

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Sean Johnson, Lawrence S. Jones, Jean F. Milligan, Amy W. Monier, Robin Moss Norcross, Susan Rader, Raquel Rollins, Rodney Schlosser, Paul Sims, Yolanda F. Williams – 14

Absent: Matthew L. Houston - 1

President Wells convened the meeting at 10:00 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers:

1. Joan Walne regarding the Aquatics Facilities Master Plan 2015 Update.
2. Joe Werner regarding Bluffview Park.
3. Don Word regarding Bluffview Park.
4. Mike Schmitt regarding Trees Please Event at White Rock Lake.
5. Adam McGough regarding the Aquatics Facilities Master Plan 2015 Update.

President Wells introduced Becky Rader, Park Board Member, District 9.

MINUTES

Agenda Item 2. A motion by Robin Norcross, seconded by Barbara Barbee, for approval of Minutes of the September 3, 2015 Park and Recreation Board Meeting, was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 3 - 11)

**ADMINISTRATION AND FINANCE COMMITTEE – ITEM FOR INDIVIDUAL CONSIDERATION**

Agenda Item 3. Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize approval of the FY 15-16 Proposed List of Assets to support the Sponsorship and Marketing Revenue Policy - Estimated Revenue: \$85,000 [This item was deferred on September 3, 2015], was carried. The vote was unanimous.

**BACKGROUND**

On August 20, 2015 the Park and Recreation Board approved the Sponsorship and Marketing Revenue Policy. The policy intent is to provide greater flexibility in generating sponsorship marketing revenue which would be deposited into a City of Dallas Park and Recreation Department multi-year fund to be solely distributed as detailed in the sponsorship agreement with a sponsor or corporate partner. Sponsorship agreements may not conflict with existing contracts for goods, services, or concessions.

This policy requires that on an annual basis, the Dallas Park Board review and approve a list of all programs, events or other known activities with a sponsorship valuation in excess of \$50,000. Once approved, the Director or their designee may solicit sponsorship opportunities for the benefit of the Dallas Park and Recreation Department.

The following list of assets is proposed for Park and Recreation Board consideration and approval for FY 15-16:

<b>Asset Name</b>	<b>Division</b>	<b>Annual Impressions</b>
Free Wi-fi	Various	6,000,000
Summer Camps	Recreation Services	200,000
Vehicle/Fleet	Various	6,000,000
Playground Equipment	Park Services	250,000
Trash Cans	Park Services	6,000,000
Media Sponsorship	Various	6,000,000
Fair Park SPARKS!	Fair Park	35,000
Fair Park Fourth	Fair Park	75,000
Fair Park Holiday Event	Fair Park	30,000
Barricades	Fair Park	5,200,000

**ADMINISTRATION AND FINANCE COMMITTEE - MISCELLANEOUS**

Agenda Item 4. Kidd Springs Park (1) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize an alcohol permit request for Christopher Moffet, with Dash for Beads, to serve alcohol at a run to be held at Kidd Springs Park located at 711 West Canty Street, on Saturday, February 6, 2016 from 6:00 a.m. - 3:00 p.m. - Estimated Revenue: \$1,750, was carried. The vote was unanimous.

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Section 32-11.2(3) to approve alcohol consumption on park property. Christopher Moffet, with Dash for Beads, is requesting to serve alcohol from 6:00 a.m. – 3:00 p.m. at a run, to be held at Kidd Springs Park, located at 711 West Canty Street on Saturday, February 6, 2016. The event, with an estimated attendance of 1,500, will include the sale of beer and wine and music entertainment. Park and Recreation Board approval of alcohol permit is requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include (1) Naming the City of Dallas as an Additional Insured as specified by the City’s Risk Management Office and (2) alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

Agenda Item 5. Reverchon Park (2) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize an alcohol permit request for Raul Ramirez, with the Texas Latino Gay Pride, to serve alcohol at a festival at Reverchon Park located at 3505 Maple Avenue, on Saturday, October 10, 2015 from 3:00 p.m. to 8:00 p.m. - Estimated Revenue: \$460, was carried. The vote was unanimous.

**BACKGROUND**

The Park and Recreation Board has the authority by City Code (Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been received by Raul Ramirez, with Texas Latino Gay Pride, to serve alcohol from 3:00 p.m. to 8:00 p.m. at a festival to be held at Reverchon Park on Saturday, October 10, 2015. The event will include food, music and the sale of beer and wine. The estimated attendance is 200. Park Board approval of an alcohol permit is requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City’s Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

Agenda Item 6. Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize a service contract for the maintenance, refinishing and repair of gymnasium floors for recreation centers from Jellison, Inc. dba Jelco Gym Floors, the lowest responsive and responsible bidder of five - Total not to exceed \$243,398 - Financing: Park and Recreation Program Funds, was carried. The vote was unanimous.

