



# DALLAS PARK AND RECREATION BOARD AGENDA

THURSDAY, AUGUST 5, 2021  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FN  
DALLAS, TEXAS 75201  
214-670-4078

8:30	am:	Administration and Finance Committee – Videoconference
8:30	am:	Planning and Design Committee, Room – <b>CANCELLED</b>
10:00	am:	Park and Recreation Board, Room 6FN – Videoconference



Dallas  
Park and Recreation

RECEIVED

2021 Jul 29 PM 12:25  
CITY SECRETARY  
DALLAS. TEXAS

Robb P. Stewart, Chair  
Taylor Toynes, Vice Chair  
Timothy W. Dickey  
Maria Hasbany  
Amanda Schulz  
Ernest "Bo" Slaughter  
Lorena Tule-Romain

Public Notice

210617

POSTED CITY SECRETARY  
DALLAS, TX

DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE  
DALLAS CITY HALL - VIDEOCONFERENCE  
THURSDAY, AUGUST 5, 2021  
(8:30 A.M.)

Link: <https://bit.ly/3ygthvh>

Password: biTvcDaB263

CONSENT ITEMS

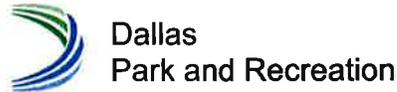
1. Recreation Standards of Care (Citywide) - Authorize a public hearing to be held on September 9, 2021, to receive comments on readopting and continuing in effect Chapter 12, "City Youth Program Standards of Care," of the Dallas City Code, to re-establish standards of care for certain city youth programs in compliance with state law; and, at the close of the hearing, approval of an ordinance to readopt Chapter 12 of the Dallas City Code - Financing: No cost consideration to the City
2. Reverchon Park (2) - Authorize an alcohol permit to Juan Contreras, to serve alcohol at the Texas Latino Pride event to be held at Reverchon Park, located at 3505 Maple Avenue. The event will be held on Saturday, September 25, 2021 from 3:00 p.m. to 9:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)
3. Jaycee Zaragoza Park (6) - Authorize an alcohol permit to Autumn Garrison, to serve alcohol at the Dallas Jazz Fest event to be held at Jaycee Zaragoza Park, located at 3114 Clymer Street. The event will be held on Saturday, September 25, 2021 from 4:00 p.m. to 8:00 p.m. – Estimated Revenue: \$250
4. Golf Courses (1,2,4,5,6) - Authorize approval of the revised Golf Course Operations Policy – Financing: No cost consideration to the City (**committee only**)

DISCUSSION ITEMS

Dallas Arboretum (DABS) – admission increase request, Ryan O'Connor, Assistant Director

Temporary Art in Parks and Trails – Ryan O'Connor, Assistant Director

Partner / Sponsor Naming Rights – Limitations, M. Renee Johnson, Assistant Director



DALLAS PARK AND RECREATION BOARD – PAGE 2  
ADMINISTRATION AND FINANCE COMMITTEE  
DALLAS CITY HALL - VIDEOCONFERENCE  
THURSDAY AUGUST 5, 2021  
(8:30 A.M.)

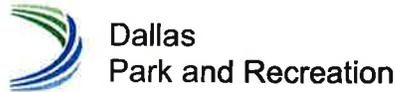
**Handgun Prohibition Notice for Meetings of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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CITY SECRETARY  
DALLAS. TEXAS

Jeff Kitner, Chair  
Arun Agarwal, Vice Chair  
Barbara Barbee  
Harrison Blair  
Lane Conner  
Fonya Naomi Mondell  
Daniel Wood

Public Notice

210618

POSTED CITY SECRETARY  
DALLAS, TX

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DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE  
DALLAS CITY HALL – VIDEOCONFERENCE  
THURSDAY AUGUST 5, 2021  
(8:30 A.M.)

**CANCELLED**

**Handgun Prohibition Notice for Meetings of Governmental Entities**

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Dallas  
Park and Recreation

# Public Notice

210619

POSTED CITY SECRETARY  
DALLAS, TX

RECEIVED

2021 Jul 29 PM 12:25  
CITY SECRETARY  
DALLAS, TEXAS

**AGENDA**  
**DALLAS PARK AND RECREATION BOARD**  
**DALLAS CITY HALL - VIDEOCONFERENCE**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, AUGUST 5, 2021 10:00 A.M.**

Calvert Collins-Bratton, President (District 13)

Barbara A. Barbee, District 1  
Fonya Naomi Mondell, District 2  
Taylor I. Toynes, District 3  
Harrison Blair District 4  
Lorena Tule-Romain, District 5  
Timothy W. Dickey, District 6  
Daniel Wood, District 7

Ernest "Bo" Slaughter, District 8  
Maria Hasbany, District 9  
Robb P. Stewart, Vice President, District 10  
Jeff Kitner, District 11  
Lane Conner, District 12  
Amanda Schulz, District 14  
Arun Agarwal, District 15

**Public can view meeting on Spectrum Channel 96, or**

**Via: <https://bit.ly/3xa1Emo>**

**Password: vGXCd8kuQ69**

**Members of the public wishing to speak should register *before 12 pm*  
*Wednesday, August 4, 2021 by email to [anthony.becker@dallascityhall.com](mailto:anthony.becker@dallascityhall.com)***

1. Public Speakers (on any business)
2. Approval of Minutes of the June 17, 2021 Park and Recreation Board Meeting

**CONSENT AGENDA (ITEMS 3 - 8)**

**ADMINISTRATION AND FINANCE**

3. Recreation Standards of Care (Citywide) - Authorize a public hearing to be held on September 9, 2021, to receive comments on readopting and continuing in effect Chapter 12, "City Youth Program Standards of Care," of the Dallas City Code, to re-establish standards of care for certain city youth programs in compliance with state law; and, at the close of the hearing, approval of an ordinance to readopt Chapter 12 of the Dallas City Code - Financing: No cost consideration to the City
4. Reverchon Park (2) - Authorize an alcohol permit to Juan Contreras, to serve alcohol at the Texas Latino Pride event to be held at Reverchon Park, located at 3505 Maple Avenue. The event will be held on Saturday, September 25, 2021 from 3:00 p.m. to 9:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)
5. Jaycee Zaragoza Park (6) - Authorize an alcohol permit to Autumn Garrison, to serve alcohol at the Dallas Jazz Fest event to be held at Jaycee Zaragoza Park, located at 3114 Clymer Street. The event will be held on Saturday, September 25, 2021 from 4:00 p.m. to 8:00 p.m. – Estimated Revenue: \$250



**DALLAS PARK AND RECREATION BOARD – PAGE 2**  
**DALLAS CITY HALL - VIDEOCONFERENCE**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY AUGUST 5, 2021 10:00 A.M**

**PLANNING AND DESIGN**

6. City Hall (2) - Authorize the purchase and installation of audio/video equipment to accommodate continued social distancing due to Covid-19 via enhanced virtual broadcasting capabilities to the 6FN Park and Recreation Boardroom from Digital Resources, Inc. in the amount of \$143,727 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$143,727.00 - Financing: Current Funds (subject to annual appropriations)
7. Anderson Bonner Park (11) - Authorize a professional services contract with DAL-TECH Engineering, Inc. for conceptual design, surveying and geotechnical services of Anderson Bonner Park Erosion Control design of gabion wall along White Rock Creek and adjacent to White Rock Creek Trail, located at 12000 Park Central Dr – Not to exceed \$236,448.00 - Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)
8. Kiowa Park (11) - Authorize a professional services contract with APM & Associates, Inc. for conceptual design and surveying services of Kiowa Parkway, of a Steel Pedestrian Bridge across a tributary to White Rock Creek with concrete trail and sidewalk connections, near the 15200 block of Woodbriar Dr – Not to exceed \$102,975.00 - Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)

**BRIEFINGS**

9. Homeless Encampments – M. Renee Johnson, Assistant Director
10. Safe Parks / Security – M. Renee Johnson, Assistant Director



**DALLAS PARK AND RECREATION BOARD – PAGE 3**  
**DALLAS CITY HALL - VIDEOCONFERENCE**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, AUGUST 5, 2021 10:00 A.M**

**OTHER/NON-ACTION ITEMS**

11. Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Preston Ridge Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
12. FY 2021-22, FY 2022-23 Budget Development Update, Rachael Berry, Interim Assistant Director
13. Staff Announcements – Upcoming Park and Recreation Department Events
14. Next Park Board meeting, 10:00 am Thursday, August 19, 2021 (WEBEX)
15. Adjournment



**DALLAS PARK AND RECREATION BOARD – PAGE 4**  
**DALLAS CITY HALL - VIDEOCONFERENCE**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, AUGUST 5, 2021 10:00 A.M**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

**Handgun Prohibition Notice for Meetings of Governmental Entities**

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Regular Meeting: Calvert Collins-Bratton, President, presiding

Present: Calvert Collins-Bratton, President; Robb Stewart, Vice-President; Arun Agarwal, Barbara A. Barbee, Harrison Blair, Lane Conner, Timothy W. Dickey, Maria Hasbany, Jeff Kitner, Fonya Naomi Mondell, Amanda Schulz, Ernest “Bo” Slaughter, Lorena Tule-Romain, Daniel Wood – 14

Absent: Taylor Toynes - 1

This was a virtual meeting held via Cisco Webex. The public were able to view the Open Session meeting on Channel 96 or on the internet.

