for seniors in partnership with PKR as part of the drive-thru Popsicle in the Park program, and virtual summer programs for students and families.

MEASURE Percent increase in cultural programming attendance

31 Environmental Action Plan

INITIATIVE Mitigate the impacts of climate change on public health, City infrastructure, the economy, and the environment through development and implementation of the Comprehensive Environmental and Climate Action Plan (CECAP). This is a two-year initiative begun in FY 2018-19. (Office of Environmental Quality and Sustainability)

STATUS Staff are working with the ENV Committee chair and the City Manager to convene a Stakeholder Advisory Committee to advise on CECAP implementation. They are also developing a draft work plan for the remainder of FY 2019-20 and FY 2020-21.

MEASURE Percentage of project milestones completed

Budget Initiative Tracker

QUALITY OF LIFE

32 Park Rangers

INITIATIVE Increase the safety of park patrons through the addition of four new Park Rangers. (Park and Recreation)

STATUS PKR anticipates beginning virtual interviews in August and selecting candidates by September.

MEASURE Percent decrease in park-related incidents/calls to DPD

33 Youth Recreation

INITIATIVE Expand opportunities for youth by providing recreational programming to residents aged 5-17 through the Out of School Time (OST) program. (Park & Recreation)

STATUS Due to continued COVID-19 closures at recreation facilities, the OST program remains suspended.

MEASURE Percent increase in youth served

34 Teen Recreation

INITIATIVE Boost recreational programming for teenage residents (ages 13-17) with a focus on arts and culture, community service, health and wellness, leadership and life skills, and technology. (Park and Recreation)

STATUS Due to continued COVID-19 closures at recreation facilities, the TRec program remains suspended.

MEASURE Participation rate at late-night TRec sites

Budget Initiative Tracker

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

35 Contract Management

INITIATIVE Centralize monitoring of vendor performance to ensure contracts are completed on time, within budget, and fulfill the terms of the agreement. (City Controller's Office, Office of Procurement Services)

STATUS The Contract Management team is completing implementation of the enterprise contract management system in Bonfire. The team has also trained more than 270 staff in D-COR Level 1 and is now providing Level 2 training.

MEASURE Percent decrease in audit findings

36 Fleet Management

INITIATIVE Drive operational efficiency, reduce overall costs, and improve delivery of City services through timely replacement of fleet vehicles. (Equipment and Fleet Management)

STATUS EFM has ordered 310 units for 16 departments this fiscal year. Staff are also meeting with smaller General Fund departments to improve the health of the City's smaller fleets.

MEASURE Percent decrease in fleet that exceeds useful life

37 IT Governance

INITIATIVE To balance the needs of the organization and ensure security and stability in the City's technology investments, route all technology proposals and funding through the IT Governance Board for review, prioritization, and scheduling. (Information and Technology Services)

STATUS The IT Governance Board approved eight technology requests at its July 23 meeting.

MEASURE Percentage of IT projects completed on time

38 Property Tax Relief

INITIATIVE Provide tax relief to residents over 65 or with a disability by increasing the property tax exemption to \$100,000 from \$90,000. (Office of Budget)

STATUS City Council approved an increase in the property tax exemption on June 12, 2019, beginning with the 2019 tax year. Dallas County Tax Office distributed property tax bills and will collect revenue on behalf of the City.

MEASURE Percent increase in total value of exemption

39 Ethics Training

INITIATIVE Foster an ethical organizational culture by continuing biennial ethics training and expanding the Values Ambassador program. (Office of Ethics and Compliance)

STATUS The Office of Ethics and Compliance is awaiting final contract approval from the City Attorney's Office for Skillsoft to provide biennial ethics training content. Training will be conducted through the end of October and include the code of ethics, ethical dilemmas, how to report, and other topics.

The Values Ambassador program is suspended due to COVID-19, but the office continues to develop plans for expansion once normal activities resume.

MEASURE Percentage of employees trained

40 Data-Based Decision Making

INITIATIVE Cultivate the use of data analytics and evidence-based decision making throughout the City under the leadership of the Office of Innovation. (Office of Innovation)

STATUS On August 28, the City hosted its first Data Academy graduation. Employees in this cohort completed formal training in spreadsheet software, queries, data visualization, and coding. To complete the training, participants were required to complete a capstone project, which they presented to the City Manager, other City leadership, and data industry experts.

MEASURE Number of training hours provided

Budget Initiative Tracker

FY 2018-19 INITIATIVES

While most initiatives can be completed in a single fiscal year, several FY 2018-19 initiatives required additional time because of the scope and term of the project. We will continue to report the status of these 12 initiatives below, using the initiative numbers from the FY 2018-19 report for reference.



2

Complete



7

On Target



3

At Risk



0

Canceled

Public Safety**5 Security of City Facilities**

INITIATIVE Consolidating security for City facilities into Court and Detention Services and conducting a comprehensive risk assessment to identify future security needs for City facilities and programs. (Court and Detention Services)

STATUS The security assessment of City facilities and the dashboard are complete, as well as training on how to use the dashboard. The remaining items—developing a Citywide security standard and a security awareness program for staff, along with final presentations—will be complete by September.

7 P-25 Radio System

INITIATIVE Expanding radio coverage area, improving system reliability, lowering operating costs, and improving interoperability across City departments and with other public safety agencies through implementation of the new P-25 radio system. (Information and Technology Services)

STATUS The project is on track to go live in October 2022 (originally December 2020). Of the 32 planned sites, 18 are near completion, seven are in progress, and seven are awaiting ILA approval. Three of these are a collaboration with the GMRS Radio Consortium to expand coverage in eastern Dallas County while reducing construction costs.

9 911 Operations Center

INITIATIVE Furthering the City's investment in the 911 emergency system with additional technology and expanded backup capacity. (Information and Technology Services)

STATUS COVID-19 restrictions delayed electrical work and installation of network cabling. However, the backup location is operational and in use by DPD, DFR, and 911. EBS and the ITS Network team are completing the remaining work now so the final call-taking stations can be installed and configured, completing the project.

Mobility Solutions, Infrastructure, & Sustainability**13 Bike Lanes**

INITIATIVE Expanding bike lanes and improving mobility by increasing the current \$500,000 budget by \$500,000 per year for each of the next three years to achieve a \$2 million per year investment starting in FY 2020-21. (Transportation)

STATUS The Highland Road project is in progress.

Economic & Neighborhood Vitality**23 Historic Resource Survey**

INITIATIVE Devoting \$100,000 to conduct a historic resource survey with private partners. (Sustainable Development and Construction)

STATUS Staff issued the final contract for the survey and acceptance of the grants from Preservation Dallas on June 18. The Office of Historic Preservation will work with the consultant (HHM) to determine the start date for the survey and issue the Notice to Proceed.

Budget Initiative Tracker

FY 2018-19 INITIATIVES

Human & Social Needs

26 Citizenship and Civil Legal Services

INITIATIVE Committing \$175,000 to partner with nonprofit organizations to offer civil legal services and promote citizenship to immigrants. (Office of Welcoming Communities and Immigrant Affairs)

STATUS Grantees have continued delivering services to low-income immigrants, notwithstanding the many barriers created by working remotely. Through innovative approaches to work, all grantees are on track to reach their stated goals.

Quality of Life

32 Library RFID

INITIATIVE Implementing a \$2 million Radio Frequency Identification (RFID) system throughout our library system to improve security and better manage our materials and assets. (Library)

STATUS Tagging is complete at all 28 branch locations, and only two floors remain at the Central Library. LIB, ITS, and the vendor continue to finalize software testing and equipment installation.

Government Performance & Financial Management

39 Census 2020

INITIATIVE Encouraging participation in Census 2020, including \$75,000 for the Mayor's Complete Count Committee. (Office of Strategic Partnerships and Government Affairs)

STATUS The Census coordinator continues to assist departments and the CCC with community outreach to increase participation. Census response rates as of September 4 range from 50.51% to 69.89%. Census staff, Census Bureau Partnership Specialists, and the City's Census vendor are working with volunteers and partners to ensure a greater response rate by the September 30 deadline.

41 ADA Compliance

INITIATIVE Investing \$200,000 to develop an Americans with Disabilities Act (ADA) transition plan that enhances the City's ADA compliance and addresses accessibility issues in City facilities. (Office of Equity and Human Rights)

STATUS About 85% of contracted tasks are near completion, and the City has asked the contractor to add four buildings to the ADA transition plan. The ADA reviews of these additional buildings are scheduled to be complete the last week of August.

42 Availability & Disparity (A&D) Study

INITIATIVE Conducting a minority business study to inform decision makers on how the City can better support small and local businesses. (Office of Business Diversity)

STATUS OBD briefed the City Council on the A&D Study findings and recommendations on August 5. The City Council will consider updates to the Business Inclusion and Development policy on September 23.

43 Compensation Study

INITIATIVE Complete a comprehensive study of the City's position classification and compensation systems. (Human Resources)

STATUS HR is securing a vendor to develop a job description template using job content, career ladders, job families, and compensable factor language and link job documentation from the PAQs to the City's JDExpert database.

44 Workday HR/Payroll System

INITIATIVE Implementing a new human resource and payroll system and evaluating an additional module for uniformed employee scheduling. (Information and Technology Services)

STATUS Three civilian and three uniform payroll cycles processed successfully in June and July, and the transition to Workday is complete. Employees will be able to access historical information in the City's legacy payroll system, Lawson, in read-only mode. Historical Lawson information will be accessible in a Workday format in Fall 2020.



Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Census 2020 Update**

The current deadline for the 2020 Census is quickly approaching, with an end date for operations set for September 30, 2020. However, that date is being challenged through a lawsuit. As reported last week, a federal judge has issued a temporary restraining order. A hearing was scheduled for September 17th. However, the judge in the case has rescheduled the hearing to September 22nd, due to the Justice Department attorneys missing a deadline for producing documents. Additionally, in her motion, the judge extended the preliminary injunction preventing the Census Bureau from winding down Census operations until after the hearing, September 24, 2020.

Link to motion: <https://bit.ly/3iHtsYU>

Link to news article about the update: <https://n.pr/2FSn02M>

In partnership with Dallas County, Complete Count Committee volunteers, local U.S. Census Bureau partnership specialists, Alpha Business Images (ABI), and City staff continue robust outreach and awareness efforts to increase the City's response rates. Below are some examples of those outreach efforts:

- City Census staff continues to work with Complete Count Committee volunteers to deploy materials for outreach and awareness. They are focusing on apartment complexes in Hard to Count Areas.
- The Communities Foundation of Texas, in partnership with Shiftsmart, continues to make calls via a virtual phone bank. 160,000 households have been contacted and another 160,000 are in process to reach by September 30th.
- The U.S. Census Bureau is assisting this effort by sending out a one-time text to the households contacted.

ABI also continues to provide data from self-response rates through their subcontractor, Civis Analytics. According to ABI, *"Dallas' 2020 performance has resulted in a 3.5% increase in response rates vs. its 2010 performance relative to the U.S. response rates. That increase translates to an 25,000+ additional people counted and a \$30 million annual impact."*

ABI is targeting their efforts in various areas in the final weeks. Event participation and mailers will target Census tracts with self-response rates between 45%-58%. ABI will also focus social media ads in Census tracts where self-response rates range from 59%-60% and higher, as these are also areas with higher internet coverage. ABI's social media reach will also target very low response rate areas as well.

DATE September 18, 2020
SUBJECT **Census 2020 Update**

A 7-day countdown will begin on September 23, 2020. ABI is planning this kick-off to foster increased participation in the final days. They are working to engage elected officials, community stakeholders and members of the Complete Count Committee for the launch. Early next week, ABI will provide additional details and a call to action for City Council to assist with the kick-off.

As always, your support and participation in ensuring a complete 2020 Census count is much appreciated. We can't do this without the City Council!

We will provide weekly Census updates to the City Council until the end of Census 2020. Please contact me if you have any questions.



Kimberly Bizor Tolbert
Chief of Staff to the City Manager

- c:
- | | |
|--|--|
| T.C. Broadnax, City Manager | Joey Zapata, Assistant City Manager |
| Chris Caso, City Attorney | Nadia Chandler Hardy, Assistant City Manager |
| Mark Swann, City Auditor | Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services |
| Biliera Johnson, City Secretary | M. Elizabeth Reich, Chief Financial Officer |
| Preston Robinson, Administrative Judge | Laila Alequresh, Chief Innovation Officer |
| Majed A. Al-Ghafry, Assistant City Manager | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion |
| Jon Fortune, Assistant City Manager | Directors and Assistant Directors |

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas Water Utilities Payment Posting Error**

The purpose of this memo is to share information regarding a Dallas Water Utilities (DWU) payment posting error with our third-party vendor, Paymetrics.

Approximately 12,000 accounts, or 3 percent, of DWU's customers were impacted for a total amount of \$3,288,547.70. The identified payments did not settle or process with Bank of America due to a system fault with Paymetrics. While the customer's DWU account shows paid in the SAP billing system, it did not clear the customer's financial institution. The posting error was on credit card payments received from AutoPay, IVR and Biller Direct and occurred between April 2020 and July 2020.

Paymetrics will be correcting their process with the City of Dallas. In the interim, Information Technology Services, the City Controller's Office, and DWU are working together to monitor system batch jobs and the daily reconciliation to prevent a recurrence of this issue while the process is being corrected.

DWU will notify all impacted customers by letter on Monday, September 21, 2020. The payments will be reversed on Friday, September 25, 2020. Customer accounts will reflect the payment as an outstanding balance on the next monthly bill. Customers will be informed that their water service will not be interrupted and that they will be permitted 45 additional days to resubmit their payment. Staff will work closely with those that require additional time to pay. If customers need additional information or have questions, they may contact DWU Customer Service at 214-651-1441.

A handwritten signature in blue ink, appearing to read 'Majed A. Al-Ghafry'.

Majed A. Al-Ghafry, P.E.
Assistant City Manager

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizzor Tolbert, Chief of Staff to the City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Hurricane Laura Sheltering Update**

As you are aware, on Wednesday, September 16th, the State began consolidating all evacuees from Hurricane Laura from over 30 hotels in the DFW metroplex to three hotels in the City of Dallas. We began the check-in process at the three hotels at 9am on 9/16 and continued checking in our guests throughout the day and until the early hours of 9/17. As of 9am on 9/18, we have 2,967 guests staying at the three hotels.

Hyatt Regency: 579 rooms checked in for a total of 1,480 persons
Hilton Anatole: 528 rooms checked in for a total of 1,076 persons
Crowne Plaza: 194 rooms checked in for a total of 411 persons

We currently have 744 rooms available at the three hotels and expect to continue checking in our guests throughout the day. To enable us to efficiently manage the day to day operation we have engaged a shelter management contractor, Endavors, to assist. We are utilizing an existing contract with Endavors that has provided shelter management for the homeless sheltering at the Convention Center, and also during Phase I of the Hurricane Laura Shelter operations.

We will present a City Council agenda item for consideration and approval of additional funding to be added to this contract. We will also bring forward an agenda item for City Council consideration and approval to appropriate additional funds to the previously authorized appropriations for Hurricane Laura related expenses. All expenses incurred for sheltering will be 100% reimbursed by the State of Texas.

Please feel free to contact me with any questions.

A handwritten signature in cursive script that reads "Rocky Vaz".

Rocky Vaz
Director, Office of Emergency Management

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Billierae Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
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Dr. Eric A. Johnson, Chief of Economic Development and Neighborhood Services
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Laila Alequresh, Chief Innovation Officer
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Return to Work Phase III Implementation – Delayed**

Yesterday, Governor Abbott stated that he will be allowing businesses to expand pandemic limitations on capacity in most of the state due to the decline in COVID-19 hospitalizations. The order allows for 75% capacity in restaurants, retail stores, office buildings, gyms, libraries and museums beginning Monday, September 21st. Currently, it is management's decision to remain in Phase II for the remainder of the month. As restrictions are relaxing around the state, we want to remain diligent about opening gradually. Our priority is the safety of our residents and ensuring they are receiving the services they need.

Dallas County's COVID-19 Risk Level is currently at Extreme Caution and we would prefer to see an additional 14 days of improvement in these indicators, before implementing Phase III. If the metrics are met for another 14-day period, the level can be safely downgraded from orange to yellow. The complete Dallas County COVID-19 Related Health Guidance for the Public can be found [here](#).



We will continue with virtual committee, City Council, and briefing meetings. As previously communicated, City staff has been working hard to ensure you feel safe returning to the workplace. Following guidance from the Centers for Disease Control (CDC) and State direction, we decided to reopen in a three-phased approach. Phase 1 began on June 8th, Phases II on September 8th, and we will continue to monitor the amount of cases before a decision is made about the Phase III reopening. Below are the updates for Phase III.

