



City of Dallas

PARK AND RECREATION BOARD AGENDA

**THURSDAY, NOVEMBER 5, 2015
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078**

**8:45 am: Administration and Finance Committee, Room 6FS
9:15 am: Planning and Design Committee, Room 6FN
10:00 am: Park and Recreation Board, Room 6FN**

MEMORANDUM

RECEIVED

2015 OCT 30 AM 10: 27



DATE: October 30, 2015

TO: Members of the Administration and Finance Committee of the Dallas Park and Recreation Board: Rodney Schlosser, Chair; Raquel A. Rollins, Co-Chair
Barbara A. Barbee, Jean F. Milligan, Lawrence S. Jones

SUBJECT: Notice of Meeting - Thursday – November 5, 2015 – 8:45 a.m.
Dallas City Hall - 1500 Marilla Street – Room 6FS - Dallas, Texas 75201

A meeting of the Administration and Finance Committee of the Dallas Park and Recreation Board is scheduled on Thursday, November 5, 2015, at Dallas City Hall, 1500 Marilla Street, Room 6FS, Dallas, Texas 75201 at 8:45 a.m.

AGENDA

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 3 - Fair Park (7) - Consider extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, commencing on January 1, 2016 on a month-to-month basis, but in no event shall extend beyond December 31, 2016; concessionaire will pay 27% of gross sales less sales tax to the City - Estimated Annual Revenue: \$195,268

PARK BOARD AGENDA ITEM NO. 4 - Fair Park (7) - Consider extending the food and beverage concession contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall, commencing on December 9, 2015 on a month-to-month basis, but in no event shall extend beyond December 9, 2016; concessionaire will pay 26% of gross sales less sales tax to the City for gross sales under \$5,000, 28% of gross sales less sales tax for gross sales of \$5,000 - \$40,000 and 31% of gross sales less sales tax for gross sales of \$40,000.01 and higher - Estimated Annual Revenue: \$20,323

PARK BOARD AGENDA ITEM NO. 5 - Fair Park (7) - Consider extending the food and beverage concession contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum, commencing on January 1, 2016 on a month-to-month basis, but in no event shall extend beyond December 31, 2016; concessionaire will pay 31.5% of gross sales less sales tax to the City - Estimated Annual Revenue: \$8,933

PARK BOARD AGENDA ITEM NO. 6 - Fretz Tennis Center (11) - Consider issuance of the Fretz Tennis Center Management Contract with Duane E. Evans beginning December 1, 2015 through September 30, 2017 - Estimated Annual Revenue: \$30,000



DATE: October 30, 2015

TO: Members of the Administration and Finance Committee of the Dallas Park and Recreation Board: Rodney Schlosser, Chair; Raquel A. Rollins, Co-Chair
Barbara A. Barbee, Jean F. Milligan, Lawrence S. Jones

SUBJECT: Notice of Meeting - Thursday – November 5, 2015 – 8:45 a.m.
Dallas City Hall - 1500 Marilla Street - Room 6FS - Dallas, Texas 75201


AGENDA

ACTION ITEM – COMMITTEE ONLY

1. Park and Recreation Department (All) - Consider approval of proposed Dallas Park and Recreation Board Alcohol Special Use Permit Policy - Estimated Revenue: \$10,125

DISCUSSION ITEMS

1. Proposed Smoking Ordinance (continued)
2. Partnership Agreement Process


Dawna M. Ray, Secretary
Park and Recreation Board

c: Dallas Park and Recreation Board Members
Willis C. Winters, Director, Park and Recreation Board
John D. Jenkins, Assistant Director, Park and Recreation Department
Christine Lanners, Assistant City Attorney
Rosa A. Rios, City Secretary

“A quorum of the Dallas Park and Recreation Board may attend this Dallas Park and Recreation Board Sub-Committee meeting.”

MEMORANDUM

RECEIVED



DATE: October 30, 2015

2015 OCT 30 AM 10: 28

TO: Members of the Planning and Design Committee of the Dallas Park and Recreation Board: Amy W. Monier, Chair; Sean Johnson, Co-Chair
Celina Barajas, Jesse Moreno, Paul Sims, Yolanda F. Williams

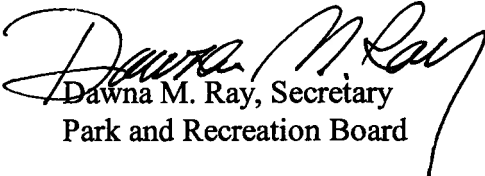
SUBJECT: Notice of Meeting – Thursday – November 5, 2015 – 9:15 a.m.
Dallas City Hall – 1500 Marilla Street – Room 6FN – Dallas, Texas 75201

A meeting of the Planning and Design Committee of the Dallas Park and Recreation Board is scheduled on Thursday, November 5, 2015 at Dallas City Hall, 1500 Marilla Street, Room 6FN, Dallas, Texas 75201 at 9:15 a.m.

AGENDA

ACTION ITEM

PARK BOARD AGENDA ITEM NO. 7 - Northaven Trail (10,11,13) - Consider a Project Specific Agreement with Dallas County, County MCIP Project 10221, for the purpose of trail design and right-of-way acquisition for the remainder of Northaven Trail Phase I from Valleydale Drive to White Rock Creek Trail - Financing: No cost consideration to the City


Dawna M. Ray, Secretary
Park and Recreation Board

- c: Dallas Park and Recreation Board Members
- Willis C. Winters, Director, Park and Recreation Department
- Louise Elam, Interim Assistant Director, Park and Recreation Department
- Christine Lanners, Assistant City Attorney
- Rosa A. Rios, City Secretary

“A quorum of the Dallas Park and Recreation Board may attend this Dallas Park and Recreation Board Sub-Committee meeting.”

RECEIVED

2015 OCT 30 AM 10:28

CITY SECRETARY
DALLAS, TEXAS



MEMORANDUM

DATE: October 30, 2015

TO: Max W. Wells, President, and
Members of the Dallas Park and Recreation Board

SUBJECT: Notice of Regular Meeting – Thursday – November 5, 2015 – 10:00 a.m.
Dallas City Hall – 1500 Marilla Street – Room 6FN – Dallas, Texas 75201

A Regular Meeting of the Dallas Park and Recreation Board is scheduled on Thursday, November 5, 2015, at Dallas City Hall, 1500 Marilla Street, Room 6FN, Dallas, Texas 75201 at 10:00 a.m. A copy of the agenda is attached.

A handwritten signature in cursive script that reads "Dawna M. Ray".

Dawna M. Ray, Secretary
Park and Recreation Board

c: Barbara A. Barbee, Park Boardmember, Council District 1
Jesse Moreno, Vice President, Council District 2
Jean F. Milligan, Park Boardmember, Council District 3
Yolanda F. Williams, Park Boardmember, Council District 5
Celina Barajas, Park Boardmember, Council District 6
Sean Johnson, Park Boardmember, Council District 7
Raquel A. Rollins, Park Boardmember, Council District 8
Susan (Becky) Rader, Park Boardmember, Council District 9
Robb P. Stewart, Park Boardmember, Council District 10
Amy W. Monier, Park Boardmember, Council District 11
Rodney Schlosser, Park Boardmember, Council District 12
Lawrence S. Jones, Park Boardmember, Council District 13
Paul Sims, Park Boardmember, Council District 14
Willis C. Winters, Director, Park and Recreation Department
John D. Jenkins, Assistant Director, Park and Recreation Department
Christine Lanners, Assistant City Attorney
Rosa A. Rios, City Secretary

DALLAS PARK AND RECREATION BOARD AGENDA
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, NOVEMBER 5, 2015
(10:00 A.M.)