President Collins called the meeting to order at 10:07 a.m.

Agenda Item 1. Speakers – The following people registered to speak. Some of the speakers might no longer have been available or connected when it was their turn to speak.

NONE

Agenda Item 2. A motion by Barbara Barbee seconded by Daniel Wood, to approve the minutes of the June 3, 2021 Park and Recreation Board meeting, was carried. The vote was unanimous.

### **CONSENT AGENDA (ITEMS 3 - 10)**

Maria Hasbany moved, seconded by Robb Stewart to approve items 3-10 on consent. The motion was carried by unanimous vote.

Agenda Item 3. West End Square Park (14) – A motion by Maria Hasbany, seconded by Robb Stewart to authorize the dedication of West End Square located at 607 Corbin Street as dedicated municipal parkland – Financing: No cost consideration, was carried by unanimous vote.

Agenda Item 4 Fair Park (7) – A motion by Maria Hasbany, seconded by Robb Stewart to authorize an increase in the construction services contract with Paragon Roofing, Inc. for construction of the roof replacement at the Fair Park Automobile Building to add increased scope of work for the roof overlay at the Embarcadero Building located at 1229 Admiral Nimitz Drive in Fair Park - Not to exceed \$185,757.00, from \$1,027,000.00 to \$1,212,757.00 - Financing: Fair Park Capital Reserves Fund, was carried by unanimous vote.

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Agenda Item 5. Bachman Lake (6) – A motion by Maria Hasbany, seconded by Robb Stewart to authorize a public hearing to be held on September 9, 2021, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, to receive comments, and Council action, on the proposed use of Bachman Lake Park located at 3500 West Northwest Highway, totaling approximately 14,000 square feet of land, for the Federal Aviation Administration Fiber Optic Communications Project for the purpose of upgrading air traffic control communications for Dallas Love Field Airport - Financing: No cost consideration to the City, was carried by unanimous vote.

Agenda Item 6. Dickerson Property (12) – A motion by Maria Hasbany, seconded by Robb Stewart to authorize termination of a Lease Agreement with JB & C Investments, Inc. for an office and warehouse facility located at 17800 and 17812 Dickerson Street — No Cost Consideration to the City, was carried by unanimous vote.

Agenda Item 7. Lakewood Park (9) – A motion by Maria Hasbany, seconded by Robb Stewart to authorize a professional services contract with Metropolitan Infrastructure, PLLC for conceptual design and surveying services at Lakewood Park for the design of a steel pedestrian bridge across White Rock Creek Branch with concrete trail and sidewalk connections near the 7143 block of Williamson Road – Not to exceed \$78,575.00 – Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund), was carried by unanimous vote.

Agenda Item 8. Southern Gateway (4) – A motion by Maria Hasbany, seconded by Robb Stewart to authorize a development agreement with Southern Gateway Public Green Foundation for the purpose of design and construction of the Southern Gateway Deck Plaza located between Marsalis Avenue and Ewing Avenue – Financing: No cost consideration to the City, was carried by unanimous vote.

Agenda Item 9. Samuell Farm – A motion by Maria Hasbany, seconded by Robb Stewart to authorize an amendment to Park Board Agenda Item 18, approved on October 15, 2020; authorizing a professional services contract for planning and conceptual design services for the development of a Master Plan for the Samuell Farm properties located at Highway 80, Mesquite, Texas 75149, in the amount not to exceed \$120,000.00. The previously authorized amount shall be amended to \$403,564.26 and; authorize a professional services contract with Studio Outside Landscape Architects, LLC for a Master Plan for Samuell Farm located at 100 US-80, Mesquite, Texas 75149 – Not to exceed \$403,564.26 – Financing: Samuell Park Expendable Trust Fund, was carried by unanimous vote.

Agenda Item 10. Arapaho Park (11) – A motion by Maria Hasbany, seconded by Robb Stewart to authorize a construction contract for the construction of the Arapaho Park Site Improvements project located at 7364 Tophill Lane – A S Con, Inc., lowest responsible bidder of six – Not to exceed \$465,400.00 – Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund), was carried by unanimous vote.

#### **ITEMS FOR INDIVIDUAL CONSIDERATION**

Agenda Item 11. Reverchon Park (2) – A motion by Fonya Mondell, seconded by Bo Slaughter, to authorize issuing alcohol permits to George Smith, to serve alcohol at the

Sunday's In the Park event to be held at Reverchon Park, located at 3505 Maple Avenue. The events will be held from 1:00 p.m. to 5:00 p.m. between June 2021 and October 2021 – Estimated Revenue: \$1250, was carried by unanimous vote.

Agenda Item 12. Belo Garden (14) – A motion by Robb Stewart, seconded by Barbara Barbee to approve the renaming of Belo Garden in Downtown Dallas to Civic Garden and authorize corresponding amendments to agreements with the City of Dallas to reflect the park name change, including: (1) the Belo Garden Endowment Agreement dated December, 2009 between the City of Dallas, Maureen H. and Robert W. Decherd, and others and (2) the Belo Garden Maintenance Agreement dated January 9, 2019 between the City of Dallas and Parks for Downtown Dallas - Financing: No cost consideration to the City, was carried by unanimous vote.

Agenda Item 13. Fair Park (7) – A motion by Daniel Wood, seconded by Bo Slaughter to approve a ten-year lease agreement with one five-year renewal option between Fair Park First and zoOceanarium Group, LLC, who will operate the Children's Aquarium at Fair Park, 1462 First Avenue. Financing – No cost consideration to the City, was carried by unanimous vote.

Tim Dickey made a motion, seconded by Arun Agarwal to approve with the following amendment – that the five year renewal be brought back to the Park Board for consideration. After much discussion and clarification that Fair Park First Board would first vet the renewal request – Mr. Dickey was satisfied with that, and withdrew his motion to amend.

Agenda Item 14. Klyde Warren Park AFA (14) – A motion by Bo Slaughter, seconded by Amanda Schulz, to authorize **(1)** two Advanced Funding Agreements with Texas Department of Transportation (TxDOT) as follows: (i) on-system and; (ii) on-system maintenance and Amendment No. 1 (TxDOT Agreement No. CSJ 0916-07-034) for the Woodall Rodgers Park Deck Plaza Extension Structure On-System from west of Akard Street to St. Paul Street to provide funding for project costs in the amount of \$7,900,000.00 from Park and Recreation Facilities (B) Fund and assign TxDOT as the project lead to the entire project; and **(2)** execution of the Advanced Funding Agreements including all terms, conditions, and documents required by the agreements - Total amount of \$7,900,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund), was carried by unanimous vote.

Agenda Item 15. Klyde Warren Park ILA (14) – A motion by Amanda Schulz, seconded by Jeff Kitner to authorize **(1)** an Interlocal Agreement between the Regional Transportation Council, the North Central Texas Council of Governments (NCTCOG), and the City of Dallas, and joined and consented to by the Woodall Rodgers Park Foundation (WRPF) to secure \$30,000,00.00 in federal Surface Transportation Block Grant (STBG) funds for the expansion of Klyde Warren Park, known as "Klyde Warren Park Phase 2" (KWP2), and available for the construction of KWP2 by a separate Advance Funding Agreement between the City and Texas Department of Transportation; **(2)** the repayment of approximately \$10,000,000.00 of STBG funds by the City to NCTCOG after completion of the project; and **(3)** execution of the ILA including all terms, conditions, and documents required by the agreement – Financing: This action has no

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cost consideration to the City (see Fiscal Information for future costs), was carried by unanimous vote.

## **BRIEFINGS**

Agenda Item 16. Comprehensive Environmental and Climate Action Plan (CECAP) - M. Renee Johnson, Assistant Director introduced Susan Alvarez from the Office of Environmental Quality (OEQ) who presented and answered questions.

Agenda Item 17. Dallas Golf Initiative – Tenison Glen - Ryan O'Connor, Assistant Director presented and answered questions.

## **OTHER/NON-ACTION ITEMS**

Agenda Item 18. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Friends of Preston Ridge Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

NONE

Agenda Item 19 FY 2021-22, FY 2022-23 Budget Development Update, Rachael Berry, Interim Assistant Director provided some brief updates to the Board regarding the preliminary discussions had at the Council about the Budget. The Board asked to receive the Budget survey link again to be able to send to their constituents.

Agenda Item 20. Staff Announcements – Upcoming Park and Recreation Department Events.