Phase III

100% employees able to work combining on-site and remote to include:

- Abbreviated schedules and workdays, staggered shifts and hybrid working arrangements
- Implement cashless and contactless payments
- Access and reimagine employee fitness offerings
- Codify enhanced remote work capabilities

DATE September 18, 2020
SUBJECT **Return to Work Phase III Implementation - Delayed**

We are encouraging directors to be open and transparent with employees about all changes. If employees have questions related to their health, our HR Cares Team is available to help and provide guidance.



T.C. Broadnax
City Manager

- c:
- | | |
|--|--|
| Chris Caso, City Attorney | Joey Zapata, Assistant City Manager |
| Mark Swann, City Auditor | Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer |
| Billierae Johnson, City Secretary | Dr. Eric A. Johnson, Chief of Economic Development & Neighborhood Services |
| Preston Robinson, Administrative Judge | M. Elizabeth Reich, Chief Financial Officer |
| Kimberly Bizer Tolbert, Chief of Staff to the City Manager | Laila Aleqresh, Chief Innovation Officer |
| Majed A. Al-Ghafry, Assistant City Manager | M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion |
| Jon Fortune, Assistant City Manager | Directors and Assistant Directors |

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of September 8, 2020 – September 11, 2020 by the Criminal Investigation Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Major Juan Salas, at (214) 670-4811 and/or by email at juan.salas@dallascityhall.com should you need further information.

A handwritten signature in black ink that reads "Jon Fortune".

Jon Fortune
Assistant City Manager

[Attachment]

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizer Tolbert, Chief of Staff to the City Manager
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M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion
Directors and Assistant Directors

WEEKLY APPLICATION LOG REPORT

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D2	NINES BAR	2911 MAIN ST	DH CLASS A	9/8/2020	RENEWAL	CHARLES ALLEN HUFF
D8	UPTOWN AMUSEMENT LLC	2984 W. WHEATLAND RD #D	AC	9/11/2020	NEW	MICHAEL EUGENE STALLWORTH
D7	BLUE'S PALACE	3100 AL LIPSCOMB WAY	DH CLASS A	9/11/2020	RENEWAL	HAL HARRIS

License Definitions

- DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week*
- DH - Class "C" Dance Hall - Dancing Scheduled One Day At A Time*
- DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only*
- LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00*
- BH - Billiard Hall - Billiards Are Played*
- SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult Adult Theater / Escort Agency / Nude Model Studio*
- AC - Amusement Center*

Memorandum



CITY OF DALLAS

DATE September 18, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – September 17, 2020**

[Encampment Resolution Schedule September 14 - 18, 2020](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution the week of September 14-18th.

Several new locations have been added for service after previous recurring encampment locations have been vacated due to repetitive service. All new sites will be included in OHS' strategy of repetitive cleaning of the known areas of the City with concentrations of encampments. Repetitive service to concentrations of encampments is a recognized strategy to ending the recurrence of encampments and to encourage encampment residents to accept shelter and services.

The OHS Street Outreach teams have continued to engage with individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization will meet with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Please direct any questions to Kevin Oden, Interim Director of Office of Homeless Solutions.

New Updates

[California Wildfire Deployment](#)

DFR's Wildland team was assigned to the August Complex fire, West zone, the morning of September 14.. Due to the size of the area of the fire, there have been multiple fire camps established. Upon checking in, they assigned the DFRstrike team to division Tango Tango (TT) on the Fireline. Due to the steep grades and winding roads to get to the area, it takes approximately 2 hours or more to get from the fire camp to our assigned location. DFRworked the Fireline in the steep areas, conducted multiple operations simultaneously, positioned hose lines, and established a water shuttle operation to assist in holding the Fireline while putting out fires in critical areas. Our DFR team responded well and received very high and well-earned praises from Cal Fire, and the division supervisors, on the actions they performed. All are in good spirits and are ready for the next operational period. Please join me in thanking our DFR Wildland team for their hard work and efforts with this critical deployment.

[2021 Pre-Enrollment Benefit Information Sessions](#)

We have some exciting improvements and enhancements for our 2021 Health Benefits!

- New medical plans with BCBSTX
- New dental plan administrator, same dental coverage options
- New vision plan option offering improved coverage
- And more!

DATE September 18, 2020
SUBJECT **Taking Care of Business – September 17, 2020**

This year, Open Enrollment is **ACTIVE**: You must elect or decline 2021 health benefits. Otherwise, your current benefit elections will end on December 31, 2020, and you will have no coverage in 2021. As a reminder, **enrollment for 2021 benefits kicked off this week on September 14 and will run through, September 27.**

We are offering pre-enrollment information sessions virtually via Microsoft Teams. Multiple meeting dates and times will be offered in both English and Spanish. Click [here](#) to view the schedule of information sessions.

See attached presentation for full details about our 2021 Health Benefits.

Contact the Benefits Service Center at 214-671-6947 (option 1) or hrbenefits@dallascityhall.com with questions or if you need assistance

[Procurement Opportunities](#)

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's [electronic bid portal](#):

Opportunity No.	Opportunity Name
CIZ1945	Brownwood Park-Erosion Control Improvements, by Park and Recreation Department
BXZ20-00014653	Executive Search Firm- Chief of Police
BR20-00013994	International Protocol Services
BQ20-00014532	Law Enforcement Equipment
BL20-00014537	Load and Haul Out of Shingles and Related Debris
BV20-00014531	Sale of Scrap Metal
BI20-00014578	Sand Trap, Grease Trap, Interceptor and Septic Tank Cleaning Service

For citywide opportunities for the current quarter, we invite you to review the [Procurement Quarterly](#), published on the OPS [website](#).

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/suppliers on open procurements. Should you have any questions, please contact Chhunny Chhean, Director of Procurement Services.

[Able Pump Station LEED Certification and 2020 Engineering News Record Award](#)

In addition to several national recognitions of Dallas Water Utilities' (DWU) Water and Wastewater Treatment plants this year, DWU's Able Stormwater Pump Station recently received LEED Certification and the 2020 Engineering News Record (ENR) Water/Environment Best Project Award for the Texas & Louisiana region

DATE September 18, 2020
SUBJECT **Taking Care of Business – September 17, 2020**

(AR/LA/MS/OK/TX). LEED certification is obtained for facilities that demonstrate energy and water use conservation through sustainable design features and materials. The 2020 ENR Water/Environment Best Project Award announcement is the culmination of a year-long effort put forth by members of the construction industry to judge the various stages of the contest using five criteria, including safety, innovation and teamwork. The project winners represent the pinnacle of design and construction achievement in their respective categories from across the U.S. over the past year. As an award recipient, the project will be considered for ENR's national Best of the Best Awards and will be featured in the September 28 – October 5, 2020 issue of *ENR Texas & Louisiana*. Should you have any question, please contact Lowery Terry, Director of Dallas Water Utilities.

[ForwardDallas Neighborhoods Summit POSTPONED to October 17, 2020](#)

Note that this event has been rescheduled from September 19, 2020 to allow for greater inclusion. The Planning & Urban Design Department will now host this event on Saturday, October 17, 2020 from 10:00 am to 2:00 pm to kick off the year-long process of updating the ForwardDallas Comprehensive Land Use Plan. Dallas neighborhood leaders, aspiring leaders and residents interested in working together to make Dallas a better place are invited to learn about the planning process and how to get involved. The event will include a variety of sessions: Introduction to the Comprehensive Land Use Plan; Community Transformation Roadmap; Data is Power; Land Use Basics; Area Planning: From the City to Your Neighborhood; Homeowners Guide to the Property Tax System and; Protect Your Property Assets. It will feature speakers from City of Dallas, UNT College of Law and Dallas County Appraisal District. English and Spanish flyers are attached – we appreciate your assistance with spreading the word. For more information please visit the event [website](#) or contact Peer Chacko, Director of Planning and Urban Design.

[Juanita Craft House partnership with Junior League of Dallas](#)

The Junior League of Dallas (JLD) recently announced that its Centennial Anniversary project will be the restoration of the Juanita J. Craft Civil Rights House & Museum in South Dallas. Ms. Craft was one of the most significant civil rights figures in Texas and the second African American woman to serve on the Dallas City Council, and her house is under the care of the Office of Arts and Culture (OAC). Through the Centennial Anniversary project, JLD will partner with OAC to fundraise for much-needed renovations and reopening the museum to the public with educational programming and enhanced community partnerships. For more information, reach out to Director of the Office of Arts and Culture Jennifer Scripps.

[Dallas Police Department Starlight Locations](#)

On September 22, 2020, the Dallas Police Department in partnership Safer Dallas and Motorola will add the below four additional locations to the Starlight proof of concept. The Dallas Police Department has tentatively scheduled a press conference at Forest & Audelia on September 22, 2020 at 10:30AM regarding the new locations.

