

# DALLAS PARK AND RECREATION BOARD AGENDA

THURSDAY, NOVEMBER 5, 2020
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078

8:30 am:

8:30 am:

10:00 am:

Administration and Finance Committee, 6FS - CANCELLED

Planning and Design Committee, Room 6FN – Videoconference

Park and Recreation Board, Room 6FN - Videoconference





Robb P. Stewart, Chair Taylor Toynes, Vice Chair Harrison Blair Maria Hasbany Amanda Schulz Lorena Tule-Romain Daniel Wood Public Notice

POSTED CITY SECRETARY DALLAS, TX

DALLAS PARK AND RECREATION BOARD ADMINISTRATION AND FINANCE COMMITTEE DALLAS CITY HALL - VIDEOCONFERENCE THURSDAY, NOVEMBER 5, 2020 (8:30 A.M.)

### CANCELLED

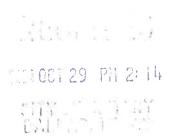
### Handgun Prohibition Notice for Meetings of Governmental Entities

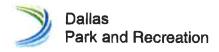
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Jeff Kitner, Chair
Bo Slaughter, Vice Chair
Arun Agarwal
Barbara Barbee
Lane Conner
Timothy W. Dickey
Fonya Mondell

Public Notice

POSTED CITY SECRETARY DALLAS, TX

DALLAS PARK AND RECREATION BOARD PLANNING AND DESIGN COMMITTEE DALLAS CITY HALL – VIDEOCONFERENCE THURSDAY, NOVEMBER 5, 2020 (8:30 A.M.)

Link: https://bit.ly/3jDGVjW

Password: eqJhh65QPW8

### CONSENT

PARK BOARD AGENDA ITEM 11. Dickerson Property (12) - Authorize a Lease Agreement with JB & C Investments, Inc. for a term of 364 days for tenant subleasing, operating, and maintaining an office and warehouse facility located at 17800 and 17812 Dickerson Street — Estimated Annual Net Revenue: Capital Gifts Donation & Development Fund \$400,000.00

PARK BOARD AGENDA ITEM 12. SoPac Trail (9,13) - Authorize (1) a Construction and Maintenance Agreement with Vickery Midtown Management Corporation for the construction and maintenance of lighting improvements, lighting utility costs, and enhanced maintenance on the SoPac Trail located from East Northwest Highway in the south to approximately 600 feet north of Greenville Avenue in the north; (2) the establishment of appropriations in an amount not to exceed \$122,254.00 in the Capital Gifts, Donation and Development Fund; (3) the receipt and deposit of funds in an amount not to exceed \$122,254.00 in the Capital Gifts, Donation and Development Fund; and (4) execution of the agreement and all terms, conditions, and documents required by the agreement — Not to exceed \$122,254.00 - Financing: Vickery Meadows Public Improvement District Funds

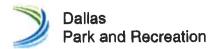
**PARK BOARD AGENDA ITEM 13**. Singing Hills (8) - Authorize a building dedication plaque for the Singing Hills Recreation Center Replacement Project located at 6805 Patrol Way in accordance with the Park and Recreation Board Plaque Policy – Financing: This item has cost consideration to the City.

### BRIEFING

Nash-Davis Master Plan

### **UPDATES**

- 1. Trail Wayfinding and Signage Guidelines
- 2. Upcoming Projects



### DALLAS PARK AND RECREATION BOARD – PAGE 2 PLANNING AND DESIGN COMMITTEE DALLAS CITY HALL – VIDEOCONFERENCE THURSDAY, NOVEMBER 5, 2020 (8:30 A.M.)

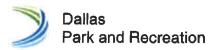
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### AGENDA

DALLAS PARK AND RECREATION BOARD DALLAS CITY HALL - VIDEOCONFERENCE 1500 MARILLA STREET

DALLAS, TEXAS 75201

THURSDAY, NOVEMBER 5, 2020 10:00 A.M.

Calvert Collins-Bratton, President (District 13)

Barbara A. Barbee, District 1
Fonya Mondell, District 2
Taylor I. Toynes, District 3
Harrison Blair, District 4
Lorena Tule-Romain, District 5
Timothy W. Dickey, District 6

Daniel Wood, District 7

William 1

Bo Slaughter, District 8 Maria Hasbany, District 9

Robb P. Stewart, Vice President, District 10

Public Notice

200837

POSTED CITY SECRETARY

Jeff Kitner, District 11 Lane Conner, District 12 Amanda Schulz, District 14 Arun Agarwal, District 15

Public can view meeting on Spectrum Channel 96, or

via: https://bit.ly/3e5tisR

Password: ZVwPAm9r3A7

Members of the public wishing to <u>speak</u> should register *before* 12 pm Wednesday, November 4, 2020 by email to <u>Srenda.Green@dallascityhall.com</u>

- 1. Public Speakers (on any business)
- 2. Approval of Minutes of the October 15, 2020 Park and Recreation Board Meeting

### SPECIAL RECOGNITIONS

- 3. Special Recognition of former Park Board member Jesse Moreno for his service to the Park and Recreation Board
- 4. Special Recognition of Park and Recreation Department employee Darryl Quarles recipient of the Robert Wood Johnson Foundation (RWJF)-NRPA Award for Health Equity Award given by the National Recreation and Park Association (NRPA)

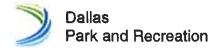
### UPDATE

 Update on Park and Recreation Department's Response to COVID-19, John Jenkins, Director

### **CONSENT AGENDA (ITEMS 5 - 13)**

### **ADMINISTRATION AND FINANCE**

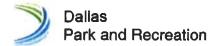
5. Authorize a twelve-month funding agreement with Texas Discovery Gardens in an amount not to exceed \$138,569.00, approved as to form by the City Attorney, to provide community outreach services, horticulture information services and presentations at community centers and special facilities within the city of Dallas for the period of January 1, 2021 through December 31, 2021 – Not to exceed \$138,569.00 – Financing: General Fund (recurring Item) – committee considered this item on October 15, 2020



DALLAS PARK AND RECREATION BOARD - PAGE 2
DALLAS CITY HALL - VIDEOCONFERENCE
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### **ADMINISTRATION AND FINANCE**

- 6. Dallas Arboretum (9) Authorize a twelve (12) month annual funding agreement with the Dallas Arboretum and Botanical Society, Inc. in the amount of \$374,393.00 to provide services and program support within the city of Dallas for the period of October 1, 2020 through September 30, 2021 Not to exceed \$374,393.00 Financing: General Fund (recurring item) committee considered this item on October 15, 2020
- 7. Cedar Ridge Preserve (3) Authorize a twelve (12) month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve in the amount of \$56,002.00 to provide services and programs within the city of Dallas for the period of January 1, 2021 through December 31, 2021 Not to exceed \$56,002.00 Financing: General Fund (recurring item) committee considered this item on October 15, 2020
- 8. Master Agreements (All) Authorize (1) a three-year master agreement for the purchase of park amenities, supplies and playground equipment parts with The Playwell Group, Inc. in the amount of \$303,822.00, The LETCO Group, LLC. dba Living Earth in the amount of \$276,000,00, Playground Solutions of Texas, Inc., in the amount of \$386,729.00, lowest responsive and responsible bidders of three; and (2) a three-year master agreement for the purchase of park amenities, supplies and playground equipment parts with Webuildfun, Inc. dba Miracle Recreation Equipment Co. in the amount of \$9,500.00, Superior International Industries dba Superior Recreational Products in the amount of \$45,000,00, Lea Park and Play, Inc. in the amount of \$19,000.00, The Playground, Shade and Surfacing Depot in the amount of \$28,500.00, Spectrum Corporation in the amount of \$12,000.00, Kompan, Inc. in the amount of \$10,920.00, Whirlix Design LLC in the amount of \$39,690.00, Victor Stanley, Inc. in the amount of \$25,110.00, BSN Sports, LLC, in the amount of \$90,000.00, BCI Burke in the amount of \$9,300.00, Gametime/Total Recreation Products, Inc., in the amount of \$8,800, and T.F. Harper & Associates LP, in the amount of \$17,800.00, through the Texas Association of School Boards (BuyBoard) - Total award not to exceed \$1,282,172.00 -Financing: Current Funds (subject to annual appropriations)
- Sports Court Master Agreement (All) Authorize a three-year service price agreement for the maintenance, repair and restoration of multi-sport court surfaces with Hellas Construction Inc., lowest responsive and responsible bidder of three - Total award not to exceed \$916,369.00 – Financing: Current Funds (subject to annual appropriations)
- 10. Turf Grading Master Agreement (All) Authorize a three-year service price agreement to provide turf grading, drainage and irrigation installation services for athletic fields located throughout the City with C. Green Scaping, LP., lowest responsive and responsible bidder of three Total award not to exceed \$1,718,042.00 Financing: Current Funds (subject to annual appropriations).



DALLAS PARK AND RECREATION BOARD - PAGE 3
DALLAS CITY HALL - VIDEOCONFERENCE
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THURSDAY, NOVEMBER 5, 2020 10:00 A.M.

### **PLANNING AND DESIGN**

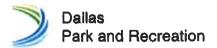
- 11. Dickerson Property (12) Authorize a Lease Agreement with JB & C Investments, Inc. for a term of 364 days for tenant subleasing, operating, and maintaining an office and warehouse facility located at 17800 and 17812 Dickerson Street Estimated Annual Net Revenue: Capital Gifts Donation & Development Fund \$400,000.00
- 12. SoPac Trail (9,13) Authorize (1) a Construction and Maintenance Agreement with Vickery Midtown Management Corporation for the construction and maintenance of lighting improvements, lighting utility costs, and enhanced maintenance on the SoPac Trail located from East Northwest Highway in the south to approximately 600 feet north of Greenville Avenue in the north; (2) the establishment of appropriations in an amount not to exceed \$122,254.00 in the Capital Gifts, Donation and Development Fund; (3) the receipt and deposit of funds in an amount not to exceed \$122,254.00 in the Capital Gifts, Donation and Development Fund; and (4) execution of the agreement and all terms, conditions, and documents required by the agreement Not to exceed \$122,254.00 Financing: Vickery Meadows Public Improvement District Funds
- 13. Singing Hills (8) Authorize a building dedication plaque for the Singing Hills Recreation Center Replacement Project located at 6805 Patrol Way in accordance with the Park and Recreation Board Plaque Policy Financing: This item has cost consideration to the City.

### ITEM FOR INDIVIDUAL CONSIDERATION

14. Park Board Schedule 2020-21 (All) - Authorize adoption of the proposed 2020-2021 Park and Recreation Board Meeting Schedule - Financing: No cost consideration to the City

### BRIEFINGS

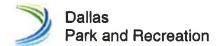
- 15. Economic Development Business & Workforce Inclusion John Lawrence, Assistant Director
- 16. Dallas Arboretum Master Plan Status Update Trent Williams, Senior Park Manager



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DALLAS CITY HALL - VIDEOCONFERENCE
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### **OTHER/NON-ACTION ITEMS**

- 17. Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
- 18. FY 2019-20 Budget Close and FY2020-21 Budget Update, John Lawrence, Assistant Director
- 19. Staff Announcements Upcoming Park and Recreation Department Events
- 20. Next Park Board meeting, Thursday, November 19, 2020 (WEBEX)
- 21. Adjournment



### DALLAS PARK AND RECREATION BOARD -- PAGE 5 DALLAS CITY HALL - VIDEOCONFERENCE 1500 MARILLA STREET DALLAS, TEXAS 75201 THURSDAY, NOVEMBER 5, 2020 10:00 A.M.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

- seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
- deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
- deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
- deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
- deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
- discussing or deliberating commercial or financial information that the city has received from a business
  prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is
  conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a
  business prospect. [Tex Govt. Code §551.087]
- deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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DRAFT

Park and Recreation Board Dallas City Hall – Park and Recreation -WEB 1500 Marilla Street 6FN Dallas, Texas 75201 October 15, 2020 – 10:00 A.M.

Regular Meeting: Calvert Collins-Bratton, President, presiding

Present: Calvert Collins-Bratton, President; Robb Stewart, Vice-President; Arun

Agarwal, Barbara A. Barbee, Lane Conner, Timothy W. Dickey, Maria Hasbany, Jeff Kitner, Fonya Mondell, Amanda Schulz, Taylor Toynes,

Lorena Tule-Romain, Daniel Wood - 13

Absent: Harrison Blair, Ernest Slaughter (left at 10:50am) - 2

This was a virtual meeting held via Cisco Webex. The public were able to view the Open Session meeting on Channel 96 or on the internet.

President Collins called the meeting to order at 10:02 a.m.

President Collins introduced Ms. Fonya Mondell, the new District 2 representative and asked her to say a few words.

Agenda Item 1. Speakers – The following people registered to speak. Some of the speakers might have been no longer available or connected when it was their turn to speak.

Rosaura Cruz – Spoke about upcoming activities of the Junior Players Anthony Benedetto – spoke about the athletic teams at Woodrow Wilson HS and Willis Winters Park.

Rudi Karimi – spoke about Willis Winters Park Mellen West – not available at time of speaking Hughree Brooks – Spoke about Samuell Farm

Agenda Item 2. A motion by Daniel Wood seconded by Bo Slaughter, to approve the minutes of the October 1, 2020 Park and Recreation Board meeting, was carried. The vote was unanimous.

### SPECIAL RECOGNITION

<u>Agenda Item 3</u>. Special Recognition for Tim Ray, Park and Recreation Department employee – President Collins read a proclamation honoring Mr. Ray for his heroism – saving a citizen from a burning car.

### **UPDATES**

Director John Jenkins provided an update to the Board about issues within the Park System related to COVID-19. – Crystal Ross, Assistant Director, was sitting in For Mr. Jenkins. Ms. Ross and Mr. Ryan O'Connor provided an update regarding the governor of Texas latest opening to 75% attendance for Zoos and aquariums.

### **CONSENT AGENDA** (ITEMS 4 – 11)

Tm Dickey requested item #11 be pulled from Consent, therefore a motion by Maria Hasbany, seconded by Bo Slaughter to approve items 4-10 was carried by unanimous vote (Blair absent).

Agenda Item 4. Master Agreement (All) – A motion by Maria Hasbany, seconded by Bo Slaughter, to authorize a three-year Licensed Training Provider Agreement with the American National Red Cross (Red Cross) to permit City of Dallas Park and Recreation Department Red Cross-certified instructors to use Red Cross licensed training materials in the instruction of water safety training courses – Financing: This action has no cost consideration to the City (recurring item),was carried by unanimous vote.

Agenda Item 5. Contract Renewal (All) – A motion by Maria Hasbany, seconded by Bo Slaughter, to authorize the renewal of a three-year Interlocal Agreement with the Dallas Independent School District (DISD) to provide aquatic programming at DISD swimming pools for the period January 1, 2021 through December 31, 2023 – Estimated Annual Revenue: \$10,000.00 (recurring item), was carried by unanimous vote.

Agenda Item 6. Crawford Park (5) – A motion by Maria Hasbany, seconded by Bo Slaughter to authorize an application for the Urban Outdoor Recreation Grant program in the amount of \$1,500,000 from the Texas Parks and Wildlife Department for the Phase One development of the Crawford Memorial Park Loop Trail located at 8700 Elam Road. - Financing: No cost consideration to the City, was carried by unanimous vote.

Agenda Item 7. Fair Park (7) – A motion by Maria Hasbany, seconded by Bo Slaughter, to authorize a dedication plaque for the Hall of State Restoration project, located at 3535 Grand Ave - Financing: No cost consideration to the City, was carried by unanimous vote.

Agenda Item 8. Lindsley Park (14) – A motion by Maria Hasbany, seconded by Bo Slaughter, to authorize a construction contract for the construction of a playground and sidewalk extension at Lindsley Park located at 7100 Lindsley Avenue – C. Green Scaping, lowest responsible bidder of six – Not to exceed \$363,389.76 – Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$329,564.76) and Equity Revitalization Capital Fund (\$33,825.00), was carried by unanimous vote.

Agenda Item 9. Contract Renewal (All) – A motion by Maria Hasbany, seconded by Bo Slaughter, to authorize the second of two, one-year renewal options to the contract with METCO Engineering, Inc. through a Cooperative Purchasing Agreement with Dallas County, to provide job order contracting services for facility projects through November 7, 2021 - Not to exceed \$2,000,000.00, from \$6,000,000.00 to \$8,000,000.00 - Financing: Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$150,000.00) and General Fund (\$50,000.00) (subject to appropriations) (recurring item), was carried by unanimous vote.

Agenda Item 10. Pacific Plaza (14) – A motion by Maria Hasbany, seconded by Bo Slaughter, to authorize the dedication of Pacific Plaza located at 401 North Harwood Street as dedicated municipal parkland - Financing: No cost consideration, was carried by unanimous vote.

President Collins moved ahead to Items 12 - 16 before taking up item #11

Agenda Item 11. Land Acquisition (10) – A motion by Tim Dickey, seconded by Robb Stewart to open discussion on the item: to authorize acquisition from Audelia, L.P., of approximately 159,371 square feet of commercially improved land located at 9759 Forest Lane for a proposed new park – Not to exceed \$5,025,000.00 (\$5,000,000.00 plus closing cost and title expenses not to exceed \$25,000.00) - Financing: Park and Recreation Facilities Fund (2006 General Obligation Bond Funds) (\$3,767,308.58) and Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$1,257,691.42).

Chuck Laughlin, President of Lake Highlands PID provided comments on the diversity of the community.

After much discussion, the motion to approve was carried by unanimous vote (Blair absent).

### **BRIEFINGS**

Agenda Item 12. 2020 Park Board Priorities and Visioning, Ryan O'Connor, Assistant Director

Agenda Item 13. Grants Application Process, Ryan O'Connor, Assistant Director

Agenda Item 14. The Circuit (Loop) Trail,

Leong Lim, Senior Park Manager. Mr. Lim introduced Philip Hiatt Haigh of "The Loop" to present to the Board and answer questions.

PARK AND RECREATION BOARD, October 15, 2020

### ITEMS FOR INDIVIDUAL CONSIDERATION

President Collins took items 15 and 16 collectively for a vote.

Agenda Item 15. Trinity Forest Spine Trail (KCS) (2) – A motion by Calvert Colins Bratton, seconded by Robb Stewart, to authorize a hike and bike trail license agreement with The Kansas City Southern Railway Company (KCS) for use of KCS's property for the construction, operation, and maintenance of the Trinity Forest Spine Trail under the KCS Railroad – Not to exceed \$5,000.00 – Financing: 2017 Bond Funds, was carried by unanimous vote (Blair, Slaughter Absent).

Agenda Item 16. Trinity Forest Spine Trail (Oncor) (2,9) — A motion by Calvert Collins Bratton, seconded by Robb Stewart, to authorize a hike and bike trail license agreement with Oncor for use of Oncor property for the construction, operation, and maintenance of the Trinity Forest Spine Trail from the Kansas City Southern Railroad to Valley Glen Drive north of Interstate Highway 30 - Financing: No cost consideration to the City, was carried by unanimous vote (Blair, Slaughter absent).

Agenda Item 17. Reverchon Park (2) – A motion by Fonya Mondell, seconded by Tim Dickey, to authorize rescission of Resolution No. 20-0142, previously approved on January 8, 2020, for a twenty-year agreement with one ten-year renewal option and two additional five-year renewal options, with Reverchon Park Sports and Entertainment, LLC for the development, operation, and maintenance of a proposed new athletic field and stadium at Reverchon Park located at 3505 Maple Avenue – Financing: No cost consideration to the City, was carried by unanimous vote (Blair, Slaughter absent).

Agenda Item 18. Samuell Farm – A motion by Robb Stewart, seconded by Daniel Wood to open discussion, to authorize a professional services contract for planning and conceptual design services for the development of a Master Plan for the Samuell Farm properties located at Highway 80, Mesquite, Texas 75149, in the amount not to exceed \$120,000 - Financing: Samuell Park Expendable Trust Fund. After Board discussion, the motion to approve was carried by unanimous vote (Blair, Slaughter absent) and a note to staff to further research the requested information about the Master Plan.

Agenda Item 19. Samuell Farm – A motion by Amanda Schulz, seconded by Robb Stewart to open discussion, to authorize the 1) proposed interim operations at Samuell Farm for outdoor adventure programming and, 2) continued operations as a reservation location for weddings and events, and, 3) develop a one-acre urban farm until a Master Plan is approved – Financing: \$500,000.00 (Samuell Park Expendable Trust). After Board discussion, an amendment was made by Maria Habany, seconded by Amanda Schulz to item #3 stating the price should not exceed \$10,000.00 for the one-acre farm, was carried by was carried by unanimous vote (Blair, Slaughter absent).

Therefore, Maria Hasbany moved to approve the item as amended, seconded by Amanda Schulz. The vote was unanimous (Blair, Slaughter absent).

### OTHER/NON-ACTION ITEMS

Agenda Item 20. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

Amanda Schulz reported on a donation by the Jacobs group of \$8 million to Phase 2 of the Klyde Warren Park project.

Agenda Item 21. FY 2020-21 and FY 2021-22 Budget Update, John Lawrence, Assistant Director.

Mr. Lawrence stated he would have a full briefing to the Board in November that outlines the new FY 2020-21 and FY 2021-22 budget as approved by the City Council and what implications it will have on the Park Department.

Agenda Item 22. Staff Announcements – Upcoming Park and Recreation Department Events

NONE

Agenda Item 23. Next Park Board meeting. The next Park Board meeting will be Thursday, November 5, 2020

Agenda Item 19. President Collins adjourned the Board meeting at 12:52 p.m.

Anthony M. Becker, Secretary Park and Recreation Board

Calvert Collins-Bratton, President Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

### DALLAS PARK AND RECREATION BOARD AGENDA INFORMATION SHEET

DATE: November 5, 2020

COUNCIL DISTRICT: 7

**STAFF:** John Lawrence, (214) 670-4073

### **SUBJECT**

Authorize a twelve-month funding agreement with Texas Discovery Gardens in an amount not to exceed \$138,569.00, approved as to form by the City Attorney, to provide community outreach services, horticulture information services and presentations at community centers and special facilities within the city of Dallas for the period of January 1, 2021 through December 31, 2021 – Not to exceed \$138,569.00 – Financing: General Fund

### **BACKGROUND**

On June 25, 2003, the City entered into a multi-year agreement with Texas Discovery Gardens (a non-profit organization) to manage and operate the Discovery Gardens building and surrounding grounds at Fair Park for a ten-year period. The agreement was extended on November 7, 2013 for a ten-year period. The agreement with Texas Discovery Gardens requires the execution of a separate funding contract to authorize the stipends payable during the current year.

On October 24, 2018, City Council authorized a management contract with Fair Park First for management and operation of Fair Park for the Park and Recreation Department for a term of twenty years, with two five-year extension options by Resolution No. 18-1531, which included an assignment of the underlying agreement with Texas Discovery Gardens to Fair Park First. However, the assigned contract does not contain a funding provision for community outreach and other related programming services. Within 60 days of the close of the fiscal year, Texas Discovery Gardens must provide a detailed breakdown based on indicators listed in the Texas Discovery Gardens agreement with Fair Park First. This information will be included in the Fair Park First annual presentation given to the Park and Recreation Board per the management agreement.

This is a recurring annual funding agreement.

The stipend payments will support the following programs and services for period of January 1, 2021 through December 31, 2021:

Operate the Discovery Gardens building and surrounding grounds at Fair Park for twelve (12) months, providing access to the general public and community outreach services

Authorize a twelve-month funding agreement with Texas Discovery Gardens in an amount not to exceed \$138,569.00, approved as to form by the City Attorney, to provide community outreach services, horticulture information services and presentations at community centers and special facilities within the city of Dallas for the period of January 1, 2021 through December 31, 2021 – Not to exceed \$138,569.00 – Financing: General Fund – page 2

such as enrichment classes for school children, horticulture information services, and presentations at community centers and special facilities.

Park Board approval of the funding agreement is being requested.

### PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 24, 2018, City Council authorized a management contract with Fair Park First for management and operation of Fair Park for the Park and Recreation Department for a term of twenty years, with two five-year extension options by Resolution No. 18-1531.

On December 12, 2018, City Council authorized a twelve-month funding agreement with Texas Discovery Gardens to provide services and programs within the city of Dallas for the period January 1, 2019 through December 31, 2019, by Resolution No. 18-1823.

On March 25, 2020, City Council authorized a twelve-month funding agreement with Texas Discovery Gardens to provide services and programs within the city of Dallas for the period January 1, 2020 through December 31, 2020, by Resolution No. 20-430.

### **FISCAL INFORMATION**

General Fund - \$138,569.00

### **COMMITTEE ACTION**

The Administration and Finance Committee reviewed this item on October 15, 2020 and will make recommendation to the full Park and Recreation Board on November 5, 2020.

This item is scheduled for City Council approval on December 9, 2020.

### STAFF RECOMMENDATION

Staff recommends approval.

### DALLAS PARK AND RECREATION BOARD AGENDA SHEET

DATE: November 5, 2020

**COUNCIL DISTRICT**: 3

**STAFF:** John Lawrence, (214) 670-4073

### SUBJECT

Authorize a twelve (12) month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve in the amount of \$56,002.00 to provide services and programs within the city of Dallas for the period of January 1, 2021 through December 31, 2021 – Not to exceed \$56,002.00 – Financing: General Fund

### **BACKGROUND**

On January 24, 2018, the City entered into a multi-year agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas (a non-profit organization) to manage and operate Cedar Ridge Preserve. The agreement was for a five (5) year period. The agreement with Dallas Country Audubon Society, Inc. dba Audubon Dallas requires the execution of a separate funding contract to authorize the stipends payable during the current year. Funds have been identified and appropriated in the City's General Fund by authorization of the City Council for the current fiscal year.

This is a recurring annual funding agreement.

The stipend payment will support the following programs and services for the period of January 1, 2021 through December 31, 2021:

Operate and maintain the Cedar Ridge Preserve for 12 months providing access to the general public to 633 acres of escarpment and trails in Southwest Dallas, environmental education programs on the ecosystem and presentations at community centers and schools.

Park and Recreation Board approval of the funding agreement is being requested.

### PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 12, 2014, City Council authorized a twelve-month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas to provide services and programs within the city of Dallas for the period January 1, 2015 through December 31, 2015, by Resolution No. 14-1904

Authorize a twelve (12) month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve in the amount of \$56,002.00 to provide services and programs within the city of Dallas for the period of January 1, 2021 through December 31, 2021 – Not to exceed \$56,002.00 – Financing: General Fund – page 2

On November 10, 2015, City Council authorized a twelve-month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas to provide services and programs within the city of Dallas for the period January 1, 2016 through December 31, 2016, by Resolution No. 15-2076.

On December 14, 2016, City Council authorized a twelve-month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas to provide services and programs within the city of Dallas for the period January 1, 2017 through December 31, 2017, by Resolution No. 16-1934.

On January 10, 2018, City Council authorized a twelve-month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas to provide services and programs within the city of Dallas for the period January 1, 2018 through December 31, 2018, by Resolution No. 18-0098.

On December 12, 2018, City Council authorized a twelve-month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas to provide services and programs within the city of Dallas for the period January 1, 2019 through December 31, 2019, by Resolution No. 18-1822.

On December 11, 2019, City Council authorized a twelve-month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas to provide services and programs within the city of Dallas for the period January 1, 2020 through December 31, 2020, by Resolution No. 19-1927

### **FISCAL INFORMATION**

General Fund - \$56,002.00

### **CURRENT OFFICERS**

Anna Palmer, President Lynn Pierce, Secretary Kathy Macken, Treasurer Shaila Palamand, VP Fundraising Sarah Maokesy, Conservation Michael James, VP Programs Katie Christman, Education Authorize a twelve (12) month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve in the amount of \$56,002.00 to provide services and programs within the city of Dallas for the period of January 1, 2021 through December 31, 2021 – Not to exceed \$56,002.00– Financing: General Fund – page 3

### **COMMITTEE ACTION**

The Administration and Finance Committee reviewed this item on October 15, 2020 and will make recommendation to the full Park and Recreation Board on November 5, 2020.

This item is scheduled for City Council approval on December 9, 2020.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### DALLAS PARK AND RECREATION BOARD AGENDA INFORMATION SHEET

DATE: November 5, 2020

COUNCIL DISTRICT: All

**STAFF:** John Lawrence - 214-670-4073

Renee' Johnson – 214-670-8871

### **SUBJECT**

Authorize (1) a three-year master agreement for the purchase of park amenities, supplies and playground equipment parts with The Playwell Group, Inc. in the amount of \$303,822, The LETCO Group, LLC. dba Living Earth in the amount of \$276,000, Playground Solutions of Texas, Inc., in the amount of \$386,729, lowest responsive and responsible bidders of three; and (2) a three-year master agreement for the purchase of park amenities, supplies and playground equipment parts with Webuildfun, Inc. dba Miracle Recreation Equipment Co. in the amount of \$9,500, Superior International Industries dba Superior Recreational Products in the amount of \$45,000, Lea Park and Play, Inc. in the amount of \$19,000, The Playground, Shade and Surfacing Depot in the amount of \$28,500, Spectrum Corporation in the amount of \$12,000, Kompan, Inc. in the amount of \$10,920, Whirlix Design LLC in the amount of \$39,690, Victor Stanley, Inc. in the amount of \$25,110, BSN Sports, LLC. in the amount of \$90,000, BCI Burke in the amount of \$9,300, Gametime/Total Recreation Products, Inc., in the amount of \$8,800, and T.F. Harper & Associates LP, in the amount of \$17,800, through the Texas Association of School Boards (BuyBoard) - Total award not to exceed \$1,282,172 - Financing: Current Funds (subject to annual appropriations)

### **BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis.

This master agreement will be used to provide park amenities, supplies and playground equipment parts for the Park and Recreation Department to replace worn and damaged components throughout the City. Park and Recreation maintains 393 parks totaling over 20,871 acres of developed and undeveloped park land, including over 158 miles of developed trails, six golf courses, four driving ranges, one skate park, over 268 adult and youth athletic fields and four dog parks.

This master agreement will include items such as playground equipment and parts, picnic tables, park benches, outdoor trash receptacles, drinking fountains, golf course supplies and outdoor grills.

### **BACKGROUND** (continued)

The Texas Association of School Boards (BuyBoard) conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, BuyBoard receives bids from manufacturers and dealers throughout the United States.

### **MWBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	Category	M/WBE	M/WBE %	M/WBE \$
		Goal		
\$420,352.62	Goods	18.00%	23.79%	\$100,000.00
This contract exc	eeds the M/WBE goal.			

### PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Cooperative	Cooperative Purchasing Agreements enable the City to associate with
Purchasing	State agencies, other local governments, or local cooperative organizations
	comprised of other state and local governments, to leverage market buying
	power and enable the City to purchase goods or services at lower prices
	Cooperative Purchasing is an alternative method of meeting the
	requirements for competitive bidding or competitive sealed proposals, not
	an exception from that requirement

### **BID INFORMATION**

The following bids were received from solicitation number BY20-00013411 and were opened on June 12, 2020. This master agreement is to be awarded by line item to the lowest responsive and responsible bidder of each line item.

### **BID INFORMATION** (continued)

\*Denotes successful bidders

<u>Bidders</u>	Address	<u>Amount</u>
*Playground Solutions of Texas, Inc.	3410 Hardrock Road Grand Prairie, TX 75050	\$386,729.60
*The Playwell Group, Inc.	4743 Iberia Avenue Suite C Dallas, TX 75207	\$303,822.50
*The LETCO Group, LLC. Dba Living Earth	1901 California Crossing Rd, Dallas, TX 75220	\$276,000.00

The vendors below are being awarded through the Texas Association of School Boards (BuyBoard) cooperative for lines which a response was not received through the solicitation process.

<u>Bidders</u>	Address	<u>Amount</u>
*BSN Sports	1901 Diplomat Drive Farmers Branch, TX 75234	\$90,000.00
*Superior International Industries dba Superior Recreational Products	1050 Columbia Dr. Carrollton, GA 30117	\$45,000.00
*Whirlix Design LLC	1701 International Parkway #125 Richardson, TX 75081	\$39,690.00
*Lea Park & Play, Inc.	1201 Kas Dr. Suite A Richardson, TX 75081	\$19,000.00
*The Playground, Shade and Surfacing Depot	200 N. Rufe Snow Dr., Suite 209 Keller, TX 76248	\$28,500.00
*T.F. Harper & Associates LP	103 Red Bird Lane Austin, TX 78745	\$17,800.00

### **BID INFORMATION** (continued)

<u>Bidders</u>	Address	<u>Amount</u>
*Victor Stanley, Inc.	2103 Brickhouse Road Dunkirk, MD 20754	\$25,110.00
*Spectrum Corporation	10048 Easthaven Blvd. Houston, TX 77075	\$12,000.00
*Kompan, Inc.	821 Grand Ave. Pkwy Suite 410 Pflugerville, TX 78753	\$10,920.00
*Webuildfun, Inc. dba Miracle Recreation Equipment Co.	103 W. McDermott Suite 300 Allen, TX 75013	\$9,500.00
*BCI Burke	660 Van Dyne Rd Fond du Lac, WI 54937	\$9,300.00
*Gametime/Total Recreation Products, Inc.	17802 Grant Road Cypress, TX 77429	\$8,800.00

### **OWNERS**

### The Playwell Group, Inc.

Matisse Martinez, President Jeff Popenoe, Vice President Paul Gessner, Treasurer

### The LETCO Group, LLC. dba Living Earth

Eoin Lehane, CEO Mark Rose, Vice Chairman

### Playground Solutions of Texas, Inc.

Mike Howerton, Director of Operations

**SUBJECT:** Authorize a three-year master agreement for the purchase of park amenities, supplies and playground equipment parts – Total award not to exceed \$1,282,172 – Financing: Current Funds **Page 5** 

### **OWNERS** (continued)

### **BSN Sports**

Terrence Babilla, President Kurt Hagen, Vice President Burton Brillhart, Secretary Kent Laber, Treasurer

### **BCI Burke**

Michael Phelan, President and CEO

Webuildfun, Inc dba Miracle Recreation Equipment Co.

Vince Allen, President Kristen Allen, Vice President Janie Painter, Treasurer

Spectrum Corporation.

Garry Liddell, President and CEO

Superior International Industries dba Superior Recreational Products

Brian Warren, Chief of Finance Officer Jonathan Hardesty, General Manager

Lea Park & Play, Inc.

Travis Lea, President Emily Lea, Vice President

The Playground, Shade and Surfacing Depot

Shane Jefferys, President Stephanie Jefferys, Vice President **SUBJECT:** Authorize a three-year master agreement for the purchase of park amenities, supplies and playground equipment parts – Total award not to exceed \$1,282,172 – Financing: Current Funds **Page 6** 

### **OWNERS** (continued)

### Whirlix Design LLC

Jason Edmundson, President

### Victor Stanley, Inc.

Stanley Skalka, President Gerald Skalka, Vice President

### Gametime/Total Recreation Products, Inc.

Bryan O'Conner, President

### Kompan, Inc.

Peter Elkjaer-Larsen, President Kerrin Smith, Vice President Edward Wright Jr., Secretary Jesper Kristensen, Treasurer

### T.F. Harper & Associates LP

Ariel Smith, President Thomas Harper, Vice President

### PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

On April 25, 2018, City Council authorized a three-year master agreement for the purchase of park amenities by Resolution No. 18-0619.

### FISCAL INFORMATION

\$1,282,172.10 - Financing: Current Funds (subject to annual appropriations)

### **COMMITTEE ACTION**

The Park and Recreation Board Administration and Finance Committee is cancelled for November 5, 2020. Therefore, this item will be considered by the full Park Board.

This item has been tentatively scheduled for Council consideration on December 9, 2020. Business Development and Procurement Services is coordinating the Council item on our behalf.

SUBJECT: Authorize a three-year master agreement for the purchase of park amenities, supplies and playground equipment parts – Total award not to exceed \$1,282,172 – Financing: Current Funds Page 7

### **STAFF RECOMMENDATION**

Staff recommends approval of this master agreement.

# BID Agenda Approval Cover Sheet

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		Review Date: \$297,027.00	Dollar Amount		<b>\$0.00</b> \$123,325.62 \$123,325.62	Dollar Amount \$100,000.00	<b>\$100,000.00</b> \$197,027.00 \$297,027.00	\$420,352.62
23.79%	- -	e <u>watenal for</u> Parks and Playgrounds \$123,325.62 Total Non-Local:	Cert. #			Cert. # HFWB67864N0321		
Total M/WBE	BT1803 BSN Sports, Most Dependable, Pioneer Manufacturing, Playwell Group	Equipment & not uculur	Vendor Name			Vendor Name The Playwell Group, Inc.		
Project Meets BID Requirements T	B: B	cal:	Sub Vendor# Vi		Total M/WBE Non-M/WBE Total Local Non-Local	Sub Vendor# Ve	<b>Total Non Local M/WBE</b> Non-M/WBE Total Non-Local	Total Action



### CITY OF DALLAS Business Inclusion and Development Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. In consideration of this policy, the City of Dallas has adopted the Business Inclusion and Development Plan (BID Plan) for all City of Dallas contracts.

### M/WBE Participation Goals

The BID Plan establishes subcontracting goals and requirements for all prospective bidders to ensure a reasonable degree of M/WBE meaningful business inclusion and participation in City contracts. It is the goal of the City of Dallas that a certain percentage of work under each contract be executed by one or more M/WBEs. For the purpose of participation percentages, the City of Dallas does not include amounts paid to the prime by the sub contractor.

On May 14, 1997 the City Council adopted the following M/WBE participation goals without consideration for a specific ethnicity or gender (Resolution Number 97-1605):

		Other	Other	
Construction	Architectural & Engineering	<u>Professional</u>	<u>Services</u>	<u>Goods</u>
25.00%	25.66%	36.30%	23.80%	18.00%

The apparent low bidder/most advantageous proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include M/WBEs in subcontracting opportunities. The apparent low bidder/most advantageous proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from M/WBEs may be denied award of the contract by the City based on the contractor's failure to be a "responsive" or "responsible" bidder.

By signing below, I agree to provide the City of Dallas, Business Development & Procurement Services department with a completed copy of all required forms provided within the Business Inclusion and Development document package. I understand that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents within five (5) business days after notification, my bid may be deemed "non-responsive" and I may be denied award of the contract.

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Bid Number: BT 1903	Company Name:	BSN Spo	ets, LLC
	JOHN STAFFORD Bid Specialist	3/11/	20
Typed or Printed Name of Certifying Off	salrofa@1978%orts.com	Date (	JOHN STAFFORD  Bid Specialist  jstafford@bsnsports.com
Signature of Certifying Official of Compa	any	Title	January Maria College



### **CITY OF DALLAS**

### Office of Economic Development – Business and Workforce Inclusion Ethnic Workforce Composition Report (BWI-FRM-627)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Company name:	BSN Sports, LLC	
Address:	PO Box 7726 Dallas, TX 75209-0726	
Bid #:	BT1803	
Telephone Number:	800 - 527 - 7510 Ext.	
Email Address:	BSNBID@BSNSPORTS.COM	

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification		al No. Joyees	W	hite	В	lack	His	panic	0	ther
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	94	43	82	32	5	3	3	2	4	6
Professional	49	77	41	47	5	12	2	9	1	9
Technical	7	9	5	4	0	2	0	2	2	1
Office/Clerical	11	63	8	26	1	24	0	8	2	5
Skilled	282	133	203	81	47	25	24	19	8	8
Semiskilled	3	1	2	1	0	0	1	0	0	0
Unskilled	1	0	1	0	0	0	0	0	0	0
Seasonal	0	0	0	0	0	0	0	0	0	0
Totals:	447	326	342	191	58	66	30	40	17	29
# of employees living in Dallas:	67	51	48	26	9	12	6	11	4	2
Total % of employe	es living i	n Dallas	15.27	%						

Chechell Good.	VP of HR
Officer's Signature	Title
Mechell Gotelli	10/15/2020
Typed or Printed Name	Date



### SCHEDULE OF WORK AND ACTUAL PAYMENT FORM CONTRACTOR'S AFFIDAVIT CITY OF DALLAS

Project Name:. Amenities, Equipment & Horticulture Materials for Parks, Playgrounds, and Gold to

Bid/Contract #: BT1803

Instructions:

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be

registered with the City of Dallas.

Column 3: List name of firm; M/WBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian;

N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

Column 8: Indicate percentage of total contract amount. Column 9: Indicate total payments to date.

and suppliers.

Column 7. Indicate dollar amount of value of work for the Prime contractor, subcontractors,

Column 6: Indicate firm's location as L=local (within Dallas county limits);

N=Non-local (Outside Dallas county limits).

Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If	Name of Firm & M/WBE Contact Name Address, City, State, Certification (if Zip & Tel. Number	Type of L Firm or	Value of Work (\$)	Nork (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
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Fauipment	35512	C I Stoods No.	1-800-527-7510, 14460 Varsity Brands Way, Farmers Branch, TX 75244	L CO	₩.	75.000.00	100.00%		
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	Not	[Note: Totals and Percentages will	ages will automatically calculate.]	Amount:	\$ 75,000.00	100.00%	49	er.

h documented The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas st the Prime

explanations for the chacter contractor, and/or inelig	explanate. In any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions agains contractor, and/or ineligibility for future City contracts.	for approval a revised schedule with ion of the contract, sanctions agains
Officer's Signature:	C Bloomfield	Title: National Bid Director
Printed Name:	Chris Bloomfield	Date: October 19, 2020
Company Name:	BSN SPORTS LLC	



### Business Inclusion and Development Documentation Form CITY OF DALLAS

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Amenithes, Equipment and Hortrodyne. Material for Bid #: BT 1803

Parts, Play grounds + Holf Courses.

Project Name

DCN CDODITO 110	DOIN OF ONIO, LIC	PO ROX 7726	DAILAS TX 75209-0726
Firm Name and Address:			

Did you meet with a staff member of Business Development and Procurement Services (BDPS)? \( \int \)

Name of staff member:

Did you utilize a current MWBE directory from the City's BDPS Resource LINK Team for this project? તાં

Please make a

Date of Listing:

Did you provide plans and specifications, bids or proposals to potential MWBEs or information regarding the location of plans and specifications, bids, or proposals for this project? 'n

Please make a

- 4
- s. Complete the attached Documentation Form(s) to further explain good faith efforts to obtain MVWBE participation on this project. If there is written documentation of efforts with the MVWBEs who responded affirmatively to the bidder's written notice please attach documentation (i.e. quotes, or e-mails).

  And the bid your city specifies a literary and BSN outfloor aluminum bieshor aluminum bieshors. The head of our outfloor aluminum bieshors are not Supplied or owned by a sexton I responded to end BSN outfloor aluminum bieshors are not Supplied or owned by a sex. 1-172910 Minority company. I are affortaged to 3 a dissort trom our cutules, which contains said bieshors bocasophers. The has a dready like his 15 why the forms bidge been that with the



## Business Inclusion and Development Documentation Form CITY OF DALLAS

(Note: Please use the Tab button, arrows or mouse to move from one section to the next. Please DO NOT use the "Enter" key.)

Amenification of the section of the section of the next. Materials the section of the secti

Project Name #:

Bid #: 87/843

Response							
Method of Communication	(reseptione/Email)						
Type of Work							
Telephone Number and Email Address	I.		î x	71	·	ı,	
Person Contacted and Date	N/4	<b>د.</b>			1	>	
Firm Name and M/WBE Certification Number							

Please use the form(s) below if additional space is negled. Intentional misrepresentation could result in criminal prosecution.

BSN SPORTS, LLC CHRIS BLOOMFIELD Assistant Secretary

Officer's Signature:

Printed Name:

Title:

Date:

Page 2 of 3

Rev. 1 - 1/29/10 Doc#BDPS-FRM-215



## Business Inclusion and Development Documentation Form CITY OF DALLAS

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Project Name & Bid/Contract #:

Responsé								
Method Of Communication (Telephone/Emall)								<u>ou.</u>
Type of Work								oriminal prosecuti
Telephone Number and Email Address		ı.	9	15 B	·	r	ì	inflonal misrepresentation could result in criminal prosecution.
Person Contacted and Date	NIA	) . /						
Firm Name and M/WBE Certification Number								Please use the form below if additional space is needed.

Page 3 of 3

Assistant Secretary
BSN SPORTS, LLC
CHRIS BLOOMFIELD

Officer's Signature:

Printed Name:

Date: A

Title:

Date:

Doc#BDPS-FRM-215 Rev. 1 - 1/29/10



### CITY OF DALLAS Business Inclusion and Development Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. In consideration of this policy, the City of Dallas has adopted the Business Inclusion and Development Plan (BID Plan) for all City of Dallas contracts.

M/WBE Participation Goals

The BID Plan establishes subcontracting goals and requirements for all prospective bidders to ensure a reasonable degree of M/WBE meaningful business inclusion and participation in City contracts. It is the goal of the City of Dallas that a certain percentage of work under each contract be executed by one or more M/WBEs. For the purpose of participation percentages, the City of Dallas does not include amounts paid to the prime by the sub contractor.

On May 14, 1997 the City Council adopted the following M/WBE participation goals without consideration for a specific ethnicity or gender (Resolution Number 97-1605):

Construction 25.00%	Architectural & Engineering 25.66%	Other <u>Professional</u> 36.30%	Other Services 23.80%	<u>Goods</u> 18.00%
------------------------	------------------------------------	----------------------------------------	-----------------------------	------------------------

The apparent low bidder/most advantageous proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include M/WBEs in subcontracting opportunities. The apparent low bidder/most advantageous proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from M/WBEs may be denied award of the contract by the City based on the contractor's failure to be a "responsive" or "responsible" bidder.

By signing below, I agree to provide the City of Dallas, Business Development & Procurement Services department with a completed copy of all required forms provided within the Business Inclusion and Development document package. I understand that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents within five (5) business days after notification, my bid may be deemed "non-responsive" and I may be denied award of the contract.

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.

		on to the next. I rease DO 1101 use the "Enter" key,)
Bid Number: BT1803 Tommy L. McGrory	Company Name:	Most Dependable Fountains, Inc.
Typed or Printed Name of Certifying Official of Com  Signature of Certifying Official of Company	pany	Date Secretar Title



### CITY OF DALLAS

### Office of Economic Development – Business and Workforce Inclusion Ethnic Workforce Composition Report (BWI-FRM-627)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

key.)		
Company name:	Most Dependable Fountains, Inc.	
Address:	5705 Commander Dr. Arlington TN 38002	
Bid #:	BT1803	
Telephone Number:	901 - 867 - 0039 Ext.	
Email Address:	anita@mostdependable.com	

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification		al No. loyees	W	hite	Ві	ack	Hisp	anic	Ot	her
v. 7.11 - 11.10 - 10.10 V. 10.7 1 V. 10.10	Male	Female	M	F	M	F	М	F	M	F
			The state		Levie Co	10.00	Barry S.		4.64	為
Administrative/ Managerial	3	1	3	1						
Professional	2	4	2	4						
Technical	1	1	1	1						
Office/Clerical	1	3	1	3						
Skilled	11		8		1		2			
Semiskilled	19		12		3		3		1	
Unskilled										
Seasonal										
Totals:	37	9	27	9	4		5		1	
# of employees living in Dallas:	0	0	0	0	0	0	0	0	0	0
Total % of employe	es living	in Dallas	0							

Cont. 2 Boulen	Partner
Officer's Signature	Title
Anita L. Beachum	10/13/2020
Typed or Printed Name	Date



# CITY OF DALLAS CONTRACTOR'S AFFIDAVIT SCHEDULE OF WORK AND ACTUAL PAYMENT FORM

Project Name: Amenities, Equipment & Horticulture Materials for Parks, Playgrounds, and Gold (

Bid/Contract #: BT1803

Instructions:

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

O DOOR BLOOK OF THE STATE OF TH

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; M/WBE Certification Number (if applicable). Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MrWBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits);

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount, Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.

Payment this Period (\$) [10] Payments to Date 6 **€** 0.00% 100.00% Percent (%) 8 80,000.00 Value of Work (\$) E €) z 5 Z 9 Type of Firm Non 2 Contact Name Address, City, State, 5705 Command Dr. Arlington, TN 38002, 901-867-0039 4 Zip & Tel. Number Name of Firm & M/WBE Most Dependable Fountains, Inc. Vendor Number Certification (If 3 Applicable) City of Dallas 353676 2 Type of Work Fountains Ξ Supply Notes:

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Type of Work	City of Dallas Vendor Number	City of Dallas Name of Firm & M/WBE Vendor Number Certification (If Applicable)	Name of Firm & M/WBE Contact Name Address, City, State, Certification (If Zip & Tel. Number Applicable)	Type of L Firm or	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
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	[Not	te: Totals and Percent	[Note: Totals and Percentages will automatically calculate.]	Total Bid Amount: \$	d :: \$ 80,000.00	100.00%	9	€ <del>0</del>

contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:	ant d. Deachin
Printed Name:	Anite L. Bracham
Company Name:	Most Dezenduble tountains, Inc.

Title: Lortner

Date:

Rev. 3 - 3/8/12 Doc#BDPS-FRM-213



### CITY OF DALLAS SUBCONTRACTOR INTENT FORM

(Note	e: Please u	se the Tab button, mou	ise or arrows to m	ove from one sect	tion to the ne	xt. Please DO N	OT use the "Enter" key.)
TO: Ci	ty of Dall	as			DATE:	03/22/20	)20
Bu	ısiness D	evelopment & Proc	urement Service	es			/
Project N	lame:	Amenities, Equip	ment, Parks		Bid #	BT1803	
_	!	Not applicable-si	upplying prod	luct only		will	provide the following
		M/WBE Su	bcontractor on the	project			
good(s)/s	ervice(s)	We are the m	anufacturer o	of outdoor dri	inking fou	ntains, pet	fountains and bottle
to							<del>377730 - 2 14 15 15 - 2 14 15</del>
-		Prime Contra	ctor on the project				
MWBE su	ubcontrac	tor is currently certi	fied by the follo	wing agency:			
			•	0 0 7			
		on Number: # kept current / valid for	the entire duration	n of this contract.	Failure to co	mnly with this i	provision could be
subject to r	removal fro	om contract.				mply men emely	,, 61,0,0,, 60,0,0
For the p	urpose o	of M/WBE subcont sub-contractor.	racting particip	pation, the City	y of Dallas	does not inc	clude amounts paid to
Total Con	tract Am	ount for prime	\$				NCTRCA
MWBE/D	BE Sub F	articipation Amount	t \$			q	DFWMSDC WBCSW
awarded to participate participate Business any chang	he City o on, any a on amou Inclusion es. Failu contracto	f Dallas contract. To mounts paid to the nt. Finally, before a and Development Course to comply with the r, and/or ineligibility	The undersigned prime from the ny subcontracto Group for appro- nese provisions	I understands to e sub contracto or changes are r val, a Change o could result in	hat, for the or should n made, the p of M/WBE s	purpose of M ot be include rime contracte ubcontractor/s	nditioned upon being I/WBE subcontracting d in the above listed or must submit to the supplier form prior to act, sanctions against
Officer's 9kg	anature (F	Orime Contractor)		Officer's	Signature (A	//WBE/DBE St	ubcontractor)
Tin	nmi	100	rory				,
Printed Nar	ne (Prime			Printed N	Name (M/WE	BE/DBE Subcor	ntractor)
- Sr	PITI	chars					
Title (Prime	Contracto	on O		Title (MA	NBE/DBE S	ubcontractor)	
3	-11-	2020					
Date	4 P-4 - 14 <i>e</i>	N (		Date			
		Chambers or Advocacy go can Chamber of Commerce	Prime Sub	ember of: Asian Contractors	Association		Prime Sub
Greater Dalla Greater Dalla	is Black Ch is Hispanic	amber of Commerce Chamber of Commerce n Chamber of Commerce		Regional Black Co Regional Hispanic	ntractors Asso		
Other							

Rev.5 - 03/11/16 Doc#BDPS-FRM-214



## CITY OF DALLAS

# **Business Inclusion and Development Documentation Form**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Project Name

Amenities, Equipment, and parks

BT1803 Bid #:

Firm Name and Address:

Most Dependable Fountains, Inc.

5705 Commander Dr. Arlington, TN 38002

Did you meet with a staff member of Business Development and Procurement Services (BDPS)?

We are the manufacturer only. We ship direct from the plant to job Name of staff member: 9 Please make a selection:

site. We do not install

Did you utilize a current M/WBE directory from the City's BDPS ResourceLINK Team for this project? 7

0 Please make a selection:

Date of Listing:

Did you provide plans and specifications, bids or proposals to potential M/WBEs or information regarding the location of plans and specifications, bids, or proposals for this project? 3

Please make a selection:

- If M/WBE bids and proposals were received and rejected, you must attach documentation of the received bid and the reason for rejection? (i.e. letters, memos, telephone calls, meetings, etc.) 4
- written documentation of efforts with the M/WBEs who responded affirmatively to the bidder's written notice please attach documentation (i.e. Complete the attached Documentation Form(s) to further explain good faith efforts to obtain M/WBE participation on this project. If there is quotes, or e-mails). 5

Rev. 1 - 1/29/10

Page 1 of 3

Doc#BDPS-FRM-215



## Business Inclusion and Development Documentation Form CITY OF DALLAS

(Note: Please use the Tab button, arrows or mouse to move from one section to the next. Please DO NOT use the "Enter" key.)

	Response					
1803	Method of Communication	(יפולטומים)				
Bid #: BT 1803	Type of Work					
Equipmed, Parks	Telephone Number and Email Address	3 a	ř.	T.	3.	ť
Amenities, Equip	Person Contacted and Date					
Project Name #:	Firm Name and M/WBE Certification Number					

Please use the form(s) below if additional space is needed. Intentional misrepresentation could result in criminal prosecution.

IName:	2	72 110210	Title: )P(refany	Date:	3-11-20
Date Control of the C	Name:	my C. Mr. Trois	6	Date:	

Rev. 1 - 1/29/10 Doc#BDPS-FRM-215

Page 3 of 3



### CITY OF DALLAS Business Inclusion and Development Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. In consideration of this policy, the City of Dallas has adopted the Business Inclusion and Development Plan (BID Plan) for all City of Dallas contracts.

### M/WBE Participation Goals

The BID Plan establishes subcontracting goals and requirements for all prospective bidders to ensure a reasonable degree of M/WBE meaningful business inclusion and participation in City contracts. It is the goal of the City of Dallas that a certain percentage of work under each contract be executed by one or more M/WBEs. For the purpose of participation percentages, the City of Dallas does not include amounts paid to the prime by the sub contractor.

On May 14, 1997 the City Council adopted the following M/WBE participation goals without consideration for a specific ethnicity or gender (Resolution Number 97-1605):

		Other	Other	
Construction	Architectural & Engineering	Professional	<u>Services</u>	Goods
25.00%	25.66%	36.30%	23.80%	18.00%

The apparent low bidder/most advantageous proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include M/WBEs in subcontracting opportunities. The apparent low bidder/most advantageous proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from M/WBEs may be denied award of the contract by the City based on the contractor's failure to be a "responsive" or "responsible" bidder.

By signing below, I agree to provide the City of Dallas, Business Development & Procurement Services department with a completed copy of all required forms provided within the Business Inclusion and Development document package. I understand that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents within five (5) business days after notification, my bid may be deemed "non-responsive" and I may be denied award of the contract.

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Bid Number: BT1803	Company Name:	Pioneer Manufacturing Company	
DanieL Ford		3/18/2020	
Typed or Printed Name of Certifying Official	of Company	Date	
7-128		Bid Coordinator	
Signature of Certifying Official of Company		Title	



### **CITY OF DALLAS**

### Office of Economic Development – Business and Workforce Inclusion Ethnic Workforce Composition Report (BWI-FRM-627)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

• /	
Company name:	Pioneer Manufacturing Company
Address:	4529 industrial Parkway, Cleveland, OH 44135
Bid #:	BT1803
Telephone Number:	800 - 877 - 1500 Ext.
Email Address:	dford@pioneerathletics.com
(4	

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification		al No. loyees	W	/hite	В	lack	His	panic	0	ther
	Male	Female	М	F	М	F	M	F	M	F
Administrative/ Managerial	24	3	22	2	1	1	0	1	1	0
Professional	11	2	11	2	0	0	0	0	0	0
Technical	2	0	1	0	0	0	0	0	0	1
Office/Clerical	11	13	11	11	0	1	0	0	0	1
Skilled	0	0	0	0	0	0	0	0	0	0
Semiskilled	37	1	22	1	5	0	2	8	8	0
Unskilled	0	0	0	0	0	0	0	0	0	0
Seasonal	0	0	0	0	0	0	0	0	0	0
Totals:	85	19	67	16	6	2	2	0	9	2
# of employees living in Dallas:	0	0	0	0	0	0	0	0	0	0
Total % of employe	es living i	n Dallas	0%							

David Ford	Bid Coordinator
Officer's Signature	Title
Daniel Ford	10/13/2020
Typed or Printed Name	Date

BWI-FRM-627



# CITY OF DALLAS CONTRACTOR'S AFFIDAVIT SCHEDULE OF WORK AND ACTUAL PAYMENT FORM

Bid/Contract #: BT1803 Project Name: Amenities, Equipment & Horticulture Materials for Parks, Playgrounds, and Gold Cc

Instructions:

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org), ALL Prime and Subcontractors/Suppliers must be

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

registered with the City of Dallas.

Column 3: List name of firm; M/WBE Certification Number (if applicable).

Column 8: Indicate percentage of total contract amount. Column 9: Indicate total payments to date.

Column 4: List firm(s); contact name; address; telephone number.
Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian;
N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas	Name of Firm & M/WBE	City of Dallas Name of Firm & M/WBE   Contact Name Address, City, State,	Type of	_	Value of Work (\$)	Percent (%)	Payments to Date	Payment this
•	Vendor Number	Vendor Number Certification (if	Zip & Tel. Number	E E	5 Z			(\$)	Period (\$)
[2]	[2]	[6]	[4]	[5]	[9]		[8]	[6]	[10]
		Pioneer Manufacturing	4529 Industrial Parkway, Cleveland OH, 44135, 800-877-						
Product	75376	Company, Inc.	1500	Non	<del>s</del> Z	40,000.00	80.00%		
Notes:					ŀ				
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%00.0	Type of Work	City of Dallas Vendor Number	Type of Work City of Dallas Name of Firm & M/WBE Contact Name Vendor Number Certification (if Zip & Tel. Nur Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	or N	Value of Work (\$)	Percent (%)	Payments to Date Payment this (\$) Period (\$)	Payment this Period (\$)
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Type of Work		City of Dallas Name of Firm & M/WBE Vendor Number (Certification (If Applicable)	Name of Firm & M/WBE Contact Name Address, City, State, Certification (if Zip & Tel. Number Applicable)	Type of L Firm or	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
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	Ž	ote: Totals and Percer	[Note: Totals and Percentages will automatically calculate.]	Total Bid Amount: \$	\$ 50,000.00	100.00%	, 6	, 6

contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime

contractor, and/or ineligibility for future	contractor, and/or ineligibility for future City contracts.	
Officer's Signature:	David Ford	Title: Bid Coordinator
Printed Name:	Daniel Ford	Date: October 16, 2020
Company Name:	Pioneer Manufacturing Company	



4529 Industrial Parkway Cleveland, OH 44135 Phone: 800-877-1500 Fax: 800-877-1511 pioneerathletics.com

3/18/2020

City of Dallas Office of Business Diversity 1500 Marilla, 3FN Dalas, TX 75201

Robert,

We appreciate the opportunity to work with the city on this contract/bid and we look forward to working closely with you for many years to come.

We have a business relationship with Seymour of Sycamore who was certified as a M/WBE certified business through the NWBOC – National Women Business Owners Corporation. Recently, in the last few years, the President and Owner of Seymour passed away and the company is now in control of her son so therefore it no longer qualifies as a M/WBE certified business. We still maintain the relationship and use them for this bid/contract as well as others around the country. We cannot list them as a M/WBE subcontractor for obvious reasons. Seymour of Sycamore is now considered an S Corporation.

We do look forward to working with any companies in the future that are certified and will make a good faith effort to include them in business in the future should there be a fit.

As far as the use of other subcontractors, for items purchased throughthis contract, we are the sole manufacturer of most of the products purchased off this contract so the products come directly from Pioneer.

Thank you,

Dăniel Ford Bid Coordinator



### CITY OF DALLAS Business Inclusion and Development Affidavit

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Construction 25.00%	Architectural & Engineering 25.66%	Other <u>Professional</u> 36.30%	Other <u>Services</u> 23.80%	<u>Goods</u> 18.00%
---------------------	------------------------------------	----------------------------------------	------------------------------------	------------------------

The apparent low bidder/most advantageous proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include M/WBEs in subcontracting opportunities. The apparent low bidder/most advantageous proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from M/WBEs may be denied award of the contract by the City based on the contractor's failure to be a "responsive" or "responsible" bidder.

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(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

		me district me district meyi)
Bid Number: <u>B1/803</u>	Company Name:	The Playwell Group, Inc
Typed or Printed Name of Certifying Official of Comp	3	3/16/2020
Typed or Printegriganie of Certifying Official of Comp	pany	Date
Signature of Certifying Official of Company		Title TRINCIPAL



### CITY OF DALLAS

### Office of Economic Development – Business and Workforce Inclusion Ethnic Workforce Composition Report (BWI-FRM-627)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter"

key.j		
Company name:	The Playwell Group, Inc.	
Address:	203 A State Highway 46 E Boerne, YX 78000	
Bid #:	BT1803	
Telephone Number:	800 - 726 - 1816 Ext.	
Email Address:	James@playwellgroup.com	

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification		al No. loyees	W	hite .	ВІ	ack	His	panic	Ot	her
	Male	Female	M	F	M	F	M	F	IVI	F
	4		228	LACE	1 5 0	Right.			1 4	1.531
Administrative/ Managerial	2	2	2					2		
Professional	7	2	7	2						
Technical										
Office/Clerical		7		5				2		
Skilled										
Semiskilled										
Unskilled										
Seasonal										
Totals:	9	11	10	7		ŞVA.		4		114
# of employees living in Dallas:	3	2	3	1			120,00	1	APPROCHUS	
living in Dallas:			S CIT			Maria - A				

icel's Signature

Typed or Printed Name

PRINCIPAL
Title
10/13/20



### CITY OF DALLAS SUBCONTRACTOR INTENT FORM

TO: City of Da	allas	e or arrows to move		ext. Please DO NOT use the "Enter" key.) 03/16/2020
Business	Development & Procus	rement Services	-	
Project Name:	Amenities, Equip. Material for Parks		Bid #	BT1803
	The PlayWe	ell Group, Inc.		will provide the following
	M/WBE Sub	contractor on the proje	ct	
good(s)/service(	s): Playground eq	uipment, site fu	urnishings, shelters	s, and ground surfacing
to	The PlayWell (	Group Inc	<u> </u>	
-		or on the project		
MWBE subcontr	actor is currently certific	ed by the following	g agency: NCTRO	CA
M/WBE Certifica	tion Number: # HF	- WB67864N03	21	
Certification must I subject to removal	be kept current / valid for th			omply with this provision could be
subject to removar	nom comract.			
For the purpose the prime by the	e of M/WBE subcontra e sub-contractor.	acting participation	on, the City of Dallas	s does not include amounts paid to
Total Contract A		œ		
	•	\$		NCTRCA DFWMSDC
MWBE/DBE Sub	Participation Amount	\$NA		% WBCSW
participation, any participation amo Business inclusion	amounts paid to the unit. Finally, before any on and Development Gr	ic undersigned unit prime from the su y subcontractor ch coup for approval	derstands that, for the b contractor should nanges are made, the page of MWRE s	ctor listed, conditioned upon being purpose of M/WBE subcontracting not be included in the above listed prime contractor must submit to the subcontractor/supplier form prior to in of the contract, sanctions against
Officer's Signature	(Prime Contractor)		NA	
James Robert	- Carro		Officer's Signature (	M/WBE/DBE Subcontractor)
Printed Name (Prin			Printed Name (M/W/	BE/DBE Subcontractor)
Principal				DEFECT CONTRACTORY
Title (Prime Contra	ctor)		Title (M/WBE/DBE S	Subcontractor)
03/16/2020				
Date			Date	
Please select or list al	I Chambers or Advocacy gro		r of:	
Greater Dallas Black ( Greater Dallas Hispan	erican Chamber of Commerce Chamber of Commerce lic Chamber of Commerce can Chamber of Commerce	🔲 🔲 Regi	n Contractors Association ional Black Contractors Assional Hispanic Contractors	
Other				

Rev.5 – 03/11/16 Doc#BDPS-FRM-214



# CITY OF DALLAS CONTRACTOR'S AFFIDAVIT SCHEDULE OF WORK AND ACTUAL PAYMENT FORM

Project Name: Amenities, Equipment, & Horticulture Material for Parks, Play

Instructions:

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; M/WBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific, W=Woman; NON=other than MAWBE.

Bid/Contract #: BT1803

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date. Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	City of Dallas Name of Firm & M/WBE Vendor Number Certification (If Applicable)	City of Dallas Name of Firm & M/WBE Contact Name Address, City, State, Vendor Number Certification (If Zip & Tel. Number Applicable)	Type of L Firm or	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[8]	[4]	. [5]	E	101	į	
Equipment	262795	The Playwell Group, Maria Powell, 800- Inc. 203A State Highwa HFWB67864N0321 Boerne TX 78006	The Playwell Group, Maria Powell, 800-726-1816, nc. 203A State Highway 46E HEWB67864N0321 Roeme, TX 78006			0	<u></u>	[10]
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Type of Work		City of Dallas Name of Firm & M/WBE Vendor Number Certification (If Applicable)	Name of Firm & MWBE   Contact Name Address, City, State, Certification (if Zip & Tel. Number Applicable)	Type of L Firm or	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
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	ON]	[Note: Totals and Percentages will	tages will automatically calculate.]	Total Bid Amount: \$	\$ 100,000.00	100.00%	· <del>S</del>	₩

contract. If any changes are made to this list the Prime contractor must submit to the City for approval a revised schedule with documented The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future)(f) explanations for the changes. Failupe to

Officer's Signature:

Printed Name:

Company Name:

Page 3 of 3

Rev. 3 - 3/8/12 Doc#BDPS-FRM-213

N (alternative	Firm or N
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### Business Inclusion and Development Documentation Form CITY OF DALLAS

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Boerne, TK 78000 Bid #: 8 5/803 tot Wo r Firm Name and Address:

Did you meet with a staff member of Business Development and Procurement Services (BDPS)?

Please make a selection:

Name of staff member:

Did you utilize a current M/WBE directory from the City's BDPS ResourceLINK Team for this project? ۲į

Please make a selection:

Date of Listing:

Did you provide plans and specifications, bids or proposals to potential M/WBEs or information regarding the location of plans and specifications, bids, or proposals for this project? ო

Please make a selection:

- If M/WBE bids and proposals were received and rejected, you must attach documentation of the received bid and the reason for rejection? (i.e. letters, memos, telephone calls, meetings, etc.) 4
- written documentation of efforts with the M/WBEs who responded affirmatively to the bidder's written notice please attach documentation (i.e. Complete the attached Documentation Form(s) to further explain good faith efforts to obtain M/WBE participation on this project. If there is quotes, or e-mails). ις.



## Business Inclusion and Development Documentation Form CITY OF DALLAS

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Bid #:

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Tote	Project Name #:

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riiii vaine and Mywbb Certincation Number	Person Contacted and Date	Telephone Number and Email Address	Type of Work	Method Of Communication (Telephone/Email)	Response
Re Attached					
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G.		37			

Please use the form(s) below if additional space is needed. Intentional misrepresentation could result in criminal prosecution.

Officer's Signature:

Title: KINCIPAL Date: 3,

Date:

Printed Name:

Doc#BDPS-FRM-215 Rev. 1 - 1/29/10

Page 2 of 3



### Women Business Enterprise (WBE) The PlayWell Group, Inc.

### The PlayWell Group, Inc.

has filed with the Agency an Affidavit as defined by NCTRCA Women Business Enterprise (WBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

NAICS 423910: SPORTING AND RECREATIONAL GOODS AND SUPPLIES MERCHANT
WHOLESALERS
NAICS 451110: SPORTING GOODS STORES

This Certification commences March 6, 2019 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: March 31, 2021

Issued Date: March 6, 2019

CERTIFICATION NO. HFWB67864N0321

TUCP E

Edicia Mitchell

Certification Administrator



### Dallas/Fort Worth Minority Supplier Development Council, Inc.

### SBE CERTIFICATION

This certificate acknowledges that the Dallas/Fort Worth Minority Supplier has completed due diligence and determined

### The Playwell Group, Inc.

Has met the criteria of a small business concern as defined pursuant to section 3 of the Small Business Act and Small Business Administration regulations implementing it (13 CFR part 121) that also does not exceed the cap on average annual gross receipts specified in 49 CFR Part 26.65(b).

Commodity Description: Provide Park, Playground, Athletic, Sporting and

Recreational Equipment.

NAICS Codes: 423910; 423210; 451110; 332999; 337127 Expiration Date/ Certification #: 10/31/2020 / DL02525

Margo J. Posey, President

### THIS CERTIFIES THAT

### The Playwell Group, Inc.



### \* Nationally certified by the: DALLAS/FORT WORTH MINORITY SUPPLIER DEVELOPMENT COUNCIL

\*NAICS Code(s): 423910; 423210; 451110; 332999; 337127

\* Description of their product/services as defined by the North American Industry Classification System (NAICS)

09/16/2019		DL02525
Issued Date		Certificate Number
10/31/2020	Munic C. Juli Adrienne Trimble	Mango J. Fary
Expiration Date		Margo J. Posey, President

By using your password (NMSDC Issued only), authorized users may log into NMSDC Central to view the entire profile: http://nmsdc.org

Certify, Develop, Connect, Advocate.

\* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®



### OFFICE OF PROCUREMENT SERVICES DEPARTMENTAL CONCURRENCE FORM

Completed Form Due By: Monday, March 2, 2020 (Late forms may delay a council award)

### **OPS INFORMATION**

Date: 2/27/2020	Solicitation No.: BT1803	Buyer: Emily Gross	e BID Admin: Robert Hall
Solicitation Nar	ne: Amenities, Equipment &	Horticulture Material for Parks, Play	
	ethod: Request for Bids (Not to		
Anticipated Co.	uncil Date: 4/22/2020	BID Category: Other Services	

No.	Supplier Name	Contact Name	Supplier Email	Supplier Phone
1.	The Playwell Group, inc.	J.C. Poponoe	mike@playwellgroup.com	972-488-9355
2.	Most Dependable Fountains	Anita L. Beachum	anita@mostdependable.com	800-552-6331
3.	BSN Sports	Briggitte Metcalf	bmetcalf@bsnsports.com	972-884-7347
4.	Simba Industries	Vickie Kasten	vickie@simbaindustries.com	817-251-4800
5.	Pioneer Manufacturing Company, Inc.	Daniel Ford	dford@pioneerathletics.com	800-877-1500
6.	Gails Flags & Golf Course Accessories	Dan Raulins	dan@gailsflags.com	817-831-4505
7.	Child's Play, Inc.	Kathy Robertson	kathy@childsplayinc.net	972-484-0600
8.	Lea Park & Play, Inc.	Travis Lea	info@leaparkandplay.com	972-690-8163
9.	Kompan, Inc.	Peter Elkjaer-Larsen	nlcmcc@kompan.com	800-426-9788
10.	Whirlix Design, LLC	Jason Edmundson	jedmundson@whirlix.com	800-975-2147
11.	Webuildfun, Inc.	Kristen Allen	ka@webuildfun.com	972-727-0653
12.	The Playground, Shade and Surfacing Depot, LLC	Shane Jefferys	shane@theplaygrounddepot.com	817-585-4636
13	Superior International Industries	Jonathan Hardesty	orders@siibrands.com	770-832-6660
14.	Victor Stanly, Inc.	Stanley Skalka	sales@victorstanley.com	301-855-8300

### DEPARTMENTAL AWARD BREAKDOWN

		Sup	piler No. (from 🍅	le above)		
Dept.	1.	2.	2	4.	5.	Award Distribution
Select	\$	\$	\$	\$	\$	\$
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Sub-total	Ś	Ś	\$	\$	\$	\$
Original Av		or Supplemental Ag	reement/Increase/	Renewal Option		\$1,681,410.48
TOTAL				***		\$420,352.62

### DEPARTMENT INFORMATION

Please describe why this goods/ services acquisition is necessary for your department's operations (OPS will use this description in the Council agenda background):

the Park and Recreation department to replace wom and damaged components throughout the City. The increase will also be used to provide park ameninties and supplies for new bond project related developments. Park and Recreation currently maintains 393 parks totalling over 20,871 acres of developed and undeveloped park land, including over 158 miles of developed trails, six golf courses, four driving ranges, one skate park, over 268 athletic fields and four dog parks. Products provided under this master agreement include playground structures & parts, picnic tables, park benches, outdoor drinking fountains, outdoor grills and golf course supplies.

Please list any related briefings to a Council Committee or other board/ commission and associated date(s):

Park and Recreation Board April 16, 2020

Please list the funding breakdown by District, If applicable:

This supplemental Agreement No. 1 increase will allow for the continued purchase of park amenities, supplies and playground equipment parts for

FUNDING INFORMATION (Included in the agenda item and must be approved by Budget)

Check sources that apply:	X Operating	Revenue	Capital	Federal Grant	State Grant
Fund No./Unit/ Object /Fun		FY 2020	FY 2021	Future Years	TOTAL
0001/VARIOUS/2420/General Fund		\$ 105,176.31	\$ 105,176.31	\$	\$ 210,352.62
0001/VARIOUS/2590/General Fund	1101 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 - 1-4 -	\$ 105,000.00	\$ 105,000.00	\$	\$ 210,000.00
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TOTAL BY FISCAL YEAR		\$ 210,176.31	\$ 210,176.31	\$	\$ 420,352.62

The department concurs with the recommendation(s) and approves moving forward with the contracting process.

Name of Department: PARK AND RECREATION	
Jan 1	74/hoze
Director/Assistant Director of Department Signature	Date

OPS-15// Rev. 1 02/26/2020 2/28/2020 Page 2



2-28-20

Date

### DALLAS PARK AND RECREATION BOARD AGENDA INFORMATION SHEET

DATE: November 5, 2020

COUNCIL DISTRICT: All

**STAFF:** John Lawrence, (214) 670-4073

### SUBJECT

Authorize a three-year service price agreement for the maintenance, repair and restoration of multi-sport court surfaces with Hellas Construction Inc., lowest responsive and responsible bidder of three - Total award not to exceed \$916,369 – Financing: Current Funds (subject to annual appropriations).

### **BACKGROUND**

The purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

This service price agreement will allow for the maintenance, repair and restoration of approximately 412 outdoor multi-sport court surfaces throughout the City for the Park and Recreation Department. All work shall comply with the applicable standards for tennis, pickleball, and basketball courts surfacing as prescribed by ASTM (ASTM International), USTA (United States Tennis Association), USAPA (United States of America Pickleball Association), NCAA (National Collegiate Athletic Association) and the manufacturer's recommendations for application of court surfacing materials.

The Contractor will perform services on a pre-determined repair/maintenance schedule established by the City. Scope of services will include, but are not limited to, full court restoration, general maintenance (power washing), repairs, coating and line striping.

### MWBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$916,369.84	General Services	23.80%	74.60%	\$683,621.84
This contract exce	eds the M/WBE goal			

Authorize a three-year service price agreement for the maintenance, repair and restoration of multi-sport court surfaces with Hellas Construction, lowest responsive and responsible bidder of three – Total award not to exceed \$916,369 – Financing: Current Funds - Page 2

### **BID INFORMATION**

The following bids were received from solicitation number BY20-00013674 and were opened on July 31, 2020. This service price agreement is to be awarded by group to the lowest responsive and responsible bidder.

### \*Denotes successful bidder

<u>Bidder</u>	Address	<u>Amount</u>
*Hellas Construction, Inc.	12710 Research Blvd. Ste. 240 Austin, TX 78759	\$916,369.84
Jellison Inc. dba Jelco	11405 Conroy Lane Manchaca, TX 78652	\$1,740,859.60
Real Network Services, Inc.	5529 Redfield St. Dallas, TX 75235	\$13,452,301.60

### **OWNERS**

### Hellas Construction, Inc.

Reed Seaton, President Bob Allison, Vice President Dan Schlapkohl, Secretary Frank Petrini, Treasurer

### PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

On August 8, 2018, City Council authorized a three-year service price agreement for the maintenance, repair and restoration of multi-sport court surfaces with Hellas Construction, Inc. by Resolution No. 18-1048.

### FISCAL INFORMATION

\$916,369.84 - Financing: Current Funds (subject to annual appropriations)

Authorize a three-year service price agreement for the maintenance, repair and restoration of multi-sport court surfaces with Hellas Construction, lowest responsive and responsible bidder of three – Total award not to exceed \$916,369 – Financing: Current Funds - Page 3

### **COMMITTEE ACTION**

The Administration and Finance Committee is cancelled for November 5, 2020. Therefore, this item will be considered by the full Board.

This item has been tentatively scheduled for Council consideration on December 9, 2020. The Office of Procurement Services is coordinating the Council item on our behalf.

### **STAFF RECOMMENDATION**

Staff recommends approval of this service price agreement.

## BID Agenda Approval Cover Sheet

Project Meets BID Requirements	Total M/WBE	74.60%		
Prime:	BY20-00013674 Hellas Construction	1	Agenda Date: VS0000078437	12/9/2020
Project:	Sports Court Maintenance and Repair	ī	Review Date:	10/9/2020
lotal Local: Local	\$683,621.84	\$683,621.84 Total Non-Local:	\$232,747.96	
Sub Vendor# VS97127	Vendor Name 10-S Court Solutions	Cert. # WFWBC286440421	Dollar Amount Percent \$683,621.84	74.6011%
				%0000.0 0.0000.0 0.0000.0 0.000.0 0.000.0
<b>Total M/WBE</b> Non-M/WBE Total Local			<b>\$683,621.84</b> \$0.00 \$683,621.84	0.00% 0.00% 0.00% <b>74.6011%</b> 0.0000% 74.6011%
Non-Local Sub Vendor#	Vendor Name	Cert. #	Dollar Amount Percent	
				0.0000% 0.0000% 0.0000%
Total Non Local M/WBE			\$0.00	%0000°0 0.0000%
Total Non-Local			\$232,747.96 \$232,747.96	25.3989% 25.3989%
Total Action			\$916,369.80	100.000%



### CITY OF DALLAS Business Inclusion and Development Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. In consideration of this policy, the City of Dallas has adopted the Business Inclusion and Development Plan (BID Plan) for all City of Dallas contracts.

### M/WBE Participation Goals

The BID Plan establishes subcontracting goals and requirements for all prospective bidders to ensure a reasonable degree of M/WBE meaningful business inclusion and participation in City contracts. It is the goal of the City of Dallas that a certain percentage of work under each contract be executed by one or more M/WBEs. For the purpose of participation percentages, the City of Dallas does not include amounts paid to the prime by the sub contractor.

On May 14, 1997 the City Council adopted the following M/WBE participation goals without consideration for a specific ethnicity or gender (Resolution Number 97-1605):

		Other	Other	
Construction	Architectural & Engineering	<b>Professional</b>	Services	<u>Goods</u>
25.00%	25.66%	36.30%	23.80%	18.00%

The apparent low bidder/most advantageous proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include M/WBEs in subcontracting opportunities. The apparent low bidder/most advantageous proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from M/WBEs may be denied award of the contract by the City based on the contractor's failure to be a "responsive" or "responsible" bidder.

By signing below, I agree to provide the City of Dallas, Business Development & Procurement Services department with a completed copy of all required forms provided within the Business Inclusion and Development document package. I understand that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents within five (5) business days after notification, my bid may be deemed "non-responsive" and I may be denied award of the contract.

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

	Bid Number:	BY20-00013674	Company Name:	Hellas Construction	
	Frank Petrini			10/08/2020	
7.55	Typed or Printed	Name of Certifying Official of C	ompany	Date	
		1		Chief Operating Officer	
	Signature of Cor	lifying Official of Company	:	Title	



### CITY OF DALLAS ETHNIC WORKFORCE COMPOSITION REPORT

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key)

~ ~ ~							
Company name:	Hella	ıs (	Constr	ucti	on		
Address:	1271	0 F	Resea	rch	Blvd Su	ite 240, Austin TX 78759	
Bid #:	BY20	0-0	00136	74			
Telephone Number:	512	-	250	*	2910	Ext.	
Email Address:	jadar	ns(	@hella	sco	nstructi	on.com	

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification	Total No. Employees		White		В	lack	His	panic	0	ther
New York and the State of the S	Male	Female	M	F	M	F	M	F	М	F
Administrative/ Managerial	8	3	6	2	0	0	2	1	0	0
Professional	46	16	2	8	2	1	18	7	3	1
Technical	11	0	2	0	0	0	8	0	1	0
Office/Clerical	34	28	9	12	3	0	18	14	2	2
Skilled	191	5	20	3	4	0	166	2	1	0
Semiskilled	1	0	0	0	0	0	1	0	0	0
Unskilled	339	13	32	7	13	3	293	3	1	0
Seasonal	0	0	0	0	0	0	0	0	0	0
Totals:	630	65	71	32	22	4	506	27	8	3
# of employees living in Dallas:	212	1	15	1	4	0	191	0	2	0
Total % of employees	living in D	allas	30%	1				.l	-	

Seele Allanos	VP Estimating
Officer's Signature	Title
Jack Adams	10/08/2020
Typed or Printed Name	Date



### SCHEDULE OF WORK AND ACTUAL PAYMENT FORM CONTRACTOR'S AFFIDAVIT CITY OF DALLAS

Project Name: Sports Court Maintenance & Repairs

Instructions:

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2:

City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhalt.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; MAWBE Certifrication Number (if applicable).

Column 5: List ethnicity of firm(s) owner as B-African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE. Column 4: List firm(s); contact name; address; telephone number,

Bid/Contract #: BY20-00013674

Column 6: Indicate firm's location as L=local (within Dallas county limits);
N=Non-local (Outside Dallas county limits).
Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount. Column 9: Indicate total payments to date. Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	7 2:	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Ξ	[2]	[6]	[4]	[2]	z <u>©</u>	E	[8]	6	[10]
Surfacing	VS0000078437	US0000078437 Hellas Construction, Inc. (512) 250-2910	Billy Salas 12710 Research Blvd. Suite 240, Austin TX 78759 (512) 250-2910	NON	-1	3 232,747.96	25.40%		
Notes:									
Surfacing	VS97127	10-S Court Solutions	Alexandra Webb 17776 Preston Rd. Dallas, TX 75252 (773) 598-5980	8	Z	5 683,621.84	74.60%		
Nofes:					1				
							0.00%		
Notes:									
							%00.0		
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							0.00%		

Note: Totals and Percentages will automatically calculate.]   Amprint: 6, 416, 26, 87   410, 60, 60, 60, 60, 60, 60, 60, 60, 60, 6	Vion in addition	Vendor Number Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of L Firm or	Value of Work (\$)	Percent (%)	Payments to Date Payment this	Payment this
[Note: Totals and Percentages will automatically calculate.]	Notes:			z				(9)
[Note: Totals and Percentages will automatically calculate.]								
[Note: Totals and Percentages will automatically calculate.]	Notes:					0.00%		
[Note: Totals and Percentages will automatically calculate.]								
[Note: Totals and Percentages will automatically calculate.]						0.00%		
[Note: Totals and Percentages will automatically calculate.]  Total Bid Amount: 6 at 8 ag 8 and	VOICES.							
[Note: Totals and Percentages will automatically calculate.]  Total Bid Amount: 6 948 889 80						0.00%		
[Note: Totals and Percentages will automatically calculate.]  Total Bid Amount: 6 948 889 80	voices.							
[Note: Totals and Percentages will automatically calculate.]  Total Bid Amount: 6 948 889 80						/9000		
[Note: Totals and Percentages will automatically calculate.]  Total Bid Amount: 6 948 869 80	Notes:					0.00.0		
[Note: Totals and Percentages will automatically calculate.]  Amount: 6 948 869 80								
Total Bid	Notes:					%00.0		
Total Bid								
			[Note: Totals and Percentages will automatically calculate.]		S 916 369 80	400 000	٠	

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:		Title: Chief Operating Officer
Printed Name:	Frank Petrini	Date: October 8, 2020
Company Name:	Hellas Construction	



Date

Date

### CITY OF DALLAS SUBCONTRACTOR INTENT FORM

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

TO: City of Dallas DATE: 10/07/2020
Business Development & Procurement Services
Project Name: Sports Court Maintenance & Repair Bid # BY20-00013674
10-S Court Solutions will provide the following
MAYBE Subcontractor on the project
good(s)/service(s): Surfacing
to Hellas Construction
Prime Contractor on the project
MWBE subcontractor is currently certified by the following agency: WBENC
MWBE Certification Number:#2005128644
Certification must be kept current / valid for the entire duration of this contract. Failure to comply with this provision could be subject to removal from contract.
adajta to tumora, man adinada
For the purpose of M/WBE subcontracting participation, the City of Dalias does not include amounts paid to
the prime by the sub-contractor.
Total Contract Amount for prime \$916,369.80NCTRCA
DFWMSDC
MWBE/DBE Sub Participation Amount \$683,621.84 74.60% WBCSW
The undersigned intends to enter into a formal agreement with the subcontractor listed, conditioned upon being awarded the City of Dalias contract. The undersigned understands that, for the purpose of MWBE subcontracting participation, any amounts paid to the prime from the sub-contractor should not be included in the above listed participation amount. Finally, before any subcontractor changes are made, the prime contractor must submit to the Business inclusion and Development Group for approval, a Change of MWBE subcontractor/supplier form prior to any changes. Failure to comply with these provisions could result in termination of the contract, sanctions against the prime contractor, and/or ineligibility for future City contracts.
fach flower aly Nylus
Officer's Signature (Prime Contractor) Officer's Signature (M/WBE/DBE Subcontractor)
Jack Adams, Hellas Construction Alexandra N. Webb, 10-S Court Solutions
Printed Name (Prime Contractor) Printed Name (MWBE/DBE Subcontractor)
Filling tratto (1 1400 Aguirral)
ND 5 (1 - 1)
VP Estimating Owner Title (Prime Contractor) Title (MWBE/DBE Subcontractor)
The (Filth Condent) The (mryaderobe orogoniana)
10/08/2020

WORKEN SELSIOESS FUTERPRISE RAY NORTH LOUGH AND

JOHN TOACET SUCCEED TOGETHER

hereby grants

# national Women's Business Enterprise Certification

2

# Sport Surface Pros LLC DBA 10S Court Solutions

This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein. who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).

Certification Granted: April 30, 2016 Expiration Date: April 30, 2021 WBENC National Certification Number: 2005128644

WBENC National WBE Certification was processed and validated by Women's Busines? Development Center - Midwest, a WBENC Regional Partner Organization.



Authorized by Emilia DiMento, President & C.E.O. Women's Business Development Center - Midwest

ISISC, 72141303, 72153108 JCS: 237-990, 238990











### OFFICE OF PROCUREMENT SERVICES DEPARTMENTAL CONCURRENCE FORM

Completed Form Due By: Friday, August 28, 2020 (Late forms may delay a council award)

### **OPS INFORMATION**

Date: 8/11/2020	Solicitation No.:	Buyer: Emily Grosse	BID Admin: Robert Hall
Solicitation Nan	ne: Sports Court Maintenance and	Repair	
Procurement Mo	ethod: Request for Bids (IDIQ)		
Anticipated Cou	ncil Date: 10/28/2020	BID Category: Other Services	

No.	Supplier Name	Contact Name	Supplier Email	Supplier Phone
1.	Hellas Construction	Caleb Marlar	cmarlar@hellasconstruction.com	512-250-2910
2.				
3.				
4.				
5.				

### **DEPARTMENTAL AWARD BREAKDOWN**

		Supp	olier No. <i>(from ta</i>	ble above)		
Dept.	1.	2.	3.	4.	5.	Award Distribution
PKR	\$916,369.84	\$	\$	\$	\$	\$916,369.84
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Sub-total	\$	\$	\$	\$	\$	\$
	ward Amount for	Supplemental Ag	reement/Increase/	Renewal Option		\$
TOTAL						\$916,369.84

### **JUSTIFICATION**

Please justify the agenda item considering the COVID-19 pandemic. Describe the impact, if the agenda item were delayed or cancelled.

This service is essential to ensure safety for all who utilize the City of Dallas Park and Recreation Department multi-sport court surfaces and to remain in compliance with the applicable standards for tennis, pickle ball, and basketball court surfacing as prescribed by ASTM (ASTM International), USTA (United States Tennis Association), USAPA (United States of America Pickleball Association), NCAA (National Collegiate Athletic Association) and the manufacturer's recommendations for application of court surfacing materials.

OPS-15 Rev. 3 05/15/2020 8/12/2020 Page 1

### DEPARTMENT INFORMATION

DEPARTMENT INFORMATION					
Please describe why this goods/ services acquisition is necessary for your department's operations (OPS will use this description in the Council agenda background):					
This Mester Agreement will be for the maintenance, repair, line striping and surface coating of multi-sport court surfaces located throughout the City or Dailas Perk and Recreation Department. This service will ensure safety for all recreation multi-sport court surfaces and shall comply with the applicable standards for tennis, pickle ball, and basketball court surfacing as prescribed by ASTM (ASTM International), USTA (United States Tennis Association), USAPA (United States of America Pickleball Association), NCAA (National Collegiate Athletic Association) and the manufacturer's recommendations for application of court surfacing materials.					
Please list any related briefings to a Council Committee or other board/ commission and associated date(s):					
Park Board Date September 17, 2020					
Please list the funding breakdown by District, if applicable:					

FUNDING INFORMATION (Included in the agenda item and must be approved by Budget) (When using COVID-19 funding, please note the funds are only available through 12/30/2020)

Check sources that apply: X Ope	rating	Revenue	Capital	Federal Grant	State Grant
Fund No./Unit/ Object /Fund Name		FY 2020	FY 2021	Future Years	TOTAL
0001/Various/3210/Ganeral Fund		\$ 16,369,84	\$ 300.000	\$ 600.000	\$ 916.369.84
		\$	\$	\$	\$
	1	\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
TOTAL BY FISCAL YEAR		\$ 16.369.84	\$ 300,000	\$ 600.000	\$ 916.369.84

### The department concurs with the recommendation(s) and approves moving forward with the contracting process.

Name of Department:		
John Lawrence John Lawrence (Aug 12, 2020 13:55 CDT)	Aug 12, 2020	
Director/Assistant Director of Department Signature	Date	
gue 'z	Aug 12, 2020	
Office of Budget Analyst Signature	Date	

### DALLAS PARK AND RECREATION BOARD AGENDA INFORMATION SHEET

DATE: November 5, 2020

COUNCIL DISTRICT: All

**STAFF:** Renee' Johnson (214) 670-8871

### **SUBJECT**

Authorize a three-year service price agreement to provide turf grading, drainage and irrigation installation services for athletic fields located throughout the City with C. Green Scaping, LP., lowest responsive and responsible bidder of three - Total award not to exceed \$1,718,042 – Financing: Current Funds (subject to annual appropriations)

### **BACKGROUND**

The purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

The Park and Recreation Department has over 200 adult and youth athletic fields for football, soccer, softball, baseball, rugby and cricket. This service price agreement will be used to provide turf grading, drainage and irrigation installation services for the various athletic fields located throughout the City. These services will ensure the effective management of the athletic fields, decreasing wait times after rain events and increasing playability of the fields during scheduled usage.

The Contractor will perform services on a pre-determined repair/maintenance schedule established by the City. Scope of services will include turf grading, turf drainage, rock excavation and irrigation installation.

### **MWBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	Category	M/WBE	M/WBE %	M/WBE \$
		Goal		
\$1,718,042.50	General Services	23.80%	91.83%	\$1,577,742.50
This contract exce	eds the M/WBE goal.	**		· · · · · · · · · · · · · · · · · · ·

Authorize a three-year service price agreement to provide turf grading, drainage and irrigation installation services for athletic fields with C. Green Scaping, LP., lowest responsive and responsible bidder of three – Total award not to exceed \$1,718,042 – Financing: Current Funds - Page 2

### **BID INFORMATION**

The following bids were received from solicitation number BY20-00012234 and were opened on May 1, 2020. This service price agreement is to be awarded by group to the lowest responsive and responsible bidder.

<sup>\*</sup>Denotes successful bidder

<u>Bidder</u>	Address	<u>Amount</u>
*C. Green Scaping, LP.	2401 Handley Ederville Rd. Fort Worth, TX 76118	\$1,718,042.50
Sports Field Holdings dba Sports Field Solutions	5146 Gebron Dr. Fort Worth, TX 76126	\$2,917,964.00
Landscapes Unlimited, LLC.	303 N. Pinkerton St. Athens, TX 75751	\$3,301,957.20

### **OWNERS**

### C. Green Scaping, LP.

Cathleen Ruiz, President Curtis J. Green, Vice President

### PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

This item has no prior action.

### FISCAL INFORMATION

\$1,718,042.50 - Financing: Current Funds (subject to annual appropriations)

### **COMMITTEE ACTION**

The Administration and Finance Committee is cancelled for November 5, 2020. Therefore, this item will be considered by the full Park and Recreation Board.

This item has been tentatively scheduled for Council consideration on December 9, 2020. The Office of Procurement Services is coordinating the Council item on our behalf.

Authorize a three-year service price agreement to provide turf grading, drainage and irrigation installation services for athletic fields with C. Green Scaping, LP., lowest responsive and responsible bidder of three – Total award not to exceed \$1,718,042 – Financing: Current Funds - Page 3

### **STAFF RECOMMENDATION**

Staff recommends approval of this service price agreement.

## BID Agenda Approval Cover Sheet

	11/11/2020	Percent 25.9132% 0.0000% 0.0000% 0.0000% 0.0000% 0.000 0.000% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00% 0.00%	0.00% <b>25.9132%</b> 8.1663% 34.0795%	Percent 65.9205% 0.0000% 0.0000%	0.0000% <b>65.9205%</b> 0.0000% 65.9205%	100.000%
	Agenda Date: Prime Vendor #: 51 Review Date: \$1,132,542.20	Dollar Amount Pe \$445,200.00	<b>\$445,200.00</b> \$140,300.00 \$585,500.00	Dollar Amount Pe \$1,132,542.50	<b>\$1,132,542.50</b> \$1,132,542.50	\$1,718,042.50
91.83%	BY20-00012234 C. Green Scaping, LP Turf Grading, Drainage, and Irrigation Installation Services \$585,500.00 Total Non-Local:	Cert. # HFDFW017740621		Cert. # HFDB88835N1120		
Total M/WBE	BY20-00012234 C. Green Scaping, LP Turf Grading, Drainage, and	Vendor Name Blue Sky Sod Fam, LLC		Vendor Name C. Green Scaping, LP		
Project Meets BID Requirements	Prime: Project: <b>Total Local:</b> Local	Sub Vendor # VS50791	Total M/WBE Non-M/WBE Total Local Non-Local	Sub Vendor# 514347	Total Non Local M/WBE Non-M/WBE Total Non-Local	Total Action



### CITY OF DALLAS Business Inclusion and Development Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. In consideration of this policy, the City of Dallas has adopted the Business Inclusion and Development Plan (BID Plan) for all City of Dallas contracts.

### M/WBE Participation Goals

The BID Plan establishes subcontracting goals and requirements for all prospective bidders to ensure a reasonable degree of M/WBE meaningful business inclusion and participation in City contracts. It is the goal of the City of Dallas that a certain percentage of work under each contract be executed by one or more M/WBEs. For the purpose of participation percentages, the City of Dallas does not include amounts paid to the prime by the sub contractor.

On May 14, 1997 the City Council adopted the following M/WBE participation goals without consideration for a specific ethnicity or gender (Resolution Number 97-1605):

		Other	Other	
Construction	Architectural & Engineering	<b>Professional</b>	Services	Goods
25.00%	25.66%	36.30%	23.80%	18.00%

The apparent low bidder/most advantageous proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include M/WBEs in subcontracting opportunities. The apparent low bidder/most advantageous proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from M/WBEs may be denied award of the contract by the City based on the contractor's failure to be a "responsive" or "responsible" bidder.

By signing below, I agree to provide the City of Dallas, Business Development & Procurement Services department with a completed copy of all required forms provided within the Business Inclusion and Development document package. I understand that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents within five (5) business days after notification, my bid may be deemed "non-responsive" and I may be denied award of the contract.

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Bid Number:	BY20-00012234	Company Name:	C. Green Scaping, LP	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Curtis J. Green			10/9/2020	
Typed or Printer	Name of Certifying Official of	Company	Date	
		<u></u>	Vice President	
Signature of Cer	tifying Official of Company		Title	



### CITY OF DALLAS ETHNIC WORKFORCE COMPOSITION REPORT

	e: Please use the Tab button,	, mouse or arrows to mo	ve from one section to the next.	Please DO NOT use the "Enter"
key.)				

Email Address:	cgreen@greenscaping.com
Telephone Number:	817 - 577 - 9299 Ext.
Bid #:	BY20-00012234 - Turf Grading, Drainage, & Irrigation Install Services
Address:	2401 Handley Ederville Rd., Ft. Worth, TX 76118
Company name:	C. Green Scaping, LP
key.)	

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification		al No. loyees	W	hite	Bla	ack	His	panic	Ot	her
	Male	Female	М	F	M	F	M	F	M	F
					S II 3	- May	1 6 1	1000年7月	4 14	
Administrative/ Managerial	1	1	1	1						
Professional		2		1				1		
Technical										
Office/Clerical		2		2						
Skilled	7		5				2			
Semiskilled	16		6				10			
Unskilled										
Seasonal										
Totals:	24	5	12	4			12	1		
# of employees living in Dallas:	5	0								
Total % of employees	living in D	allas	17%							

	Vice President
Officer's Signature	Title
Curtis J. Green	10/12/2020
Typed or Printed Name	Date



### SCHEDULE OF WORK AND ACTUAL PAYMENT FORM CONTRACTOR'S AFFIDAVIT CITY OF DALLAS

Project Name: Turf Grading, Drainage and Irrigation Installation Services

Bid/Contract #: BY20-00012234

Instructions:

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; MWBE Certification Number (if applicable). Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; H=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.

