



**City of Dallas**

# **PARK AND RECREATION BOARD AGENDA**

**THURSDAY, AUGUST 20, 2015  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FN  
DALLAS, TEXAS 75201  
214-670-4078**

**8:30 am: Administration and Finance Committee, Room 6FS  
9:00 am: Planning and Design Committee, Room 6FN  
10:00 am: Park and Recreation Board, Room 6FN**

**MEMORANDUM**

RECEIVED

2015 AUG 14 PM 3:27



**DATE:** August 14, 2015

**TO:** Members of the Administration and Finance Committee of the Dallas Park and Recreation Board: Jean F. Milligan, Chair; Rodney Schlosser, Interim Vice Chair  
Barbara A. Barbee, Matthew L. Houston, Sean Johnson, Lawrence S. Jones, Raquel A. Rollins

**SUBJECT:** Notice of Meeting – Thursday – August 20, 2015 – 8:30 a.m.  
Dallas City Hall – 1500 Marilla Street – Room 6FS – Dallas, Texas 75201

A meeting of the Administration and Finance Committee of the Dallas Park and Recreation Board is scheduled on Thursday, August 20, 2015, at Dallas City Hall, 1500 Marilla Street, Room 6FS, Dallas, Texas 75201 at 8:30 a.m.

**AGENDA**

**ACTION ITEMS**

**PARK BOARD AGENDA ITEM NO. 3** - Kidd Springs Park (1) - Consider an alcohol permit request for Amy Cowan, with Go Oak Cliff Go, to serve alcohol at a barbecue cook off event at Kidd Springs Park, located at 711 W. Canty Street, on Friday, November 13, 2015 at 4:00 p.m. to 11:00 p.m. through Saturday, November 14, 2015 from 7:00 a.m. – 11:00 p.m. - Estimated Revenue: \$1,075

**PARK BOARD AGENDA ITEM NO. 4** - White Rock Lake (9) - Consider a special event waiver and an alcohol permit request for Elisabeth Akin, with For the Love of the Lake Foundation, to serve alcohol at the Foundation’s 20<sup>th</sup> Anniversary event to be held at Winfrey Point adjacent park grounds at White Rock Lake located at 950 E. Lawther Drive, Dallas, TX 75218 - Estimated Revenue: \$560

**PARK BOARD AGENDA ITEM NO. 5** - Fair Park (7) - Consider a one-year agreement beginning October 1, 2015 through September 30, 2016, with the Dallas Wind Symphony, now known as Dallas Winds, for use of the Band Shell at Fair Park - Estimated Revenue: \$1,000

**PARK BOARD AGENDA ITEM NO. 6** - Park and Recreation Department (All) - Consider a thirty-six-month Inter-local Agreement with Dallas County Schools to transport participants to various programs and activities for the period October 1, 2015 through September 30, 2018 - Total not to exceed \$875,000 - Financing: Current Funds (subject to annual appropriations)

**PARK BOARD AGENDA ITEM NO. 7** - Cedar Crest Golf Course (4) - Consider the purchase of a five-year service agreement and extended warranty for the Toro Site Pro irrigation system central computer and components at Cedar Crest Golf Course from The Toro Company dba Toro NSN, sole source provider - Total not to exceed \$7,789 - Financing: Current Funds

**PARK BOARD AGENDA ITEM NO. 8** - Park and Recreation Department (All) - Consider proposed Park and Recreation Board Sponsorship and Marketing Revenue Policy - Estimated Annual Revenue: \$85,000



**DATE:** August 14, 2015

**TO:** Members of the Administration and Finance Committee of the Dallas Park and Recreation Board: Jean F. Milligan, Chair; Rodney Schlosser, Interim Vice Chair  
Barbara A. Barbee, Matthew L. Houston, Sean Johnson, Lawrence S. Jones, Raquel A. Rollins

**SUBJECT:** Notice of Meeting – Thursday – August 20, 2015 – 8:30 a.m.  
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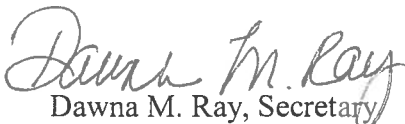
**AGENDA**

**ACTION ITEMS (COMMITTEE)**

1. Consider document to amend and restate as of August 2015 the Park and Recreation trust of the City of Dallas – Financing: No cost consideration to the City
2. Consider a five-year contract with Bank of Texas N.A. to act as custodian and trustee of the Park and Recreation Trust of the City of Dallas – Financing: No cost consideration to the City

**DISCUSSION**

1. Proposed Smoking Ordinance (continued)
2. Park and Recreation Board Policy Review – Alcohol Special Use Permit

  
Dawna M. Ray, Secretary  
Park and Recreation Board

c: Dallas Park and Recreation Board Members  
Willis C. Winters, Director, Park and Recreation Board  
John D. Jenkins, Assistant Director, Park and Recreation Department  
Christine Lanners, Assistant City Attorney  
Rosa A. Rios, City Secretary

**“A quorum of the Dallas Park and Recreation Board may attend this Dallas Park and Recreation Board Sub-Committee meeting.”**

**MEMORANDUM**

2015 AUG 14 PM 3:27



**DATE:** August 14, 2015

**TO:** Members of the Planning and Design Committee of the Dallas Park and Recreation Board: Gerald Worrall III, Chair; Robin Moss Norcross, Vice Chair  
Celina Barajas, Amy W. Monier, Jesse Moreno, Paul Sims, Yolanda F. Williams

**SUBJECT:** Notice of Meeting – Thursday – August 20, 2015 – 9:00 a.m.  
Dallas City Hall – 1500 Marilla Street – Room 6FN – Dallas, Texas 75201

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A meeting of the Planning and Design Committee of the Dallas Park and Recreation Board is scheduled on Thursday, August 20, 2015 at Dallas City Hall, 1500 Marilla Street, Room 6FN, Dallas, Texas 75201 at 9:00 a.m.

**AGENDA**

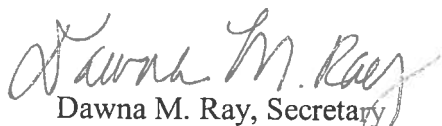
**ACTION ITEMS**

**PARK BOARD AGENDA ITEM NO. 9** - Coombs Creek Trail (1) - Consider a contract with artist Christopher Blay for a public art project at the Coombs Creek Parkway Public Art Project located at the intersection of Kessler Parkway and North Clinton Avenue - Not to exceed \$65,000 - Financing: 2006 Bond Funds

**PARK BOARD AGENDA ITEM NO. 10** - Elmwood Parkway (1) - Consider a contract award for Elmwood Parkway trail improvements located along Rugged Drive - RoeschCo Construction, Inc., lowest responsible bidder of six - Not to exceed \$619,781 - Financing: 2012 Bond Funds

**PARK BOARD AGENDA ITEM NO. 11** - Abrams Road Triangles Park (14) - Consider a dedication plaque for the Junius Heights Historic District in Abrams Road Triangles Park located at 1621 Abrams Road, in accordance with the Park and Recreation Board Plaque Policy - Financing: No cost consideration to the City

**PARK BOARD AGENDA ITEM NO. 12** - Bluff View Park (13) - Consider adoption of the Bluff View Park Master Plan located at 4524 Pomona Road - Financing: No cost consideration to the City

  
Dawna M. Ray, Secretary  
Park and Recreation Board

- c: Dallas Park and Recreation Board Members  
Willis C. Winters, Director, Park and Recreation Department  
Michael Hellmann, Assistant Director, Park and Recreation Department  
Christine Lanners, Assistant City Attorney  
Rosa A. Rios, City Secretary

**“A quorum of the Dallas Park and Recreation Board may attend this Dallas Park and Recreation Board Sub-Committee meeting.”**

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CITY OF DALLAS  
DALLAS, TEXAS



## MEMORANDUM

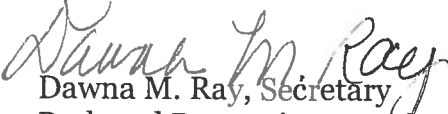
**DATE:** August 14, 2015

**TO:** Max W. Wells, President, and  
Members of the Dallas Park and Recreation Board

**SUBJECT:** Notice of Regular Meeting – Thursday – August 20, 2015 – 10:00 a.m.  
Dallas City Hall – 1500 Marilla Street – Room 6FN – Dallas, Texas 75201

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A Regular Meeting of the Dallas Park and Recreation Board is scheduled on Thursday, August 20, 2015 at Dallas City Hall, 1500 Marilla Street, Room 6FN, Dallas, Texas 75201 at 10:00 a.m. A copy of the agenda is attached.

  
Dawna M. Ray, Secretary  
Park and Recreation Board

c: Jesse Moreno, Vice President, Council District 2  
Barbara A. Barbee, Park Boardmember, Council District 1  
Jean F. Milligan, Park Boardmember, Council District 3  
Matthew L. Houston, Park Boardmember, Council District 4  
Yolanda F. Williams, Park Boardmember, Council District 5  
Celina Barajas, Park Boardmember, Council District 6  
Sean Johnson, Park Boardmember, Council District 7  
Raquel A. Rollins, Park Boardmember, Council District 8  
Gerald Worrall III, Park Boardmember, Council District 9  
Robin Moss Norcross, Park Boardmember, Council District 10  
Amy W. Monier, Park Boardmember, Council District 11  
Rodney Schlosser, Park Boardmember, Council District 12  
Lawrence S. Jones, Park Boardmember, Council District 13  
Paul Sims, Park Boardmember, Council District 14  
Willis C. Winters, Director, Park and Recreation Department  
John D. Jenkins, Assistant Director, Park and Recreation Department  
Christine Lanners, Assistant City Attorney  
Rosa A. Rios, City Secretary

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AUG 14 2015

**DALLAS PARK AND RECREATION BOARD AGENDA  
DALLAS CITY HALL  
1500 MARILLA STREET, ROOM 6FN  
DALLAS, TEXAS 75201  
THURSDAY, AUGUST 20, 2015  
(10:00 A.M.)**

**MEETINGS:**

- 8:30 am: Administration and Finance Committee, Dallas City Hall, 6FS  
9:00 am: Planning and Design Committee, Dallas City Hall, 6FN  
10:00 am: Park and Recreation Board, Dallas City Hall, 6FN  
(Public Speakers sign in by 9:30 a.m.)
- 

1. Speakers

**MINUTES**

2. Approval of Minutes of the August 6, 2015 Park and Recreation Board Meeting

**CONSENT AGENDA** (ITEMS 3 - 12)

**ADMINISTRATION AND FINANCE COMMITTEE - MISCELLANEOUS**

3. Kidd Springs Park (1) - Authorize an alcohol permit request for Amy Cowan, with Go Oak Cliff Go, to serve alcohol at a barbecue cook off event at Kidd Springs Park, located at 711 W. Canty Street, on Friday, November 13, 2015 at 4:00 p.m. to 11:00 p.m. through Saturday, November 14, 2015 from 7:00 a.m. – 11:00 p.m. - Estimated Revenue: \$1,075
4. White Rock Lake (9) - Authorize a special event waiver and an alcohol permit request for Elisabeth Akin, with For the Love of the Lake Foundation, to serve alcohol at the Foundation's 20<sup>th</sup> Anniversary event to be held at Winfrey Point adjacent park grounds at White Rock Lake located at 950 E. Lawther Drive - Estimated Revenue: \$560
5. Fair Park (7) - Authorize a one-year agreement beginning October 1, 2015 through September 30, 2016, with the Dallas Wind Symphony, now known as Dallas Winds, for use of the Band Shell at Fair Park - Estimated Revenue: \$1,000
6. Park and Recreation Department (All) - Authorize a thirty-six-month Inter-local Agreement with Dallas County Schools to transport participants to various programs and activities for the period October 1, 2015 through September 30, 2018 - Total not to exceed \$875,000 - Financing: Current Funds (subject to annual appropriations)
7. Cedar Crest Golf Course (4) - Authorize the purchase of a five-year service agreement and extended warranty for the Toro Site Pro irrigation system central computer and components at Cedar Crest Golf Course from The Toro Company dba Toro NSN, sole source provider - Total not to exceed \$7,789 - Financing: Current Funds
8. Park and Recreation Department (All) - Authorize approval of proposed Park and Recreation Board Sponsorship and Marketing Revenue Policy - Estimated Annual Revenue: \$85,000

