



DALLAS PARK AND RECREATION BOARD AGENDA

**THURSDAY, JUNE 22, 2017
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078**

**8:00 am: Administration and Finance Committee, Room 6FS
8:00 am: Planning and Design Committee, Room 6FN
9:00 am: Park and Recreation Board, Room 6FN**



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2017 JUN 16 PM 1:34

CITY SECRETARY
DALLAS, TEXAS

**AGENDA
DALLAS PARK AND RECREATION BOARD**

**DALLAS CITY HALL
1500 MARILLA STREET 6FN**

**DALLAS, TEXAS 75201
THURSDAY, JUNE 22, 2017
(9:00 A.M.)**

(Public Speakers sign in by 8:30 A.M.)

Robert Abtahi, President, District 15

Barbara A. Barbee, District 1
Jesse Moreno, District 2
Marlon Rollins, District 3
Lawrence P. Hochberg, District 4
Yolanda F. Williams, District 5
Celina Barajas, District 6
Sean Johnson, Vice President, District 7

Raquel A. Rollins, District 8
Becky Rader, District 9
Robb P. Stewart, District 10
Amy W. Monier, District 11
Rodney Schlosser, District 12
Lawrence S. Jones, District 13
Paul Sims, District 14

1. Special Recognition for Max W. Wells, Former Park and Recreation Board President
2. Special Recognition for Park and Recreation Staff
3. Speakers
4. Approval of Minutes of the June 8, 2017 Park and Recreation Board Meeting
5. Recent Police Activity in the Park System:
Rick Watson, Deputy Chief, Dallas Police Department

BRIEFINGS

6. Flag Pole Hill Park Master Plan:
Louise Elam, Assistant Director, Park and Recreation Department
7. Audit of Fair Park Business Partners Oversight Update:
Daniel Huerta, Assistant Director, Park and Recreation Department

CONSENT AGENDA (ITEMS 8 - 12)

ADMINISTRATION AND FINANCE COMMITTEE

8. Samuell Grand (2, 9, 5) – Authorize the purchase and installation of Musco’s Control Link System to provide an automated athletic field lighting system at Samuell Grand Park located at 6200 East Grand Avenue, Samuell Garland Park located at 12200 Garland Road, and Crawford Park located at 8700 Elam Road and integrate with the Department’s RecTrac Reservation System from Musco Corporation through The Texas Association of School Boards (BuyBoard) – Not to exceed \$83,320 – Financing: Samuell Park Expendable Trust

Public Notice

17 06 5 9

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 2
DALLAS CITY HALL
1500 MARILLA 6FN, DALLAS, TEXAS 75201
THURSDAY, JUNE 22, 2017, 9:00 A. M.

CONSENT AGENDA (ITEMS 8 - 12)

PLANNING AND DESIGN COMMITTEE

9. Singing Hills Recreation Center Dedication Plaque (8) – Authorize a dedication plaque, in accordance with the Park and Recreation Board Plaque Policy, for the new Singing Hills Recreation Center located at 6805 Patrol Way - Financing: No cost consideration to the City
10. Flag Pole Hill Master Plan (10) – Authorize adoption of the Flag Pole Hill Park Master Plan located at 8015 Doran Circle Dallas, Texas – Financing: No cost consideration to the City
11. Bachman Lake Park (6) - Authorize Change Order No. 1 to the construction contract with The Fain Group, Inc. to add increased scope of work associated with the Bachman Lake Park – Loop Trail Renovation Phase III, located between the 2800 to 3600 Block of Shorecrest Drive – Not to exceed \$298,853.04 from \$2,138,524.29 to \$2,437,377.33 – Financing: General Obligation Commercial Paper Funds
12. Ferris Plaza Interpretive Signs (2) - Authorize the installation of proposed interpretive signage package to be placed in strategic locations within Ferris Plaza, located at 400 South Houston Street - Preservation Dallas - Financing: No cost consideration to the City

ITEM FOR INDIVIDUAL CONSIDERATION

13. Authorize an amendment to the 2017 Dallas Park and Recreation Board Meeting Schedule – Financing: No cost consideration to the City

OTHER/NON-ACTION ITEMS

14. 2017 Bond Program Update (Louise Elam)
15. FY17-18 Budget Update (John Jenkins)
16. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park
17. Staff Announcements – Upcoming Park and Recreation Department Events
18. Next Park and Recreation Board Regular Meeting: The Board will be in Recess during the Month of July. The next regular meeting is scheduled on Thursday, August 3, 2017

DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3
DALLAS CITY HALL
1500 MARILLA 6FN, DALLAS, TEXAS 75201
THURSDAY, JUNE 22, 2017, 9:00 A.M.

OTHER/NON-ACTION ITEMS

19. Special Recognition for Dawna M. Ray, Park and Recreation Board Secretary

20. Adjournment

A closed session may be held if the deliberation on any agenda item concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of Texas Open Meetings Act (T.O.M.A.)
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the T.O.M.A.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the T.O.M.A.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the T.O.M.A.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the T.O.M.A.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.

Handgun Prohibition Notice for Meetings
of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

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DALLAS, TEXAS

Rodney Schlosser, Chair
Raquel A. Rollins, Co-Chair
Barbara A. Barbee
Sean Johnson
Lawrence S. Jones
Jesse Moreno
Becky Rader
Marlon Rollins

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL
1500 MARILLA 6FN, DALLAS, TEXAS 75201
THURSDAY, JUNE 22, 2017
(8:00 A.M.)