Crystal Ross, Assistant Director announced:

- 1) July is National Park and Recreation Month and July 16 is National Park Professional's Day
- 2) Summer Programs are beginning and the community pools are now open also. Ms Ross indicated that due to a shortage of life-guards and low staffing levels they are testing to see how to expand capacity while still being safe.
- 3) Outdoor Adventures is being hosted at the Samuell Farm and so far is a huge success. It's running Monday – Friday until 5 pm.
- 4) CAPRA Accreditation will be virtual the week of June 28 – July 2. Re-accreditation will be virtual as well from the National Conference (Virtual) in Nashville, TN.

Jeff Kitner announced the successful Arts in the Park held last weekend at the Northaven Trail.

Anthony Becker, Park Board Secretary announced the demolition of walls in the Park Board Conference room to allow for expanded social distancing and to better serve the

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Citizens of Dallas once in-person meetings are allowed to happen in City Hall. Mr. Becker mentioned that the Board meetings will still remain virtual for the near future.

Agenda Item 21. Next Park Board meeting. The next Park Board meeting will be Thursday, August 5, 2021 at 10:00 a.m.

Agenda Item 22. President Collins adjourned the Board meeting at 11:44 am.

Anthony M. Becker, Secretary  
Park and Recreation Board

Calvert Collins-Bratton, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

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**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 5, 2021

**COUNCIL DISTRICT(S):** Citywide

**STAFF:** Crystal R. Ross, (214) 670-8847

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**SUBJECT**

Authorize a public hearing to be held on September 9, 2021, to receive comments on readopting and continuing in effect Chapter 12, "City Youth Program Standards of Care," of the Dallas City Code, to re-establish standards of care for certain city youth programs in compliance with state law; and, at the close of the hearing, approval of an ordinance to readopt Chapter 12 of the Dallas City Code - Financing: No cost consideration to the City

**BACKGROUND**

Section 42.041(b)(14) of the Texas Human Resources Code, as amended, allows city sponsored youth recreation programs to be exempted from the state's day care licensing laws if the city adopts standards of care for those programs and complies with other requirements of that legislation. One requirement is that the City Council hold a public hearing annually on the city's youth program standards of care and adopt an ordinance re establishing and continuing in effect the standards.

Ordinance No. 23159, adopted by the City Council on June 11, 1997, created Chapter 12 of the Dallas City Code in order to exempt City of Dallas youth programs from State child care licensing requirements and provide minimum standards by which the City operates youth programs. Chapter 12 was readopted on June 10, 1998, by Ordinance No. 23534; on June 9, 1999, by Ordinance No. 23907; on June 14, 2000, by Ordinance No. 24281; on May 23, 2001, by Ordinance No. 24611; on May 22, 2002, by Ordinance No. 24943; on May 28, 2003, by Ordinance No. 25269; on June 9, 2004, by Ordinance No. 25628; on May 25, 2005, by Ordinance No. 25998; on June 14, 2006, by Ordinance No. 26376; on June 13, 2007, by Ordinance No. 26800; on June 11, 2008, by Ordinance No. 27222; on June 10, 2009, by Ordinance No. 27565; on June 9, 2010, by Ordinance No. 27911; on May 25, 2011, by Ordinance No. 28217; on May 23, 2012, by Ordinance No. 28670; on June 12, 2013, by Ordinance No. 29036; on May 28, 2014, by Ordinance No. 29358; on May 28, 2016, by Ordinance No. 30106; on September 13, 2017 by Ordinance No. 30650; on September 12, 2018 by Ordinance No. 30976; on September 11, 2019 by Ordinance No. 31329, on September 9, 2020 by Ordinance No. 31647 Chapter 12 will expire on September 9, 2021 unless sooner terminated or extended by ordinance of the City Council.

The Director of the Park and Recreation Department implements, administers, and enforces Chapter 12, which applies to youth programs sponsored by the City, whether offered after school, during the summer, or during holidays. A coordinator initiates an inspection report for each program to confirm that standards of care are being met. The youth program coordinators and leaders must meet certain qualifications pertaining to age, education, and experience and are provided orientation and training relating to working with children. Each program must operate with a participant to leader ratio of 1:20 and

Authorize a public hearing to be held on September 13, 2021 to receive comments on readopting and continuing in effect Chapter 12, "City Youth Program Standards of Care," of the Dallas City Code, to re-establish standards of care for certain city youth programs in compliance with state law - Financing: No cost consideration to the City - Page 2

must follow guidelines pertaining to safety, fire, and health as set forth in the standards of care.

**PRIOR ACTION/REVIEW (Council, Boards, Commissions)**

City Council authorized a public hearing on September 9, 2020, by Resolution No. 20-1431

**FISCAL INFORMATION**

No cost consideration to the City.

**COMMITTEE ACTION**

The Administration and Finance Committee will meet on August 5, 2021 to consider this item and make their recommendation to the full Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on August 25, 2021.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 5, 2021  
**COUNCIL DISTRICT:** 2  
**STAFF:** John Lawrence, (214) 670-4073

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**SUBJECT**

Authorize an alcohol permit to Juan Contreras, to serve alcohol at the Texas Latino Pride event to be held at Reverchon Park, located at 3505 Maple Avenue. The event will be held on Saturday, September 25, 2021 from 3:00 p.m. to 9:00 p.m. – Estimated Revenue: \$250 (This is a recurring item)

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Juan Contreras, with the Texas Latino Pride, to serve alcohol from 3:00 p.m. to 9:00 p.m. on Saturday, September 25, 2021. This will be the second (2) year for this recurring event with no issues reported from past events. The estimated attendance is 500 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions, to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee – Estimated Revenue: \$250.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on August 5, 2021 and will present its recommendation to the full Park and Recreation Board on the same day.

**STAFF RECOMMENDATION**

Staff recommends approval.



**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 5, 2021  
**COUNCIL DISTRICT:** 6  
**STAFF:** John Lawrence, (214) 670-4073

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**SUBJECT**

Authorize an alcohol permit to Autumn Garrison, to serve alcohol at the Dallas Jazz Fest event to be held at Jaycee Zaragoza Park, located at 3114 Clymer Street. The event will be held on Saturday, September 25, 2021 from 4:00 p.m. to 8:00 p.m. – Estimated Revenue: \$250

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Autumn Garrison, with the Dallas Jazz Fest, to serve alcohol from 4:00 p.m. to 8:00 p.m. on Saturday, September 25, 2021. This will be the first (1) year for this event. The estimated attendance is 500 participants.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers, who will be required to meet all the conditions, to include naming the City of Dallas as an additional Insured as specified by the City's Risk Management Office. Alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$200 alcohol permit deposit and a \$250 non-refundable alcohol permit fee – Estimated Revenue: \$250.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on August 5, 2021 and will present its recommendation to the full Park and Recreation Board on the same day.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** August 5, 2021

**COUNCIL DISTRICT:** 2

**STAFF:** Rachael Berry, (214) 670-4080

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**SUBJECT**

Authorize the purchase and installation of audio/video equipment to accommodate continued social distancing due to Covid-19 via enhanced virtual broadcasting capabilities to the 6FN Park and Recreation Boardroom from Digital Resources, Inc. in the amount of \$143,727 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$143,727.00 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

This purchase will facilitate technology improvements to the City Hall 6FN Park and Recreation Boardroom. The improvements will accommodate continued social distancing due to Covid-19. In addition, the current antiquated audio meeting management system will be replaced with a wireless, updated, solution that will allow for the flexibility that the new room layout requires. This purchase will include all necessary hardware, software, programming, installation and training to provide a fully functional Park and Recreation Boardroom and adjacent conference room that has both virtual and in-person capabilities.

Both rooms will have standalone audio and video conferencing capabilities, as well as the capacity to be used conjointly for meetings of the Park Board, and other high-capacity meetings. This additional video conferencing functionally will allow Park and Recreation Staff and Board to bridge the digital divide with the public in ways that they have not done before. They will also be able to provide the City's cable system with the ability to broadcast meetings held in the Park and Recreation Boardroom.

The Texas Association of School Boards (BuyBoard) cooperative agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

Authorize the purchase and installation of audio/video equipment to accommodate continued social distancing due to Covid-19 via enhanced virtual broadcasting capabilities to the 6FN Park and Recreation Boardroom from Digital Resources, Inc. in the amount of \$143,727 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$143,727.00 - Financing: Current Funds (subject to annual appropriations) - Page 2

**MWBE INFORMATION**

In accordance with the City's Business Inclusion and Development (BID) Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE %</b>	<b>M/WBE \$</b>
\$143,727.49	CO-OP	N/A	N/A	N/A
<ul style="list-style-type: none"> <li>• This Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements (CO-OPs).</li> </ul>				

**PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

Cooperative Purchasing	<ul style="list-style-type: none"> <li>• Cooperative Purchasing Agreements enable the City to associate with State agencies, other local governments, or local cooperative organizations comprised of other state and local governments, to leverage market buying power and enable the City to purchase goods or services at lower prices</li> <li>• Cooperative Purchasing is an alternative method of meeting the requirements for competitive bidding or competitive sealed proposals, not an exception from that requirement</li> </ul>
------------------------	--

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Digital Resources, Inc.	2107 Greenbriar Dr. Suite B Southlake, TX 76092.	\$143,727.49

**OWNER**

**Digital Resources, Inc.**

Wendy Bock, President

**PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)**

This item has no prior action.

