

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence Hochberg, Sean Johnson, Lawrence S. Jones, Amy W. Monier, Susan Rader, Marlon Rollins, Raquel A. Rollins, Rodney Schlosser, Paul Sims, Robb P. Stewart, Yolanda F. Williams – 15

Absent: 0

President Wells convened the regular meeting at 9:02 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers:

1. Elisabeth Akins regarding playground engineered wood fiber.

Agenda Item 2. A motion by Barbara Barbee, seconded by Raquel Rollins, for approval of the minutes of the August 18, 2016 Park and Recreation Board Meeting, was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 3-9)

ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS

Agenda Item 3. Reverchon Park (2) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize an alcohol permit request for Raul Ramirez, with the Texas Latino Gay Pride, to serve alcohol at a Latin festival event at Reverchon Park located at 3505 Maple Avenue, on Saturday, October 08, 2016 from 9:00 a.m. – 11:00 p.m. - Estimated Revenue: \$460, was carried. The vote was unanimous.

BACKGROUND

The Park and Recreation Board has the authority by City Code (Sec.32-11.2(3)) to approve alcohol consumption on park property. A request has been received by Raul Ramirez, with Texas Latino Gay Pride, to serve alcohol from 3:00 – 11:00 pm, at a Latin festival, to be held at Reverchon Park (3505 Maple Avenue) on Saturday, October 08, 2016. The event will include the sale of beer and wine, food sales, and music. The estimated attendance is 800. Park Board approval of an alcohol permit is requested. This is a recurring event.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$250 alcohol permit fee, \$210 special event fee and a \$450 refundable cleanup deposit-Estimated Revenue is \$460.

Agenda Item 4. Dallas Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize a three-year master agreement for the purchase of sod with Robert Edison dba Brokers Quality Grass in the amount of \$482,691.50, Blue Sky Sod Farm, LLC in the amount of \$147,289.33, and J & J Sod Company, LLC in the amount of \$57,272.50, lowest responsive and responsible bidders of three - Total award for the Park and Recreation portion of the master agreement not to exceed \$687,253.33 - Financing: Current Funds (subject to annual appropriations), was carried. The vote was unanimous.

BACKGROUND

The purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

The Park and Recreation Department maintains the grounds at six 18-hole golf courses, and over 200 adult and youth athletic fields, including 13 football fields, 96 soccer fields, 105 softball fields, 17 baseball fields, two rugby fields, and two cricket fields. This master agreement will provide sod necessary to maintain the desired level of quality and playability of these greens, fairways and fields.

This solicitation was structured in a manner which required bidders to submit a response using unit pricing and is to be awarded to the lowest responsible bidder of each line item. This bid included 25 line items.

Agenda Item 5. Dallas Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize a three-year master agreement for the purchase of recreation and physical education supplies with S&S Worldwide, Inc. in the amount of \$269,630 and BSN Sports in the amount of \$60,500, lowest responsive and responsible bidders of three - Total award not to exceed \$330,130 - Financing: Current Funds (subject to annual appropriations), was carried. The vote was unanimous.

BACKGROUND

The purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

This master agreement will provide active play supplies, art and craft supplies, games, prepackaged activity sets, and educational supplies. Park and Recreation offers extensive recreation center programming at 42 recreation centers, Community Development Block Grant (CDBG) after school and summer programming at 19 Dallas Independent School District (DISD) schools and four recreation centers, and 17 Send a Kid to Camp programs at various parks.

This solicitation was structured in a manner which required bidders to submit a discount off manufacturer's list price for each group of products listed on the bid sheet. This bid included five groups.

Agenda Item 6. Dallas Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize a three-year master agreement for the purchase of mulching materials and playground engineered wood fiber with Naturomulch, LLC in the amount of \$1,431,000.00, GWG Wood Group, Inc. in the amount of \$276,000.00, and The LETCO Group, LLC dba Living Earth in the amount of \$183,812.50, lowest responsive and responsible bidders of six - Total award for the Park and Recreation portion of the master agreement not to exceed \$1,890,812.50 - Financing: Current Funds (subject to annual appropriations), was carried. The vote was unanimous.

BACKGROUND

The purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

The Park and Recreation Department maintains the grounds at six 18-hole golf courses, over 21,000 acres of park property, and 43 recreation centers. This three-year master agreement will be used to supply mulching materials for horticulture beds and tree plantings, as well as for top dressing for weed and moisture control.

