



# **DALLAS PARK AND RECREATION BOARD AGENDA**

**THURSDAY, DECEMBER 9, 2021  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FS  
DALLAS, TEXAS 75201  
214-670-4078**

- 8:30 am: Administration and Finance Committee – 6FS  
Videoconference/ in person**
- 9:30 am: Planning and Design Committee, Room - 6FS**
- 11:00 am: Park and Recreation Board, Room 6FS  
Videoconference / in person**

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2021 DEC-2 PM 12:49

CITY SECRETARY  
DALLAS, TEXAS



Dallas  
Park and Recreation

Public Notice

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POSTED CITY SECRETARY  
DALLAS, TX

Robb P. Stewart, Chair  
VACANT, Vice Chair  
Calvert Collins-Bratton  
Timothy W. Dickey  
Maria Hasbany  
Ernest "Bo" Slaughter  
Lorena Tule-Romain

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DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE  
DALLAS CITY HALL Room 6FS / Videoconference  
THURSDAY, DECEMBER 9, 2021  
(8:30 A.M.)

This meeting will be held by videoconference and in the 6FS Conference room at City Hall.

Public are encouraged to attend the meeting virtually via the link below. City Hall is available for those wishing to attend the meeting in person following all current pandemic-related public health protocols

Link: <https://bit.ly/3cNbRgD>

Password: 3DRxXvZ7xQ3

#### CONSENT ITEMS

1. Master Agreement (All) - Authorize a three-year master agreement for bedding plants 6 inches or less for the Park and Recreation Department – from: **(1)** ABventure Designs, LLC. in the estimated amount of \$360,800.92, and **(2)** Katie Caroline Kippenbrock, LLC. dba Bread' n' Butter in the estimated amount of \$140,708.63, lowest responsive and responsible bidders of two - Total award not to exceed \$501,509.55- Financing: Current Funds (subject to annual appropriations)
2. Sheltering Agreement (All) - Authorize a three-year agreement with the American National Red Cross (Red Cross), the Dallas Chapter, to permit the temporary use of Park and Recreation facilities, as Red Cross public shelter during a declared or undeclared natural disaster or other condition or event requiring the activation of the disaster relief functions of the Red Cross - Financing: No cost consideration to the City

#### DISCUSSION ITEMS

Elam Creek Urban Art Pilot- M. Renee' Johnson, Assistant Director  
Mural Policy – M. Renee' Johnson, Assistant Director  
Parkland Dedication Policy- Retro Credits- Ryan O'Connor, Assistant Director



DALLAS PARK AND RECREATION BOARD – PAGE 2  
ADMINISTRATION AND FINANCE COMMITTEE  
DALLAS CITY HALL Room 6FS / Videoconference  
THURSDAY, DECEMBER 9, 2021  
(8:30 A.M.)

**Handgun Prohibition Notice for Meetings of Governmental Entities**

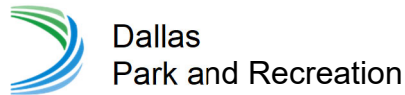
"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

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CITY SECRETARY  
DALLAS, TEXAS

Jeff Kitner, Chair  
VACANT, Vice Chair  
Harrison Blair  
Lane Conner  
Estanislao "Jr" Huerta  
Rudy Karimi  
Fonya Naomi Mondell  
Daniel Wood

2 1 1029

POSTED CITY SECRETARY  
DALLAS, TX

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DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE  
DALLAS CITY HALL Room 6FS- VIDEOCONFERENCE  
THURSDAY DECEMBER 9, 2021  
(9:30 A.M.)

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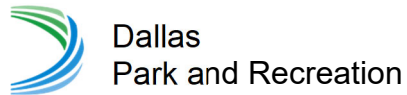
Link: <https://bit.ly/3xuqhvJ>

Password: nRDVp5urv66

CONSENT ITEMS

1. Job Order Contract (All) - Authorize two-year construction services contracts, with two one-year renewal options, for job order contracting services at City facilities with Brown & Root Industrial Services, LLC, Phoenix 1 Restoration & Construction, Ltd., and METCO Engineering, Inc., most advantageous proposers of fifteen - Not to exceed \$11,000,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$9,000,000.00) and General Funds (\$2,000,000.00) (subject to appropriations)
2. Judge Charles R. Rose (8) - Authorize a twelve-month extension of the Development Agreement with The Trust for Public Land for the Development of Judge Charles R. Rose Community Park located at 3200 Simpson Stuart Road – Financing: No cost consideration to the City
3. Kidd Springs (1) - Authorize a construction services contract with Gilbert May Inc DBA Phillips May Corporation, lowest responsive bidder of two responsive bids, for the construction of the Kidd Springs Park Japanese Garden renovations located at 700 West Canty Street – Not to exceed \$1,073,770.00. Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund).
4. Kidd Springs (1) - Authorize a liquidation of the Bid Bond from the construction services contract with C. Green Scaping, LP, in the amount of \$46,629.40, for the construction of the Kidd Springs Park Japanese Garden renovations located at 700 West Canty Street – Revenue: \$46,629.40 for forfeiture of Bid Bond.





DALLAS PARK AND RECREATION BOARD – PAGE 2  
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DALLAS CITY HALL Room 6FS / Videoconference  
THURSDAY, DECEMBER 9, 2021  
(9:30 A.M.)

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DALLAS, TEXAS



Dallas  
Park and Recreation

Public Notice

2 1 1030

**AGENDA**  
**DALLAS PARK AND RECREATION BOARD**  
**DALLAS CITY HALL Room 6FS - VIDEOCONFERENCE**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, DECEMBER 9, 2021 11:00 A.M.**

**POSTED** CITY SECRETARY  
DALLAS, TX

Arun Agarwal, President (District 15)

- |  |                                   |
|--|-----------------------------------|
| Estanislao "Jr" Huerta, District 1     | Ernest "Bo" Slaughter, District 8 |
| Fonya Naomi Mondell, District 2        | Maria Hasbany, District 9         |
| VACANT, District 3                     | Robb P. Stewart, District 10      |
| Harrison Blair District 4              | Jeff Kitner, District 11          |
| Lorena Tule-Romain, District 5         | Lane Conner, District 12          |
| Timothy W. Dickey, District 6          | Calvert Collins-Bratton 13        |
| Daniel Wood, Vice President District 7 | Rudy Karimi, District 14          |

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Link: <https://bit.ly/3DXaQi4>

Password: kpYtXuZY372

Members of the public wishing to speak should register *before 12 pm* Wednesday, December 8, 2021 by email to [yesenia.valdez@dallascityhall.com](mailto:yesenia.valdez@dallascityhall.com)

1. Public Speakers (on any business)
2. Approval of Minutes of the November 4, 2021 Park and Recreation Board Meeting

**SPECIAL RECOGNITION**

- Special Recognition of former Park Board member Barbara Barbee for her service to the Park and Recreation Board

**CONSENT AGENDA (3-8)**

**ADMINISTRATION AND FINANCE**

3. Master Agreement (All) - Authorize a three-year master agreement for bedding plants 6 inches or less for the Park and Recreation Department – from: **(1)** ABventure Designs, LLC. in the estimated amount of \$360,800.92, and **(2)** Katie Caroline Kippenbrock, LLC. dba Bread' n' Butter in the estimated amount of \$140,708.63, lowest responsive and responsible bidders of two - Total award not to exceed \$501,509.55- Financing: Current Funds (subject to annual appropriations)
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**DALLAS PARK AND RECREATION BOARD – PAGE 2**  
**DALLAS CITY HALL Room 6FS - VIDEOCONFERENCE**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY DECEMBER 9, 2021 11:00 A.M**

**PLANNING AND DESIGN**

5. Job Order Contract (All) - Authorize two-year construction services contracts, with two one-year renewal options, for job order contracting services at City facilities with Brown & Root Industrial Services, LLC, Phoenix 1 Restoration & Construction, Ltd., and METCO Engineering, Inc., most advantageous proposers of fifteen - Not to exceed \$11,000,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$9,000,000.00) and General Funds (\$2,000,000.00) (subject to appropriations)
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**ITEMS FOR INDIVIDUAL CONSIDERATION**

9. Board Meeting Schedule (All) - Authorize adoption of the proposed 2021-2022 Park and Recreation Board Meeting Schedule - Financing: No cost consideration to the City
10. Annual Report (All) - Authorize adoption of the Park and Recreation Board Annual Report for Fiscal Year 2020-2021 – Financing: No cost consideration to the City

**BRIEFINGS**

11. 2021 State Fair of Texas Recap - Ryan O'Connor, Assistant Director
12. Friends of Northaven Trail Update - M. Renee Johnson, Assistant Director
13. Parkdale Lake Land Donation - Ryan O'Connor, Assistant Director
14. Brimer Bill Briefing – Ryan O'Connor, Assistant Director

**DISCUSSION**

- Historic Designation of Reverchon Ballfield

**DALLAS PARK AND RECREATION BOARD – PAGE 3**  
**DALLAS CITY HALL Room 6FS - VIDEOCONFERENCE**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, DECEMBER 9, 2021 11:00 A.M**

**OTHER/NON-ACTION ITEMS**

15. Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Preston Ridge Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
16. Staff Announcements – Upcoming Park and Recreation Department Events
17. Next Park Board meeting, 10:00 am Thursday, January 13, 2022
18. Adjournment

**DALLAS PARK AND RECREATION BOARD – PAGE 4**  
**DALLAS CITY HALL Room 6FS - VIDEOCONFERENCE**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, DECEMBER 9, 2021 11:00 A.M**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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# Draft

Park and Recreation Board  
Dallas City Hall – Park and Recreation  
1500 Marilla Street 6FS  
Dallas, Texas 75201  
November 4, 2021 – 10:00 A.M.

Regular Meeting: Arun Agarwal, President, presiding

Present: Arun Agarwal, President; Daniel Wood, Vice-President; Harrison Blair, Calvert Collins-Bratton, Lane Conner, Timothy W. Dickey, Maria Hasbany, Estanislao “JR” Huerta, Rudy Karimi, Jeff Kitner, Fonya Mondell, Ernest “Bo” Slaughter, Robb Stewart, Lorena Tule-Romain – 14

Absent: -

Vacant: District 3

This was a virtual meeting held via Cisco Webex and in person in the 6FS conference room. The public were able to view the Open Session meeting on the internet. The public were also able to attend in person.

President Agarwal called the meeting to order at 10:08 a.m.

Agenda Item 1. Speakers – The following people registered to speak. Some of the speakers might no longer have been available or connected when it was their turn to speak.

Don Williams- Reverchon Park  
Richard Shaffer- Reverchon Baseball field  
David Preziosi- Reverchon Ball Field Restoration  
Gerry Mecca- Reverchon Ballfield  
Ann Margolin- Reverchon Ballfield  
Brian Barnett- Reverchon Ballfield  
Silvia Salinas- Reverchon Field

Agenda Item 2. A motion by Bo Slaughter seconded by Lorena Tule-Romain, to approve the minutes of the October 21, 2021 Park and Recreation Board meeting was carried by unanimous vote.

## **SPECIAL RECOGNITION**

- Special recognition of former Park Board member Amanda Schulz for her service to the park board.

## **CONSENT AGENDA (3-6)**

Agenda Item 3. Dallas Arboretum (9) - A motion by Robb Stewart, seconded by Rudy Karimi, Authorize a twenty-four (24) month annual funding agreement with the Dallas Arboretum and Botanical Society, Inc. in the amount of \$374,393.00 to provide services and program support within the city of Dallas for the period of January 1, 2022 through December 31, 2022 and in the amount of \$424,393 for the period of January 1, 2023 through December 31, 2023 – Not to exceed \$798,786.00 – Financing: General Fund (**considered by committee on November 4, 2021**), was carried by unanimous vote.

Agenda Item 4. Cedar Ridge Preserve (3) - A motion by Robb Stewart seconded by Rudy Karimi, Authorize a twelve (12) month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve in the amount of \$56,002.00 to provide services and programs within the city of Dallas for the period of January 1, 2022, through December 31, 2022 – Not to exceed \$56,002.00 – Financing: General Fund (**considered by committee on November 4, 2021**), was carried by unanimous vote.

Agenda Item 5. Texas Discovery Gardens (7) - A motion by Robb Stewart seconded by Rudy Karimi, Authorize a twelve-month funding agreement with Texas Discovery Gardens in the amount of \$138,569.00, approved as to form by the City Attorney, to provide community outreach services, horticulture information services and presentations at community centers and special facilities within the city of Dallas for the period of January 1, 2022 through December 31, 2022 – Not to exceed \$138,569.00 – Financing: General Fund (**considered by committee on November 4, 2021**), was carried by unanimous vote.

**Draft**  
Agenda Item 6. Twin Falls Park (3) – A motion by Robb Stewart, seconded by Rudy Karimi, Authorize interpretive signage in support of section “B” of the Park and Recreation Board Interpretive Signage Policy in connection with the Tribute to Arthello Beck Jr. sculpture at Twin Falls Park, located at 6300 South Polk Street – Financing: Office of Arts and Culture Collection Management Fund, was carried by unanimous vote.

### **ITEMS FOR INDIVIDUAL CONSIDERATION**

Director John Jenkins explained to the board the management agreement was not ready to be voted on and asked that they take no action on agenda item 7.

Agenda Item 7. The Board took no action on this item.

Management Agreement (14) - Authorize (1) declaration of approximately 3,280 square feet of undevelopable City-owned land unwanted and unneeded, located east of the intersection of Main and South Akard Streets, and authorize its sale to Main Street Investors Joint Venture, the abutting owner; and (2) a twenty-year management and maintenance agreement with one five-year renewal option, such renewal option to be approved by the Park Board, with Main Street Investors Joint Venture for the management and maintenance of an existing second and third floor balcony and an existing ground level patio area - Revenue: Park Fund \$345,000.00 – Revenue: \$345,000.00,

Agenda Item 8. Park Board Resolution (All)- A motion by Bo Slaughter seconded by Harrison Blair, Authorize Dallas Park and Recreation Board resolution supporting federal, state, and local efforts providing the COVID-19 vaccine., was carried by unanimous vote.

### **ITEM FOR RECONSIDERATION**

Manager John Reynolds explained to the board the contractor, C. Green Scaping is not able to fulfill the contract. Therefore, procedurally the board must vote to reconsider their vote from October 21, 2021.

Agenda Item 9. A motion by Robb Stewart seconded by Daniel Wood, for the Reconsideration of the Park and Recreation Board vote on October 21, 2021 authorizing a construction services contract with C. Green Scaping to perform work at Kidd Springs Japanese Garden – Financing: No cost consideration to the City **[Item #10 cannot be considered until the passage of item #9]**, was carried by unanimous vote.

Agenda Item 10. Kidd Springs Garden (1)- A motion by Robb Stewart seconded by JR Huerta, to deny the Authorization of construction services contract with C. Green Scaping, LP, lowest responsive bidder of three responsive bids, for the construction of the Kidd Springs Park Japanese Garden renovations located at 700 West Canty Street – Not to exceed \$932,588.00 Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund).[ Item from October 21, 2021], was carried by unanimous vote.