Authorize the purchase and installation of audio/video equipment to accommodate continued social distancing due to Covid-19 via enhanced virtual broadcasting capabilities to the 6FN Park and Recreation Boardroom from Digital Resources, Inc. in the amount of \$143,727 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$143,727.00 - Financing: Current Funds (subject to annual appropriations) - **Page 3**

### **FISCAL INFORMATION**

\$143,727 – Financing: Current Funds (subject to annual appropriations)

### **COMMITTEE ACTION**

The Planning and Design Committee will not meet on August 5, 2021. Therefore the item will be considered by the full Park and Recreation Board.

This item has been tentatively scheduled for City Council consideration on August 25, 2021. The Office of Procurement Services is coordinating the Council item on our behalf.

### **STAFF RECOMMENDATION**

Staff recommends approval of this equipment purchase.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** August 5, 2021  
**COUNCIL DISTRICT:** 11  
**STAFF:** Leong Lim, (214) 670-7753

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**SUBJECT**

Authorize a professional services contract with DAL-TECH Engineering, Inc. for conceptual design, surveying and geotechnical services of Anderson Bonner Park Erosion Control design of gabion wall along White Rock Creek and adjacent to White Rock Creek Trail, near the 12000 block of Park Central Drive – Not to exceed \$236,448.00 - Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)

**BACKGROUND**

This contract will include concept design development with hydraulic study, flood plain permits, surveying, geotechnical and cost estimation services. Existing amenities include a trail system along to the creek, Parking Lot and near soccer fields. Design of Erosion Control Gabion Wall along White Rock Creek and adjacent to White Rock Creek Trail including storm water pipe, headwalls, survey, geotech, flood plain permits and miscellaneous drainage improvements. Design to include two (2) DWU erosion control areas for design with funding provided by DWU.

**ESTIMATED SCHEDULE OF PROJECT**

Begin Design	Oct 2021
Complete Design	Aug 2022
Begin Construction	Jan 2023
Complete Construction	Aug 2023

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

None

**FISCAL INFORMATION**

Park and Recreation Facilities (B) Funds (2017 Bond Funds) - \$236,448.00

Authorize a professional services contract with DAL-TECH Engineering, Inc. for conceptual design, surveying and geotechnical services of Anderson Bonner Park Erosion Control design of Gabion Wall along White Rock Creek and adjacent to White Rock Creek Trail, near the 12000 Park Central Dr – Not to exceed \$236,448.00 - Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE%</b>	<b>M/WBE \$</b>
\$236,448.00	Professional Services	34%	37.84%	\$89,492.50
This contract exceeds the M/WBE goal.				
<a href="#">Click to enter</a>				

**PROCUREMENT INFORMATION**

In accordance with the City of Dallas Administrative Directive 4-05 procurement guidelines, APM & Associates, Inc. was selected as the most qualified consultant for this project.

**OWNER**

DAL-TECH Engineering, Inc.  
Sedi Toumani, P.E.

**COMMITTEE ACTION**

The Planning and Design Committee will not meet on August 5, 2021. This item will be considered by the full Park and Recreation Board.

This item is tentatively scheduled for City Council consideration on August 25, 2021.

**ATTACHMENTS**

Map  
Exhibit A – Preliminary Site Plan





**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Ethnic Workforce Composition Report (BWI-FRM-627)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the "Enter" key.)

**Company name:** DAL-TECH Engineering, Inc.  
**Address:** 17400 Dallas Park Way, STE 110, Dallas, TX 75287  
**Bid #:** DWU-2021-00016708  
**Telephone:** 972 - 250 - 2727 Ext.  
**Email Address:** stoumani@dal-tech.com

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial		2		1						1
Professional	5	4	4	3			1			1
Technical	4						2		2	
Office/Clerical		1		1						
Skilled										
Semiskilled										
Unskilled										
Seasonal										
<b>Totals:</b>	<b>9</b>	<b>7</b>								
<b># of employees living in Dallas:</b>	<b>0</b>	<b>0</b>								
<b>Total % of employees living in Dallas</b>			<b>0%</b>							

  
 \_\_\_\_\_  
**Officer's Signature**  
 Sedi Toumani, PE  
 \_\_\_\_\_  
**Typed or Printed Name**

Principal-in-Charge  
 \_\_\_\_\_  
**Title**  
 06/15/2021  
 \_\_\_\_\_  
**Date**



**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Anderson Bonner Park Erosion Control Improvements Bid/Contract #: PKR-2021-00016445

**Instructions:**

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s), contact name, address, telephone number.
- Column 5: List ethnicity of firm(s) owner as B-African American; H-Hispanic; F-Asian Indian; N-Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.
- Column 6: Indicate firm's location as L-local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount or value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)		
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]		
Professional Design Surveying and Civil Engineering	262063	DAL-TECH Engineering, Inc.	Sedi A. Toumani, PE 17400 Dallas Parkway, #110 Dallas, Texas 75287 (972) 250-2727	NON	L	\$ 146,955.50	62.15%				
Notes:											
Fill Permit Application and H&H Calculations	512079	Metropolitian Infrastructure, PLLC HMMB88169N0722	Louis Frisbie, PE 1413 East H-30, Suite 3 Garland TX 75043 (214) 534-7830	H	L	\$ 64,600.00	27.32%				
Notes:											
Environmental Site Assessment	342318	LCA Environmental, Inc. WFWB75775N1122	Mary Ann Clark 13221 Bee Street Farmers Branch, TX 75234 (972) 241-6680	W	L	\$ 12,500.00	5.29%				
Notes:											
Geotechnical Investigation and Engineering	336366	Alliance Geotechnical Group BMMB88495N0123	Michael Roland, PE 3228 Halifax Street, Dallas, TX 75247 (972) 444-6869	B	L	\$ 12,392.50	5.24%				
Notes:											
[Note: Totals and Percentages will automatically calculate.]								Total Bid Amount:	\$ 236,448.00	100.00%	\$ -

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: Principal-in-Charge  
 Printed Name: Sedi Toumani, PE Date: June 21, 2021  
 Company Name: DAL-TECH Engineering, Inc



**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Subcontractor Intent Form (BWI-FRM-214)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 07/07/2021  
 Office of Economic Development - Business and Workforce Inclusion

Project Name: Anderson Bonner Park Erosion Control Bid # PKR-2021-00016445

Alliance Geotechnical Group will provide the following  
 M/WBE Subcontractor on the project

good(s)/service(s): Geotechnical Investigation and Engineering

to DAL-TECH Engineering, Inc.  
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

MWBE Certification Number: # BMMB88495ND123

*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime	\$ _____	_____ NCTRCA
MWBE/DBE Sub Participation Amount	\$ 12,392.50	_____ DFWMSSDC
		% _____ WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business and Workforce Inclusion division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

\_\_\_\_\_  
 Officer's Signature (Prime Contractor)

*Sedi Toumani*

Sedi Toumani  
 Printed Name (Prime Contractor)

Principal-in-Charge  
 Title (Prime Contractor)

07/07/2021  
 Date

*[Signature]*

\_\_\_\_\_  
 Officer's Signature (M/WBE/DBE Subcontractor)

*Michael Roland*

Michael Roland  
 Printed Name (M/WBE/DBE Subcontractor)

Vice President  
 Title (M/WBE/DBE Subcontractor)

7/7/21  
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

- |   |                          |                                     |   |                          |                                     |
|---|--------------------------|-------------------------------------|---|--------------------------|-------------------------------------|
| Greater Dallas Asian American Chamber of Commerce | <input type="checkbox"/> | <input type="checkbox"/>            | Asian Contractors Association             | <input type="checkbox"/> | <input type="checkbox"/>            |
| Greater Dallas Black Chamber of Commerce          | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Regional Black Contractors Association    | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Greater Dallas Hispanic Chamber of Commerce       | <input type="checkbox"/> | <input type="checkbox"/>            | Regional Hispanic Contractors Association | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| U.S. Pan Asian American Chamber of Commerce       | <input type="checkbox"/> | <input type="checkbox"/>            |   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Other Collin County & City of Arlington Chamber of Commerce



Minority Business Enterprise (MBE)  
Alliance Geotechnical Group, Inc.

