

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence P. Hochberg, Sean Johnson, Lawrence S. Jones, Amy W. Monier, Susan Rader, Marlon Rollins, Raquel Rollins, Rodney Schlosser, Paul Sims, Robb Stewart, Yolanda F. Williams – 15

Absent: None

President Wells convened the regular meeting at 9:30 a.m. A quorum of the Board was present.

Agenda Item 1. No speakers.

MINUTES

Agenda Item 2. A motion by Jesse Moreno, seconded by Barbara Barbee, to approve the minutes of the November 5, 2015 Park and Recreation Board meeting, was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 3 - 6)

PLANNING AND DESIGN COMMITTEE – CHANGE ORDERS

Agenda Item 3. Coombs Creek Trail (1) – A motion by Amy Monier, seconded by Rodney Schlosser, to authorize an increase in the contract with A S Con, Inc. for additional scope of work to include: additional flagstone and trail widening; concrete pad; electrical conduit and wiring; modifications to irrigation line controllers; and other miscellaneous work at Coombs Creek Trail located from Stevens Park Tennis Courts to Hampton Road - Not to exceed \$84,954, from \$1,131,842 to \$1,216,796 – Financing: 2006 Bond Funds, was carried. Paul Sims voted nay.

WHEREAS, on February 25, 2015, Resolution No. 15-0377, A S Con, Inc. was awarded a construction contract for a new trail at Stevens Park Golf Course and the tennis courts along Kessler Parkway and other miscellaneous items for the Coombs Creek Trail, Phase III located from Stevens Park tennis courts to Hampton Road, in an amount not to exceed \$1,131,842.00; and

WHEREAS, this action will authorize Change Order No. 1 to the contract with A S Con, Inc., in an amount not to exceed \$84,953.54, increasing the original contract amount from \$1,131,842.00 to \$1,216,795.54 for additional scope of work to include: additional flagstone and trail widening; concrete pad; electrical conduit and wiring; modifications to irrigation line controllers; and other miscellaneous work at Coombs Creek Trail.

Now, Therefore.

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to execute Change Order No. 1 to the contract with A S Con, Inc. for additional scope of work to include: additional flagstone and trail widening; concrete pad; electrical conduit and wiring; modifications to irrigation line controllers; and other miscellaneous work at Coombs Creek Trail, in an amount not to exceed \$84,953.54, increasing the original contract amount from \$1,131,842.00 to \$1,216,795.54.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse an amount not to exceed \$84,953.54 from (2006) Park and Recreation Facilities Improvement Funds, Fund 2T00, Department PKR, Unit 7165, Object 4599, Activity HIBT, Program PB06P849, CT-PKR15019492, Commodity 91200, Vendor 261853.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 4. White Rock Lake East Lawther Trail (9) – A motion by Amy Monier, seconded by Rodney Schlosser, to authorize an increase in the contract with A S Con, Inc. for additional scope of work to include: surveying, clearing, culverts, rock excavation and other miscellaneous items at White Rock Lake East Lawther Trail located between Mockingbird Pedestrian Bridge to Bath House - Not to exceed \$148,820, from \$1,171,690 to \$1,320,510 – Financing: 2006 Bond Funds, was carried. The vote was unanimous.

WHEREAS, on June 24, 2014, by Resolution No. 14-1005, A S Con, Inc. was awarded a contract for hike and bike trail improvements at White Rock Lake East Lawther Trail located between Mockingbird Pedestrian Bridge to Bath House, in an amount not to exceed \$1,171,690.00; and

WHEREAS, this action will authorize Change No. 1 to the contract with A S Con, Inc. for additional scope of work to include: surveying, clearing, culverts, rock excavation and other miscellaneous items at White Rock Lake East Lawther Trail, in an amount not to exceed \$148,819.86, increasing the original contract amount from \$1,171,690.00 to \$1,320,509.86.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to execute Change Order No. 1 to the contract with A S Con, Inc. for additional scope of work to include: surveying, clearing, culverts, rock excavation and other miscellaneous items at White Rock Lake East Lawther Trail, in an amount not to exceed \$148,819.86, increasing the original contract amount from \$1,171,690.00 to \$1,320,509.86.

