



# **DALLAS PARK AND RECREATION BOARD AGENDA**

**THURSDAY, APRIL 4, 2019  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FN  
DALLAS, TEXAS 75201  
214-670-4078**

**8:30 am: Administration and Finance Committee, Room 6FN  
9:00 am: Planning and Design Committee, Room 6FS  
10:00 am: Park and Recreation Board, Room 6FN**

 Park & Recreation

Rodney Schlosser, Chair  
Calvert Collins-Bratton, Vice Chair  
Taylor Adams  
Harrison Blair  
Robb P. Stewart  
Taylor Toynes  
Sonya Woods

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2019 MAR 29 PM 12: 59

CITY SECRETARY  
DALLAS, TEXAS

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DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE  
DALLAS CITY HALL – ROOM 6FN  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
THURSDAY, APRIL 4, 2019  
(8:30 A.M.)

### CONSENT ITEMS

**PARK BOARD AGENDA ITEM NO. 3** – Norbuck Park (9) – Authorize issuing an alcohol permit to Tanna Wood, to serve alcohol at the Too Hot to Handle event to be held at Norbuck Park, located at 200 North Buckner Boulevard. The event will be held on Saturday, July 13, 2019 from 6:00 a.m. to 1:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**PARK BOARD AGENDA ITEM NO. 4** – Swiss Avenue (14) – Authorize issuing an alcohol permit to Christine Reagan Loh, to serve alcohol at the Swiss Avenue Mother's Day Home Tour event to be held at Dorothy and Wallace Savage Park, located at 5501 Swiss Avenue. The event will be held on Saturday, May 11, 2019 from 10:00 a.m. to 8:00 p.m. and Sunday, May 12, 2019 from 10:00 a.m. to 8:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**PARK BOARD AGENDA ITEM NO. 8** – Oak Lawn Park (14) – Authorize the approval of the renaming of Oak Lawn Park to Turtle Creek Park, by the Turtle Creek Conservancy, for its historic value and geographic context, the boundaries of which encompass the area west of Turtle Creek Boulevard extending to Lee Parkway and east of Turtle Creek Boulevard extending to the Katy Trail, between Hall Street and Lemmon Avenue. The Park also includes the area south of Hall Street, between Turtle Creek Boulevard and the Katy Trail extending to Bowen Street – Financing: No cost consideration to the City

### DISCUSSION ITEMS

1. Waivers of Fees for Council-Sponsored Events (ongoing discussion)
2. Take Back Oak Lawn - Park Naming Application
3. Audit of Business Partners' Oversight – City Actions (ongoing discussion)

*Public Notice*

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POSTED CITY SECRETARY  
DALLAS, TX



DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE – PAGE 2  
DALLAS CITY HALL – ROOM 6FN  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
THURSDAY, APRIL 4, 2019  
(8:30 A.M.)

**Handgun Prohibition Notice for Meetings  
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

*"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."*

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

*"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."*

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CITY SECRETARY  
DALLAS, TEXAS

Jesse Moreno, Chair  
Becky Rader, Vice Chair  
Barbara Barbee  
Timothy W. Dickey  
Jeff Kitner  
Terrence Perkins  
Bo Slaughter

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DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE  
DALLAS CITY HALL – ROOM 6FS  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
THURSDAY, APRIL 4, 2019  
(9:00 A.M.)

ACTION ITEMS

**PARK BOARD AGENDA ITEM NO. 5** – Simpson Stuart Road (8) – Authorize **1)** a Development Agreement with The Trust for Public Land, **2)** acquisition from The Trust for Public Land of approximately 1,760,969 square feet (40.43 acres) of land located at 3200 Simpson Stuart Road for a proposed new park, **3)** Simpson Stuart Park as the placeholder name, and **4)** dedicate the property as parkland upon City's acquisition – Not to exceed \$1,870,000 (\$1,850,000 plus closing costs and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds (See Fiscal Information for potential future costs)

**PARK BOARD AGENDA ITEM NO. 6** – Overton Road (4) – Authorize **1)** a Development Agreement with The Trust for Public Land for property located at 405 East Overton Road, **2)** acquisition from The Trust for Public Land of approximately 81,183 square feet (1.86 acres) of land located at 405 East Overton Road after The Trust for Public Land's development of the property for a proposed new park, and **3)** Overton Park as the placeholder name for the property – Not to exceed \$166,400 (\$162,400 plus \$4,000 closing costs and title expenses) – Financing: 2017 Bond Funds (Refer to Financial Information for future maintenance costs)

**PARK BOARD AGENDA ITEM NO. 7** – Fair Park (7) – Authorize a professional services contract with Conley Group, Inc. for building condition and site drainage assessments, schematic design, design development, construction documents, procurement and construction administration phases for roof replacement and repairs at the Automobile Building located at 1010 First Avenue and the Embarcadero Building located at 1121 First Avenue inside Fair Park – Not to exceed \$284,050.00 – Financing: State Fair Revenues

BRIEFING ITEM

1. Dallas Heritage Village

DISCUSSION ITEM

1. Upcoming Projects

*Public Notice*

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DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE  
DALLAS CITY HALL – PAGE 2  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
THURSDAY, APRIL 4, 2019  
(9:00 A.M.)

**Handgun Prohibition Notice for Meetings  
of Governmental Entities**

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RECEIVED

2019 MAR 29 PM 1:00

CITY SECRETARY  
DALLAS, TEXAS

**AGENDA**  
**DALLAS PARK AND RECREATION BOARD**  
**DALLAS CITY HALL**  
**1500 MARILLA STREET 6FN**  
**DALLAS, TEXAS 75201**  
**THURSDAY, APRIL 4, 2019 10:00 A.M.**  
**(Public Speakers sign in by 9:30 A.M.)**

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Robert Abtahi, President, District 15

Barbara A. Barbee, District 1	Bo Slaughter, District 8
Jesse Moreno, District 2	Becky Rader, District 9
Taylor I. Toyne, District 3	Robb P. Stewart, Vice President District 10
Harrison Blair, District 4	Jeff Kitner, District 11
Terrence Perkins, District 5	Rodney Schlosser, District 12
Timothy W. Dickey, District 6	Calvert Collins-Bratton, District 13
Sonya Woods, District 7	Taylor Adams, District 14

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1. Speakers
2. Approval of Minutes of the March 21, 2019 Park and Recreation Board Meeting.

**CONSENT AGENDA (ITEMS 3 – 7)**

**ADMINISTRATION AND FINANCE COMMITTEE**

3. Norbuck Park (9) – Authorize issuing an alcohol permit to Tanna Wood, to serve alcohol at the Too Hot to Handle event to be held at Norbuck Park, located at 200 North Buckner Boulevard. The event will be held on Saturday, July 13, 2019 from 6:00 a.m. to 1:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)
4. Swiss Avenue (14) – Authorize issuing an alcohol permit to Christine Reagan Loh, to serve alcohol at the Swiss Avenue Mother's Day Home Tour event to be held at Dorothy and Wallace Savage Park, located at 5501 Swiss Avenue. The event will be held on Saturday, May 11, 2019 from 10:00 a.m. to 8:00 p.m. and Sunday, May 12, 2019 from 10:00 a.m. to 8:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**PLANNING AND DESIGN COMMITTEE**

5. Simpson Stuart Road (8) – Authorize **1)** a Development Agreement with The Trust for Public Land, **2)** acquisition from The Trust for Public Land of approximately 1,760,969 square feet (40.43 acres) of land located at 3200 Simpson Stuart Road for a proposed new park, **3)** Simpson Stuart Park as the placeholder name, and **4)** dedicate the property as parkland upon City's acquisition – Not to exceed \$1,870,000 (\$1,850,000 plus closing costs and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds (See Fiscal Information for potential future costs)

*Public Notice*

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POSTED CITY SECRETARY  
DALLAS, TX

**DALLAS PARK AND RECREATION BOARD – PAGE 2**  
**DALLAS CITY HALL ROOM 6FN**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, APRIL 4, 2019 10:00 A.M.**

6. Overton Road (4) – Authorize 1) a Development Agreement with The Trust for Public Land for property located at 405 East Overton Road, 2) acquisition from The Trust for Public Land of approximately 81,183 square feet (1.86 acres) of land located at 405 East Overton Road after The Trust for Public Land's development of the property for a proposed new park, and 3) Overton Park as the placeholder name for the property – Not to exceed \$166,400 (\$162,400 plus \$4,000 closing costs and title expenses) – Financing: 2017 Bond Funds (Refer to Financial Information for future maintenance costs)
7. Fair Park (7) – Authorize a professional services contract with Conley Group, Inc. for building condition and site drainage assessments, schematic design, design development, construction documents, procurement and construction administration phases for roof replacement and repairs at the Automobile Building located at 1010 First Avenue and the Embarcadero Building located at 1121 First Avenue inside Fair Park – Not to exceed \$284,050.00 – Financing: State Fair Revenues

#### **ITEM FOR INDIVIDUAL CONSIDERATION**

8. Oak Lawn Park (14) – Authorize the approval of the renaming of Oak Lawn Park to Turtle Creek Park, by the Turtle Creek Conservancy, for its historic value and geographic context, the boundaries of which encompass the area west of Turtle Creek Boulevard extending to Lee Parkway and east of Turtle Creek Boulevard extending to the Katy Trail, between Hall Street and Lemmon Avenue. The Park also includes the area south of Hall Street, between Turtle Creek Boulevard and the Katy Trail extending to Bowen Street – Financing: No cost consideration to the City

#### **BRIEFINGS**

9. State Fair Football Showdown – Lone Star Sports, John Jenkins, Deputy Director
10. Overnight Camping Trip Program, Crystal Ross, Assistant Director

#### **OTHER/NON-ACTION ITEMS**

11. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3  
DALLAS CITY HALL ROOM 6FN  
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THURSDAY, APRIL 4, 2019, 10:00 A.M.**

12. Staff Announcements – Upcoming Park and Recreation Department Events

13. Next Park and Recreation Board Regular Meeting: Thursday, April 18, 2019, at Dallas City Hall.

14. Adjournment



**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 4**  
**DALLAS CITY HALL ROOM 6FN**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, APRIL 4, 2019, 10:00 A.M**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]

2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]

3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]

4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]

5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]

6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]

7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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**Handgun Prohibition Notice for Meetings**  
**of Governmental Entities**

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb P. Stewart, Vice President; Taylor Adams, Barbara A. Barbee, Harrison Blair, Calvert Collins-Bratton, Timothy W. Dickey, Jeff Kitner, Jesse Moreno, Terrence Perkins, Susan Rader, Rodney Schlosser, Ernest Slaughter, Taylor I. Toynes - 14

Absent: Sonya Woods - 1

President Abtahi called the meeting to order at 10:17 a.m.