**DALLAS PARK AND RECREATION BOARD – PAGE 2**  
**DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN**  
**DALLAS, TEXAS 75201**  
**THURSDAY, AUGUST 20, 2015**  
**(10:00 A.M.)**

**CONSENT AGENDA (CONTINUED)**

**PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS**

9. Coombs Creek Trail (1) - Authorize a contract with artist Christopher Blay for a public art project at the Coombs Creek Parkway Public Art Project located at the intersection of Kessler Parkway and North Clinton Avenue - Not to exceed \$65,000 - Financing: 2006 Bond Funds
10. Elmwood Parkway (1) - Authorize a contract award for Elmwood Parkway trail improvements located along Rugged Drive - RoeschCo Construction, Inc., lowest responsible bidder of six - Not to exceed \$619,781 - Financing: 2012 Bond Funds

**PLANNING AND DESIGN COMMITTEE - MISCELLANEOUS**

11. Abrams Road Triangles Park (14) - Authorize a dedication plaque for the Junius Heights Historic District at Abrams Road Triangles Park located at 1621 Abrams Road, in accordance with the Park and Recreation Board Plaque Policy - Financing: No cost consideration to the City
12. Bluff View Park (13) - Authorize adoption of the Bluff View Park Master Plan located at 4524 Pomona Road - Financing: No cost consideration to the City

**NON-ACTION ITEM**

13. Dallas Police Department Update - Rick Watson, Deputy Chief of Police

**BRIEFINGS**

14. Economic Value/Benchmarking Preliminary Findings:  
Ryan O'Connor, Senior Program Manager, Park and Recreation Department
15. 2015 Summer Camp Review:  
Jennifer McRorey, Assistant Director, Park and Recreation Department

**NON-ACTION ITEMS**

16. Budget Updates
17. Committee Reports

**DALLAS PARK AND RECREATION BOARD – PAGE 3**  
**DALLAS CITY HALL, 1500 MARILLA STREET, ROOM 6FN**  
**DALLAS, TEXAS 75201**  
**THURSDAY, AUGUST 20, 2015**  
**(10:00 A.M.)**

**NON-ACTION ITEMS**

18. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, Friends of the Katy Trail, Friends of Oak Cliff Parks, Lee Park and Arlington Hall Conservancy, Send A Kid To Camp, State Fair of Texas, Texas Discovery Gardens, Trinity Commons Foundation, Trinity River Audubon Center, White Rock Lake Conservancy/White Rock Lake Foundation/For the Love of the Lake, The Woodall Rodgers Park Foundation
19. Staff Announcements – Upcoming Park and Recreation Department Events
20. Next Park and Recreation Board Regular Meeting: Thursday, September 3, 2015
21. Adjournment

A closed session may be held if the deliberation on any agenda item concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of Texas Open Meetings Act (T.O.M.A.)
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the T.O.M.A.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations –with a third person. Section 551.073 of the T.O.M.A.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the T.O.M.A.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the T.O.M.A. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.



# DRAFT

Park and Recreation Board  
Dallas City Hall  
1500 Marilla Street – Room 6FN  
Dallas, Texas 75201  
August 6, 2015 – 10:00 A.M.

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Barbara A. Barbee, Matthew L. Houston, Lawrence S. Jones, Jean F. Milligan, Amy W. Monier, Raquel Rollins, Rodney Schlosser, Paul Sims, Yolanda F. Williams, Gerald Worrall III – 12

Absent: Celina Barajas, Sean Johnson, Robin Moss Norcross - 3

President Wells convened the meeting at 10:00 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers:

Augustine Jalomo regarding Kidd Springs Park.

Rebecca Moffett regarding Kidd Springs pool.

Annemarie Bristol regarding saving a pool.

Jeremy Lee regarding Kidd Springs pool.

## MINUTES

Agenda Item 2. A motion by Barbara Barbee, seconded by Matthew Houston, for approval of Minutes of the August 6, 2015 Park and Recreation Board Meeting, was carried. The vote was unanimous.

## CONSENT AGENDA (ITEMS 3 - 8)

### **ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS**

Agenda Item 3. Fair Park (7) – A motion by Jean Milligan, seconded by Lawrence Jones, to authorize a parking fee increase from \$10.00 per vehicle to \$15.00 per vehicle for the Parry Avenue parking lot during the 2015 State Fair of Texas - Estimated Revenue: \$90,000, was carried. The vote was unanimous.

## BACKGROUND

Per the contract with the State Fair of Texas, all of the parking lots within the boundaries of Fair Park are under the control of State Fair of Texas, Inc. during the annual State Fair. The Parry Avenue lot, located at 3400 Parry Avenue, is outside of the fence line of Fair Park and is not included in the City's contract with the State Fair of Texas. The Park and Recreation Department collects a \$10 parking fee year-round and retains the revenue generated.

During the annual State Fair of Texas, the department has historically charged a parking fee for the Parry Avenue lot that is equal to or higher than the State Fair of Texas general parking fee for parking inside Fair Park. The 2015 State Fair of Texas parking fee will again be \$15.00 per vehicle. Fair Park management is seeking approval to match the parking fee of \$15.00 for the Parry Avenue lot and that parking revenues be deposited in a multi-year fund.

The 2014 State Fair of Texas net parking revenue generated from a \$15 parking fee was \$86,954.28. The 2014 State Fair parking revenues were deposited in Fund 329, Org 6220, Revenue Source Code 7453 (parking).

# DRAFT

## PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS

Agenda Item 4, Fair Park (7) – A motion by Gerald Worrall III, seconded by Amy Monier, to authorize a contract award for wayfinding and parking lot signage at Fair Park located at 1200 Second Avenue - Phoenix I Restoration and Construction, Ltd., best value proposer of three - Not to exceed \$142,460 - Financing: Current Funds, was carried. [Paul Sims voted nay.]

**WHEREAS**, on July 9, 2015, three competitive sealed proposals were received for wayfinding and parking lot signage at Fair Park with one being non-responsive due to not meeting specifications.

<u>Proposers</u>	<u>Base Bid</u>	<u>Alternate Nos. 1, 2 and 3**</u>	<u>Total Bid</u>	<u>Score</u>
Phoenix I Restoration and Construction, Ltd.	\$109,960	\$32,500	\$142,460	2765.00
Architectural Graphics, Inc. SSG Signs & Lighting	\$172,220	\$41,972	\$214,192 ***Non-responsive	1968.55

\*\*Alternate No. 1 - provides for installation of additional signage: two pedestrian, one wayfinding, and one parking.

\*\*Alternate No. 2 - provides for installation of one interpretive sign.

\*\*Alternate No. 3 - provides for installation of three interpretive bollard signs.

\*\*\*SSG Signs & Lighting was deemed non-responsive due to not meeting the specifications.

Note: The best and final offer from Phoenix I Restoration and Construction, Ltd. for Base Bid and Alternate Nos. 1, 2 and 3 was for \$142,460.

**WHEREAS**, it has been determined that acceptance of the best and final offer from Phoenix I Restoration and Construction, Ltd., in an amount not to exceed \$142,460, is the best value for the City of Dallas.

**Now, Therefore,**

### **BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to enter into a contract with Phoenix I Restoration and Construction, Ltd. for wayfinding and parking lot signage at Fair Park, in an amount not to exceed \$142,460.

**SECTION 2.** That the President of the Park and Recreation Board and City Manager are hereby authorized to execute a contract with Phoenix I Restoration and Construction, Ltd., after approval as to form by the City Attorney.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse an amount not to exceed \$142,460 to Phoenix I Restoration and Construction, Ltd. from Current Fund, Fund 0001, Department PKR, Unit 9487, Object 4599, Activity PK04, CT-PKR15019520, Program PKFP9487, Commodity 91200, Vendor VC0000003594.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

# DRAFT

## PLANNING AND DESIGN COMMITTEE – MISCELLANEOUS

Agenda Item 5. SoPac Trail (9) – A motion by Gerald Worrall III, seconded by Amy Monier, to authorize a dedication plaque, in accordance with the Park and Recreation Board Plaque Policy for the Santa Fe/SoPac Trail Connector located at 7331 Gaston Avenue - Financing: No cost consideration to the City, was carried. The vote was unanimous.

### BACKGROUND

This action is for approval of a dedication plaque at Santa Fe/SoPac Trail Connector.

## PLANNING AND DESIGN COMMITTEE – PLANS AND SPECIFICATIONS

Agenda Item 6. Runyon Creek Greenbelt (3,8) – A motion by Gerald Worrall III, seconded by Amy Monier, to authorize proceeding with advertisement for construction procurement for a trail in Runyon Creek Greenbelt located between Glendale Park and University of North Texas at Dallas - Estimated Cost: \$4,110,000 - Financing: 2012 Bond Funds, was carried. The vote was unanimous.

### BACKGROUND

CEI Engineering Associates, Inc. has completed construction documents for a trail in Runyon Creek Greenbelt.

#### Base Bid

- 14-foot wide trail from Glendale Park and University of North Texas at Dallas

#### Alternates

- Trail and bridge to new Singing Hills Recreation Center from Crouch Road
- Overlook at University of North Texas at Dallas
- Red Bird Lane Plaza
- Ramp modifications at existing Glendale Park bridge

#### Schedule

- Began Design January 2014
- Complete Design August 2015
- Begin Construction April 2016
- Complete Construction May 2017

It is anticipated that this project will require operating and maintenance funding in the amount of \$32,797 annually.

## PLANNING AND DESIGN COMMITTEE – PUBLIC HEARING

Agenda Item 7. Crockett Park (2), Fair Park (7), Juanita J. Craft Park (7) – A motion by Gerald Worrall III, seconded by Amy Monier, to authorize a public hearing to be held on September 23, 2015, to receive comments on the proposed use of subsurface portions of Crockett Park, Fair Park and Juanita J. Craft Park totaling approximately 430,503 square feet (9.88 acres) for the installation of a thirty-foot diameter drainage relief tunnel - Financing: No cost consideration to the City, was carried. The vote was unanimous.