DATE September 18, 2020
SUBJECT **Taking Care of Business – September 17, 2020**

New Starlight Locations:

[2944 N Buckner Blvd, Dallas TX](#) (Chevron) @ Peavy Road
[9770 Forest Lane, Dallas, TX](#) (American Dollar Plus store) Bent Creek Center
[9798 Forest Lane, Dallas, TX](#) (EZ Trip Food Store) at Bent Creek Center
[9791 Forest Lane, Dallas, TX](#) (Chevron Gas Station)

Look Ahead

City Council Briefings

October 7, 2020

- Community Transformation Roadmap
- Community Police Oversight Board Mid-Year Report
- Bond Program Update

October 21, 2020

- Convention Center Master Plan Update

November 4, 2020

- Infrastructure Management Plan

Media Inquiries

As of September 14, 2020, the City has received media requests from various news outlets regarding the following topics:

- DWU Unserved Water Inquiry
- Various topics regarding police
- Public works interview request
- COVID-19 Violations
- DMN - Code inspections in Deep Ellum
- Univision 23 - Electrical Permit
- WFAA - Aerial mosquito spraying
- Zoning Inquiry
- Man, and Child Safe After Being Swept Away in Rushing Waters
- DFR Sees Spike in Accidents and High-Water Calls During All Day Storms
- DFR Sends 13 to California to Help with Wildfires
- Annual 9/11 Remembrance Ceremony Held by DFR Fire Stations
- DFR and DPD Personnel Recue Woman from Trinity River
- Four Families Displace After Northeast Dallas Apartment Fire
- DFR Confirms 131 Members Total Have Tested Positive for COVID-19
- Fire Causes Evacuation, and Temporary Closure, of NorthPark Mall
- Letter Thought to Contain Unknown Substance Sends HazMat to City Hall

DATE September 18, 2020
SUBJECT **Taking Care of Business – September 17, 2020**

Please see the attached document compiling information provided to the media outlets for September 8, 2020 – September 14, 2020 for your reference. Should you have any questions or concerns, please contact Kimberly Bizzor Tolbert, Chief of Staff.



T.C. Broadnax
City Manager

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Directors and Assistant Directors

Encampment Resolution Schedule September 14-18, 2020

LOCATION	DIVISION
Monday, September 14th	
7401 Samuell Blvd	South
I-30 @ St Francis	South
I-30 @ Hunnicutt	South
5600 S Lamar St	South
2600 Hickory St	South
2600 Dawson St	South
1800 South Blvd	South
FRANKFORD AND GIBBONS	North
75/ N CENTRAL EXPRESSWAY AND FOREST LANE	North
75/ N CENTRAL EXPRESSWAY AND 635/ LYNDON B JOHNSON (Under Bridge)	North
75/ N CENTRAL EXPRESSWAY AND 635/ LYNDON B JOHNSON (Wooded Area)	North
Tuesday, September 15th	
1500 South Harwood	South
E R L Thornton & Munger	South
E R L Thornton & Peak	South
2500 Main	South
2500 Commerce	South
2600 Canton	South
2700 Taylor	South
675/ LYNDON B JOHNSON AND WALNUT HILL LANE	North
ROYAL LANE AT MANDERVILLE DRIVE	North
75/N CENTRAL EXPRESSWAY AT ROYAL LANE	North
E NORTHWEST HIGHWAY AND SHILOH RD	North
635/ LYNDON B JOHNSON AND TI BOULEVARD	Nor
Wednesday, September 16th	
175 @ St. Augustine Rd	South
2300 COOMBS Street	South
1700 Chestnut Street	South
I-20 @ Bonnie View	South
2600 Dawson Avenue	South
2600 Louise Avenue	South
35/STEMMONS AT ROYAL LANE	North
35/STEMMONS AT WALNUT HILL LANE	North
35/STEMMONS AT MOCKINGBIRD LANE	North
35/STEMMONS AT MEDICAL DISTRICT DRIVE	North
WEST NORTHWEST HIGHWAY AND DENTON DRIVE	North

635/LYNDON B JOHNSON AT JOSEY LANE	North
635/LYNDON B JOHNSON AT WEBB CHAPEL ROAD	North
35/ N STEMMONS FREEWAY AT EMPIRE CENTRAL	North
183/ JOHN WEST CARPENTER AT REGAL ROW	North
183/ JOHN WEST CARPENTER AT MOCKINGBIRD LANE	North
Thursday, September 17th	
Highway 67 & Polk	South
Highway 67 & Pentagon Parkway	South
E R L Thornton & Munger	South
2600 Canton	South
2700 Taylor	South
2326 HARCOURT STREET	North
Friday, September 18th	
45/CENTRAL AT PACIFIC AVENUE (Northbound)	North
WOODALL RODGERS AT FIELD STREET	North
WOODALL RODGERS SERVICE ROAD-SOUTHBOUND AT 45/CENTRAL	North



FORWARDDALLAS

NEIGHBORHOODS

SUMMIT

SATURDAY, OCT 17, 2020

10 A.M. - 2 P.M.

Virtual Event

Dallas Planning & Urban Design invites Dallas neighborhood leaders and residents to a virtual Summit to learn how to get involved in the ForwardDallas Comprehensive Land Use Plan Update. The way land is planned and used throughout the city affects the quality of all our lives.

Join us and Let's Plan Together!

Registration is required to attend:
forwarddallassummit2020.eventbrite.com

Questions? 214-671-8900 | pud@dallascityhall.com

Visit us online at bit.ly/planningdallas



FORWARDDALLAS

NEIGHBORHOODS

SUMMIT

SÁBADO, 17 DE OCTUBRE

10 A.M. - 2 P.M.

Evento en línea

Planificación y Diseño Urbano invita a los líderes y residentes del vecindario de Dallas a aprender cómo participar en la Actualización del Plan Integral de Uso de la Tierra de ForwardDallas. La forma en que se planifica y utiliza la tierra en toda la ciudad afecta la calidad de todas nuestras vidas.

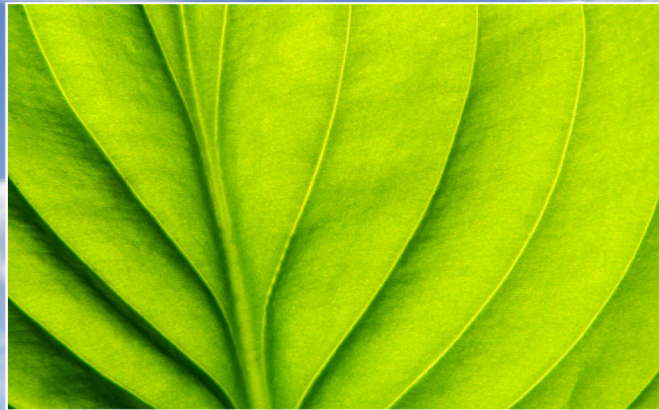
¡Únase a nosotros y planifiquemos juntos!

Es necesario registrarse para asistir:
fowarddallassummit2020.eventbrite.com

Preguntas? 214-671-8900 | pud@dallascityhall.com
Visítenos en línea en bit.ly/planningdallas



2021 EMPLOYEE BENEFITS



Open Enrollment for employees is September 14 – September 27, 2020.

Active Enrollment

- You must ACTIVELY enroll in benefits in order to have coverage for the 2021 plan year!
- If you do not enroll, your current benefit elections will end on December 31, 2020.
- REMINDER: If you choose to waive coverage, do so through EBC. If you do not enroll or waive coverage through EBC, the City will assume you do not want coverage for 2021.

This is the only time during the year you can make changes to your coverage unless you experience a qualifying life event

- Example: marriage, divorce, etc.
- Any changes to your benefit elections must be made within 31 days of the qualifying event.

How do I enroll?



City of Dallas

Must enter exact
address to
access site.



- **Online:** <https://standard.benselect.com/cityofdallas>
 - **Log in with your user name: first name.last name and your 4 digit birth year.**
 - (For example, if your name is John Smith and 4 digit birth year, your USER NAME would be john.smith1966)
 - **Your PIN is 6 digits, composed of the last 4 digits of your Social Security Number and the last two digits of your birth year.**
 - (For example, If the last 4 digits of your SSN are 1234 and you were born in 1966, your PIN would be 123466). You will be asked to change your PIN, after you log in for the first time. Be sure to make note of your new password for future use
 - **If you have logged in previously, you will use the credentials you created.**
 - **Having trouble accessing the system, contact EBC at 214-556-0971.**
- **By Phone with a Benefit Specialist**
 - **Call (214) 556-0971 Monday-Friday, 8:15 a.m. – 5:15 p.m.**
 - Benefit Specialists will be available starting September 14th

What do I need to enroll?