RECEIVED

2015 OCT 30 AM 10:28

CITY SECRETARY
DALLAS, TEXAS

MEETINGS:

- 8:45 am: Administration and Finance Committee, Dallas City Hall, 6FS
9:15 am: Planning and Design Committee, Dallas City Hall, 6FN
10:00 am: Park and Recreation Board, Dallas City Hall, 6FN
(Public Speakers sign in by 9:30 a.m.)
-

1. Speakers

MINUTES

2. Approval of Minutes of the October 15, 2015 Park and Recreation Board Meeting

CONSENT AGENDA (ITEMS 3 - 7)

ADMINISTRATION AND FINANCE COMMITTEE - MISCELLANEOUS

3. Fair Park (7) - Authorize extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, commencing on January 1, 2016 on a month-to-month basis, but in no event shall extend beyond December 31, 2016; concessionaire will pay 27% of gross sales less sales tax to the City - Estimated Annual Revenue: \$195,268
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6. Fretz Tennis Center (11) - Authorize issuance of the Fretz Tennis Center Management Contract with Duane E. Evans beginning December 1, 2015 through September 30, 2017 - Estimated Annual Revenue: \$30,000

DALLAS PARK AND RECREATION BOARD – PAGE 2
DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, NOVEMBER 5, 2015
(10:00 A.M.)

CONSENT AGENDA (CONTINUED)

PLANNING AND DESIGN COMMITTEE – MISCELLANEOUS

7. Northaven Trail (10,11,13) - Authorize a Project Specific Agreement with Dallas County, County MCIP Project 10221, for the purpose of trail design and right-of-way acquisition for the remainder of Northaven Trail Phase I from Valleydale Drive to White Rock Creek Trail - Financing: No cost consideration to the City

ITEM FOR INDIVIDUAL CONSIDERATION

8. Approval and adoption of the 2016 Park and Recreation Board Meeting Schedule – Financing: No cost consideration to the City

BRIEFINGS

9. Carpenter Park:
Willis Winters, Director, Park and Recreation Department
10. Cedar Ridge Preserve:
John Lawrence, Senior Park and Recreation Manager, Park and Recreation Department
11. Trinity River Audubon Center:
John Lawrence, Senior Park and Recreation Manager, Park and Recreation Department
12. White Rock Hills Recreation Center Feasibility Study and Master Plan:
Louise Elam, Interim Assistant Director, Park and Recreation Department

NON-ACTION ITEMS

13. Committee Reports
14. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, Friends of the Katy Trail, Friends of Oak Cliff Parks, Lee Park and Arlington Hall Conservancy, Send A Kid To Camp, State Fair of Texas, Texas Discovery Gardens, Trinity Commons Foundation, Trinity River Audubon Center, White Rock Lake Conservancy/White Rock Lake Foundation/For the Love of the Lake, The Woodall Rodgers Park Foundation
15. 2015 National Recreation and Park Association Congress Reports

DALLAS PARK AND RECREATION BOARD – PAGE 3
DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
THURSDAY, NOVEMBER 5, 2015
(10:00 A.M.)

NON-ACTION ITEMS

16. Staff Announcements – Upcoming Park and Recreation Department Events
17. Next Park and Recreation Board Regular Meeting and Board Retreat on Thursday, November 19, 2015
18. Adjournment

A closed executive session may be held if the deliberation on any agenda item concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of Texas Open Meetings Act (T.O.M.A.)
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the T.O.M.A.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations –with a third person. Section 551.073 of the T.O.M.A.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the T.O.M.A.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the T.O.M.A. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.

Regular Meeting: Jesse Moreno, Vice President, presiding

Present: Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Sean Johnson, Lawrence S. Jones, Jean F. Milligan, Amy W. Monier, Robin Moss Norcross, Susan Rader, Raquel Rollins, Rodney Schlosser, Paul Sims, Yolanda F. Williams – 13

Absent: Max W. Wells, Matthew L. Houston - 2

Vice President Moreno convened the regular meeting at 10:00 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers:

1. Mrs. Abrams regarding Coombs Creek Trail.
2. Mrs. Kenda North regarding Coombs Creek Trail.
3. Bob Simpson regarding Green Space Group – Coombs Creek Trail.
4. Brian Adnock regarding Coombs Creek Trail.

MINUTES

Agenda Item 2. A motion by Sean Johnson, seconded by Barbara Barbee, for approval of Minutes of the October 1, 2015 Park and Recreation Board Meeting, was carried. The vote was unanimous.

Agenda Item 3. A motion by Amy Monier, seconded by Lawrence Jones, for approval of Minutes of the October 8, 2015 Park and Recreation Board Meeting, was carried. The vote was unanimous.

DRAFT

CONSENT AGENDA (ITEMS 4 - 11)

ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS

Agenda Item 4. Cedar Ridge Preserve (3) – A motion by Rodney Schlosser, seconded by Barbara Barbee, to authorize a twelve-month funding agreement with Dallas County Audubon Society, Inc. dba Audubon Dallas for Cedar Ridge Preserve in the amount of \$58,949 to provide services and programs within the City of Dallas for the period of January 1, 2016 through December 31, 2016 – Not to exceed \$58,949 – Financing: Current Funds, was carried. The vote was unanimous.

WHEREAS, on September 22, 2015, by Resolution No. 15-1784, City Council approved funds to procure services from the Dallas County Audubon Society, Inc. dba Audubon Dallas for the citizens of Dallas; and

WHEREAS, it is deemed necessary for official action to be taken by the City Council to define services to be received and authorize payment of these funding allocations during the 2015 – 2016 fiscal year.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the contract with Dallas County Audubon Society, Inc. dba Audubon Dallas totaling \$58,949 be approved.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute the contract after approval, as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to make payments to Dallas County Audubon Society, Inc. dba Audubon Dallas from Fund 0001, Department PKR, Unit 5231, Object 3072, Encumbrance No. PKR16A033, Vendor 509534, as vouchers are processed by the Park and Recreation Department, not to exceed \$58,949.

SECTION 4. That services to be provided are as follows:

Operate and maintain the Cedar Ridge Preserve for 12 months providing access to the general public to 633 acres of escarpment and trails in Southwest Dallas, and provide environmental education programs on the ecosystem and presentations at community centers and schools.

SECTION 5. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 5. Dallas Arboretum (9) [Item pulled for individual consideration] – A motion by Rodney Schlosser, seconded by Amy Monier, to authorize a twelve-month funding agreement with Dallas Arboretum and Botanical Society, Inc. in the amount of \$394,098 to provide services and programs within the City of Dallas for the period of October 1, 2015 through September 30, 2016 – Not to exceed \$394,098 – Financing: Current Funds, was carried. The vote was unanimous.

WHEREAS, on September 22, 2015, by Resolution No. 15-1784, City Council approved funds to procure services from the Dallas Arboretum and Botanical Society, Inc. for the citizens of Dallas; and

WHEREAS, it is deemed necessary for official action to be taken by the City Council to define services to be received and authorize payment of these funding allocations during the 2015 – 2016 fiscal year.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the contract with the Dallas Arboretum and Botanical Society, Inc. totaling \$394,098 be approved.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute the contract after approval, as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to make payments to the Dallas Arboretum and Botanical Society, Inc. from Fund 0001, Department PKR, Unit 5231, Object 3072, Encumbrance No. PKR16A032, Vendor 219121, as vouchers are processed by the Park and Recreation Department, not to exceed \$394,098.

SECTION 4. That services to be provided are as follows:

Operate and maintain the Dallas Arboretum and Botanical Garden for 12 months for the general public to include special educational programs, community outreach services and sponsorship of a special summer program for disadvantaged children.

SECTION 5. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 6. Texas Discovery Gardens (7) – A motion by Rodney Schlosser, seconded by Barbara Barbee, to authorize a twelve-month funding agreement with Texas Discovery Gardens in the amount of \$145,862 to provide services and programs within the City of Dallas for the period of October 1, 2015 through September 30, 2016 – Not to exceed \$145,862 – Financing: Current Funds, was carried. The vote was unanimous.

WHEREAS, on September 22, 2015, by Resolution No. 15-1784, City Council approved funds to procure services from the Texas Discovery Gardens for the citizens of Dallas; and

WHEREAS, it is deemed necessary for official action to be taken by the City Council to define services to be received and authorize payment of these funding allocations during the 2015 – 2016 fiscal year.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the contract with the Texas Discovery Gardens totaling \$145,862 be approved.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute the contract after approval, as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to make payments to Texas Discovery Gardens from Fund 0001, Department PKR, Unit 5232, Object 3072, Encumbrance No. PKR16A031, Vendor 219134, as vouchers are processed by the Park and Recreation Department, not to exceed \$145,862.