### **WORKSHOP**

Agenda Item 11. Reverchon Ballfield Restoration workshop- Board will review options and finalize the scope of work.

Ryan O’Connor presented. Board members were given 3 rounds for discussion in district order. The board provided their recommendations to staff.

### **EXECUTIVE SESSION – DIRECTOR’S PERFORMANCE REVIEW**

Closed Session

Agenda Item 12. Clarification of the performance rating of the Director of Park and Recreation, John D. Jenkins – Tex Govt Code 551.074

The Park and Recreation Board entered into closed session at 1:56pm.

The Park and Recreation Board entered back into open session at 2:53pm.

In open session President Agarwal read in to the record that Director Jenkins received a 5% merit increase.



## OTHER/NON-ACTION ITEMS

Agenda Item 13. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Friends of Preston Ridge Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

Board announcements:

Maria Hasbany announced the White Rock Hills Park celebration on Saturday, November 6, 2021 from 10:00am to 1:00pm.

Fonya Mondell announced yoga event at Samuel Grand Park on Saturday, November 6, 2021 at 10:00am.

Rudy Karimi announced a Neighbors United Kickball game, Dallas Police Department vs. the Neighborhood Association at Willis Winters Park on Saturday November 13, 2021 at 1:00pm.

Tim Dickey announced The Trinity River Audubon Center had a successful fundraising event- Songbirds and Supper. Where they were able to raise over \$73,000.

Daniel Wood announced the Rolling Stones concert that took place on November 2, 2021 at the Cotton Bowl in Fair Park, the World Food Championships on November 5 through November 7, 2021 at Centennial Hall in Fair Park.

Agenda Item 14. Staff Announcements – Upcoming Park and Recreation Department Events.

None.

Agenda Item 15. Next Park Board meeting (RETREAT). The next Park Board meeting will be Thursday, November 18, 2021 at 9:00 a.m.

Agenda Item 16. President Agarwal adjourned the Board meeting at 3:02pm.

Anthony M. Becker, Secretary  
Park and Recreation Board

Arun Agarwal, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.



**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** December 9, 2021

**COUNCIL DISTRICT:** All

**STAFF:** Renee Johnson, (214) 670-8871

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**SUBJECT**

Authorize a three-year master agreement for bedding plants 6 inches or less for the Park and Recreation Department - from: **(1)** ABventure Designs, LLC. in the estimated amount of \$360,800.92, and **(2)** Katie Caroline Kippenbrock, LLC. dba Bread' n' Butter in the estimated amount of \$140,708.63, lowest responsive and responsible bidders of two - Total award not to exceed \$501,509.55- Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

The purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

This master agreement will be used for the purchase and delivery of horticultural materials, specifically bedding plants for the beautification of parks, medians, recreation centers, golf courses and other areas throughout the City.

Plants will be purchased in season and on an as-needed basis. All materials requested will be used for the purpose of establishing or replacing new flower beds where maintenance and repairs have been performed on the City's landscapes at various locations and facilities.

**MWBE INFORMATION**

In accordance with the City's Business Inclusion and Development (BID) Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE %</b>	<b>M/WBE \$</b>
\$501,509.55	Goods	32.00%	53.24%	\$267,000.00
• This contract exceeds the M/WBE goal				

## **BID INFORMATION**

The following bids were received from solicitation number BP21-00015961 and were opened on June 25, 2021. This master agreement is to be awarded by line to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*ABventure Designs, LLC.	1705 Port Millstone Trail St. Paul, TX 75098	\$360,800.92
*Katie Caroline Kippenbrock LLC. dba Bread' n' Butter	7200 N. Stemmons Freeway Dallas, TX 75247	\$140,708.63

## **OWNERS**

### **ABventure Designs, LLC.**

Adrienne Brumfield, President

### **Katie Caroline Kippenbrock LLC.**

#### **dba Bread' n' Butter**

Katie Caroline Kippenbrock, President

## **PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)**

On October 23, 2019, City Council authorized a three-year master agreement for the purchase of bedding plants, sod, seed and trees with Justin Seed Company, Inc. and SRH Trees, Inc. by Resolution No. 19-1674.

## **FISCAL INFORMATION**

\$501,509.55 – Financing: Current Funds (subject to annual appropriations)

## **COMMITTEE ACTION**

The Park and Recreation Board Administration and Finance Committee will consider this request on December 9, 2021 and will present its recommendation to the full Park and Recreation Board on December 9, 2021.

This item has been tentatively scheduled for City Council consideration on January 12, 2022. The Office of Procurement Services is coordinating the Council item on our behalf.

## **STAFF RECOMMENDATION**

Staff recommends approval of this master agreement.

**BID AGENDA APPROVAL COVER SHEET**

<b>Project Meets BID Requirements</b>	<b>Total M/WBE</b>	<b>53.24%</b>	<b>21-1969</b>
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Agenda Date: 12/8/2021

Prime: AB Venture/Bread and Butter

Project: Bedding Plants

**Total Local:** \$233,800.92 **Total Non-Local:** \$267,708.63

**Local**

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	Rubials		\$140,000.00	27.9157%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
<b>Total M/WBE</b>			<b>\$140,000.00</b>	<b>27.9157%</b>
Non-M/WBE			\$93,800.92	18.7037%
Total Local			\$233,800.92	46.6194%

**Non-Local**

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	AB Venture		\$127,000.00	25.3235%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
<b>Total M/WBE</b>			<b>\$127,000.00</b>	<b>25.3235%</b>
Non-M/WBE			\$140,708.63	28.0570%
Total Non-Local			\$267,708.63	53.3806%

**Total Action** **\$501,509.55** **100.0000%**

**BID AGENDA APPROVAL COVER SHEET**





**CITY OF DALLAS**  
**Office of Economic Development - Business and Workforce Inclusion**  
**Contractor's Affidavit - Schedule of Work and Actual Payment (BWI-FRM-213)**

Project Name: Bedding Plants 6" or Less Bid/Contract #: BP21-00015961

**Instructions:**

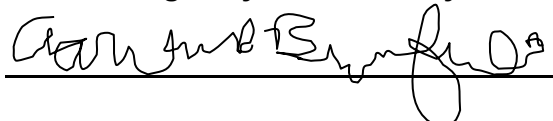
- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; M/WBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Purchase of Bedding Plants 6" or less	VC21709	Adventure Designs, LLC WBENC-WBE2100804	Adrienne Brumfield 1705 Port Millstone Trail, St. Paul, TX 75098	B	N	\$ 127,000.00	35.20%		
Notes:									
Bruce Miller Nursery		Bruce Miller Nurseries	Steve Bayouth, 1000 East Beltline Road, Richardson, TX 75081 972 238 0204	Non	L	\$ 93,800.00	26.00%		
Notes:									
Ruibal's		Ruibals	Mark Ruibal 601 S Pearl, Expy, Dallas, TX 75201	H	L	\$ 140,000.00	38.80%		
Notes:									
							0.00%		
Notes:									
							0.00%		
Notes:									
							0.00%		

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Notes:									
							0.00%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
							0.00%			
Notes:										
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Notes:										
[Note: Totals and Percentages will automatically calculate.]						<b>Total Bid Amount:</b>	<b>\$ 360,800.00</b>	<b>100.00%</b>	<b>\$ -</b>	<b>\$ -</b>

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of M/WBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

**Officer's Signature:** 

Title: CEO/Founder

**Printed Name:** Adrienne Brumfield

Date: October 15, 2021

**Company Name:** Adventure Designs



**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Ethnic Workforce Composition Report (BWI-FRM-627)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. *Please DO NOT use the “Enter” key.*)

**Company name:** ABventure Designs

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**Address:** 1705 Port Millstone Trail, St. Paul, TX 75098

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**Bid #:** BP21-00015961

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**Telephone Number:** 469 - 661 - 9005 Ext.

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**Email Address:** adrienne@abventuredesigns.com

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**Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.**

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial		1				1				
Professional		1				1				
Technical										
Office/Clerical	1				1					
Skilled										
Semiskilled										
Unskilled										
Seasonal	1				1					
<b>Totals:</b>	2	2			2	2				
<b># of employees living in Dallas:</b>	0	0			0	0				
<b>Total % of employees living in Dallas</b>			0							

  
 Officer's Signature

**Adrienne Brumfield**

Typed or Printed Name

**CEO/Founder**

Title

**09/07/2021**

Date





**CITY OF DALLAS**  
**Office of Economic Development - Business and Workforce Inclusion**  
**Contractor's Affidavit - Schedule of Work and Actual Payment (BWI-FRM-213)**

Project Name: **Bedding Plants 6 inches or less** Bid/Contract #: **BP21-00015961**

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; M/WBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	
Supply Bedding	356455	Bread 'n' Butter	Katie Kippenbrock	LLC		\$ 140,705.63	100.00%			
Notes:							0.00%			
Notes:							0.00%			
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Notes:							0.00%			
[Note: Totals and Percentages will automatically calculate.]						<b>Total Bid Amount:</b>	<b>\$ 140,705.63</b>	<b>100.00%</b>	<b>\$ -</b>	<b>\$ -</b>

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of M/WBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

<b>Officer's Signature:</b>	<i>Katie Kippenbrock</i>					Title:	owner		
<b>Printed Name:</b>	Katie Kippenbrock					Date:	November 1, 2021		
<b>Company Name:</b>	Bread 'n' Butter								



**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** December 9, 2021

**COUNCIL DISTRICT(S):** ALL

**STAFF:** Crystal R. Ross, (214) 670-8847  
Rocky Vaz, (214) 670-4275

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**SUBJECT**

Authorize a three-year agreement with the American National Red Cross (Red Cross), the Dallas Chapter, to permit the temporary use of Park and Recreation facilities, as Red Cross public shelter during a declared or undeclared natural disaster or other condition or event requiring the activation of the disaster relief functions of the Red Cross - Financing: No cost consideration to the City

**BACKGROUND**

For years, the American National Red Cross, in conjunction with the Department of Emergency Management, have utilized Park and Recreation facilities as Emergency Shelters to house displaced citizens of Dallas, Dallas County and others as needed. This agreement was drafted to formally address the responsibilities of the American Red Cross and the Park and Recreation Department. In January 2008, the Park and Recreation Board and the City Council approved the original shelter usage agreement which did not have terms but rather a convenience clause. In 2014 the City and the American National Red Cross entered into a three-year agreement with no renewals. An official agreement has not been in place since 2017.

The proposed shelter agreement provides that in the event of a disaster and/or evacuation to Dallas, the City of Dallas Park and Recreation facilities may be used as shelter sites.

Proposed deal points:

1. The City will not charge the Red Cross a fee for use of the premises.
2. The Red Cross has primary responsibility for the operation of the shelter sites and will designate a Shelter Manager.
3. City will appoint a Facility Coordinator who will coordinate use of City facilities with the Red Cross Shelter Manager.

Authorize a three-year agreement with the American National Red Cross (Red Cross), the Dallas Chapter, to permit the temporary use of Park and Recreation facilities, as Red Cross public shelter during a declared or undeclared natural disaster or other condition or event requiring the activation of the disaster relief functions of the Red Cross - Financing: No cost consideration to the City- **Page 2**

4. The Shelter Manager and Facility Coordinator will conduct a pre-inspection survey of the shelter(s) before they are turned over to the Red Cross.
5. The City's Facility Coordinator will, on request and if feasible, appoint a Foodservice Manager and Facility Custodian. The Foodservice Manager will establish a feeding schedule and determine foodservice inventory and supply needs. The Facility Custodian will establish and direct the sanitation inventory and supply needs.
6. The Red Cross will pay or reimburse the City for all food and sanitation supplies as approved by the Shelter Manager and used in the course of operating the shelters.
7. The Red Cross will provide for safety and security inside of the shelters.
8. The Agreement is revocable upon 30 days' notice by either party. Upon termination, the Red Cross will vacate the premises and repair any damages, ordinary wear and tear excepted, caused by its occupancy at its sole expense.
9. The Red Cross will indemnify the City, its officers, its agents and employees.
10. The Red Cross shall carry insurance coverage in the amounts specified by the City in addition to City being named as additional insured on the Red Cross' General Liability Coverage.

#### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 7, 2014 the Park and Recreation Board authorized the agreement with the American National Red Cross

On September 24, 2014, the City Council authorized a three-year agreement with the American National Red Cross via Resolution 14-1599

On December 9, 2021 the Park and Recreation Board authorized a three-year agreement with the American National Red Cross

On January 12, 2022 the Office of Emergency Management will take the three-year agreement with the American National Red Cross to City Council to be considered for approval.

#### **FISCAL INFORMATION**

No cost consideration to the City.

#### **COMMITTEE ACTION**

The Administration and Finance Committee will consider this item December 9, 2021 and will be considered by the full Park and Recreation Board on the same day.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** December 9, 2021

**COUNCIL DISTRICT(S):** All

**STAFF:** Trent Williams, (214) 670-1807

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**SUBJECT**

Authorize two-year construction services contracts, with two one-year renewal options, for job order contracting services at City facilities with Brown & Root Industrial Services, LLC, Phoenix 1 Restoration & Construction, Ltd., and METCO Engineering, Inc., most advantageous proposers of fifteen - Not to exceed \$11,000,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$9,000,000.00) and General Funds (\$2,000,000.00) (subject to appropriations)

**BACKGROUND**

This action will authorize construction services contracts to provide job order contracting services for repairs, alterations, renovations, remediation, and minor construction at City facilities including Aquatic facilities, Athletic facilities, Cedar Ridge Preserve, Arboretum, Golf Courses, Park Pavilions, Recreation Centers, Audubon, and Elm Fork facilities. Services will be performed on one or more of the following building systems: accessibility components, building envelopes, heating, venting, and air-conditioning (HVAC) systems, electrical systems, plumbing systems, interior finishes, exterior finishes, historical facility components, and roofing systems.

This action does not encumber funds. The purpose of a job order services contract is to establish firm pricing for the above-mentioned services, for a specified term, which are ordered on an as-needed basis.

Brown & Root Industrial Services, LLC, Phoenix 1 Restoration & Construction, Ltd., and METCO Engineering, Inc. were selected by an evaluation committee as the most advantageous proposers to the City, in accordance with the City of Dallas procurement guidelines.

This is a contract with year-one cost limit of \$5,500,000 and for years two and three \$2,750,000, each year. Projects would be funded on an as-needed basis, up to these limits. The total with the base amount of \$5,500,000 and two additional years of \$2,750,000 would be \$11,000,000.

Authorize two-year construction services contracts, with two one-year renewal options, for job order contracting services at City facilities with Brown & Root Industrial Services, LLC, Phoenix 1 Restoration & Construction, Ltd., and METCO Engineering, Inc., most advantageous proposers of fifteen - Not to exceed \$11,000,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$9,000,000.00) and I Funds (\$2,000,000.00) (subject to appropriations)- **Page 2**

The following chart illustrates Brown & Root Industrial Services, LLC's contractual activities with the City of Dallas for the past three years.

	<u>PBW</u>	<u>DWU</u>	<u>PKR</u>	<u>TWM</u>
Projects Completed	47	0	7	0
Change Orders	20	0	6	0
Projects Requiring Liquidated Damages	0	0	0	0
Projects Completed by Bonding Company	0	0	0	0

The following chart illustrates Phoenix 1 Restoration & Construction, Ltd.'s contractual activities with the City of Dallas for the past three years.

	<u>PBW</u>	<u>DWU</u>	<u>PKR</u>	<u>TWM</u>
Projects Completed	3	0	5	0
Change Orders	9	0	7	0
Projects Requiring Liquidated Damages	0	0	0	0
Projects Completed by Bonding Company	0	0	0	0

The following chart illustrates METCO Engineering, Inc.'s contractual activities with the City of Dallas for the past three years.

	<u>PBW</u>	<u>DWU</u>	<u>PKR</u>	<u>TWM</u>
Projects Completed	31	0	137	0
Change Orders	0	0	0	0
Projects Requiring Liquidated Damages	0	0	0	0
Projects Completed by Bonding Company	0	0	0	0

### **ESTIMATED SCHEDULE OF PROJECT**

Begin Construction            January    2021  
 Complete Construction      January    2025

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 4, 2021, the Park and Recreation Board authorized a contract with METCO Engineering, Inc.

Authorize two-year construction services contracts, with two one-year renewal options, for job order contracting services at City facilities with Brown & Root Industrial Services, LLC, Phoenix 1 Restoration & Construction, Ltd., and METCO Engineering, Inc., most advantageous proposers of fifteen - Not to exceed \$11,000,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$9,000,000.00) and I Funds (\$2,000,000.00) (subject to appropriations)- **Page 3**

**FISCAL INFORMATION**

Fund	FY 2021-2023	FY 2024	FY 2025
Park and Recreation Facilities (B) Funds (2017 General Obligation Bond Funds)	\$4,500,000.00	\$2,250,000.00	\$2,250,000.00
General Funds	\$1,000,000.00	\$500,000.00	\$500,000.00
Total	\$5,500,000.00	\$2,750,000.00	\$2,750,000.00

Original Contract	\$5,500,000.00
Supplemental Agreement No. 1	\$2,750,000.00
Supplemental Agreement No. 2	<u>\$2,750,000.00</u>
 Total not to exceed	 \$11,000,000.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$11,000,000.00	Construction	25%	N/A	N/A
Job Order contracting services at City facilities require 25.00% M/WBE participation. M/WBE participation efforts will be made at the time each contract is awarded.				

**PROCUREMENT INFORMATION**

The following fifteen proposals were received and opened on September 10, 2021. The proposers were ranked as follows:

\*Denotes successful proposers



Authorize two-year construction services contracts, with two one-year renewal options, for job order contracting services at City facilities with Brown & Root Industrial Services, LLC, Phoenix 1 Restoration & Construction, Ltd., and METCO Engineering, Inc., most advantageous proposers of fifteen - Not to exceed \$11,000,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$9,000,000.00) and I Funds (\$2,000,000.00) (subject to appropriations)- **Page 2**

**Proposers**

**Rank**

*Brown & Root Industrial Services, LLC 2451 Crystal Drive, Suite 425 Arlington, Virginia 22202	1
*Metco Engineering, Inc. 3333 Lee Parkway, Suite 600 Dallas, Texas 75219	2
*Phoenix 1 Restoration & Construction, Ltd. 14032 Distribution Way Farmers Branch, TX 75234	3
Azteca	4
3i Contracting LLC	5
LMC Corporation	6
Big Sky Construction Co., Inc.	7
Basic IDIQ	8
Compass Roofing	9
Post L Group	10
IDA/ACS	11
F.H. Paschen, S.N. Nielsen & Associates LLC	12
Gomez Floor Covering, Inc.	13
Real Network Services, Inc.	14
SDB Contracting Services	15

**OWNER**

Nelson A. Dupuy, President  
Brown & Root Industrial Services, LLC  
2451 Crystal Drive, Suite 425  
Arlington, Virginia 22202

Barry Bagheri, President  
Metco Engineering, Inc.  
3333 Lee Parkway, Suite 600  
Dallas, Texas 75219

Dale C. Sellers, President  
Phoenix 1 Restoration & Construction, Ltd.  
14032 Distribution Way Farmers Branch, TX 75234





**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Ethnic Workforce Composition Report (BWI-FRM-627)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the "Enter" key.)

**Company name:** Brown & Root Industrial Services, LLC

**Address:** 415 E. Airport Freeway, Suite 280, Irving, TX 75062

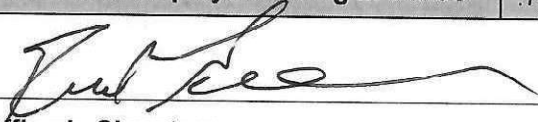
**Bid #:** CIZ21-PKR-2012

**Telephone Number:** 703 - 628 - 5491 Ext.

**Email Address:** Rick.Farrag@brownandroot.com

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	582	56	461	40	29	10	70	4	22	2
Professional	572	131	458	96	35	14	66	13	13	8
Technical	602	182	290	66	200	87	59	12	53	17
Office/Clerical	417	235	323	165	45	25	40	32	9	13
Skilled	3429	163	2055	80	435	48	810	18	129	17
Semiskilled	1453	63	855	35	365	15	180	10	53	3
Unskilled	451	259	214	151	105	50	105	48	27	10
Seasonal	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
<b>Totals:</b>	7506	1089	4656	633	1214	249	1330	137	306	70
<b># of employees living in Dallas:</b>	58	10	23	4	4	1	29	3	2	1
<b>Total % of employees living in Dallas</b>			.79							

  
 \_\_\_\_\_  
 Officer's Signature

**Rick Farrag**  
 \_\_\_\_\_  
 Typed or Printed Name

**Vice President**  
 \_\_\_\_\_  
 Title

**10/25/2021**  
 \_\_\_\_\_  
 Date



**CITY OF DALLAS**  
**Office of Economic Development - Business and Workforce Inclusion**  
**Contractor's Affidavit - Schedule of Work and Actual Payment (BWI-FRM-213)**

Project Name: Department of Parks & Recreation Job Order Contracting Services - ordered as needed

Bid/Contract #: **CIZ21-PKR-2012**

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; MWBE Certification Number (if applicable).

Column 4: List firm(s), contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits);

N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.


Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
TBD	VC15293	<b>Brown &amp; Root Ind Svcs LLC</b>	Doug Whitmarsh 713-980-3250	NON	L	TBD	TBD	TBD	TBD
Notes:		415 E. Freeway	Irving, TX 75062						
TBD	VS000080762	<b>NACCO 200512366</b>	Lynn Dunlop 972-620-9975	W	L	TBD	TBD	TBD	TBD
Notes:		11577 Goodnight Ln	Dallas, TX 75229			2005123666			
TBD	N/A	<b>Silver Bullet Const</b>	Tommy Johansen 817-886-0986	W	L	TBD	TBD	TBD	TBD
Notes:		4401 Little Rd.	Arlington, TX 76016			WBE1700303			
TBD	354710	<b>Texas Roof Mgmt</b>	Alan Musick 972-272-7663	W	L	TBD	TBD	TBD	TBD
Notes:		728 Lingco Dr.	Richardson, TX 75081			WF58100B0920			
TBD	VS000088576	<b>Painters USA</b>	Derek Chambers 603-653-8715	W	L	TBD	TBD	TBD	TBD
Notes:		2131 N Collins St.	Arlington, TX 76016			2005125460			
TBD	N/A	<b>Cowboy A/C &amp; Heat</b>	Alfred Fulton 214-570-1540	B	L	TBD	TBD	TBD	TBD
Notes:		13575 Goldmark Dr.	Su-A106 Dallas, TX 75240			BMDB95165N1221			
TBD	N/A	<b>Allen &amp; Company</b>	Bob Allen 817-887-9801	W	L	TBD	TBD	TBD	TBD
Notes:		1600 California Pwy	N., Fort Worth, TX 76115			WF5815568N1022			

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
TBD	VS0000051772	<b>Butler &amp; Butler</b> P.O. Box 297 Lancaster, TX 75146	Kevin Butler 972-636-8053	B	N	TBD	TBD	TBD	
Notes: BMDB06629Y0817									
TBD	N/A	<b>MEC Technical Svcs</b> 123 Cottonwood Dr. Fate, TX 75189	Deborah McFarland 214-243-5782	W	N	TBD	TBD	TBD	
Notes: WFWB26327N1020									
TBD	N/A	<b>C.T &amp; S. Metalworks</b> 1513 Maryland Dr. Irving, TX 75061	Janet Witter 972-554-9629	W	L	TBD	TBD	TBD	
Notes: WFDE49752Y0519									
TBD	N/A	<b>CKW Commercial</b> 1335 W Campbell Richardson, TX 75080	Jessica Hilderbrand 972-644-9411	W	L	TBD	TBD	TBD	
Notes: WFWB55234N0819									
TBD	342318	<b>LCA Environmental</b> 13221 Bee St. Farmers Branch, TX 75234	Thomas Hale 972-241-6680	W	L	TBD	TBD	TBD	
Notes: WFD05385N1121									
Notes: #VALUE!									
Notes: #VALUE!									
Notes: #VALUE!									
						<b>Total Bid Amount:</b>	TBD	<b>#VALUE!</b>	TBD \$

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of M/WBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

**Officer's Signature:**  \_\_\_\_\_ Title: Vice President  
**Printed Name:** Rick Farrag Date: August 24, 2021  
**Company Name:** Brown & Root Industrial Services, LLC





**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Ethnic Workforce Composition Report (BWI-FRM-627)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. *Please DO NOT use the “Enter” key.*)

**Company name:** METCO Engineering, Inc

---

**Address:** 3333 Lee Parkway #600

---

**Bid #:** CIZ21-PKR-2012

---

**Telephone Number:** 972 - 740 - 0361 Ext.

---

**Email Address:** garet@metcoengineering.com

---

**Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.**

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	1	1							1	1
Professional	1	1							1	1
Technical	2		1						1	
Office/Clerical										
Skilled	1	1							1	1
Semiskilled	2		2							
Unskilled										
Seasonal		4				2		2		
<b>Totals:</b>	7	7	3			2		2	4	3
<b># of employees living in Dallas:</b>	5	5	2			2		2	4	3
<b>Total % of employees living in Dallas</b>			85							

Officer's Signature

**Garet McInroe**

Typed or Printed Name

Program Manager

Title

**10/25/21**

Date



**CITY OF DALLAS**  
**Office of Economic Development - Business and Workforce Inclusion**  
**Contractor's Affidavit - Schedule of Work and Actual Payment (BWI-FRM-213)**

Project Name: City of Dallas Park and Rec Job Order Contract

Bid/Contract #: CIZ21-PKR-2012

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 6: Indicate firm's location as L=local (within Dallas county limits);  
 N=Non-local (Outside Dallas county limits).

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 3: List name of firm; MWBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.


Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Electrical		Nupower Systems & Services	P.O. Box 201892 Arlington, TX 76006	B	L	\$ 500,000.00	25.00%		
Notes:									
HVAC		METCO Engineering	3333 Lee Parkway #600 Dallas TX			\$ 1,500,000.00	75.00%		
Notes:								0.00%	
Notes:								0.00%	
Notes:								0.00%	
Notes:								0.00%	

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
						0.00%			
Notes:									
						0.00%			
Notes:									
						0.00%			
Notes:									
						0.00%			
Notes:									
						0.00%			
Notes:									
						0.00%			
Notes:									
						0.00%			
Notes:									
					<b>Total Bid Amount:</b>	<b>\$ 2,000,000.00</b>	<b>100.00%</b>	<b>\$ -</b>	<b>\$ -</b>

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of M/WBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

**Officer's Signature:**  Title: Program Manager

**Printed Name:** Garet Mchroe Date: 09/10/21

**Company Name:** METCO Engineering, inc



## Vendor Profile: Certifications

General	Public Profile	Users	Commodity Codes	Contacts & Owners	Comments	<b>Certifications</b>	Contracts	Site Visits
Reports								

**NuPower Systems & Services**

System Vendor Number: **20159561**

New Record

### Current Certifications

Type	Action	Effective	Renewal	Organization	Actions
MBE	Annual	7/12/2021	7/31/2023	North Central Texas Regional Certification Agency	<a href="#">View</a> 

[Customer Support](#)

[Home](#) | [Print This Page](#) | [Print To PDF](#) | [Translate](#)

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**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Ethnic Workforce Composition Report (BWI-FRM-627)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the “Enter” key.)

**Company name:** Phoenix I Restoration and Construction, Ltd

---

**Address:** 14032 Distribution Way, Farmers Branch, TX 75234

---

**Bid #:** City of Dallas Parks and Recreation Department-Job Order Contracting

---

**Telephone Number:** 214 - 902 - 0111 Ext.

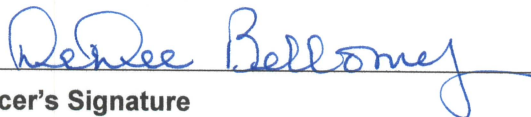
---

**Email Address:** dbellomy@phoenix1.org

---

**Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.**

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	2	2	2	2						
Professional	2		2							
Technical	1		1							
Office/Clerical		8		8						
Skilled	74		41		1		32			
Semiskilled	25	1	10	1			15			
Unskilled										
Seasonal										
<b>Totals:</b>	104	11	56	11	1		47			
<b># of employees living in Dallas:</b>	34	4								
<b>Total % of employees living in Dallas</b>			33%							

  
 \_\_\_\_\_  
**Officer's Signature**

**DeDee Bellomy**  
 \_\_\_\_\_  
**Typed or Printed Name**

**Office Manager**  
 \_\_\_\_\_  
**Title**

**11/4/2021**  
 \_\_\_\_\_  
**Date**



**CITY OF DALLAS**  
**Office of Economic Development - Business and Workforce Inclusion**  
**Contractor's Affidavit - Schedule of Work and Actual Payment (BWI-FRM-213)**

Project Name: City of Dallas Parks and Recreation Department - Job Order Contracting Bid/Contract #: \_\_\_\_\_

**Instructions:**

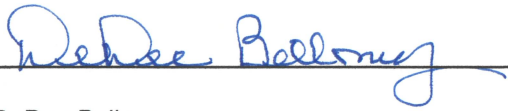
- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
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- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Mechanical		NTD Mechanical	Carmen Smith, 2477 Merritt Dr., Garland, TX 75041, 469.323.0454	W	L	TBD	#VALUE!		
Notes:									
General Contractor		Instant Rain Designs/dba Slaughter Services-WFWB15962N0620	Teri Slaughter, 5311 Parkland Ave, Dallas, TX 75235, 469.767.4565-	W	L	TBD	#VALUE!		
Notes:									
Roofing		Texas Roof Management, Inc-WFWB72589N0818	Catherine Awtrey, 728 Lingo Dr., Richardson, TX, 972.272.7663 -	W	L	TBD	#VALUE!		
Notes:									
Electrical		Integrus Electric Ltd-HUB135249006390	Tammy Fudge, 11421 Chairman Dr., Dallas, TX 75234, 972.538.0439	W	L	TBD	#VALUE!		