## Alliance Geotechnical Group, Inc.

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 237310: AIRPORT RUNWAY CONSTRUCTION**  
**NAICS 541330: ENGINEERING CONSULTING SERVICES**  
**NAICS 541330: ENGINEERING DESIGN SERVICES**  
**NAICS 541330: GEOLOGICAL ENGINEERING SERVICES**  
**NAICS 541380: GEOTECHNICAL TESTING LABORATORIES OR SERVICES**  
**NAICS 541380: SOIL TESTING LABORATORIES OR SERVICES**  
**NAICS 541380: TESTING LABORATORIES**

This Certification commences January 18, 2021 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: January 31, 2023  
Issued Date: January 18, 2021  
CERTIFICATION NO. BMMB88495N0123

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Certification Administrator





Disadvantaged Business Enterprise (DBE)  
Lynn Clark Associates, Inc. DBA LCA  
Environmental, Inc.

## Lynn Clark Associates, Inc. DBA LCA Environmental, Inc.

has filed with the Agency an Affidavit as defined by NCTRCA Disadvantaged Business Enterprise (DBE) 49 CFR Part 26 and is hereby certified to provide service(s) in the following areas:

**NAICS 541211: OFFICES OF CERTIFIED PUBLIC ACCOUNTANTS**  
**NAICS 541330: ENGINEERING SERVICES**  
**NAICS 541620: ENVIRONMENTAL CONSULTING SERVICES**  
**NAICS 561210: FACILITIES SUPPORT SERVICES**  
**NAICS 562910: REMEDIATION SERVICES**  
**NAICS 924110: ADMINISTRATION OF AIR AND WATER RESOURCE AND SOLID WASTE  
MANAGEMENT PROGRAMS**

This Certification commences November 10, 2020 and supersedes any registration or listing previously issued. This certification must be updated annually by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Issued Date: November 10, 2020  
CERTIFICATION NO. WFDB05385N1121



*Ericia Mitchell*

Certification Administrator



Women Business Enterprise (WBE)  
Lynn Clark Associates, Inc. DBA LCA  
Environmental, Inc.

## **Lynn Clark Associates, Inc. DBA LCA Environmental, Inc.**

has filed with the Agency an Affidavit as defined by NCTRCA Women Business Enterprise (WBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 541211: OFFICES OF CERTIFIED PUBLIC ACCOUNTANTS**  
**NAICS 541330: ENGINEERING SERVICES**  
**NAICS 541620: ENVIRONMENTAL CONSULTING SERVICES**  
**NAICS 561210: FACILITIES SUPPORT SERVICES**  
**NAICS 562910: REMEDIATION SERVICES**  
**NAICS 924110: ADMINISTRATION OF AIR AND WATER RESOURCE AND SOLID WASTE  
MANAGEMENT PROGRAMS**

This Certification commences November 10, 2020 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: November 30, 2022  
Issued Date: November 10, 2020  
CERTIFICATION NO. WFWB75775N1122

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Certification Administrator



**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Subcontractor Intent Form (BWI-FRM-214)**

*(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)*

TO: City of Dallas DATE: 07/07/2021  
 Office of Economic Development - Business and Workforce Inclusion

Project Name: Anderson Bonner Park Erosion Control Bid # PKR-2021-00016445  
Metropolitan Infrastructure, PLLC will provide the following  
 M/WBE Subcontractor on the project

good(s)/service(s): Fill Permit Application

to DAL-TECH Engineering, Inc.  
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # HMMB88169N0722

*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime	\$ _____	_____ NCTRCA
MWBE/DBE Sub Participation Amount	\$ 64,600	_____ DFWMSSDC
		% _____ WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business and Workforce Inclusion division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Officer's Signature (Prime Contractor)

Sedi Toumani  
 Printed Name (Prime Contractor)

Principal-in-Charge  
 Title (Prime Contractor)

07/07/2021  
 Date

Officer's Signature (M/WBE/DBE Subcontractor)

Louis Frisbie  
 Printed Name (M/WBE/DBE Subcontractor)

CEO  
 Title (M/WBE/DBE Subcontractor)

07/07/2021  
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

- |   |   |   |   |
|---|---|---|---|
| Greater Dallas Asian American Chamber of Commerce | <input type="checkbox"/> <input type="checkbox"/> | Asian Contractors Association             | <input type="checkbox"/> <input type="checkbox"/> |
| Greater Dallas Black Chamber of Commerce          | <input type="checkbox"/> <input type="checkbox"/> | Regional Black Contractors Association    | <input type="checkbox"/> <input type="checkbox"/> |
| Greater Dallas Hispanic Chamber of Commerce       | <input type="checkbox"/> <input type="checkbox"/> | Regional Hispanic Contractors Association | <input type="checkbox"/> <input type="checkbox"/> |
| U.S. Pan Asian American Chamber of Commerce       | <input type="checkbox"/> <input type="checkbox"/> |   |   |

Other \_\_\_\_\_



**Disadvantaged Business Enterprise (DBE)  
Metropolitan Infrastructure, PLLC**

**Metropolitan Infrastructure, PLLC**

has filed with the Agency an Affidavit as defined by NCTRCA Disadvantaged Business Enterprise (DBE) 49 CFR Part 26 and is hereby certified to provide service(s) in the following areas:

**NAICS 541330: ENGINEERING SERVICES**

This Certification commences July 17, 2020 and supersedes any registration or listing previously issued. This certification must be updated annually by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Issued Date: July 17, 2020  
CERTIFICATION NO. HMDB12147N0721



*Ericia Mitchell*

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Certification Administrator





**Minority Business Enterprise (MBE)  
Metropolitan Infrastructure**

**Metropolitan Infrastructure**

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 541330: ENGINEERING SERVICES**

This Certification commences July 7, 2020 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: July 31, 2022  
Issued Date: July 7, 2020  
CERTIFICATION NO. HMMB88169N0722

*Ericia Mitchell*

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Certification Administrator

**CITY OF DALLAS**  
**Office of Economic Development - Business and Workforce Inclusion**  
**Pre-Bid/Pre-Proposal Form (BWI-FRM-523)**

Sections II and III are worth 15 Total Points: Section II = 5 Points Maximum, Section III = 10 Points Maximum

**Project Name: Anderson Bonner Park Erosion Control Improvements**

**Solicitation Number: PKR-2021-00016445**

**Company Name: DAL-TECH Engineering, Inc.**

**Section I: Business Inclusion Affidavit**

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. On September 23, 2020 the City Council adopted the following M/WBE participation goals without consideration for specific ethnicity or gender (Resolution Number 20-1430): Construction - 32.00%, Architectural & Engineering - 34.00%, Professional Services - 38.00%, Other Services - N/A, Goods - 32.00%.

By signing below, I certify that the information included in sections II and III are true and complete to the best of my knowledge and belief. I further understand and agree that all information will be reviewed and verified by the Office of Economic Development, Business and Workforce Inclusion (BWI). I agree to provide the City of Dallas with a completed copy of all required forms provided within the BWI Inclusion document package. I understand that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents, my bid may be deemed "non-responsive" and I may be denied award of the contract.

Sedi Tourmani, PE 6/21/2021  
 Typed or Printed Name of Company's Certifying Official Date

**Section II: Historical Utilization**

Entity Name Address, City, State, Zip	Contact Person, Title Phone Number	Month/Year of Project	Total Contract Amount	M/WBE Goal (%)	Project Name/ Contract Type	M/WBE Actual Participation (\$)	M/WBE Actual Participation (%)
City of Dallas - Park and Recreation Department 1500 Marilla St, 8FS Dallas, TX 75201	Francisco De Villa, PE Project Manager (214) 787-6461	Mar-19	\$ 73,322.00	25.66%	Brownwood Park Erosion Control & Soccer Field Improvements	\$ 25,843.00	35.73%
City of Dallas - Department of Public Works 320 East Jefferson Blvd, #307 Dallas, TX 75203	Adam Frias, Engineer Assistant (214) 948-4228	24-Oct	\$ 248,311.26	25.85%	2018 Bond Program - Street Reconstruction - Project Group 17-1505	\$ 63,716.67	25.66%
City of Dallas - Department of Public Works 320 East Jefferson Blvd, #307 Dallas, TX 75203	Adam Frias, Engineer Assistant (214) 948-4228	21-Sep	\$ 294,229.10	25.86%	2018 Bond Program - Six Alleys Reconstruction - Project Group 17-1304	\$ 75,496.17	25.66%

*Include historical M/WBE utilization for the last three projects completed ONLY. Not limited to City of Dallas contracts, but should only include projects performed with municipalities.*  
 Section II = 5 Total Points: 3 Projects = 5 Points, 2 Projects = 3 Points; 1 Project = 1 Point