Agenda Item 1. Mary Briengar, Director of the Dallas Arboretum, welcomed the Park Board.

Agenda Item 2. Speakers: NONE

Agenda Item 3. A motion by Barbara Barbee, seconded by Becky Rader, to approve the minutes of the February 28, 2019 Park and Recreation Board Meeting, was carried. The vote was unanimous.

#### **CONSENT AGENDA (ITEMS 4 – 12)**

##### **ADMINISTRATION AND FINANCE COMMITTEE**

Vice President Stewart moved, seconded by Bo Slaughter to approve Items 4-12 on Consent. The motion was carried by unanimous vote. Mr. Stewart wanted to make a correction to Item number 11, where Jaycee Zaragoza Park is in District 6, and K.B. Polk Park is in District 2.

Agenda Item 4. Kiest Park (4) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize issuing an alcohol permit to Scott Callahan, to serve alcohol at the Big D Easter Bonnet Classic tournament to be held at Kiest Park Softball Complex, located at 3080 South Hampton Road. The tournament will be held on Saturday, April 20, 2019 from 7:00 a.m. to 6:00 p.m. and Sunday, April 21, 2019 from 7:00 a.m. to 6:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 5. Flag Pole Hill Park (10) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize issuing an alcohol permit to Todd Bowen, to serve alcohol at the Lake Highlands Oktoberfest event to be held at Flag Pole Hill Park, located at 8100 Doran Circle. The event will be held on, September 28, 2019 from 10:00 a.m. to 10:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 6. Reverchon Park (2) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize issuing an alcohol permit to Lauren Whitson, to serve alcohol at the Katy 5K event to be held at Reverchon Park, located at 3505 Maple Avenue. The event will be held on, June 13, 2019 from 6:00 p.m. to 10:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 7. Districts 1, 4, 5, 7, 8, 9 – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize an agreement with Big Thought to collaborate in providing after school services as Phase II of The Wallace Foundation Partnership for Social and Emotional Learning Initiative ("PSELI") – Estimated revenue: \$572,814, was carried. The vote was unanimous.

##### **PLANNING AND DESIGN COMMITTEE**

Agenda Item 8. Samuell Grand Park (2), Crawford Memorial Park (5), Fretz Park (11) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize an increase in the construction services contract with The Fain Group, Inc. to add scope of work associated

DRAFT

with three regional family aquatic centers at Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Belt Line Road, and Samuell Grand Park located at 6200 East Grand Avenue – Not to exceed \$194,313.10 (Crawford: \$53,592.69; Fretz: \$41,923.50; Samuell Grand: \$98,796.91) from \$21,262,469.55 to \$21,456,782.65 – Financing: Elgin B. Robertson Land Sale Funds, was carried. The vote was unanimous.

Agenda Item 9. Coombs Creek Trail (1) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a professional services contract with Freese and Nichols, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the Coombs Creek Trail – Hampton/Davis to Moss Park Improvements Project located from the 800 block of North Plymouth Road to the 2600 block of Sunset Avenue – Not to exceed \$244,907.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds), was carried. The vote was unanimous.

Agenda Item 10. Emerald Lake Dam (3) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a professional services contract with CP&Y, Inc. for hydrologic modeling, schematic design, design development, construction documents, procurement and construction observation phases for the Emerald Lake Dam Safety and Erosion Control Improvements Project – Not to exceed \$314,289.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds), was carried. The vote was unanimous.

Agenda Item 11. Jaycee Zaragoza Park (2) (6), K. B. Polk Park (6) (2), Kleberg Park (8) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize an increase in the construction services contract with Kraftsman, L.P. dba Kraftsman Commercial Playgrounds & Waterparks, through the Texas Association of School Boards, for structural foundation system due to geotechnical conditions, utility relocation, and additional excavation, pier drilling and concrete for three of the six spraygrounds at Grauwlyer Park located at 7780 Harry Hines Boulevard, Jaycee/Zaragoza Park located at 3114 Clymer Street, Kleberg Park located at 1515 Edd Road, Nash/Davis Park located at 3700 North Hampton Road, K.B. Polk Park located at 3860 Thedford Avenue and Timberglen Park located at 3900 Timberglen Road - Not to exceed \$374,850.00, from \$6,681,770.55 to \$7,056,620.55 - Financing: Park and Recreation Facilities (B) Funds, was carried. The vote was unanimous.

Agenda Item 12. FM 1382 Trail (3) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a Project Specific Agreement with Dallas County, County Transportation Major Capital Improvement Projects 40227, for trail design and construction of the FM 1382 Sidepath Trail along FM 1382 from Camp Wisdom Road to Mansfield Road – Financing: This item has no cost consideration to the City (see Fiscal Information for potential future costs)

#### **BRIEFINGS**

Agenda Item 13. Five Mile Creek Urban Greenbelt - Phase 1 Implementation and Deal Points for Development Agreements, was briefed to the Board. Louise Elam, Assistant Director introduced Robert Kent of Trust for Public Land.

Agenda Item 14. Volunteers in Patrol, Parks and Trails Partnership was briefed to the Board. Oscar Carmona, Assistant Director introduced Dorian Isenberg of the Volunteers in Patrol Group and Officer Mark Lutz of Dallas Police Department.

#### **OTHER/NON-ACTION ITEMS**

Agenda Item 15. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

Robb Stewart reported about the last Fair Park First Board meeting. Mr. Stewart mentioned that Sonya Woods attended the last meeting and Fair Park First is still seeking

three additional board members. Mr. Stewart asked that any suggestions of citizens who might serve on this board be forwarded to Darren James, Fair Park First Board President.

Willis Winters, Director attended the last Fair Park First Board meeting and further commented that due to a lack of quorum, the Board was unable to convene. Mr. Winters stated that they post their agendas on the City of Dallas website and the meetings are the third Tuesday of each month at the Briscoe Carpenter Livestock Building at Fair Park.

Agenda Item 16. Staff announcements regarding upcoming Park and Recreation Department events.

NONE

Agenda Item 18. Next Park and Recreation Board Regular Meeting will be held on Thursday, April 4, 2019 at Dallas City Hall.

Agenda Item 19. President Abtahi adjourned the Board meeting at 11:37 a.m.

Anthony M. Becker, Secretary  
Park and Recreation Board

Robert Abtahi, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DRAFT

**MEMORANDUM**

**DATE:** March 29, 2019  
**TO:** Robert Abtahi, President, and  
Members of the Dallas Park and Recreation Board  
**SUBJECT:** April 4, 2019 Park and Recreation Board Briefings

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On Thursday, April 4, 2019, the following briefings will be presented to the Dallas Park and Recreation Board:

- State Fair Football Showdown – Lone Star Sports,  
John Jenkins, Deputy Director
- Overnight Camping Trip Program,  
Crystal Ross, Assistant Director

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in cursive script, reading "Willis C. Winters".

Willis C. Winters, FAIA, Director  
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** April 4, 2019  
**COUNCIL DISTRICT:** 9  
**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Authorize issuing an alcohol permit to Tanna Wood, to serve alcohol at the Too Hot to Handle event to be held at Norbuck Park, located at 200 North Buckner Boulevard. The event will be held on Saturday, July 13, 2019 from 6:00 a.m. to 1:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Tanna Wood, with Too Hot to Handle, to serve alcohol from 6:00 a.m. to 1:00 p.m. on Saturday, July 13, 2019. This will be the ninth (9) year for this recurring event with no issues reported from past events. The estimated attendance is 2,000 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on April 4, 2019 and will present its recommendation to the full Park and Recreation Board on the same day.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** April 4, 2019  
**COUNCIL DISTRICT:** 14  
**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Authorize issuing an alcohol permit to Christine Reagan Loh, to serve alcohol at the Swiss Avenue Mother's Day Home Tour event to be held at Dorothy and Wallace Savage Park, located at 5501 Swiss Avenue. The event will be held on Saturday, May 11, 2019 from 10:00 a.m. to 8:00 p.m. and Sunday, May 12, 2019 from 10:00 a.m. to 8:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Christine Reagan Loh, with Swiss Avenue Mother's Day Home Tour, to serve alcohol from 10:00 a.m. to 8:00 p.m. on Saturday, May 11, 2019 and 10:00 a.m. to 8:00 p.m. on Sunday, May 11, 2019. This will be the Forty-Sixth (46) year for this recurring event with no issues reported from past events. The estimated attendance is 2,000 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on April 04, 2019 and will present its recommendation to the full Park and Recreation Board on the same day.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** April 4, 2019  
**COUNCIL DISTRICT:** 14  
**STAFF:** Oscar Carmona, (214) 670-8871

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**SUBJECT**

Authorize the approval of the renaming of Oak Lawn Park to Turtle Creek Park, by the Turtle Creek Conservancy, for its historic value and geographic context, the boundaries of which encompass the area west of Turtle Creek Boulevard extending to Lee Parkway and east of Turtle Creek Boulevard extending to the Katy Trail, between Hall Street and Lemmon Avenue. The Park also includes the area south of Hall Street, between Turtle Creek Boulevard and the Katy Trail extending to Bowen Street – Financing: No cost consideration to the City

**BACKGROUND**

The Turtle Creek Conservancy submitted a Park Naming Application on January 31, 2019. Upon review, the Turtle Creek Conservancy application was found to have met the requirements outlined in the Park Naming Policy #02-2009-01

**IV. Park Naming Policy**

**A. Monetary Contribution and/or Donated Real or Personal Property**

1. When a Park and/or Trail (or portion thereof) eligible for Official Naming or Renaming, the Park Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to the approval of the Park and Recreation Board.