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Notes:									
Waterproofing		Jean's Waterproofing SCTRCA-216129052	Linda DePippo, 301 Main Plaza #400, New Braunfels, TX, 830.557.4240	W	N	TBD	#VALUE!		
Notes:									
Provide Skilled Labor		LeVis Consulting Group, Inc- HUB1451729429500	Monica Bailey Jackson, 600 Six Flags Dr., #435, Arlington, TX, 817.652.2955	W		TBD	#VALUE!		
Notes:									
Consultant		PSA Constructors, Inc -DBE - BMDB3774N1019	Patrick Aliu, 2730 N. Stemmons, Dallas, TX 75207, 214.879.1004	M		TBD	#VALUE!		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
							#DIV/0!			
Notes:										
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Notes:										
							#DIV/0!			
Notes:										
[Note: Totals and Percentages will automatically calculate.]						<b>Total Bid Amount:</b>	\$ -	#VALUE!	\$ -	\$ -

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of M/WBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

**Officer's Signature:**   
**Printed Name:** DeDee Bellomy  
**Company Name:** Phoenix I Restoration and Construction, Ltd.

Title: Office Manager  
Date: November 4, 2021



**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Project Information Sheet (BWI-FRM-211)**

**Date:** 10/25/21

**Proposed Agenda Date:** 12/8/21

**Construction**  
**Amount:** \$11,000,000

**Architecture and Engineering**  
**Amount:**

**Supplemental Agreement #**  
**Overall Amount:**

**Change Order #**  
**Overall Amount:**

**Professional Services**  
**Amount:**

**Supplemental Agreement #**  
**Overall Amount:**

**Department:** PKR  
**Project Name:** Job Order Contracting Services  
**Contract Number:** CIZ21-PKR-2012

**Project Description/Scope of Work:** Maintenance, Repair, Alteration, Renovation, Remediation and Minor Construction at PKR Facilities such as Aquatic facilities, Athletic Fields, Cedar Ridge Reserve, Arboretum, Golf Courses, Park Pavilions, Recreation Centers, Audubon (TRAC), Elm Fork Facilities

**Subcontracting Opportunities:**

**Project Manager:** Johnnie Brumfield  
**Phone:** 214-670-3059  
**Email:** johnnie.brumfield@dallascityhall.com

**Recommended Vendor:** Brown & Root, Metco, Phoenix 1  
**Intent to Award On:** December 8, 2021  
**Contact Person:** Johnnie Brumfield  
**Phone:** 214-670-3059  
**Email:** johnnie.brumfield@dallascityhall.com

**Does this project have federal funds?** no

**If applicable what is the DBE goal?**

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** December 9, 2021  
**COUNCIL DISTRICT:** 8  
**STAFF:** John Lawrence, (214) 670-4073

---

**SUBJECT**

Authorize a twelve-month extension of the Development Agreement with The Trust for Public Land for the Development of Judge Charles R. Rose Community Park located at 3200 Simpson Stuart Road – Financing: No cost consideration to the City

**BACKGROUND**

This action will authorize exercise of a twelve-month extension of the agreement, which was executed on June 19, 2021, so that The Trust for Public Land (TPL) can undertake construction of Phase 1 of the project. If the extension is approved the agreement will terminate June 18, 2022.

On April 4, 2019, the Park Board authorized a two-year Development Agreement with TPL, with one twelve-month extension, subject to Park Board approval, for the development of Judge Charles R. Rose Community Park. TPL anticipates being ready to bid Phase 1 of the project in January 2022.

It was the intent of the parties to extend the contract this spring but due to unforeseen delays the parties did not meet this deadline. With TPL ready to bid the project this January, exercising the extension of the agreement at this time will allow TPL to move forward with bidding and construction of Phase 1.

After bids are received, and construction begins, staff and TPL will assess the anticipated construction schedule to determine if additional time is needed for TPL to complete the project. If construction is anticipated to extend beyond June 2022 the City will enter into a new development agreement with TPL, subject to Park Board and Council authorization.

TPL funded design of the project. TPL is also funding Phase 1 construction of the project with no cost consideration to the City.

Staff recommends approval of this extension of the agreement.



### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Park and Recreation Board was briefed on the Five Mile Creek Urban Greenbelt Master Plan on February 28, 2019.

The Park and Recreation Board approved the Five Mile Creek Urban Greenbelt Master Plan on February 28, 2019.

The Park and Recreation Board approved a Development Agreement, acquisition from TPL 40.43 acres of land (Judge Charles R. Rose Community Park), and dedication of said land as parkland upon acquisition on April 4, 2019.

On April 24, 2019 City Council approved a Development Agreement, acquisition from TPL 40.43 acres of land (Judge Charles R. Rose Community Park), and dedication of said land as parkland upon acquisition

### **FISCAL INFORMATION**

This item has no cost consideration to the City

### **COMMITTEE ACTION**

The Planning and Design Committee will consider this item on December 9, 2021 and will present a recommendation to the Park and Recreation Board on the same day.

This item does not require Council action.

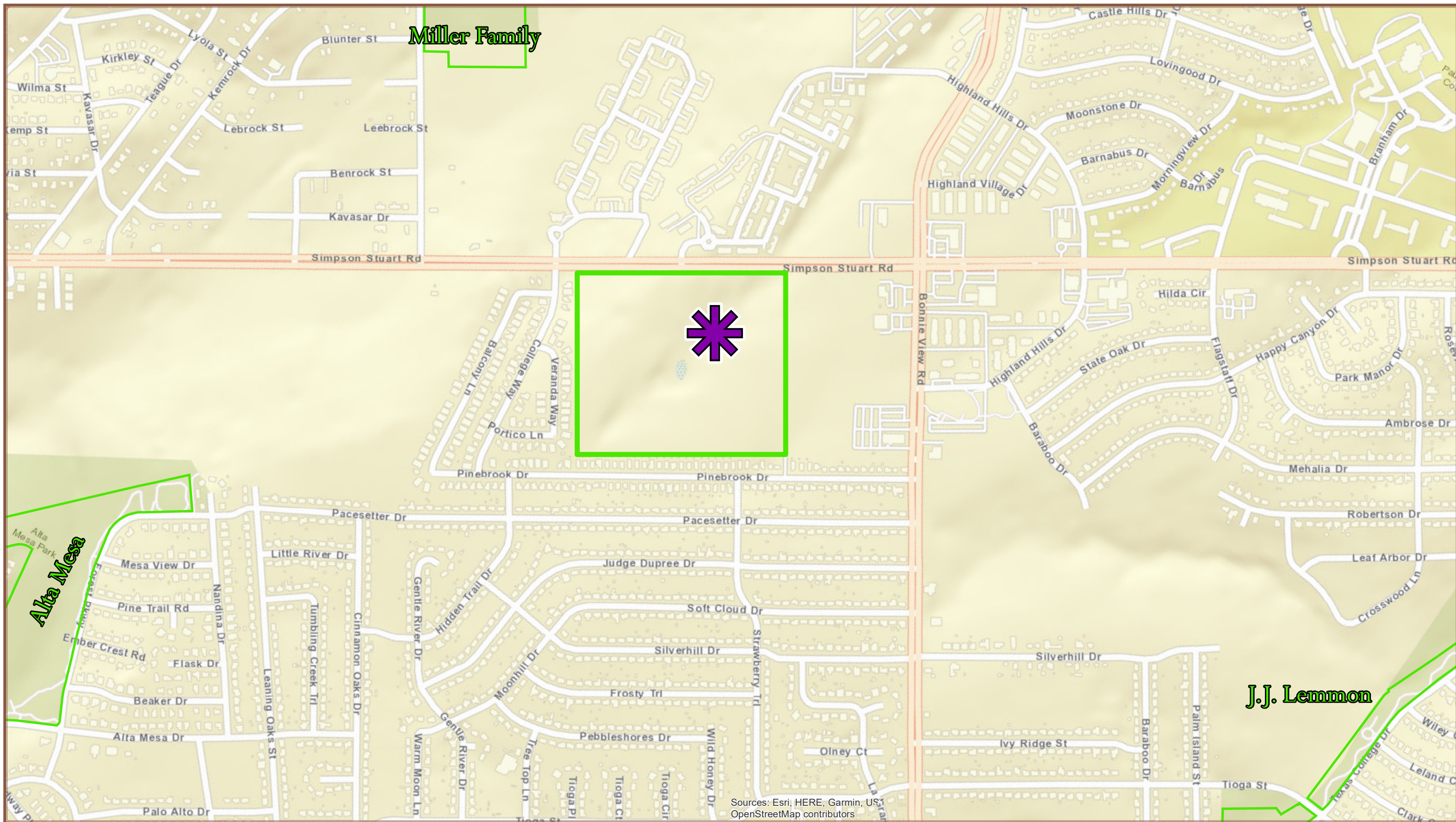
### **STAFF RECOMMENDATION**

Staff recommends approval of this extension of the agreement.

### **ATTACHMENT**

Map





Sources: Esri, HERE, Garmin, USGS, OpenStreetMap contributors



Judge Charles Rose, Sr. Park  
3200 Simpson Stuart Rd

District  
8



**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** December 9, 2021

**COUNCIL DISTRICT(S):** 1

**STAFF:** John Lawrence, (214) 670-4073

---

**SUBJECT**

Authorize a construction services contract with Gilbert May Inc DBA Phillips May Corporation, lowest responsive bidder of two responsive bids, for the construction of the Kidd Springs Park Japanese Garden renovations located at 700 West Canty Street – Not to exceed \$1,073,770.00. Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund).

**BACKGROUND**

On May 5, 2021 and May 12, 2021, the City of Dallas advertised for bids for Kidd Springs Park Japanese Garden Renovations. In response to the advertisement, the Office of Procurement Services received bids from two responsive firms on June 18, 2021.

This action will award a contract for construction of Kidd Springs Park Japanese Garden Renovations to Gilbert May Inc DBA Phillips May Corporation, lowest responsive bidder of two for the Base Bid and Alternates Nos. 1 and 2, in an amount not to exceed \$1,073,770.00. This project was included in the 2017 Bond Program.

The scope of work includes the construction of an accessible walkway through the Japanese Garden between the recreation center and creative playground.

Gilbert May Inc DBA Phillips May Corporation had no contractual activities with the City of Dallas within the past three years.

**ESTIMATED SCHEDULE OF PROJECT**

Began Design	April 2020
Completed Design	April 2021
Begin Construction	March 2022
Complete Construction	August 2022

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

Park Board approved C. Green Scaping, LP on October 21, 2021.  
Park Board approved rescission of C. Green Scaping, LP on November 4, 2021.

**FISCAL INFORMATION**

Fund	FY 2022	FY 2023	Future Years
Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Fund)	\$1,073,770.00	\$0.00	\$0.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$1,073,770.00	Construction	32.00%	56.51%	\$606,777
This contract exceeds the M/WBE goal.				

**PROCUREMENT INFORMATION**

The following two bids were received and opened on June 18, 2021:

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Base Bid</u></b>	<b><u>Alter. Nos. 1,2 **</u></b>	<b><u>Total Bid</u></b>
*Gilbert May Inc DBA Phillips May Corporation 1125 Longpoint Avenue Dallas, Texas 75247	\$842,333.00	\$231,437.00	\$1,073,770.00
The Fain Group, Inc. Cloudview Analytics, LLC C. Green Scaping, LP	\$907,500.00	\$210,943.00	\$1,118,443.00 ***Non-responsive ***Non-responsive

\*\*Alternate No. 1 – provides for the Concrete Paver Removal and Replacement at Existing Walkway.

\*\*Alternate No. 2 – provides for North Water Feature (Waterfall).

\*\*\*Cloudview Analytics, LLC was deemed non-responsive due to error in filling out their bid and alternate items.

\*\*\*C. Green Scaping, LP withdrew their bid due to lack of workforce and were therefore deemed non-responsive.

### **COMMITTEE ACTION**

The Planning and Design Committee will consider this item on December 9, 2021 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on January 12, 2022.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **OWNER**

**Gilbert May Inc DBA Phillips May Corporation**

Gilbert May III, President

### **MAP**

Attached

## BID Agenda Approval Cover Sheet

**Project Meets BID Requirements**

**Total M/WBE 56.51%**

Prime:	PKR 2021-00016987 Phillips/May Corporation	Agenda Date:	12/9/2021
Project:	Kidd Springs Japanese Garden Renovation	Prime Vendor #:	242277
		Review Date:	11/12/2021

<b>Total Local:</b>	<b>\$555,996.00</b>	<b>Total Non-Local:</b>	<b>\$517,774.00</b>
---------------------	---------------------	-------------------------	---------------------

**Local**

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	Phillips/May Corporation	HMMB73212N0323	\$555,996.00	51.7798%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%
				0.00%

<b>Total M/WBE</b>			<b>\$555,996.00</b>	<b>51.7798%</b>
Non-M/WBE			\$0.00	0.0000%
Total Local			\$555,996.00	51.7798%

**Non-Local**

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	CowTown Redi Mix Concrete	WFWB45444N1121	\$36,820.00	3.4290%
	GJ Seeding	HMMB87645Y0722	\$13,961.00	1.3002%
				0.0000%
				0.0000%
				0.0000%

<b>Total Non Local M/WBE</b>			<b>\$50,781.00</b>	<b>4.7292%</b>
Non-M/WBE			\$466,993.00	43.4910%
Total Non-Local			\$517,774.00	48.2202%

<b>Total Action</b>			<b>\$1,073,770.00</b>	<b>100.0000%</b>
---------------------	--	--	-----------------------	------------------



**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Ethnic Workforce Composition Report (BWI-FRM-627)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the “Enter” key.)

**Company name:** Gilbert May, Inc. dba Phillips/May Corporation

---

**Address:** 1125 Longpoint Avenue, Dallas, Texas 75247

---

**Bid #:** CIZ #1985 Kidd Spring Park Japanese Garden

---

**Telephone Number:** 214 - 631 - 3331 Ext. 130

---

**Email Address:** gmay3@phillipsmay.com

---

**Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.**

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	43	5	19	3	4	0	20	2	0	0
Professional	11	3	6	2	1	0	3	1	1	0
Technical	0	0	0	0	0	0	0	0	0	0
Office/Clerical	0	7	0	3	0	0	0	4	0	0
Skilled	15	0	1	0	0	0	14	0	0	0
Semiskilled	19	0	2	0	1	0	16	0	0	0
Unskilled	0	0	0	0	0	0	0	0	0	0
Seasonal	0	0	0	0	0	0	0	0	0	0
<b>Totals:</b>	<b>88</b>	<b>15</b>	<b>28</b>	<b>8</b>	<b>6</b>	<b>0</b>	<b>53</b>	<b>7</b>	<b>1</b>	<b>0</b>
<b># of employees living in Dallas:</b>	<b>28</b>	<b>128</b>	<b>5</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>21</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>Total % of employees living in Dallas</b>	<b>28</b>									

*Gilbert May III*

---

**Officer's Signature**

**Gilbert May III**

---

**Typed or Printed Name**

**President**

---

**Title**

**11/08/2021**

---

**Date**



**CITY OF DALLAS**  
**Office of Economic Development - Business and Workforce Inclusion**  
**Contractor's Affidavit - Schedule of Work and Actual Payment (BWI-FRM-213)**

Project Name: Kidd Spring Park Japanese Garden

Bid/Contract #: CIZ #1985

**Instructions:**

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: [www.bids.dallascityhall.org](http://www.bids.dallascityhall.org)). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; M/WBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.


Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (If Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Bridges & Water Feature		Bloo Group	3650 Ranch Creek Drive Austin, TX 78730 (512) 296-3820		N	\$ 466,993.00	43.49%		
Notes:									
Earthwork, Concrete & General Works	242277	Phillips/May Corporation HMMB73212N0323	1125 Longpoint Avenue Dallas, TX 75247 (214) 631-3331	H	L	\$ 555,996.00	51.78%		
Notes:									
Concrete		Cow Town Redi Mix Concrete WFWB45444N1121	P.O. Box 162327 Fort Worth, TX 76161 (817) 759-1919	W	L	\$ 36,820.00	3.43%		
Notes:									
Landscape		GJ Seeding HMMB87645Y0722	1080 S Burleson Blvd #5507 Burleson, TX 76028 (817) 426-8284	H	N	\$ 13,961.00	1.30%		
Notes:									
							0.00%		



Notes:									
							0.00%		
Notes:									
							0.00%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
							0.00%			
Notes:										
[Note: Totals and Percentages will automatically calculate.]						<b>Total Bid Amount:</b>	<b>\$ 1,073,770.00</b>	<b>100.00%</b>	<b>\$ -</b>	<b>\$ -</b>

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of M/WBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:   
Printed Name: Gilbert May III  
Company Name: Gilbert May, Inc. dba Phillips/May Corporation

Title: President  
Date: November 17, 2021



**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Subcontractor Intent Form (BWI-FRM-214)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 11/20/2021

Office of Economic Development - Business and Workforce Inclusion

Project Name: Kidd Springs Park Japanese Garden Bid # CIZ #1985

Phillips/May Corporation will provide the following  
M/WBE Subcontractor on the project

good(s)/service(s): General Works

to Gilbert May, Inc. dba Phillips/May Corporation  
Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # HMMB73212N0323

*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime	<u>\$ 1,073,770.00</u>		<input checked="" type="checkbox"/> NCTRCA
MWBE/DBE Sub Participation Amount	<u>\$ 592,816.00</u>	<u>51.78%</u>	<input type="checkbox"/> DFWMSCD
			<input type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business and Workforce Inclusion division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Gilbert May III  
Officer's Signature (Prime Contractor)

Gilbert May III  
Printed Name (Prime Contractor)

President  
Title (Prime Contractor)

11/22/2021  
Date

Gilbert May III  
Officer's Signature (M/WBE/DBE Subcontractor)

Gilbert May III  
Printed Name (M/WBE/DBE Subcontractor)

President  
Title (M/WBE/DBE Subcontractor)

11/22/2021  
Date

Please select or list all Chambers or Advocacy groups you are a member of:

Greater Dallas Asian American Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Asian Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
Greater Dallas Black Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Regional Black Contractors Association	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub
Greater Dallas Hispanic Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Regional Hispanic Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
U.S. Pan Asian American Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub		

Other \_\_\_\_\_



Minority Business Enterprise (MBE)  
Gilbert May, Inc. & Phillips/May  
Corporation

## Gilbert May, Inc. & Phillips/May Corporation

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 236220: COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION**

This Certification commences March 19, 2021 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: March 31, 2023  
Issued Date: March 19, 2021  
CERTIFICATION NO. HMMB73212N0323

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Certification Administrator

THIS CERTIFIES THAT

# Gilbert May Inc.

dba Phillips/May Corporation



\* Nationally certified by the: **DALLAS/FORT WORTH MINORITY SUPPLIER DEVELOPMENT COUNCIL**

\*NAICS Code(s): 236220

\* Description of their product/services as defined by the North American Industry Classification System (NAICS)

08/20/2021

**Issued Date**

DL02424

**Certificate Number**

08/31/2022

**Expiration Date**

*Jose Turkienicz*  
NMSDC Board Chair

A handwritten signature in blue ink, appearing to read "Margo J. Posey".

**Margo J. Posey, President**

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

*Certify, Develop, Connect, Advocate.*

\* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®





**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Subcontractor Intent Form (BWI-FRM-214)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 11/20/2021  
 Office of Economic Development - Business and Workforce Inclusion

Project Name: Kidd Springs Park Japanese Garden Bid # CIZ #1985

GJ Seeding

will provide the following

M/WBE Subcontractor on the project

good(s)/service(s): Landscape

to Gilbert May, Inc. dba Phillips/May Corporation  
 Prime Contractor on the project

M/WBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # HMMB87645Y0722

*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime	<u>\$ 1,073,770.00</u>	<input checked="" type="checkbox"/> NCTRCA
M/WBE/DBE Sub Participation Amount	<u>\$ 13,961.00</u>	<input type="checkbox"/> DFWMSCD
	<u>1.30%</u>	<input type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business and Workforce Inclusion division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

Gilbert May III  
 Officer's Signature (Prime Contractor)

Gilbert May III  
 Printed Name (Prime Contractor)

President  
 Title (Prime Contractor)

11/22/2021  
 Date

[Signature]  
 Officer's Signature (M/WBE/DBE Subcontractor)

Abigail Rodriguez  
 Printed Name (M/WBE/DBE Subcontractor)

Estimator/owner  
 Title (M/WBE/DBE Subcontractor)

11/22/2021  
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

Greater Dallas Asian American Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Asian Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
Greater Dallas Black Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Regional Black Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
Greater Dallas Hispanic Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub	Regional Hispanic Contractors Association	<input type="checkbox"/> Prime <input type="checkbox"/> Sub
U.S. Pan Asian American Chamber of Commerce	<input type="checkbox"/> Prime <input type="checkbox"/> Sub		

Other \_\_\_\_\_



Minority Business Enterprise (MBE)  
G.J. Seeding, LLC

## G.J. Seeding, LLC

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 221310: WATER SUPPLY AND IRRIGATION SYSTEMS**  
**NAICS 236220: BROADCASTING STATION CONSTRUCTION**  
**NAICS 237110: IRRIGATION PROJECT CONSTRUCTION (EXCEPT LAWN)**  
**NAICS 423390: SILT FENCE AND OTHER FABRICS (E.G., FOR EROSION CONTROL) MERCHANT WHOLESALE**  
**NAICS 561730: EROSION CONTROL SERVICES**  
**NAICS 561730: HYDROSEEDING SERVICES (E.G., DECORATIVE, EROSION CONTROL PURPOSES)**  
**NAICS 561730: LANDSCAPING SERVICES (EXCEPT PLANNING)**  
**NAICS 561730: LAWN MULCHING SERVICES**  
**NAICS 561730: SOD LAYING SERVICES**

This Certification commences July 5, 2020 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: July 31, 2022  
Issued Date: July 5, 2020  
CERTIFICATION NO. HMMB87645Y0722

A handwritten signature in black ink that reads "Erica Mitchell". The signature is written in a cursive, flowing style.

---

Certification Administrator



Small Business Enterprise (SBE)  
G.J. Seeding, LLC

## G.J. Seeding, LLC

has filed with the Agency an Affidavit as defined by NCTRCA Small Business Enterprise (SBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 221310: WATER SUPPLY AND IRRIGATION SYSTEMS**  
**NAICS 236220: BROADCASTING STATION CONSTRUCTION**  
**NAICS 237110: IRRIGATION PROJECT CONSTRUCTION (EXCEPT LAWN)**  
**NAICS 423390: SILT FENCE AND OTHER FABRICS (E.G., FOR EROSION CONTROL) MERCHANT WHOLESALE**  
**NAICS 561730: EROSION CONTROL SERVICES**  
**NAICS 561730: HYDROSEEDING SERVICES (E.G., DECORATIVE, EROSION CONTROL PURPOSES)**  
**NAICS 561730: LANDSCAPING SERVICES**  
**NAICS 561730: LAWN MULCHING SERVICES**  
**NAICS 561730: SOD LAYING SERVICES**

This Certification commences July 5, 2020 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: July 31, 2022  
Issued Date: July 5, 2020  
CERTIFICATION NO. HMSB28147Y0722

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Certification Administrator





Disadvantaged Business Enterprise (DBE)  
G.J. Seeding, LLC

## G.J. Seeding, LLC

has filed with the Agency an Affidavit as defined by NCTRCA Disadvantaged Business Enterprise (DBE) 49 CFR Part 26 and is hereby certified to provide service(s) in the following areas:

**NAICS 221310: WATER SUPPLY AND IRRIGATION SYSTEMS**  
**NAICS 236220: BROADCASTING STATION CONSTRUCTION**  
**NAICS 237110: IRRIGATION PROJECT CONSTRUCTION (EXCEPT LAWN)**  
**NAICS 423390: SILT FENCE AND OTHER FABRICS (E.G., FOR EROSION CONTROL) MERCHANT WHOLESALE**  
**NAICS 561730: EROSION CONTROL SERVICES**  
**NAICS 561730: HYDROSEEDING SERVICES (E.G., DECORATIVE, EROSION CONTROL PURPOSES)**  
**NAICS 561730: LANDSCAPING SERVICES**  
**NAICS 561730: LAWN MULCHING SERVICES**  
**NAICS 561730: SOD LAYING SERVICES**

This Certification commences August 6, 2021 and supersedes any registration or listing previously issued. This certification must be updated annually by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Issued Date: August 6, 2021  
CERTIFICATION NO. HMDB12153Y0822



*Ericia Mitchell*

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Certification Administrator



**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Subcontractor Intent Form (BWI-FRM-214)**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 11/20/2021  
 Office of Economic Development - Business and Workforce Inclusion

Project Name: Kidd Springs Park Japanese Garden Bid # CIZ #1985

Cowtown Redi Mix, Inc. will provide the following  
 M/WBE Subcontractor on the project

good(s)/service(s): Concrete

to Gilbert May, Inc. dba Phillips/May Corporation  
 Prime Contractor on the project

MWBE subcontractor is currently certified by the following agency: NCTRCA

M/WBE Certification Number: # WFWB45444N1121  
*Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.*

**For the purpose of M/WBE subcontracting participation, the City of Dallas does not include amounts paid to the prime by the sub-contractor.**

Total Contract Amount for prime	<u>\$ 1,073,770.00</u>		<input checked="" type="checkbox"/> NCTRCA
MWBE/DBE Sub Participation Amount	<u>\$ 36,820</u>	<u>3.43</u> %	<input type="checkbox"/> DFWMSCD <input type="checkbox"/> WBCSW

The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dallas contract. The undersigned understands that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, the prime contractor must submit a Change of M/WBE subcontractor/supplier form to the Business and Workforce Inclusion division for approval prior to any changes in the team make-up. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.

GILBERT MAY III  
 Officer's Signature (Prime Contractor)

Gilbert May III  
 Printed Name (Prime Contractor)

President  
 Title (Prime Contractor)

11/22/2021  
 Date

[Signature]  
 Officer's Signature (M/WBE/DBE Subcontractor)

MAX T. ULRICH  
 Printed Name (M/WBE/DBE Subcontractor)

Sales Manager  
 Title (M/WBE/DBE Subcontractor)

11/22/2021  
 Date

Please select or list all Chambers or Advocacy groups you are a member of:

- |   |   |   |   |
|---|---|---|---|
| Greater Dallas Asian American Chamber of Commerce | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Asian Contractors Association             | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| Greater Dallas Black Chamber of Commerce          | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Regional Black Contractors Association    | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| Greater Dallas Hispanic Chamber of Commerce       | <input type="checkbox"/> Prime <input type="checkbox"/> Sub | Regional Hispanic Contractors Association | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |
| U.S. Pan Asian American Chamber of Commerce       | <input type="checkbox"/> Prime <input type="checkbox"/> Sub |   |   |

Other \_\_\_\_\_



Women Business Enterprise (WBE)  
Cowtown Redi Mix, Inc.

**Cowtown Redi Mix, Inc.**

has filed with the Agency an Affidavit as defined by NCTRCA Women Business Enterprise (WBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 327320: READY-MIX CONCRETE MANUFACTURING**

This Certification commences November 20, 2019 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: November 30, 2021  
Issued Date: November 20, 2019  
CERTIFICATION NO. WFWB45444N1121



*Ericia Mitchell*

---

Certification Administrator



CITY OF DALLAS  
Office of Economic Development – Business and Workforce Inclusion  
Business Inclusion and Development Documentation Form (BWI-FRM-215)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Project Name **Kidd Springs Park Japanese Garden** Bid #: **CIZ #1985**

Firm Name and Address: **Gilbert May, Inc. dba Phillips/May Corporation**

**1125 Longpoint Avenue, Dallas, Texas 75247**

1. Did you meet with a staff member of the Office of Economic Development Business and Workforce Inclusion (BWI)?

Please make a  
selection:

**No**

Name of staff member:

2. Did you utilize a current M/WBE directory provided by BWI staff for this project?

Please make a  
selection:

**Yes**

Date of Listing: **05/10/2021**

3. Did you provide plans and specifications, bids or proposals to potential M/WBEs or information regarding the location of plans and specifications, bids, or proposals for this project?

Please make a  
selection:

**Yes**

4. If M/WBE bids and proposals were received and rejected, you must attach documentation of the received bid and the reason for rejection. (i.e. letters, memos, telephone calls, meetings, etc.)

5. Complete the attached Documentation Form(s) to further explain good faith efforts to obtain M/WBE participation on this project. If there is written documentation of efforts with the M/WBEs who responded affirmatively to the bidder's written notice please attach documentation (i.e. quotes, or e-mails).





**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Business Inclusion and Development Documentation Form (BWI-FRM-215)**

(Note: Please use the Tab button, arrows or mouse to move from one section to the next. Please DO NOT use the "Enter" key.)