**Section III: Team Make-Up/Schedule of Work**

Company Name Address, City, State, Zip	Contact Person, Title Phone Number	M/WBE Certification # (if applicable)	Ethnicity/ Gender	Local or Non-Local	Scope of Work	Value of Work (\$)	Participation (%)
DAL-TECH Engineering, Inc 17400 Dallas Parkway, #110 Dallas, Texas 75287	Sedi Tourmani, PE Principal-in-Charge (972)250-2727	N/A	W	Local	Professional Design Surveying and Civil Engineering	\$ 146,955.50	82.15%
Metropolitan Infrastructure, PLLC 1415 East IH30, Suite 3 Garland TX 75043	Louis Frisbie, PE President (214) 534-7630	HMMB98169N0722	H	Local	Fill Permit Application and H&H Calculations	\$ 64,600.00	27.32%
LCA Environmental, Inc. 13221 Bee Street Farmers Branch, TX 75234	Mary Ann Clark President (972) 241-6680	WFM87575N1122	W	Local	Environmental Site Assessment	\$ 12,500.00	5.29%
Alliance Geotechnical Group 3228 Halifax Street, Dallas, TX 75247	Michael Roland, PE Vice President (972) 444-8695	BMMB88495N0123	B	Local	Geotechnical Investigation and Engineering	\$ 12,392.50	5.24%
<b>Total Contract Amount</b>						<b>\$ 236,448.00</b>	<b>100%</b>

*Include all subcontractors who will be performing on this project, both M/WBEs and Non-M/WBEs. This section should include the Prime Contractor's value of work, and the total contract amount will auto populate.*  
 Section III = 10 Total Points: Meets Goal = 5 Points, Exceeds Goal, Additional 3 Points; Diverse Team Make-Up, Additional 2 Points



**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Pre-Bid/Pre-Proposal Form – Cover Memo (BWI-FRM-622)**

Solicitation Number: PKR-2021-00016445 Project Name: Anderson Bonner Park Company Name: DAL-TECH Engineering, Inc.  
Erosion Control Improvements

The Office of Economic Development Business and Workforce Inclusion Pre-Bid/Pre-Proposal Form is turned in with all bid documents and proposal packages and certifies that the bidder/proposer agrees to comply with the City of Dallas Business Inclusion and Development Policy (BID Policy).

**Section I: Business Inclusion Affidavit**

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. The BID Policy establishes subcontracting goals and requirements for all prospective bidder/proposer to ensure a reasonable degree of M/WBE business inclusion and participation in City contracts. By signing this section, the bidder/proposer agrees to comply with the City of Dallas BID Policy.

**Section II: Historical Utilization**

The purpose of this section is to show the bidder/proposer's recent history of utilizing M/WBE companies to complete contracts with municipalities. Historical Utilization is not limited to City of Dallas contracts, but should only include the last three projects performed with municipalities. If you have not done business with the City of Dallas or any other municipalities as a prime contractor, leave this section blank.

**Section III: Team Make-up/Schedule of Work**

The purpose of this section is to confirm the M/WBE participation percentage for the sub-contracting team that will be utilized for the anticipated project. In this section, the prime contractor will show their proposal to meet the established M/WBE subcontracting goal. This section should include all subcontractors, both M/WBEs and non-M/WBEs, and should also include the prime contractor's percentage. Contact the project manager if you require additional lists of M/WBE certified companies to perform scopes of work.

Once the contract has been awarded to the low bidder/most advantageous proposer, the prime contractor is expected to utilize the M/WBEs listed in this section.



City of Dallas

**Project Information Sheet Construction/Architectural and Engineering**

Construction Award

Amount:

Change Order

CO Amount:

Overall Amount:

Professional Services Contract

Amount:

Supplemental Agreement

SU Amount:

Overall Amount:

Architectural and Engineering

Amount:\$236,448

Department:PKR

Proposed Agenda Date: August/5/2021

Project Name: Anderson Bonner Erosion Control

Contract Number: PKR-2021-00016445

Encumbrance Number: CX-PKR-2021-00016445

Scopes of Work:

Provide Professional services for the design of an Erosion Control Gabion Wall along White Rock Creek and adjacent to White Rock Creek Trail including survey, geotech and flood plain permits. Design to include two (2) DWU erosion control areas for design with funding provided by DWU.

Project Manager:Francisco De Villa

Contact Person: Francisco De Villa

Phone: 214-797-6461

Email: jdevilla@azb-engrs.com

Contacted Intent to Award On: August 25, 2021

Prime Contractor/Consultant: Dal Tech Engineering, Inc.

Contact Person:Sedi Toumani

Phone: 972-250-2727

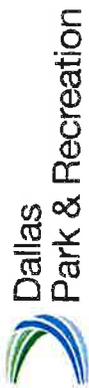
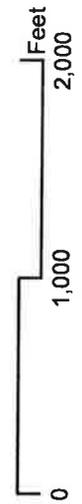
Email: stoumani@dal-tech.com



Erosion Control Project Area

# Anderson Bonner Park

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT.P, NRCan, Esri-Japan, METI, Esri China (Hong Kong), Esri-Korea, Esri (Taioland), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



## Anderson Bonner Park 12000 Park Central Drive

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** August 5, 2021  
**COUNCIL DISTRICT:** 11  
**STAFF:** Leong Lim, (214) 670-7753

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**SUBJECT**

Authorize a professional services contract with APM & Associates, Inc. for conceptual design and surveying services of Kiowa Parkway, of a steel pedestrian bridge across a tributary to White Rock Creek with concrete trail and sidewalk connections, near the 15200 block of Woodbriar Dr – Not to exceed \$102,975.00 - Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)

**BACKGROUND**

This contract will include concept design development with surveying, geotechnical and cost estimation services. Existing amenities include a trail system adjacent to the creek on both sides of the creek and streets. New bridge crossing with concrete trail and sidewalk connections to existing trails, including erosion control protection with drainage improvements.

**ESTIMATED SCHEDULE OF PROJECT**

Begin Design	Oct 2021
Complete Design	Aug 2022
Begin Construction	Jan 2023
Complete Construction	Aug 2023

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Planning and Design Committee will not meet on August 5, 2021. This item will be considered by the full Park and Recreation Board.

This item is scheduled for City Council approval on August 25, 2021

**FISCAL INFORMATION**

Park and Recreation Facilities (B) Funds (2017 Bond Funds) - \$102,975.00

Authorize a professional services contract with APM & Associates, Inc. for conceptual design and surveying services of Kiowa Parkway, of a steel pedestrian bridge across a tributary to White Rock Creek with concrete trail and sidewalk connections, near the 15200 block of Woodbriar Dr – Not to exceed \$102,975.00 - Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)  
– page 2

### **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE%</b>	<b>M/WBE \$</b>
\$102,975.00	Professional Services	34%	90.57%	\$93,266.00
This contract meets the M/WBE goal.				
<a href="#">Click to enter</a>				

### **PROCUREMENT INFORMATION**

In accordance with the City of Dallas Administrative Directive 4-05 procurement guidelines, APM & Associates, Inc. was selected as the most qualified consultant for this project.

### **OWNER**

APM & Associates, Inc.  
Afsu Olabimtan, P.E.

### **COMMITTEE ACTION**

The Planning and Design Committee does not meet on August 5, 2021. Therefore the full Park and Recreation Board will consider this item.

This item is tentatively scheduled for Council consideration on August 25, 2021.

### **ATTACHMENTS**

Map







**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Ethnic Workforce Composition Report (BWI-FRM-627)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the “Enter” key.)

**Company name:** APM & Associates, Inc.  
**Address:** 2201 Main Street, Suite 1100; Dallas, TX 75201  
**Bid #:** CIZ1932  
**Telephone Number:** 214 - 748 - 4888 Ext.  
**Email Address:** afisu@apmtexas.com

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial		1				1				
Professional	11	2	5		4	2			2	
Technical	4	1	3		1			1		
Office/Clerical		1						1		
Skilled										
Semiskilled										
Unskilled										
Seasonal										
<b>Totals:</b>	15	5	8		5	3		2	2	
<b># of employees living in Dallas:</b>	13	5	7		3	3		2	1	
<b>Total % of employees living in Dallas</b>			90%							

  
 \_\_\_\_\_  
**Officer's Signature**  
**Afisu Olabimtan, P.E.**  
 \_\_\_\_\_  
**Typed or Printed Name**

**President**  
 \_\_\_\_\_  
**Title**  
 5/18/21  
 \_\_\_\_\_  
**Date**



**CITY OF DALLAS  
CONTRACTOR'S AFFIDAVIT  
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Kiowa Parkway-Pedestrian Bridge and Trail Bid/Contract #: CIZ1932

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; MWBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & MWBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
PM, Civil, Structural, QA/QC	265694	APM & Associates, Inc. BMMB36016N122	Ronald L. O'Connell, PE 2201 Main Street, Suite 1100 Dallas, TX 75201 (214) 748-4888	B	L	\$ 56,358.00	54.73%		
Notes:									
Surveying, Environmental	358484	BDS Technologies, Inc. BMMB53786N0323	Taoreed Badmus, PhD, PE 11325 Pegasus St. Suite S-215 Dallas, TX 75235 (214) 747-2500	B	L	\$ 15,905.00	15.45%		
Notes:									
Geotechnical	20426420	Gorrondona Engineering Services, Inc.	Jenell Strachan, PE 2800 NE Loop 820, Suite 600 Ft. Worth, TX 76137 (817) 469-1424	NON	N	\$ 9,712.00	9.43%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Flood Study	V192659	Nathan D. Maier Consulting Engineers, Inc. WFWB61599N0922	Julie A. Jones, PE, CFM 12377 Merit Drive, Suite 700 Dallas, TX 75251 (214) 739-4741	W	L	\$ 21,000.00	20.39%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Total Bid Amount:						\$ 102,975.00	100.00%	\$	\$

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: \_\_\_\_\_

Title: President

Printed Name: \_\_\_\_\_

Afisu Olabintan, P.E.

