



# DALLAS PARK AND RECREATION BOARD AGENDA

THURSDAY, JUNE 4, 2020  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FS  
DALLAS, TEXAS 75201  
214-670-4078

9:00	am:	Administration and Finance Committee, 6FS - <b>CANCELLED</b>
9:00	am:	Planning and Design Committee, Room 6FN - <b>CANCELLED</b>
10:00	am:	Park and Recreation Board, Room – 6FS

RECEIVED

2020 MAY 29 AM 11: 51

CITY SECRETARY  
DALLAS, TEXAS



Dallas  
Park and Recreation

Robb P. Stewart, Chair  
Taylor Toynes, Vice Chair  
Harrison Blair  
Maria Hasbany  
Amanda Schulz  
Lorena Tule-Romain  
Daniel Wood

Public Notice

200456

POSTED CITY SECRETARY  
DALLAS, TX

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DALLAS PARK AND RECREATION BOARD  
ADMINISTRATION AND FINANCE COMMITTEE  
DALLAS CITY HALL – ROOM 6FS  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
THURSDAY, JUNE 4, 2020  
(9:00 A.M.)

**CANCELLED**

**Handgun Prohibition Notice for Meetings of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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RECEIVED

2020 MAY 29 AM 11: 51

CITY SECRETARY  
DALLAS, TEXAS



Dallas  
Park and Recreation

Jesse Moreno, Chair  
Jeff Kitner, Vice Chair  
Arun Agarwal  
Barbara Barbee  
Lane Conner  
Timothy W. Dickey  
Bo Slaughter

Public Notice

200457

POSTED CITY SECRETARY  
DALLAS, TX

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DALLAS PARK AND RECREATION BOARD  
PLANNING AND DESIGN COMMITTEE  
DALLAS CITY HALL – ROOM 6FN  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
THURSDAY, JUNE 4, 2020  
(9:00 A.M.)

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2020 MAY 29 AM 11: 51

CITY SECRETARY  
DALLAS, TEXAS



Dallas  
Park and Recreation

Public Notice

**AGENDA**

**DALLAS PARK AND RECREATION BOARD  
DALLAS CITY HALL – ROOM 6FS  
1500 MARILLA STREET  
DALLAS, TEXAS 75201  
THURSDAY, JUNE 4, 2020 10:00 A.M.**

2 0 0 4 5 8

**POSTED** CITY SECRETARY  
DALLAS, TX

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Calvert Collins-Bratton, President (District 13)

Barbara A. Barbee, District 1  
Jesse Moreno, District 2  
Taylor I. Toynes, District 3  
Harrison Blair, District 4  
Lorena Tule-Romain, District 5  
Timothy W. Dickey, District 6  
Daniel Wood, District 7

Bo Slaughter, District 8  
Maria Hasbany, District 9  
Robb P. Stewart, Vice President, District 10  
Jeff Kitner, District 11  
Lane Conner, District 12  
Amanda Schulz, District 14  
Arun Agarwal, District 15

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**Public can view meeting on Spectrum Channel 96, or via: [bit.ly/cityofdallastv](https://bit.ly/cityofdallastv)**

**This meeting will be conducted by video conference.**

**Members of the public wishing to speak should register *before 12 pm Wednesday, June 3, 2020* by email to [Srenda.Green@dallascityhall.com](mailto:Srenda.Green@dallascityhall.com)**

1. Public Speakers (on any business)
2. Approval of Minutes of the May 7, 2020 Park and Recreation Board Meeting

**UPDATE**

- Update on Park and Recreation Department's Response to COVID-19 and the Next Phases of Park System Reopenings, John Jenkins, Director

**CONSENT AGENDA (ITEMS 3 - 8)**

3. Master Agreement (Citywide) - Authorize a three-year service price agreement for the provision of an annual subscription service to the MicroMain computerized maintenance management software system for the Park and Recreation Department – MicroMain Corporation, lowest responsive and responsible bidders of one - Total award not to exceed \$45,588 - Financing: Current Funds (subject to annual appropriations)



**DALLAS PARK AND RECREATION BOARD – PAGE 2**

**DALLAS CITY HALL – ROOM 6FS**

**1500 MARILLA STREET**

**DALLAS, TEXAS 75201**

**THURSDAY, JUNE 4, 2020 10:00 A.M**

4. Circuit Trail Connector (2,6) - Authorize **(1)** an Advance Funding Agreement with the Texas Department of Transportation (Agreement No. CSJ: 0918-47-296) for construction of the Circuit Trail Connector in the amount of approximately \$18,834,080.00 of which the Federal portion is \$8,000,000.00, the State's indirect cost portion is \$809,080.00, and the City of Dallas' local match is \$10,025,000.00; **(2)** a portion of the required local match (\$10,025,00.00) in the amount \$45,000.00 to be paid by warrant check to the State at the beginning of the project; **(3)** the receipt and deposit of Congestion Mitigation and Air Quality Improvement Program Funds in the amount of \$8,000,000.00 in the Circuit Trail Connector Fund; **(4)** the establishment of appropriations in the amount of \$8,000,000.00 in the Circuit Trail Connector Fund; **(5)** allocation of \$10,025,000.00 in 2017 Bond Funds as the City of Dallas' local cash match and **(6)** execution of the grant agreement including all terms, conditions and documents required by the grant agreement - Total Amount \$18,834,080.00 - Financing: Congestion Mitigation and Air Quality Improvement Program Funds (\$8,000,000.00), Texas Department of Transportation (\$809,080.00), and Park and Recreation Facilities (B) Fund (2017 Bond Funds) (\$10,025,000.00) **(deferred by Park Board, May 7, 2020)**
5. Carpenter Park (14) - Authorize a contract for the construction of Carpenter Park located at 2201 Pacific Avenue with HCBeck, Ltd., best value proposer of four – Not to exceed \$15,221,273.04 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)
6. Carpenter Park (14) - Authorize a professional services contract with TEAM Consultants, Inc. for construction materials testing and inspection services at Carpenter Park located at 2201 Pacific Avenue – Not to exceed \$284,983.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)
7. Carpenter Park (14) - Authorize a contract with ONCOR Electric Delivery Company LLC for the relocation of 450 linear feet of overhead distribution lines and associated poles into an underground duct bank at Carpenter Park located at 2201 Pacific Avenue – Not to exceed \$458,127.88 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)
8. Singing Hills Recreation Center (8) - Authorize a building dedication plaque, in accordance with the Park and Recreation Board Plaque Policy, for the new Singing Hills Recreation Center Replacement project, located at 6805 Patrol Way – Financing: No cost consideration to the City



**DALLAS PARK AND RECREATION BOARD – PAGE 3**  
**DALLAS CITY HALL – ROOM 6FS**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, JUNE 4, 2020 10:00 A.M.**

**BRIEFING**

9. DART – D2 Update  
Louise Elam, Assistant Director

**OTHER/NON-ACTION ITEMS**

10. Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
11. Department Budget Update - FY 2019-20 and 2020-21, John Lawrence, Assistant Director
12. Staff Announcements – Upcoming Park and Recreation Department Events
13. Next Park Board meeting, Thursday, June 18, 2020 - WEBEX
14. Adjournment

**DALLAS PARK AND RECREATION BOARD – PAGE 4**  
**DALLAS CITY HALL – ROOM 6FS**  
**1500 MARILLA STREET**  
**DALLAS, TEXAS 75201**  
**THURSDAY, JUNE 4, 2020 10:00 A.M.**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex. Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Calvert Collins-Bratton, President, presiding

Present: Calvert Collins-Bratton, President; Robb Stewart, Vice-President; Arun Agarwal, Barbara A. Barbee, Harrison Blair, Lane Conner, Timothy W. Dickey, Maria Hasbany, Jeff Kitner, Jesse Moreno, Amanda Schulz, Ernest Slaughter, Lorena Tule-Romain, Daniel Wood - 14

Absent: Taylor Toynes - 1

This was a virtual meeting held via Cisco Webex. The public were able to view the Open Session meeting on Channel 96 or on the internet.

