

# Memorandum



CITY OF DALLAS

DATE January 31, 2020

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – January 30, 2020**

## Updated Items

### [Encampment Resolution Schedule – January 28, 2020 & February 4, 2020](#)

The Office of Homeless Solutions (OHS) has scheduled the following sites for homeless encampment resolution **on January 28<sup>th</sup>, 2020** and **February 4<sup>th</sup>, 2020**

January 28 <sup>th</sup> , 2020	February 4 <sup>th</sup> , 2020
<ul style="list-style-type: none"><li>• 11081 Shady Trail (District 6)</li><li>• 2541 Live Oak Street (District 14)</li><li>• 426 North Central Expressway (District 14)</li><li>• 2979 Woodall Rodgers Freeway - Westbound (District 14)</li><li>• 1931 North Central Expressway - Southbound (District 14)</li></ul>	<ul style="list-style-type: none"><li>• 2600 Louise Street (District 7)</li><li>• 2600 Dawson Street (District 7)</li><li>• 2626 Hickory Street (District 7)</li><li>• E R L Thornton Freeway Westbound &amp; North Jim Miller Road (District 7)</li><li>• E R L Thornton Freeway Westbound &amp; St. Francis Avenue (District 7)</li><li>• 7186 East Grand Avenue (District 2)</li></ul>

OHS Street Outreach team will continue to engage with homeless individuals to provide notice of clean-up and connect to resources and shelter. OHS Community Mobilization staff are meeting with stakeholders to determine long-term sustainability of encampment sites and will provide periodic updates. Should you have any questions or concerns, please contact Nadia Chandler Hardy, Assistant City Manager, or Monica Hardman, Director of Office of Homeless Solutions.

## New Updates

### [Employee Health Benefits RFP](#)

The City of Dallas has formally released the RFP for our Employee Health Benefits including medical, dental, vision, pharmacy, third party administration (TPA) and stop loss. The Pre-Solicitation Conference is scheduled for January 31, 2020 at 10am at Dallas City Hall. Solicitations must be submitted by March 5, 2020 and we will have a final vendor recommendation by April 4, 2020. The healthcare market has shifted substantially since this RFP was awarded in 2015. Proposers will recognize significant changes to the new specifications, and you may receive questions. Please direct any questions to the Office of Procurement Services until the procurement process is completed. Should you have

DATE January 31, 2020  
SUBJECT **Taking Care of Business – January 30, 2020**

any questions or concerns in reference to the current employee health benefits, please feel free to contact Kimberly Bizer Tolbert, Chief of Staff, or Nina Arias, Director of Human Resources.

### [Current Year's Budget](#)

The Office of Budget has uploaded two new Excel files to the existing [Current Budget page](#) of the City's Financial Transparency Website. These two files provide the department line-item expenditure detail for each General Fund, Enterprise Fund, and Internal Service Fund departments' FY 2019-20 budget; each file can be downloaded. We had planned to provide this level of detail when the City Manager released the FY 2020-21 budget recommendation in August 2020. After further consideration, we added the detail to the online version of the current year's budget. If you have any questions, please contact Jack Ireland, Director of the Office of Budget.

### [CENSUS 2020](#)

Census activation and implementation is underway. The County vendor, Alpha Business Images (ABI), is working to finalize outreach materials and re-designing [www.census.com](http://www.census.com). The next Mayor's Complete Count Committee (CCC) meeting is on February 10<sup>th</sup> at 4:30pm in the L1 Auditorium. In addition to CCC members, representatives from other area CCC's are being invited. ABI will be present and the goal of the meeting is to discuss implementation of the next phase of the strategic plan – that includes boots on the ground outreach and awareness, media outreach, etc.

City staff is working to coordinate pop-up online participation kiosks across the City of Dallas from March 27<sup>th</sup>-April 6<sup>th</sup>. ABI is working to use data to identify locations (including those beyond community centers, libraries, schools, houses of worship and other locations where a dense number of people congregate). Staff will share locations once they have been mapped and seek input for other areas of potential opportunity. In Addition, City staff is working to outline a blueprint for these events, with a particular emphasis in those hard-to-count areas of our city. For the next several months, we will be providing weekly TCB updates on Census 2020. For questions or concerns, please contact Brett Wilkinson, Director of the Office of Strategic Partnerships and Government Affairs.

