



DALLAS PARK AND RECREATION BOARD AGENDA

**THURSDAY, JANUARY 9, 2020
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078**

**9:00 am: Administration and Finance Committee, 6FS
9:00 am: Planning and Design Committee, Room 6FN
10:00 am: Park and Recreation Board, Room 6FN**



RECEIVED

2020 JAN -3 AM 10: 55

CITY SECRETARY
DALLAS, TEXAS

Robb P. Stewart, Chair
Taylor Toynes, Vice Chair
Harrison Blair
Maria Hasbany
Amanda Schulz
Lorena Tule-Romain
Daniel Wood

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL – ROOM 6FS
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, JANUARY 9, 2020
(9:00 A.M.)

CONSENT ITEMS

PARK BOARD AGENDA ITEM NO. 4 – WellMed Center (3), Larry Johnson Recreation Center (7), Martin Luther King Recreation Center (7), Marcus Annex (13) – Authorize a one-year Interlocal Agreement (“Agreement”) between the City of Dallas, Texas (“City”) and Dallas County, (“County”) a government entity, acting by and through the Dallas County Commissioners Court on behalf of the Dallas County Department of Health and Human Services (“DCHHS”): Older Adult Services Program (“OSAP”) for the purposes of partnering with the Dallas Park and Recreation Department to expand programming for seniors at four recreation facilities identified and approved by Dallas County. This partnership will support programming in the areas of health, nutrition, education, social service activities and resources that reflect the interests and needs of senior participants – Financial Impact: No cost consideration to the City

DISCUSSION ITEMS

1. Park Naming Policy – Amendments and Clarification
Shana Gates, Manager III
2. Greenhouse Contract Update
John Lawrence, Interim Assistant Director

DALLAS PARK AND RECREATION BOARD – PAGE 2
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL – ROOM 6FS
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, JANUARY 9, 2020
(9:00 A.M.)

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

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CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

Jesse Moreno, Chair
Jeff Kitner, Vice Chair
Arun Agarwal
Barbara Barbee
Lane Conner
Timothy W. Dickey
Bo Slaughter

Public Notice

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POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL – ROOM 6FN
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, JANUARY 9, 2020
(9:00 A.M.)

CONSENT ITEMS

PARK BOARD AGENDA ITEM NO. 5 – Martin Weiss Park (1) – Authorize a contract for the construction of the Martin Weiss Park Loop Trail Project located at 3400 West Clarendon Drive - North Rock Construction, LLC, lowest responsible bidder of seven – Not to exceed \$582,480.50 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

PARK BOARD AGENDA ITEM NO. 6 – Land Acquisition (11) – Authorize acquisition from Shing Mao et al, of approximately 141,339 square feet of land located at 13254 Kit Lane for a proposed new park – Not to exceed \$1,494,000 (\$1,480,000 plus closing cost and title expenses not to exceed \$14,000) – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

PARK BOARD AGENDA ITEM NO. 7 – Glendale Park (3) – Authorize a professional services contract with JBI Partners, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the Glendale Park Master Plan Phase 1 Implementation Project located at 1515 East Ledbetter Drive – Not to exceed \$231,800.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

DALLAS PARK AND RECREATION BOARD – PAGE 2
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL – ROOM 6FN
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(9:00 A.M.)

BRIEFING ITEMS

1. Upcoming Items

Handgun Prohibition Notice for Meetings of Governmental Entities

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RECEIVED

Public Notice

2020 JAN -3 AM 10:56

AGENDA
DALLAS PARK AND RECREATION BOARD
DALLAS CITY HALL – ROOM 6FN
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, JANUARY 9, 2020 10:00 A.M.
(Public Speakers sign in by 9:30 A.M.)

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CITY SECRETARY
DALLAS, TEXAS

POSTED CITY SECRETARY
DALLAS, TX

Calvert Collins-Bratton, President (District 13)

- | | |
|--------------------------------|--|
| Barbara A. Barbee, District 1 | Bo Slaughter, District 8 |
| Jesse Moreno, District 2 | Maria Hasbany, District 9 |
| Taylor I. Toyne, District 3 | Robb P. Stewart, Vice President, District 10 |
| Harrison Blair, District 4 | Jeff Kitner, District 11 |
| Lorena Tule-Romain, District 5 | Lane Conner, District 12 |
| Timothy W. Dickey, District 6 | Amanda Schulz, District 14 |
| Daniel Wood, District 7 | Arun Agarwal, District 15 |

1. Public Speakers (agenda items or other business)
2. Approval of Minutes of the December 12, 2019 Park and Recreation Board Meeting
3. Special Presentation to Terrance Perkins, former Park Board member for his service to the Park and Recreation Board

CONSENT AGENDA (ITEMS 4 – 7)

ADMINISTRATION AND FINANCE COMMITTEE

4. WellMed Center (3), Larry Johnson Recreation Center (7), Martin Luther King Recreation Center (7), Marcus Annex (13) – Authorize a one-year Interlocal Agreement (“Agreement”) between the City of Dallas, Texas (“City”) and Dallas County, (“County”) a government entity, acting by and through the Dallas County Commissioners Court on behalf of the Dallas County Department of Health and Human Services (“DCHHS”): Older Adult Services Program (“OSAP”) for the purposes of partnering with the Dallas Park and Recreation Department to expand programming for seniors at four recreation facilities identified and approved by Dallas County. This partnership will support programming in the areas of health, nutrition, education, social service activities and resources that reflect the interests and needs of senior participants – Financial Impact: No cost consideration to the City

PLANNING AND DESIGN COMMITTEE

5. Martin Weiss Park (1) – Authorize a contract for the construction of the Martin Weiss Park Loop Trail Project located at 3400 West Clarendon Drive - North Rock Construction, LLC, lowest responsible bidder of seven – Not to exceed \$582,480.50 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

DALLAS PARK AND RECREATION BOARD – PAGE 2
DALLAS CITY HALL – ROOM 6FN
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THURSDAY, JANUARY 9, 2020 10:00 A.M

6. Land Acquisition (11) – Authorize acquisition from Shing Mao et al, of approximately 141,339 square feet of land located at 13254 Kit Lane for a proposed new park – Not to exceed \$1,494,000 (\$1,480,000 plus closing cost and title expenses not to exceed \$14,000) – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)
7. Glendale Park (3) – Authorize a professional services contract with JBI Partners, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the Glendale Park Master Plan Phase 1 Implementation Project located at 1515 East Ledbetter Drive – Not to exceed \$231,800.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

ITEM FOR INDIVIDUAL CONSIDERATION

8. Park Board Annual Report (All) – Authorize adoption of the Park and Recreation Board Annual Report for Fiscal Year 2018-2019 – Financing: No cost consideration to the City

ITEM FOR DISCUSSION

9. Overview of the Park Board Retreat on January 23, 2020, Hazel Roper, Human Resources Manager

BRIEFINGS

10. Texas Trees Foundation Partnership History and Update
Ryan O'Connor, Senior Park Manager
11. 2019-2020 Budget Process - Introduction
John Lawrence, Interim Assistant Director

OTHER/NON-ACTION ITEMS

12. Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park



DALLAS PARK AND RECREATION BOARD – PAGE 3
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13. Staff Announcements – Upcoming Park and Recreation Department Events
14. Next Park and Recreation Board Regular Meeting - RETREAT: Thursday, January 23, 2020, at Churchill Recreation Center, 6906 Churchill Way, Dallas, Texas 75230
15. Adjournment

DALLAS PARK AND RECREATION BOARD – PAGE 4
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DALLAS, TEXAS 75201
THURSDAY, JANUARY 9, 2020 10:00 A.M.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex. Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Calvert Collins-Bratton, President, presiding

Present: Calvert Collins-Bratton, President; Robb Stewart, Vice-President; Arun Agarwal, Barbara A. Barbee, Harrison Blair, Lane Conner, Timothy W. Dickey, Maria Hasbany, Jeff Kitner, Jesse Moreno, Amanda Schulz, Ernest Slaughter, Lorena Tule-Romain, Daniel Wood - 14

Absent: Taylor Toyne - 1

President Collins called the meeting to order at 10:03 a.m.