**WHEREAS**, the City of Dallas owns land in Dallas known as Crockett Park, Fair Park, and Juanita J. (J.J.) Craft Park which were acquired for park purposes and have been maintained as parkland; and

**WHEREAS**, the Trinity Watershed Management (TWM) department has requested the use of 430,503 square feet (9.88 acres) of subsurface area, as described in Exhibit A, for the installation of a thirty-foot diameter drainage relief tunnel; and

# DRAFT

**WHEREAS**, the Texas Parks and Wildlife Code, Chapter 26 (Section 26.001 through 26.004), requires that before a municipality may approve any program or project that requires the use or taking of any public land designated and used as park land, the governing body of such public municipality must determine that there is no feasible and prudent alternative to the use or taking of such land, and that the program or project includes all reasonable planning to minimize harm to the remainder of the park; and

**WHEREAS**, prior to making this determination, notice must be given and a public hearing be held relative to the proposed change of park use; and

**WHEREAS**, City Council desires to give notice and hold such hearing in accordance with the law with respect to the utilization of Crockett Park, Fair Park, and J. J. Craft Park.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the Park and Recreation Department is hereby authorized and directed to advise in writing of such proposed use of the park property by delivering a notice for publishing to the official newspaper to be advertised once each week for three consecutive weeks, the last publication to be not less than one week nor more than two weeks before the date of the hearing, which shall be held in the City Council Chambers at 11:00 a.m. on September 22, 2015.

**SECTION 2.** That the approval of the aforementioned project by the City Council, at the close of said hearing, shall be construed as making the proper findings as to the use, taking and conveyance of park land, consistent with the Texas Parks and Wildlife Code and the Texas Local Government Code.

**SECTION 3.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## **PLANNING AND DESIGN COMMITTEE – REJECTION OF BID**

Agenda Item 8. Singing Hills Recreation Center (8) – A motion by Gerald Worrall III, seconded by Amy Monier, to authorize (1) the rejection of proposals for construction of the proposed Singing Hills Recreation Center Building located between Crouch Road and Patrol Way; and (2) the re-advertisement for new Request for Competitive Sealed Proposals - Financing: No cost consideration to the City, was carried. The vote was unanimous.

**WHEREAS**, on April 30, 2015, three proposals were received for construction of the Singing Hills Recreation Center Building located between Crouch Road and Patrol Way; and

**WHEREAS**, a proposal from Key Enterprises was not responsive since they only quoted a price for the gymnasium equipment and not the whole project and the other proposals are over the available funding; and

**WHEREAS**, It is recommended that all proposals received be rejected and the project be redesigned and rebid; and

**WHEREAS**, it has been determined that it is in the best interest of the City of Dallas to reject the three proposals received for construction of the Singing Hills Recreation Center Building.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

# DRAFT

**SECTION 1.** That the three proposals received for construction of the Singing Hills Recreation Center Building are hereby rejected.

**SECTION 2.** That this resolution shall take effect immediately from and after its passage in accordance with provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

## **NON-ACTION ITEM**

Agenda Item 9. Dallas Police Department update presented by Rick Watson, Deputy Chief of Police.

## **BRIEFINGS**

Agenda Item 10. Strategic Directions for the Comprehensive Plan Update presented by Ryan O'Connor, Senior Program Manager, Park and Recreation Department and WRT Consultants.

## **NON-ACTION ITEMS**

Agenda Item 11. Flood Damage and Loss of Revenue Impact update presented by John Jenkins, Assistant Director, Park and Recreation Department.

Special recognition of volunteers in Council District 5 by Jennifer McRorey, Assistant Director, Recreation Services and Yolanda Williams, Park and Recreation Board Member, Council District 5.

Agenda Item 12. Budget updates presented by John Jenkins, Assistant Director, Park and Recreation Department. A copy of 2015/2016 Budget Town Hall Meeting schedule, was provided.

Agenda Item 13. Committee Reports – No committee reports.

Agenda Item 14. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, Friends of the Katy Trail, Friends of Oak Cliff Parks, Lee Park and Arlington Hall Conservancy, Send A Kid To Camp, State Fair of Texas, Texas Discovery Gardens, Trinity Commons Foundation, Trinity River Audubon Center, White Rock Lake Conservancy/White Rock Lake Foundation/For the Love of the Lake, The Woodall Rodgers Park Foundation:

Jesse Moreno: Friends of Santa Fe Trail.

Barbara Barbee: Friends of Oak Cliff Parks.

Matthew Houston: For Oak Cliff Back To School Program at Glendale Park.

## **NON-ACTION ITEMS**

Agenda Item 15. Staff Announcements – Upcoming Park and Recreation Department Events – No staff announcements.

Agenda Item 16. President Wells announced next Park and Recreation Board Regular meeting on Thursday, August 20, 2015.

Agenda Item 17. President Wells adjourned the meeting at 11:45 a.m.

Dawna M. Ray, Secretary  
Park and Recreation Board

Max W. Wells, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 20, 2015  
**COUNCIL DISTRICT:** 1  
**STAFF:** Daniel Huerta, 214-670-8483

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**SUBJECT**

Authorize an alcohol permit request for Amy Cowan, with Go Oak Cliff Go, to serve alcohol at a barbecue cook off event at Kidd Springs Park located at 711 W. Canty, on Friday, November 13, 2015 at 4:00 p.m. to 11:00 p.m. through Saturday, November 14, 2015 from 7:00 a.m. – 11:00 p.m. - Estimated Revenue: \$1,075

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. Amy Cowan, with Go Oak Cliff Go, is requesting approval to serve alcohol at the Blues, Bandits, BBQ Festival to be held at Kidd Springs (711 W. Canty) on Friday, November 13 from 4:00 p.m. - 11:00 p.m. through Saturday, November 14, 2015 from 7:00 a.m. – 11:00 p.m., to serve alcohol from 9:00 am – 8:00 p.m. The event will include the sale of beer and wine, food sales, local musicians, a 5K Run, and kids activities. The estimated attendance is 1000. Park Board approval of an alcohol permit is requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$250 alcohol permit fee, \$825 special event fee and a \$450 refundable cleanup deposit. Estimated Revenue is \$1,075.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 20, 2015. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 20, 2015  
**COUNCIL DISTRICT:** 9  
**STAFF:** Daniel Huerta, 214-670-8483

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**SUBJECT**

Authorize a special event fee waiver and an alcohol permit request for Elisabeth Akin, with For the Love of The Lake Foundation, to serve alcohol at the Foundation's 20<sup>th</sup> Anniversary event to be held at Winfrey Point adjacent park grounds at White Rock Lake located at 950 E. Lawther Drive - Estimated Revenue: \$560

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Sec. 32-11.2(3) to approve alcohol consumption on park property. A request has been made by Elisabeth Akin, with For the Love of The Lake Foundation, to serve alcohol at the For the Love of Lake Foundation 20<sup>th</sup> Anniversary event. The event will be held at White Rock Lake's Winfrey Point adjacent park grounds, located at 950 E. Lawther Drive, on Saturday November 14, 2015 from 2:00 p.m. to 10:00 p.m. The event will include a festival with activities for kids, food vendors, and musical artists. The estimated attendance is 1500.

Park Board approval of an alcohol permit and a waiver of the \$110.00 special event fee for the For The Love of The Lake Foundation's 20<sup>th</sup> Anniversary are being requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$450.00 alcohol permit fee, \$110.00 special event fee (if the fee waiver request is not approved), and a \$600.00 refundable damage/cleanup deposit. Estimated Revenue is \$560.00.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 20, 2015. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** August 20, 2015  
**COUNCIL DISTRICT:** 7  
**STAFF:** Daniel Huerta, 214-670-8483

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**SUBJECT**

Authorize a one-year agreement beginning October 1, 2015 through September 30, 2016 with the Dallas Wind Symphony, now known as Dallas Winds, for use of the Band Shell at Fair Park – Estimated Revenue: \$1,000

**BACKGROUND**

The Dallas Wind Symphony has used the Band Shell at Fair Park for concerts, office space, and temporary storage and display of museum exhibits since 1993. The Park Board initially approved a five-year agreement with two one-year options for use of the Band Shell on September 16, 2004. Since that time the Board has authorized four one-year agreements, the current which will expire on September 30, 2015.

During the 2014-2015 season, the Dallas Wind Symphony performed at Fair Park Fourth and Dog Bowl. The Dallas Wind Symphony also performed at the Fair Park Sparks! and the Fair Park Fourth events to support efforts of Fair Park Administration and Friends of Fair Park.

The Dallas Wind Symphony wishes to enter into a one-year agreement with the City of Dallas in accordance with the following deal points:

1. Term of the agreement will be from October 1, 2015 to September 30, 2016.
2. City will provide office space and non-exclusive use of the Band Shell for the purpose of conducting concerts by the Dallas Wind Symphony.
3. Dallas Wind Symphony shall provide a minimum of three performances at Fair Park during the term of this agreement and schedule such in a manner which shall not conflict with other Fair Park activities.
4. City will retain all parking and food and beverage concession revenues.
5. City shall be responsible for all the utilities including electricity, gas, water and sanitation services.



**BACKGROUND (Continued)**

6. Dallas Wind Symphony accepts that this agreement is subject to the contract between State Fair of Texas Association Inc. and the City of Dallas.
7. Dallas Wind Symphony accepts the Premises in its current condition and agrees to return the Premises to the same condition at the conclusion of the Agreement.
8. Dallas Wind Symphony shall be responsible for acquiring all equipment needed to facilitate its operation.
9. Dallas Wind Symphony will provide monthly attendance reports to Fair Park Administration by the 5<sup>th</sup> of each month during the term of the contract.
10. Dallas Wind Symphony shall exercise every necessary precaution for the safety of the Premises and the protection of any and all persons or property located adjacent to or making passage through the Premises.
11. Dallas Wind Symphony shall pay for telephone services, office equipment and all personnel necessary to operate and maintain the Premises during the Term of this Agreement.
12. Dallas Wind Symphony shall establish office hours of operation subject to Director's approval.
13. Dallas Wind Symphony shall be responsible for the supervision of its staff (including any volunteers).
14. Dallas Wind Symphony shall be responsible for all security inside the Premises and the Director reserves the right to determine whether a particular event requires security services. In addition, City will not be liable for any loss or damage sustained by Dallas Wind Symphony in the execution of this Agreement.
15. Dallas Wind Symphony agrees to acknowledge City for its support in all appropriate printed materials and electronic media. City reserves the right to approve, in whole or in part, the form of such acknowledgements which Dallas Wind Symphony proposes to include in any printed and electronic materials.
16. Dallas Wind Symphony shall commence, defend and settle in good faith such legal actions or proceedings concerning the maintenance and operation of the Premises as are necessary or required in the opinion of the Dallas Wind Symphony, without involving the City and at no cost or liability to the City.

**BACKGROUND (Continued)**

17. Dallas Wind Symphony understands that Director's approval may be necessary for approving any plans and specifications (including modifications) before starting construction on any improvements to the Premises.
18. Dallas Wind Symphony shall maintain or cause to be maintained all necessary license, permits and authorizations for the operation of the Premises.
19. Dallas Wind Symphony shall comply with all applicable Park and Recreation Board policies, city ordinances and other laws.
20. Dallas Wind Symphony shall conduct its operations in a clean, orderly and responsible manner, and shall comply at all times with existing ordinances and laws.
21. Dallas Wind Symphony shall provide all required insurance for fire, commercial liability, accident and injury and shall indemnify the City and name the City as an additional insured.

Park Board consideration of this agreement with the Dallas Wind Symphony is being requested.