Date: \_\_\_\_\_

5/18/21

Company Name: \_\_\_\_\_

APM & Associates, Inc.



CITY OF DALLAS
SUBCONTRACTOR INTENT FORM

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the 'Enter' key.)

TO: City of Dallas DATE 05/13/2021
Business Development & Procurement Services

Project Name: Kiowa Parkway-Pedestrian Bridge & Trail Bid # CIZ1932

Nathan D. Maier Consulting Engineers, Inc. will provide the following
M/WBE Subcontractor on the project

good(s)/service(s): Flood Study

to APM & Associates, Inc.
Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # WFWB61599N0922
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.

For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime \$102,975
MWBE/DBE Sub Participation Amount \$21,000
[X] NCTRCA
DFWMSDC
WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of M/WBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor and/or ineligibility for future City contracts.

Officer's Signature (Prime Contractor)

Ronald L. O'Connell, P.E.
Printed Name (Prime Contractor)

Vice-President
Title (Prime Contractor)

5/18/21
Date

Officer's Signature (M/WBE/DBE Subcontractor)

Jean M. Dean, P.E.
Printed Name (M/WBE/DBE Subcontractor)

President
Title (M/WBE/DBE Subcontractor)

May 13, 2021
Date

Please select or list all Chambers or Advocacy groups you are a member of

- Greater Dallas Asian American Chamber of Commerce
Greater Dallas Black Chamber of Commerce
Greater Dallas Hispanic Chamber of Commerce
U S Pan Asian American Chamber of Commerce
Asian Contractors Association
Regional Black Contractors Association
Regional Hispanic Contractors Association

Other



CITY OF DALLAS
SUBCONTRACTOR INTENT FORM

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 05/13/2021
Business Development & Procurement Services

Project Name: Kiowa Parkway-Pedestrian Bridge & Trail Bid # CIZ1932

BDS Technologies, Inc. will provide the following
M/WBE Subcontractor on the project

good(s)/service(s): Surveying, Environmental

to APM & Associates, Inc.
Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # BMMB53786N0323
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract

For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.

Total Contract Amount for prime \$102,975
MWBE/DBE Sub Participation Amount \$15,905
[X] NCTRCA
DFWMSDC
WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business Inclusion and Development Group for approval, a Change of M/WBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

for [Signature]
Officer's Signature (Prime Contractor)
Ronald L. O'Connell, P.E.
Printed Name (Prime Contractor)

[Signature]
Officer's Signature (M/WBE/DBE Subcontractor)
Taoreed O. Badmus, P.E., Ph.D.
Printed Name (M/WBE/DBE Subcontractor)

Vice-President
Title (Prime Contractor)

President
Title (M/WBE/DBE Subcontractor)

5/18/21
Date

05/13/2021
Date

Please select or list all Chambers or Advocacy groups you are a member of.
Greater Dallas Asian American Chamber of Commerce
Greater Dallas Black Chamber of Commerce
Greater Dallas Hispanic Chamber of Commerce
U.S. Pan Asian American Chamber of Commerce
Asian Contractors Association
Regional Black Contractors Association
Regional Hispanic Contractors Association

Other



**Minority Business Enterprise (MBE)  
BDS Technologies, Inc.**

**BDS Technologies, Inc.**

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 236210: INDUSTRIAL BUILDING CONSTRUCTION  
NAICS 236220: COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION  
NAICS 541330: ENGINEERING SERVICES  
NAICS 541360: GEOPHYSICAL SURVEYING AND MAPPING SERVICES**

This Certification commences March 31, 2021 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: March 31, 2023  
Issued Date: March 31, 2021  
CERTIFICATION NO. BMMB53786N0323

*Ericia Mitchell*

---

Certification Administrator



Minority Business Enterprise (MBE)  
APM & Associates, Inc.

## **APM & Associates, Inc.**

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 541330: ENGINEERING CONSULTING SERVICES**

This Certification commences November 5, 2020 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: November 30, 2022  
Issued Date: November 5, 2020  
CERTIFICATION NO. BMMB36016N1122

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Certification Administrator



Women Business Enterprise (WBE)  
Nathan D. Maier Consulting Engineers,  
Inc.

## **Nathan D. Maier Consulting Engineers, Inc.**

has filed with the Agency an Affidavit as defined by NCTRCA Women Business Enterprise (WBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 541330: ENGINEERING SERVICES**  
**NAICS 541370: SURVEYING AND MAPPING (EXCEPT GEOPHYSICAL) SERVICES**

This Certification commences September 22, 2020 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: September 30, 2022  
Issued Date: September 22, 2020  
CERTIFICATION NO. WFVB61599N0922

*Ericia Mitchell*

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Certification Administrator





**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Pre-Bid/Pre-Proposal Form – Cover Memo (BWI-FRM-622)**

Solicitation Number: CIZ1932      Project Name: Kiowa Parkway- Pedestrian Bridge and Trail      Company Name: APM & Associates, Inc.

The Office of Economic Development Business and Workforce Inclusion Pre-Bid/Pre-Proposal Form is turned in with all bid documents and proposal packages and certifies that the bidder/proposer agrees to comply with the City of Dallas Business Inclusion and Development Policy (BID Policy).

**Section I: Business Inclusion Affidavit**

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement, and professional services contracts. The BID Policy establishes subcontracting goals and requirements for all prospective bidder/proposer to ensure a reasonable degree of M/WBE business inclusion and participation in City contracts. By signing this section, the bidder/proposer agrees to comply with the City of Dallas BID Policy.

**Section II: Historical Utilization**

The purpose of this section is to show the bidder/proposer's recent history of utilizing M/WBE companies to complete contracts with municipalities. Historical Utilization is not limited to City of Dallas contracts, but should only include the last three projects performed with municipalities. If you have not done business with the City of Dallas or any other municipalities as a prime contractor, leave this section blank.

**Section III: Team Make-up/Schedule of Work**

The purpose of this section is to confirm the M/WBE participation percentage for the sub-contracting team that will be utilized for the anticipated project. In this section, the prime contractor will show their proposal to meet the established M/WBE subcontracting goal. This section should include all subcontractors, both M/WBEs and non-M/WBEs, and should also include the prime contractor's percentage. Contact the project manager if you require additional lists of M/WBE certified companies to perform scopes of work.

Once the contract has been awarded to the low bidder/most advantageous proposer, the prime contractor is expected to utilize the M/WBEs listed in this section.



**CITY OF DALLAS**  
**Office of Economic Development - Business and Workforce Inclusion**  
**Pre-Bid/Pre-Proposal Form (BWI-FRM-623)**

Sections I and II are worth 15 Total Points; Section III = 5 Points Maximum, Section III = 10 Points Maximum

Solicitation Number: CIZ1932 Project Name: Kiowa Parkway-Pedestrian Bridge and Trail Company Name: APM & Associates, Inc.

**Section I: Business Inclusion Affidavit**

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (MWBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. On September 23, 2020 the City Council adopted the following MWBE participation goals without consideration for specific ethnicity or gender (Resolution Number 20-1430):  
**Construction - 32.00%, Architectural & Engineering - 34.00%, Professional Services - 33.00%, Other Services - N/A, Goods - 32.00%.**

By signing below, I certify that the information included in sections II and III are true and complete to the best of my knowledge and belief. I further understand and agree that all information will be reviewed and verified by the Office of Economic Development, Business and Workforce Inclusion (BWI). I agree to provide the City of Dallas with a completed copy of all required forms provided within the BWI inclusion document package. I understand that, for the purpose of MWBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents, my bid may be deemed "non-responsive" and I may be denied award of the contract.