Agenda Item 1. Speakers:

- 1) Millie Enzler spoke about Pickleball
- 2) Jean Anne Stasney spoke about Pickleball
- 3) Tamber Johnson spoke about White Rock Boathouse
- 4) Jennifer Pyn spoke about White Rock Boathouse
- 5) Nan Miller spoke about Item #6

Boardmember Bo Slaughter spoke a few words about Willis Winters and his legacy.

Agenda Item 2. A motion by Barbara Barbee, seconded by Harrison Blair, to approve the minutes of the November 21, 2019 Park and Recreation Board Meeting, was carried. The vote was unanimous.

President Collins stated that the Board would move Item #3 to after Individual Consideration and handle Consent items first.

Agenda Item 3. Recent Police Activity in Parks, Rick Watson, Deputy Chief of Police presented to the Board. Chief Watson and Interim Director John Jenkins explained the process and the history of the DPD/Dallas Park Department relationship with regard to reporting issues in parks.

Boardmember Harrison Blair spoke about homelessness in the parks and asked to take a more holistic approach to the matter. President Collins called upon Mr. Blair to chair an ad-hoc committee that would research this issue and to work with the Office of Homeless Solutions.

CONSENT AGENDA (ITEMS 4 – 12)

ADMINISTRATION AND FINANCE COMMITTEE

Vice-President Stewart moved, seconded by Bo Slaughter and Lorena Tule-Romain to approve items 4, 5, 7-12 on Consent and consider Item 6 individually. The vote was unanimous.

Agenda Item 4. Kidd Springs Park (1) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize issuing an alcohol permit to Tony Pomykal, to serve alcohol at the Dash for the Beads event to be held at Kidd Springs Park, located at 700 West Canty Street. The event will be held on Saturday, February 22, 2020 from 7:00 a.m. to 2:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried by unanimous vote.

Agenda Item 5. Grant Application (All) – A motion by Robb Stewart, seconded by Bo Slaughter to authorize an application for an Implementation Grant in the amount of \$200,000.00 from the North Central Texas Council of Governments (NCTCOG) for the Park Maintenance and Operations Treecycling Project – Financing: This action has no cost consideration to the City (see Fiscal Information), was carried by unanimous vote.

Agenda Item 6. Interlocal Agreement (All) – A motion by Robb Stewart, seconded by Jesse Moreno, for discussion. Further motion to authorize an Interlocal Cooperation Agreement with the Dallas Independent School District (DISD) to maximize resources

DRAFT

and programming opportunities for DISD students and the general public by ensuring mutual use of City of Dallas Park and Recreation Department (City) and DISD athletic facilities through July 2022 – Financing: No cost consideration to the City, was carried by unanimous vote.

PLANNING AND DESIGN COMMITTEE

Agenda Item 7. Trinity Forest Spine Trail (2, 5, 7, 9) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize (1) a Project Funding Agreement with Dallas County, County Transportation Major Capital Improvement Projects 10233, for the purpose of trail design and construction for the Trinity Forest Spine Trail from the Santa Fe Trail just north of Tenison Park Golf Course to the Dallas Area Rapid Transit Lawnview Station located at 5900 Scyene Road; (2) the receipt and deposit of funds from Dallas County in an amount not to exceed \$500,000.00 for the County's share of the project cost in the Capital Gifts, Donation and Development Fund; (3) the establishment of appropriations in an amount not to exceed \$500,000.00 in the Capital Gifts, Donation and Development Fund; and (4) execution of the agreement including all terms, conditions, and documents required by the agreement – Financing: This action has no cost consideration to the City, was carried by unanimous vote.

Agenda Item 8. Northaven Trail (11, 13) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a donation recognition system for Northaven Trail by the Friends of Northaven Trail, in accordance with the Park and Recreation Board Plaque Policy – Financing: No cost consideration to the City, was carried by unanimous vote.

Agenda Item 9. Grauwlyer Park (2), K.B. Polk Park (2), Jaycee Zaragoza Park (6), Nash/Davis Park (6), Kleberg Park (8), Timberglen Park (12) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a contract with Restroom Facilities Ltd. d/b/a CorWorth Restroom Facilities through the Texas Association of School Boards (BuyBoard) for construction of six restroom buildings at Grauwlyer Park located at 7780 Harry Hines Boulevard; Jaycee/Zaragoza Park located at 3114 Clymer Street, Kleberg Park located at 1515 Edd Road, Nash/Davis Park located at 3700 North Hampton Road, K.B. Polk Park located at 3860 Thedford Avenue, and Timberglen Park located at 3900 Timberglen Road – Not exceed \$867,786.00 – Financing: 2017 Bond Funds, was carried by unanimous vote.

Agenda Item 10. Fair Park (7) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize an increase in the construction services contract with Phoenix I Restoration and Construction, Ltd., to add increased scope of work for the Hall of State Restoration Project located at 3939 Grand Avenue in Fair Park - Not to exceed \$980,360.00, from \$8,754,600.00 to \$9,734,960.00 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds), was carried by unanimous vote.

Agenda Item 11. Fair Park (7) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize Supplemental Agreement No. 3 to the professional services contract with M. Arthur Gensler, Jr Associates, Inc. for additional architectural and engineering services during the construction administration phase for the Hall of State Facility Improvements Project located at 3939 Grand Avenue – Not to exceed \$220,341.60, from \$1,340,432.06 to \$1,560,773.66 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds), was carried by unanimous vote.

Agenda Item 12. Willie B. Johnson Recreation Center (10) – A motion by Robb Stewart, seconded by Bo Slaughter, to authorize a contract for the construction of the addition of a senior activity center, technology center, and gymnasium and expansion of the parking lot at Willie B. Johnson Recreation Center located at 12225 Willowdell Drive – J.C. Commercial, Inc., best value proposer of eight - Not to exceed \$7,199,777.00 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds), was carried by unanimous vote.