This master agreement will also provide wood fiber playground engineered wood fiber for outdoor playgrounds throughout the City. The playground engineered wood fiber provide a safe play surface under and around outdoor playground equipment and are certified by the International Playground Equipment Manufacturers Association (IPEMA). IPEMA certification verifies that the playground engineered wood fiber meet applicable ASTM standards with regard to composition, particle size, consistency, purity and impact attenuation.

This solicitation was structured in a manner which required bidders to submit a response using unit pricing; this bid resulted in a 0.4% decrease from comparable unit prices for the bid awarded in 2014.

ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS

Agenda Item 7. Dallas Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize a three-year service contract for the rental and maintenance of portable toilets with Pot-O-Gold Rentals, LLC, lowest responsive and responsible bidder of three - Total award for the Park and Recreation portion of the service contract not to exceed \$547,909 - Financing: Current Funds (subject to annual appropriations), was carried. The vote was unanimous.

BACKGROUND

The purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis. This action does not encumber funds.

This service contract provides for the rental of regular portable toilet units, ADA compliant toilet units, comfort stations and restroom trailers on a daily, weekly or monthly basis. Cleaning frequency of each unit will be scheduled based on the amount of usage at each location.

The units rented from this service contract will be used by the general public at the City's parks, athletic fields, and golf courses. This service contract will also provide units for use at work sites and will be utilized for special events and in emergency situations.

This solicitation was structured in a manner which required bidders to submit a response using unit pricing and is to be awarded in total to the low bidder. This bid contained 33 line items.

PLANNING AND DESIGN COMMITTEE – CHANGE ORDERS

Agenda Item 8. South Central Park/Joppa Trail (7) – A motion by Amy Monier, seconded by Robb Stewart, to authorize **(1)** a decrease in the contract with RoeschCo Construction, Inc. for a credit to the existing contract in an amount of (\$728,458) for the Joppa Trail and South Central Park sprayground; and **(2)** a disbursement of funds to the U.S. Army Corps of Engineers in the amount of \$728,458 for the City's share costs for the construction of the Joppa Trail located between Fellows Lane to Elam Road - Not to exceed (\$728,458), from \$3,584,711 to \$2,856,253 - Financing: 2006 Bond Funds (\$711,398) and 1998 Bond Funds (\$17,060), was carried. The vote was unanimous.

WHEREAS, on October 8, 2014, by Resolution No. 14-1695, RoeschCo Construction, Inc. was awarded a contract for construction of the South Central Park and Joppa Connector Trail Project, which includes site improvements for South Central Park and the construction of approximately one mile of multipurpose concrete trail including two bridges, in an amount not to exceed \$3,536,435.00.

WHEREAS, on July 28, 2015, by Administrative Action No. 15-1118, RoeschCo Construction, Inc., Change Order No. 1 was authorized for concrete depth, dependable water fountain, bollards and other miscellaneous items to include a credit for reduced parking lot size; deduction for trail head sundial and concrete kiosk; add retaining wall at east parking area, and install automatic backwash for sprayground, in an amount not to exceed \$48,276.19, increasing the contract amount to \$3,584,711.19.

WHEREAS, this action will authorize Change Order No. 2 to the contract with RoeschCo Construction, Inc., in an amount not to exceed (\$728,458.10), from \$3,584,711.19 to \$2,856,253.09 for a credit for the Joppa Trail and South Central Park sprayground from the existing contract. Due to river flooding and inundation of the lower chain of wetlands, the U. S. Army Corps of Engineers (Corps) and the City determined that it would be the best course of action for the Corps' contractor to complete the work when the ground and river conditions permit. The sprayground has been completed and the Corps will be taking over completion of the trail. The City's contractor will provide two bridges as well as prefabricated structural steel elevated decking to the Corps.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into Change Order No. 2 to the contract with RoeschCo Construction, Inc. for a credit to the existing contract for the Joppa Trail and South Central Park sprayground, in an amount not to exceed (\$728,458.10), decreasing the contract amount from \$3,584,711.19 to \$2,856,253.09.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a decrease in the contract with RoeschCo Construction, Inc., after approval as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in the amount of \$728,458.10 to the U.S. Army Corp of Engineers for the City's share costs for the construction of the Joppa Trail.