SECTION 2. That the Chief Financial Officer is hereby authorized to disburse an amount not to exceed \$148,819.86 to A S Con, Inc., as follows:

(2003) Neighborhood Park and Recreation Facilities Fund Fund 5R05, Department PKR, Unit T331, Object 4599 Activity RFSI, Program PK06T331, CT-PKR14019456 Commodity 91200, Vendor 261853	\$1,002.00
(2006) Park and Recreation Facilities Improvement Fund Fund 2T00, Department PKR, Unit T331, Object 4599 Activity RFSI, Program PK06T331, CT-PKR14019456 Commodity 91200, Vendor 261853	\$125,898.00
(2006) Neighborhood Park and Recreation Facilities Fund Fund 7T00, Department PKR, Unit T331, Object 4599 Activity RFSI, Program PK06T331, CT-PKR14019456 Commodity 91200, Vendor 261853	\$601.77
(2006) Neighborhood Park and Recreation Facilities Fund Fund 8T00, Department PKR, Unit T331, Object 4599 Activity RFSI, Program PK06T331, CT-PKR14019456 Commodity 91200, Vendor 261853	\$2,412.40

(2006) Neighborhood Park and Recreation Facilities Fund
Fund BT00, Department PKR, Unit T331, Object 4599
Activity RFSI, Program PK06T331, CT-PKR14019456
Commodity 91200, Vendor 261853

\$18,905.69

Total amount not to exceed

\$148,819.86

SECTION 3. That this resolution shall take effect from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS

Agenda Item 5. Phase I Aquatics (1,2,5,10,11,14) – A motion by Amy Monier, seconded by Lawrence Jones, to authorize preparation of a professional services contract with Kimley-Horn and Associates, Inc. for schematic design through construction administration services of the Phase I Aquatics Master Plan – 2015 Update to include six aquatic facilities to be constructed at: Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Beltline Road, Kidd Springs Park located at 700 West Canty Street, Lake Highlands North Park located at 9344 Church Road, Samuell-Grand Park located at 6200 East Grand Avenue, and Tietze Park located at 2700 Skillman Street - Not to exceed \$3,307,500 - Financing: Elgin B. Robertson Land Sale Funds, was carried. The vote was unanimous.

WHEREAS, it is necessary to hire a firm to provide for schematic design through construction administration services of the Phase I Aquatics Master Plan - 2015 Update to include six aquatic facilities to be constructed at: Crawford Memorial Park located at 8700 Elam Road, Fretz Park located at 6994 Beltline Road, Kidd Springs Park located at 700 West Canty Street, Lake Highlands North Park located at 9344 Church Road, Samuell-Grand Park located at 6200 East Grand Avenue, and Tietze Park located at 2700 Skillman Street, and the firm of Kimley-Horn and Associates, Inc. presented a proposal dated November 2, 2015 to provide these services, in an amount not to exceed \$3,307,500.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into a professional services contract with Kimley-Horn and Associates, Inc. for schematic design through construction administration services of the Phase I Aquatics Master Plan - 2015 Update to include six aquatic facilities to be constructed at: Crawford Memorial Park, Fretz Park, Kidd Springs Park, Lake Highlands North Park, Samuell-Grand Park, and Tietze Park, in an amount not to exceed \$3,307,500.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a professional services contract with Kimley-Horn and Associates, Inc. after approval as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$3,307,500 from Elgin B. Robertson Land Sale Funds, Fund 0467, Department PKR, Unit P945, Object 4112, Activity AQFC, Program PKP945, CT-PKR16019526, Commodity 92500, Vendor 135447.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 6. John W. Carpenter Plaza (14) – A motion by Amy Monier, seconded Rodney Schlosser, to authorize preparation of a Design and Development Agreement with Carpenter Park, LLC for **(1)** Design Development documents; and **(2)** removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication and re-installation of two sculptures for John W. Carpenter Plaza located at 2201 Pacific Avenue – Financing: No cost consideration to the City [Park Board was briefed on November 5, 2015], was carried. The vote was unanimous. Robb Stewart recused himself from voting on this item.