ITEM FOR INDIVIDUAL CONSIDERATION

Agenda Item 13. Park Maintenance District 1 Service Center (10) – A motion by Robb Stewart, seconded by Harrison Blair, to authorize the naming of the Park and Recreation Department administrative offices and Park Maintenance District 1 Service Center facilities formally known as "Jules E. Muchert Army Reserve Center" to "Paul D. Dyer Administrative and Service Center" located at 10031 East Northwest Highway – Financing: No cost consideration to the City, was carried by unanimous vote.

BRIEFINGS

NONE

OTHER/NON-ACTION ITEMS

Agenda Item 14. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

Amanda Schulz reported about the Woodall Rogers / KlydeWarren Park committee: they had a treelighting and holiday event last weekend. There are still a few opportunities to take pictures with Santa Claus on Dec 14/15, Dec 21/22 and Dec 24/25. They also just appointed two new board members.

Robb Stewart reported about Friends Of Fair Park will be having a board meeting Tuesday December 17, 2019 at the Briscoe Carpenter Livestock building. Mr. Stewart said the time would be 7 pm, but that was subject to change, as the group hadn't formally posted the meeting time yet.

Jeff Kitner reported about the Northaven Trail tour that he, President Collins and Mr. Dickey took earlier that week. The Northaven Trail will be fully opened in early 2020 in all phases.

Lane Conner asked about the Park Board retreat date/time. Mr. Becker responded to all the Board to mark their calendar for January 23, 2020. More details will be given in early 2020 as the agenda is formulated.

Agenda Item 15. Staff announcements regarding upcoming Park and Recreation Department events.

John Jenkins, Interim Director, announced that Assistant Director Oscar Carmona has taken a job with the city of Raleigh, NC and will begin in the new year and wished him much success.

Agenda Item 16. Next Park and Recreation Board will be held at Dallas City Hall on Thursday, January 9, 2020.

Agenda Item 17. President Collins adjourned the Board meeting at 11:29 a.m.

Anthony M. Becker, Secretary
Park and Recreation Board

Calvert Collins-Bratton, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

MEMORANDUM

DATE: January 3, 2020
TO: Calvert Collins-Bratton, President, and
Members of the Dallas Park and Recreation Board
SUBJECT: January 9, 2020 Park and Recreation Board Briefings



On Thursday, January 9, 2020, the following briefings will be presented to the Dallas Park and Recreation Board:

Texas Trees Foundation Partnership History and Update
Ryan O'Connor, Senior Park Manager

2019-2020 Budget Process - Introduction
John Lawrence, Interim Assistant Director

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in blue ink that reads "John D. Jenkins".

John D. Jenkins, Interim Director
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: January 9, 2020
COUNCIL DISTRICT: 3, 7, 13
STAFF: Crystal R. Ross, (214) 670-8847

SUBJECT

Authorize a one-year Interlocal Agreement (“Agreement”) between the City of Dallas, Texas (“City”) and Dallas County, (“County”) a government entity, acting by and through the Dallas County Commissioners Court on behalf of the Dallas County Department of Health and Human Services (“DCHHS”): Older Adult Services Program (“OSAP”) for the purposes of partnering with the Dallas Park and Recreation Department to expand programming for seniors at four recreation facilities identified and approved by Dallas County. This partnership will support programming in the areas of health, nutrition, education, social service activities and resources that reflect the interests and needs of senior participants – Financial Impact: No cost consideration to the City

BACKGROUND

The City of Dallas has partnered with Dallas County Health and Human Services (DCHHS) for over 20 years to provide enhanced senior programming to Dallas seniors age 60 and older at the Dr. Martin Luther King Jr. Recreation Center. This Agreement allows for program expansion to Larry Johnson Recreation Center (3700 Dixon, 75210), Marcus Annex Senior Center (2910 Modella, 75229), WellMed Charitable Foundation Senior Activity Center (3107 W. Camp Wisdom, Suite 175, 75237) as well as the continued service at the Dr. Martin Luther King Jr. Recreation Center (2901 Pennsylvania Ave, 75215).

The Agreement will be subject to the following terms:

CITY’S RESPONSIBILITIES INCLUDE:

- i. Maintenance and Repair of all Facilities or Additional Facilities;
- ii. Adhering to building codes, and maintaining appropriate Facilities and Additional Facilities licenses and inspections in compliance with Title 40 of the Texas Administrative Code (“40 TAC”) Chapter 84 (if applicable);
- iii. Outreach assistance
- iv. Communication and cooperation with County staff to ensure efficient Program Operation
- v. Implementation and oversight of daily recreational program delivery

Authorize a one-year Interlocal Agreement ("Agreement") between the City of Dallas, Texas ("City") and Dallas County, ("County") a government entity, acting by and through the Dallas County Commissioners Court on behalf of the Dallas County Department of Health and Human Services ("DCHHS"); Older Adult Services Program ("OSAP") for the purposes of partnering with the Dallas Park and Recreation Department to expand programming for seniors at four recreation facilities identified and approved by Dallas County. This partnership will support programming in the areas of health, nutrition, education, social service activities and resources that reflect the interests and needs of senior participants. – Financial Impact: No cost consideration to the City
– page 2

- vi. Completion and submission of all required reports associated with the County Program at WellMed Senior Activity Center
- vii. Staff to conduct and administer Program at the WellMed Senior Activity Center

COUNTY'S RESPONSIBILITIES INCLUDE, without limitation:

- i. Completion and submission of all required reports associated with the County Program at Larry Johnson, Marcus Annex and Dr. Martin Luther King Jr. Recreation Centers;
- ii. Updating monthly Program calendar and attending monthly staff meetings;
- iii. Planning outreach activities;
- iv. Election and coordination of Senior Center Site Council;
- v. Accounting of Program funds;
- vi. Assistance in coordination fundraising events to supplement Program and operations expenses as coordinated through the Center Manager;
- vii. Communication and cooperation with City, through its Recreation Center Manager, to ensure efficient Program operation, including meeting with City to review compliances associated with items listed in this Agreement;
- viii. Coordination of any off-site events;
- ix. Providing nutrition education;
- x. Coordination with transportation provider regarding transportation of participants;
- xi. Adhering to health and safety regulations, including Title III Nutrition Service Standards and Food Service Sanitation and Safety Standards;
- xii. Providing supplies, equipment and staff to conduct and administer Program;
- xiii. Implementation and oversight of day to day delivery of programming and activities;
- xiv. Assistance with minor custodial services necessitated by the Program, as described in Exhibit A, which is attached and incorporated into this Agreement for all purposes; and
- xv. Recommend to all participants to obtain a City of Dallas Recreation Participant I.D. card.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

None

COMMITTEE ACTION

This item will be considered by the Administration and Finance Committee on January 9, 2020 and go before the Full Board the same day. This action does not require Council consideration.