SECTION 4. That services to be provided are as follows:

Operate the Texas Discovery Gardens building and surrounding grounds at Fair Park for 12 months for the general public, and provide community outreach services such as enrichment classes for school children, horticulture information services and presentations at community centers and special facilities.

SECTION 5. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 7. Anita Harris Phelps Park (14) – A motion by Rodney Schlosser, seconded by Barbara Barbee, to authorize preparation of a Beautification and Maintenance Agreement with Uptown Dallas, Inc. at Anita Harris Phelps Park located at 2200 Cedar Springs Road – Financing: No cost consideration to the City, was carried. The vote was unanimous.

WHEREAS, the City Charter provides for the Park and Recreation Board to grant contracts and agreements within park facilities with such terms and conditions as it shall deem proper; and

WHEREAS, the City of Dallas Park and Recreation Department (City) and Uptown Dallas Inc. located at 3600 McKinney Avenue, desire to enter into a beautification and maintenance agreement for Anita Harris Phelps Park located at 2200 Cedar Springs Road; and

WHEREAS, the City desires to have Uptown Dallas Inc. beautify and maintain the park during the Term of the Agreement for use and enjoyment of all city of Dallas citizens.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a development and maintenance agreement with Uptown Dallas Inc. for the beautification and maintenance of Anita Harris Phelps Park, after approval as to form by the City Attorney.

SECTION 2. That the duration of the agreement will be for an initial term of five years with a five-year renewal option.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

PLANNING AND DESIGN COMMITTEE - MISCELLANEOUS

Agenda Item 8. Anita Harris Phelps Park (14) – A motion by Rodney Schlosser, seconded by Sean Johnson, to authorize approval of three public art locations for Anita Harris Phelps Art Project located at 2200 Cedar Springs Road – Financing: No cost consideration to the City, was carried. The vote was unanimous.

BACKGROUND

This action is for approval of three public art locations for Anita Harris Phelps Park. Uptown Dallas, Inc. has offered to provide three pieces of artwork as a permanent loan to be placed at Anita Harris Phelps Park, located at 2200 Cedar Springs. The artist of the three sculptures is Nic Noblique and the three art pieces are identified as: "Untitled Chair", "Untitled" and "Untitled", 2010. The artwork is powder coated steel.

Uptown Dallas, Inc. will pay for the maintenance of this artwork under a separate maintenance agreement between Uptown Dallas, Inc. and the Park and Recreation Department. In conjunction with the artwork, Uptown Dallas, Inc. will provide three lighted pads for the sculptures, sidewalk replacements, benches and improved irrigation and landscape at the park.

The artwork was reviewed by the Cultural Affairs Commission on September 17, 2015.

Agenda Item 9. Bishop Flores Park (6) – A motion by Rodney Schlosser, seconded by Sean Johnson, to authorize a public hearing to be held on December 9, 2015 to receive comments on the proposed use of a portion of Bishop Flores Park located at 2200 Talleyho Lane, consisting of a total of approximately 1.72 acres of land, by Atmos Energy Corporation (Atmos) for an energy easement – Financing: No cost consideration to the City, was carried. The vote was unanimous.

WHEREAS, the City of Dallas owns land in Dallas known as Bishop Flores Park which were acquired for park purposes and have been maintained as parkland; and

WHEREAS, Atmos Energy Corporation (Atmos) has determined that a utility easement is needed, in the public interest, and necessary for the delivery of energy as shown in Exhibit A; and

WHEREAS, the Texas Parks and Wildlife Code, Chapter 26 (Section 26.001 through 26.004), requires that before a municipality may approve any program or project that requires the use or taking of any public land designated and used as parkland, the governing body of such public municipality must determine that there is no feasible and prudent alternative to the use or taking of such land, and that the program or project includes all reasonable planning to minimize harm to the remainder of the park; and

WHEREAS, prior to making this determination, notice must be given and a public hearing be held relative to the proposed change of park use; and

WHEREAS, the City Council desires to give notice and hold such hearing in accordance with the law with respect to granting of a utility easement to Atmos in Bishop Flores Park.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the Park and Recreation Department is hereby authorized and directed to advise in writing of such proposed use of the park property by delivering a notice for publishing to the official newspaper to be advertised once each week for three consecutive weeks, the last publication to be not less than one week nor more than two weeks before the date of the hearing, which shall be held in the City Council Chambers on December 9, 2015.

SECTION 2. That the approval of the aforementioned project by the City Council, at the close of said hearing, shall be construed as making the proper findings as to the use, taking and conveyance of park land, consistent with the Texas Parks and Wildlife Code and the Texas Local Government Code.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 10. Buckner Park (2) – A motion by Rodney Schlosser, seconded by Sean Johnson, to authorize preparation of a Development Agreement with the Dallas Independent School District (DISD) providing for: **(1)** the sale of approximately 1.06 acres of Buckner Park to DISD (Exhibit B); **(2)** the design, construction, and maintenance of improvements of Buckner Park; and **(3)** the design and construction of parking and driveway improvements at Buckner Park located at 4550 Worth Street – Not to exceed \$381,348 – Financing: Revenue, was carried. The vote was unanimous.

WHEREAS, Chapter 791 of the Texas Government Code provides authorization for local governments to contract with one another to perform governmental functions and services, and joint funding of projects; and

WHEREAS, the Dallas Independent School District (DISD) desires to purchase a portion of property known as Buckner Park (Exhibit B) located in Dallas, Texas, ("Parking Property") and City of Dallas is willing to sell the Parking Property to DISD; and

WHEREAS, the sale of the Parking Property to DISD is a legally permissible sale of parkland under Local Government Code Chapter 253, and the proceeds of the sale or exchange may be used only to acquire property for park purpose, and in Chapter 272, the sale is exempt from Local Government Code Chapter 272 notice and bidding requirements for the sale of land owned by a municipality in that it is a sale to a governmental entity that has the power of eminent domain, and complies with Local Government Code Chapter 272 fair market value requirements for the sale of land owned by a municipality in that the purchase price is based on an independent appraisal; and

WHEREAS, the parties agree that the sale of the Parking Property shall include sale and other terms which they desire to memorialize in a development agreement which shall not only function as the purchase and sale agreement but also survive the closing of the sale of the Parking Property as necessitated to perform the governmental functions and services agreed to therein in addition to other provisions of the sale contained within the agreement; and

WHEREAS, the City of Dallas and DISD desire to enter into an agreement for the development of Buckner Park and parking and driveway improvements (Parking Property) for the adjacent Ignacio Zaragoza Elementary School ("Project"); and

WHEREAS, upon completion of construction of the Project DISD and the City of Dallas shall be responsible for maintenance and operation of its own property; and

WHEREAS, this Project will be designed, bid and constructed by the City using \$381,348 from the sale of Parking Property, as defined in the Agreement between the City and District, 2006 Bond Funds and Capital Gifts, Donation and Development Funds not to exceed \$895,000 for the design and construction of the parkland and DISD funds not to exceed \$660,315 for the design and construction of the Parking Property and playground.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City of Dallas hereby authorizes the President of the Park and Recreation Board, the Director of the Park and Recreation Department, and the City Manager, upon approval as to form by the City Attorney, to execute a Development Agreement between the City of Dallas and DISD providing for the sale of Parking Property, as defined in the Agreement between the City and District for the appraised value of \$381,348 and the design, bid, and construction of improvements to Buckner Park and the Parking Property conditioned on the following terms:

- (i) City and DISD will provide funding for their respective portions of the Project, namely, DISD will provide up to \$660,315 and City will provide \$381,348 from the sale of land to DISD and an amount not to exceed \$895,000 from 2006 Bond Funds and Capital Gifts, Donation and Development Funds;
- (ii) The City will design, bid, and construct improvements for the Project which includes parkland and the Parking Property conveyed to DISD;
- (iii) The design and construction of the Project shall be in accordance with state law, City Code, and all other applicable rules and regulations;
- (iv) Before construction begins, should the actual development cost exceed the estimated cost by more than five percent, and either party cannot come to an agreement on the actual development costs, either party can terminate the agreement without obligation to the other and the sale of land to DISD shall not be consummated and City shall have no obligation to make improvements to the Parking Property.
- (v) Should either party terminate the agreement after construction commences and prior to completion, the land conveyed to DISD shall revert back to the City and the sale shall be considered null and void.

SECTION 2. That in accordance with state law, sale proceeds, including any interest earned on the sales proceeds, are to be utilized for Park System projects overseen by the Park and Recreation Board.

SECTION 3. That the Chief Financial Officer is hereby authorized to receive and deposit revenues from performance of the sale terms of the Development Agreement in an amount not to exceed \$381,348, in Buckner Park Fund, Fund 0468, Department PKR, Unit K129, Revenue Code 8416.

SECTION 4. That the City Manager is hereby authorized to establish appropriations in the amount not to exceed \$381,348, in Buckner Park Fund, Fund 0468, Department PKR, Unit K129, Object Code 4599.

SECTION 5. That the term of this agreement shall commence upon execution, and shall terminate upon completion of construction of all the improvements and conveyance of the Parking Property from the City of Dallas to DISD.

SECTION 6. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

PLANNING AND DESIGN COMMITTEE – PLANS AND SPECIFICATIONS

Agenda Item 11. Buckner Park (2) – A motion by Rodney Schlosser, seconded by Sean Johnson, to authorize proceeding with advertisement for construction procurement for site development at Buckner Park located at 4450 Worth Street Estimated Cost: \$1,300,000 – Financing: 2006 Bond Funds (\$705,253) and Capital Gifts, Donation and Development Funds (\$594,747), was carried. The vote was unanimous.

BACKGROUND

Newman, Jackson, Bieberstein, Inc. has completed design services through construction administration services for site development at Buckner Park.

Base Bid

- Concrete walkways
- Landscaping and irrigation
- Basketball and tennis court
- Site furnishings
- Vehicular drop off and parking
- Playground

Alternates

- Additional tennis court
- Pavilion
- North picnic area
- Additional landscaping and lighting

Schedule

- Began Design October 2014
- Complete Design October 2015
- Begin Construction April 2016
- Complete Construction December 2016

DRAFT

This project requires full-year operating and maintenance funding in the amount of \$12,788.

ITEM FOR INDIVIDUAL CONSIDERATION

Agenda Item 12. Coombs Creek Trail (1) – A motion by Rodney Schlosser, seconded by Robin Norcross, to authorize a contract with artist Christopher Blay for a public art project at the Coombs Creek Trail Parkway Public Art Project located at the intersection of Kessler Parkway and North Clinton Avenue – Not to exceed \$65,000 – Financing: 2006 Bond Funds [This item was deferred on August 20, 2015], was carried. The vote was unanimous.

BACKGROUND

This action is for approval of a contract for the fabrication and installation for the public art at Coombs Creek Parkway as approved by the Public Art Committee and the Cultural Affairs Commission.

The consulting Engineering Firm of Frank W. Neal and Associates, Inc. has provided the artist with the following:

General Conditions:

- A. Design/wind load
- B. Structure was designed in accordance with the International Building Code, 2012 Edition
- C. All existing conditions shall be field verified

- D. Contractor shall verify all dimensions prior to start of construction.
- E. General contractor shall be responsible for coordination of other trades prior to fabrication and installation of materials.

Site:

- A. Footings shall be placed on undisturbed soil

Location:

- A. The artwork will be installed 120 feet from the creek

Concrete:

- A. Concrete shall have a minimum compressive strength of 3000 PSI at 28 days
- B. Reinforcing steel shall be ASTM grade 60 unless noted otherwise
- C. Lap reinforcing splices #6 and smaller bars
- D. All reinforcement shall be detailed in accordance with the latest ACI detailing manual
- E. Contractor shall coordinate all penetrations, conduit, chamfers and embedded items prior to concrete placement.

The City of Dallas Public Art Ordinance provides that all appropriations for City capital improvement projects shall include an amount equal to 1.5% (or .75%) of the total capital improvement project appropriation to be used for the design services of artists and for the creation of artworks for new City facilities (Dallas City Code Article X, SEC. 2-103(a)). The public art project for Coombs Creek Parkway was included in the list of 2006 Bond Fund Program public art projects approved by City Council on April 23, 2014, Resolution No. 14-0664. The artist Christopher Blay was selected via competitive selection process as directed by the City of Dallas Cultural Policy, and was approved by the Public Art Committee and the Cultural Affairs Commission.

Coombs Creek Trail is part of the Dallas Trail Network Plan offering access to the Trinity River Levee Trails.

Phase I of the trail completed within the last year sits at about 1.5 miles in length with another half mile of soft surface dirt trail on the north end that skirts the edge of a dirt berm and levee spillway for the creek. The trail runs from the Stevens Park Golf Course near the Tennis Courts (south end) and terminates behind the Lone Star Doughnuts Bakery on Beckley (north end). The Coombs Creek Trail affords easier access to the Trinity River Levee than most other routes coming from Oak Cliff.

This action is for approval of a public art design for the Coombs Creek Parkway Public Art Project only.

SCOPE OF PROJECT

Artist or Artist Team, selected by the short-list selection process, has prepared a conceptual design responsive to the following:

- Be highly visible in the landscape,
- Respond to the history, environment, vegetation, fauna or current location within the City of Dallas of the Oak Cliff community and the Coombs Creek Trail.
- Complement the existing elements of the trail landscape and environment
- Be resistant to graffiti and vandalism
- Require little or no maintenance,
- Be free of safety hazards for bikers, hikers and anyone using the trail.
- There is no electrical access at these locations.
- Works need to compete with the trees and the scale needs to be taken into consideration.

Artist's background

- a) The proposed artist currently works in the public realm, has demonstrated past experience and proven technical and aesthetic ability to successfully create artwork responsive to the site and community; and

- b) The proposed artist will employ local contractors from the geographical area surrounding the Dallas/Fort Worth Metroplex, thereby contributing to the quality of life in the region.

The concept design complies with the goals, objects, and eligible criteria of the Public Art Program outlined in the City's Cultural Policy as follows.

- a) The artwork shall be accessible to the public;
- b) The high quality artwork shall enhance the cultural appeal of the city of Dallas.

NON-ACTION ITEMS

Agenda Item 13. Dallas Police Department Update presented by Rick Watson, Deputy Chief of Police.

BRIEFING

Agenda Item 14. Texas Discovery Gardens presented by John Jenkins, Assistant Director, Park and Recreation Department, John Lawrence, Senior Park and Recreation Manager, Park and Recreation Department, and Dick Davis, Executive Director, Texas Discovery Gardens.

NON-ACTION ITEMS

Agenda Item 15. Budget Updates presented by John Jenkins, Assistant Director, Park and Recreation Department.

Agenda Item 16. No committee reports.

Agenda Item 17. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, Friends of the Katy Trail, Friends of Oak Cliff Parks, Lee Park and Arlington Hall Conservancy, Send A Kid To Camp, State Fair of Texas, Texas Discovery Gardens, Trinity Commons Foundation, Trinity River Audubon Center, White Rock Lake Conservancy/White Rock Lake Foundation/For the Love of the Lake, The Woodall Rodgers Park Foundation

Barbara Barbee: Kidd Springs Park.
Jesse Moreno: Friends of the Santa Fe Trail and Santos Rodriguez Interpretive Sign.
Celina Barajas: Dr. Pepper League.
Becky Rader: White Rock Creek Trail.
Lawrence Jones: Update on State Fair of Texas.

Agenda Item 18. National Recreation and Park Association Congress Reports presented by Amy Monier, Celina Barajas and Jesse Moreno.

Agenda Item 19. Staff Announcements – Upcoming Park and Recreation Department Events.

Daniel Huerta: Fair Park Events.
Jennifer McRorey: Boo-vie Bash.

Agenda Item 20. Vice President Moreno announced the next Park and Recreation Board Regular Meeting on Thursday, November 5, 2015.

Agenda Item 21. Vice President Moreno adjourned the Board meeting at 12:00 p.m.

Dawna M. Ray, Secretary
Park and Recreation Board

Jesse Moreno, Vice President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: November 5, 2015

COUNCIL DISTRICT: 7

STAFF: Daniel Huerta, 214-670-8483

SUBJECT

Authorize extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, commencing on January 1, 2016 on a month-to-month basis, but in no event shall extend beyond December 31, 2016; concessionaire will pay 27% of gross sales less sales tax to the City - Estimated Annual Revenue: \$195,268

BACKGROUND

On April 11, 2007, the City authorized a five year concession services contract with two one-year options between the City of Dallas and Weiss Enterprises, Inc. to provide food and beverage services at the Automobile Building. Both renewal options were exercised and on April 16, 2014, a Supplemental Agreement was approved via an Administrative Action to further extend the contract on a month-to-month basis through December 31, 2014 in order to allow the City of Dallas additional time to explore its options for future food and beverage options at Fair Park's rental facilities

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of one year, commencing on January 1, 2015 on a month-to-month basis, but in no event shall extend beyond December 31, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

BACKGROUND (Continued)

On May 7, 2015 the Park and Recreation Board passed and approved a resolution supporting the Mayor's Fair Park Task Force Report recommendations with some modifications. The Dallas City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with Weiss Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through December 31, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of one year, commencing on January 1, 2016 on a month-to-month basis, but in no event shall extend beyond December 31, 2016. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

FISCAL INFORMATION

\$195,267.74 – Estimated Annual Revenue

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on November 5, 2015. A recommendation will be presented to the Park and Recreation Board on that same day. This item does not require City Council approval.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: November 5, 2015

COUNCIL DISTRICT: 7

STAFF: Daniel Huerta, 214-670-8483

SUBJECT

Authorize extending the food and beverage concession contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall, commencing on December 9, 2015 on a month-to-month basis, but in no event shall extend beyond December 9, 2016; concessionaire will pay 26% of gross sales less sales tax to the City for gross sales under \$5,000, 28% of gross sales less sales tax for gross sales of \$5,000 - \$40,000 and 31% of gross sales less sales tax for gross sales of \$40,000.01 and higher - Estimated Annual Revenue: \$20,323

BACKGROUND

On December 9, 2009, the City authorized a five year concession services contract between the City of Dallas and Fiesta Enterprises, Inc. to provide food and beverage services at Centennial Hall. The current contract will expire on December 8, 2014.

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Fiesta Enterprises, Inc. to operate food and beverage service at the Centennial Building for a period of one year, commencing on December 9, 2014 on a month-to-month basis, but in no event shall extend beyond December 9, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

BACKGROUND (Continued)

On May 7, 2015 the Park and Recreation Board passed and approved a resolution supporting the Mayor's Fair Park Task Force Report recommendations with some modifications. The Dallas City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with Fiesta Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through December 9, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall for a period of one year, commencing on December 9, 2015 on a month-to-month basis, but in no event shall extend beyond December 9, 2016. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

FISCAL INFORMATION

\$20,322.74 – Estimated Annual Revenue

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on November 5, 2015. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

STAFF RECOMMENDATION

Staff recommends approvals.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: November 5, 2015

COUNCIL DISTRICT: 7

STAFF: Daniel Huerta, 214-670-8483

SUBJECT

Authorize extending the food and beverage concession contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum, commencing on January 1, 2016 on a month-to-month basis, but in no event shall extend beyond December 31, 2016; concessionaire will pay 31.5% of gross sales less sales tax to the City - Estimated Annual Revenue: \$8,933

BACKGROUND

On August 8, 2007, the City authorized a five year concession services contract with two one-year options between the City of Dallas and Ed Campbell Concessions, Inc. to provide food and beverage services at the Fair Park Coliseum. Both renewal options were exercised and on February 10, 2014, a Supplemental Agreement was approved via an Administrative Action to further extend the contract on a month-to-month basis through December 31, 2014 in order to allow the City of Dallas additional time to explore its options for future food and beverage options at Fair Park's rental facilities

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Coliseum Building for a period of one year, commencing on January 1, 2015 on a month-to-month basis, but in no event shall extend beyond December 31, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with the Ed Campbell Concessions, Inc. will allow for uninterrupted food and beverage service to clients through December 31, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of one year, commencing on January 1, 2016 on a month-to-month basis, but in no event shall extend beyond December 31, 2016. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

FISCAL INFORMATION

\$8,932.53 – Estimated Annual Revenue

COMMITTEE ACTION

The Administration and Finance Committee will consider this request on November 5, 2015. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: November 5, 2015

COUNCIL DISTRICT: 11

STAFF: John D. Jenkins, 214-670-4073

SUBJECT

Authorize issuance of the Fretz Tennis Center Management Contract with Duane E. Evans beginning December 1, 2015 through September 30, 2017 – Estimated Annual Revenue: \$30,000

BACKGROUND

Fretz Tennis Center is located at 6998 Belt Line Road. On September 23, 2009, authorized by Council Resolution No. 09-2282, the City entered into a five-year concession contract, with a three-year option, with Raymond Major to manage and operate the tennis center from October 1, 2009 through September 30, 2014. The three-year option was approved by the Park and Recreation Board on August 14, 2014, and exercised by Administrative Action 14-6632, extending the contract to September 30, 2017.

Raymond Major has terminated his contract, giving the City the required 90 days notice. The contract will end on November 30, 2015. An interview panel conducted interviews with multiple tennis pros to assign the contract. Duane E. Evans was determined to be the most beneficial candidate. If approved, Duane E. Evans will assume the management of Fretz Tennis Center on Tuesday, December 1, 2015. To coincide with the end date of the Raymond Major contract, this contract would end on September 30, 2017.

Duane E. Evans is a Certified Professional Tennis Instructor and graduate of the USTA High Performance Coaching Program. Mr. Evans has 23 years of tennis teaching and coaching experience. Since January 2009, Duane E. Evans has provided tennis teaching services and consultation on athlete development along with communications coaching/media training in the Dallas area, and since 2010 has been the Tennis Pro at Samuell-Grand Tennis Center.

FISCAL INFORMATION

This is a concession contract, paying commissions to the City. Per the contract, the tennis pro collects tennis court fees for regular, league and tournament tennis play. The tennis pro pays the City of Dallas 50% of the court fee revenue, weekly. The contract gives the tennis pro full concession rights on revenue earned from tennis instruction, selling tennis equipment, merchandise, and food/drink items.

The projected annual revenue at Fretz Tennis Center of \$30,000 is deposited in the General Fund.

VENDOR INFORMATION

Duane E. Evans - African American

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on November 5, 2015. A recommendation will be presented to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on December 9, 2015.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

1. Option to Terminate Contract Letter from Raymond Major
2. Acceptance of Termination Letter from Willis Winters, Park and Recreation Director
3. Acceptance Letter from Duane E. Evans



6998 Beltline Rd.
Dallas TX 75254
214-670-6622

September 2, 2015

It is with great regret that I will be giving the city of Dallas my ninety day notice to vacate my contract. This will be executed on September 2, 2015 so that my final day of operation will be November 30, 2015. It has been my pleasure to be a partner with the city of Dallas for over 14 years. I have also really enjoyed my relationship with John Lawrence and the entire Special Services staff.

Thank you,

A handwritten signature in black ink that reads "Raymond A. Major, Jr.". The signature is written in a cursive, flowing style with a prominent initial 'R' and a distinct 'Jr.' at the end.

Raymond Major
Director of Tennis/Manager
Fretz Tennis Center



September 2, 2015

Ray Major
6998 Beltline Rd.
Dallas, TX 75254

Dear Ray,

I am in receipt of your ninety day notice to terminate your Management Contract with City of Dallas effective November 30, 2015. Your service to the Fretz Tennis Center, the students you have coached, and the local tennis community has been marked with great accomplishments.

I wish you great success in your future endeavors.

Sincerely,

A handwritten signature in black ink, appearing to read 'Willis C. Winters'.

Willis C. Winters, FAIA, FAAPRA, Director
Dallas Park and Recreation Department



Evans Kurth Holdings, LLC
PO Box 248
Frisco, TX 75034
972.290.0590

14 October 2015

City of Dallas Park and Recreation Department
1500 Marilla St.
Dallas, TX 75201

Dear Sirs,

I am excited to learn that after reviewing all presentations, both written and oral, we have been chosen to assume operations of Fretz Tennis Center for the period beginning 1 December 2015 and ending 30 September 2017. This letter serves as an acceptance of that selection.

Sincerely,
Evans Kurth Holdings, LLC


Duane E. Evans
Chief Executive Officer & Sole Member



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: November 5, 2015

COUNCIL DISTRICT: All

STAFF: Daniel Huerta, 214-670-8483

SUBJECT:

Authorize approval of proposed Dallas Park and Recreation Board Alcohol Special Use Permit Policy - Estimated Revenue: \$10,125

BACKGROUND

On May 21, 2009, Mike Conduff, President of the Elm Group, presented a briefing titled “True Leadership – What Every Board Must Do” to the Park and Recreation Board. The briefing included information on board policies and identified the characteristics of the most effective policies. Subsequent to that briefing, Mike Anglin, former Park and Recreation Board Member was appointed to work with Mike Conduff and executive staff to undertake a review of each of the Park and Recreation Board policies.

On April 1, 2010, Mike Conduff conducted a work session with the Park and Recreation Board to review the existing list of Park and Recreation Board Policies. The conclusion of the work session identified certain Park and Recreation Board policies recommended to be sunset.

In 2014, Max Wells, President of the Park and Recreation Board appointed an adhoc committee to review the remaining policies for needed updates. Executive staff presented the Alcohol Special Use Permit Policy on December 11, 2014 and recommended to the committee that the policy be updated.

The proposed policy changes, reviewed and discussed at the October 15, 2015 Administration and Finance Committee meeting, are intended to (1) streamline defined special event attendance City-wide; (2) provide greater flexibility for defined enclosed areas, and (3) allow permits for tournaments at fenced in sports complexes.

FISCAL INFORMATION

Estimated Revenue: \$10,125

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on November 5, 2015 and will present a recommendation to the Park and Recreation Board on November 19, 2015.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENT

Proposed DRAFT Alcohol Special Use Permit Policy

DALLAS PARK AND RECREATION DEPARTMENT
ALCOHOL SPECIAL USE PERMIT POLICY

Section 32-11.3 of the Dallas City Code prohibits the consumption of alcoholic beverages on park property unless an alcoholic beverage permit has been issued by the Park and Recreation Board. This policy applies to requests made for sale, possession or consumption of alcohol at special events and sports tournaments scheduled through the Park and Recreation Department Reservations Office to assure compliance with the Dallas City Charter and City Code.

PURPOSE

To establish guidelines for the approval of alcoholic beverage permits for the consumption of alcoholic beverages in conjunction with special events and sports tournaments conducted on park property.

DEFINITIONS

1. DESIGNATED ENCLOSED AREA: Area identified within the special event site that has been approved by the Park and Recreation Board for the consumption of alcoholic beverages.
2. SPECIAL EVENT: A temporary event or gathering using Park Property in which the estimated number of participants and spectators exceeds 50 during any day of the event.
3. SPORTS TOURNAMENT: A temporary sports event conducted in a fenced sports complex with a permanent fence of not less than six feet in height with points of ingress and egress that can be controlled.

PROCEDURE

The following requirements must be met in order to be issued a permit to have alcohol at a special event.

1. Unless otherwise specified by the Dallas City Code Section 32-11.3 “Possession of Alcoholic Beverages in Parks”, alcohol permits will only be issued for special events conducted on park property and tournaments held at fenced sport complexes.
2. The alcohol permit request must be accompanied by a completed application for a special event/tournament.
3. Payment of a non-refundable alcohol permit fee (City of Dallas Ordinance 20963, Sec. 32-11.3) as set by the Park and Recreation Board.
4. Payment of a damage deposit upon approval of the permit.

5. No glass, mugs or bottles can be used on Park Property. Paper or plastic only.
6. If alcohol is to be sold, a license from the Texas Alcoholic Beverage Commission is required.
7. Liability insurance in an amount to be determined by the City, but the amount can be no less than one million dollars.
8. Insurance must name the City of Dallas and Park and Recreation Board as additionally insured.
9. Consumption of alcohol must be contained within a designated enclosed area. Materials/method used to enclose the area will be determined by the Reservations' Office Special Events Coordinator and approved by the Park and Recreation Board. Any area at which alcohol is served shall be no less than three hundred (300) feet from a playground or athletic field (unless an approved tournament as named above).
10. Police officers must be present. The number of officers required will be determined by the Special Events Unit of the Dallas Police Department. The cost of the required police officers will be paid by the event promoter.
11. A Park and Recreation Department staff person must be present to monitor the event. The cost of the staff person will be paid by the event promoter.

MANAGEMENT AGREEMENTS

This policy shall not affect any park property for which there is a management agreement between the City, through the Park and Recreation Department, and the managing organization in which the agreement permits the possession and consumption of alcoholic beverages.

POLICY EXEMPTIONS

Park properties exempt from this policy are Fair Park, golf courses and tennis centers.

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements

AGENDA DATE: December 9, 2015

COUNCIL DISTRICT(S): 10, 11, 13

DEPARTMENT: Park & Recreation

CMO: Louise Elam, 214-670-5275

MAPSCO: 26-A, B, E, F

SUBJECT

Authorize a Project Specific Agreement with Dallas County, County MCIP Project 10221, for the purpose of trail design and right-of-way acquisition for the remainder of Northaven Trail Phase 1 from Valleydale Drive to White Rock Creek Trail - Financing: No cost consideration to the City

BACKGROUND

The City of Dallas and Dallas County are partnering to design and construct the Northaven Trail in north Dallas. Currently, Phase II and III are under design. This Project Specific Agreement (PSA) establishes the terms for the design, right-of-way acquisition, and other responsibilities for the remainder of Phase 1. As design progresses and funding becomes available, future agreements will advance project milestones for Phase 1, 2A, 2B and 2C including preferred alignments, design, and construction. Upon completion of Phase 1, 2A, 2B and 2C, the entire length of the Northaven Trail will be nearly 9 miles long extending from White Rock Creek Trail to the Walnut Hill/Denton DART Station.

This PSA requires a 50/50 match from the City. Dallas County is accepting a construction credit of \$2,600,000 as the City match for this PSA for past City expenditures from 2006 bond funds and other monies associated with the design and construction of a portion of Phase I, which was substantially completed in May 2012. At build-out, Phase 1, which extends from White Rock Creek Trail to Preston Road, will be approximately 2.8 miles. The County is providing funds of \$2,600,000 for this PSA from its Major Capital Improvement Projects fund.

Dallas County will be responsible for the management, design, TxDOT and other agency coordination and agreements, and construction management. City will be responsible for right-of-way acquisition and coordination of City-owned utility adjustments for construction. Funding for acquisitions will be provided by a portion of the County's \$2,600,000 match.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

City Council authorized the Funding Agreement with Dallas County on November 7, 2011, by Resolution No.11-2977.

City Council authorized Amendment to Funding Agreement with Dallas County on December 12, 2012, by Resolution No.12-3057.

The Planning and Design Committee will consider this item on November 5, 2015 and will present a recommendation to the Park and Recreation Board on the same day.