SECTION 4. That the Chief Financial Officer is hereby authorized to reduce encumbrances in the amount of (\$728,458.10) to RoeschCo Construction, Inc. as follows:

(2006) Street and Transportation Fund Fund 6R22, Department PBW, Unit P922 Object 4599, Activity HIBT, CT-PBW03P922A1 Program PB03P922, Commodity 91200 Vendor VS0000057213	(\$711,397.85)
(1998) Public Work and Transportation Fund Fund 6P14, Department PBW, Unit P922 Object 4599, Activity HIBT, CT-PBW03P922A1 Program PB03P922, Commodity 91200 Vendor VS0000057213	<u>(\$17,060.25)</u>
Total amount not to exceed	(\$728,458.10)

SECTION 5. That the resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS

Agenda Item 9. Bachman Lake Trail Phase III (6) – A motion by Amy Monier, seconded by Robb Stewart, to authorize **(1)** the acceptance of a grant with the Texas Parks and Wildlife Department in an amount not to exceed \$1,000,000; **(2)** the establishment of appropriations in the Texas Parks and Wildlife Grant Fund in the amount of \$1,000,000; **(3)** the receipt and deposit funds in the amount of \$1,000,000 in the Texas Parks and Wildlife Grant Fund; and **(4)** a contract with The Fain Group, Inc., best value proposer of five, for trail renovations at Bachman Lake Park along Shorecrest Drive from Denton Drive to Webb Chapel Road - Not to exceed \$2,138,524 - Financing: General Obligation Commercial Paper Funds (\$1,138,524) and Texas Parks and Wildlife Department Grant Funds (\$1,000,000), was carried. The vote was unanimous.

BACKGROUND

On May 13, 2016, five proposals were received for trail improvements at Bachman Lake Park. The Fain Group, Inc. was selected as the best value proposer for the Base Price and Alternate Nos. A1, A2, A4, B1 and B2, in the amount of \$2,138,524.29.

Proposals based on Request for Competitive Sealed Proposals (RFCSP) are evaluated on pre-set criteria which include cost, qualifications of the prime contractor, construction amount and schedule ratings, which are based on mathematical formulas, with the best price and best schedule being given the highest scores. Ratings "1" to "10" are given for each criterion with "10" being the best rating. These ratings are multiplied by the weighting to obtain the score for each criterion.

The following is a list of the rating criteria and values for each criterion:

<u>Rating Criteria</u>	<u>Value</u>
1. Proposed Construction Contract Award	45%
2. Qualifications/Experience/References for Prime Firm	20%
3. Subcontractor Experience	10%
4. Business Inclusion and Development Plan	15%
5. Financial Sufficiency	5%
6. Schedule/Time of Completion	5%
	<u>100%</u>

ESTIMATED PROJECT OF PROJECT

Begin Design	August 2011
Completed Design	April 2016
Begin Construction	December 2016
Completed Construction	August 2017

FISCAL INFORMATION

2012 Bond Program (General Obligation Commercial Paper Funds) - \$1,138,524.29
Texas Parks and Wildlife Department Grant Funds - \$1,000,000

NON-ACTION ITEM

Agenda Item 10 was cancelled. Recent Police Activity in the Park System - Rick Watson, Deputy Chief, Dallas Police Department.

BRIEFINGS

Agenda Item 11. 2017 Bond Program Briefing 3: Options and Partnership Matching Funds presented by Louise Elam, Interim Assistant Director, Park and Recreation Department. Straw Vote: 13-2 in favor of Option D - \$325 million dollars. [President Wells announced a recess during the briefing from 10:44 a.m. – 10:57 a.m.]

Agenda Item 12. Dallas Park and Recreation Department BioBlitz Briefing presented by Jeremy McMahon, Manager III, Park and Recreation Department and Brett Johnson, Senior Environmental Coordinator, Park and Recreation Department.

OTHER/NON-ACTION ITEMS

Agenda Item 13. FY 2016-17 Budget Update presented by John Jenkins, Deputy Director, Park and Recreation Department.

Agenda Item 14. Trinity River Standing Wave Update presented by Louise Elam, Interim Assistant Director, Park and Recreation Department.

Agenda Item 15. Committee Reports:

Max Wells: Aquatics Committee.

Yolanda Williams: Marketing Committee.

Agenda Item 16. No Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park.

Agenda Item 17. Staff Announcements – Upcoming Park and Recreation Department Events.

Daniel Huerta: High School Football at the Cotton Bowl Stadium.

Agenda Item 18. President Wells announced next Park and Recreation Board Regular Meeting: Thursday, September 15, 2016.

Agenda Item 19. President Wells adjourned the meeting at 11:44 a.m.

Dawna M. Ray, Secretary
Park and Recreation Board

Max W. Wells, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.