President Collins called the meeting to order at 10:02 a.m.

Agenda Item 1. Speakers – The following people registered to speak. Some of the speakers were no longer available or connected when it was their turn to speak.

- 1) Bruce Esterline spoke in favor of the Katy Trail item
- 2) Daniel Guerrero spoke in favor of the Katy Trail item
- 3) Shuwn Strother spoke about Youth Sports
- 4) Larry Allums spoke in favor of the Katy Trail item
- 5) Vivian Carillo spoke in favor of the Katy Trail item
- 6) Scott Pyle spoke in favor of the Katy Trail item
- 7) Cynthia West-Fisher spoke about the portable restrooms in Glendale Park
- 8) Howard McLaughlin spoke in favor of the Katy Trail item
- 9) Vedrana Cehajic spoke in favor of the Katy Trail item
- 10) James Hughes spoke in favor of the Katy Trail item
- 11) Erik Wilson spoke about equal park enforcement
- 12) Michael Smotherman spoke about Runyon Creek Bike Trail
- 13) Dr. Eric Bing spoke in opposition to the Katy Trail item
- 14) Randy Kender spoke in opposition to the Katy Trail item
- 15) James Coleman spoke in favor of the Katy Trail item
- 16) Cricket Griffin-Etter spoke in opposition to the Katy Trail item
- 17) Claire Trotter spoke in opposition to the Katy Trail item
- 18) Alexandra Treadgold spoke in favor of the Katy Trail item

Agenda Item 2. Mr. Becker needed to make a minor correction to the April 2, 2020 minutes: Item #8 of the April 2, 2020 minutes had an incorrect address and Mr. Becker provided the correct address listed for that item. A motion by Daniel Wood, seconded by Lorena Tule-Romain, to approve the amended minutes of the April 2, 2020 Park and Recreation Board meeting, was carried. The vote was unanimous.

#### UPDATE

Director, John D. Jenkins updated the Park and Recreation Board about the Department's response and action to COVID-19. Mr. Jenkins and Ryan O'Connor provided an update regarding the proposed phased-in openings of Park Facilities in the near future – dependent on Federal/State/Local health regulations. Joining the update were Mary Brinegar, Director of the Dallas Arboretum, and Gregg Hudson, Director of the Dallas Zoo and were available to answer any specific questions.

#### CONSENT AGENDA (ITEMS 3 – 12)

Items Number 10 and 11 were pulled from Consent for Individual Consideration. Bo Slaughter moved, seconded by Daniel Wood to approve items 3-9 on consent. Motion carried by unanimous vote (Toynes absent).

Agenda Item 3. Master Agreement (Citywide) – A motion by Bo Slaughter, seconded by Daniel Wood, to authorize a three-year master agreement for the purchase of trash & recycling receptacles and lids for the Park and Recreation Department - Pasco

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Brokerage, Inc., lowest responsive and responsible bidders of three - Total award not to exceed \$455,135.50 - Financing: Current Funds (subject to annual appropriations), was carried by unanimous vote.

Agenda Item 4. Bachman Greenbelt (13) – A motion by Bo Slaughter, seconded by Daniel Wood, to authorize the intent for the use of Land Acquisition and Partnership Match Funding in Proposition B of the 2017 Bond Program for match funding for Bachman Creek Greenbelt located at 3900 Shorecrest Drive, not to exceed \$45,000.00 - Financing: This action has no cost consideration to the City (see Fiscal Information), was carried by unanimous vote.

Agenda Item 5. Fair Park (7) – A motion by Bo Slaughter, seconded by Daniel Wood, to authorize an increase in the construction services contract with Phoenix I Restoration and Construction, Ltd. for additional scope of work for construction of the Hall of State Restoration Project including roof repairs, waterproofing, additional lead-based paint removal and other miscellaneous work located at 3939 Grand Avenue in Fair Park - Not to exceed \$325,591.58, from \$10,074,399.98 to \$10,399,991.56 - Financing: Fair Park Improvements (C) Fund (2017 Bond Funds), was carried by unanimous vote.

Agenda Item 6. Garrett Park (2) – A motion by Bo Slaughter, seconded by Daniel Wood, to authorize a construction contract for the playground replacement at Garrett Park located at 1506 North Garrett Avenue with Kompan North America, Inc. through the Texas Association of School Boards cooperative agreement - Not to exceed \$306,360.67 - Financing: Park and Recreation Facilities Fund (2006 Bond Funds) (\$37,547.93), Park and Recreation Facilities (B) Fund (2017 Bond Funds) (\$134,406.37), and Capital Gifts, Donation and Development Fund (\$134,406.37), was carried by unanimous vote.

Agenda Item 7. Fair Park (7) – A motion by Bo Slaughter, seconded by Daniel Wood, to authorize Supplemental Agreement No. 5 to the design-build contract with Harrison, Walker & Harper, LP. for Facility Improvements for an increase to the construction package and additional architectural and engineering services for the renovation of the Music Hall located at 909 First Avenue and African American Museum located at 3536 Grand Avenue - Not to exceed \$317,629.80, from \$5,879,297.05 to \$6,196,926.85 – Financing: Fair Park Improvements (C) Fund (2017 Bond Funds), was carried by unanimous vote.

Agenda Item 8. TAP Application (1,3) – A motion by Bo Slaughter, seconded by Daniel Wood, to authorize (1) application of a candidate project to the North Central Texas Council of Governments through the Transportation Alternatives Set-Aside Program for cost reimbursement in the Active Transportation Project category for the proposed: a) Five Mile Creek Trail in the amount of \$2,500,000.00, and b) the Coombs Creek Trail in the amount of \$2,000,000.00, and (2) a required local match not to exceed \$1,000,000.00 - Financing: This action has no cost consideration to the City (see Fiscal Information for future funding), was carried by unanimous vote.

Agenda Item 9. Singing Hills Recreation Center (8) – A motion by Bo Slaughter, seconded by Daniel Wood, to authorize an increase in the construction services contract with 3i Contracting, LLC for additional scope of work at Singing Hills Replacement Recreation Center - Phase 2 located at 6805 Patrol Way - Not to exceed \$540,809.83, from \$6,574,161.64 to \$7,114,971.47 - Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds), was carried by unanimous vote.

Agenda Item 10. Circuit Trail Connector (2,6) – A motion by Jesse Moreno, seconded by Tim Dickey, to defer this item to the next regular Park Board meeting. Discussion of the item continued. Mr. Moreno proposed a meeting be set up with Park Staff, Mr. Dickey, Mr. Moreno, Ms. Schulz and the Trail Conservancy to discuss the item further. The motion to defer this item to the next Park Board meeting was carried by unanimous vote (Toynes absent)

This item would authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (Agreement No. CSJ: 0918-47-296) for construction of the Circuit Trail Connector in the amount of approximately \$18,834,080.00 of which the Federal portion is \$8,000,000.00, the State's indirect cost portion is \$809,080.00, and the City of Dallas' local match is \$10,025,000.00; 2) a portion of the required local match (\$10,025,00.00) in

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the amount \$45,000.00 to be paid by warrant check to the State at the beginning of the project; (3) the receipt and deposit of Congestion Mitigation and Air Quality Improvement Program Funds in the amount of \$8,000,000.00 in the Circuit Trail Connector Fund; (4) the establishment of appropriations in the amount of \$8,000,000.00 in the Circuit Trail Connector Fund; (5) allocation of \$10,025,000.00 in 2017 Bond Funds as the City of Dallas' local cash match and (6) execution of the grant agreement including all terms, conditions and documents required by the grant agreement - Total Amount \$18,834,080.00 - Financing: Congestion Mitigation and Air Quality Improvement Program Funds (\$8,000,000.00), Texas Department of Transportation (\$809,080.00), and Park and Recreation Facilities (B) Fund (2017 Bond Funds) (\$10,025,000.00).