AGENDA

ACTION ITEM

PARK BOARD AGENDA ITEM NO. 8 – Samuel Grand (2, 9, 5) – Consider the purchase and installation of Musco’s Control Link System to provide an automated athletic field lighting system at Samuel Grand Park located at 6200 East Grand Avenue, Samuel Garland Park located at 12200 Garland Road, and Crawford Park located at 8700 Elam Road and integrate with the Department’s RecTrac Reservation System from Musco Corporation through The Texas Association of School Boards (BuyBoard) – Not to exceed \$83,320 – Financing: Samuel Park Expendable Trust

DISCUSSION ITEM

1. Park Naming Policy (John Jenkins)

Public Notice

17 06 5 8

POSTED CITY SECRETARY
DALLAS, TX

A quorum of the Dallas Park and Recreation Board may attend this meeting



DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE- PAGE 2
DALLAS CITY HALL
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Amy W. Monier, Chair
 Celina Barajas
 Lawrence P. Hochberg
 Paul Sims
 Robb P. Stewart
 Yolanda F. Williams

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DALLAS PARK AND RECREATION BOARD
 PLANNING AND DESIGN COMMITTEE
 DALLAS CITY HALL
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AGENDA

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 9 - Singing Hills Recreation Center Dedication Plaque (8) – Consider a dedication plaque, in accordance with the Park and Recreation Board Plaque Policy, for the new Singing Hills Recreation Center located at 6805 Patrol Way - Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 10 – Flag Pole Hill Master Plan (10) – Consider adoption of the Flag Pole Hill Park Master Plan located at 8015 Doran Circle Dallas, Texas – Financing: No cost consideration to the City

PARK BOARD AGENDA ITEM NO. 11 – Bachman Lake Park (6) - Consider Change Order No. 1 to the construction contract with The Fain Group, Inc. to add increased scope of work associated with the Bachman Lake Park – Loop Trail Renovation Phase III, located between the 2800 to 3600 Block of Shorecrest Drive – Not to exceed \$298,853.04 from \$2,138,524.29 to \$2,437,377.33 – Financing: General Obligation Commercial Paper Funds

PARK BOARD AGENDA ITEM NO. 12 - Ferris Plaza Interpretive Signs (2) - Consider the installation of proposed interpretive signage package to be placed in strategic locations within Ferris Plaza, located at 400 South Houston Street - Preservation Dallas - Financing: No cost consideration to the City

BRIEFING ITEM

1. Ferris Plaza Interpretive Signs (2) (Louise Elam)

Public Notice

17 06 57

POSTED CITY SECRETARY
 DALLAS, TX

A quorum of the Dallas Park and Recreation Board may attend this meeting



DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE – PAGE 2
DALLAS CITY HALL
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DRAFT

Regular Meeting: Robert Abtahi, President, presiding

- Present: Robert Abtahi, President; Sean Johnson, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence P. Hochberg, Lawrence S. Jones, Amy W. Monier, Jesse Moreno, Susan Rader, Marlon Rollins, Raquel Rollins, Rodney Schlosser, Paul Sims, Robb P. Stewart, Yolanda F. Williams - 15

Absent: None

President Abtahi convened the regular meeting at 9:06 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers:

1. Eula Crenshaw spoke about the Active Senior and Adult Program (ASAP)
2. Yvonne Graham spoke about the Active Senior and Adult Program (ASAP)

Agenda Item 2. A motion by Amy Monier, seconded by Barbara Barbee, to approve the minutes of the May 18, 2017 Park and Recreation Board Meeting, was carried. The vote was unanimous.

Agenda Item 3. Recent Police Activity in the Park System presented by Rick Watson, Deputy Chief, Dallas Police Department

BRIEFINGS

Agenda Item 4. Diabetes Health and Wellness Institute at Juanita J. Craft Recreation Center Update presented by Donald E. Wesson, MD, President, Baylor Scott & White Health and Wellness Center.

Agenda Item 5. 2017 Summer Camp Preview presented by Crystal Ross, Assistant Director, Park and Recreation Department.

Agenda Item 6. Outdoor Adventures @ Dallas presented by Crystal Ross, Assistant Director, Park and Recreation Department and Steven Baker, Manager III Recreation Services, Park and Recreation Department.

Agenda Item 7. Teen Tech Center Program Highlights presented by Crystal Ross, Assistant Director, Park and Recreation Department and Jenny Cantu, Community Program Coordinator Recreation Services, Park and Recreation Department.

CONSENT AGENDA (ITEMS 8 - 9)

ADMINISTRATION AND FINANCE COMMITTEE

Agenda Item 8. Tokalon Park (9) - A motion by Rodney Schlosser, seconded by Jesse Moreno, to authorize an alcohol permit request for Colin Carroll, representing the Lakewood Neighborhood Association, to serve alcohol at the 4th of July party at Tokalon Park, located at 7100 Tokalon, on Tuesday, July 4, 2017, from 8:00 a.m. – 12:00 p.m. – Estimated Revenue: \$360, was carried. The vote was unanimous.