### [Neighborhood Empowerment Zone Program and districts approved January 22, 2020](#)

Great news! The City Council approved the creation of the residential Neighborhood Empowerment Zone (NEZ) program and seven NEZ districts. The NEZ program will incentivize developers to build more affordable housing for middle-to-low-income earners through development fee reimbursements and tax abatements. Plus, it allows existing homeowners to leverage tax abatements for renovating their homes. The program will be rolled out in early Summer. For more information about the NEZ program, please see the [briefing](#) and [memo](#). Should you have any questions or concerns, please contact David Noguera, Director of Housing and Neighborhood Revitalization.

DATE January 31, 2020  
SUBJECT **Taking Care of Business – January 30, 2020**

### Supplier Feedback Opportunity

The Office of Procurement Services is hosting a Supplier Feedback Opportunity for suppliers (also known as vendors) on February 4, 2020 on the 7<sup>th</sup> Floor of the J. Erik Jonsson Central Branch Library from 1-3pm. Procurement has recently revised several forms to make the contracting process more streamlined and efficient for the City's suppliers and seeks their direct feedback on the forms. A flyer and social media graphic are attached for public circulation. If you have any questions, please contact Chhunny Chhean with the Office of Procurement Services.

### Upcoming Engagements from Community Engagement

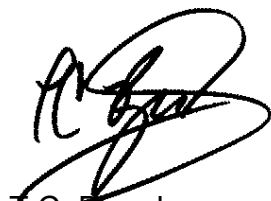
The Dallas Police Department has several upcoming Community Engagements scheduled. Some of those include the Midnight Basketball with the Police Activities League and Lakewest YMCA, the monthly Teen Late Night Recreation Center activities, and the Listening Sessions. Please see the attached flyers for additional details. You can contact [Chief Hall](#), Dallas Police Department at 214-671-3905 for further information.

### Media Inquiries

As of January 27, 2020, the City has received media requests from various news outlets regarding the following topics:

- Dog bite investigation
- Illegal dumping
- Short-term rental registrations
- Arson Suspected in South Dallas Apartment Fire
- Trash Fire Set Next to South Dallas Laundromat
- Gas Leak Causes Evacuation of Homes and Businesses in South Dallas
- Dallas Fire Captain and Son Helps Raise Money for Leukemia and Lymphoma Research
- Firefighters Rescue Woman from West Dallas House Fire
- DFR Making Efforts to Optimize Service Delivery in Area That Lost Fire Station to Tornado

Please see the attached document compiling information provided to the media outlets for the January 20<sup>th</sup>, 2020 – January 27<sup>th</sup>, 2020 for your reference. Should you have any questions or concerns, please contact Kimberly Bizer Tolbert, Chief of Staff.



T.C. Broadnax  
City Manager

DATE January 31, 2020

SUBJECT **Taking Care of Business – January 30, 2020**

c: Chris Caso, City Attorney (Interim)  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizar Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager  
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer  
Michael Mendoza, Chief of Economic Development and Neighborhood Services  
M. Elizabeth Reich, Chief Financial Officer  
Laila Aleqresh, Chief Innovation Officer  
M. Elizabeth Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors

**Public Affairs & Outreach**  
**Media Requests**  
**January 21 – January 27**

**Date Submitted:** 1/23/2020

**Topic:** Short-term rental registrations

**Inquiry:** Kesly with CBS 11 inquired if Dallas enacted a short-term rental (STR) ordinance and ways the City is enforcing it. We informed her that Dallas did not pass an ordinance related to STRs, but the City is actively encouraging STR owners to register their property and pay their hotel occupancy taxes. Kelsy had a follow-up question about how the City is tracking every STR in Dallas that's paying taxes, we explained how all hotels in Dallas must pay hotel occupancy taxes (HOT) to the City based on rental receipts for the prior month. To be able to make a payment, STRs must be registered with the City. Chief Financial Officer Elizabeth Reich was available for a phone interview to discuss taxes

**Submitted By:** Demeshia Jackson (City Controller's Office)

**Media Entity:** Kelsy Mittauer (CBS 11)

**Date Submitted:** 1/24/2020

**Topic:** Illegal dumping cameras

**Inquiry:** Daniel Tuccio with Univision inquired about the locations of cameras at chronic illegal dumping areas. We let him know the monitoring sites are not disclosed to the public as that affects effectiveness of surveillance. Cameras are moved to different chronic dump sites throughout the City. Additionally, we provided information about illegal dumping such as fines, alternatives to illegal dumping and impacts of illegal dumping.