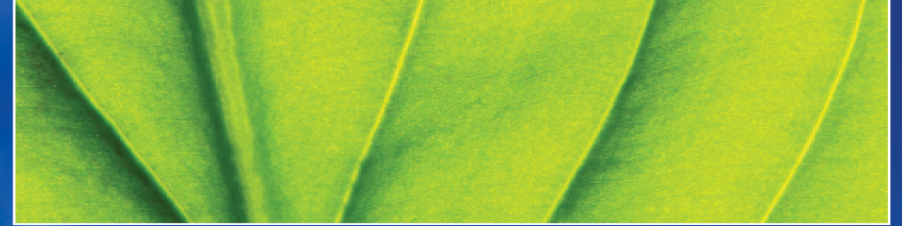
- **Supporting documentation required**
 - **If you add an eligible dependent who is not currently enrolled, you must provide supporting documentation (marriage license, birth certificate, etc.)**
 - Upload it from your computer during the online enrollment process (follow the on-screen instructions)
 - Send it from your Smartphone with the My Selerix app
 - Email it to yourenrollment@ebcoh.com
 - Fax it to (513) 371-5559
- **Questions about or assistance with enrollment?**
 - **Call (214) 556-0971 Monday-Friday, 8:15 a.m. – 5:15 p.m.**
 - Benefit Specialists will be available starting September 14th

Why Blue Cross Blue Shield of Texas?



The City of Dallas heard you and one of the many exciting changes the City wants to bring to you is medical coverage through Blue Cross Blue Shield of Texas (BCBSTX) effective January 1, 2021.

- **Greater network option choices**
- **Increased provider access**
- **Enhanced wellness & clinical resources**



Medical Benefits – Blue Cross Blue Shield of Texas (BCBSTX)



Blue Essentials PCP Plan



Network	Blue Essentials (In-Network Only)
Annual Deductible	
Individual	\$1,500
Family	\$3,000
Annual Out-of-Pocket Max	
Individual	\$6,350
Family	\$12,700
	You Pay
Preventive Care	\$0
Primary Care Physician	\$25 copay
Specialist	\$50 copay
X-Ray and Lab Work*	\$25 copay / \$50 copay
Urgent Care	\$40 copay
Emergency Room	\$300 copay plus 20% after deductible
Inpatient Hospital Care	20% after deductible
Outpatient Surgery	20% after deductible

Plan Highlights:

- **Copays for multiple services**
- **PCP must be selected to access benefits**
- **Referral needed for specialty care**

* For these services to be covered under your office visit copay, the lab or X-ray must be performed in and billed by your physician's office.

Blue Choice Copay Plan



Network	Blue Choice (In-Network Only)
Annual Deductible	
Individual	\$1,500
Family	\$3,000
Annual Out-of-Pocket Max	
Individual	\$6,350
Family	\$12,700
	You Pay
Preventive Care	\$0
Primary Care Physician	\$25 copay
Specialist	\$50 copay
X-Ray and Lab Work*	\$25 copay / \$50 copay
Urgent Care	\$40 copay
Emergency Room	\$300 copay plus 20% after deductible
Inpatient Hospital Care	20% after deductible
Outpatient Surgery	20% after deductible

Plan Highlights:

- **Copays for multiple services**
- **Enhanced network option**

*** For these services to be covered under your office visit copay, the lab or X-ray must be performed in and billed by your physician's office.**

Blue Choice HSA Plan



Network	Blue Choice (In-Network Only)
Annual Deductible	
Individual	\$3,000
Family	\$6,000
Annual Out-of-Pocket Max	
Individual	\$6,350
Family	\$12,700
	You Pay
Preventive Care	\$0
Primary Care Physician	20% after deductible
Specialist	20% after deductible
X-Ray and Lab Work	20% after deductible
Urgent Care	20% after deductible
Emergency Room	20% after deductible
Inpatient Hospital Care	20% after deductible
Outpatient Surgery	20% after deductible

Plan Highlights:

- You can open a health savings account (HSA).
- 2021 City of Dallas HSA contribution!
 - Individual: \$700
 - Family: \$1,700
- You pay all costs for care until your deductible is met.

NETWORK OPTIONS



Network	Blue Choice	Blue Essentials
Network Description	Blue Choice provides a broad network of providers and covers 80% of your eligible expenses after you have met the deductible. Out-of-network services are not covered.	Blue Essentials is a targeted, narrow network , with an emphasis on the most high-quality and cost-effective physicians. Out-of-network services are not covered.
Medical Plan	<u>Copay & HSA Plan</u>	<u>PCP Plan</u>

- **Blue Choice Copay and HSA plans include the enhanced benefit tier option**
 - Regular BCBS in-network facility - plan pays 80% of your facility charges (after deductible)
 - Enhanced benefit facility – plan pays 90% of your facility charges at Baylor or Methodist Health Systems (after deductible)
- **BE SURE TO CHECK IF YOUR DOCTOR IS IN-NETWORK.**
 - Go to www.bcbstx.com and click on the blue *Find a Doctor* box in the upper-middle portion of the screen.
 - Click on the *Search as Guest* box.
 - Click on *Search In-Network Providers* and answer the on-screen questions:

Active Employee Contributions



Blue Essentials PCP			
Salary Band	<\$44,000	\$44,000-\$66,000	\$66,001+
Employee Only	\$15.00	\$20.00	\$25.00
Employee + Spouse	\$209.00	\$221.50	\$234.00
Employee + Children	\$65.50	\$75.50	\$85.50
Employee + Family	\$229.00	\$244.00	\$259.00

Blue Choice Copay Plan			
Salary Band	<\$44,000	\$44,000-\$66,000	\$66,001+
Employee Only	\$32.50	\$37.50	\$42.50
Employee + Spouse	\$244.00	\$256.50	\$269.00
Employee + Children	\$100.50	\$110.50	\$120.50
Employee + Family	\$274.00	\$289.00	\$304.00

Full-time rates
Per paycheck (24 out of 26)
Rates Pending Council Approval

Blue Choice HSA Plan	
Employee Only	\$15.00
Employee + Spouse	\$209.00
Employee + Children	\$65.50
Employee + Family	\$229.00

30 Day Retail	Blue Essentials PCP Plan	Blue Choice Copay Plan	Blue Choice HSA Plan
Generic Medications	\$15 copay	\$15 copay	You pay 20% after medical deductible is met
Preferred Brand-Name Medications	\$40 copay	\$40 copay	You pay 20% after medical deductible is met
Non-Preferred Brand-Name Medications (Includes Specialty Drug Formulary)	\$75 copay	\$75 copay	You pay 20% after medical deductible is met

Additional Pharmacy Discounts

- **Free diabetes and hypertension medications for certain drug classes**
 - Available to **Blue Essentials PCP** and **Blue Choice Copay** plan members
- **Preventive Therapy Drug List (PTDL) also available for Blue Choice HSA plan members**



Pre-Tax Savings Accounts



Health savings account – Blue Choice HSA Plan Only



Coverage Level	Annual IRS Contribution Maximum	City Annual Contribution	Employee Contribution Maximum
Employee Only	\$3,600	\$700	\$2,900
Employee + Dependents	\$7,200	\$1,700	\$5,500
Catch-Up Contributions (age 55+)	\$1,000	-	\$1,000

TO BE ELIGIBLE FOR A HEALTH SAVINGS ACCOUNT:

- You must participate in an IRS-qualifying high deductible health plan (“HDHP”).
- You cannot be entitled to benefits under Medicare or “double-covered” under any other medical plan.
- You or your spouse cannot be enrolled in a Medical Spending FSA.
- You cannot be claimed as a dependent on another person's tax return.

NOTE: While you cannot participate in the City’s Medical Spending FSA, you *can* participate in the Limited Purpose FSA, which covers dental and vision expenses only.

Note: If you are currently enrolled in the Medical Spending FSA, all funds must be **completely exhausted** by December 31st to be eligible for a 2021 HSA.

*FUNDS ARE FULLY VESTED. PENALTIES APPLY IF USED FOR NON-QUALIFIED EXPENSES

Flexible Spending Accounts – HSA Bank



2021 Limited Purpose FSA

- Set aside pre-tax dollars for eligible dental and vision expenses only
- Contribute up to \$2,750 per year
- Members with an HSA are eligible for a Limited Purpose FSA
- **Eligible expenses:**
 - Dental expenses not covered by insurance (deductible, coinsurance)
 - Vision expenses not covered by insurance (copays, contacts, eyeglasses)
- Funds will not rollover year to year
- Must use funds by 03/15/21 grace period end date

2021 Medical FSA

- Pre-tax dollars for eligible medical expenses
- Contribute up to \$2,750 per year
- Those with an HSA are not eligible
- **Eligible expenses:**
 - Prescriptions
 - Deductibles
 - Co-payments
 - Coinsurance
 - Over-the-counter items with a doctor's prescription
- Funds will not rollover year to year
- Must use funds by 03/15/21* grace period end date
 - *Unless you are switching to the Blue Choice HSA plan, in which case you must use all funds by 12/31/21.

You must make FSA elections each year.

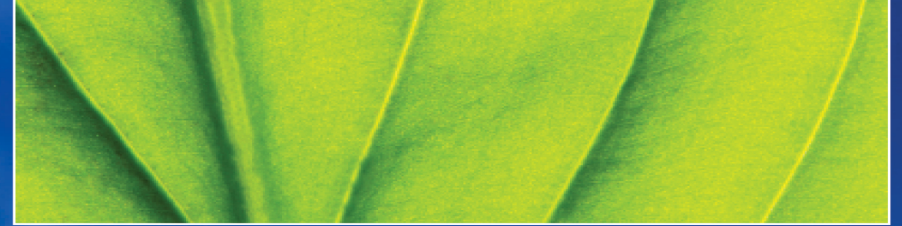
Flexible spending accounts – HSA Bank



2021 DEPENDENT CARE FSA

- Pre-tax dollars to pay for daycare and elder care expenses
- Contribute up to \$5,000 per year (or) \$2,500 if married filing separate returns
- Pay for certain expenses to care for dependents that live with you
- Covers childcare for children under age 13
- Can also be used for adult day care for senior citizen dependents that live with you, such as parents
- Excludes summer camps or long-term care for parents that live elsewhere, such as in a nursing home
- Funds will not rollover year to year - must use funds by 12/31/21
- If you have an HSA, you are also eligible for a Dependent Care FSA
- Must submit online or claim form for reimbursements

You must make FSA plan elections each year.



**Dental Benefits – Delta Dental
Vision Benefits – Davis Vision**



Dental



In-Network Benefits	Dental PPO (DPPO)	Dental HMO (DHMO)
Network	Plus Premier	DHMO Managed Care
Calendar Year Maximum (Does not apply to Diagnostic & Preventive Services)	\$1,750	Unlimited
Deductible (Applies to Basic and Major Services Only)	\$50 per person; \$150 per family	None
Preventive Services (Cleanings, Exams, Flouride, X-Rays)	100%	\$5 exam copay
Basic Services (Filling, Extractions, Anesthesia, Non-Surgical Periodontics)	80% after deductible	Per copay schedule
Major Services (Crowns, Dentures, Bridges, Endodontics, Surgical Periodontics)	50% after deductible	Per copay schedule
Orthodontia (Adult & Child)	50%	Per copay schedule
Orthodontia Maximum (Adult & Child)	\$1,750	\$1,750

Plan Highlights:

- **DPPO**

- If you use an out-of-network dentist, you are responsible for 100% of the amount the dentist charges that exceeds Delta Dental's network-negotiated fee.

- **DHMO**

- You **MUST** select a primary dental office to begin using your benefits.

- **LOCATE A PROVIDER AT:**

- **<https://www1.deltadentalins.com/individuals/find-a-dentist.html>**

Vision High Plan



Plan Feature	High Plan 2-Pair Benefit	Low Plan iDEALChoice
Benefits	2 pairs mix or match	Glasses or Contacts
Eye Exam Retinal Imaging	\$10 copay \$39 copay	\$10 copay \$39 copay
Frame Allowance OR Davis Vision Collection Frames	\$150 allowance plus 20% off balance OR covered-in-full frames at Visionworks locations	\$140 allowance plus 20% off balance OR covered-in-full frames at Visionworks locations
Lens Benefit		
Single Vision	Covered in full after \$10 copay	Covered in full after \$20 copay
Bifocal	Covered in full after \$10 copay	Covered in full after \$20 copay
Trifocal Lenticular	Covered in full after \$10 copay	Covered in full after \$20 copay
Contact Allowance		
Davis Vision Collection	\$10 copay, then covered in full up to 8 boxes	\$20 copay, then covered in full up to 4 boxes
Retail	\$130 allowance plus 15% off balance	\$130 allowance plus 15% off balance
Frequency Guidelines		
Exams	Once every January 1	Once every January 1
Frames	Once every January 1	Once every other January 1
Contacts or Lenses	Once every January 1	Once every January 1

Plan Highlights:

- **FREE frames at all Visionworks stores (excludes Maui Jim)**
- **In-Network Benefits online at Glasses.com, 1-800-Contacts, and Befitting**
- **Go to www.davisvision.com to find providers in your network (use client code 7955 for the High Plan or 9573 for the Low Plan).**



Say hello to our mobile app



Dental and Vision Rates



Per pay period rates (24 out of 26 checks)

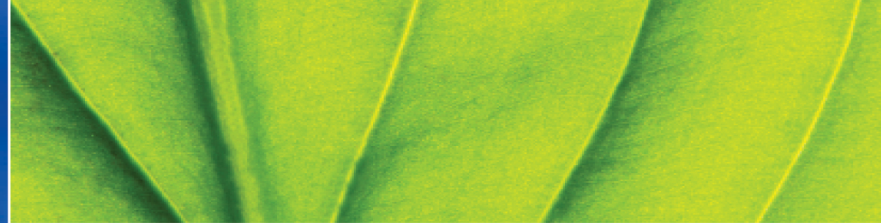
Rates Pending Council Approval

Dental HMO Plan	
Employee Only	\$6.17
Employee + Spouse	\$11.35
Employee + Child(ren)	\$11.41
Employee + Family	\$16.05

Vision High Plan	
Employee Only	\$3.32
Employee + Spouse	\$6.08
Employee + Child(ren)	\$6.37
Employee + Family	\$9.79

Dental PPO Plan	
Employee Only	\$22.27
Employee + Spouse	\$40.97
Employee + Child(ren)	\$41.50
Employee + Family	\$57.89

Vision Low Plan	
Employee Only	\$2.58
Employee + Spouse	\$4.71
Employee + Child(ren)	\$4.94
Employee + Family	\$7.59



Value Added Benefits at No Cost to You!





BlueCross BlueShield
of Texas

Blue365

Blue365 offers **premier health and wellness discounts** and is **free to join for medical plan members**. Members have access to discount programs in:

- Apparel & Footwear
- Fitness
- Hearing & Vision
- Home & Family
- Nutrition
- Personal Care

How to access? Visit:

<https://www.blue365deals.com/BCBSTX/>

BCBS Member Rewards Program



A program administered by Sapphire Digital that offers cash rewards when a lower-cost, quality provider is selected from several options.

How does it work?

- When a doctor recommends treatment, call a Benefits Value Advisor at the number on the back of your member ID card, or log into Blue Access for MembersSM at bcbstx.com and click the Doctors and Hospitals tab – then on Find a Doctor or Hospital
- Choose a Member Rewards eligible location, and you may earn a cash reward
- Complete your procedure and, once verified, you will receive a check within 4 to 6 weeks
Questions? Call the number on the back of your member ID card.

BVAs can help you save money on health procedures and tests. They can also help you understand and use your benefits more wisely.

You'll get guidance for all your health plan benefits so you only need one call to get support. BVAs can help you:

- Maximize your benefits to get better value
- Get cost estimates for various providers and procedures • Schedule appointments
- Find a doctor or facility
- Set up preauthorization



Want to know more? Watch a video.

You may text¹ keyword **MYBVA** to **33633** on your mobile phone to get more information and watch a video.

1 Message and data rates may apply. Terms, conditions and privacy policy at bcbstx.com/mobile/text-messaging.

One call can help you get the most from your benefits.

Call the number on the back of your member ID card before your next procedure.



Your life's journey—made easier

No matter where you are on your journey, there are times when a little help can go a long way. From checking off daily tasks to working on more complex issues, your program offers a variety of resources, tools and services available to you and your household members.

Key features:

- **Provided at no cost**
- **Confidential service provided by a third party**
- **Available 24/7/365**

Here's how to get started

-  Give us a call and we will connect you with the right resource or professional.
1-800-424-1729
-  Visit MagellanAscend.com to browse all of the services available.



