

**Animal Advisory Commission
Regular Meeting**

FINAL MINUTES

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Meeting Date: September 25, 2014 **Convened:** 1:35 p.m. **Adjourned:** 4:16 p.m. 2015 MAR 26 PM 1:16

Members Present:

Mary Spencer, Chair
Maeleska Fletes, Vice Chair
Judi Burnett
Julie Cassidy
Patti Cody
Molly DeVoss
Teresa Gubbins
Amanda Henry
Bonnie Mathias
Rebecca Poling
Jennifer Roberts
Christopher Watts

Members Absent:

Deborah Hicks

Briefing Presenters:

Jody Jones, *Senior Program Manager*

CITY SECRETARY
DALLAS, TEXAS

Staff Present:

Kris Sweckard, Jody Jones, Audrey Parham, Yolanda Ramirez, Sloan Anderson

Guests:

James Bias, Scott Griggs

AGENDA:

1. Chairman Announcements

Presenter(s): Mary Spencer

Information Only:

Ms. Spencer highlighted the below accomplishments.

- Introduced Councilmember Griggs who explained the above and below budget items. He recommended the Commission to prioritize budget items and submit to Council for consideration for the next budget year. He also stated that DAS would definitely get an emergency generator and the cost will not come from DAS budget.
- Introduced new Code Director.
- Reminded the Commission to contribute and volunteer for the DAS holiday luncheon.

Action Taken Committee Recommendation(s): Commission to start with budget priorities for next year and to submit for recommendation before Quality of Life Council Committee. Encouraged the Commission to advocate on behalf of DAS during the budget process.

2. Approval of June 26, 2014 Minutes

Action Taken Committee Recommendation(s): A motion was made to approve the minutes as written.

Item passed unanimously.

3. DCAP Update

Presenter(s): Maeleska Fletes

Information Only:

Ms. Fletes reported the following highlights of the programs.

- Dallas Companion Animal Project continues to hold Spay Days at the shelter twice a month which has increased the volume of pets being sterilized.
- The Pets for Life Program is moving right along with pets being fixed, microchipped, and vaccinated. A plan for another Community Outreach event is being discussed.
- A fundraiser at Andrea's Restaurant will be held and a percentage of proceeds will benefit DCAP.

Action Taken Committee Recommendation(s): Volunteers are needed to work the events.

4. Grow South Update

Presenter(s): Mary Spencer

Information Only:

Ms. Spencer reported the following highlights of the program.

- DCAP and Cedar Oaks HOA received a Grow South Grant for outreach efforts to a targeted area within 75216.
- The meaning and purpose of "under-served" was explained.
- Interaction with the community, pass out handouts, and a map of the walking area was shown.
- First flyer vaccination clinic was a success with 49 vaccinations/microchipped, on site surgery, and medical care. Partnership with SPCA.
- What is the next step? A long-term success.

Action Taken/Committee Recommendation(s): N/A

5. Budget Process Update

Presenter(s): Kris Sweckard

Information Only:

Mr. Sweckard explained the budget bids process. A list of funded project items was mentioned with cost as below.

- \$52k for medical equipment (bids close tomorrow and will be able to award)
- \$50k for push code locks on doors

- \$20k for office chairs
- \$17k for vinyl flooring
- \$77k additional for mobile laptop replacement (not covered by BTR)
- \$2k for electronic people counter
- \$75k for drainage & play yard design

Bond funds

- \$313k for renovation of play yards
- \$133k public art in the form of hardscaping on property

He reported that DAS would not be getting an emergency generator.

Action Taken/Committee Recommendation(s): Ms. Mathias recommended full time kennel attendants vs temporary labors. Nominate representation from DAS to be included in the Key Focus Budget team. Mr. Sweckard to report back to the Commission if Jody Jones can become the Director or Assistant Director for Animal Services.

6. Animal Services Manager's Report

Presenter(s): Jody Jones

Information Only:

A briefing regarding the review of Animal Services operations, priorities, and accomplishments were identified. Some of the highlights included the following for June-August 2014:

- Dallas Animal Services goals are to achieve a healthy and safe community for people and animals. Challenges in the community are identifying those that are owned versus strays.
- A three year and year-to-date service request volume comparison by council district was explained.
- Compliance Strategy: "SMART SWEEPS" Project assessment and outcome was provided. A new call was designed to revised call priority listing and field coverage hours.
- Pilot area progress to date has resulted in 3,000 household visits and 1,020 pets assisted.
- Loose Dog calls comparison for 75216 was shown with before and after the new call initiation.
- Record Placement Results showed 2,383 adoptions were made during June – August 2014. A 48% live release of all animals for August 2014.
- Everyday Adoption Center (EAC) will be funded in the general fund for FY14/15.
- 7 dogs were saved after a house fire in Dallas.
- A comparison for field and shelter animal intake trend a decrease.

- DAS historical budget amounts for FY 10-11, 11-12, 12-14, and 14-15 was shown. A breakdown of FY 14-15 Budget funding was explained to include staffing.
- A list of coming attractions was mentioned.

Fact Statistical Field and shelter report were provided for June-August 2014.

Action Taken/Committee Recommendation(s): Mr. Sweckerd to obtain a copy of the agreement that Councilmember Griggs has to assure correct alignment. Reviews of district line comparison to ensure the numbers demonstrate apples to apples. Fact sheets were incomplete and an updated one was requested. Provide an update on the “Clear the Shelter” event. Requested representation from the City Attorney’s Office to discuss tethering enforcement for the next meeting. Ms. Burnett requested a status of the Volunteer Program. Ms. Jones responded that a meeting with Mr. Zapata was scheduled to discuss guidelines. A grant for the Volunteer Program is scheduled to go before the City Council on October 8, 2014.

7. Measuring Success

Presenter(s): Mary Spencer

Information Only:

Ms. Spencer explained what “Success” is and means for DAS.

Action Taken/Committee Recommendation(s): Requested Commission to put on their thinking cap and submit their definition of success. Ms. Jones recommended doing a survey to continue communication.

8. Public Comments

Information Only:

None.

Action Taken/Committee Recommendation(s): N/A

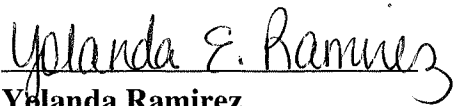
9. Next Meeting

Information Only:

The next regularly scheduled meeting will be held on December 11, 2014 beginning at 1:30 pm.

Action Taken/Committee Recommendation(s): N/A

Mary Spencer
Chair


Yolanda Ramirez
Coordinator