**Submitted By:** Roxana Rubio (Code Compliance Services and Marshal's Office)

**Media Entity:** Daniel Tuccio (Univision 23)

**Date Submitted:** 1/27/2020

**Topic:** Dog bite investigation

**Inquiry:** Lourdes Vasquez with WFAA and Claire Cardona with NBC 5 both inquired about a stray dog biting a woman on the 1700 blk of E. Ohio St. The City confirmed there is an open bite investigation and the dog is being quarantined at DAS.

**Submitted By:** Demeshia Jackson (Dallas Animal Services)

**Media Entity:** Lourdes Vasquez, Claire Cardona (WFAA, NBC 5)

Dallas Fire-Rescue Department  
Media Requests: January 20<sup>th</sup> – 26<sup>th</sup>, 2020.

**Monday, January 20<sup>th</sup>: WFAA 8 (Maci Smith) and CBS 11 (Giles Hudson)** - Is there any information available regarding an apartment fire in the 7600 block of S Westmoreland Road?

**City Response** - On Monday, January 20<sup>th</sup>, at 2:48 a.m., Dallas Fire-Rescue responded to a 911 call for a structure fire at an apartment complex, located at 7676 South Westmoreland Road, in far South Dallas.

When firefighters arrived at the two-story apartment building, they observed fire coming from a second-floor apartment unit. Attack teams deployed handlines, making their way inside the unit and extinguishing the flames in just under half an hour.

After examining the scene and speaking with a witness, investigators determined that the fire was incendiary in nature. Unfortunately, there were no suspects.

**Monday, January 20<sup>th</sup>: NBC 5/Telemundo (Karen Ballesteros) and Univision 23 (Nathalie Palacios)** – Do you have any information on an arson call at 3939 Polk St?

**City Response** - On Monday, January 20<sup>th</sup>, at 8:40 p.m., Dallas Fire-Rescue responded to a 911 call for a trash fire, next to the Laundry Wash and Dry, located at 3939 South Polk Street, in South Dallas. When firefighters arrived at the location, they were able to quickly extinguish the fire.

According to the someone working inside the business at the time, two people ran inside stating that the building was on fire. Fire Investigators determined the fire was incendiary, but there are no suspects.

There were no injuries as a result of this fire, and the damage the building was superficial at worst.

**Wednesday, January 22<sup>nd</sup>: WFAA 8 (Lourdes Vazquez)** - Can you provide information on a gas leak on the 100 block of E Clarendon?

**City Response** - At 10:46 a.m., Dallas Fire-Rescue units were dispatched to a 911 call for a gas leak at 100 East Clarendon Drive, near the intersection of South Beckley Avenue, in South Dallas.

Reportedly, the size of the line is a 12" line, and it began leaking after being struck by a piece of equipment doing undisclosed work at a construction site. Both homes and businesses (located in Mapsco Grid 54-M) have been evacuated as a result of the leak,

resulting in **as many as** 60 people being evacuated. To manage the operation, a 1-alarm response was assigned to the incident.

Atmos is on location addressing the issue, and it is expected to be an extended operation before the work to address the leak can be completed.

**Thursday, January 23<sup>rd</sup>: WFAA 8 (Tiffany Liou)** – Requested clearance to interview DFR Captain, Cristian Hinojosa, regarding his Captaincy role of the DFR Team participating in the 2020 Leukemia and Lymphoma Big D Climb.

**City Response** – Approved the interview which aired on WFAA 8, during the 5:30 p.m. news cast at the following link: <https://www.wfaa.com/article/news/local/dallas-firefighter-and-son-to-climb-70-flights-of-stairs-for-cancer-research/287-9a5424e9-e25a-4ad9-8c44-7605fd257d32>

**Sunday, January 26<sup>th</sup>: All local media outlets** - Is there any information available regarding a structure fire in the 1800 block of Angelina Drive?