The Turtle Creek Conservancy is providing a monetary contribution for the beautification and upkeep of Oak Lawn Park in addition to funding regular grounds maintenance.

**FINANCIAL CONTRIBUTION**

The following contributions by the Turtle Creek Conservancy to the Dallas Park and Recreation Department are acknowledged for consideration:

- Ramp linking Katy Trail to the east side of the park. The project utilized 2006 City bond funds of \$526,000 and the Conservancy raised the remaining \$744,000.



- The Goff Formal Garden and the Judy Pittman Flower Garden, donated in 2012-13, both totaling \$500,000.
- The Kevin Hastings Garden along Lemmon Avenue, initial 2013 donation, and an additional donation in 2016, both totaling \$105,000.
- The Legacy Fund endowment of \$1,000,000 was put in place in 2015 to help protect the Park and Arlington Hall during down economic cycles and lessen the potential impact on the Park and Recreation budget. The Legacy Fund match of \$250,000 from private donors was completed in 2017 and is over and above the initial \$1,000,000 commitment.
- The Hoblitzelle Grant of \$50,000 for work on Arlington Hall was applied for by the Conservancy and awarded in 2017. This funded interior renovations to Arlington Hall.
- The Conservancy applied for and was awarded the Communities Foundation of Texas Grant of \$20,000 for lighting where the Katy Trail meets the east side of the park. This lighting was installed in 2017.
- The 2019 budget for direct expenses for the Park and Arlington Hall is \$467,773.29, with approximately \$229,000 more in indirect expenses that tie to cultivating the community for fundraising and support.
- The Conservancy has provided over 12,838 volunteer hours in the last six and a half years. This equals a monetary value of \$316,229.76.

**THE CITY OF DALLAS PARK AND RECREATION DEPARTMENT AGREES TO:**

The proposed name change of the 14.1 acre Oak Lawn Park the boundaries of which encompass the area west of Turtle Creek Boulevard extending to Lee Parkway and east of Turtle Creek Boulevard extending to the Katy Trail, between Hall Street and Lemmon Avenue. The Park also includes the area south of Hall Street, between Turtle Creek Boulevard and the Katy Trail extending to Bowen Street

**THE TURTLE CREEK CONSERVANCY AGREES TO:**

Fund the cost to replace all park name signs within 90 days if the name change is approved by the Park and Recreation Board.

### **TERMINATION**

The term of this agreement shall be sixty years, unless terminated at an earlier date in accordance with the terms of this Agreement.

### **FISCAL INFORMATION**

No cost consideration to the City.

### **COMMITTEE ACTION**

The Administration and Finance Committee discussed this item on March 21, 2019 and voted to defer the item to the next Committee Meeting. The Park and Recreation Board will consider this item on April 4, 2019.

### **STAFF RECOMMENDATION**

Staff recommends approval.



Dallas Park & Recreation



## PARK NAMING APPLICATION

### Park Naming Guidelines

When a park, recreation center or component is eligible for official naming or renaming, an individual or group may approach the Park and Recreation Board to consider a request to name/rename the park/center. The Park and Recreation Board's Park Naming Policy provides detailed information pertaining to each type of naming opportunity. Submitting this application marks the official initial step for the Park and Recreation Board to consider a request to name/rename a park or facility as described in the policy.

Please complete all questions below.

Return completed applications to Park and Recreation Department, City Hall, 6FN or mail to: City of Dallas Park and Recreation Department, Attn: Director, 1500 Marilla Street, 6FN, Dallas, TX, 75201.

1. Name, home/business address, phone number and email address of individual or organization requesting the renaming.

Name Gay Donnell

Organization Turtle Creek Conservancy

Address P.O. Box 190872 City Dallas State TX

Zip Code 75219 Phone Number \_\_\_\_\_

E-Mail \_\_\_\_\_

2. Current name of park/center (if applicable) and location of park/center to be named/renamed.

Oak Lawn Park (placeholder name), 3333 Turtle Creek Boulevard, Dallas, TX 75219

3. Proposed name of park/center. If the proposed name of the park/center includes a person's name, the person or authorized designee must provide authorization for the City to conduct a background check.

Turtle Creek Park

RECEIVED

JAN 31 2019

PARK AND RECREATION



Dallas Park & Recreation

**PARK NAMING APPLICATION (continued)**

4. What is the purpose of naming or renaming the park/center: (1) exceptional individual; (2) historic value; (3) commemorate an event; or (4) monetary gift?

The park's neighbors and the Turtle Creek Conservancy would like to name the park Turtle Creek Park for its historic value (reason 2) and for geographic clarity due to having an event venue on Turtle Creek and Turtle Creek Boulevard. Number 4 could also be applicable as Turtle Creek Conservancy has raised and spent millions of dollars on improvements to the park and Hall since the organization's inception.

For non-monetary contributions, please respond to the questions below (add additional pages as needed).

5. Describe the process involved in choosing the proposed name and what type of public involvement was used.

Neighbors approached Turtle Creek Conservancy about calling the park Turtle Creek Park in 2017 when the Lee Park name was changed by the City of Dallas Park Board.

6. Does the proposed park name include the name of a person who has either (1) been deceased at least 24 months or (2) is 70 years of age or older and not a member of the Park and Recreation Board or the Dallas City Council for the 24-month period preceding this request?

Yes  No

7. If the proposed park name includes the name of a person, describe in detail how the individual contributed direct and significant service for the betterment of the Park system for the City of Dallas. List all names of organizations served, dates, offices held, etc.

The name we are proposing is not for a person but rather for a beautiful body of water and prominent boulevard, outlined in the 1910 Kessler Plan, that runs through a historic park.

8. If the proposed park name includes the name of a person, describe in detail how the individual contributed direct and significant service for the betterment of the City of Dallas. List all names of organizations served, dates, offices held, etc.

The name we are proposing is not for a person but rather for a beautiful body of water and prominent boulevard, outlined in the 1910 Kessler Plan, that runs through a historic park.



Dallas Park & Recreation

**PARK NAMING APPLICATION (continued)**

9. Identify all community and or related awards the individual received that support the person's good standing in the community.

This application reflects a geographic name that the neighbors want. That does not include naming after an individual.

10. Describe how the proposed name will have historical, cultural and social significance engendering a strong and positive image within the neighborhood, community, and city for generations to come.

Turtle Creek actually has a much deeper connection to the neighborhood and area's history than the current name of Oak Lawn. According to the Texas State Historical Society, the creek was named either by early settler James J. Beeman in 1842 or by some Texas Ranger survivors of an ill-fated Indian scouting expedition who camped on the creek in 1837. Conservancy Board Member, Jon Beasley has researched history and writes: "Relics discovered in archeological surveys confirm that Turtle Creek has been called home for thousands of years. Dart points and chips of flint from the making of stone tools date back 3000 years to 1000 BC. Much later we know Native Americans camped here and enjoyed the outcropping of trees and spring water source." As the popularity of Turtle Creek and its scenic beauty grew, the City expanded Turtle Creek Boulevard to six lanes around 1959. The City Council unanimously approved a plan for a greenbelt along Turtle Creek to preserve open space in front of buildings facing the creek in 1974.

The explosive growth of "vertical communities" near Turtle Creek gives us the opportunity to highlight this natural treasure in the heart of the city that tens of thousands of people pass by every day. Residents of the Turtle Creek Corridor would like to bring awareness to the beauty and history of the creek, as well as recognize that the name has a positive scenic halo for the neighborhood and for Dallas. The Turtle Creek Conservancy is working to create a welcoming plaza where the Lee statue once stood, from which the park's rolling lawn, mature trees and view of the creek can be enjoyed. It is our hope that the history of the corridor can be incorporated for neighborhood and City of Dallas residents to discover and learn the stories of Turtle Creek.

11. Describe how the name will be particularly suitable for the park or recreational facility based on the location or history of the park, facility, or surrounding neighborhood.

In 1910, George Kessler was hired by the City of Dallas to develop a plan to ensure that the city had a plan for beauty along with the trajectory of its growth. Turtle Creek Boulevard was one component of the Kessler Plan, and is one of the only two executed, giving this neighborhood over 100 years of historic significance. In addition to the geographic imperative of having Turtle Creek Boulevard run through the park (widened to six lanes in 1959), the park also has Turtle Creek flowing through it. The event space in the center of the northern parcel of the park would benefit from the Turtle Creek Park



Dallas Park & Recreation

**PARK NAMING APPLICATION (continued)**

name to help avoid confusion with event guests who may assume the facility is on Oak Lawn Avenue, based on the current placeholder name. Turtle Creek Conservancy was founded in 1995 and has raised millions of dollars that have been invested in the park. As the primary caregiver of the park, we believe that the name Turtle Creek Park would help align our mission and location succinctly, allowing us to move forward from past controversy and get back to raising funds and giving elevated care to the park for the life of the park.

12. Describe the potential impact of changing the current name of the park. Include how the proposed name will be received by individuals that have a history or long-term association with this park.

The Turtle Creek Corridor is one of the City's most scenic neighborhoods because of the greenbelt and winding creek, mature trees that run the length of the boulevard. Many residents take great pride that they live in the Turtle Creek neighborhood. Realtors tout "Turtle Creek" as a feature of their listings and assign higher values to the properties. Neighborhood stakeholders, including Turtle Creek Conservancy, viewed the 2017 park name change as a temporary "placeholder" following the removal of the Robert E. Lee statue and the public debate that surrounded the Council's decision. The name change 18 months ago has proved to be confusing to visitors and potential event customers. We believe the name Turtle Creek Park will quickly be embraced by our audiences because it represents an accurate geographic description of our location. In addition, we and our neighbors believe it's time to disassociate the park from the controversy and focus on our future as an urban oasis.

I understand that, if the name change is successful, the cost to replace all park name signs within 90 days will be borne by the group sponsoring this application and that I am signing as the responsible designee.\*

Submitted by

  
Signature of Contact Person

Date

1.31.19

\*Would like to discuss this with staff given the extraordinary circumstance around the previous name change.

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy  
No. 02-2009-01

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## I. Preamble

This policy is promulgated pursuant to Chapter XVII of the Dallas City Charter and Section 32-11 of the Dallas City Code. This policy applies to the naming of City of Dallas Parks, Recreation Centers and Components by the Dallas Park and Recreation Board and is not intended to limit the authority of the Dallas City Council in such matters. This policy is not applicable to, nor intended to alter or affect, current or future written agreements with the City that contain naming provisions, nor are such agreements required to comply with this policy, nor does this policy apply to testamentary gifts containing naming conditions.

Parks are a core asset of the City, adding open space, enrichment, activities, historical context, preservation, and natural beauty to the neighborhood, community, and region. It is not the intent of this policy to promote constant renaming of Parks, nor the systematic selling of naming opportunities for commercial purposes.

If an Official Naming or Renaming is deemed justified and appropriate, this policy will guide the Park and Recreation Board. Nothing in this policy confers any right to a particular name to any individual or entity and nothing in this policy requires the Board to accept a proposed name merely because it is not specifically prohibited by this policy. Instead the Board should, in each instance, use its collective judgment, guided by this policy, to determine what is best for the City of Dallas.

## II. Definitions

**"Park"** means, for purposes of this policy only, any real estate that is owned, managed, leased, or otherwise under the control of the Park and Recreation Department for purposes of providing park, recreation, or open space services and for which the City of Dallas has naming authority.

**"Recreation Center"** means a building or structure located within a Park, with the primary purpose of providing recreational programming and other community activities. Naming of Recreation Centers shall be pursuant to the provisions of this policy dealing with Recreation Centers and not as a Development Component of a Park. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy

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"Official Name" means a name given by the Park and Recreation Board and/or City Council on a long-term basis. All naming opportunities contained in this policy shall result in the Park, Recreation Center, or Component being "Officially Named." Once an "Official Naming" has occurred a name can only be changed pursuant to the criteria set forth herein for renaming a Park.

"Placeholder Name" means a name that is temporary in nature and can be changed at any time. Parks that have not been Officially Named, are considered to have a "Placeholder Name." A Placeholder Name may be replaced by another Placeholder Name prior to a Park's being Officially Named. Unless specifically stated otherwise, the name given a Park when it is first accepted by the City of Dallas, shall be a Placeholder Name.

"Board" means the Park and Recreation Board of the City of Dallas, Texas.

"Department" means the Park and Recreation Department of the City of Dallas, Texas.

"Director" means the senior executive within the Department.

"Exclusive Park Naming Opportunity" means the opportunity for a donor to name a Park and all of its Development Components, including the right to pass the naming opportunity for one or more such Components back to the City or to a specific third party, or to leave such Components unnamed (in which case such Components shall remain unnamed, except pursuant to the Redevelopment Exception described in this policy).

"Park-Only Naming Opportunity" means the opportunity for a donor to name a designated Park, but not its Development Components. At this level of naming opportunity, the Development Components may be named separately by the City or other donors. Both the Park and Development Components may be renamed pursuant to the Redevelopment Exception described in this policy.



# Park and Recreation Board Policy



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"Center Naming Opportunity" means the opportunity for a donor to name a designated Recreation Center (but not its Recreation Center Components). At this level of naming opportunity, the Recreation Center Components may be named separately by the City or other donors. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

"Park Component" means a facility or amenity within a Park including, but not limited to, a playground, sports field, pavilion, aquatics facility, bridge, or trail. Park Component does not include a Recreation Center.

"Recreation Center Component" means a sub-part within a Recreation Center including, but not limited to, a fitness center, gymnasium, or multi-purpose room.

"Component" means a Park Component, a Recreation Center Component, or both.

"Signatures of Residents" means signatures of residents living in the affected area which have been collected and verified in the manner prescribed for petitions in Dallas City Charter, Chapter IV, Section 12. Residents signature, zip code, and address must be on petition for verification purposes.

"Community Group" means an established, formally organized, and operating association of members of a community which is generally recognized in that community and conducts civic or charitable activities (e.g., a neighborhood association).

"Processing Fee" means all fees associated with the process of Renaming a Park, Trail (or portion thereof), Recreation Center, or Component; including public notices, replacing Park/Facility signage, etc.

**III. General Naming Policies. All naming opportunities provided in this policy are subject to the following requirements.**

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy

No. 02-2009-01

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- A. Official Naming Duration** - The duration of an Official Name shall be deemed, in all cases, to be 60 years unless a shorter or longer period is specifically stated in the Board's naming or renaming official action. An exception to the 60-year duration policy may be granted by the Board for extraordinary circumstances, such as financial contributions which are, in the opinion of the Board, substantially greater than the prescribed values referenced in this policy.
- B. Duplicate Name** - The Board will not consider names which duplicate the identical name of another Park, Trail (or portion thereof), or Recreation Center.
- C. Placeholder Names** - Newly acquired or donated properties with no official naming request shall be given a placeholder name in conjunction with the Board agenda item accepting the donation, authorizing the purchase, transferring the title or authorizing the management of the property under a long-term use agreement with another entity. Geographical and street based names will be given priority when assigning placeholder names. The Director shall propose the placeholder name, subject to approval of the Board.
- D. Current Name** - The Board shall consider the history and longevity of the current name of the Park, Trail (or portion thereof), or Recreation Center, along with the value of the current name in the community, when considering the Official Naming or Renaming of a Park, Trail (or portion thereof), or Recreation Center.
- E. Renaming** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component originally named for a corporation or commercial entity should that corporation or entity cease to exist, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center or Component. In the event of a corporate merger or name change, the Board may consider a request to rename the Park, Trail (or portion thereof), Recreation Center, or Component accordingly, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center, or Component. The entity requesting the name change will be responsible for all associated costs (as previously stated in the Preamble, Section 1).

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy  
No. 02-2009-01

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- F. Renaming for Cause** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component (regardless of the time since its previous naming) that carries the name of an individual or corporation which has become linked to criminal activity, bad behavior, or otherwise become offensive to prevailing community standards to a degree that justifies, in the judgment of the Board, such renaming. No consideration will be given to rename a Park, Trail (or portion thereof), Recreation Center, or Component renamed for cause to the previously held name.
- G. Redevelopment Exception** - Any other provisions of this policy notwithstanding, the Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component if, in the opinion of the Director, the Park, Trail (or portion thereof), Recreation Center, or Component has reached the end of its useful life or is otherwise in need of redevelopment, replacement, or rehabilitation.
- H. Accepting Donated Property** - The Department is not obligated to accept any property that does not meet the needs of the Park system. When considering whether to accept donated property or funding to build a new Park, Trail (or portion thereof), Recreation Center, or Components, Department staff will determine whether the proposed donation is consistent with the Department's need within the Park system.
- I. Level of Naming Opportunity** - To determine what level of naming opportunity is available, the percentage of the total project cost represented by a monetary contribution or property donation shall be calculated at the time of the property donation or monetary contribution and any subsequent change in value or project cost shall not alter what level of naming opportunity is available.
- J. Required Governmental Mitigation** - Donations made pursuant to required governmental mitigation do not qualify for naming opportunities under this policy.
- K. Park Board Authority** - The Board retains the authority, in its sole discretion, to determine if a proposed Naming or Renaming under this policy is in the best interest of the City of Dallas and all Naming and Renaming proposals are strictly subject to the due consideration and approval of the Board.

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy  
No. 02-2009-01

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## IV. Park Naming Policies

### A. Monetary Contribution and/or Donated Real or Personal Property

1. When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, the Park Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

### B. Non-Financial Contribution

1. When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename for (i) an historical figure, (ii) a state, local, or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.
2. The community group must provide an application with compelling information to the Board to consider the name change and the proposed name must comply with this policy.
3. To consider renaming a Park and/or Trail (or portion thereof) for an individual, the community group must present evidence to the Board that the request meets the following criteria.
  - a) The individual has been deceased at least 24 months or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 24-month period preceding the request.
  - b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.
  - c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.

# Park and Recreation Board Policy



Title: Park Naming Policy  
No. 02-2009-01

City of Dallas

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4. Consensus of the neighborhood will be demonstrated as follows.
  - a) Provide at least 200 signatures of residents living within a ½-mile service radius, or 50% of residents living within the same radius (whichever is less), of a Mini-Park or Neighborhood Park in support of the Park name change.
  - b) Provide at least 600 signatures of residents living within a 2-mile service radius, or 50% of residents living within the same radius (whichever is less), of a Community Park in support of the Park name change.
  - c) Provide at least 1,000 signatures of City of Dallas residents from throughout the city in support of the Metropolitan, Regional, or Signature Park name change.
5. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
  - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
  - b) Check the validity and number of signatures provided and the process by which they were collected.
  - c) Post the requested name change at the affected Park for 45 days. During this time, public comments will be collected via mail, email, and website.
  - d) Conduct a community meeting and hold a non-binding poll of attendees to determine community interest in name change.
6. Any name selected under this Section is subject to the guidelines set out in Section III.

# Park and Recreation Board Policy



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7. The Board will consider the request and will determine, by vote, to Officially Name or Rename a Park for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.

## V. Recreation Center Naming Policies

### A. Monetary Contribution and/or Donated Real or Personal Property

1. When a Recreation Center is eligible for Official Naming or Renaming, the Center Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

### B. Non-Financial Contribution

1. When a Recreation Center is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename a Recreation Center for (i) an historical figure, (ii) a state, local or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.
2. The community group must provide an application with compelling information to the Board to consider the name change, and the proposed name must comply with this policy.
3. To consider renaming a Recreation Center for an individual, the community group must present evidence to the Board that the request meets the following criteria.
  - a) The individual has been deceased at least 24 months, or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 24-month period preceding the request.
  - b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy  
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- c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.
4. Consensus of the neighborhood will be demonstrated by providing at least 600 signatures of residents living within a 2-mile service radius, or 50% of residents living within the same radius (whichever is less), of the Recreation Center in support of the Recreation Center name change.
5. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
  - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
  - b) Check the validity and number of signatures provided and the process by which they were collected.
  - c) Post the requested change at the affected Recreation Center for 45 days. During this time, public comments will be collected via mail, email, and website.
  - d) Conduct a community meeting and hold a non-binding poll of attendees to determine community interest in name change.
6. Any name selected under this Section is subject to the guidelines set out in Section III.
7. The Board will consider the request and will determine, by vote, whether to Officially Name or Rename a Recreation Center for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy

No. 02-2009-01

## VI. Component Naming Policies

**A. Accepting Development Components** - The Department is not obligated to accept any Park Component or Recreation Center Component that does not meet the needs of the Park system.