Authorize a one-year Interlocal Agreement ("Agreement") between the City of Dallas, Texas ("City") and Dallas County, ("County") a government entity, acting by and through the Dallas County Commissioners Court on behalf of the Dallas County Department of Health and Human Services ("DCHHS"): Older Adult Services Program ("OSAP") for the purposes of partnering with the Dallas Park and Recreation Department to expand programming for seniors at four recreation facilities identified and approved by Dallas County. This partnership will support programming in the areas of health, nutrition, education, social service activities and resources that reflect the interests and needs of senior participants. – Financial Impact: No cost consideration to the City
– page 3

FISCAL INFORMATION

No cost consideration to the City.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: January 9, 2020
COUNCIL DISTRICT: 1
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a contract for the construction of the Martin Weiss Park Loop Trail Project located at 3400 West Clarendon Drive – North Rock Construction, LLC, lowest responsible bidder of seven – Not to exceed \$582,480.50 – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

BACKGROUND

On November 8, 2019, seven bids were received for the construction of the Martin Weiss Park Loop Trail. This item authorizes the award of this construction contract to North Rock Construction, LLC, lowest responsible bidder of seven for the Base Bid and Alternate No. 1 in an amount not to exceed \$582,480.50.

The scope of work for Martin Weiss Park Loop Trail includes a park loop trail extension with standard retaining walls and pedestrian rails; miscellaneous drainage and paving improvements; and a prefabricated steel truss pedestrian bridge which replaces the previously removed bridge. Funding for this project was included in the 2017 Bond Program.

North Rock Construction, LLC has had no contractual activities with the City of Dallas for the past three years.

ESTIMATED SCHEDULE OF PROJECT

Began Design	March 2019
Completed Design	November 2019
Begin Construction	March 2020
Complete Completion	October 2020

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 1, 2019, the Park and Recreation Board was briefed on construction procurement.

FISCAL INFORMATION

Park and Recreation Facilities (B) Funds (2017 Bond Funds) - \$582,480.50

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$582,480.50	Construction	25.00%	25.98%	\$151.313.10
This contract exceeds the M/WBE goal.				

PROCUREMENT INFORMATION

On November 8, 2019, the following seven bids were received and opened:

*Denotes the successful bidder

<u>Bidders</u>	<u>Base Bid</u>	<u>Alter. No. 1**</u>	<u>Total Bid</u>
*North Rock Construction, LLC 525 S. Loop 288, Ste 105 Denton, Texas, 76205	\$ 561,633.03	\$ 20,847.47	\$ 582,480.50
Northstar Construction	\$ 597,737.00	\$13,000.00	\$ 610,737.00
VA Construction	\$ 700,258.50	\$14,024.00	\$ 714,282.50
Roeschco Construction	\$ 719,106.00	\$ 9,894.00	\$ 729,000.00
Joe Funk Construction	\$ 818,896.00	\$21,450.00	\$ 840,346.00
Axis Contracting	\$1,233,631.00	\$27,923.00	\$1,261,554.00
F. Estrada Construction	\$1,293,731.00	\$55,778.00	\$1,349,509.00

**Alternate No. 1 - provides an additional connection to an existing trail.

OWNER

North Rock Construction, LLC

John F. Gann, II, President

COMMITTEE ACTION

The Planning and Design Committee will consider this item on January 9, 2020 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on February 12, 2020.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Martin Weiss Loop Trail Bid/Contract #: PKR-2020-00012214

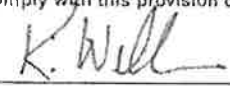
Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; M/WBE Certification Number (if applicable).
- Column 4: List firm(s) contact name, address, telephone number.
- Column 5: List ethnicity of firm(s) owner as B=Black American, H=Hispanic, I=Asian Indian, N=Native American, P=Asian Pacific, W=Woman, NON=Other than M/WBE.
- Column 6: Indicate firm's location as L=Local (within Dallas county limits), N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (If Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Erosion		Meade Servicing Group	Garrett Perkins PO Box 7107 Rockwall, TX 75087		N	\$11,481.75	1.97%	\$	\$
Notes:									
Masonry		Lorie Galloway Company	Valerie Trimble PO Box 1905 Boyd, TX 76203	W	N	\$6,319.60	1.08%		
Notes:									
Retaining Wall		JDK Associates, Inc.	Morgan Mueller 2425 W. Annamatt Rd. Bulverde, TX 78163	NON	N	\$21,540.00	3.70%		
Notes:									
Concrete		CowTown Redi-Mix WFWB26520Y1019	Mario Medina PO Box 162127 Dallas, TX 75247	H	L	\$56,669.50	9.72%		
Notes:									
Trucking/Hauling		Denali Services BMMB33837N0821	Mark Golden 3150 Comptonwealth Dr. Ste. 100 Dallas, TX 75247		L	\$19,358.00	3.32%		
Notes:									
Bridge		Pioneer Bridges/WBE General Contractors	Tina Pannam 119 42nd St Fort Payne, AL 35967	W	N	\$38,316.00	6.58%		
Notes:									
Railing		Acme Fence	John Davis 2509 Alameda Dr Fort Worth, TX 76117	W	N	\$30,650.00	5.26%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
Trail 2		North Rock Construction, LLC	John F. Gann II 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$96,223.87	16.52%			
Notes:										
Trail 3		North Rock Construction, LLC	John F. Gann II 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$39,176.41	6.73%			
Notes:										
Trail 4		North Rock Construction, LLC	John F. Gann II 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$27,248.08	4.68%			
Notes:										
Sidewalk 1		North Rock Construction, LLC	John F. Gann II 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$59,092.35	10.14%			
Notes:										
Channel Improvements		North Rock Construction, LLC	John F. Gann II 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$75,339.67	12.93%			
Notes:										
Ped. Bridge		North Rock Construction, LLC	John F. Gann II 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$80,217.80	13.77%			
Notes:										
Trail 1		North Rock Construction, LLC	John F. Gann II 525 S. Loop 288, Suite 105 Denton, TX 76205	NON	N	\$20,847.47	3.60%			
Notes:										
Notes:										
Notes:										
Notes:										
[Note: Totals and Percentages will automatically calculate.]						Total Bid Amount:	\$582,480.50	100%		

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: 
Printed Name: Kenneth Williamson
Company Name: North Rock Construction, LLC

Title Vice President
Date 12/2/19

Martin Weiss Park – Loop Trail



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: January 9, 2020
COUNCIL DISTRICT: 11
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize acquisition from Shing Mao et al, of approximately 141,339 square feet of land located at 13254 Kit Lane for a proposed new park – Not to exceed \$1,494,000 (\$1,480,000 plus closing cost and title expenses not to exceed \$14,000) – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

BACKGROUND

This item authorizes the acquisition from Shing Mao et al. of approximately 141,339 square feet of land for a proposed new park located at 13254 Kit Lane (Exhibit A). The total consideration for this acquisition is \$1,494,000 based on an independent appraisal (\$1,480,000 plus closing cost and title expenses not to exceed \$14,000).

Council District 11 allocated funds in the 2017 Bond Program for acquisition and development of a new park in northern Dallas. Council District 11 is built-out and little open space remains with sizable geographic gaps in service. An undeveloped site was identified which filled one of those parkland gaps. The park site identified is favorable for development of a variety of park amenities and improvements.

Staff recommends approval of this acquisition with the condition that this property is not officially dedicated as municipal parkland until such time the property is developed for its intended use.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior actions.

