

140010

**Animal Shelter Commission
Regular Meeting**

RECEIVED

FINAL MINUTES

2014 OCT -3 PM 12:44

Meeting Date: June 26, 2014

Convened: 1:37 p.m.

Adjourned: 3:50 p.m.

CITY CLERK
DALLAS, TEXAS

Members Present:

Mary Spencer, Chair
Maeleska Fletes, Vice Chair
Judi Burnett
Julie Cassidy
Patti Cody
Teresa Gubbins
Amanda Henry
Deborah Hicks
Bonnie Mathias
Rebecca Poling
Jennifer Roberts
Christopher Watts

Members Absent:

Molly DeVoss

Briefing Presenters

Jody Jones, *Senior Program Manager*

Staff Present:

Jimmy Martin, Jody Jones, Catherine McManus, Rita Hammelman, Yolanda Ramirez

Guests:

Ashley Aplin, Barry Blonstein, Carol Brewer, Ziva Eliezer

AGENDA:

1. Chairman Announcements

Presenter(s): Mary Spencer

Information Only:

Ms. Spencer highlighted the below accomplishments.

- Thanked the Commission for their support on the budget and for attending a long day of a Council Meeting at City Hall.
- An article on budget was passed out to each Commission member for them to read.

Action Taken Committee Recommendation(s): Commission to continue to communicate with their councilperson to support the funding for Dallas Animal Services.

2. Approval of March 27, 2014 Minutes

Action Taken Committee Recommendation(s): A motion was made to approve the minutes as written.

Item passed unanimously.

3. DCAP Update and Pets for Life

Presenter(s): Maeleska Fletes

Information Only:

Ms. Fletes reported the following highlights of the programs.

- Dallas Companion Animal Project holds Spay Days at the shelter once a month. Information about Spay Days with zip code areas was provided.
- Crucial Strategies for Lost Pet Recovery Workshop will be held on August 22nd and 23rd from 8:30 am to 4:30 pm at the Latino Culture Center.
- Bow Wow Photo Sessions, Bryant Dog Photography are held twice a year. For 2014, sessions will be held on June 28th and July 12th.
- A Pet for Life & Grow South Kick-off event was held on April 26, 2014 at Beckley Saner Recreation Center. Thanks to 67 volunteers, 450 pet owners were seen, 283 pets vaccinated, 154 pets micro chipped, 875 lbs. of pet food given away, 202 Spay/Neuter vouchers given out, and 100 plus tennis balls rehomed.

A flyer for each event was given to the Commission to promote. All proceeds are to benefit Spay Day. Community events bring awareness, unified, compassion, and saving lives.

Action Taken Committee Recommendation(s): Volunteers are needed to work the events.

4. Budget Process Update

Presenter(s): Rebecca Poling and Jimmy Martin

Information Only:

Ms. Poling briefed the Commission with statistical budget summary.

- Facts and a comparison chart were shown for live release rates and lives saved from 2007-2013. Euthanasia went down to 15,067 from 28,095 in 2007.
- Adoptions increased 357% from 2007-2013. A comparison chart and facts was shown.
- Budget increased 8% from 2007 to 2013. Bar graph chart with amounts was shown.
- FY 13-14 Adopted Budget for DAS was \$7,979,512 which \$5,313,764 went to Salaries & Benefits, and \$2,665,748 went to Operations.
- DAS current budget is 6/10th of 1% of the City's overall budget, but 3 of the top 10 service requests for City services are animal-related concerns. FY15 General Fund Budget: \$1,163 million and a breakdown was shown for each department.
- The budget gap was explained with revenue change, expense change, and differential or gap for February, May, and June 2014 forecast.
- The meaning and definition of enhancements or essentials was explained.
- DAS budget line items were listed as funded and priority levels.
- A budget calendar with process was provided.

Staff presented a two page questions and answers regarding budget.

The Commission thanked Ms. Poling for the detailed budget presentation.

Action Taken/Committee Recommendation(s): Mr. Martin complimented all the speakers at council meeting and recommended continued factual approach.

5. 311 Training/Procedures for AS

Presenter(s): Catherine McManus

Information Only:

Ms. McManus reported that extensive work has been made with 311 for field animal related calls. A new phone app has been added to track service levels and for loose/owned service calls.

Action Taken/Committee Recommendation(s): N/A

6. Animal Services Manager's Report

Presenter(s): Jody Jones

Information Only:

A briefing regarding the review of Animal Services operations, priorities, and accomplishments were identified. Some of the highlights included the following for March-May 2014:

- A total of 90 pet owners attended the Responsible Pet Ownership Classes. A total of 11 Community/HOA meetings were attended by staff. A total of 264 pets were seen at the monthly vaccination clinic.
- A total of 2,474 surgeries were facilitated at DAS.
- Placement Results were at 43% in May 2014 with the highest in March 2014 at 51%.
- Pet Supermarket opened May 20, 2014 as an off-site adoption center for cats.
- Many staff development, training and team building have been provided at no cost to the city.
- For the first time, DAS won three WOWIE Awards, a city reward for exceptional work. They also won 11 Wall of Honor awards.
- In November, the SAWA conference will be held in Dallas. This is the first large national animal welfare conference to be held in Dallas in a very long time.

Fact Statistical Field and shelter report were provided for March-May 2014.

Action Taken/Committee Recommendation(s): N/A

7. Public Comments

Information Only:

Ms. Brewer shared her concerns regarding a recent house fire that staff responded and was not happy with outcome. She would like animal cruelty charges filed against the pet owner.

Ms. Jones responded that the case is still an open investigation.

Action Taken/Committee Recommendation(s): N/A

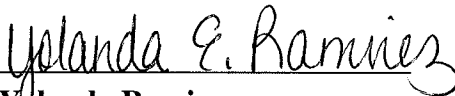
8. Next Meeting

Information Only:

The next regularly scheduled meeting will be held on September 25, 2014 beginning at 1:30 pm.

Action Taken/Committee Recommendation(s): N/A

Mary Spencer
Chair


Yolanda Ramirez
Coordinator