Agenda Item 9. Fair Park (7) – A motion by Rodney Schlosser, seconded by Becky Rader, to call the question, was carried by majority vote. An amended motion by Rodney Schlosser, seconded by Jesse Moreno, to authorize extending the food and beverage concession contract with (1) Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum, Old Mill Inn and the Cotton Bowl Stadium; (2) Fiesta Enterprises to operate food and beverage service at the Centennial Building and; (3) Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, under the same terms and conditions of their existing contracts with the City of Dallas – Estimated Annual Revenue: \$700,942, was amended to extend the contract six-months from July 1, 2017 through December 31, 2017, then month-to-month automatic renewals until April 30, 2018, was carried by majority vote.

OTHER/NON-ACTION ITEMS

Agenda Item 10. 2017 Bond Program Update presented by Willis Winters, Director, Park and Recreation Department.

Agenda Item 11. FY 17-18 Budget Update presented by John Jenkins, Deputy Director, Park and Recreation Department.

Agenda Item 12. There were no Park and Recreation Board Members Liaison Reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park.

Agenda Item 13. Staff announcements regarding upcoming Park and Recreation Department Events.
Willis Winters regarding Regional Aquatics Centers Council Agenda item on June 28, 2017.

Agenda Item 14. President Abtahi announced the next Park and Recreation Board Regular meeting on Thursday, June 22, 2017 will be held at Dallas City Hall.

Agenda Item 15. A motion by Robb Stewart, seconded by Board Members, to adjourn the meeting. President Abtahi adjourned the Board meeting at 12:35 p.m.

Dawna M. Ray, Secretary
Park and Recreation Board

Robert Abtahi, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

MEMORANDUM



DATE: June 16, 2017

TO: Robert Abtahi, President, and
Members of the Dallas Park and Recreation Board

SUBJECT: June 22, 2017 Park and Recreation Board Briefings

On Thursday, June 22, 2017, the following briefings will be presented to the Dallas Park and Recreation Board:

- Flag Pole Hill Park Master Plan:
Louise Elam, Assistant Director, Park and Recreation Department
- Audit of Fair Park Business Partners Oversight Update:
Daniel Huerta, Assistant Director, Park and Recreation Department

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in cursive script that reads "Willis Winters".

Willis C. Winters, FAIA, FAAPRA, Director
Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: June 22, 2017
COUNCIL DISTRICTS: 2, 9, 5
STAFF: Oscar Carmona, 214-670-8871

SUBJECT

Authorize the purchase and installation of Musco's Control Link System to provide an automated athletic field lighting system at Samuell Grand Park located at 6200 East Grand Avenue, Samuell Garland Park located at 12200 Garland Road, and Crawford Park located at 8700 Elam Road and integrate with the Department's RecTrac Reservation System from Musco Corporation through The Texas Association of School Boards (BuyBoard) – Not to exceed \$83,320 – Financing: Samuell Park Expendable Trust

BACKGROUND

The Park and Recreation Department is prepared to implement Phase III of the automated athletic field lighting control system from Musco Lighting. The Musco control system will integrate with the Department's RecTrac Reservation System. Each day RecTrac will report to the Musco Control Center with the schedule for the athletic fields utilizing the system. If a field has a valid reservation, the Musco System will activate the field lights at the beginning of the reservation time and turn them off after the reservation has ended. The initial pilot system has helped greatly reduce the amount of unauthorized play on athletic fields, has eliminated the need for staff to manually turn lights on and off and has resulted in reduced electrical costs.

The controller unit (attachment) will be attached to the outside of the load center at each of these complexes. The controller will electronically tie into the complexes' power by a certified Musco installer along with a staff electrician from the Park and Recreation Department. The controller unit cost is \$7,082.00 and the installation cost is \$1,250.00. Phase III total cost is \$83,320.00 (10 units & installations). Musco Corporation is the manufacturer and only distributor.

The Texas Association of School Boards (BuyBoard) conforms to the requirements of Texas Statutes that are applicable for competitive bids and proposals, in accordance with the Interlocal Cooperation Act, Chapter 791, Texas Government Code. In addition, BuyBoard receives bids from manufacturers and dealers throughout the United States.

SUBJECT: Authorize purchase and installation of Musco Control Link System - Samuell Grand Park June 22, 2017

PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

\$83,320.00 – Samuell Park Expendable Trust

ETHNIC COMPOSITION

Musco Corporation

White Male	566	White Female	247
Black Male	0	Black Female	1
Hispanic Male	24	Hispanic Female	9
Other Male	8	Other Female	4

OWNER

Musco Corporation

Musco Corporation, Owner
Joe P. Crookham, President
Christopher K. Hyland, Treasurer
James M. Hanson, Secretary

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on June 22, 2017. A recommendation will be presented to the Park and Recreation Board on the same day. This item will be scheduled for City Council approval.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: June 22, 2017
COUNCIL DISTRICT(S): 8
STAFF: Louise Elam, 214-670-5275

SUBJECT

Authorize a dedication plaque, in accordance with the Park and Recreation Board Plaque Policy, for the new Singing Hills Recreation Center located at 6805 Patrol Way - Financing: No cost consideration to the City

BACKGROUND

This action is for approval of a dedication plaque at the new Singing Hills Recreation Center.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design Committee will consider this item on June 22, 2017 and will bring a recommendation to the full Park and Recreation Board on the same day. This item does not require City Council approval.