1. When considering whether to accept a donated Component, funding to build a new Component, or funding to renovate a Component, department staff will determine whether the proposal is consistent with the department's need within the Park system.
2. The Department will also consider the cost to maintain the Component and the level of financial support from the donor to provide for the ongoing maintenance of the Component.

**B. Component Naming** - Component Naming or Renaming may be proposed, subject to Board consideration and approval, as a result of (i) a financial contribution that is at least 50% of the sum of the value of the design, purchase, and installation of a new Component, or (ii) 100% of the cost of any renovation of an existing Component, or (iii) some other financial contribution to the Park Department, unrelated to any specific Component, which the Board finds to be sufficiently substantial to merit a special naming opportunity for an unnamed Component. Under extraordinary circumstances, the Board may grant an exception to the specific contribution thresholds stated in this paragraph. Components must have a total aggregate value of \$25,000 to be considered and must meet Park and Recreation Department amenity/design standards.

**C. Submitting a Component Name** - When a donor has acquired a Naming or Renaming opportunity for a Component pursuant to this policy but specifically declines to submit a name to the Board for consideration, or fails for a period of 6 months to submit a name to the Board for consideration, the Component will be deemed eligible for Naming or Renaming until the Board approves a future proposal.



# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy  
No. 02-2009-01

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## VII. Fair Park Naming Policies

- A. Fair Park Historical Significance** - Fair Park is an exposition park of historical significance, and it shall be the policy of the Board to establish guidelines for the review and approval of naming requests to ensure the historical integrity of Fair Park. Officially Named Fair Park facilities are not eligible for renaming until after 60 years following the date of the Official Naming. If there is a deed restriction or such name is of special historical or geographic significance, the facility is not eligible for Renaming.
- B. Present Names of Facilities** - The criteria set forth herein shall have no bearing on the present names of Fair Park facilities.
1. Fair Park has been designated as a City of Dallas Historic Overlay District, State Archeological Landmark, National Register Historic District, and National Landmark District. The addition of monuments, markers, sculptures, plaques, frescoes, reliefs, statuary, and structures is discouraged for placement in the park, unless replacing items originally constructed for the Texas Centennial in 1936.
  2. Official Naming or Renaming requests should be submitted in writing, with all supporting attachments and petitions, to the Director with a copy to the Assistant Director of Fair Park. A requested Board committee agenda date will only be considered if it is at least 30 days after the date the request was received by the Director.
  3. The request must be accompanied by any historical data, historical designations, restrictions, and a compelling justification relating to the Official Naming or Renaming of a facility or component.
  4. Department staff will research the history of the request to authenticate the appropriateness and validity of the name request.
  5. Requests for building markers or plaques to display the requested name will be considered if they have minimal visual impact to the exterior of the building and are consistent with the history and development of the Park as well as the restoration of existing buildings, art work, and landscapes, subject to the review of the Fair Park Task Force of the Dallas Landmark Commission, if applicable.

# Park and Recreation Board Policy



City of Dallas

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6. The appropriate committee of the Board shall review the requests for compliance with the terms of this policy and will forward the request and associated materials to the Fair Park Task Force of the Dallas Landmark Commission for review.
7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.
8. If operation of the structure under consideration for Official Naming or Renaming is regulated by a lease agreement with the Office of Cultural Affairs, approval from the Cultural Affairs Commission must also be obtained as a prerequisite to Board approval.
9. Any name selected under this Section is subject to the guidelines set out in Section III.
10. If appropriate, the Board will consider the request and will determine, by vote, whether to Officially Name or Rename a facility or component in Fair Park.

## REFERENCES

Dallas City Code, Chapter IV, Section 12

## ATTACHMENT

NON-FINANCIAL CONTRIBUTION PARK NAMING PROCESS

The Dallas City Code

**CHAPTER IV. ELECTIONS AND REFERENDUMS**

**SEC. 12. PETITION REQUIREMENTS.**

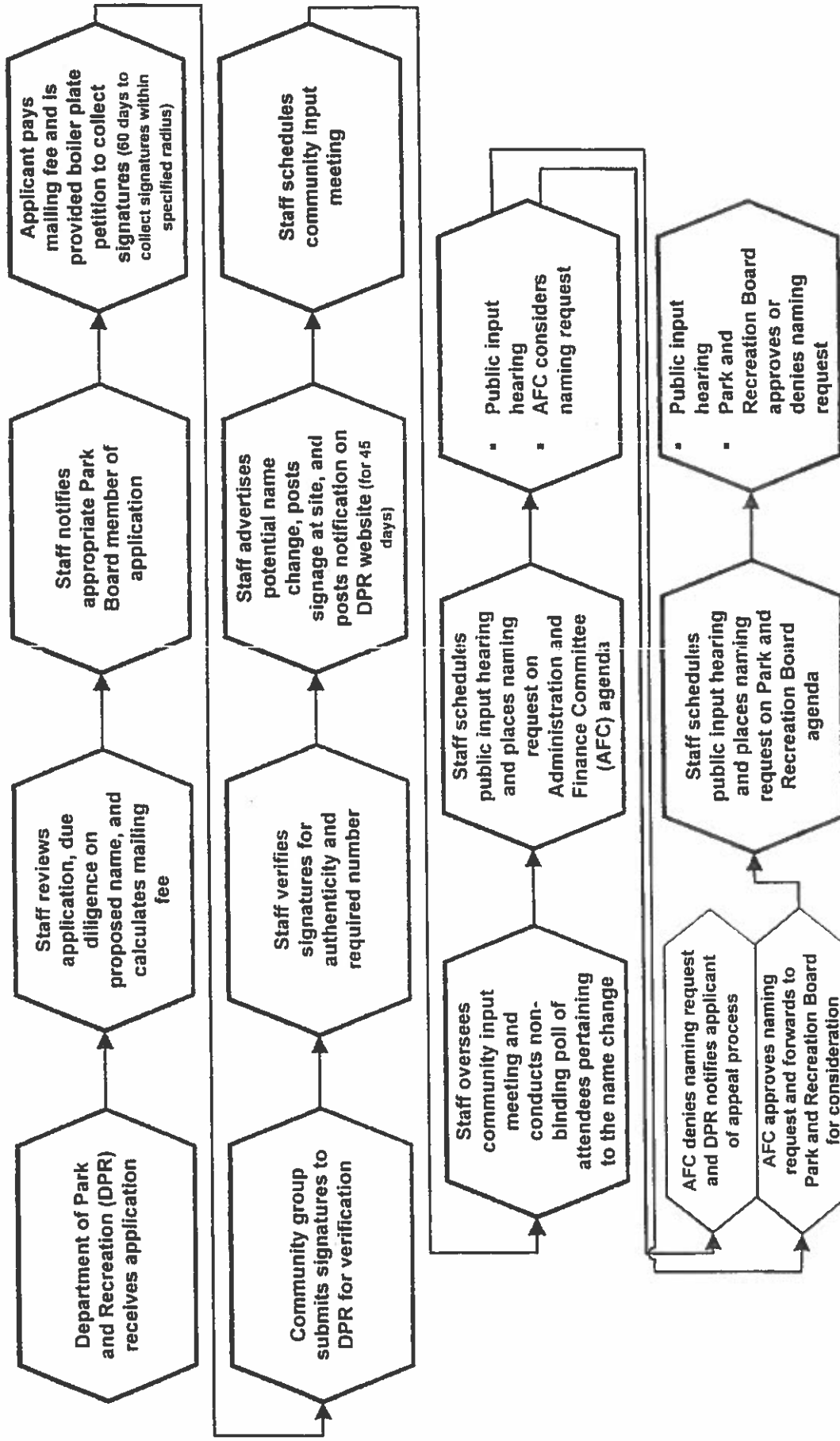
(a) To be valid, a petition submitted for the purpose of complying with an election process must comply with the Texas Election Code, as amended.

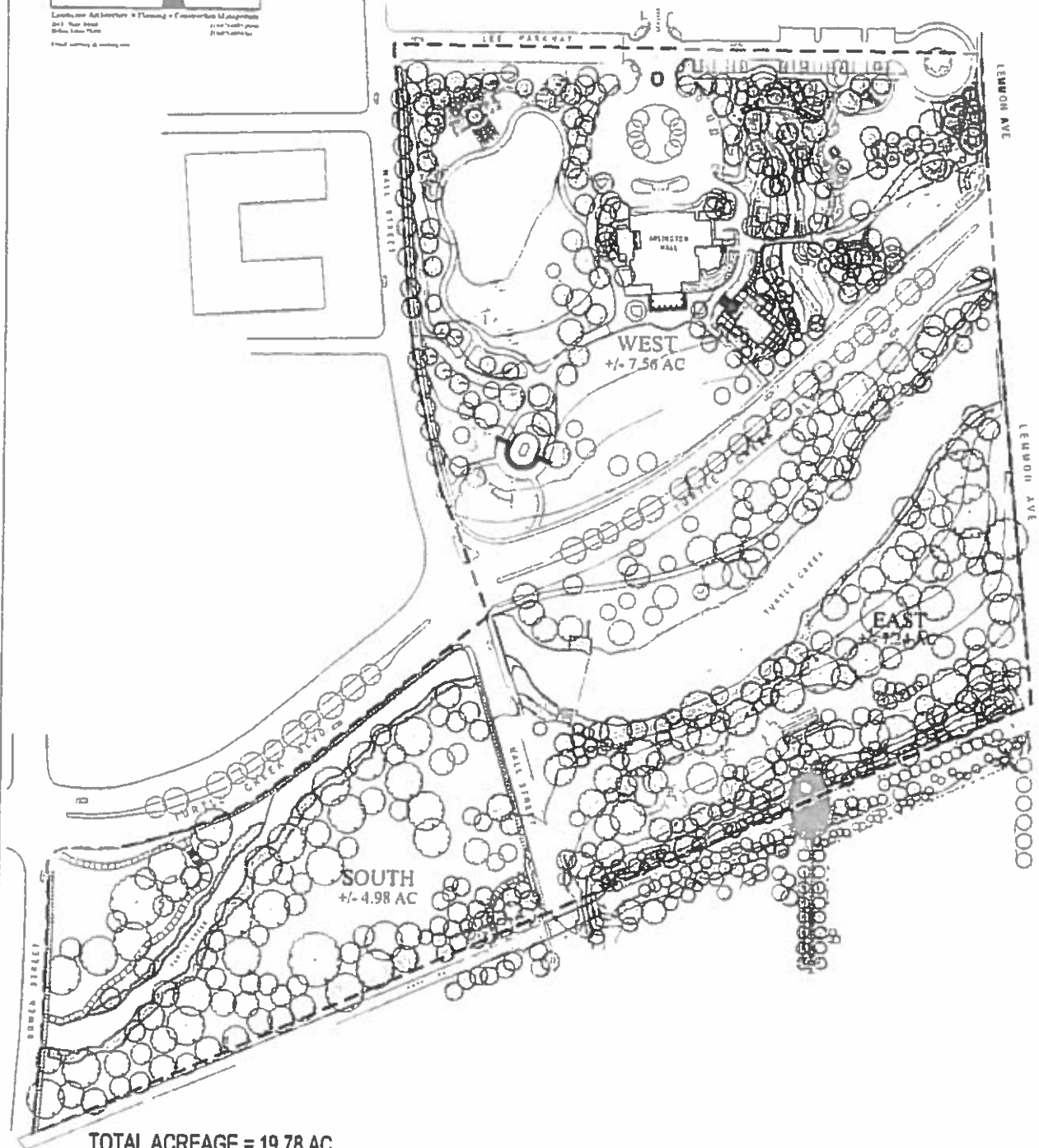
(b) Every person circulating a petition or page of a petition, other than a petition to place a candidate's name on the ballot, shall file with the city secretary an affidavit containing the person's name and address and a statement that:

- (1) the person circulated the petition;
- (2) the purpose was explained to each signer;
- (3) each signer freely provided all information required;
- (4) all statements contained in the petition are true; and
- (5) the person witnessed the affixing of each signature on the petition.

(Amend. of 4-2-83, Prop. No. 2; Amend. of 5-1-93, Prop. No. 6)

# NON-FINANCIAL CONTRIBUTION PARK NAMING PROCESS





TOTAL ACREAGE = 19.78 AC



# EXHIBIT A-1 OAK LAWN PARK







**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** April 4, 2019  
**COUNCIL DISTRICT(S):** 8  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize **1)** a Development Agreement with The Trust for Public Land, **2)** acquisition from The Trust for Public Land of approximately 1,760,969 square feet (40.43 acres) of land located at 3200 Simpson Stuart Road for a proposed new park, **3)** Simpson Stuart Park as the placeholder name, and **4)** dedicate the property as parkland upon City's acquisition – Not to exceed \$1,870,000 (\$1,850,000 plus closing costs and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds (See Fiscal Information for potential future costs)

**BACKGROUND**

The purchase price for this acquisition is \$1,850,000, plus closing costs and title expenses not to exceed \$20,000. The consideration for this acquisition is based on an independent appraisal.

This acquisition is a collaboration with The Trust for Public Land (TPL) which has the land under contract to purchase for its appraised value of \$3,700,000. TPL is offering the land to the City for half its appraised value, which equals \$1,850,000. City will be responsible for the title insurance and one-half of the closing costs upon acquisition from TPL.

Staff recommends approval of this acquisition with the condition that this property is not officially dedicated as municipal parkland until such time the property is developed for its intended use.

This action also includes the authorization of a Development Agreement with TPL. Following are the deal points:

**Land Acquisition**

- TPL will purchase the Simpson Stuart property at fair market value, estimated at \$3,700,000, and pay all closing costs associated with their acquisition
- TPL will secure, fund and provide site surveys, environmental reports, appraisals and other due diligence documents to the City

Authorize 1) a Development Agreement with The Trust for Public Land, 2) acquisition from The Trust for Public Land of approximately 1,760,969 square feet (40.43 acres) of land located at 3200 Simpson Stuart Road for a proposed new park, 3) Simpson Stuart Park as the placeholder name, and 4) dedicate the property as parkland upon City's acquisition – Not to exceed \$1,870,000 (\$1,850,000 plus closing costs and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds (See Fiscal Information for potential future costs) – Page 2

## **BACKGROUND** (continued)

### **Land Acquisition** (continued)

- City will acquire Simpson Stuart property from TPL at 50% of TPL's land acquisition price
  - City to pay 50% of the total \$3,700,000 land acquisition cost (\$1,850,000) at closing
  - City will pay for the title insurance and 50% of the closing costs, estimated at \$20,000, for a not to exceed amount of \$1,870,000
- Funding proposed from 2017 Bond Program, City-Wide Land Acquisition (\$2,200,000 total allowance)
- Property to be dedicated as Parkland upon City's acquisition

### **Development**

- TPL will have a period of 24 months after execution of the Agreement to fund and develop the site, plus one 12-month extension option
  - If another opportunity for development becomes available within the 36 months, TPL may relinquish their rights
- In the event TPL develops the property, the following development terms will be included in the agreement:

### **Design Phase**

- TPL will be responsible for the funding, public input process and design of the property
- TPL's consultant will provide Professional Liability insurance
  - City to be named as an additional insured
- TPL will coordinate public input meetings with the Park and Recreation Department
- TPL will seek community input for the design of the park
- TPL will consider long-term maintenance and security in the design
- Design will meet all codes, ordinances, and ADA/TAS compliance
- City has the ability to review the Design Plans prepared by TPL at each phase
- City will assist, as needed with the public input process, including providing addresses for mailers and assistance in scheduling the meetings
- City will approve the plans prior to TPL's commencement of construction

### **Construction Phase**

- TPL will fund and manage the construction of the park
- City will have the right, but not the obligation to observe construction
- City will have the right to participate in the final punch lists



Authorize 1) a Development Agreement with The Trust for Public Land, 2) acquisition from The Trust for Public Land of approximately 1,760,969 square feet (40.43 acres) of land located at 3200 Simpson Stuart Road for a proposed new park, 3) Simpson Stuart Park as the placeholder name, and 4) dedicate the property as parkland upon City's acquisition – Not to exceed \$1,870,000 (\$1,850,000 plus closing costs and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds (See Fiscal Information for potential future costs) – Page 3

## **BACKGROUND** (continued)

### **Naming Rights**

- TPL will have the right to name the Park, subject to the approval of the Park and Recreation Department Director
- Until a permanent name is approved, the placeholder name will be "Simpson Stuart Park", based on the property's frontage on Simpson Stuart Road
  - The definition of "Placeholder Name" in the Park and Recreation Board *Park Naming Policy* is as follows:
    - "Placeholder Name" means a name that is temporary in nature and can be changed at any time. Parks that have not been Officially Named, are considered to have a "Placeholder Name." A Placeholder Name may be replaced by another Placeholder Name prior to a Park's being Officially Named. Unless specifically stated otherwise, the name given a Park when it is first accepted by the City of Dallas, shall be a Placeholder Name.
  - In the *Park Naming Policy*, Section III, General Naming Policies, Paragraph C states:
    - Placeholder Names - Newly acquired or donated properties with no official naming request shall be given a placeholder name in conjunction with the Board agenda item accepting the donation, authorizing the purchase, transferring the title or authorizing the management of the property under a long-term use agreement with another entity. Geographical and street-based names will be given priority when assigning placeholder names. The Director shall propose the placeholder name, subject to approval of the Board.

### **Maintenance**

- City will be responsible for maintenance after acquisition of the property
  - Estimated annual operating and maintenance cost: \$38,142

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Park and Recreation Board was briefed on the Five Mile Creek Urban Greenbelt Master Plan on February 28, 2019.

The Park and Recreation Board approved the Five Mile Creek Urban Greenbelt Master Plan on February 28, 2019.

Authorize 1) a Development Agreement with The Trust for Public Land, 2) acquisition from The Trust for Public Land of approximately 1,760,969 square feet (40.43 acres) of land located at 3200 Simpson Stuart Road for a proposed new park, 3) Simpson Stuart Park as the placeholder name, and 4) dedicate the property as parkland upon City's acquisition – Not to exceed \$1,870,000 (\$1,850,000 plus closing costs and title expenses not to exceed \$20,000) – Financing: 2017 Bond Funds (See Fiscal Information for potential future costs) – Page 4

### **FISCAL INFORMATION**

2017 Bond Funds – \$1,870,000

Future operating and maintenance cost estimate is \$38,142 per year.

### **COMMITTEE ACTION**

The Planning and Design Committee will review this item on April 4, 2019 and will provide a recommendation to the full Park and Recreation Board on the same day.