**FISCAL INFORMATION**

The City of Dallas will retain all parking and food and beverage revenues, less sales tax. Estimated Revenue is \$1,000.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 20, 2015. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 20, 2015  
**COUNCIL DISTRICT(S):** All  
**STAFF:** Jennifer McRorey, 214-670-8847

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**SUBJECT**

Authorize a thirty-six-month Interlocal Agreement with Dallas County Schools to transport participants to various programs and activities for the period October 1, 2015 through September 30, 2018 - Total not to exceed \$875,000 – Financing: Current Funds (subject to annual appropriations)

**BACKGROUND**

The City of Dallas has contracted with Dallas County Schools since 1988 to provide economical transportation for the participants in the summer programs and activities of the Dallas Park and Recreation Department

From October 2015 through September 2018 the following divisions of the Park Department will utilize the bus services: Recreation Services, Special Services, Community Development Block Grant, Youth Services, After-School Program, and Send-A-Kid-to-Camp sites.

State law authorizes the procurement of services provided by another subdivision of the State without submitting the contract for competitive bidding. This may be accomplished by means of an Interlocal Agreement approved by the City Council and Dallas County.

**FISCAL INFORMATION**

\$875,000 - Current Funds (subject to annual appropriations)

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 20, 2015. A recommendation will be presented to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on September 9, 2015.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** August 20, 2015

**COUNCIL DISTRICT:** 4

**STAFF:** John Jenkins, 214-670-4073

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**SUBJECT**

Authorize the purchase of a five-year service agreement and extended warranty for the Toro Site Pro irrigation system central computer and components at Cedar Crest Golf Course from The Toro Company dba Toro NSN, sole source provider - Total not to exceed \$7,789 - Financing: Current Funds

**BACKGROUND**

This service agreement and extended warranty includes repair and replacement of hardware and software components, and telephone support 24 hours a day, 365 days a year. Toro NSN technicians are able to log on to the Cedar Crest system remotely to diagnose and correct problems; they never set foot on City property. If a hardware or software component fails, the Toro NSN technician sends a replacement via next-day shipping and instructs the Cedar Crest superintendent step-by-step through the proper installation procedure upon its arrival. This agreement also includes, at no additional cost, future Toro software service packs as they become available.

Toro NSN (National Service Network) is a division of The Toro Company and the sole source provider of this service for Toro Site Pro irrigation system central computers and components.

Chapter XVII, Sec. 4(a)(3) of the Dallas City Charter requires city council to approve any lease or agreement under the jurisdiction of the park and recreation board with a term exceeding one year.

**M/WBE INFORMATION**

The recommended awardee has fulfilled the good faith requirements set forth in the Business Inclusion and Development (BID) Plan adopted by Council Resolution No. 08-2826 as amended.

Authorize the purchase of a five-year service agreement and extended warranty for irrigation system central computer and components at Cedar Crest Golf Course – August 20, 2015 – Page 2

**ETHNIC COMPOSITION**

**The Toro Company dba Toro NSN**

White Male	18	White Female	5
Black Male	1	Black Female	0
Hispanic Male	3	Hispanic Female	1
Other Male	1	Other Female	1

**OWNER**

**The Toro Company dba Toro NSN**

Mike Hoffman, President  
Bill Brown, Vice-President

**FISCAL INFORMATION**

\$7,789 – Current Funds

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 20, 2015. A recommendation will be presented to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on September 22, 2015.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 20, 2015

**COUNCIL DISTRICT(S):** All

**STAFF:** Daniel Huerta, 214-670-8483

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**SUBJECT:**

Authorize proposed Park and Recreation Board Sponsorship and Marketing Revenue Policy – Estimated Annual Revenue: \$85,000

**BACKGROUND**

On May 21, 2009, Mike Conduff, President of the Elm Group, presented a briefing titled “True Leadership – What Every Board Must Do” to the Park and Recreation Board. The briefing included information on board policies and identified the characteristics of the most effective policies. Subsequent to that briefing, Mike Anglin, former Park and Recreation Board Member was appointed to work with Mike Conduff and executive staff to undertake a review of each of the Park and Recreation Board policies.

On April 1, 2010, Mike Conduff conducted a work session with the Park and Recreation Board to review the existing list of Park and Recreation Board Policies. The conclusion of the work session identified certain Park and Recreation Board policies recommended to be sunset. (See attached chart).

On April 15, 2010, the item was presented and approved unanimously by the Park and Recreation Board to sunset the policies as identified on the attached chart and that the Director is authorized to develop and implement procedures for the sunsetted policies. This was further clarified by the Park and Recreation Board on November 8, 2012.

In 2014, Max Wells, President of the Park and Recreation Board appointed a park board committee to review the remaining policies for needed updates. Executive staff presented the “Marketing Income Policy-Park Board” on December 11, 2014 and recommended to the committee that the policy be updated and renamed “Sponsorship and Marketing Revenue” (attached).

## **BACKGROUND (Continued)**

The proposed policy, reviewed and discussed at August 6, 2015 Administration and Finance Committee meeting, is intended to provide greater flexibility in generating marketing revenue. These revenues are to be deposited into a City of Dallas Park and Recreation Department multi-year fund to be solely distributed as detailed in the sponsorship agreement with a sponsor or corporate partner.

On an annual basis, the Dallas Park Board will review and approve a list of all programs, events or other known activities with a sponsorship valuation in excess of \$50,000. Once approved, the Director or their designee may solicit sponsorship opportunities for the benefit of DPR. Any sponsorship with a value of more than \$50,000 will be presented to the Park Board for approval. All other sponsorships with a value of \$50,000 or less would be approved by the Director.

Sponsorship agreements may not conflict with existing contracts for goods, services, or concessions.

## **FISCAL INFORMATION**

Estimated Annual Revenue: \$85,000

## **COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 20, 2015. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

## **STAFF RECOMMENDATION**

Staff recommends approval.

## **ATTACHMENT**

Proposed Sponsorship and Marketing Revenue Policy

# Park and Recreation Board Policy

**DRAFT**



Title: Sponsorship and Marketing Revenue  
No. 7: 06-17-2004

**City of Dallas**

The Dallas Park and Recreation Department (DPR) desires to leverage its outstanding reputation, image and presence in the marketplace in ways that reinforce the positive qualities of the City and the Department while generating additional revenue through sponsorship and/or marketing opportunities. Sponsorship is a cash or in-kind services or goods (including but not limited to park amenities, programs, activities or events) paid to an entity (City of Dallas, through its DPR) in return for access to the marketing potential associated with partnering with the City, through its DPR. The Dallas Park and Recreation Board accepts the principal that business entities may become a partner with DPR and may sponsor department-approved programs, projects, events or activities when such partnerships are mutually beneficial to both parties and in a manner consistent with all applicable laws. The Dallas Park & Recreation Board hereby grants authority to staff to solicit sponsorships with or without generating a Request for Proposal (RFP).

1. The Dallas Park and Recreation Board authorizes city staff to negotiate directly or through a private partner to seek sponsorship revenue or corporate partnership opportunities for DPR.
2. On an annual basis, the Dallas Park and Recreation Board will review and approve a list of all programs, events or other known activities with a sponsorship valuation (market value) in excess of \$50,000. Once approved, Director and/or Designee may solicit sponsorship opportunities for the benefit of DPR.
3. If a new program, event, and/or other activity are identified as a potential sponsorship, Director (and/or Designee) will present to the Dallas Park and Recreation Board for approval if the value of that sponsorship exceeds \$50,000.
4. Sponsorship revenue or corporate partnership opportunities with a cash or in-kind (goods or services) valued under \$50,000 will be submitted to Director (or Designee) for approval.
5. Revenue from sponsorships will be deposited into a City of Dallas Park and Recreation Department multi-year fund to be solely distributed as detailed in the sponsorship agreement.
6. Sponsorship Agreements may not conflict with existing contracts for goods, services or concessions.
7. This Policy is separate and apart from the Park Naming Policy and is intended to provide greater flexibility in generating marketing revenue.

*Effective Date: June 17, 2004*

*Last Review Date: August 6, 2015*



# Park and Recreation Board Policy

**DRAFT**



Title: Sponsorship and Marketing Revenue

No. 7: 06-17-2004

**City of Dallas**

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8. This Policy shall adhere to all Administrative Directives, including but not limited to Administrative Directive 2-13 and all other City ordinances.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** August 20, 2015

**COUNCIL DISTRICTS:** All

**STAFF:** John Jenkins, 214-670-4073

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**SUBJECT**

Approve document to amend and restate as of August 2015 the Park and Recreation Trust of the City of Dallas - Financing: No cost consideration to the City

**BACKGROUND**

On May 4, 1970, the Park and Recreation Board authorized the creation of a discretionary investment account with Republic National Bank of Texas entitled "Park and Recreation Trust Fund of the City of Dallas". Assets totaling \$257,886 from the Grauwlyer Memorial Fund, Martin Weiss Park Fund and Craddock Park Fund were combined to establish the trust. Earnings from the combined assets were to be prorated on the following ratio of original participating deposits to the total value of the corpus: Craddock Park Fund 83%, Grauwlyer Park Fund 9%, and Martin Weiss Park Fund 8%.

Initial trust guidelines were set forth in 1970. These guidelines are now over 45 years old and need to be updated. The amended and restated document defines purpose, asset details and investment policy for the trust. The Department seeks approval of the document to amend and restate the Park and Recreation Trust of the City of Dallas.

**FISCAL INFORMATION**

No cost consideration to the City.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 20, 2015. A recommendation will be presented to the Park and Recreation Board on September 3, 2015.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA INFORMATION SHEET**

**DATE:** August 20, 2015

**COUNCIL DISTRICT:** All

**STAFF:** John Jenkins, 214-670-4073

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**SUBJECT**

Authorize a five-year contract with Bank of Texas N.A. to act as custodian and trustee of the Park and Recreation Trust of the City of Dallas - Financing: No cost consideration to the City

**BACKGROUND**

On May 4, 1970, the Park and Recreation Board authorized the creation of a discretionary investment account with Republic National Bank of Texas entitled "Park and Recreation Trust Fund of the City of Dallas". Assets totaling \$257,886 from the Grauwlyer Memorial Fund, Martin Weiss Park Fund and Craddock Park Fund were combined to establish the trust. Earnings from the combined assets were to be prorated on the following ratio of original participating deposits to the total value of the corpus: Craddock Park Fund 83%, Grauwlyer Park Fund 9%, and Martin Weiss Park Fund 8%.

Over the course of many years, the trustee changed from Republic National Bank of Texas to U.S. Trust. In January 2014, U.S. Trust notified the City that it could no longer serve as Trustee of the Park and Recreation Trust Fund due to the passage of the Dodd-Frank Wall Street Reform and Consumer Protection Act and Municipal Advisor Regulations issued pursuant to the Dodd-Frank Act.

Via Administrative Action 155899, the trust fund was transferred from U.S. Trust to Bank of Texas N.A. The Department has since submitted a Request for Competitive Sealed Proposals to secure trustee services through a multi-year contract. Bank of Texas N.A. was the sole bidder. The Department now seeks authorization to enter into a contract with Bank of Texas N.A. establishing the financial entity as the custodian and trustee of the Park and Recreation Trust Fund of the City of Dallas. The contract term is five (5) years and includes options of up to two (2) five –year contract renewals.

Authorize a five-year contract with Bank of Texas N.A. to act as custodian and trustee of the Park and Recreation Trust of the City of Dallas - Financing: No cost consideration to the City – August 20, 2015 – Page 2

**PRIOR ACTION/REVIEW**

On June 26, 2014, via Administrative Action 155899 the Park and Recreation Board authorized the transfer of the Park and Recreation Trust Fund of the City of Dallas from U.S. Trust to Bank of Texas N.A.