### **BACKGROUND**

This service contract will provide maintenance, refinishing and repair of gymnasium floors at 34 recreation centers located throughout the City. Over the next two years twenty gymnasium floors will be stripped, repaired, repainted and resurfaced. All gymnasium floors will be screened and refinished annually.

Agenda Item 7. Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize a reimbursement of an amount no greater than \$650,000.00 from the Samuell Park Expendable Trust to the General Fund - Financing: Samuell Park Expendable Trust (\$650,000.00), was carried. The vote was unanimous.

### **BACKGROUND**

In fiscal year 2007-2008, budget reductions were necessary to meet the Department's required Price of Government (POG). To minimize budget reductions, a reimbursement from the Samuell Park Expendable Trust was included in the Department's general fund operating budget. The reimbursement offsets general fund expenses associated with operations, maintenance and improvements at Samuell properties. If the reimbursement is removed from the operating budget, general fund expenses must be reduced by an equal amount.

The fiscal year 2014-15 budget includes a reimbursement to the general fund from the Samuell Park Expendable Trust. This reimbursement is typically taken when the fiscal year is being closed out. Funds in the Samuell Park Expendable Trust are held by the City of Dallas and accrued from interest and dividends paid out from the W.W. Samuell Trust managed by the Bank of America on behalf of the Samuell family as well as fees from facilities located on Samuell properties.

### **PLANNING AND DESIGN COMMITTEE – CHANGE ORDERS**

Agenda Item 8. Singing Hills Recreation Center (8) – A motion by Amy Monier, seconded by Robin Norcross, to authorize an increase in the site package contract with J.C. Commercial, Inc. for revisions requested by the Owner, Dallas Water Utilities and Oncor Electric Delivery Company, LLC and a construction schedule extension due to significant weather delays in the first months of 2015 at Singing Hills Recreation Center located between Crouch Road and Patrol Way - Not to exceed \$137,651, from \$1,080,077 to \$1,217,728 - Financing: 2006 Bond Funds, was carried. The vote was unanimous.

**WHEREAS**, on November 12, 2014, by Resolution No. 14-1979 awarded a contract to J.C. Commercial, Inc. for grading, site utilities and paving for the Singing Hills Recreation Center located between Crouch Road and Patrol Way, in an amount not to exceed \$1,080,077; and

**WHEREAS**, this action will authorize Change Order No. 1 to the site package contract with J.C. Commercial, Inc. in an amount not to exceed \$137,650.96, from \$1,080,077.00 to \$1,217,727.96 for revisions in the scope of work requested by the Owner, Dallas Water Utilities and Oncor Electric Delivery Company, LLC and to allow additional construction time required to account for significant weather delays in the first months of 2015 at Singing Hills Recreation Center.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to enter into Change Order No. 1 to the site package contract with J.C. Commercial, Inc. for revisions in the scope of work requested by the Owner, Dallas Water Utilities and Oncor Electric Delivery Company, LLC and to allow additional construction time required to account for significant weather delays in the first months of 2015 at Singing Hills Recreation Center, in an amount not to exceed \$137,650.96, from \$1,080,077.00 to \$1,217,727.96.

**SECTION 2.** That the Chief Financial Officer is hereby authorized to disburse an amount not to exceed \$137,650.96 from (2006) Park and Recreation Facilities Improvement Fund, Fund BT00, Department PKR, Unit T281, Object 4599, Activity MMCF, Program PK06T281.1, CT-PKR15019482, Commodity 91200, Vendor VS0000012563.

**SECTION 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

#### **PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS**

Agenda Item 9. Kidd Springs Park (1) – A motion by Amy Monier, seconded by Robin Norcross, to authorize a contract for the stormwater culvert repairs at Kidd Springs Park located at 711 West Canty Street - A S Con, Inc., lowest responsible bidder of two - Not to exceed \$208,670 - Financing: 2006 Bond Funds, was carried. The vote was unanimous.

**WHEREAS**, on July 23, 2015, two bids were received for the stormwater culvert repairs at Kidd Springs Park located at 711 West Canty Street.

<b><u>Bidder</u></b>	<b><u>Total</u></b>
A S Con, Inc.	\$208,670
Texas Standard Construction, Ltd.	\$468,150

**Now, Therefore,**

#### **BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to enter into a contract with A S Con, Inc. for the stormwater culvert repairs at Kidd Springs Park, in an amount not to exceed \$208,670.

**SECTION 2.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with A S Con, Inc., after approval as to form by the City Attorney.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse an amount not to exceed \$208,670, as follows:

(2006) Park and Recreation Facilities Improvement Fund Fund BT00, Department PKR, Unit T192, Object 4599 Activity RFSI, Program PK06T194.4, CT-PKR15019522 Commodity 91200, Vendor 261853	\$61,963.53
(2006) Park and Recreation Facilities Improvement Fund Fund 1T00, Department PKR, Unit T194, Object 4599 Activity RFSI, Program PK06T194.4, CT-PKR15019522 Commodity 91200, Vendor 261853	<u>\$146,706.47</u>
Total amount not to exceed	\$208,670.00

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## **PLANNING AND DESIGN COMMITTEE – MISCELLANEOUS**

Agenda Item 10. Bluff View Park (13) – A motion by Amy Monier, seconded by Robin Norcross, to authorize preparation of a development agreement with Bluff View Park Improvement Project (BPIP) for the renovation of Bluff View Park located at 4524 Pomona Road - Financing: No cost consideration to the City, was carried. The vote was unanimous.

**WHEREAS**, the City Charter provides for the Park and Recreation Board to grant contracts and agreements within park facilities with such terms and conditions as it shall deem proper; and

**WHEREAS**, the City of Dallas Park and Recreation Department (City) and Bluff View Park Improvement Project, a 501c(3) organization (BPIP), desires to enter into a development agreement for the purpose of designing and constructing improvements to Bluff View Park as shown in Exhibit A and B; and

**WHEREAS**, the City desires to have BPIP construct and renovate Bluff View Park during the Term of the Agreement for the use and enjoyment of all city of Dallas citizens.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to enter into a development and renovation agreement with BPIP for the construction and development of Bluff View Park in accordance with the Bluff View Park Master Plan.

**SECTION 2.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a development agreement with BPIP, after approval as to form by the City Attorney's Office.

**SECTION 3.** That the duration of the agreement will be for the term of construction of the improvements.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provision of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 11. Briscoe Carpenter Livestock Center at Fair Park (7) – A motion by Amy Monier, seconded by Robin Norcross, to authorize a conveyance of easement containing approximately 26,486 square feet of land to Oncor Electric Delivery Company, LLC for the sole use of Fair Park for the Briscoe Carpenter Livestock Center Project located at 1419 South Washington Street - Financing: No cost consideration to the City, was carried. The vote was unanimous.

### **BACKGROUND**

This item authorizes a development agreement with BPIP for the design and construction of the renovation of Bluff View Park based on the adopted Bluff View Park Master Plan.

After a public meeting on June 9, 2014 to discuss improvements to Bluff View Park, Councilmember Jennifer Gates formed a neighborhood task force to develop a master plan for the park with guidance from Park and Recreation Department staff. On May 26, 2015 the master plan was presented to the community with widespread support. The master plan was adopted by the Park Board on August 20, 2015.

BPIP, a 501c(3) organization, was formed by residents to receive donations and implement the master plan. The agreement will be subject to the following terms:

- 1) The term is for construction of the project in phases. The agreement will terminate upon completion of the improvements.

- 2) BPIP, at its own cost, is responsible for the development of construction drawings and specifications and for the construction of improvements to the park. BPIP will submit drawings to the Park and Recreation Department for review and approval prior to commencement of construction. Any changes to the plan after approval shall require written approval of both parties.
- 3) BPIP will hire a contractor to construct the improvements. BPIP will be responsible for all permits, approvals, and City required bonds and insurance. The City will take possession and responsibility for maintenance of the improvements upon acceptance.

Special Recognition for R. Donald Burns:

**WHEREAS**, on August 4, 2015 R. Donald Burns is retiring from the City of Dallas Park and Recreation Department after more than 19 years of distinguished service; and

**WHEREAS**, in 1996 R. Donald Burns began his career in the Park and Recreation Department's Construction Inspection Division, and 1998 later joined the Facility Development Division as Project Manager; and

**WHEREAS**, over his career with the Dallas Park and Recreation Department R. Donald Burns oversaw the design and construction recreation centers, spray grounds, and helped to manage and implement the Fair Park Interpretative Program and the cell phone signage project; and