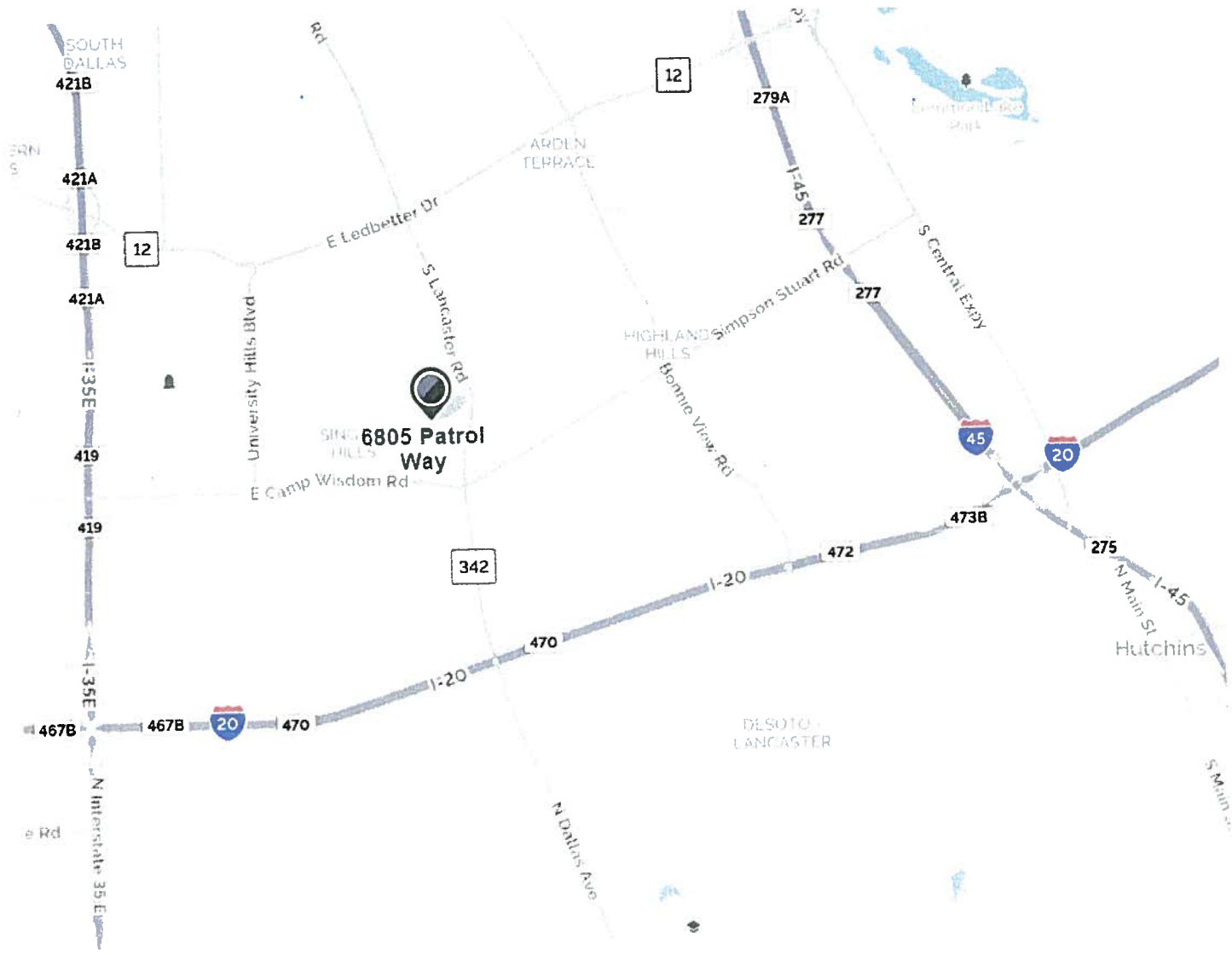
STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Map
Rendering of Plaque
Park and Recreation Board Plaque Policy

Singing Hills Replacement Project



6805 Patrol Way, Dallas, TX 75241



CAST ALUMINUM PLAQUE (as of 6/10/17)

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

Table of Contents

- Scope of Policy
- I. Donation Plaques
 - II. Dedication Plaques

Scope of Policy

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to ensure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system; and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement.

Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District. Refer to the Interpretive Signage Policy for historical or interpretive plaques. Refer to the Naming Policy for the naming of parks, buildings, or components of parks and buildings.

I. Donation Plaques

- A. Plaques will be considered for donations greater than \$1,500 or equivalent contributions related to park furnishings or other permanent improvements to the park system.
- B. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2"x5" plaque size is appropriate.

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

- C. Signage to recognize volunteer efforts shall be in accordance with the Park Beautification and/or Maintenance Agreement.
- D. Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plaques for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy and prior to such approval the Director or his/her designee shall notify the Park Board representative from the District in which the plaque will be located.
- E. Plaques may also be part of a recognition system. A "recognition system" is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, individual recognition system elements will be consistent with this policy.
- F. All stipulations and conditions regarding the plaque must be contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
- G. Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial. Refer to Exhibit A for examples of plaques which honor or recognize individuals.
- H. Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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- I. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.
 - J. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee.
 - K. Recognition or commemorative elements associated with tree plantings or tree groves at park sites must comply with the provisions of this policy.
 - L. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
 - M. Building dedication plaques are covered under Section II of this policy.