**FISCAL INFORMATION**

No cost consideration to the City.

Management fees are deducted from investment earnings held in the trust fund.

**BID INFORMATION**

The following application(s) were received from Request for Competitive Sealed Proposal BKZ1516. The contract is being awarded in its entirety to the responsive applicant with the most points.

\* Denotes successful applicant.

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Management Fee</u></b>
* Bank of Texas N.A.	5956 Sherry Lane, Suite 1201 Dallas, TX 75225	\$46,850.00

**OWNER**

Bank of Texas N.A.

Steven G. Bradshaw, President and Chief Executive Officer

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on August 20, 2015. A recommendation will be presented to the Park and Recreation Board on September 3, 2015.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 20, 2015  
**COUNCIL DISTRICT:** 1  
**STAFF:** Michael Hellmann, 214-670-4103  
**MAPSCO:** 44T

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**SUBJECT**

Authorize a contract with artist Christopher Blay for a public art project at the Coombs Creek Parkway Public Art Project located at the intersection of Kessler Parkway and North Clinton Avenue - Not to exceed \$65,000 - Financing: 2006 Bond Funds

**BACKGROUND**

This action is for approval of a contract for the fabrication and installation for the public art at Coombs Creek Parkway as approved by the Public Art Committee and the Cultural Affairs Commission.

The consulting Engineering Firm of Frank W. Neal and Associates, Inc. has provided the artist with the following:

General Conditions:

- A. Design/wind load
- B. Structure was designed in accordance with the International Building Code, 2012 Edition
- C. All existing conditions shall be field verified
- D. Contractor shall verify all dimensions prior to start of construction.
- E. General contractor shall be responsible for coordination of other trades prior to fabrication and installation of materials.

Site:

- A. Footings shall be placed on undisturbed soil

Location:

- A. The artwork will be installed 40 feet from the creek

Authorize a contract with artist Christopher Blay for a public art project at the Coombs Creek Parkway Public Art Project located at the intersection of Kessler Parkway and North Clinton Avenue - Not to exceed \$65,000 - Financing: 2006 Bond Funds – August 20, 2015 – Page 2

### **BACKGROUND (CONTINUED)**

Concrete:

- A. Concrete shall have a minimum compressive strength of 3000 PSI at 28 days
- B. Reinforcing steel shall be ASTM grade 60 unless noted otherwise
- C. Lap reinforcing splices #6 and smaller bars
- D. All reinforcement shall be detailed in accordance with the latest ACI detailing manual
- E. Contractor shall coordinate all penetrations, conduit, chamfers and embedded items prior to concrete placement.

The City of Dallas Public Art Ordinance provides that all appropriations for City capital improvement projects shall include an amount equal to 1.5% (or .75%) of the total capital improvement project appropriation to be used for the design services of artists and for the creation of artworks for new City facilities (Dallas City Code Article X, SEC. 2-103(a)). The public art project for Coombs Creek Parkway was included in the list of 2006 Bond Fund Program public art projects approved by City Council on April 23, 2014, Resolution No. 14-0664. The artist Christopher Blay was selected via competitive selection process as directed by the City of Dallas Cultural Policy, and was approved by the Public Art Committee and the Cultural Affairs Commission.

Coombs Creek Trail is part of the Dallas Trail Network Plan offering access to the Trinity River Levee Trails.

Phase I of the trail completed within the last year sits at about 1.5 miles in length with another half mile of soft surface dirt trail on the north end that skirts the edge of a dirt berm and levee spillway for the creek. The trail runs from the Stevens Park Golf Course near the Tennis Courts (south end) and terminates behind the Lone Star Doughnuts Bakery on Beckley (north end). The Coombs Creek Trail affords easier access to the Trinity River Levee than most other routes coming from Oak Cliff.

This action is for approval of a public art design for the Coombs Creek Parkway Public Art Project only.

Authorize a contract with artist Christopher Blay for a public art project at the Coombs Creek Parkway Public Art Project located at the intersection of Kessler Parkway and North Clinton Avenue - Not to exceed \$65,000 - Financing: 2006 Bond Funds – August 20, 2015 – Page 3

## **BACKGROUND (CONTINUED)**

### **SCOPE OF PROJECT**

Artist or Artist Team, selected by the short-list selection process, has prepared a conceptual design responsive to the following:

- Be highly visible in the landscape,
- Respond to the history, environment, vegetation, fauna or current location within the City of Dallas of the Oak Cliff community and the Coombs Creek Trail.
- Complement the existing elements of the trail landscape and environment
- Be resistant to graffiti and vandalism
- Require little or no maintenance,
- Be free of safety hazards for bikers, hikers and anyone using the trail.
- There is no electrical access at these locations.
- Works need to compete with the trees and the scale needs to be taken into consideration.

### **Artist's background**

- a) The proposed artist currently works in the public realm, has demonstrated past experience and proven technical and aesthetic ability to successfully create artwork responsive to the site and community; and
- b) The proposed artist will employ local contractors from the geographical area surrounding the Dallas/Fort Worth Metroplex, thereby contributing to the quality of life in the region.

The concept design complies with the goals, objects, and eligible criteria of the Public Art Program outlined in the City's Cultural Policy as follows.

- a) The artwork shall be accessible to the public;
- b) The high quality artwork shall enhance the cultural appeal of the city of Dallas.

## **FISCAL INFORMATION**

2006 Bond Funds - \$65,000

Authorize a contract with artist Christopher Blay for a public art project at the Coombs Creek Parkway Public Art Project located at the intersection of Kessler Parkway and North Clinton Avenue - Not to exceed \$65,000 - Financing: 2006 Bond Funds – August 20, 2015 – Page 4

### **PRIOR ACTION/ REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On March 22, 2007, the Park and Recreation Board approved the Priority Public Arts Project List. On June 19, 2008, the Park and Recreation Board rescinded the March 22, 2007 action and again on June 20, 2013 the Park and Recreation Board approved a revision of the 2008 Public Arts Project List. Per the Cultural Policy Section I.2:

On April 23, 2014 the City Council approved the Priority Public Arts Project List for Parks from the 2006 Bond Program.

On November 10, 2014, community members were invited to a community meeting at the Oak Cliff Cultural Center to review two locations along Coombs Creek Trail. The majority of the community members recommended the location at the intersection of Kessler Parkway and North Clinton.

On January 8, 2015, the Park and Recreation Board approved the location at the intersection of Kessler Parkway and North Clinton.

On March 24, 2015 the Coombs Creek Selection Panel recommended the concept design by artist Christopher Blay.

On April 7, 2015, the Public Art Committee recommended project design for Coombs Creek Parkway Public Art Project.

On April 16, 2015, The Cultural Affairs Commission approved project design for Coombs Creek Parkway Public Art Project.

The Planning and Design Committee will consider this item on August 20, 2015 and will present a recommendation to the Park and Recreation Board on the same day. This item does require City Council approval.

### **STAFF RECOMMENDATION**

Staff recommends approval.

### **ATTACHMENTS**

- Exhibit A: Descriptive Statement
- Exhibit B: Concept design by Christopher Blay
- Exhibit C: Vicinity Map



DRAFT

## Conceptual Design Proposal: Descriptive Statement

My proposal for the Coombs Creek project is a sculptural work. It comprises of 2 elements, a wavy 4' X 30' corten steel structure and a flat, ground embedded stainless steel structure. The corten steel structure will be laser cut to reflect the curvature of coombs creek from the highway to the park and that same curvature of the creek and will be reflected in the stainless steel structure.

The title of the piece, *Dindi (For Annibel)* is the title of a song by Antonio Carlos Jobim. Pronounced Gin-Gee, and dedicated to my sister who passed away last summer. There is a part of the lyrics that read: " I'll be running and searching for you like a river that can't find the sea, that would be me without you, my Dindi." Those lyrics have always resonated with me and I'm reminded when I think about creeks and rivers.

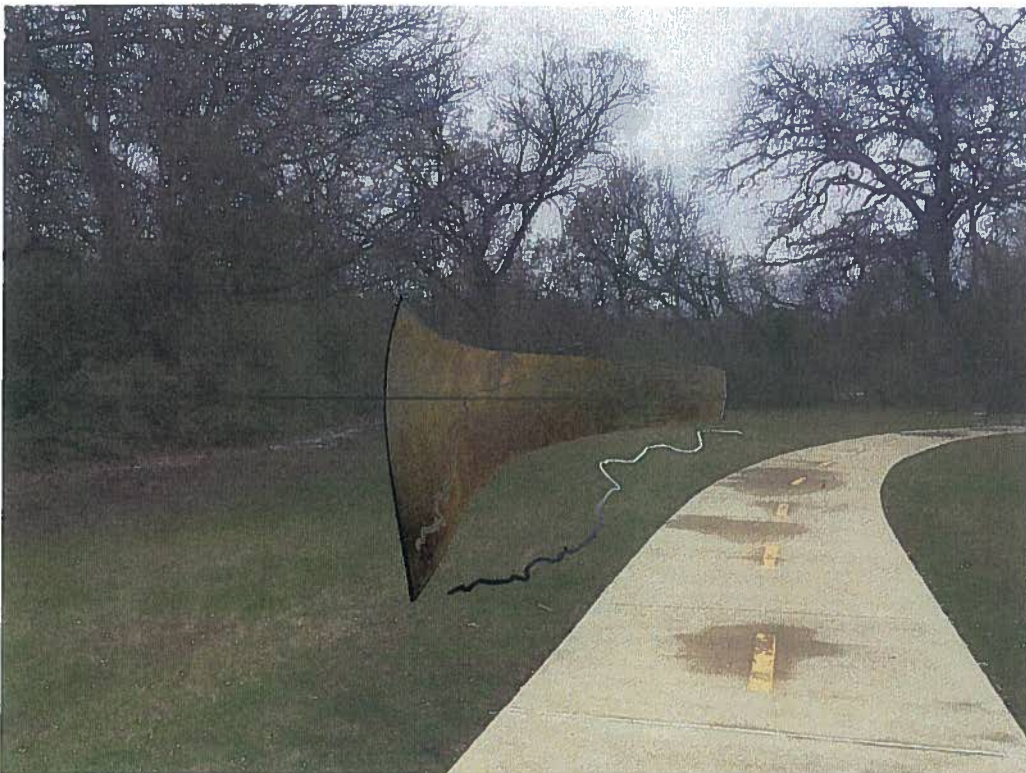
The park is a very beautiful space and I think this sculpture, with a low profile feature and a cut away that allows you to see what's behind, frames, rather than interrupt the landscape, which is my approach to this project.

-Christopher Blay

DRAFT



Three views of (as yet untitled) work  
It will be approximately 4ft high by  
30ft long and made of 16 gauge corten steel  
and have a ground segment of stainless steel  
that's also 30 ft long. The work is based on  
the flow of Coombs creek and a desire to  
frame nature rather than interrupt it.