**City Response** - On Sunday, January 26th, at [7:16](#) a.m., Dallas Fire-Rescue units were assigned to a 911 call for a structure fire at a home, located on the 1800 block of Angelina Drive, in West Dallas.

When firefighters arrived at the home, they reported out with fire coming from the back of the one-story home. After receiving information from a man, indicating his Mother (who was in her 70's) was still inside, firefighters were able to find the woman and pull her to safety; all while extinguishing the fire in about half an hour.

The woman was taken to the hospital and is expected to be okay. According to investigators however, her condition could have been a lot worse had she not been asleep with her door closed. That, along with a multitude of factors contributing to her rapid rescue, significantly slowed the spread of smoke into her room compared to the exposure in the rest of the house; giving her, and firefighters, the extra time needed to affect the most optimal outcome given the circumstances.

Investigators determined that the fire began in a room in the back of the house, but the exact cause is undetermined. The damage was mostly isolated to the room of origin and the attic space directly above it.

**Monday, January 27<sup>th</sup>: CBS 11 (Brooke Rogers)** - Hi Jason, it's Brooke Rogers with CBS 11. I'm working on a story today about Station #41. I've gotten some info from Councilwoman Gates and her office about the timeline to rebuild, but would you or someone in the department be able to give sound about efforts to keep response time down during rebuilding?

**City Response** - After station 41 (5920 Royal Lane) was destroyed by the Oct. 20th tornadoes, the Engine was relocated to Fire Station 35 (3839 Walnut Hill Lane) and the Truck was relocated to Fire Station 2 (4211 Northaven Road). There are still a lot of steps that have to be navigated before the station is ultimately replaced, but the permanent station is tentatively projected to be complete by January 2022. Though there is no indication that response times to the areas immediately surrounding the station have suffered much of an impact, we are currently looking into the possibility of having a temporary structure erected, near the location of the station, to house personnel and equipment on a more long-term basis until the new station can be built.





# Supplier Feedback Opportunity

We're updating our forms to make it easier to do business with the City and we want YOUR feedback. The Office of Procurement Services and other City staff will be in attendance to answer questions.

**February 4, 2020 | 1 – 3 p.m.**

**J. Erik Jonsson Central Branch Library**

**O'Hara Hall**

**1515 Young St. Dallas, TX 75201**

For more information, reach out to [askprocurement@dallascityhall.com](mailto:askprocurement@dallascityhall.com).



# Supplier Feedback Opportunity

We're updating our forms to make it easier to do business with the City and we want YOUR feedback.



**February 4, 2020 | 1 – 3 p.m.**

**J. Erik Jonsson Central Branch Library**

**O'Hara Hall**

**1515 Young St. Dallas, TX 75201**

**For more information, reach out to [askprocurement@dallascityhall.com](mailto:askprocurement@dallascityhall.com).**





JOIN THE POLICE ACTIVITIES LEAGUE AND LAKEWEST-YMCA  
FOR A FREE 5-WEEK BASKETBALL SKILLS CAMP

**LAKEWEST YMCA**  
**3737 GOLDMAN ST. DALLAS TX, 75212**  
**5:00PM TO 9:00PM**

THE SKILLS CAMP WILL BE HELD ON THE FOLLOWING THURSDAYS

JANUARY 16  
JANUARY 23  
JANUARY 30

FEBRUARY 6  
FEBRUARY 13

THIS SKILLS CAMP IS OPEN FOR ANY CHILD  
BETWEEN 9 & 18 YEARS OF AGE.



FOR MORE INFORMATION CONTACT THE DALLAS POLICE PAL UNIT: (469) 507-9324





ACOMPaña LA UNIDAD DE LA LIGA DE ACTIVIDADES POLICIALES  
Y LAKEWEST YMCA PARA UN CAMPAMENTO GRATUITO DE  
HABILIDADES DE BALONCESTO DE 5 SEMANAS

**LAKWEST YMCA**  
**3737 GOLDMAN ST. DALLAS TX, 75212**  
**5:00PM - 9:00PM**

EL CAMPAMENTO SERA LOS SIGUIENTES JUEVES

ENERO 16  
ENERO 23  
ENERO 30

FEBRERO 6  
FEBRERO 13

ESTE CAMPAMENTO DE HABILIDADES ES PARA  
CUALQUIER NIÑO ENTRE 9-18 AÑOS DE EDAD.