CareATC Clinics – Closed until City Hall Re-opens



City Hall Onsite Clinic

- **Blue Essentials PCP and Blue Choice Copay plan members**
 - Free office visits (sick and preventive), onsite-dispensed medications, and onsite lab work
- **Blue Choice HSA plan members**
 - Free preventive office visits
 - \$25 fee for sick visits, onsite-dispensed medications, and onsite lab work
 - **Fee reduced to \$5 once the deductible has been met and \$0 once the out-of-pocket maximum has been met**

SERVICE	EXAMPLE
Acute Care (Treatment of common illnesses and minor injuries)	<ul style="list-style-type: none">• Flu• Sinus infections,• Sprains
Chronic Disease Evaluation, Monitoring and Care Management	<ul style="list-style-type: none">• Hypertension• Diabetes• Asthma
Minor Procedures and Wound Care	<ul style="list-style-type: none">• Simple biopsies• Skin tag/mole removal
Preventive Care and Comprehensive Physical Exams	<ul style="list-style-type: none">• Age appropriate physicals• Routine gynecological exams• prostate exams• kids sports/camp physicals,
Diagnostic Testing and Screenings	<ul style="list-style-type: none">• On-site lab work• EKGs

To make an appointment, call 1-800-993-8244, visit www.careatc.com, or use the CareATC mobile app.

Kannact Diabetes Management



Diabetes management supplies and support program

ALSO SUPPORTS HYPERTENSION AND CARDIOVASCULAR RISK

You receive:

- **Free glucometer and testing supplies delivered to your doorstep**
 - Option for a traditional glucometer or a smartphone-based glucometer
- **Dedicated, certified diabetes coach to help you self-manage your condition**
- **Personalized action plan**
- **Free blood pressure cuff (hypertension support)**

Talk to a Kannact representative today or sign up at:

WWW.KANNACT.COM/CITYOFDALLAS

2021 BENEFIT REWARDS PROGRAM: Simplified Steps and rewards!



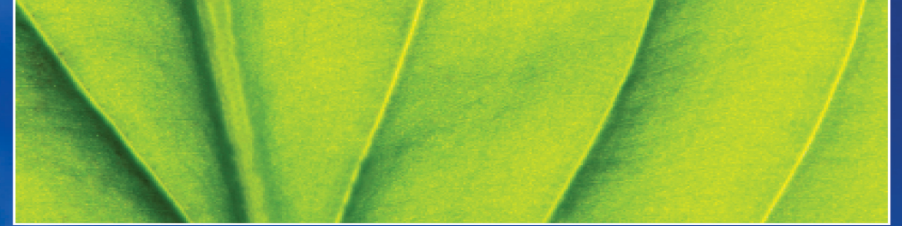
Participation rewards:

- **Extra \$500 in your payroll in December 2021.**

Available to Employees enrolled in a City-sponsored medical plan (09/01/20 – 08/31/21):

- **Complete the online Health Assessment.**
- **Get an annual physical or age-appropriate screening with your physician.**
- **Complete a biometric screening with at a City of Dallas onsite event or CareATC onsite clinic.**

You earn your wellness incentive at any point in the wellness year.



Life and AD&D Benefits



Basic Life Coverage

- Full-time employees - \$75,000 benefit paid for by the City

Supplemental Life Coverage

- **Must have employee coverage to elect dependent coverage**
- **Employees who previously elected supplemental life can increase their amount by one increment up to the Guarantee Issue without answering Evidence of Insurability**
- **Election Limits**
 - Employee – 1x, 2x, or 3x annual salary up to \$500,000
 - Spouse - \$15,000 or \$25,000
 - Child - \$5,000 or \$10,000

Remember to update your beneficiary information!

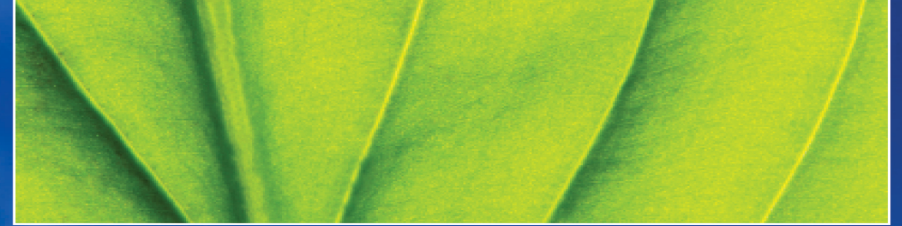
Accidental Death & Dismemberment (AD&D)



Voluntary AD&D

- **Must have employee coverage to elect dependent coverage**
- **Election limits**
 - Employee - \$25,000 increments up to \$250,000
 - **Cannot exceed 10x annual salary**
 - Spouse Only – 60% of employee coverage
 - Child Only – 20% of employee coverage up to \$50,000 per child
 - Spouse and Child
 - **Spouse - 50% of employee coverage**
 - **Child - 15% of employee coverage**

Remember to update your beneficiary information!



Other Voluntary Benefits



Voluntary Benefits



Voluntary Benefit Plan Highlights- Benefits Paid Directly to You!

Accident Insurance	<ul style="list-style-type: none"> • In the event of a covered benefit, this benefit will assist in paying your deductible, copays, and other medical bills or your daily expenses while you recover • Health screening benefit of \$75
Critical Illness Insurance	<ul style="list-style-type: none"> • Includes cancer care • Higher guarantee issue (GI) amounts and ongoing GI for future life events and future annual enrollments • Waived pre-existing conditions limitation • New \$50 health maintenance screening benefit
Hospital Indemnity Insurance	<ul style="list-style-type: none"> • Covers unexpected out-of-pocket expenses when you end up in the hospital • New \$50 health maintenance screening benefit • Guarantee Issue (GI) for employees and dependents during the 2020 enrollment and ongoing GI for future life events and future annual enrollments • Waived pre-existing condition limitation
Short-Term Disability Insurance	<ul style="list-style-type: none"> • No pre-existing condition limitation for short-term disability coverage • Provides up to 60% of your pre-disability income up to 6 months
Long Term Disability Insurance	<ul style="list-style-type: none"> • After 180 day waiting period, this benefit will provide up to 60% of your income if you were to become temporarily disabled on or off the job

Questions?



Enrollment reminder:

- **Online:** <https://standard.benselect.com/cityofdallas> ← Must enter exact address to access site.
- **By Phone with a Benefit Specialist: (214) 556-0971**
 - Benefit Specialists will be available starting September 14th
- **General benefits questions**
 - Call the City Hall Benefits Service Center at (214) 671-6947 option 1, e-mail hrbenefits@dallascityhall.com
- Monday-Friday, 8:15 a.m.- 5:15 p.m.

Communications, Outreach & Marketing
Media Requests
Sept 7 – Sept 14

Date Submitted: Sept. 8, 2020

Topic: DWU Unserved Water Inquiry

Inquiry: Ken Kaltoff, a reporter with NBC 5, asked about the Mesquite Heights Neighborhood, an area identified by the City for utility service. He wanted to know what development plan there is for this area and if there is contact information for Iliyan Development Corporation. The City responded as such:

The department of Sustainable Development and Construction was recently approached by a property owner with plans of building a single-family residential home in Mesquite Heights. In addition, DWU was recently approached by a developer inquiring about service for a potential retail development in the neighborhood. Also, during the construction of a water main extension in Mesquite Heights earlier this summer, DWU personnel were approached by a few property owners inquiring if they could connect to the newly installed water main.

To the best of our knowledge, nobody from Sustainable Development & Construction or Dallas Water Utilities have been in communication with Iliyan Development Corporation regarding any proposed development in the Mesquite Heights neighborhood.

Submitted by: Nichelle Sullivan (Dallas Water Utility)

Media Entity: Ken Kalthoff, Reporter (NBC 5)

Date Submitted: Sept. 8, 2020

Topic: Various topics regarding police

Inquiry: Tom Lawrence, a reporter with the Dallas City Wire, asked a number of questions regarding "defunding the police," the potential the riots in Dallas akin to Portland as well as a question regarding campaign funding from companies associated with George Soros. CM Atkins responded with a statement affirming his support for the RIGHT Care program and commitment to delivering a balanced budget to Dallas residents.

Submitted by: Nichelle Sullivan (Mayor & City Council)

Media Entity: Tom Lawrence, Reporter (Dallas City Wire)

Date Submitted: Sept. 8, 2020

Topic: Public works interview request

Inquiry: CBS 11 Reporter Ken Molestina was interested in interviewing Public Works Director Robert Perez about the conditions of streets and on-going projects to fix them. COM scheduled a virtual interview on 9/09/20 with Ken and Robert.