FISCAL INFORMATION

Park and Recreation Facilities (B) Fund (2017 Bond Funds) - \$1,494,000

COMMITTEE ACTION

The Planning and Design Committee will consider this item on January 9, 2020 and will present a recommendation to the Park and Recreation Board on the same day.

Authorize acquisition from Shing Mao et al, of approximately 141,339 square feet of land located at 13254 Kit Lane for a proposed new park – Not to exceed \$1,500,000 (\$1,480,000 plus closing cost and title expenses not to exceed \$20,000) – Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds) – Page 2

COMMITTEE ACTION – continued

This item will be scheduled for City Council consideration by the Real Estate Division on February 12, 2020.

STAFF RECOMMENDATION

Staff recommends approval of this acquisition with the condition that this property is not officially dedicated as municipal parkland and shall be dedicated as such after the property is developed for park purposes.

ATTACHMENT

Map
Exhibit

Field Notes Describing Land To Be Acquired in Block C/7756
From Shing Mao et al

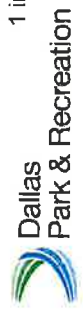
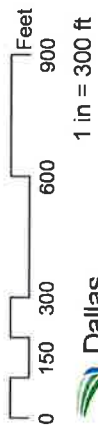
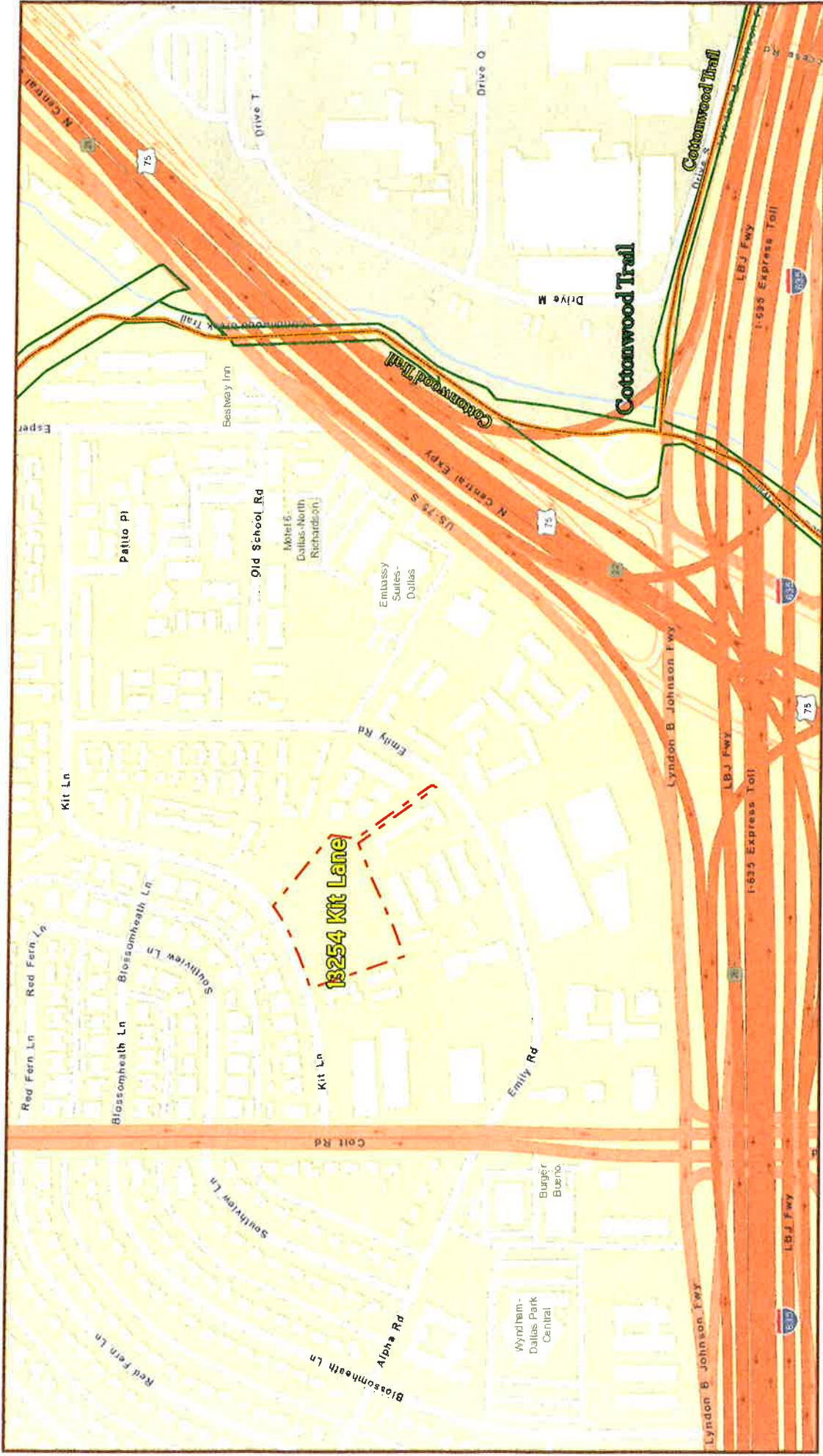
Being situated in the Foster W. Dunaway Survey, Abstract No. 403, Dallas County, Texas, and being all of Lots 25, 26, 27 and 28, Block C/7756 (Official City of Dallas Block Numbers) of the Valley View Estates Addition, an addition to the City of Dallas Recorded in Volume 5648, Page 202 of the Map Records of Dallas County, and being conveyed to Shing Mao and wife Chung-Fong Mao, Yun-Seng Chou, May Liu Chen and Ying Chen Ho, Trustees by Deed dated July 29, 1994 and recorded in Volume 94145, Page 1628 of the Deed Records of Dallas County, Texas containing altogether 141,339 square feet (3.2447 Acres) of land, according to the plat thereof.

This description is approved as to form.



Scott Holt, RPLS
Assistant Chief City Surveyor
For: Larry T. Billingsley, RPLS
Chief City Surveyor

12/20/2018
Date



13254 Kit Ln Acquisition

District
11

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: January 9, 2020
COUNCIL DISTRICT(S): 3
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a professional services contract with JBI Partners, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the Glendale Park Master Plan Phase 1 Implementation Project located at 1515 East Ledbetter Drive – Not to exceed \$231,800.00 - Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds)

BACKGROUND

On May 9, 2018, a Request for Qualifications (RFQ) was issued for Engineering and Landscape Architecture Consulting Services for Park Site Development Projects in the 2017 Bond Program. The Projects included in this RFQ were considered “Simple Projects” which utilize the RFQ only selection process. JBI Partners, Inc. was selected as the most qualified firm for this project due to their previous Master Planning process for Glendale Park, which was completed in 2019.

This action will authorize a professional services contract with JBI Partners, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the Glendale Park Master Plan Phase 1 Implementation Project, which includes a new catalogue pavilion, all-abilities playground, parking lot reconfiguration, site lighting, picnic area with a shelter, new prefabricated rest room, site furnishings and connections to the existing trails.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

Park and Recreation Facilities (B) Fund (2017 Bond Funds) - \$231,800.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$231,800.00	Architecture & Engineering	25.66%	100%	\$231,800.00
This contract exceeds the M/WBE goal.				