**WHEREAS**, R. Donald Burns' legacy is firmly established at the Dallas Zoo, where he worked on many projects, including the Chimpanzee Exhibit, the Front Entry and Lemur Exhibit, the Interactive Bird Exhibit, the Tiger Exhibit, the Carousel, Bug U, Snout Route, the Gorilla Holding Building, the Lazerte Family Children's Zoo, Phases 1-4 of the Storm Drainage upgrades, and oversaw the Zoo Wetlands project design, which is now finally under construction; and

**WHEREAS**, R. Donald Burns began in 2002 work on the Feasibility Study and Master Plan for the Trinity Interpretive Center, The Trinity Equestrian Center and Associated Components and oversaw the development of a burning landfill into the Trinity River Audubon Center that is the first Gold LEED-rated building constructed by the Park and Recreation Department and is a wonderful environmental and educational center; and

**WHEREAS**, R. Donald Burns also oversaw the planning, design and construction of the Trinity Equestrian Center that is now known as the Texas Horse Park, a project that was completed in 2014 and further established Don's reputation for being a patient man; and

**WHEREAS**, R. Donald Burns has served as a colleague, mentor, teacher, leader and manager and will be remembered for his professionalism, high standards, self-motivation, organizational skills, work ethic, commitment and undying desire to serve the City of Dallas. Now, Therefore,

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND DEPARTMENT OF THE CITY OF DALLAS:**

**Section 1.** That sincere appreciation is extended to R. Donald Burns for his years of devoted and tireless work so generously given to the Park and Recreation Department and the citizens of Dallas.

**Section 2.** That the Park and Recreation Board commends R. Donald Burns for his distinguished service and wishes his continued success and happiness.

**NON-ACTION ITEM**

Agenda Item 12. Dallas Police Department Update presented by Rick Watson, Deputy Chief of Police.

**BRIEFINGS**

Agenda Item 13. Park and Recreation Department Strategic Plan presented by Ryan O'Connor, Senior Program Manager, Park and Recreation Department.

**FOR INFORMATION ONLY**

Agenda Item 14. Elmwood Parkway Correction Memorandum regarding August 20, 2015 Park and Recreation Board Agenda Item No. 10.

On August 20, 2015, the Park and Recreation Board previously authorized a contract for Elmwood Parkway trail improvements located along Rugged Drive - RoeschCo Construction, Inc., lowest responsible bidder of six - Not to exceed \$619,781 - Financing: 2012 Bond Funds.

The original financing information included in the agenda information sheet within the Subject and Fiscal Information indicated "2012 Bond Funds". This is to correct the agenda information sheet relevant to the financing and fiscal information for this project to reflect as follows:

### **SUBJECT**

Authorize a contract for Elmwood Parkway trail improvements located along Rugged Drive - RoeschCo Construction, Inc., lowest responsible bidder of six - Not to exceed \$619,781 - Financing: ~~2012 Bond Funds~~ General Obligation Commercial Paper Funds

### **FISCAL INFORMATION**

~~2012 Bond Funds~~ 2012 Bond Program (General Obligation Commercial Paper Funds) - \$619,781

### **NON-ACTION ITEMS**

Agenda Item 15. Budget Updates presented by John Jenkins, Assistant Director, Park and Recreation Department.

Agenda Item 16. No committee reports.

Agenda Item 17. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, Friends of the Katy Trail, Friends of Oak Cliff Parks, Lee Park and Arlington Hall Conservancy, Send A Kid To Camp, State Fair of Texas, Texas Discovery Gardens, Trinity Commons Foundation, Trinity River Audubon Center, White Rock Lake Conservancy/White Rock Lake Foundation/For the Love of the Lake, The Woodall Rodgers Park Foundation

Jean Milligan: Texas Discovery Gardens.

Barbara Barbee: Kiest Park Memorial Gardens.

Jesse Moreno: Santa Fe Trail.

Celina Barajas: Let's Play League at Jaycee Zaragoza Recreation Center.

Agenda Item 18. 2015 National Recreation and Park Association Congress Reports presented by Lawrence Jones and Rodney Schlosser.

Agenda Item 19. Staff Announcements – Upcoming Park and Recreation Department Events:

Jennifer McRorey: Boovie-Bash.

Oscar Carmona: Staff appointments.

Agenda Item 20. President Wells announced the Park and Recreation Board Special Called Meeting on Thursday, October 8, 2015 at 10:00 a.m.

Agenda Item 21. President Wells announced the next Park and Recreation Board regular meeting on Thursday, October 15, 2015.

Agenda Item 22. President Wells adjourned the meeting at 11:31 a.m.

Dawna M. Ray, Secretary  
Park and Recreation Board

Max W. Wells, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.