PARA MS INFORMACIN LLAME A LA UNIDAD DE LA LIGA DE ACTIVIDADES POLICIALES: (469) 507-9324



**TEEN**

# LATE NIGHT REC.



**EVERY MONTH**  
**1ST FRIDAY & SATURDAY**  
7-11 PM | 13-17 YRS | FREE

  
Dallas Park & Recreation



## RECREATION CENTERS:

### CUMMINGS

2976 Cummings St. | Dallas 75216

### JUANITA J. CRAFT

4500 Spring Ave. | Dallas 75210

### LAKE HIGHLANDS N.

9940 White Rock Trail | Dallas 75238

### NASH DAVIS

3710 N Hampton Rd. | Dallas 75212

### PLEASANT OAKS

8701 Greenmound Ave | Dallas 75227

### BECKLEY SANER

114 W Hobson Ave. | Dallas 75224

### JAYCEE ZARAGOZA

3114 Clymer St. | Dallas 75212

### MARCUS

3003 Northaven Rd. | Dallas 75229

### SINGING HILLS

1909 Crouch Rd. | Dallas 75241

### HARRY STONE

2403 Millmar Dr. | Dallas 75228

### K.B. POLK

6801 Roper St. | Dallas 75209

### MARTIN WEISS

1111 Martindell Ave. | Dallas 75211

### TIMBERGLEN

2780 Timberglen Rd. | Dallas 75287

214.670.8847

**SPORTS, MUSIC, FITNESS, GAMING & MORE**

#TREC DALLAS

# JOVEN CENTROS ABIERTOS TARDE



**CADA MES**  
**VIERNES Y SABADOS**

7-11 PM | 13-17 YRS | GRATIS

  
Dallas Park & Recreation



## DIRECCION DE LOS CENTROS:

### CUMMINGS

2976 Cummings St. | Dallas 75216

### BECKLEY SANER

114 W Hobson Ave. | Dallas 75224

### HARRY STONE

2403 Millmar Dr. | Dallas 75228

### JUANITA J. CRAFT

4500 Spring Ave. | Dallas 75210

### JAYCEE ZARAGOZA

3114 Clymer St. | Dallas 75212

### K.B. POLK

6801 Roper St. | Dallas 75209

### LAKE HIGHLANDS N.

9940 White Rock Trail | Dallas 75238

### MARCUS

3003 Northaven Rd. | Dallas 75229

### MARTIN WEISS

1111 Martindell Ave. | Dallas 75211

### NASH DAVIS

3710 N Hampton Rd. | Dallas 75212

### PLEASANT OAKS

8701 Greenmound Ave. | Dallas 75227

### SINGING HILLS

1909 Crouch Rd. | Dallas 75241

### TIMBERGLEN

2780 Timberglen Rd. | Dallas 75287

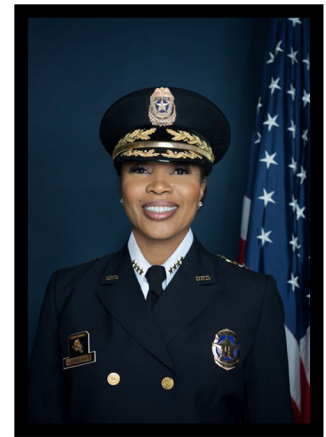
214.670.8847 | **LIGAS, MUSICA, FISICO, JUEGOS Y MAS** | #TREC DALLAS



**The Dallas Police Department Presents:**

# Listening Session

**Tuesday**  
**January 28, 2020**  
**6:00 PM to 8:00 PM**  
**Eastfield College-**  
**Pleasant Grove Campus**  
**(Room 108-109)**  
**802 S. Buckner Blvd.**  
**Dallas TX, 75217**



**Chief of Police  
Reneé Hall**



**Council Member  
Jaime Resendez  
District 5**

The Dallas Police Department is developing a 5-year strategic plan. Join Chief Hall and Council Member Resendez for a discussion, as well as feedback and recommendations on the community's top priorities that can be incorporated within the department.