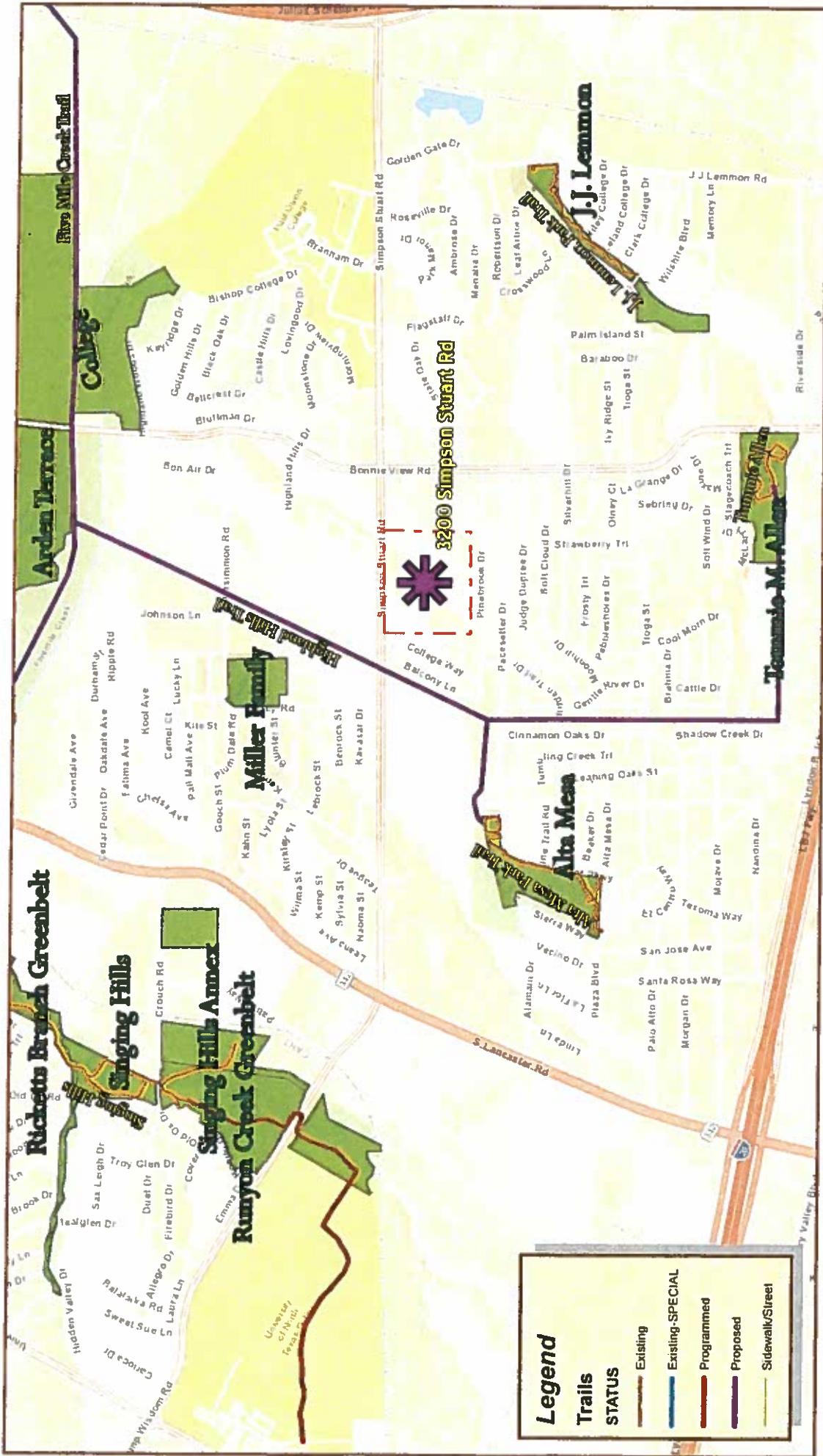
This item will be scheduled for City Council by the Department of Sustainable Development's Real Estate Office and the Park and Recreation Department on April 24, 2019.

### **STAFF RECOMMENDATION**

Staff recommends approval of this acquisition with the condition that this property is not officially dedicated as municipal parkland until such time the property is developed for its intended use.

### **MAPS and EXHIBITS**

Attached



Acquisition: 3200 Simpson Stuart Road

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** April 4, 2019  
**COUNCIL DISTRICT(S):** 4  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize 1) a Development Agreement with The Trust for Public Land for property located at 405 East Overton Road, 2) acquisition from The Trust for Public Land of approximately 81,183 square feet (1.86 acres) of land located at 405 East Overton Road after The Trust for Public Land's development of the property for a proposed new park, and 3) Overton Park as the placeholder name for the property – Not to exceed \$166,400 (\$162,400 plus \$4,000 closing costs and title expenses) – Financing: 2017 Bond Funds (Refer to Financial Information for future maintenance costs)

**BACKGROUND**

This item authorizes the acquisition from The Trust for Public Land (TPL) of approximately 81,183 square feet of land (1.86 acres) for a proposed new community park after TPL develops the property as a park. The proposed park could be developed for active and passive recreational uses such as trails and playgrounds. This property was included in Phase 1 Implementation for the Five Mile Creek Urban Greenbelt Master Plan for a future park.

The purchase price for this acquisition is \$162,400, plus closing cost and title expenses not to exceed \$4,000. City would pay for the title insurance and one-half of the closing costs upon acquisition of the property after it is developed. The consideration for this acquisition is based on an independent appraisal and equals TPL's acquisition price for the property.

Staff recommends approval of this acquisition with the condition that this property is not officially dedicated as municipal parkland until such time the property is developed for its intended use.

This item also authorizes a Development Agreement with TPL. Following are the deal points of the Agreement:

Authorize 1) a Development Agreement with The Trust for Public Land for property located at 405 E. Overton Road, 2) acquisition from The Trust for Public Land of approximately 81,183 square feet (1.86 acres) of land located at 405 E. Overton Road after The Trust for Public Land's development of the property for a proposed new park, and 3) Overton Park as the placeholder name for the property – Not to exceed \$166,400 (\$162,400 plus \$4,000 closing costs and title expenses) – Financing: 2017 Bond Funds (Refer to Financial Information for future maintenance costs) – Page 2

## **BACKGROUND** – continued

### **Land Acquisition**

- TPL will purchase the Overton property at fair market value, estimated at \$162,400
- TPL will secure, fund and provide site surveys, environmental reports, appraisal and other due diligence documents to the City prior to the City's acquisition
- City will acquire Overton property from TPL at TPL's purchase price, plus title insurance and closing costs, after TPL has developed the site as a park
  - Land Acquisition is \$162,400, plus title insurance and one-half of the closing costs estimated at \$4,000, for a total not to exceed amount of \$166,400
  - Funding for City's land acquisition proposed from 2017 Bond Program, Council District 4 Land Acquisition (\$400,000 total allocation)
- City's acquisition to be subject to the results of the Office of Environmental Quality and Sustainability's recommendations
- Property to be dedicated as Parkland after development as a park and the City's acquisition from TPL

### **Development**

- TPL will develop the property prior to the City's purchase from TPL
- The following terms for development will be included in the Development Agreement:

### **Design Phase**

- TPL will be responsible for the funding, public input process and design of the Overton property
- TPL will coordinate public input meetings with the Park and Recreation Department (PARD)
- City will assist, as needed with the public input process, including providing addresses for mailers and assistance in scheduling the meetings
- TPL will seek community input for the design of the park, including meetings with stakeholder representatives
- TPL will consider long-term maintenance and security in the design
- Design will meet all codes, ordinances, and ADA/TAS compliance
- City has the ability to review the Design Plans prepared by TPL at each phase
- City will approve the plans prior to TPL's commencing construction

Authorize 1) a Development Agreement with The Trust for Public Land for property located at 405 E. Overton Road, 2) acquisition from The Trust for Public Land of approximately 81,183 square feet (1.86 acres) of land located at 405 E. Overton Road after The Trust for Public Land's development of the property for a proposed new park, and 3) Overton Park as the placeholder name for the property – Not to exceed \$166,400 (\$162,400 plus \$4,000 closing costs and title expenses) – Financing: 2017 Bond Funds (Refer to Financial Information for future maintenance costs) – Page 3

## **BACKGROUND** – continued

### **Construction Phase:**

- TPL will fund and manage the construction of the park
- TPL will comply with the City's Business Inclusion and Development (BID Plan
- City will have the right, but not the obligation to observe construction
- City will have the right to participate in the final punch lists

### **Naming Rights**

- TPL will have the right to name the Park, subject to the approval of the Park and Recreation Department Director
- Until a permanent name is approved, the placeholder name will be "Overton Park", based on the property's frontage on Overton Road
  - The definition of "Placeholder Name" in the Park and Recreation Board *Park Naming Policy* is as follows:
    - "Placeholder Name" means a name that is temporary in nature and can be changed at any time. Parks that have not been Officially Named, are considered to have a "Placeholder Name." A Placeholder Name may be replaced by another Placeholder Name prior to a Park's being Officially Named. Unless specifically stated otherwise, the name given a Park when it is first accepted by the City of Dallas, shall be a Placeholder Name.
  - In the *Park Naming Policy*, Section III, General Naming Policies, Paragraph C states:
    - Placeholder Names - Newly acquired or donated properties with no official naming request shall be given a placeholder name in conjunction with the Board agenda item accepting the donation, authorizing the purchase, transferring the title or authorizing the management of the property under a long-term use agreement with another entity. Geographical and street-based names will be given priority when assigning placeholder names. The Director shall propose the placeholder name, subject to approval of the Board.

### **Maintenance**

- City will be responsible for maintenance after acquisition of the property
  - Estimated O&M Costs: \$14,837 annually

Authorize 1) a Development Agreement with The Trust for Public Land for property located at 405 E. Overton Road, 2) acquisition from The Trust for Public Land of approximately 81,183 square feet (1.86 acres) of land located at 405 E. Overton Road after The Trust for Public Land's development of the property for a proposed new park, and 3) Overton Park as the placeholder name for the property – Not to exceed \$166,400 (\$162,400 plus \$4,000 closing costs and title expenses) – Financing: 2017 Bond Funds (Refer to Financial Information for future maintenance costs) – Page 4

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Park and Recreation Board was briefed on the Five Mile Creek Urban Greenbelt Master Plan on February 28, 2019.

The Park and Recreation Board approved the Five Mile Creek Urban Greenbelt Master Plan on February 28, 2019.

**FISCAL INFORMATION**

2017 Bond Funds – \$166,400

Future O&M cost estimate - \$14,837 annually

**COMMITTEE ACTION**

The Planning and Design Committee will review this item on April 4, 2019 and will provide a recommendation to the full Park and Recreation Board on the same day.

This item will be scheduled for City Council by the Department of Sustainable Development's Real Estate Office and the Park and Recreation Department on April 24, 2019.