Agenda item 11. Katy Trail (14) – A motion by Amanda Schulz, seconded by Bo Slaughter, to authorize 1) the use of Land Acquisition and Partnership Match Funding in Proposition B of the 2017 Bond Program for match funding for the new soft surface trail south of Fitzhugh in the amount of \$99,000.00 and 2) a second amendment to the existing design and construction agreement with the Friends of the Katy Trail, Inc. for the extension of the soft surface trail on a portion of the Katy Trail located between Blackburn Street and Armstrong Avenue and for resurfacing of the existing soft surface trail to include additional 2017 Bond Funds in an amount not to exceed \$99,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 Bond Funds) \$99,000.00. A record vote was requested and granted. The motion was carried by unanimous vote (14 – 0 – 1, with Toyne absent)

Agenda item 12. Citywide – A motion by Robb Stewart, seconded by Calvert Collins-Bratton, to authorize cancellation of the May 21, 2020 Park Board Meeting - Financing: No cost consideration to the City, was carried by unanimous vote.

**INDIVIDUAL CONSIDERATION**

Agenda Item 13. Main Street Garden (14) – A motion by Amanda Schulz, seconded by Barbara Barbee, to authorize site approval for the installation of a donated artwork sculpture of Adelfa Callejo at the northeast corner of Main Street Garden located at 1920 Main Street - Financing: No cost consideration to the City. The motion was carried by majority vote (Toyne absent) **(City Council remanded item back to Park Board on February 14, 2020)**

**WORK SESSION**

Agenda Item 14. Department Budget Update and FY 2020-21 Workshop, John Lawrence, Assistant Director. Mr. Lawrence updated the Park Board on the Park Department proposals to the City Manager regarding department budget reductions and efficiencies as part of the overall plan to reduce expenses by the City Manager.

After this item, President Collins requested to take up Agenda Item #12 individually for Board Discussion.

**BRIEFINGS**

NONE

**OTHER/NON-ACTION ITEMS**

Agenda Item 15. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

Bo Slaughter wanted to thank staff for their efforts on the Singing Hills Recreation Center project.

Tim Dickey spoke about the Trinity River Audubon Center (TRAC) and that it would remain closed through June 30, 2020 with some staff layoffs. Mr. Dickey also mentioned

that their lawnmower broke and asked if Park Department could assist with some maintenance of the mower until a new one could be procured.

Jeff Kitner spoke about some of the challenges that the Office of Cultural Affairs/Cultural Affairs Commission were having during this time and are offering more experiences online. Mr. Kitner wanted to direct people to [www.dallasculture.org/oac](http://www.dallasculture.org/oac) for more information.

Agenda Item 16. Staff Announcements – Upcoming Park and Recreation Department Events

John D. Jenkins, Director, wanted to acknowledge the Park and Recreation IT Staff, and Liz Whittle for assisting with making these virtual meetings possible. Mr. Jenkins also wanted to acknowledge the Accounts Payable staff who have been working very hard to ensure that the bills are being paid on time and that both groups have been instrumental at keeping this department running as smoothly as possible.

Agenda Item 17. Next Park Board meeting. The next Park Board meeting will be Thursday, June 4, 2020 – by WEBEX.

Agenda Item 18. President Collins adjourned the Board meeting at 1:41 p.m.

Anthony M. Becker, Secretary  
Park and Recreation Board

Calvert Collins-Bratton, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

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**MEMORANDUM**

**DATE:** May 29, 2020  
**TO:** Calvert Collins-Bratton, President, and  
Members of the Dallas Park and Recreation Board  
**SUBJECT:** June 4, 2020 Park and Recreation Board Briefing

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On Thursday, June 4, 2020, the following briefing will be presented to the Dallas Park and Recreation Board:

- DART – D2 Update  
Louise Elam, Assistant Director

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in blue ink, appearing to read "John D. Jenkins".

John D. Jenkins, Director  
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** June 4, 2020  
**COUNCIL DISTRICT:** All  
**STAFF:** David Lopez, (214) 670-1986

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**SUBJECT**

Authorize a three-year service price agreement for the provision of an annual subscription service to the MicroMain computerized maintenance management software system for the Park and Recreation Department – MicroMain Corporation, lowest responsive and responsible bidders of one - Total award not to exceed \$45,588 - Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

The purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

MicroMain is the current computerized maintenance management software system of record for the City of Dallas Park and Recreation Department's Park Maintenance and Operations Division and Facility Services Division.

It will be primarily used to assess preventive & predictive equipment maintenance. This will allow for data driven equipment maintenance decisions. It will also be used to monitor and track fixed assets, in addition to parts and inventory management.

The scope of work for this service shall include an annual subscription service for software updates, phone support, problem solving including patches, fixes, etc., additional software licenses and staff training.

**MWBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Authorize a service price agreement for the provision of an annual subscription service to the MicroMain computerized maintenance management software system with MicroMain Corporation, lowest responsive and responsible bidder of one – Total award not to exceed \$45,588.73 – Financing: Current Funds - Page 2

**MWBE INFORMATION CONTINUED**

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE %</b>	<b>M/WBE \$</b>
\$45,588.73	Services	N/A	N/A	N/A
• M/WBE goal not applicable, contract amount under \$50,000.00				

**BID INFORMATION**

The following bids were received from solicitation number B3200116 and opened on March 24, 2020. This service price agreement is to be awarded in its entirety to the lowest responsive and responsible bidder.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*MicroMain Corporation	5100 Bee Cave Rd Austin, TX 78746	\$45,588.73

**OWNERS**

**MicroMain Corporation**

Ron Savarese, President

**PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)**

This item has no prior action.

**FISCAL INFORMATION**

\$45,588.73 – Financing: Current Funds (subject to annual appropriations).

**COMMITTEE ACTION**

There will be no committee meetings on June 4, 2020. The full Park and Recreation Board will consider this request on June 4, 2020.

This item has been tentatively scheduled for City Council consideration on June 24, 2020.

Authorize a service price agreement for the provision of an annual subscription service to the MicroMain computerized maintenance management software system with MicroMain Corporation, lowest responsive and responsible bidder of one – Total award not to exceed \$45,588.73 – Financing: Current Funds - **Page 3**

**STAFF RECOMMENDATION**

Staff recommends approval of this service price agreement.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** June 4, 2020  
**COUNCIL DISTRICT(S):** 2, 6  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize **(1)** an Advance Funding Agreement with the Texas Department of Transportation (Agreement No. CSJ: 0918-47-296) for construction of the Circuit Trail Connector in the amount of approximately \$18,834,080.00 of which the Federal portion is \$8,000,000.00, the State's indirect cost portion is \$809,080.00, and the City of Dallas' local match is \$10,025,000.00; **(2)** a portion of the required local match (\$10,025,00.00) in the amount \$45,000.00 to be paid by warrant check to the State at the beginning of the project; **(3)** the receipt and deposit of Congestion Mitigation and Air Quality Improvement Program Funds in the amount of \$8,000,000.00 in the Circuit Trail Connector Fund; **(4)** the establishment of appropriations in the amount of \$8,000,000.00 in the Circuit Trail Connector Fund; **(5)** allocation of \$10,025,000.00 in 2017 Bond Funds as the City of Dallas' local cash match and **(6)** execution of the grant agreement including all terms, conditions and documents required by the grant agreement – Total Amount \$18,834,080.00 - Financing: Congestion Mitigation and Air Quality Improvement Program Funds (\$8,000,000.00), Texas Department of Transportation (\$809,080.00), and Park and Recreation Facilities (B) Fund (2017 Bond Funds) (\$10,025,000.00) **(deferred by Park Board May 7, 2020)**

**BACKGROUND**

In October 2017, the City of Dallas was awarded Congestion Mitigation and Air Quality (CMAQ) Program funding from the North Central Texas Council of Governments, in the amount of \$8,000,000.00, for construction of the Circuit Trail Connector to connect the Katy Trail in the Victory Park District to the Trinity Strand Trail in the Design District through a series of multi-use trails, dedicated bicycle lanes, and sidewalk improvements.