Project Name #: Kidd Springs Park Japanese Garden Bid #: CIZ #1985

Firm Name and M/WBE Certification Number	Person Contacted and Date	Telephone Number and Email Address	Type of Work	Method of Communication (Telephone/Email)	Response
Butler & Butler Construction BMMB88883N1221	Kevin Butler 10/25/2021	(972) 872-1211	Masonry	Telephone	Submitting Quote
Shirley Masonry	James Seikel 06/17/2021	(469) 778-1994 <a href="mailto:jseikel@shirleymasonry.com">jseikel@shirleymasonry.com</a>	Masonry	Email	Did not submit quote
MB Concrete WFWB90937N0723	Alberto Munez 06/17/2021	(214) 536-6210 <a href="mailto:mbconcrete@yahoo.com">mbconcrete@yahoo.com</a>	Concrete	Telephone	Did not submit quote
Lindamood Dmolition WFWB33271N0322	Ricky Schmidt 05/24/2021	(469) 340-9949 <a href="mailto:ricky@lindamood.net">ricky@lindamood.net</a>	Demo	Email	Did not submit quote
Universal Fence WFWB55681N0722	Teresa Castillo 05/24/2021	(214) 492-1005 <a href="mailto:teresac@universalfencecomp.any.com">teresac@universalfencecomp.any.com</a>	Fencing	Email	Submitted Quote Price escalated on 11/22/2021.
GJ Seeding HMDB06360Y0721	Gayle Juraschek 05/27/2021	(817) 426-8284 <a href="mailto:gjseeding@gmail.com">gjseeding@gmail.com</a>	Landscape	Telephone	Submitted Quote
Cow Town Redi Mix Concrete WFWB45444N1121	Max Ulrich 11/17/21	817-759-1919 <a href="mailto:maxcowtown@yahoo.com">maxcowtown@yahoo.com</a>	Concrete	E-mail	Submitting Quote

Please use the form(s) below if additional space is needed. Intentional misrepresentation could result in criminal prosecution.

Officer's Signature:  Title: President Date: 11/19/2021

Printed Name: Gilbert May III Date: 11/19/2021



**CITY OF DALLAS**  
**Office of Economic Development – Business and Workforce Inclusion**  
**Business Inclusion and Development Documentation Form (BWI-FRM-215)**

(Note: Please use the Tab button, arrows or mouse to move from one section to the next. *Please DO NOT use the “Enter” key.*)

Project Name & Bid/Contract #: \_\_\_\_\_ #: \_\_\_\_\_

Firm Name and M/WBE Certification Number	Person Contacted and Date	Telephone Number and Email Address	Type of Work	Method of Communication (Telephone/Email)	Response
		- -			
		- -			
		- -			
		- -			
		- -			
		- -			
		- -			

Please use the form below if additional space is needed. Intentional misrepresentation could result in criminal prosecution.

Officer's Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Janice Webb

---

**From:** James Seikel <jseikel@shirleymasonry.com>  
**Sent:** Friday, June 18, 2021 12:19 PM  
**To:** Christopher Escobedo  
**Subject:** RE: Kidd Springs Japanese Garden

No we will not be providing pricing for this project.

Thank you,

**James Seikel**  
**Assistant Project Manager**



**Cell: 469-219-7402**  
**Office: 469-778-1994**  
**8020 Heinen Dr, Dallas, TX 75227**  
[jseikel@shirleymasonry.com](mailto:jseikel@shirleymasonry.com)

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**From:** Christopher Escobedo <christopher@phillipsmay.com>  
**Sent:** Friday, June 18, 2021 11:56 AM  
**To:** estimating <estimating@shirleymasonry.com>  
**Subject:** Kidd Springs Japanese Garden

Hello,

I am inquiring if Shirley Masonry is pricing the Kidd Springs Japanese Garden project.

**CHRISTOPHER ESCOBEDO**  
**PHILLIPS/MAY CORPORATION**  
**214.631.3331 EXT. 127**  
[CHRISTOPHER@PHILLIPSMAY.COM](mailto:CHRISTOPHER@PHILLIPSMAY.COM)

# Activity Status and Tracker Summary

Company Name	Contact Name	Date/Time	
Lindamood Demolition, Inc.	Ricky Schimdt	05/24/2021	08:59 AM
Lindamood Demolition, Inc.	Christopher Carter	05/24/2021	08:59 AM
Lindamood Demolition, Inc.	Brian Sewell	05/24/2021	08:59 AM



# Activity Status and Tracker Summary

Company Name	Contact Name	Date/Time	
Universal Fence Company, Inc.	Teresa Castell	05/24/2021	08:59 AM
Universal Fence Company, Inc.	Melissa Johnson	05/24/2021	08:59 AM
Universal Fence Company, Inc.	Kaden Anderson	05/24/2021	08:59 AM
Universal Fence Company, Inc.	Cristina Flores	05/24/2021	08:59 AM



# Temporary Fence Estimate

1137W. Hurst Blvd Hurst, TX 76053 (214) 492-1005  
 DBE Certification # WFDB92092Y0416

Date Quote Rental Period

5/24/21	T10549	6
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www.universalfencecompany.com

HUB Certification # 1204550225400

Bid by: Teresa Castillo teresac@universalfencecompany.com

New Job?	Yes	Mileage:	25
----------	-----	----------	----

**Job Name: Kidd Springs Park Japanese**  
**Address:**  
**City state zip: Dallas, TX**

**Estimating Dept:**  
**Contact / Phone**  
[email](#)

Material Description	Labor	Quantity	Unit Price	Total
6' Temporary Chain Link Fence / plf	Install	3,000	\$1.55	\$4,650.00
6' Free Standing Panel Fence / plf	Alt Add		\$2.25	
6' Tall x 4' Wide Temporary Single Swing Gate / ea				
6' Tall x 12' Wide Temporary Single Swing Gate / ea				
6' Tall x 15' Wide Temporary Single Swing Gate / ea				
6' Tall x 8' Wide Temporary Double Swing Gate / ea				
6' Tall x 24' Wide Temporary Double Swing Gate / ea	Alt Add	2	\$180.00	\$360.00
6' Tall x 30' Wide Temporary Double Swing Gate / ea				
Add 6' "Green or Black" Privacy Screen / plf	Alt Add		\$2.50	
Add 3 Strands of Barb Wire to 6' Chain Link Fence / plf				
Add Top Rail to 6' Chain Link Fence / plf				
Add Tension Wire to Top/Bottom of Chain Link Fence/plf				
Add Sandbags to Free Standing Panel Fence / ea	Alt Add		\$7.00	
Inaccessible /plf	Alt Add		\$0.75	
Hand Carry/plf	Alt Add		\$0.75	
Core Drill Into Asphalt or Concrete / ea hole	Alt Add		\$7.50	
Gate Wheels	Alt Add		\$25.00	
<b>Subtotal:</b>				<b>\$5,010.00</b>
<b>Minimum Mobilization Charge if Applicable:</b>	<b>\$450</b>	<b>Minimum Offset:</b>		<b>\$0.00</b>
<b>Return Trip Charge if Applicable:</b>	<b>\$250</b>	<b>Minimum Offset:</b>		<b>\$0.00</b>
<b>Fuel Surcharge:</b>				<b>\$25.00</b>
<b>Sales Tax:</b>	<b>Texas</b>	<b>Rate:</b>	<b>8.25%</b>	<b>\$415.39</b>
<b>State and/or County:</b>				<b>\$5,450.39</b>
<b>Grand Total:</b>				<b>\$5,450.39</b>

**Notes:** No plans or specifications provided. Estimated footages provided by Lessee. Lessee will be invoiced for actual footages installed or the minimum mobilization charge plus fuel plus tax (whichever is greater). Price includes only installation, rental up to the stated period, and 1 trip for removal. Return trips will be charged the unit prices or Return Trip Charge notated above (whichever is greater). Lessee will be charged an 18% renewal fee per month on the remaining material on site after the original rental period expires. Price assumes fence lines are cleared, accessible by our trucks, and safe for our crews when we arrive. This quote is only valid for 30 days

**Exclusions:** clearing, grading, rock or core drilling, hand carry of material more than 50' from truck, bonding, permitting, grounding, surveys, submittals, warranty of any kind, traffic control, engineering, removal of foliage that may grow in fence during rental period, anything else not specifically stated above. Quantities are approximated.

**Specs:** Material may be new or used, 11 1/2 gauge fence fabric; 1 5/8" sch40 line posts driven approximately 24" into ground on 12' centers; 14 ga steel fence ties, 1 5/8" sch40 diagonal bracing at all corners and gates, 2 1/2" sch40 gate posts driven 24" into ground; 1 3/8" Sch.065 fully welded gate frames with 11 1/2 ga fence fabric, gate wheels are recommended on larger swing gates.

## Janice Webb

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**From:** Christopher Escobedo  
**Sent:** Wednesday, November 17, 2021 3:08 PM  
**To:** 'maxcowtown@yahoo.com'  
**Subject:** City of Dallas Kidd Springs Japanese Garden Renovations

Hi Max,

Thanks for your time on the phone. We are needing a quote for concrete on this project (City of Dallas Kidd Springs Park Japanese Garden Reno). Documents call for 3600 PSI concrete to be used to sidewalks/flatwork. ROM quantity to be ordered is 120 CY.

CHRISTOPHER ESCOBEDO  
**PHILLIPS/MAY CORPORATION**  
214.631.3331 EXT. 127  
CHRISTOPHER@PHILLIPSMAY.COM

# GJ Seeding, LLC

1080 S Burleson Blvd  
Burleson, TX 76028  
817-426-8284 office  
817-821-3848 cell

[gjseeding@gmail.com](mailto:gjseeding@gmail.com)

[gjseeding.com](http://gjseeding.com)

**PROJECT: DALLAS - CIZ 1985; KIDD SPRINGS PARK, JAPANESE GARDEN RENOVATION**

**BID DATE: 5/28/2021**

ARCH/ENG: CITY OF DALLAS, PARKS DEPT, 1500 MARILLA, RM 6F5, DALLAS 75201  
2/670-5454, JOHN REYNOLDS; JOHN.REYNOLDS@DALLASCITYHALL.COM  
PH LIST LOC @ [www.thomasprintworks.com/bids](http://www.thomasprintworks.com/bids)

OWNER: URBAN ENGRS GROUP, 167 TURTLE CREEK BLVD, S-A, DALLAS 75207  
214 242-1600; [kellymoncrief@urbanengineersgroup.com](mailto:kellymoncrief@urbanengineersgroup.com)

	Description	Unit	Approx. Amount	Price/Unit	Total
	--EROS CTRL--				
16	STABILIZED CONSTRUCTION ENTRANCE (50x20)	EA	2.0	2,750.00	5,500.00
16	GEOTEXTILE SILT FENCING	LF	349.0	6.87	2,397.63
16	BERMUDA GRASS BLOCK SODDING	SY	1,083.0	5.60	6,064.80

Price includes all materials and labor to place items on areas to grade by others. Topsoil and fine grading (not included in sod quote) @ \$6.65/sy if required. Price does not include watering. Watering available @ \$1,050.00/trk/day if accessible by truck or @ \$5.80/sy (water application until sod is rooted, plus one week). Sod quoted will be cut to accepted industry standard by an approved sod source. One move is included in quote. Additional moves @ \$995.00/each. Water source and supply within project limits by others.

### All types of temporary irrigation available: from drip to large Ag applications.

No mowing, weed removal, rock or debris pick-up, or maintenance is included in this pricing unless noted. No traffic control in price. Topsoil, soil amendments, pesticides and herbicides not included unless specifically noted. Soil provided for seeding assumed to be capable of supporting specified plant life. Block sod areas to be a minimum of 16" wide. Work areas to be cleared and staked by others prior to move-in. Cost of repair for any underground obstacles encountered by either hand digging, posts installation, ditching or excavating is not included in price. Removal of any large debris (surface or subsurface) will be the responsibility of others. Additional charge of \$0.50/lf for hand digging if required. Items are bid as installations. All work is quoted to take place during daylight hours. Removals are not included unless specifically noted. All rock filter dams are quoted as per "TX DOT minimum" specifications - Ty 1 (18" ht) and Ty 2 (18" ht), and Ty 3 (36" ht) are sloped @ 2:1 slope. Dams are not priced to cover safety zone type dams. Please add \$7.75/lf for 6:1 (safety) slopes. Safety caps (not included) for sed control fence "T" posts add 0.45/lf. Removals are not included unless specified. No hardscaping or mow strips included unless specifically noted. Dewatering by others. Insurance provided meets all normal state, county and municipal requirements; any additional coverage may result in a change in pricing. Bond not included in price. Impact fees by others. Pricing not accepted within a 60 day period from quote is subject to change. Water supply and source by others. Watering price subject to change if watering restrictions are imposed. All work bid without taxes unless stated otherwise.

THIS QUOTE CAN BE ACCEPTED BY SIGNING BELOW OR BY AUTHORIZING US TO PROCEED WITH THIS WORK

DBE Enterprise: NCTRCA Cert: HMDB06360Y0721 Texas Irrigator Li0001151 Gayle Juraschek  
SBE Enterprise: NCTRCA Cert: HMSB28147Y0722 MBE Enterprise: NCTRCA Cert: HMMB87645Y0722 TX DOT HUB: 1273216283400 Vendor: 474224

## Janice Webb

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**From:** Christopher Escobedo  
**Sent:** Wednesday, November 17, 2021 3:46 PM  
**To:** Jason Evertson  
**Subject:** Pages from Kidd Springs Park - Japanese Garden Renovations - FINAL SIGNED BID SET entry portal.pdf  
**Attachments:** Pages from Kidd Springs Park - Japanese Garden Renovations - FINAL SIGNED BID SET entry portal.pdf

Hey Jason,

The City of Dallas is going to award us the above referenced project. The attached details are in our scope. I was hoping GST would be interested in pricing this project for us.

CHRISTOPHER ESCOBEDO  
**PHILLIPS/MAY CORPORATION**  
214.631.3331 EXT. 127  
CHRISTOPHER@PHILLIPSMAY.COM



Women Business Enterprise (WBE)  
GST Manufacturing, Ltd

## **GST Manufacturing, Ltd**

has filed with the Agency an Affidavit as defined by NCTRCA Women Business Enterprise (WBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 236220: COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION**  
**NAICS 238350: FINISH CARPENTRY CONTRACTORS**  
**NAICS 332312: FABRICATED STRUCTURAL METAL MANUFACTURING**

This Certification commences June 18, 2021 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: June 30, 2023  
Issued Date: June 18, 2021  
CERTIFICATION NO. WFVB10095N0623

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Certification Administrator

## Janice Webb

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**From:** Christopher Escobedo  
**Sent:** Wednesday, November 17, 2021 3:45 PM  
**To:** 'TinMan Estimator'  
**Subject:** Pages from Kidd Springs Park - Japanese Garden Renovations - FINAL SIGNED BID SET entry portal.pdf  
**Attachments:** Pages from Kidd Springs Park - Japanese Garden Renovations - FINAL SIGNED BID SET entry portal.pdf

Hey Curt,

We are going to be awarded a project from City of Dallas. I am writing you to see if you are interested in bidding on the attached detail that is part of our scope.