OWNER

JBI Partners, Inc.

Chuck McKinney, ASLA, Executive Vice President

COMMITTEE ACTION

The Planning and Design Committee will consider this item on January 9, 2020 and will present a recommendation to the full Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on February 12, 2020.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached

BID Agenda Approval Cover Sheet

Project Meets BID Requirements

Total M/WBE

100.00%

Prime: JBI Partners, Inc.
 Project: GLENDALE PARK -- PHASE ONE -- JBI
 Review Date: 12/16/2019
 Agenda Date: 02/12/2020
 Prime Vendor #:
 Review Date: 12/16/2019

Total Local: \$231,800.00 Total Non-Local: \$0.00

Vendor Name: JBI Partners, Inc.
 Cert. #: PMMB19425N1120
 Dollar Amount: \$169,260.00
 Percent: 73.0198%

Vendor Name: Lim & Associates, Inc.
 Cert. #: PMMB63592N1020
 Dollar Amount: \$62,540.00
 Percent: 26.9802%

Total M/WBE
 Non-M/WBE
 Total Local
Non-Local
 Sub Vendor #

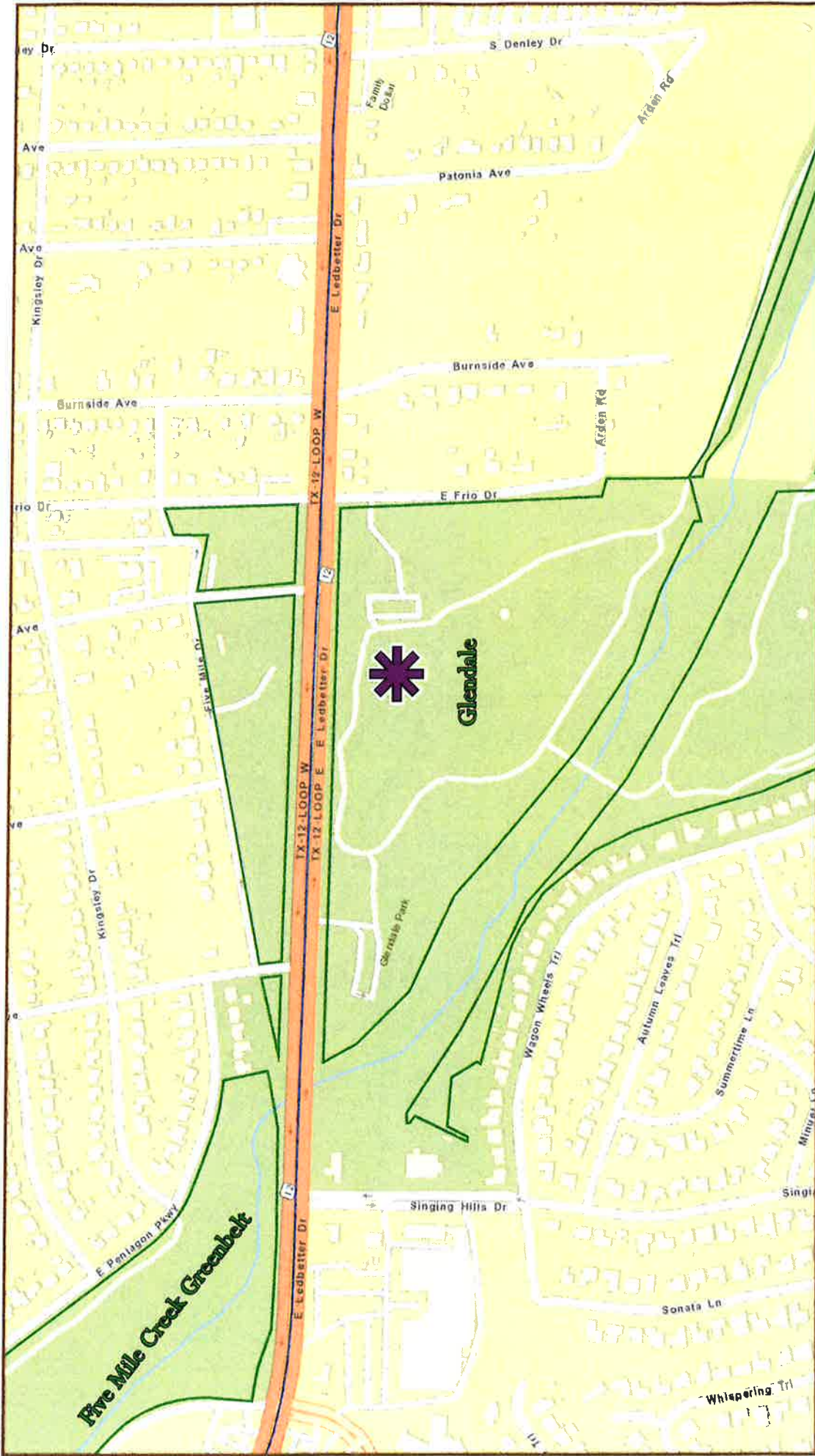
\$231,800.00
 \$0.00
\$231,800.00
100.0000%
 0.0000%
 100.0000%

Total Non Local M/WBE
 Non-M/WBE
 Total Non-Local

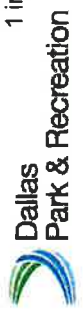
\$0.00
 \$0.00
 \$0.00

Total Action

\$231,800.00
100.0000%



1 in = 300 ft



Glendale Park
(1515 East Ledbetter Dr)

District
3

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: January 9, 2020
COUNCIL DISTRICT(S): All
STAFF: John Jenkins, (214) 670-4071

SUBJECT

Authorize adoption of the Park and Recreation Board Annual Report for Fiscal Year 2018-2019 – Financing: No cost consideration to the City

BACKGROUND

Section 8-1.1 of the City Code requires each Board of the City of Dallas to submit to the City Council an annual report. A draft of the Park and Recreation Board Annual Report for the period October 1, 2018 – September 30, 2019. The Park and Recreation Board is being requested to authorize submission of the Park and Recreation Board Annual Report to the City Council.

FISCAL INFORMATION

No cost consideration to the City.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENT

2018-2019 Draft Park and Recreation Board Annual Report



Park and Recreation Board

Annual Report | FY 2018-2019

October 1, 2018 – September 30, 2019



City of Dallas



Dallas Park & Recreation

Park and Recreation Board

**Established by Dallas City Charter
1905**

Park and Recreation Department

1500 Marilla Street, Ste. 6FN

Dallas, TX 75201

(214) 670-4100

www.dallasparks.org

Park and Recreation Board

Place 15, Robert Abtahi, President

Council District 1, Barbara A. Barbee

Council District 2, Jesse Moreno,

Council District 3, Taylor Toynes

Council District 4, Harrison Blair

Council District 5, Terrance Perkins

Council District 6, Tim Dickey

Council District 7, Sonya Woods

Council District 8, Bo Slaughter

Council District 9, Becky Rader

Council District 10, Robb P. Stewart, Vice President

Council District 11, Jeff Kitner

Council District 12, Rodney Schlosser

Council District 13, Calvert Collins-Bratton

Council District 14, Taylor Adams

Park and Recreation Department Director

Willis C. Winters, FAIA

DRAFT

Table of Contents

Jurisdiction/Authorization..... 3

Mission 3

Vision/Guiding Principles 3

Subcommittees 3

Ad Hoc Committees 4

Strategic Directions Identified in the Department’s Strategic Plan for FY 2018-2019..... 5

Strategic Plan Accomplishments 5

Summary of Recommendations 8

Goals for FY 2019-20 9

Strategic Directions Identified for FY 2019-2020 9



Jurisdiction/Authorization

The Park and Recreation Board is a quasi-legislative Board established by the Dallas City Charter, Chapter XVII.