The CMAQ Program utilizes federal funding, administered by Texas Department of Transportation (TxDOT). Acceptance of all federal-aid project funds are subject to Disadvantaged Business Enterprises Program (DBE) requirements and the City must operate under TxDOT's DBE program, rather than the City's Business Inclusion and Development Plan. This Advance Funding Agreement sets forth the parameters for both agencies and specifies the responsibilities of each.



Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (Agreement No. CSJ: 0918-47-296) for construction of the Circuit Trail Connector in the amount of approximately \$18,834,080.00 of which the Federal portion is \$8,000,000.00, the State's indirect cost portion is \$809,080.00, and the City of Dallas' local match is \$10,025,000.00; (2) a portion of the required local match (\$10,025,000.00) in the amount \$45,000.00 to be paid by warrant check to the State at the beginning of the project; (3) the receipt and deposit of Congestion Mitigation and Air Quality Improvement Program Funds in the amount of \$8,000,000.00 in the Circuit Trail Connector Fund; (4) the establishment of appropriations in the amount of \$8,000,000.00 in the Circuit Trail Connector Fund; (5) allocation of \$10,025,000.00 in 2017 Bond Funds as the City of Dallas' local cash match and (6) execution of the grant agreement including all terms, conditions and documents required by the grant agreement – Total Amount \$18,834,080.00 - Financing: Congestion Mitigation and Air Quality Improvement Program Funds (\$8,000,000.00), Texas Department of Transportation (\$809,080.00), and Park and Recreation Facilities (B) Fund (2017 Bond Funds) (\$10,025,000.00) - Page 2

## **BACKGROUND** (continued)

This action will use local matching funds in the amount of \$10,025,000.00 to leverage \$8,000,000.00 in Federal funds, with State's indirect cost portion of \$809,080.00, for construction of the Circuit Trail Connector Project for a total amount of \$18,834,080.00.

The scope of work for the project includes:

- A 10-foot wide multi-use path from the beginning of the Katy Trail at Lyte Street to the intersection of North Houston Street and Victory Avenue West
- Improvements to the intersection of North Houston Street and Victory Avenue West that will include enhanced crosswalks, upgraded traffic signals, and other safety features
- Sidewalk improvements and dedicated bicycle lanes on Victory Avenue West from North Houston Street to Victory Avenue
- Improvements to the intersection of Victory Avenue and Victory Avenue West that will include enhanced crosswalks, upgraded traffic signals, and other safety features
- A combination of sidewalk improvements, multi-use trails, and dedicated bike lanes along Hi Line Drive from Victory Ave to the IH35E southbound frontage road
- Improvements to the intersection of Hi Line Drive and the IH35E southbound frontage road that will include enhanced crosswalks, upgraded traffic signals, and other safety features
- A 12-foot wide multiuse path located within the Hi Line Drive median from the IH35E southbound frontage road to the Trinity Strand Trail

## **ESTIMATED SCHEDULE OF PROJECT**

Began Design	January 2018
Complete Design	March 2021
Begin Construction	August 2021
Complete Construction	October 2022

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 21, 2016, the Park and Recreation Board was briefed regarding this matter.

On November 15, 2016, the City Council was briefed on The Loop Circuit Trail Conservancy.

Authorize (1) an Advance Funding Agreement with the Texas Department of Transportation (Agreement No. CSJ: 0918-47-296) for construction of the Circuit Trail Connector in the amount of approximately \$18,834,080.00 of which the Federal portion is \$8,000,000.00, the State's indirect cost portion is \$809,080.00, and the City of Dallas' local match is \$10,025,000.00; (2) a portion of the required local match (\$10,025,000.00) in the amount \$45,000.00 to be paid by warrant check to the State at the beginning of the project; (3) the receipt and deposit of Congestion Mitigation and Air Quality Improvement Program Funds in the amount of \$8,000,000.00 in the Circuit Trail Connector Fund; (4) the establishment of appropriations in the amount of \$8,000,000.00 in the Circuit Trail Connector Fund; (5) allocation of \$10,025,000.00 in 2017 Bond Funds as the City of Dallas' local cash match and (6) execution of the grant agreement including all terms, conditions and documents required by the grant agreement – Total Amount \$18,834,080.00 - Financing: Congestion Mitigation and Air Quality Improvement Program Funds (\$8,000,000.00), Texas Department of Transportation (\$809,080.00), and Park and Recreation Facilities (B) Fund (2017 Bond Funds) (\$10,025,000.00) - Page 3

On January 10, 2019, the Park and Recreation Board authorized a development and funding agreement with the Circuit Trail Conservancy.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)** (continued)

Information about this item was provided to the Quality of Life, Arts and Culture Committee on February 25, 2019.

On February 27, 2019, City Council authorized a development and funding agreement with the Circuit Trail Conservancy for the purpose of assisting with the funding, land acquisition, design and construction of hike and bike trails on the remaining undeveloped 10 miles of The Loop, comprised of the Circuit Trail Connection, Trinity Forest Spine Trail, the Trinity Gateway and Trinity Skyline Trail Links by Resolution No. 19-0340.

**FISCAL INFORMATION**

Congestion Mitigation and Air Quality Funds	\$ 8,000,000.00
Texas Department of Transportation Funds	\$ 809,080.00
Park and Recreation Facilities (B) Fund (2017 Bond Funds)	<u>\$10,025,000.00</u>
Total	\$18,834,080.00

<b><u>Council District</u></b>	<b><u>Amount</u></b>
2	\$ 8,098,654
6	\$10,735,426

**COMMITTEE ACTION**

The Planning and Design Committee meeting is cancelled. This item will be considered by the full Park and Recreation Board on May 7, 2020.

The Park Board deferred this item to June 4, 2020.