WHEREAS, the City Charter provides for the Park and Recreation Board to grant contracts and agreements within park facilities with such terms and conditions as it shall deem proper; and

WHEREAS, the City of Dallas Park and Recreation Department and Carpenter Park, LLC, desire to enter into a design and development agreement for John W. Carpenter Plaza located at 2201 Pacific Avenue; and

WHEREAS, the Park and Recreation Department will approve the Design Development documents and the re-design of the two sculptures will be approved in partnership with the Office of Cultural Affairs; and

WHEREAS, Carpenter Park, LLC will request another agreement for future improvements they desire to fund under this agreement; and

WHEREAS, the City desires to have Carpenter Park, LLC provide the following:

- the Design Development plan for the redevelopment of the park
- the removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication, and re-installation of two sculptures which are: 1) Portal Slice by Robert Irwin and 2) John William Carpenter by Robert Berks; and

WHEREAS, the term of the agreement shall commence on execution, and shall expire upon the earlier of (a) completion of the Carpenter Public Art Project and the Director's acceptance and approval of the Carpenter Public Art Project; or (b) December 31, 2017.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into a design and development agreement with Carpenter Park, LLC for design development documents; and removal, storage at a Park and Recreation Department facility, re-design, transportation, fabrication and re-installation of two sculptures for John W. Carpenter Plaza.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with Carpenter Park, LLC, after approval as to form by the City Attorney.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

ITEMS FOR INDIVIDUAL CONSIDERATION

ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS

Agenda Item 7. Fair Park (7) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize extending the food and beverage concession contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building, for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016; concessionaire will pay 27% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$2,000 - Estimated Annual Revenue: \$195,268 [This item was deferred on November 5, 2015], was carried. The vote was unanimous.

BACKGROUND

On April 11, 2007, the City authorized a five-year concession services contract with two one-year options between the City of Dallas and Weiss Enterprises, Inc. to provide food and beverage services at the Automobile Building. Both renewal options were exercised and on April 16, 2014, a Supplemental Agreement was approved via an Administrative Action to further extend the contract on a month-to-month basis through December 31, 2014 in order to allow the City of Dallas additional time to explore its options for future food and beverage options at Fair Park's rental facilities

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of one year, commencing on January 1, 2015 on a month-to-month basis, but in no event shall extend beyond December 31, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

On May 7, 2015 the Park and Recreation Board passed and approved a resolution supporting the Mayor's Fair Park Task Force Report recommendations with some modifications. The Dallas City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with Weiss Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through December 31, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Weiss Enterprises, Inc. to operate food and beverage service at the Automobile Building for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016. Weiss Enterprises, Inc. will also make improvements to the premises in an amount of \$2,000. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

\$195,267.74 – Estimated Annual Revenue

Agenda Item 8. Fair Park (7) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize extending the food and beverage concession contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall, for a period of one year, commencing on December 9, 2015 and terminating on December 9, 2016; concessionaire will pay 26% of gross sales less sales tax to the City for gross sales under \$5,000, 28% of gross sales less sales tax for gross sales of \$5,000 - \$40,000 and 31% of gross sales less sales tax for gross sales of \$40,000.01 and higher and make improvements to the premises in an amount of \$2,000 - Estimated Annual Revenue: \$20,323 [This item was deferred on November 5, 2015], was carried. The vote was unanimous.

BACKGROUND

On December 9, 2009, the City authorized a five-year concession services contract between the City of Dallas and Fiesta Enterprises, Inc. to provide food and beverage services at Centennial Hall. The current contract will expire on December 8, 2014.