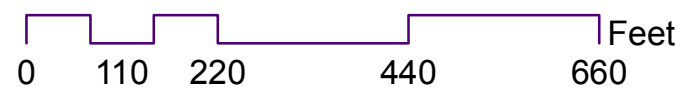
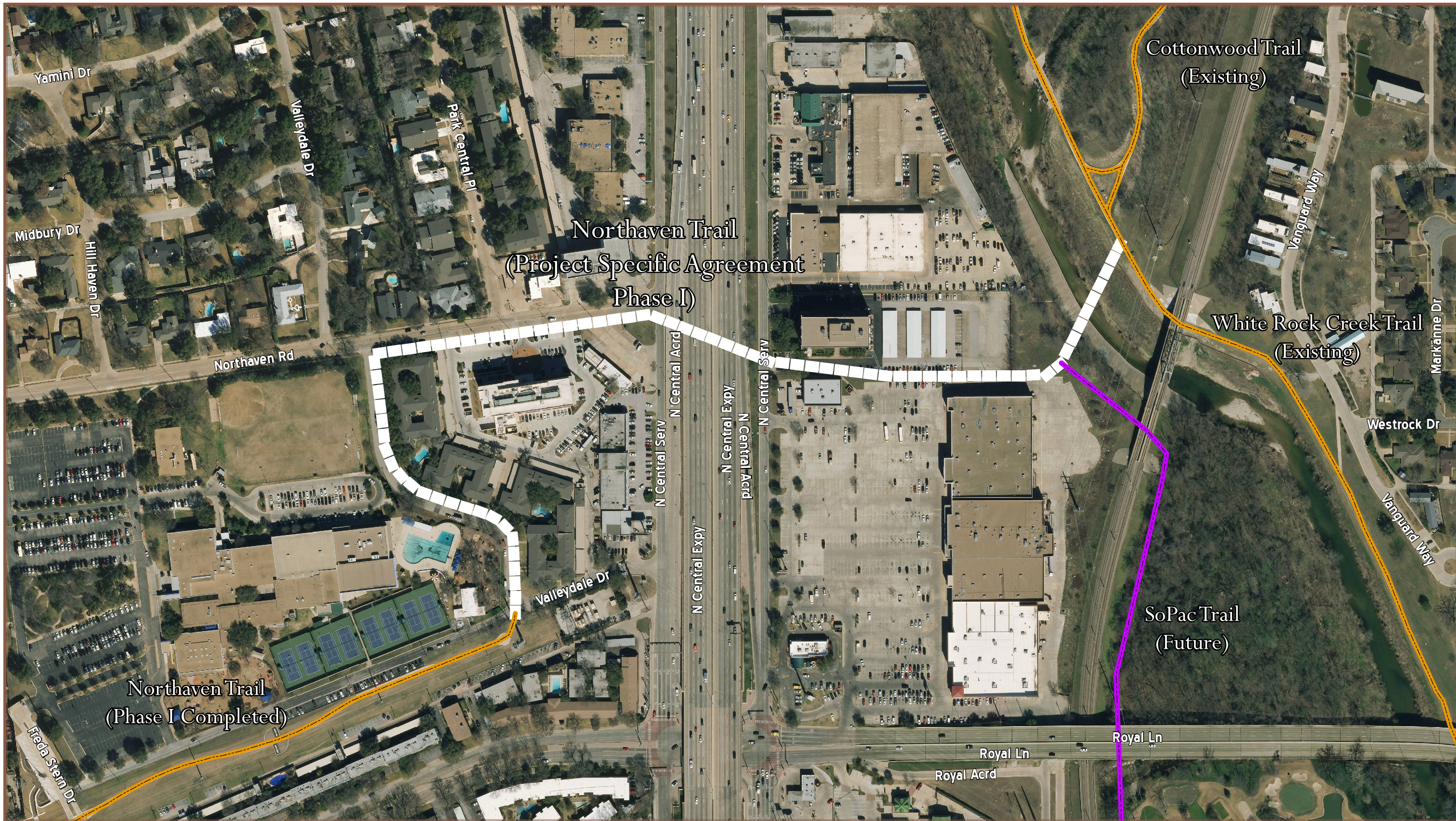
This item will be scheduled for City Council approval on December 9, 2015.

FISCAL INFORMATION

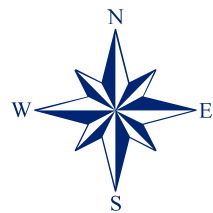
No cost consideration to the City.

MAPS

Attached

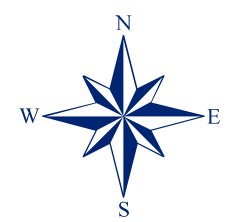
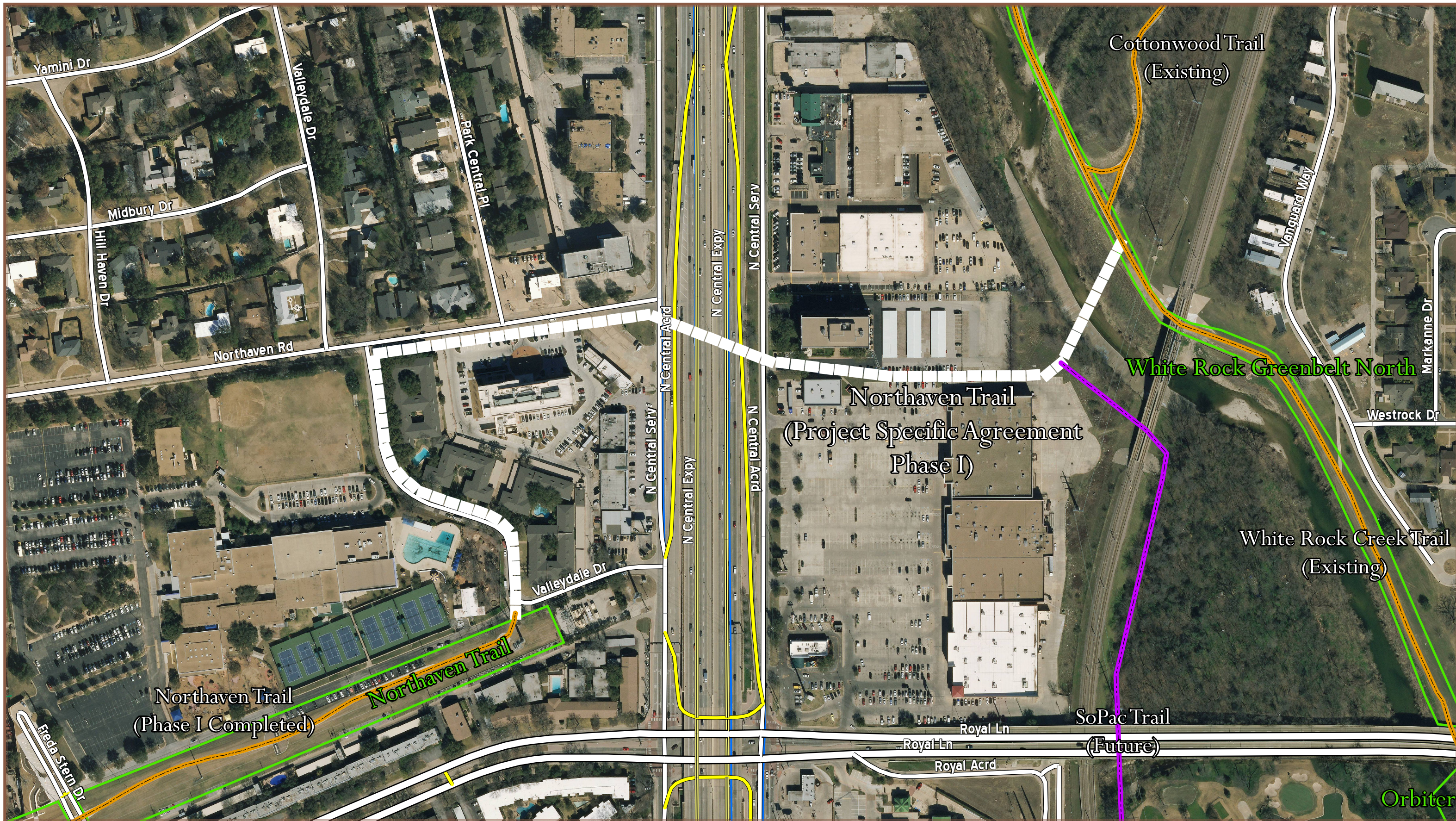


October 15, 2015



Northaven Trail Phase I Project Specific Agreement Area Map

Exhibit A



November 5, 2015

Northaven Trail Phase I (Valleydale Drive to White Rock Creek Trail)

Mapsc0
26 A,B,E,F

District
10, 11, 13

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: November 5, 2015
COUNCIL DISTRICT: All
STAFF: John Jenkins, 214-670-4073

SUBJECT

Approval and adoption of the 2016 Park and Recreation Board Meeting Schedule -
Financing: No cost consideration to the City

BACKGROUND

Chapter 8, Sec. 8-2 of the Dallas City Code states each Board shall determine the time and place of its meetings. This is a request for the Park and Recreation Board to adopt the 2016 Park and Recreation Board Meeting Schedule.

The Park and Recreation Board meets in regular session on the first and third Thursday of each month at 10:00 a.m. The second Thursday is reserved for special called meetings.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Park and Recreation Board will consider this item on November 5, 2015.

STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENT

2016 DRAFT Park and Recreation Board Meeting Schedule

DRAFT 2016 PARK BOARD MEETING SCHEDULE

January 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 New Year's Day - City Holiday	2
3	4	5	6	7 PARK BOARD MEETING	8	9
10	11	12	13	14	15	16
17	18 M L King Day- City Holiday	19	20	21 PARK BOARD MEETING	22	23
24	25	26	27	28	29	30
31						

NOTE: BOARD MEETINGS START AT 10:00 AM - BOARD MEETINGS ARE HELD AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.
 COMMITTEE MEETINGS START AT 9:00 AM - AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.

DRAFT 2016 PARK BOARD MEETING SCHEDULE

February 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 PARK BOARD MEETING	5	6
7	8	9	10	11	12	13
14	15 Presidents' Day - City Holiday	16	17	18 PARK BOARD MEETING	19	20
21	22	23	24	25	26	27
28	29					

NOTE: BOARD MEETINGS START AT 10:00 AM - BOARD MEETINGS ARE HELD AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.
 COMMITTEE MEETINGS START AT 9:00 AM - AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.

DRAFT 2016 PARK BOARD MEETING SCHEDULE

March 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 TRAPS INSTITUTE FEBRUARY 29- MARCH 4 GALVESTON, TX.	2 TRAPS INSTITUTE FEBRUARY 29- MARCH 4 GALVESTON, TX.	3 PARK BOARD MEETING TRAPS INSTITUTE FEBRUARY 29-MARCH 4 GALVESTON, TX.	4 TRAPS INSTITUTE FEBRUARY 29- MARCH 4 GALVESTON, TX.	5
6	7 Council Recess	8 Council Recess	9 Council Recess	10 Council Recess	11 Council Recess	12
13	14 Council Recess	15 Council Recess	16 Council Recess	17 Council Recess PARK BOARD MEETING	18 Council Recess	19
20	21	22	23	24	25 Good Friday	26
27 Easter Sunday	28	29	30	31		

NOTE: BOARD MEETINGS START AT 10:00 AM - BOARD MEETINGS ARE HELD AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.
 COMMITTEE MEETINGS START AT 9:00 AM - AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.

DRAFT 2016 PARK BOARD MEETING SCHEDULE

April 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7 PARK BOARD MEETING	8	9
10	11	12	13	14	15	16
17	18	19	20	21 PARK BOARD MEETING	22 Passover (Begins at Sundown)	23 Passover (Second Night Seder)
24	25	26	27	28	29	30

NOTE: BOARD MEETINGS START AT 10:00 AM - BOARD MEETINGS ARE HELD AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.
 COMMITTEE MEETINGS START AT 9:00 AM - AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.

DRAFT 2016 PARK BOARD MEETING SCHEDULE

May 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 PARK BOARD MEETING	6	7
8 Mother's Day	9	10	11	12	13	14
15	16	17	18	19 PARK BOARD MEETING	20	21
22	23	24	25	26	27	28
29	30 Memorial Day - City Holiday	31				

NOTE: BOARD MEETINGS START AT 10:00 AM - BOARD MEETINGS ARE HELD AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.
 COMMITTEE MEETINGS START AT 9:00 AM - AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.

DRAFT 2016 PARK BOARD MEETING SCHEDULE

June 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 PARK BOARD MEETING	3	4
5	6	7	8	9	10	11
12	13	14	15	16 PARK BOARD MEETING	17	18
19 Father's Day	20	21	22	23	24	25
26	27	28	29	30		

NOTE: BOARD MEETINGS START AT 10:00 AM - BOARD MEETINGS ARE HELD AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.
 COMMITTEE MEETINGS START AT 9:00 AM - AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.

DRAFT 2016 PARK BOARD MEETING SCHEDULE

July 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Council Recess Per Resolution 90-2673 Passed August 22, 21990 Independence Day-City Holiday	5	6 Council Recess Per Resolution 90-2673 Passed August 22, 21990	7 Park Board Recess	8	9
10	11 Council Recess Per Resolution 90-2673 Passed August 22, 1990	12	13 Council Recess Per Resolution 90-2673 Passed August 22, 21990	14 Park Board Recess	15	16
17	18 Council Recess Per Resolution 90-2673 Passed August 22, 1990	19	20 Council Recess Per Resolution 90-2673 Passed August 22, 21990	21 Park Board Recess	22	23
24	25 Council Recess Per Resolution 90-2673 Passed August 22, 1990	26	27 Council Recess Per Resolution 90-2673 Passed August 22, 21990	28 Park Board Recess	29	30
31						

NOTE: BOARD MEETINGS START AT 10:00 AM - BOARD MEETINGS ARE HELD AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.
 COMMITTEE MEETINGS START AT 9:00 AM - AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.

DRAFT 2016 PARK BOARD MEETING SCHEDULE

August 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4 PARK BOARD MEETING	5	6
7	8	9	10	11	12	13
14	15	16	17	18 PARK BOARD MEETING	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOTE: BOARD MEETINGS START AT 10:00 AM - BOARD MEETINGS ARE HELD AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.
 COMMITTEE MEETINGS START AT 9:00 AM - AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.

DRAFT 2016 PARK BOARD MEETING SCHEDULE

September 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 PARK BOARD MEETING	2	3
4	5 Labor Day/Cesar E. Chavez Day - City Holiday	6	7	8	9	10
11 September 11 th Remembrance Day	12	13	14	15 PARK BOARD MEETING	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30 State Fair of Texas (Opening Day) 9/30-10/23	

NOTE: BOARD MEETINGS START AT 10:00 AM - BOARD MEETINGS ARE HELD AT DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN, DALLAS, TEXAS 75201. LOCATIONS SUBJECT TO CHANGE.
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DRAFT 2016 PARK BOARD MEETING SCHEDULE

October 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 State Fair of Texas 9/30-10/23
2 State Fair of Texas Rosh Hashanah (Begins at Sundown)	3 State Fair of Texas Rosh Hashanah	4 State Fair of Texas	5 State Fair of Texas	6 PARK BOARD MEETING NRPA Annual Conference October 6-8. Saint Louis, Mo. State Fair of Texas	7 NRPA Annual Conference - October 6-8. Saint Louis, Mo. State Fair of Texas	8 NRPA Annual Conference - October 6-8. Saint Louis, Mo. State Fair of Texas
9 State Fair of Texas	10 State Fair of Texas Columbus Day	11 State Fair of Texas	12 State Fair of Texas	13 State Fair of Texas	14 State Fair of Texas	15 State Fair of Texas
16 State Fair of Texas	17 State Fair of Texas	18 State Fair of Texas	19 State Fair of Texas	20 PARK BOARD MEETING State Fair of Texas	21 State Fair of Texas	22 State Fair of Texas
23 State Fair of Texas (Closing Day)	24	25	26	27	28	29
30	31 Halloween					

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DRAFT 2016 PARK BOARD MEETING SCHEDULE

November 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3 PARK BOARD MEETING	4	5
6	7	8	9	10	11 Veterans Day	12
13	14	15	16	17 PARK BOARD MEETING	18	19
20	21	22	23	24 Thanksgiving Day - City Holiday	25 Day after Thanksgiving Day - City Holiday	26
27	28	29	30			

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DRAFT 2016 PARK BOARD MEETING SCHEDULE

December 2016						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 PARK BOARD MEETING	2	3
4	5	6	7	8	9	10
11	12	13	14	15 PARK BOARD MEETING	16	17
18	19	20	21	22	23	24
25 Christmas Day/Hanukah	26 Christmas Day – City Holiday Kwanzaa Begins	27	28	29	30	31

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MEMORANDUM



DATE: October 30, 2015

TO: Max W. Wells, President, and
Members of the Dallas Park and Recreation Board

SUBJECT: November 5, 2015 Park and Recreation Board Briefings

On Thursday, November 5, 2015, the following briefings will be presented to the Dallas Park and Recreation Board:

- Carpenter Park:
Willis Winters, Director, Park and Recreation Department
- Cedar Ridge Preserve:
John Lawrence, Senior Park and Recreation Manager, Park and Recreation Department
- Trinity River Audubon Center:
John Lawrence, Senior Park and Recreation Manager, Park and Recreation Department
- White Rock Hills Recreation Center Feasibility Study and Master Plan:
Louise Elam, Interim Assistant Director, Park and Recreation Department

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in black ink, appearing to read "Willis Winters".

Willis C. Winters, FAIA, FAAPRA, Director
Park and Recreation Department