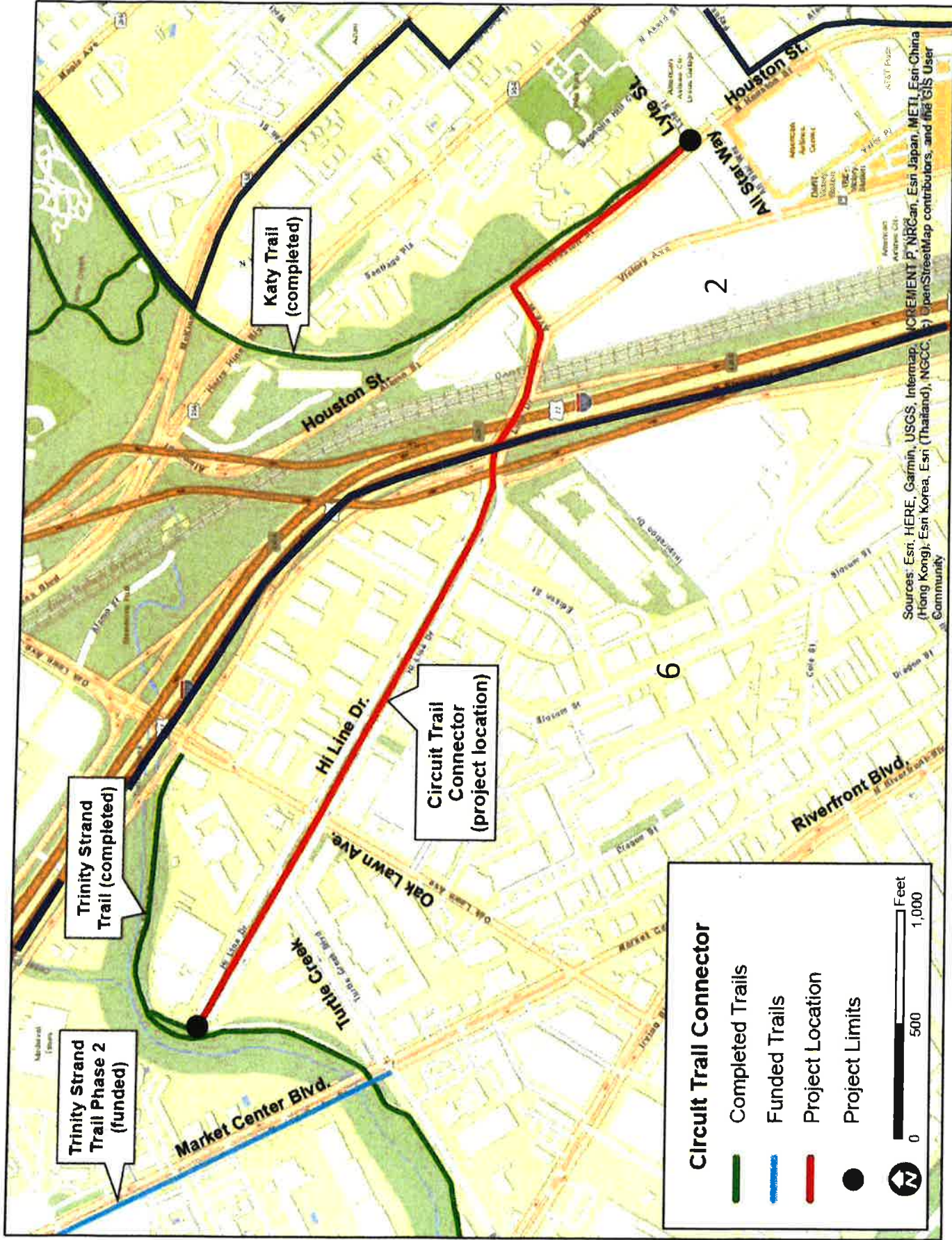
This item will be scheduled for City Council consideration on ~~May 27, 2020~~ June 10, 2020

**STAFF RECOMMENDATION**

Staff recommends approval.

**MAP**

Attached



**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**AGENDA DATE:** June 4, 2020

**COUNCIL DISTRICT(S):** 14

**STAFF:** Louise Elam, Phone (214) 670-5275

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**SUBJECT**

Authorize a contract for the construction of Carpenter Park located at 2201 Pacific Avenue – HCBeck, Ltd., best value proposer of four – Not to exceed \$15,221,273.04 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)

**BACKGROUND**

On April 1, 2020, the City of Dallas advertised a Request for Competitive Sealed Proposals (RFCSP) for the construction of Carpenter Park located at 2201 Pacific Avenue. On May 1, 2020, the Office of Procurement Services received proposals from four firms. One of the four proposals was deemed non-responsive. This action awards a contract for construction of Carpenter Park, a 5.6 acre park located at 2201 Pacific Avenue, to HCBeck, Ltd., the best value proposer of four in the amount of \$15,221,273.04, including the Base Price and alternate prices for a Multi Meter, utility relocation to remove an overhead phone line and a deduct for soil haul off. The scope of work includes two water features; a rest room and concession building; landscaping and irrigation; children’s play area, food truck area; and paving.

HCBeck, Ltd. is a Dallas-based firm that will employ eight city of Dallas residents as project staff. Five subcontractors are based in the city of Dallas. Currently, HCBeck, Ltd. and their subcontractors for the project employ approximately 364 city of Dallas residents.

If award of the construction contract is delayed beyond September 28, 2020, the contractor proposals would expire, unless the contractor provides an extension. A delay in the award will cause subsequent delay to the start of construction. If the item is cancelled, the prices could be higher if the project is rebid. The City has a Funding and Development Agreement with Parks for Downtown Dallas (PfDD) for the four priority Downtown Parks. PfDD has funded the design of Carpenter Park, as well as the design and construction of Pacific Plaza and West End Square. Currently, Carpenter Park is in disrepair, due to the closure of streets that run through the newly created park site, and the construction of the new park will provide a positive economic impact for the area.

Proposals based on RFCSP procurement process are evaluated on pre-set criteria which include cost, qualifications of the prime contractor, subcontractor experience, construction amount and schedule ratings, which are based on mathematical formulas, with the best price and best schedule being given the highest scores. Ratings "1" to "10"

**BACKGROUND** (continued)

are given for each criterion with "10" being the best rating. These ratings are multiplied by the weighting to obtain the score for each criterion.

Following is a list of the rating criteria and values for each criterion:

<u>Rating Criteria</u>	<u>Value</u>
1. Proposed Construction Contract Amount	45%
2. Qualifications/Experience/References for Prime Firm	20%
3. Subcontractor Experience	10%
4. Business Inclusion and Development Plan	15%
5. Financial Sufficiency	5%
6. Proposed Schedule/Time of Completion	<u>5%</u>
	100%

The selection committee selected HCBeck, Ltd. as the best value proposer based on the rating criteria.

This construction contract will be assigned to Parks for Downtown Dallas to manage.

A professional services contract with Team Consultants, Inc. for construction materials testing services at Carpenter Park and a contract with ONCOR Electric Delivery Company LLC for the relocation of 450 linear feet of overhead distribution lines and associated poles into an underground duct bank at Carpenter Park will be considered by separate actions on the Park and Recreation Board agenda on June 4, 2020.

**ESTIMATED SCHEDULE OF PROJECT**

Began Design	December 2015
Completed Design	March 2020
Begin Construction	September 2020
Complete Construction	February 2022

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 5, 2015, the Park and Recreation Board was briefed on Carpenter Park.

On November 11, 2015, the Park and Recreation Board authorized a Design and Development Agreement with Carpenter Park, LLC for design development documents and removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication, and re-installation of two sculptures for John W. Carpenter Plaza located at 2201 Pacific Avenue.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)** (continued)

On December 9, 2015, City Council authorized a Design and Development Agreement with Carpenter Park, LLC for design development documents and removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication, and re-installation of two sculptures for John W. Carpenter Plaza located at 2201 Pacific Avenue by Resolution No. 15-2217.

On May 2, 2018, the Park and Recreation Board authorized a development and funding agreement with Pacific Plaza LLC, Harwood Park LLC, West End Plaza Park LLC, Carpenter Park LLC and Parks for Downtown Dallas (collectively referred to as Developer) for the proposed downtown parks, including Pacific Plaza, Harwood Park, Carpenter Park and West End Plaza.

On May 23, 2018, City Council authorized a development and funding agreement with Pacific Plaza LLC, Harwood Park LLC, West End Plaza Park LLC, Carpenter Park LLC and Parks for Downtown Dallas (collectively referred to as Developer) for the proposed downtown parks, including Pacific Plaza, Harwood Park, Carpenter Park and West End Plaza by Resolution No. 18-0762.

On October 10, 2019, the Park and Recreation Board, Planning and Design Committee, was briefed on the Carpenter Park Plans.

**FISCAL INFORMATION**

Park and Recreation Facilities (B) Funds (2017 Bond Funds) - \$15,221,273.04

**M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE%</b>	<b>M/WBE \$</b>
\$15,221,273.04	Construction	25.00%	42.00%	\$6,392,808.00
• This contract exceeds the M/WBE goal.				