**Coombs Creek Trail  
(Intersection of Kessler Parkway  
& North Clinton Avenue)**

44 T

District  
1

August 20, 2015

**KEY FOCUS AREA:** Culture, Arts and Recreation and Educational Enhancements

**AGENDA DATE:** September 9, 2015

**COUNCIL DISTRICT(S):** 1

**DEPARTMENT:** Park & Recreation

**CMO:** Michael Hellmann, 214-670-4103

**MAPSCO:** 54N, S

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**SUBJECT**

Authorize a contract for Elmwood Parkway trail improvements located along Rugged Drive - RoeschCo Construction, Inc., lowest responsible bidder of six - Not to exceed \$619,781 - Financing: 2012 Bond Funds

**BACKGROUND**

On June 3, 2015, six bids were received for Elmwood Parkway trail improvements located along Rugged Drive between Elmwood Parkway and Perryton Drive. This item authorizes award of the construction contract to RoeschCo Construction, Inc. for the Base Bid and Alternate No. 1 with a total bid amount of \$619,781.

The scope of work includes replacement of the existing sidewalk with an 8-foot wide concrete trail, new ADA ramps, and alley approaches. The trail is adjacent to the property line of residences along the west side of Rugged Drive and includes a 50-foot long pedestrian bridge and a traffic signal at Rugged Drive and Illinois Avenue.

The following chart illustrates RoeschCo Construction, Inc.'s contractual activities with the City of Dallas for the past three years:

	<u>PBW</u>	<u>DWU</u>	<u>PKR</u>
Projects Completed	0	0	2
Change Orders	0	0	9
Projects Requiring Liquidated Damages	0	0	0
Projects Completed by Bonding Company	0	0	0

This project requires full-year operating and maintenance funding in the amount of \$10,369.

**ESTIMATED SCHEDULE OF PROJECT**

Began Design April 2014  
Completed Design December 2014  
Begin Construction September 2015  
Complete Construction February 2016

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Park and Recreation Board authorized advertisement for bids on January 22, 2015.

The Planning and Design Committee will consider this item on August 20, 2015 and will present a recommendation to the Park and Recreation Board on the same day.

This item will be scheduled for City Council approval on September 9, 2015.

**FISCAL INFORMATION**

2012 Bond Funds - \$619,781

**M/WBE INFORMATION**

This information is pending.

**ETHNIC COMPOSITION**

RoeschCo Construction, Inc.

White Male	1	White Female	2
Black Male	0	Black Female	0
Hispanic Male	0	Hispanic Female	0
Other Male	0	Other Female	0

**BID INFORMATION**

The following six bids were received and opened on June 3, 2015:

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Base Bid</u></b>	<b><u>Alternate No. 1**</u></b>	<b><u>Total</u></b>
*RoeschCo Construction, Inc. 9801 Camfield Avenue, Suite 200 Frisco, Texas 75033	\$526,816.00	\$92,965.00	\$619,781.00
HQS Construction, LLC	\$552,410.00	\$95,000.00	\$647,410.00
A S Con, Inc.	\$547,300.00	\$106,200.00	\$653,500.00
Denco CS Corporation	\$600,981.15	\$110,000.00	\$710,981.15
Forward Concept, LLC	\$702,606.75	\$109,791.36	\$812,398.11

**BID INFORMATION (Continued)**

<b><u>Bidders</u></b>	<b><u>Base Bid</u></b>	<b><u>Alternate No. 1**</u></b>	<b><u>Total</u></b>
Pavecon Public Works L.P.	\$788,944.20	\$222,000.00	\$1,010,944.20

\*\*Alternate No. 1 - provides for installation of a 70-foot pedestrian bridge.

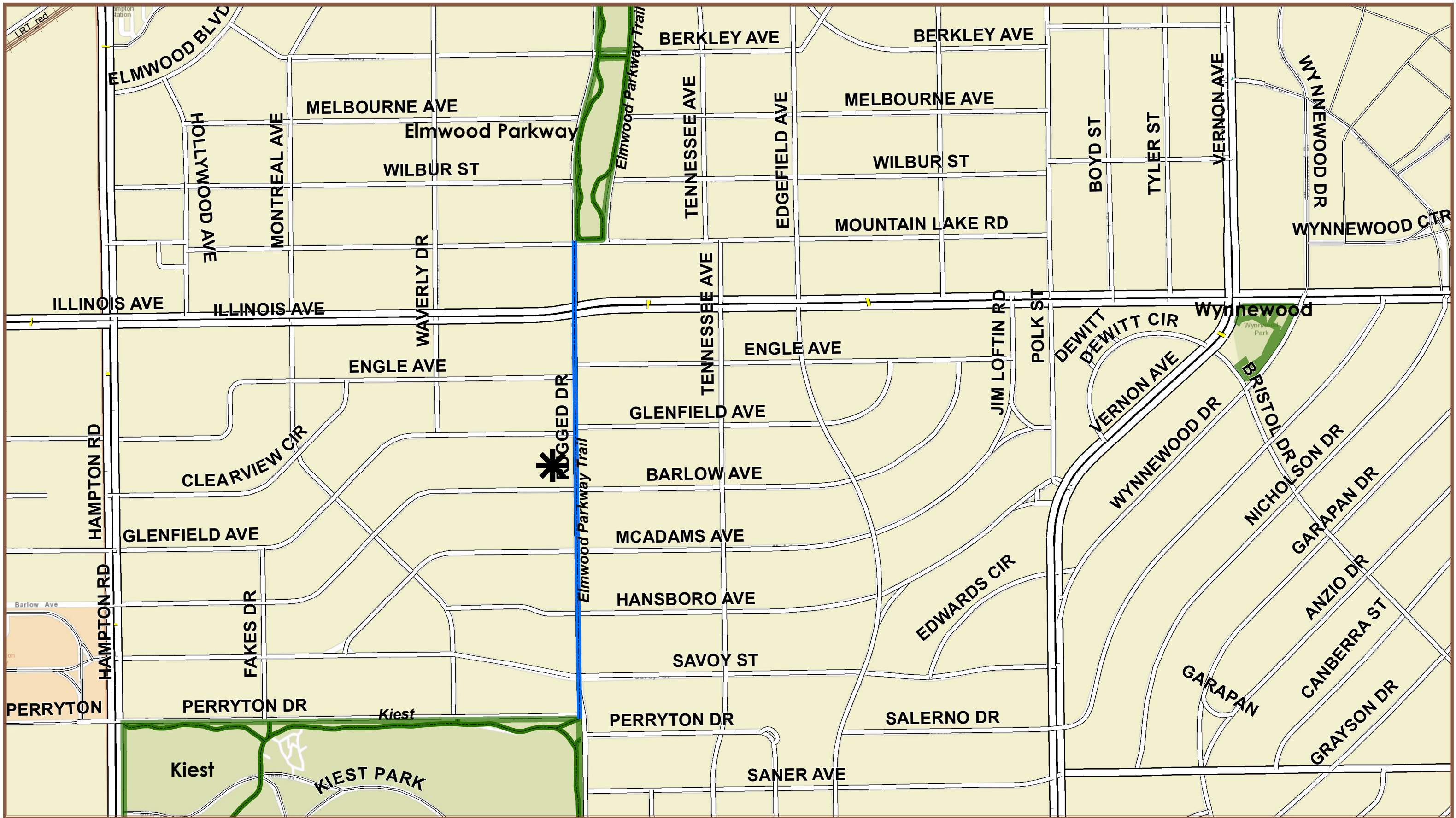
**OWNER**

**RoeschCo Construction, Inc.**

Marcie L. Roeschley, President  
Keith R. Roeschley, Secretary/Treasurer

**MAP**

Attached



**Elmwood Parkway**  
**(Elmwood Parkway along Rugged Dr)**

Mapsco  
54 N S

District  
1

August 20, 2015

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** August 20, 2015  
**COUNCIL DISTRICT:** 14  
**STAFF:** Michael Hellmann, 214-670-4103  
**MAPSCO:** 36Y

---

**SUBJECT**

Authorize a dedication plaque for the Junius Heights Historic District in Abrams Road Triangles Park located at 1621 Abrams Road, in accordance with the Park and Recreation Board Plaque Policy – Financing: No cost consideration to the City

**BACKGROUND**

This action is for approval of an historical marker to be located in the 1621 Abrams Road parcel of Abrams Road Triangles Park which describes Junius Heights. The cost and fabrication of the historical marker will be provided by the Junius Heights Historic District Neighborhood Association (JHHDNA). With Park Board approval JHHDNA will take the historical marker to their Landmark Committee for approval before installation.

**FISCAL INFORMATION**

No cost consideration to the City.

**COMMITTEE ACTION**

The Planning and Design Committee will consider this item on August 20, 2015 and will bring a recommendation to the Park and Recreation Board on the same day. This item does not require City Council approval.

**ATTACHMENTS**

Historical Marker  
Park and Recreation Board Plaque Policy  
Vicinity Map



# CAST ALUMINUM PLAQUE

24" W x 40" H

SCALE: 1/8" = 1"

## CUSTOMER:

JUNIUS HEIGHTS HISTORIC DIST.

## SHIP TO:

TBD

## the southwell co.

p. o. box 299 san antonio, tx 78291  
ph. (210) 223-1831 fax (210) 223-8517

- approved (no corrections)
- approved as noted
- revise and resubmit

signed by: \_\_\_\_\_

date: \_\_\_\_\_

PLEASE SIGN AND RETURN ONE (1) COPY  
FAILURE TO SIGN THIS PROOF WILL RESULT  
IN RESUBMITTAL FOR YOUR SIGNATURE.

Thank You

QUOTE # 26493.CDR  
JOB # N/A  
P.O. # N/A  
RE: JUNIUS HEIGHTS HISTORIC DIST.  
DRAWN BY: BRADLEY EVERITT  
DATE SUBMITTED: 2.23.15

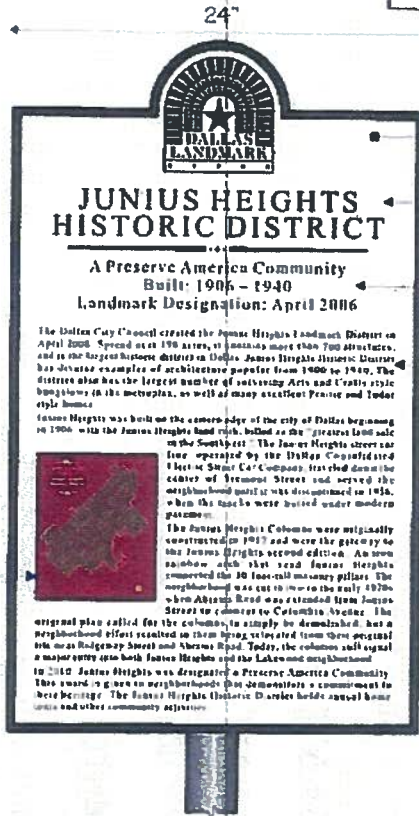
QUANTITY: ONE (1)  
MATERIAL: CAST ALUMINUM  
FINISH: BROWN BACKGROUND  
SIZE: 24" W X 40" H  
BORDER: SINGLE LINE  
LETTERS: TIMES NEW ROMAN  
MOUNTING: SEE BELOW

### SPECIFY MOUNTING ATTACHMENTS

- CONCEALED (SOLID WALLS ONLY)
- WOOD SCREWS W/ROSETTES
- EXPANSION BOLTS W/ROSETTES
- TOGGLE BOLTS W/ROSETTES (SHEETROCK / HOLLOW WALLS)

THE DESIGN OF THIS PLAQUE HAS BEEN  
MADE USING COMPUTERIZED GRAPHICS.  
THE ACTUAL PATTERN USED IN CASTING  
WILL BE MADE BASED ON FINAL APPROVAL  
OF THIS SUBMITTAL DRAWING. THE FORMAT,  
LETTER STYLE, LETTER SIZE, SPACING AND  
MOUNTING ARE BASED ON INDUSTRY  
STANDARDS AND OUR CAPACITIES TO  
PRODUCE A HIGH QUALITY CASTING.

