



DALLAS PARK AND RECREATION BOARD AGENDA

**THURSDAY, AUGUST 1, 2019
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078**

**9:00 am: Administration and Finance Committee, Room 6FS
9:00 am: Planning and Design Committee, Room 6FN
10:00 am: Park and Recreation Board, Room 6FN**

RECEIVED

2019 JUL 26 PM 12:30

CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

Rodney Schlosser, Chair
Calvert Collins-Bratton, Vice Chair
Taylor Adams
Harrison Blair
Robb P. Stewart
Taylor Toynes
Sonya Woods

Public Notice

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POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL – ROOM 6FS
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, AUGUST 1, 2019
(9:00 A.M.)

CONSENT ITEMS

PARK BOARD AGENDA ITEM NO. 3 – Public Hearing (Citywide) – Authorize a public hearing to be held on September 11, 2019 to receive comments on readopting and continuing in effect Chapter 12, "City Youth Program Standards of Care," of the Dallas City Code, to re-establish standards of care for certain city youth programs in compliance with state law – Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 4 – L.B. Houston Tennis Center (10) – Authorize reassignment of management for the L.B. Houston Tennis Center from TOPS Tennis, Inc. to Lifetime Tennis, Inc. – Total cost not to exceed \$36,000.00 – Financing: General Fund (Cost of one-year contract: \$18,000.00, Estimated Revenue foregone: \$18,000.00)

COMMITTEE ONLY ITEM

Stevens Golf Course (1) – Authorize an amendment to the current golf professional concession contract with James R. Henderson in an amount not to exceed \$170,462.00 to allow for compensation during the closing and renovations of Stevens Park Golf Course located at 1005 North Montclair Avenue – Not to exceed \$170,462.00 – Financing: Golf Maintenance Multi-Year Fund (**committee consideration only**)

DISCUSSION ITEM

NONE



Dallas
Park and Recreation

DALLAS PARK AND RECREATION BOARD – PAGE 2
ADMINISTRATION AND FINANCE COMMITTEE
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Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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RECEIVED

2019 JUL 26 PM 12:30

CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

Jesse Moreno, Chair
Becky Rader, Vice Chair
Barbara Barbee
Timothy W. Dickey
Jeff Kitner
Terrance Perkins
Bo Slaughter

Public Notice

19 07 20

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL – ROOM 6FN
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(9:00 A.M.)

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 5 – Reverchon Park (2) – Authorize a construction contract for the replacement of the poured-in-place rubber safety surfacing for the playground at Reverchon Park located at 3505 Maple Avenue with The Playwell Group, Inc. through the Texas Association of School Boards cooperative agreement - Not to exceed \$83,350.00 – Financing: Park and Recreation Facilities Fund (2006 Bond Funds)

PARK BOARD AGENDA ITEM NO. 6 – Lake Highlands Trail (10) – Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ: 0918-47-206, CFDA No. 20.205) for construction of the Lake Highlands Trail Phase II-A and II-B, and Lake Highlands Northern Extension in the amount of approximately \$8,263,490.00, of which the Federal portion is \$5,676,494.00, TxDOT's indirect cost portion is \$383,950.00, and the City of Dallas' local match is \$2,203,046.00; (2) a portion of the required local match (\$2,203,046.00), in the amount \$135,194.00, to be paid by warrant check to the State at the beginning of the project; (3) the receipt and deposit of Transportation Alternatives Set-Aside Funds in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; and (4) the establishment of appropriations in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; and (5) allocation of \$84.57 in the 2006 Bond Funds, \$606,449.25 in 2012 Bond Funds and \$1,596,512.18 in 2017 Bond Funds as the City of Dallas' local cash match; and (6) execution of the grant agreement including all terms, conditions and documents required by the grant agreement – Total Amount \$8,263,490.00 – Financing: Transportation Alternatives Set-Aside Funds (\$5,676,494.00), Texas Department of Transportation (\$383,950.00), 2006 Bond Funds (\$84.57), 2012 Bond Funds (\$606,449.25), and 2017 Bond Funds (\$1,596,512.18)

PARK BOARD AGENDA ITEM NO. 7 – Fair Park (7) – Authorize a construction contract for abatement of asbestos containing materials, mold and lead based paint at the Science Place 1 Museum located at 1318 South Second Avenue in Fair Park – RNDI Companies, Inc., lowest responsible bidder of five – Not to exceed \$423,759.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)



Dallas
Park and Recreation

DALLAS PARK AND RECREATION BOARD – PAGE 2
PLANNING AND DESIGN COMMITTEE
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PARK BOARD AGENDA ITEM NO. 8 – Marcus Park (13) – Authorize Marcus Park located at 3003 Northaven Road as a future sprayground location – Financing: No cost consideration to the City

BRIEFING ITEMS

1. Martin Weiss Loop Trail Plans
2. Willie B. Johnson Recreation Center Plans
3. Upcoming Items

Handgun Prohibition Notice for Meetings of Governmental Entities

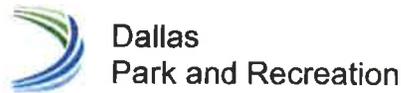
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Public Notice

190724

2019 JUL 26 PM 1:00 DALLAS PARK AND RECREATION BOARD - REVISED

CITY SECRETARY
DALLAS, TEXAS

DALLAS CITY HALL – ROOM 6FN
1500 MARILLA STREET
DALLAS, TEXAS 75201

POSTED CITY SECRETARY
DALLAS, TX

THURSDAY, AUGUST 1, 2019 10:00 A.M.
(Public Speakers sign in by 9:30 A.M.)

Robert Abtahi, President, District 15

Barbara A. Barbee, District 1
Jesse Moreno, District 2
Taylor I. Toynes, District 3
Harrison Blair, District 4
Terrance Perkins, District 5
Timothy W. Dickey, District 6
Sonya Woods, District 7

Bo Slaughter, District 8
Becky Rader, District 9
Robb P. Stewart, Vice President, District 10
Jeff Kitner, District 11
Rodney Schlosser, District 12
Calvert Collins-Bratton, District 13
Taylor Adams, District 14

1. Speakers
2. Approval of Minutes of the June 20, 2019 Park and Recreation Board Meeting

CONSENT AGENDA (ITEMS 3 – 8)

ADMINISTRATION AND FINANCE COMMITTEE

3. Public Hearing (Citywide) – Authorize a public hearing to be held on September 11, 2019 to receive comments on readopting and continuing in effect Chapter 12, "City Youth Program Standards of Care," of the Dallas City Code, to re-establish standards of care for certain city youth programs in compliance with state law – Financing: No cost consideration to the City
4. L.B. Houston Tennis Center (10) – Authorize reassignment of management for the L.B. Houston Tennis Center from TOPS Tennis, Inc. to Lifetime Tennis, Inc. – Total cost not to exceed \$36,000.00 – Financing: General Fund (Cost of one-year contract: \$18,000.00, Estimated Revenue foregone: \$18,000.00)

PLANNING AND DESIGN COMMITTEE

5. Reverchon Park (2) – Authorize a construction contract for the replacement of the poured-in-place rubber safety surfacing for the playground at Reverchon Park located at 3505 Maple Avenue with The Playwell Group, Inc. through the Texas Association of School Boards cooperative agreement - Not to exceed \$83,350.00 – Financing: Park and Recreation Facilities Fund (2006 Bond Funds)



DALLAS PARK AND RECREATION BOARD – PAGE 2 - REVISED
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6. Lake Highlands Trail (10) – Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ: 0918-47-206, CFDA No. 20.205) for construction of the Lake Highlands Trail Phase II-A and II-B, and Lake Highlands Northern Extension in the amount of approximately \$8,263,490.00, of which the Federal portion is \$5,676,494.00, TxDOT's indirect cost portion is \$383,950.00, and the City of Dallas' local match is \$2,203,046.00; (2) a portion of the required local match (\$2,203,046.00), in the amount \$135,194.00, to be paid by warrant check to the State at the beginning of the project; (3) the receipt and deposit of Transportation Alternatives Set-Aside Funds in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; and (4) the establishment of appropriations in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; and (5) allocation of \$84.57 in the 2006 Bond Funds, \$606,449.25 in 2012 Bond Funds and \$1,596,512.18 in 2017 Bond Funds as the City of Dallas' local cash match; and (6) execution of the grant agreement including all terms, conditions and documents required by the grant agreement – Total Amount \$8,263,490.00 – Financing: Transportation Alternatives Set-Aside Funds (\$5,676,494.00), Texas Department of Transportation (\$383,950.00), 2006 Bond Funds (\$84.57), 2012 Bond Funds (\$606,449.25), and 2017 Bond Funds (\$1,596,512.18)
7. Fair Park (7) – Authorize a construction contract for abatement of asbestos containing materials, mold and lead based paint at the Science Place 1 Museum located at 1318 South Second Avenue in Fair Park – RNDI Companies, Inc., lowest responsible bidder of five – Not to exceed \$423,759.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)
8. Marcus Park (13) – Authorize Marcus Park located at 3003 Northaven Road as a future sprayground location – Financing: No cost consideration to the City

BRIEFINGS

9. Glendale Park Master Plan,
Louise Elam, Assistant Director
10. Annual Visitor Count and Downtown Parks Economic Impact Study,
Ryan O'Connor, Senior Park Manager
11. FY 2019-20 Marketing and Community Engagement,
Daniel Huerta, Assistant Director



DALLAS PARK AND RECREATION BOARD – PAGE 3 - REVISED
DALLAS CITY HALL – ROOM 6FN
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THURSDAY, AUGUST 1, 2019 10:00 A.M.

ITEM FOR INDIVIDUAL CONSIDERATION

12. Glendale Park (3) – Authorize the adoption of the 2019 Master Plan for Glendale Park located at 1515 East Ledbetter Drive – Financing: No cost consideration to the City

OTHER/NON-ACTION ITEMS

13. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Tail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park

14. FY 2019-20 and FY 2020-21 Budget Update

15. Staff Announcements – Upcoming Park and Recreation Department Events

16. Next Park and Recreation Board Regular Meeting: Thursday, August 15, 2019, at Dallas City Hall

17. Adjournment

DALLAS PARK AND RECREATION BOARD – PAGE 4 - REVISED
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THURSDAY, AUGUST 1, 2019 10:00 A.M.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex. Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb Stewart, Vice-President; Barbara A. Barbee, Calvert Collins-Bratton, Timothy W. Dickey, Terrence Perkins, Susan Rader, Rodney Schlosser, Ernest Slaughter, Taylor Toynes, Sonya Woods - 11

Absent: Taylor Adams, Harrison Blair, Jeff Kitner, Jesse Moreno - 4

President Abtahi called the meeting to order at 10:11 a.m.

President Abtahi also acknowledged that Councilmember McGough was in attendance.

Agenda Item 1. Speakers: Jeremiah "Jerry" Hughes – spoke about summer camp activities.

Agenda Item 2. A motion by Rodney Schlosser, seconded by Bo Slaughter, to approve the minutes of the May 16, 2019 Park and Recreation Board Meeting, was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 3 – 10)

ADMINISTRATION AND FINANCE COMMITTEE

Vice President Stewart moved, seconded by Bo Slaughter to approve items 3, 5-10 on Consent and remove Item 4 for Individual Consideration, and also approve a change to the language of #9. (The change will be listed at Item 9). The vote was unanimous.

Agenda Item 3. Tokalon Park (9) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize issuing an alcohol permit to Collin Carroll, to serve alcohol at the Lakewood 4th of July Parade event to be held at Tokalon Park, located at 7100 Tokalon Drive. The event will be held on, July 4, 2019 from 10:00 a.m. to 12:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried by unanimous vote.

Agenda Item 4. Kiest Park (4), Crown Park (6), Winfrey Point (9), Fair Oaks Park (13), Tietze Park (14) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize the purchase and installation of Musco's Control Link System which will provide an automated athletic field lighting system at Kiest Park, located at 3080 South Hampton Road; Tietze Park, located at 2700 South Skillman; Winfrey Point, located at 950 East Lawther; Fair Oaks Park, located at 7600 Fair Oaks Avenue; and Crown Park, located at 2300 Crown Road and integrate with the Department's RecTrac Reservation System from Musco Corporation through The Texas Association of School Boards (BuyBoard) – Not to exceed \$98,985.00 – Financing: Park Beautification Fund and Athletic Field Maintenance Fund, was carried by unanimous vote.

Agenda Item 5. (Citywide) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a three-year service agreement for Sports Officiating Services for the Park and Recreation Department – TOP Basketball Official Association in the estimated amount of \$1,066,500.00, Dallas ASA dba USA Softball of DFW in the estimated amount of \$777,880.00 and Dallas Sports Alliance dba Oak Cliff Sports Group in the estimated amount of \$45,000.00, lowest responsive and responsible bidders of three – Total award not to exceed \$1,884,380.00 – Financing: Current Funds (subject to annual appropriations), was carried by unanimous vote.

PLANNING AND DESIGN COMMITTEE

Agenda Item 6. Katy Trail (14) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a first amendment to the existing design and construction agreement with the Friends of the Katy Trail, Inc. for the extension of the soft surface trail on a portion of the

DRAFT

Katy Trail located between Blackburn Street and Armstrong Avenue and for resurfacing of the existing soft surface trail to include match funding in an amount not to exceed \$1,000,000.00 from 2017 Bond Funds for construction – Financing: This action has no cost consideration to the City (see Fiscal Information for future cost), was carried by unanimous vote.

Agenda Item 7. Anderson Bonner Park (11) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a contract with Andrew Scott for a public artwork at Anderson Bonner Park located at 12000 Park Central Drive – Not to exceed \$68,000.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds), was carried by unanimous vote.

Agenda Item 8. Maintenance District 2 Service Center (8) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize acquisition from Omega Industries, Inc. of approximately 244,712 square feet (5.62 acres) of improved land located at 10818 C F Hawn Freeway for the Maintenance District 2 Service Center Project – Not to exceed \$1,510,000.00 (\$1,500,000.00, plus closing costs and title expenses not to exceed \$10,000.00) – Financing: 2006 Bond Funds, was carried by unanimous vote.

Agenda Item 9. Trinity Strand Trail (2) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize the following changes to the subject line as read into the record: Authorize amendment No. 1 to the Advance Funding Agreement with the Texas Department of Transportation (TxDOT) for the Trinity Strand Trail – Phase II Project (Agreement No. CSJ 0918-47-205, CFDA No. 20.205), previously approved on October 24, 2018, by Resolution No. 18-1521 (1) to revise the funding agreement amount from \$7,074,496.00 to \$7,434,427.00 (which includes \$359,931.00 in indirect State costs); and (2) an increase in the amount of \$160,784.00 for review, inspection and oversight of construction activities; thereby increasing City of Dallas funding amount from \$2,074,496.00 to \$2,235,280.00 increasing the total project amount of \$7,434,427.00 to \$7,595,211.00 – Financing: Street and Transportation Improvements (2012 Bond Funds) (1) an amendment to the Funding Agreement with the Texas Department of Transportation (TxDOT), previously approved on October 24, 2018, by Resolution No. 18-1521 to revise the funding agreement amount from \$7,074,496.00 to \$7,434,427.00; and (2) Amendment No. 1 to the Advance Funding Agreement with TxDOT for the Trinity Strand Trail – Phase II Project (Agreement No. CSJ 0918-47-205, CFDA No. 20.205) for additional funding for review, inspection and oversight of construction activities – Total amount \$160,784.00, from \$2,074,496.00 to \$2,235,280.00 – Financing: Street and Transportation Improvements Fund (2012 Bond Funds), was carried by unanimous vote.

Agenda item 10. Friendship Park (10) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a professional services contract with The Broussard Group, Inc. dba TBG Partners for schematic design, design development, construction documents, procurement and construction administration phases for the Friendship Park – Loop Trail and Picnic Pavilion Project located at 12700 Hornbeam Drive – Not to exceed \$59,374.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds), was carried by unanimous vote.

BRIEFINGS

Agenda Item 11. Baylor Scott and White – Keisha Randle, Manager III introduced Dr. Wesson, of Baylor Scott and White who presented the Healthy Cities briefing.

Agenda Item 12. Park Maintenance and Operations Green Initiatives 2019 briefing was presented by Oscar Carmona, Assistant Director

Agenda Item 13. 2017 Bond Program – Land Acquisition and Partnership Match Funding Guidelines briefing was presented by Louise Elam, Assistant Director. The Board presented Ms. Elam with some suggestions and direction for this program.

MISCELLANEOUS ITEMS

Agenda Item 14. Park Security Update - John Jenkins, Deputy Director presented an update to the Board. The Park Board recommended that any monetary or vacancy rate savings retained by the Park Department should be reassigned for security enhancements.

Agenda Item 15. Playground at Vickery Meadow Library, Louise Elam, Assistant Director presented an update to the Board.

OTHER/NON-ACTION ITEMS

Agenda Item 16. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Turtle Creek Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

Calvert Collins-Bratton announced a ribbon cutting for the Northaven Trail Phase 2B/C would be held Saturday, June 29, 2019 at 10 am.

Bo Slaughter announced the State Fair of Texas Community Golf Tournament will be held this Friday, June 21, 2019 at 9:30 am at Tenison. This raises money for scholarships for high schools in southern Dallas. Mr. Slaughter also wanted to thank Staff and Tony Becker, Park Board Secretary for the hard work behind the scenes.

Agenda Item 19. Staff announcements regarding upcoming Park and Recreation Department events.

John King, Manager III announced an all-girls campout at Cedar Hill State Park June 21 – June 23. Mr. King also announced the "Get out and Play – Game On Block Party" located at Kiest Park on June 29 from 12pm – 4 pm. Mr. King also mentioned that each park board member received a folder with a pass and more information to the "Battle of Big D" which will be held July 12 - 14 at the Centennial Building at Fair Park. Mr. King introduced Mr. Eric Valdez who is the newest Manager to be hired in Recreation. Mr. Valdez replaces Steve Thompson who retired recently.