## **PROCUREMENT INFORMATION**

The following four proposals were received and opened on May 1, 2020:

\*Denotes the successful bidder

<b><u>Proposers</u></b>	<b><u>Price</u></b>	<b><u>Rank</u></b>
*HCBeck, Ltd. 1601 Elm Street, Suite 2800 Dallas, Texas 75201	\$15,221,273.04**	1
Rogers O'Brien	\$15,390,517.00	2
The Fain Group	\$17,684,080.00	3
Ezzi Sign		***Non-responsive

\*\*Price represents the best and final offer amount.

\*\*\*Ezzi Sign was deemed non-responsive due to pricing proposal only for signage.

## **COMMITTEE ACTION**

There will be no Planning and Design Committee action. This item will be considered by the full Park and Recreation Board on June 4, 2020.

This item will be scheduled for City Council approval on June 24, 2020.

## **STAFF RECOMMENDATION**

Staff recommends approval.

## **OWNER**

HCBeck, Ltd.

Fred Perpall, Chief Executive Officer

## **MAP**

Attached

# BID Agenda Approval Cover Sheet

**Project Meets BID Requirements**

**Total M/WBE**

**42.00%**

Agenda Date: 3/25/2020  
 Prime Vendor #: 15084  
 Review Date: 5/19/2020

Prime: HCBeck, Ltd.  
 Project: Carpenter Park Construction  
 Total Local: \$0.00 Total Non-Local: \$0.00

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	Alpha and Omega Professional	BMMB33803N0721	\$1,016,579.00	6.6787%
	Cartco Painting	HMMB91530N1220	\$6,333.00	0.0416%
	Greenscape Pump Services, Inc.	WFWB41672N0221	\$2,787,300.00	18.3119%
	A-Star	HMDB25481N0520	\$175,998.00	1.1563%
	Able Communication, Inc.	HMMB08482N0620	\$14,578.00	0.0958%
	BKM	WOSB191323	\$229,320.00	1.5066%

**Total M/WBE**  
 Non-M/WBE  
 Total Local  
**Non-Local**  
 Sub Vendor #

**\$4,230,108.00**  
 \$7,880,953.04  
 \$12,111,061.04

**27.7908%**  
 51.7759%  
 79.5667%

Vendor Name	Cert. #	Dollar Amount	Percent
All Tech Electric	WFD51411Y0720	\$1,879,600.00	12.3485%
QFM	WFWB27071N1220	\$197,100.00	1.2949%
Sterling Tile	WFWB82910N0721	\$86,000.00	0.5650%

**\$2,162,700.00**  
 \$947,512.00  
 \$3,110,212.00

**14.2084%**  
 6.2249%  
 20.4333%

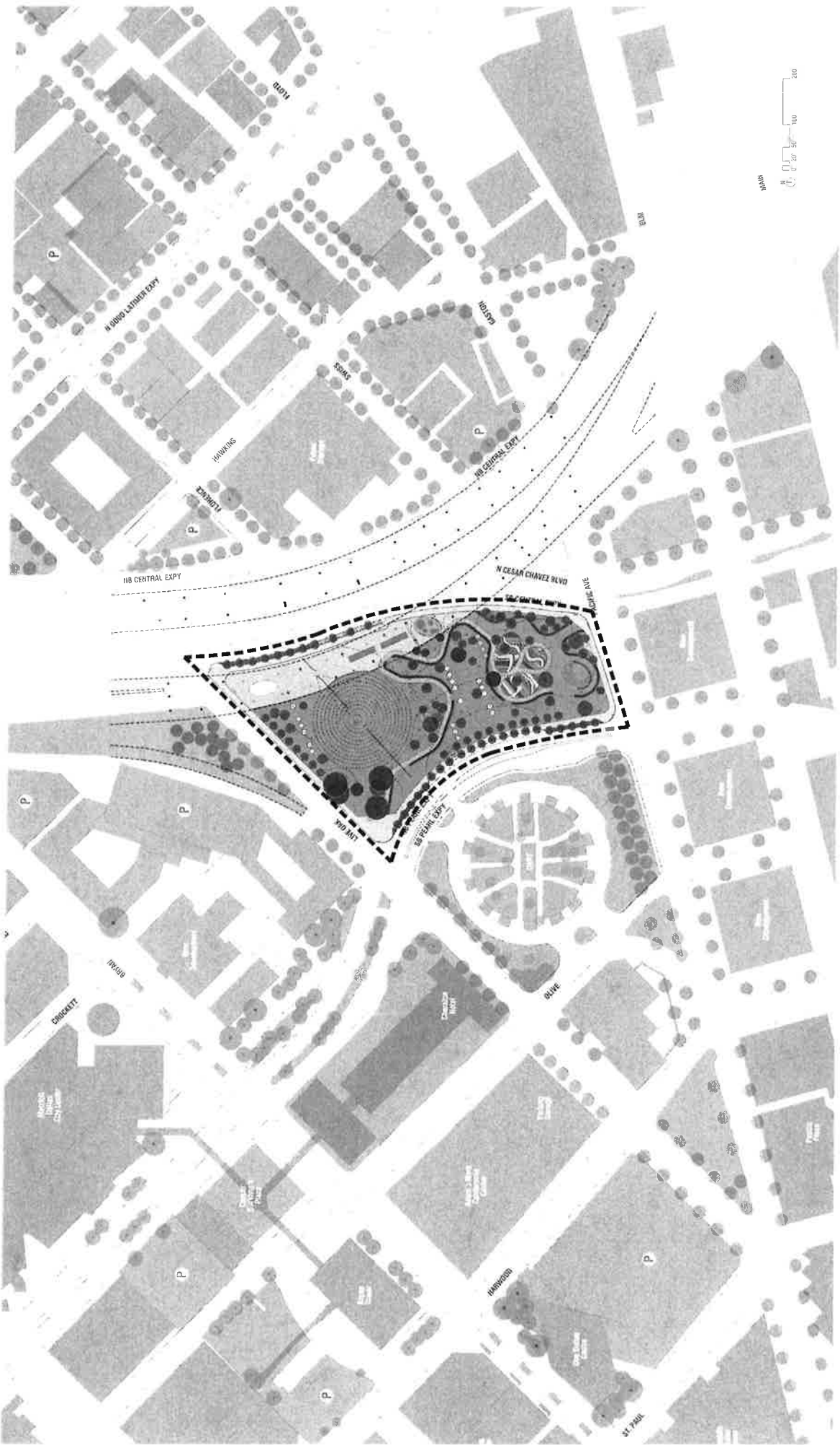
**Total Non Local M/WBE**  
 Non-M/WBE  
 Total Non-Local

**Total Action**

**\$15,221,273.04**

**100.0000%**





**CARPENTER PARK - LOCATION MAP**

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** June 4, 2020  
**COUNCIL DISTRICT:** 14  
**STAFF:** Louise Elam, (214) 670-5275

---

**SUBJECT**

Authorize a professional services contract with TEAM Consultants, Inc. for construction materials testing and inspection services at Carpenter Park located at 2201 Pacific Avenue – Not to exceed \$284,983.00 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)

**BACKGROUND**

This action will authorize a professional services contract with TEAM Consultants, Inc. (TEAM) for construction materials testing and inspection services at Carpenter Park located at 2201 Pacific Avenue, in an amount not to exceed \$284,983.00. TEAM was selected as the most qualified consultant for this project. Materials testing will include soil compaction and concrete strength tests and inspections will include concrete steel reinforcement and welding.

If the contract for construction of Carpenter Park is approved, this contract is needed to provide the specification required materials testing and inspection services to ensure that elements of the park are being built per the construction documents which will assist in ensuring the longevity of the applicable components.

TEAM is a Dallas-based firm. All five employees that will be assigned to this project are residents of the city of Dallas. TEAM has one Arlington, Texas based M/WBE subconsultant with two Dallas residents assigned to this project.