©COPYRIGHT 2015 THE SOUTHWELL CO.



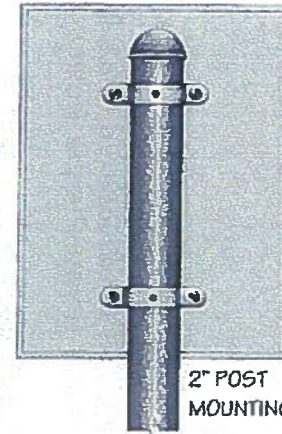
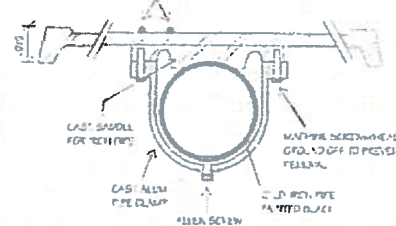
BACKGROUND -  
BROWN LEATHERETTE

1-1/8" TEXT

5/8" TEXT

3/8" TEXT

**PROOFS!**  
PLEASE SIGN &  
RETURN  
ONE COPY



2" POST  
MOUNTING

CROSS SECTION  
NOT TO SCALE

REVISED  
03.23.15

REVISED  
05.18.15

REVISED  
05.19.15

REVISED  
05.27.15

~7"x8.5"  
ALUMICOLOR  
METAL PHOTO

**STOP YOU ARE THE FINAL PROOF-READER STOP**

YOUR ORDER WILL BE PRODUCED FROM THE ARTWORK YOU SEE HERE. IF YOU APPROVE THIS  
ARTWORK AND IT CONTAINS ERRORS, YOU WILL BE HELD FINANCIALLY RESPONSIBLE FOR THE WORK WE  
DO. PLEASE CAREFULLY CHECK THAT ALL IS CORRECT REGARDING SPELLING, DESIGN, COLOR AND SIZE

ON THIS DRAWING:  
BLACK AREAS ARE RAISED = METAL COLOR  
WHITE AREAS ARE RECESSED = DARK / BACKGROUND COLOR

DRAFT

# **Junius Heights Historic District**

**A Preserve America Community**

**Built: 1906 – 1940**

**Landmark Designation: April 2006**

**DRAFT**

The Dallas City Council created the Junius Heights Landmark District in April 2006. Spread over 190 acres, it contains more than 700 structures, and is the largest historic district in Dallas. Junius Heights Historic District has diverse examples of architecture popular from 1900 to 1940. The district also has the largest number of surviving Arts and Crafts style bungalows in the metroplex, as well as many excellent Prairie and Tudor style homes.

Junius Heights was built on the eastern edge of the city of Dallas beginning in 1906, with the Junius Heights land rush, billed as the “greatest land sale in the Southwest.” The Junius Heights street car line, operated by the Dallas Consolidated Electric Street Car Company, traveled down the center of Tremont Street and served the neighborhood until it was discontinued in 1956, when the tracks were buried under modern pavement.

The Junius Heights Columns were originally constructed in 1917 and were the gateway to the Junius Heights second edition. An iron rainbow arch that read *Junius Heights* connected the 30-foot-tall masonry pillars. The neighborhood was cut in two in the early 1970s when Abrams Road was extended from Junius Street to connect to Columbia Avenue. The original plan called for the columns to simply be demolished, but a neighborhood effort resulted in them being relocated from their original site near Ridgeway and Tremont Streets to the Abrams Road Triangles Park where they reside today. The columns still signal a major entry into both Junius Heights and the Lakewood neighborhood. In 1981 this property became part of the Dallas park system.

In 2010, Junius Heights was designated a Preserve America Community. This award is given to neighborhoods that demonstrate a commitment to their heritage. The Junius Heights Historic District holds annual home tours and other community activities.

# Park and Recreation Board Policy



Title: Plaque Policy  
No. 12-09-01

## I. Donation Plaques

It is the intent of the Park Board to provide parks and park facilities that are attractive, and user-friendly. From time to time, the opportunity arises to recognize groups or individuals for donating items or funding to provide furnishings and/or improvements in parks and park facilities. In order to insure consistent, attractive, high quality plaques with appropriate content, this policy identifies the requirements and specifications for recognition plaques, or a recognition system, and building dedication plaques. This policy will apply to all parks except as exempted by separate agreement. Fair Park is exempted from this policy by Ordinance 27079, Fair Park Historical Overlay District.

- A. Plaques will be considered for donations greater than \$1,000 or equivalent contributions of park furnishings or other permanent improvements to the park system.
- B. Plaques for donations or donated items with a value greater than \$25,000 require Park Board approval upon recommendation from the Planning and Design Committee. Plaques for donations or donated items with a value less than \$25,000 require the approval of the Director or his/her designee in accordance with this policy.
- C. Plaques may also be part of a recognition system. A “recognition system” is defined as a framework that provides unification of multiple plaques, pavers, bricks, or other elements in certain location(s). Recognition systems require approval by the Park Board upon recommendation from the Planning and Design Committee. This approval may be combined with approval of plans and specifications for a larger project. Once a recognition system is approved by the Park Board, approval of individual recognition system elements will be consistent with this policy.
- D. For plaques recognizing donations under \$25,000, the Director, or his/her designee will determine the appropriate quality, design, size and materials. For park furnishings (benches, trash receptacles, picnic tables, etc.) a 2”x5” plaque size is appropriate.

# Park and Recreation Board Policy



Title: Plaque Policy  
No. 12-09-01

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- E. All stipulations and conditions regarding the plaque must be contained in a letter of agreement signed by the sponsoring party and the Director or his/her designee.
  - F. Plaques may be given in honor or recognition of an individual or group and should not serve the purpose of a memorial.
  - G. Sponsors shall bear the cost of design, manufacturing, installation (including the mounting structure), maintenance, repair and replacement of all plaques (due to loss, damage, vandalism or deterioration).
  - H. Once the useful life of the donated item has expired or the item has been replaced, the plaque will be removed.
  - I. For plaques that are installed as a requirement of a grant program, the rules of the grant are to be followed even in the event that they are in conflict with the stipulations of this policy. This action requires approval of the Park Board upon recommendation from the Planning and Design Committee
  - J. This policy will not apply to historical or interpretive plaques Building dedication plaques are covered under Section II of this policy.
  - K. Other recognition for significant contributions to the Park and Recreation Department will be in the form of certificates, resolutions, and other formats that the Board may determine to be appropriate. Annual award and recognition events, special mention at Board meetings, etc. are examples of how significant contributions may be recognized when a plaque is not considered appropriate.
- II. Dedication Plaques  
It is the policy of the Park and Recreation Department to provide a dedication plaque in conjunction with the construction of all new Park and Recreation Department buildings, significant additions and other major projects.

# Park and Recreation Board Policy



Title: Plaque Policy  
No. 12-09-01

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- A. Dedication plaques can be manufactured from cast bronze, aluminum or similar durable materials; engraved in glass, stone or a similar material as an applied sign; or engraved into the wall, glass or floor surface of the building.
- B. Dedication plaques will be placed inside or outside the building near the entrance or at a prominent location.
- C. Dedication plaques include the name of the facility in prominent letters, "City of Dallas" under the facility name, and the date of the dedication (year) in smaller font size below "City of Dallas."
- D. The City Council seated at the time of approval of the plaque (prior to the dedication) will be listed on the left side, or top of, the plaque with the Mayor, Mayor Pro Tem and Deputy Mayor Pro Tem listed at the top. The remaining council members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the City Council, then the Council members seated at the time of the dedication, or substantial completion of the project, will be listed.
- E. The Park and Recreation Board seated at the time of approval of the plaque (prior to the dedication) will be listed on the right side, or bottom of, the plaque with the President and Vice-President listed at the top. The remaining board members will be listed alphabetically below the officers. In the event the approval of the plaque occurs after 1) the dedication of the project, or 2) the substantial completion of the project, and there has been a change in the membership of the Park and Recreation Board, then the Board members seated at the time of the dedication, or substantial completion of the project, will be listed.
- F. The City Manager and other appropriate staff will be listed in the area underneath the City Council, but not necessarily in the same column.

# Park and Recreation Board Policy



Title: Plaque Policy  
No. 12-09-01

- 
- G. The Park and Recreation Department Director, Assistant Director of Planning, Design and Construction and other appropriate staff will be listed under the Park and Recreation Board, but not necessarily in the same column.
  - H. The architect, general contractor, and/or when applicable, the construction manager or design/build firm will be listed either under the City Council and Park and Recreation Board lists or in a separate column.
  - I. It will be the option of the Park and Recreation Board to recognize individuals, groups, past Board or City Council members, organizations, donors, other City departments or other funding agencies. This recognition can be either underneath the City Council and Park and Recreation Board lists, or as a separate column, depending on the nature of the list.
  - J. A plaque may include an approved graphic or logo meaningful to the park site or project.
  - K. A drawing indicating the dedication plaque's form, materials, size and wording will be approved by the Park Board upon recommendation from the Planning and Design Committee. Any Board-requested revisions or modifications will be incorporated into the final design prior to its casting/engraving and installation.