Submitted by: Demeshia Jackson (Public Works)

Media Entity: Ken Molestina, Reporter (CBS 11)

Date Submitted: Sept. 9, 2020

Topic: COVID-19 Violations

Inquiry: Lauren Larson with Texas Monthly wanted general information about COVID-19 violations so shared the Office of Innovation's COVID-19 Dashboard with her. She was encouraged to reach out again as she shapes her story and reiterated more information would require an Open Records Request.

Submitted by: Nichelle Sullivan (Dallas 311)

Media Entity: Lauren Larson, Reporter (Texas Monthly)

Date Submitted: Sept. 9, 2020

Topic: DMN - Code inspections in Deep Ellum

Inquiry: Sarah Blaskovich with the Dallas Morning News asked for details regarding inspections made related to COVID-19 regulations at 505 Good Latimer Expy (Bottled Blonde). The City shared details for six inspections made by Code Compliance Services and Dallas Fire Rescue between April and August and also confirmed the locations certificate of occupancy as a commercial amusement inside with dual main use of a restaurant without drive thru service since 8/10/2018.

Submitted By: Roxana Rubio (Code Compliance Services)

Media Entity: Sarah Blaskovich (DMN)

Date Submitted: Sept. 9, 2020

Topic: Univision 23 - Electrical Permit

Inquiry: Laura Cruces with Univision 23 asked about an electrical permit for a residence on the 4900 block of La Rue St. We let Laura know an electrical permit was applied for that location on Sept. 9 and an inspection was scheduled for Sept. 10.

Submitted By: Roxana Rubio (Sustainable Development and Construction)

Media Entity: Laura Cruces (Univision 23)

Date Submitted: Sept. 14, 2020

Topic: WFAA - Aerial mosquito spraying

Inquiry: Lourdes Vazquez with WFAA asked if the City has had any discussions on aerial spraying for West Nile Virus. The City said Dallas County would have to make the recommendation.

Submitted By: Roxana Rubio (Code Compliance Services)

Media Entity: Lourdes Vazquez (WFAA)

Date Submitted: Sept.14, 2020

Topic: Zoning Inquiry

Inquiry: Dallas Observer inquired about permit and zoning information at 1849/1850 Empire Central. Sustainable Development and Construction provided a copy of the zoning application, which is under review and the case number.

Submitted By: Demeshia Jackson (Sustainable Development and Construction)

Media Entity: Jacob Vaughn (Dallas Observer)



CITY OF DALLAS

Dallas Fire-Rescue Department
Media Requests: September 8th – 14th, 2020.

Wednesday, September 9th: CBS 11 (Giles Hudson) and NBC 5/Telemundo (Joanna Molinero) - I am reaching out for information on this Swift Water Rescue on 9700 Walnut Hill Lane.

City Response – According to on-scene personnel, a step-father and child were swept into the water, but were able to get out after being taken downstream for an unknown distance.

Units were dispatched to the call at 17:56. Despite the 15 units that were originally assigned, only 4 of them actually made it to the scene before everyone else was disregarded.

Everyone was checked by medics, but no one was taken to the hospital.

Wednesday, September 9th: Univision 23 (Sandy Moncada) - Hope you are well. I wanted to see if you have any numbers on accidents and or water rescues?

City Response – Between 3:00 p.m. and 9:30 p.m. DFR responded to 59 different types of accidents, 3 High Water Incidents and 1 Swift Water Rescue.

Thursday, September 10th: Fox 4 News (Allison Harris) – Is DFR sending firefighter to California; and if so, can we set up an interview with one of them.

City Response – By request of the State of California, through a State of Texas Assistance Request (STAR) DFR will be sending 13 members, with 3 rigs, from its Wildland Urban Interface Team. These members are part of a larger contingent consisting of firefighters from Arlington, Ft. Worth, McKinney, Flower Mound, Allen and a number of other cities from the region.

We arranged an interview with DFR Deputy Chief, Scott Pacot, which aired that evening as well as the following day at the following link:

<https://www.fox4news.com/news/north-texas-firefighters-heading-to-california-to-help-battle-wildfires>

Friday, September 11th: Sent the following social media posts out to all the local news desks regarding the department's 9/11 Remembrance Ceremony –

Instagram - <https://www.instagram.com/p/CFACd0GB0fh/?igshid=n7vsc08vy7t1>

Facebook - <https://www.facebook.com/340809029275626/posts/3436953372994494/>

Twitter - https://twitter.com/DallasFireRes_q/status/1304426402339581952?s=19

Friday, September 11th: Sent the following out to all the local news desks –

Today, at approximately 13:00, Dallas Fire-Rescue deployed 13 members of its Wildland Urban Interface (WUI) team, more commonly known as wildland firefighters, to assist with the wildfires in the State of California.

They are expected to arrive in three days, at which point they'll receive their assignment. The deployment is expected to last no less than 14 days, and could be longer depending on how much progress has been made, and what the overall circumstances are, when that initial period expires.

Dallas Fire-Rescue is only a small part of a regional contingent going to California. Firefighters from Arlington, Ft. Worth, Lewisville, Flower Mound, Allen and other surrounding cities have also been deployed to assist in this effort that has called on firefighters from across the country.

https://twitter.com/DallasFireRes_q/status/1304529234854121477?s=19

Friday, September 11th: All the local news desks - What can you tell us about the woman supposedly swept into the water off Great Trinity Way?

City Response - At 16:01 Dallas Fire-Rescue units were dispatched to the 4600 block of Great Trinity Forest after a female (of unknown age) somehow became stuck, on a bank at the Loop 12 boat ramp, in the Trinity River.

At some point, while units were still en route, the female was swept downstream by the powerful current. Approximately, 200 yards from her original point of entry, DPD Officers spotted the female after she ran into somewhat of an eddy, which stopped her momentum. The officers threw her a rope, and she hung onto it until a DFR boat arrived at her location and pulled her safely from the river.

She was evaluated by medics, but was not taken to the hospital.

Friday, September 11th: All the local news desks - Do you have any information on a structure fire at 9800 Whitehurst Drive?

City Response - At 19:51 Dallas Fire-Rescue responded to a 911 call for a structure fire at an apartment complex, located at 9850 Whitehurst Drive, near the Lake Highlands area of Dallas.

Multiple reports indicated heavy fire coming from the first floor of a two-story apartment building; matching reports from first arriving fire companies. Several residents were still in the process of evacuating the building when firefighters arrived, so attack teams moved in to assist in those efforts while simultaneously looking to extinguish the flames.

After the transmitting of a second alarm, firefighters were able to contain the blaze and declare it extinguished in just over an hour and a half.

There were no injuries reported as a result of this fire, but the America Red Cross was notified to assist with the needs of an unknown number of displaced residents from 4 apartments that suffered fire damage. The cause of the fire is undetermined.

Saturday, September 12th: Sent the following Tweet about DFR's COVID 19 numbers to all the local news desks –

https://twitter.com/DallasFireRes_q/status/1304540504772804609?s=19

As of September 11th, @DallasFireRes_q is reporting that a total of 131 #firefighters and civilian employees have tested positive for #COVID19. 121 have fully recovered and returned to work, and 15 are in #quarantine for on and off-duty exposures. @CityOfDallas #FlattenTheCurve

Saturday, September 12th: All the local news desks - Any information regarding the one alarm fire at Northpark Mall this afternoon?

City Response - DFR units were assigned to this fire at Northpark Mall (8687 North Central Expressway), at 13:45. First arriving companies reported out with smoke coming from the 3rd floor of the commercial structure.

According to on-scene personnel, there was a small fire in the area of an escalator belt. The area was evacuated prior to DFR arrival, allowing attack teams to suppress the flames relatively fast.

There were no injuries reported as a result of the fire. Investigators determined the cause to be accidental in nature, and the result of combustible materials, covering an out-of-service escalator belt, that were ignited by sparks from hot work that was being done nearby.

The fire generated a lot of smoke, and DFR is in the process of helping clear that smoke out.

Tuesday, September 15th: All the local news desks – Can you please provide information on a white substance that was delivered to Dallas city hall?

City Response - At 16:40, Dallas Fire-Rescue's Hazardous Materials (HazMat) Team was dispatched to a 911 call at Dallas City Hall, located at 1500 Marilla Street, after an employee opened an letter they believed to have an unknown substance in/on it.

The department will not be releasing any details about the letter. However, HazMat examined and ran tests on it, and found no trace of a substance of any kind; and it was therefore determined to be non-hazardous.

The employee who opened the letter was isolated, and checked out by DFR medics, but exhibited no signs of a hazardous exposure.

The letter has been transferred into the custody of law enforcement, and DFR is in the process of clearing the scene.