In 1905, revisions to the City of Dallas Charter created a Park and Recreation Department to be administered by the Park and Recreation Director under the supervision of the Park and Recreation Board. The Board has fifteen members, the number equal to the number of members on the City Council. Each City Council member and the Mayor appoint a person to the Park Board. The Mayor appoints the Park Board President from among the confirmed Park Board members, subject to ratification by a majority of the City Council. The Park and Recreation Board members have jurisdiction over the control, management and maintenance of the public parks of the city, with power to acquire, in the name of the city, land for park purposes.

Mission

To champion lifelong recreation and serve as responsible stewards of the city's parks, trails and open spaces.

Vision/Guiding Principles

A comprehensive system of parks, trails, open spaces and recreational facilities that sustains, inspires and invigorates.

Subcommittees

Administration and Finance Committee

This subcommittee is responsible for providing recommendations to the full board and oversight of items pertaining to the financial, administrative and policy-making functions of the Park and Recreation Department.

The committee consisted of Rodney Schlosser, Chair; Calvert Collins-Bratton, Co-Chair; Taylor Adams; Harrison Blair; Robb P. Stewart; Taylor Toyne; Sonya Woods.

Planning and Design Committee

This subcommittee is responsible for providing recommendations to the full board and oversight of items pertaining to engineering, architectural, consultant and construction contracts, land acquisition, sale of park land, park development and master plans, development and inter-local agreements.

The committee consisted of Jesse Moreno, Chair; Becky Rader, Co-Chair; Barbara A. Barbee; Timothy W. Dickey; Jeff Kitner; Terrance Perkins; Ernest "Bo" Slaughter.

Ad Hoc Committees

Employee Hearing Tribunal

The Tribunal provides the final ruling for employees who appeal disciplinary actions which resulted in a demotion or discharge. No hearing tribunals were held in fiscal year 2018-2019.

Director's Performance Review Committee

The Director's Performance Review Committee is responsible for reviewing the annual performance of the Director as leader of the department and providing a recommendation to the full Board. The committee was postponed upon the announcement of Willis C. Winters' October 2019 planned retirement. The entire Park Board met in a committee-of-the-whole to evaluate Mr. Winters' performance before he retired.

Strategic Directions Identified in the Department's Strategic Plan for FY 2017-2018

- Ensure adequate park land to accommodate future growth
- Continue to implement the "Circuit Trail" to create a more connected and active community
- Use a community service area approach to better leverage recreation center resources and enhance the delivery of recreation programming
- Create a more financially sustainable park system
- Build and strengthen partnerships to create a more sustainable park system
- Promote the synergy between parks and economic development to enhance the recreational experience
- Improve marketing and communication to enhance park operations and user satisfaction
- Collaborate on the realization of the vision of the Trinity River Corridor as Dallas' premier open space
- Promote interpretation and education of the historic, cultural, and natural resources in parks
- Emphasize design excellence and sustainability in parks and facilities
- Elevate the environmental profile of the park system
- Ensure that staff capabilities match department needs
- Continue to enhance safety and security in all parks and facilities

Strategic Plan Accomplishments

- ***Ensure adequate park land to accommodate future growth***
 - The first phase of the aquatics master plan implementation was completed
 - Initiated Phase II of the aquatics master plan
 - Construction of Pacific Plaza was completed
 - Implementation of the 2017 Bond Program continues, including renovation of buildings at Fair Park and design and construction of other projects
 - Park land dedication ordinance implemented in July 2019
 - Increased the percentage of residents who live within a 10-minute walk (or .5 mile) from 61% to 69%
 - Continued school district partnerships with Richardson ISD and Dallas ISD totaling 32 schools that are open to the public after hours and on weekends
 - Partnered with Texas Trees Foundation and DISD to include five (5) DISD schools as part of the "Cool Schools" initiative
 - 82% of the Strategic Plan actions, outlined in the Comprehensive Plan, are complete, continuous or underway
- ***Continue to implement the "Circuit Trail" to create a more connected and active community***
 - Design is underway on all segments of the Circuit Trail included in the 2017 Bond Program
- ***Use a community service area approach to better leverage recreation center resources and enhance delivery of recreation programming***
 - The new Singing Hills Recreation Center is under construction
 - Annual participation for the Active Senior Adult Programs (ASAP) focused on active and passive senior programming reached 10,530 for FY18/19 (9,803 in FY17/18, up from 9,159 in FY 16/17, and 1,989 in FY 15/16)
 - WellMed Charitable Foundation Senior Activity Center opened in December 2018 and registered 3,199 participants
- ***Create a more financially sustainable park system***
 - Approved 2018-2020 department budget recommendation for City Council consideration

- Construction of six (6) spraygrounds was completed
- Completed construction of three (3) new family aquatic centers at Kidd Springs, Lake Highlands and Tietze parks
- Transferred the management and operations of Fair Park to Fair Park First on January 1, 2019 resulting in a savings of \$1.762M
- Operating partners, that include the Dallas Arboretum and the Dallas Zoo Management, raised \$10,273,701 for operations and improvements
- Received \$1.4 million in grants and donations
- Increased cost recovery rate to 73% overall at the regional, community and neighborhood family aquatic centers
- Opened mini-pitch soccer courts at Lake Cliff Park, Garret Park, Gateway Park, Marcus Park, and Martin Weiss Park with support from U.S. Soccer Foundation and Target
- Phase II implementation for the Aquatics Masterplan included the completion of new spraygrounds at K.B. Polk, Nash-Davis, Jaycee Zaragoza, Kleberg Rylie, Timberglen and Campbell Green Parks
- Partnered with Texas Trees Foundation to fund irrigation systems for reforestation of the tree canopy lost during the June 2019 windstorm
- ***Build and strengthen partnerships to create a more sustainable park system***
 - Operated 27 recreation out of school time programs working with DISD and RISD
 - Expanded the Baylor Scott & White at the Juanita J. Craft Center partnership to 5 additional program sites for the Healthy Cities 2.0 Initiative
 - Strengthened the partnership with WellMed with the opening of the WellMed Senior Activity Center in southwest Dallas
 - Completed a contract with the Dallas Parks Foundation for a brick paver donor recognition program at Kidd Springs Family Aquatic Center
 - Partnered with the Dallas Park Foundation to establish a fund for private donations to assist with tree planting efforts
 - In FY 18-19, volunteers provided 326,927 hours of service to the department valued at \$8,209,129
- ***Promote the synergy between parks and economic development to enhance the recreational experience***
 - Continued planning and investment in downtown parks, that include Carpenter, West End and Harwood (anticipated return of return-of-investment ROI 7:1)
 - Collaborated with TxDOT on the Southern Gateway Public Green Space project
 - Design of the Circuit Trail, a part of the Dallas Trail Network (anticipated 50:1 ROI), is in progress
- ***Improve marketing and communication to enhance park operations and user satisfaction.***
 - Re-designed websites for the department, Southern Skates, Dallas Aquatics and Bahama Beach waterpark
 - Developed the FY 19-20 Marketing and Community Relations Plan that included volunteer opportunities awareness, Family Aquatic Center season passes, environmental awareness campaign, White Rock Lake reservation facilities, Share Your Moment Photo Contest, and Park Rangers awareness campaign
 - Conducted a brand awareness survey to test awareness of the department brand and to determine what communication channels are being used so that messaging can be tailored to the community
 - Worked with the City's Office of Procurement Services on developing specifications for a *Strategic Marketing Plan for Dallas Park and Recreation*
- ***Promote interpretation and education of the historic, cultural, and natural resources in parks***
 - Exhibited a major centerpiece display at EarthX that communicated the department's environmental and sustainability initiatives to a significant audience