A contract for the construction of Carpenter Park with HCBeck, Ltd. and a contract with ONCOR Electric Delivery Company LLC for the relocation of 450 linear feet of overhead distribution lines and associated poles into an underground duct bank at Carpenter Park will be considered by separate actions on the Park and Recreation Board agenda on June 4, 2020.

**ESTIMATED SCHEDULE OF PROJECT**

Began Design	December 2015
Completed Design	March 2020
Begin Construction	September 2020

Complete Construction February 2022

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 5, 2015, the Park and Recreation Board was briefed on Carpenter Park.

On November 11, 2015, the Park and Recreation Board authorized a Design and Development Agreement with Carpenter Park, LLC for design development documents and removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication, and re-installation of two sculptures for John W. Carpenter Plaza located at 2201 Pacific Avenue.

On December 9, 2015, City Council authorized a Design and Development Agreement with Carpenter Park, LLC for design development documents and removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication, and re-installation of two sculptures for John W. Carpenter Plaza located at 2201 Pacific Avenue by Resolution No. 15-2217.

On October 10, 2019, the Park and Recreation Board, Planning and Design Committee was briefed on the Carpenter Park Plans.

### **FISCAL INFORMATION**

Park and Recreation Facilities (B) Funds (2017 Bond Funds) - \$284,983.00

### **PROCUREMENT INFORMATION**

In accordance with the City of Dallas Administrative Directive 4-5 procurement guidelines, TEAM Consultants, Inc. was selected as the most qualified consultant for this project.

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE%</b>	<b>M/WBE \$</b>
\$284,983.00	Architecture & Engineering	25.66%	25.66%	\$73,126.00
<ul style="list-style-type: none"><li>• This contract meets the M/WBE goal.</li></ul>				

**COMMITTEE ACTION**

There will be no Planning and Design Committee action. This item will be considered by the full Park and Recreation Board on June 4, 2020.

This item will be scheduled for City Council approval on June 24, 2020.

**STAFF RECOMMENDATION**

Staff recommends approval.

**OWNER**

**TEAM Consultants, Inc.**

Bruce Walton

**MAP**

Attached

BID Agenda Approval Cover Sheet

Project Meets BID Requirements

Total M/WBE 25.66%

Prime: Team Consultants, Inc. Agenda Date: 6/24/2020
Project: Materials Testing for Carpenter Park Prime Vendor #: Review Date: 3/18/2020
Total Local: \$0.00 Total Non-Local: \$284,982.00

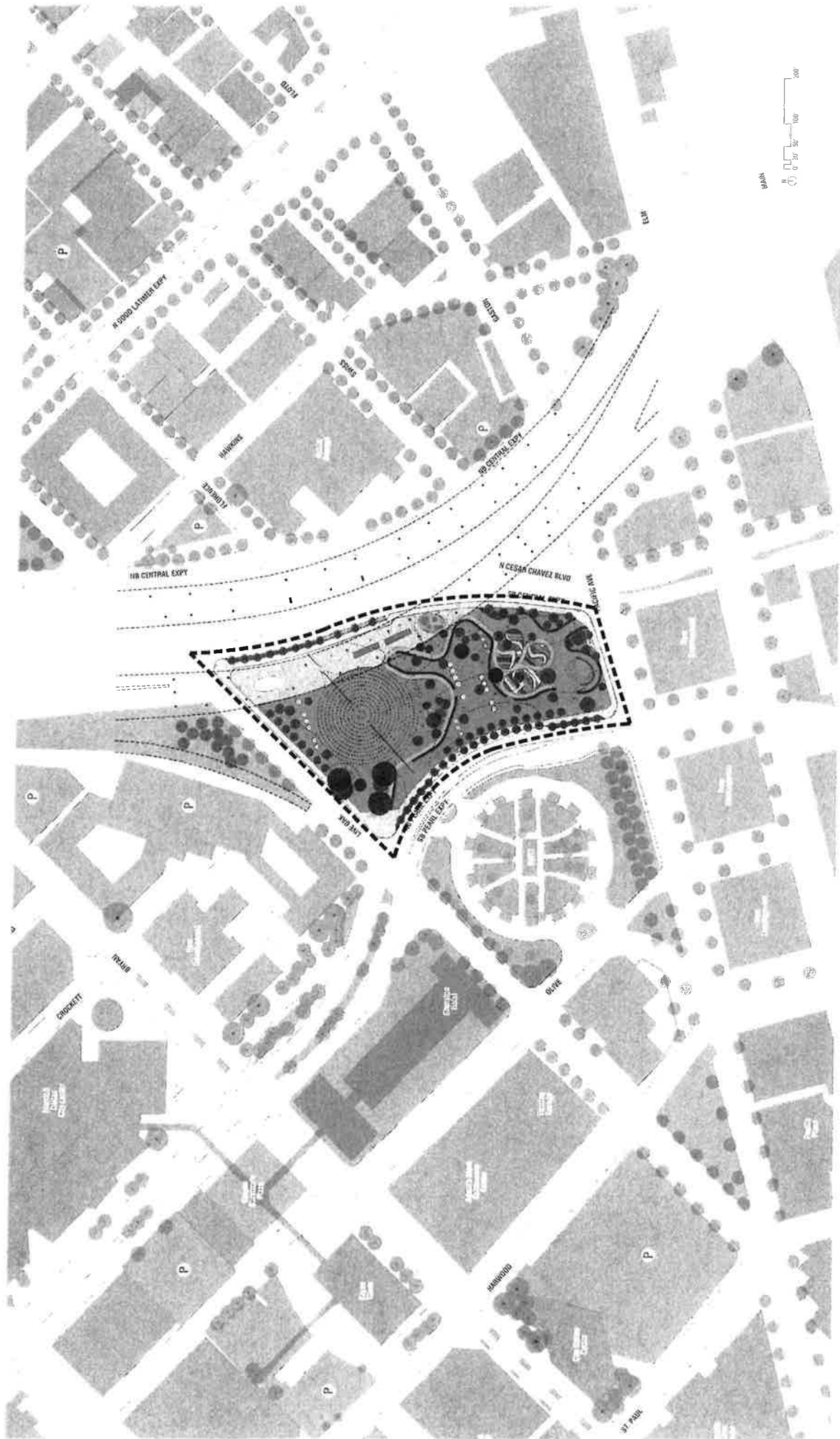
Table with 5 columns: Vendor Name, Sub Vendor #, Dollar Amount, Cert. #, Percent. Includes entries for Team Consultants, Inc. and various percentages.

Total M/WBE Non-M/WBE Total Local Non-Local Sub Vendor # 14779

Dollar Amount \$73,126.00 Percent 25.6599%

Total Non Local M/WBE Non-M/WBE Total Non-Local

Dollar Amount \$284,982.00 Percent 100.00000%



**CARPENTER PARK - LOCATION MAP**

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** June 4, 2020  
**COUNCIL DISTRICTS:** 14  
**STAFF:** Louise Elam, (214) 670-5275

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**SUBJECT**

Authorize a contract with ONCOR Electric Delivery Company LLC for the relocation of 450 linear feet of overhead distribution lines and associated poles into an underground duct bank at Carpenter Park located at 2201 Pacific Avenue – Not to exceed \$458,127.88 – Financing: Park and Recreation Facilities (B) Funds (2017 Bond Funds)

**BACKGROUND**

This action will authorize a contract with ONCOR Electric Delivery Company LLC for the relocation of 450 linear feet of overhead distribution lines and associated poles into an underground duct bank for Carpenter Park located at 2201 Pacific Avenue to minimize its visual impact on the park in an amount not to exceed \$458,127.88.

**ESTIMATED SCHEDULE OF PROJECT**

Began Design	December 2015
Completed Design	March 2020
Begin Construction	September 2020
Complete Construction	February 2022

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 5, 2015, the Park and Recreation Board was briefed on Carpenter Park.