Column 6: Indicate firm's location as L=local (within Dallas county fimits); N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount. Column 9: Indicate total payments to date. Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	City of Dallas Name of Firm & M/WBE	Name of Firm & M/WBE Contact Name Address, City, State, Certification (if	Type of I	2.	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
	[2]		[4]		20	Ш	[8]	[9]	[10]
General Construction, Field Work	514347	aping, A # V1120	Stacy Geigenmiller, 2401 Handley Ederville Rd., Ft. Worth, TX 76118, 817-577-9299	WH	Z	\$ 1,132,542.50	65.92%		
Notes:									
Herbicide treatment, Import material, fine		Blue Skv Sod Fam.							
grading, vegetation, sod	LLC; NM8 VS0000050791 DL01774	SDC#	Alex Garza, 621 Wolf Springs Rd., Ferris, TX; 972-544-2468	I	- 8	445,200.00	25.91%		
Notes:									
Longhorn			Rick Bane, PO Box 59929, Dallas, T X 75229, 214-882-						
Supplies		Longhorn, Inc.	8741	Non	\$	140,300.00	8.17%		
Notes:									
							%00.0		
Notes:					-				
					$\dashv$		0.00%		
Notes:									
							%00'0		
Notes:									

Type of Work	City of Dallas Vendor Number	City of Dallas Name of Firm & M/WBE Vendor Number Certification (If	City of Dallas Name of Firm & M/WBE Contact Name Address, City, State, fendor Number Certification (If Zip & Tel. Number Application (If	Type of 1 Firm o	L Value of Work (\$)	Percent (%)	Payments to Date	Payment this
					N			reflog (\$)
Notes:						%00'0		
Notes:						0.00%		
Notes:						0.00%		
Notes:						0.00%		
Notes:						%00.0		
Notes:						0.00%		
Notes:						0.00%		
						2000		
Notes:						0.00%		
				F		70000		
Notes:						0.00%		
	[Not	e: Totals and Percent	[Note: Totals and Percentages will automatically calculate.]		Total Bid Amount: \$ 1,718,042.50	100.00%	w	49
					The state of the s			

documented The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas the Prime

C. Green Scaping, LP

Company Name:



### CITY OF DALLAS SUBCONTRACTOR INTENT FORM

(Note: Please use the Tab button, mouse or arrows TO: City of Dallas		o the next. Please DO NOT use the "Enter" key.) ATE: 10/8/2020
Business Development & Procurement S	ervices	
Project Name: Turf Grading, Drainage, a Installation Services	and Irrigation	Bid # BY20-00012234
Blue Sky Sod F	arm, LLC	will provide the following
M/WBE Subcontractor		
good(s)/service(s): Applying herbicide tre	atment, importing ar	d hauling materials, fine grading,
furnish and install sod		
to C. Green Scaping Prime Contractor on the p		•
MWBE subcontractor is currently certified by the	e following agency:	NMSDC
M/WBE Certification Number: # DL01774		
Certification must be kept current / valid for the entire c subject to removal from contract.	duration of this contract. Fair	lure to comply with this provision could be
For the purpose of M/WBE subcontracting p the prime by the sub-contractor.	articipation, the City of	Dallas does not include amounts paid to
Total Contract Amount for prime \$1,71	8,042.50	X DFWMSDC
MWBE/DBE Sub Participation Amount _\$ 445,	,200.00	25.91% WBCSW
The undersigned Intends to enter into a formal awarded the City of Dallas contract. The under participation, any amounts paid to the prime fr participation amount. Finally, before any subcoor Business Inclusion and Development Group for any changes. Failure to comply with these provides prime contractor, and/or ineligibility for future.	rsigned understands that, rom the sub contractor s ntractor changes are mad approval, a Change of N visions could result in ter	for the purpose of M/WBE subcontracting should not be included in the above listed the the prime contractor must submit to the M/WBE subcontractor/supplier form prior to
Officer's Signature (Prime Contractor)	Officer's Sig	nature (M/WRE/DRE Subcontractor)
Stacy Geigenmiller	Alex Gar	
Printed Name (Prime Contractor)	Printed Nan	ne (M/WBE/DBE Subcontractor)
Manager	General	Manager E/DBE Subcontractor)
Title (Prime Contractor)	•	
10/9/2020 Date	10/9/202 Date	0
Please select or list all Chambers or Advocacy groups you	are a member of:	actors Association

### **Vendor Profile: Certifications**

General Public Profile Users | Commodity Codes | Contacts & Owners | Comments | Certifications | Contracts | Site Visits | Reports

Blue Sky Sod Farm, LLC

System Vendor Number: 20115866

New Record

Current (	Certificatio	ns			
Туре	Action	Effective	Renewal	Organization	Actions
MBE	New	6/30/2020	6/30/2021	Dallas/Fort Worth Minority Supplier Development Council	View (i)

**Customer Support** 

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### OFFICE OF PROCUREMENT SERVICES DEPARTMENTAL CONCURRENCE FORM

Completed Form Due By: Friday, September 11, 2020 (Late forms may delay a council award)

### **OPS INFORMATION**

Date: 9/1/2020	Solicitation No.: BY20-00012234	Buyer: Emily Grosse	BID Admin: Robert Hall
Solicitation Name: Turf Grading, Drainage, and Irrigation Installation Services			
Procurement Method: Request for Bids (IDIQ)			
Anticipated Council Date: 11/11/2020 BID Category: Other Services			

No.	Supplier Name	Contact Name	Supplier Email	Supplier Phone
1,	C. Green Scaping, LP	Stacy Geigenmiller	sgeigenmiller@greenscaping.com	817-577-9299
2.				
3.				
4.				
5.				

### **DEPARTMENTAL AWARD BREAKDOWN**

		Sup	plier No. <i>(from ta</i>	ble above)		
Dept.	1.	2.	3.	4.	5.	Award Distribution
PKR	\$1,718,042.50	\$	\$	\$	\$	\$1,718,042.50
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Select	\$	\$	\$	\$	\$	\$
Sub-total	\$	\$	\$	\$	\$	\$
	ward Amount for	Supplemental Ag	reement/Increase/	Renewal Option		\$
TOTAL						\$1,718,042.50

### JUSTIFICATION

			UUUTII IUATIK	<u> </u>		
	tify the agenda iter	m considering th	e COVID-19 pand	emic. Describe	he impact, if the age	nda item
		antial to assisting the P	ark and Recreation dep	artment in its athletic	Telds and golf course conditi	o n
monitoring, p	predictive, and preventa	tive maintenance prog	rams as it relates to effe	ective turf field manag	e mentt,	

### **DEPARTMENT INFORMATION**

DEPARTMENT INFORMATION
Please describe why this goods/ services acquisition is necessary for your department's operations (OPS will use this description in the Council agenda background):
The Park and Recreation department has over 200 adult and youth athletic fields including athletic fields for football, soccer, softball, baseball, Rugby and Cricket. This service price agreement will be used to provide turf grading, drainage and irrigation installation services for the various athletic fields located throughout the City. Theses services will ensure the effective management of the athletic fields decreasing walt times after rain avents and increasing playability of the fields during scheuled usage. The Contractor will perform services on a pre-determined repair maintenance schedule established by the City. Scope of services will include turf grading, turf drainage, rock excavation and irrigation installation.
Please list any related briefings to a Council Committee or other board/ commission and associated date(s):
Park and Recreation Board November 5, 2020
Please list the funding breakdown by District, if applicable:

FUNDING INFORMATION (Included in the agenda item and must be approved by Budget) (When using COVID-19 funding, please note the funds are only available through 12/30/2020)

Check sources that apply:	Revenue	Capital	Federal Grant	State Grant
Fund No./Unit/ Object /Fund Name	FY 2021	FY 2022	Future Years	TOTAL
0001/Various/3210/General Fund	\$ 18.042.50	\$ 700.000.00	\$ 1.000.000.00	\$ 1,718.042.5C
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
TOTAL BY FISCAL YEAR	<b>\$</b> 18.042.50	\$ 700,000.00	\$ 1.000.000.00	\$ 1.718.042.50

The department concurs with the recommendation(s) and approves moving forward with the contracting process.

e of Department:	
John Lawrence John Lawrence (Sup. 9, 2020-10MB COT)	Sep 9, 2020
Director/Assistant Director of Department Signature	Date
gue zi	Sep 9, 2020
Office of Budget Analyst Signature	Date

### DALLAS PARK AND RECREATION BOARD AGENDA SHEET

DATE: November 5, 2020

COUNCIL DISTRICT: 12

**STAFF:** Leong Lim, (214) 670-7753

### SUBJECT

Authorize a Lease Agreement with JB & C Investments, Inc. for a term of 364 days for tenant subleasing, operating, and maintaining an office and warehouse facility located at 17800 and 17812 Dickerson Street — Estimated Annual Net Revenue: Capital Gifts Donation & Development Fund \$400,000.00

### **BACKGROUND**

This action is for the Park and Recreation Board to authorize a lease agreement with JB & C Investments, Inc. (Lessee) for a term of 364 days. The terms of the lease are:

- The lease term is for three hundred sixty-four (364) days monthly starting on December 1, 2020 and ending on November 30, 2021. The Park and Recreation Board has the absolute right to terminate the lease agreement at any time for any reason.
- 2) Lessee is permitted to sublease space in the facility, consisting of two buildings totaling approximately 65,460 square feet of space located at 17800 and 17812 Dickerson Street. Lessee shall be responsible for operations and maintenance of the facility including all utility and communications costs and services.
- 3) The monthly rental amount shall be 90% of gross receipts less a monthly operating expense allowance of \$7,470.00. The due date shall be the last day of each monthly period.
- 4) Lessee shall carry insurance as required by the City as is standard for such lease agreements. Furthermore, late payment fees, accounting procedures and record keeping and reporting, conditions of termination, and other conditions of Lessee shall be as is required, standard, and customary for such lease agreements with the City.

In 2009, the Park and Recreation Department acquired property located at 17800 and 17812 Dickerson Street, an office and warehouse facility totaling approximately 0.27 acres, from The Trust for Public Land for creating a trailhead for the future Cotton Belt Trail. After acquisition the City leased the property to the prior owner (Lessee) subject to the lessee subleasing, operating, and maintaining the property under similar terms to those stated above. That is, the City would retain a percentage of gross receipts less a monthly operating expense allowance for the lessee. The City leased the property on a

Authorize a Lease Agreement with JB & C Investments, Inc. for a term of 364 days for tenant subleasing, operating, and maintaining an office and warehouse facility located at 17800 and 17812 Dickerson Street — Estimated Annual Net Revenue: Capital Gifts Donation & Development Fund \$400,000.00 — Page 2

month-to-month basis with annual renewals of the lease agreement. The current lease agreement expires on April 30, 2020.

Since acquisition, the City's Department of Sustainable Development and Construction, Real Estate Division has been managing this lease. However, the Real Estate Division is no longer managing long term month-to-month leases and management of the property will become the responsibility of the Park and Recreation Department.

In order to renew the current lease under similar terms and to provide for the time needed to present the Park and Recreation Board and City Council with a longer-term option for the use or disposition of the property, the Park and Recreation Board, under the City Charter, Chapter XVII, Sec 4 (c) (12), can enter into leases of under one year.

### PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior actions.

### FISCAL INFORMATION

Estimated Annual Net Revenue: Capital Gifts Donation & Development Fund \$400,000.00

### **COMMITTEE ACTION**

The Planning and Design Committee will consider this item on November 5, 2020. This item will be considered by the full Park and Recreation Board on the same day.

This item does not require City Council action.

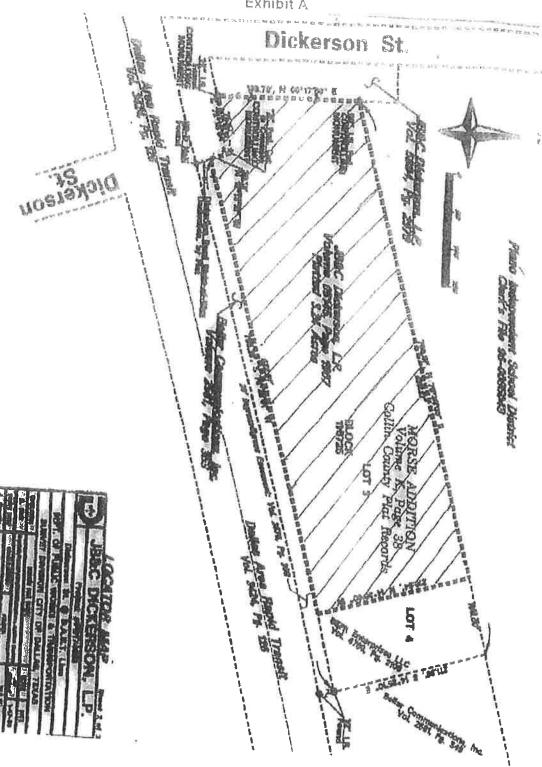
### STAFF RECOMMENDATION

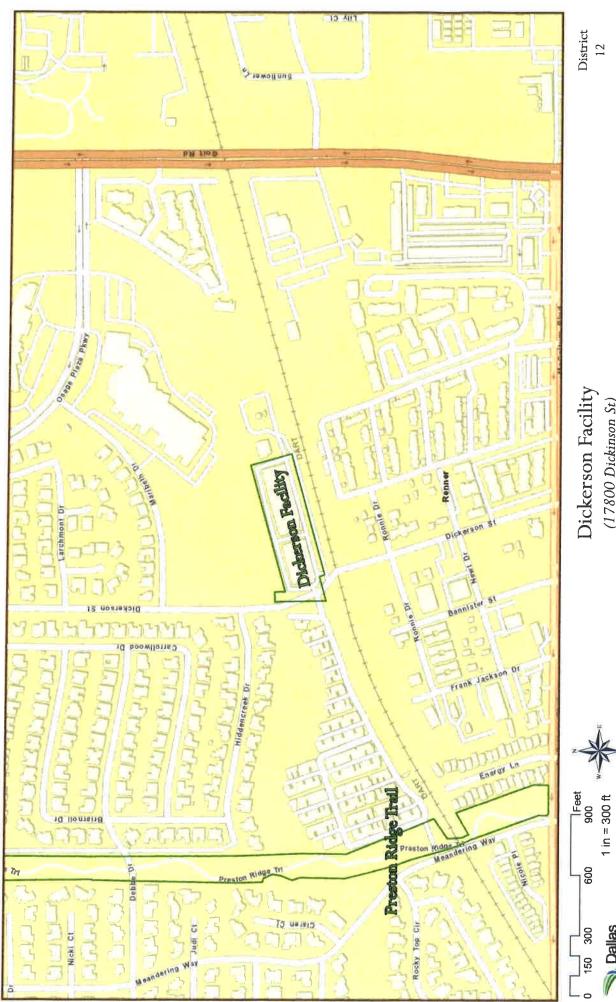
Staff recommends approval of this lease agreement.

### **ATTACHMENTS**

Map Exhibit

### Exhibit A





(17800 Dickinson St)

Dallas '' Berreation

### DALLAS PARK AND RECREATION BOARD AGENDA INFORMATION SHEET

**DATE:** November 5, 2020

COUNCIL DISTRICT(S): 9,13

**STAFF:** Leong Lim, (214) 670-7753

### SUBJECT

Authorize (1) a Construction and Maintenance Agreement with Vickery Midtown Management Corporation for the construction and maintenance of lighting improvements, lighting utility costs, and enhanced maintenance on the SoPac Trail located from East Northwest Highway in the south to approximately 600 feet north of Greenville Avenue in the north; (2) the establishment of appropriations in an amount not to exceed \$122,254.00 in the Capital Gifts, Donation and Development Fund; (3) the receipt and deposit of funds in an amount not to exceed \$122,254.00 in the Capital Gifts, Donation and Development Fund; and (4) execution of the agreement and all terms, conditions, and documents required by the agreement – Not to exceed \$122,254.00 - Financing: Vickery Meadows Public Improvement District Funds

### **BACKGROUND**

This action will authorize 1) a construction and maintenance agreement with Vickery Midtown Management Corporation (VMMC) for the construction and maintenance of the SoPac Trail Lighting Project and, 2) acceptance of \$122,254.00, which is approximately 25 percent of the anticipated cost of the trail lighting project. The Vickery Meadows Public Improvement District (District) designated VMMC as the manager of the District. The general area of the agreement is the SoPac Trail corridor from East Northwest Highway in the south to approximately 600 feet north of Greenville Avenue in the north.

The SoPac Trail was constructed by Dallas County in collaboration with the City and completed in July 2018. At the time of construction funding was not available for lighting the trail; however, in anticipation of future lighting, light pedestals and conduit had been constructed. The following year VMMC contracted with Halff Associates. Inc. to develop construction drawings for the installation of trail lighting on a portion of the SoPac Trail. The City subsequently submitted VMMC's construction plans to METCO Engineering, Inc. (METCO) for pricing under an existing Job Order Contract (JOC). METCO provided a total lighting project cost of \$489,017.00 which included the installation of 170 sixteenfoot light poles, light luminaires, flood lighting, and related materials, labor, permits, etc. Approximately 25 percent of the total project cost, \$122,254.00 will be provided by VMMC and approximately \$370,000.00 in Equity Revitalization Funds from Council District 13. VMMC will also provide funding for annual lighting utility costs as well as provide other maintenance and future improvements on the trail.

Authorize (1) a Construction and Maintenance Agreement with Vickery Midtown Management Corporation for the construction and maintenance of lighting improvements, lighting utility costs, and enhanced maintenance on the SoPac Trail located from East Northwest Highway in the south to approximately 600 feet north of Greenville Avenue in the north; (2) the establishment of appropriations in an amount not to exceed \$122,254.00 in the Capital Gifts, Donation and Development Fund; (3) the receipt and deposit of funds in an amount not to exceed \$122,254.00 the Capital Gifts, Donation and Development Fund; and (4) execution of the agreement and all terms, conditions, and documents required by the agreement – Not to exceed \$122,254.00 - Financing: Vickery Meadows Public Improvement District Funds – Page 2

### **BACKGROUND** (continued)

The agreement will be subject to the following terms:

- The term shall commence upon execution of the agreement and terminate on December 31, 2022. The District's City Council approved Service Plan is scheduled for renewal at the end of 2022 upon which time it may enter into new agreements. After renewal of the PID VMMC intends to execute a subsequent agreement for the same or similar terms, that is, maintenance and improvement of the SoPac Trail.
- 2. VMMC will provide enhanced maintenance which may include mowing, trimming, litter removal, enhanced horticulture, graffiti abatement, and general repair and upkeep.
- 3. VMMC shall be financially responsible for the utility costs for the trail lighting and enhanced services or improvements as VMMC provides.
- 4. VMMC may provide capital improvements to the trail corridor subject to written approval from the Director of Park and Recreation (Director).
- 5. VMMC shall be responsible for scheduling its own events on the trail corridor and shall develop and provide an event policy for the Director's approval. In scheduling special events VMMC shall be responsible for securing reservations, permits, and payment of any fees for such events.
- 6. Either party may terminate the agreement without cause with ninety days notice. The Director may suspend or terminate the agreement with ten days notice should it find that the public interest, safety, health, comfort and/or welfare require such action.
- 7. The trail corridor is owned by Dallas Area Rapid Transit over which the City has a trail easement. The agreement is subject to the terms of the City's easement.

### PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

### FISCAL INFORMATION

Fund	FY 2021	FY 2022	Future Years
Vickery Meadows Public	\$122,254.00	\$0.00	\$0.00
Improvement District Funds			

Future operating and maintenance cost estimate is \$XXX per year.

Authorize (1) a Construction and Maintenance Agreement with Vickery Midtown Management Corporation for the construction and maintenance of lighting improvements, lighting utility costs, and enhanced maintenance on the SoPac Trail located from East Northwest Highway in the south to approximately 600 feet north of Greenville Avenue in the north; (2) the establishment of appropriations in an amount not to exceed \$122,254.00 in the Capital Gifts, Donation and Development Fund; (3) the receipt and deposit of funds in an amount not to exceed \$122,254.00 the Capital Gifts, Donation and Development Fund; and (4) execution of the agreement and all terms, conditions, and documents required by the agreement – Not to exceed \$122,254.00 - Financing: Vickery Meadows Public Improvement District Funds – Page 3

### **COMMITTEE ACTION**

The Planning and Design Committee will review this item on November 5, 2020 and will provide a recommendation to the full Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on December 9, 2020.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **ATTACHMENTS**

Maps Exhibits

SoPac Trail

Exhibit A Vickery Midtown Management Corporation Agreement

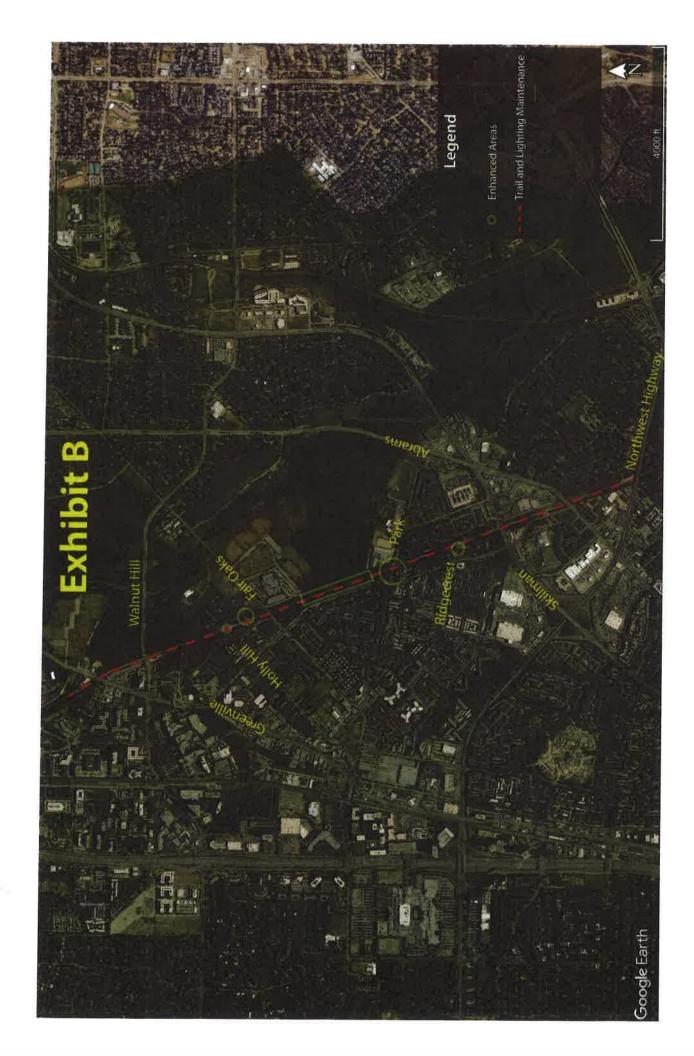




3,000

750 1,500 1 in = 1,500 ft





### DALLAS PARK AND RECREATION BOARD AGENDA INFORMATION SHEET

DATE: November 5, 2020

COUNCIL DISTRICT: 8

**STAFF:** Trent Williams, (214) 670-1807

### **SUBJECT**

Authorize a building dedication plaque for the Singing Hills Recreation Center Replacement Project located at 6805 Patrol Way in accordance with the Park and Recreation Board Plaque Policy – Financing: This item has cost consideration to the City.

### BACKGROUND

This action is for approval of a dedication plaque for the Singing Hills Recreation Center Replacement project, pursuant to the Park and Recreation Board Plaque Policy No. 11-21-96, effective as of December 15, 2016, for Dedication Plaques (attached).

This plaque represents all those that have been instrumental in the successive phases of the project, from its onset to the present completion.

### PRIOR ACTION/REVIEW

On June 4, 2020, the Park and Recreation Board authorized a building dedication plaque, in accordance with the Park and Recreation Board Plaque Policy, for the new Singing Hills Recreation Center Replacement project, located at 6805 Patrol Way.

The plaque that was approved on June 4, 2020 represented names of officials in office at the time of the completion of the building.

In order to better recognize all the officials and individuals who have been instrumental in the completion of the building, the Dedication Plaque is being revised to include names of officials from 2013 to 2020.

### **FISCAL INFORMATION**

This item has cost consideration to the City

Authorize a second building dedication plaque for the Singing Hills Recreation Center Replacement Project located at 6805 Patrol Way in accordance with the Park and Recreation Board Plaque Policy – Financing: No cost consideration to the City – Page 2

### **COMMITTEE ACTION**

The Planning and Design Committee will consider this item on November 5, 2020 and will present a recommendation to the full Park and Recreation Board on the same day.

This item does not require Council approval.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **ATTACHMENTS**

Map Image of Plaque Park and Recreation Board Plaque Policy



## SINGING HILLS RECREATION CENTER, CITY OF DALLAS, 2013 - 2020

3'-10"



### CITY COUNCIL

## PARK AND RECREATION BOARD **ERIC JOHNSON**

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TENNELL ATKINS MAYOR PRO TEM

ADAM MEDRANO

MAYOR PRO TEM

DWAINE R. CARAWAY MAYOR PRO TEM

PAULINE MEDRANO MAYOR PRO TEM

CAROLYN KING ARNOLD ADAM BAZALDUA JERRY R. ALLEN

CAROLYN R. DAVIS PAULA BLACKMON DAVID BLEWETT RICK CALLAHAN MARK CLAYTON **KEVIN FELDER** 

MARY K. SUHM CITY MANAGER

JENNIFER S. GATES

SANDY GREYSON

SCOTT GRIGGS ANGELA HUNT

MONICA R. ALONZO MAYOR PRO TEM

DEPUTY MAYOR PRO TEM **ERIK WILSON** 

CARA MENDELSOHN ANN MARGOLIN OMAR NARVAEZ LINDA KOOP

CASEY THOMAS, II *IIFFINNI A. YOUNG* JAIME RESENDEZ CHAD WEST

VONCIEL JONES HILL

**DELIA JASSO** 

PHILIP T. KINGSTON

LEE M. KLEINMAN SHEFFIE KADANE T. C. BROADNAX CITY MANAGER

A. C. GONZALEZ INTERIM CITY MANAGER

CALVERT COLLINS-BRATTON ROBERT ABTAHI TAYLOR ADAMS PRESIDENT PRESIDENT

FRANCES M. GONZALEZ **LAWRENCE HOCHBERG** MATT L. HOUSTON LAWRENCE S. JONES TIMOTHY W. DICKEY BARBARA BARBEE **CELINA BARAJAS** HARRISON BLAIR MARIA HASBANY **ARUN AGARWAL** LANE CONNER

ERNEST (BO) SLAUGHTER WAYNE SMITH **LORENA TULE-ROMAIN** TAYLOR TOYNES PAUL SIMS

> LEE M. KLEINMAN JEAN F. MILLIGAN

JEFF KITNER

SEAN JOHNSON

ROBB STEWART

VICE PRESIDENT

GABRIEL SOTO

MAX W. WELLS

PRESIDENT

DEPUTY MAYOR PRO TEM

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YOLANDA F. WILLIAMS GERALD WORRALL III TIFFINNI A. YOUNG C.W. WHITTAKER SONYA WOODS DANIEL WOOD ROBIN MOSS NORCROSS RODNEY SCHLOSSER MICHAEL REAGAN AMANDA SCHULZ FONYA MONDELL AMY W. MONIER JESSE MORENO

BECKY RADER

VINCENT OGBUEHI PROJECT MANAGER

PROJECT MANAGER

DON BURNS

R. TRENT WILLIAMS PROGRAM MANAGER

CRYSTAL R. ROSS ASSISTANT DIRECTOR

LOUISE ELAM ASSISTANT DIRECTOR

# PARK AND RECREATION DEPARTMENT

WILLIS C. WINTERS, FAIA DIRECTOR EMERITUS ARCHITECT PERKINS + WILL DIRECTOR

JOHN D. JENKINS

GENERAL CONTRACTORS
JC COMMERCIAL, INC. MART, INC.

3i CONTRACTING, LLC

CAST ALUMINUM PLAQUE (REV. 10/05/20) - 2R5



Title: Plaque Policy No. 11-21-96

### **Table of Contents**

Scope of Policy

I. Donation Plaques

II. Dedication Plaques

### Scope of Policy

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to ensure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system; and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement.

Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District. Refer to the Interpretive Signage Policy for historical or interpretive plaques. Refer to the Naming Policy for the naming of parks, buildings, or components of parks and buildings.

### I. Donation Plaques

- A. Plaques will be considered for donations greater than \$1,500 or equivalent contributions related to park furnishings or other permanent improvements to the park system.
- B. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2"x5" plaque size is appropriate.

Effective Date: 12/15/16

Last Revision Date: 4/1/2010



Plaque Policy Title:

No. 11-21-96

- Signage to recognize volunteer efforts shall be in accordance with the Park Beautification and/or Maintenance Agreement.
- Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plagues for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy and prior to such approval the Director or his/her designee shall notify the Park Board representative from the District in which the plaque will be located.
- Plaques may also be part of a recognition system. A "recognition system" is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, individual recognition system elements will be consistent with this policy.
- All stipulations and conditions regarding the plaque must be F<sub>3</sub> contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
- Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial. Refer to Exhibit A for examples of plaques which honor or recognize individuals.
- Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).

Last Revision Date: 4/1/2010 Effective Date: 12/15/16



Title: Plaque Policy

No. 11-21-96

- I. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.
- J. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee.
- K. Recognition or commemorative elements associated with tree plantings or tree groves at park sites must comply with the provisions of this policy.
- L. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
- M. Building dedication plaques are covered under Section II of this policy.

### II. Dedication Plaques

It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.

Effective Date: 12/15/16

Last Revision Date: 4/1/2010



Title: Plaque Policy No. 11-21-96

- B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.
- C. Dedication plaques include the name of the facility in prominent letters, "City of Dallas" under the facility name, and the date of the dedication (year) in smaller font size below "City of Dallas."
- D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining Council Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council Members seated at the time of the dedication, or substantial completion of the project, will be listed.
- E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining Board Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
- F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.
- G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.

Last Revision Date: 4/1/2010 Page 4 of 7



Title: Plaque Policy

No. 11-21-96

- H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.
- It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council Members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
- J. A plaque may include an approved graphic or logo meaningful to the park site or project. The City of Dallas and Park and Recreation Department graphic logos are deemed approved.
- K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation.

### OTHER POLICIES REFERENCED

Park Naming Policy Interpretive Signage Policy

### **LEGAL REFERENCE**

None

### PRIOR ACTION

Initial Policy Approval: 11-21-1996

Revised: 12-5-1996 Revised: 12-17-2009 Revised: 04-01-2010

Effective Date: 12/15/16

Last Revision Date: 4/1/2010

Page 5 of 7



Title: Plaque Policy No. 11-21-96

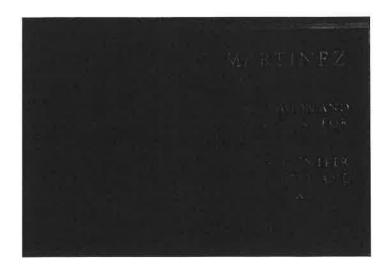
**RESPONSIBLE DIVISION** 

Planning and Design

Effective Date: 12/15/16

### **Exhibit A**

### Example of Signs Which Honor or Recognize Individuals



Last Revision Date: 4/1/2010 Page 6 of 7



Title: Plaque Policy

No. 11-21-96



Effective Date: 12/15/16

Last Revision Date: 4/1/2010

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### DALLAS PARK AND RECREATION BOARD **AGENDA SHEET**

DATE:

November 5, 2020

COUNCIL DISTRICT(S): All

STAFF:

John Jenkins, (214) 670-4071

### SUBJECT

Authorize adoption of the proposed 2020-2021 Park and Recreation Board Meeting Schedule - Financing: No cost consideration to the City

### BACKGROUND

Sec. 8-2 of the Dallas City Code states each board shall determine the time and place of its meetings.

Sec. 2.1 of the Park Board Rules of Procedure states the Park Board shall meet in two legislative meetings per month or as the responsibilities of the Board necessitate. Some dates have been canceled, moved or adjusted.

This is a request for the Park and Recreation Board to authorize adoption of the proposed 2020-2021 Park and Recreation Board Meeting Schedule. This item does not require City Council approval.

### FISCAL INFORMATION

No cost consideration to the City.

### **COMMITTEE ACTION**

This item will be considered by the full Park and Recreation Board.

### STAFF RECOMMENDATION

Staff recommends approval.

### **ATTACHMENTS**

2020-2021 Proposed Park and Recreation Board Meeting Schedule



### DALLAS PARK AND RECREATION BOARD -PROPOSED - 2021 MEETING SCHEDULE DALLAS CITY HALL 1500 MARILLA STREET - ROOM 6FN DALLAS, TEXAS 75201

January 7, 2021  January 14, 2021  January 21, 2021  January 28, 2021	No Scheduled Meeting REGULAR MEETING No Scheduled Meeting REGULAR MEETING (Retreat)
February 4, 2021 February 11, 2021 February 18, 2021 February 25, 2021	No Scheduled Meeting REGULAR MEETING No Scheduled Meeting REGULAR MEETING
March 4, 2021 March 8-12, 2021 March 11, 2021 March 18, 2021 <b>March 25, 2021</b>	No Scheduled Meeting TRAPS CONFERENCE – Frisco RECESS (Council Recess) RECESS (Council Recess) REGULAR MEETING
April 1, 2021 <b>April 8, 2021</b> April 15, 2021 <b>April 22, 2021</b> April 29, 2021	No Scheduled Meeting REGULAR MEETING No Scheduled Meeting REGULAR MEETING 5th week no meeting
May 6, 2021 May 13, 2021 May 20, 2021 May 27, 2021	REGULAR MEETING No Scheduled Meeting REGULAR MEETING No Scheduled Meeting
June 3, 2021 June 10, 2021 June 17, 2021 June 24, 2021	REGULAR MEETING No Scheduled Meeting REGULAR MEETING No Scheduled Meeting
July 1, 2021 July 8, 2021 July 15, 2021 July 22, 2021 July 29, 2021	RECESS RECESS RECESS RECESS RECESS



### DALLAS PARK AND RECREATION BOARD -Proposed - 2021 MEETING SCHEDULE - PAGE 2 DALLAS CITY HALL

1500 MARILLA STREET - ROOM 6FN DALLAS, TEXAS 75201

August 5, 2021	REGULAR MEETING	
August 12, 2021	No Scheduled Meeting	
August 19, 2021	REGULAR MEETING	
August 26, 2021	No Scheduled Meeting	
September 2, 2021	REGULAR MEETING	
September 9, 2021	No Scheduled Meeting	
September 16, 2021	REGULAR MEETING	
September 23, 2021	No Scheduled Meeting	
-September 21 – 23	NRPA - NASHVILLE	
September 30, 2021	5 <sup>th</sup> Week no meeting	
October 7, 2021	REGULAR MEETING	
October 14, 2021	No Scheduled Meeting	
October 21, 2021	REGULAR MEETING	
October 28, 2021	No Scheduled Meeting	
November 4, 2021	REGULAR MEETING	
November 11, 2021	No Scheduled Meeting	
November 18, 2021	REGULAR MEETING	
November 25, 2021	Thanksgiving Holiday	
December 2, 2021	No Scheduled Meeting	
December 9, 2021	REGULAR MEETING	
December 16, 2021	No Scheduled Meeting**	
December 23, 2021	No Scheduled Meeting	
December 30, 2021	5 <sup>th</sup> Week No Meeting	

<sup>\*</sup>Texas Recreation and Park Society March 8, 2021 – March 12, 2021 (Frisco, Texas)

<sup>\*</sup>National Recreation and Park Association September 21, 2021 – September 23, 2021 (Nashville, TN)

<sup>\*</sup>State Fair of Texas September 24, 2021 - October 17, 2021

<sup>\*\*</sup> If needed