II. Dedication Plaques

It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

- A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy

No. 11-21-96

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- B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.
 - C. Dedication plaques include the name of the facility in prominent letters, "City of Dallas" under the facility name, and the date of the dedication (year) in smaller font size below "City of Dallas."
 - D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining Council Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council Members seated at the time of the dedication, or substantial completion of the project, will be listed.
 - E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining Board Members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
 - F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.
 - G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.

PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96

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- H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.
 - I. It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council Members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
 - J. A plaque may include an approved graphic or logo meaningful to the park site or project. The City of Dallas and Park and Recreation Department graphic logos are deemed approved.
 - K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its fabrication and installation.

OTHER POLICIES REFERENCED

Park Naming Policy
Interpretive Signage Policy

LEGAL REFERENCE

None

PRIOR ACTION

Initial Policy Approval: 11-21-1996
Revised: 12-5-1996
Revised: 12-17-2009
Revised: 04-01-2010

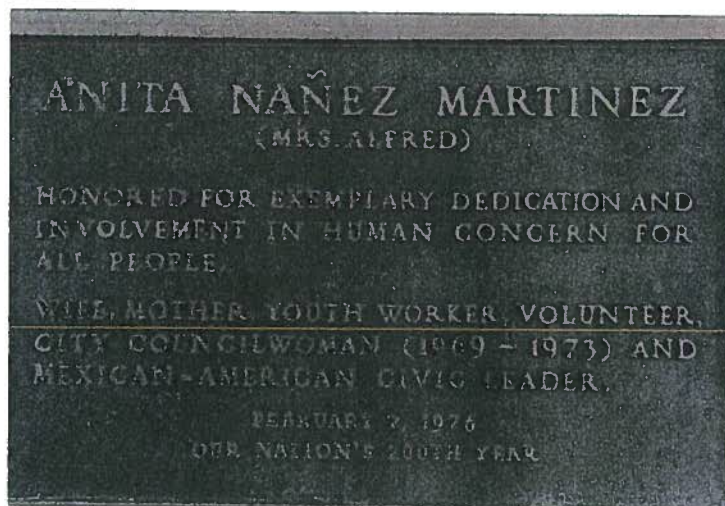
PARK AND RECREATION BOARD POLICY

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RESPONSIBLE DIVISION
Planning and Design

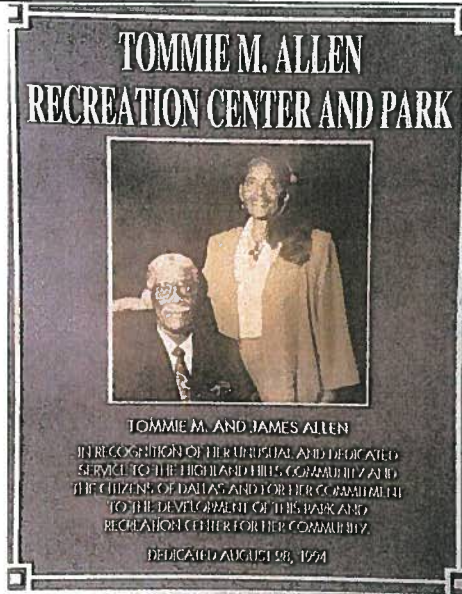
Exhibit A

Example of Signs Which Honor or Recognize Individuals



PARK AND RECREATION BOARD POLICY

Title: Plaque Policy
No. 11-21-96



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: June 22, 2017
COUNCIL DISTRICT(S): 10
STAFF: Louise Elam, 214-670-5275

SUBJECT

Authorize adoption of the Flag Pole Hill Park Master Plan located at 8015 Doran Circle Dallas, Texas – Financing: No cost consideration to the City

BACKGROUND

This item authorizes adoption of the Flag Pole Hill Park Master Plan. The plan was funded through 2003 Bond funds.

A Professional Services Contract was awarded to Dunaway Associates, L.P. by Administrative Action on September 23, 2016 for the Flag Pole Hill Park Master Plan located at 8015 Doran Circle in an amount not to exceed \$45,195.00.

Staff, working with Dunaway Associates, L.P. developed and refined the plan with input from the public through a series of stakeholder meetings. The meetings were held on November 11, 2016, March 23, 2017, and June 9, 2017. The master plan will be used as a basis for future development of the park, and to assist in identifying and raising funds for its implementation.

PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSION)