CHRISTOPHER ESCOBEDO  
**PHILLIPS/MAY CORPORATION**  
214.631.3331 EXT. 127  
CHRISTOPHER@PHILLIPSMAY.COM



Minority Business Enterprise (MBE)  
TX TinMan Enterprises

## TX TinMan Enterprises

has filed with the Agency an Affidavit as defined by NCTRCA Minority Business Enterprise (MBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

**NAICS 236210: INDUSTRIAL BUILDING CONSTRUCTION**  
**NAICS 236220: COMMERCIAL AND INSTITUTIONAL BUILDING CONSTRUCTION**  
**NAICS 237310: GUARDRAIL CONSTRUCTION**  
**NAICS 238190: OTHER FOUNDATION, STRUCTURE, AND BUILDING EXTERIOR CONTRACTORS**  
**NAICS 238990: FENCE INSTALLATION (EXCEPT ELECTRONIC CONTAINMENT FENCING FOR PETS)**  
**NAICS 332323: ORNAMENTAL AND ARCHITECTURAL METAL WORK MANUFACTURING**  
**NAICS 811310: COMMERCIAL AND INDUSTRIAL MACHINERY AND EQUIPMENT (EXCEPT AUTOMOTIVE AND ELECTRONIC) REPAIR AND MAINTENANCE**

This Certification commences December 1, 2020 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

This certificate is distributed for the intended use of the project:  
2021-1519 DISD Org #265  
Eladio Martinez Learning Center

Certification Expiration: December 31, 2022  
Issued Date: December 1, 2020  
CERTIFICATION NO. BFMB40993N1222

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Certification Administrator





**City of Dallas**

**Project Information Sheet Construction/Architectural and Engineering**

X Construction Award  
Amount: \$1,073,770.00

Change Order  
CO Amount:  
Overall Amount:

Professional Services Contract  
Amount:

Supplemental Agreement  
SU Amount:  
Overall Amount:

Architectural and Engineering  
Amount:

Department: Park and Recreation Department

Proposed Agenda Date: 12/9/2021

Project Name: Kidd Springs Japanese Garden Renovation  
Contract Number: PKR 2021-00016987  
Encumbrance Number:

Scopes of Work: Renovation of the Japanese Garden at Kidd Springs Park.

Project Manager: John Reynolds  
Contact Person: John Reynolds  
Phone: 214-670-5454  
Email: [john.reynolds@dallascityhall.com](mailto:john.reynolds@dallascityhall.com)

Contacted Intent to Award On: 12/9/2021  
Prime Contractor/Consultant: Phillips/May Corporation  
Contact Person: Gilbert May  
Phone: 214-631-3331 ext. 130  
Email: [gmay3@phillipsmay.com](mailto:gmay3@phillipsmay.com)



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

0 100 200 400 600 Feet  
 1 in = 200 ft

## Kidd Springs Park (700 W Cnty St)

District  
 1

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** December 9, 2021

**COUNCIL DISTRICT(S):** 1

**STAFF:** John Lawrence, (214) 670-4073

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**SUBJECT**

Authorize a liquidation of the Bid Bond from the construction services contract with C. Green Scaping, LP, in the amount of \$46,629.40, for the construction of the Kidd Springs Park Japanese Garden renovations located at 700 West Canty Street – Revenue: \$46,629.40 for forfeiture of Bid Bond.

**BACKGROUND**

This action will authorize a liquidation of the Bid Bond for construction of Kidd Springs Park Japanese Garden Renovations by C. Green Scaping, LP and will result in revenue in an amount of \$46,629.40 which is 5% of the total contract (total amount of \$932,588.00).

On May 5, 2021 and May 12, 2021, the City of Dallas advertised for bids for Kidd Springs Park Japanese Garden renovations. The scope of work included the construction of an accessible walkway through the Japanese Garden between the recreation center and creative playground. In response to the advertisement, the Office of Procurement Services received bids from three responsive firms on June 18, 2021. Park & Recreation selected C. Green Scaping, LP, the lowest responsible bidder. This project was included in the 2017 Bond Program.

On October 21, 2021, C. Green Scaping, LP withdrew their bid due to their inability to find adequate workforce. The company contacted staff after the Park and Recreation Board had just approved the award indicating they were unable to fulfill their obligations. Consequently, they were deemed non-responsive, and therefore the City of Dallas will liquidate the Bid Bond.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On October 21, 2021, the Park and Recreation Board approved a contract award to C. Green Scaping, LP.

On November 4, 2021, the Park and Recreation Board approved a rescission of a contract award to C. Green Scaping, LP.

**COMMITTEE ACTION**

This item is going to Planning and Design on December 9, 2021 and will be considered by the full Board on the same day.

This item is tentatively scheduled for City Council approval in January 2022.

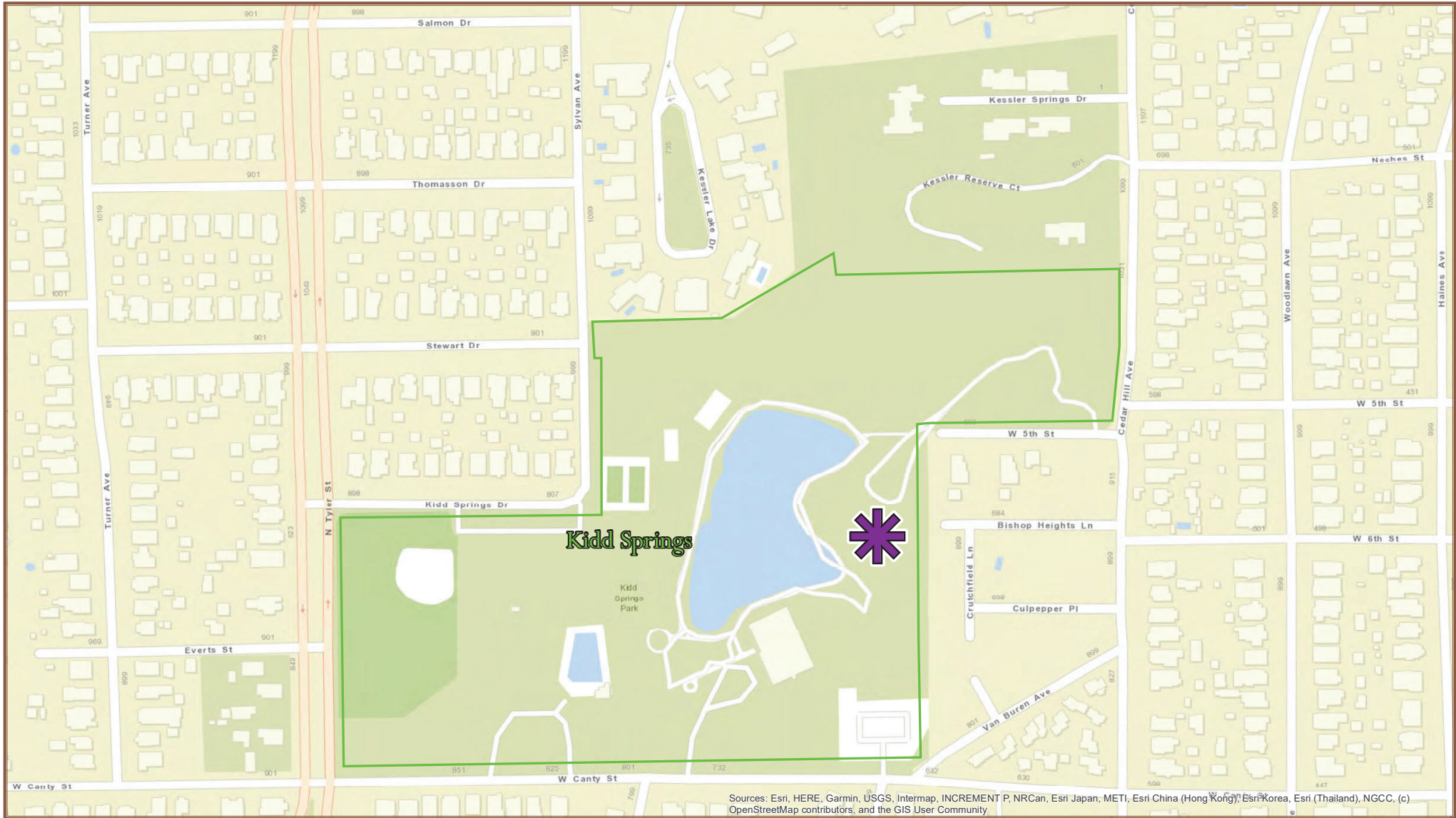
**OWNER**

**C. Green Scaping, LP**

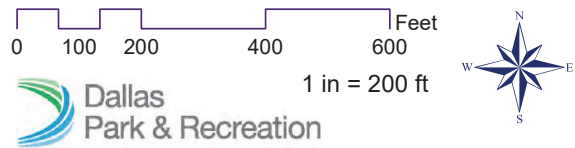
Curtis J. Green, Vice President

**MAP**

Attached



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



## Kidd Springs Park (700 W Cnty St)

District  
1

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** December 9, 2021  
**COUNCIL DISTRICT(S):** All  
**STAFF:** John Jenkins, (214) 670-4071

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**SUBJECT**

Authorize adoption of the proposed 2021-2022 Park and Recreation Board Meeting Schedule - Financing: No cost consideration to the City

**BACKGROUND**

Sec. 8-2 of the Dallas City Code states each board shall determine the time and place of its meetings.

Sec. 2.1 of the Park Board Rules of Procedure states the Park Board shall meet in two legislative meetings per month **or** as the responsibilities of the Board necessitate. Some dates have been canceled, moved or adjusted.

This is a request for the Park and Recreation Board to authorize adoption of the proposed 2021-2022 Park and Recreation Board Meeting Schedule. This item does not require City Council approval.

**FISCAL INFORMATION**

No cost consideration to the City.

**COMMITTEE ACTION**

This item will be considered by the full Park and Recreation Board.

**STAFF RECOMMENDATION**

Staff recommends approval.

**ATTACHMENTS**

2021-2022 Proposed Park and Recreation Board Meeting Schedule





**DALLAS PARK AND RECREATION BOARD**  
**-PROPOSED - 2022 MEETING SCHEDULE**  
**DALLAS CITY HALL**  
**1500 MARILLA STREET - ROOM 6FN**  
**DALLAS, TEXAS 75201**

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January 6, 2022	No Scheduled Meeting
<b>January 13, 2022</b>	<b>REGULAR MEETING</b>
January 20, 2022	No Scheduled Meeting
<b>January 27, 2022</b>	<b>REGULAR MEETING</b>
February 3, 2022	No Scheduled Meeting
<b>February 10, 2022</b>	<b>REGULAR MEETING</b>
February 15 – 18	TRAPS, College Station
February 17, 2022	No Scheduled Meeting
<b>February 24, 2022</b>	<b>REGULAR MEETING</b>
March 3, 2022	No Scheduled Meeting
<b>March 10, 2022</b>	<b>REGULAR MEETING</b>
March 18, 2022	RECESS (Council Recess)
March 24, 2022	RECESS (Council Recess)
March 31, 2022	5 <sup>th</sup> week no meeting
<b>April 7, 2022</b>	<b>REGULAR MEETING</b>
April 14, 2022	No Scheduled Meeting
<b>April 21, 2022</b>	<b>REGULAR MEETING</b>
April 28, 2022	No Scheduled Meeting
<b>May 5, 2022</b>	<b>REGULAR MEETING</b>
May 12, 2022	No Scheduled Meeting
<b>May 19, 2022</b>	<b>REGULAR MEETING</b>
May 26, 2022	No Scheduled Meeting
<b>June 2, 2022</b>	<b>REGULAR MEETING</b>
June 9, 2022	No Scheduled Meeting
<b>June 16, 2022</b>	<b>REGULAR MEETING</b>
June 23, 2022	No Scheduled Meeting
June 30, 2022	5 <sup>th</sup> week no meeting
July 7, 2022	RECESS
July 14, 2022	RECESS
July 21, 2022	RECESS
July 28, 2022	RECESS



**DALLAS PARK AND RECREATION BOARD**  
**-Proposed - 2022 MEETING SCHEDULE – PAGE 2**  
**DALLAS CITY HALL**  
**1500 MARILLA STREET - ROOM 6FN**  
**DALLAS, TEXAS 75201**

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<b>August 4, 2022</b>	<b>REGULAR MEETING</b>
August 11, 2022	No Scheduled Meeting
<b>August 18, 2022</b>	<b>REGULAR MEETING</b>
August 25, 2022	No Scheduled Meeting
<b>September 1, 2022</b>	<b>REGULAR MEETING</b>
September 8, 2022	No Scheduled Meeting
<b>September 15, 2022</b>	<b>REGULAR MEETING</b>
September 22, 2022	No Scheduled Meeting
-September 20 – 22	NRPA - PHOENIX
September 29, 2022	5 <sup>th</sup> Week no meeting
<b>October 6, 2022</b>	<b>REGULAR MEETING</b>
October 13, 2022	No Scheduled Meeting
<b>October 20, 2022</b>	<b>REGULAR MEETING</b>
October 27, 2022	No Scheduled Meeting
<b>November 1, 2022</b>	<b>REGULAR MEETING (Tuesday)</b>
November 10, 2022	No Scheduled Meeting
<b>November 17, 2022</b>	<b>REGULAR MEETING (Retreat)</b>
November 24, 2022	Thanksgiving Holiday
December 1, 2022	No Scheduled Meeting
<b>December 8, 2022</b>	<b>REGULAR MEETING</b>
December 15, 2022	No Scheduled Meeting**
December 22, 2022	No Scheduled Meeting
December 29, 2022	5 <sup>th</sup> Week No Meeting

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\*Texas Recreation and Park Society February 15 - 18, 2022 (College Station, Texas)

\*National Recreation and Park Association September 20, 2022 – September 22, 2022 (Phoenix, AZ)

\*State Fair of Texas September 23, 2022 – October 16, 2022

\*\* If needed



**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** December 9, 2021

**COUNCIL DISTRICT(S):** All

**STAFF:** John Jenkins, (214) 670-4071

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**SUBJECT**

Authorize adoption of the Park and Recreation Board Annual Report for Fiscal Year 2020-2021 – Financing: No cost consideration to the City

**BACKGROUND**

Section 8-1.1 of the City Code requires each Board of the City of Dallas to submit to the City Council an annual report. A draft of the Park and Recreation Board Annual Report for the period October 1, 2020 – September 30, 2021. The Park and Recreation Board is being requested to authorize submission of the Park and Recreation Board Annual Report to the City Council.

**FISCAL INFORMATION**

No cost consideration to the City.

**STAFF RECOMMENDATION**

Staff recommends approval.

**ATTACHMENT**

2020-2021 Draft Park and Recreation Board Annual Report

# Park and Recreation Board

Annual Report | FY 2020-2021

October 1, 2020 – September 30, 2021



Pacific Plaza at night photo: Bill Tatham

## **Mission**

To champion lifelong recreation and serve as responsible stewards of the city's parks, trails and open spaces

## **Vision**

A comprehensive system of parks, trails, open spaces and recreational facilities that sustains, inspires and invigorates



**City of Dallas**

**Park and Recreation Board  
Established by Dallas City Charter  
1905**

**Park and Recreation Board**

Calvert Collins Bratton, President  
Council District 1, Barbara A. Barbee  
Council District 2, Jesse Moreno, Fonya Mondell,  
Council District 3, Taylor Toynes  
Council District 4, Harrison Blair  
Council District 5, Lorena Tule-Romain  
Council District 6, Tim Dickey  
Council District 7, Daniel Wood  
Council District 8, Bo Slaughter  
Council District 9, Maria Hasbany  
Council District 10, Robb P. Stewart, Vice President  
Council District 11, Jeff Kitner  
Council District 12, Lane Conner  
Council District 13, Calvert Collins-Bratton  
Council District 14, Amanda Schulz  
Citywide (Place 15), Arun Agarwal

**Park and Recreation Department Director**  
John D. Jenkins

**Dallas Park and Recreation Department  
1500 Marilla Street, Ste. 6FN  
Dallas, TX 75201  
(214) 670-4100  
[www.dallasparks.org](http://www.dallasparks.org)**

## Jurisdiction/Authorization

The Park and Recreation Board is a quasi-legislative Board established by the Dallas City Charter, Chapter XVII.