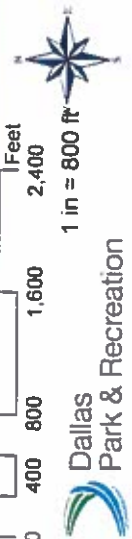
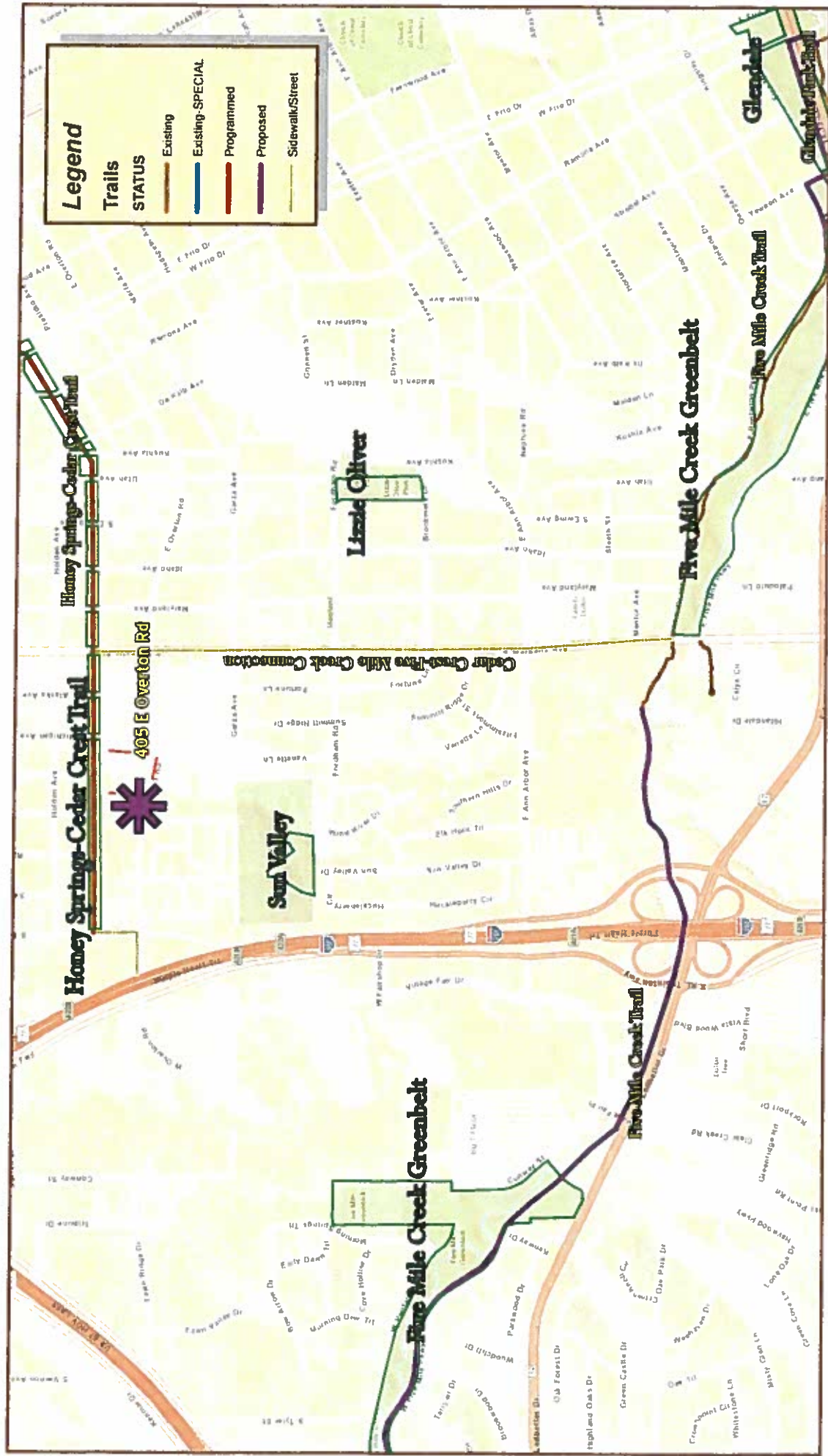
**STAFF RECOMMENDATION**

Staff recommends approval of this acquisition with the condition that this property is not officially dedicated as municipal parkland until such time the property is developed for its intended use.

**MAPS and EXHIBITS**

Attached





Acquisition: 405 East Overton Road



## DALLAS PARK AND RECREATION BOARD

### AGENDA INFORMATION SHEET

**AGENDA DATE:** April 4, 2019  
**COUNCIL DISTRICT:** 7  
**STAFF:** Louise Elam, (214) 670-5275

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#### **SUBJECT**

Authorize a professional services contract with Conley Group, Inc. for building condition and site drainage assessments, schematic design, design development, construction documents, procurement and construction administration phases for roof replacement and repairs at the Automobile Building located at 1010 First Avenue and the Embarcadero Building located at 1121 First Avenue in Fair Park - Not to exceed \$284,050.00 – Financing: Capital Projects Reimbursement Fund

#### **BACKGROUND**

The scope of work for the Automobile Building includes, roof assessment and roof design, as well as the assessments of the building envelope, site drainage, and the heating, ventilation and air conditioning. The scope of work for the Embarcadero Building includes, assessment of the roof, building envelope and site drainage.

On May 3, 2018, a Request for Qualifications was issued for Consultant Services for Roof Replacement and Repairs for the Fair Park and Recreation Centers. The goal was to select one firm for the Fair Park roofing repairs and another one or more firms for the recreation centers roof repairs. Five firms submitted Statements of Qualifications and Conley Group, Inc. was selected as the most qualified consultant for the roof replacement and repairs in Fair Park.

#### **ESTIMATED SCHEDULE OF PROJECT**

Begin Design	April 2019
Complete Design	June 2019
Begin Construction	October 2019
Complete Construction	February 2020

#### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

This item has no prior actions.

**FISCAL INFORMATION**

Capital Projects Reimbursement Fund - \$284,050.00

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE%</b>	<b>M/WBE \$</b>
\$284,000.00	Architecture & Engineering	25.66%	37.04%	\$105,200.00
<ul style="list-style-type: none"><li>• This contract exceeds the M/WBE goal.</li></ul>				

**PROPOSAL INFORMATION**

In accordance with the City of Dallas Administrative Directive 4-5 procurement, Conley Group, Inc. was selected as the most qualified consultant for this project.

**OWNER**

Conley Group, Inc.

Bill Conley, President

**COMMITTEE ACTION**

The Planning and Design Committee will consider this item on April 4, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on April 24, 2019.

**STAFF RECOMMENDATION**

Staff recommends approval.

**MAP**

Attached

**BID AGENDA APPROVAL COVER SHEET**

**Project Meets BID Requirements**

**Total M/WBE**

**37.04%**

Prime: Conley Group Agenda Date: 4/24/2019  
 Project: Roof Leak at the Embarcadero Building/Automobile Review Date: 3/8/2019  
 Total Local: \$277,750.00 Total Non-Local: \$6,300.00

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	JQ Infrastructure		\$52,100.00	18.3418%
	Campos Engineering		\$37,450.00	13.1843%
	Resource Environmental		\$15,650.00	5.5096%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
			0.0000%	0.0000%
<b>Total M/WBE</b>			<b>\$105,200.00</b>	<b>37.0357%</b>
<b>Non-M/WBE</b>			<b>\$172,550.00</b>	<b>60.7463%</b>
<b>Total Local</b>			<b>\$277,750.00</b>	<b>97.7821%</b>

Non-Local Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
				0.0000%
				0.0000%
				0.0000%
				0.0000%
<b>Total M/WBE</b>			<b>\$0.00</b>	<b>0.0000%</b>
<b>Non-M/WBE</b>			<b>\$6,300.00</b>	<b>2.2179%</b>
<b>Total Non-Local</b>			<b>\$6,300.00</b>	<b>2.2179%</b>
<b>Total Action</b>			<b>\$284,050.00</b>	<b>100.0000%</b>



**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: City of Dallas Parks and Recreation - Fair Park Automobile Building Roof, Building Exterior and Site Drainage Embarcadero Building Roof Leak and Roof Top Equipment Assessment

Bid/Contract #: No # Assigned

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas

Column 3: List name of firm, M/WBE Certification Number (if applicable).

Column 4: List firm(s), contact name; address; telephone number

Column 5: List ethnicity of firm(s) owner as B=Black American, H=Hispanic, I=Asian Indian, N=Native American, P=Asian Pacific, W=Woman; NON=other than M/WBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits), N=Non-local (Outside Dallas county limits)

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount

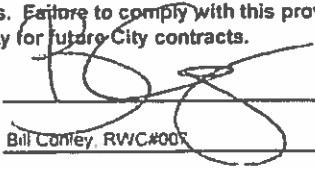
Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period

Type of Work (1)	City of Dallas Vendor Number (2)	Name of Firm & M/WBE Certification (if Applicable) (3)	Contact Name Address, City, State, Zip & Tel. Number (4)	Type of Firm (5)	L or N (6)	Value of Work (\$) (7)	Percent (%) (8)	Payments to Date (\$) (9)	Payment this Period (\$) (10)
Architectural, Building Envelope Design	259339	Conley Group	5800 Campus Circle Dr. E, Ste 250 Irving, TX 75083 972-444-9020	NON	L	\$172,550	60.7%	\$ -	\$ -
Notes:									
Civil, Structural Engineer	VS000044072	JQ Infrastructure	Stephen H Lucy, 100 Glass Street, Suite 201, Dallas, TX 76102 (214) 752-9088	H	L	\$52,100	18.4%	\$ -	\$ -
Notes: <i>JMM 306711220</i>									
MEP Engineering/Consulting	129578	Campos Engineering	Tony Casagrande 1331 River Bend Drive Dallas, TX 75247 (214) 898-8281	H	L	\$37,450	13.2%	\$ -	\$ -
Notes: <i>JMM 3105590620</i>									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
Environmental Consulting & Testing	335748	Resource Environmental	Dyana Lee 3001 N. Skyway #150, Irving, TX 75038 (972) 385-4535	W	L	\$15,650	5.5%	0.0%	0.0%	
Notes: WFB 109401019										
Cost Estimating	VS98805	Vermeulens Cost Estimating	700 N. Mary's Street, Ste 1400 San Antonio, TX 78205 210-202-2385	Non	N	\$6,300	2.2%	\$ -	\$ -	
Notes:										
Notes:										
Notes:										
[Note: Totals and Percentages will automatically calculate]						Total Bid Amount:	\$ 284,050.00	100.00%	\$ -	\$ -

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:   
Printed Name: Bill Conley, RWC#007  
Company Name: Conley Group, Inc.

Title: Principal-In-Charge  
Date: January 17, 2019