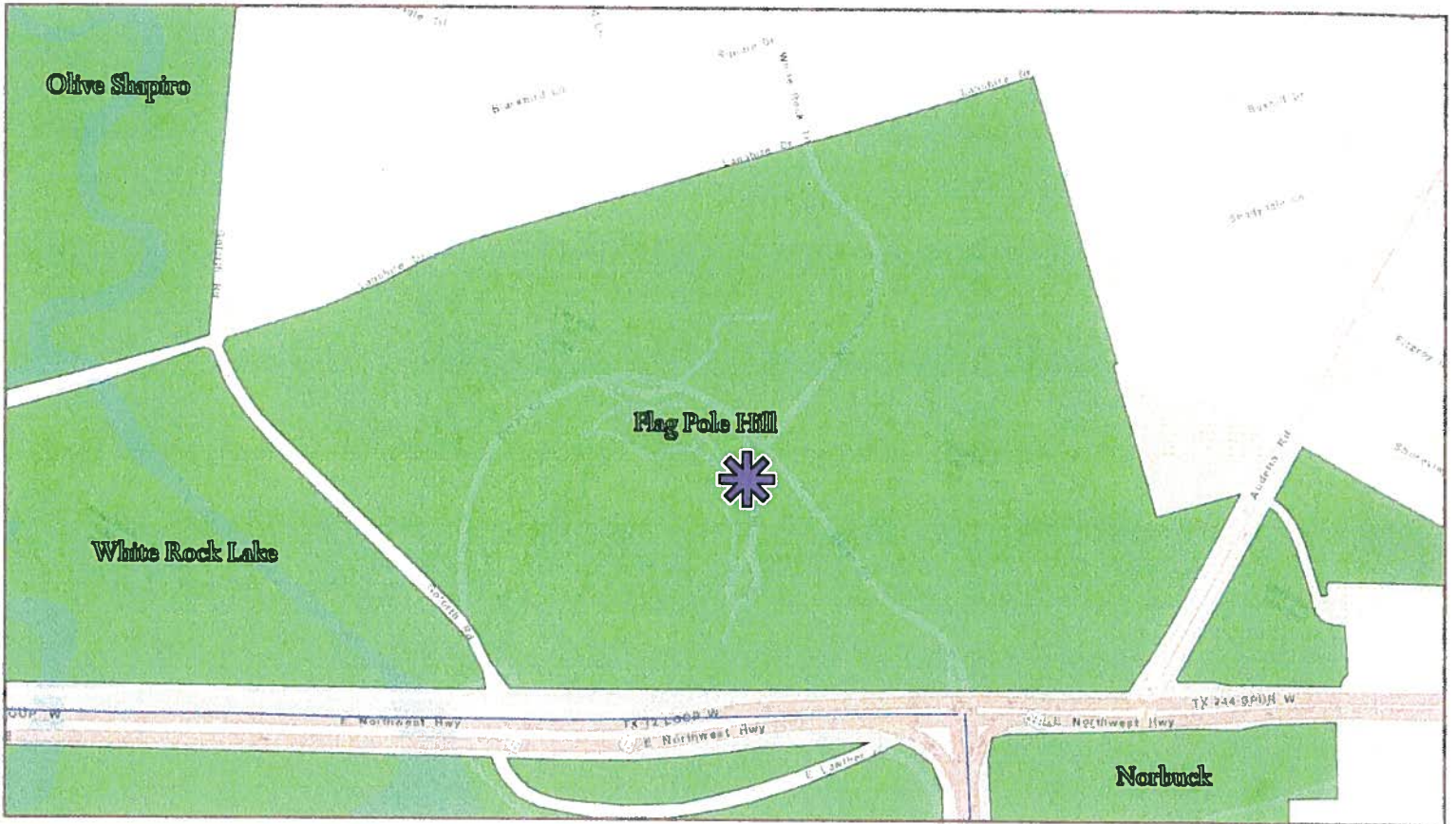
The Planning and Design Committee will consider this item on June 22, 2017 and will bring a recommendation to the full Park and Recreation Board on the same day. This item does not require City Council approval.

FISCAL INFORMATION

No cost consideration to the City.

MAP

Attached.



0 150 300 600 900 Feet
June 22, 2017



Flag Pole Hill Park
(8015 Doran Circle)

MapSCO
27 U,X,Y

District
10

Legend

- 1 10' Pedestrian Connection
- 2 6' Pedestrian Connection
- 3 5' Pedestrian Connection
- 4 4' Pedestrian Connection
- 5 Entry Monuments
- 6 Pedestrian Crosswalks
- 7 Striped Pedestrian Lane
- 8 Bollard Edges
- 9 Interpretive Station
- 10 Wayfinding Signage
- 11 Roadway Improvements
- 12 Head-in Parking
- 13 New Parking Lot
- 14 Overlook Plaza
- 15 Shaded Event Lawn
- 16 Group Picnicking
- 17 All-Abilities Playground
- 18 Sitting Decks
- 19 Activity Area
- 20 Historic Latrine w/ New Enclosures
- 21 Demonstration Garden
- 22 Shade Structure
- 23 Reinforced Grass Access Drive
- 24 Open Activity Lawn
- 25 Pedestrian Loop
- 26 Event Lawn
- 27 Landscape Improvements



Flag Pole Hill Master Plan

City of Dallas Park and Recreation Department

Final Master Plan **DUNAWAY**
June 28, 2011



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: June 22, 2017
COUNCIL DISTRICT(S): 6
STAFF: Louise Elam, 214-670-5275

SUBJECT

Authorize Change Order No. 1 to the construction contract with The Fain Group, Inc. to add increased scope of work associated with the Bachman Lake Park – Loop Trail Renovation Phase III, located between the 2800 to 3600 Block of Shorecrest Drive – Not to exceed \$298,853.04 from \$2,138,524.29 to \$2,437,377.33 – Financing: General Obligation Commercial Paper Funds

BACKGROUND

The original construction contract was awarded to The Fain Group, Inc. by City Council on September 28, 2016 by Resolution No. 16-1572 for trail improvements at Bachman Lake Park – Loop Trail Renovations Phase III, located between 2800 to 3600 Block of Shorecrest Drive, in an amount not to exceed \$2,138,524.29.

This action is to authorize Change Order No. 1 to the contract with The Fain Group, Inc., in an amount not to exceed \$298,853.04 from \$2,138,524.29 to \$2,437,377.33, for an increase in the contract to remove and replace the existing asphalt trail with a new concrete trail between the Dallas Water Utilities pump station and the intersection of Shorecrest and Denton Drive; remove and replace the existing asphalt trail along Denton Drive with approximately 620 linear feet of concrete trail north to the edge of the ONCOR substation; replace four existing light poles with four new LED light poles along Denton Drive; provide unclassified excavation, earthwork, grading, re-vegetation (grass), trail striping, bollards and Stormwater and Pollution Prevention Best Management Practices associated with this additional scope of work.

ESTIMATED SCHEDULE OF PROJECT

Began Construction	December, 2016
Complete Construction	September, 2017

Authorize Change Order No. 1 to the construction contract with The Fain Group, Inc. to add increased scope of work associated with the Bachman Lake Park – Loop Trail Renovation Phase III, located between the 2800 to 3600 Block of Shorecrest Drive – Not to exceed \$298,853.04 from \$2,138,524.29 to \$2,437,377.33 – Financing: General Obligation Commercial Paper Funds – June 22, 2017 - Page 2

PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSION)

On June 11, 2016, Park and Recreation Board authorized proceeding with advertisement for construction procurement.

On September 1, 2016, Park and Recreation Board authorized award of the construction contract.

On September 28, 2016, City Council authorized award of the construction contract, by Resolution No. 16-1572.

This item will be scheduled for City Council consideration.

FISCAL INFORMATION

2012 Bond Program (General Obligation Commercial Paper Funds) and TPWD Outdoor Urban – Dallas Bachman Lake Park Grant Fund, Fund S306, Department PKR, Unit S614, Object 4599, Activity HIBT, Program PB12S614, CT-PKR16019959, Commodity 91200, Vendor VS0000040276 – \$298,853.04

Construction Contract	\$2,138,524.29
Change Order No. 1	\$ 298,853.04
Total not to exceed	\$2,437,377.33

M/WBE INFORMATION

See attached.

ETHNIC COMPOSITION

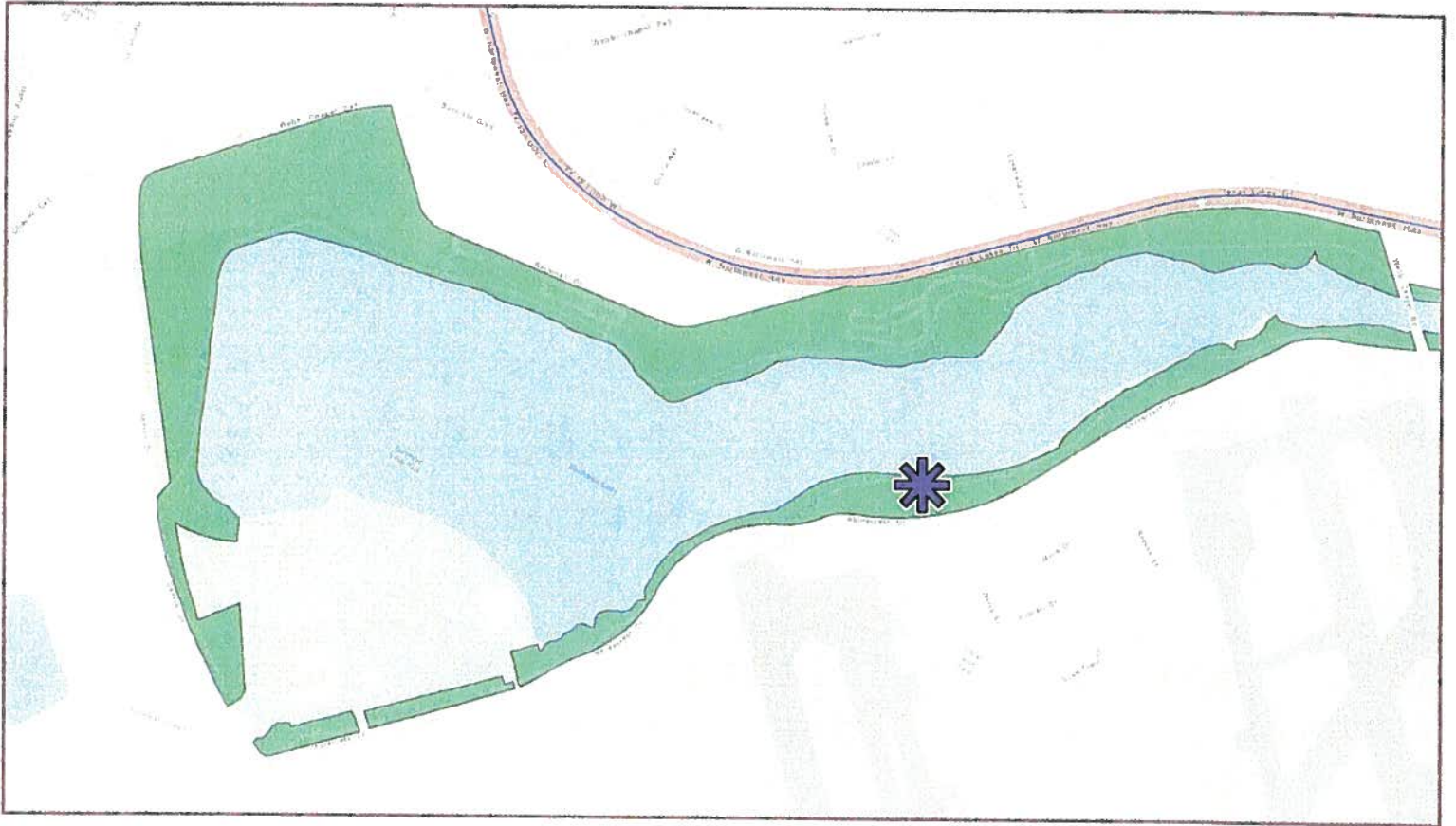
White Male	55	White Female	4
Black Male	0	Black Female	0
Hispanic Male	44	Hispanic Female	2
Other Male	8	Other Female	1

