

# Memorandum



CITY OF DALLAS

DATE January 5, 2024

TO Honorable Mayor and Members of the City Council

SUBJECT **Update on the Development of the HUD Five-Year Consolidated Plan for  
FY 2024-25 through FY 2028-29 and FY 2024-25 Consolidated Plan Budget**

On October 18, 2023, City Council was briefed on the U. S. Department of Housing and Urban Development (HUD) grant funds and the requirements for submitting a 5-Year Consolidated Plan, and the schedule. The Consolidated Plan is a comprehensive analysis and strategic plan document that identifies community needs, prioritizes those needs, and details how needs will be addressed. The City of Dallas receives four grants on an annual basis as part of the Consolidated Plan Program. Those grants include: Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), Emergency Solutions Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).

To receive these funds, a 5-Year Consolidated Plan must be developed and submitted to HUD. The current 5-Year Consolidated Plan expires September 30, 2024. A new plan that will cover FY 2024-25 through FY 2028-29 is due to HUD by August 16, 2024. The first year Action Plan (FY 2024-25 annual budget) will be due to HUD at the same time.

During the month of January 2024, Budget & Management Services (BMS) and the Community Development Commission (CDC) will host four virtual, one hybrid, and one in-person Neighborhood Public Meetings. The first public meeting was held on January 4, 2024.

Due to cancellation of the January 17 City Council briefing meeting, the schedule has been revised. The City Manager's recommended approach for development of the new 5-Year plan will be presented to City Council on January 31. This change will allow staff to include feedback gathered from residents from the six meetings in the City Manager's recommendation. The next steps and revised schedule are below.

DATE January 4, 2024

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Date	Schedule
January 2024	Neighborhood Public Meetings (hosted by CDC and staff)
January 31, 2024	Briefing to the City Council on the City Manager's recommended approach for development of the 5-Year Plan
February 1, 2024	Update to CDC during monthly meeting
February – June 2024	Annual budget development process
February 14, 2024	City Council initial approval of development of the 5-Year Plan
March – April 2024	CDC review and recommendation of the 5-Year Consolidated Plan and First Year Action Plan (Annual Budget)
May 2024	City Council preliminary approval of the 5-Year Consolidated Plan and First Year Action Plan (Annual Budget)
May – June 2024	30-day review/comment period and public hearing
June 2024	Final approval of 5-Year Consolidated Plan and First Year Action Plan (Annual Budget)
August 2024	Submit plans to HUD
October 1, 2024	Effective date of new 5-Year Consolidated Plan and First Year Annual Action Plan

If you have any questions, please contact me or Janette Weedon, Director of Budget & Management Services.



Jack Ireland  
Chief Financial Officer

c: T.C. Broadnax, City Manager  
Tammy Palomino, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

Majed A. Al-Ghafry, Assistant City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Dr. Robert Perez, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors