



# **DALLAS PARK AND RECREATION BOARD AGENDA**

**THURSDAY, AUGUST 16, 2018  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FS  
DALLAS, TEXAS 75201  
214-670-4078**

**8:30 am: Administration and Finance Committee, Room 6FS  
8:30 am: Planning and Design Committee, Room 6FN  
9:30 am: Park and Recreation Board, Room 6FN**



Rodney Schlosser, Chair  
 Yolanda Williams, Vice Chair  
 Harrison Blair  
 Calvert Collins-Bratton  
 Robb P. Stewart  
 Taylor Toynes  
 Sonya Woods

**Public Notice**

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CITY SECRETARY  
 DALLAS, TEXAS

DALLAS PARK AND RECREATION BOARD  
 ADMINISTRATION AND FINANCE COMMITTEE  
 DALLAS CITY HALL, ROOM 6FS  
 1500 MARILLA STREET, DALLAS, TEXAS 75201  
 THURSDAY, AUGUST 16, 2018  
 (8:30 A.M.)

AGENDA

BRIEFING ITEMS

1. Golf Pro Shop Operations (John Lawrence)
2. Cedar Crest Banquet Facility Operations (John Lawrence)

CONSENT ITEMS

**PARK BOARD AGENDA ITEM NO. 3** – Reverchon Park (2) – Authorize issuing an alcohol permit to Raul Ramirez, to serve alcohol at the Texas Latino Pride event to be held at Reverchon Park, located at 3505 Maple Avenue, on Saturday, October 6, 2018 from 10:00 a.m. to 8:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**PARK BOARD ADGENDA ITEM NO. 4** – Simonds Lake Park (Seagoville) – Authorize the approval of the first renewal option with Dallas Radio Control Flying Club for the operation and maintenance of a flying field at Simonds Lake Park. The City and Dallas Radio Control Flying Club desire to exercise their renewal option as stated in the existing agreement – Financing: No cost consideration to the City

COMMITTEE ONLY ITEM

1. University Crossing (14) – Authorize the approval of the renaming of a portion of the Ridgewood Trail that runs from Glencoe Park, in the south, to SMU Boulevard, in the north, be renamed to University Crossing Trail. Additionally, the renaming would include the area of the Ridgewood Trail that runs east from the DART Line and ends at Skillman Road – Financing: No cost consideration to the City



DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE- PAGE 2  
DALLAS CITY HALL, ROOM 6FS  
1500 MARILLA STREET, DALLAS, TEXAS 75201  
THURSDAY, AUGUST 16, 2018  
(8:30 A.M.)

**A quorum of the Dallas Park and Recreation Board may attend this meeting**

**Handgun Prohibition Notice for Meetings  
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

*"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."*

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

*"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."*

 Dallas  
Park & Recreation

Jesse Moreno, Chair  
Becky Rader, Vice Chair  
Barbara Barbee  
Timothy W. Dickey  
Jeff Kitner  
Paul Sims  
Bo Slaughter

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CITY SECRETARY  
DALLAS, TEXAS

DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE  
DALLAS CITY HALL, ROOM 6FN  
1500 MARILLA STREET, DALLAS, TEXAS 75201  
THURSDAY, AUGUST 16, 2018  
(8:30 A.M.)

AGENDA

ACTION ITEMS

**PARK BOARD AGENDA ITEM NO. 6** – Moss Glen Park (12) – Authorize a construction contract for Moss Glen Park Site Improvements located at 5200 Bentwood Trail - Texas Standard Construction, Inc., lowest responsible bidder of eight – Not to exceed \$718,595.00 – Financing: 2017 Bond Funds (\$468,595.00) and Collin County Grant Funds (\$250,000.00)

**PARK BOARD AGENDA ITEM NO. 7** – L.B. Houston Nature Area (6) – Authorize a public hearing to be held on October 10, 2018 to receive comments, and Council action, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, on the proposed use of a portion of L.B. Houston Nature Area, located at 10401 Wildwood Drive, totaling approximately 1,058 square feet of land, and temporary use of approximately 3,233 square feet of land, for the installation of a wastewater facility by the City of Irving for the benefit of the public – Financing: No cost consideration to the City

**PARK BOARD AGENDA ITEM NO. 8** – Trinity Strand Trail (2) - Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Contract No. CSJ: 0918-47-204) to accept funding in the amount of \$5,000,000.00 for construction of the Trinity Strand Trail Phase 2 Project; (2) the receipt and deposit of Transportation Alternatives Set-Aside Funds from Texas Department of Transportation in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund; and (3) the establishment of appropriations in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund – Not to exceed \$7,074,496.00 – Financing: 2012 Bond Funds (\$2,074,496.00) and Transportation Alternatives Set-Aside Funds (\$5,000,000.00)

A quorum of the Dallas Park and Recreation Board may attend this meeting

BRIEFING ITEM

Music Hall Exterior Lighting (Stefan Kesler)



DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE – PAGE 2  
DALLAS CITY HALL, ROOM 6FN  
1500 MARILLA STREET, DALLAS, TEXAS 75201  
THURSDAY, AUGUST 16, 2018  
(8:30 A.M.)

**Handgun Prohibition Notice for Meetings  
of Governmental Entities**

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CITY SECRETARY  
DALLAS, TEXAS

**AGENDA**  
**DALLAS PARK AND RECREATION BOARD**  
**DALLAS CITY HALL**  
**1500 MARILLA STREET, ROOM 6FN**  
**DALLAS, TEXAS 75201**  
**THURSDAY, AUGUST 16, 2018 9:30 A.M.**  
**(Public Speakers sign in by 9:00 A.M.)**

*Public Notice*

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POSTED CITY SECRETARY  
DALLAS, TX

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Robert Abtahi, President, District 15

Barbara A. Barbee, District 1  
Jesse Moreno, District 2  
Taylor I. Toynes, District 3  
Harrison Blair, District 4  
Yolanda F. Williams, District 5  
Timothy W. Dickey, District 6  
Sonya Woods, District 7

Bo Slaughter, District 8  
Becky Rader, District 9  
Robb P. Stewart, Vice President District 10  
Jeff Kitner, District 11  
Rodney Schlosser, District 12  
Calvert Collins-Bratton, District 13  
Paul Sims, District 14

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1. Speakers
2. Approval of Minutes of the August 2, 2018 Park and Recreation Board Meeting, and August 9, 2018 Special Called Public Input Session.

**CONSENT AGENDA (ITEMS 3 – 8)**

**ADMINISTRATION AND FINANCE COMMITTEE**

3. Reverchon Park (2) – Authorize issuing an alcohol permit to Raul Ramirez, to serve alcohol at the Texas Latino Pride event to be held at Reverchon Park, located at 3505 Maple Avenue, on Saturday, October 6, 2018 from 10:00 a.m. to 8:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)
4. Simonds Lake Park (Seagoville) – Authorize the approval of the first renewal option with Dallas Radio Control Flying Club for the operation and maintenance of a flying field at Simonds Lake Park. The City and Dallas Radio Control Flying Club desire to exercise their renewal option as stated in the existing agreement – Financing: No cost consideration to the City
5. Bachman Lake Park (6) – Authorize the preparation of a ten-year maintenance agreement with two (2) five-year renewal options with the Dallas Rowing Club for the renovation, operation and maintenance of the existing Boathouse at Bachman Lake Park, located at 2829 Shorecrest Drive – Financing: No cost consideration to the City (deferred from June 21, 2018)

**PLANNING AND DESIGN COMMITTEE**

6. Moss Glen Park (12) – Authorize a construction contract for Moss Glen Park Site Improvements located at 5200 Bentwood Trail – Texas Standard Construction, Inc., lowest responsible bidder of eight – Not to exceed \$718,595.00 – Financing: 2017 Bond Funds (\$468,595.00) and Collin County Grant Funds (\$250,000.00)

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 2**  
**DALLAS CITY HALL**  
**1500 MARILLA STREET, ROOM 6FN**  
**DALLAS, TEXAS 75201**  
**THURSDAY, AUGUST 16, 2018, 9:30 A.M.**

**PLANNING AND DESIGN COMMITTEE**

7. L.B. Houston Nature Preserve (6) – Authorize a public hearing to be held on October 10, 2018 to receive comments, and Council action, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, on the proposed use of a portion of L.B. Houston Nature Area, located at 10401 Wildwood Drive, totaling approximately 1,058 square feet of land, and temporary use of approximately 3,233 square feet of land, for the installation of a wastewater facility by the City of Irving for the benefit of the public – Financing: No cost consideration to the City
8. Trinity Strand Trail (2) – Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Contract No. CSJ: 0918-47-204) to accept funding in the amount of \$5,000,000.00 for construction of the Trinity Strand Trail Phase 2 Project; (2) the receipt and deposit of Transportation Alternatives Set-Aside Funds from Texas Department of Transportation in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund; and (3) the establishment of appropriations in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund – Not to exceed \$7,074,496.00 – Financing: 2012 Bond Funds (\$2,074,496.00) and Transportation Alternatives Set-Aside Funds (\$5,000,000.00)

**ITEM FOR DISCUSSION**

9. Fair Park Management Contract Update  
Ryan O'Connor, Senior Park Manager

**OTHER/NON-ACTION ITEMS**

10. 2017 Bond Program Update (Louise Elam)
11. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park
12. Staff Announcements – Upcoming Park and Recreation Department Events
13. Next Park and Recreation Board Regular Meeting: Thursday, September 6, 2018, at Cummings Recreation Center.
14. Adjournment

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 4****DALLAS CITY HALL****1500 MARILLA STREET, ROOM 6FN****DALLAS, TEXAS 75201****THURSDAY, AUGUST 16, 2018, 9:30 A.M.**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices [Tex. Govt. Code §551.089]

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb P. Stewart, Vice President; Barbara A. Barbee, Harrison Blair, Calvert Collins-Bratton, Timothy W. Dickey, Jeff Kitner, Jesse Moreno, Susan Rader, Rodney Schlosser, Paul Sims, Ernest Slaughter, Taylor I. Toynes, Yolanda F. Williams, Sonya Woods - 15

Absent: NONE

Agenda Item 1. President Abtahi called the meeting to order at 9:35 a.m.

President Abtahi allowed the following speakers to speak about Pike Park Recreation Center/Santos Rodriguez:

1. Angelica Andrade
2. Lorenzo Moreno
3. Soraya Quirosa-Colli
4. Leroy Pena
5. Julio Acosta
6. Summer Gonzales
7. Maya Fierro

President Abtahi also allowed the following speakers to speak regarding Fair Park Management Agreement:

1. Marlon Rollins
2. Ross Angus Williams

#### CONSENT AGENDA (ITEMS 2 - 8)

##### **ADMINISTRATION AND FINANCE COMMITTEE**

Agenda Item 2. Fair Park (7) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a one-year agreement with the Dallas Wind Symphony, now known as Dallas Winds, for use of the Band Shell at Fair Park located at 1465 First Avenue – Estimated Revenue: \$1,000, was carried. The vote was unanimous.

Agenda Item 3. Public Hearing (Citywide) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a public hearing to be held on September 12, 2018 to receive comments on readopting and continuing in effect Chapter 12, "City Youth Program Standards of Care," of the Dallas City Code, to re-establish standards of care for certain city youth programs in compliance with state law – Financing: No cost consideration to the City, was carried. The vote was unanimous.

##### **PLANNING AND DESIGN COMMITTEE**

Agenda Item 4. Chalk Hill Trail (3) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize acquisition from Burlington Northern Santa Fe Railway Company of approximately 1,501,512 square feet (34.47 acres) of inactive railway corridor and vacant land located between Cockrell Hill and Westmoreland Roads for the Chalk Hill Trail Project – Not to exceed \$965,000 (\$950,000, plus closing costs and title expenses not to exceed \$15,000) – Financing: 2006 Bond Funds, was carried. The vote was unanimous.

Agenda Item 5. Flag Pole Hill Park (9) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize an increase in the construction contract with Henneberger Construction, Inc. to provide additional ADA-accessible swings, poured-in-place rubber play surfacing, artificial turf surfacing, additional stone wall, and concrete playground edge for the Flagpole Hill Playground Replacement at Flagpole Hill Park located at 8015 Doran Circle – Not to exceed \$101,575.14, from \$406,708.93 to \$508,284.07 – Financing: 2003 Bond Funds, was carried. The vote was unanimous.

Agenda Item 6. Lake Highlands Trail (10) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize Supplemental Agreement No. 2 to the professional services

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contract with Dunaway Associates, L.P. for the design of the Lake Highlands Trail Phase 2A which will connect White Rock Creek Trail in Harry Moss Park to Arbor Park, Phase 2B which will connect Arbor Park to Lake Highlands High School, Lake Highlands Trail Northern Extension which will provide safe routes to school and connect Lake Highlands High School to Lake Highlands DART Station and Town Center at Walnut Hill Lane, and Lake Highlands Trail Phase 1 – Not to exceed \$643,099.00, from \$140,823.00 to \$783,922.00 - Financing: 2012 Bond Funds, was carried. The vote was unanimous.

Agenda Item 7. Bachman Recreation Center (6) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a professional services contract with Huitt-Zollars, Inc. for architectural and engineering services for the schematic design, design development, construction documents, bidding and negotiation, and construction administration phases for renovations at Bachman Recreation Center located at 2750 Bachman Drive - Not exceed \$316,250.00 - Financing: 2017 Bond Funds, was carried. The vote was unanimous.

Agenda Item 8. Crawford Park (5) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a professional services contract with Pacheco Koch Consulting Engineers, Inc. for schematic design and engineering services for the Crawford Memorial Park Phase 1 Improvements Project located at 8700 Elam Road – Not exceed \$655,667.00 – Financing: 2006 Bond Funds, was carried. The vote was unanimous.

#### **BRIEFING**

Agenda Item 9. Ryan O'Connor, Senior Park Manager, presented the Fair Park Management briefing to the Board.

At 11:38 a.m., President Abtahi adjourned for lunch.

At 12:19 p.m., President Abtahi reconvened the Park Board meeting and opened up the floor to Board questions.

At 3:07 p.m., President Abtahi called for a brief recess.

At 3:21 p.m., President Abtahi reconvened the Park Board meeting.

#### **ACTION ITEM**

Agenda Item 10. A motion by Barbara Barbee, seconded by Robb Stewart (Collins-Bratton and Schlosser were absent for vote), to approve the minutes of the June 21, 2018 Park and Recreation Board Meeting, was carried. The vote was unanimous.

#### **OTHER/NON-ACTION ITEMS**

Agenda Item 11. Speakers – There were no afternoon speakers.

Agenda Item 12. Next Park and Recreation Board Regular Meeting will be held Thursday, August 16, 2018 at Dallas City Hall.

President Abtahi called a SPECIAL MEETING of the Park Board for public input, on Thursday, August 9, 2018 at 5:30 p.m. at the Hall of State, Fair Park Auditorium.

Agenda Item 13. President Abtahi adjourned the Board meeting at 3:53 p.m.

Anthony M. Becker, Secretary  
Park and Recreation Board

Robert Abtahi, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

Special Session: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb P. Stewart, Vice President; Barbara Barbee, Harrison Blair, Calvert Collins-Bratton, Timothy W. Dickey, Jesse Moreno, Susan Rader, Paul Sims, Ernest Slaughter, Taylor I. Toyne, Yolanda F. Williams, Sonya Woods – 13

Absent: Jeff Kitner, Rodney Schlosser - 2

Agenda Item 1. President Abtahi convened the Special Session / Public Input Meeting at 5:45 p.m. A quorum of the Board was present.

Agenda Item 2. Briefing of the Fair Park Management Contract – Update was presented by John D. Jenkins, Deputy Director of Park and Recreation. Mr. Jenkins also introduced Darren James, Fair Park First Board of Directors, Ben Donsky, Biederman Redevelopment Ventures, and Peter Zangoni, Spectra, who presented their portion of the briefing

Agenda Item 3. President Abtahi opened the floor for public speakers. After all public speakers who requested to address the Board had spoken, President Abtahi opened up the floor to each Board member wishing to speak.

Agenda Item 4. President Abtahi adjourned the Board meeting at 8:05 p.m.

Anthony M. Becker, Secretary  
Park and Recreation Board

Robert Abtahi, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

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**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 16, 2018  
**COUNCIL DISTRICT:** 2  
**STAFF:** John Jenkins, (214) 670-4073

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**SUBJECT**

Authorize an alcohol permit to Raul Ramirez to serve alcohol at the Texas Latino Pride event to be held at Reverchon Park, located at 3505 Maple Avenue, on Saturday, October 6, 2018 from 10:00 a.m. to 8:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Raul Ramirez, with Texas Latino Pride Festival, to serve alcohol from 10:00 a.m. to 8:00 p.m. on Saturday, October 6, 2018. This will be the fifth year for this recurring event with no issues reported from past events. The estimated attendance is 2,040 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all the conditions which include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee. Estimated Revenue: \$250.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on August 16, 2018 and will present its recommendation to the full Park and Recreation Board on the same day.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 16, 2018  
**COUNCIL DISTRICT:** Simonds Lake Park  
**STAFF:** Oscar Carmona, (214) 670-8871

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**SUBJECT**

Authorize the approval of the first renewal option with Dallas Radio Control Flying Club for the operation and maintenance of a flying field at Simonds Lake Park. The City and Dallas Radio Control Flying Club desire to exercise their renewal option as stated in the existing agreement – Financing: No cost consideration to the City

**BACKGROUND**

On December 10, 2008, Council Resolution No. 08-3352 authorized an Agreement (“the Agreement”) with the Dallas Radio Control Flying Club (“DRCC”) and the City of Dallas for the development, operation and maintenance of a flying field at Simonds Lake Park for ten years, with two five-year options to renew said Agreement on the same terms and conditions. The Agreement will expire by its own terms on December 31, 2018.

**THE DALLAS RADIO CONTROL FLYING CLUB RESPONSIBILITIES:**

1. The DRCC shall continue to occupy the premises and maintain its improvements to the premises, as necessary, subject to the specific terms and conditions of this Agreement.
2. The DRRC shall at its sole cost and expense, keep and maintain the premises and all facilities in good order and repair and, in a safe, clean, sanitary and attractive condition.
3. DRRC agrees to coordinate such ground maintenance with the designated Park and Recreation Department staff responsible for the Park if it conducts a special event requiring additional grounds maintenance.

Authorize the approval of the first renewal option with Dallas Radio Control Flying Club for the operation and maintenance of a flying field at Simonds Lake Park. The City and Dallas Radio Control Flying Club desire to exercise their renewal option as stated in the existing agreement – Financing: No cost consideration to the City – page 2

4. All fixed improvements on the premises shall become the property of the City upon the earlier of acceptance by the Director or the termination of this Agreement, unless such improvements have not been approved (as determined by the Director), in which case the DRRC shall at City's request, remove the improvements and return the premises to materially the condition that existed on the effective date of this Agreement no later than sixty (60) business days following the termination of this Agreement.
5. The DRRC agrees that all other terms of the Lease hereby shall remain unchanged and in full effect.

**THE CITY OF DALLAS PARK AND RECREATION DEPARTMENT RESPONSIBILITIES:**

1. City shall maintain the grounds in the immediate vicinity of the premises on its current schedule.

**TERMINATION**

The term of the agreement is extended for one additional five-year renewal, effective January 1, 2019 and ending December 31, 2024.

**FISCAL INFORMATION**

No cost consideration to the City.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 16, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET  
DEFERRED FROM 6-21-18**

**DATE:** August 16, 2018  
**COUNCIL DISTRICT:** 6  
**STAFF:** Oscar Carmona, (214) 670-8871

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**SUBJECT**

Authorize the preparation of a ten-year maintenance agreement with two (2) five-year renewal options with the Dallas Rowing Club for the renovation, operation and maintenance of the existing Boathouse located at Bachman Lake Park, 2829 Shorecrest Drive – Financing: No cost consideration to the City

**BACKGROUND**

The Dallas Rowing Club's (Club) primary objective is to promote the sport of rowing for all ages. By City Council Resolution No. 07-3500 adopted on November 28, 2007, the City of Dallas Park and Recreation Department entered into a License Agreement with the Dallas Rowing Club for use of Bachman Lake for the construction, operation and maintenance of a boathouse. The term of the agreement was for ten (10) years with two (2) five-year options to renew. This agreement expired November 2017. A new request for proposals was issued and the Dallas Rowing Club was the only proposer.

The Dallas Rowing Club was incorporated as a Texas Non-Profit Corporation on October 6, 1980. The Club has over 100 rowers, including participants from high school programs and offers basic rowing training. The Dallas Rowing Club may use the water surface of Bachman Lake for boating activities under the same conditions as the general public. The Club may exercise control over the shoreline and water surface immediately adjacent to the Club's facilities for the purpose of launching and retrieving boats.

The facility includes a boathouse building of approximately 6,200 square feet, along with stalls, moorings, docks and storage facilities. The Club is responsible for furnishing all equipment and security of the facility. The agreement would commence on city council approval.

The following responsibilities between the Dallas Park and Recreation Department and the Dallas Rowing Club are for consideration:

### **THE DALLAS ROWING CLUB RESPONSIBILITIES:**

1. The Club shall occupy the premises and maintain its improvements to the premises, as necessary, subject to the specific terms and conditions of this Agreement.
2. The Club shall at its sole cost and expense, keep and maintain the premises and all facilities in good order and repair and, in a safe, clean, sanitary and attractive condition.
3. The Club agrees to coordinate such ground maintenance with the designated Park and Recreation Department staff responsible for the Park if it conducts a special event requiring additional grounds maintenance.
4. The Club may only encumber the Club's personal property for the purpose of constructing improvements on the premises, and the City agrees that such removable personal property may be pledged as collateral pursuant to the terms of this paragraph.
5. No lien of any kind may legally be asserted or perfected against any property of the City, including any buildings or permanent fixtures erected thereon.
6. All fixed improvements on the premises shall become the property of the City upon the earlier of acceptance by the Director or the termination of this Agreement, unless such improvements have not been approved (as determined by the Director), in which case the Club shall at City's request, remove the improvements and return the premises to materially the condition that existed on the effective date of this Agreement no later than sixty (60) business days following the termination of this Agreement.
7. The Club shall pay to the City \$1,000 per year as an annual Club and rental fee. Payment is due to the City the first of the month following 120 days after the date of execution of this Agreement and on each annual anniversary date thereafter, due and payable immediately upon demand, until the expiration or termination of this Agreement.

### **THE CITY OF DALLAS PARK AND RECREATION DEPARTMENT RESPONSIBILITIES:**

1. The City shall continue to maintain the park grounds in the immediate vicinity of the premises on its current schedule.



**TERMINATION:**

1. The term of this agreement shall be ten-years with two five-year renewal options and shall terminate ten (10) years thereafter, unless terminated at an earlier date in accordance with the terms of this Agreement. The Club shall have the right to access the premises upon execution of this Agreement for purposes of making renovations and other improvements.

**FISCAL INFORMATION**

\$10,000 – Revenue to City

**COMMITTEE ACTION**

The Administration and Finance Committee considered this request on June 21, 2018 and presented a recommendation to the full Park and Recreation Board on the same day.

On June 21, 2018, the Park Board voted to defer this item to August 16, 2018.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 16, 2018  
**COUNCIL DISTRICT(S):** 12  
**STAFF:** Louise Elam, (214) 670-5275

---

**SUBJECT**

Authorize a construction contract for Moss Glen Park Site Improvements located at 5200 Bentwood Trail - Texas Standard Construction, Inc., lowest responsible bidder of eight – Not to exceed \$718,595.00 – Financing: 2017 Bond Funds (\$468,595.00) and Collin County Grant Funds (\$250,000.00)

**BACKGROUND**

On July 6, 2018, eight bids were received for Moss Glen Park Site Improvements Project utilizing a competitive bid procurement process. Texas Standard Construction, LTD., was selected as the lowest responsible bidder for the Base Bid and Alternates Nos. 1, 2, 3, 4, 5, 6, 7 and 11, in an amount not to exceed \$718,595.00.

The scope of work for the Moss Glen Park Site Improvements project includes:

- New concrete loop trail - approximately ¾ mile length, 8'-0" wide
- New playground for 2-5 age range and 5-12 age range
- New exercise stations and pads
- New pedestrian bridge
- New site trees with irrigation

**ESTIMATED SCHEDULE OF PROJECT**

Began Design	November 2017
Completed Design	April 2018
Begin Construction	November 2018
Complete Construction	May 2019

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 19, 2018, the Park and Recreation Board was briefed on construction procurement.

**FISCAL INFORMATION**

2017 Bond Funds - \$468,595.00  
 Collin County Grant Funds - \$250,000.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE%</b>	<b>M/WBE \$</b>
\$781,595.00	Construction	25.00%	26.00%	\$186,834.70
This contract exceeds the M/WBE goal.				

**PROCUREMENT INFORMATION**

The following eight competitive bids were received and opened on July 6, 2018:

\*Denotes the successful bidder

<b><u>Bidder</u></b>	<b><u>Base Bid</u></b>	<b><u>Alternates Nos. 1 2, 3, 4, 5, 6, 7, 11</u></b>	<b><u>Total**</u></b>
*Texas Standard Construction, LTD. P.O. Box 210768 Dallas, TX 75211)	\$549,245.00	\$169,350.00	\$ 718,595.00
Wall Enterprises	\$388,575.00	\$467,950.00	\$ 856,525.00
AS Con, Inc.	\$348,840.00	\$484,650.00	\$ 833,490.00
The Fain Group	\$536,529.00	\$462,340.00	\$ 998,869.00
Northstar Construction, LLC	\$439,000.00	\$526,300.00	\$ 965,300.00
North Rock Construction, LLC	\$411,205.14	\$394,931.30	\$ 806,136.44
Henneberger Construction, Inc.	\$675,853.00	\$489,610.00	\$1,165,463.00
Gadberry Construction	\$665,949.56	\$551,546.05	\$1,217,495.61

\*\*Total bid includes Base Bid, plus Alternate Nos. 1, 2, 3, 4, 5, 6, 7 and 11

**OWNER**

**Texas Standard Construction, LTD.**

Ron Dalton, President

**COMMITTEE ACTION**

The Planning and Design Committee will consider this item on August 16, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on August 27, 2018.

This item will be scheduled for City Council approval on September 12, 2018.

**STAFF RECOMMENDATION**

Staff recommends approval.

**MAP**

Attached

**BID AGENDA APPROVAL COVER SHEET**

**Project Meets  
BID**

**Requirements**

**Total M/WBE**

**26.00%**

Agenda Date: 8/22/2018

Prime Vendor #: 8/3/2018

Review Date: 8/3/2018

**Prime:**  
Texas Standard Construction  
Moss Glen Park Site Improvements

\$718,595.00 Total Non-Local:

**Total Local:**  
Local

**Sub Vendor #**

**Vendor Name**  
Kenyatta Sand and Gravel

**Cert. #**  
BMDB68075Y0818

**Dollar Amount**

\$186,834.70

**Percent**

26.0000%  
0.0000%  
0.0000%  
0.0000%  
0.0000%  
0.0000%

**Total M/WBE**

Non-M/WBE

Total Local

Non-Local

**Sub Vendor #**

**Vendor Name**

**Cert. #**

**Dollar Amount**

**Percent**

\$186,834.70  
\$531,760.30  
\$718,595.00

0.0000%  
0.0000%  
0.0000%  
0.0000%  
0.0000%  
0.0000%

**Total Non Local M/WBE**

Non-M/WBE

Total Non-Local

**Total Action**

\$0.00  
\$0.00  
\$0.00

\$718,595.00

100.0000%



**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Moss Glen Park Site Improvements

Bid/Contract #: PB12S308, PB12S312

**Instructions:**

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)) ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; M/WBE Certification Number (if applicable).
- Column 4: List firm(s), contact name; address; telephone number
- Column 5: List ethnicity of firm(s) owner as B=African American, H=Hispanic, I=Asian Indian, N=Native American, P=Asian Pacific, W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date
- Column 10: Indicate payments during current pay period

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Prime/	#519011	Texas Standard	Ron Dalton	NON	L	\$ 531,760.30	74.000000%	\$	\$
General		Construction Ltd.	P.O. Box 210768						
Contractor			Dallas, TX 75211						
			214-330-5229						
Excavation,	#263659	Kenyatta Sand and	James Green	B	L	\$ 186,834.70	26.000000%	\$	\$
Demo, Conc.		Gravel	6110 Challeon Ln.						
work & related		BMDB68075Y0618	Dallas, TX 75211						
misc. items			214-330-8387						
Total Bid Amount: \$ 718,595.00							100.000000%	\$	\$

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

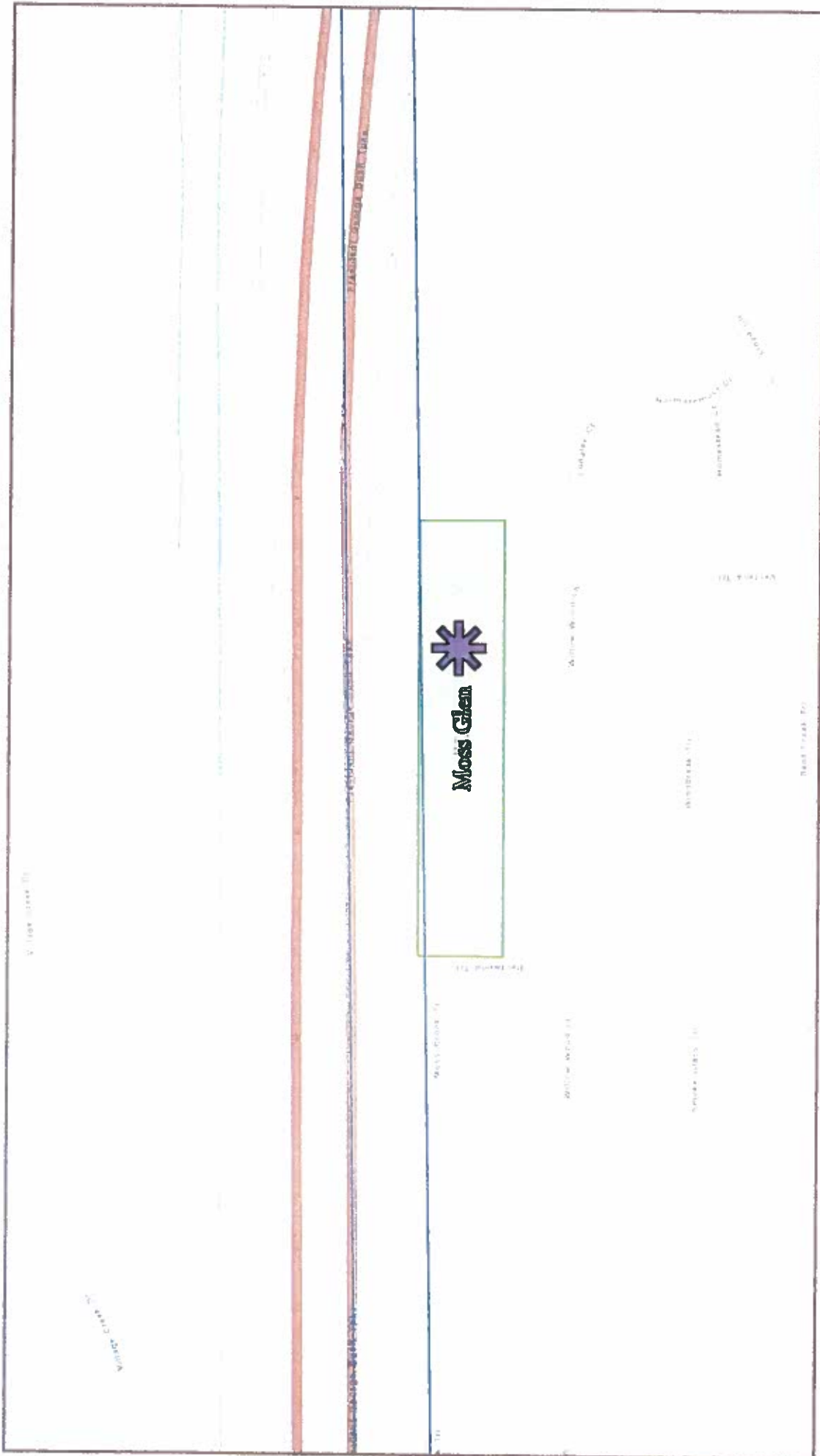
Officer's Signature: *Ronald H. Dalton*

Title: President

Printed Name: Ronald H. Dalton

Date: July 24, 2018

Company Name: Texas Standard Construction Ltd.



Mapsc0  
X 656

District  
12

**Moss Glen Park  
(5200 Bentwood Trail)**



1 in = 200 ft



**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** August 16, 2018  
**COUNCIL DISTRICT:** 6  
**STAFF:** Louise Elam, (214) 670-5275

---

**SUBJECT**

Authorize a public hearing to be held on October 10, 2018 to receive comments, and Council action, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, on the proposed use of a portion of L.B. Houston Nature Area, located at 10401 Wildwood Drive, totaling approximately 1,058 square feet of land, and temporary use of approximately 3,233 square feet of land, for the installation of a wastewater facility by the City of Irving for the benefit of the public – Financing: No cost consideration to the City.

**BACKGROUND**

The City of Dallas owns municipal parkland known as L.B. Houston Nature Area (approximately 325 acres) located at 10401 Wildwood Drive, south of California Crossing Road and east of the Elm Fork of the Trinity River.

The City of Irving plans to upgrade an existing wastewater pipeline in the L.B. Houston Natural Area to connect to the Trinity River Authority's upcoming EF-7 project (Elm Fork Relief Interceptor Project) in the same area. Although the City of Irving has an existing utility easement within the parkland, the upgrade of the wastewater pipeline requires a slight realignment of the existing pipeline configuration. The realignment requires that the City of Irving obtain approximately 1,058 additional square feet of utility easement. The City Irving also requires a temporary construction easement of approximately 3,233 square feet of land for the project. In consideration for this conveyance and temporary conveyance by easement, the City of Irving will pay the fair market value of these easements, as determined by an independent appraisal, of \$194.00. Upon completion of the project the area will be restored to its pre-construction condition or better.

In compliance with the law, the City has determined that there is a need and that no feasible and prudent alternative to the use or taking of such parkland and that all reasonable care has been taken to not damage the remainder of the park property and to mitigate any disruption of park services.



Authorize a public hearing to be held on October 10, 2018 to receive comments, and Council action, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, on the proposed use of a portion of L.B. Houston Natural Area, located at 10401 Wildwood Drive, totaling approximately 1,058 square feet of land, and temporary use of approximately 3,233 square feet of land, for the installation of a wastewater facility by the City of Irving for the benefit of the public – Financing: No cost consideration to the City – page 2

**BACKGROUND - continued**

In accordance with the Texas Parks and Wildlife Code, Chapter 26 (Sections 26.001 through 26.004) the City Council must advertise and hold a public hearing on the change of use of parkland.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Planning and Design Committee will review this item on August 16, 2018 and will provide a recommendation to the full Park and Recreation Board on the same day.

**FISCAL INFORMATION**

No cost consideration to the City

**OWNER**

City of Dallas

**Exhibit**

Attached

# Exhibit A

page 1 of 8

## FIELD NOTES DESCRIBING A 1,058 SQUARE FOOT (0.0243 ACRE) PERMANENT WASTEWATER FACILITY EASEMENT TO BE ACQUIRED IN CITY BLOCK A/8370 FROM CITY OF DALLAS

**BEING** a 1,058 square foot (0.0243 Acre) tract of land located in Block A/8370 in the Joshua M. Cants Survey, Abstract No. 934, City of Irving, Dallas County, Texas, said 1,058 square foot (0.0243 Acre) tract of land being a portion of that same tract conveyed to **CITY OF DALLAS**, by Warranty Deed as recorded in Volume 221, Page 1797, Official Public Records, Dallas County, Texas, said 1,058 square foot (0.0243 Acre) tract of land being a **Permanent Wastewater Facility Easement** and being more particularly described by metes and bounds as follows:

**BEGINNING** at a 5/8 inch iron rod with a cap stamped "SPOONER & ASSOCIATES" set (hereinafter referred to as an iron rod set) on the north easement line of an existing 50 feet wide easement for Sewer Mains to the City of Irving, by deed as recorded in Volume 510, Page 46, Deed Records, Dallas County, Texas, from said beginning point the southwest property corner of a called 28.408 acre tract of land, identified at "Tract 1" and being conveyed to the City of Irving by deed as recorded in Volume 91238, Page 857, Deed Records, Dallas County, Texas bears South 86°26'32" West, 1,232.54 feet said beginning point having a NAD83 Texas North Central Zone (4202) coordinate of N: 6,999,940.65 and E: 2,453,072.91;

**THENCE** departing said easement line, over and across the said City of Dallas tract, the following courses and distance:

(1) North 00°00'00" East, 1.93 feet to an iron rod set, from which an "X" cut found at the north lot corner of Lot 3X, Block C, of AMLI at Las Colinas Urban Center, being an Addition to the City of Irving, Dallas County, Texas, according to the plat thereof recorded in Instrument Number 201200218426, Plat Records, Dallas County, Texas, bears North 61°38'56" West, 1,788.49 feet;

(2) North 84°10'41" East, at 58.80 feet passing the west easement line of an existing 50 feet wide easement to Trinity River Authority of Texas (TRA), Dated 12-23-1958, by deed as recorded in Volume 5030, Page 389, Deed Records, Dallas County, Texas continuing in all a total distance of 63.81 feet to an iron rod set;

(3) **THENCE** South 09°37'44" East, 31.16 feet to an iron rod set on said north City of Irving easement line;

(4) **THENCE** North 72°00'00" West, along the said City of Irving easement line, at 5.64 feet passing the said west easement line of the existing TRA easement, continuing in all a total distance of 72.23 feet to the **POINT OF BEGINNING**.

The hereinabove described tract of land contains a computed area of **0.0243 acres (1,058 square feet)** of land more or less.

# Exhibit A

page 2 of 8

## FIELD NOTES DESCRIBING A 1,058 SQUARE FOOT (0.0243 ACRE) PERMANENT WASTEWATER FACILITY EASEMENT TO BE ACQUIRED IN CITY BLOCK A/8370 FROM CITY OF DALLAS

The bearings shown hereon are based on a local coordinate system from NAD83 Texas North Central Zone (4202), derived from gps RTK observations using the North Central Texas VRS network (maintained by Western Data Systems). All areas and distances shown hereon are surface values.

### SURVEYORS CERTIFICATE\*

I do hereby certify that the above legal description was prepared from public records and from an actual and accurate survey upon the ground and that same is true and correct.

Surveyors Name: Eric S. Spooner  
Registered Professional Land Surveyor, Texas No. 5922  
Spooner and Associates, Inc.  
Texas Board of Professional Land Surveying No. 10054900  
Surveyed on the ground April-2017



NOTE THE BEARINGS SHOWN HEREON ARE BASED ON A LOCAL COORDINATE SYSTEM FROM NAD83 TEXAS NORTH CENTRAL ZONE (4202) DERIVED FROM GPS RTK OBSERVATIONS USING THE NORTH CENTRAL TEXAS VRS NETWORK (MAINTAINED BY WESTERN DATA SYSTEMS). ALL AREAS AND DISTANCES SHOWN HEREON ARE SURFACE VALUES

SEE ATTACHED LEGAL DESCRIPTION ON PAGES 1 & 2 HEREIN

# Exhibit A

page 3 of 8



0 10' 20'



GRAPHIC SCALE IN FEET

1" = 20'

### LEGEND

VOL.	VOLUME
PG	PAGE
D.C.C.I	DALLAS COUNTY CLERKS INSTRUMENT
D.R.D.C.T	DEED RECORDS, DALLAS COUNTY, TEXAS
P.R.D.C.T	PLAT RECORDS, DALLAS COUNTY, TEXAS
C.I.R.S	5/8" IRON ROD WITH CAP STAMPED "SPOONER AND ASSOCIATES SET"

### BLOCK A/8370

"TRACT 2"  
CITY OF DALLAS  
VOL. 221, PG. 1797  
D.R.D.C.T.

X-CUT FOUND AT THE NORTH LOT CORNER OF LOT 3X, BLOCK C, OF AMLI AT LAS COLINAS URBAN CENTER, AN ADDITION TO THE CITY OF IRVING, INS. NO. 201200218426, P.R.D.C.T. BEARS N61°38'55"W - 1,788.49' N=7,000,791.89, E=2,451,498.94

SOUTHWEST PROPERTY CORNER OF CITY OF IRVING PARK PROPERTY CALLED 28.408 ACRES "TRACT 1" VOL 91238, PG. 857, D.R.D.C.T. BEARS S86°26'32"W - 1,232.54' N=6,999,864.16, E=2,451,842.74

**POINT OF BEGINNING**

N: 6,999,940.65  
E: 2,453,072.91  
(NAD 83, T.N.C.Z. - 4202)

EX 50' EASEMENT FOR SEWER MAINS TO CITY OF IRVING 2-23-1965 VOL 510, PAGE 46 D.R.D.C.T.

PERMANENT WASTEWATER FACILITY EASEMENT  
0.0243 ACRES (1,058 SQ. FT.)  
N 72°00'00" W 72.23'

50'  
ELM FORK PARALLEL SEGMENT 1-B  
EXISTING EASEMENT TO TRINITY RIVER AUTHORITY OF TEXAS DATED 12-23-1958 VOL. 5030, PG. 369 D.R.D.C.T.

CITY OF DALLAS BEING IN "TRACT 2",  
PERMANENT SEWER FACILITY EASEMENT  
CITY OF IRVING, DALLAS COUNTY, TEXAS

REV 04/23/2018

PROPERTY CITY OF DALLAS "TRACT 2", VOL. 221, PG. 1797, D.R.D.C.T.  
16-019 IRVING URBAN CENTER LIFT STATION, SAN SEW ESMNT.dwg

S&A JOB NO. 16-019  
DATE 02/23/2018

DRAWN BY: J.B.N.  
CHECKED BY: E.S.S.

PAGE 3 OF 3

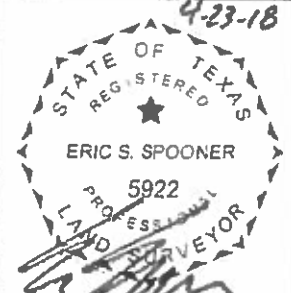
FILE NO

FOLDER NO



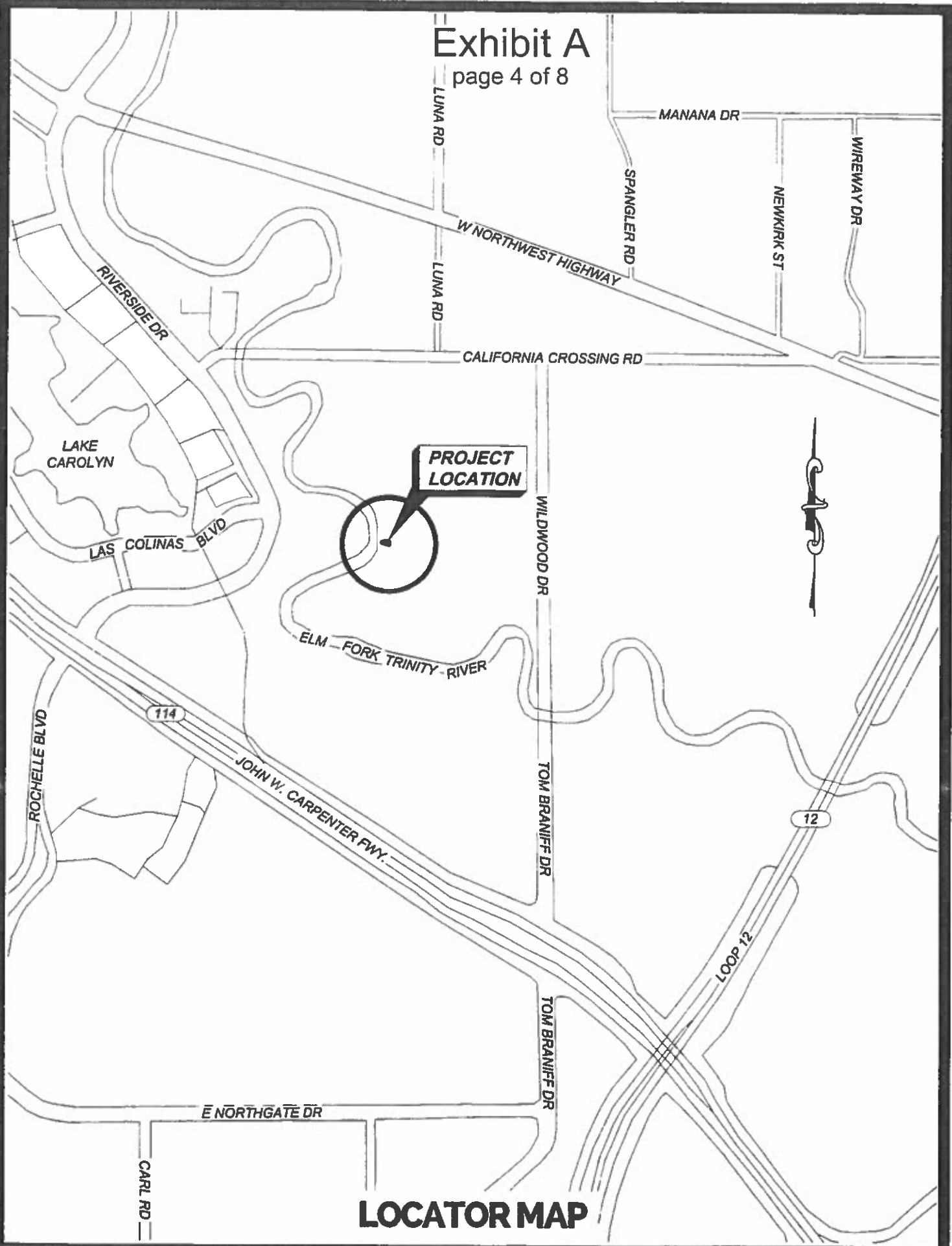
**SPOONER & ASSOCIATES**  
REGISTERED PROFESSIONAL LAND SURVEYORS  
OVER 25 YEARS OF SERVICE

309 BYERS STREET, SUITE 100, EULESS, TEXAS 76033  
(817) 685-8448 WWW.SPOONERSURVEYORS.COM  
TBFLS FIRM NO. 10054900



# Exhibit A

page 4 of 8



## LOCATOR MAP

# Exhibit A

page 5 of 8

## FIELD NOTES DESCRIBING A 3,233 SQUARE FOOT (0.0742 ACRE) TEMPORARY CONSTRUCTION EASEMENT TO BE ACQUIRED IN CITY BLOCK A/8370 FROM CITY OF DALLAS

**BEING** a 3,233 square foot (0.0742 Acres) tract of land located in Block A/8370 in the Joshua M. Cants Survey, Abstract No. 934, City of Irving, Dallas County, Texas, said 3,233 square foot (0.0742 Acres) tract of land being a portion of that same tract conveyed to **CITY OF DALLAS**, by Warranty Deed as recorded in Volume 221, Page 1797, Official Public Records, Dallas County, Texas, said 3,233 square foot (0.0742 Acres) tract of land being a **Temporary Construction Easement** and being more particularly described by metes and bounds as follows:

**BEGINNING** at a 5/8 inch iron rod with a cap stamped "SPOONER & ASSOCIATES" on the north line of a future permanent wastewater facility easement, to be acquired by separate instrument, from said beginning point, the southwest property corner of a called 28.408 acre tract of land specifically identified as Tract 1 and being conveyed to the City of Irving by deed as recorded in Volume 91238, Page 857, Deed Records, Dallas County, Texas bears South 86°21'10" West, 1,232.67 feet, said beginning point having a NAD83 Texas North Central Zone (4202) coordinate of N: 6,999,942.58 and E: 2,453,072.91;

**THENCE** departing said future easement line, over and across the said City of Dallas tract, the following courses and distance:

- (1) North 05°52'01" East, 44.33 feet, to a point from which an "X" cut found at the north lot corner of Lot 3X, Block C, of AMLI at Las Colinas Urban Center, being an Addition to the City of Irving, Dallas County, Texas, according to the plat thereof recorded in Instrument Number 201200218426, Plat Records, Dallas County, Texas, bears North 62°58'24" West, 1,772.01 feet;
- (2) North 42°06'27" East, 59.64 feet to the west easement line of an existing 50 feet wide easement to Trinity River Authority of Texas (TRA), Dated 12-23-1958, by deed as recorded in Volume 5030, Page 389, Deed Records, Dallas County, Texas;
- (3) **THENCE** South 09°37'44" East, along said TRA easement line, 83.56 feet to the said future north easement line;
- (4) **THENCE** South 84°10'41" West, along the said future easement line, 58.80 feet to the **POINT OF BEGINNING**.

The hereinabove described tract of land contains a computed area of **0.0742 acres (3,233 square feet)** of land more or less.

The bearings shown hereon are based on a local coordinate system from NAD83 Texas North Central Zone (4202), derived from gps RTK observations using the North Central Texas VRS network (maintained by Western Data Systems). All areas and distances shown hereon are surface values.

# Exhibit A

page 6 of 8

## FIELD NOTES DESCRIBING A 3,233 SQUARE FOOT (0.0742 ACRE) TEMPORARY CONSTRUCTION EASEMENT TO BE ACQUIRED IN CITY BLOCK A/8370 FROM CITY OF DALLAS

### \*SURVEYORS CERTIFICATE\*

I do hereby certify that the above legal description was prepared from public records and from an actual and accurate survey upon the ground and that same is true and correct.

Surveyors Name: Eric S. Spooner  
Registered Professional Land Surveyor, Texas No. 5922  
Spooner and Associates, Inc.  
Texas Board of Professional Land Surveying No. 10054900  
Surveyed on the ground April-2017



NOTE THE BEARINGS SHOWN HEREON ARE BASED ON A LOCAL COORDINATE SYSTEM FROM NAD83 TEXAS NORTH CENTRAL ZONE (4202), DERIVED FROM GPS RTK OBSERVATIONS USING THE NORTH CENTRAL TEXAS VRS NETWORK (MAINTAINED BY WESTERN DATA SYSTEMS) ALL AREAS AND DISTANCES SHOWN HEREON ARE SURFACE VALUES

SEE ATTACHED LEGAL DESCRIPTION ON PAGE 1 HEREIN

**BLOCK A/8370**

"TRACT 2"  
CITY OF DALLAS  
VOL. 221, PG. 1797  
D.R.D.C.T.

X" CUT FOUND AT THE NORTH LOT CORNER OF LOT 3X, BLOCK C, OF AMLI AT LAS COLINAS URBAN CENTER, AN ADDITION TO THE CITY OF IRVING, INS. NO. 201200218426, O.P.R.D.C.T., BEARS N62°58'24"W - 1,772.01'

50'  
ELM FORK PARALLEL SEGMENT 1-B  
EXISTING EASEMENT TO TRINITY RIVER AUTHORITY OF TEXAS DATED 12-23-1958 VOL. 5030, PG. 389, D.R.D.C.T.

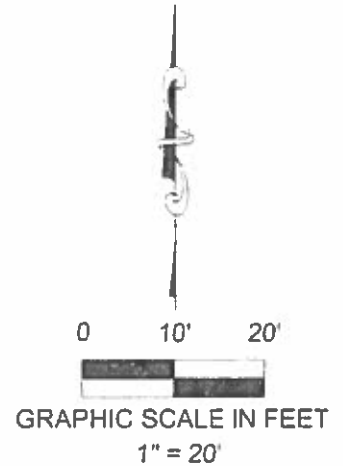
**LEGEND**

- VOL. VOLUME
- PG. PAGE
- D.C.C.I. DALLAS COUNTY CLERKS INSTRUMENT
- D.R.D.C.T. DEED RECORDS, DALLAS COUNTY, TEXAS
- P.R.D.C.T. PLAT RECORDS, DALLAS COUNTY, TEXAS
- C.I.R.S. 5/8" IRON ROD WITH CAP STAMPED "SPOONER AND ASSOCIATES SET

**POINT OF BEGINNING**

N. 6,999,942.58  
E. 2,453,072.91  
(NAD 83, T.N.C.Z. -4202)

**TEMPORARY CONSTRUCTION EASEMENT**  
0.0742 ACRES  
(3,233 SQ. FT.)



SOUTHWEST PROPERTY CORNER OF CITY OF IRVING PARK PROPERTY CALLED 28.408 ACRES "TRACT 1" VOL. 91238, PG. 857, D.R.D.C.T. BEARS S86°21'10"W - 1,232.67'

EX. 50' EASEMENT FOR SEWER MAINS TO CITY OF IRVING 2-23-1965 VOL. 510, PAGE 46, D.R.D.C.T.

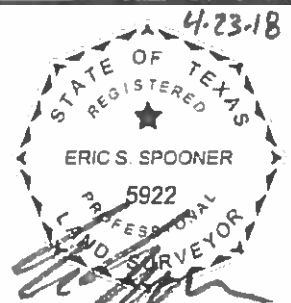
**Exhibit A**  
page 7 of 8

**CITY OF DALLAS BEING IN "TRACT 2",  
TEMPORARY CONSTRUCTION EASEMENT  
CITY OF IRVING, DALLAS COUNTY, TEXAS**

REV. 04/23/2018



**SPOONER & ASSOCIATES**  
REGISTERED PROFESSIONAL LAND SURVEYORS  
**OVER 25 YEARS OF SERVICE**



PROPERTY: CITY OF DALLAS, "TRACT 2", VOL. 221, PG. 1797, D.R.D.C.T.  
16-019 IRVING URBAN CENTER LIFT STATION, TEMP CONST. ESMNT.dwg

S&A JOB NO.: 16-019  
DATE: 02/23/2018

DRAWN BY: JBN  
CHECKED BY: E.S.S.

PAGE 3 OF 3

309 BYERS STREET, SUITE 100, EULESS, TEXAS 76039  
(817) 685-8448 WWW.SPOONERSURVEYORS.COM  
TBPLS FIRM NO. 10054900

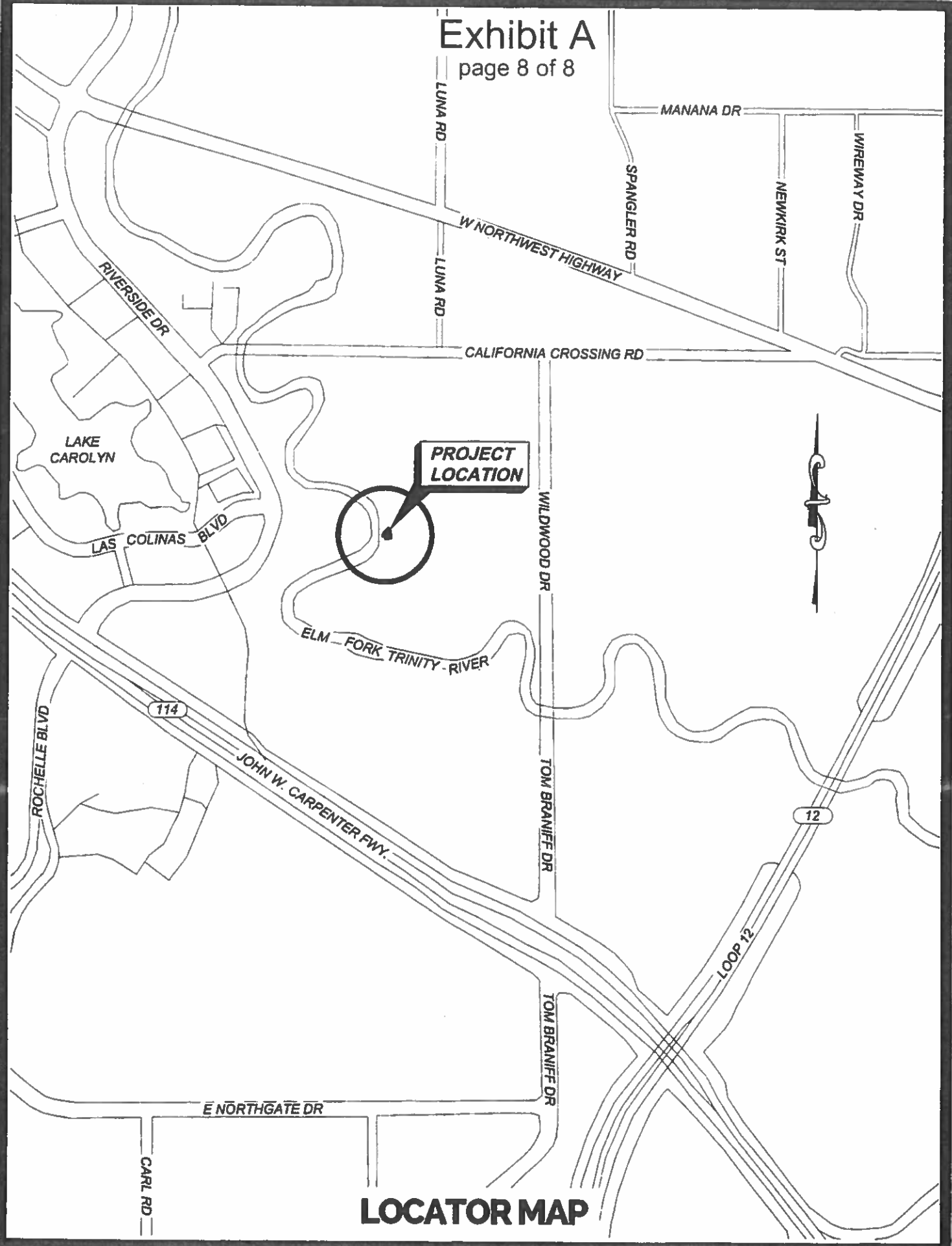
FILE NO.

FOLDER NO.



# Exhibit A

page 8 of 8



## LOCATOR MAP



Mapsco  
22 W  
District  
6

L.B. Houston Nature Area  
(10401 Wildwood Drive)  
City of Irving Wastewater Easement



0 200 400 800 1,200 Feet  
1 in = 400 ft



**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 16, 2018  
**COUNCIL DISTRICT(S):** 2  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Contract No. CSJ: 0918-47-204) to accept funding in the amount of \$5,000,000.00 for construction of the Trinity Strand Trail Phase 2 Project; (2) the receipt and deposit of Transportation Alternatives Set-Aside Funds from Texas Department of Transportation in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund; and (3) the establishment of appropriations in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund – Not to exceed \$7,074,496.00 – Financing: 2012 Bond Funds (\$2,074,496.00) and Transportation Alternatives Set-Aside Funds (\$5,000,000.00)

**BACKGROUND**

In July 2017, the City of Dallas was awarded Transportation Alternatives Set-Aside (TA Set-Aside) Program funding from the North Central Texas Council of Governments (NCTCOG) in the amount of \$5,000,000.00, the maximum funding allowable, for construction of the Trinity Strand Trail Phase 2 which runs from the DART Inwood Road Station on the North, through the Dallas Medical District south to Turtle Creek Plaza in the Dallas Design District, where it connects with the existing Trinity Strand Trail Phase One. The trail is located partially within the elevated DART railway land, within City of Dallas existing Right-of-way (ROW) and taking one lane of the North side of Market Center Boulevard (City-owned ROW) from Harry Hines, under IH-35E to Turtle Creek Plaza.

The TA Set-Aside Program utilizes federal funding, administered by the Texas Department of Transportation (TxDOT). Acceptance of all federal-aid project funds are subject to disadvantaged business enterprises (DBE) requirements and the City must operate under TxDOT's DBE program, rather than the City's Business Inclusion Development (BID) Plan. This Advance Funding Agreement sets forth the parameters for both agencies and specifies the responsibilities of each.

Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Contract No. CSJ: 0918-47-204) to accept funding in the amount of \$5,000,000.00 for construction of the Trinity Strand Trail Phase 2 Project; (2) the receipt and deposit of Transportation Alternatives Set-Aside Funds from Texas Department of Transportation in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund; and (3) the establishment of appropriations in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund – Not to exceed \$7,074,496.00 – Financing: 2012 Bond Funds (\$2,074,496.00) and Transportation Alternatives Set-Aside Funds (\$5,000,000.00)  
– Page 2

## **BACKGROUND** (continued)

The scope of work for the project includes:

- 12'-0" wide concrete multi-use trail.
- Enhanced traffic signals at major intersections to allow pedestrians and cyclists to cross safely.
- TxDOT will allow the City to install special lighting treatments under the existing IH-35E bridge and allow re-configuration and/or widening as needed.
- The trail will be within (below) the existing DART rail overhead from Inwood Station to about Parkland Hospital and Medical District Drive, where it will go within the COD ROW.
- The trail will be within ROW along Harry Hines to Market Center. The City Traffic and Transportation has approved repurposing one (1) lane of the north side of Market Center to use for the trail, from the intersection of Harry Hines and Market Center to the intersection of Market Center and Turtle Creek Boulevard at Turtle Creek Plaza.
- Trail nodes, trailheads and trail amenities will be included, as allowed by the budget.

## **ESTIMATED SCHEDULE OF PROJECT**

Began Design	June 2016
Complete Design	April 2019
Begin Construction	February 2020
Complete Construction	March 2021

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 23, 2017, the Park and Recreation Board authorized six transportation alternative project applications.

Information about this item was provided to the Quality of Life & Environment Committee on April 10, 2017.

On April 12, 2017, Council authorized application of seven candidate projects to the North Central Texas Council of Governments through the Transportation Alternatives Set-Aside Program for cost reimbursement in (a) the Active Transportation Project category for the proposed: Katy Trail Bridges Project, Lake Highlands Trail Northern Extension, Lake Highlands Trail Phase 2A, 2B Project, Ridgewood Trail Lighting Project, Trinity Forest Spine Trail Project, Trinity Strand Trail Phase 2 Project, and Union Bikeway Connector Project and (b) the Safe Routes to School Project category: Lake Highlands Trail Northern Extension Project and a required local match not to exceed \$9,152,799 by Resolution No. 17-0598.



Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) (Contract No. CSJ: 0918-47-204) to accept funding in the amount of \$5,000,000.00 for construction of the Trinity Strand Trail Phase 2 Project; (2) the receipt and deposit of Transportation Alternatives Set-Aside Funds from Texas Department of Transportation in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund; and (3) the establishment of appropriations in an amount not to exceed \$5,000,000.00 in the Transportation Alternatives Set-Aside Fund – Not to exceed \$7,074,496.00 – Financing: 2012 Bond Funds (\$2,074,496.00) and Transportation Alternatives Set-Aside Funds (\$5,000,000.00)  
– Page 3

### **FISCAL INFORMATION**

2012 Bond Funds	\$ 2,074,496.00
State Contribution	\$ 421,124.00
Transportation Alternatives Set-Aside Funds	<u>\$ 5,000,000.00</u>
<b>TOTAL</b>	<b>\$ 7,074,496.00</b>

### **COMMITTEE ACTION**

The Planning and Design Committee will consider this item on August 16, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on September 27, 2018.

This item will be scheduled for City Council approval on October 24, 2018.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **MAP**

Attached



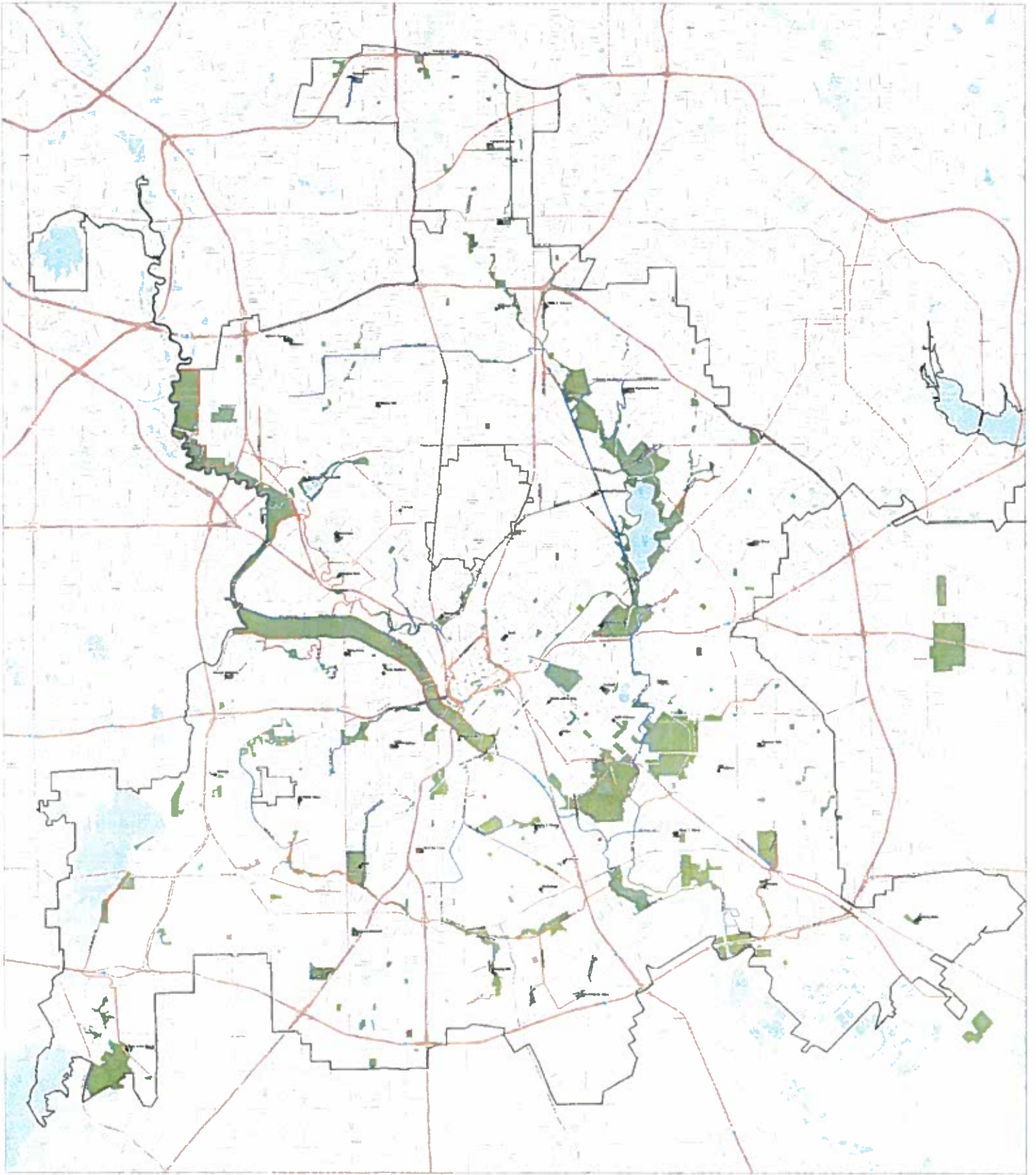


# Trinity Strand Trail - Phase II Inwood Road to Hi Line Dr

CD  
2 & 6

February 22, 2018





**Legend**

- Park Service Centers
- COO Rec Centers
- Aquatic Facilities
- Trails**
- Existing
- Programmed
- Proposed
- Sidewalk/Street
- Parks December 2016



# City of Dallas Park & Recreation Department System Map



Created by Peter Bratt 2/22/2016

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET  
COMMITTEE ONLY ITEM**

**DATE:** August 16, 2018  
**COUNCIL DISTRICT:** 14  
**STAFF:** Oscar Carmona, (214) 670-8871

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**SUBJECT**

Authorize the approval of the renaming of a portion of the Ridgewood Trail that runs from Glencoe Park, in the south, to SMU Boulevard, in the north, be renamed to University Crossing Trail. Additionally, the renaming would include the area of the Ridgewood Trail that runs east from the DART Line and ends at Skillman Road – Financing: No cost consideration to the City

**BACKGROUND**

The University Crossing Public Improvement District (UCPID) submitted a Park Naming Application on June 6, 2018. Upon review, the UCPID application was found to have met the requirements outlined in the Park Naming Policy #02-2009-01

**IV. Park Naming Policy**

**A. Monetary Contribution and/or Donated Real or Personal Property**

1. When a Park and /or Trail (or portion thereof) eligible for Official Naming or Renaming, the Park Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to the approval of the Park and Recreation Board.

The UCPID is providing a monetary contribution through the Ridgewood Trail Lighting Project in addition to funding routine trail maintenance.

**FINANCIAL CONTRIBUTION**

The following contributions by the UCPID to the Dallas Park and Recreation Department are acknowledged for consideration:



**Pedestrian Lighting:**

The UCPID is providing a monetary contribution through the Ridgewood Trail Lighting Project. The total project cost is \$859,100.

The UCPID is providing 20% of the funding in the amount of \$171,000. This project would also be eligible for an 80% reimbursement of those funds. This project is part of TA-Set-Aside Federal Funding (TA-Set-Aside).

**Trail Maintenance:**

In addition, the UCPID provides a monetary contribution in the form of trail maintenance worth approximately \$1,100 per/month. The UCPID contracts with Precision Landscape Management to maintain the portion of the RWT that runs from SMU Blvd., in the north, to Twin Sixties Dr., in the south.

**THE CITY OF DALLAS PARK AND RECREATION DEPARTMENT RESPONSIBILITIES:**

The proposed name change of the Ridgewood Trail running from Glencoe Park, in the south, to SMU Boulevard, in the north, be renamed to University Crossing Trail. Additionally, the renaming would include the area of the RWT that runs east from the DART Line and ends at Skillman Road.

**THE UNIVERSITY CROSSING PUBLIC IMPROVEMENT DISTRICT RESPONSIBILITIES:**

Fund the cost to replace all park name signs within 90 days if the name change is approved by the Park and Recreation Board.

**TERMINATION**

The term of this agreement shall be sixty-years, unless terminated at an earlier date in accordance with the terms of this Agreement.

**FISCAL INFORMATION**

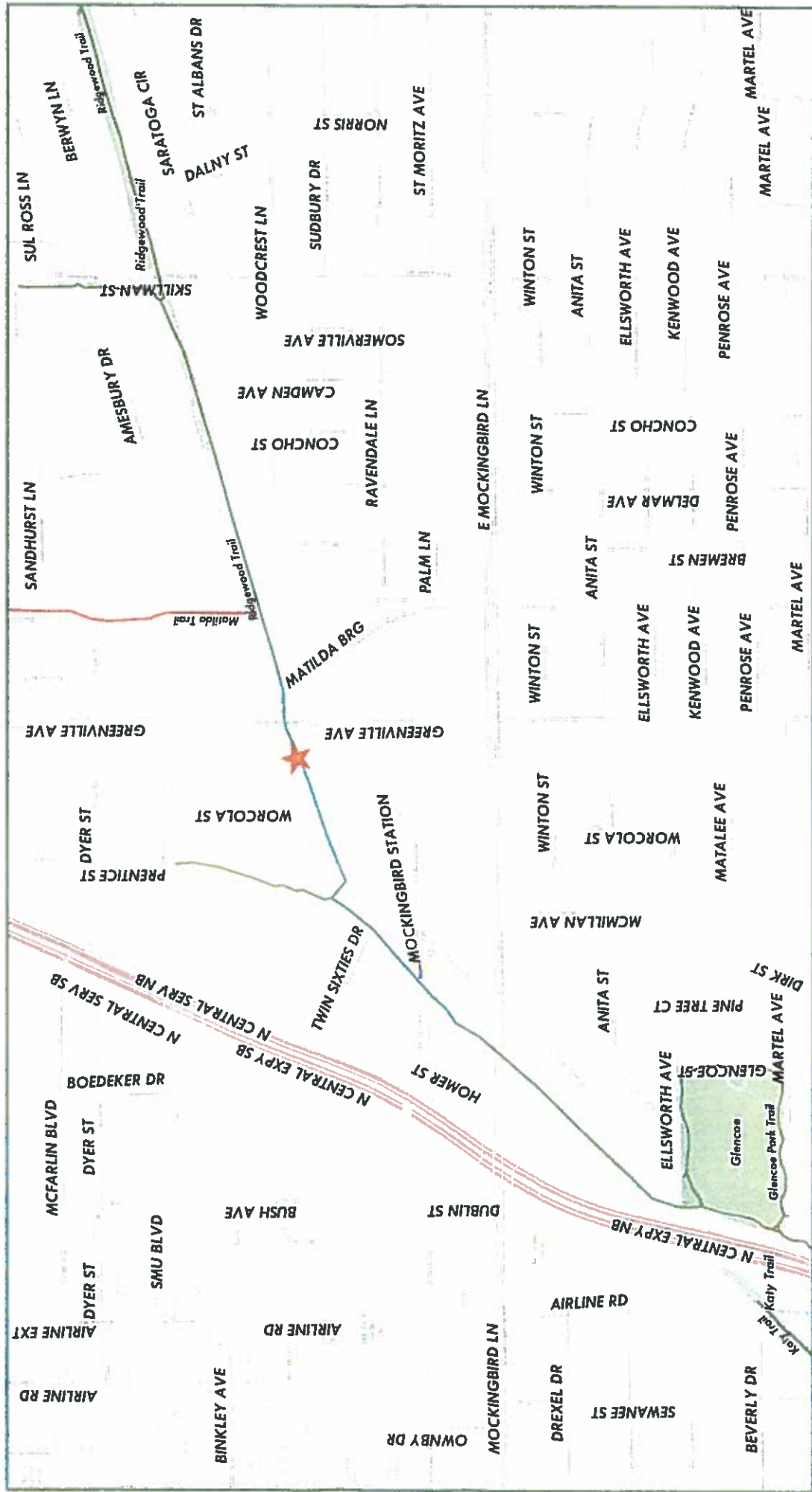
No cost consideration to the City.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 16, 2018 and will present a recommendation to the Park and Recreation Board on September 6, 2018.

**STAFF RECOMMENDATION**

Staff recommends approval.



# Ridgewood Trail Enhancements (Glencoe Park to Skillman Street)



CD  
14

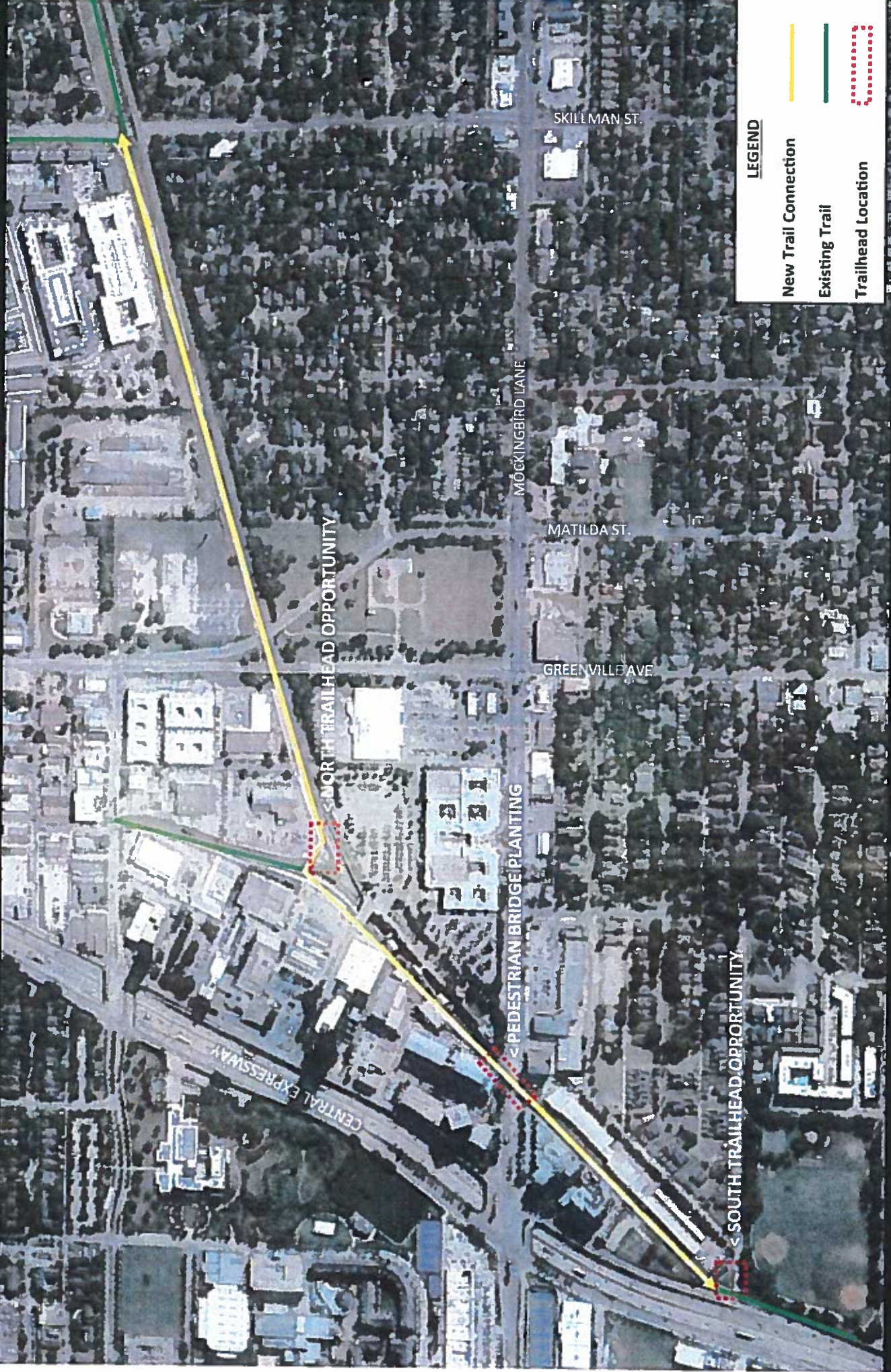
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August 2, 2018





# RIDGEWOOD TRAIL ENHANCEMENTS (Glencoe Park to Skillman Street)





# UNIVERSITY CROSSING

Dallas City Hall  
Council Member, Philip Kingston  
1500 Marilla St.  
Room 5FN  
Dallas, Texas 75201

**Re: University Crossing Trail**

Dear Councilmember Kingston:

I am writing to request your support for renaming the portion of the Katy Trail that runs through the University Crossing Public Improvement District ("UCPID"). Currently, the Katy Trail from Glencoe Park to Skillman Rd. is named Ridgewood Trail. It is our belief that renaming the trail – University Crossing Trail – would eliminate any confusion on the trail's location. Furthermore, in addition to the work the UCPID has already done to support the trail, it would incent future involvement.

The UCPID Board is dedicated to creating a safe pedestrian and bike experience in University Crossing. As such, the Board has committed money and time to ensure pedestrians and bicyclists are protected through improving traffic signals, painting crosswalks, and most recently working with the North Central Texas Council of Governments ("NCTCOG") to secure a major grant for lighting, which will be applied to this portion of trail. This grant will leverage UCPID dollars, 4 to 1, which in turn provides an important capital improvement to the trail.

In addition to the improvements the UCPID has already provided, The UCPID Board has plans and has earmarked additional funds to provide increased amenities, maintenance and additional improvements to the trail, that will cross through the University Crossing neighborhood.

Furthermore, renaming the Ridgewood Trail to the University Crossing trail adds a sense of place for the University Crossing neighborhood and helps to further create a connected community that is committed to ensuring where they live, work and play is safe, attractive and inviting.

The UCPID looks forward to working with you, along with all the relevant City departments, as we continue to improve this portion of the trail, for all the citizens who use it, and for the reasons outlined above, we hope you will support our effort to rename this portion of the Katy Trail, the University Crossing Trail.

Thank you for your support!

Very Truly Yours,

Patrick Sanders

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy

No. 02-2009-01

## I. Preamble

This policy is promulgated pursuant to Chapter XVII of the Dallas City Charter and Section 32-11 of the Dallas City Code. This policy applies to the naming of City of Dallas Parks, Recreation Centers and Components by the Dallas Park and Recreation Board and is not intended to limit the authority of the Dallas City Council in such matters. This policy is not applicable to, nor intended to alter or affect, current or future written agreements with the City that contain naming provisions, nor are such agreements required to comply with this policy, nor does this policy apply to testamentary gifts containing naming conditions.

Parks are a core asset of the City, adding open space, enrichment, activities, historical context, preservation, and natural beauty to the neighborhood, community, and region. It is not the intent of this policy to promote constant renaming of Parks, nor the systematic selling of naming opportunities for commercial purposes.

If an Official Naming or Renaming is deemed justified and appropriate, this policy will guide the Park and Recreation Board. Nothing in this policy confers any right to a particular name to any individual or entity and nothing in this policy requires the Board to accept a proposed name merely because it is not specifically prohibited by this policy. Instead the Board should, in each instance, use its collective judgment, guided by this policy, to determine what is best for the City of Dallas.

## II. Definitions

"Park" means, for purposes of this policy only, any real estate that is owned, managed, leased, or otherwise under the control of the Park and Recreation Department for purposes of providing park, recreation, or open space services and for which the City of Dallas has naming authority.

"Recreation Center" means a building or structure located within a Park, with the primary purpose of providing recreational programming and other community activities. Naming of Recreation Centers shall be pursuant to the provisions of this policy dealing with Recreation Centers and not as a Development Component of a Park. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy

No. 02-2009-01

"Official Name" means a name given by the Park and Recreation Board and/or City Council on a long-term basis. All naming opportunities contained in this policy shall result in the Park, Recreation Center, or Component being "Officially Named." Once an "Official Naming" has occurred a name can only be changed pursuant to the criteria set forth herein for renaming a Park.

"Placeholder Name" means a name that is temporary in nature and can be changed at any time. Parks that have not been Officially Named, are considered to have a "Placeholder Name." A Placeholder Name may be replaced by another Placeholder Name prior to a Park's being Officially Named. Unless specifically stated otherwise, the name given a Park when it is first accepted by the City of Dallas, shall be a Placeholder Name.

"Board" means the Park and Recreation Board of the City of Dallas, Texas.

"Department" means the Park and Recreation Department of the City of Dallas, Texas.

"Director" means the senior executive within the Department.

"Exclusive Park Naming Opportunity" means the opportunity for a donor to name a Park and all of its Development Components, including the right to pass the naming opportunity for one or more such Components back to the City or to a specific third party, or to leave such Components unnamed (in which case such Components shall remain unnamed, except pursuant to the Redevelopment Exception described in this policy).

"Park-Only Naming Opportunity" means the opportunity for a donor to name a designated Park, but not its Development Components. At this level of naming opportunity, the Development Components may be named separately by the City or other donors. Both the Park and Development Components may be renamed pursuant to the Redevelopment Exception described in this policy.

# Park and Recreation Board Policy



Title: Park Naming Policy  
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"Center Naming Opportunity" means the opportunity for a donor to name a designated Recreation Center (but not its Recreation Center Components). At this level of naming opportunity, the Recreation Center Components may be named separately by the City or other donors. Both the Recreation Center and Recreation Center Components may be renamed pursuant to the Redevelopment Exception described in this policy.

"Park Component" means a facility or amenity within a Park including, but not limited to, a playground, sports field, pavilion, aquatics facility, bridge, or trail. Park Component does not include a Recreation Center.

"Recreation Center Component" means a sub-part within a Recreation Center including, but not limited to, a fitness center, gymnasium, or multi-purpose room.

"Component" means a Park Component, a Recreation Center Component, or both.

"Signatures of Residents" means signatures of residents living in the affected area which have been collected and verified in the manner prescribed for petitions in Dallas City Charter, Chapter IV, Section 12. Residents signature, zip code, and address must be on petition for verification purposes.

"Community Group" means an established, formally organized, and operating association of members of a community which is generally recognized in that community and conducts civic or charitable activities (e.g., a neighborhood association).

"Processing Fee" means all fees associated with the process of Renaming a Park, Trail (or portion thereof), Recreation Center, or Component; including public notices, replacing Park/Facility signage, etc.

### **III. General Naming Policies. All naming opportunities provided in this policy are subject to the following requirements.**

# Park and Recreation Board Policy



Title: Park Naming Policy  
No. 02-2009-01

City of Dallas

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- A. Official Naming Duration** - The duration of an Official Name shall be deemed, in all cases, to be 60 years unless a shorter or longer period is specifically stated in the Board's naming or renaming official action. An exception to the 60-year duration policy may be granted by the Board for extraordinary circumstances, such as financial contributions which are, in the opinion of the Board, substantially greater than the prescribed values referenced in this policy.
  - B. Duplicate Name** - The Board will not consider names which duplicate the identical name of another Park, Trail (or portion thereof), or Recreation Center.
  - C. Placeholder Names** - Newly acquired or donated properties with no official naming request shall be given a placeholder name in conjunction with the Board agenda item accepting the donation, authorizing the purchase, transferring the title or authorizing the management of the property under a long-term use agreement with another entity. Geographical and street based names will be given priority when assigning placeholder names. The Director shall propose the placeholder name, subject to approval of the Board.
  - D. Current Name** - The Board shall consider the history and longevity of the current name of the Park, Trail (or portion thereof), or Recreation Center, along with the value of the current name in the community, when considering the Official Naming or Renaming of a Park, Trail (or portion thereof), or Recreation Center.
  - E. Renaming** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component originally named for a corporation or commercial entity should that corporation or entity cease to exist, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center or Component. In the event of a corporate merger or name change, the Board may consider a request to rename the Park, Trail (or portion thereof), Recreation Center, or Component accordingly, regardless of the time since the naming of the Park, Trail (or portion thereof), Recreation Center, or Component. The entity requesting the name change will be responsible for all associated costs (as previously stated in the Preamble, Section 1).



# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy  
No. 02-2009-01

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- F. Renaming for Cause** - The Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component (regardless of the time since its previous naming) that carries the name of an individual or corporation which has become linked to criminal activity, bad behavior, or otherwise become offensive to prevailing community standards to a degree that justifies, in the judgment of the Board, such renaming. No consideration will be given to rename a Park, Trail (or portion thereof), Recreation Center, or Component renamed for cause to the previously held name.
- G. Redevelopment Exception** - Any other provisions of this policy notwithstanding, the Board may rename a Park, Trail (or portion thereof), Recreation Center, or Component if, in the opinion of the Director, the Park, Trail (or portion thereof), Recreation Center, or Component has reached the end of its useful life or is otherwise in need of redevelopment, replacement, or rehabilitation.
- H. Accepting Donated Property** - The Department is not obligated to accept any property that does not meet the needs of the Park system. When considering whether to accept donated property or funding to build a new Park, Trail (or portion thereof), Recreation Center, or Components, Department staff will determine whether the proposed donation is consistent with the Department's need within the Park system.
- I. Level of Naming Opportunity** - To determine what level of naming opportunity is available, the percentage of the total project cost represented by a monetary contribution or property donation shall be calculated at the time of the property donation or monetary contribution and any subsequent change in value or project cost shall not alter what level of naming opportunity is available.
- J. Required Governmental Mitigation** - Donations made pursuant to required governmental mitigation do not qualify for naming opportunities under this policy.
- K. Park Board Authority** - The Board retains the authority, in its sole discretion, to determine if a proposed Naming or Renaming under this policy is in the best interest of the City of Dallas and all Naming and Renaming proposals are strictly subject to the due consideration and approval of the Board.

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy

No. 02-2009-01

## IV. Park Naming Policies

### A. Monetary Contribution and/or Donated Real or Personal Property

1. When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, the Park Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

### B. Non-Financial Contribution

1. When a Park and/or Trail (or portion thereof) is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename for (i) an historical figure, (ii) a state, local, or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.
2. The community group must provide an application with compelling information to the Board to consider the name change and the proposed name must comply with this policy.
3. To consider renaming a Park and/or Trail (or portion thereof) for an individual, the community group must present evidence to the Board that the request meets the following criteria.
  - a) The individual has been deceased at least 24 months or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 24-month period preceding the request.
  - b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.
  - c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.

# Park and Recreation Board Policy



Title: Park Naming Policy  
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City of Dallas

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4. Consensus of the neighborhood will be demonstrated as follows.
    - a) Provide at least 200 signatures of residents living within a ½-mile service radius, or 50% of residents living within the same radius (whichever is less), of a Mini-Park or Neighborhood Park in support of the Park name change.
    - b) Provide at least 600 signatures of residents living within a 2-mile service radius, or 50% of residents living within the same radius (whichever is less), of a Community Park in support of the Park name change.
    - c) Provide at least 1,000 signatures of City of Dallas residents from throughout the city in support of the Metropolitan, Regional, or Signature Park name change.
  5. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
    - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
    - b) Check the validity and number of signatures provided and the process by which they were collected.
    - c) Post the requested name change at the affected Park for 45 days. During this time, public comments will be collected via mail, email, and website.
    - d) Conduct a community meeting and hold a non-binding poll of attendees to determine community interest in name change.
  6. Any name selected under this Section is subject to the guidelines set out in Section III.

# Park and Recreation Board Policy



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7. The Board will consider the request and will determine, by vote, to Officially Name or Rename a Park for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.

## V. Recreation Center Naming Polices

### A. Monetary Contribution and/or Donated Real or Personal Property

1. When a Recreation Center is eligible for Official Naming or Renaming, the Center Naming Opportunity shall be considered for a mutually agreed upon monetary contribution, real property donation, personal property donation, or a combination of the above; subject to approval of the Park and Recreation Board.

### B. Non-Financial Contribution

1. When a Recreation Center is eligible for Official Naming or Renaming, an established community group may ask the Board to Officially Name or Rename a Recreation Center for (i) an historical figure, (ii) a state, local or national leader, (iii) an individual or group, or (iv) an event or concept whose exceptional contributions to the betterment of the community and/or the Park system is worthy of such recognition.
2. The community group must provide an application with compelling information to the Board to consider the name change, and the proposed name must comply with this policy.
3. To consider renaming a Recreation Center for an individual, the community group must present evidence to the Board that the request meets the following criteria.
  - a) The individual has been deceased at least 24 months, or is 70 years of age or older and not a member of the Board or the Dallas City Council for the 24-month period preceding the request.
  - b) The individual contributed direct and significant service for the betterment of the community and/or the Park system for more than 25 years or two-thirds of the person's life span.

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy

No. 02-2009-01

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- c) The request represents a consensus of the neighborhood as defined in paragraph 4 below.
  4. Consensus of the neighborhood will be demonstrated by providing at least 600 signatures of residents living within a 2-mile service radius, or 50% of residents living within the same radius (whichever is less), of the Recreation Center in support of the Recreation Center name change.
  5. Park and Recreation staff will evaluate the name change request. Such evaluation may include but is not limited to the following.
    - a) Research the historical figure, event, concept, state, local or national leader, individual, or group to verify that the exceptional contributions are worthy of such recognition.
    - b) Check the validity and number of signatures provided and the process by which they were collected.
    - c) Post the requested change at the affected Recreation Center for 45 days. During this time, public comments will be collected via mail, email, and website.
    - d) Conduct a community meeting and hold a non-binding poll of attendees to determine community interest in name change.
  6. Any name selected under this Section is subject to the guidelines set out in Section III.
  7. The Board will consider the request and will determine, by vote, whether to Officially Name or Rename a Recreation Center for an historical figure; a state, local or national leader; an individual or group; or an event or concept whose exceptional contributions towards the betterment of the community and/or the Park system is worthy of such recognition.

# Park and Recreation Board Policy



City of Dallas

Title: Park Naming Policy

No. 02-2009-01

## VI. Component Naming Policies

**A. Accepting Development Components** - The Department is not obligated to accept any Park Component or Recreation Center Component that does not meet the needs of the Park system.

1. When considering whether to accept a donated Component, funding to build a new Component, or funding to renovate a Component, department staff will determine whether the proposal is consistent with the department's need within the Park system.
2. The Department will also consider the cost to maintain the Component and the level of financial support from the donor to provide for the ongoing maintenance of the Component.

**B. Component Naming** - Component Naming or Renaming may be proposed, subject to Board consideration and approval, as a result of (i) a financial contribution that is at least 50% of the sum of the value of the design, purchase, and installation of a new Component, or (ii) 100% of the cost of any renovation of an existing Component, or (iii) some other financial contribution to the Park Department, unrelated to any specific Component, which the Board finds to be sufficiently substantial to merit a special naming opportunity for an unnamed Component. Under extraordinary circumstances, the Board may grant an exception to the specific contribution thresholds stated in this paragraph. Components must have a total aggregate value of \$25,000 to be considered and must meet Park and Recreation Department amenity/design standards.

**C. Submitting a Component Name** - When a donor has acquired a Naming or Renaming opportunity for a Component pursuant to this policy but specifically declines to submit a name to the Board for consideration, or fails for a period of 6 months to submit a name to the Board for consideration, the Component will be deemed eligible for Naming or Renaming until the Board approves a future proposal.

# Park and Recreation Board Policy



Title: Park Naming Policy

No. 02-2009-01

City of Dallas

## VII. Fair Park Naming Policies

- A. Fair Park Historical Significance** - Fair Park is an exposition park of historical significance, and it shall be the policy of the Board to establish guidelines for the review and approval of naming requests to ensure the historical integrity of Fair Park. Officially Named Fair Park facilities are not eligible for renaming until after 60 years following the date of the Official Naming. If there is a deed restriction or such name is of special historical or geographic significance, the facility is not eligible for Renaming.
- B. Present Names of Facilities** - The criteria set forth herein shall have no bearing on the present names of Fair Park facilities.
1. Fair Park has been designated as a City of Dallas Historic Overlay District, State Archeological Landmark, National Register Historic District, and National Landmark District. The addition of monuments, markers, sculptures, plaques, frescoes, reliefs, statuary, and structures is discouraged for placement in the park, unless replacing items originally constructed for the Texas Centennial in 1936.
  2. Official Naming or Renaming requests should be submitted in writing, with all supporting attachments and petitions, to the Director with a copy to the Assistant Director of Fair Park. A requested Board committee agenda date will only be considered if it is at least 30 days after the date the request was received by the Director.
  3. The request must be accompanied by any historical data, historical designations, restrictions, and a compelling justification relating to the Official Naming or Renaming of a facility or component.
  4. Department staff will research the history of the request to authenticate the appropriateness and validity of the name request.
  5. Requests for building markers or plaques to display the requested name will be considered if they have minimal visual impact to the exterior of the building and are consistent with the history and development of the Park as well as the restoration of existing buildings, art work, and landscapes, subject to the review of the Fair Park Task Force of the Dallas Landmark Commission, if applicable.

# Park and Recreation Board Policy



Title: Park Naming Policy  
No. 02-2009-01

City of Dallas

6. The appropriate committee of the Board shall review the requests for compliance with the terms of this policy and will forward the request and associated materials to the Fair Park Task Force of the Dallas Landmark Commission for review.
7. If the Board denies the request, it will not be reconsidered by the Board until at least one year after such denial.
8. If operation of the structure under consideration for Official Naming or Renaming is regulated by a lease agreement with the Office of Cultural Affairs, approval from the Cultural Affairs Commission must also be obtained as a prerequisite to Board approval.
9. Any name selected under this Section is subject to the guidelines set out in Section III.
10. If appropriate, the Board will consider the request and will determine, by vote, whether to Officially Name or Rename a facility or component in Fair Park.

## REFERENCES

Dallas City Code, Chapter IV, Section 12

## ATTACHMENT

NON-FINANCIAL CONTRIBUTION PARK NAMING PROCESS



## CHAPTER IV. ELECTIONS AND REFERENDUMS

### SEC. 12. PETITION REQUIREMENTS.

(a) To be valid, a petition submitted for the purpose of complying with an election process must comply with the Texas Election Code, as amended.

(b) Every person circulating a petition or page of a petition, other than a petition to place a candidate's name on the ballot, shall file with the city secretary an affidavit containing the person's name and address and a statement that:

- (1) the person circulated the petition;
- (2) the purpose was explained to each signer;
- (3) each signer freely provided all information required;
- (4) all statements contained in the petition are true; and
- (5) the person witnessed the affixing of each signature on the petition.

(Amend. of 4-2-83, Prop. No. 2; Amend. of 5-1-93, Prop. No. 6)

# NON-FINANCIAL CONTRIBUTION PARK NAMING PROCESS