In 1905, revisions to the City of Dallas Charter created a Park and Recreation Department to be administered by the Park and Recreation Director under the supervision of the Park and Recreation Board. The Board has fifteen members, the number equal to the number of members on the City Council. Each City Council member and the Mayor appoint a person to the Park Board. The Mayor appoints the Park Board President from among the confirmed Park Board members, subject to ratification by a majority of the City Council. The Park and Recreation Board members have jurisdiction over the control, management and maintenance of the public parks of the city, with power to acquire, in the name of the city, land for park purposes.

## Subcommittees

### Administration and Finance Committee

This subcommittee is responsible for providing recommendations to the full board and oversight of items pertaining to the financial, administrative and policy-making functions of the Park and Recreation Department.

The committee consisted of:

- Robb Stewart, Chair
- Taylor Toynes, Co-Chair
- Harrison Blair
- Maria Hasbany
- Amanda Schulz
- Lorena Tule-Romain
- Daniel Wood

### Planning and Design Committee

This subcommittee is responsible for providing recommendations to the full board and oversight of items pertaining to engineering, architectural, consultant and construction contracts, land acquisition, sale of park land, park development and master plans, development and inter-local agreements.

The committee consisted of:

- Jesse Moreno (October – August), Chair
- Jeff Kitner (August – September), Chair
- Jeff Kitner (October – August), Co-Chair
- Arun Agarwal (August – September), Co-Chair
- Arun Agarwal
- Barbara A. Barbee
- Lane Conner
- Timothy W. Dickey
- Bo Slaughter

## Ad Hoc Committees

### Employee Hearing Tribunal

The Tribunal provides the final ruling for employees who appeal disciplinary actions which resulted in a demotion or discharge. There was one Tribunal Hearing in late October and early November 2020. The members of the Tribunal were: Amanda Schulz, Lorena Tule-Romain, and Bo Slaughter.

### Marketing and Sponsorship Committee

The Marketing and Sponsorship Committee provides guidance for staff to bring the Park and Recreation Department 'brand' out to the public and leverage support, both personal and monetary to help sustain the department.

#### Accomplishments

- Established committee goals
- Reviewed Park and Recreation Board Policy: Sponsorship and Marketing Revenue (No. 7 06-17-2004) for potential revision
- Reviewed staff recommendation of estimated revenue through the Department Sponsorship Opportunities and Potential Revenues analysis
- Initiated process to procure PKR Sponsorship RFCSP for increased revenue opportunities (vendor selection anticipated for Fall 2021)

### Director's Performance Review Committee

The Director's Performance Review Committee is responsible for reviewing the annual performance of the Director as leader of the department and providing a recommendation to the full Board.

### Summary of Recommendations

The Park and Recreation Board held regular meetings on the first and third Thursdays of each month (July recess in accordance with Council Resolution 90-2673). The Board held 19 of 21 regularly scheduled during the fiscal year.

The Board considered authorizations and provided the following recommendations to the City Council:

<i>Change Orders</i>	9
<i>City Code/Ordinance Revisions</i>	0
<i>Concession Contracts</i>	1
<i>Construction Contract Awards</i>	19
<i>Development/Maintenance Agreements</i>	10
<i>Fee Authorizations</i>	0
<i>Funding Agreements</i>	7
<i>Grant Applications</i>	5
<i>Land Acquisitions</i>	6
<i>Master Plans</i>	3
<i>Management Agreements</i>	3
<i>Memorandums of Understanding / Interlocal Agrmt</i>	4
<i>Permit Requests/ License Agreements</i>	6
<i>Plans and Specifications</i>	0
<i>Professional Services Contracts</i>	17
<i>Public Art Projects</i>	6
<i>Public Hearings</i>	2
<i>Purchasing</i>	4
<i>Policies</i>	0
<i>Resolutions</i>	0
<i>Trust Fund Reimbursements</i>	0
<i>Usage Agreements</i>	0
<i>Projects with Match Funding applications (granted)</i>	1
<b>TOTAL</b>	<b>103</b>

### Dallas Park and Recreation Department Priorities



### Summary of Department Accomplishments

#### Environmental Initiatives

- Promoted green programming opportunities through community engagement with Adopt-a-Prairie programs, Branching Out and BioBlitz events
  - Continued to support environmental initiatives through the Eco Warriors Program
  - Implemented GPS based chemical spray equipment at golf courses to reduce staffing, chemicals and costs
  - Implemented recycling programs at all seasonal locations at aquatic facilities/pools
  - Continued to minimize carbon footprint by promoting green initiatives such as the integrated pest management program and utilizing electric equipment
  - Co-steered Citywide Forestry Task Force which launched Urban Forestry Website and finalized Urban Forest Master Plan
  - Launched software tree inventory program which to assist with implementation of the new Urban Forest Master Plan
  - Collaborated with Arborjet to hold the first Certified Arborist Plant Healthcare Field Day at Flag Pole Hill for over 60 local arborists. The training focused on demonstrations for air excavations, trunk, and deep root injections
  - Maintained our Environmental Management System by complying with environmental regulations and meeting the requirements of an ISO14001 certified system
  - Continued the Eco-Warrior program to advance environmental initiatives in waste reduction, recycling, green cleaning products, fleet improvements, increasing organically maintained landscaping, reducing greenhouse gases, and increasing building efficiencies
  - Supported Comprehensive Environmental and Climate Action Plan (CECAP) targets through work on the Urban Forest Master Plan, Blackland Prairie program, tree planting events by the Branching Out Program, and sustainable practices of park operations and maintenance
- Increased Stormwater Construction General permit compliance of DPARD construction contractors through communication of requirements at pre-construction meetings and six-month check-in meetings on spill prevention and environmental regulations
- Outdoor Adventures hosted a 9-week camp at Samuell Farm; participants partnered with the Urban Biologist to learn about the ecosystem, conservations and ways to preserve and protect our natural spaces
  - Implemented recycling at all season Aquatic facilities





## Equity & Inclusion

- Collaborated between Dallas Park and Recreation and the Office of Equity to integrate department work into City Racial Equity Plan
- Partnered with the City Park Alliance to utilize resources related to equity related funding and research studies related to research and data
- Development of department's Equity Plan that includes a plan: framework, core team, and plan implementation strategies
- Held inaugural Park Equity Core Team meeting in August to further advance equity related efforts/activities within the department. Core team members were selected by Executive Team and include Division representatives that serve as equity ambassadors.
- Submitted the Budgeting for Equity tool (BFE) as part of the annual budget development process
- Installed ADA accessible Hydro lifts at Grauwlyer, Glendale, Jaycee Zaragoza, and Everglade pools
- Recreation Services created the Youth All Access Pass and distributed 7,066 passes to Dallas teens; provided free access to nine partner facilities
- Awarded 163 swim lesson scholarships for youth during the summer season valued at \$6,750
- Awarded 71 summer camp scholarships, valued at \$28,400
- Facilitated 19 free summer programs in communities



## Neighborhood & Community Parks

- Leveraged park engagement and security by providing a layered approach through joint efforts and action plans with Park Rangers, Dallas Marshals, and DPD
- Opening of Harry Stone and Exline Aquatic Centers, and the expansion of Bahama Beach
- Launched new Park Ranger Outreach Program promoting nature educational enrichment and park engagement with youth from summer recreation camps and the Outdoor Adventure Program at Samuell Farm
- Collaborated with DPD to present and promote the Virtual Volunteers in Patrol Training Sessions
- Completed Lindsley Park, Daniieldale and Willoughby playgrounds
- Reactivation of Samuell Farm that includes improvements to operations, capital infrastructure, and programming
- Continued school district partnerships with Richardson ISD and Dallas ISD totaling 52 schools that are open to the public after hours and on weekends
- Partnered with Texas Trees Foundation and DISD to include eleven (11) DISD schools as part of the "Cool Schools" initiative
- 87% of the Strategic Plan actions, outlined in the Comprehensive Plan, are complete, continuous or underway

**Initiation of the following projects (Bidding, Design, Under Construction):**

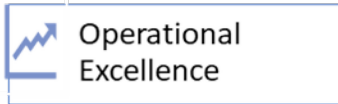
- Hi Line Connector Trail Plans
- Klyde Warren Park 2.0
- Southern Gateway Design
- Harwood Park
- Wheatland Football Field
- Trinity Spine Trail Phase I
- Trinity Strand Trail Phase II
- Crockett Dog Park
- Elmwood Parkway Trail Phase III
- Timberglen Trail Phase I and II
- Bahama beach renovation
- Bachman Aquatics-Construction
- Samuel Farm Master Plan
- Cadillac Heights Park Restoration
- Campbell Green Rec Ctr Restoration
- Martyrs Park
- Tower Building
- Centennial Building
- Reverchon Park Ballfield Restoration Design

**Acquisition of the following parks:**

- Woody Branch (first Reforestation Fund acquisition)
- Dowdy Ferry Rd. (Reforestation Fund acquisition)
- Forest Audelia Village Shopping Center
- Prism at Midtown
- Trinity Forest Spine Trail KCS Crossing Agreement
- Dallas Zoo—2 properties from Dallas Zoo Management closing in September
- Harwood Park
- Umphress Park quit claim street ROW acquisition paid for by DISD
- Trinity Strand Trail Phase II TRE Railway Crossing License Agreement

**Agreements initiated and/or completed:**

- L.B. Houston Nature Area trail
- Woody Branch Park TPL Agreement
- Dickerson Property Lease Agreement
- University Crossing Trail TA Set-aside AFA
- SoPac Trail Vickery Meadows PID Development Agreement
- Preston Ridge Trail Plano Trail Agreement



- Completed CAPRA Visit and received report showing compliance with all 151 standards
- Conducted research to procure PKR Sponsorship RFCSP for increased revenue opportunities (vendor selection anticipated for Fall 2021)
- Continued work with park visitor count and economic impact study for completion in December 2021
- Initiated an overhaul in data collection and management processes to the park inventory database that contains data for 400+ parks and 3,800+ assets. The park inventory database will include a GIS/mapping component and be utilized in further analysis of assets as it relates to park equity, condition evaluation, gap analysis, and improvements in data reporting (TPL ParkScore, NPRA).
- Engaged Park Board and Department staff in the strategic planning process for a revised Strategic Plan
- Evaluation of future department strategies such as: increase TPL ParkScore, attainment of NRPA Gold Medal, and other data/research projects
- Collaboration with the PKR Finance team to collect, report, and evaluate performance measures related to the City Manager's Office Dallas 365, the annual budget process, and as needed
- Strategic Initiatives continues to provide department and division support as needed as it relates to program development, research studies, strategy development, and data analysis. Recent examples include: White Rock Lake operational data summary, athletic field usage, park asset valuation analysis (estimated potential revenue for park marketing/sponsorship opportunities) and Council District park/asset listing reports
- Updated Standards of Care document approved by City Council (Summer 2021)
- Initiation of the Recreation Management software RFP
- Completed in-house renovation of the bunkers at Tenison Park golf course and saved an estimated, \$75,000 in construction costs
- Initiated a two contract, at Samuell Grand and L.B. Houston tennis centers with Impact Activities and results in \$21,000 in revenue, annually

### Programming Highlights

- Collaborated with a multitude of partners to kickoff the Youth All Access Pass (YAAP). YAAP is an exclusive pass that allows teens the opportunity to explore Dallas venues and attractions at no cost to teens. There were 5,587 passes redeemed.
- Implemented Adventure Camp at Samuell Farm - a new, 9-week specialty summer camp providing outdoor adventure experiences such as mountain biking, kayaking, archery, fishing and survival skills for 229 youth ages 7-15 years old
- Completed the 2021 Teach a Child to Swim fundraising campaign raising \$32,796 and awarding 163 scholarships valued at \$6,750. Awarded an additional \$6470 in scholarships to 156 individuals through the Kidd Springs Brick Paver Donor program.
- Certified 185 lifeguards, 18 water safety instructors, 20 lifeguard instructor renewals, and 11 water fitness instructors
- Resumed Teen Recreation (TRec) programming at 14 recreation centers across the city of Dallas for teens ages 13-17, totaling 2,564 participants. Youth had the opportunity to participate in a variety of activities such as, sports, games, performing and fine arts, technology, fitness, and more.
- Increase attendance and participation at tennis and golf centers (59,211 rounds of golf were higher than the previous year)



## Partnerships

- Addition of 20 DISD schools that contributed to the percent of increase of residents within a 10-minute walk to a park (10MWP) from 71% to 73%
- Developed contacts with new corporate groups such as Ericsson and Amazon for park beautification projects through Volunteer Services
- Developing partnership with For the Love of the Lake to integrate sponsorship opportunity on 911 Markers at White Rock Lake
- Created partnership for new dog park with RISD at Parkhill Junior High
- Developed partnership with DGI for Tenison Glen Golf Course
- Developed partnership with Uptown Dallas Inc. for the management of Griggs Park
- Facilitated contract amendments with Fair Park First and Dallas Zoo
- Acquired new 82-acre Woody Branch park in partnership with Trust for Public Land
- Facilitated reopening of Children's Aquarium in partnership with Fair Park First
- Acquired Harwood Park land in partnership with Parks for Downtown Dallas
- Opened West End Plaza in partnership with Parks for Downtown Dallas
- Partnered with CW33 in the promotion of the Dallas Golden Games (Senior Games); 283 senior athletes participated



## Professional Development

- Kicked off Succession Planning Training for mid-level managerial staff
- Implemented Targeted Training Programs designed to maximize employee training activities and training hours
- Implemented Core Competencies identification process for divisions to use to identify skills and behaviors to acquire, improve or maintain in support of Service Excellence
- Deployed Udemy for Business Workforce Development platform to use to address Core Competencies gaps and support Targeted Training Programs across all divisions
- Created a committee to focus on addressing Employee Engagement improvement opportunities. A cross sectional committee was identified /created across employee groups (field/Labor, Clerical, Technical & Admin/Professional)
- Attended numerous speaking engagement opportunities at facility openings, ribbon cuttings and groundbreakings including (but not limited to): Lake Highland North, Northaven Bridge, Bachman Recreation Center, Exline Aquatic Center, White Rock Hills Tree Planting, and White Rock Stone tables. Additionally, advocated for the park system at public meetings for City Council - budget deliberation, town hall meetings, and other community events