



DALLAS PARK AND RECREATION BOARD AGENDA

**THURSDAY, NOVEMBER 1, 2018
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078**

**8:30 am: Administration and Finance Committee, Room 6FS
8:30 am: Planning and Design Committee, Room 6FN
9:30 am: Park and Recreation Board, Room 6FN**

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2018 OCT 26 AM 9:21

CITY SECRETARY
DALLAS, TEXAS



Rodney Schlosser, Chair
Yolanda Williams, Vice Chair
Harrison Blair
Calvert Collins-Bratton
Robb P. Stewart
Taylor Toynes
Sonya Woods

Public Notice

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POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL, ROOM 6FS
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, NOVEMBER 1, 2018
(8:30 A.M.)

AGENDA

CONSENT ITEMS

PARK BOARD AGENDA ITEM NO. 3 – Cedar Ridge Preserve (3) – Authorize a twelve (12) month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve in the amount of \$58,949.00 to provide services and programs within the City of Dallas for the period of January 1, 2019 through December 31, 2019 in an amount not to exceed \$58,949.00 – Financing: Current Funds

PARK BOARD AGENDA ITEM NO. 4 – Dallas Arboretum (9) – Authorize a twelve (12) month Funding Agreement with Dallas Arboretum and Botanical Society, Inc. in the amount of \$394,098.00 to provide services and programs within the City of Dallas for the period of October 1, 2018 through September 30, 2019 in an amount not to exceed \$394,098.00 – Financing: Current Funds

PARK BOARD AGENDA ITEM NO. 5 – Texas Discovery Gardens (7) – Authorize a twelve (12) month funding agreement with Texas Discovery Gardens in the amount of \$145,862.00 to provide services and programs within the City of Dallas for the period of October 1, 2018 through September 30, 2019 in an amount not to exceed \$145,862.00 – Financing: Current Funds

PARK BOARD AGENDA ITEM NO. 6 – Cedar Crest Banquet Facility (4) – Authorize the renewal of the City's Concession Services Contract with IAMJ Enterprises, Inc., for the operation and management of the City's Cedar Crest Banquet Facility – Estimated Annual Revenue: \$4,000.00

PARK BOARD AGENDA ITEM NO. 7 – Runyon Creek Trail (8) – Authorize a one (1) year maintenance agreement with Runyon Springs Homeowners Association for the installation and maintenance of ornamental landscaping on the section of the Runyon Creek Trail, located at 6800 Rondo Drive and 1700 Duet Drive – Financing: No cost consideration to the City



DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE- PAGE 2
DALLAS CITY HALL, ROOM 6FS
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, NOVEMBER 1, 2018
(8:30 A.M.)

A quorum of the Dallas Park and Recreation Board may attend this meeting

**Handgun Prohibition Notice for Meetings
of Governmental Entities**

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

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Public Notice

RECEIVED

Jesse Moreno, Chair
Becky Rader, Vice Chair
Barbara Barbee
Timothy W. Dickey
Jeff Kitner
Paul Sims
Bo Slaughter

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2018 OCT 26 AM 9: 21

CITY SECRETARY
DALLAS, TEXAS

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL, ROOM 6FN
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, NOVEMBER 1, 2018
(8:30 A.M.)

AGENDA

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 8 – Matilda Trail (14) – Authorize (1) a development and maintenance agreement with Lincoln LAG Ltd. and HEB Grocery Company, LP for the purpose of constructing the Matilda Trail, an enhanced sidewalk, hike and bike trail, and appurtenances, located at East Lovers Lane and Matilda Street; (2) the establishment of appropriations in an amount not to exceed \$30,000.00 in the Mowmentum Park Improvement Fund; (3) the receipt and deposit of endowment funds in an amount not to exceed \$30,000.00 in the Mowmentum Park Improvement Fund; and (4) execution of the development and maintenance agreement – Financing: Revenue: \$30,000.00

PARK BOARD AGENDA ITEM NO. 9 – Kidd Springs Family Aquatic Center (1) – Authorize an increase in the contract with The Fain Group, Inc. for three family aquatic centers to include additional scope of work at the Kidd Springs Park family aquatic center, located at 807 West Canty Street in an amount not to exceed \$454,102.23 from \$14,776,735.00 to \$15,230,837.23 – Financing: Elgin B. Robertson Land Sale Funds

PARK BOARD AGENDA ITEM NO. 10 – Martin Weiss Loop Trail (1) – Authorize a professional services contract with APM & Associates, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the Martin Weiss Park – Loop Trail Extension to Greenbelt project, located at 1111 Martindell Avenue in an amount not to exceed \$124,775.00 – Financing: 2017 Bond Funds

PARK BOARD AGENDA ITEM NO. 11 – Dallas City Hall Medians (2) – Authorize a professional services contract with Pacheco Koch Consulting Engineers, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for Phase 2 of the Dallas City Hall Median Renovations project along South Akard and South Ervay Streets in an amount not to exceed \$107,000.00 – Financing: General Funds



DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE – PAGE 2
DALLAS CITY HALL, ROOM 6FN
1500 MARILLA STREET, DALLAS, TEXAS 75201
THURSDAY, NOVEMBER 1, 2018
(8:30 A.M.)

PARK BOARD AGENDA ITEM NO. 12 – Fair Park (7) – Authorize the rejection of the one proposal for construction of the Exterior Lighting Upgrades at the Fair Park Music Hall, received on September 28, 2018 – Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 13 – Fair Park (7) – Authorize Supplemental Agreement No. 1 to the design-build contract with Harrison, Walker & Harper, LP for the design and construction of Fair Park Facility Improvements for Music Hall, located at 909 First Avenue for (1) additional architectural and engineering design services and an increase in the early construction package for an elevator and Americans with Disabilities Act improvements in the amount of \$723,556.00; and (2) an increase in the early construction package to add exterior lighting in the amount of \$610,000.00 for a total amount not to exceed \$1,333,556.00, from \$930,303.00 to \$2,263,859.00 – Financing: Fair Park Improvements (C) Fund

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RECEIVED

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DALLAS PARK AND RECREATION BOARD
DALLAS CITY HALL**

Public Notice

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DALLAS, TEXAS 75201

18 09 8 1

CITY SECRETARY THURSDAY, NOVEMBER 1, 2018 9:30 A.M.
DALLAS, TEXAS (Public Speakers sign in by 9:00 A.M.)

POSTED CITY SECRETARY
DALLAS, TX

Robert Abtahi, President, District 15

Barbara A. Barbee, District 1
Jesse Moreno, District 2
Taylor I. Toynes, District 3
Harrison Blair, District 4
Yolanda F. Williams, District 5
Timothy W. Dickey, District 6
Sonya Woods, District 7

Bo Slaughter, District 8
Becky Rader, District 9
Robb P. Stewart, Vice President District 10
Jeff Kitner, District 11
Rodney Schlosser, District 12
Calvert Collins-Bratton, District 13
Paul Sims, District 14

1. Speakers
2. Approval of Minutes of the October 18, 2018 Park and Recreation Board Meeting.

CONSENT AGENDA (ITEMS 3 – 13)

ADMINISTRATION AND FINANCE COMMITTEE

3. Cedar Ridge Preserve (3) – Authorize a twelve (12) month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve in the amount of \$58,949.00 to provide services and programs within the City of Dallas for the period of January 1, 2019 through December 31, 2019 in an amount not to exceed \$58,949.00 – Financing: Current Funds
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6. Cedar Crest Banquet Facility (4) – Authorize the renewal of the City's Concession Services Contract with IAMJ Enterprises, Inc., for the operation and management of the City's Cedar Crest Banquet Facility – Estimated Annual Revenue: \$4,000.00



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7. Runyon Creek Trail (8) – Authorize a one (1) year maintenance agreement with Runyon Springs Homeowners Association for the installation and maintenance of ornamental landscaping on the section of the Runyon Creek Trail, located at 6800 Rondo Drive and 1700 Duet Drive – Financing: No cost consideration to the City

PLANNING AND DESIGN COMMITTEE

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9. Kidd Springs Family Aquatic Center (1) – Authorize an increase in the contract with The Fain Group, Inc. for three family aquatic centers to include additional scope of work at the Kidd Springs Park family aquatic center, located at 807 West Canty Street in an amount not to exceed \$454,102.23 from \$14,776,735.00 to \$15,230,837.23 – Financing: Elgin B. Robertson Land Sale Funds
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11. Dallas City Hall Medians (2) – Authorize a professional services contract with Pacheco Koch Consulting Engineers, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for Phase 2 of the Dallas City Hall Median Renovations project along South Akard and South Ervay Streets in an amount not to exceed \$107,000.00 – Financing: General Funds
12. Fair Park (7) – Authorize the rejection of the one proposal for construction of the Exterior Lighting Upgrades at the Fair Park Music Hall, received on September 28, 2018 – Financing: No cost consideration to the City



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**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3
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POSTED CITY SECRETARY
DALLAS, TX

13. Fair Park (7) – Authorize Supplemental Agreement No. 1 to the design-build contract with Harrison, Walker & Harper, LP for the design and construction of Fair Park Facility Improvements for Music Hall, located at 909 First Avenue for (1) additional architectural and engineering design services and an increase in the early construction package for an elevator and Americans with Disabilities Act improvements in the amount of \$723,556.00; and (2) an increase in the early construction package to add exterior lighting in the amount of \$610,000.00 for a total amount not to exceed \$1,333,556.00, from \$930,303.00 to \$2,263,859.00 – Financing: Fair Park Improvements (C) Fund

BRIEFINGS

14. Park Rangers Update,
Oscar Carmona, Assistant Director
15. Smart Growth for Dallas Website Update,
Louise Elam, Assistant Director
16. 2017 Bond Program – Land Acquisition and Partnership Match Funding Guidelines,
Louise Elam, Assistant Director

OTHER/NON-ACTION ITEMS

17. 2018 NRPA Conference Reports by Board Members
18. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park
19. Staff Announcements – Upcoming Park and Recreation Department Events
20. Next Park and Recreation Board Regular Meeting: Thursday, November 15, 2018, at Dallas City Hall.
21. Adjournment



DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 4
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, NOVEMBER 1, 2018, 9:30 A.M.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Robert Abtahi, President, presiding

Present: Robert Abtahi, President; Robb P. Stewart, Vice President; Barbara A. Barbee, Harrison Blair, Calvert Collins-Bratton, Timothy W. Dickey, Jeff Kitner, Jesse Moreno, Susan Rader, Rodney Schlosser, Paul Sims, Ernest Slaughter, Taylor I. Toyne, Yolanda F. Williams, Sonya Woods - 15

Absent: NONE

President Abtahi called the meeting to order at 9:35 a.m.

Agenda Item 1. Public Speakers. The following speakers all spoke about Agenda Item 11 – Pike Park

1. Cynthia Cordova
2. Hadi Jawad, Santos Vive Project
3. Ronnie Mestas
4. Miguel Solis, Trustee, Dallas Independent School District
5. Leroy Pena, Red-handed Warrior Society

Agenda Item 2. A motion by Rodney Schlosser, seconded by Bo Slaughter, to approve the minutes of the September 20, 2018 Park and Recreation Board Meeting, was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 3 - 6)

ADMINISTRATION AND FINANCE COMMITTEE

Agenda Item 3. Flag Pole Hill Park (10) – A motion by Robb Stewart, seconded by Rodney Schlosser, to authorize issuing an alcohol permit to Marcus Grunewald to serve alcohol at the BMW of Dallas Social Run event to be held at Flag Pole Hill Park, located at 8100 Doran Circle. The event will be held on Thursday, November 1, 2018 from 4:00 p.m. to 9:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 4. Kidd Springs Park (1) – A motion by Robb Stewart, seconded by Rodney Schlosser, to authorize issuing an alcohol permit to Alison Matis to serve alcohol at the Blues, Bandits & BBQ event to be held at Kidd Springs Park, located at 711 W. Cauty Street. The event will be held on Saturday, November 10, 2018 from 8:00 a.m. to 8:00 p.m. – Estimated Revenue: \$250 (This is a recurring item), was carried. The vote was unanimous.

Agenda Item 5. Belo Garden (14) – A motion by Robb Stewart, seconded by Rodney Schlosser, to authorize the preparation of a five (5) year maintenance agreement with automatic one-year extensions with Parks for Downtown Dallas for the operation and maintenance of Belo Garden, located at 1014 Main Street – Financing: No cost consideration to the City, was carried. The vote was unanimous.

PLANNING AND DESIGN COMMITTEE

Agenda Item 6. Grauwylar Park, Nash/Davis Park, Jaycee/Zaragoza Park, Kleberg Park, K.B. Polk Park, Timberglen Park (2, 6, 8, 12) – A motion by Robb Stewart, seconded by Rodney Schlosser to authorize a construction contract with Kraftsman Commercial Playgrounds & Waterparks through the Texas Association of School Boards (BuyBoard) for construction of six spraygrounds to be constructed at Grauwylar Park, located at 7780 Harry Hines Boulevard; Jaycee/Zaragoza Park, located at 3114 Clymer Street; Kleberg Park, located at 1515 Edd Road; Nash/Davis, Park located at 3700 North Hampton Road; K.B. Polk Park, located at 3860 Thedford Avenue; and Timberglen Park, located at 3900 Timberglen Road – Not exceed \$5,920,827.15 – Financing: 2017 Bond Funds, was carried. The vote was unanimous.

President Abtahi took up Agenda Item 11 for a vote.

DRAFT

Due to a technical glitch, a brief recess was called at 10:10 a.m.

Park Board reconvened at 10:15 a.m.

BRIEFINGS

Agenda Item 7. John Jenkins, Deputy Director, introduced Delia Jasso, Max Wells, and C.W. Whitaker, who spoke about the Friends of Dallas Parks.

Agenda Item 8. Louise Elam, Assistant Director, introduced Melissa Pricer, of Dallas Heritage Village, and Craig Melde of ArchiTexas, who spoke about the Dallas Heritage Village at Old City Park, Master Plan.

After the briefing of Agenda Item 8, President Abtahi took up Agenda Item 10 for a vote.

Agenda Item 9. Louise Elam, Assistant Director, briefed the Board regarding the Operator for Off-Season Pool Use.

ITEMS FOR INDIVIDUAL CONSIDERATION

Agenda Item 10. Dallas Heritage Village at Old City Park Master Plan (2) – A motion by Jesse Moreno, seconded by Becky Rader to authorize adoption of the Dallas Heritage Village at Old City Park Master Plan located at 1515 South Harwood Street – Financing: No cost consideration to the City, was carried. The vote was unanimous.

Agenda Item 11. Pike Park (2) – A motion by Jesse Moreno, seconded by Tim Dickey to authorize the official name of the field house at Pike Park as “Santos Rodriguez Center at Pike Park” – Financing: Estimated cost of signage (temporary and/or permanent) - \$10,000, was carried. The vote was unanimous.

OTHER/NON-ACTION ITEMS

Agenda Item 12. Ryan O'Connor, Senior Park Manager, presented a status update to the Board regarding the management agreement for Fair Park.

Agenda Item 13. Louise Elam, Assistant Director, presented updated information to the Board regarding the 2017 Bond Program.

Agenda Item 14. President Abtahi called for verbal reports from members who attended the 2018 NRPA Conference in Indianapolis. The following Board members spoke:

1. Calvert Collins-Bratton
2. Barbara Barbee gave a brief verbal summary, but will submit her written report to Mr. Becker
3. Paul Sims
4. Tim Dickey will submit his written report to Mr. Becker

Agenda Item 15. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Oak Lawn Park and Arlington Hall Conservancy, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park

NONE

Agenda Item 16. Staff Announcements – Upcoming Park and Recreation Department Events

Daniel Huerta, Assistant Director, announced the State Fair has experienced heavy rain and will extend its weekend hours. Mr. Huerta also announced the following statistics for the games: Grambling/Prairie View football game had nearly 36,000 people in attendance; Texas-OU had a sell-out and two major network affiliates in attendance with a TV viewing audience of nearly 83 million. Mr. Huerta announced that this Saturday will be the State Fair Showdown game (Southern/Texas Southern) at 2:00 p.m. November 3,

2018 will be the Festival of Lights. November 11, 2018 Fair Park will host a soccer game at the Cotton Bowl.

David Lopez, Manager III, announced Saturday, November 3, 2018 from 9:00 a.m. to noon will be Its My Park Day. Registration closes Friday, October 26, 2018.

Crystal Ross, Assistant Director, announced that she would send an email to the board later today inviting everyone to Pumpkins in the Plaza on Saturday, October 20, 2018 at 4:00 p.m.

John Jenkins, Deputy Director, announced that the rain received in the months of September and October have been the wettest on record and therefore the Golf Courses, Tennis Centers, some Recreation Centers are all feeling the impacts of the rain. Fair Oaks Tennis Center and Luna Vista Pro Shop have been closed since September because of structural damage due to the rain.

Agenda Item 17. Next Park and Recreation Board Regular Meeting will be held Thursday, November 1, 2018 at Dallas City Hall.

Agenda Item 18. President Abtahi adjourned the Board meeting at 12:35 p.m.

Anthony M. Becker, Secretary
Park and Recreation Board

Robert Abtahi, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DRAFT

MEMORANDUM

DATE: October 26, 2018

TO: Robert Abtahi, President, and
Members of the Dallas Park and Recreation Board



SUBJECT: November 1, 2018 Park and Recreation Board Briefings

On Thursday, November 1, 2018, the following briefings will be presented to the Dallas Park and Recreation Board:

- Park Rangers Update,
Oscar Carmona, Assistant Director
- Smart Growth for Dallas Website Update,
Louise Elam, Assistant Director
- 2017 Bond Program – Land Acquisition and Partnership Match Funding Guidelines,
Louise Elam, Assistant Director

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in black ink, appearing to read 'Willis C. Winters'.

Willis C. Winters, FAIA, Director
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: November 1, 2018
COUNCIL DISTRICT: 3
STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize a twelve (12) month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve in the amount of \$58,949.00 to provide services and programs within the City of Dallas for the period of January 1, 2019 through December 31, 2019 in an amount not to exceed \$58,949.00 – Financing: Current Funds

BACKGROUND

On January 24, 2018, the City entered into a multi-year agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas (a non-profit organization) to manage and operate Cedar Ridge Preserve. The agreement is for a five (5) year period. The agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas requires the execution of a separate funding contract to authorize the stipends payable during the current year. Funds have been identified and appropriated in the City's General Fund by authorization of the City Council for the current fiscal year.

The stipend payment will support the following programs and services for the period of January 1, 2019 through December 31, 2019:

Operate and maintain the Cedar Ridge Preserve for 12 months providing access to the general public to 633 acres of escarpment and trails in Southwest Dallas, environmental education programs on the ecosystem and presentations at community centers and schools.

Park and Recreation Board approval of the funding agreement is being requested.

FISCAL INFORMATION

\$58,949.00 – Current Funds

Authorize a twelve (12) month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve in the amount of \$58,949 to provide services and programs within the City of Dallas for the period of January 1, 2019 through December 31, 2019 – Not to exceed \$58,949 – Financing: Current Funds – page 2

CURRENT OFFICERS

Anna Palmer, President
Guadalupe M. Robles, Secretary
Lynn Pierce, VP Membership
Kat Nelson, VP Fundraising
Lee Kelton, VP Sanctuary
Janet Maltons, VP Programs

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on November 1, 2018 and will present a recommendation to the full Park and Recreation Board on the same day. This item is scheduled for City Council approval on December 12, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

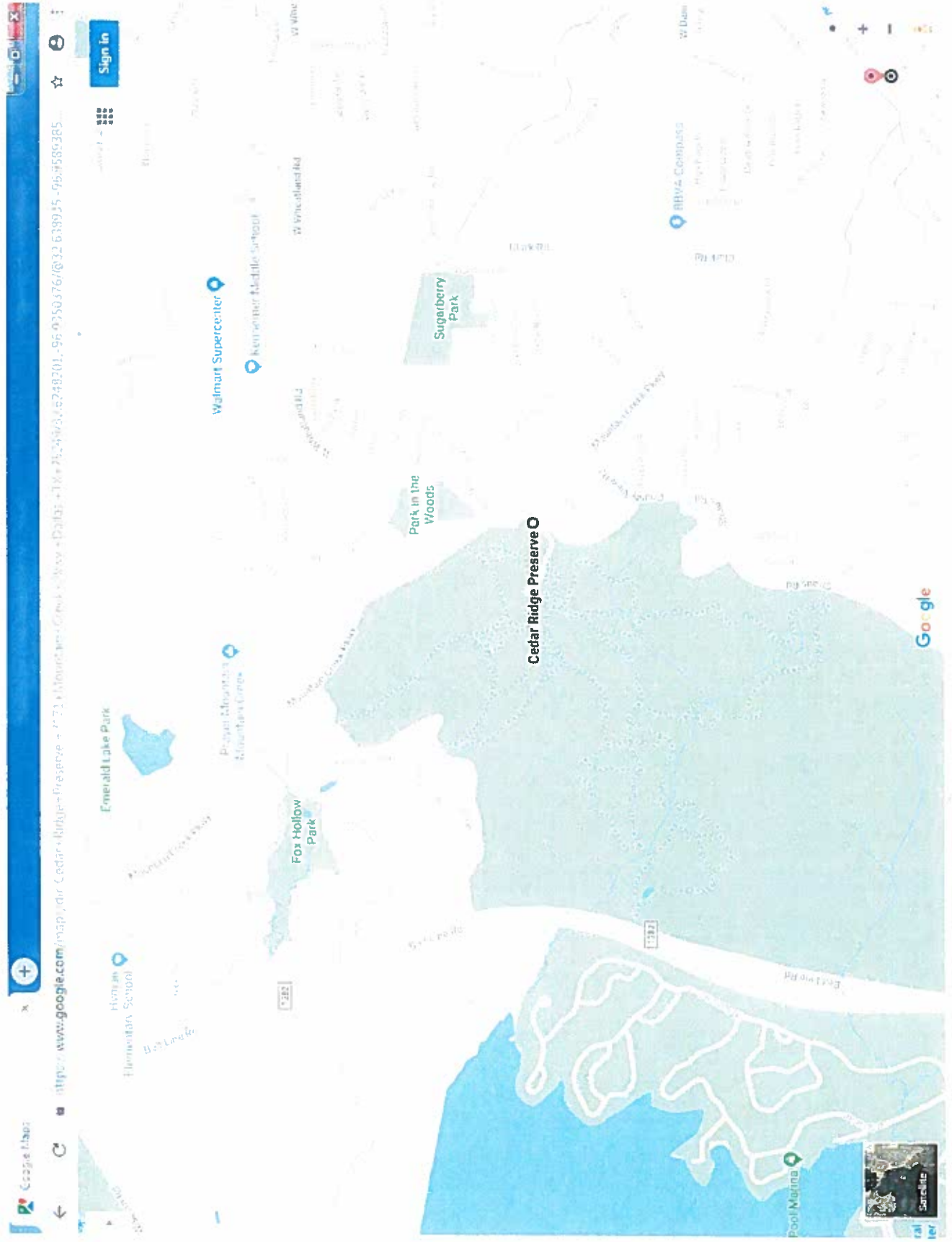
ATTACHMENT

Historical Stipend Payment Summary Report

Historical Stipend Payment Summary Report

Agency	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	FY 18-19 *Requested Amount
DABS	\$ 331,050.00	\$ 218,057.00	\$ 269,098.00	\$ 269,098.00	\$ 269,098.00	\$ 269,098.00	\$ 269,098.00	\$ 394,098.00	\$ 394,098.00	\$ 394,098.00	\$ 394,098.00
TxDG	\$ 85,846.00	\$ 56,511.00	\$ 95,862.00	\$ 95,862.00	\$ 95,862.00	\$ 95,862.00	\$ 95,862.00	\$ 145,862.00	\$ 145,862.00	\$ 145,862.00	\$ 145,862.00
CRP	\$ 33,900.00	\$ 32,312.50	\$ 33,949.00	\$ 33,949.00	\$ 33,949.00	\$ 33,949.00	\$ 33,949.00	\$ 58,949.00	\$ 58,949.00	\$ 58,949.00	\$ 58,949.00

Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: November 1, 2018
COUNCIL DISTRICT: 9
STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize a twelve (12) month funding agreement with the Dallas Arboretum and Botanical Society, Inc. in the amount of \$394,098.00 to provide services and programs within the City of Dallas for the period of October 1, 2018 through September 30, 2019 in an amount not to exceed \$394,098.00 – Financing: Current Funds

BACKGROUND

On March 23, 1988, the City entered into a multi-year agreement with the Dallas Arboretum and Botanical Society (DABS), a non-profit organization, to manage and operate the Dallas Arboretum. The agreement was for a twenty-five (25) year period. The agreement was extended on February 27, 2013 for a ten (10) year period. The agreement with Dallas Arboretum and Botanical Society, Inc. requires the execution of a separate funding contract to authorize the stipend payable during the current year. The funds have been identified and appropriated in the City's General Fund by authorization of the City Council for the current fiscal year.

The stipend payments will support the following programs and services for the period of October 1, 2018 through September 30, 2019:

Operate and maintain the Dallas Arboretum and Botanical Garden for 12 months providing access to the general public, special educational programs, community outreach services and special events. DABS will distribute 24,000 complimentary tickets for entry into the Arboretum grounds as approved by the Park and Recreation Board.

FISCAL INFORMATION

\$394,09.008 – Current Funds

Authorize a twelve (12) month funding agreement with Dallas Arboretum and Botanical Society in the amount of \$394,098 to provide services and programs within the City of Dallas for the period of October 1, 2018 through September 30, 2019 – Not to exceed \$394,098 – Financing: Current Funds – page 2

CURRENT OFFICERS

Mark Wolf, Chairman
Alan Walne, Vice Chairman
John Cuellar, Secretary
Will McDaniel, Treasurer
Mary Brinegar, President and CEO

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on November 1, 2018 and will present a recommendation to the Park and Recreation Board the same day. This item will be scheduled for City Council approval December 12, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENT

Historical Stipend Payment Summary Report

Historical Stipend Payment Summary Report

Agency	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	FY 18-19 *Requested Amount
DABS	\$ 331,050.00	\$ 218,057.00	\$ 269,098.00	\$ 269,098.00	\$ 269,098.00	\$ 269,098.00	\$ 269,098.00	\$ 394,098.00	\$ 394,098.00	\$ 394,098.00	\$ 394,098.00
TxDG	\$ 85,846.00	\$ 56,511.00	\$ 95,862.00	\$ 95,862.00	\$ 95,862.00	\$ 95,862.00	\$ 95,862.00	\$ 145,862.00	\$ 145,862.00	\$ 145,862.00	\$ 145,862.00
CRP	\$ 33,900.00	\$ 32,312.50	\$ 33,949.00	\$ 33,949.00	\$ 33,949.00	\$ 33,949.00	\$ 33,949.00	\$ 58,949.00	\$ 58,949.00	\$ 58,949.00	\$ 58,949.00

Dallas Arboretum and Botanical Society



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: November 1, 2018
COUNCIL DISTRICT: 7
STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize a twelve (12) month funding agreement with Texas Discovery Gardens in the amount of \$145,862.00 to provide services and programs within the City of Dallas for the period of October 1, 2018 through September 30, 2019 in an amount not to exceed \$145,862.00 – Financing: Current Funds

BACKGROUND

On June 25, 2003, the City entered into multi-year agreement with the Texas Discovery Gardens (a non-profit organization) to manage and operate the Discovery Gardens building and surrounding grounds at Fair Park for a ten (10) year period. The agreement was extended on November 7, 2013 for a ten (10) year period. The agreement with Texas Discovery Gardens requires the execution of a separate funding contract to authorize the stipends payable during the current year. The funds have been identified and appropriated in the City's General Fund by authorization of the City Council for the current fiscal year.

The stipend payments will support the following programs and services for period of October 1, 2018 through September 30, 2019:

Operate the Discovery Gardens building and surrounding grounds at Fair Park for twelve (12) months providing access to the general public, and community outreach services such as enrichment classes for school children, horticulture information services and presentations at community centers and special facilities.

Park Board approval of the funding agreement is being requested.

FISCAL INFORMATION

\$145,862.00 – Current Funds
Texas Discovery Gardens
Council District 7 - \$145,862.00

Authorize a twelve (12) month funding agreement with Texas Discovery Gardens in the amount of \$145,862 to provide services and programs within the City of Dallas for the period of October 1, 2018 through September 30, 2019 – total not to exceed \$145,862 – Financing: Current Funds – page 2

CURRENT OFFICERS

Mike Bosco, Chairman
Barbara Hunt Crow, Historian
Michelle Robberson, Secretary
John Fox Holt III, Treasurer

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on November 1, 2018 and will present its recommendation to the full Park and Recreation Board on the same day. This item is scheduled for City Council approval on December 12, 2018.

STAFF RECOMMENDATION

Staff recommends approval

ATTACHMENT

Historical Stipend Payment Summary Report

Historical Stipend Payment Summary Report

Agency	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	FY 18-19 *Requested Amount
DABS	\$ 331,050.00	\$ 218,057.00	\$ 269,098.00	\$ 269,098.00	\$ 269,098.00	\$ 269,098.00	\$ 269,098.00	\$ 394,098.00	\$ 394,098.00	\$ 394,098.00	\$ 394,098.00
TMDG	\$ 85,846.00	\$ 56,511.00	\$ 95,862.00	\$ 95,862.00	\$ 95,862.00	\$ 95,862.00	\$ 95,862.00	\$ 145,862.00	\$ 145,862.00	\$ 145,862.00	\$ 145,862.00
CRP	\$ 33,900.00	\$ 32,312.50	\$ 33,949.00	\$ 33,949.00	\$ 33,949.00	\$ 33,949.00	\$ 33,949.00	\$ 58,949.00	\$ 58,949.00	\$ 58,949.00	\$ 58,949.00

Texas Discovery Gardens



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: November 1, 2018

COUNCIL DISTRICT: 4

STAFF: John Jenkins, (214) 670-4073

SUBJECT

Authorize the renewal of the City's Concession Services Contract with IAMJ Enterprises, Inc., for the operation and management of the City's Cedar Crest Banquet Facility. Estimated Annual Revenue: \$4,000.00

BACKGROUND

The current contract provides for a concession operation at the Cedar Crest Golf Course banquet facility, which includes reservation and catering. The 6,000 square foot banquet facility is located on the second floor of the Cedar Crest Golf Course Clubhouse. This reservation facility was constructed and opened in 2004 as the first reservation facility in Dallas south of the Trinity River. The facility houses a banquet room, balcony and warming kitchen. It can accommodate parties of up to 200 guests for weddings, receptions, dinner parties, seminars and special events.

The contract has been held by IAMJ Enterprises, Inc. since August 27, 2008. The Concessions Service Agreement is a ten (10) year agreement ending on September 30, 2018. The City at its sole option may renew this agreement for a period of five (5) years. The City, through the Park Department Director, notified Ira Malayo of its intent to consider consolidating the Cedar Crest Banquet Facility Concessions Service Agreement with the Cedar Crest Golf Course Golf Professional Concession Contract when the golf contracts come up for renewal. Following this notification however, staff were informed by the City Attorney's office the two contracts could not be combined. Therefore, the City may, at its sole option, exercise the five year renewal term.

General performance requirements of the Concessionaire under this agreement are:

- o Concessionaire will be the sole event planner and provider for all upstairs events including weddings, reunions, receptions, dinner parties, luncheons, seminars and golf events requiring the use of the Banquet Facility.
- o Concessionaire will be responsible for maintenance, repair, and replacement of all City furnished equipment and furniture. All other equipment and fixtures required for this operation shall be provided by the Concessionaire and be of modern design, quality material, sufficient in number to adequately serve the public, and provided by the Concessionaire at his or her expense and subject to approval by the Park and Recreation Director. Equipment shall be maintained by the Concessionaire.

- Concessionaire agrees to hire, train and supervise and staff the operation to insure satisfactory performance to the Park and Recreation Department and efficient service to the public. Concessionaire agrees that personnel will be outfitted in a standardized uniform.
- Reservations can be made up to twelve (12) months in advance. A reservations contract must be completed for each reservation; a deposit may be required. Reservations must be made by an adult 21, years old or older. One adult chaperon is required for each 20 children under the age of 18.
- Room reservations can be made from 8 a.m. – 12 midnight. Special requests for extended hours beyond midnight may be approved on an individual basis by the Director.
- Room rental rates will be determined by the Concessionaire. Rates shall be established by comparing like reservation facility rates in the Dallas area along with determining specific services needed for each specific event.
- The Concessionaire has the right to charge additional service fees for set-up and clean-up of the banquet facility.
- Concessionaire is responsible for routine cleaning of the Banquet Facility. Contracted premises shall be kept in a clean, orderly and legitimate manner and in accordance with existing ordinances and laws regulating food concession. No rubbish, glass, plastic, or cardboard boxes of any kind shall be thrown on the floor in the building by the Concessionaire or anyone working for Concessionaire. All cleaning supplies for the Banquet Facility will be provided by the vendor. Concessionaire is responsible for carpet cleaning twice each year and all window cleaning except for eyelid windows and glass work not reasonably accessible.
- Reservations are required to pay an additional charge per hour for security officers. Dallas Police off-duty officers are required for:
 - All groups of 100 or more;
 - When beer/alcohol is served for any number of patrons; and
 - For events when minors are present
- The Cedar Crest Golf Course Pro will own the TABC permit for sale of alcoholic beverages on the golf course property. The purchase of alcoholic beverages will be coordinated and sold by the Golf Pro under the provisions of the Golf Pro Concessions Contract. All alcoholic beverages must be purchased on-site.
- Concessionaire may provide decorating services, decorations and/or special set-ups at an additional charge. Interior furnishings (including plants, equipment, displays, wall decorations, etc.) must remain in the upstairs reservation area. Concessionaire will not use, or allow to be used, tacks, staples, or tape of any kind on walls, floors, furniture or carpet. Votive or dripless candles only are permitted.
- Concessionaire will be required to market and advertise the Banquet Facility to promote interest and reservations. The Concessionaire will host a website, email addresses and social media sites in sufficient numbers to adequately market and promote the Banquet Facility. The City will provide a link on the Park and Recreation Department website to assist in promoting the facility.

Authorize the renewal of the City's Concession Services Contract with IAMJ Enterprises, Inc., for the operation and management of the City's Cedar Crest Banquet Facility. Estimated Annual Revenue: \$4,000-Page 3

- The Concessionaire must at its own expense procure and keep in force during the entire period of the contract all permits and licenses required by such laws and regulations.
- The Concessionaire is responsible for reimbursing the City 6.25% of the monthly electricity bill for the Premises.

General requirements of the City:

- City provides a dishwasher, refrigerator, ice machine, warming oven, preparation counters and multiple sinks.
- City provides indoor tables and chairs for 200 people and provides outdoor tables and chairs for the balcony area.
- City makes payment for all utilities for the Premises but the Concessionaire reimburses the City at the agreed rate (6.25%)
- City maintains facility and the surrounding landscape
- City provides cleaning services of windows, inspection of fire extinguishers and provides phone line.

Renewal terms will also include the following additional requirements identified in a Supplemental Agreement to the existing Concessions Contract:

Banquet Facility Concessionaire shall provide Certified Public Accountant attestations that: 1) the annual gross sales and 2) monthly gross sales reported for the payment of monthly commissions are fairly stated in accordance with generally accepted accounting principles (GAAP)

City, through its Director, and Concessionaire shall agree to performance standards on an annual basis, no later than January 31 for the year 2019 and October 1 for each year thereafter, during the Term of the Agreement. Standard performance measures, e.g., annual number of events, will be based on IAMJ Enterprises, Inc. forecasted event reservations and reservation days as presented to the department and attached hereto:

FISCAL INFORMATION

Commissions revenue paid to the City has been an average of \$4,828 under the term of this contract; an average number of 55 event reservations under the term of this contract; an average of 3,485 event attendees per year; and \$84,438 in gross event revenue.

COMMITTEE ACTION

The Administration and Finance Committee will review this item on November 1, 2018 and provide a recommendation to the full board on the same day. This item will go to City Council on December 12, 2018.

STAFF RECOMMENDATION

Staff recommends exercising the five year renewal option approval of Supplemental Agreement terms and conditions.

ATTACHMENTS

Cedar Crest Golf Course Events Presentation provided October 8, 2018



Cedar Crest Golf Course Events

Set Up/Prep Days based on Event Type

Every event held at Cedar Crest is unique and requires different set up needs. For instance, an event that books with full service (weddings) will require one (1) additional day for set up, which may prevent IAMJ from being able to book an event on the day prior. Below outlines the days that is required based on the type of event, including the day the event is hosted.

Type of Event	Number of Days
Weddings (Full Service Events)	2
Parties	1
Meetings	1
Tournaments	3
Community Events (City of Dallas Department Events)	1

Maximum of 4 Events Held in a Week

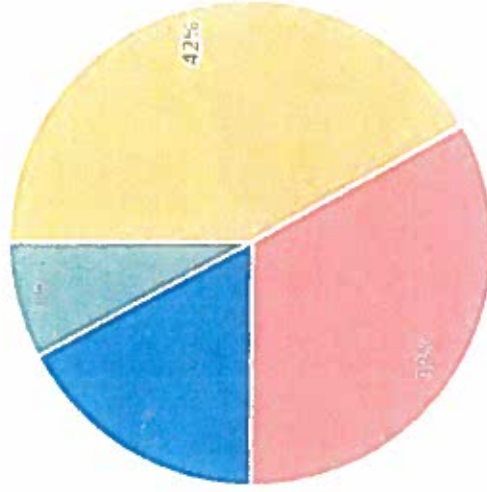
Banquet Room Utilization - Calendar Year 2018

Event Type	Number of Utilized Days per Day of the Week				Total Number of Utilized Days per Event Type	Number of Utilized Days Including Set Up/Prep
	Mon - Thu	Fri	Sat	Sun		
Tournaments	5	7	5	1	18	54
Parties	7	5	14	17	43	43
Weddings	0	0	10	1	11	22
Community Events /Meetings	10	0	0	0	10	10
Total Number of Utilized per Day of the Week	22	12	29	19	82	129

Banquet Room Utilization - Calendar Year 2018

% of Events by Event Type

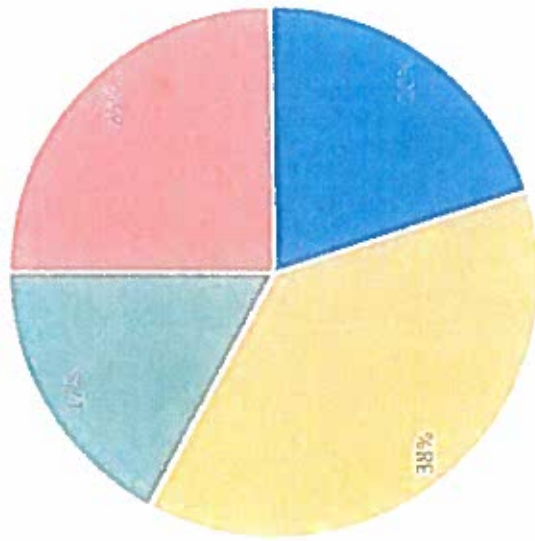
Tournaments Parties Weddings (Full Service Events) Community Events/Meetings



Banquet Room Utilization - Calendar Year 2018

% of Events by Day of the Week

■ Mon ■ Thu ■ Fri ■ Sat ■ Sun



Cedar Crest Golf Course Continued Growth



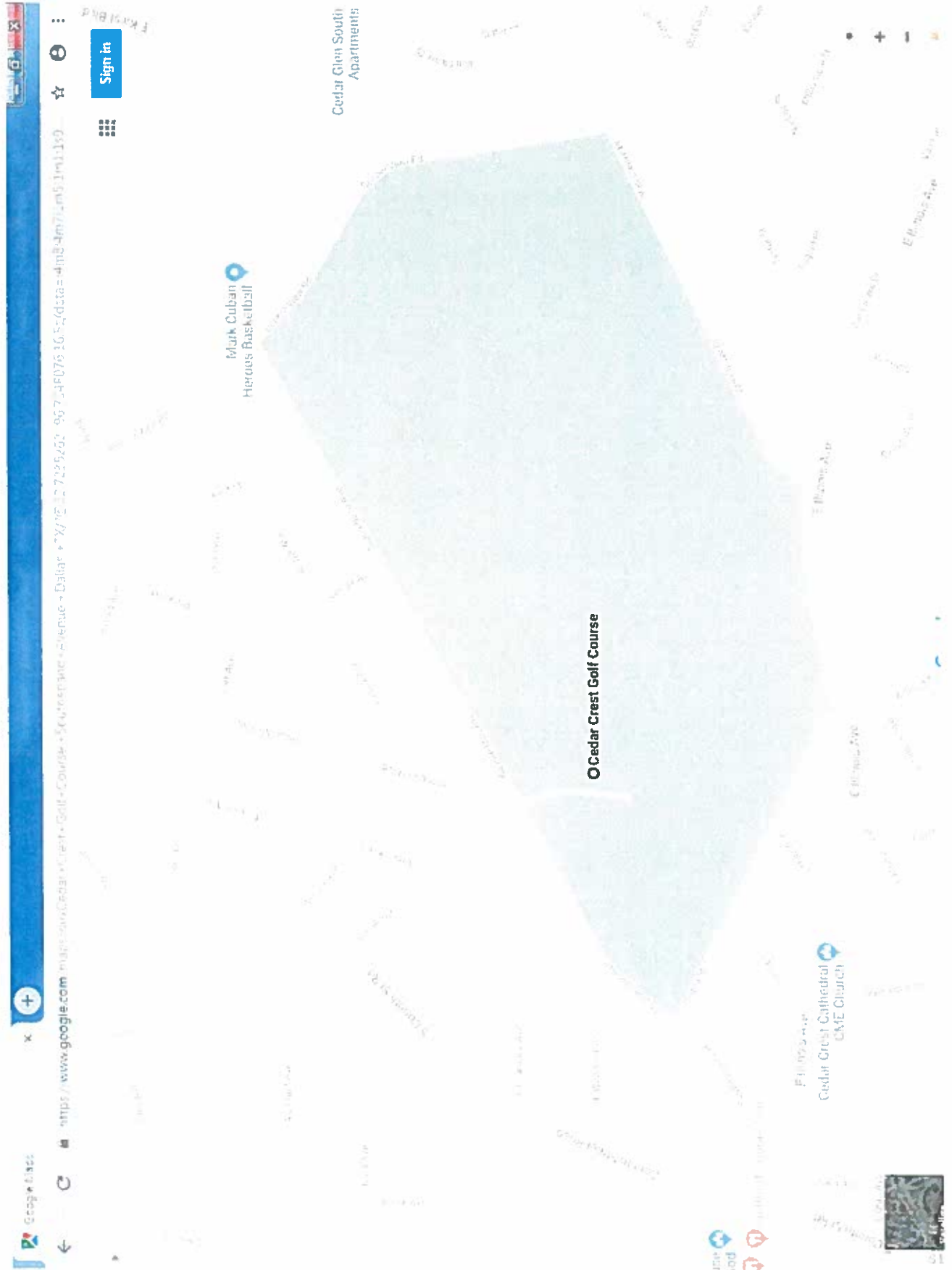
Recommendations for Reporting

- IAMJ will provide monthly reports that include all events that utilize the banquet room, including club hosted events
- The monthly report provided to the City of Dallas' Parks and Recreation department will include following:
 - Day of the Week Event is Held
 - Number of Attendees
 - Type of Event
 - Set Up/ Prep Days
 - Cost of Banquet Services Less Taxes Provided
 - Copy of Final Invoice for Each Reservation



Cedar Crest Golf Course Events

Cedar Crest Banquet Facility



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: November 1, 2018
COUNCIL DISTRICT: 8
STAFF: Oscar Carmona, (214) 670-8871

SUBJECT

Authorize a one (1) year maintenance agreement with Runyon Springs Homeowners Association for the installation and maintenance of ornamental landscaping on the section of the Runyon Creek Trail, located at 6800 Rondo Drive and 1700 Duet Drive – Financing: No cost consideration to the City

BACKGROUND

Runyon Springs Homeowners Association (RSHOA) is a non-profit organization serving the Singing Hills neighborhood in South Oak Cliff. By Administrative Action No. 18-5956 executed on June 7, 2018, the City of Dallas Park and Recreation Department entered into a one (1) year Beautification Agreement with RSHOA to perform litter and debris clean-up projects.

The following responsibilities between the Dallas Park and Recreation Department and RSHOA are for consideration:

RUNYON SPRINGS HOMEOWNERS ASSOCIATION RESPONSIBILITIES:

1. Fund the installation of an ornamental flower bed, water meter, and irrigation system.
2. Routine mowing on a weekly basis throughout the growing season.
3. Routine maintenance of ornamental beds including plant replacement; weed removal; and seasonal trimming of perennials.
4. Irrigation system checks and repairs.
5. Ornamental tree care and maintenance.
6. Fertilization, aerification, and top dressing performed on a scheduled basis during the year.

7. Fund any repairs/damages to the irrigation system and replace all dead trees and flowers in a timely manner.
8. Request Dallas Park and Recreation Department approval for all future bed improvements or landscape projects.

CITY OF DALLAS PARK AND RECREATION DEPARTMENT RESPONSIBILITIES:

1. Litter removal up to four (4) times per week, Monday through Sunday: 7:00 a.m.to 3:30 p.m.
2. Integrated Pest Management (IPM) performed as needed to address fire ants, rodents, aphids, fungus, etc.
3. Park/trail signage repair or replacement as needed.
4. Pay utilities, including, but not limited to, water and electricity.
5. Notify RSHOA of any maintenance deficiencies within the maintained area.

FISCAL INFORMATION

No cost consideration to the City

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on November 1, 2018 and will present a recommendation to the full Park and Recreation Board on the same day.

STAFF RECOMMENDATION

Staff recommends approval.

Runyon Creek Trail Maintenance Agreement



District
8
6/17/2014

65 Y

Runyon Creek Greenbelt



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: November 1, 2018
COUNCIL DISTRICT(S): 14
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize (1) a development and maintenance agreement with Lincoln LAG Ltd. and HEB Grocery Company, LP for the purpose of constructing the Matilda Trail, an enhanced sidewalk, hike and bike trail, and appurtenances, located at East Lovers Lane and Matilda Street; (2) the establishment of appropriations in an amount not to exceed \$30,000.00 in the Mowmentum Park Improvement Fund; (3) the receipt and deposit of endowment funds in an amount not to exceed \$30,000.00 in the Mowmentum Park Improvement Fund; and (4) execution of the development and maintenance agreement – Financing: Revenue: \$30,000.00

BACKGROUND

This action will authorize a development and maintenance agreement with the City of Dallas Park and Recreation Department (City) and Lincoln LAG Ltd. (Lincoln) and HEB Grocery Company, LP (HEB) for the construction and maintenance of the Matilda Trail as identified in the 2008 Dallas Trail and Network Plan. (Lincoln is the owner of property at the southwest corner of East Lovers Lane and Matilda Street and HEB is the tenant of the same property.) The trail will be located on Oncor property and partially within abutting public rights-of-way (ROW) adjacent to Matilda Street. Lincoln and HEB will construct the Matilda Trail. Upon acceptance of the improvements by the City, Lincoln and HEB shall make a payment into a maintenance fund in an amount not to exceed \$30,000.00, to fund maintenance of the trail until the beginning of the City's fiscal year in which the trail is accepted by the City.

In 2017, Lincoln submitted a request to abandon a portion of Matilda Street to facilitate the expansion of HEB development of the property in the ROW which consists primarily of parking and landscaping. This agreement is one condition of that abandonment ordinance which requires Lincoln to construct the Matilda Trail as consideration for the waiver of the abandonment fee that would otherwise be required by the City for the abandoned ROW. The ordinance also requires Lincoln to execute a development and maintenance agreement with the City and the Park and Recreation Board. Lincoln desires to assign its obligation for the construction and maintenance of the Matilda Trail to HEB.

The agreement will be subject to the following terms:

1. The term is from execution of the agreement to completion and acceptance of the trail by the City and payment to the City by Lincoln/HEB an amount not to exceed \$30,000.00 into a maintenance endowment fund.
2. Lincoln desires that HEB undertake its obligations under the abandonment ordinance for as long as HEB maintains its leasehold interest on Lincoln property, including but not limited to, all design and construction costs of the project. City shall not be responsible for any costs for design, development, and construction of the Trail and all project costs shall be the sole responsibility of Lincoln/HEB.
3. HEB is willing to undertake Lincoln's obligations under the abandonment ordinance for as long as HEB maintains its leasehold interest on Lincoln property.
4. Lincoln/HEB shall submit the design to the Park & Recreation Department for review and approval prior to commencement of construction.
5. Lincoln/HEB will manage the design and construction through its own consultants and contractors and will be responsible for all permits and other approvals. All consultants and contractors are required to provide insurance that is consistent with what is required by City consultants and contractors.
6. Upon completion and acceptance of the project by the Director of the Park & Recreation Department, Lincoln/HEB shall pay an amount not to exceed \$30,000.00 into a maintenance endowment fund for maintenance of the trail for the remainder of the fiscal year as enumerated in the agreement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 20, 2018 the Park and Recreation Board authorized a hike and bike trail license agreement with Oncor for the use of Oncor property for the construction, operation, and maintenance of the Matilda Trail. This action will be processed by a Short Form Resolution.

FISCAL INFORMATION

Revenue - \$30,000.00

COMMITTEE ACTION

The Planning and Design Committee will review this item on November 1, 2018 and will provide a recommendation to the full Park and Recreation Board on the same day.

This item will go before City Council on November 28, 2018

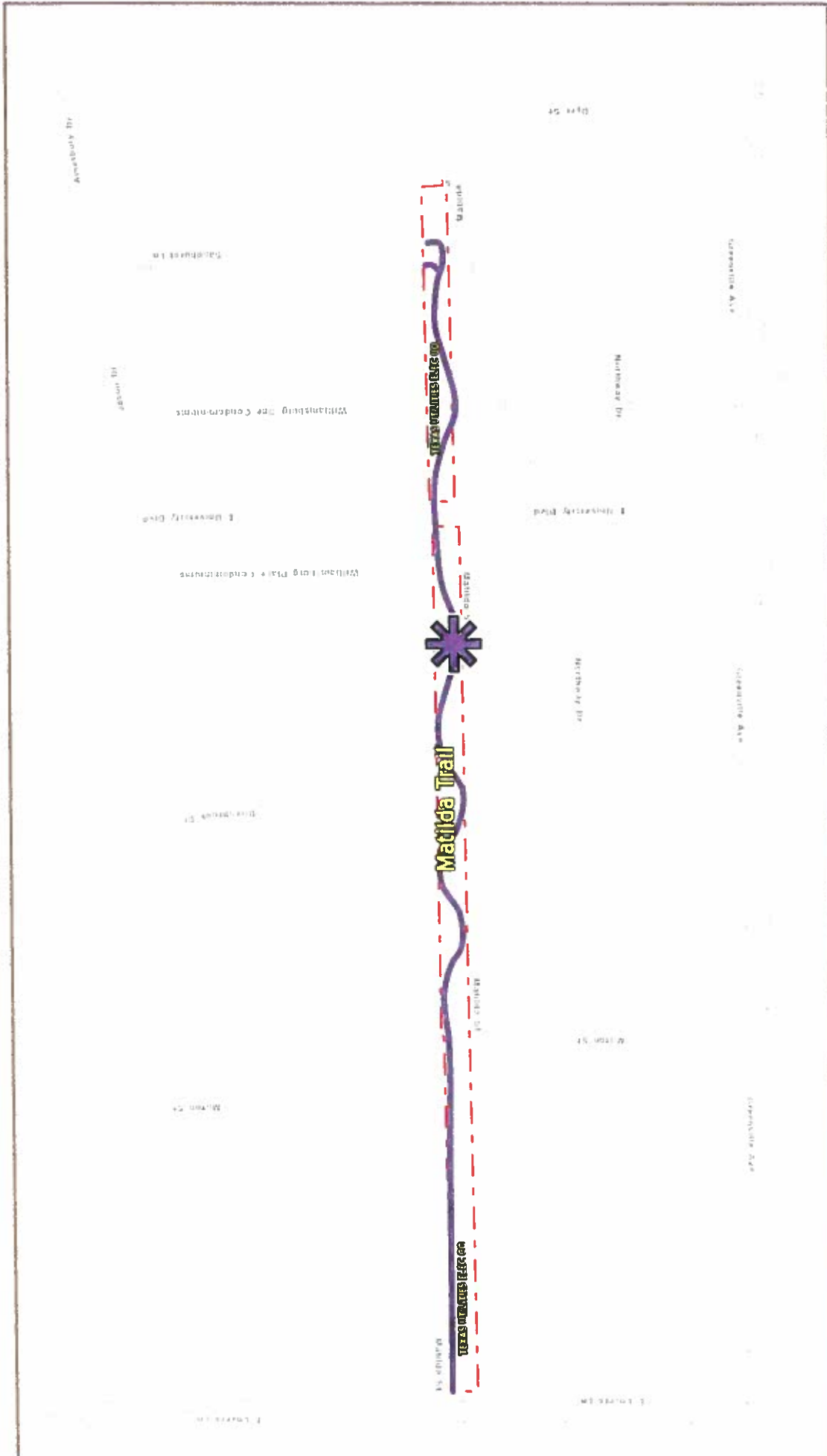
STAFF RECOMMENDATION

Staff recommends approval.

Authorize a development and maintenance agreement with Lincoln LAG Ltd. and HEB Grocery Company, LP for the purpose of constructing the Matilda Trail, an enhanced sidewalk, hike and bike trail, and appurtenances located at East Lovers Lane and Matilda Street – Revenue: \$30,000.00 – Page 3

ATTACHMENTS

Map
Exhibit



Matilda Trail
(E Lovers Ln to Sandhurst Ln)

Mapsc0
36 B,F

District
14

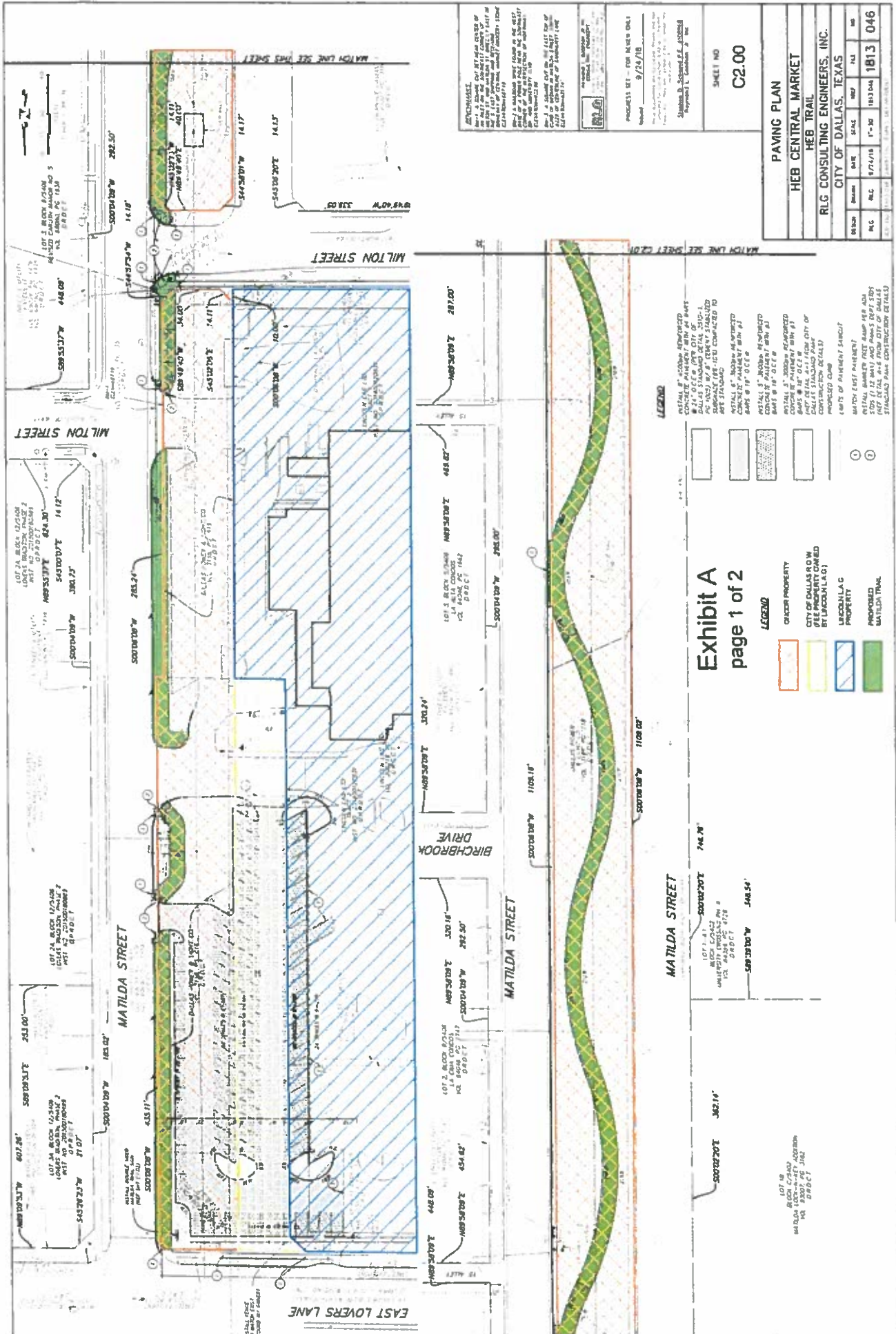


Exhibit A
page 1 of 2

- LEGEND**
- OWNER PROPERTY
 - CITY OF DALLAS ROW
 - CONSTRUCTION MATERIALS (LACONAL O)
 - LACONAL C PROPERTY
 - IMPROVED MATILDA TRAIL

PAVING PLAN	
HEB CENTRAL MARKET	
HEB TRAIL	
RLG CONSULTING ENGINEERS, INC.	
CITY OF DALLAS, TEXAS	
PROJECT NO.	C2.00
DATE	9/24/18
BY	1813
CHECKED	046

REVISIONS

NO. 1: Added notes for utility relocation and proposed sidewalk details.

NO. 2: Revised paving materials and finish details.

NO. 3: Updated dimensions and stationing.

NO. 4: Final design and construction details.

NO. 5: Final design and construction details.

NO. 6: Final design and construction details.

NO. 7: Final design and construction details.

NO. 8: Final design and construction details.

NO. 9: Final design and construction details.

NO. 10: Final design and construction details.

LEGEND

INSTALL 8" CONCRETE REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD DETAIL 2510-1. 2" THICKNESS OF 4" REINFORCED CONCRETE SHALL BE TO COMPLY WITH DALLAS STANDARD.

INSTALL 6" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 4" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 2" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 1" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 8" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 6" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 4" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 2" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 1" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 8" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 6" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 4" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 2" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

INSTALL 1" ASPHALT REINFORCED CONCRETE PAVEMENT WITH 4" BASE COURSE AND 2" SUBGRADE TO MEET DALLAS STANDARD.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: November 1, 2018
COUNCIL DISTRICT(S): 1
STAFF: Louise Elam, 214-670-5275

SUBJECT

Authorize an increase in the contract with The Fain Group, Inc. for three family aquatic centers to include additional scope of work at the Kidd Springs Park family aquatic center located at 807 West Canty Street in an amount not to exceed \$454,102.23 from \$14,776,735.00 to \$15,230,837.23 – Financing: Elgin B. Robertson Land Sale Funds

BACKGROUND

On January 24, 2018, City Council authorized a contract for construction of three family aquatic centers including Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street with The Fain Group, Inc., in an amount not to exceed \$14,776,735.00 by Resolution No. 18-0211.

This action will authorize Change Order No. 1 to the construction services contract with The Fain Group, Inc., in an amount not to exceed \$454,102.23, increasing the contract from \$14,776,735 to \$15,230,837.23, due to added scope to address geological and hydrological conditions encountered during excavation of the site. The scope increase includes required additional excavation and fill materials and repairs to an existing manhole and associated piping for the natural spring in the park.

This change order will extend the construction completion date by 45 calendar days.

ESTIMATED SCHEDULE OF PROJECT

Began Construction	August 2018
Complete Construction	June 2019

PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSION)

On January 24, 2018, City Council authorized a contract with The Fain Group, Inc. for construction of three family aquatic centers at Kidd Springs Park located at 807 West Canty Street, Lake Highlands North Park located at 9400 Church Road, and Tietze Park located at 2700 Skillman Street by Resolution No. 18-0211.

Authorize an increase in the contract with The Fain Group, Inc. for three family aquatic centers to include additional scope of work at the Kidd Springs Park family aquatic center located at 807 W. Cauty Street – Not to exceed \$454,102.23 from \$14,776,735 to \$15,230,837.23 – Financing: Elgin B. Robertson Land Sale Funds – page 2

FISCAL INFORMATION

Elgin B. Robertson Land Sale Funds - \$454,102.23

Construction Contract	\$14,776,735.00
Change Order No. 1 (this action)	<u>\$ 454,102.23</u>
Total not to exceed	\$15,230,837.23

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$454,102.23	Construction	25.00%	38.51%	\$174,883.00
<ul style="list-style-type: none"> This contract exceeds the M/WBE goal. Change Order No. 1 - 33.60% Overall M/WBE participation 				

OWNER

The Fain Group, Inc.

Larry Frazier, President

COMMITTEE ACTION

The Planning and Design Committee will consider this item on November 1, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on November 14, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

Project Meets Requirements **Total M/WBE 38.51%**

Prime: The Fain Group Agenda Date: 11/14/2018
 Project: Phase 2 Acquatic Facilities CO # 1 Prime Vendor #: 10/15/2018
 Total Local: \$174,883.00 Total Non-Local: \$279,219.23
 Sub Vendor # Vendor Name Cert. # Dollar Amount Percent
 E. McDaniel Trucking BMDB76763Y1018 \$174,883.00 38.5118%

Total M/WBE \$174,883.00 38.5118%
 Non-M/WBE \$0.00 0.0000%
 Total Local \$174,883.00 38.5118%

Non-Local
 Sub Vendor # Vendor Name Cert. # Dollar Amount Percent
 0.0000%
 0.0000%
 0.0000%

Total M/WBE \$0.00 0.0000%
 Non-M/WBE \$279,219.23 61.4882%
 Total Non-Local \$279,219.23 61.4882%

Total Action \$454,102.23 100.0000%
 Total Contract (including) \$15,230,837

TOTAL M/WBE PARTIC This Action Participation to Date

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

	\$	%	\$	%
African American	\$174,883.00	38.51%	\$179,883.00	1.18%
Hispanic	\$0.00	0.00%	\$556,470.00	3.65%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$4,381,931.00	28.77%
Total	\$174,883.00	38.51%	\$5,118,284.00	33.60%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Phase 2 Aquatic Facilities; Tietze Park, Lake Highlands North Park, Kidd Springs Park Bid/Contract #: PKR-2017-00001818

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Earthwork		The Fain Group, Inc.	Larry Frazer 1618 H. Sylvania, Fort Worth, Texas 76111 807-977-4388	Non	N	\$ 148,826.23	32.77%		
CO#1									
Utilities		FM Utilities, LLC	Francisco Mate 4911 Redbird Trail, Midlothian, TX 76065 469-612-	Non	N	\$ 130,393.00	28.71%		
Notes:									
Trucking		E. McDaniel Trucking	9725 Slatern Dr. Crowley, TX 76036	B	N	\$ 174,883.00	38.51%		
Notes:		<i>BMD51676341018</i>					0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
[Note: Totals and Percentages will automatically calculate.]						Total Bid Amount: \$	454,102.23	100.00%	\$	\$ -

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: _____



Title: Sr. Project Manager

Printed Name: _____

Clint Symank

Date: October 9, 2018

Company Name: _____

The Fain Group, Inc.



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name Phase 2 Aquatic Facilities: Tietze Park, Lake Highlands North Park, Kidd Springs Park Bid/Contract #: PKR-2017-00001818

- Instructions:**
- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
 - Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
 - Column 3: List name of firm; MWBE Certification Number (if applicable).
 - Column 4: List firm(s); contact name; address; telephone number.
 - Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
 - Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
 - Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
 - Column 8: Indicate percentage of total contract amount.
 - Column 9: Indicate total payments to date.
 - Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
General Contractor		The Fain Group, Inc.	Larry Frazier 1616 N. Sylvan, Fort Worth, Texas 76111 817-377-4388	Non	N	\$ 8,169,672.00	53.64%		
Pool Contractor		Aquatic Resources	Robert Morgan 10555 Plano Rd. Dallas, Texas 75238	W	L	\$ 4,232,211.00	28%		
Electrical		Bean Electrical, Inc.	Chip Bean P.O. Box 40016, Everman, Texas 78140 817-561-7400	Non	N	\$ 1,060,111.00	7%		
Glass		Alliance Glass	Peggy Lane Box 1587, Keller, Texas 76244 817-378-8936 P.O.	W	N	\$ 149,720.00	0.98%		
Roofing		Lon Smith Roofing	Bill Sellers 904 E. Waggoner St. Fort Worth, TX 76110 817-928-8400	Non	L	\$ 369,752.00	2.43%		
Shade Structures		USA Shade	Jamnia Mokat 8505 Chancellor Row Dallas, TX 75247 214-304-5152	Non	L	\$ 91,200.00	0.60%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Plumbing/ HVAC		CBS Mechanical	Brian McCall Energy Plaza, Bldg 100, Denton, TX 76207 940-383-4357 5000	H	N	\$ 586,470.00	3.85%		
Notes:									
Trucking		E. McDaniel Trucking	9725 Slatern Dr. Crowley, TX 76036	B	N	\$ 5,000.00	0.03%		
Notes:									
Fence		PDQ Fence	Nita Robertson 17826 FM 988, Terrell, TX 75160 972-524-5471	Non	N	\$ 112,599.00	0.74%		
Notes:									
Earthwork		The Fain Group, Inc.	Larry Frazier 1618 N. Syrencia, Fort Worth, Texas 76111 817-927-4388	Non	N	\$ 148,826.23	0.98%		
CO#1									
Utilities		FM Utilities, LLC	Francisco Mata 4811 Redbird Trail, Midlothian, TX 76065 409-612-	Non	N	\$ 130,393.00	0.86%		
CO#1									
Trucking		E. McDaniel Trucking	9725 Slatern Dr. Crowley, TX 76036	B	N	\$ 174,883.00	0.98%		
CO#1									
Notes:									
Notes:									
Notes:									
Notes:									
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Total Bid Amount:						\$15,230,837.23	100.00%	\$ -	\$ -

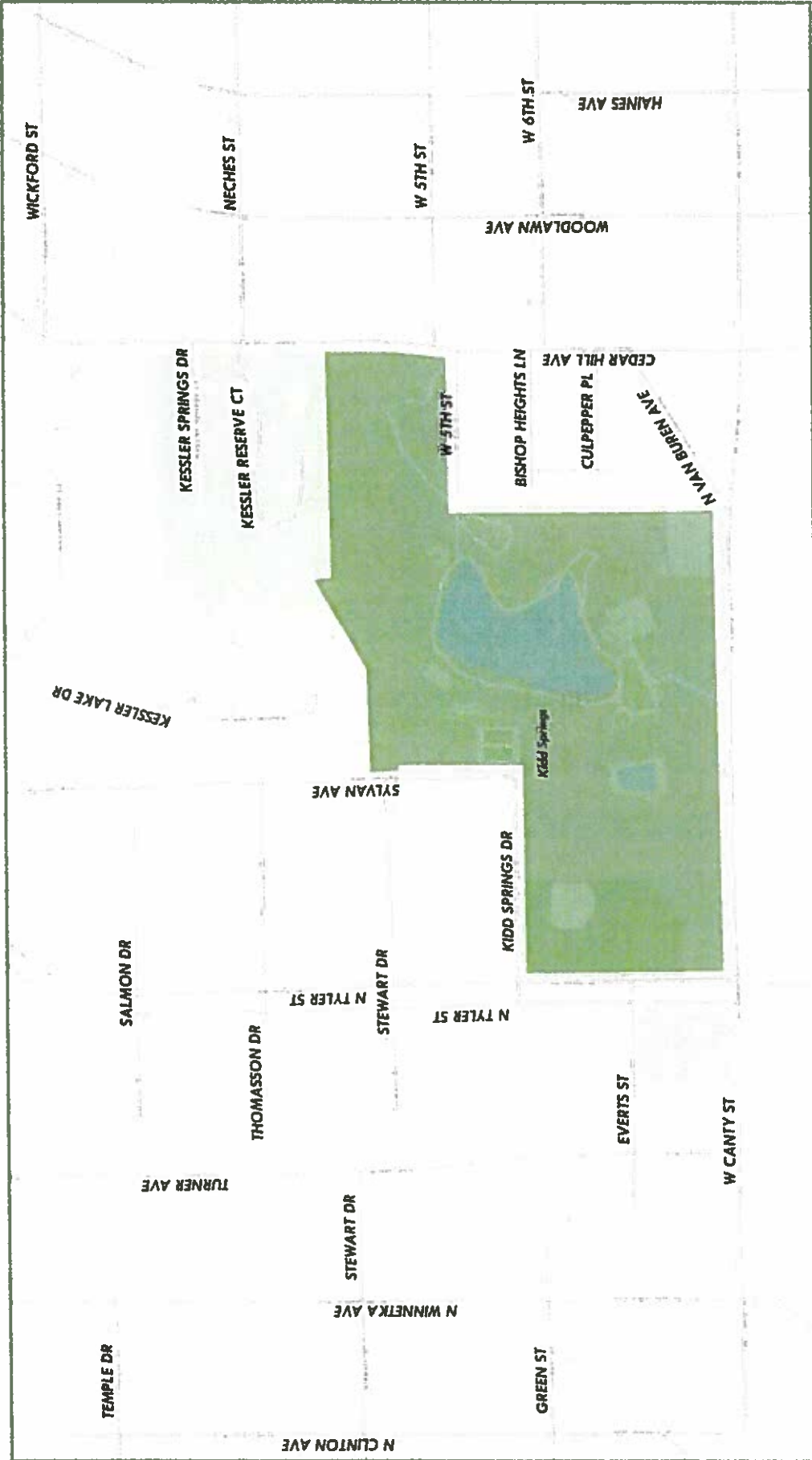
[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: Sr. Project Manager

Printed Name: Clint Sybank Date: October 9, 2018

Company Name: The Fain Group, Inc.



CD
 Mapsco
 54-B



Kidd Springs Park 807 W. Canty St.



Dallas Park & Recreation

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: November 1, 2018
COUNCIL DISTRICT: 1
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a professional services contract with APM & Associates, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the Martin Weiss Park – Loop Trail Extension to Greenbelt project located at 1111 Martindell Avenue in an amount not to exceed \$124,775.00 – Financing: 2017 Bond Funds

BACKGROUND

This action will authorize a professional services contract with APM & Associates, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the Martin Weiss Park - Loop Trail Extension to Greenbelt project. The 2017 Bond Program included funding for this project.

On May 9, 2018, a Request for Qualifications (RFQ) was issued for Engineering and Landscape Architecture Consulting Services for Park Site Development Projects in the 2017 Bond Program. The Projects included in this RFQ were considered "Simple Projects" which utilize the RFQ only selection process.

FISCAL INFORMATION

2017 Bond Funds - \$124,775.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$124,775.00	Architecture & Engineering	25.66%	100%	\$124,775.00
This contract exceeds the M/WBE goal.				

Authorize a professional services contract with APM & Associates, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for the Martin Weiss Park - Loop Trail Extension to Greenbelt project located at 1111 Martindell Avenue – Not to exceed \$124,775.00 - Financing: 2017 Bond Funds – page 2

ESTIMATED SCHEDULE OF PROJECT

Begin Design	December 2018
Complete Design	September 2019
Begin Construction	January 2020
Complete Construction	November 2020

PROCUREMENT INFORMATION

In accordance with the City of Dallas Administrative Directive 4-5 procurement guidelines, APM & Associates, Inc. was selected as the most qualified consultant for this project.

OWNER

APM & Associates, Inc.

Afisu Olamintan, President

COMMITTEE ACTION

The Planning and Design Committee will consider this item on November 1, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on November 26, 2018.

This item will be scheduled for City Council approval on November 28, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached

BID AGENDA APPROVAL COVER SHEET

Project Meets Bid Requirements **Total M/WBE** **100.00%**

Prime:	APM & Associates	Agenda Date:	11/14/2018
Project:	Marin Weiss Loop Trail Extension to Greenbelt	Prime Vendor #:	
Total Local:	\$119,775.00	Review Date:	10/2/2018
Local	Total Non-Local:		\$5,000.00
Sub Vendor #		Cert. #	Dollar Amount
	Vendor Name		Percent
	APM & Associates	BMMB65246Y0619	\$92,375.00 74.0333%
	BDS Technologies	BMDB08427Y1119	\$23,400.00 18.7538%
	Urban Engineers Group	HFDB8032N0919	\$4,000.00 3.2058%
			0.0000%
			0.0000%
			0.0000%
			0.0000%
Total M/WBE		\$119,775.00	95.9928%
Non-M/WBE		\$0.00	0.0000%
Total Local		\$119,775.00	95.9928%
Non-Local			
Sub Vendor #	Vendor Name	Cert. #	Dollar Amount
	Gorrondona & Associates	HMMB86153Y0719	\$5,000.00 4.0072%
			0.0000%
			0.0000%
Total M/WBE		\$5,000.00	4.0072%
Non-M/WBE		\$0.00	0.0000%
Total Non-Local		\$5,000.00	4.0072%
Total Action		\$124,775.00	100.0000%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Martin Weiss Park Loop Trail Extension to Greenbelt **Bid/Contract #:** CIZ1726

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s), contact name; address, telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
M, Civil, structural, IA/QC	265694	APM & Associates, Inc. BMMB65246Y0618	Ronald L. O'Connell, PE 2201 Main Street, Suite 1100 Dallas, TX 75201 (214) 748-4888	B	L	\$ 92,375.00	74.03%	\$ -	\$ -
Notes: <i>BH</i>									
ivil, nvironmental, urveying	358484	BDS Technologies, Inc. BMD808427Y1118	Taoreed Badmus, PhD, PE 11325 Pegasus St. Suite S-215 Dallas, TX 75235 (214) 747-2500	B	L	\$ 23,400.00	18.75%	\$ -	\$ -
Notes:									
electrical	VS0000000583	Gorrodona & Associates, Inc. HMMB86153Y0718	Jennell Strachan, PE 7514 Jack Newell Blvd FL Worth, Tx 76118 (817) 1424	H	N	\$ 5,000.00	4.01%	\$ -	\$ -
Notes:									
ivil Design support	511462	Urban Engineers Group, Inc. HFDB11738N0818	Faisal Syed, PE, PTOE Turtle Creek Blvd Suite A Dallas, TX 75207 (214) 252-1600	H	L	\$ 4,000.00	3.21%	\$ -	\$ -
Notes:			<i>HF-250033 N0919</i>						

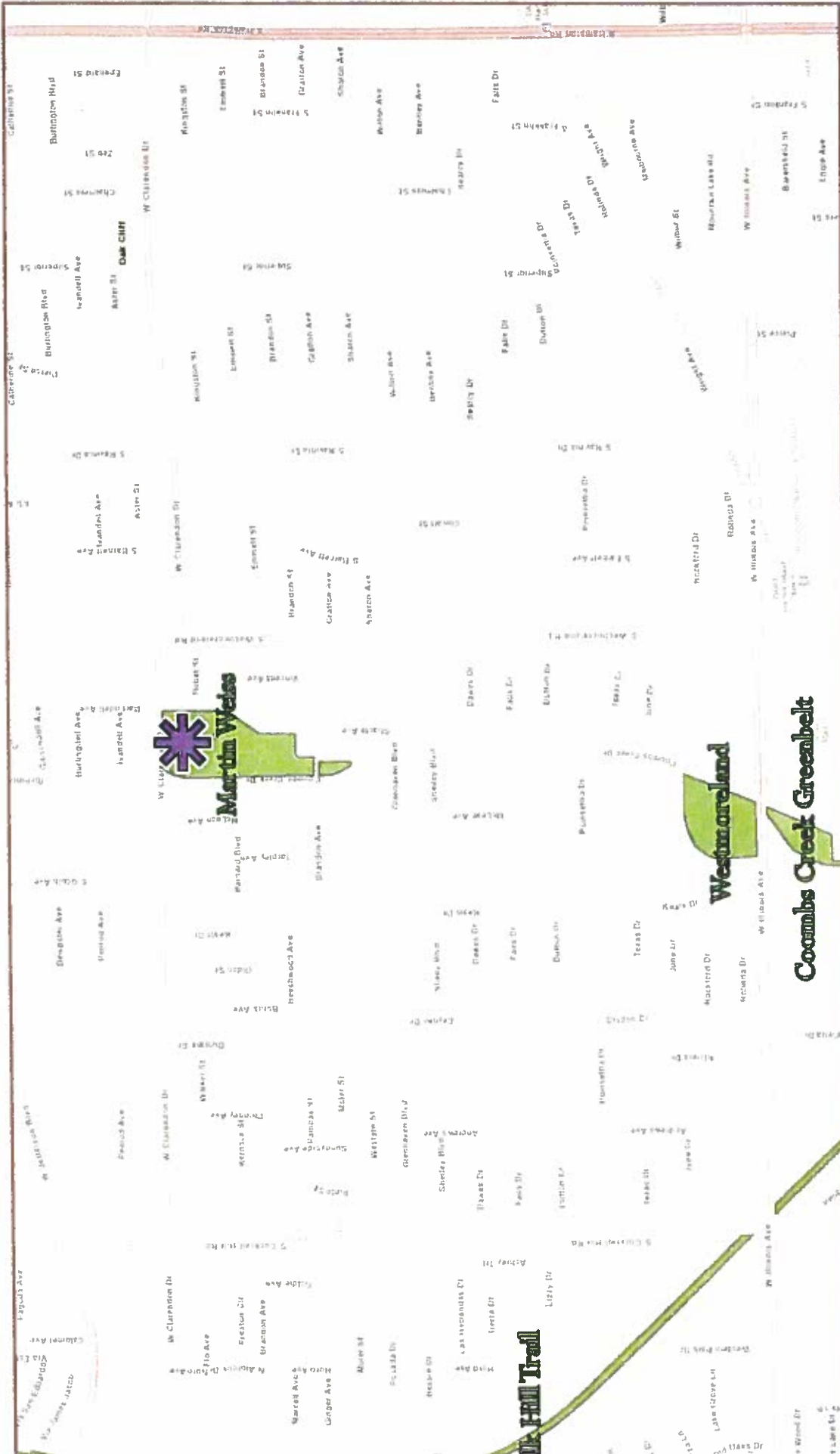
Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Notes:						0.00%		
Notes:						0.00%		
Notes:						0.00%		
[Note: Totals and Percentages will automatically calculate]					Total Bid Amount:	\$ 124,775.00	100.00%	\$ -

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: Vice-President

Printed Name: Ronald L. O'Connell, P.E. Date: September 19, 2018

Company Name: APM & Associates, Inc.



Martin Weiss Park
1111 Martindell Ave



0 810 1,620 2,430 Feet
1 in = 800 ft

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: November 1, 2018
COUNCIL DISTRICT(S): 2
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize a professional services contract with Pacheco Koch Consulting Engineers, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for Phase 2 of the Dallas City Hall Median Renovations project along South Akard and South Ervay Streets in an amount not to exceed \$107,000.00 – Financing: General Funds

BACKGROUND

This action will authorize a professional services contract with Pacheco Koch Consulting Engineers, Inc. in the amount of \$107,000.00 for schematic design, design development, construction documents, and procurement and construction observation phases for Phase 2 of the Dallas City Hall Median Renovations project along South Akard and South Ervay Streets.

Every five years retail and wholesale water providers are required to submit a water conservation plan to the Texas Commission on Environmental Quality. Since 2005, City Council has adopted Water Conservation Five-Year Strategic Plans that set specific goals and objectives to reduce per capita water use by an average of one percent per year. On June 15, 2016, the 2016 Water Conservation Five-Year Work Plan for the period of FY 2016 through FY 2020 was adopted by Resolution No. 16-1945.

Under the Dallas Water Utilities Water Conservation City Leadership Grant Program, the Water Utilities Department has awarded grant funding for FY 2019 to city departments for conservation focused projects that promote water conservation, such as indoor plumbing upgrades and retrofits and landscape conversions. The Park & Recreation Department was awarded \$107,000.00 to fund Phase 2 of the Dallas City Hall Median Renovations project along South Akard and South Ervay Streets for the design of the medians for plant materials that are conducive to low water usage requirements. The scope of the project involves replacement of the existing landscaping with a more efficient water-wise landscape (xeriscape) and irrigation system. Phase 1 of the Dallas City Hall Median Renovation project along Young Street was completed in April 2016.

Authorize a professional services contract with Pacheco Koch Consulting Engineers, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for Phase 2 of the Dallas City Hall Median Renovations project along South Akard and South Ervay Streets – Not to exceed \$107,000.00 - Financing: General Funds – Page 2

ESTIMATED SCHEDULE OF PROJECT

Begin Design January 2019
Complete Design August 2019

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

None.

FISCAL INFORMATION

General Funds - \$107,000.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE%	M/WBE \$
\$107,000.00	Architecture & Engineering	25.66%	71.39%	\$107,000.00
This contract exceeds the M/WBE goal.				

PROCUREMENT INFORMATION

In accordance with City of Dallas Administrative Directive 4-5, procurement guidelines, Pacheco Koch Consulting Engineers, Inc. was selected by the Request for Qualifications process as the most qualified consultant for this project, due to their previous programming, and schematic design work for previous phases of the Dallas City Hall Median Renovations.

OWNER

Pacheco Koch Consulting Engineers, Inc.

Chris Jones, Principal

COMMITTEE ACTION

The Planning and Design Committee will consider this item on November 1, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on November 26, 2018.

Authorize a professional services contract with Pacheco Koch Consulting Engineers, Inc. for schematic design, design development, construction documents, procurement and construction observation phases for Phase 2 of the Dallas City Hall Median Renovations project along South Akard and South Ervay Streets – Not to exceed \$107,000.00 - Financing: General Funds – Page 3

COMMITTEE ACTION (continued)

This item will be scheduled for City Council approval on November 28, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

MAP

Attached

BID AGENDA APPROVAL COVER SHEET

Project Meets BID Requirements	Total M/WBE	100.00%
---------------------------------------	--------------------	----------------

Prime:	Pacheco Koch Engineers	Agenda Date:	9/26/2018
Project:	Dallas City Hall Strat Median Planting Renovation	Prime Vendor #:	
Total Local:	\$30,610.00	Review Date:	8/30/2018
Local		Total Non-Local:	\$76,390.00
Sub Vendor #		Cert. #	HMMB72402N0919
Vendor Name	Pacheco Koch Engineers	Dollar Amount	\$30,610.00
		Percent	28.6075%

Total M/WBE		Dollar Amount	\$30,610.00	Percent	28.6075%
Non-M/WBE			\$0.00		0.0000%
Total Local			\$30,610.00		28.6075%

Non-Local		Dollar Amount	\$76,390.00	Percent	71.3925%
Sub Vendor #					0.0000%
	Ten Eyck Landscape Architects				0.0000%
Total M/WBE		Dollar Amount	\$76,390.00	Percent	71.3925%
Non-M/WBE			\$0.00		0.0000%
Total Non-Local			\$76,390.00		71.3925%
Total Action		Dollar Amount	\$107,000.00	Percent	100.0000%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Dallas City Hall Street Median Planting Renovation Bid/Contract #: _____

- Instructions:**
- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
 - Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
 - Column 3: List name of firm; M/WBE Certification Number (if applicable).
 - Column 4: List firm(s); contact name; address; telephone number.
 - Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.
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 - Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
 - Column 8: Indicate percentage of total contract amount.
 - Column 9: Indicate total payments to date.
 - Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Civil Engineering	342980	Pacheco Koch Consulting Engineers Inc. HMM/B72402N0819	Christopher M. Jones, P.E., DBIA 7557 Rambler Road, Suite 1400 Dallas, Texas 75231	H	L	\$ 30,610.00	28.61%	\$ -	\$ -
andscape Architecture		Ten Eyck Landscape Architects, Inc. WFWB59940N0819	Christy E. Ten Eyck 1214 West 6th Street Austin, Texas 78703	W	N	\$ 76,390.00	71.39%	\$ -	\$ -
Total Bid Amount:						\$ 107,000.00	100.00%	\$ -	\$ -

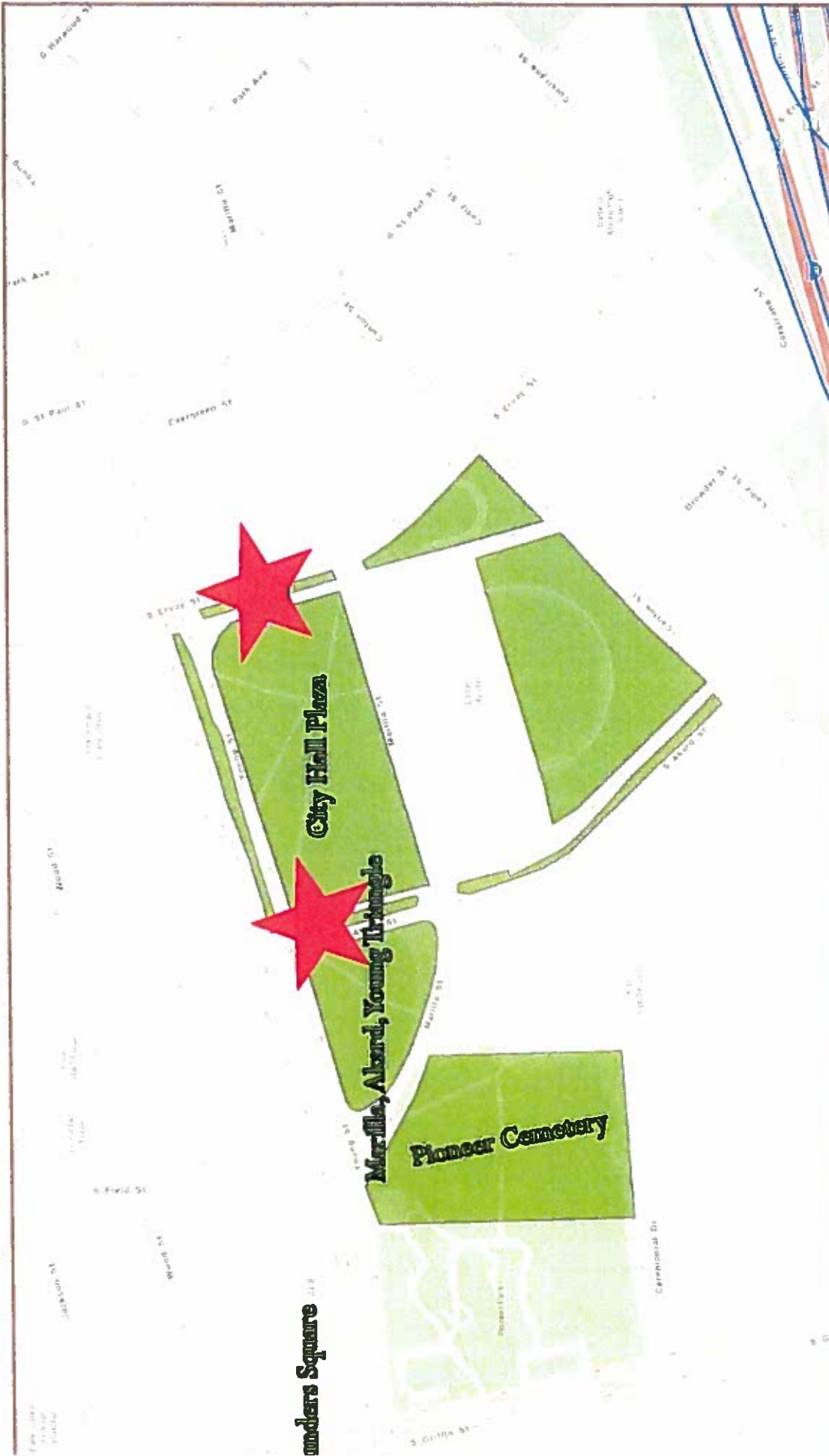
[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. Any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature: _____ Title: President

Printed Name: Mark A. Pacheco, P.E., R.P.L.S. Date: August 6 2018

Company Name: Pacheco Koch Consulting Engineers, Inc.



District
2

City Hall Medians
1500 Marilla St

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: November 1, 2018
COUNCIL DISTRICT(S): 7
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize the rejection of the one proposal for construction of the Exterior Lighting Upgrades at the Fair Park Music Hall, received on September 28, 2018 – Financing: No cost consideration to the City

BACKGROUND

On September 28, 2018, one proposal was received for construction of the Exterior Lighting Upgrades at the Fair Park Music Hall. The response was received from 3i Contracting, LLC for a base price of \$1,180,404. This proposed amount is over the available funding. It is recommended that the one proposal be rejected.

On November 28, 2018, by separate action, the Music Hall exterior lighting is included in the scope of work for Supplemental Agreement No. 1 to the design build contract with Harrison, Walker & Harper, LP for City Council's consideration. The design build firm has provided a price for the scope of work that is within budget.

PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSION)

On February 15, 2018, Park and Recreation Board approved electrical engineering contract for design of lighting and power distribution.

On March 28, 2018, City Council awarded an engineering contract to M.E.P. Consulting Engineers, Inc.

FISCAL INFORMATION

No cost consideration to the City

Authorize the rejection of the one proposal for construction of the Exterior Lighting Upgrades at the Fair Park Music Hall, received on September 28, 2018 – Financing: No cost consideration to the City

COMMITTEE ACTION

The Planning and Design Committee will review this item on November 1, 2018 and provide a recommendation to the full Board the same day.

This item will be scheduled for City Council approval on November 28, 2018.

STAFF RECOMMENDATION

Staff recommends approval

MAPS

Attached



05 610 1,220 1,830 Feet
 1 in = 600 ft
 Dallas Park & Recreation



Fair Park Music Hall
(909 1st Avenue)

Mapsco
 46 K,P

District
 7

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: November 1, 2018
COUNCIL DISTRICT(S): 7
STAFF: Louise Elam, (214) 670-5275

SUBJECT

Authorize Supplemental Agreement No. 1 to the design-build contract with Harrison, Walker & Harper, LP. for the design and construction of Fair Park Facility Improvements for Music Hall, located at 909 First Avenue for **(1)** additional architectural and engineering design services and an increase in the early construction package for an elevator and Americans with Disabilities Act improvements in the amount of \$723,556.00; and **(2)** an increase in the early construction package to add exterior lighting in the amount of \$610,000.00 for a total amount not to exceed \$1,333,556.00, from \$930,303.00 to \$2,263,859.00 – Financing: Fair Park Improvements (C) Fund

BACKGROUND

On June 27, 2018, City Council authorized a design-build services contract for pre-design and pre-construction services, an early construction package, and architectural and engineering services for the design and construction of Fair Park Facility Improvements for Music Hall located at 909 1st Avenue, African American Museum located at 3536 Grand Avenue and Aquarium Annex located at 1458 First Avenue in an amount not to exceed amount of \$930,303.00 by Resolution No. 18-0997. The original contract award included pre-design and pre-construction services and architectural and engineering services for the design and construction of the facility improvements at the Music Hall at Fair Park, African American Museum and Aquarium Annex. The original contract award also included an early construction package for the Music Hall in the amount of \$600,000.00 to address the needs for Americans with Disabilities Act (ADA) items and an ADA accessible elevator.

This action will authorize Supplemental Agreement No. 1 to the design-build contract with Harrison, Walker & Harper, LP. for **(1)** additional architectural and engineering design services and an increase in the early construction package for an elevator and ADA improvements at the Music Hall in the amount of \$723,556.00; and **(2)** an increase in the early construction package to add exterior lighting at the Music Hall in the amount of \$610,000.00, increasing the contract from \$930,303.00 to \$2,263,859.00.

Authorize Supplemental Agreement No. 1 to the design-build contract with Harrison, Walker & Harper, LP. for the design and construction of Fair Park Facility Improvements for Music Hall, located at 909 First Avenue for (1) additional architectural and engineering design services and an increase in the early construction package for an elevator and Americans with Disabilities Act improvements in the amount of \$723,556.00; and (2) an increase in the early construction package to add exterior lighting in the amount of \$610,000.00 for a total amount not to exceed \$1,333,556.00, from \$930,303.00 to \$2,263,859.00 – Financing: Fair Park Improvements (C) Fund – Page 2

BACKGROUND (continued)

The design-build services contract will continue to assess, prioritize and provide design solutions for the following needs: (1) Music Hall at Fair Park: ADA improvements, water infiltration, roof leaks, new elevator, plumbing line repairs, carpeting and other repairs as identified by the assessment; (2) African American Museum: building sign, water infiltration, stage railing, carpeting, HVAC system, lighting, security and other repairs as identified by the assessment; (3) Aquarium Annex: exterior wall and window framing, ADA improvements, structural repairs, ceiling repairs, plumbing fixtures, HVAC replacement, fire alarm replacement, security system replacement and other repairs as identified by the assessment.

ESTIMATED SCHEDULE OF PROJECT

Begin Construction	January 2019
Complete Construction	March 2019

PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSION)

On June 7, 2018, the Park and Recreation Board authorized a design-build services contract with Harrison, Walker & Harper, LP.

Information about this item was provided to the Quality of Life, Arts and Culture Committee on June 25, 2018.

On June 27, 2018, City Council authorized a design-build services contract for pre-design and pre-construction services, an early construction package, and architectural and engineering services for the design and construction of Fair Park Facility Improvements for Music Hall located at 909 First Avenue, African American Museum located at 3536 Grand Avenue and Aquarium Annex located at 1458 First Avenue by Resolution No. 18-0997.

FISCAL INFORMATION

Fair Park Improvements (C) Fund - \$1,333,556.00

Original Design-Build Contract	\$ 930,303.00
Supplemental Agreement No. 1 (this action)	<u>\$1,333,556.00</u>
Total not to exceed	\$2,263,859.00

Authorize Supplemental Agreement No. 1 to the design-build contract with Harrison, Walker & Harper, LP. for the design and construction of Fair Park Facility Improvements for Music Hall, located at 909 First Avenue for (1) additional architectural and engineering design services and an increase in the early construction package for an elevator and Americans with Disabilities Act improvements in the amount of \$723,556.00; and (2) an increase in the early construction package to add exterior lighting in the amount of \$610,000.00 for a total amount not to exceed \$1,333,556.00, from \$930,303.00 to \$2,263,859.00 – Financing: Fair Park Improvements (C) Fund – Page 3

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$1,333,556.00	Construction	25.00%	63.55%	\$847,520.00
This contract exceeds the M/WBE goal.				
This is a supplemental agreement. The overall M/WBE participation is 44.92%.				

OWNER

Harrison, Walker & Harper, LP.

Jordan Harper, Chief Executive Officer

COMMITTEE ACTION

The Planning and Design Committee will consider this item on November 1, 2018 and will present a recommendation to the Park and Recreation Board on the same day.

Information about this item will be provided to the Quality of Life, Arts and Culture Committee on December 10, 2018.

This item will be scheduled for City Council approval on November 28, 2018.

STAFF RECOMMENDATION

Staff recommends approval.

MAPS

Attached

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

Project Meets
BID
Requirements **Total M/WBE** **63.55%**

Prime: Harrison Walker and Harper **Agenda Date:** 11/14/2018
Project: Music Hall Improvemets SA #1 **Prime Vendor #:**
Total Local: \$178,240.00 **Total Non-Local:** \$1,155,316.00
Local **Review Date:** 10/15/2018

Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	GSR Andrade Architects, Inc.	HMMB60009Y0819	\$105,540.00	7.9142%
	Innovative Masonry	BMDB42273Y0219	\$54,720.00	4.1033%
	Public Service Plumbing	WFWB99220Y0519	\$17,980.00	1.3483%
				0.0000%
				0.0000%
				0.0000%
				0.0000%
Total M/WBE			\$178,240.00	13.3658%
Non-M/WBE			\$0.00	0.0000%
Total Local			\$178,240.00	13.3658%

Non-Local Sub Vendor #	Vendor Name	Cert. #	Dollar Amount	Percent
	GST Manufacturing	WFWB5228Y0519	\$40,580.00	3.0430%
	Madden Electric	WFWB70846N0619	\$623,700.00	46.7697%
	Genesis Fire Protection	WFWB38892N0219	\$5,000.00	0.3749%
Total M/WBE			\$669,280.00	50.1876%
Non-M/WBE			\$486,036.00	36.4466%
Total Non-Local			\$1,155,316.00	86.6342%
Total Action			\$2,263,859	
Total Contract (includi			\$1,333,556.00	100.0000%

TOTAL M/WBE PARTIC **This Action** **Participation to Date**

BID AGENDA APPROVAL COVER SHEET FOR CHANGE ORDERS AND SUPPLEMENTAL AGREEMENTS

	\$	%	\$	%
African American	\$54,720.00	4.10%	\$54,720.00	2.42%
Hispanic	\$105,540.00	7.91%	\$269,875.00	11.92%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$705,240.00	52.88%	\$692,260.00	30.58%
Total	\$865,500.00	64.90%	\$1,016,855.00	44.92%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Facility Interior & Exterior Improvements to Music Hall - Supplemental Agreement #1 Design/Build Contract No. PKR-2018-00006532
 Bid/Contract #: Resolution No. 18-0997

Instructions:
 Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
 Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bits.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
 Column 3: List name of firm; MWBE Certification Number (if applicable).
 Column 4: List firm(s); contact name; address; telephone number.
 Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
 Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
 Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
 Column 8: Indicate percentage of total contract amount.
 Column 9: Indicate total payments to date.
 Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name, Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	
Design Build Construction Services	513339	Harrison Walker and Harper, LP	Randall Stanley 2510 S. Church St., Paris, TX 75461	NON	N	\$486,036.00	36.45%	\$	-	
Notes: Original GMP + Supplemental Agreement #1 Music Hall Interior & Exterior SOW										
Architectural and Engineering Design & Coordination	249709	GSR Andrade Architects, Inc. HMMB60009Y0819	Robert Croysdale 4121 Commerce St. #1, Dallas, TX 75226 (214) 824-7040	H/M	L	\$ 105,540.00	7.91%	\$	-	
Notes: Original GMP + Supplemental Agreement #1 - Music Hall Interior SOW										
Division 04 - Masonry	399592	Innovative Masonry Inc. HUB-1810561412900	1224 Stinnett Place Desoto, Tx (972)-223-5189	B	L	\$ 54,720.00	4.10%			
Notes: Supplemental Agreement #1 - Music Hall Interior SOW <i>BMDB42073Y02-19</i>										
Division 05 - Steel	512261	GST Manufacturing WFWB64559Y0317	4201 Janada St Haltom City, Tx 76117 (817)-520-2320	W	N	\$ 40,580.00	3.04%			
Notes: Supplemental Agreement #1 - Music Hall Interior SOW <i>WFWB 80028Y0019</i>										

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name, Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Division 15 - Plumbing	516973	Public Service Plumbing - MWBE- WFWB99220Y0519	5610 Dyer Street Dallas, TX 75206 (214)363-4477	W	L	\$ 17,980.00	1.35%		
Notes: Supplemental Agreement #1 - Music Hall Interior SOW									
Division 16 - Electrical	67307	Madden Electric - WBE- WFWB62897N0317	9870 North Poetry Lane, Terrell, Texas 75160 (214)221-0151	W	N	\$ 623,700.00	46.77%		
Notes: Supplemental Agreement #1 - Music Hall Interior & Exterior SOW <i>NEWB 704610619</i>									
Division 21 - Fire Sup	49583	Genesis Fire Prot. MWBE- WFWB38892N0219	330 W Simonds Rd Seagoville, TX 75159 (972) 287-9836	W	L	\$ 5,000.00	0.37%		
Notes: Supplemental Agreement #1 - Music Hall Interior SOW									
Notes:									
Notes:									
Notes:									
						Total Bid Amount: \$ 1,333,556.00	100.00%	\$	\$

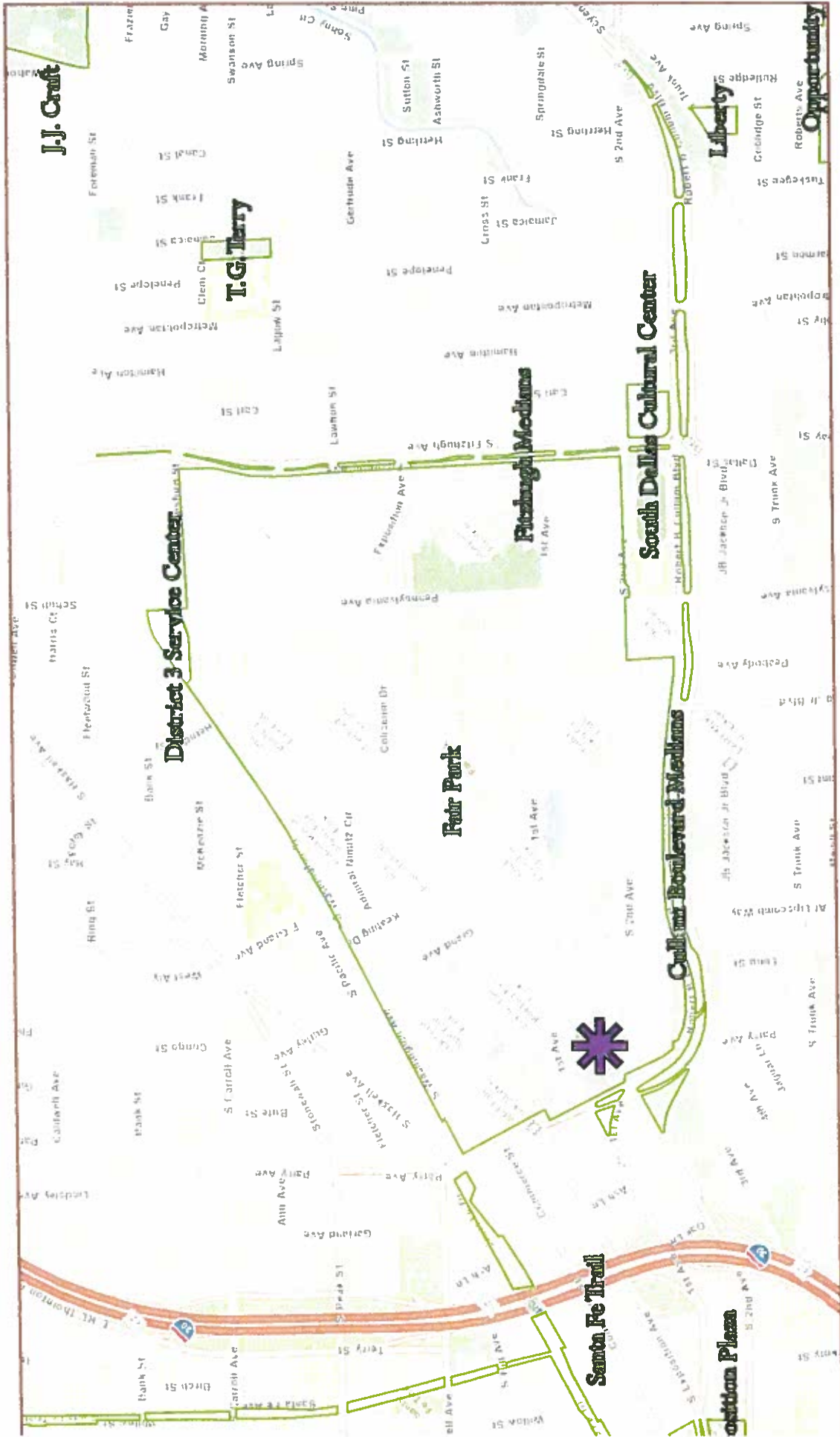
[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: VP - Construction

Printed Name: Tim Glenn Date: October 11, 2018

Company Name: Harrison Walker and Harper, LP



J.J. Craft

T.G. Terry

District 3 Service Center

Fair Park

Birmingham Medians

South Dallas Cultural Center

Liberty

Santa Fe Trail

Ostbon Plaza

District 7

Mapsc0
46 K.P

Fair Park Music Hall
(909 1st Avenue)



305 610 1.220 1.830 Feet
1 in = 600 ft

Dallas
Park & Recreation