There will be light refreshments and an opportunity to get information from other City of Dallas Departments

@DallasPD @DPDCA @DPDUNIDOS

For more information contact the Office of Community Affairs : (214) 671-4045



**El Departamento de Policía de Dallas Presenta:**

# Sesión Informativa

**Martes**

**28 de Enero de 2020**

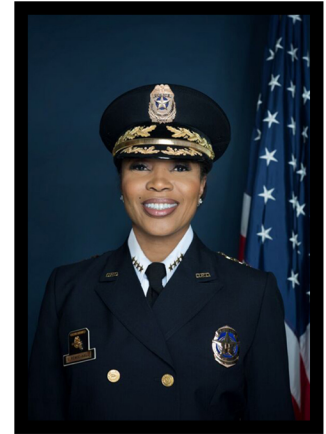
**6:00 PM - 8:00 PM**

**Eastfield College-  
Pleasant Grove Campus**  
(Room 108-109)

**802 S. Buckner Blvd.  
Dallas, TX 75217**

El Departamento de Policía de Dallas está desarrollando un plan estratégico de 5 años. Acompaña Jefa de Policía Hall y Concejal Resendez para una discusión, con comentarios y recomendaciones sobre las prioridades de la comunidad que se pueden incorporar dentro del departamento.

Se ofrecerán refrescos, y habrá la oportunidad de obtener información de otros departamentos de la ciudad de Dallas



**Jefa de Policía  
Reneé Hall**



**Concejal  
Jaime Resendez  
Distrito 5**

@DallasPD @DPDCA @DPDUNIDOS

Para más información llame a la Oficina de Asuntos Comunitarios : (214) 671-4045





The Dallas Police Department Presents:

# Listening Session

## Monday

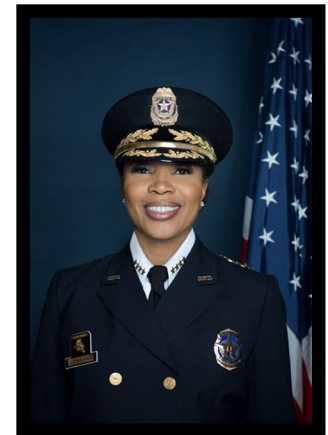
## February 3, 2020

## 6:00 PM to 8:00 PM

## Marcus Recreation Center

## 3003 Northaven Rd.

## Dallas TX, 75229



**Chief of Police  
Renee Hall**



**Council Member  
Jennifer Staubach Gates  
District 13**

The Dallas Police Department is developing a 5-year strategic plan.

Join Chief Hall and Council Member Gates for a discussion, as well as feedback and recommendations on the community's top priorities that can be incorporated within the department.

There will be light refreshments and an opportunity to get information from other City of Dallas Departments

@DallasPD @DPDCA @DPDUNIDOS

For more information contact the Office of Community Affairs : (214) 671-4045



**El Departamento de Policía de Dallas Presenta:**

# Sesión de Escucha

**Lunes**

**3 de Febrero, 2020**

**6:00 PM - 8:00 PM**

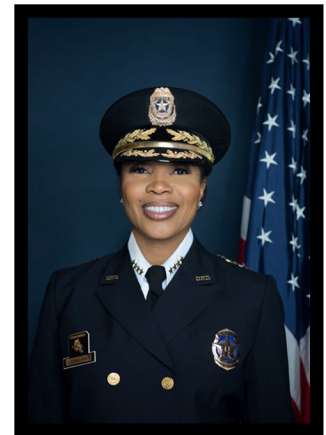
**Marcus Recreation Center**

**3003 Northaven Rd.**

**Dallas TX, 75229**

El Departamento de Policía de Dallas está desarrollando un plan estratégico de 5 años. Acompaña Chief Hall y Concejal Gates para una discusión, con comentarios y recomendaciones sobre las prioridades de la comunidad que se pueden incorporar dentro del departamento.

Se ofrecerán refrescos, y habrá la oportunidad de obtener información de otros departamentos de la ciudad de Dallas



**Chief of Police  
Reneé Hall**



**Concejal  
Jennifer Staubach Gates  
Distrito 13**

 @DallasPD  @DPDCA  @DPDUNIDOS

Para más información llame a la Oficina de Asuntos Comunitarios : (214) 671-4045