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Fiesta Enterprises, Inc. to operate food and beverage service at the Centennial Building for a period of one year, commencing on December 9, 2014 on a month-to-month basis, but in no event shall extend beyond December 9, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

On May 7, 2015 the Park and Recreation Board passed and approved a resolution supporting the Mayor's Fair Park Task Force Report recommendations with some modifications. The Dallas City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with Fiesta Enterprises, Inc. will allow for uninterrupted food and beverage service to clients through December 9, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Fiesta Enterprises, Inc. to operate food and beverage service at Centennial Hall for a period of one year, commencing on December 9, 2015 and terminating on December 9, 2016. Fiesta Enterprises will also make improvements to the premises in an amount of \$2,000. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

\$20,322.74 – Estimated Annual Revenue

Agenda Item 9. Fair Park (7) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize extending the food and beverage concession contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of one year, commencing on January 1, 2016 and termination on December 31, 2016; concessionaire will pay 31.5% of gross sales less sales tax to the City and make improvements to the premises in an amount of \$2,000 – Estimated Annual Revenue: \$8,933 [This item was deferred on November 5, 2015], was carried. The vote was unanimous.

BACKGROUND

On August 8, 2007, the City authorized a five-year concession services contract with two one-year options between the City of Dallas and Ed Campbell Concessions, Inc. to provide food and beverage services at the Fair Park Coliseum. Both renewal options were exercised and on February 10, 2014, a Supplemental Agreement was approved via an Administrative Action to further extend the contract on a month-to-month basis through December 31, 2014 in order to allow the City of Dallas additional time to explore its options for future food and beverage options at Fair Park's rental facilities

On September 3, 2014, the Mayor's Fair Park Task Force briefed the City Council and the Park and Recreation Board on their recommendations for Fair Park that included (1) enhance access and connectivity with the community and city; (2) establish a community park on the south side of property, and (3) empower new organization as operational and marketing authority for Fair Park.

On September 18, 2014, the Park and Recreation Board was briefed on "The Future of Fair Park" which identified and addressed a number of issues related to a proposed change in governance. The briefing included an overview of campus members and service provider contracts, to include food and beverage concessions.

On November 6, 2014, Park and Recreation Board authorize extending the contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Coliseum Building for a period of one year, commencing on January 1, 2015 on a month-to-month basis, but in no event shall extend beyond December 31, 2015. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

City Council has not had further briefings or discussions on the subject, therefore, a long term agreement is not recommended due to the possible transfer of Fair Park management to a private not for profit group. Extending the concession services agreement with the Ed Campbell Concessions, Inc. will allow for uninterrupted food and beverage service to clients through December 31, 2016, until more information is known on the future of Fair Park's operations.

Staff is requesting that Park and Recreation Board authorize extending the contract with Ed Campbell Concessions, Inc. to operate food and beverage service at the Fair Park Coliseum for a period of one year, commencing on January 1, 2016 and terminating on December 31, 2016. The Ed Campbell Company will also make improvements to the premises in an amount of \$2,000. The City has the right to assign, transfer or convey this Contract, as amended, in whole or in part, to another entity.

\$8,932.53 – Estimated Annual Revenue

NON-ACTION ITEMS

Jesse Moreno: Buckner Park Groundbreaking.
Celina Barajas: Let's Play League at Jaycee Zaragoza Park.
Yolanda Williams: Arbor Day at Crawford Park.
Sean Johnson: Fair Park Community Meeting.
Barbara Barbee: Study of Artifacts at Kidd Springs Park.

Agenda Item 10. President Wells announced the next Park and Recreation Board Regular Meeting on Thursday, December 3, 2015.

Agenda Item 11. President Wells adjourned the Board meeting at 10:33 a.m.

Dawna M. Ray, Secretary
Park and Recreation Board

Max W. Wells, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.