Daniel Huerta, Assistant Director announced that the attendance of the aquatics centers to date is nearly 63,000 people. Mr. Huerta also mentioned that more information would be given out about upcoming events such as the 'worlds largest swim lesson' and other events.

Oscar Carmona, Assistant Director said he would provide a media release to Tony Becker to distribute to the Board regarding the storm damage and statistics related to the damage.

Tony Becker, Park Board Secretary asked all Board members who are going or interested in going to NRPA Conference to please see him after the meeting for further information.

Willis Winters, Director announced that Peter Bratt, Manager II has been promoted and will no longer be assisting Mr. Winters. Mr. Winters introduced Rosa Gallegos who will be assisting Mr. Winters going forward. Mr. Winters also informed the Board that Oscar Carmona just returned from Virginia Beach, VA where he served as a certified inspector of accreditation for the National Recreation and Parks Association.

Robert Abtahi, President announced that June 3 was Becky Rader's birthday.

Agenda Item 20. Next Park and Recreation Board will be held at Dallas City Hall on Thursday, August 1, 2019.

DRAFT

Agenda Item 21. President Abtahi adjourned the Board meeting at 12:40 p.m.

Anthony M. Becker, Secretary
Park and Recreation Board

Robert Abtahi, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DISVEL
TASRD

MEMORANDUM

DATE: July 26, 2019
TO: Robert Abtahi, President, and
Members of the Dallas Park and Recreation Board
SUBJECT: August 1, 2019 Park and Recreation Board Briefings



On Thursday, August 1, 2019, the following briefings will be presented to the Dallas Park and Recreation Board:

Glendale Park Master Plan,
Louise Elam, Assistant Director

Annual Visitor Count and Downtown Parks Economic Impact Study,
Ryan O'Connor, Senior Park Manager

FY 2019-20 Marketing and Community Engagement,
Daniel Huerta, Assistant Director

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in black ink, appearing to read 'Willis C. Winters'.

Willis C. Winters, FAIA, Director
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: August 1, 2019

COUNCIL DISTRICT(S): Citywide

STAFF: Crystal R. Ross, (214) 670-8847

SUBJECT

Authorize a public hearing to be held on September 11, 2019 to receive comments on readopting and continuing in effect Chapter 12, "City Youth Program Standards of Care," of the Dallas City Code, to re-establish standards of care for certain city youth programs in compliance with state law – Financing: No cost consideration to the City

BACKGROUND

Section 42.041(b)(14) of the Texas Human Resources Code, as amended, allows city-sponsored youth recreation programs to be exempted from the state's day care licensing laws if the city adopts standards of care for those programs and complies with other requirements of that legislation. One requirement is that the City Council hold a public hearing annually on the city's youth program standards of care and adopt an ordinance re-establishing and continuing in effect the standards.

Ordinance No. 23159, adopted by the City Council on June 11, 1997, created Chapter 12 of the Dallas City Code in order to exempt City of Dallas youth programs from State child-care licensing requirements and provide minimum standards by which the City operates youth programs. Chapter 12 was readopted on June 10, 1998, by Ordinance No. 23534; on June 9, 1999, by Ordinance No. 23907; on June 14, 2000, by Ordinance No. 24281; on May 23, 2001, by Ordinance No. 24611; on May 22, 2002, by Ordinance No. 24943; on May 28, 2003, by Ordinance No. 25269; on June 9, 2004, by Ordinance No. 25628; on May 25, 2005, by Ordinance No. 25998; on June 14, 2006, by Ordinance No. 26376; on June 13, 2007, by Ordinance No. 26800; on June 11, 2008, by Ordinance No. 27222; on June 10, 2009, by Ordinance No. 27565; on June 9, 2010, by Ordinance No. 27911; on May 25, 2011, by Ordinance No. 28217; on May 23, 2012, by Ordinance No. 28670; on June 12, 2013, by Ordinance No. 29036; on May 28, 2014, by Ordinance No. 29358; on May 28, 2016, by Ordinance No. 30106; on September 13, 2017 by Ordinance No. 30650; on August 22, 2018 by Ordinance No. 30976; Chapter 12 will expire on September 12, 2019 unless sooner terminated or extended by ordinance of the City Council.

The Director of the Park and Recreation Department implements, administers, and enforces Chapter 12, which applies to youth programs sponsored by the City, whether offered after school, during the summer, or during holidays. A coordinator initiates an inspection report for each program to confirm that standards of care are being met. The youth program coordinators and leaders must meet certain qualifications pertaining to age, education, and experience and are provided orientation and training relating to working with children. Each program must operate with a participant to leader ratio of 1:20 and

Authorize a public hearing to be held on September 11, 2019 to receive comments on readopting and continuing in effect Chapter 12, "City Youth Program Standards of Care," of the Dallas City Code, to re-establish standards of care for certain city youth programs in compliance with state law – Financing: No cost consideration to the City – Page 2

must follow guidelines pertaining to safety, fire, and health as set forth in the standards of care.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

City Council authorized the public hearing on August 22, 2018, by Resolution No. 18-1152

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Administration and Finance Committee will review this item on August 1, 2019 and provide a recommendation to the full Board.

This item will be scheduled for City Council approval on August 28, 2019.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: August 1, 2019
COUNCIL DISTRICT: 10
STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize reassignment of management for the L.B. Houston Tennis Center from TOPS Tennis, Inc. to Lifetime Tennis, Inc. – total cost not to exceed \$36,000.00 – Financing: General Fund (Cost of one-year contract: \$18,000.00, Estimated Revenue foregone: \$18,000.00)

BACKGROUND

L.B. Houston Tennis Center is located at 11225 Luna Road. On December 13, 2017, the City, authorized by City Council Resolution Number 17-1944, entered into a five-year contract with a three-year option concessions contract with TOPS Tennis, LLC to manage and operate the tennis center from January 1, 2018 through December 31, 2023.

On June 3, 2019, TOPS Tennis, LLC defaulted on their contract to operate Samuell Grand Tennis Center and TOPS Tennis, LLC was notified of the City's intent to exercise its right to terminate the contract effective July 19, 2019. On July 22, 2019, Lifetime Tennis, Inc. was brought in to operate the tennis center. Lifetime Tennis, Inc. agreed to operate L.B. Houston Tennis Center for the next twelve (12) months until such time as a Request For Proposal (RFP) can be developed and a long term contract can be awarded. Lifetime Tennis Inc. has over 15 years of tennis teaching and coaching experience and has provided tennis teaching services and pro shop operations at the Fretz Tennis Center for the last 18-months with great success.

In consideration of the start up expenses experienced by Lifetime Tennis, Inc. the City waived its right to the 50% commissions on all gross receipts less sales tax, up to an amount equal to the estimated start-up costs of \$18,000.00. Lifetime Tennis, Inc. will pay the City 15% commissions on all gross receipts, less sales tax, on singles, doubles, league and tournament play once the estimated start-up costs are recouped. The City also proposes to provide a stipend in an amount of \$1,500.00 per month during the period of this action (for a total of \$18,000.00).

PRIOR ACTION/REVIEW

The Administration and Finance Committee will review this item on August 1, 2019 and will bring their recommendation to the full Board the same day.

FISCAL INFORMATION

The City waives the standard commissions (50%) on gross sales which historically has averaged \$18,000.00 annually.

Monthly stipend payment of \$1,500.00 (12-month contract totaling \$18,000.00).

STAFF RECOMMENDATION

Staff recommends approval of this item.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: August 1, 2019
COUNCIL DISTRICTS: 2
STAFF: Oscar Carmona, (214) 670-8871

SUBJECT

Authorize a construction contract for the replacement of the poured-in-place rubber safety surfacing for the playground at Reverchon Park located at 3505 Maple Avenue with The Playwell Group, Inc. through the Texas Association of School Boards cooperative agreement - Not to exceed \$83,350.00 – Financing: Park and Recreation Facilities Fund (2006 Bond Funds)

BACKGROUND

On June 28, 2019, a proposal was received for the replacement of the poured-in-place rubber safety surfacing for the playground at Reverchon Park. The Playwell Group, Inc., a Texas Association of School Boards (BuyBoard) vendor provided a bid proposal in the amount of \$83,350.00.

This action authorizes a construction contract with The Playwell Group, Inc. for the replacement of the poured in place rubber safety surfacing for the playground at Reverchon Park in an amount not to exceed \$83,350.00.

The scope of work for this project includes:

- Removal and disposal of existing rubber surfacing
- Preparation of sub-base for new surfacing
- Installation of 5,000 square feet of new poured in place rubber safety surfacing
- Clean up site and haul away any construction materials

The Texas Association of School Boards (BuyBoard) cooperative agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

ESTIMATED SCHEDULE OF PROJECT

Begin Construction	September 2019
Complete Construction	December 2019

PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

Park and Recreation Facilities Fund (2006 Bond Funds) - \$83,350.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$83,350.00	CO-OP	N/A	N/A	N/A
• The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs).				

OWNER

The Playwell Group, Inc.

James Robertson, General Manager

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on August 1, 2019 and make a recommendation will be presented to the Park and Recreation Board on the same day.

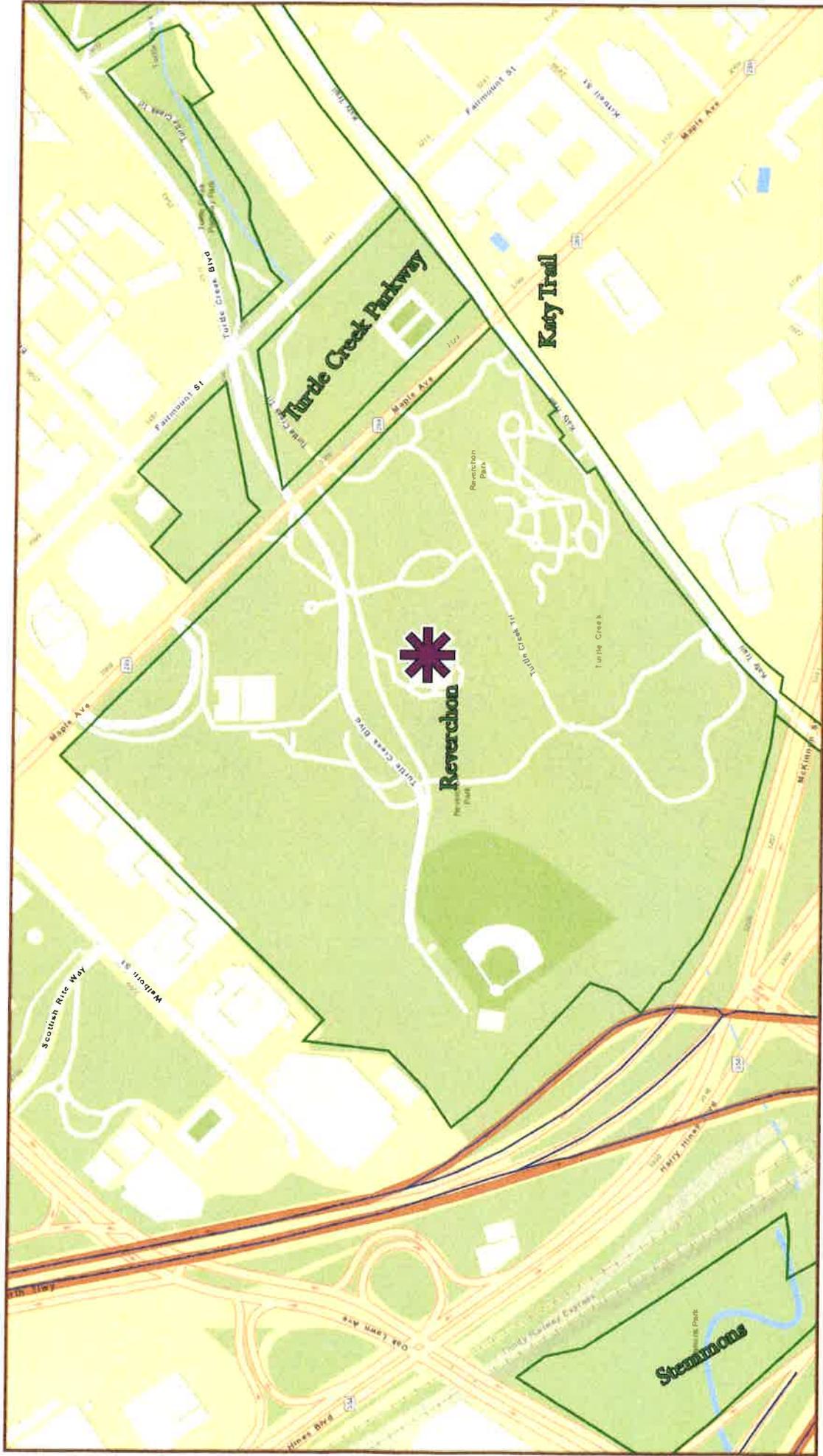
This item will be scheduled for City Council approval on August 28, 2019.

STAFF RECOMMENDATION

Staff recommends approval.

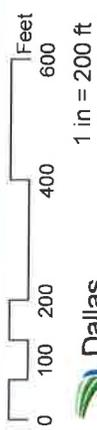
MAP

Attached



District
2

**Reverchon Park
(3505 Maple Ave)**



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: August 1, 2019
COUNCIL DISTRICT(S): 10
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ: 0918-47-206, CFDA No. 20.205) for construction of the Lake Highlands Trail Phase II-A and II-B, and Lake Highlands Northern Extension in the amount of approximately \$8,263,490.00, of which the Federal portion is \$5,676,494.00, TxDOT's indirect cost portion is \$383,950.00, and the City of Dallas' local match is \$2,203,046.00; (2) a portion of the required local match (\$2,203,046.00), in the amount \$135,194.00, to be paid by warrant check to the State at the beginning of the project; (3) the receipt and deposit of Transportation Alternatives Set-Aside Funds in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; and (4) the establishment of appropriations in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; and (5) allocation of \$84.57 in the 2006 Bond Funds, \$606,449.25 in 2012 Bond Funds and \$1,596,512.18 in 2017 Bond Funds as the City of Dallas' local cash match; and (6) execution of the grant agreement including all terms, conditions and documents required by the grant agreement – Total Amount \$8,263,490.00 – Financing: Transportation Alternatives Set-Aside Funds (\$5,676,494.00), Texas Department of Transportation (\$383,950.00), 2006 Bond Funds (\$84.57), 2012 Bond Funds (\$606,449.25), and 2017 Bond Funds (\$1,596,512.18)

BACKGROUND

In July 2017, the City of Dallas was awarded Transportation Alternatives Set-Aside (TASA) Program funding from the North Central Texas Council of Governments, in the amount of \$5,676,494.00, for construction of two trail projects: (1) Lake Highlands Trail Phase II-A and II-B trail connection from the existing White Rock Creek Trail in Harry Moss Park to the existing Lake Highlands Trail at Lake Highlands High School; and (2) Lake Highlands Northern Extension from DART's Lake Highlands Station to Church Road.

The TASA Program utilizes federal funding, administered by Texas Department of Transportation (TxDOT). Acceptance of all federal-aid project funds are subject to Disadvantaged Business Enterprises Program (DBE) requirements and the City must operate under TxDOT's DBE program, rather than the City's Business Inclusion and

Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ: 0918-47-206) for construction of the Lake Highlands Trail Phase II-A and II-B, and Lake Highlands Northern Extension in the amount of approximately \$8,263,490.00, of which the Federal portion is \$5,676,494.00, the State's indirect cost portion is \$383,950.00, and the City of Dallas' local match is \$2,203,046.00; (2) a portion of the required local match (\$2,203,046.00), in the amount \$135,194.00, to be paid by warrant check to the State at the beginning of the project; (3) the receipt and deposit of Transportation Alternatives Set-Aside Funds in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; and (4) the establishment of appropriations in the amount of \$7,879,540.00, which is comprised of \$5,676,494.00 in Federal Funds and \$2,203,046.00 in local funds - Financing: Transportation Alternatives Set-Aside Funds (\$5,676,494.00), 2006 Bond Funds (\$84.57), 2012 Bond Funds (\$606,449.25), and 2017 Bond Funds (\$1,596,512.18) – Page 2

Development Plan. This Advance Funding Agreement sets forth the parameters for both agencies and specifies the responsibilities of each.

BACKGROUND (continued)

This action will use local matching funds in the amount of \$2,203,046.00 to leverage \$5,676,494.00 in Federal funds for construction of the Lake Highlands Trail Phase II-A and II-B, and Lake Highlands Northern Extension Project for a total amount of \$7,879,540.00.

The scope of work for the project includes:

(1) The Lake Highlands Trail Phase II-A and II-B

- 12-foot wide concrete multi-use trail
- Concrete panel boardwalk under Walnut Hill Lane bridge at Harry Moss Park to avoid muddy area
- Curb and gutter extended into Arborside Drive along a portion of Harry Moss Park to the Oncor right-of-way with the trail installed behind the curb to protect the green space and narrowing the roadway for traffic calming
- Extending the trail within Oncor right-of-way from Harry Moss Park to Arbor Park
- A ramp from the Oncor right-of-way up to Abrams Road
- A pedestrian hybrid beacon signal Abrams Road to allow pedestrians and cyclists to cross safely
- Sidewalk improvements from Arbor Park to White Rock Trail roadway along Skillman Street and Church Road
- Curb and gutter extended into White Rock Trail roadway from Church Road to the existing Lake Highlands Trail at Lake Highlands High School with removal of existing on-street bicycle lanes
- Trail nodes, trailheads and trail amenities will be included, as allowed by the budget.

(2) The Lake Highlands Northern Extension

- 12-foot wide concrete multi-use trail
- Extending the trail within DART right-of-way from the existing trail stub-out at the Lake Highlands DART Station at Walnut Hill to the intersection of Church Road & White Rock Trail roadway
- Concrete panel boardwalk over the creek within the DART right-of-way

Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ: 0918-47-206) for construction of the Lake Highlands Trail Phase II-A and II-B, and Lake Highlands Northern Extension in the amount of approximately \$8,263,490.00, of which the Federal portion is \$5,676,494.00, the State's indirect cost portion is \$383,950.00, and the City of Dallas' local match is \$2,203,046.00; (2) a portion of the required local match (\$2,203,046.00), in the amount \$135,194.00, to be paid by warrant check to the State at the beginning of the project; (3) the receipt and deposit of Transportation Alternatives Set-Aside Funds in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; and (4) the establishment of appropriations in the amount of \$7,879,540.00, which is comprised of \$5,676,494.00 in Federal Funds and \$2,203,046.00 in local funds - Financing: Transportation Alternatives Set-Aside Funds (\$5,676,494.00), 2006 Bond Funds (\$84.57), 2012 Bond Funds (\$606,449.25), and 2017 Bond Funds (\$1,596,512.18) – Page 3

ESTIMATED SCHEDULE OF PROJECT

Began Design	January 2018
Complete Design	June 2020
Begin Construction	October 2020
Complete Construction	March 2022

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 23, 2017, the Park and Recreation Board authorized six transportation alternative project applications.

Information about this item was provided to the Quality of Life & Environment Committee on April 10, 2017.

On April 12, 2017, City Council authorized application of seven candidate projects to the North Central Texas Council of Governments through the Transportation Alternatives Set-Aside Program for cost reimbursement in (a) the Active Transportation Project category for the proposed: Katy Trail Bridges Project, Lake Highlands Northern Extension, Lake Highlands Trail Phase 2A, 2B Project, Ridgewood Trail Lighting Project, Trinity Forest Spine Trail Project, Trinity Strand Trail Phase II Project, and Union Bikeway Connector Project and (b) the Safe Routes to School Project category: Lake Highlands Northern Extension Project; and a required local match by Resolution No. 17-0598.

Authorize an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ 0918-47-204205, CFDA No. 20.2054) in the amount of \$5,421,124.00 for construction of the Trinity Strand Trail – Phase II Project; and a required local match by Resolution No. 18-1521.

FISCAL INFORMATION

The total project cost of this funding agreement is \$8,263,490.00 with the following components:

Transportation Alternatives Set-Aside Funds - \$5,676,494.00
Texas Department of Transportation Funds - \$383,950.00
2006 Bond Funds - \$84.57
2012 Bond Funds - \$606,449.25
2017 Bond Funds - \$1,596,512.18

Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ: 0918-47-206) for construction of the Lake Highlands Trail Phase II-A and II-B, and Lake Highlands Northern Extension in the amount of approximately \$8,263,490.00, of which the Federal portion is \$5,676,494.00, the State's indirect cost portion is \$383,950.00, and the City of Dallas' local match is \$2,203,046.00; (2) a portion of the required local match (\$2,203,046.00), in the amount \$135,194.00, to be paid by warrant check to the State at the beginning of the project; (3) the receipt and deposit of Transportation Alternatives Set-Aside Funds in the amount of \$5,676,494.00 in the Lake Highlands Trail PH2 TASA Program Fund; and (4) the establishment of appropriations in the amount of \$7,879,540.00, which is comprised of \$5,676,494.00 in Federal Funds and \$2,203,046.00 in local funds - Financing: Transportation Alternatives Set-Aside Funds (\$5,676,494.00), 2006 Bond Funds (\$84.57), 2012 Bond Funds (\$606,449.25), and 2017 Bond Funds (\$1,596,512.18) -- Page 4

COMMITTEE ACTION

The Planning and Design Committee will consider this item on August 1, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

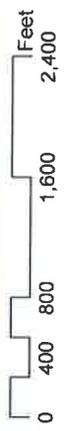
This item will be scheduled for City Council approval on August 28, 2019.

STAFF RECOMMENDATION

Staff recommends approval.

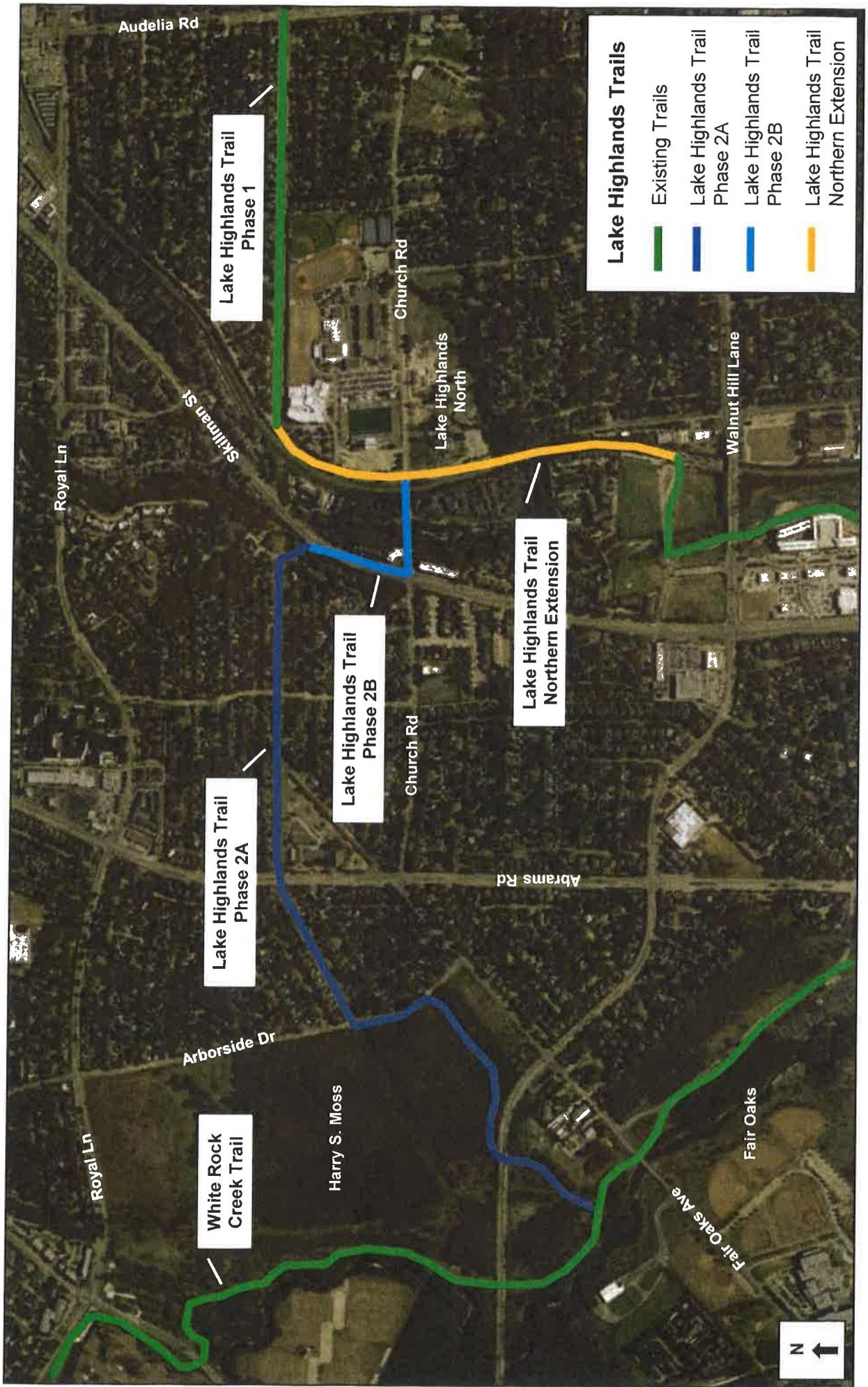
MAP

Attached



Lake Highlands Trail
Phase 2A, 2B
Northern Extension

Lake Highlands Trails Phase IIA, IIB Northern Extension



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

AGENDA DATE: August 1, 2019
COUNCIL DISTRICT(S): 7
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a construction contract for abatement of asbestos containing materials, mold and lead based paint at the Science Place 1 Museum located at 1318 South Second Avenue in Fair Park – RNDI Companies, Inc., lowest responsible bidder of five – Not to exceed \$423,759.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds)

BACKGROUND

On August 28, 2018, the Dallas Park and Recreation Department authorized a contract via a Master Agreement Delivery Order with Kleinfelder Engineering, ATC Group Services, LLC and Terracon Consultants, Inc. for environmental assessment services focusing on existing hazardous construction materials and mold. The findings of the assessments outlined existing hazardous materials that require abatement prior to renovation of the Science Place 1 Museum located at 1318 South Second Avenue in Fair Park.

On June 7, 2019, five bids were received for abatement of asbestos containing materials, mold and lead based paint at the Science Place 1 Museum. This action authorizes the award of a construction contract for abatement with RNDI Companies, Inc., lowest responsible bidder of five. The scope of work includes the removal of asbestos containing materials; mold and lead based paint from existing interior and exterior finish surfaces, inclusive of the original 1936 museum building and the 1994 IMAX theater expansion of the facility; and all the mechanical piping and ductwork jacketed with asbestos linings, in the amount of \$423,759.00.

The following chart illustrates RNDI Companies, Inc.'s contractual activities with the City of Dallas for the past three years:

	<u>PBW</u>	<u>DWU</u>	<u>PKR</u>
Projects Completed	2	3	2
Change Orders	0	0	0
Projects Requiring Liquidated Damages	0	0	0
Projects Completed by Bonding Company	0	0	0

ESTIMATED SCHEDULE OF PROJECT

Begin Construction October 2019
 Complete Construction January 2020

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

Fair Park Improvements (C) Fund (2017 Bond Funds) - \$423,759.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$423,759.00	Construction	25.00%	100.00%	\$423,759.00
<ul style="list-style-type: none"> This contract exceeds the M/WBE goal. 				

PROCUREMENT INFORMATION

The following five bids were received and opened on June 7, 2019:

*Denotes the successful bidder

<u>Bidders</u>	<u>Total Bid</u>
*RNDI Companies, Inc. 311 E. Interstate Hwy. 30 Rockwall, TX 75087	\$ 423,759.00
1 Priority Environmental Services, LLC	\$ 642,500.00
HP EnviroVision	\$ 969,000.00
Intercon Environmental Inc.	\$1,594,991.00
E-Logic, Inc.	\$1,773,287.00

OWNER

RNDI Companies, Inc.

Diana Cross, President

Authorize a construction contract for abatement of asbestos containing materials, mold and lead based paint at the Science Place 1 Museum located at 1318 South Second Avenue in Fair Park – RNDI Companies, Inc., lowest responsible bidder of five – Not to exceed \$423,759.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds) – Page 3

COMMITTEE ACTION

The Planning and Design Committee will consider this item on August 1, 2019 and will present a recommendation to the Park and Recreation Board on the same day.

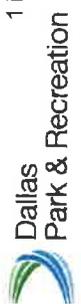
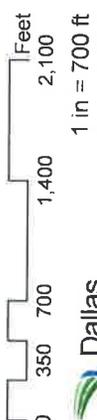
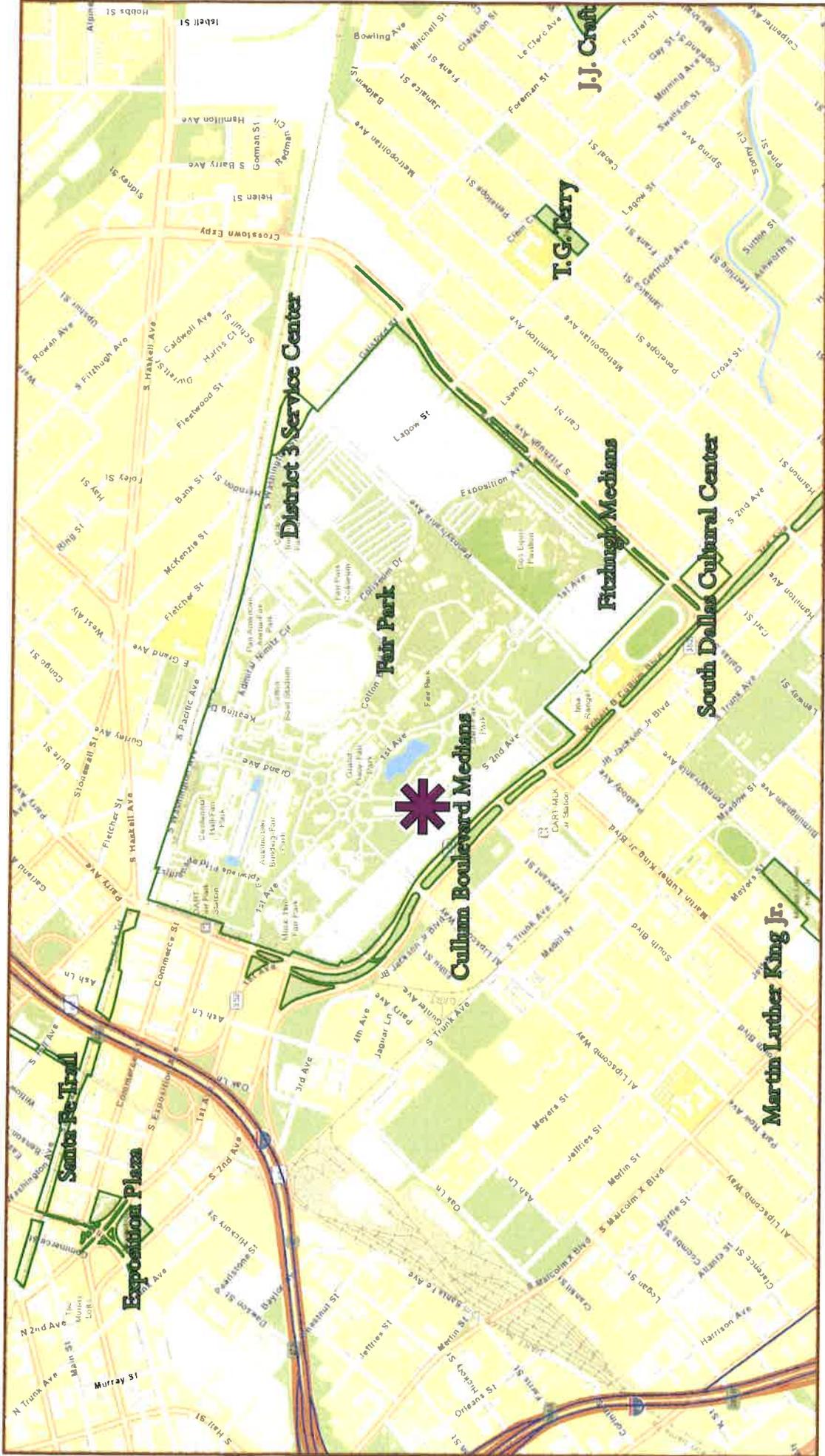
This item will be scheduled for City Council approval on September 11, 2019.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached



Hazardous Materials Abatement Science Place 1 Museum
 (1318 South 2nd Ave)

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: August 1, 2019
COUNCIL DISTRICT: 13
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize Marcus Park located at 3003 Northaven Road as a future sprayground location – Financing: No cost consideration to the City

BACKGROUND

On October 8, 2015, the Park and Recreation Board approved the Aquatic Facilities Master Plan (2015 Update).

On September 7, 2017 the Park and Recreation Board approved amendments to the Aquatic Facilities Master Plan (2015 Update), which included the addition of a Neighborhood Family Aquatic Center at Jaycee Zaragoza Park, and the addition of four sprayground locations at K.B. Polk Park, Grauwlyer Park, Jaycee Zaragoza Park and a location to be determined in Council District 10. The 2017 amendment included the following wording:

Allow spraygrounds at additional locations with the approval of the Park and Recreation Board. The addition of sprayground locations will not require revisions to the Aquatic Facilities Master Plan (2017 Amendment).

A request was made by a citizen to add Marcus Park as a sprayground location. There are no spraygrounds in the vicinity of Marcus Park, so this location would fill a gap in services for this area of the City. This action would designate Marcus Park as a location for a sprayground. This sprayground would be included in the Capital Needs Inventory for future funding consideration.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 8, 2015, the Park and Recreation Board approved the Aquatic Facilities Master Plan (2015 Update).

On September 7, 2017, the Park and Recreation Board approved amendments to the Aquatic Facilities Master Plan (2015 Update).

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

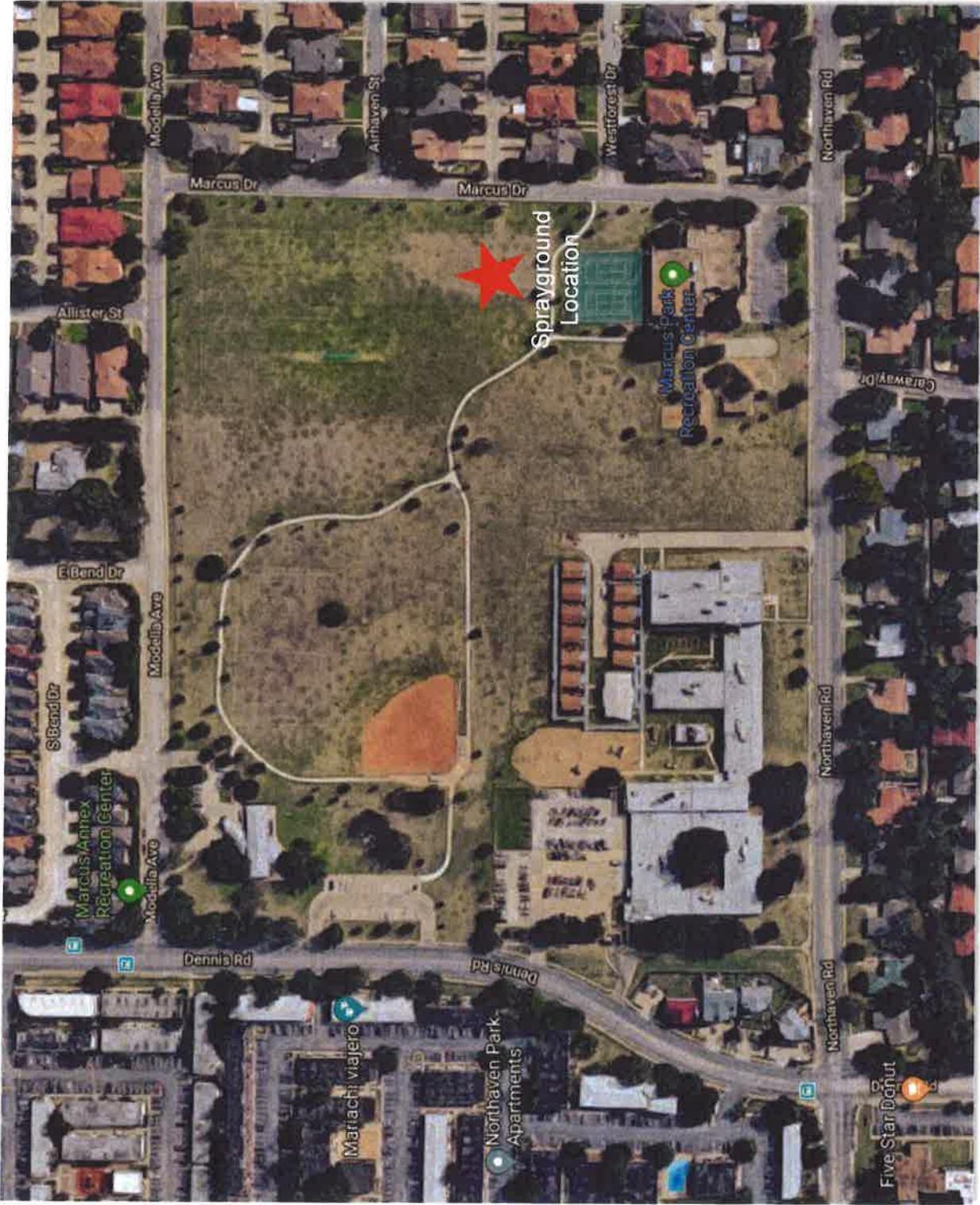
The Planning and Design Committee will review this item on August 1, 2019 and provide a recommendation to the full Board the same day.

STAFF RECOMMENDATION

Staff recommends approval.

MAP(S)

Attached



**Marcus Park – 3003 Northaven Road
Council District 13**

LLAS AQUATIC FACILITIES MASTER PLAN

WATERPARK

- 1. Bahama Beach

INDOOR THERAPEUTIC POOL

- 2. Bachman

REGIONAL FAMILY AQUATIC CENTERS

- 3. Crawford
- 4. Fretz
- 5. Samuell Grand
- 6. Bachman

COMMUNITY FAMILY AQUATIC CENTERS

- 7. Kidd Springs
- 8. Lake Highlands North
- 9. Singing Hills

NEIGHBORHOOD FAMILY AQUATIC CENTERS

- 10. Tietze
- 11. Exline
- 12. Harry Stone
- 13. Martin Weiss
- 14. Jaycee/Zaragoza

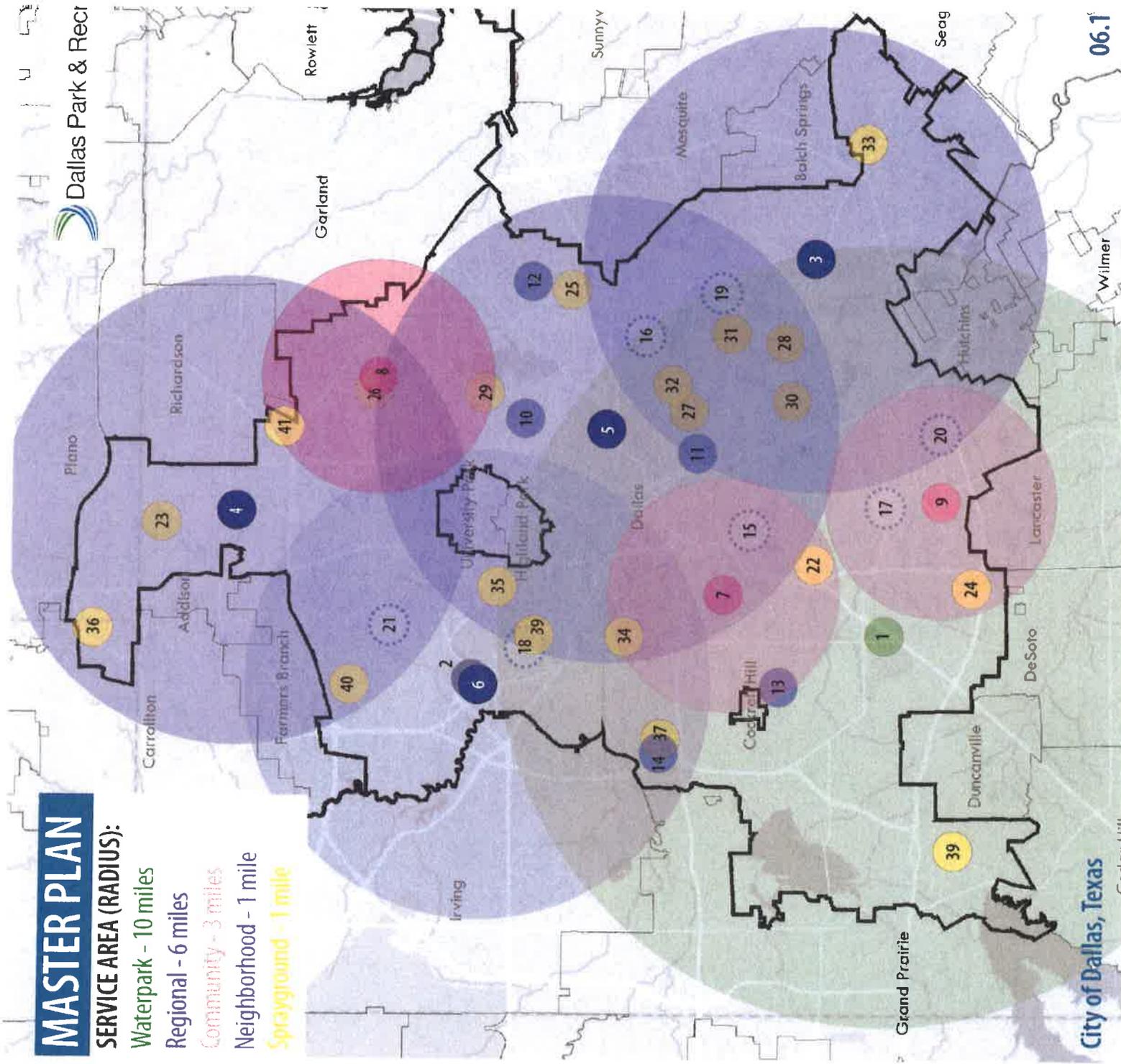
EXISTING POOLS

- 15. Bonnie View
- 16. Everglade
- 17. Glendale
- 18. Grauwlyer
- 19. Pleasant Oaks
- 20. Tommie Allen
- 21. Walnut Hill

SPRAYGROUNDS

- 22. Beckley Saner
- 23. Campbell Green
- 24. Danieldale
- 25. Ferguson
- 26. Lake Highlands North
- 27. Mildred Dunn
- 28. Pemberton Hill
- 29. Ridgewood
- 30. South Central
- 31. Umphress
- 32. Willie Mae Butler
- 33. Kleberg-Rylie
- 34. Nash-Davis
- 35. Grauwlyer
- 36. Timberglen
- 37. Jaycee/Zaragoza
- 38. K.B. Polk
- 39. Park in the Woods
- 40. Marcus
- 41. District 10

NOTES: Grey font = unfunded project
Orange font = partially funded project



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: August 1, 2019
COUNCIL DISTRICT: 3
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize the adoption of the 2019 Master Plan for Glendale Park located at 1515 East Ledbetter Drive – Financing: No cost consideration to the City

BACKGROUND

This item authorizes the adoption of the 2019 Park Master Plan for Glendale Park. The Master Plan was commissioned by the Dallas Park and Recreation Department at the request of representatives from the neighborhoods surrounding the Park. The current Master Plan was finalized by JBI Partners, Inc. Engineers and Landscape Architects, in conjunction with K Strategies Group, LLC, which performed the public outreach for the Master Planning process.

The park is 63.4 acres in size and was established in 1938. The park consists of three sections, the first being north of Ledbetter Drive and contains a swimming pool. The largest section, just south of Ledbetter Drive, contains a playground, parking areas, a pavilion and other amenities. The third section, furthest south and adjacent to Wagon Wheel Drive contains a playground, small pavilion, tennis courts, a small parking lot and the Runyon Creek Trail, which currently links the Glendale Park loop trail with the new Singing Hills Replacement Recreation Center and Camp Wisdom DART Station. Construction is now in progress to extend the Runyon Creek Trail to the University of North Texas at Dallas DART Station. The Glendale Park loop trail is a part of the City of Dallas trail system. This loop trail is contained entirely within Glendale Park, and is connected by a pedestrian bridge over Five Mile Creek. The trail connects the playing fields and amenities within the park. The trail was recently updated with lighting.

A modest Master Plan (narrative only without any graphics) was developed in 1980, but it was very general in nature and needed to be superseded with a more comprehensive effort.

The Park Department began working with the Glendale Park community groups in December 2018 with initial meetings. JBI Partners was hired to conduct the Master Planning effort, and work on the Master Plan commenced with an initial meeting in January 2019. A total of five public meetings were held, along with three meetings with specific focus groups/task forces.

PRIOR ACTION/REVIEW

On September 20, 2018, City Council authorized a professional services contract with JBI Partners, Inc. for development of a Park Master Plan for Glendale Park in an amount not to exceed \$46,447.62, by Resolution No. 18-6588.

FISCAL INFORMATION

No cost consideration to the City

COMMITTEE ACTION

The Park and Recreation Board will consider this item on August 1, 2019.

This item does not require Council action.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

In briefing

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET
COMMITTEE ONLY**

AGENDA DATE: August 1, 2019
COUNCIL DISTRICT: 1
STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize an amendment to the current golf professional concession contract with James R. Henderson in an amount not to exceed \$170,462.00 to allow for compensation during the closing and renovations of Stevens Park Golf Course located at 1005 North Montclair Avenue – Not to exceed \$170,462.00 – Financing: Golf Maintenance Multi-Year Fund (**committee consideration only**)

BACKGROUND

Stevens Park Golf Course, located at 1005 North Montclair Avenue, is one of five full-service golf courses owned by the City of Dallas. The Park and Recreation Department (PKR) utilizes a public/private partnership to manage and operate the City's golf courses which operate year-round. The pro shop operations at Stevens Park Golf Course are managed by certified golf professional, James R. Henderson, through a contract with the City. The golf professional is also responsible for managing, operating, staffing, programming, and marketing the facility at his own expense. Programming includes tournaments, leagues, lessons, merchandising, and concessions. PKR personnel maintain the grounds of Stevens Park Golf Course.

Stevens Park Golf Course had difficulty growing in and maintaining adequate turf coverage on the course greens this season. Over a ten-week period, maintenance staff grew in the greens, however, the golf course remained closed during this time. The golf course closed on May 5, 2019 and reopened to the public on July 20, 2019. Stevens Park Golf Course averages 48,000 rounds of golf annually while producing over \$1.1 million annual revenue (general fund and multi-year fund).

This action will amend the golf professional concession contract with James R. Henderson previously approved by Council on June 11, 2008, by Resolution No. 08-1654. City of Dallas golf course facility and grounds operations are managed through city forces and the business operations are managed by private contractors who are PGA Professionals. This public/private contractual partnership maximizes the revenue potential and return on investment for both the operator and the City of Dallas. The golf course renovation closed the course for ten weeks, during which time the golf pro had no

opportunity to generate revenue from the facilities but continued to have financial responsibility for many aspects of the operation. The golf pro provided professional services by preparing the marketing plan for the course re-opening, provided professional input during the grow-in by monitoring the greens sculpting, and supplied labor to lay sod and complete other tasks during the shutdown.

The City, through PKR, proposes to compensate James R. Henderson in an amount not to exceed \$170,462.00 for concessionaire closure relief as a result of loss of revenue during closure of the golf course and to account for the time it will take to regenerate the customer base of Stevens Park Golf Course. This closure impacted the public's perception of the golf course. By allocating funds to Mr. Henderson, he will have the opportunity to create new golf programs, invest in staff, rebuild the customer base, and create additional opportunities to generate interest in Stevens Park Golf Course.

The City, through PKR, proposes to compensate Mr. Henderson for professional services compensation in an amount not to exceed \$89,014.00 during the period of closure for his professional oversight during construction. The proposed professional compensation is based on other municipal contract comparables during golf course renovations.

Substantiated and validated expenses of approximately \$31,318.00 were incurred by Mr. Henderson, against which he had no opportunity to generate revenue. During the period the course was closed, expenses such as telephone lines, liquor license, insurance, pest control, and golf shop security system continued. The costs for staff to close and re-open the pro shop and café and losses for merchandise liquidation were also considered for compensation.

During the three months after reopening of the course, the City will assume all utility costs for the golf course, pro shop, and cart barn in an amount not to exceed \$8,591.00.

During the five months after reopening, the City will forego revenue sharing commissions based on other pro shop revenue in an amount not to exceed \$41,539.00.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 11, 2008, City Council authorized five concession contracts for one hundred twenty-six months, or ten and one-half years, each, with one sixty-month extension option each for Golf Pro Shop Management with Bob Smith at Tenison Park Golf Courses, Mickey Ray Piersall at L. B. Houston Golf Course, Ira McGraw at Cedar Crest Golf Course, James R. Henderson at Stevens Park Golf Course, and Tony Martinez at Grover C. Keeton Park Golf Course by Resolution No. 08-1654.

On September 20, 2018, the Park and Recreation Board authorized the sixty-month extension option to five concession contracts for Golf Pro Shop Managers.

Information about this item was provided to the Quality of Life, Arts and Culture Committee on December 10, 2018.

Authorize an amendment to the current golf professional concession contract with James R. Henderson in an amount not to exceed \$170,462.00 to allow for compensation during the closing and renovations of Sevens Park Golf Course located at 1005 North Montclair Avenue – Not to exceed \$170,462.00 – Financing: Golf Maintenance Multi-Year Fund – Page 3

FISCAL INFORMATION

Golf Maintenance Multi-Year Fund - \$170,462.00

OWNER

James R. Henderson

James R. Henderson, Director of Golf Operations

COMMITTEE ACTION

The Administration and Finance Committee will review this item on August 1, 2019 and provide a recommendation to the full Board on August 15, 2019.

This item has been tentatively scheduled for Council consideration on September 11, 2019.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Letter to City Council

Letter to Park and Recreation Board

Memorandum



CITY OF DALLAS

DATE May 6, 2019

TO Honorable Mayor and Members of the City Council

SUBJECT **Stevens Park Golf Course**

Since 1924, the City of Dallas has operated Stevens Park Golf Course, the second oldest municipal golf course in Dallas. Stevens Park Golf Course is an 18-hole course located in the Kessler Park neighborhood.

Over the last two weeks, Stevens Park Golf Course has experienced difficulties with growing-in and maintaining adequate turf coverage on the greens. Maintenance staff have focused considerable efforts on promoting growth within the greens turf. However, over the past few days, we have observed that the greens have not responded to our efforts. The greens have approximately 35% to 45% turf coverage, and this condition is adversely affecting play for the course.

Park staff have contacted turf specialists and agronomists in the region to develop a plan to replace the greens turf over the next ten to twelve weeks. During this time, the course will be closed to the public while staff removes the existing turf, establishes new turf, and makes other needed improvements to the course. Updates on our progress will be posted on www.dallasparks.org and www.stevensparkgolf.com.

We understand the impact the closure will have on the Dallas golfing community and we will be working diligently to complete the turf replacement and grow-in. We plan to reopen the course on or about July 6th or sooner, if possible. We are confident reinstalling the greens will keep Stevens Park as one of the top municipal golf courses in North Texas.

Please contact me or John Jenkins, Deputy Director, at (214) 670-4077 if you have questions.

A handwritten signature in cursive script that reads "Willis C. Winters".

Willis C. Winters, FAIA
Director
Park and Recreation Department

c: T.C. Broadnax, City Manager
Chris Caso, City Attorney (Interim)
Mark Swann, City Auditor
Biliera Johnson, City Secretary
Preston Robinson, Administrative Judge
Kimberly Bizar Tolbert, Chief of Staff to the City Manager
Majed A. Al-Ghafry, Assistant City Manager
Jon Fortune, Assistant City Manager

Joey Zapata, Assistant City Manager
Nadia Chandler Hardy, Assistant City Manager and Chief Resilience Officer
Michael Mendoza, Chief of Economic Development and Neighborhood Services
M. Elizabeth Reich, Chief Financial Officer
Laila Aleqresh, Chief Innovation Officer
Directors and Assistant Directors

Memorandum



CITY OF DALLAS

DATE May 6, 2019

TO President Robert Abtahi and Members of the Park and Recreation Board

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Willis C. Winters, FAIA
Director
Park and Recreation Department