OWNER

Larry Frasier, President

MAP

Attached.



0 225 450 900 1,350 Feet

June 22, 2017



Bachman Lake Park Trail (3500 Northwest Hwy)

Mapsc
23 Z
33 C,D,G

District
6



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Bachman Lake Park - Loop Trail Phase III

Bid/Contract #: C1Z1604

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work	City of Dallas Vendor Number	Name of Firm & MWBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
Concrete		El Cala Construction	Manuel Salas 817-271-3636	H	N	\$495,700.00	20.34%		
Notes:	HMDB63366Y1015 1404 Oak Knoll FW, TX 76117								
	VS0000040276	The Fain Group, Inc.	Larry Frazier 817-927-4388	Non	N	\$ 1,600,824.29	65.68%		
Notes:	1616 N. Sylvania Ave., Ft. Worth TX 76111								
Electrical		Duran Industries Inc.	Richard Duran 972-238-7122	H	L	\$42,000.00	1.72%		
Notes:	HMDB66287Y1016 1401 TI Blvd #K Richardson, TX 75081								
CO#1		El Cala Construction	Manuel Salas 817-271-3636	H	N	\$123,399.84	5.06%		
Notes:	HMDB63366Y1015 1404 Oak Knoll FW, TX 76117								
CO#1	VS0000040276	The Fain Group, Inc.	Larry Frazier 817-927-4388	Non	N	\$175,453.20	7.20%		
Notes:	1616 N. Sylvania Ave., Ft. Worth TX 76111								
Notes:									
Notes:									
Notes:									

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: June 22, 2017
COUNCIL DISTRICT(S): 2
STAFF: Louise Elam, 214-670-5275

SUBJECT

Authorize the installation of proposed interpretive signage package to be placed in strategic locations within Ferris Plaza, located at 400 South Houston Street - Preservation Dallas - Financing: No cost consideration to the City

BACKGROUND

On December 15, 2016, the Park and Recreation Board approved the Interpretive Signage Policy. Pursuant to this Policy, Interpretive Signage is proposed for Ferris Plaza. Preservation Dallas proposes to fund, install and maintain interpretive signage at Ferris Plaza.

Preservation Dallas began a program of markers which highlight historic buildings from downtown public gathering spaces. The program began with Main Street Garden. All expenses are covered by a private donation stipulated for the Gail Thoma Patterson fund, created to supply and maintain the markers. A volunteer Preservation Dallas Education Committee selects sites and buildings to most efficiently feature appropriate significant architecture. The Ferris Plaza signs would provide information on the surrounding buildings, which provides context for the park, in addition to the history of the park.

ESTIMATED SCHEDULE OF PROJECT

Began Design	July 2016
Completed Design	June 2017
Begin Construction	August 2017
Complete Construction	September 2017

PRIOR ACTION / REVIEW (COUNCIL, BOARDS, COMMISSION)

On December 15, 2016, the Interpretive Signage Policy was approved by the Park and Recreation Board.

Approve the installation of proposed interpretive signage package by Preservation Dallas to be placed in strategic locations within Ferris Plaza, located at 400 South Houston Street - Financing: No cost consideration to the City – June 22, 2017 – Page 2

ATTACHMENTS

Materials for this item will be emailed to the Board early next week.

FISCAL INFORMATION

No cost consideration to the City

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: June 22, 2017
COUNCIL DISTRICT(S): All
STAFF: John Jenkins, 214-670-4073

SUBJECT

Authorize an amendment to the 2017 Dallas Park and Recreation Board Meeting Schedule – Financing: No cost consideration to the City

BACKGROUND

The meeting on Thursday, September 21, 2017, needs to be cancelled due to Rosh Hashanah.

Proposed amendments to the meeting schedule are:

- (1) Hold one Regular meeting on Thursday, September 7, 2017
- (2) Schedule a Regular Meeting on Thursday, September 14, 2017
- (3) Schedule a Regular Meeting on Friday, September 22, 2017
- (4) Special Called Meeting on Friday, September 22, 2017 (if necessary)

Sec. 8-2 of the Dallas City Code states each board shall determine the time and place of its meetings.

Sec. 2.1 of the Park Board Rules of Procedure states the Park Board shall meet in two legislative meetings per month or as the responsibilities of the Board necessitate. The Dallas Park and Recreation Board typically meet in regular session on the first and third Thursday of each month at 9:00 a.m.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

This item will be considered by the full Park and Recreation Board. This item does not require City Council approval.