- Hosted and coordinated five BioBlitz events in parks and pushed a state and national effort that hit multiple parks throughout the City, which utilizing the i-Naturalist app and volunteer resources. The parks included Kiest Conservation Area, Hines, Gateway, Harry S. Moss, and White Rock Lake parks. A total of 189 participants made 5,447 verifiable observations, accounting for 903 species of flora and fauna.
- Pushed the City Nature Challenge in partnership with Texas Parks and Wildlife Department and Parks for Pollinators (NRPA) which helped foster more BioBlitz events around the city and citizens collecting data on their own resulting in a 29% increase in total verifiable observations in the city (18,303), a 5% increase in number of species recorded (1,878), and a 56% total increase the total number of observers in the city (1,229).
- Hosted Oak Cliff Earth Day at Lake Cliff Park
- Expanded wayfinding and interpretive signage templates for soft surface trail heads and points of interest in the park system
- Developed database of community partners and organizations to lead interpretive walks and programs throughout park system for a total of 18 programs held with a grand total of 270 participants
- Applied for a National Park Service grant opportunity for the Hall of State furniture collection restoration
- Created certifiable landscape areas with signage to include 10 new monarch way stations
- Established an Adopt a Prairie Program utilizing volunteers for maintenance of a Blackland Prairie parcel on park property
- ***Emphasize design excellence and sustainability in parks and facilities***
 - Received a Preservation Dallas award for the Kessler Stair and White Rock Lake Stone Tables, Phase I
 - Resurfaced spraygrounds at Lake Highlands North Park, Pemberton Hill Park and Daniieldale Park with a more efficient cool deck type surface
- ***Elevate the environmental profile of the park system***
 - Department developed Blackland Prairie maintenance guidelines
 - Continued the feral hog trapping program to minimize damage to parks
 - Implemented a Green Team pilot program in downtown parks and White Rock Lake Park utilizing battery powered equipment resulting in lowering emissions
 - Initiated a pilot program with robotic mowers
 - Implemented a pilot program to utilize a robotic athletic field line striping machine to improve staff efficiency and provide for better customer service
 - Test piloted new products to reduce the dependency on traditional herbicides and fertilizers that are more environmentally friendly
- ***Ensure that staff capabilities match department needs***
 - Continued to support Employee Advisory Committee (EAC) to improve communication internally and externally and resolve issues through a departmentally inclusive system
 - Completed Soar Like an Eagle Leadership Training for mid-level Managers in the department
 - Staff development included attending and speaking on various park and recreation related topics at local, state, regional and national professional conferences
 - Several staff obtained their Certified Park and Recreation Professional or Certified Park and Recreation Executive certification status
 - Created Career Exploration Program to help employees gain exposure to opportunities within their career path
 - Conducted New Employee Orientation with targeted training in Customer Service, Problem Solving, Goal Setting and Safety Training
 - Initiated Competency Modeling to identify training and development needs of staff

Park and Recreation Board Annual Report | FY 2018-2019

- Centralized training and development focused on Leadership, Job Skills and Knowledge, Environmental, Safety, Quality and Employee Engagement
- ***Continue to enhance safety and security in all parks and facilities***
 - Expanded Park Ranger program by two positions to increase visible surveillance and rules enforcement in parks. Park Rangers made over 19,000 park visits in FY 18/19
 - Received authorization for Park Rangers to issue citations for dogs off-leash, litter and illegal parking on park property. More than 150 citations were issued in FY 18/19
 - Implement the Park Ranger Trail Patrol Program utilizing a utility vehicle to efficiently monitor hundreds of miles of trails in the system
 - Started a security camera pilot program at three park (Glendale Park, Bachman Park, and William Blair Park) sites to help in curtailing vandalism
 - Continued to clear excessive underbrush along trails to increase visibility and safety

Summary of Recommendations

The Park and Recreation Board held regular meetings on the first and third Thursdays of each month (July recess in accordance with Council Resolution 90-2673). The Board held 20 regularly scheduled during the fiscal year.

The Board considered authorizations and provided the following recommendations to the City Council:

Administrative Agreements	13
Change Orders	12
City Code/Ordinance Revisions	0
Comprehensive, Marketing and Strategic Plans	0
Concession Contracts	2
Construction Contract Awards	13
Development/Maintenance Agreements	7
Fee Authorizations	6
Funding Agreements	4
Grant Applications	1
Land Acquisitions	7
Master Plans	5
Memorandums of Understanding	0
Permit Requests	20
Plans and Specifications	0
Professional Services Contracts	21
Public Art Projects	10
Public Hearings	2
Purchasing	0
Policies	0
Resolutions	3
Trust Fund Reimbursements	0
Usage Agreements	2
TOTAL	133

Goals for FY 2019-20

The Park and Recreation Board is committed to serving the citizens of Dallas by continuing to provide management oversight through policies and legislative actions for the city's parks and recreation facilities, programs and services.

The Board will complete planned actions in the coming year required to complete all Strategic Directions/Objectives.

Strategic Directions Identified for FY 2019-2020

- Ensure adequate parkland to accommodate future growth
- Continue to implement the "Circuit Trail" to create a more connected and active community
- Use a community service area approach to better leverage recreation center resources and enhance the delivery of recreation programming
- Create a more financially sustainable park system
- Build and strengthen partnerships to create a more sustainable park system
- Promote the synergy between parks and economic development to enhance the recreational experience
- Improve marketing and communication to enhance park operations and user satisfaction
- Collaborate on the realization of the vision of the Trinity River Corridor as Dallas' premier open space
- Promote interpretation and education of the historic, cultural, and natural resources in parks
- Emphasize design excellence and sustainability in parks and facilities
- Elevate the environmental profile of the park system
- Ensure that staff capabilities match department needs
- Continue to enhance safety and security in all parks and facilities