## **OTHER POLICIES REFERENCED**

None

## **LEGAL REFERENCE**

None

## **PRIOR ACTION**

Initial Policy Approval: 11-21-1996  
Revised: 12-5-1996

## **RESPONSIBLE DIVISION**

Planning and Design

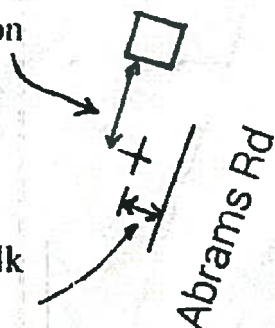
Worth ~

Abrams Rd

Tremont St

32 feet from edge of column  
closest to sign location

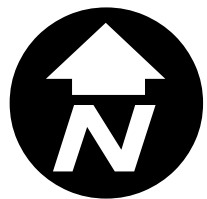
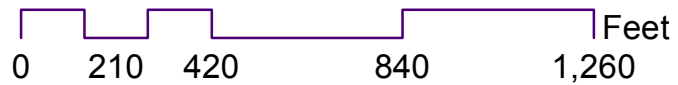
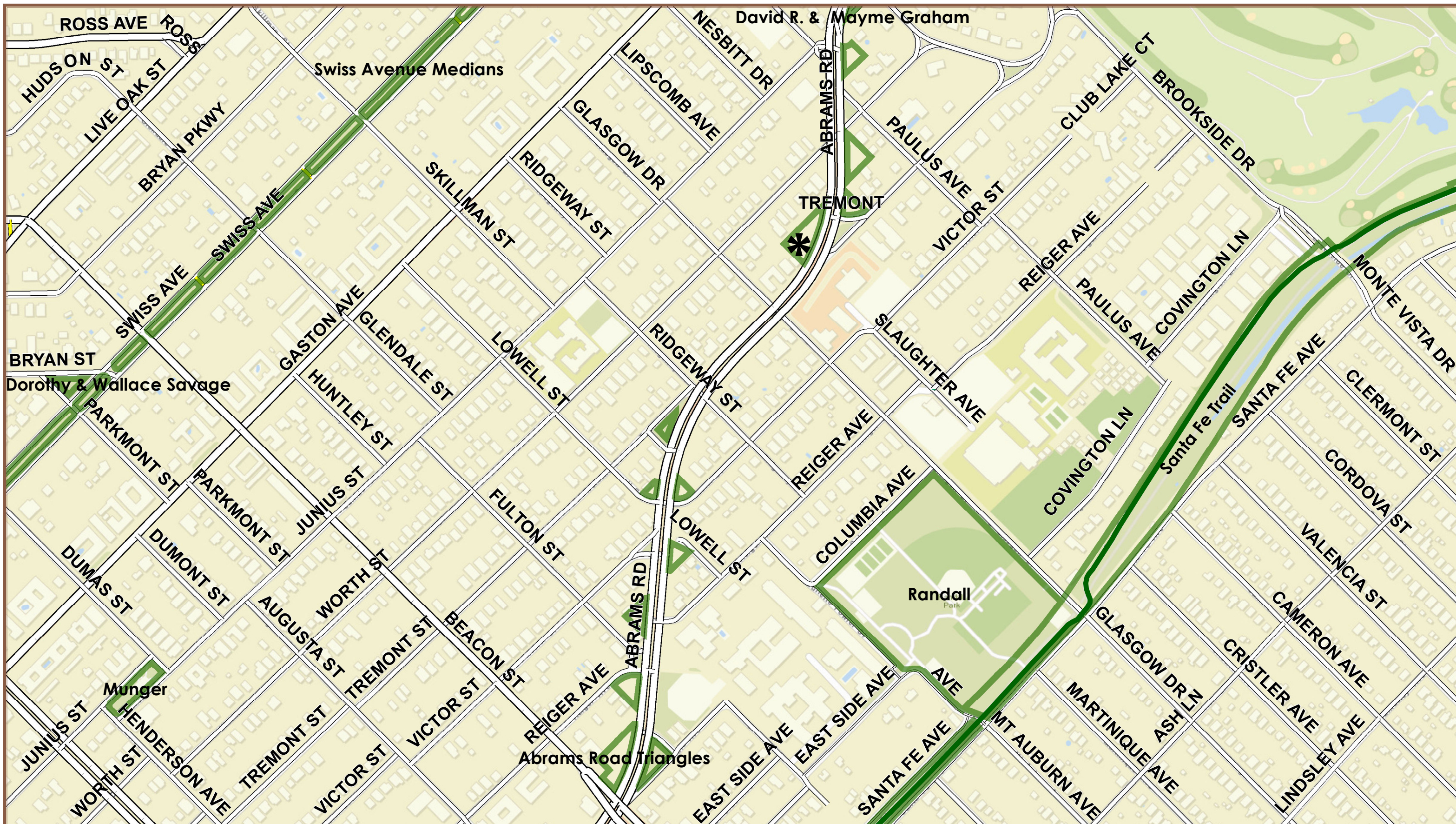
16 feet from edge of sidewalk  
that is closest to column  
(edge of sidewalk farthest  
from Abrams)



Tremont St Ramp

Tremont St





**Junius Heights Historic District  
Abrams Road Triangles  
(1621 Abrams Road)**

Mapsc0  
36 Y

District  
14

August 20, 2015



**AGENDA DATE:** August 20, 2015  
**COUNCIL DISTRICT:** 13  
**DEPARTMENT:** Park & Recreation  
**CMO:** Michael Hellmann, 214-670-4103  
**MAPSCO:** 34C

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**SUBJECT**

Authorize adoption of the Bluff View Park Master Plan located at 4524 Pomona Road - Financing: No cost consideration to the City

**BACKGROUND**

In June of 2014 the Park and Recreation Department held a public meeting to receive neighborhood feedback for a master plan created by a Bluff View area resident, Treasure Hickman. As a result of the wide-ranging comments and reaction at the public meeting, Councilmember Gates, who was in attendance, subsequently formed a Task Force to create a new master plan which addressed the neighborhood's concerns. The Task Force consisted of neighborhood residents, staff, and Park Board member Lawrence Jones.

After regular monthly meetings the Task Force was ready to present a master plan to the community which addressed the varied neighborhood-specific issues. On May 26, 2015 the Task Force presented the plan to the neighborhood. The neighborhood approved the plan with only minor modifications.

The master plan will be used as a basis for future development of the park. A 501c3 organization, *BluffView Park Improvement Project* (BPIP), is in the process of raising funds for the development of the park.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

This item has no prior action.

The Planning and Design Committee will consider this item on August 20, 2015 and will present a recommendation to the Park and Recreation Board on the same day. This item does not require City Council approval.

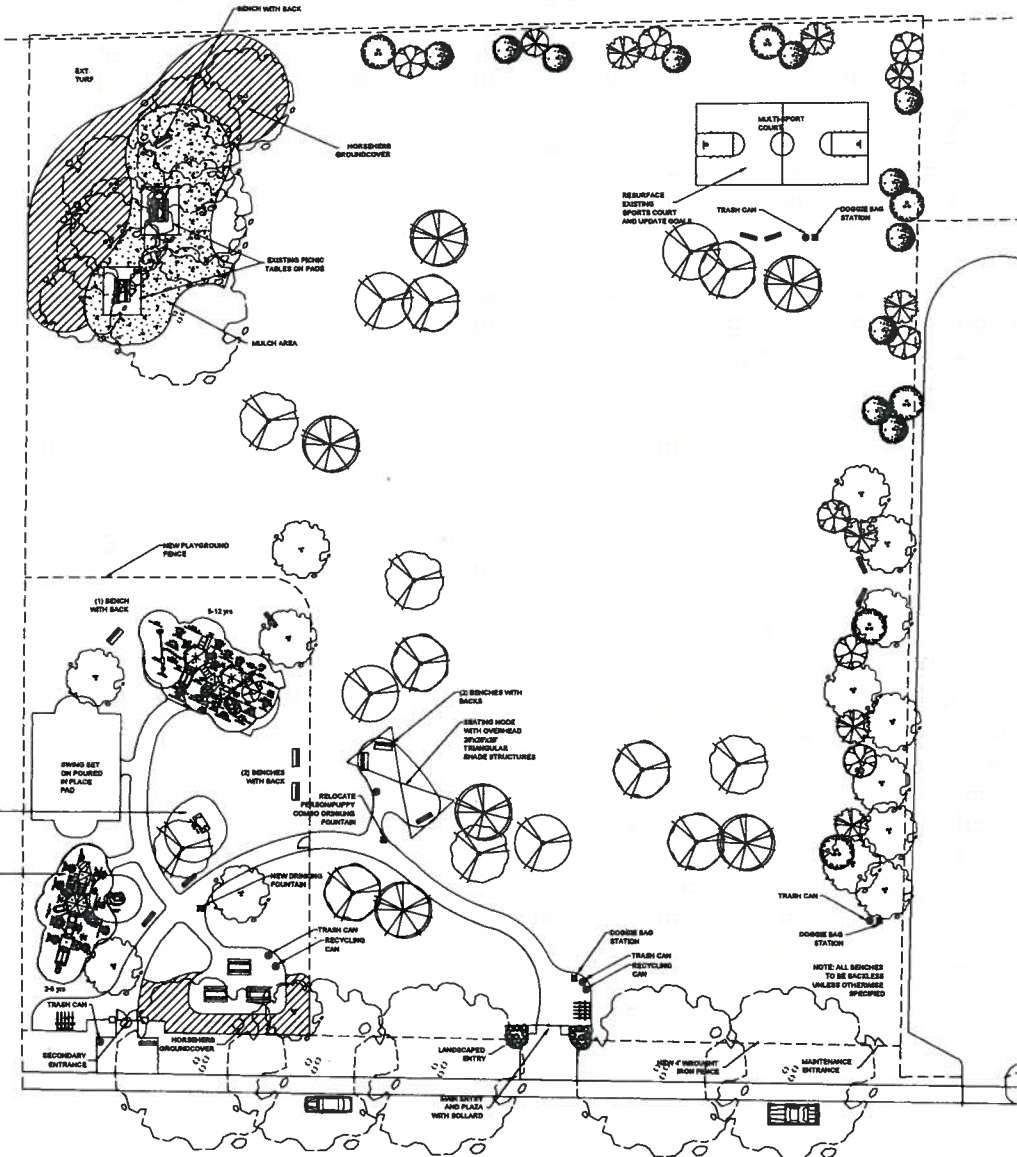
**FISCAL INFORMATION**

No cost consideration to the City.

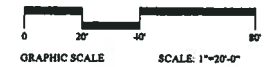
**MAP**

Attached

DRAFT



PLANT SCHEDULE			
TREES	BOTANICAL NAME / COMMON NAME	CONT	SIZE
(A)	<i>Cercis canadensis</i> / Redbud / <i>Chionodoxa vitifolia</i> / Chionodoxa Vitifolia	matched	2'CM
(B)	<i>Salix nigra</i> / Willow	30 gal	8'-6" H
(C)	<i>Prosopis juliflora</i> / Texas Ash	matched	2'CM
(D)	<i>Salix humilis</i> / Yucca Holly	30 gal	
(E)	<i>Prunella chinensis</i> / Yucca Holly / <i>Koehne's Chinese Platanus</i>	matched	2'CM
(F)	<i>Quercus macrocarpa</i> / Bur Oak	65 gal	2'CM
(G)	<i>Quercus muhlenbergii</i> / Chaparral Oak	matched	2'CM
(H)	<i>Juniperus</i> species / Mexican Buckeye	matched	2'CM
(I)	<i>Viburnum chinensis</i> / Texas Chestnut Tree	30 gal	8'-6" H
SHRUBS	BOTANICAL NAME / COMMON NAME	CONT	
(J)	<i>Microthlasia alpestris</i> / Goldeneye / Maiden Grass	5 gal	



3000 BANDY LANE  
DALLAS, TEXAS 75229  
TEL: 214.352.8222  
FAX: 214.357.8121  
WWW.COMPLETELANDSCAPE.COM

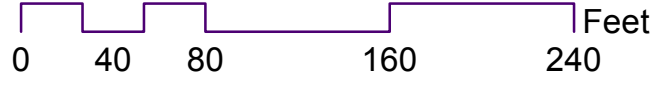


**BLUFF VIEW PARK**  
4524 POMONA RD  
DALLAS, TX 75209

CONCEPT NO.	CONCEPT DATE	DESCRIPTION

CONCEPT PLAN

REVISED BY: X  
L1.0



**Bluff View Park  
(4524 Pomona Rd)**

Mapsco  
34 C

District  
13

August 20, 2015

MEMORANDUM



**DATE:** August 14, 2015

**TO:** Max W. Wells, President, and  
Members of the Dallas Park and Recreation Board

**SUBJECT:** August 20, 2015 Park and Recreation Board Briefings

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On Thursday, August 20, 2015, the following briefings will be presented to the Dallas Park and Recreation Board:

- Economic Value/Benchmarking Preliminary Findings:  
Ryan O'Connor, Senior Program Manager, Park and Recreation Department  
(Briefing materials will be provided before the meeting)
- 2015 Summer Camp Review:  
Jennifer McRorey, Assistant Director, Park and Recreation Department  
(Briefing materials will be provided during the meeting)

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in cursive script, appearing to read "Willis C. Winters".

Willis C. Winters, FAIA, FAAPRA, Director  
Park and Recreation Department