Afisu Olabimtan, P.E.  Signature \_\_\_\_\_ Date 5/18/21

Typed or Printed Name of Company's Certifying Official

**Section II: Historical Utilization**

Entity Name Address, City, State, Zip	Contact Person, Title Phone Number	Month/Year of Project	Total Contract Amount	MWBE Goal (%)	Project Name/ Contract Type	MWBE Actual Participation (\$)	MWBE Actual Participation (%)
City of Dallas (DMU) 2121 Main St., Ste. 300 Dallas, TX 75201	James Wellington, PE Project Manager (214) 948-4552	Jun-12	\$766,662	25.66%	Water & Wastewater Main Replacement Design Contract No. 12-127/128E	\$ 766,662.00	100.00%
City of Dallas (PW&T) 320 E. Jefferson Blvd. Dallas, TX 75203	Gbenro Oyekunmi, PE Project Manager (214) 948-4490	Dec-07	\$376,308	25.66%	Dickerson Street Paving & Drainage	\$ 376,308.00	100.00%
City of Dallas (PW&T) 320 E. Jefferson Blvd. Dallas, TX 75203	Lap Trinh, PE Project Manager (214) 948-4679	Nov-10	\$831,035	25.66%	Telephone Road Paving & Drainage	\$ 761,036.00	91.58%

Include historical MWBE utilization for the last three projects completed ONLY. Not limited to City of Dallas contracts, but should only include projects performed with municipalities.  
 Section II = 6 Total Points; 3 Projects = 5 Points, 2 Projects = 3 Points, 1 Project = 1 Point

**Section III: Team Make-Up/Schedule of Work**

Company Name Address, City, State, Zip	Contact Person, Title Phone Number	MWBE Certification # (If applicable)	Ethnicity/ Gender	Local or Non-Local	Scope of Work	Value of Work (\$)	Participation Type
APM & Associates, Inc. 2201 Main Street, Ste. 1100 Dallas, TX 75201	Ronald L. O'Connell, P.E. Vice-President (214) 748-4888	BIMMB36016N1122	B/M	Local	Project Management, Inspection/Analysis, Hydraulics, QA/QC	\$ -	#DIV/0!
BDS Technologies, Inc. 11325 Pegasus St., S-215 Dallas, TX 75251	Tareed Badmus, Ph.D., P.E. President (214) 747-2500	BIMMB53786N0323	B/M	Local	Surveying, Environmental Services	\$ -	#DIV/0!
Nathan D. Miler Consulting Engineers, Inc. 12377 Merit Drive, Suite 700 Dallas, TX 75251	Julie Jones, PE, CFM Project Manager (214) 739-4741	WFWB61559N0922	W/W	Local	Flood Study	\$ -	#DIV/0!
Gorrodona Engineering Services, Inc. 2800 NE Loop 820, Suite 600 FL Worth, TX 76137	Jerrell Strachan, P.E. Manager 469-1424	N/A	Non	Non-Local	Geotechnical Services	\$ -	#DIV/0!
<b>Total Contract Amount</b>						<b>\$ -</b>	<b>#DIV/0!</b>

Include all subcontractors who will be performing on this project, both MWBEs and Non-MWBEs. This section should include the Prime Contractor's value of work, and the total contract amount will auto populate.  
 Section III = 10 Total Points; Meets Goal = 5 Points, Exceeds Goal. Additional 3 Points Diverse Team Make-Up. Additional 2 Points

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

APM & Associates, Inc.  
Dallas, TX United States

Certificate Number:  
2021-752908

Date Filed:  
05/16/2021

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

City of Dallas - Park & Recreation Department

Date Acknowledged:

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

PKR-2021-00016446  
Kiowa Parkway - Pedestrian Bridge and Trail - Design Engineering Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

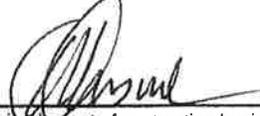
**6 UNSWORN DECLARATION**

My name is AFISU OLABIMTAN, P.E. and my date of birth is 12/18/1957.

My address is 2215 Cedar Springs #902 Dallas TX 75201 Dallas  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 18 day of May, 2021.  
(month) (year)

  
 \_\_\_\_\_  
 Signature of authorized agent of contracting business entity (Declarant)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/17/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Risk Strategies 12801 North Central Expy. Suite 1710 Dallas, TX 75243	CONTACT NAME:	Brian R Hadar	
	PHONE (A/C, No, Ext):	(214) 323-4602	FAX (A/C, No): (214) 503-8899
	E-MAIL ADDRESS:	certificatedallas@risk-strategies.com	
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Twin City Fire Insurance Company		29459
	INSURER B : Hartford Casualty Insurance Company		29424
	INSURER C : AXIS Insurance Company		37273
	INSURER D :		
	INSURER E :		
	INSURER F :		

INSURED  
APM & Associates, Inc.  
2201 Main Street  
Suite 1100  
Dallas TX 75201

**COVERAGES**

CERTIFICATE NUMBER: 61749145

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	84SBWBD2981	11/9/2020	11/9/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	84SBWBD2981	11/9/2020	11/9/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	84SBWBD2981	11/9/2020	11/9/2021	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
B	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		<input checked="" type="checkbox"/>	84WEGAE2R7P	11/9/2020	11/9/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional Liability		<input checked="" type="checkbox"/>	DP003697-03-2020	11/9/2020	11/9/2021	Per Claim/Annual Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Dallas and its officers, employees and elected representatives are named as an additional insured on the general, auto and umbrella liability coverages as required by contract. A waiver of subrogation is shown in favor of the additional insured on all policies as required by contract. Coverage is primary. RE: Kiowa Parkway - Pedestrian Bridge and Trail Contract Number: PKR-2021-00016446  
The claims made professional liability coverage is the total aggregate limit for all claims presented within the annual policy period and is subject to a deductible. Thirty (30) day notice of cancellation in favor of the certificate holder on all policies.

**CERTIFICATE HOLDER****CANCELLATION**

City of Dallas  
Department of Park and Recreation  
Attn: Francisco de Villa, P.E.  
1500 Marilla, Room 6FN  
Dallas TX 75201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian Hadar

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City of Dallas

**Project Information Sheet Construction/Architectural and Engineering**

Construction Award  
Amount:

Change Order  
CO Amount:  
Overall Amount:

Professional Services Contract  
Amount:

Supplemental Agreement  
SU Amount:  
Overall Amount:

Architectural and Engineering  
Amount: \$102,975

Department: PKR

Proposed Agenda Date: August/5/2021

Project Name: Kiowa Parkway Bridge & Trail  
Contract Number: PKR-2021-00016446  
Encumbrance Number: CX-PKR-2021-00016446

**Scopes of Work:**

Provide Professional services for the design of a Steel Pedestrian Bridge across Williamson Branch a tributary to the White Rock Lake with Concrete Trail and Sidewalk connections to existing trails and Parking Lot, including rock rip rap protection with drainage improvements.

Project Manager: Francisco De Villa  
Contact Person: Francisco De Villa  
Phone: 214-797-6461  
Email: [jdevilla@azb-engrs.com](mailto:jdevilla@azb-engrs.com)

Contacted Intent to Award On: August 25, 2021  
Prime Contractor/Consultant: APM & Associates, Inc.  
Contact Person: Ronald L. O'Connell  
Phone: 214-748-4888  
Email: [roconnell@apmtexas.com](mailto:roconnell@apmtexas.com)



**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET  
COMMITTEE ONLY**

**AGENDA DATE:** August 5, 2021  
**COUNCIL DISTRICT(S):** 1, 2, 4, 5, 6  
**STAFF:** John Lawrence, (214) 670-4073

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**SUBJECT**

Authorize approval of the revised Golf Course Operations Policy – Financing: No cost consideration to the City

**BACKGROUND**

The Park and Recreation Board approves the Golf Course Operations Policy, which was last revised and approved on January 19, 2017. All policies established by the Park and Recreation Board must comply with City Code, City Charter, and State Law. All Golf Pro contracts should reference this Policy.

Staff has revised the Golf Course Operations Policy to include the following updates and revisions:

1. Revised references to this document as an “Administrative Directive for Golf Course Operations” to read as “Golf Course Operations Policy”.
2. Section A.3. – added the City’s right to close the golf course for public health safety precautions.
3. Section G.7. – added the Pro Shop staff are not allowed to search golf bags, back packs, or purses for alcoholic beverages.
4. Section H.2. and H.3. – removed both sections which referred to Senior Annual Cards and Private Cart Annual Cards, as both are no longer offered.
5. Section J.1. – revised reference to “Assistant Director of Administration/Business Services” to read as “Park and Recreation Department Assistant Director” for simplicity and versatility.
6. Section L. – revised and rearranged regulations in this section to emphasize the prohibition of alcohol and personal coolers brought onto golf course property; outlined the action necessary when alcohol and personal coolers are brought on property; and clarified the implications of violations and frequent offenders.

This action requests the Board to adopt the proposed Golf Course Operations Policy.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

No previous action on this item.

**FISCAL INFORMATION**

No cost consideration to the City.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 5, 2021 and will present a recommendation to the Park and Recreation Board on August 19, 2021.

**STAFF RECOMMENDATION**

Staff recommends approval.

**ATTACHMENTS**

Proposed Golf Course Operations Policy