On October 10, 2019, the Park and Recreation Board, Planning and Design Committee was briefed on the Carpenter Park Plans.

**FISCAL INFORMATION**

Park and Recreation Facilities (B) Funds (2017 Bond Funds) - \$458,127.88.

### **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Category</b>	<b>M/WBE Goal</b>	<b>M/WBE%</b>	<b>M/WBE \$</b>
\$458,127.88	Construction	N/A	N/A	N/A
N/A				

### **COMMITTEE ACTION**

There will be no Planning and Design Committee action. This item will be considered by the full Park and Recreation Board on June 4, 2020.

This item will be scheduled for City Council approval on June 24, 2020.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **OWNER**

ONCOR Electric Delivery Company LLC

Johnny Walker, New Construction Manager, Sr.

### **MAP**

Attached





**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** June 4, 2020  
**COUNCIL DISTRICT(S):** 8  
**STAFF:** Louise Elam (214) 670-5275

---

**SUBJECT**

Authorize a building dedication plaque, in accordance with the Park and Recreation Board Plaque Policy, for the new Singing Hills Recreation Center Replacement project, located at 6805 Patrol Way – Financing: No cost consideration to the City

**BACKGROUND**

This action is for approval of dedication plaque for the Singing Hills Recreation Center Replacement project, pursuant to the Park and Recreation Board Plaque Policy No. 11-21-96, effective as of December 15, 2016, for Dedication Plaques (attached).

**PRIOR ACTION/REVIEW**

None

**FISCAL INFORMATION**

No cost consideration to the City

**COMMITTEE ACTION**

The Planning and Design Committee will consider this item on June 4, 2020 and will bring a recommendation to the full Park and Recreation Board on the same day.

**STAFF RECOMMENDATION**

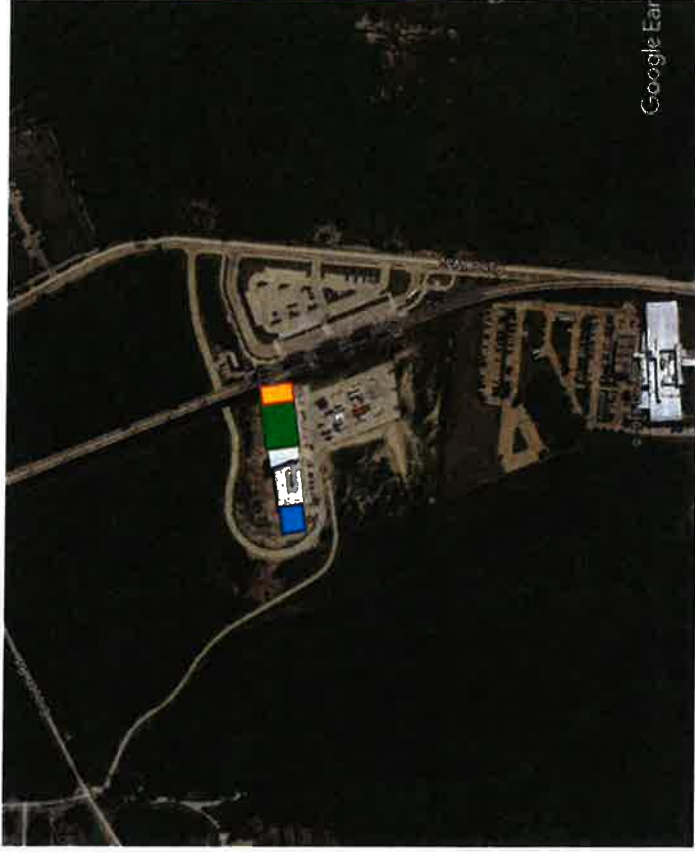
Staff recommends approval.

**ATTACHMENTS**

Map  
Rendering of Plaque  
Park and Recreation Board Plaque Policy



Dallas Park & Recreation



**LEGEND**

-  SENIOR CENTER AND TECHNOLOGY CENTER
-  GYMNASIUM
-  PLAZA NEXT TO DART

# Singing Hills Replacement Recreation Center

**Address:** 6805 Patrol Way, Dallas, Texas 75231

3'-0"

2'-0"



# SINGING HILLS RECREATION CENTER CITY OF DALLAS 2020



Dallas Park & Recreation

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MAYOR

ADAM MEDRANO  
MAYOR PRO TEM

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TENNELL ATKINS  
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DEPUTY MAYOR PRO TEM

JENNIFER S. GATES  
CARA MENDELSON  
OMAR NARVAEZ  
JAIME RESENDEZ  
CASEY THOMAS, II  
CHAD WEST

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BARBARA A. BARBEE  
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WILLIS C. WINTERS, FAIA  
DIRECTOR EMERITUS

LOUISE ELAM  
ASSISTANT DIRECTOR

CRYSTAL ROSS  
ASSISTANT DIRECTOR

R. TRENT WILLIAMS  
PROGRAM MANAGER

VINCENT OGBUEHI  
PROJECT MANAGER

## ARCHITECT

PERKINS + WILL

## GENERAL CONTRACTORS

JC COMMERCIAL, INC. - SITE WORK

MART, INC. - RECREATION CENTER

3i CONTRACTING, LLC - SENIOR / TECH. CENTER & GYMNASIUM

CAST ALUMINUM PLAQUE (REV. 5/20/20)



City of Dallas

# PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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## Table of Contents

### Scope of Policy

- I. Donation Plaques
- II. Dedication Plaques

### Scope of Policy

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to ensure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system; and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement.

Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District. Refer to the Interpretive Signage Policy for historical or interpretive plaques. Refer to the Naming Policy for the naming of parks, buildings, or components of parks and buildings.

### I. Donation Plaques

- A. Plaques will be considered for donations greater than \$1,500 or equivalent contributions related to park furnishings or other permanent improvements to the park system.
- B. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2"x5" plaque size is appropriate.



City of Dallas

## PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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- C. Signage to recognize volunteer efforts shall be in accordance with the Park Beautification and/or Maintenance Agreement.
- D. Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plaques for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy and prior to such approval the Director or his/her designee shall notify the Park Board representative from the District in which the plaque will be located.
- E. Plaques may also be part of a recognition system. A "recognition system" is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, individual recognition system elements will be consistent with this policy.
- F. All stipulations and conditions regarding the plaque must be contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
- G. Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial. Refer to Exhibit A for examples of plaques which honor or recognize individuals.
- H. Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).



City of Dallas

## PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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- I. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.
  - J. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee.
  - K. Recognition or commemorative elements associated with tree plantings or tree groves at park sites must comply with the provisions of this policy.
  - L. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
  - M. Building dedication plaques are covered under Section II of this policy.

### II. Dedication Plaques

It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

- A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.



City of Dallas

## PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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- B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.
  - C. Dedication plaques include the name of the facility in prominent letters, "City of Dallas" under the facility name, and the date of the dedication (year) in smaller font size below "City of Dallas."
  - D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining Council Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council Members seated at the time of the dedication, or substantial completion of the project, will be listed.
  - E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining Board Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
  - F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.
  - G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.





City of Dallas

## PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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- H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.
  - I. It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council Members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
  - J. A plaque may include an approved graphic or logo meaningful to the park site or project. The City of Dallas and Park and Recreation Department graphic logos are deemed approved.
  - K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation.

### **OTHER POLICIES REFERENCED**

Park Naming Policy

Interpretive Signage Policy

### **LEGAL REFERENCE**

None

### **PRIOR ACTION**

Initial Policy Approval: 11-21-1996

Revised: 12-5-1996

Revised: 12-17-2009

Revised: 04-01-2010



City of Dallas

## PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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### RESPONSIBLE DIVISION

Planning and Design

## Exhibit A

Example of Signs Which Honor or Recognize  
Individuals





City of Dallas

## PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

